



LEO S. LUTZ

Mayor

EVAN M. GABEL

Solicitor

HEATHER ZINK

Borough Council President

MARK E. STIVERS

Borough Manager

## **COLUMBIA BOROUGH HISTORICAL ARCHITECTURAL REVIEW BOARD**

Paul W. Myers Council Chambers, 308 Locust Street, Columbia

November 09, 2022, | 7:00 PM

### **FINAL AGENDA**

*This meeting will be live streamed via the Borough's Facebook page as a convenience and is not meant to replace in-person participation in the meeting.*

- 1) Call to Order and Roll Call
- 2) Moment of Silence
- 3) Pledge to the Flag
- 4) Minutes for Approval – October 12, 2022, HARB Meeting
- 5) New Business
  - a) Consider motion to recommend to Borough Council for the COA – 112 Commerce St  
APPLICANT/OWNER: Kevin Mullen and Diana Marshall-Boyle  
AGENT: Robert Marker Architect LLC  
CONTRACTOR: TBD  
ALTERATION: Remove aluminum siding and restore brick, add front porch roof/reconstruct porch, add side porch roof, reconstruct existing low block wall enclosing side yard, add shed dormer with larger windows to west roof, replace windows as indicated on drawings, replace front door as indicated on drawings, install standing seam metal roofs as indicated on drawings
  - b) Consider motion to recommend to Borough Council for the COA – 411 Locust Street  
APPLICANT/OWNER: Richard & Patricia Eichhorn  
AGENT: N/A  
CONTRACTOR: Fred Wright Jr  
ALTERATION: Remove slate roof and replace with plastic slate roofing
- 6) Presentation of Administrative Approvals (information only) Listed Below
  - i) 207 Locust Street – remove existing chimney and install roof shingles over opening
  - ii) 230 N Fourth Street – replace rubber roof with rubber roof
- 7) Public Comments and Questions



**Civility and Decorum:** Borough officials and members of the public are expected to conduct themselves with civility and to accord each other a measure of dignity and respect. Shouting, foul language, personal insults, threats, and attacks or any conduct that disrupts the flow of business is out of order.

8) Other Business

9) Motion to Adjourn

*(Next Meeting, December 14, 2022)*

If you are a person with a disability wishing to attend this meeting and require an accommodation to participate in the meeting, please contact the Columbia Borough Office at (717) 684-2467 at least 24 hours prior to the meeting.

**BOROUGH of COLUMBIA COUNCIL  
HISTORICAL ARCHITECTURAL REVIEW BORAD  
MINUTES**

October 12 ,2022 | 7:00 PM  
Paul W. Myers Council Chambers

1. Chairperson Lutz called the meeting to order at 7:10 p.m.

**Board Members present:** Lutz, Barley, Brandt, Carrigan, and Architect Kerekgyarto,

**Board Members absent:** Mountain

**Staff Present:** Councilperson Kauffman  
Theresa O'Donnell, Administrative Assistant

2. There was a moment of silence.

3. There was the pledge to the flag.

4. Minutes for Approval.

**Motion to approve minutes for the September 14, 2022, meeting.**

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
Kerekgyarto	Carrigan	All Favored – Motion Carried

5. New Business

- a) Consider motion to recommend to Borough Council for the COA – 149 N Third Street  
**APPLICANT/OWNER:** Joseph Crouse/ARY 786 LLC  
**AGENT:** CGA Architects Inc  
**CONTRACTOR:** TBD  
**ALTERATION:** ADA ramp and sidewalk, remove front entry door and replace with French doors, install business signs with LED shield lighting, fur out exterior walls and install new insulation

**Motion to recommend to Borough Council approval for the COA – 149 N Third Street**

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
Brandt	Barley	All Favored – Motion Carried

- b) Consider motion to recommend to Borough Council for the COA – 218 Walnut Street  
**APPLICANT/OWNER:** Adam Rohrer  
**AGENT:** N/A  
**CONTRACTOR:** Helm Construction Co  
**ALTERATION:** Remove asphalt, slate, metal roofing and replace with asphalt shingles, replace flashing and gutters, replace metal windows with vinyl windows

**Motion to recommend to Borough Council approval for the COA – 218 Walnut Street with exemption from the Secretary of Interior requirement to replace in kind material to allow for asphalt shingle and approve the replacement of windows**

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
Barley	Kerekgyarto	All Favored – Motion Carried

- c) Consider motion to recommend to Borough Council for the COA – 449 Union Street  
 APPLICANT/OWNER: Beneli Properties LLC/Michael Elia  
 AGENT: N/A  
 CONTRACTOR: Joel Ulrich  
 ALTERATION: Replace existing front door, install storm door, replace picture window

**Motion to recommend to Borough Council approval for the COA – 449 Union Street**

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
Carrigan	Kerekgyarto	All Favored – Motion Carried

6) Presentation of Administrative Approvals (information only) Listed Below

- i) 16 S Third Street – paint windows, doors, overhang – replace rotted wood with in-kind materials
- ii) 235 N Second Street – replace dormer roof with in-kind materials
- iii) 129 N Fifth Street – replace half-round gutters with same style gutters
- iv) 418 Walnut Street – replace side porch bracing/railing/deck boards with in-kind materials
- v) 621 Chestnut Street – replace bay roof on front of dwelling with in-kind materials
- vi) 334 N Third Street – replace rubber roof with rubber
- vii) 17 S Third Street – exterior painting of side and rear of building – already painted
- viii) 356 Maple Street – replace shingled roof with shingles

7) Public Comments and Questions- None

8) Other Business

Motion to recommend HARB present, at a Columbia Borough workshop meeting, the topic of redefining the HARB district

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
Barley	Kerekgyarto	All Favored – Motion Carried

9) **Motion to adjourn the meeting at 7:50 PM.**



<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
Brandt	Barley	All Favored – Motion Carried

**MOTIONED AND APPROVED** this 9th day of November 2022, by the Historical Architectural Review Board of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

**BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA**

**By:**

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Jonathan Lutz, Chairperson of the Board



LEO S. LUTZ  
Mayor

EVAN M. GABEL  
Solicitor

HEATHER ZINK  
Borough Council President

MARK E. STIVERS  
Borough Manager

AGENDA DATE: November 9, 2022

TO: Historic Architecture Review Board  
RE: HARB COA for 112 Commerce Street  
Permit No.220-337 / Account No.  
1107400700000

FROM: Sharon Cino, Planning & Zoning Manager  
VIA: Mark E Stivers, AICP, Borough Manager

TITLE: Consideration of a Certificate of Appropriateness (COA) for interior and exterior façade renovations to the single-family residence.

OWNER/APPLICANT: Kevin M Mullen and Diana L Marshall Boyle  
112 Commerce Street  
Columbia Borough, PA 17512

Architect: Robert Marker, AIA  
11 Marietta Avenue  
Mount Joy, PA 17552

PROJECT DESCRIPTION: Removal of aluminum siding and restoration of underlying brick on street façade. Addition of a new front porch and new side porch roof, reconstruction of existing low block wall enclosing side yard, addition of shed dormer with larger windows to west roof, replacement of windows, front door, and installation of standing seam metal roofs.

PROPERTY DESCRIPTION: The property is constructed circa 1840 and includes and is a Greek Revival historic style architecture. This single-family residence includes a 2 ½ story double house, 3 bay brick with eyebrow windows in the attic. The symmetrically fenestrated windows all have thin wooden lintels with rosetted ears. The door is framed with a rectangular transom. Porches have been added.

SECRETARY OF THE INTERIOR STANDARDS THAT APPLY: 5, 6 and 9

(5) Distinctive features, finishes, and construction techniques or examples of craftsmanship that



characterize a property shall be preserved.

(6) Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.

(9) New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size scale, and architectural features to protect the historic integrity of the property and its environment.

**STAFF RECOMMENDATION:** Staff recommends approval of the COA for 112 Commerce Street to include interior and exterior façade renovations. This includes the removal of aluminum siding and restoration of existing brick located on street facade, construction of a new front porch and installation of new side porch roof, reconstruction of low wall enclosing side yard, addition of a shed dormer with larger windows to west roof, replacement of windows, front door, and installation of a standing seam metal roof.

October 26, 2022

To: Historic Architectural Review Board  
Columbia PA 17512

Fr: Robert Marker                      Architect  
Kevin Mullen                              Owner  
Diana Marshall-Boyle                  Owner

Re: Alterations to 112 Commerce Street

Please find attached an application for alterations to 112 Commerce Street, and associated architectural drawings documenting the proposed renovations, for HARB review at your November 9 2022 meeting.

As indicated on the drawings and application, the owners are proposing to renovate both the interior and exterior of the building for continued use as a single family residence.

Exterior renovations and alterations include removal of aluminum siding and repair of underlying brick on the street façade, new front porch and roof, new side porch roof, rebuilt low wall enclosing side yard, replacement / upgrade to all windows and doors, new standing seam metal roofs, and a shed dormer on the third floor facing the river to take advantage of the view.

Interior renovations will include new kitchen and baths, new mechanical and electrical systems, reconfiguration of some rooms, and new finishes.

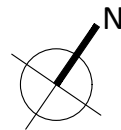
Please feel free to contact us for any questions or additional information needed prior to the meeting.

Thanks,

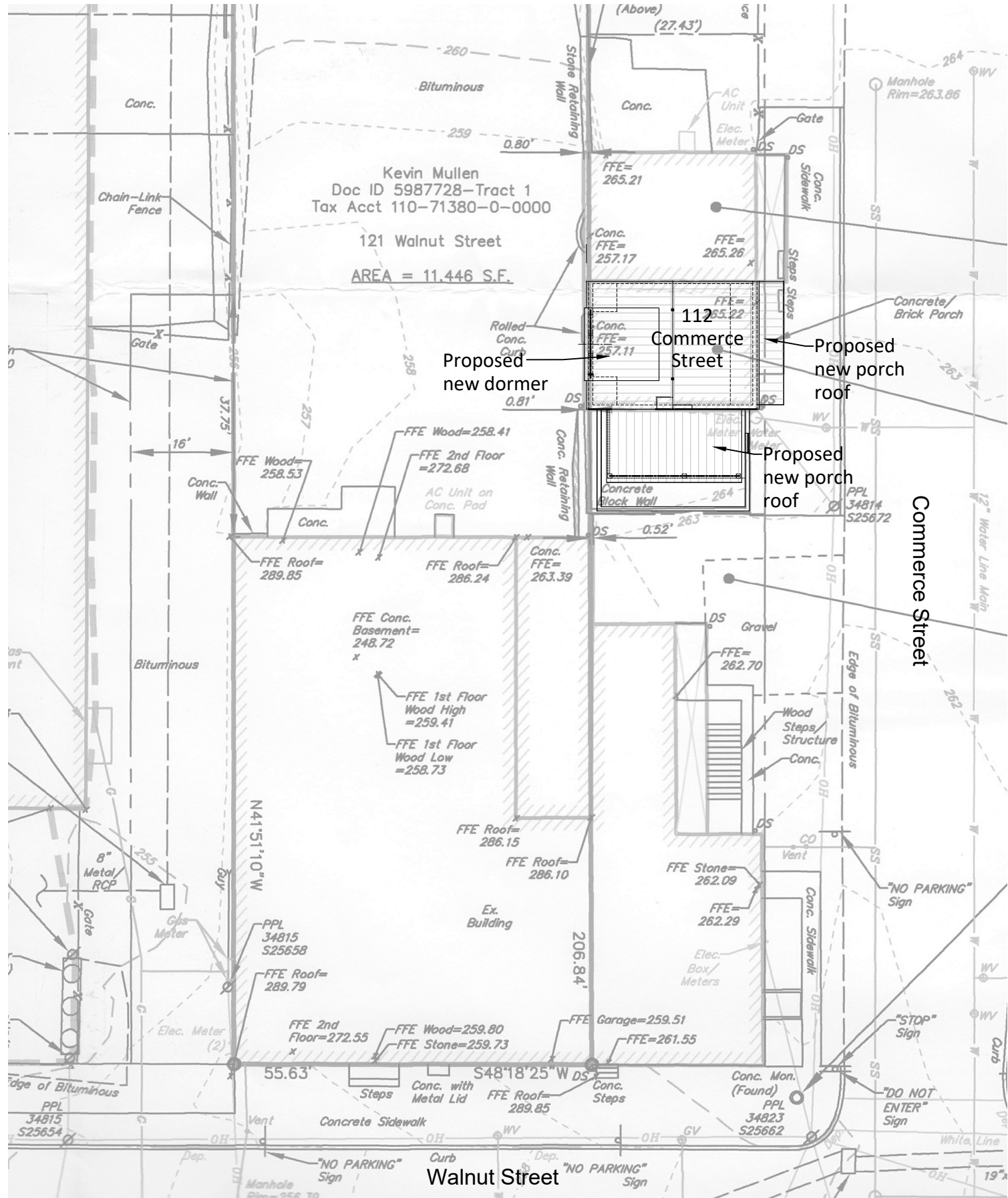
Robert Marker, AIA



Proposed Street Elevation (See A3.1)



Sketch site plan based on  
 "Boundary and Topographic  
 Survey for Kevin Mullen"  
 dated 1/8/2021  
 by Trimble Surveyors LLC



**1** Sketch Site Plan  
 SCALE: 1" = 20'

**Robert Marker Architect LLC**  
 11 Marietta Avenue, P.O. Box 475,  
 Mount Joy PA 17552 (717) 653-0344

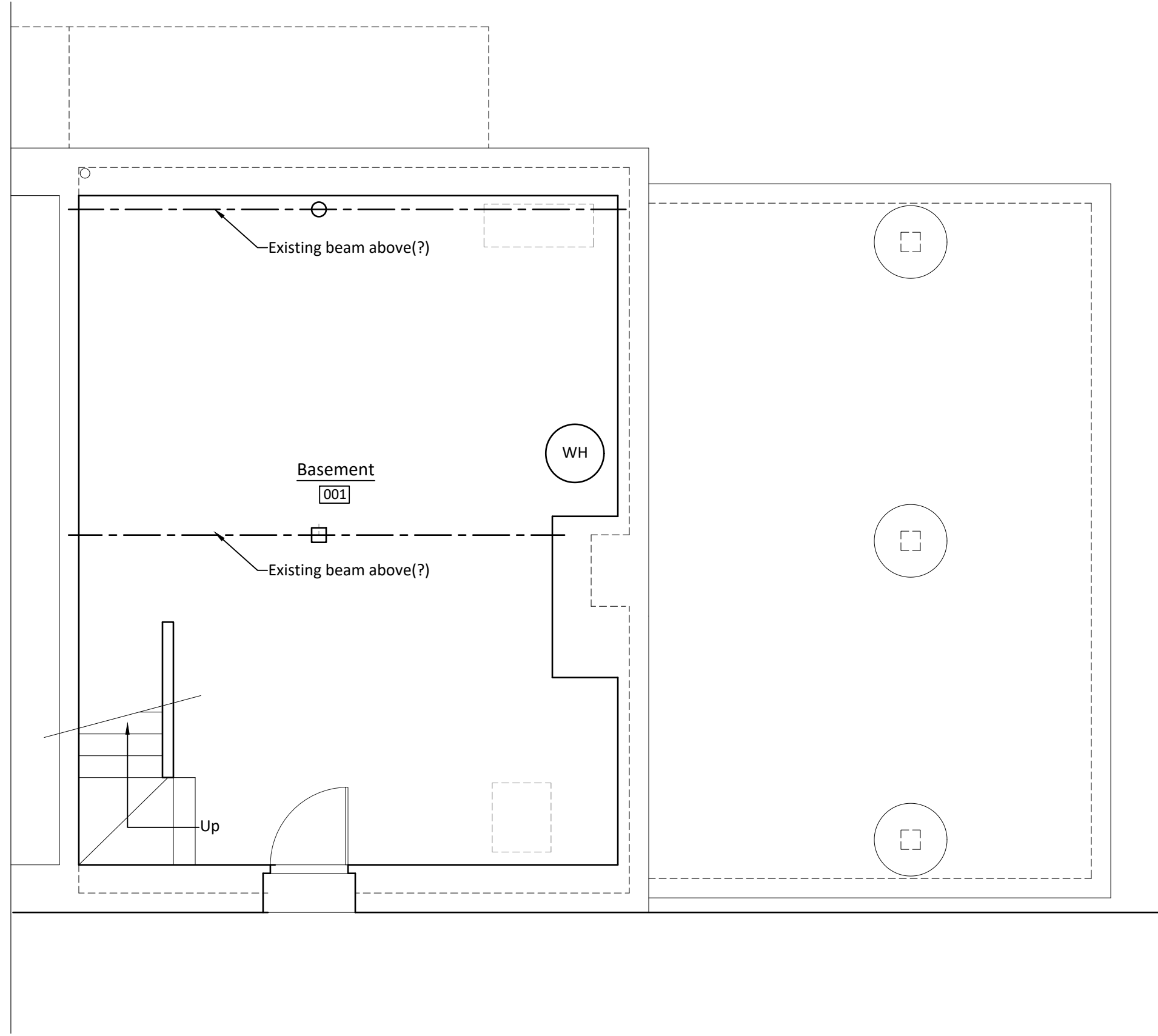
**Sketch Site Plan**  
 Renovations  
**112 Commerce Street**  
 Columbia PA 17512

DATE:  
 October 24, 2022  
 HARB Review  
 REVISIONS:

NO PARKING Sign  
 STOP Sign  
 DO NOT ENTER Sign

**A-1.1**





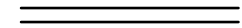
<p><b>A-2.0</b></p>	<p>DATE: October 24, 2022 HARB Review</p> <p>REVISIONS:</p>	<p><b>Basement Floor Plan</b></p> <p>Renovations <b>112 Commerce Street</b> Columbia PA 17512</p>	<p><b>Robert Marker Architect LLC</b> 11 Marietta Avenue, P.O. Box 475, Mount Joy PA 17552 (717) 653-0344</p>
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### Partition Key

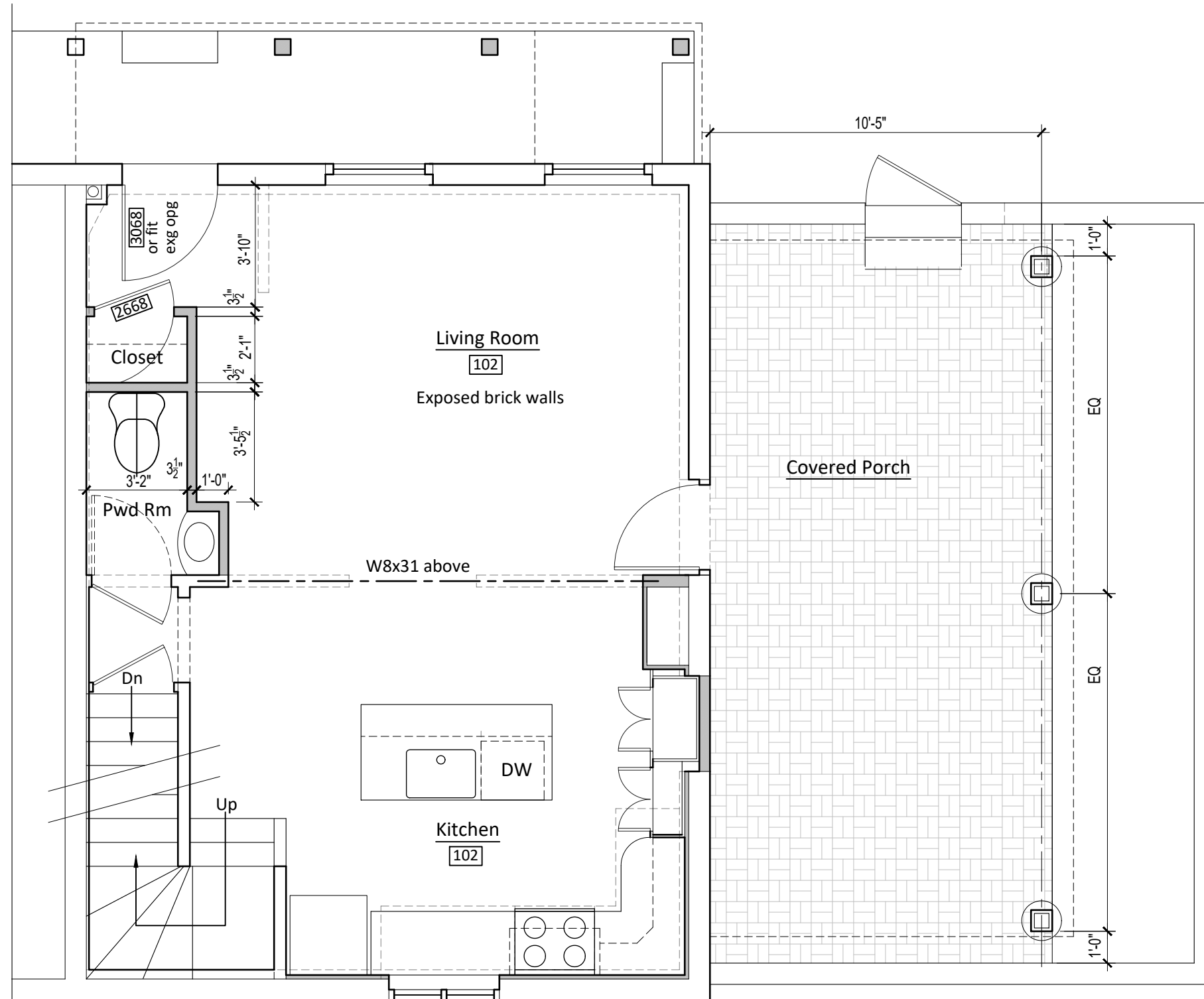
EXG PARTITION TO BE REMOVED



EXG PARTITION TO REMAIN



NEW PARTITION



**1** First Floor Plan  
SCALE: 1/4" = 1'-0"

**Robert Marker Architect LLC**  
11 Marietta Avenue, P.O. Box 475,  
Mount Joy PA 17552 (717) 653-0344

**First Floor Plan**  
Renovations  
**112 Commerce Street**  
Columbia PA 17512

DATE:  
October 24, 2022  
HARB Review  
REVISIONS:

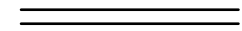
**A-2.1**

**Partition Key**

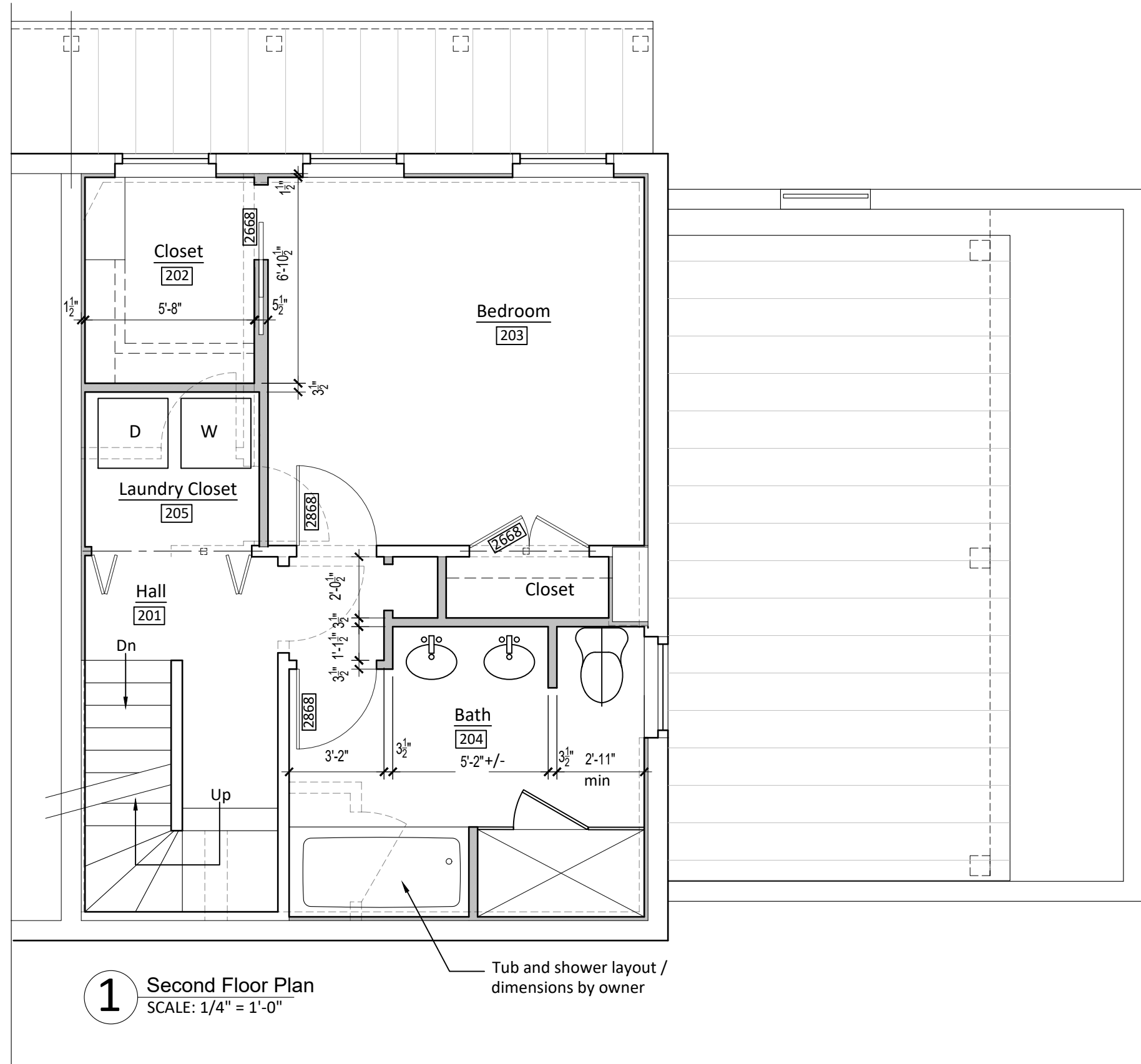
EXG PARTITION TO BE REMOVED



EXG PARTITION TO REMAIN



NEW PARTITION



**Robert Marker Architect LLC**  
11 Marietta Avenue, P.O. Box 475,  
Mount Joy PA 17552 (717) 653-0344

Renovations  
**112 Commerce Street**  
Columbia PA 17512

DATE:  
October 24, 2022  
HARB Review

REVISIONS:

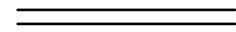
**A-2.2**

**Partition Key**

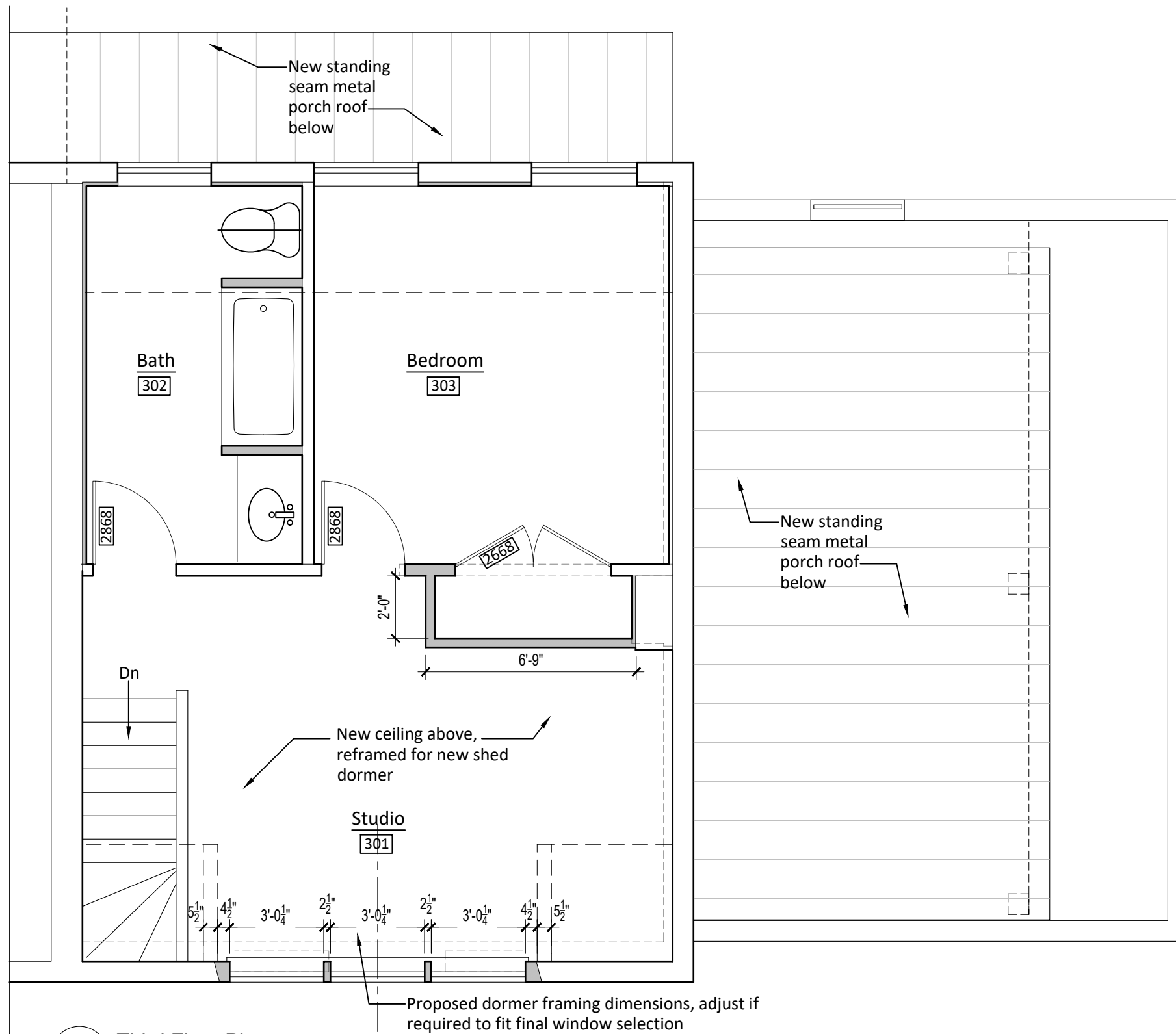
EXG PARTITION TO BE REMOVED



EXG PARTITION TO REMAIN



NEW PARTITION



**1** Third Floor Plan  
SCALE: 1/4" = 1'-0"

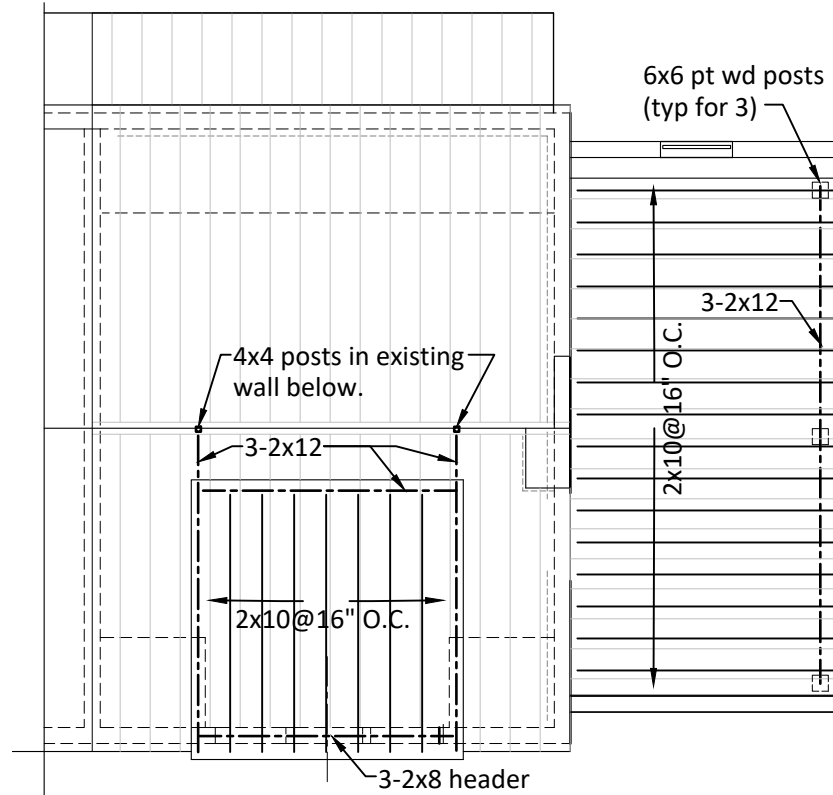
**Robert Marker Architect LLC**  
11 Marietta Avenue, P.O. Box 475,  
Mount Joy PA 17552 (717) 653-0344

**Third Floor Plan**  
Renovations  
**112 Commerce Street**  
Columbia PA 17512

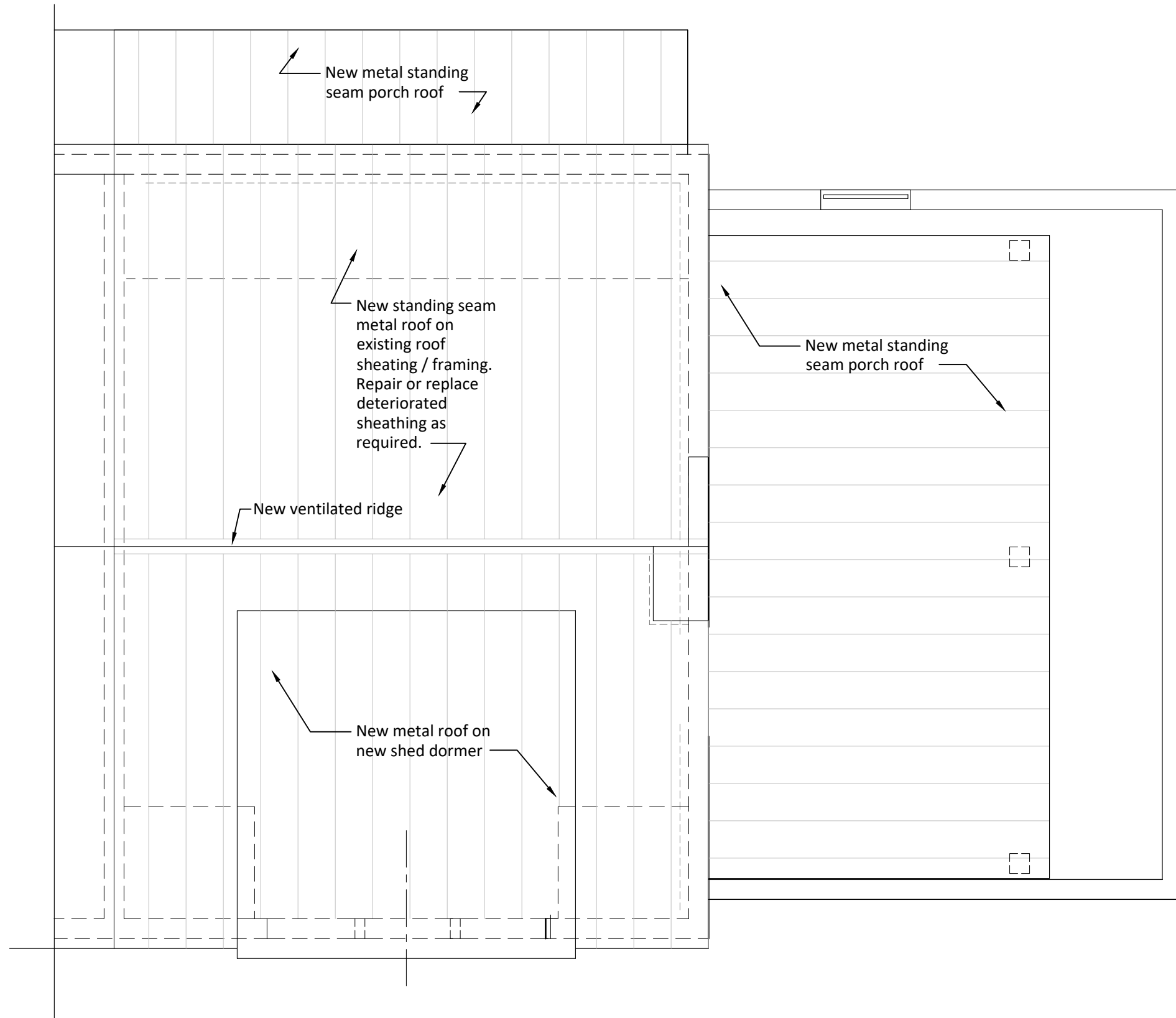
DATE:  
October 24, 2022  
HARB Review

REVISIONS:

**A-2.3**



**2** Roof Framing Diagram  
SCALE: 1/8" = 1'-0"



**1** Roof Plan  
SCALE: 1/4" = 1'-0"

<b>Roof Plan</b>	
Renovations <b>112 Commerce Street</b> Columbia PA 17512	Robert Marker Architect LLC 11 Marietta Avenue, P.O. Box 475, Mount Joy PA 17552 (717) 653-0344
DATE: October 24, 2022 HARB Review	
REVISIONS:	
<b>A-2.4</b>	





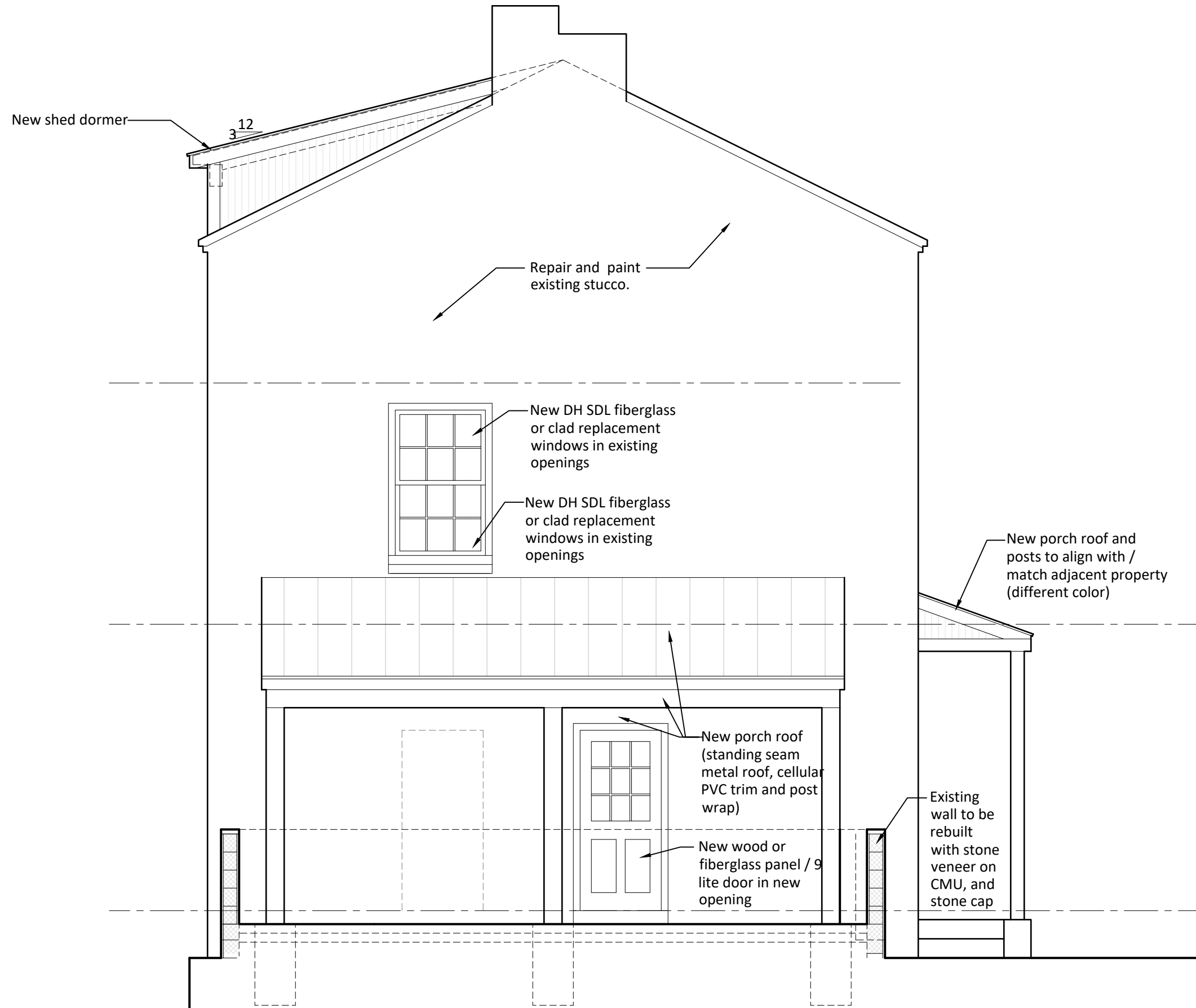
**1** East Elevation  
SCALE: 1/4" = 1'-0"

**Robert Marker Architect LLC**  
11 Marietta Avenue, P.O. Box 475,  
Mount Joy PA 17552 (717) 653-0344

**East Elevation**  
Renovations  
**112 Commerce Street**  
Columbia PA 17512

DATE:  
October 24, 2022  
HARB Review  
REVISIONS:

**A-3.1**



New shed dormer

12  
3

Repair and paint existing stucco.

New DH SDL fiberglass or clad replacement windows in existing openings

New DH SDL fiberglass or clad replacement windows in existing openings

New porch roof (standing seam metal roof, cellular PVC trim and post wrap)

New wood or fiberglass panel / 9 lite door in new opening

New porch roof and posts to align with / match adjacent property (different color)

Existing wall to be rebuilt with stone veneer on CMU, and stone cap

**1** East Elevation  
SCALE: 1/4" = 1'-0"

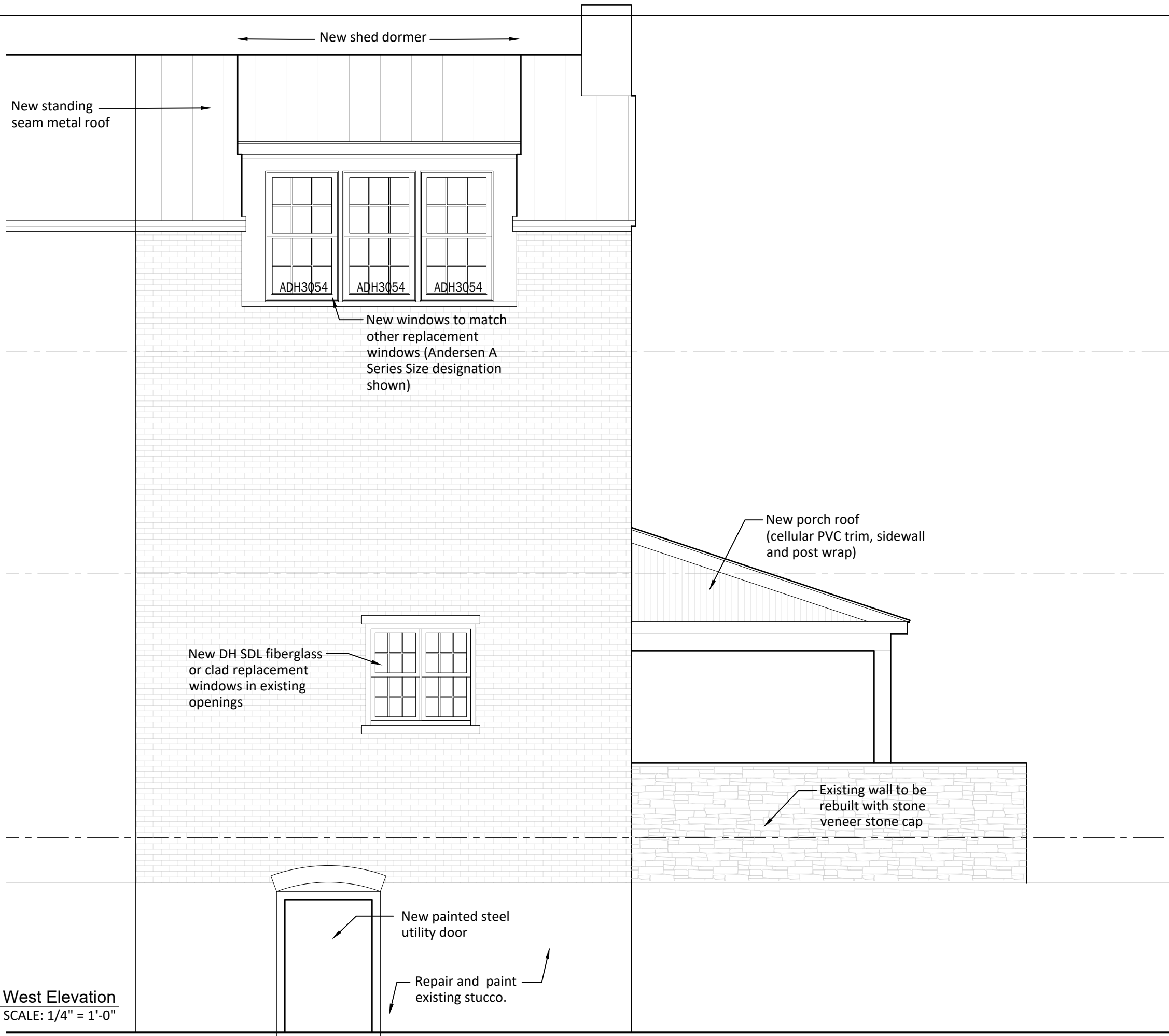
**Robert Marker Architect LLC**  
11 Marietta Avenue, P.O. Box 475,  
Mount Joy PA 17552 (717) 653-0344

**South Elevation**  
Renovations  
**112 Commerce Street**  
Columbia PA 17512

DATE:  
October 24, 2022  
HARB Review

REVISIONS:

**A-3.2**



New standing seam metal roof

New shed dormer

ADH3054 ADH3054 ADH3054

New windows to match other replacement windows (Andersen A Series Size designation shown)

New DH SDL fiberglass or clad replacement windows in existing openings

New porch roof (cellular PVC trim, sidewall and post wrap)

Existing wall to be rebuilt with stone veneer stone cap

New painted steel utility door

Repair and paint existing stucco.

**1** West Elevation  
SCALE: 1/4" = 1'-0"

Robert Marker Architect LLC  
11 Marietta Avenue, P.O. Box 475,  
Mount Joy PA 17552 (717) 653-0344

West Elevation  
Renovations  
**112 Commerce Street**  
Columbia PA 17512

DATE:  
October 24, 2022  
HARB Review

REVISIONS:

**A-3.3**





View from Northeast



View from Southeast



View from Southwest



View from Bridge

**Existing**  
 Renovations  
**112 Commerce Street**  
 Columbia PA 17512

DATE:  
 October 24, 2022  
 HARB Review  
 REVISIONS:

**A-3.4**

**Robert Marker Architect LLC**  
 11 Marietta Avenue, P.O. Box 475,  
 Mount Joy PA 17552 (717) 653-0344



Borough of Columbia

# Application for HARB Review

October 26, 2022

**Date of Application**

**Check List:** Your completed application should include:

- Plot Plan Drawings
- Elevation Drawings
- Photographs
- Brochure or Catalog Cut
- Material Sample
- Other (specify): \_\_\_\_\_

**PLEASE PRINT OR WRITE LEGIBLY**

1. **Owner's Name:** Kevin Mullen and Diana Marshall-Boyle

If applicant is not the equitable owner of the property, indicate:

- Owner's Agent/Representative
- Other \_\_\_\_\_
- Letter Submitted by Property Owner, authorizing Agent/Representative to act: \_\_\_\_\_

Street Address: 795 Kames Hill Road

Mailing Address (if different): \_\_\_\_\_

City: Columbia State: PA Zip: 17552

Phone (daytime): 717.618.0481 Email: orders@mullenbooks.com

2. **Street Address of Property to be Reviewed** (if different): 112 Commerce Street

3. **Contractor's Name:** TBD

Street Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (daytime): \_\_\_\_\_ Email: \_\_\_\_\_

4. **Architect/Engineer** (if applicable): Robert Marker Architect LLC

Street Address: 11 Marietta Avenue, P.O. Box 475

Mailing Address (if different): \_\_\_\_\_

City: Mount Joy State: PA Zip: 17552

Phone (daytime): 717.380.4911 Email: RMarker@RMarker.com

5. **Property Use** (Check all that apply):

- Single Family Residence
- Multi-Family Residence
- Office
- Commercial/Retail
- Industrial
- Institutional
- Vacant

Particular Building Type:

- single, detached
- duplex
- row
- apartment building
- warehouse
- other: \_\_\_\_\_

**Property Data** (if unknown, leave blank)

1. Date building constructed:

2. Date of additions/alterations:

**Applicant, complete back** 



**6. Proposed Alteration(s), Demolition or New Construction (list each item separately):**

Example: 1. replace existing front door with wood four-panel door  
2. install storm door

- 1) Remove aluminum siding from east elevation, restore brick
- 2) Add front porch roof, reconstruct front porch
- 3) Add side porch roof
- 4) Reconstruct / improve existing low block wall enclosing side yard
- 5) Add shed dormer with larger windows to west roof
- 6) Replace windows as indicated on drawings
- 7) Replace front door as indicated on drawings
- 8) New standing seam metal roofs as indicated on drawings

**7. Costs**

Estimate the total cost of the alteration(s): TBD

**8. Date of Review**

Date of meeting at which application will be reviewed: November 9, 2022

I, the undersigned, understand that any work affecting existing ordinances must be in compliance with those ordinances, that major work is subject to inspection, that new structures require a Certificate of Occupancy upon completion, that any misrepresentation of the proposed work is cause for withdrawal of the work permit, and any work beyond the scope of the work permit is cause for a Civil Action Complaint. The minimum penalty as prescribed by the Pennsylvania Municipalities Planning Code is \$500.00.

**9. Signature of applicant:** \_\_\_\_\_ **Date:** October 26, 2022

**10. Signature of Building Official:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Applicant was given:

- Pink Placard (to be prominently displayed by applicant on the property where the alterations are proposed)
- Meeting Notice (provides applicant with date, time, and location of meeting at which application will be reviewed)

## Official Use Only

Date of site visit: \_\_\_\_\_

**Property Description** (building inventory data sheet)

Historic Function: \_\_\_\_\_ Particular Type: \_\_\_\_\_ Current Function: \_\_\_\_\_

Architectural Style: \_\_\_\_\_

Exterior Materials: \_\_\_\_\_

Structural System: \_\_\_\_\_ Foundation: \_\_\_\_\_

Bays: \_\_\_\_\_ Stories: \_\_\_\_\_

Roof Pitch: \_\_\_\_\_ Roof Materials: \_\_\_\_\_ Roof/Wall Junction: \_\_\_\_\_

Dormers: \_\_\_\_\_ Chimney: \_\_\_\_\_

Porch: \_\_\_\_\_ Porch Support: \_\_\_\_\_

General Condition: \_\_\_\_\_ Integrity: \_\_\_\_\_

Field Notes: \_\_\_\_\_



LEO S. LUTZ      EVAN M. GABEL  
Mayor                      Solicitor  
HEATHER ZINK      MARK E. STIVERS  
Borough Council President      Borough Manager

AGENDA DATE:      November 9, 2022

TO:                      Historic Architecture Review Board  
RE:                      HARB COA for 411 Locust Street  
                            Permit No.220-338 / Account No.  
                            1102319200000

FROM:                  Sharon Cino, Planning & Zoning Manager  
VIA:                      Mark E Stivers, AICP, Borough Manager

TITLE: Consideration of a Certificate of Appropriateness (COA) for the property located at 411 Locust Street to remove slate roof and replace with a plastic type of roof material to resemble the visual appearance of slate.

OWNER/APPLICANT: Richard W EICHHORN  
                            290 Locust Grove Road  
                            Bainbridge, PA 17502

CONTRACTOR:      Fred Wright Jr.  
                            317 Walnut Street  
                            Wrightsville, PA 17368

PROJECT DESCRIPTION: The applicant is proposing to replace the existing slate roof with a plastic type of material to resemble the visual appearance of slate.

PROPERTY DESCRIPTION: The property is constructed circa 1860 and includes and a Greek Revival Transitional architectural historic style. This is a 2 story, 3 bay brick storefront building includes 1/1 sashed windows, deep thick stone lintels and sills. The sills have been carved on the bottom edge. The projection cornice sits above the modillioned soffit. The entry has a recessed door set within a architrave with a lintel capping a rectangular transom. The glass within the transom is etched. The store front has been panelled over beneath its cornice.

SECRETARY OF THE INTERIOR STANDARDS THAT APPLY: 6

- (6) Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.

**STAFF RECOMMENDATION:** Staff recommends approval of the COA for 411 Locust Street replace slate roof with a plastic type of material to resemble the visual appearance of slate.





BOROUGH OF COLUMBIA
BUILDING/ZONING PERMIT APPLICATION

Permit #
Cost of permit:

PRINT LEGIBLY AND COMPLETE THIS FORM IN ITS ENTIRETY

DATE: OCT. 26, 2022
ADDRESS WHERE WORK IS TO BE DONE: 411 + 413 Locust St.
PARCEL NUMBER:
BRIEF DESCRIPTION OF WORK: Remove Slate Roof + Install Plastic Slate

CONTRACTOR NAME: Fred WRIGHT JR. PHONE: 717 538 6427
PROPERTY OWNER: Richard W. Eichhorn
MAILING ADDRESS: 290 Locust Grove Road
PHONE: 717 426 2758 AFTER HOURS PHONE: 717 314 7489
EMAIL ADDRESS: cichhorn richard@aol.com

ATTACH DRAWING OF PROPOSED WORK
ATTACH CERTIFICATE OF LIABILITY INSURANCE W/BOROUGH NAMED AS ADDITIONAL INSURED
PA ONE CALL (800.242.1776) NOTIFICATION OF UNDERGROUND SERVICE: Yes No
Located in the Historic District? Yes No HARB Application Completed?
Market value of work proposed?

I, the undersigned, understand that any work affecting existing ordinances must be in compliance with those ordinances, that major work is subject to inspection, that new structures require a certificate of occupancy upon completion, that any misrepresentation of the proposed work is cause for withdrawal of this permit and any work done beyond the scope of this permit is cause for a civil action complaint. The minimum penalty as prescribed by the municipal planning code of PA is \$500.00

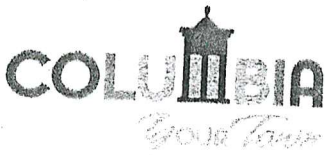
SIGNATURE OF PROPERTY OWNER: Richard W. Eichhorn DATE: 10/25/22
SIGNATURE OF ZONING OFFICER: DATE: 10/26/22
SIGNATURE OF BUILDING/PERMIT OFFICER: DATE:

APPLICATION STATUS: APPROVED DENIED

REASON FOR DENIAL

Please note: drawings may be required for the following projects: sheds, fences, additions, porches, roof construction, decks, swimming pools, retaining walls, commercial projects. a third-party review, including inspections, may be required for some projects. The Borough of Columbia reserves the right to require additional information. First \$1,000.00 of project costs \$25.00 and each additional \$1,000.00 is \$5.00. Additional fee for 3rd party review. Permit fees doubled for work performed without permit.





# Borough of Columbia ZONING /HARB REVIEW

Oct 26, 2022  
Date of Application

<b>Check List:</b> Your completed application should include:	
<input checked="" type="checkbox"/> HARB Letter of Intent (LOI)	<input type="checkbox"/> Brochure or Catalog Cut
<input type="checkbox"/> Plot Plan Drawings	<input type="checkbox"/> Material Sample
<input type="checkbox"/> Elevation Drawings	<input type="checkbox"/> Other (specify):
<input type="checkbox"/> Photographs	

PLEASE PRINT OR WRITE LEGIBLY

1. Owner's Name: Richard W Eichhorn  
 If applicant is not the equitable owner of the property, indicate:  
 Owner's Agent/Representative       Other \_\_\_\_\_  
 Letter Submitted by Property Owner, authorizing Agent/Representative to act: \_\_\_\_\_  
 Street Address: 290 Locust Grove Road  
 Mailing Address (if different): \_\_\_\_\_  
 City: Bainbridge State: PA Zip: 17802  
 Phone (daytime): 717 426 2758 Email: Eichhorn Richard@qol.com

2. Street Address of Property to be Reviewed (if different): 411 + 413 Locust St

3. Contractor's Name: Fred Wright Jr.  
 Street Address: 317 Walnut St  
 Mailing Address (if different): \_\_\_\_\_  
 City: Wrightsville State: PA Zip: 17368  
 Phone (daytime): 717 538 6429 Email: FWRIGHTJR5969@G-MAIL.COM

4. Architect/Engineer (if applicable): \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 Mailing Address (if different): \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (daytime): \_\_\_\_\_ Email: \_\_\_\_\_

5. Property Use (Check all that apply):

- Single Family Residence
- Multi-Family Residence
- Office
- Commercial/Retail
- Industrial
- Institutional
- Vacant

Particular Building Type:

- single, detached
- duplex
- row
- apartment building
- warehouse
- other: \_\_\_\_\_

Property Data (if unknown, leave blank)

1. Date building constructed:
2. Date of additions/alterations:

6. Proposed Alteration(s), Demolition or New Construction (list each item separately):

Example: 1. replace existing front door with wood four-panel door  
2. install storm door

- Remove Slate Roof and Install Plastic Slate

7. Costs 2,400

Estimate the total cost of the alteration(s):

8. Date of Review

Date of meeting at which application will be reviewed: 11/9/22

I, the undersigned, understand that any work affecting existing ordinances must be in compliance with those ordinances, that major work is subject to inspection, that new structures require a Certificate of Occupancy upon completion, that any misrepresentation of the proposed work is cause for withdrawal of the work permit, and any work beyond the scope of the work permit is cause for a Civil Action Complaint. The minimum penalty as prescribed by the Pennsylvania Municipalities Planning Code is \$500.00.

9. Signature of Owner: Richard W. Eichhorn Date: 10/26/22

10. Signature of Zoning Official: [Signature] Date: 10/26/22

Applicant was given:

- Pink Placard (to be prominently displayed by applicant on the property where the alterations are proposed)
- Meeting Notice (provides applicant with date, time, and location of meeting at which application will be reviewed)

Official Use Only

Date of site visit: \_\_\_\_\_

Property Description (building inventory data sheet)

Historic Function: \_\_\_\_\_ Particular Type: \_\_\_\_\_ Current Function: \_\_\_\_\_

Architectural Style: \_\_\_\_\_

Exterior Materials: \_\_\_\_\_

Structural System: \_\_\_\_\_ Foundation: \_\_\_\_\_

Bays: \_\_\_\_\_ Stories: \_\_\_\_\_

Roof Pitch: \_\_\_\_\_ Roof Materials: \_\_\_\_\_ Roof/Wall Junction: \_\_\_\_\_

Dormers: \_\_\_\_\_ Chimney: \_\_\_\_\_

Porch: \_\_\_\_\_ Porch Support: \_\_\_\_\_

General Condition: \_\_\_\_\_ Integrity: \_\_\_\_\_



