



LEO S. LUTZ Mayor
HEATHER ZINK Borough Council President
EVAN H. GABEL Solicitor
MARK E. STIVERS Borough Manager

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

November 22, 2022 | 7:00 PM

FINAL AGENDA

This meeting will be live streamed to the borough's Facebook page as a convenience and is not meant to replace in-person participation in the meeting.

1. Call to Order and Roll Call
 2. Invocation/Moment of Silence
 3. Pledge to the Flag
 4. Announcement of Executive and Information Session(s)
 5. Additions, deletions, and reorganization of agenda
 - a. Consider approval of Agenda
 6. Citizen Comments (Non - Agenda Items Only – 5 Minute time limit per person)
***Civility and Decorum:** Borough officials and members of the public are expected to conduct themselves with civility and to accord each other a measure of dignity and respect. Shouting, foul language, personal insults, threats, and attacks or any conduct that disrupts the flow of business is out of order.*
 7. Minutes for Approval
 - a. Consider approval of the Borough Council Meeting Minutes for November 10, 2022
 8. Presentation & Acceptance of Reports
 - a. Community Development – Eric Kauffman
 - l) Report on the Columbia Market House – Chris Vera
 - b. Finance – Heather Zink
 - l) Acknowledge Finance Report –October 2022
 9. Presentations
 10. Mayor Lutz/Chief Brommer
- For public comment on items on the agenda, there will be a 3-minute time limit per person per topic)
11. Old Business:
 - a. Consider authorizing staff to advertise the proposed 2023 budget and make it available to the public for review
 - b. Consider Resolution 2022-43 authorizing the purchase of 700 Franklin Street for \$229,900 and authorizing the Borough Manager to represent the Borough for the purchase of this property
 - c. Consider award of the 1020 Manor Street building demolition to A.T.O. Excavating, Inc at a bid price of \$120,750.00.
 - d. Authorization to pay bills
 12. New Business:
 - a. Consider Resolution 22-44 Approve Land Bank to acquire 318 Poplar Street



- b. Consider approving the sale 148 Church Avenue, 452 Cherry Street and a property located on Ave H (1108133200000) by the Lancaster Tax Claim Bureau
- c. Consider Resolution 22-45 Implement Act 57 of 2022 Property Tax Penalty Waiver Provisions.
- d. Consideration of a Certificate of Appropriateness (COA) for 112 Commerce Street for exterior renovations
- e. Consideration of a Certificate of Appropriateness (COA) for 411 Locust Street to replace slate roof with a composite plastic style slate roof
- f. Consider demolition application – 3 Shawnee Avenue, demolition of existing two-family residential dwelling
- g. Consider authorizing staff to enter into a contract with Rue Environmental for Archaeology and Historic Conditions survey of the McGinness property for \$7,948.
- h. Consider authorizing staff to enter into a contract with CS Davidson for the McGinness Innovation Park project in the amount of \$24,095 for survey and aerial topography and survey work

13. Staff Reports, Comments, and Announcements

- a. Solicitor
- b. Secretary/Treasurer
- c. Boards, Commissions and Committees
 - I) Upcoming Meetings- Shade Tree Commission (11.28.2022) No Zoning Hearing Board
 - II) Approved Minutes- Planning Commission October, Shade Tree Commission July and September, LASA Meeting October 27

14. Borough Council Comments

- a. Council Members

15. Announcement of Next Meeting. At 7:00 PM on December 6, 2022, Council will hold a work session

16. Adjournment.

If you are a person with a disability wishing to attend this meeting and require accommodation to participate in the meeting, please contact the Columbia Borough Office at (717) 684-2467 at least 24 hours prior to the meeting.

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

November 10, 2022 | 7:00 PM
Paul W. Myers Council Chambers

MINUTES

1. Council President Zink called the meeting to order at 7:00 PM.

Councilpersons present: Fisher, Kauffman, Lintner, Price, Stahl, and Zink.

Councilperson absent: Burgard. Mayor Lutz was also absent.

Staff Present: Borough Manager Stivers, Public Works Manager Graham, Facility Service Coordinator Affeld, Code Compliance Manager Diffenderfer and Chief Brommer. Solicitor Gabel and Engineer Rinaldo were also present.

2. Pastor David Powers of the Columbia Ministerium provided an invocation.

3. Council Person Lintner led the pledge to the flag

4. Announcement of Executive and Information Session (s) None

At the conclusion of the November 1, 2022 meeting there was an executive session to discuss potential property acquisition.

5. Additions, deletions, and reorganization of agenda.

Council President Zink removed agenda item 11 b from the agenda

a. Motion to approve the reorganized agenda.

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

6. Citizen Comments Non-Agenda Items Only

Frank Doutrich

Discussed agenda item 12 a. Discussed the Civility and Decorum protocol for council meetings listed on the agenda. Discussed his attendance at CCAT meetings and commended those who participate in the program.

Denis Wolpert

Discussed an issue with a neighboring property with code enforcement issues.

Nate Roach

Discussed the Police budget and his previous questions concerning this budget. Discussed comparisons with other municipalities.

Chris Dreisbach

Provided a handout for council of an email he sent to Council members and the mayor concerning the homeless situation in the borough. Offered his assistance with the issue.

Alan Landsman

Discussed the CCAT program and provided details on work done to date through the program. Thanked Council and Borough Manager Stivers for their commitment and ongoing support of the program. Council President Zink asked for clarification on procedures followed if animals other than

cates are caught in the traps. A. Landsman responded and welcomed any additional information to better handle these instances.

7. Minutes for Approval

- a. Motion to approve the Borough Council Meeting Minutes for October 20, 2022.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

- b. Motion to approve the Borough Council Meeting Minutes for October 25, 2022.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

- c. Motion to approve the Borough Council Meeting Minutes for November 1, 2022.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

8. Presentation & Acceptance of Reports

- a. Community Development– Eric Kauffman

I) Acknowledge receipt of the Zoning and Planning report for – October 2022

- b. Public Works & Property – Peter Stahl

I) Acknowledge receipt of Public Works and Property Report – October 2022

Councilman Stahl reminded residents leaf collection is currently underway and happens on the street sweeping schedule. Council President Zink recognized the Public Works Department and their extra effort to remove leaves from the street to avoid flooding.

- c. Safety – Todd Burgard – In Councilperson Burgard’s absence President Zink acknowledged the following reports.

I) Acknowledge receipt of the Public Safety Reports for: Penn State Health Life Lion for October 2022, Columbia Borough Police Department and Columbia Borough Fire Department.

II) Acknowledge receipt of the Code Compliance Report for October 2022

III) Acknowledge receipt of the EMOC Report for October 2022

Council President Zink noted the addition of detailed information on condemned properties in the borough to the Code Compliance report

Frank Doutrich

Asked for reporting procedures for the Borough’s 3rd party inspector as they relate to the Cimarron project at 3rd and Locust. Borough Manager Stivers responded.

9. Presentations

- a. Presentation by Christine Arnold on TNR Program

Provided details on a successful program she has implemented in her area and how this type of program could work for Columbia Borough. Council members and Borough Manager Stivers had questions that Ms. Arnold responded to. The discussion included challenges to the program.

10. Mayor Lutz/Chief Brommer

Chief Brommer offered to sit down with Nate Roach to discuss the police budget and discussed courses he has taken on police budgeting.

Nate Roach

Provided information on research he has done on other municipalities' police budgets.

11. Old Business

- a. Authorize staff to pay bills.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

Councilperson Lintner asked for clarification on the payment of a kennel license. Borough Manager Stivers and Chief Brommer provided detail.

- b. REMOVED.

Motion by:	Second by:	Voice Vote:

- c. Council Discussion – Ordinance changes related to feeding/harboring feral animals.

Solicitor Gabel discussed ordinances from other municipalities and committed to sending examples to Council for review. Councilperson Lintner read comments from Joe Fritsch disagreeing with feeding feral cats. Christine Arnold responded with detail on the process of feeding feral cats with the goal of trapping and spaying or neutering. Also discussed options to deter feral cats from your property. Council President Zink asked for clarification on how to implement a TNR program in the Borough. Christine provided suggestions. Borough Manager Stivers asked if the Borough would be better served appointing a nonprofit to control the project. Christine provided detail on the data collection process and how the process works well with a cat initiative team vs the municipality.

Sarah Galliger

Addressed the issue of feeding feral cats.

Frank Doutrich

Asked for information on options for cats after they are caught and spayed or neutered. Christine Arnold provided information on options that have worked for her in other areas.

12. New Business

- a. Motion to approve for the Columbia Masonic Lodge No. 286 to host the annual Santa Parade on Saturday, November 26, 2022, beginning at 8:30 am.

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

- b. Motion to approve request by the Merchants Association of Columbia to install "Gifts on Locust" within the public right-of-way in the Borough.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

Marlene Geltz, of the Merchants Association of Columbia, provided a handout with details of the event.

- c. Motion to authorize staff to enter into an agreement with ECS Mid-Atlantic, LLC. for supplemental geotechnical engineering services to support ELA and the development of their stormwater management plan for the McGinness Innovation Park development.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	5 Yes 1 no (Lintner) Motion Carried

Engineer Rinaldo provided detail on the motion. Councilperson Lintner asked for clarification on funding for the agreement. Borough Manager Stivers responded.

- d. Motion to approve Resolution 22-42 Appointment of Joanne Price to the Columbia Borough Police Pension Board.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

13. Staff Reports Comments and Announcements.

- a. Solicitor

Discussed progress on sale of borough properties.

- b. Engineer Rinaldo provided an update on the demolition process for the McGinness homestead. Also discussed recent meeting with PennDOT on the work scheduled for the 100 & 200 block of Walnut Street. A best estimate is for bids to go out mid 2024.

- c. Secretary/Treasurer

Borough Manager Stivers discussed the recent election and thanked Columbia Borough residents for their participation. Announced Representative Brett Miller was re-elected, and he will now represent Columbia Borough as it transitions into its reassigned 41st District on December 2, 2022. Rep. Miller is planning to meet with Council in January.

- d. Boards, Commissions and Committees

- I) Upcoming Meetings: Planning Commission (11/15/2022)
River Park Advisory and Revitalization (11/17/2022)
- II) Approved LASA Board Minutes September 2022
- III) Approved Minutes HARB (9/14/2022)

14. Borough Council comments

- a. Council Members

Councilperson Lintner thanked everyone that attended tonight to support the CCAT program.

- 15. Announcement of next meeting: At 7:00pm on November 22, 2022 Council will hold a regular meeting.

16. Motion to adjourn at 8:34 pm to an executive session to discuss a potential land purchase.

Motion by:	Second by:	Voice Vote:
P. Stahl	E. Kauffman	All Favored – Motion Carried

MOTIONED AND APPROVED this 22nd day of November 2022, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

By:

Heather Zink, Council President

ATTEST:

Mark E. Stivers, Secretary/Treasurer



Columbia Market House Review

November 2022

EVENTS

Saturday, November 26, 2022- Christmas in Columbia with Cookie Decorating and Santa's Secret Workshop 10:00AM – 3:00PM

Sunday November 27, 2022 – A Merry Makers Market- 70 vendors inside and outside with the closure of Sadie Lane. Estimated attendance 2,000-3,000

Private Parties

Wrightsville Assembly of God- Tuesday 6:00-8:00PM November 1st, 8th, 15th and 29th \$800.00

Wolpert/Risner Baby Shower- Sunday, November 6, 2022 \$300.00

Becker Baby Shower- Sunday, November 13, 2022 \$200.00

New Vendors

Arie's Soft Pretzels- Opening in mid December

Honey's Cakes and Candies- Opened Saturday, November 12, 2022 (very well received)

Coffee Corner- Opening Friday, November 18, 2022

Columbia Merchant Association- Opening stand in beginning of December

KO Hispanic & Soul Food- Opening stand mid-December

Future Market House rental bookings- 18

Eventective Visitor Activity (since August 2022)

Description	Count
Direct Referrals	121
Visitors contacting Columbia Historic Market House specifically	
Competitive Leads	957
Business generated in your area	
Profile Views	780
Visitors to your profile	
Website Clicks	127
Visitors we sent to your website	
Facebook Clicks	12

Range of Accounts: 01-400-000 to 35-492-183

NOTE: This report includes ONLY activity originally Budgeted/Charged to Budget Year 2.
Prior Year Budgeted/Encumbered/Payable amounts rolled to Budget Year 2 have been EXCLUDED.
Include Cap Accounts: Yes AS Of: 10/31/22
Skip Zero Activity: Yes

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-400-000	ELECTED OFFICIALS CONTROL ACCOUNT:							
01-400-112	Compensation to Council	8,400.00	0.00	0.00	6,700.00	0.00	1,700.00	80
01-400-113	Compensation to Mayor	1,200.00	0.00	0.00	1,000.00	0.00	200.00	83
01-400-300	Conference & Training	2,000.00	0.00	0.00	698.77	0.00	1,301.23	35
Control: 000	Total	11,600.00	0.00	0.00	8,398.77	0.00	3,201.23	72
01-401-000	ADMINISTRATION CONTROL ACCOUNT A:							
01-401-121	Borough Manager Salary	95,487.00	0.00	0.00	79,883.40	0.00	15,603.60	84
01-401-337	Borough Manager, Mileage Reimbursement	500.00	0.00	0.00	103.90	0.00	396.10	21
Control: 000	Total	95,987.00	0.00	0.00	79,987.30	0.00	15,999.70	83
01-402-000	ADMINISTRATION CONTROL ACCOUNT B:							
01-402-120	Finance Manager Salary	66,950.00	0.00	0.00	56,037.93	0.00	10,912.07	84
01-402-121	Accountant	51,439.00	0.00	0.00	41,843.19	0.00	9,595.81	81
01-402-140	Clerical Salary	47,647.00	0.00	0.00	38,476.82	0.00	9,170.18	81
01-402-141	Clerical Salary Overtime	2,500.00	0.00	0.00	6,496.69	0.00	3,996.69	260
01-402-192	Employee FICA	24,307.00	0.00	0.00	17,028.64	0.00	7,278.36	70
01-402-194	Employee Unemployment Compensation Tax	1,414.00	0.00	0.00	1,114.94	0.00	299.06	79
01-402-195	Employee Workers Compensation Insurance	1,264.00	0.00	0.00	1,311.52	0.00	47.52	104
01-402-196	Employee Insurance Coverage Premiums	86,541.00	0.00	0.00	80,344.44	0.00	6,196.56	93
01-402-197	Office Equipment & Supplies	22,843.00	0.00	0.00	0.00	0.00	22,843.00	0
01-402-210	Conference & Training	10,000.00	0.00	0.00	10,727.77	0.00	727.77	107
01-402-300	Consulting Services	5,000.00	0.00	0.00	1,075.36	0.00	3,924.64	22
01-402-302	Borough Code Maintenance	25,000.00	0.00	0.00	4,180.00	0.00	20,820.00	17
01-402-310	Accounting & Auditing Services	4,500.00	0.00	0.00	3,344.64	0.00	1,155.36	74
01-402-311	IT Contracted Services	41,000.00	0.00	0.00	39,420.92	0.00	1,579.08	96
01-402-312	Pension Services	65,500.00	0.00	2,592.00	85,113.83	2,592.00	17,021.83	126
01-402-316	Contracted Services	12,773.00	0.00	0.00	7,875.00	0.00	4,898.00	62
01-402-317	Paychex Fees	15,000.00	0.00	50.00	14,002.98	0.00	1,047.02	93
01-402-318	Postage	3,000.00	0.00	136.80	2,510.14	0.00	353.06	88
01-402-325	Grant Writing Services	8,000.00	0.00	0.00	5,723.77	0.00	2,276.23	72
01-402-330	Printing & Advertising	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
01-402-340	General Communications	12,000.00	0.00	0.00	15,758.41	0.00	3,758.41	131
01-402-350	Bank Service Charges	4,000.00	0.00	0.00	54.66	0.00	3,945.34	1
01-402-360		1,000.00	0.00	0.00	435.38	0.00	564.62	44

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-402-374	Maint. & Rental Office Equipment	2,500.00	0.00	0.00	18.56	0.00	2,481.44	1
01-402-420	Dues & Publications	3,500.00	0.00	27.90-	5,079.35	27.90	1,551.45-	144
Control: 000	Total	521,678.00	0.00	2,533.10-	437,974.94	2,619.90	86,236.16	83
01-403-000	TAX COLLECTIONS CONTROL ACCOUNT:							
01-403-115	LTCB Collection Fee - EIT 1.7% LST 1.5%	19,000.00	0.00	0.00	14,307.08	0.00	4,692.92	75
01-403-215	Deed Transfer Tax Collection Fee - 2.0%	3,500.00	0.00	0.00	4,432.64	0.00	932.64-	127
Control: 000	Total	22,500.00	0.00	0.00	18,739.72	0.00	3,760.28	83
01-404-000	SOLICITOR/LEGAL CONTROL ACCOUNT:							
01-404-314	Solicitor Fees	95,000.00	0.00	0.00	102,136.58	0.00	7,136.58-	108
01-404-315	Labor Counsel	40,000.00	0.00	0.00	7,530.00	0.00	32,470.00	19
01-404-316	Arbitration Services	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
Control: 000	Total	136,500.00	0.00	0.00	109,666.58	0.00	26,833.42	80
01-408-000	ENGINEERING CONTROL ACCOUNT:							
01-408-101	Engineering Services	112,000.00	0.00	0.00	116,636.06	0.00	4,636.06-	104
Control: 000	Total	112,000.00	0.00	0.00	116,636.06	0.00	4,636.06-	104
01-409-000	BUILDING & PROPERTY CONTROL ACCOUNT:							
01-409-120	Property Management Salaries	61,808.00	0.00	0.00	50,980.10	0.00	10,827.90	82
01-409-122	Property Management - Janitorial PT	20,063.00	0.00	0.00	11,488.65	0.00	8,574.35	57
01-409-192	Employee FICA	6,391.00	0.00	0.00	4,847.86	0.00	1,543.14	76
01-409-194	Employee Unemployment Compensation Tax	2,333.00	0.00	0.00	563.78	0.00	1,769.22	24
01-409-195	Employee Workers Compensation Insurance	570.00	0.00	0.00	94.52	0.00	475.48	17
01-409-196	Employee Insurance Coverage Premiums	4,335.00	0.00	0.00	3,721.29	0.00	613.71	86
01-409-197	Employee Pension Contributions	4,327.00	0.00	0.00	0.00	0.00	4,327.00	0
01-409-226	Cleaning Supplies	3,500.00	0.00	0.00	2,384.64	0.00	1,115.36	68
01-409-239	Clothing Allowance (Janitorial)	600.00	0.00	89.96	442.13	0.00	67.91	89
01-409-321	308 Locust St., Phone - Cell & Landline	6,000.00	0.00	0.00	6,431.54	0.00	431.54-	107
01-409-352	Insurance Premium Expenses	119,840.00	0.00	0.00	535.00	0.00	119,305.00	0
01-409-361	Electrical Usage	12,000.00	0.00	0.00	8,492.27	0.00	3,507.73	71
01-409-362	308 Locust St., Natural Gas Usage	4,000.00	0.00	0.00	3,397.29	0.00	602.71	85
01-409-364	137 S Front, Rebillable Prop Expenses	25,000.00	0.00	0.00	23,139.63	0.00	1,860.37	93
01-409-365	Trash disposal services	11,000.00	0.00	0.00	5,145.02	0.00	5,854.98	47
01-409-366	Water & Sewer Usage	2,195.00	0.00	0.00	2,380.97	0.00	185.97-	108
01-409-370	Maintenance & Repair of Building	8,000.00	0.00	0.00	11,902.87	0.00	3,902.87-	149
01-409-374	Maintenance & Repair of Equipment	3,500.00	0.00	0.00	6,062.67	27.99	2,562.67-	173
01-409-376	137 S Front, Boro Property Expenses	20,000.00	0.00	0.00	426.80	0.00	19,573.20	2
01-409-430	137 S Front & Century Link Pkg-Prop Tax	35,000.00	0.00	0.00	34,875.38	0.00	124.62	100

BOROUGH OF COLUMBIA
2022 Detail Expenditure Year Analysis

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
Control : 000	Total	350,462.00	0.00	89.96	177,312.41	27.99	173,059.63	51
01-410-000	POLICE CONTROL ACCOUNT:							
01-410-120	Chief of Police Salary	104,571.00	0.00	0.00	104,209.72	0.00	361.28	100
01-410-130	Sergeants Salaries	284,275.00	0.00	0.00	241,198.61	0.00	43,076.39	85
01-410-131	Police Officer Salaries	1,277,254.00	0.00	0.00	953,252.28	0.00	324,001.72	75
01-410-132	Part-Time Police Officer Salaries	32,448.00	0.00	0.00	27,638.00	0.00	4,810.00	85
01-410-133	School Crossing Guard Salaries	32,361.00	0.00	0.00	23,771.01	0.00	8,589.99	73
01-410-134	Officer in Charge (OIC)	15,000.00	0.00	0.00	8,395.06	0.00	6,604.94	56
01-410-136	Enforcement Officer Salaries	54,603.00	0.00	0.00	25,233.90	0.00	29,369.10	46
01-410-137	Administrative Assistant Salary	47,647.00	0.00	0.00	38,928.87	0.00	8,718.13	82
01-410-140	Administrative Coordinator Salary	51,653.00	0.00	0.00	43,176.32	0.00	8,476.68	84
01-410-141	Community Service Aide Salaries	72,272.00	0.00	0.00	46,120.80	0.00	26,151.20	64
01-410-142	Community Service Aide Salaries Overtime	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
01-410-143	Corporal Salaries	15,000.00	0.00	0.00	35,976.42	0.00	20,976.42	240
01-410-144	Community Safety Officer	20,400.00	0.00	0.00	7,200.00	0.00	13,200.00	35
01-410-174	Conference & Training	10,000.00	0.00	0.00	9,512.57	0.00	487.43	95
01-410-179	Longevity Bonuses	31,000.00	0.00	0.00	15,000.00	0.00	16,000.00	48
01-410-180	Police Degree Bonuses	7,250.00	0.00	0.00	2,375.00	0.00	4,875.00	33
01-410-183	Police Department Overtime	120,000.00	0.00	0.00	51,528.84	0.00	68,471.16	43
01-410-192	Employee FICA	50,000.00	0.00	0.00	37,030.88	0.00	12,969.12	74
01-410-194	Employee Unemployment Compensation Tax	10,900.00	0.00	0.00	8,661.20	0.00	2,238.80	79
01-410-195	Employee Workers Compensation Insurance	75,087.00	0.00	0.00	69,924.86	0.00	5,162.14	93
01-410-196	Employee Insurance Coverage Premiums	606,605.00	0.00	0.00	446,835.30	0.00	159,769.70	74
01-410-197	Employee Pension Contributions (Uniform)	580,742.00	0.00	0.00	520,995.00	0.00	59,747.00	90
01-410-198	Employee Pension Contributions	10,400.00	0.00	0.00	0.00	0.00	10,400.00	0
01-410-200	Police Equipment & Supplies	18,400.00	0.00	289.22	24,113.66	19.89	6,002.88	133
01-410-201	Police Ammo	5,000.00	0.00	0.00	3,460.30	0.00	1,539.70	69
01-410-204	Officer Equipment Allowance	6,600.00	0.00	0.00	1,804.69	0.00	4,795.31	27
01-410-228	Animal Control & Shelter Fees	2,000.00	0.00	25.00	3,100.00	0.00	1,125.00	156
01-410-229	Livescan Fees	45,000.00	0.00	0.00	35,000.00	0.00	10,000.00	78
01-410-231	Gasoline, Vehicles	12,000.00	0.00	0.00	15,972.08	0.00	3,972.08	133
01-410-238	Police Uniforms and Dry Cleaning	9,000.00	0.00	1,123.32	8,476.87	0.00	600.19	107
01-410-239	Enforcement Officers Clothing Allowance	900.00	0.00	0.00	170.47	0.00	729.53	19
01-410-317	Contracted Services	15,000.00	0.00	50.00	28,284.94	0.00	13,324.94	189
01-410-318	Paychex Fees	6,000.00	0.00	424.13	5,513.11	0.00	62.76	99
01-410-319	PD Accreditation Consultant	35,000.00	0.00	0.00	34,900.00	0.00	100.00	100
01-410-321	Police, Phone - Cell, Landline & GPS	10,000.00	0.00	0.00	8,687.25	0.00	1,312.75	87
01-410-327	Maintenance & Repair of Radios	4,000.00	0.00	0.00	305.83	0.00	3,694.17	8
01-410-328	Maint, Repair, & Rents for Camera System	15,000.00	0.00	0.00	1,490.80	0.00	13,509.20	10

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-410-351	Police Property Liability Insurance	50,000.00	0.00	0.00	263.00	0.00	49,737.00	1
01-410-375	Maintenance & Repair, Parking Meters	2,400.00	0.00	200.00	4,472.54	47.33	2,272.54	195
01-410-376	Maintenance & Repair, Police Vehicles	4,000.00	0.00	108.95	17,002.97	0.00	13,111.92	428
01-410-377	Maintenance & Repair, Police Equipment	20,000.00	0.00	0.00	9,388.55	0.00	10,611.45	47
01-410-384	Equipment Rental	3,000.00	0.00	0.00	1,445.94	0.00	1,554.06	48
01-410-471	Enterprise 2022, Lease Principal -POLICE	68,962.00	0.00	0.00	30,756.87	0.00	38,205.13	45
01-410-530	Lanc. County Drug Task Force, Member Fee	10,400.00	0.00	0.00	10,207.00	0.00	193.00	98
01-410-610	Maintenance & Repair of Building	4,000.00	0.00	0.00	12,332.47	0.00	8,332.47	308
Control: 000	Total	3,860,130.00	0.00	2,220.62	2,974,113.98	67.22	883,795.40	77
01-411-000	FIRE CONTROL ACCOUNT:							
01-411-231	GBVFD - Gasoline, Vehicles	8,000.00	0.00	1,302.21	12,201.92	0.00	5,504.13	169
01-411-332	GBVFD - Automotive Liab Insurance	10,000.00	0.00	0.00	9,282.00	0.00	718.00	93
01-411-363	Fire Hydrant, Water Supply	40,729.00	0.00	0.00	41,041.76	0.00	312.76	101
01-411-381	GBVFD - Workers Comp. Ins	41,328.00	0.00	0.00	15,895.00	0.00	25,433.00	38
01-411-500	GBVFD - Fire Co Contributions (beg.2021)	85,000.00	0.00	0.00	0.00	0.00	85,000.00	0
01-411-501	GBVFD - Vol. Fire Fighter Tax Rebate	3,250.00	0.00	0.00	4,080.27	0.00	830.27	126
01-411-540	GBVFD - Fireman's Relief Fund	41,319.00	0.00	0.00	50,065.38	0.00	8,746.38	121
Control: 000	Total	229,626.00	0.00	1,302.21	132,566.33	0.00	95,757.46	58
01-413-000	CODE COMPLIANCE CONTROL ACCOUNT:							
01-413-123	Code Compliance Manager	0.00	0.00	0.00	18,613.76	0.00	18,613.76	0
01-413-140	Clerical salary	47,647.00	0.00	0.00	28,554.01	0.00	19,092.99	60
01-413-141	Clerical Salary Overtime	750.00	0.00	0.00	755.70	0.00	5.70	101
01-413-142	Code Compliance Officer (Union)	18,201.00	0.00	0.00	13,648.80	0.00	4,552.20	75
01-413-192	Employee FICA	8,000.00	0.00	0.00	7,223.77	0.00	776.23	90
01-413-194	Employee Unemployment Compensation Tax	855.00	0.00	0.00	1,188.99	0.00	333.99	139
01-413-195	Employee Workers Compensation Insurance	462.00	0.00	0.00	139.28	0.00	322.72	30
01-413-196	Employee Insurance Coverage Premiums	39,481.00	0.00	0.00	36,259.25	0.00	3,221.75	92
01-413-197	Employee Pension Contributions	6,590.00	0.00	0.00	0.00	0.00	6,590.00	0
01-413-220	Operating Supplies	5,000.00	0.00	0.00	1,068.12	0.00	3,931.88	21
01-413-231	Gasoline, Vehicles	2,000.00	0.00	0.00	1,732.19	0.00	267.81	87
01-413-238	Clothing Allowance (Code Enf)	1,200.00	0.00	0.00	693.80	0.00	506.20	58
01-413-300	Conference & Training	3,000.00	0.00	0.00	1,913.50	0.00	1,086.50	64
01-413-315	Property Inspector F/T	52,291.00	0.00	0.00	18,005.88	0.00	34,285.12	34
01-413-316	Property Inspector P/T	32,966.00	0.00	0.00	8,745.80	0.00	24,220.20	27
01-413-317	Contracted Services - Remedial	3,000.00	0.00	0.00	645.50	0.00	2,354.50	22
01-413-318	Payhex Fees	2,000.00	0.00	23.32	608.81	0.00	1,367.87	32
01-413-321	Code, Phone - Cell, Landline & GPS	2,000.00	0.00	0.00	1,710.27	0.00	289.73	86
01-413-340	Printing	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD %used
01-413-376	Maintenance of Vehicles	1,000.00	0.00	0.00	496.71	0.00	503.29 50
01-413-420	Dues & Subscriptions	500.00	0.00	0.00	2,400.00	0.00	1,900.00- 480
01-413-425	Fire Inspection Services	3,600.00	0.00	0.00	3,050.00	0.00	550.00 85
01-413-471	Enterprise 2021, Lease Principal - CODES	23,452.00	0.00	0.00	3,305.90	0.00	20,146.10 14
01-413-500	Appeal Reimbursements/Refunds	100.00	0.00	0.00	0.00	0.00	100.00 0
01-413-540	TNR	3,000.00	0.00	0.00	1,042.47	0.00	1,957.53 35
Control: 000	Total	259,095.00	0.00	23.32	151,802.51	0.00	107,269.17 59
01-414-000	PLANNING & ZONING CONTROL ACCOUNT:						
01-414-122	Zoning and Planning Manager Salary	70,292.00	0.00	0.00	55,622.43	0.00	14,669.57 79
01-414-140	Clerical Salary	47,647.00	0.00	0.00	38,472.00	0.00	9,175.00 81
01-414-141	Clerical Salary Overtime	1,000.00	0.00	0.00	948.08	0.00	51.92 95
01-414-192	Employee FICA	8,000.00	0.00	0.00	7,310.23	0.00	689.77 91
01-414-194	Employee Unemployment Compensation Tax	570.00	0.00	0.00	570.00	0.00	0.00 100
01-414-195	Employee Workers Compensation Insurance	347.00	0.00	0.00	109.44	0.00	237.56 32
01-414-196	Employee Insurance Coverage Premiums	29,391.00	0.00	0.00	25,289.14	0.00	4,101.86 86
01-414-197	Employee Pension Contributions	8,217.00	0.00	0.00	0.00	0.00	8,217.00 0
01-414-220	Operating Supplies	3,000.00	0.00	0.00	503.23	0.00	2,496.77 17
01-414-231	Gasoline, Vehicles	350.00	0.00	0.00	0.00	0.00	350.00 0
01-414-300	Conference & Training	2,000.00	0.00	0.00	398.00	0.00	1,602.00 20
01-414-318	Paychex Fees	450.00	0.00	27.36	376.80	0.00	45.84 90
01-414-321	Zoning, Phone - Cell	800.00	0.00	0.00	312.71	0.00	487.29 39
01-414-376	Maintenance of Vehicles	200.00	0.00	0.00	0.00	0.00	200.00 0
01-414-420	Dues & Subscriptions	600.00	0.00	0.00	2,787.80	0.00	2,187.80- 465
Control: 000	Total	172,864.00	0.00	27.36	132,699.86	0.00	40,136.78 77
01-415-000	EMERGENCY MANAGEMENT CONTROL ACCOUNT:						
01-415-220	Operating Supplies - PPE/Stock Items	1,500.00	0.00	0.00	0.00	0.00	1,500.00 0
01-415-340	Disaster Planning Material	500.00	0.00	0.00	0.00	0.00	500.00 0
01-415-700	Emergency Management, Phone - Cell	850.00	0.00	0.00	844.34	0.00	5.66 99
Control: 000	Total	2,850.00	0.00	0.00	844.34	0.00	2,005.66 30
01-426-000	RECYCLING ACTIVITIES CONTROL ACCOUNT:						
01-426-101	Recycling Marketing/Education	500.00	0.00	0.00	0.00	0.00	500.00 0
01-426-102	Recycling Maintenance of Equip. & Bldgs	12,000.00	0.00	179.02	6,946.60	0.00	4,874.38 59
01-426-103	904 Collection Expenses	1,212.00	0.00	0.00	1,201.45	0.00	10.55 99
01-426-140	Recycling - Staff Salary	53,253.00	0.00	0.00	43,852.40	0.00	9,400.60 82
01-426-231	Recycling - Diesel	2,000.00	0.00	0.00	1,919.04	0.00	80.96 96
01-426-362	Recycling - Utilities	2,000.00	0.00	0.00	582.16	0.00	1,417.84 29
Control: 000	Total	70,965.00	0.00	179.02	54,501.65	0.00	16,284.33 77

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%used
01-429-000	WASTEWATER ACTIVITIES CONTROL ACCOUNT:							
01-429-188	WWTP, Contracted Services	500.00	0.00	0.00	1,580.86	0.00	1,080.86-	316
01-429-260	WWTP, Maintenance of Equipment	750.00	0.00	0.00	100.00	0.00	650.00	13
01-429-321	WWTP, Phone - Cell & Landline	1,500.00	0.00	0.00	1,425.85	0.00	74.15	95
01-429-361	WWTP, Electrical Usage	1,750.00	0.00	0.00	2,195.28	0.00	445.28-	125
01-429-362	WWTP, Natural Gas Usage	2,750.00	0.00	135.32	1,812.28	0.00	802.40	71
01-429-365	WWTP, Biosolids Management	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
01-429-366	WWTP, Water Usage	1,800.00	0.00	0.00	2,776.19	0.00	976.19-	154
01-429-367	WWTP, Grit/Material Disposal	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0
01-429-373	WWTP, Building & Property Maintenance	17,436.00	0.00	0.00	18,304.78	0.00	868.78-	105
01-429-373	Total	29,986.00	0.00	135.32	28,195.24	0.00	1,655.44	94
Control: 000								
01-430-000	HIGHWAY/PUBLIC WORKS CONTROL ACCOUNT:							
01-430-122	Public Works Manager Salary	79,569.00	0.00	0.00	64,260.00	0.00	15,309.00	81
01-430-140	Highway Personnel Salaries	397,109.00	0.00	0.00	233,376.02	0.00	163,732.98	59
01-430-141	Clerical salary	47,647.00	0.00	0.00	38,472.00	0.00	9,175.00	81
01-430-142	Street Sweeper Debris Disposal	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
01-430-143	Storm Water Supplies	5,000.00	0.00	0.00	1,739.71	0.00	3,260.29	35
01-430-144	Highway Employee License Bonus	4,400.00	0.00	0.00	4,000.00	0.00	400.00	91
01-430-165	Employee Certification & Testing	1,200.00	0.00	0.00	302.00	0.00	898.00	25
01-430-183	Employee Salaries Overtime	18,000.00	0.00	0.00	12,392.67	0.00	5,607.33	69
01-430-192	Employee FICA	42,448.00	0.00	0.00	30,502.53	0.00	11,945.47	72
01-430-194	Employee Unemployment Compensation Tax	3,000.00	0.00	0.00	2,750.23	0.00	249.77	92
01-430-195	Employee Workers Compensation Insurance	43,906.00	0.00	0.00	38,548.62	0.00	5,357.38	88
01-430-196	Employee Insurance Coverage Premiums	199,322.00	0.00	0.00	160,243.69	0.00	35,078.31	82
01-430-197	Employee Pension Contributions	35,813.00	0.00	0.00	4,299.91	0.00	31,513.09	12
01-430-200	Operating Supplies	15,000.00	0.00	27.79-	4,958.97	0.00	10,068.82	33
01-430-231	Fuel, Vehicles	22,000.00	0.00	4,981.91	44,723.42	0.00	27,705.33-	226
01-430-238	Highway Uniform Cleaning	5,141.00	0.00	261.75	3,437.67	0.00	1,441.58	72
01-430-239	Employee Clothing Allowance	2,700.00	0.00	0.00	750.82	0.00	1,949.18	28
01-430-245	Highway Supplies	15,000.00	0.00	0.00	6,884.67	170.78	8,115.33	46
01-430-300	Conference & Training	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
01-430-317	Contracted Services	4,000.00	0.00	0.00	4,208.89	0.00	208.89-	105
01-430-318	Paychex Fees	1,668.00	0.00	140.84	1,651.51	0.00	124.35-	107
01-430-321	Highway, Phone - Cell & Landline & GPS	8,000.00	0.00	0.00	5,451.16	0.00	2,548.84	68
01-430-361	Highway Building Electrical Usage	4,348.00	0.00	0.00	1,069.01	0.00	3,278.99	25
01-430-363	Highway, Natural Gas Usage	7,668.00	0.00	701.48-	6,244.29	0.00	2,125.19	72
01-430-366	Highway Building Water Usage	1,016.00	0.00	0.00	1,407.00	0.00	391.00-	138
01-430-373	Maintenance & Repair of Building	4,000.00	0.00	0.00	1,304.94	0.00	2,695.06	33
01-430-375	Maintenance & Repairs of Equipment	39,695.00	0.00	951.31	38,754.80	4,695.00	11.11-	100

BOROUGH OF COLUMBIA
2022 Detail Expenditure Year Analysis

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%used
01-430-471	Enterprise 2021, Lease Principal - P.W.	39,640.00	0.00	0.00	17,465.10	0.00	22,174.90	44
Control: 000	Total	1,046,790.00	0.00	5,606.54	729,199.63	4,865.78	311,983.83	70
01-433-000	TRAFFIC & STREET LIGHTS CONTROL ACCOUNT:							
01-433-260	Street Signs	6,000.00	0.00	0.00	3,020.11	0.00	2,979.89	50
01-433-374	Traffic Lights, Maintenance	14,000.00	0.00	439.25	20,068.53	4,740.25	6,507.78	146
01-433-375	Traffic Lights, Electrical Usage	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
01-433-420	CS Datum Yearly Subscription	2,400.00	0.00	0.00	0.00	0.00	2,400.00	0
01-434-361	Street Lighting, Maint. & Electric Usage	16,000.00	0.00	0.00	0.00	0.00	16,000.00	0
01-434-375	Street Lighting, Maintenance	1,500.00	0.00	0.00	586.28	0.00	913.72	39
Control: 000	Total	41,400.00	0.00	439.25	23,674.92	4,740.25	17,285.83	58
01-444-000	MARKET HOUSE CONTROL ACCOUNT:							
01-444-120	Market Manager Salary	26,000.00	0.00	0.00	15,937.50	0.00	10,062.50	61
01-444-192	Employee FICA	2,015.00	0.00	0.00	1,292.42	0.00	722.58	64
01-444-194	Employee UC Tax	500.00	0.00	0.00	285.00	0.00	215.00	57
01-444-195	Employee Workers Comp Insurance	200.00	0.00	0.00	7.46	0.00	192.54	4
01-444-196	Employee Insurance Coverage	7,755.00	0.00	0.00	5,603.69	0.00	2,151.31	72
01-444-197	Employee Pension Contributions	910.00	0.00	0.00	0.00	0.00	910.00	0
01-444-226	Supplies	2,000.00	0.00	0.00	92.75	0.00	1,907.25	5
01-444-317	Market House, Contracted Services	7,444.00	0.00	0.00	9,351.82	0.00	1,907.82	126
01-444-321	Market House, Phone & Internet	2,500.00	0.00	0.00	2,191.89	0.00	308.11	88
01-444-361	Market House, Electrical Usage	6,000.00	0.00	0.00	10,940.23	0.00	4,940.23	182
01-444-362	Market House, Natural Gas Usage	8,000.00	0.00	566.16	7,671.59	0.00	237.75	103
01-444-366	Market House, Water & Sewer Usage	3,000.00	0.00	0.00	3,755.01	0.00	755.01	125
01-444-373	Market House, Maintenance of Building	4,000.00	0.00	0.00	14,614.20	55.61	10,614.20	365
01-444-430	Market House, Property Tax Expense	9,010.00	0.00	0.00	0.00	0.00	9,010.00	0
Control: 000	Total	79,334.00	0.00	566.16	71,743.56	55.61	7,024.28	91
01-450-000	BOARDS & COMMITTEES CONTROL ACCOUNT:							
01-450-101	HARB - Agenda & Minutes Contracted Svcs	1,500.00	0.00	0.00	666.00	0.00	834.00	44
01-450-301	Parks & Recreation - Operational	5,000.00	0.00	0.00	2,308.75	0.00	2,691.25	46
01-450-401	Community Programs - Operational	1,500.00	0.00	0.00	25.95	0.00	1,474.05	2
01-450-601	Zoning Hearing Board - Stenographer	6,000.00	0.00	0.00	2,206.61	0.00	3,793.39	37
01-450-701	Civil Service Commission - Operational	500.00	0.00	0.00	0.00	0.00	500.00	0
01-450-801	Columbia River Front Advisory Committee	500.00	0.00	0.00	0.00	0.00	500.00	0
01-450-901	Planning Commission - Operational	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	15,500.00	0.00	0.00	5,207.31	0.00	10,292.69	34

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%used
01-452-000	CONTRIBUTIONS CONTROL ACCOUNT:							
01-452-505	Columbia Historic Preservation Society	7,500.00	0.00	0.00	7,500.00	0.00	0.00	100
01-452-541	Mount Bethel Cemetery	5,000.00	0.00	0.00	5,000.00	0.00	0.00	100
01-452-544	Columbia Public Library	5,000.00	0.00	0.00	5,000.00	0.00	0.00	100
01-452-545	Columbia United Veterans Council	500.00	0.00	0.00	500.00	0.00	0.00	100
Control: 000	Total	18,000.00	0.00	0.00	18,000.00	0.00	0.00	100
01-454-000	PARKS & COL. CROSSING CONTROL ACCOUNT:							
01-454-371	Maintenance of Parks - Boroughwide	0.00	0.00	0.00	29.78	14.89	29.78-	0
01-454-372	Columbia Crossings, Natural Gas Usage	2,878.00	0.00	0.00	2,063.74	0.00	814.26	72
01-454-373	Columbia Crossings, Land Sale Inst(OCPE)	10,000.00	0.00	0.00	10,000.00	0.00	0.00	100
01-454-374	Columbia Crossings, Electrical Usage	3,500.00	0.00	0.00	2,544.28	0.00	955.72	73
01-454-375	Columbia Crossings, Water & Sewer Usage	1,200.00	0.00	0.00	1,952.48	0.00	752.48-	163
01-454-376	Columbia Crossings, Phone	3,783.00	0.00	0.00	2,594.43	0.00	1,188.57	69
01-454-377	Columbia Crossings, Contracted Services	3,500.00	0.00	0.00	4,935.96	0.00	1,435.96-	141
01-454-378	Columbia Crossings, Building/Prop Maint.	5,000.00	0.00	0.00	2,602.26	21.36	2,397.74	52
01-454-379	Columbia Crossing, Contracted Mgmt Fees	114,863.00	0.00	0.00	114,863.00	0.00	0.00	100
01-454-451	Maintenance of Parks - Makle Park	2,000.00	0.00	0.00	1,212.94	0.00	787.06	61
01-454-452	Maintenance of Parks - River Park	3,663.00	0.00	0.00	2,604.36	0.00	1,058.64	71
01-454-453	Maintenance of Parks - Locust Park	6,000.00	0.00	0.00	3,807.52	0.00	2,192.48	63
01-454-454	Maintenance of Parks - Veterans Memorial	2,000.00	0.00	0.00	854.43	0.00	1,145.57	43
01-454-455	Maintenance of Parks - Rotary Park	2,500.00	0.00	0.00	780.00	0.00	1,720.00	31
01-454-456	Maintenance of Parks - Mount Bethel	500.00	0.00	0.00	0.00	0.00	500.00	0
01-454-457	Maintenance of Parks - Town Square	2,000.00	0.00	0.00	233.72	0.00	1,766.28	12
01-454-458	Maintenance of Parks - Zion Hill	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	163,887.00	0.00	0.00	151,078.90	36.25	12,808.10	92
01-491-000	OTHER EXPENSES CONTROL ACCOUNT:							
01-491-001	Refunds of Prior Year Revenues	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	500.00	0.00	0.00	0.00	0.00	500.00	0
Fund: 01	GENERAL FUND BBT Budgeted Total	7,241,654.00	0.00	8,056.66	5,422,344.01	12,413.00	1,811,253.33	75
Fund: 01	GENERAL FUND BBT Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 01	GENERAL FUND BBT Total	7,241,654.00	0.00	8,056.66	5,422,344.01	12,413.00	1,811,253.33	75
18-402-000	FINANCIAL ADMINISTRATION:							
18-402-756	Emergency Alert System	5,000.00	0.00	0.00	5,500.00	0.00	500.00-	110
Control: 000	Total	5,000.00	0.00	0.00	5,500.00	0.00	500.00-	110

BOROUGH OF COLUMBIA
2022 Detail Expenditure Year Analysis

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%used
18-410-000	POLICE:							
18-410-755	PD Body Worn Cameras (BWC Program)	80,000.00	0.00	0.00	83,175.21	0.00	3,175.21-	104
18-410-756	PD Drone Replacement	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0
18-410-759	PD Community Camera System	50,000.00	0.00	0.00	9,827.53	0.00	40,172.47	20
Control: 000	Total	145,000.00	0.00	0.00	93,002.74	0.00	51,997.26	64
18-430-000	HIGHWAY MAINT GENERAL SERVICES:							
18-430-753	Crack Sealing Unit for Paving	55,000.00	0.00	0.00	53,937.38	0.00	1,062.62	98
18-430-754	Zero Turn Lawn Mower	9,500.00	0.00	11,965.10	0.00	0.00	2,465.10-	126
18-430-755	Grinder Replacement	508,000.00	0.00	0.00	0.00	0.00	508,000.00	0
18-438-001	Walnut St Improve./Smart Growth	50,000.00	0.00	0.00	24,495.70	0.00	25,504.30	49
Control: 000	Total	622,500.00	0.00	11,965.10	78,433.08	0.00	532,101.82	15
18-444-000	MARKETS:							
18-450-001	McGinness Airport Development Project	1,000,000.00	0.00	0.00	251,942.93	0.00	748,057.07	25
18-454-100	Park Improvements/Upgrades	30,000.00	0.00	0.00	1,325.63	0.00	28,674.37	4
18-465-001	Columbia River Park - Phase 3	30,000.00	0.00	0.00	38,677.59	0.00	8,677.59-	129
18-471-216	2017 WF Lease, PRIN - SWPR, Sml'r, Tldr	85,702.00	0.00	0.00	85,701.91	0.00	0.09	100
18-471-217	Principal-Fulton Bank Refi 2021	548,343.00	0.00	0.00	475,000.00	0.00	73,343.00	87
18-472-217	Interest-Fulton Bank Bond Refi 2021	145,820.00	0.00	0.00	73,343.28	0.00	72,476.72	50
Control: 000	Total	1,839,865.00	0.00	0.00	925,991.34	0.00	913,873.66	50
18-475-000	FISCAL AGENT FEES:							
18-480-400	4th Street Bridge Improvements	70,000.00	0.00	0.00	120,552.32	112,314.53	50,552.32-	172
18-480-600	Shawnee/Mill Street Drainage Improv	7,000.00	0.00	0.00	2,490.00	0.00	4,510.00	36
18-480-700	800 Block of Chestnut Street	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0
Fund: 18	CAPITAL FUND Budgeted Total	2,889,365.00	0.00	11,965.10	1,225,969.48	112,314.53	1,651,430.42	43
Fund: 18	CAPITAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 18	CAPITAL FUND Total	2,889,365.00	0.00	11,965.10	1,225,969.48	112,314.53	1,651,430.42	43
21-463-670	River Front Storm System Improvements	136,000.00	0.00	0.00	7,938.37	0.00	128,061.63	6
21-463-671	Shawnee/Mill St Drainage/Improvements	53,000.00	0.00	0.00	0.00	0.00	53,000.00	0
21-463-672	APPROVED ARPA Fund Exp - per guidelines	100,000.00	0.00	0.00	15,000.00	0.00	85,000.00	15
Control: 000	Total	566,000.00	0.00	0.00	145,980.69	112,314.53	420,019.31	26
Fund: 21	American Rescure Plan FUND Budgeted Total	289,000.00	0.00	0.00	22,938.37	0.00	266,061.63	8
Fund: 21	American Rescure Plan FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 21	American Rescure Plan FUND Total	289,000.00	0.00	0.00	22,938.37	0.00	266,061.63	8

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
30-000-000	Bond Capital Expense							
30-400-000	BOND CAPITAL PROJECTS CONTROL ACCOUNT:							
30-401-001	Transfer to Fund Balance Reserves	517,036.00	0.00	0.00	0.00	0.00	517,036.00	0
30-444-375	Market House Improvements (RACP Phase1)	50,000.00	0.00	0.00	17,527.81	0.00	32,472.19	35
30-444-376	Economic Development Improv (RACP P2)	1,182,464.00	0.00	0.00	274.12	0.00	1,182,189.88	0
30-491-001	Refunds of Prior Year Revenues	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	1,750,000.00	0.00	0.00	17,801.93	0.00	1,732,198.07	1
Fund: 30	BOND CAPITAL FUND Budgeted Total	1,750,000.00	0.00	0.00	17,801.93	0.00	1,732,198.07	1
Fund: 30	BOND CAPITAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 30	BOND CAPITAL FUND Total	1,750,000.00	0.00	0.00	17,801.93	0.00	1,732,198.07	1
35-430-000	HIGHWAY MAINTENANCE:							
35-432-200	Snow & Ice Removal	15,000.00	0.00	0.00	7,312.36	0.00	7,687.64	49
35-433-001	Traffic Control Devices	12,000.00	0.00	0.00	0.00	0.00	12,000.00	0
35-434-001	Street Lighting - Electrical Usage	96,357.00	0.00	0.00	84,521.48	0.00	11,835.52	88
35-434-002	Traffic Lights - Electrical Usage	9,500.00	0.00	0.00	5,155.36	0.00	4,344.64	54
35-438-245	Highway Supplies/Aggregates	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0
35-438-246	Highway Supplies/Other	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0
35-438-247	Highway Equipment Maintenance	7,500.00	0.00	0.00	0.00	0.00	7,500.00	0
35-439-085	Current Year Street Paving Projects	175,000.00	0.00	18,958.74	27,295.13	0.00	128,746.13	26
35-454-074	CDBG - Perry and Union (2nd St)	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0
Control: 000	Total	624,357.00	0.00	18,958.74	124,284.33	0.00	481,113.93	23
Fund: 35	HIGHWAY AID FUND Budgeted Total	624,357.00	0.00	18,958.74	124,284.33	0.00	481,113.93	23
Fund: 35	HIGHWAY AID FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 35	HIGHWAY AID FUND Total	624,357.00	0.00	18,958.74	124,284.33	0.00	481,113.93	23
Final Budgeted		12,794,376.00	0.00	38,980.50	6,813,338.12	124,727.53	5,942,057.38	54
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		12,794,376.00	0.00	38,980.50	6,813,338.12	124,727.53	5,942,057.38	54

BOROUGH OF COLUMBIA
2022 Detail Custom Revenue Report

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
Account Range: 01-301-001 to 35-395-001					
Current Date Range: 01/01/22 to 10/31/22 Year To Date As Of: 10/31/22					
Include Zero Activity Accounts: No					
01-301-001	Transfer from Fund Balance	568,486.00	16,300.00-	0.00	0.00
01-301-100	Property Taxes - Current Year	3,419,845.00	0.00	3,217,353.25	94.08
01-301-101	RET - Current Year, Uncollectable (5%)	170,992.00-	0.00	0.00	0.00
01-301-200	Property Taxes - Prior Year (Postmarked)	2,000.00	0.00	0.00	0.00
01-301-300	Property Taxes - Delinquent (LTCB)	132,000.00	0.00	104,807.62	79.40
01-301-400	Property Taxes - KOZ Properties	2,395.00	0.00	5,357.22	223.68
01-310-100	Deed Transfer Tax (DTT) - 0.5%	322,783.00	0.00	221,631.39	68.66
01-310-210	Earned Income Tax (EIT) - 0.5%	994,900.00	0.00	890,821.57	89.54
01-310-430	Local Services Tax (LST) - \$52 per annum	139,200.00	0.00	101,540.87	72.95
01-321-310	Misc License (Pawn, Antique, Tattoo,.)	2,462.00	0.00	1,398.00	56.78
01-321-610	Peddler's License	100.00	0.00	220.00	220.00
01-321-800	Cable TV Franchise	140,115.00	0.00	141,664.24	101.11
01-321-900	Cell Tower (Verizon)	14,373.00	0.00	14,804.24	103.00
01-331-109	State Police & County Fines	9,000.00	0.00	5,558.25	61.76
01-331-112	Ordinance Violations Dist Just	86,128.00	0.00	72,787.35	84.51
01-331-300	Parking Fines	93,559.00	0.00	122,046.00	130.45
01-341-100	Interest Income	10,500.00	0.00	2,167.25	20.64
01-342-200	137 S Front, Lease Proceeds	67,733.00	0.00	56,000.00	82.68
01-342-201	137 S Front, Tenant Exp Reimbursements	24,638.00	0.00	43,910.43	178.22

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-342-202	420,430,434,440 S Front St Lease	12,060.00	0.00	10,000.00	82.92
01-342-203	420,430,434,440 S Front St, Reimburse	15,000.00	0.00	0.00	0.00
01-342-204	Market House Reimbursement	0.00	16,500.00	33,355.36	202.15
01-351-001	Act 205 Pension Subsidy	273,445.00	0.00	290,105.30	106.09
01-354-040	904 Recycling Grant Income	10,001.00	0.00	6,436.82	64.36
01-355-010	State Public Utility Realty Tax	0.00	0.00	4,761.25	0.00
01-355-080	Alcoholic Beverage Sales Licenses	3,500.00	0.00	3,200.00	91.43
01-355-990	Firemen's Relief Fund PA Subsidy	41,319.00	0.00	49,902.43	120.77
01-357-030	Police Department Grants	3,000.00	0.00	0.00	0.00
01-361-200	Tax Certifications & Copies	9,222.00	0.00	10,710.00	116.14
01-361-310	Subdivision/Land Development Fees	1,800.00	0.00	0.00	0.00
01-361-330	Building & Zoning Permits	59,848.00	0.00	80,635.89	134.73
01-361-340	Zoning Hearings	3,296.00	0.00	3,620.00	109.83
01-361-510	Sale of Materials & Equipment	5,000.00	0.00	3,381.75	67.64
01-361-620	County Tax Collection Commission Revenue	2,968.00	0.00	2,747.25	92.56
01-362-100	Police Dept Misc Services & Refunds	7,153.00	0.00	16,882.37	236.02
01-362-110	Sale of Accident Reports	2,988.00	0.00	2,250.00	75.30
01-362-140	Crossing Guard Wage Reimbursement (CBSD)	15,000.00	0.00	15,740.41	104.94
01-362-150	SRO Officer Reimbursement (CBSD)	96,447.00	0.00	0.00	0.00
01-362-160	Lanc. County Task Force, Reimbursement	80,000.00	0.00	100,728.22	125.91

BOROUGH OF COLUMBIA
2022 Detail Custom Revenue Report

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-362-170	Livescan Revenue	42,000.00	0.00	35,000.00	83.33
01-362-200	Animal Control & Shelter Reimbursement	204.00	0.00	370.00	181.37
01-362-300	Bike Patrol Unit, Bike Sale	0.00	0.00	357.00	0.00
01-362-400	Code Dept Misc Services & Refunds	500.00	0.00	0.00	0.00
01-362-401	Rental Registration	89,760.00	0.00	89,200.00	99.38
01-362-402	Borough Rental Revenue	14,284.00	0.00	13,900.00	97.31
01-362-423	Quick Ticket Revenue	41,988.00	0.00	28,825.00	68.65
01-362-424	Rental Inspections Revenue	27,240.00	0.00	40,525.00	148.77
01-362-425	Fire Inspections Revenue	5,640.00	360.00	5,675.00	94.58
01-362-426	Home Inspections Revenue	11,400.00	11,100.00-	325.00	108.33
01-362-427	New Tenant Walkthrough Inspections	3,480.00	0.00	2,525.00	72.56
01-362-428	Voluntary Home Inspections Rev	0.00	500.00	0.00	0.00
01-362-450	Certificate of Occupancy	11,760.00	0.00	200.00	1.70
01-362-460	Lien Recovery	9,704.00	0.00	2,400.29	24.74
01-362-470	Condemnation Revenue	0.00	2,000.00	14,950.00	747.50
01-362-480	Appeals Revenue	500.00	0.00	100.00	20.00
01-363-100	Street Opening Permits	8,356.00	0.00	28,820.32	344.91
01-363-210	Meter Receipts	41,455.00	0.00	48,285.43	116.48
01-363-220	Contractor Parking Permits	15,000.00	0.00	8,568.00	57.12
01-363-400	Yard Waste Revenue	93,798.00	0.00	120,354.35	128.31

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-363-500	Highway Dept Misc Services & Refunds	500.00	0.00	0.00	0.00
01-372-400	Electric Generation Revenue (LCSWMA)	50,016.00	0.00	41,680.00	83.33
01-380-001	Miscellaneous Revenue	5,000.00	0.00	11,950.84	239.02
01-380-002	Insurance Rebates, Refunds, & Reimburmt	100,000.00	22,064.00	308,378.44	252.64
01-380-005	Police Misc Revenue (BB&T Donations)	500.00	0.00	12,665.00	2,533.00
01-380-006	Nondepartmentalized Services & Refunds	500.00	0.00	0.00	0.00
01-380-007	Spring Cleanup Revenue	0.00	0.00	705.00	0.00
01-380-008	Recreational Revenue CODE 190-36.E	5,000.00	0.00	14,310.00	286.20
01-380-150	WWTP Sewage Revenue (A/R & Lien)	250.00	0.00	75,111.99	30,044.80 includes tapping fees
01-387-001	Contributions - Private Sources	500.00	0.00	0.00	0.00
01-387-002	Contributions - In Lieu of (ALL)	12,000.00	0.00	12,000.00	100.00
01-387-005	Employee Health Insurance Share (NonPol)	28,879.00	0.00	22,035.51	76.30
01-387-006	Employee Health Insurance Share (Pol)	37,486.00	0.00	22,791.18	60.80
01-389-001	IRS/Treasury Refunds	1,500.00	0.00	1,478.00	98.53
01-391-100	Sales of General Fixed Assets	54,700.00	0.00	112,059.84	204.86
01-395-001	Refund of Prior Yr Expenditure	500.00	0.00	1,362.94	272.59
	Anticipated Total	7,082,854.00	4,976.00-	6,443,080.23	91.03
	Unanticipated Total	132,818.00	19,000.00	270,353.63	0.00
	Fund Total	7,215,672.00	14,024.00	6,713,433.86	89.12
18-301-001	Transfer from Fund Balance	2,442,365.00	61,579.00-	0.00	0.00

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
18-341-100	Interest	0.00	0.00	16,711.49	0.00
18-354-076	N ParksVc-Columbia River Park PIII Grant	30,000.00	0.00	30,794.00	102.65
18-354-100	DEP Recycling Grant	350,000.00	0.00	0.00	0.00
18-389-001	Reimbursement SHAWNEE from Cath Housing	0.00	121,579.00	121,579.09	100.00
	Anticipated Total	2,442,365.00	61,579.00-	16,711.49	0.70
	Unanticipated Total	380,000.00	121,579.00	152,373.09	0.00
	Fund Total	2,822,365.00	60,000.00	169,084.58	0.58
21-341-100	Interest Income	0.00	0.00	296.09	0.00
21-351-101	Transfer to Fund Balance	352,952.00-	100,000.00	0.00	0.00
21-351-102	ARPA - American Rescue Plan Funds 2022	541,952.00	0.00	545,351.69	100.63
	Anticipated Total	0.00	0.00	0.00	0.00
	Unanticipated Total	189,000.00	100,000.00	545,647.78	0.00
	Fund Total	189,000.00	100,000.00	545,647.78	0.00
30-354-010	RACP - Market House Grant Phase I	1,158,768.00	0.00	0.00	0.00
30-354-015	RACP - Parking Improv. Grant Phase II	591,232.00	0.00	0.00	0.00
30-395-001	Refund Prior Year Expenditures	0.00	0.00	28,280.35	0.00
	Anticipated Total	1,158,768.00	0.00	0.00	0.00
	Unanticipated Total	591,232.00	0.00	28,280.35	0.00
	Fund Total	1,750,000.00	0.00	28,280.35	0.00
35-301-001	Transfer from Fund Balance	164,480.00	0.00	0.00	0.00

BOROUGH OF COLUMBIA
2022 Detail Custom Revenue Report

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
35-341-100	Interest Income	1,500.00	0.00	8,975.95	598.40
35-354-030	Highway Liquid Fuels	252,657.00	0.00	250,071.74	98.98
35-354-031	Turnback Program	5,720.00	0.00	5,720.00	100.00
35-354-074	CDBG - Perry and Union (2nd St)	200,000.00	0.00	0.00	0.00
	Anticipated Total	424,357.00	0.00	264,767.69	62.39
	Unanticipated Total	200,000.00	0.00	0.00	0.00
	Fund Total	624,357.00	0.00	264,767.69	42.41
	Final Total	12,601,394.00	174,024.00	7,721,214.26	52.64

COLUMBIA BOROUGH
BUDGET WORKSHEET - GENERAL FUND (F01)
 Budget Year 2023

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
GENERAL FUND (FUND 01) - REVENUE			
301	Real Property Taxes		
01-301-001	Transfer from Fund Balance	1,052,079	97%
01-301-100	Property Taxes - Current Year	3,436,126	0.48%
01-301-101	RET - Current Year, Uncollectable (5%)	(171,806)	0%
01-301-200	Property Taxes - Prior Year (Postmarked)	2,000	0%
01-301-300	Property Taxes - Delinquent (LCTCB)	130,310	-1%
01-301-400	Property Taxes - KOZ Properties	2,395	0%
	Subtotal	4,451,104	
310	Local Tax Enabling Act Taxes (Act511)		
01-310-100	Deed Transfer Tax (DTT) - 0.5%	268,386	-17%
01-310-210	Earned Income Tax (EIT) - 0.5%	1,126,410	13%
01-310-430	Local Services Tax (LST) - \$52 per annum	143,207	3%
	Subtotal	1,538,003	
320	Licenses and Permits		
01-321-310	Misc License (Pawn, Antique, Tattoo,.)	1,647	-33%
01-321-610	Peddler's License	218	118%
01-321-800	Cable TV Franchise	141,664	1%
01-321-900	Cell Tower (Verizon)	11,807	-18%
	Subtotal	155,336	
330	Fines and Forfeits		
01-331-109	State Police & County Fines	7,374	-18%
01-331-112	Ordinance Violations Dist Just	85,637	-1%
01-331-300	Parking Fines	144,954	55%
	Subtotal	237,965	
340	Interest, Rent, and Royalties		
01-341-100	Interest Income	3,000	-71%
01-342-200	137 S Front, Lease Proceeds	76,000	12%
01-342-201	137 S Front, Tenant Exp Reimbursements	24,638	0%
01-342-202	420, 430, 434, 440 S Front Street Lease Proceeds	12,060	100%

COLUMBIA BOROUGH
BUDGET WORKSHEET - GENERAL FUND (F01)
 Budget Year **2023**

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
01-342-203	420, 430, 434, 440 S Front St, Reimbursements	15,000	100%
01-342-204	Market House - Stand Rentals	52,500	100%
01-342-205	Market House - All Events	34,000	100%
01-342-206	Market House - Community Kitchen	19,000	100%
Subtotal		236,198	
350	Intergovernmental Revenues		
01-351-001	Act 205 Pension Subsidy	290,105	6%
01-354-040	904 Recycling Grant Income	9,656	-3%
01-355-010	State Public Utility Realty Tax	-	0%
01-355-080	Alcoholic Beverage Sales Licenses	3,500	0%
01-355-990	Firemen's Relief Fund PA Subsidy	49,902	21%
01-357-030	Police Department Grants	3,000	0%
Subtotal		356,163	
361	Charges for Services and Materials		
01-361-200	Tax Certifications & Copies	14,820	61%
01-361-310	Subdivision/Land Development Fees	-	-100%
01-361-330	Building & Zoning Permits	99,962	67%
01-361-340	Zoning Hearings	5,430	65%
01-361-510	Sale of Materials & Equipment	5,000	0%
01-361-620	County Tax Collection Commission Revenue	4,095	38%
Subtotal		129,307	
362	Public Safety		
01-362-100	Police Dept Misc Services & Refunds	25,323	254%
01-362-110	Sale of Accident Reports	2,138	-28%
01-362-140	Crossing Guard Wage Reimbursement (CBSD)	21,942	46%
01-362-160	Lanc. County Task Force, Reimbursement	82,400	3%
01-362-170	LiveScan Revenue	7,000	-83%
01-362-180	Community Safety Officer (CBSD) NEW IN 2022	49,000	100%
01-362-200	Animal Control & Shelter Reimbursement	555	172%
01-362-300	Bike Patrol Unit, Bike Sale	-	0%
01-362-400	Code Dept Misc Services & Refunds	500	0%

COLUMBIA BOROUGH
BUDGET WORKSHEET - GENERAL FUND (F01)
 Budget Year **2023**

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
01-362-401	Rental Registration	86,000	-4%
01-362-402	Borough Rental Revenue	15,750	10%
01-362-423	Quick Ticket Revenue	31,988	-24%
01-362-424	Rental Inspections Revenue	36,345	33%
01-362-425	Fire Inspections Revenue	5,640	-6%
01-362-427	New Tenant Walkthrough Inspections	2,213	100%
01-362-428	Voluntary Home Inspections Revenue	500	100%
01-362-450	Certificate of Occupancy	300	-97%
01-362-460	Code Lien Recovery	17,475	80%
01-362-470	Condemnation Revenue	2,000	0%
01-362-480	Appeals Revenue	500	0%
Subtotal		387,568	
363	Highways and Streets		
01-363-100	Street Opening Permits	30,000	259%
01-363-210	Meter Receipts	56,631	37%
01-363-220	Contractor Parking Permits	10,314	-31%
01-363-400	Yard Waste Intake Revenue	113,619	21%
01-363-500	Highway Dept Misc Services & Refunds	500	0%
Subtotal		211,064	
370-390	Miscellaneous Revenue / Reimbursements		
01-372-400	Electric Generation Revenue (LCSWMA)	50,016	0%
01-380-001	Miscellaneous Revenue	5,000	0%
01-380-002	Insurance Rebates, Refunds, & Reimburmnt	101,000	-17%
01-380-005	Police Misc Revenue (BB&T Donations)	500	0%
01-380-006	NonDepartmentalized Services & Refunds	500	0%
01-380-150	WWTP Sewage Revenue (A/R & Lien)	250	0%
01-387-001	Contributions - Private Sources	500	0%
01-387-002	Contributions - In Lieu of Taxes	25,500	113%
01-387-005	Employee Health Insurance Share (NonPol)	39,394	36%
01-387-006	Employee Health Insurance Share (Pol)	64,286	71%
01-391-100	Sales of General Fixed Assets	-	-100%

COLUMBIA BOROUGH
BUDGET WORKSHEET - GENERAL FUND (F01)
 Budget Year **2023**

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
01-392-021	Transfer from ARPA Funds (21) Revenue Replenish	300,000	100%
01-395-001	Refund of Prior Yr Expenditure	500	0%
Subtotal		587,446	
GENERAL FUND (FUND 01) - REVENUE TOTAL		8,290,152	

GENERAL FUND (FUND 01) - EXPENDITURES			
400	General Government - Elected Officials		
01-400-112	Compensation to Council	8,400	0%
01-400-113	Compensation to Mayor	1,200	0%
01-400-300	Conference & Training	2,000	0%
01-400-400	Council Other Expense	500	100%
Subtotal		12,100	
401-402	General Government - Administration		
01-401-121	Borough Manager Salary	98,358	3%
01-401-337	Borough Manager, Mileage Reimbursement	500	0%
01-402-120	Finance Manager Salary	68,964	3%
01-402-121	Accountant	52,982	3%
01-402-140	Clerical Salary	49,061	3%
01-402-141	Clerical Salary Overtime	3,000	20%
01-402-192	Employee FICA	24,307	0%
01-402-194	Employee Unemployment Compensation Tax	1,414	0%
01-402-195	Employee Workers Compensation Insurance	2,596	105%
01-402-196	Employee Insurance Coverage Premiums	87,666	1%
01-402-197	Employee Pension Contributions	22,843	0%
01-402-210	Office Equipment & Supplies	14,000	40%
01-402-300	Conference & Training	5,000	0%
01-402-302	Consulting Services	25,000	0%
01-402-310	Borough Code Maintenance	5,000	11%
01-402-311	Accounting & Auditing Services	42,230	3%
01-402-312	IT Contracted Services	75,000	15%
01-402-316	Pension Services	19,066	49%
01-402-317	Contracted Services	15,000	0%
01-402-318	Payroll Processing Fees	1,800	-40%
01-402-325	Postage	8,000	0%
01-402-330	Grant Writing	4,000	0%
01-402-340	Printing & Advertising	15,000	25%
01-402-350	General Communications	4,000	0%

COLUMBIA BOROUGH
BUDGET WORKSHEET - GENERAL FUND (F01)
 Budget Year **2023**

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
01-402-360	Bank Service Charges	1,000	0%
01-402-374	Maint. & Rental Office Equipment	2,500	0%
01-402-420	Dues & Publications	5,000	43%
01-402-421	CS Datum Annual Subscription	2,400	100%
	Subtotal	655,687	
403	General Government - Tax Collections		
01-403-115	LCTCB Collection Fee - EIT 1.7% LST 1.5%	21,297	12%
01-403-215	Deed Transfer Tax Collection Fee - 2.0%	3,500	0%
	Subtotal	24,797	
404	General Government - Solicitor/Legal Services		
01-404-314	Solicitor Fees	102,600	8%
01-404-315	Labor Counsel	40,000	0%
01-404-316	Arbitration Services	1,500	0%
	Subtotal	144,100	6%
408	General Government - Engineering Services		
01-408-101	Engineering Services	90,000	-20%
	Subtotal	90,000	
409	General Government - Buildings and Properties		
01-409-120	Property Management Salaries	63,672	3%
01-409-122	Property Management - Janitorial (part time union)	20,262	1%
01-409-192	Employee FICA	6,567	3%
01-409-194	Employee Unemployment Compensation Tax	2,392	3%
01-409-195	Employee Workers Compensation Insurance	600	5%
01-409-196	Employee Insurance Coverage Premiums	4,335	0%
01-409-197	Employee Pension Contributions	4,485	4%
01-409-226	Cleaning Supplies	3,500	0%
01-409-239	Clothing Allowance (Janitorial)	800	33%
01-409-321	308 Locust St., Phone - Cell & Landline	6,000	0%
01-409-352	Insurance Premium Expenses	119,840	0%
01-409-361	Electrical Usage	12,000	0%
01-409-362	308 Locust St., Natural Gas Usage	5,000	25%
01-409-364	137 S Front, Rebillable Prop Expenses	25,000	0%
01-409-365	Trash Disposal Services	11,000	0%
01-409-366	Water & Sewer Usage	2,195	0%
01-409-370	Maintenance & Repair of Building	12,000	50%
01-409-374	Maintenance & Repair of Equipment	5,000	43%
01-409-376	137 S Front, Borough Prop Expenses	20,000	0%
01-409-430	Property Tax Expenses	35,000	0%
	Subtotal	359,648	

COLUMBIA BOROUGH
BUDGET WORKSHEET - GENERAL FUND (F01)
 Budget Year 2023

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
410	Public Safety - Police		
01-410-120	Chief of Police Salary	107,698	3%
01-410-130	Sergeants Salaries	292,823	3%
01-410-131	Police Officer Salaries	1,111,342	-13%
01-410-132	Part-Time Police Officer Salaries	32,448	0%
01-410-133	School Crossing Guard Salaries	41,594	29%
01-410-134	Officer in Charge (OIC)	15,000	0%
01-410-136	Enforcement Officer Salaries	59,290	9%
01-410-137	Administrative Assistant Salary	49,061	3%
01-410-140	Administrative Coordinator Salary	53,217	3%
01-410-141	Community Service Aide Salaries	80,954	12%
01-410-142	Community Service Aide Salaries Overtime	3,000	-25%
01-410-143	Corporal Salaries	187,674	100%
01-410-144	Community Safety Officer	64,672	100%
01-410-174	Conference & Training	40,000	300%
01-410-179	Longevity Bonuses	29,500	-5%
01-410-180	Police Degree Bonuses	4,500	-38%
01-410-183	Police Department Overtime	100,000	-17%
01-410-192	Employee FICA	53,955	8%
01-410-194	Employee Unemployment Compensation Tax	18,263	68%
01-410-195	Employee Workers Compensation Insurance	105,528	41%
01-410-196	Employee Insurance Coverage Premiums	572,835	-6%
01-410-197	Employee Pension Contributions (Uniform)	604,942	4%
01-410-198	Employee Pension Contributions	10,400	0%
01-410-200	Police Equipment & Supplies	25,000	36%
01-410-201	Police Ammo	5,000	0%
01-410-204	Officer Equipment Allowance	6,600	0%
01-410-228	Animal Control & Shelter Fees	2,000	0%
01-410-229	LifeScan Fees	7,000	-84%
01-410-231	Gasoline, Vehicles	24,000	100%
01-410-238	Police Uniforms and Dry Cleaning	18,000	100%
01-410-239	Enforcement Officers Clothing Allowance	1,000	11%
01-410-317	Contracted Services	30,000	100%
01-410-318	Payroll Processing Fees	4,000	-33%
01-410-319	PD Accreditation Consultant	36,000	100%
01-410-321	Police, Phone - Cell, Landline & GPS	10,000	0%
01-410-327	Maintenance & Repair of Radios	4,000	0%
01-410-328	Maint, Repair, & Rents for Camera System	15,000	0%
01-410-351	Police Property Liability Insurance	50,000	0%

COLUMBIA BOROUGH
BUDGET WORKSHEET - GENERAL FUND (F01)
 Budget Year **2023**

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
01-410-375	Maintenance & Repair, Parking Meters	2,400	0%
01-410-376	Maintenance & Repair, Police Vehicles	4,000	0%
01-410-377	Maintenance & Repair, Police Equipment	20,000	0%
01-410-384	Equipment Rental	3,000	0%
01-410-471	Enterprise Lease Costs 2023	75,858	10%
01-410-530	Lanc. County Drug Task Force, Member Fee	10,400	0%
01-410-610	Maintenance & Repair of Building	4,000	0%
Subtotal		3,995,954	
411	Public Safety - Fire		
01-411-363	Fire Hydrant, Water Supply	44,802	10%
01-411-381	CBVFD - Workers Comp. Ins	41,328	0%
01-411-500	CBVFD - Fire Co Contributions (Beg.2021)	111,000	31%
01-411-501	CBVFD - Vol. Fire Fighter Tax Rebate	4,500	38%
01-411-540	CBVFD - Fireman's Relief Fund	49,902	21%
Subtotal		251,532	
413	Public Safety - Code Compliance		
01-413-123	Code Compliance Manager	56,645	3%
01-413-140	Clerical Salary	49,061	3%
01-413-141	Clerical Salary Overtime	2,000	167%
01-413-142	Code Compliance Officer (Union)	23,716	30%
01-413-316	Property Inspector F/T	46,190	-12%
01-413-192	Employee FICA	13,104	64%
01-413-194	Employee Unemployment Compensation Tax	2,600	204%
01-413-195	Employee Workers Compensation Insurance	400	-13%
01-413-196	Employee Insurance Coverage Premiums	76,593	94%
01-413-197	Employee Pension Contributions	10,773	63%
01-413-220	Operating Supplies	5,000	0%
01-413-231	Gasoline, Vehicles	2,000	0%
01-413-238	Clothing Allowance (Code Enf)	1,200	0%
01-413-300	Conference & Training	5,000	67%
01-413-317	Contracted Services - Remedial	5,000	67%
01-413-318	Payroll Processing Fees	500	100%
01-413-321	Code, Phone - Cell, Landline & GPS	2,000	0%
01-413-340	Printing	2,000	0%
01-413-376	Maintenance of Vehicles	1,000	0%
01-413-420	Dues & Subscriptions	500	0%
01-413-425	Fire Inspection Services	5,000	39%
01-413-471	Enterprise Lease Costs 2023	23,452	0%

COLUMBIA BOROUGH
BUDGET WORKSHEET - GENERAL FUND (F01)
 Budget Year **2023**

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
01-413-540	TNR	6,600	560%
01-413-500	Appeal Reimbursements/Refunds	100	0%
Subtotal		340,433	
414	Public Safety - Planning and Zoning		
01-414-122	Zoning and Planning Manager Salary	68,985	3%
01-414-140	Clerical Salary	49,061	3%
01-414-141	Clerical Salary Overtime	1,200	20%
01-414-192	Employee FICA	8,347	4%
01-414-194	Employee Unemployment Compensation Tax	1,050	84%
01-414-195	Employee Workers Compensation Insurance	300	-14%
01-414-196	Employee Insurance Coverage Premiums	29,773	1%
01-414-197	Employee Pension Contributions	8,333	1%
01-414-220	Operating Supplies	3,000	0%
01-414-231	Gasoline, Vehicles	350	0%
01-414-300	Conference & Training	2,000	0%
01-414-313	Official Borough Mapping	25,000	100%
01-414-318	Payroll Processing Fees	250	-44%
01-414-321	Zoning, Phone - Cell	800	0%
01-414-376	Maintenance of Vehicles	200	0%
01-414-420	Dues & Subscriptions	1,000	67%
01-414-550	CLG Matching Mini Grant	5,000	100%
Subtotal		204,649	
415	Public Safety - Emergency Management		
01-415-220	Operating Supplies - PPE/Stock Items	1,500	0%
01-415-340	Disaster Planning Material	500	0%
01-415-700	Emergency Management, Phone - Cell	1,000	18%
Subtotal		3,000	

423	Human Services - Community		
01-423-001	Human Services - Community	500	100%
Subtotal		500	
426	Public Works - Recycling Collection & Disposal		
01-426-101	Recycling Marketing/Education	500	0%
01-426-102	Recycling Maintenance of Equip. & Bldgs	12,000	0%
01-426-103	904 Collection Expenses	2,000	65%
01-426-140	Recycling -Staff	54,717	3%
01-426-231	Recycling - Diesel	6,000	200%
01-426-362	Recycling - Utilities	2,000	0%

COLUMBIA BOROUGH
BUDGET WORKSHEET - GENERAL FUND (F01)
 Budget Year 2023

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
Subtotal		77,217	
429	Public Works - Wastewater Collection & Disposal		
01-429-188	WWTP, Contracted Services	500	0%
01-429-260	WWTP, Maintenance of Equipment	750	0%
01-429-321	WWTP, Phone - Cell & Landline	1,500	0%
01-429-361	WWTP, Electrical Usage	1,750	0%
01-429-362	WWTP, Natural Gas Usage	2,750	0%
01-429-365	WWTP, Biosolids Management	1,000	0%
01-429-366	WWTP, Water Usage	1,800	0%
01-429-367	WWTP, Grit/Material Disposal	2,500	0%
01-429-373	WWTP, Building & Property Maintenance	2,000	-89%
Subtotal		14,550	
430	Public Works - Highway		
01-430-122	Public Works Manager Salary	81,947	3%
01-430-140	Highway Personnel Salaries	335,000	-16%
01-430-141	Clerical Salary	49,061	3%
01-430-142	Street Sweeper Debris Disposal	1,500	0%
01-430-143	Storm Water Supplies	5,000	0%
01-430-144	Highway Employee License Bonus	4,000	-9%
01-430-165	Employee Certification & Testing	1,200	0%
01-430-183	Employee Salaries Overtime	19,000	6%
01-430-192	Employee FICA	40,000	-6%
01-430-194	Employee Unemployment Compensation Tax	3,500	17%
01-430-195	Employee Workers Compensation Insurance	63,690	45%
01-430-196	Employee Insurance Coverage Premiums	197,861	1%
01-430-197	Employee Pension Contributions	32,621	-9%
01-430-200	Operating Supplies	15,000	0%
01-430-231	Fuel, Vehicles	50,000	127%
01-430-238	Highway Uniform Cleaning	5,141	0%
01-430-239	Employee Clothing Allowance	2,700	0%
01-430-245	Highway Supplies	15,000	0%
01-430-300	Conference & Training	2,000	0%
01-430-317	Contracted Services	4,000	0%
01-430-318	Payroll Processing Fees	1,000	-40%
01-430-321	Highway, Phone - Cell & Landline & GPS	8,000	0%
01-430-361	Highway Building Electrical Usage	4,348	0%
01-430-363	Highway, Natural Gas Usage	8,435	10%
01-430-366	Highway Building Water Usage	2,000	97%
01-430-373	Maintenance & Repair of Building	4,000	0%

COLUMBIA BOROUGH
BUDGET WORKSHEET - GENERAL FUND (F01)
 Budget Year **2023**

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
01-430-375	Maintenance & Repairs of Equipment	38,500	-3%
01-430-471	Enterprise Lease Costs 2023	69,641	76%
Subtotal		1,064,144	

433-434	Public Works - Traffic Control and Street Lights		
01-433-260	Street Signs	6,000	0%
01-433-374	Traffic Lights, Maintenance	16,000	14%
01-434-375	Street Lighting, Maintenance	1,500	0%
Subtotal		23,500	

444	Market House		
01-444-120	Market Manager Salary	53,560	106%
01-444-192	Employee FICA	4,106	104%
01-444-194	Employee UC TAX	500	0%
01-444-195	Employee Workers Compensation Insurance	200	0%
01-444-196	Employee Insurance Coverage Premiums	11,507	48%
01-444-197	Employee Pension Contributions	3,749	312%
01-444-226	Market House, Supplies	9,010	351%
01-444-317	Market House, Contracted Services	10,000	300%
01-444-318	Payroll Processing Fees	120	100%
01-444-321	Market House, Phone & Internet	3,000	-60%
01-444-361	Market House, Electrical Usage	9,000	50%
01-444-362	Market House, Natural Gas Usage	10,400	30%
01-444-366	Market House, Water & Sewer Usage	4,000	33%
01-444-373	Market House, Maintenance of Building	12,000	200%
01-444-430	Market House, Property Tax Expense	9,010	0%
Subtotal		140,162	

450	Boards and Committees		
01-450-101	HARB - Agenda & Minutes Contracted Svcs	1,500	0%
01-450-301	Parks & Recreation - Operational	5,000	0%
01-450-401	Community Programs - Operational	1,500	0%
01-450-601	Zoning Hearing Board - Stenographer	6,000	0%
01-450-701	Civil Service Commission - Operational	500	0%
01-450-801	Columbia River Front Advisory Committee	500	0%
01-450-901	Planning Commission - Operational	500	0%
Subtotal		15,500	

452	Contributions and Community Investment		
01-452-505	Columbia Historic Preservation Society	7,500	0%
01-452-541	Mount Bethel Cemetery	5,000	0%
01-452-544	Columbia Public Library	5,000	0%

COLUMBIA BOROUGH
BUDGET WORKSHEET - GENERAL FUND (F01)
 Budget Year 2023

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
01-452-545	Columbia United Veterans Council	500	0%
Subtotal		18,000	
454 Culture - Parks			
01-454-451	Maintenance of Parks - Makle Park	2,060	3%
01-454-452	Maintenance of Parks - River Park	3,773	3%
01-454-453	Maintenance of Parks - Locust Park	6,180	3%
01-454-454	Maintenance of Parks - Veterans Memorial	2,060	3%
01-454-455	Maintenance of Parks - Rotary Park	2,575	3%
01-454-456	Maintenance of Parks - Mount Bethel	500	0%
01-454-457	Maintenance of Parks - Town Square	2,060	3%
01-454-458	Maintenance of Parks - Zion Hill	500	0%
01-454-372	Columbia Crossings, Natural Gas Usage	3,000	4%
01-454-373	Columbia Crossings, Land Sale Inst (OCPG)	5,000	-50%
01-454-374	Columbia Crossings, Electrical Usage	3,500	0%
01-454-375	Columbia Crossings, Water & Sewer Usage	2,000	67%
01-454-376	Columbia Crossings, Phone	3,783	0%
01-454-377	Columbia Crossings, Contracted Services	6,000	71%
01-454-378	Columbia Crossings, Building/Prop Maint.	5,000	0%
01-454-379	Columbia Crossing, Contracted Mgmt Fees	114,863	0%
Subtotal		162,854	
471 Debt Service			
01-471-217	Principal-Fulton Bank Bond Refi 2021	547,476	100%
01-472-217	Interest-Fulton Bank Bond Refi 2021	143,848	100%
Subtotal		691,325	
491-492 Other Financing Uses			
01-491-001	Refunds of Prior Year Revenues	500	0%
Subtotal		500	
GENERAL FUND (FUND 01) - EXPENDITURES		TOTAL	8,290,152

BUDGET WORKSHEET - CAPITAL FUND (F18)
BUDGET YEAR 2023

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
CAPITAL FUND (FUND 18) - REVENUE			
18-301-001	Transfer from Fund Balance	1,201,622	-59%
18-341-100	Interest Income	7,000	100%
18-354-100	DEP recycling Grant	350,000	100%
18-354-076	N ParkSvc-Columbia River Park PIII Grant	30,000	0%
18-354-077	2nd St- Perry St to Union/CDBG	200,000	100%
18-354-078	McGinness BIOS Funding	2,000,000	100%
18-354-079	Makle Park Grant - (DCNR)	478,393	100%
18-354-080	Makle Park Grant - (TMOBILE)	50,000	100%
18-354-081	158 River Front Storm System (place holder)	-	0%
CAPITAL FUND (FUND 18) - REVENUE		4,317,015	
CAPITAL FUND (FUND 18) - EXPENDITURES			
18-410-759	PD Community Camera System	40,000	0%
18-430-755	Grinder Replacement	508,000	100%
18-438-001	Walnut St Improve/Smart Growth	50,000	100%
18-450-001	McGinness Airport Development Project	500,000	-50%
18-450-002	McGinness Project -2023	2,000,000	100%
18-454-100	Park Improvements/Upgrades	30,000	0%
18-463-673	158 River Front Storm System (place holder)	-	0%
18-465-001	Columbia River Park - Phase 3	20,000	0%
18-465-002	Makle Park Improvements	606,015	100%
18-480-400	4th Street Bridge Improvements	63,000	0%
18-480-800	2nd St Perry St & Union St/ CDBG	300,000	100%
18-480-700	800 Block of Chestnut Street	200,000	0%
CAPITAL FUND (FUND 18) - EXPENDITURES		4,317,015	

Columbia Borough
BUDGET WORKSHEET - ARPA FUND (F21)
BUDGET YEAR 2023

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
ARPA FUND (FUND 21) - REVENUE			
21-351-101	Transfer to Fund Balance	875,810	0%
21-341-001	Interest Income	250	100%
ARPA FUND (FUND 21) - REVENUE		876,060	
ARPA FUND (FUND 21) - EXPENDITURES			
21-463-670	River Front Storm System Improvements	136,000	0%
21-463-671	Shawnee/ Mill St Drainage Improvements	53,000	0%
21-463-672	APPROVED ARPA Fund Exp - per guidelines	100,000	0%
21-463-673	158 River Front Storm System Improvement	150,000	100%
21-463-674	Dual Band Radios - Public Safety	125,000	100%
21-463-675	EOC - Lancaster County ARPA Match	12,060	100%
21-492-001	Revenue Loss / Covid-19 Financial Impact	300,000	100%
ARPA FUND (FUND 21) - EXPENDITURES		876,060	

COLUMBIA BOROUGH
BUDGET WORKSHEET - BOND CAPITAL FUND (F30)
BUDGET YEAR 2023

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
BOND CAPITAL FUND (FUND 30) - REVENUE			
30-301-001	Transfer from Fund Balance	-	
30-354-010	RACP - Market House Grant Phase I	1,338,000	15%
30-354-013	RACP - Market House Grant Phase II	412,000	-30%
30-354-076	LCPC - SmartGrowth Trans. Grant, WalnutSt	867,100	100%
30-395-001	Refund of Prior Year Expenditures	-	
BOND CAPITAL FUND (FUND 30) - REVENUE		2,617,100	
BOND CAPITAL FUND (FUND 30) - EXPENDITURES			
30-401-001	Transfer to Fund Balance Reserve	850,000	64%
30-438-001	Walnut Street Improvements/Smart Growth	867,100	100%
30-444-376	Economic Development Improvements (RACP Phase2)	899,500	-24%
30-491-001	Refunds of Prior Year Revenues	500	
BOND CAPITAL FUND (FUND 30) - EXPENDITURES		2,617,100	

COLUMBIA BOROUGH
BUDGET WORKSHEET - LIQUID FUELS FUND (F35)
BUDGET YEAR 2023

NOT APPROVED

ACCOUNT #	ACCOUNT DESCRIPTION	2023 BUDGET AMOUNT	PRIOR YEAR BUDGET CHANGE %
HIGHWAY AID FUND (FUND 35) - REVENUE			
35-301-001	Transfer from Fund Balance	169,746	0%
35-341-100	Interest Income	6,000	300%
35-354-030	Highway Liquid Fuels	253,125	0%
35-354-031	Turnback Program	5,720	0%
35-354-074	CDBG - Perry and Union (2nd St)	200,000	100%
HIGHWAY AID FUND (FUND 35) - REVENUE		634,591	
HIGHWAY AID FUND (FUND 35) - EXPENDITURES			
35-401-001	Transfer to Fund Balance Reserve	-	0%
35-432-200	Snow & Ice Removal	19,000	27%
35-433-001	Traffic Control Devices	12,000	0%
35-433-002	Street Name Signage Replacement/Maint.	-	0%
35-434-001	Street Lighting - Electrical Usage	102,591	6%
35-434-002	Traffic Lights - Electrical Usage	9,500	0%
35-438-010	ADA Curb Construction	-	
35-438-245	Highway Supplies/Aggregates	6,000	0%
35-438-246	Highway Supplies/Other	3,000	0%
35-438-247	Highway Equipment Maintenance	7,500	0%
35-454-074	CDBG - Perry and Union (2nd St)	300,000	0%
35-439-085	Current Year Street Improvements	175,000	0%
HIGHWAY AID FUND (FUND 35) - EXPENDITURES		634,591	

COLUMBIA BOROUGH LANCASTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2022-43

A RESOLUTION ACCEPTING A DEED IN LIEU OF CONDEMNATION FOR A TRACT OF LAND KNOWN AS PARCEL NO. 110-28473-0-0000, AND AUTHORIZING THE FILING OF SUCH RESOLUTION AND DESCRIPTION AND DEED IN LIEU OF CONDEMNATION WITH THE RECORDER OF DEEDS OFFICE IN LANCASTER COUNTY, PENNSYLVANIA

BE IT RESOLVED by the Columbia Borough Council and it is hereby resolved by the authority of the same as follows:

1. It is hereby resolved that the tract of land identified on a Deed of Robert Keith Kline, dated January 10, 1997, recorded at the Lancaster County Recorder of Deeds Office at Book 5226, Page 00299 for property at 700 Franklin Street, also known as Parcel No. 110-28473-0-0000, shall be transferred in fee to the Borough of Columbia by Deed in Lieu of Condemnation.
2. It is hereby resolved that the Deed in Lieu of Condemnation shall be received and accepted by the Borough as effectively conveying to said Borough that portion and interest of the property as set forth on the description contained in the aforesaid Deed.
3. A copy of this Resolution and description of said tract adopted hereby shall be filed with the office of the Recorder of Deeds of Lancaster County, Pennsylvania.

RESOLVED, this 22nd day of November, 2022, by the Borough Council of Columbia Borough in lawful session duly assembled.

Attest:

Columbia Borough Council

Mark E Stivers
Borough Manager and Secretary/Treasurer

Heather M. Zink
Borough Council President

PURCHASE AGREEMENT

BUYER'S RELATIONSHIP WITH PA LICENSED BROKER

No Business Relationship (Buyer is NOT represented by a broker)

Broker Company	N/A	Licensee Name	N/A
Company Address	N/A	Direct Phone(s)	N/A
Company Phone	N/A	Cell Phone(s)	N/A
Company Fax	N/A	Fax	N/A
Broker is (only Check one)		Email	N/A
<input type="checkbox"/> Buyer Agent (Broker represents Buyer only)		Licensee(s) is (check only one):	
<input type="checkbox"/> Dual Agent (See Dual and/or Designated Agent section below)		<input type="checkbox"/> Buyer Agent (all company licensees represent Buyer)	
		<input type="checkbox"/> Buyer Agent with Designated Agency (only Licensee(s) named above represent Buyer (See Dual and/or Designated Agent section below))	
		<input type="checkbox"/> Dual Agent (See Dual and/or Designated Agent section below)	
<input type="checkbox"/> Transaction Licensee (Broker and Licensee(s)) provide real estate services but do not represent Buyer)			

SELLER'S RELATIONSHIP WITH PA LICENSED BROKER

No Business Relationship (Seller is NOT represented by a broker)

Broker Company	N/A	Licensee Name	N/A
Company Address	N/A	Direct Phone(s)	N/A
Company Phone	N/A	Cell Phone(s)	N/A
Company Fax	N/A	Fax	N/A
Broker is (only Check one)		Email	N/A
<input type="checkbox"/> Seller Agent (Broker represents Seller only)		Licensee(s) is (check only one):	
<input type="checkbox"/> Dual Agent (See Dual and/or Designated Agent section below)		<input type="checkbox"/> Seller Agent (all company licensees represent Seller)	
		<input type="checkbox"/> Seller Agent with Designated Agency (only Licensee(s) named above represent Seller (See Dual and/or Designated Agent section below))	
		<input type="checkbox"/> Dual Agent (See Dual and/or Designated Agent section below)	
<input type="checkbox"/> Transaction Licensee (Broker and Licensee(s)) provide real estate services but do not represent Seller)			

THIS DOCUMENT IS INTENDED TO BE A LEGALLY BINDING AGREEMENT, READ IT CAREFULLY.

THIS AGREEMENT is made this Day No. day of Month, Year.

1. **PARTIES:** Between Robert Keith Kline hereinafter referred to as "Seller" and the Borough of Columbia, hereinafter referred to as "Buyer".
2. **PROPERTY:** Seller hereby agrees to sell and convey to Buyer, who hereby agrees to purchase: ALL THAT CERTAIN tract of ground with improvements thereon, if any, known as 700 Franklin Street, also known as Parcel #: 110-28473-0-0000 in the municipality of Columbia Borough, County of Lancaster, Pennsylvania, 17512, and more particularly described at Deed Book 5226, Page 00299, hereinafter referred to as "Property".

BUYER AGREES TO BUY AND SELLER AGREES TO SELL THE PROPERTY ON THE FOLLOWING TERMS AND CONDITIONS:

3. **PURCHASE PRICE / DEPOSIT:**
 - A. **PURCHASE PRICE:** The total Purchase Price for the Property is Two Hundred Twenty Nine Thousand Nine Hundred and 00/100 Dollars (\$229,900.00)
 - B. **DEPOSIT/DOWN PAYMENT:** (Cash/check will be deposited in an Escrow account upon ratification of this Agreement)

i. Cash/check at signing of this Agreement	\$1,000.00
ii. Cash/check within ten (10) business days of Seller's acceptance of this Agreement.	\$0.00
iii. Cash/check on or before	\$0.00
iv. BALANCE OF PAYMENT, at Settlement.	\$228,900.00
 - v. The Deposit paid on account of Purchase Price shall be held by Moutz & Kreiser ("Escrow Agent") in a non-interest-bearing account.
 - vi. All interest on said Deposit, if any, shall accrue to the benefit of the Buyer; unless Seller retains the Deposit due to Buyer default, in which case the interest, if any, shall accrue to the benefit of Seller.
4. **TITLE, SURVEYS & COSTS:**
 - A. The Property is to be conveyed in fee simple by Deed in Lieu of Condemnation, free and clear of all liens, encumbrances, and easements, EXCEPTING, HOWEVER, any Permitted Exceptions (as such term is hereinafter defined).
 - B. Buyer shall have fifteen (15) days after the Acceptance Date to provide written notice to Seller of any matters affecting or relating to title of the Property, including those matters disclosed by the title commitment or shown on the Survey, which are not satisfactory to Buyer (the "Objection Notice"). In the event that Buyer timely provides Seller with an Objection Notice, Seller shall notify Buyer within ten (10) days of receipt of such Objection Notice, what, if any, title defects raised in the Objection Notice Seller agrees to remedy (the "Remedy Notice"), which shall be subject to Buyer's approval within five (5) days of the Remedy Notice. Should Seller fail to provide the Remedy Notice to Buyer within ten (10) days of Seller's receipt of the Objection Notice, Buyer may terminate this Agreement and shall be entitled to a refund, if any, of the deposit money paid hereunder. Should Buyer fail to terminate the Agreement as described herein, Buyer shall be deemed to accept the Property subject to any title issues that Seller did not indicate it would remedy. The title issues that (i) Buyer did not request

(02197470/1) Buyer Initials _____

Seller Initials _____

Seller to cure and (ii) Seller has indicated it will not cure in the Remedy Notice shall collectively be called "Permitted Exceptions." Prior to the Settlement Date, Seller shall take all requisite actions necessary to cure, to the reasonable satisfaction of Buyer, any title objection raised in the Objection Notice which is not a Permitted Exception. In the event that Buyer does not timely deliver an Objection Notice to Seller, Buyer shall be deemed to have accepted title to the Property with all exceptions shown on the title policy and Survey.

- C. In the event Seller is unable to give a good and marketable title as specified in paragraph 4(B), Buyer will have the option in Buyer's sole and absolute discretion to either: (a) extend the Settlement Date in order to allow Seller additional time in which to effect such cure, in which event the term "Settlement Date" as used herein shall mean the date to which Settlement is so extended; (b) terminate this Agreement and demand and receive the Deposit, if any, in which event neither party shall thereafter have any further rights, obligations or liability hereunder; or (c) waive such title and survey objection and proceed to settlement, without any deduction in the Purchase Price.
- D. Any survey or surveys which may be required by the title insurance company or the abstracting attorney for the preparation of an adequate legal description of the Property (or the correction thereof), will be secured and paid for by Seller. However, any survey or surveys desired by Buyer or required by the mortgage lender will be secured and paid for by Buyer.
- E. Buyer will pay for the following on or before time of Settlement, relative to the Settlement occurring:
- i. The premium for mechanics lien insurance and/or title search or fee for cancellation of same, if any;
 - ii. The premiums for flood insurance and/or fire insurance with extended coverage, insurance binder charges or cancellation fee, if any;
 - iii. Appraisal fees and charges paid in advance to mortgage lender, if any;
 - iv. Buyer's customary settlement costs and accruals, unless otherwise stated herein.
 - v. Any survey or surveys which may be required by the title insurance company or the abstracting attorney, for the preparation of an adequate legal description of the Property (or the correction thereof), shall be secured and paid for by Seller. However, any survey or surveys desired By Buyer or required by Buyer's lender shall be secured and paid for by Buyer.
5. SETTLEMENT: Settlement to be made on or before the 31st day of December, 2022 (the "Settlement Date").
6. CONDITIONS AND ADDITIONAL TERMS:
- A. LIKE KIND EXCHANGE - Buyer and Seller acknowledge that either party may utilize this transaction as part of a tax deferred exchange (the "Exchange") in order to qualify for non-recognition of gain under Section 1031 of the Internal Revenue Code of 1986, as amended and the Treasury Regulations promulgated thereunder. Buyer and Seller agree that either party's rights under the Agreement may be assigned to an intermediary("Intermediary") for the purposes of completing the Exchange. Each party agrees to cooperate with the other party in attempting to effectuate the Exchange, and to execute such documentation as may be reasonably necessary to effect the Exchange, provided that (i) the non-exchanging party shall not incur any additional liability in connection with the Exchange, (ii) the non-exchanging party shall not be obligated to take title to any real property other than the Property, (iii) the Settlement Date shall not be extended as a result of the Exchange, and (iv) any additional costs and charges directly attributable to the Exchange (including any additional transfer taxes) shall be paid by the exchanging party.
- B. ASSIGNMENT - This Agreement shall be binding upon the parties, their respective heirs, personal representatives, guardians and successors, and to the extent assignable, on the assigns of the parties hereto; it being expressly understood, however, that Buyer shall not transfer or assign this Agreement without the written consent of Seller. Any additional transfer fees or taxes, if any, associated with such Assignment shall be the sole responsibility of the Buyer.
- C. DISCLOSURES - The Property is sold in "AS IS" condition. The Seller's Disclosure Statement and Disclosures and Inspection Addendum for the Property are incorporated by referenced into this Agreement of Sale. Buyer acknowledges that Brokers, their licensees, employees, officers or partners have not made an independent examination or determination of the structural soundness of the Property, the age or condition of the components, environmental conditions, the permitted uses, or of conditions existing in the locale where the Property is situated; nor have they made a mechanical inspection of any of the systems contained therein.
7. CONTINGENCIES:
- A. FINANCING CONTINGENCY: None
- B. INSPECTION CONTINGENCY
- i. Rights and Responsibilities
 - a. Seller will provide access to insurers' representatives and, as may be required by this Agreement or by mortgage lender(s), to surveyors, municipal officials, appraisers, and inspectors. All parties and their real estate licensee(s) may attend any inspections.
 - b. Buyer may make a pre-settlement walk-through inspection of the Property. Buyer's right to this inspection is not waived by any other provision of this Agreement.
 - c. Seller will have heating and all other utilities (including fuel(s)) on for all inspections/appraisals.
 - d. All inspectors, including home inspectors, are authorized by Buyer to provide a copy of any inspection report to Broker for Buyer.
 - e. Seller has the right, upon request, to receive a free copy of any inspection report from the party for whom it was prepared.
 - ii. Buyer waives or elects at Buyer's expense to have the inspections, certifications, and investigations agreed upon by Buyer and Seller (the "Inspections") performed by professional contractors, home inspectors, engineers, architects, and other properly licensed or otherwise qualified professionals.
 - iii. For any Inspections agreed upon by Buyer and Seller, Buyer will, within the contingency period(s) stated below, complete Inspections, obtain any Inspection reports or result, and accept the Property, terminate this Agreement, or submit a written corrective proposal to Seller, as described below.
 - iv. The contingency period is 15 days from the Acceptance Date for each Inspection agreed upon by Buyer and Seller.
 - v. Except as described below, if the result of any Inspection is unsatisfactory to Buyer, Buyer will, with the stated contingency period:
 - a. Accept the Property with the information stated in the Inspection reports, OR
 - b. Terminate this Agreement by written notice to the Seller, with all deposit monies returned to Buyer according to the terms of this Agreement, OR
 - c. Present the Inspection report(s) to Seller with a Written Corrective Proposal (the "Proposal") listing corrections and/or credits desired by Buyer. The Proposal may, but is not required to, include the name(s) of the properly licensed or qualified professional(s) to perform the corrections requested in the Proposal, provisions for payment, including retests, and a projected dated for completion of the corrections. Buyer agrees that Seller will not be liable for corrections that do not comply with mortgage lender or governmental requirements if performed in workmanlike manner according to the terms of Buyer's Proposal.
 1. No later than 5 days from the end of the contingency period(s), Seller will inform Buyer in writing that Seller will:
 - i. Satisfy all the terms of Buyer's Proposal, OR
 - ii. Not satisfy all the terms of Buyer's Proposal
 2. If Seller agrees to satisfy the terms of Buyer's Proposal, Buyer accepts the Property.

3. Within 5 of the receipt of written notification that Seller will not satisfy all terms of Buyer's Proposal, or the time stated in Paragraph 7(B)(v)(a)(i) if Seller fails to choose either option in writing, whichever occurs first, Buyer will:
- Accept the Property with the information stated in the Inspection reports, OR
 - Terminate this Agreement by written notice to the Seller, with all deposit monies returned to Buyer according to the terms of this Agreement, OR
 - Enter into a mutually acceptable written agreement with the Seller, providing for any repairs or improvements to the Property and/or any credit to Buyer at settlement, as acceptable to mortgage lender, if any.
8. **BROKER'S INDEMNIFICATION:** Buyer and Seller represent that they have dealt with no real estate brokers or agents except as noted above in connection with this transaction. In the event any claims for brokerage commissions, finder's fees other compensation arising out of the transactions contemplated by this Contract are asserted by anyone, the party hereto whose action directly or indirectly gave rise to such claims shall be responsible for payment thereof, and shall indemnify and hold the other party harmless from and against all loss, cost, damage, expense and liability incurred as a result thereof.
9. **ZONING:** The zoning classification for the Property is Light Business. This zoning statement is based on the information available at the time the contract is entered into. Buyer shall make their own independent determination the zoning classification.
10. **POSSESSION:** Possession is to be delivered by deed (as described herein), keys and physical possession to a vacant building (if any) free of debris at the time and date specified in Section 5 herein, subject to the terms of any existing Lease Agreements which may be in place and have been disclosed to Buyer pursuant to the terms hereof.
11. **PRORATIONS:** Real property taxes, and any other expenses of the Property shall be prorated as of the Settlement Date. All deposits, advance rentals, prepaid contracts and the amount of any future lease credits shall be credited to Buyer at Settlement. Seller hereby warrants to Buyer that there are no "Clean and Green" or similar taxes or accrued liabilities effecting the Property and that if such taxes or liabilities are accrued that Seller will be responsible for the payment of the same at time of settlement.
12. **FIXTURES AND PERSONAL PROPERTY:**
- INCLUDED in this sale and purchase price are all existing items permanently installed in the Property, free of liens, including plumbing; heating; built-in air conditioners; lighting fixtures; water treatment systems; wall to wall carpeting, screens, storm sash and or doors, shades, awnings, Venetian blinds, radiator covers, cornices, kitchen cabinets, drapery rods, drapery rod hardware, curtain rods, curtain rod hardware, all trees, shrubbery, plantings now in or on Property, garage door openers, sheds, if any, and any remaining heating fuels stored on the Property at the time of settlement, unless otherwise stated. Also included: N/A
 - EXCLUDED fixtures and items: N/A
 - LEASED items excluded (items not owned by Seller): N/A
13. **DISCLOSURES/INSPECTIONS IF ANY:** Buyer and Seller acknowledge the following indicated written disclosures and/or addenda, all of which are hereby made a part of this Agreement.
- Buyer has received and read the Lead-based paint Brochure and Information
 - Disclosure and Inspection Addendum
14. **MAINTENANCE AND RISK OF LOSS:**
- Seller will maintain the Property and any personal property specified herein, in its present condition, normal wear and tear excepted.
 - Seller will promptly notify the Buyer if, at any time prior to the time of settlement, all or any portion of the Property is condemned, destroyed, or damaged as a result of any cause whatsoever.
 - Seller will bear risk of loss from fire or other causes until time of settlement. In the event that (i) the Property is damaged prior to the Settlement Date, (ii) the reasonable estimate to repair such damage is equal to or more than ten percent (10%) of the Purchase Price, and (iii) such damage is not repaired or replaced prior to settlement, Buyer will have the option of rescinding this Agreement and receiving all monies paid on account or of accepting the Property in its then condition together with the proceeds of any insurance recovery obtained by Seller. Buyer is hereby notified that he/she may insure his/her equitable interest in this Property as of the time this Agreement is accepted.
15. **STATUS OF SEWER AND WATER:**
- Seller represents that the Property is served by the following drinking water source:
 - Public
 - Community System
 - Well on Property
 - Other: N/A
 - Seller represents that the Property is served by the following type of sewage system
 - Public Sewer
 - Private Sewer
 - Septic Tank
 - Cesspool
 - Other: N/A
16. **TIME IS OF THE ESSENCE - DEFAULT:**
- The said time for settlement and all other times referred to for the performance of any of the obligations of this Agreement are hereby agreed to be of the essence of this Agreement. For the purposes of this Agreement, number of days will be counted from the date of execution, by excluding the day this Agreement was executed and including the last day of the time period. If the final date for any time period set forth in this Agreement shall end on a Saturday, Sunday or legal holiday, then the final day for such period shall be extended until 5:00 on the next business day.
 - Should the Buyer (1) fail to make any additional payments, as specified in paragraph 3(A)(i), or (2) Furnish false or incomplete information to Seller, Listing Broker, Selling Broker, or the mortgage lender, if any, concerning Buyer's legal or financial status, or fail to cooperate in the processing of the mortgage loan application, which acts would result in the failure to obtain the approval of a mortgage loan commitment, or 3) violate or fail to fulfill and perform any of the terms or conditions of this Agreement, the Seller may, at Seller's option, elect: (i) to retain

the Deposit, as liquidated damages and Buyer and Seller will be released from further liability or obligation, and this Agreement will be VOID; (ii) to proceed against the Buyer for Seller's actual damages; or (iii) to accept a sum equal to ten (10%) percent of the purchase price as liquidated damages.

- C. Should the Seller violate or fail to fulfill and perform any of the terms and conditions of this Agreement, Buyer may elect to: (i) pursue Buyer's remedy for specific performance of this Agreement; or (ii) proceed against the Seller for Buyer's actual damages. Notwithstanding anything set forth to the contrary herein, if Buyer pursues its remedy of specific performance, it may not also recover damages from Seller.

17. **BROKER DISCLAIMER AND INDEMNIFICATION:** Intentionally Omitted

18. **AUTHORIZATION:** Buyer and Seller authorize Agent to disseminate sales information regarding this transaction, including copies of this Agreement and the Purchase Price of the Property to those individuals, firms, financial institutions, who may be involved in the process of this Agreement.

19. **REAL ESTATE LICENSEE:** N/A

20. **DEPOSIT AND RECOVERY FUND:**

- A. The Deposit paid by Buyer hereunder will be by cash, cashier's or certified check or, at Escrow Agent's option, personal check. The Deposit, regardless of the form of payment and the person designated as payee, will be paid to Broker or party identified in Section 3(B)(v), who will retain them in an escrow account until consummation or termination of this Agreement in conformity with all applicable laws and regulations. Any uncashed check tendered as Deposit may be held pending the acceptance of this offer.
- B. In the event that Escrow Agent is a real estate broker and a dispute over entitlement to the Deposit occurs, a broker holding the Deposit is required by the Rules and Regulations of the State Real Estate Commission (49 Pa. Code § 35.327) to retain the monies in escrow until the dispute is resolved. In the event of litigation for the return of the Deposit, a broker will distribute the monies as directed by a final order of court or the written agreement of the parties. Buyer and Seller agree that, in the event any broker or affiliated licensee is joined in litigation for the return of the Deposit, the attorneys' fees and costs of the broker(s) and licensee(s) will be paid by the party joining them.
- C. A Real Estate Recovery Fund exists to reimburse any persons who have obtained a final civil judgment against a Pennsylvania real estate licensee owing to fraud, misrepresentation, or deceit in a real estate transaction and who have been unable to collect the judgment after exhausting all legal and equitable remedies. For complete details about the Fund, call (717) 783-3658, or (800) 822-2113 (within Pennsylvania) and (717) 783-4854(outside Pennsylvania).

21. **DESCRIPTIVE HEADING:** The descriptive headings used herein are for convenience only and they are not intended to indicate all of the matters in the sections which follow them. Accordingly, they shall have no effect whatsoever in determining the rights or obligations of the parties.

22. **TRANSFER TAXES:** Real estate transfer taxes, if any, will be paid by Buyer.

23. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

24. **SQUARE FOOTAGE RESPONSIBILITY:** During the physical inspection period, Buyer shall conduct its own investigation as to actual gross and net square footage of building(s) and land.

25. **IMPUTED INTEREST:** Seller and Buyer are advised that financing carried back by Seller, and existing financing assumed, may be subjected to imputed interest rules at the time of sale or upon any subsequent transfer.

26. **SELLER REPRESENTATIONS AND PROPERTY DEFECTS DISCLOSURES:**

- A. Seller represents and warrants that to the best of Seller's knowledge without investigation or inquiry:
- i. That the Property has not been contaminated by any substance in any manner which requires government mandated remediation;
 - ii. That the Property does not contain asbestos, polychlorinated biphenyls, lead-based paint or any other substance, the removal or disposal of which is subject to any law or regulation; and
 - iii. That no law has been violated in the handling or disposing of any material or waste or the discharge of any material into the soil, air, surface water, or ground water during the time Seller owned Property.
- B. Seller represents and warrants to Seller's actual knowledge without investigation or inquiry:
- i. That Seller has not received any notice indicating that the Property and all improvements thereon are not in compliance with all applicable laws, regulations and other similar governmental standards and requirements.
 - ii. That no public assessment or notice of a future public assessment for any matter including water, sewer, sidewalk or curbs, has been made against the Property.
 - iii. That no condominium assessments, if any, are over overdue. If prior to settlement Seller receives any assessments or notices, as previously stated, then Seller shall immediately give notice to Buyers.
 - iv. That no notices by any governmental or public authority relating to violations of zoning, housing, building, safety or fire ordinances or codes remain uncorrected.
 - v. Neither Seller nor the Property is the subject of a bankruptcy, insolvency, probate, or conservatorship proceeding
 - vi. Notwithstanding anything contained herein to the contrary, the Seller is not aware of any material defects in the Property at the time of Seller's execution of this Agreement, other than those disclosed on the Seller's Disclosure attached hereto, and the Seller shall have a duty to disclose any material defects that come to light after the execution of this Agreement, but before Settlement.
 - vii. That the Property is not subject to any eminent domain action or other action whereby any applicable unit of government is attempting to obtain ownership over all or part of the Property.
- C. Seller represents, as of the acceptance date of this Agreement, that no public improvement assessments have been made against the Property which remain unpaid and that no notice by any government or public authority has been served upon the Seller or anyone on the Seller's behalf, including notices relating to violations of zoning, building, safety, or fire ordinances which remain uncorrected unless otherwise specified herein.
- D. The provisions of this Section will survive the performance of this Agreement for a period of six months after the Settlement Date.

27. **BUYER ACKNOWLEDGEMENTS**

- A. Any notice of improvements or assessments received on or before the date of Seller's acceptance of this Agreement, unless improvements consist of sewer or water lines not in use, will be the responsibility of the Seller; any notices received thereafter will be the responsibility of the Buyer.

- B. Buyer is advised that access to a public road may require issuance of a highway occupancy permit from the Department of Transportation.
- C. Buyer acknowledges that taxes may increase due to change of assessment or millage rates.

If prior to settlement Seller receives any assessments or notices, as previously stated, then Seller shall immediately give notice to Buyer.

- 28. SUCCESSORS & ASSIGNS: This Agreement and any Addenda attached hereto shall be binding upon and inure to the benefit of the heirs, successors, agents, representatives and assigns of the parties hereto. It is expressly understood, however, that the Buyer shall not transfer this Agreement without written consent of Seller, which such consent shall not be unreasonably withheld.
- 29. RECORDING: This Agreement shall not be recorded in the Office of the Recorder of Deeds or in any other office or place of public record. If Buyer causes or permits this Agreement to be recorded, Seller may elect to treat such act as a breach of this Agreement.
- 30. VENUE: Any disputes arising out of or related to this Agreement shall be brought before the Court of Common Pleas of the county in which the Property is located and all parties hereto submit to the jurisdiction of that Court for such purpose. This Agreement and the rights of the parties hereunder shall be governed by the laws of the Commonwealth of Pennsylvania.
- 31. ATTORNEYS' FEES: In any litigation, arbitration or other legal proceeding which may arise between any of the parties hereto, including Agent, the prevailing party shall be entitled to recover its costs, including court costs, costs of arbitration, and reasonable attorney's fees in addition to any other relief to which such party may be entitled.
- 32. NOTICE BEFORE SIGNING: When signed by both parties, this is a legal contract. Buyer and Seller acknowledge that Brokers have advised them to consult and retain experts concerning the legal and tax effects of this Agreement and the completion of the sale, as well as the condition and/or legality of the Property, including, but not limited to, the Property's improvements, equipment, soil, tenancies, title and environmental aspects.
- 33. BULK SALES: If applicable, Seller shall comply with the bulk sales notification requirements of the Pennsylvania bulk sale transfer laws under 43 Pa.C.S.A. 788.3, 69Pa.C.S.A. 529, and 72 Pa.C.S.A. 1403(a), 7240, 7321.1 (the "Bulk Transfer Laws") and shall file its Application for Bulk Sales Clearance Certificate (REV-181) at least ten (10) days prior to Settlement Date with the PA Department of Revenue and PA Department of Labor and Industry. Seller shall complete and file all tax reports with respect to the Pennsylvania Sales, Use and Employer Withholding Tax and all corporations, joint-stock associations, limited partnerships and companies subject to any taxes administered by the Pennsylvania Department of Revenue, in order to obtain a Bulk Sales Clearance Certificate within 12 months of settlement. On or before the date nine (9) months after the Settlement Date, Seller shall deliver to Buyer a tax clearance certificate under the Pennsylvania Fiscal Code from the Pennsylvania Department of Revenue (Bureau of Corporation Taxes, Business Clearance Section) effective as of the date on or after the Settlement Date.
- 34. ACCEPTANCE DATE – The Acceptance Date of this Agreement shall be the date the offer is accepted by Seller as presented or the date the Buyer and Seller agree to and acknowledge by initialing with dates all changes and/or additions to the Agreement.
If Seller does not execute this Agreement on or before 4:59 PM on November 15, 2022 this offer shall terminate, and the Deposit shall be returned to Buyer and neither party shall have an obligation to the other. This Agreement and any amendments thereto, may be executed by the parties in counterpart by way of transmission through a facsimile machine (Fax) and/or via electronic transmission (email), such copy shall have the same legal enforceability and binding effect upon the parties as though it were signed by all parties in original form. Likewise, the Agreement and any Addendum(s) thereto, may also be executed in multiple copies, each of which shall constitute an original.

[SIGNATURE PAGE TO FOLLOW]

The undersigned Buyer, intending to be legally bound, hereby offers and agrees to purchase the above-described Property for the price and upon the terms and conditions herein stated.

BUYER: Borough of Columbia

Buyer hereby acknowledges receipt of an executed copy of this Agreement.

By: _____ **DATE:** _____
Mark E. Stivers, Borough Manager, Secretary/Treasurer
308 Locust Street
Columbia, PA 17512

SELLER: Robert Keith Kline

The undersigned Seller intending to be legally bound hereby accepts / counter offers the foregoing offer and agrees to sell the Property to Buyer for the price and on the terms and conditions as stated herein. Seller acknowledges receipt of an executed copy of this Agreement and authorizes Agent to deliver an executed copy to Buyer and/or Buyer's Agent.

Robert Keith Kline
700 Franklin Street
Columbia, PA 17512 **DATE:** _____

SELLER'S DISCLOSURE STATEMENT FOR RESIDENTIAL PROPERTY 10/96

Property Address: 700 Franklin Street, Columbia, PA 17512

Seller: Robert Keith Kline

A seller must disclose to a buyer all known material defects about property being sold that are not readily observable. This disclosure statement is designed to assist Seller in complying with disclosure requirements and to assist Buyer in evaluating the property being considered.

This Statement discloses Seller's knowledge of the condition of the property as of the date signed by Seller and is not a substitute for any inspections or warranties that Buyer may wish to obtain. This Statement is not a warranty of any kind by Seller or a warranty or representation by any listing real estate broker (Agent or Seller), any real estate broker, or their agents. Buyer is encouraged to address concerns about the conditions of the property that may not be included in this Statement. This Statement does not relieve Seller of the obligation to disclose a material defect that may not be addressed on this form.

A material defect is a problem with the property or any portion of it that would have a significant adverse impact on the value of the residential real property or that involves an unreasonable risk to people on the land.

1. **SELLER'S EXPERTISE** Seller does not possess expertise on contracting, engineering, architecture, or other areas related to the construction and conditions of the property and its improvements, except as follows: _____

2. **OCCUPANCY** Do you, Seller, currently occupy this property? ____ Yes ____ No
If "no", when did you last occupy the property? _____

3. ROOF

(a) Date roof installed: _____ Documented? ____ Yes ____ No ____ Unknown

(b) Has the roof been replaced or repaired during your ownership? ____ Yes ____ No

If yes, were the existing shingles removed? ____ Yes ____ No ____ Unknown

(c) Has the roof ever leaked during your ownership? ____ Yes ____ No

(d) Do you know of any problems with the roof, gutters or down spouts? ____ Yes ____ No

Explain any "yes" answers that you give in this section: _____

4. BASEMENTS AND CRAWL SPACES (Complete only if applicable)

(a) Does the property have a sump pump? ____ Yes ____ No ____ Unknown

(b) Are you aware of any water leakage, accumulation, or dampness within the basement or crawl space? ____ Yes ____ No

If "yes," describe in detail: _____

(c) Do you know of any repairs or other attempts to control any water or dampness problem in the basement or crawl space?
____ Yes ____ No If "yes," describe the location, extent, date, and name of the person who did the repair or control effort:

5. TERMITES/WOOD DESTROYING INSECTS, DRYROT, PESTS

(a) Are you aware of any termites/wood destroying insects, dryrot, or pests affecting the property? ____ Yes ____ No

(b) Are you aware of any damage to the property caused by termites/wood destroying insects, dryrot, or pests? ____ Yes ____ No

(c) Is your property currently under contract by a licensed pest control company? ____ Yes ____ No

(d) Are you aware of any termite/pest control reports or treatments for the property in the last five years? ____ Yes ____ No

Explain any "yes" answers that you give in this section: _____

6. STRUCTURAL ITEMS

(a) Are you aware of any past or present water leakage in the house or other structures? ____ Yes ____ No

(b) Are you aware of any past or present movement, shifting, deterioration, or other problems with walls, foundations, or other structural components? ____ Yes ____ No

(c) Are you aware of any past or present problems with driveways, walkways, patios, or retaining walls on the property?
____ Yes ____ No

Explain any "yes" answers that you give in this section. When explaining efforts to control or repair, please describe the location and extent of the problem, and the date and person by whom the work was done, if known: _____

7. ADDITIONS/REMODELS Have you made any additions, structural changes, or other alterations to the property?

____ Yes ____ No

If yes, describe: _____

8. WATER AND SEWAGE

(a) What is the source of your drinking water? Public Community System Well on Property Other (explain) _____

(b) If your drinking water source is not public:
When was your water last tested? _____ What was the result of the test? _____
Is the pumping system in working order? Yes No
If "no," explain: _____

(c) Do you have a softener, filter or other purification system? Yes No If yes, is the system Leased Owned

(d) What is the type of sewage system? Public Sewer Private Sewer Septic Tank Cesspool Other (explain) _____

(e) Is there a sewage pump? Yes No
If yes, is it in working order? Yes No

(f) When was the septic system or cesspool last serviced? _____

(g) Is either the water or sewage system shared? Yes No
If "yes," explain: _____

(h) Are you aware of any leaks, backups, or other problems relating to any of the plumbing, water, and sewage-related items?
 Yes No If "yes," explain: _____

9. PLUMBING SYSTEM

(a) Type of plumbing: Copper Galvanized Lead PVC Unknown
Other (explain): _____

(b) Are you aware of any problems with any of your plumbing fixtures (e.g., including but not limited to: kitchen, laundry, or bathroom fixtures; wet bars; hot water heater; etc.)? Yes No
If "yes," explain: _____

10. HEATING AND AIR CONDITIONING

(a) Type of air conditioning: Central Electric Central Gas Wall None
Number of window units included in sale _____ Location _____

(b) List any areas of the house that are not air conditioned: _____

(c) Type of heating: Electric Fuel Oil Natural Gas Other (explain): _____

(d) List any areas of the house that are not heated: _____

(e) Type of water heating: Electric Gas Solar Other: _____

(f) Is the fireplace/woodstove a working, wood burning one? Yes No Does it work properly? Yes No
When was chimney last cleaned? _____

(g) Are you aware of any underground fuel tanks on the property? Yes No If yes, describe: _____

Are you aware of any problems with any items in this section? Yes No If "yes," explain: _____

11. The approximate annual utility costs are: Trash Collection _____ Natural Gas _____ Bottled Gas _____
Sewer _____ Water _____ Electricity _____ Heating Oil _____

12. ELECTRICAL SYSTEM Are you aware of any problems or repairs needed in the electrical system? Yes No
If "yes," explain: _____

13. OTHER EQUIPMENT AND APPLIANCES INCLUDED IN SALE (Complete only if applicable)

(a) Electric Garage Door opener. No. of Transmitters _____

(b) Smoke Detectors How many _____ Location _____

(c) Security Alarm System Owned Leased Lease Information _____

(d) Lawn Sprinkler No. _____ Automatic Timer _____

(e) Swimming Pool Pool Heater Spa/Hot Tub Whirlpool Tub

(f) Refrigerator Range Microwave Dishwasher Trash Compactor Garbage Disposal Hood/Fan

(g) Washer Dryer

(h) Intercom Attic Fan TV Antenna

(i) Ceiling Fans No. _____ Location _____

(j) Other: _____

Are any items in this section in need of replacement? Yes No Unknown

If "yes," explain: _____

14. LAND (SOILS, DRAINAGE, AND BOUNDARIES)

- (a) Are you aware of any fill or expansive soil on the property? Yes No
- (b) Are you aware of any sliding, settling, earth movement, upheaval, subsidence, or earth stability problems that have occurred on or affect the property? Yes No

Note to Buyer: The property may be subject to mine subsidence damage. Maps of the countries and mines where mine subsidence insurance are available through: Department of Environmental Protection, Mine Subsidence Insurance Fund, 3913 Washington Road, McMurray, PA 15317 (412) 941-7100.

- (c) Are you aware of any existing or proposed mining, strip-mining or other excavations that might affect this property? Yes No
- (d) To your knowledge, is this property, or part of it, located in a flood zone or wetlands area? Yes No
- (e) Do you know of any past or present drainage or flooding problems affecting the property? Yes No
- (f) Do you know of any encroachments, boundary line disputes, or easements? Yes No

Note to Buyer: The properties have easements running across them for utility services and other reasons. In many cases, the easements do not restrict the ordinary use of the property, and Seller may not be aware of them. Buyers may wish to determine the existence of easements and restrictions by examining the property and ordering an Abstract of Title or searching the records in the Office of the Recorder of Deeds for the county before entering into any Agreement of Sale.

- (g) Are you aware of any shared or common areas (e.g. driveways, bridges, docks, walls, etc.) or maintenance agreements? Yes No
- (h) Is this property enrolled in the real estate tax assessment reduction program, commonly known as "Clean & Green"? Yes No

Explain any "yes" answers that you give in this section: _____

15. CONDOMINIUMS AND OTHER HOMEOWNERS ASSOCIATIONS (Complete only if applicable)

- (a) Type & Amt.: \$ _____ Condominium* \$ _____ Co-Op \$ _____ Homeowners Assoc. Other _____

- (b) Are you aware of any defect, damage, or problem with any common element or common area that materially affects the property? Yes No If yes, please explain: _____

**Notice Regarding Condominiums and Cooperatives: According to Section 3407 of the Uniform Condominium Act [68 Pa. C.S. § 3407] (relating to resales of units) and 68 Pa. C.S. § 4409 (relating to resales of units), a buyer of a resale unit in a condominium or cooperative must receive a certificate of resale issued by the association in the condominium or cooperative. The buyer will have the option of canceling the agreement with the return of all deposit monies until the certificate has been provided to the buyer and for five days thereafter or until conveyance, whichever occurs first.*

16. MISCELLANEOUS

- (a) Are you aware of any existing or threatened legal action affecting the property? Yes No
 - (b) Do you know of any violations of federal, state, or local laws or regulations relating to this property? Yes No
 - (c) Are you aware of any public improvement, condominium or homeowner association assessments against the property that remain unpaid or of any violations of zoning, housing, building, safety or fire ordinances that remain uncorrected? Yes No
 - (d) Have you received notice or do you have knowledge of any existing or pending public assessment against the property for any matter including but not limited to water, sewer, sidewalks or curbing? Yes No
 - (e) Are you aware of any judgment, encumbrance, lien (for example co-maker or equity loan) or other debt against this property that cannot be satisfied by the proceeds of this sale? Yes No
 - (f) Are you aware of any reason, including a defect in title, that would prevent you from giving a warranty deed or conveying title to the property? Yes No
 - (g) Are you aware of any material defects to the property, dwelling, or fixtures which are not disclosed elsewhere on this form? Yes No A material defect is a problem with the property or any portion of it that would have a significant adverse impact on the value of the residential real property or that involves an unreasonable risk to people on the land.
- Explain any "yes" answers that you give in this section: _____

17. HAZARDOUS SUBSTANCES

- (a) Are you aware of any underground tanks or hazardous substances present on the property (structure or soil) such as, but not limited to, asbestos, Polychlorinated biphenyls (PCB's), radon, lead paint, Urea Formaldehyde Foam Insulation (UFFI), etc.? Yes No
 - (b) To your knowledge, has the property been tested for hazardous substances? Yes No
 - (c) Do you know of any other environmental concerns that might impact upon the property? Yes No
 - (d) Year of construction _____ If prior to 1978 or if unknown, complete boxed disclosure below regarding lead based paint.
- Explain any "yes" answers that you give in this section: _____

Seller Initials _____

HOUSING SALE

Disclosure of Information on Lead-Based Paint and Lead-Based Paint Hazards

Lead Warning Statement

Every buyer of any interest in residential real property on which a residential dwelling was built prior to 1978 is notified that such property may present exposure to lead from lead-based paint that may place young children at risk of developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage, including learning disabilities, reduced intelligence quotient, behavior problems, and impaired memory. Lead poisoning also poses a particular risk to pregnant women. The seller of any interest in residential real property is required to provide the buyer with any information on lead-based paint hazards from risk assessments or inspections in the seller's possession and notify the buyer of any known lead-based paint hazards. A risk assessment or inspection for possible lead-based paint hazards is recommended prior to purchase.

SELLER'S DISCLOSURE STATEMENT FOR RESIDENTIAL PROPERTY (Continued)

Seller's Disclosure (initial)

____ (a) Presence of lead-based paint and/or lead-based paint hazards (check one below):

____ Known lead-based paint and/or lead-based paint hazards are present in the housing (explain).

____ Seller has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.

____ (b) Records and reports available to the seller (check one below):

____ Seller has provided the buyer with all available records and reports pertaining to lead-based paint and/or lead-based paint hazards in the housing (list documents below).

____ Seller has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.

Purchaser's Acknowledgment (initial)

____ (c) Buyer has received copies of all information listed above.

____ (d) Buyer has received the pamphlet Protect Your Family from Lead in Your Home.

____ (e) Buyer has (check one below):

____ Received a 10-day opportunity (or mutually agreed upon period) to conduct a risk assessment or inspection for the presence of lead-based paint and/or lead-based paint hazards; or

____ Waived the opportunity to conduct a risk assessment or inspection for the presence of lead-based paint and/or lead-based paint hazards.

Agent's Acknowledgment (Initial)

____ (f) Agent has informed the seller of the seller's obligations under 42 U.S.C. 4852(d) and is aware of his/her responsibility to ensure compliance.

Certification of Accuracy

The following parties have reviewed the information above and certify, to the best of their knowledge, that the information provided by the signatory is true and accurate.

Robert Keith Kline, Seller

Date

Borough of Columbia, Buyer

Date

Additional Comments:

The undersigned Seller represents that the information set forth in this disclosure statement is accurate and complete to the best of Seller's knowledge. Seller hereby authorized the Agent for Seller to provide this information to prospective buyers of the property and to other real estate agents. **SELLER ALONE IS RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION CONTAINED IN THIS STATEMENT.** Seller shall cause Buyer to be notified in writing of any information supplied on this form which is rendered inaccurate by a change in the condition of the property following completion of this form.

SELLER _____ DATE _____
Robert Keith Kline

RECEIPT AND ACKNOWLEDGMENT BY BUYER

The undersigned Buyer acknowledges receipt of this Disclosure Statement. Buyer acknowledges that this Statement is not a warranty and that, unless stated otherwise in the sale contract, Buyer is purchasing this property in its present condition. It is Buyer's responsibility to satisfy himself or herself as to the condition of the property. Buyer may request that the property be inspected, at Buyer's expense and by qualified Professionals, to determine the condition of the structure or its components.

BUYER _____ DATE _____
Borough of Columbia

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: November 22, 2022

DEPARTMENT: Public Works

TITLE: McGinness Homestead Demolition

BACKGROUND AND JUSTIFICATION: The scope of work includes abatement of asbestos, demolition, and disposal of the McGinness Homestead. We estimated the cost of construction to be \$135,000.00.

Bids for the contract were opened on November 18, 2022. We received three bids, with A.T.O. Excavating, Inc. as the low bidder at a price of \$120,750.00. Farhat Excavating, LLC was the second low bidder at a price of \$128,550.00.

We recommend awarding the contract to A.T.O. Excavating, Inc.

MOTION: Move to award the McGinness Homestead Demolition Contract to A.T.O. Excavating, Inc. at a bid price of \$120,750.00.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY22 Budget	Current Balance	Agenda Expenditure	Balance

C. Legal Review:

ATTACHMENT(S):

- Bid Tabulation



C.S. DAVIDSON, INC.

ENGINEERING A BETTER COMMUNITY

Bid Tabulation

McGinness Homestead Demolition
 Columbia Borough, Lancaster County, PA
 Engineer's Project No. 3981.8.26.00

Bid Opening: Friday, November 18, 2022
 Project Manager: John T. Rea, P.E.

Bid Item No.	Bid Item Description	Estimated Quantity	Unit of Payment	A.T.O. Excavating, Inc.		Farhat Excavating, LLC		Pennell Services	
				Unit Price	Estimated Total	Unit Price	Estimated Total	Unit Price	Estimated Total
BASE BID									
2.01	Mobilization	1	L.S.	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00
2.90	Rock Construction Entrance	1	L.S.	\$2,500.00	\$2,500.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00
2.91	Demolition & Site Restoration	1	L.S.	\$75,000.00	\$75,000.00	\$82,850.00	\$82,850.00	\$100,000.00	\$100,000.00
2.92	Asbestos Abatement	1	L.S.	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$62,000.00	\$62,000.00
2.93	Hazardous Material Testing	1	L.S.	\$750.00	\$750.00	\$200.00	\$200.00	\$1,500.00	\$1,500.00
TOTAL AMOUNT OF BASE BID					\$120,750.00		\$128,550.00		\$185,000.00

Range of Checking Accts: First to Last Range of Check Dates: 11/22/22 to 11/22/22
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
01	GENERAL FUND	GENERAL FUND					634
41161	11/22/22	108EM005 10-8 Emergency Vehicle SVC					18 1
22-01257	1	Trunk Organizer/guns	1,407.46	01-410-200 Police Equipment & Supplies	Expenditure		
41162	11/22/22	AGRIC005 Agricultural Analytical Svcs La					634
22-01250	1	Compost Sample Quarterly Test	300.00	01-426-103 904 Collection Expenses	Expenditure		4 1
41163	11/22/22	APPTE005 App-Techs Corporation					634
22-01256	1	Cameras/Maint & Repair	622.27	18-410-759 PD Community Camera System	Expenditure		17 1
41164	11/22/22	ASSOC005 Assoc of Mayors of the Boros o					634
22-01287	1	2023 membership assoc of mayor	80.00	01-400-300 Conference & Training	Expenditure		68 1
41165	11/22/22	BESTP010 Best Professionals Cleaning					634
22-01268	1	once per week montly cleaning	823.33	01-444-317 Market House, Contracted Services	Expenditure		31 1
41166	11/22/22	CARDM005 ELAN					634
22-01307	1	MEVO Camera App - Council Chmb	190.79	01-402-210 Office Equipment & Supplies	Expenditure		167 1
22-01307	2	VISTA- MRKT HOUSE Advertising	60.25	01-402-340 Printing & Advertising	Expenditure		168 1
22-01307	3	Colu Merch-MRKT HOUSE Ad	150.00	01-402-340 Printing & Advertising	Expenditure		169 1
22-01307	4	USPS - Compost	10.00	01-426-103 904 Collection Expenses	Expenditure		170 1
22-01307	5	AMZ - supplies CART	158.38	01-444-373 Market House, Maintenance of Building	Expenditure		171 1
22-01307	6	AMZ - Ink for Finance Printer	259.49	01-402-210 Office Equipment & Supplies	Expenditure		172 1
22-01307	7	EDC - Mayor brkfast conference	75.00	01-400-300 Conference & Training	Expenditure		173 1
22-01307	8	EDC - Chief brkfast conference	75.00	01-410-174 Conference & Training	Expenditure		174 1
22-01307	9	LNP - script Newspaper online	13.95	01-402-420 Dues & Publications	Expenditure		175 1
22-01307	10	VISTA - MRKT HOUSE avertising	212.38	01-402-340 Printing & Advertising	Expenditure		176 1
22-01307	11	CLARK - repair	349.24	01-444-317 Market House, Contracted Services	Expenditure		177 1
22-01307	12	CLARK - repair	682.98	01-444-317 Market House, Contracted Services	Expenditure		178 1
22-01307	13	LOWES - screws boards 4counter	37.52	01-410-376 Maintenance & Repair, Police Vehicles	Expenditure		179 1
22-01307	14	LOWES - wilsonart laminate	174.15	01-410-610 Maintenance & Repair of Building	Expenditure		180 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41166	ELAN	Continued							
22-01307	15	BATTERIES+ - battery back up	47.10	01-410-377	Expenditure		181	1	
				Maintenance & Repair, Police	Equipment				
22-01307	16	BATTERIES+ - battery back up	47.10	01-410-377	Expenditure		182	1	
				Maintenance & Repair, Police	Equipment				
22-01307	17	STICKY GRAPHICS - maps	412.00	01-414-220	Expenditure		183	1	
				Operating Supplies					
22-01307	18	BJs-water POLICE	153.36	01-410-200	Expenditure		184	1	
				Police Equipment & Supplies					
22-01307	19	BJs-water ADMIN	153.36	01-402-210	Expenditure		185	1	
				Office Equipment & Supplies					
22-01307	20	QUILL - ink cartridges	55.74	01-430-200	Expenditure		186	1	
				Operating Supplies					
22-01307	21	PA WASTE - DEP stickers	400.00	01-430-200	Expenditure		187	1	
				Operating Supplies					
22-01307	22	QUILL - ink cartridges	209.13	01-402-210	Expenditure		188	1	
				Office Equipment & Supplies					
22-01307	23	AMZ- abrasive remover	39.66	01-410-200	Expenditure		189	1	
				Police Equipment & Supplies					
22-01307	24	AMZ- bic wite out, ink cart.	75.43	01-410-200	Expenditure		190	1	
				Police Equipment & Supplies					
22-01307	25	AMZ- RETURN	14.85	01-410-200	Expenditure		191	1	
				Police Equipment & Supplies					
22-01307	26	AMZ- sheet protect, dry erase	29.13	01-410-200	Expenditure		192	1	
				Police Equipment & Supplies					
22-01307	27	AMZ- canon ink cartridge	54.99	01-410-200	Expenditure		193	1	
				Police Equipment & Supplies					
22-01307	28	AMZ- gun cleaning patches	18.98	01-410-200	Expenditure		194	1	
				Police Equipment & Supplies					
22-01307	29	MCW690 - car wash	10.60	01-410-238	Expenditure		195	1	
				Police Uniforms and Dry Cleaning					
22-01307	30	\$ GENERAL - parade candy	52.40	01-410-200	Expenditure		196	1	
				Police Equipment & Supplies					
22-01307	31	VISAT PRINT - sales tax refund	10.49	01-410-200	Expenditure		197	1	
				Police Equipment & Supplies					
22-01307	32	VISAT PRINT - business cards	30.20	01-410-200	Expenditure		198	1	
				Police Equipment & Supplies					
22-01307	33	AMZ- paper clips, batteries	56.49	01-410-200	Expenditure		199	1	
				Police Equipment & Supplies					
22-01307	34	MY PARKING SIGNS - tow away	105.06	01-410-200	Expenditure		200	1	
				Police Equipment & Supplies					
22-01307	35	BJs - parade candy	57.96	01-410-200	Expenditure		201	1	
				Police Equipment & Supplies					
22-01307	36	ADOBE - script S Mimnall	21.19	01-410-200	Expenditure		202	1	
				Police Equipment & Supplies					
22-01307	37	ADOBE - script J Brommer	15.89	01-410-200	Expenditure		203	1	
				Police Equipment & Supplies					
22-01307	38	AMZ - prime membership	15.89	01-410-200	Expenditure		204	1	
				Police Equipment & Supplies					
			<u>4,485.45</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01	GENERAL FUND	GENERAL FUND		Continued					
41167	11/22/22	CENTPACH Central Pennsylvania Chiefs of					634		
22-01265	1	Annual Membership/J. Brommer	50.00	01-410-200	Expenditure		23		1
				Police Equipment & Supplies					
41168	11/22/22	CGALA005 CGA Law Firm, PC					634		
22-01297	1	proof of pub sale of real est	42.00	01-404-314	Expenditure		90		1
				Solicitor Fees					
22-01297	2	receipt of proof of publicatio	28.00	01-404-314	Expenditure		91		1
				Solicitor Fees					
22-01297	3	review email from d.rinaldo	148.00	01-404-314	Expenditure		92		1
				Solicitor Fees					
22-01297	4	review email re 832 blunston	259.00	01-404-314	Expenditure		93		1
				Solicitor Fees					
22-01297	5	workshop prep	166.50	01-404-314	Expenditure		94		1
				Solicitor Fees					
22-01297	6	mcginness work shop prep	425.50	18-450-001	Expenditure		95		1
				McGinness Airport Developement Project					
22-01297	7	interoffice conference	28.00	01-404-314	Expenditure		96		1
				Solicitor Fees					
22-01297	8	mcginness work shop prep	629.00	18-450-001	Expenditure		97		1
				McGinness Airport Developement Project					
22-01297	9	legal notice police pension	84.00	01-404-314	Expenditure		98		1
				Solicitor Fees					
22-01297	10	legal notice police pension	166.50	01-404-314	Expenditure		99		1
				Solicitor Fees					
22-01297	11	meeting prep	629.00	01-404-314	Expenditure		100		1
				Solicitor Fees					
22-01297	12	amendements to sign ordinance	407.00	01-404-314	Expenditure		101		1
				Solicitor Fees					
22-01297	13	review email re ridge ave prop	111.00	01-404-314	Expenditure		102		1
				Solicitor Fees					
22-01297	14	lasa requesting support	240.50	01-404-314	Expenditure		103		1
				Solicitor Fees					
22-01297	15	review email phmc consultant	148.00	01-404-314	Expenditure		104		1
				Solicitor Fees					
22-01297	16	review email ugi case	240.50	01-404-314	Expenditure		105		1
				Solicitor Fees					
22-01297	17	review email 832 blunston st	259.00	01-404-314	Expenditure		106		1
				Solicitor Fees					
22-01297	18	market house rental issue	222.00	30-444-375	Expenditure		107		1
				Market House Improvements (RACP PhaseI)					
22-01297	19	borough property bids	111.00	01-404-314	Expenditure		108		1
				Solicitor Fees					
22-01297	20	animal ordinance	111.00	01-404-314	Expenditure		109		1
				Solicitor Fees					
22-01297	21	ridge ave prop access	444.00	01-404-314	Expenditure		110		1
				Solicitor Fees					
22-01297	22	police pension board	259.00	01-404-314	Expenditure		111		1
				Solicitor Fees					
22-01297	23	ridge ave property	111.00	01-404-314	Expenditure		112		1
				Solicitor Fees					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
01 GENERAL FUND GENERAL FUND			Continued				
41168	CGA Law Firm, PC	Continued					
22-01297	24	sale of borough properties	111.00	01-404-314 Solicitor Fees	Expenditure		113 1
22-01297	25	sale of kline prop letter	111.00	01-404-314 Solicitor Fees	Expenditure		114 1
22-01297	26	receipt legal notice pol pensi	28.00	01-404-314 Solicitor Fees	Expenditure		115 1
22-01297	27	sale of boro prop to ccdc	629.00	01-404-314 Solicitor Fees	Expenditure		116 1
22-01297	28	arpa fund email review	74.00	01-404-314 Solicitor Fees	Expenditure		117 1
22-01297	29	archaeological study mcginness	166.50	18-450-001 McGinness Airport Development Project	Expenditure		118 1
22-01297	30	police pension publicaiton	42.00	01-404-314 Solicitor Fees	Expenditure		119 1
22-01297	31	council meeting att & prep	629.00	01-404-314 Solicitor Fees	Expenditure		120 1
22-01297	32	ccdc docs sale of property	444.00	01-404-314 Solicitor Fees	Expenditure		121 1
22-01297	33	personnel issues	222.00	01-404-314 Solicitor Fees	Expenditure		122 1
22-01297	34	northwest rail advi committee	240.50	01-404-314 Solicitor Fees	Expenditure		123 1
22-01297	35	police pension board member	148.00	01-404-314 Solicitor Fees	Expenditure		124 1
22-01297	36	mcginness stormwater mgmt	259.00	18-450-001 McGinness Airport Development Project	Expenditure		125 1
22-01297	37	credit card policy	240.50	01-404-314 Solicitor Fees	Expenditure		126 1
22-01297	38	review appraisal for ridge ave	222.00	01-404-314 Solicitor Fees	Expenditure		127 1
22-01297	39	kline prop offer	55.50	01-404-314 Solicitor Fees	Expenditure		128 1
22-01297	40	credit card policy	222.00	01-404-314 Solicitor Fees	Expenditure		129 1
22-01297	41	advertising sale of real est	577.56	01-402-340 Printing & Advertising	Expenditure		130 1
22-01297	42	advertising police pension	231.28	01-402-340 Printing & Advertising	Expenditure		131 1
22-01297	43	drafting deed to compine lots	140.00	30-444-375 Market House Improvements (RACP PhaseI)	Expenditure		132 1
22-01297	44	deed revision	28.00	30-444-375 Market House Improvements (RACP PhaseI)	Expenditure		133 1
			10,090.34				
41169	11/22/22	CINTA005 Cintas Corporation #59H					634
22-01253	1	Uniforms Public Wo #4136138552	87.25	01-430-238 Highway Uniform Cleaning	Expenditure		11 1
22-01253	2	Uniforms Public Wo #4136828707	87.25	01-430-238 Highway Uniform Cleaning	Expenditure		12 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41169	22-01270	Cintas Corporation #59H 1 Uniforms Public Wo #4137374326	87.25	01-430-238	Expenditure		33	1	
			<u>261.75</u>	Highway Uniform Cleaning					
41170	11/22/22	COLUM005 Columbia Motor Parts 1 Oil Filter/Oil/window Wash	93.82	01-410-376	Expenditure		22	1	634
				Maintenance & Repair, Police Vehicles					
41171	11/22/22	COLUM140 Columbia Animal Hospital 1 Animal Boarding 10/6-10/31/22	1,500.00	01-410-228	Expenditure		1	1	634
				Animal Control & Shelter Fees					
41172	11/22/22	COPE0005 PSSU COPE 1 PSSU COPE - Nov - 11.03.2022	1.00	01-210-224	G/L		75	1	634
				Union Dues Withheld					
	22-01290	2 PSSU COPE - Nov - 11.17.2022	1.00	01-210-224	G/L		76	1	
			<u>2.00</u>	Union Dues Withheld					
41173	11/22/22	CRIL0005 CriLon Corp 1 4th St Bridge Maintenance	112,314.53	18-480-400	Expenditure		20	1	634
				4th Street Bridge Improvements					
41174	11/22/22	CRIME005 Crimewatch Technologies 1 Crimewatch-Monthly costs	2,641.00	01-410-377	Expenditure		2	1	634
				Maintenance & Repair, Police Equipment					
41175	11/22/22	CSDAV005 CS Davidson Inc 1 ridge ave bridge inspection	311.73	01-408-101	Expenditure		48	1	634
				Engineering Services					
	22-01277	2 cola boro nbi birdge maint	1,222.64	18-480-400	Expenditure		49	1	
				4th Street Bridge Improvements					
	22-01277	3 2020 comp plan update	1,687.95	01-408-101	Expenditure		50	1	
			<u>3,222.32</u>	Engineering Services					
41176	11/22/22	DIXIE005 Dixie Land Energy 1 87 Gas 249.5 gals @ 3.3504	835.92	01-430-231	Expenditure		38	1	634
				Fuel, Vehicles					
	22-01275	2 federal lust tax	0.25	01-430-231	Expenditure		39	1	
				Fuel, Vehicles					
	22-01275	3 federal spill tax	0.48	01-430-231	Expenditure		40	1	
				Fuel, Vehicles					
	22-01275	4 Diesel 199.8 gals @ 5.7390	1,146.65	01-430-231	Expenditure		41	1	
				Fuel, Vehicles					
	22-01275	5 federal lust tax	0.20	01-430-231	Expenditure		42	1	
				Fuel, Vehicles					
	22-01275	6 federal spill tax	0.43	01-430-231	Expenditure		43	1	
				Fuel, Vehicles					
	22-01278	1 87 Gas 245.7 gals @ 3.5013	860.27	01-430-231	Expenditure		51	1	
				Fuel, Vehicles					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND		Continued					
41176	Dixie Land	Energy		Continued					
22-01278	2	federal lust tax	0.25	01-430-231	Expenditure		52		1
				Fuel, Vehicles					
22-01278	3	federal spill tax	0.47	01-430-231	Expenditure		53		1
				Fuel, Vehicles					
22-01278	4	Diesel 215.4 gals @ 5.6923	1,226.12	01-430-231	Expenditure		54		1
				Fuel, Vehicles					
22-01278	5	federal lust tax	0.22	01-430-231	Expenditure		55		1
				Fuel, Vehicles					
22-01278	6	federal spill tax	0.46	01-430-231	Expenditure		56		1
				Fuel, Vehicles					
22-01305	1	87 Gas 201.3 gals @ 3.2085	645.87	01-430-231	Expenditure		154		1
				Fuel, Vehicles					
22-01305	2	federal lust tax	0.20	01-430-231	Expenditure		155		1
				Fuel, Vehicles					
22-01305	3	federal spill tax	0.39	01-430-231	Expenditure		156		1
				Fuel, Vehicles					
22-01305	4	Diesel 193.6 gals @ 5.2758	1,021.39	01-430-231	Expenditure		157		1
				Fuel, Vehicles					
22-01305	5	federal lust tax	0.19	01-430-231	Expenditure		158		1
				Fuel, Vehicles					
22-01305	6	federal spill tax	0.41	01-430-231	Expenditure		159		1
				Fuel, Vehicles					
			<u>5,740.17</u>						
41177	11/22/22	EASTCOAS East Coast Contracting, Inc.						634	
22-01282	1	market house kitchen door	865.00	01-444-373	Expenditure		61		1
				Market House, Maintenance of Building					
41178	11/22/22	ECKER005 Eckert Seamans Cherin & Mellot						634	
22-01281	1	police pension board	182.00	01-404-315	Expenditure		60		1
				Labor Counsel					
41179	11/22/22	ECSMI005 ECS Mid Atlantic, LLC						634	
22-01285	1	task 3B combined report	850.00	18-450-001	Expenditure		64		1
				McGinness Airport Developement Project					
22-01285	2	task 3 reporting	1,200.00	18-450-001	Expenditure		65		1
				McGinness Airport Developement Project					
22-01285	3	consultation geotechnical engi	1,680.00	18-450-001	Expenditure		66		1
				McGinness Airport Developement Project					
			<u>3,730.00</u>						
41180	11/22/22	EXECU005 Executive Image Solutions						634	
22-01299	1	laptop and assesories	2,554.96	01-402-210	Expenditure		134		1
				Office Equipment & Supplies					
22-01299	2	hdmi to vga adapter	15.00	01-410-200	Expenditure		135		1
				Police Equipment & Supplies					
			<u>2,569.96</u>						
41181	11/22/22	FREYL005 Frey Lutz Corp						634	
22-01283	1	10/28/2022	275.00	01-429-373	Expenditure		62		1
				WWTP, Building & Property Maintenance					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
01	GENERAL FUND	GENERAL FUND		Continued			634
41182	11/22/22	HERSH015 Hershey Equipment Co					13 1
22-01254	1	HDV3 PA State Inspection	9.00	01-430-375	Expenditure		
				Maintenance & Repairs of Equipment			
22-01254	2	HDV3 Labor/Inspection	75.00	01-430-375	Expenditure		14 1
				Maintenance & Repairs of Equipment			
22-01254	3	HDV19 PA State Inspection	9.00	01-430-375	Expenditure		15 1
				Maintenance & Repairs of Equipment			
22-01254	5	HDV19 Labor/Inspection	48.50	01-430-375	Expenditure		16 1
				Maintenance & Repairs of Equipment			
			<u>141.50</u>				
41183	11/22/22	HOUSE005 Houseal Plumbing					634
22-01284	1	bathroom issues	618.75	01-454-378	Expenditure		63 1
				Columbia Crossings, Building/Prop Maint.			
41184	11/22/22	INTER045 Intergovernmental Insurance Co					634
22-01288	1	Health Insurance-ADMIN	5,768.90	01-402-196	Expenditure		69 1
				Employee Insurance Coverage Premiums			
22-01288	2	Health Insurance-POLICE	33,152.60	01-410-196	Expenditure		70 1
				Employee Insurance Coverage Premiums			
22-01288	3	Health Insurance-CODES	4,089.40	01-413-196	Expenditure		71 1
				Employee Insurance Coverage Premiums			
22-01288	4	Health Insurance-ZONING	1,460.80	01-414-196	Expenditure		72 1
				Employee Insurance Coverage Premiums			
22-01288	5	Health Insurance-HWY PW	11,537.80	01-430-196	Expenditure		73 1
				Employee Insurance Coverage Premiums			
22-01288	6	Health Insurance-MRKT HOUSE	730.40	01-444-196	Expenditure		74 1
				Employee Insurance Coverage			
			<u>56,739.90</u>				
41185	11/22/22	JOANN005 Joanna Vasquez Rivera					634
22-01261	1	Fire Escrow - 519 Manor St	22,686.90	01-250-100	G/L		19 1
				Escrow, Insurance Proceeds			
41186	11/22/22	LANCA015 Lancaster General Health					634
22-01267	4	m weiler new employee	90.00	01-410-200	Expenditure		28 1
				Police Equipment & Supplies			
22-01267	5	f ember new employee	90.00	01-410-200	Expenditure		29 1
				Police Equipment & Supplies			
22-01267	6	c wallick random testing pw	85.00	01-430-317	Expenditure		30 1
				Contracted Services			
			<u>265.00</u>				
41187	11/22/22	LANCA145 Lancaster County Magazine					634
22-01269	1	market house holiday 1/4 page	540.00	01-402-340	Expenditure		32 1
				Printing & Advertising			
41188	11/22/22	LANDS005 Land Studies					634
22-01263	1	shawnee run monitoring	1,610.00	18-480-600	Expenditure		21 1
				Shawnee/Mill Street Drainage Improv			

November 17, 2022
12:49 PM

BOROUGH OF COLUMBIA
Check Register By Check Date

Page No: 8

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq Acct	
01	GENERAL FUND	GENERAL FUND	Continued					
41189	11/22/22	LEAF0005 Leaf					634	
22-01249	1	100-2847748-004/PD	160.66	01-410-384	Expenditure		3 1	
				Equipment Rental				
41190	11/22/22	LISAM010 Lisa Miley					634	
22-01266	1	j ciccocioppi business cards	30.00	01-402-340	Expenditure		24 1	
				Printing & Advertising				
22-01266	2	vehicle graphics	90.00	01-402-340	Expenditure		25 1	
				Printing & Advertising				
22-01266	3	adopt a block sign layout	60.00	01-402-340	Expenditure		26 1	
				Printing & Advertising				
22-01266	4	business card print expense	64.00	01-402-340	Expenditure		27 1	
				Printing & Advertising				
			<u>244.00</u>					
41191	11/22/22	LNPME005 LNP Media Group, Inc					634	
22-01279	1	mcginness demolition	464.98	18-450-001	Expenditure		57 1	
				McGinness Airport Development Project				
22-01279	2	dec council meeting change	112.24	01-402-340	Expenditure		58 1	
				Printing & Advertising				
			<u>577.22</u>					
41192	11/22/22	MEADO005 Meadow Valley Electric Inc					634	
22-01276	1	labor	605.16	01-409-370	Expenditure		44 1	
				Maintenance & Repair of Building				
22-01276	2	material	372.44	01-409-370	Expenditure		45 1	
				Maintenance & Repair of Building				
22-01276	3	misc consumables	30.00	01-409-370	Expenditure		46 1	
				Maintenance & Repair of Building				
22-01276	4	zone 1 disbatch fee	75.00	01-409-370	Expenditure		47 1	
				Maintenance & Repair of Building				
			<u>1,082.60</u>					
41193	11/22/22	MONIT005 Monitronics					634	
22-01280	1	service call wwtp 10/26/2022	512.01	01-429-188	Expenditure		59 1	
				WWTP, Contracted Services				
41194	11/22/22	OLDCO005 Old Columbia Public Grounds Co					634	
22-01271	1	10/11/22 10/18/22 10/25/22	318.75	01-454-453	Expenditure		34 1	
				Mowing				
				Maintenance of Parks - Locust Park				
41195	11/22/22	PASTA010 PA STATE MAYORS ASSOCIATION					634	
22-01286	1	pa state mauors assoc 2023	70.00	01-400-300	Expenditure		67 1	
				Conference & Training				
41196	11/22/22	PENNS010 Pennsylvania One Call System,					634	
22-01252	1	supplemental voice messages	5.25	01-430-321	Expenditure		7 1	
				Highway, Phone - Cell & Landline & GPS				
22-01252	2	email delivery charges	1.14	01-430-321	Expenditure		8 1	
				Highway, Phone - Cell & Landline & GPS				
22-01252	3	monthly activity fee	36.48	01-430-321	Expenditure		9 1	
				Highway, Phone - Cell & Landline & GPS				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01		GENERAL FUND							
		Continued							
41196		Pennsylvania One Call System, Continued							
22-01252	4	karl supplemental messages cub	2.55	01-430-321	Expenditure		10		1
				Highway, Phone - Cell & Landline & GPS					
			45.42						
41197	11/22/22	PENNS095 Pennsy Supply Inc							634
22-01273	1	Anti Skid #705053252	292.16	01-430-245	Expenditure		36		1
				Highway Supplies					
41198	11/22/22	PITNE020 Pitney Bowes Bank Purch Power							634
22-01301	1	postage machine	293.10	01-402-210	Expenditure		137		1
				Office Equipment & Supplies					
41199	11/22/22	POLIC005 Police Benevolent Assoc							634
22-01293	1	Police BenFund Nov - 11.03.22	288.75	01-210-216	G/L		81		1
				Benevolent withholding					
22-01293	2	Police BenFund Nov - 11.17.22	288.75	01-210-216	G/L		82		1
				Benevolent withholding					
			577.50						
41200	11/22/22	PRINC005 Principal Life Insurance Compa							634
22-01292	1	Police Pen - Nov 437288 11.03	3,237.34	01-210-215	G/L		79		1
				Police Pension w/h					
22-01292	2	Police Pen - Nov 437288 11.17	3,283.60	01-210-215	G/L		80		1
				Police Pension w/h					
			6,520.94						
41201	11/22/22	PROCO005 Procor Pest Control							634
22-01300	1	riverfront park	145.00	01-454-377	Expenditure		136		1
				Columbia Crossings, Contracted Services					
41202	11/22/22	PSSU0005 PSSU							634
22-01291	1	Union Dues - Nov 11.03.2022	423.73	01-210-224	G/L		77		1
				Union Dues withheld					
22-01291	2	Union Dues - Nov 11.17.2022	437.96	01-210-224	G/L		78		1
				Union Dues withheld					
			861.69						
41203	11/22/22	SCOTT020 Scott K Ryno							634
22-01251	1	September 2022	587.50	01-413-425	Expenditure		5		1
				Fire Inspection Services					
22-01251	2	October 2022	1,562.50	01-413-425	Expenditure		6		1
				Fire Inspection Services					
			2,150.00						
41204	11/22/22	STAND010 Standard Insurance Company DNT							634
22-01294	1	Dental Ins. - Dec '22-ADMIN	357.16	01-402-196	Expenditure		83		1
				Employee Insurance Coverage Premiums					
22-01294	2	Dental Ins. - Dec '22-PROP	54.52	01-409-196	Expenditure		84		1
				Employee Insurance Coverage Premiums					
22-01294	3	Dental Ins. - Dec '22-POLICE	2,369.36	01-410-196	Expenditure		85		1
				Employee Insurance Coverage Premiums					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41204	Standard	Insurance Company DNT	Continued						
22-01294	4	Dental Ins. - Dec '22-CODES	302.64	01-413-196	Expenditure		86	1	
				Employee Insurance Coverage	Premiums				
22-01294	5	Dental Ins. - Dec '22-ZONING	157.68	01-414-196	Expenditure		87	1	
				Employee Insurance Coverage	Premiums				
22-01294	6	Dental Ins. - Dec '22-HWY PW	769.80	01-430-196	Expenditure		88	1	
				Employee Insurance Coverage	Premiums				
22-01294	7	Dental Ins. - Dec '22-MRKT HS	54.52	01-444-196	Expenditure		89	1	
				Employee Insurance Coverage					
			<u>4,065.68</u>						
41205	11/22/22	TOTAL		Total Exterminating Services			634		
22-01302	2	308 Locust St-split 1/2 Police	25.00	01-410-317	Expenditure		138	1	
				Contracted Services					
22-01302	3	308 Locust St-split 1/2 Office	25.00	01-402-317	Expenditure		139	1	
				Contracted Services					
22-01302	4	308 Locust St-split 1/2 Police	25.00	01-410-317	Expenditure		140	1	
				Contracted Services					
22-01302	5	308 Locust St-split 1/2 Office	25.00	01-402-317	Expenditure		141	1	
				Contracted Services					
22-01302	6	308 Locust St-split 1/2 Police	25.00	01-410-317	Expenditure		142	1	
				Contracted Services					
22-01302	7	308 Locust St-split 1/2 Office	25.00	01-402-317	Expenditure		143	1	
				Contracted Services					
22-01302	8	308 Locust St-split 1/2 Police	25.00	01-410-317	Expenditure		144	1	
				Contracted Services					
22-01302	9	308 Locust St-split 1/2 Office	25.00	01-402-317	Expenditure		145	1	
				Contracted Services					
22-01302	10	308 Locust St-Bee nest POLICE	200.00	01-410-317	Expenditure		146	1	
				Contracted Services					
22-01303	1	41 Walnut St Monthly	60.00	01-454-377	Expenditure		147	1	
				Columbia Crossings, Contracted Services					
22-01303	2	41 Walnut St Monthly	60.00	01-454-377	Expenditure		148	1	
				Columbia Crossings, Contracted Services					
22-01303	3	41 Walnut St Monthly	60.00	01-454-377	Expenditure		149	1	
				Columbia Crossings, Contracted Services					
22-01304	1	15 s 3rd St Monthly Service	75.00	01-444-317	Expenditure		150	1	
				Market House, Contracted Services					
22-01304	2	15 s 3rd St Monthly Service	65.00	01-444-317	Expenditure		151	1	
				Market House, Contracted Services					
22-01304	3	15 s 3rd St Monthly Service	75.00	01-444-317	Expenditure		152	1	
				Market House, Contracted Services					
22-01304	4	15 s 3rd St Monthly Service	65.00	01-444-317	Expenditure		153	1	
				Market House, Contracted Services					
			<u>860.00</u>						
41206	11/22/22	VISIO005 Vision Benefits of America					634		
22-01306	1	Vision Insurance-ADMIN	40.99	01-402-196	Expenditure		160	1	
				Employee Insurance Coverage	Premiums				
22-01306	2	Vision Insurance-BLDG	7.18	01-409-196	Expenditure		161	1	
				Employee Insurance Coverage	Premiums				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01 GENERAL FUND GENERAL FUND Continued									
41206 Vision Benefits of America Continued									
22-01306	3	Vision Insurance-POLICE	285.71	01-410-196	Expenditure		162	1	
				Employee Insurance Coverage Premiums					
22-01306	4	Vision Insurance-CODES	33.81	01-413-196	Expenditure		163	1	
				Employee Insurance Coverage Premiums					
22-01306	5	Vision Insurance-CODES	14.36	01-414-196	Expenditure		164	1	
				Employee Insurance Coverage Premiums					
22-01306	6	Vision Insurance-HWY PW	104.31	01-430-196	Expenditure		165	1	
				Employee Insurance Coverage Premiums					
22-01306	7	Vision Insurance-MRKT HOUSE	7.18	01-444-196	Expenditure		166	1	
				Employee Insurance Coverage Premiums					
			<u>493.54</u>						
41207	11/22/22	VLTRA005 V L Tracey Sales					634		
22-01274	1	purell foam hand sanitizer	60.42	01-409-226	Expenditure		37	1	
				Cleaning Supplies					
41208	11/22/22	WALTE005 Walters Portable Toilets					634		
22-01272	1	col crossing bathroom issue	310.00	01-454-378	Expenditure		35	1	
				Columbia Crossings, Building/Prop Maint.					
41209	11/22/22	COLUM015 Columbia Water Company					636		
22-01295	1	Refund of Demo Escrow-NOT USED	1,000.00	01-250-800	G/L		1	1	
				Escrow, Demolition					
41210	11/22/22	WEAVE005 Weaver Consultants Group LLC					636		
22-01296	1	Refund of Demo Escrow-NOT USED	1,000.00	01-250-800	G/L		2	1	
				Escrow, Demolition					
Checking Account Totals									
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	50	0	255,499.14	0.00			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	50	0	255,499.14	0.00			
35 LIQUID FUELS PLGIT LIQUID FUELS									
577	11/22/22	PPLEL005 PPL Electric Utilities Corp				11/22/22 VOID			0
578	11/22/22	PPLEL005 PPL Electric Utilities Corp					635		
22-01289	1	5th st traffic light	35.06	35-434-002	Expenditure		1	1	
				Traffic Lights - Electrical Usage					
22-01289	2	9th & locust traffic light	24.09	35-434-002	Expenditure		2	1	
				Traffic Lights - Electrical Usage					
22-01289	3	n 9th & walnut st light	24.61	35-434-001	Expenditure		3	1	
				Street Lighting - Electrical Usage					
22-01289	4	walnut st rear st light	13.52	35-434-001	Expenditure		4	1	
				Street Lighting - Electrical Usage					
22-01289	5	ironville pk street light	24.22	35-434-001	Expenditure		5	1	
				Street Lighting - Electrical Usage					
22-01289	6	3rd & linden traffic light	32.41	35-434-001	Expenditure		6	1	
				Street Lighting - Electrical Usage					
22-01289	7	5th & chestnut street light	27.76	35-434-001	Expenditure		7	1	
				Street Lighting - Electrical Usage					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
35		LIQUID FUELS							
		PLGIT LIQUID FUELS							
		Continued							
		578 PPL Electric Utilities Corp							
		Continued							
22-01289	8	s 4th & locust traffic light	33.96	35-434-002	Expenditure		8	1	
				Traffic Lights - Electrical	Usage				
22-01289	9	rt 30 @ rt 441 traffic light	47.34	35-434-001	Expenditure		9	1	
				Street Lighting - Electrical	Usage				
22-01289	10	ave I street light	26.48	35-434-001	Expenditure		10	1	
				Street Lighting - Electrical	Usage				
22-01289	11	s 3rd & locust traffic light	94.07	35-434-002	Expenditure		11	1	
				Traffic Lights - Electrical	Usage				
22-01289	12	walnut st street light	100.05	35-434-001	Expenditure		12	1	
				Street Lighting - Electrical	Usage				
22-01289	13	400 blk s front street light	115.07	35-434-001	Expenditure		13	1	
				Street Lighting - Electrical	Usage				
22-01289	14	3rd & chestnut traffic light	32.54	35-434-002	Expenditure		14	1	
				Traffic Lights - Electrical	Usage				
22-01289	15	market & locust street light	30.55	35-434-001	Expenditure		15	1	
				Street Lighting - Electrical	Usage				
22-01289	16	4th & locust traffic light	91.37	35-434-002	Expenditure		16	1	
				Traffic Lights - Electrical	Usage				
22-01289	17	walnut st traffic light	49.40	35-434-002	Expenditure		17	1	
				Traffic Lights - Electrical	Usage				
22-01289	18	n 2nd st street light	96.43	35-434-001	Expenditure		18	1	
				Street Lighting - Electrical	Usage				
22-01289	19	street lights	7,531.77	35-434-001	Expenditure		19	1	
				Street Lighting - Electrical	Usage				
22-01289	20	locust st street light	63.28	35-434-001	Expenditure		20	1	
				Street Lighting - Electrical	Usage				
22-01289	21	cherry & lanc ave traffic ligh	34.80	35-434-002	Expenditure		21	1	
				Traffic Lights - Electrical	Usage				
22-01289	22	15th & lanc ave traffic light	32.35	35-434-002	Expenditure		22	1	
				Traffic Lights - Electrical	Usage				
22-01289	23	lanc ave traffic light	35.38	35-434-002	Expenditure		23	1	
				Traffic Lights - Electrical	Usage				
22-01289	24	malleable ro street light	33.20	35-434-001	Expenditure		24	1	
				Street Lighting - Electrical	Usage				
			8,629.71						

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	1	8,629.71	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	1	8,629.71	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	51	1	264,128.85	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	51	1	264,128.85	0.00

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	2-01	101,015.69	0.00	32,649.03	133,664.72
CAPITAL FUND	2-18	121,444.42	0.00	0.00	121,444.42
BOND CAPITAL FUND	2-30	390.00	0.00	0.00	390.00
HIGHWAY AID FUND	2-35	8,629.71	0.00	0.00	8,629.71
Total of All Funds:		<u>231,479.82</u>	<u>0.00</u>	<u>32,649.03</u>	<u>264,128.85</u>

November 17, 2022
12:49 PM

BOROUGH OF COLUMBIA
Check Register By Check Date

Page No: 14

Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	01	101,015.69	0.00	32,649.03	133,664.72
CAPITAL FUND	18	121,444.42	0.00	0.00	121,444.42
BOND CAPITAL FUND	30	390.00	0.00	0.00	390.00
HIGHWAY AID FUND	35	8,629.71	0.00	0.00	8,629.71
Total of All Funds:		<u>231,479.82</u>	<u>0.00</u>	<u>32,649.03</u>	<u>264,128.85</u>

November 17, 2022
12:49 PM

BOROUGH OF COLUMBIA
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND BBT	2-01	101,015.69	0.00	0.00	0.00	101,015.69
CAPITAL FUND	2-18	121,444.42	0.00	0.00	0.00	121,444.42
BOND CAPITAL FUND	2-30	390.00	0.00	0.00	0.00	390.00
HIGHWAY AID FUND	2-35	8,629.71	0.00	0.00	0.00	8,629.71
Total of All Funds:		231,479.82	0.00	0.00	0.00	231,479.82

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2022 - 44

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF COLUMBIA, LANCASTER, PENNSYLVANIA AUTHORIZING THE LANCASTER COUNTY LAND BANK AUTHORITY TO ACCEPT PROPERTY LOCATED AT 318 POPLAR STREET INTO THE COLUMBIA LAND BANK PROGRAM.

WHEREAS, on January 10, 2017, the Borough entered into an Intergovernmental Cooperation Agreement specifying terms for operation of the Lancaster County Land Bank Authority within the borough, and

WHEREAS, the Agreement requires that the Borough and School District approve the inclusion of specific properties in the Land Bank program, and

NOW, THEREFORE, BE IT RESOLVED that the property at 318 Poplar Street in Columbia Borough is approved for acquisition by the Lancaster County Land Bank Authority.

RESOLVED AND ADOPTED this 22nd day of November 2022 by the Columbia Borough Council.

ATTEST:

Columbia Borough Council

Mark E Stivers
Borough Manager and Secretary/Treasurer

Heather M. Zink
Borough Council President



Office of the County Treasurer

Tax Claim Bureau
150 North Queen Street
Suite #122
P.O. Box 1447
Lancaster, PA 17608-1447
Phone: 717-299-8232
www.co.lancaster.pa.us

June 23, 2022

RECEIVED
JUN 27 2022
BT

Columbia Borough
Attn: Mark Stiver, Borough Manager
308 Locust Street
Columbia, PA 17512

Dear Mr. Stivers:

The Lancaster County Tax Claim Bureau has received a bid offer on the property listed below from the Repository of Unsold Properties.

Parcel:	110-95511-0-0000
Property Location:	148 Church Ave
Owner:	Tracey E & P. Douglas Dicely
Price Offered:	\$1,000.00

In accordance with Section 627 of the Pennsylvania Real Estate Tax Sale Law, as amended by SB 540 on April 25, 1997, the Tax Claim Bureau may, with the written consent of the taxing districts where the property is located, accept an offer of any price for property placed in the "Repository for Unsold Properties" without court approval and published notice of sale. Any taxing district may not unreasonably withhold its consent to the sale of the property.

The purpose of this letter is to obtain your approval to sell this property from the repository for the amount listed above and have it placed back on the tax rolls. Upon receiving written consent from the taxing authorities, the property will be sold to 92321 Madison, LLC, 295 East Swedesford Rd # 294, Wayne, PA 19087. If you have any questions, please feel free to contact our office at 717-299-8232.

Sincerely,

Matthew T. Acker
Director
Tax Claim Bureau





Office of the County Treasure

Tax Claim Bureau
150 North Queen Street
Suite #12
P.O. Box 144
Lancaster, PA 17608-144
Phone: 717-299-8232
www.co.lancaster.pa.us

June 23, 2022

JUN 27 2022

Columbia Borough
Attn: Mark Stiver, Borough Manager
308 Locust Street
Columbia, PA 17512

Dear Mr. Stivers:

The Lancaster County Tax Claim Bureau has received a bid offer on the property listed below from the Repository of Unsold Properties.

Parcel:	110-92399-0-0000
Property Location:	452 Cherry St
Owner:	Wendy Jean & Thomas A Horner
Price Offered:	\$1,000.00

In accordance with Section 627 of the Pennsylvania Real Estate Tax Sale Law, as amended by SB 540 on April 25, 1997, the Tax Claim Bureau may, with the written consent of the taxing districts where the property is located, accept an offer of any price for property placed in the "Repository for Unsold Properties" without court approval and published notice of sale. Any taxing district may not unreasonably withhold its consent to the sale of the property.

The purpose of this letter is to obtain your approval to sell this property from the repository for the amount listed above and have it placed back on the tax rolls. Upon receiving written consent from the taxing authorities, the property will be sold to 92321 Madison, LLC, 295 East Swedesford Rd # 294, Wayne, PA 19087. If you have any questions, please feel free to contact our office at 717-299-8232.

Sincerely,

Matthew T. Acker
Director
Tax Claim Bureau





Office of the County Treasurer

Tax Claim Bureau
150 North Queen Street
Suite #122
P.O. Box 1447
Lancaster, PA 17608-1447
Phone: 717-299-8232
www.co.lancaster.pa.us

June 23, 2022

RECEIVED
JUN 27 2022

Columbia Borough
Attn: Mark Stiver, Borough Manager
308 Locust Street
Columbia, PA 17512

Dear Mr. Stivers:

The Lancaster County Tax Claim Bureau has received a bid offer on the property listed below from the Repository of Unsold Properties.

Parcel:	110-81332-0-0000
Property Location:	Avenue H
Owner:	Boyd, Jane P & Sisley Fuller, Terri L
Price Offered:	\$1,000.00

In accordance with Section 627 of the Pennsylvania Real Estate Tax Sale Law, as amended by SB 540 on April 25, 1997, the Tax Claim Bureau may, with the written consent of the taxing districts where the property is located, accept an offer of any price for property placed in the "Repository for Unsold Properties" without court approval and published notice of sale. Any taxing district may not unreasonably withhold its consent to the sale of the property.

The purpose of this letter is to obtain your approval to sell this property from the repository for the amount listed above and have it placed back on the tax rolls. Upon receiving written consent from the taxing authorities, the property will be sold to 92321 Madison, LLC, 295 East Swedesford Rd # 294, Wayne, PA 19087. If you have any questions, please feel free to contact our office at 717-299-8232.

Sincerely,

Matthew T. Acker
Director
Tax Claim Bureau



BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2022-45

A RESOLUTION TO IMPLEMENT ACT 57 OF 2022 PROPERTY TAX PENALTY WAIVER PROVISIONS

WHEREAS, Act 57 of 2022, amending the Local Tax Collection Law, was signed by Governor Wolf on July 11, 2022, and takes effect on October 10, 2022; and

WHEREAS, Act 57 requires taxing districts that impose taxes on the assessed value of real property to adopt a resolution or ordinance within 90 days of the effective date of the act, or not later than January 9, 2023, directing the tax collector to waive additional charges for real estate taxes in certain situations: and

WHEREAS, the **Borough** of Columbia Council is empowered by Sections 1302 and 3301.1(c) of the Borough Code to adopt a resolution to direct the tax collector to follow the administrative rules and regulations of Act 57 of 2022.

NOW, THEREFORE, it is resolved that the Tax Collector of the Borough of Columbia complies with the provisions of Act 57 and this resolution for tax years beginning on or after January 1, 2023, as follows:

DEFINITIONS

The following words and phrases shall have the meanings given to them within this resolution unless the context clearly indicates otherwise:

Additional Charge – Shall mean any interest, fee, penalty, or charge accruing to and in excess of the face amount of the real estate tax as provided in the real estate tax notice.

Qualifying Event – Shall mean:

1. For the purposes of real property, the date of transfer of ownership.
2. For manufactured or mobile homes, the date of transfer of ownership or the date a lease agreement commences for the original location or relocation of a manufactured or mobile home on a parcel of land not owned by the owner of the manufactured or mobile home. The term does not include the renewal of a lease for the same location.

Tax Collector – Shall mean the elected tax collector for Borough of Columbia, Lancaster County, any authorized or designated delinquent tax collector, the Lancaster County Tax Claim Bureau, or any alternative collector of taxes as provided for in the act of July 7, 1947 (P.L.1368, No.542), known as the “Real Estate Tax Sale

Law," an employee, agent or assignee authorized to collect the tax, a purchaser of claim for the tax or any other person authorized by law or contract to secure collection of, or take any action at law or in equity against the person or property of the taxpayer for the real estate tax or amounts, liens or claims derived from the real estate tax.

WAIVER

The Tax Collector shall, for tax years beginning on and after January 1, 2023, grant a request to waive additional charges for real estate taxes if the taxpayer does all the following:

- A. Provides a waiver request for Additional Charges, on a form provided by the state Department of Community and Economic Development, to the Tax Collector in possession of the claim within twelve (12) months of a Qualifying Event.
- B. Attests that a tax notice was not received; and
- C. Provides the Tax Collector in possession of the claim with one of the following:
 - 1. A copy of the deed showing the date of real property transfer; or
 - 2. A copy of the title following the acquisition of a mobile or manufactured home subject to taxation as real estate showing the date of issuance or a copy of an executed lease agreement between the owner of a mobile or manufactured home and the owner of a parcel of land on which the mobile or manufactured home will be situated showing the date the lease commences; and
- D. Pays the face value amount of the tax notice for the real estate tax with the waiver request.

RESOLVED AND ADOPTED this 22nd day of November 2022 by the Columbia Borough Council.

ATTEST:

Columbia Borough Council

Mark E Stivers
Borough Manager and Secretary/Treasurer

Heather M. Zink
Borough Council President

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: 11/22/22

DEPARTMENT: Community Development

TITLE: HARB Application for 112 Commerce Street

SUMMARY: Consideration of Certificate of Appropriateness (COA) for interior and exterior façade renovations to the single-family residence.

BACKGROUND AND JUSTIFICATION: On November 9, the HARB provided a recommendation for approval to remove aluminum siding and restore the underlying brick on the street façade. The owner would like to include the addition of a new front porch and new side porch roof, reconstruction of existing low block wall enclosing side yard, addition of shed dormer with larger windows to the west roof, replacement of windows, front door, and installation of standing seam metal roofs.

MOTION: To consider approval of the COA for 112 Commerce Street for interior and exterior façade renovations.

ATTACHMENT(S):

HARB Application -112 Commerce Street

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: _____

D. Legal Review:



LEO S. LUTZ
Mayor
EYAN M. GABEL
Councilman
HEATHER ZINK
Councilwoman
MARK E. STIVERS
Councilman

AGENDA DATE: November 9, 2022

TO: Historic Architecture Review Board
RE: HARB COA for 112 Commerce Street
Permit No.220-337 / Account No.
1107400700000
FROM: Sharon Cino, Planning & Zoning Manager
VIA: Mark E Stivers, AICP, Borough Manager

TITLE: Consideration of a Certificate of Appropriateness (COA) for interior and exterior façade renovations to the single-family residence.

OWNER/APPLICANT: Kevin M Mullen and Diana L Marshall Boyle
112 Commerce Street
Columbia Borough, PA 17512

Architect: Robert Marker, AIA
11 Marietta Avenue
Mount Joy, PA 17552

PROJECT DESCRIPTION: Removal of aluminum siding and restoration of underlying brick on street façade. Addition of a new front porch and new side porch roof, reconstruction of existing low block wall enclosing side yard, addition of shed dormer with larger windows to west roof, replacement of windows, front door, and installation of standing seam metal roofs.

PROPERTY DESCRIPTION: The property is constructed circa 1840 and includes and is a Greek Revival historic style architecture. This single-family residence includes a 2 ½ story double house, 3 bay brick with eyebrow windows in the attic. The symmetrically fenestrated windows all have thin wooden lintels with rosetted ears. The door is framed with a rectangular transom. Porches have been added.

SECRETARY OF THE INTERIOR STANDARDS THAT APPLY: 5, 6 and 9

(5) Distinctive features, finishes, and construction techniques or examples of craftsmanship that

characterize a property shall be preserved.

(6) Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.

(9) New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size scale, and architectural features to protect the historic integrity of the property and its environment.

STAFF RECOMMENDATION: Staff recommends approval of the COA for 112 Commerce Street to include interior and exterior façade renovations. This includes the removal of aluminum siding and restoration of existing brick located on street facade, construction of a new front porch and installation of new side porch roof, reconstruction of low wall enclosing side yard, addition of a shed dormer with larger windows to west roof, replacement of windows, front door, and installation of a standing seam metal roof.

October 26, 2022

To: Historic Architectural Review Board
Columbia PA 17512

Fr: Robert Marker Architect
Kevin Mullen Owner
Diana Marshall-Boyle Owner

Re: Alterations to 112 Commerce Street

Please find attached an application for alterations to 112 Commerce Street, and associated architectural drawings documenting the proposed renovations, for HARB review at your November 9 2022 meeting.

As indicated on the drawings and application, the owners are proposing to renovate both the interior and exterior of the building for continued use as a single family residence.

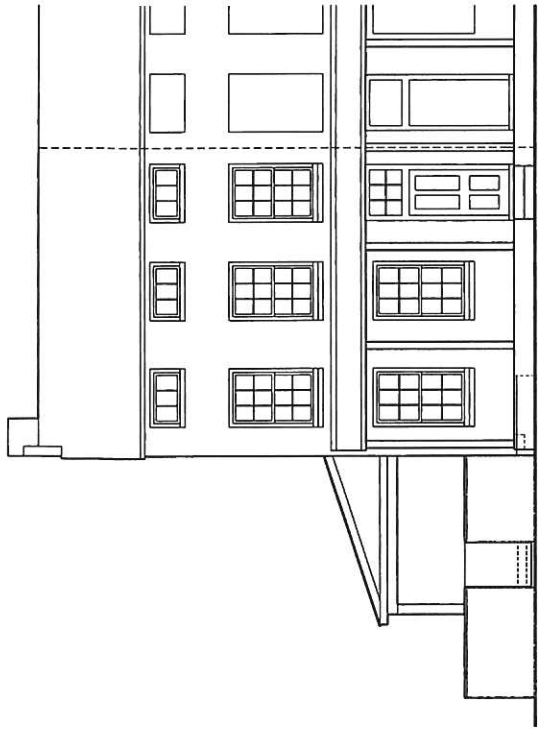
Exterior renovations and alterations include removal of aluminum siding and repair of underlying brick on the street façade, new front porch and roof, new side porch roof, rebuilt low wall enclosing side yard, replacement / upgrade to all windows and doors, new standing seam metal roofs, and a shed dormer on the third floor facing the river to take advantage of the view.

Interior renovations will include new kitchen and baths, new mechanical and electrical systems, reconfiguration of some rooms, and new finishes.

Please feel free to contact us for any questions or additional information needed prior to the meeting.

Thanks,

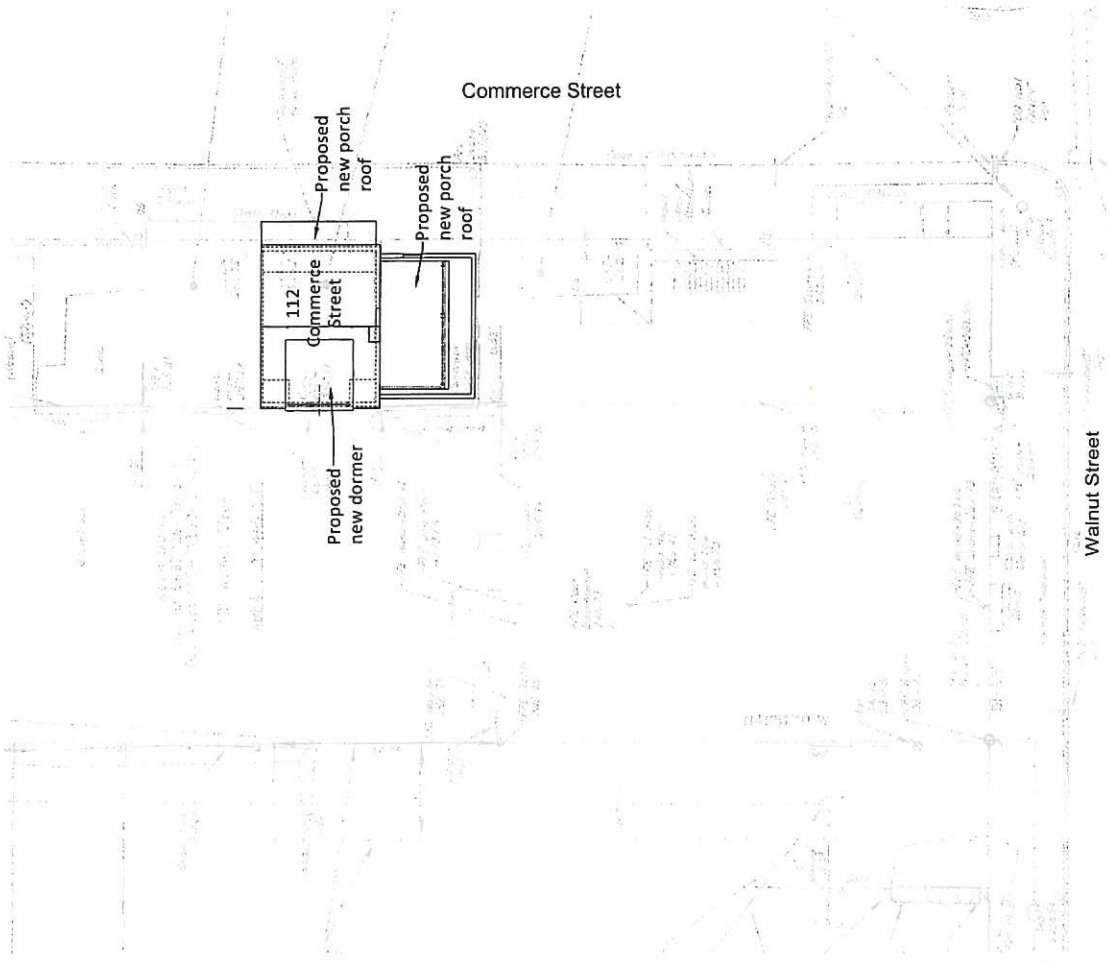
Robert Marker, AIA



Proposed Street Elevation (See A3.1)



Sketch site plan based on
 "Boundary and Topographic
 Survey for Kevin Mullen"
 dated 1/8/2021
 by Trimble Surveyors LLC



1 Sketch Site Plan
 SCALE: 1" = 20'

Sketch Site Plan Renovations 112 Commerce Street Columbia PA 17512 Robert Marker Architect LLC 11 Marletta Avenue, P.O. Box 475, Mount Joy PA 17552 (717) 653-0344	DATE: October 24, 2022 HARB Review REVISIONS:	A-1.1
--	--	-------

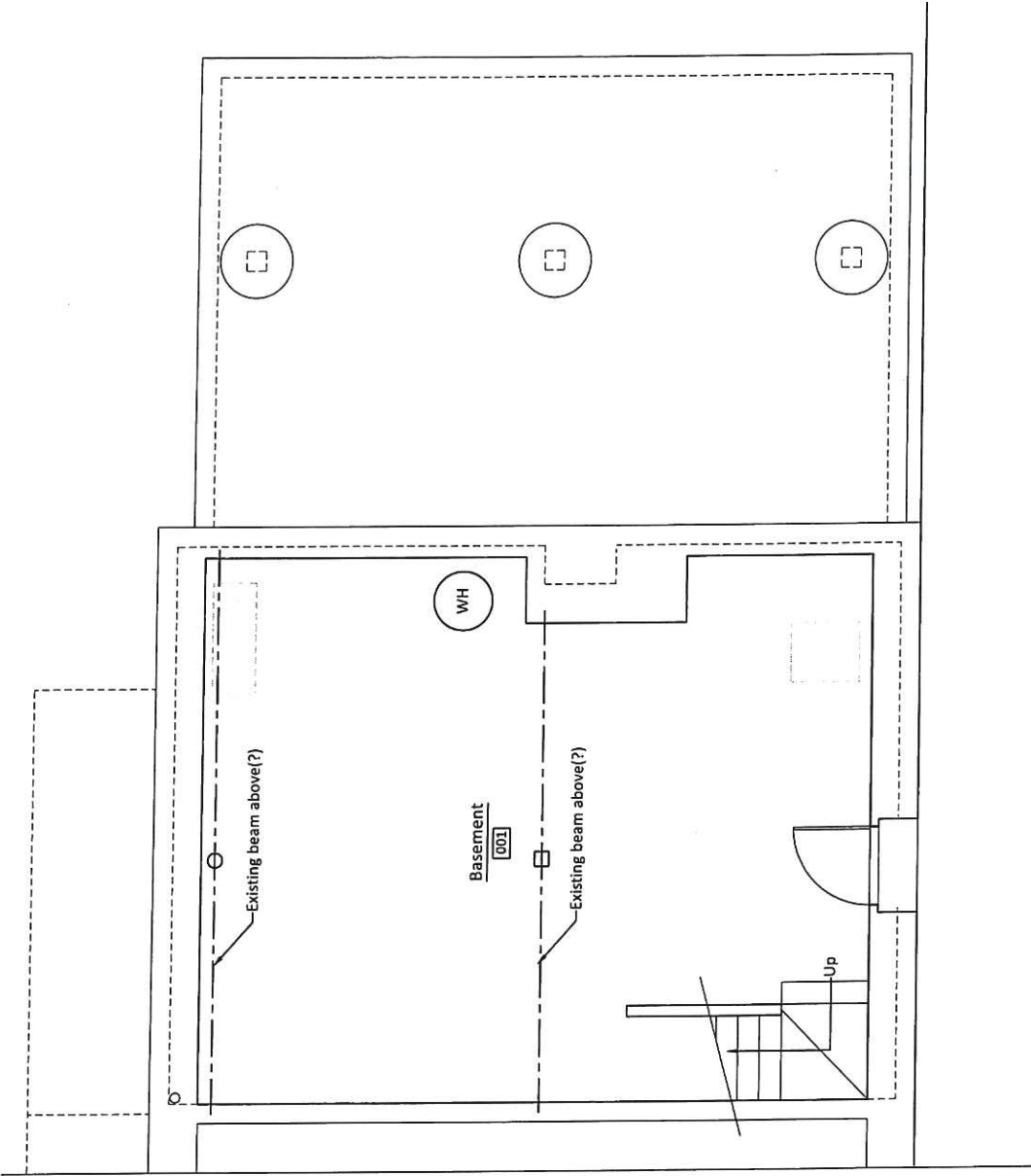
A-2.0

Basement Floor Plan

Robert Marker Architect LLC
11 Marretta Avenue, P.O. Box 475,
Mount Joy PA 17552 (717) 653-0344

Renovations
112 Commerce Street
Columbia PA 17512

DATE: October 24, 2022
HARB Review
REVISIONS:

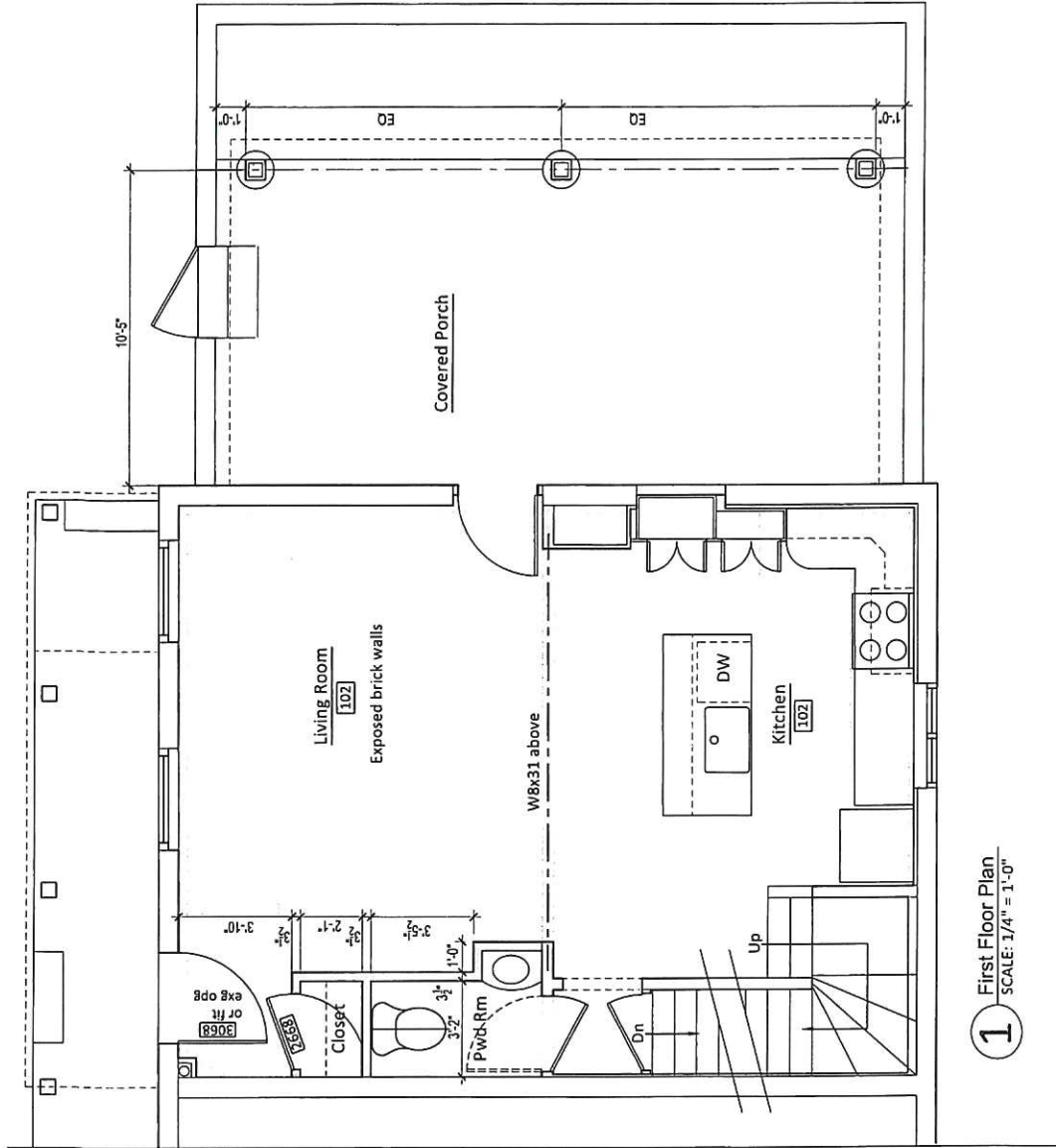


Robert Marker Architect LLC
 11 Marotta Avenue, P.O. Box 475,
 Mount Joy PA 17552 (717) 653-0344

Renovations
 112 Commerce Street
 Columbia PA 17512

DATE: October 24, 2022
 HARB Review
 REVISIONS:

A-2.1



1 First Floor Plan
 SCALE: 1/4" = 1'-0"

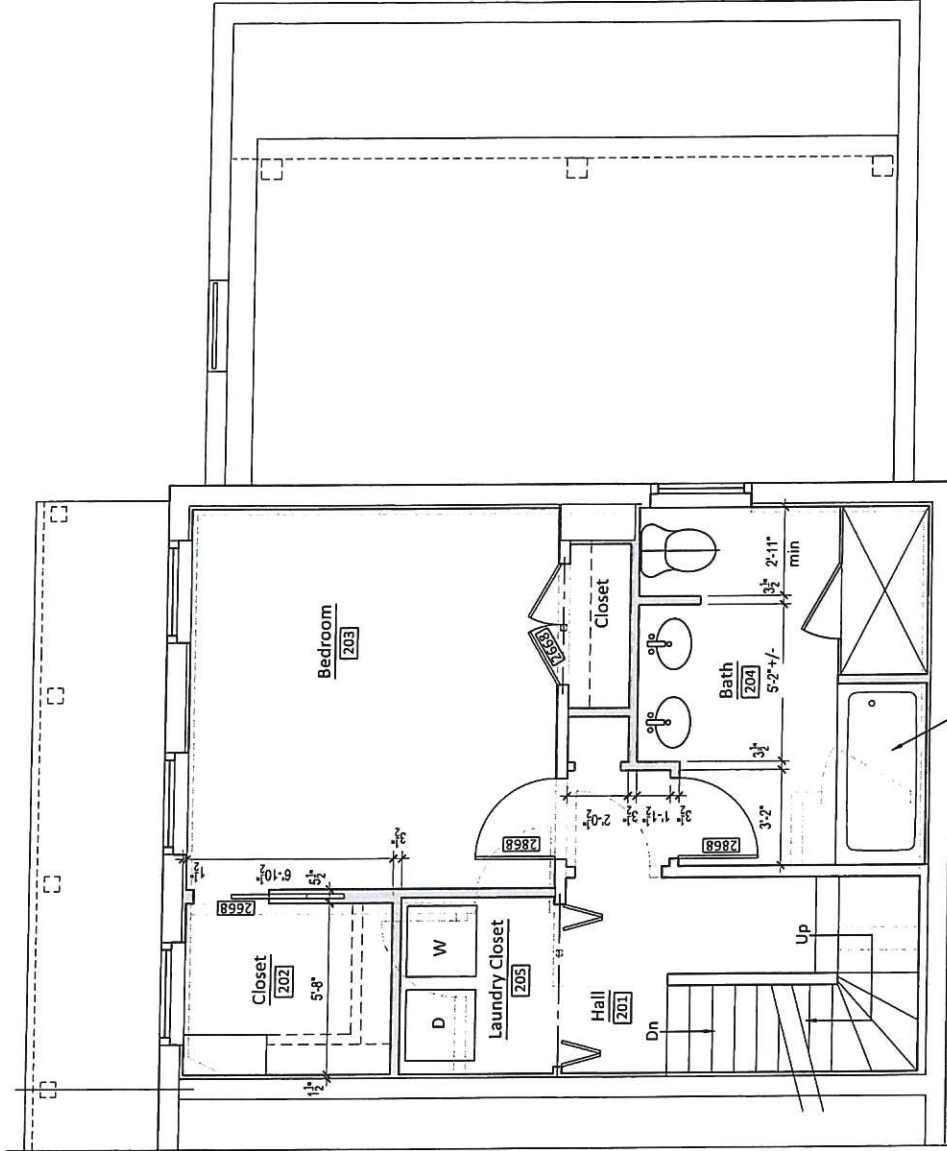
Partition Key
 EXG PARTITION TO BE REMOVED
 EXG PARTITION TO REMAIN
 NEW PARTITION

Second Floor Plan

Robert Marker Architect LLC
 11 Marfeta Avenue, P.O. Box 475,
 Mount Joy PA 17552 (717) 653-0344

Renovations
 112 Commerce Street
 Columbia PA 17512

DATE: October 24, 2022
 HARB Review
 REVISIONS:



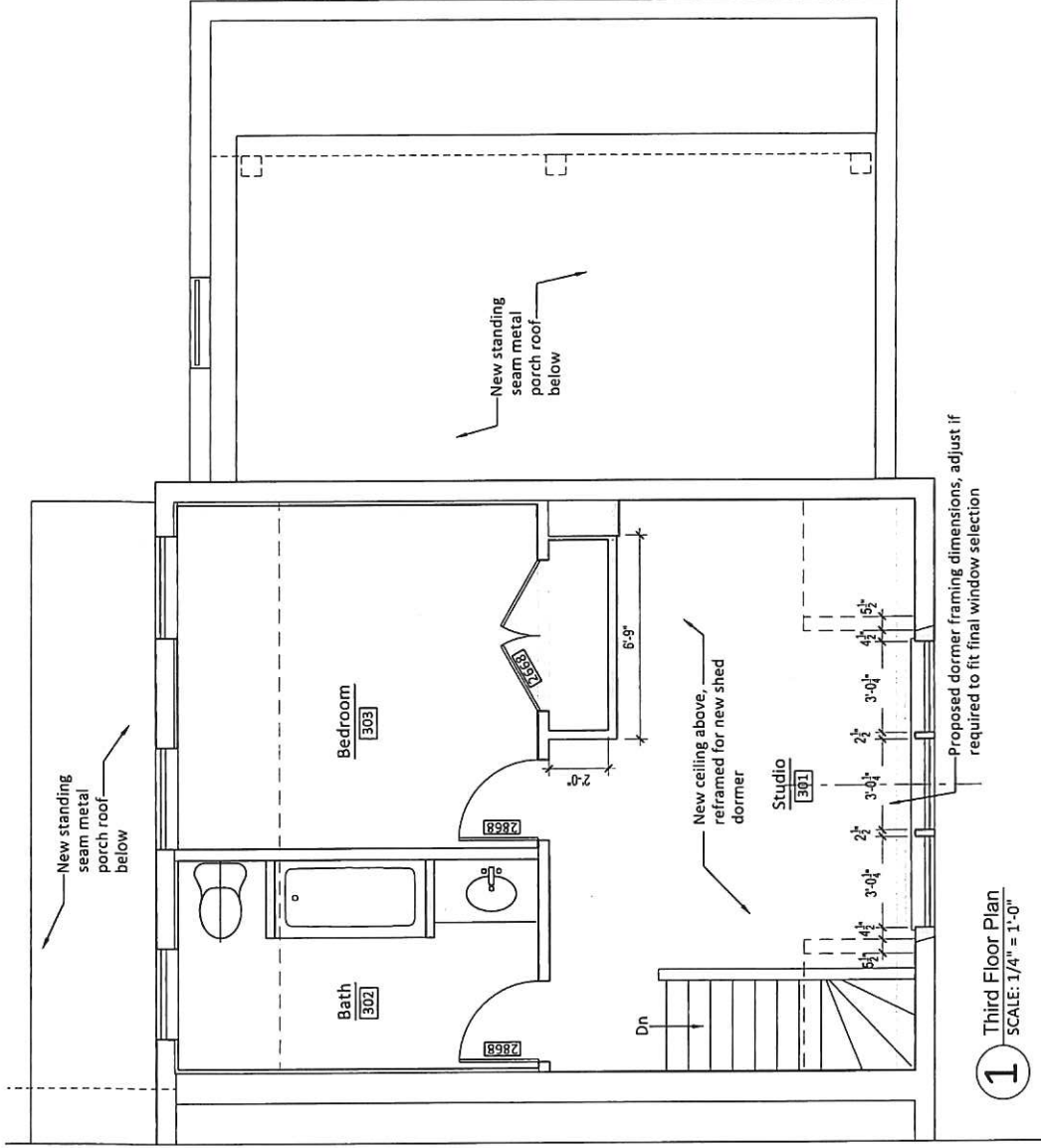
1 Second Floor Plan
 SCALE: 1/4" = 1'-0"

Partition Key

- EXG PARTITION TO BE REMOVED
- EXG PARTITION TO REMAIN
- NEW PARTITION

Robert Marker Architect LLC 11 Marfeta Avenue, P.O. Box 475, Mount Joy PA 17552 (717) 653-0344	Renovations 112 Commerce Street Columbia PA 17512	DATE: October 24, 2022 HARB REVIEW REVISIONS:
--	---	--

Third Floor Plan



1 Third Floor Plan
 SCALE: 1/4" = 1'-0"

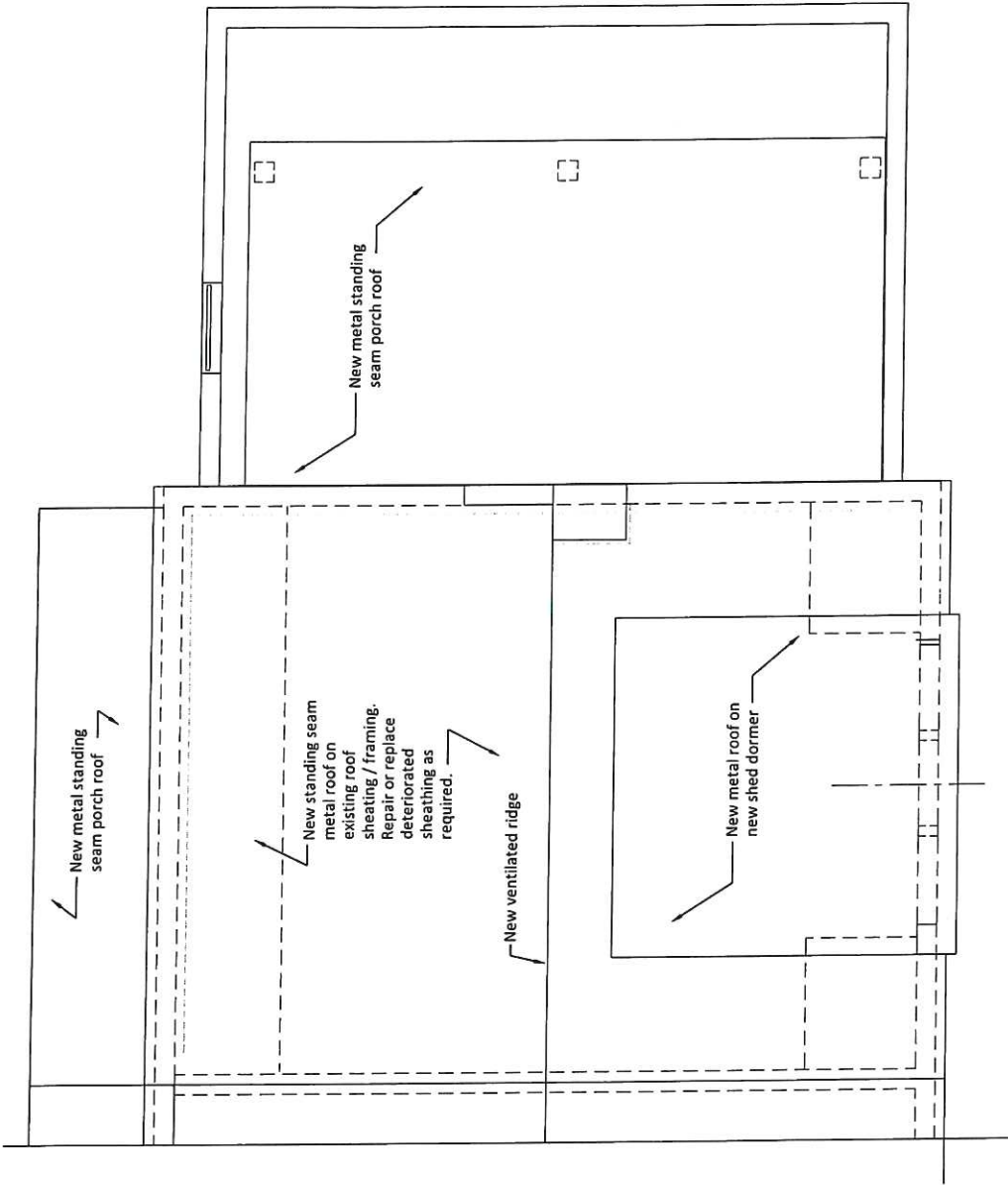
Partition Key
 EXG PARTITION TO BE REMOVED
 EXG PARTITION TO REMAIN
 NEW PARTITION

Roof Plan

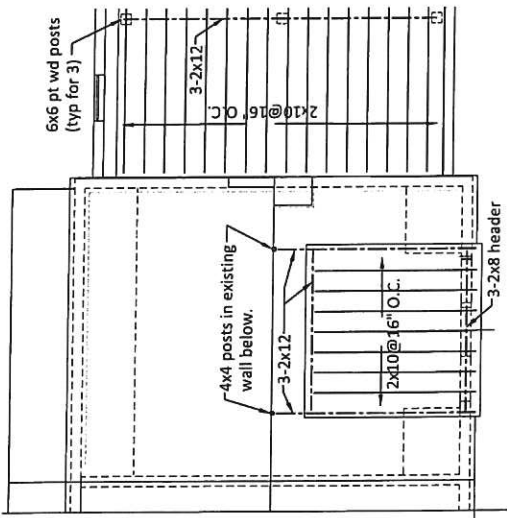
Renovations
 112 Commerce Street
 Columbia PA 17512

Robert Marker Architect LLC
 11 Marfetta Avenue, P.O. Box 475,
 Mount Joy PA 17552 (717) 653-0344

DATE: October 24, 2022
 PARB Review
 REVISIONS:



1 Roof Plan
 SCALE: 1/4" = 1'-0"



2 Roof Framing Diagram
 SCALE: 1/8" = 1'-0"

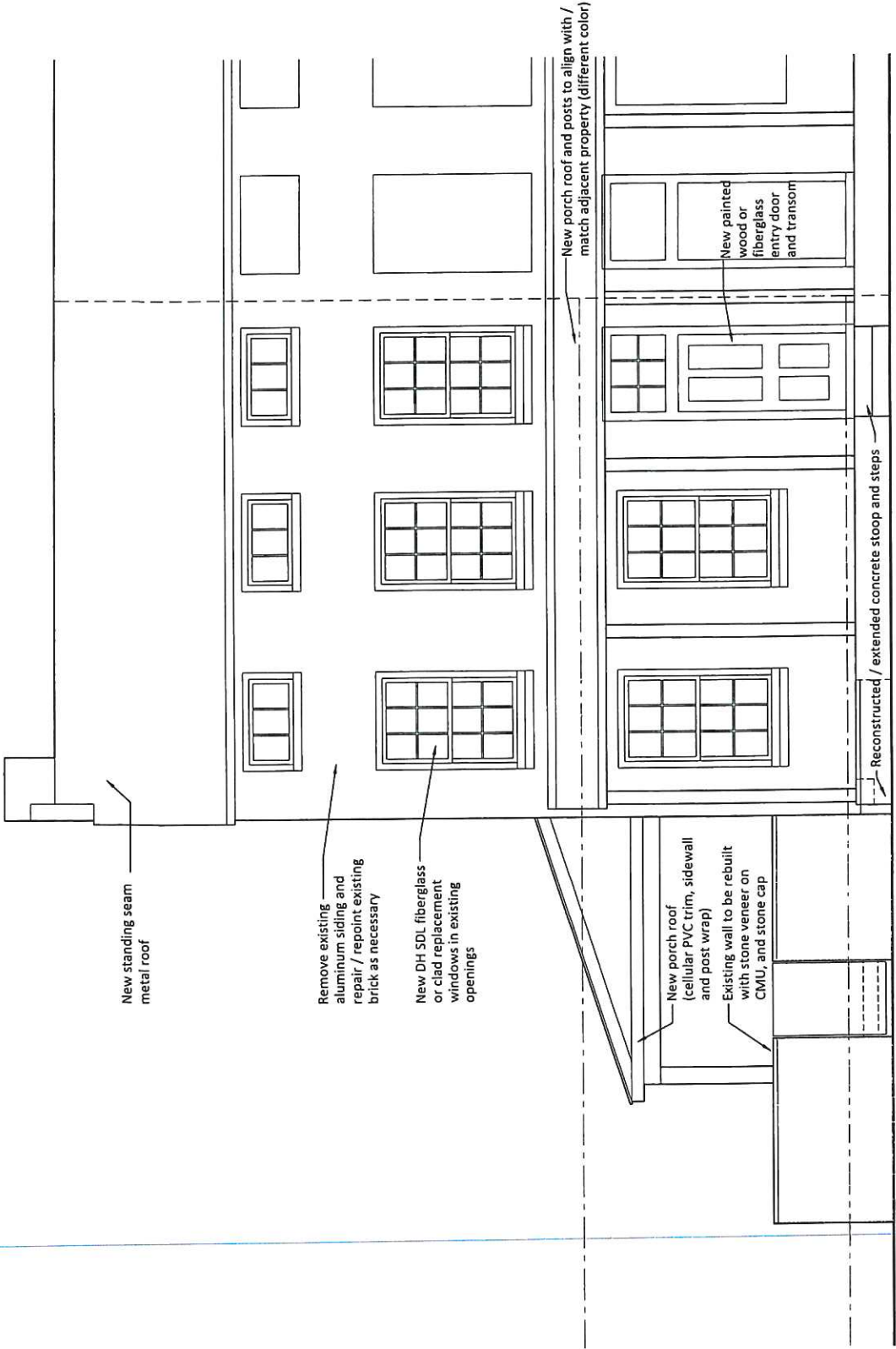
A-3.1

East Elevation

Renovations
112 Commerce Street
Columbia PA 17512

Robert Marker Architect LLC
11 Marfetta Avenue, P.O. Box 475,
Mount Joy PA 17552 (717) 653-0344

DATE:
October 24, 2022
HARB Review
REVISIONS:



1 East Elevation
SCALE: 1/4" = 1'-0"

A-3.2

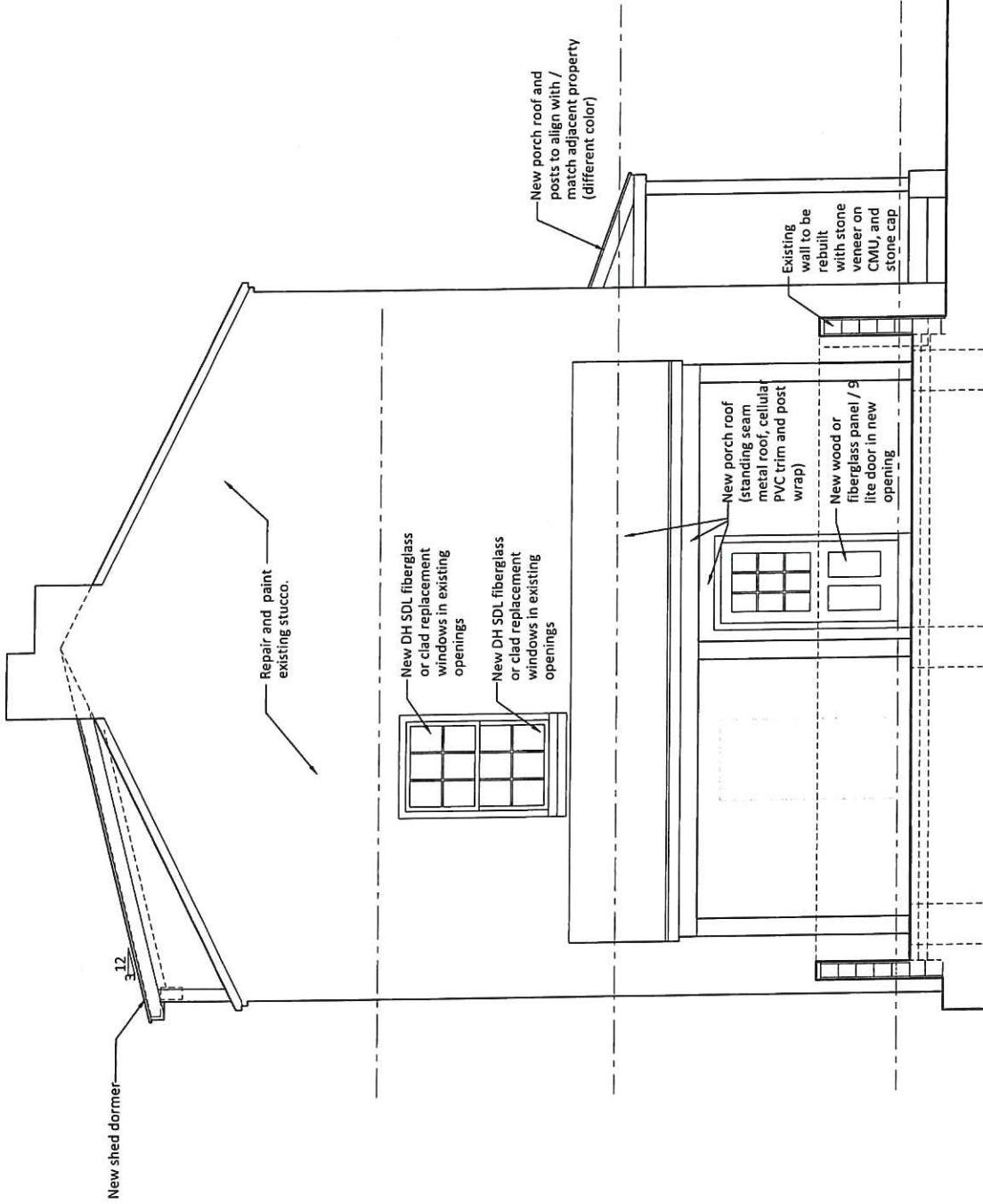
South Elevation

Renovations
112 Commerce Street
Columbia PA 17512

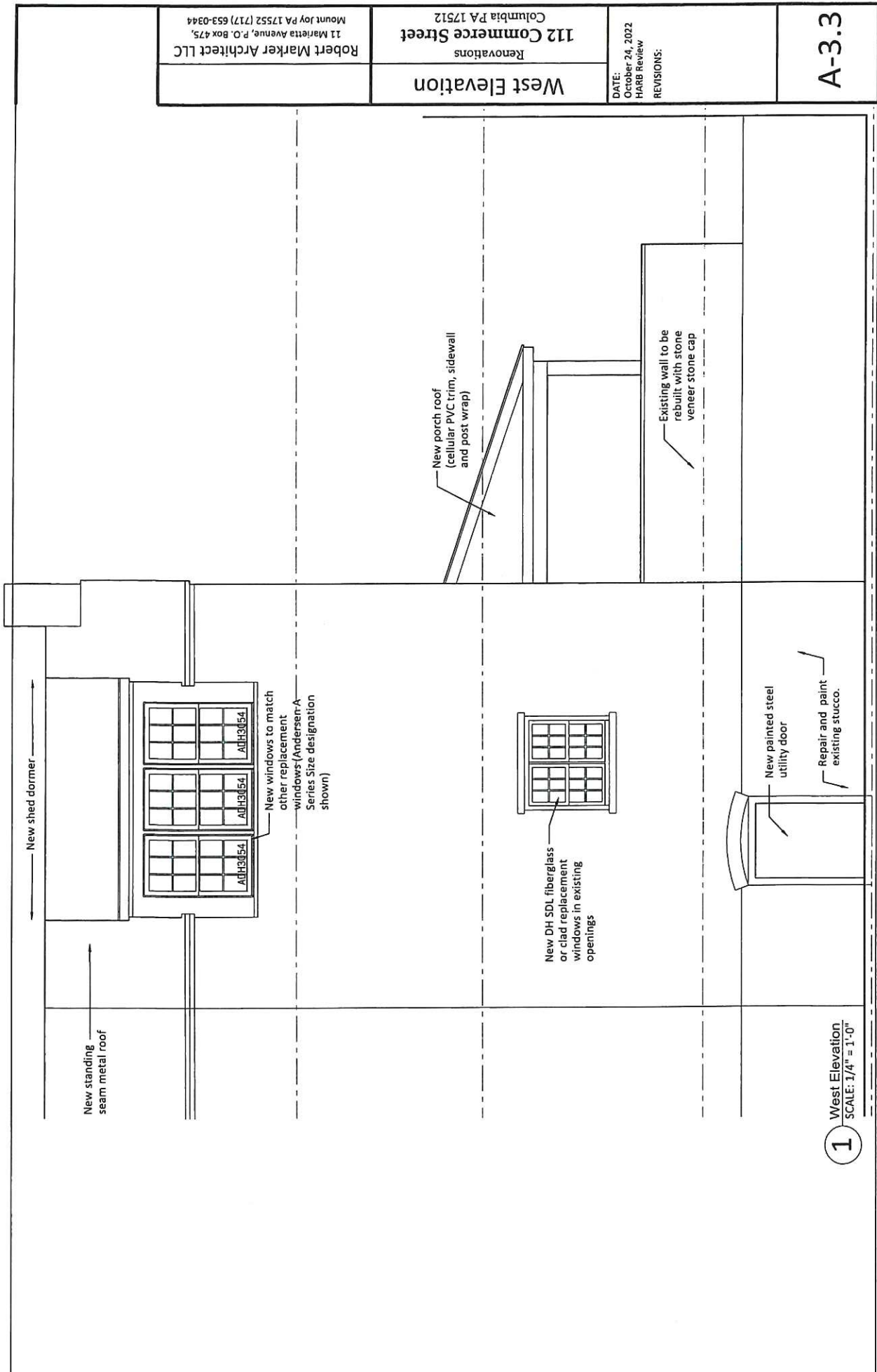
Robert Marker Architect LLC
11 Maratta Avenue, P.O. Box 475,
Mount Joy PA 17552 (717) 653-0344

DATE:
October 24, 2022
HARB Review

REVISIONS:

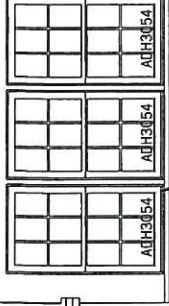


1 East Elevation
SCALE: 1/4" = 1'-0"

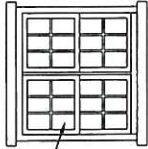


New shed dormer

New standing seam metal roof

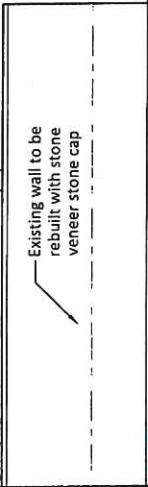


New windows to match other replacement windows (Andersen-A Series Size designation shown)

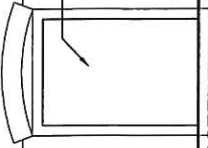


New DH SDL fiberglass or clad replacement windows in existing openings

New porch roof (cellular PVC trim, sidewall and post wrap)



Existing wall to be rebuilt with stone veneer stone cap



New painted steel utility door
Repair and paint existing stucco.

1 West Elevation
SCALE: 1/4" = 1'-0"

A-3.3

West Elevation

Renovations

112 Commerce Street
Columbia PA 17512

Robert Marker Architect LLC
11 Marletta Avenue, P.O. Box 475,
Mount Joy PA 17552 (717) 653-0344

DATE:
October 24, 2022
HARB Review
REVISIONS:

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: 11/22/22

DEPARTMENT: Community Development

TITLE: HARB Application for 411 Locust Street

SUMMARY: Consideration of Certificate of Appropriateness (COA) for the property located at 411 Locust Street to replace slate roof

BACKGROUND AND JUSTIFICATION: On November 9, the HARB provided a recommendation for approval to replace the slate roof with a plastic composite type of roof material to resemble the visual appearance of slate.

MOTION: To consider approval of the COA for 411 Locust Street for replacement of slate roof with a plastic composite type of roof material.

ATTACHMENT(S):

HARB Application – 411 Locust Street

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: _____

D. Legal Review:



LEO S. LUTZ
Mayor

EVAN M. GABEL
Solicitor

HEATHER ZINK
Borough Council President

MARK E. STIVERS
Borough Manager

AGENDA DATE: November 9, 2022

TO: Historic Architecture Review Board
RE: HARB COA for 411 Locust Street
Permit No.220-338 / Account No.
1102319200000
FROM: Sharon Cino, Planning & Zoning Manager
VIA: Mark E Stivers, AICP, Borough Manager

TITLE: Consideration of a Certificate of Appropriateness (COA) for the property located at 411 Locust Street to remove slate roof and replace with a plastic type of roof material to resemble the visual appearance of slate.

OWNER/APPLICANT: Richard W EICHHORN
290 Locust Grove Road
Bainbridge, PA 17502

CONTRACTOR: Fred Wright Jr.
317 Walnut Street
Wrightsville, PA 17368

PROJECT DESCRIPTION: The applicant is proposing to replace the existing slate roof with a plastic type of material to resemble the visual appearance of slate.

PROPERTY DESCRIPTION: The property is constructed circa 1860 and includes and a Greek Revival Transitional architectural historic style. This is a 2 story, 3 bay brick storefront building includes 1/1 sashed windows, deep thick stone lintels and sills. The sills have been carved on the bottom edge. The projection cornice sits above the modillioned soffit. The entry has a recessed door set within a architrave with a lintel capping a rectangular transom. The glass within the transom is etched. The store front has been panelled over beneath its cornice.

SECRETARY OF THE INTERIOR STANDARDS THAT APPLY: 6

- (6) Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.

STAFF RECOMMENDATION: Staff recommends approval of the COA for 411 Locust Street replace slate roof with a plastic type of material to resemble the visual appearance of slate.





BOROUGH OF COLUMBIA
BUILDING/ZONING PERMIT APPLICATION

Permit #
Cost of permit:

PRINT LEGIBLY AND COMPLETE THIS FORM IN ITS ENTIRETY

DATE: OCT. 26, 2022

ADDRESS WHERE WORK IS TO BE DONE: 411 + 413 Locust St.

PARCEL NUMBER:

BRIEF DESCRIPTION OF WORK: Remove Slate Roof + Install Plastic Slate

CONTRACTOR NAME: Fred WRIGHT JR. PHONE: 717 538 6427

PROPERTY OWNER: Richard W. Eichhorn

MAILING ADDRESS: 290 Locust Grove Road

PHONE: 717 426 2758 AFTER HOURS PHONE: 717 314 7489

EMAIL ADDRESS: cichhorn richard@aol.com

- ATTACH DRAWING OF PROPOSED WORK
ATTACH CERTIFICATE OF LIABILITY INSURANCE W/BOROUGH NAMED AS ADDITIONAL INSURED
PA ONE CALL (800.242.1776) NOTIFICATION OF UNDERGROUND SERVICE: Yes No

Located in the Historic District? Yes No HARB Application Completed?
Market value of work proposed?

I, the undersigned, understand that any work affecting existing ordinances must be in compliance with those ordinances, that major work is subject to inspection, that new structures require a certificate of occupancy upon completion, that any misrepresentation of the proposed work is cause for withdrawal of this permit and any work done beyond the scope of this permit is cause for a civil action complaint. The minimum penalty as prescribed by the municipal planning code of PA is \$500.00

SIGNATURE OF PROPERTY OWNER: Richard W. Eichhorn DATE: 10/25/22

SIGNATURE OF ZONING OFFICER: DATE: 10/26/22

SIGNATURE OF BUILDING/PERMIT OFFICER: DATE:

APPLICATION STATUS: APPROVED DENIED

REASON FOR DENIAL

Please note: drawings may be required for the following projects: sheds, fences, additions, porches, roof construction, decks, swimming pools, retaining walls, commercial projects. a third-party review, including inspections, may be required for some projects. The Borough of Columbia reserves the right to require additional information. First \$1,000.00 of project costs \$25.00 and each additional \$1,000.00 is \$5.00. Additional fee for 3rd party review. Permit fees doubled for work performed without permit.



Borough of Columbia
ZONING /HARB REVIEW

Oct 26, 2022
Date of Application

- Check List: Your completed application should include:
HARB Letter of Intent (LOI)
Plot Plan Drawings
Elevation Drawings
Photographs
Brochure or Catalog Cut
Material Sample
Other (specify):

PLEASE PRINT OR WRITE LEGIBLY

1. Owner's Name: Richard W Eichhorn
If applicant is not the equitable owner of the property, indicate:
Owner's Agent/Representative
Other
Letter Submitted by Property Owner, authorizing Agent/Representative to act:

Street Address: 290 Locust Grove Road

Mailing Address (if different):

City: Bainbridge State: PA Zip: 17802

Phone (daytime): 717 426 2755 Email: Eichhorn Richard@aol.com

2. Street Address of Property to be Reviewed (if different): 411 + 413 Locust St

3. Contractor's Name: Fred Wright Jr.
Street Address: 317 Walnut St

Mailing Address (if different):

City: Wrightsville State: PA Zip: 17368

Phone (daytime): 717 538 6429 Email: FWRIGHTJR5769@GMAIL.COM

4. Architect/Engineer (if applicable):
Street Address:

Mailing Address (if different):

City: State: Zip:

Phone (daytime): Email:

5. Property Use (Check all that apply):

- Single Family Residence
Multi-Family Residence
Office
Commercial/Retail
Industrial
Institutional
Vacant

Particular Building Type:

- single, detached
duplex
row
apartment building
warehouse
other:

Property Data (if unknown, leave blank)

1. Date building constructed:

2. Date of additions/alterations:

6. Proposed Alteration(s), Demolition or New Construction (list each item separately):
 Example: 1. replace existing front door with wood four-panel door
 2. install storm door

- Remove Slate Roof and Install Plastic Slate
 -
 -
 -
 -
 -
 -
 -
 -
 -
 -

7. Costs 2,400
 Estimate the total cost of the alteration(s): _____

8. ~~Date of Review~~
 Date of meeting at which application will be reviewed: 11/9/22

I, the undersigned, understand that any work affecting existing ordinances must be in compliance with those ordinances, that major work is subject to inspection, that new structures require a Certificate of Occupancy upon completion, that any misrepresentation of the proposed work is cause for withdrawal of the work permit, and any work beyond the scope of the work permit is cause for a Civil Action Complaint. The minimum penalty as prescribed by the Pennsylvania Municipalities Planning Code is \$500.00.

9. Signature of Owner: Richard W. Eichhorn Date: 10/26/22

10. Signature of Zoning Official: [Signature] Date: 10/26/22

- Applicant was given:
- Pink Placard (to be prominently displayed by applicant on the property where the alterations are proposed)
 - Meeting Notice (provides applicant with date, time, and location of meeting at which application will be reviewed)

Official Use Only

Date of site visit: _____

Property Description (building inventory data sheet)

Historic Function: _____ Particular Type: _____ Current Function: _____

Architectural Style: _____

Exterior Materials: _____

Structural System: _____ Foundation: _____

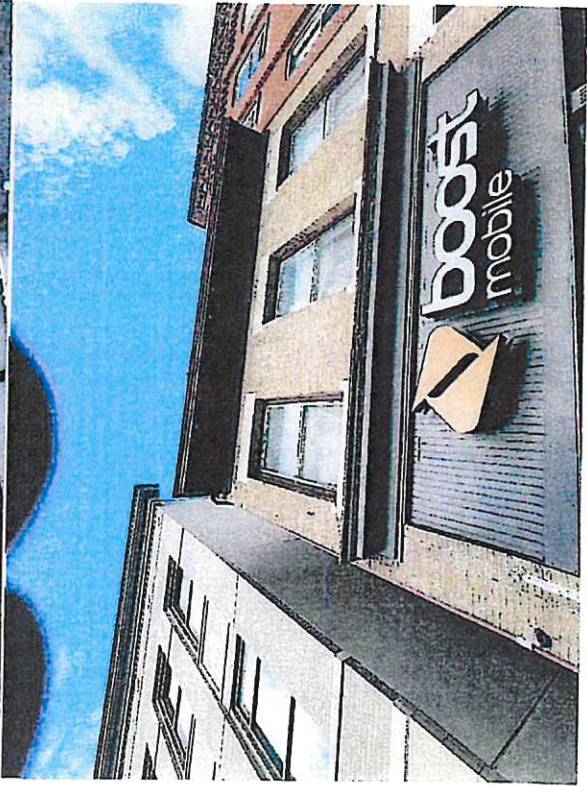
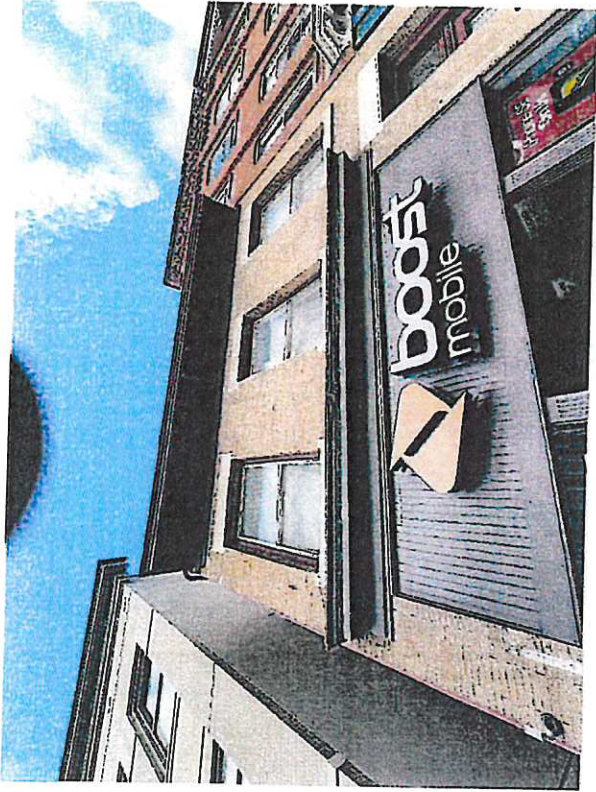
Bays: _____ Stories: _____

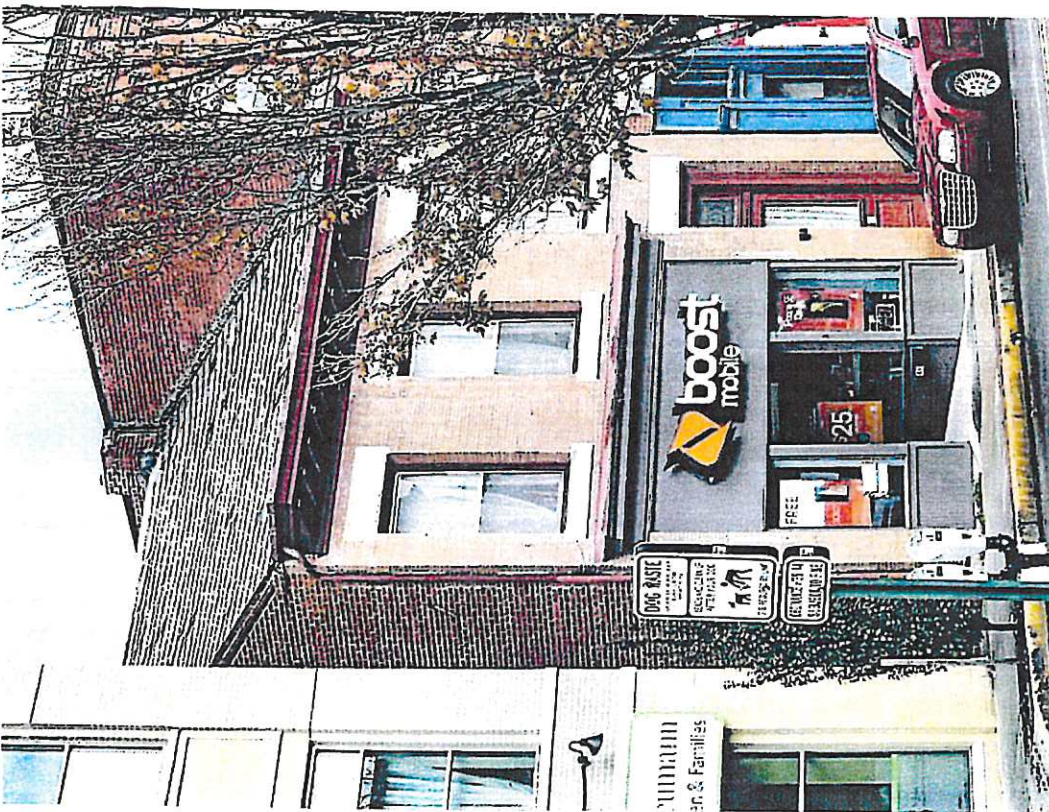
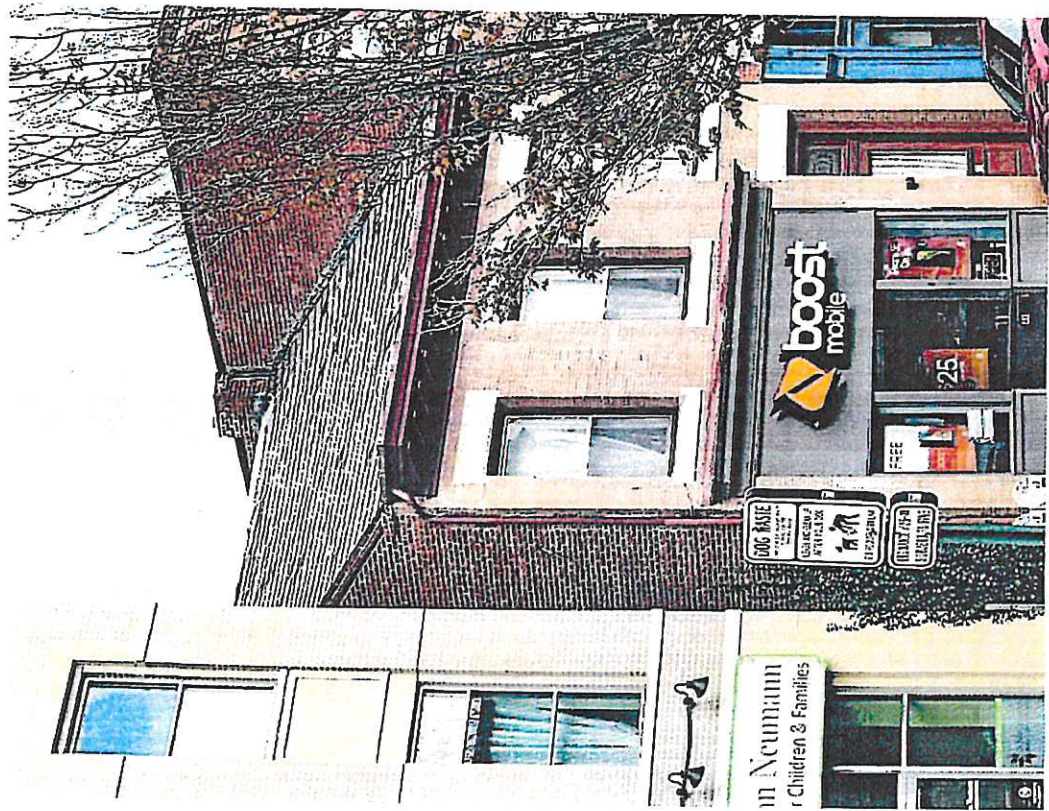
Roof Pitch: _____ Roof Materials: _____ Roof/Wall Junction: _____

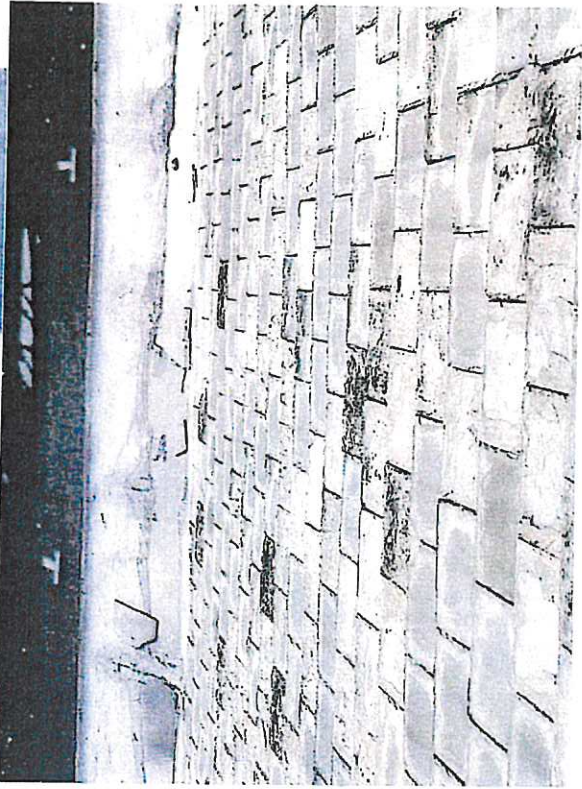
Dormers: _____ Chimney: _____

Porch: _____ Porch Support: _____

Integrity: _____







EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: 11/22/22

DEPARTMENT: Community Development

TITLE: Application for Demolition for 3 Shawnee Avenue

SUMMARY: Application for demolition for Dumkopf, LLC to demolish a residential property

BACKGROUND AND JUSTIFICATION: November 15, 2022, CBPC provided a recommendation for approval to demolish approximately 3,000 square feet, two family residential property, pole barn and septic tank. The applicant would like to keep the property vacant at this time with the garage remaining.

MOTION: To consider approval of the demolition of the two-family residential building location at 3 Shawnee Avenue.

ATTACHMENT(S):

Demolition Application – 3 Shawnee Avenue

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: _____

D. Legal Review:

BOROUGH OF COLUMBIA, PA
DEMOLITION PERMIT APPLICATION

APPENDIX A
APPLICATION FOR CONSIDERATION OF ZONING PERMIT

ZONING PERMIT APPLICATION # _____
DATE OF RECEIPT/FILING: _____

The undersigned hereby applies for approval under the Borough of Columbia Demolition Permit Ordinance, Chapter 105, of the demolition permit request contained herein:

1. BUILDING/STRUCTURE/VEGETATIVE SCREENING/IMPERVIOUS SURFACE TO BE DEMOLISHED: 3 Shawnee Ave.
Columbia, PA 17517
2. DATE WHEN DEMOLITION TO COMMENCE: TBD
3. TIME DEMOLITION TO OCCUR: ASAP
4. INTENDED USE OF PROPERTY FOLLOWING DEMOLITION:
 - A. VACANT LOT: X
 - B. SINGLE FAMILY HOME: _____
 - C. MULTI-FAMILY HOME: _____
 - D. MOBILE HOME: _____
 - E. COMMERCIAL: _____
 - F. INDUSTRIAL: _____
 - G. INSTITUTIONAL: _____
 - H. OTHER (PLEASE SPECIFY): _____
5. CUBIC FOOTAGE OF BUILDING/STRUCTURE/VEGETATIVE SCREENING/IMPERVIOUS SURFACE: 3000 square feet
6. NAME OF APPLICANT: Dumkopf LLC
ADDRESS: 806 Lancaster Ave Columbia, Pa. 17512
PHONE NUMBER: 717-475-1266
FAX: 717-459-7463
E-MAIL ADDRESS: Dumkopf LLC @ gmail.com
7. NAME OF OWNER (IF DIFFERENT FROM APPLICANT): _____
ADDRESS: _____
PHONE: _____

8. NAME OF COMPANY TO PERFORM DEMOLITION: TBD
ADDRESS: _____
PHONE: _____ FAX: _____ E-MAIL: _____
CONTACT PERSON: _____

9. HAS A PLAN BEEN SUBMITTED PURSUANT TO THE BOROUGH OF COLUMBIA SUB-DIVISION AND LAND DEVELOPMENT ORDINANCE?

YES: _____

NO (PLEASE EXPLAIN): No, we are not subdividing

10. HAS A PLAN FOR PROPOSED USE BEEN SUBMITTED TO THE ZONING OFFICER FOR APPROVAL?

YES: _____

NO (PLEASE EXPLAIN): just a vacant lot for now

11. HAS A PLAN BEEN SUBMITTED TO PA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR APPROVAL (COMMERCIAL BUILDINGS ONLY)?

YES: _____

NO (PLEASE EXPLAIN): Residential home

The undersigned hereby represents that, to the best of his knowledge, information and belief, all information listed above is true, correct and complete.

By signing this application, the undersigned hereby agrees to abide by the Columbia Borough Demolition Ordinance, Chapter 105, and any and all other applicable local, state and federal regulations and ordinances.

DATE: 10/11/22

[Signature]
SIGNATURE OF LANDOWNER OR REPRESENTATIVE



DUMKLLC-01

SKOLLER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/4/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Insurance Services United, Inc. 123 East Market Street, York, PA 17401. CONTACT NAME: Stacey Koller. PHONE: (717) 854-4043. FAX: (717) 854-4044. E-MAIL ADDRESS: Stacey@InsuranceServicesUnited.com. INSURER(S) AFFORDING COVERAGE: INSURER A: DONEGAL COMPANIES, NAIC #: 13692.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSD, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes Commercial General Liability, Automobile Liability, Umbrella Liability, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Location 4: 3 Shawnee Ave, Columbia, PA 17512 is included on the general liability coverage for this policy.

CERTIFICATE HOLDER CANCELLATION

Proof of Insurance. SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: Stacey Koller

DUMKOPF LLC
806 LANCASTER AVE
COLUMBIA PA 17512-2206

\$4.57 US POSTAGE
FIRST-CLASS
Oct 04 2022
Mailed from ZIP 17512
1 OZ FIRST-CLASS MAIL FLATS RATE



stamps
endicia

11923275

062S0012913542

USPS CERTIFIED MAIL



9407 1118 9876 5817 5844 72

PPL ELECTRIC UTILITIES
651 DELP RD
LANCASTER PA 17601-3034



Dumkopf LLC.
806 Lancaster Avenue
Columbia, Pa 17512
717.475.1266

October 4, 2022

I am writing to inform you of my intention to demolish the structure located @ 3 Shawnee Avenue, Columbia, Pa 17512. My goal is to rear down the existing building and replace it with a garage. I believe it will make my business more functional as well as add appeal by removing a building that is no longer functioning.

I plan to meet with the Columbia planning commission at the Borough office. I need to have verification that there is no service at the location.

Sincerely,

Chris Smiley

717.475.1266

DUMKOPF LLC
806 LANCASTER AVE
COLUMBIA PA 17512-2206

\$4.57 US POSTAGE
FIRST-CLASS
Oct 04 2022
Mailed from ZIP 17512
1 OZ FIRST-CLASS MAIL FLATS RATE



USPS CERTIFIED MAIL



9407 1118 9876 5817 5856 53

COLUMBIA WATER AUTHORITY
220 LOCUST ST
COLUMBIA PA 17512-1111



11923275

062S0012913542

Dumkopf LLC.
806 Lancaster Avenue
Columbia, Pa 17512
717.475.1266

October 4, 2022

I am writing to inform you of my intention to demolish the structure located @ 3 Shawnee Avenue, Columbia, Pa 17512. My goal is to rear down the existing building and replace it with a garage. I believe it will make my business more functional as well as add appeal by removing a building that is no longer functioning.

I plan to meet with the Columbia planning commission at the Borough office. I need to have verification that there is no service at the location.

Sincerely,

Chris Smiley
717.475.1266

DUMKOPF LLC
806 LANCASTER AVE
COLUMBIA PA 17512-2206

\$4.57 US POSTAGE
FIRST-CLASS
Oct 04 2022
Mailed from ZIP 17512
1 OZ FIRST-CLASS MAIL FLATS RATE



11923275

062S0012913542

USPS CERTIFIED MAIL



9407 1118 9876 5817 5881 80

JAMES HOWE
650 UNION ST
COLUMBIA PA 17512-2212



Dumkopf LLC.
806 Lancaster Avenue
Columbia, Pa 17512
717.475.1266

October 4, 2022

Dear Neighbor,

I am writing to inform you of my desire of demolition to the building located @ 3 Shawnee Avenue. My intent is replace it with a garage. Should you have concerns or questions, please do not hesitate to contact me at my place of business or feel free to call me directly at 717.475.1266.

Sincerely,

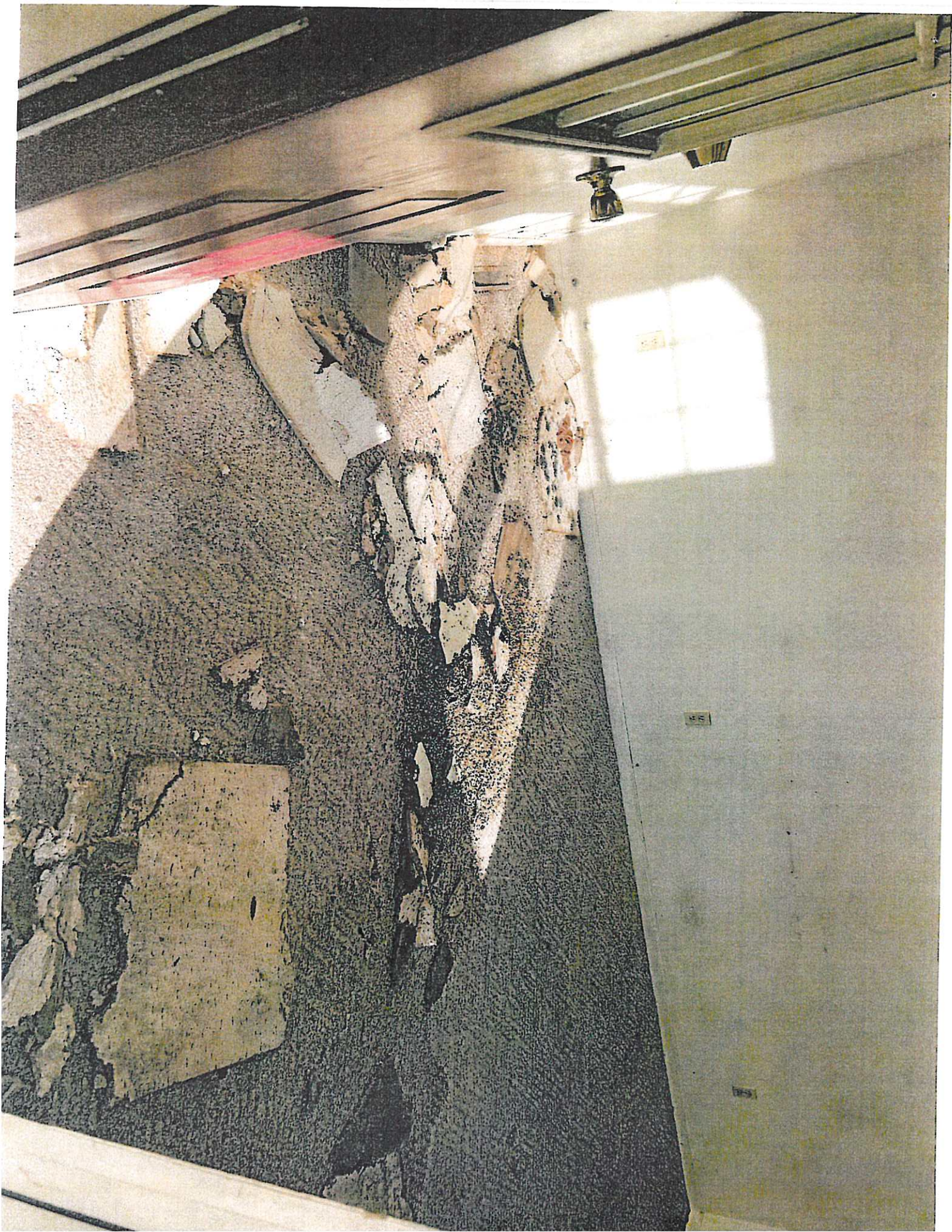
Chris Smiley

DUMKOPF LLC
806 Lancaster Avenue
Columbia, Pa 17512
717.681.9610

November 11, 2022

Neagy Excavating has collected a sample and has been sent to the lab for testing. At this time we have not received a report back. A report will be provided at the time of building permit submittal. If you have any questions, please feel free to contact me directly or Dustin Neagy.

Alyssa Shultz

















R-42





Cost Proposal, Phase Ia Archaeological Study and Historic Documentation
McGuinness Innovation Park Project, Lancaster Co, PA
Rue Environmental Project No. 983, October 31, 2022

LABOR RATES: COST BY ASSIGNMENT AND TASK

Personnel	Rate	Subtask (Hours)				Total Hours	Total Labor
		1	2	3	4		
Project Manager	\$127.00	4	0	2	2	8	\$ 1,016.00
Project Archaeo/Historian	\$89.00	0	0	32	16	48	\$ 4,272.00
Assitant	\$60.00	0	12	0	2	14	\$ 840.00
Rpt Prep Specialist	\$68.00	0	0	0	4	4	\$ 272.00
GIS/ Graphics	\$89.00	0	0	6	6	12	\$ 1,068.00
TOTAL		4	12	40	30	86	\$ 7,468.00

Subtask Codes:

- (1) Project Coordination
- (2) Field Visit
- (3) Archaeological Background Research and Report
- (4) Historic Background and Deliverables

NON-LABOR DIRECT COSTS

Item	Rate	Subtask (Units)				Total Units	Total Non-Labor Cost
		1	2	3	4		
Car Mileage/100 miles	\$ 58.50	0	4	0	0	4	\$ 234.00
Lodging	\$ 115.00	0	1	0	0	1	\$ 115.00
Subsistence	\$ 45.00	0	1.5	0	0	1.5	\$ 67.50
Xerox/100 copies	\$ 8.00	0	0	0	8	8	\$ 64.00
Subtotal of All Non-Labor							\$ 480.50
TOTAL COST							\$ 7,948.50



**TECHNICAL PROPOSAL
DESKTOP DATA REVIEW OF ARCHAEOLOGY AND
HISTORIC CONDITIOIN DOCUMENTATION
MCGUINNESS INNOVATION PARK PROJECT
LANCASTER COUNTY, PENNSYLVANIA**

**Submitted to: Columbia Borough
Submitted by: Rue Environmental LLC
Contact Person: David Rue, Ph.D.
October 31, 2022
Rue Project No. 983**

Cultural resource studies are requested for the above-mentioned solar project, which involves development of an area of approximately 55 acres. Much of the area to be developed has been subjected to various disturbance in the past, including cut and fill related to a former airport and quarry activities. Services will include a review of existing data for archaeology (a Phase Ia Survey). A site visit will also be conducted, during which existing infrastructure on the property will be documented with photographs. During the site visit, archaeological issues will also be considered.

The desktop review will focus on information regarding known and potential archaeological and historic resources. This will include a review of data on the SHPO's PA-Share database system, environmental reports prepared for the location, soils mapping, historic maps, historic aerial photos and other relevant resources. A site visit will include documentation of buildings within the limits of disturbance as well as landscapes. A Phase Ia report will be prepared separately from the historic work, which will be documented in photos and a narrative. All will be submitted on PA-Share after Borough review.

The work could be completed in four weeks. The draft materials would be submitted to the client for review and then uploaded on PA-Share.

Costs: \$7,948



C.S. DAVIDSON, INC.

ENGINEERING A BETTER COMMUNITY

38 North Duke Street, York, PA 17401 | (717) 846-4805
50 West Middle Street, Gettysburg, PA 17325 | (717) 337-3021
315 West James Street, Suite 102, Lancaster, PA 17603 | (717) 481-2991

November 8, 2022

Mark Stivers, Borough Manager
Columbia Borough
308 Locust Street
Columbia, PA 17512

Re: Proposal for Professional Surveying Services
McGinness Airport Development
Property line and Topography Survey
Columbia Borough, Lancaster County, PA
Engineers Project No. 3981.3.13.05

Dear Mark:

C.S. Davidson, Inc. (CSD) is pleased to present this proposal for Professional Surveying Services for the project mentioned above. CSD, along with our sub-consultant Cooper Nor East, is proposing the following Scope of Professional Surveying Services.

I. SCOPE OF PROFESSIONAL SURVEYING SERVICES

TASK 1 – Aerial Topography Photography and Mapping of Project Area

CSD will contract with Cooper Nor East Mapping to complete an aerial topography survey of the entire McGinness Airport Boundary. CSD will provide Cooper Nor East with the thirty-one (31) aerial control points necessary for mapping of the site within the boundary. Horizontal and Vertical datum will be based on the Pennsylvania State Plane Coordinate System, North American Datum (1983) NAD 83, South Zone, US Survey Feet. The vertical datum will be based on the North American Vertical Datum (1988) NAVD 88, South Zone.

- a. Cooper Nor East proposes to complete this mapping for the Lump Sum Fee of **\$11,595.00**

TASK 2 – Field Check Aerial Mapping and Supplemental Field Work

CSD will field-check the aerial mapping. This will include field locating any features that may have been missed on the mapping received from Cooper Nor East. This work will include above-ground improvements, PA One Calls, visible utility line locations, road right-of-way information, top of curb and gutter elevations, striping within the roadways and driveways, structures, trees, landscaping, signs, mailboxes, storm drain systems, channels, etc.

CSD will use the boundary data from the prior survey work completed in June 2017 for the McGinness Airport Site. CSD will use Lancaster County GIS information for property line information for the properties outside the boundary survey area. If it is determined at a later date that additional property line information is required to acquire additional right-of-way, that would require an additional service fee at that time.



C.S. DAVIDSON, INC.

TASK 3 – Deliverables

CSD will prepare a 30 Scale AutoCAD Civil 3D 2020 base map with one (1) foot contours of the areas to be mapped. This base map will show the results of the Aerial Mapping Survey and Supplemental field Surveys, and Boundary Survey information. CSD will provide the Digital AutoCAD Civil 3D 2020 base mapping to the client.

- a. CSD proposes to complete the work identified in Tasks 2 and 3 for the Time and Materials Estimated Fee of **\$12,500.00**

II. COMPENSATION

CSD proposes to perform the Tasks on the **Basis of Fees** as outlined above.

The total cost of Task 1 Lump Sum fee plus Tasks 2 and 3 Time and Materials fees: **\$24,095.00**

Should any work outside the Scope of Professional Surveying Services be required, that amount will be billed separately for an additional negotiated fee. Ordinary reimbursable and out-of-pocket expenses are included in our fees.

III. SPECIFIC EXCLUSIONS

C.S. Davidson, Inc. does not anticipate the need for the following services at this time. Should any of these services be required during the completion of this project or as the scope of the project changes, they can be performed for an additional negotiated fee.

- Phase I Environmental Site Assessment;
- On-site subsurface investigations;
- Preparation of Final Subdivision and Land Development Plans and Approvals;
- Historical and Archeological Studies and Reports;
- PA DEP Chapter 105 or 106 Permitting;
- Cost estimating services;
- Development of Record Drawings;
- Services resulting from significant changes in the scope of the Project or major changes in the plans or specifications previously accepted by you, which are beyond our control;
- Any surveying or engineering services needed to extend public utilities to the site or design offsite improvements;
- Any fees for application processing, construction or building permits, or other fees needed to perform any construction.

IV. SCHEDULE

At the time of this proposal, a defined project schedule has not been established; however, we have anticipated that work will begin within three (3) months of the date of this proposal. Delays by more than three (3) months at any point through the duration of the project may result in a fee adjustment. It is assumed that Aerial Photography would be flown after the trees lose their leaves, usually by early December. CSD will work with the client to determine a mutually agreed-upon schedule.



C.S. DAVIDSON, INC.

Thank you for the opportunity to submit this proposal for professional surveying services. We are excited to have this opportunity and look forward to working with you toward the successful completion of this project. If you have any questions, comments, or requests concerning this proposal or this project in general, please feel free to contact me at 717-814-4537 or DJR@csdavidson.com.

Sincerely,


Derek J. Rinaldo, E.I.T.
Client Representative

DJR/cah
Enclosure:
Copy: File

K:\398131305\Project Management\Proposal-Fee Estimating\2022-11-08 McGinness Airport Proposal.docx

MINUTES
COLUMBIA BOROUGH PLANNING COMMISSION
October 18, 2022

MEMBERS IN ATTENDANCE:

Mary Wickenheiser, Chairperson
Justin Evans
Kelly Murphy
Annette White

STAFF IN ATTENDANCE:

Derek Rinaldo, CS Davidson
Sharon Cino, Planning and Zoning Manager
Deb LaClair, Administrative Assistant

GUESTS IN ATTENDANCE:

Steve Kaufhold, Lancaster County Housing Redevelopment Authority – 332 Locust Street
Sean Krumpe, Lancaster County Housing Redevelopment Authority – 332 Locust Street
Ryan Trees, RGS Associates - 1200 Locust Street

CALL TO ORDER:

Chairperson Wickenheiser called this regular meeting of the Columbia Borough Planning Commission to order on Tuesday, October 18, 2022, at 7:00 p.m.

Tiffani Lynn, Brad Lynn and Marilyn Kress Hartman were absent from this meeting.

There was a moment of silence and the pledge to the flag.

APPROVAL OF MINUTES:

Kelly Murphy motioned to approve the Regular Planning Commission meeting minutes from September 20, 2022, and Justin Evans seconded. All favored this motion.

ZONING HEARING(S):

There were no hearings for review at tonight's meeting.

ENGINEER'S REVIEW(S):

There were no reviews by the Borough Engineer.

DEMOLITION APPLICATION(S):

332 Locust Street – Mary Wickenheiser stated this property was purchased by the Lancaster County Housing Redevelopment Authority and was the applicant for demolition. Sean Krumpe, LCHRA, stated that the current commercial/residential building would be demolished by D H Funk and then the project would be handed over to Nelson Shertzer, owner of the adjacent property, to develop into an outdoor eating/courtyard area. Mary verified that the Planning Commission would be dealing with Mr. Shertzer for the development of the lot. Sean stated yes. Mary asked if the plans submitted were the final plans

or just basic demolition plans. Sean explained they were final plans with the elevations to remain the same and possibly minor changes. Derek Rinaldo informed the Commission that the applicant would have to meet all Zoning Ordinance requirements for this project and would be required to combine the lots by the easiest way possible.

Justin Evans motioned to recommend to Columbia Borough Council the demolition of the existing commercial/residential dwelling located at 332 Locust Street and Annette White seconded. All favored this motion.

ACTION ITEMS:

1200 Locust Street – Ryan Trees, RGS Associates, reviewed the calculation for the recreation fee to be paid to the Borough for this project. He also reviewed the outstanding engineer comments from a letter dated October 7th. Derek added that once the recreation fee was paid then the plan could be recorded. Justin Evans motioned to accept the recreation fee in lieu of for the project located at 1200 Locust Street in the amount of \$9,310.00 and Kelly Murphy seconded. All favored this motion.

DISCUSSION ITEMS:

Sharon Cino provided an update on land bank properties. She also talked about the community event being held by the Land Bank on October 19th from 4:00 – 6:00 p.m.

OLD BUSINESS:

Mary Wickenheiser stated she did not have an update on the Comprehensive Plan.

Derek Rinaldo stated the project at 132 Locust Street was nearing completion with a final walk-through done by the Borough; there were a few minor items to address.

NEW BUSINESS:

There were no items under new business.

PUBLIC COMMENTS AND QUESTIONS:

There were no comments or questions from the public.

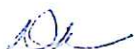
ADJOURNMENT:

Annette White motioned to adjourn this meeting of the Columbia Borough Planning Commission at 7:24 p.m. and Justin Evans seconded. All favored this motion.

Respectfully submitted,



Brad Lynn, Secretary



Columbia Borough Shade Tree Commission
Meeting Minutes
July 25th, 2022 @ 6:00 PM

Attendees: Amy Evans, Jack Gamby, Caroline McGrath, Julie Lehmer, Amanda Hawn

Public: William Kloidt

Call to Order: Amy Evans called the meeting to order @ 6:10 PM.

Secretary's Report – Amy Evans motioned to approve the Secretary's Reports (May and June) as submitted, Jack Gamby seconded, and the motion carried.

Treasurer's Report – The Month End Balance for May was reported as \$51,004.39. The Month End Balance for June was reported as \$51,006.49, and the Actual Balance was reported as \$49,646.02. Amy Evans motioned to approve the Treasurer's Report, Julie Lehmer seconded, and the motion carried.

Public Comment – William Kloidt proposed a partnership between the CEDC and Columbia Shade Tree Commission to remove and replace trees, and repair sidewalks for businesses in order to attract investors. The project will be completed in phases, will involve approximately 20 properties, and is proposed to be financed by the Shade Tree Commission. The CEDC will not be providing financial support. A meeting will be scheduled with Borough Manager Mark Stivers to discuss possible grants and other funding options.

Tree Applications

None

Maintenance/Planting Updates

- A) A small, dead tree on the square at Fifth and Locust Streets needs to be removed.
- B) Per a recent conversation with a property owner, Julie Lehmer will speak with Jake Graham regarding residential sidewalk options in order to preserve three large oaks.
- C) The homeowner at Eighth St. & Ridge Ave. would like to have a dead tree removed and replaced. Caroline McGrath will reach out to the homeowner.
- D) The homeowner at 821 Chestnut St. would like to be added to the fall planting list.
- E) Derek Rinaldo, Borough Engineer, requested input regarding a large silver maple that may interfere with a sidewalk project on Second Street. Julie Lehmer will reach out to the property owner and assess the tree and sidewalk.

Other Business

- A) Jack Gamby is arranging for Arbor Day 2023 to be held at Zion Hill Cemetery.
- B) The payment to Roots Nurseries for the Arbor Day dedication tree was approved at the May meeting.

Motion to Adjourn

Jack Gamby made a motion to adjourn the meeting, Amy Evans seconded, and the meeting was adjourned 6:51 PM.

Next Meeting July 25th, 2022 @ 6 PM

Columbia Borough Shade Tree Commission
Meeting Minutes
September 26th, 2022 @ 6:00 PM

Attendees: Amy Evans, Jack Gamby, Caroline McGrath, Julie Lehmer, Amanda Hawn

Public: None

Call to Order: Amy Evans called the meeting to order @ 6:24 PM.

Secretary's Report – Amy Evans motioned to approve the Secretary's Report for July as submitted, Caroline McGrath seconded, and the motion carried.

Treasurer's Report – The Month End Balance for September was reported as \$49,670.27, and the Actual Balance was reported as \$49,532.58. Amy Evans motioned to approve the Treasurer's Report, Julie Lehmer seconded, and the motion carried.

Public Comment: None

Tree Applications

1. 330 Cherry Street – Thomas Metzger – requesting to have Doug's Tree Service prune tree. Julie Lehmer made a motion to approve the pruning, Amanda Hawn seconded, and the motion carried.
2. 550 Locust Street - Old Columbia Public Grounds – removed two trees within Locust Street Park due to safety issues/decline. Amy Evans made a motion to retroactively approve the removal with replacement of both; Julie Lehmer seconded, and the motion carried.

Maintenance/Planting Updates

- A) Fall planting – Julie Lehmer will revisit 2021-2022 minutes to establish a fall planting list. Tentative dates for Shade Tree planting are: October 29th, with November 8th as a rain date. The goal is to plant 10 -12 trees.
- B) Coordination of volunteers for new planting maintenance – Julie Lehmer will coordinate a meeting with the Borough Manager, the Columbia Park Rangers, and other local organizations to discuss Spring/Summer planting maintenance.
- C) Amanda Hawn proposed a multi-stage tree project aimed at planting trees in empty wells and strips throughout Columbia. Amanda will reach out to local firms for information and pricing.

Other Business

- A) Jack Gamby is seeking volunteers to take over Arbor Day planning going forward.

Motion to Adjourn

Amy Evans made a motion to adjourn the meeting, Amanda Hawn seconded, and the meeting was adjourned 7:22 PM.

Next Meeting October 24th, 2022 @ 6 PM

LANCASTER AREA SEWER AUTHORITY

MINUTES OF REGULAR MEETING

October 27, 2022

The Regular Board Meeting of the Lancaster Area Sewer Authority was held on October 27, 2022 at 130 Centerville Road, Lancaster, Pennsylvania.

The following Board members were present in person: Barry Smith, Tom Huber, Ed Fisher, Derrick Millhouse, Barry Kauffman and Nick Sahd. Others present in person were Matt Crow and Mark Bottin of Hazen and Sawyer, Rob Linthicum of RK&K and Mike Schober of ARRO. Ed Barboe of Hazen and Sawyer was present via Zoom. LASA staff present in person included Mike Kyle, Scot Fertich, John Vilga, Don DeClementi, Brian Wilcox, and Kristin Green. LASA staff present via Zoom was Mike Lehman.

Mr. Smith, Chairman of the Board, called the meeting to order at 7:30 a.m.

Mr. Smith called for public comments and there were none.

Mr. Smith asked for approval of the minutes of the Regular Meeting of September 22, 2022. Mr. Millhouse moved to approve the minutes of the meeting of September 22, 2022 and the disposition of the recordings of the meeting of September 22, 2022 in accordance with the Resolution passed April 28, 2022. Mr. Fisher seconded the motion, the Board unanimously approved.

Mr. Kyle, Executive Director of the Authority recommended award of the construction contract for the Honeysuckle Lane force main replacement. Mr. Huber moved to award the construction contract for the Honeysuckle Lane force main replacement to Wexcon, Inc., for a total cost of \$375,550.00 pending receipt of all required insurances and bonding. Mr. Fisher seconded the motion, the Board unanimously approved.

Mr. Kyle recommended adoption of Resolution 22-10-001, amending fees in Appendix BG – Wastewater Sampling and Testing Fees. Mr. Sahd moved to adopt Resolution 22-10-001 amending fees in Appendix BG – Wastewater Sampling and Testing Fees effective January 1, 2023. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended adoption of Resolution 22-10-002, authorizing the application for a Pennvest loan. Mr. Kyle explained that this loan would be under Pennvest's Programmatic Financing program, and the loan would be for seven projects including the Lower Little Conestoga Creek Interceptor Phase 4, Silver Spring pump station, Landisville 1 pump station, LASA treatment plant upgrade, LASA trucked waste receiving facility, Farmdale pump station, and Blue Rock pump station. Mr. Fisher made a motion to adopt Resolution 22-10-002, authorizing the application for a Pennvest loan. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended authorization for the LASA Board Chairman to execute the letter of responsibility for the Pennvest loan. Mr. Sahd moved to authorize the LASA Board Chairman to execute the letter of responsibility for the Pennvest loan for a total of \$111,215,000.00. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended approval of the Builder's Agreement for Brooklawn, Phase 2. Mr. Fisher moved to approve the Builder's Agreement for Brooklawn, Phase 2, Landis Valley Holdings, LP, in Manheim Township. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended the approval of a 1-year contract extension with Walters Environmental Service. Mr. Sahd moved to approve the 1-year contract extension with Walters Environmental Service for West Earl sludge transportation, at a cost of \$.0374 per gallon. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended the approval of a nitrogen credit purchase agreement with the Lower Allen Township Authority. Mr. Sahd moved to approve the agreement to purchase 24,784 nitrogen credits at \$2.50 per credit for a total of \$61,960.00 from the Lower Allen Township Authority, for the LASA treatment plant. Mr. Fisher seconded the motion, the Board unanimously approved.

Mr. Kyle recommended the approval of a nitrogen credit purchase agreement with the Mountain Top Joint Sewer Authority. Mr. Millhouse moved to approve the agreement to purchase 5,600 nitrogen credits at \$2.85 per credit for a total of \$15,960.00 from the Mountain Top Joint Sewer Authority, for the LASA treatment plant. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended the approval of a nitrogen credit purchase agreement with Derry Township Municipal Authority. Mr. Sahd moved to approve the agreement to purchase 16,800 nitrogen credits at \$3.00 per credit for a total of \$50,400.00 from the Derry Township Municipal Authority, for the LASA treatment plant. Mr. Millhouse seconded the motion, the Board unanimously approved.

Mr. Kyle recommended the approval of a nitrogen credit purchase agreement with the Huntingdon Area Water and Sewage Authority. Mr. Fisher moved to approve the agreement to purchase 11,000 nitrogen credits at \$2.75 per credit for a total of \$30,250.00 from the Huntingdon Area Water and Sewage Authority, for the LASA treatment plant. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Smith reported that approval of the agreement to purchase 11,000 nitrogen credits from the Wyoming Valley Sanitary Authority has been withdrawn.

Mr. Kyle recommended the approval of a nitrogen credit purchase agreement with the Lititz WWTP. Mr. Millhouse moved to approve the agreement to purchase 11,000 nitrogen

credits at \$2.75 per credit for a total of \$30,250.00 from the Lititz WWTP, for the LASA treatment plant. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended the Board authorize the LASA Executive Director to execute any nitrogen purchase agreements for the remainder of this water year. Mr. Kyle explained that in order to submit and obtain approval from DEP for the remaining credits needed this water year, we cannot wait until the meeting in November to approve the necessary credits for this water year. Mr. Kauffman recommended the motion state that any agreements that are executed in this fashion be reported to the Board at the November meeting. Mr. Fisher moved to authorize the LASA Executive Director to execute any nitrogen purchase agreements that are necessary to comply with the 2021-2022 water year and report any agreements to the Board at the next Board meeting. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended approval of the fee amendment to Collection System Master Plan. Mr. Fisher moved to approve the fee amendment to the Collection System Master Plan contract with RK& K, for an additional fee of \$73,145.00. Mr. Kauffman seconded the motion, the Board unanimously approved.

Mr. Smith reported that award of the contract for the H2O PA grant application assistance has been withdrawn.

Mr. Smith reported that approval of the Builder's agreement for the Sycamore Drive Subdivision has been withdrawn.

Mr. Smith moved to the Finance Committee report. Mr. Huber's report was presented in the form of a motion. The following invoices have been reviewed and submitted for approval including Operating Expenses for October 2022 in the amount of \$2,247,792.80; Revenue Fund Requisition #781 in the amount of \$2,270,000.00; Bond Redemption & Improvement Fund Requisitions/Invoices #2130-1A through 2130-10T in the amount of \$588,076.17; Capital Asset Replacement Fund Requisitions/Invoices #235-1A through #235-3G in the amount of

\$2,675,345.31, for a grand total in payments of \$5,533,421.48. Mr. Fisher seconded the motion, the Board unanimously approved.

Mr. Smith moved to the Operations Committee and deferred to Mr. Kyle's report.

Mr. Smith asked if there was anything to report from the Public Relations Committee.

Mr. Smith reminded everyone that the LASA municipal dinner meeting is Wednesday, November 30th at Blue Collar. Mr. Kyle reported he is working with the consultant on the fiftieth anniversary planning and that LASA is participating in the annual Columbia Mardi Gras Halloween Parade.

Mr. Smith asked if there was anything to report from the Pension Committee. Mr. Lehman, Financial Director for the Authority, reported that as of October 24, 2022 total market value of the LASA pension fund was \$10.9 Million with estimated actuarial accrued liability of \$14.6 Million, and it's funding stands at 74.4% of the actuarial accrued liability.

Mr. Smith asked if there was anything to report from the Personnel Committee and there was none.

Mr. Smith moved to the Executive Director's Report. Mr. Kyle summarized the status of the Lower Little Conestoga Interceptor rehabilitation Phases 2 and 3, gave an update on the American Rescue Plan and the nine LASA municipalities that were sent a letter asking to consider LASA when allocating grant funding. Mr. Kyle also provided an update on the possible expansion of the LASA service area, wastewater pathogen testing, and the new LASA logo.

Mr. Smith announced that the Strategic Planning portion of the meeting would begin, and introduced the facilitator Mr. Bruce Nilson.

Mr. Nilson provided an overview of the planning process, and Mr. Kyle reviewed the reasons for re-visiting the 2019 strategic plan. The Board rated the overall health of LASA, specific accomplishments since the last planning exercises in 2019, and the key topics to focus on in subsequent planning sessions. The next planning session will be immediately after

business at the November 17, 2022 Board meeting, and will focus on core values and internal strengths and weaknesses.

Mr. Smith called for Other Business and there was none.

Mr. Smith called for Old Business and there was none.

Mr. Smith moved to the Chairman of the Authority report and there was none.

Mr. Smith reported that the next regular Board meeting is November 17, 2022 (one week early) at 7:30 a.m. at 130 Centerville Road, Lancaster, PA 17603 or via Zoom.

Mr. Smith called for a motion to adjourn. Mr. Sahd moved to adjourn, Mr. Huber seconded the motion, the Board unanimously approved, and the meeting was adjourned at 9:45 a.m.

A handwritten signature in black ink, appearing to read "Edward C. Fisher". The signature is written in a cursive style with a horizontal line underneath the name.

Edward C. Fisher, Secretary