



LEO S. LUTZ Mayor  
HEATHER ZINK Borough Council President  
EVAN M. GABEL Solicitor  
MARK E. STIVERS Borough Manager

## COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

December 29, 2022 | 7:00 PM

### FINAL AGENDA

*This meeting will be live streamed to the borough's Facebook page as a convenience and is not meant to replace in-person participation in the meeting.*

1. Call to Order and Roll Call
  2. Invocation/Moment of Silence
  3. Pledge to the Flag
  4. Announcement of Executive and Information Session(s)
  5. Additions, deletions, and reorganization of agenda
    - a. Consider approval of Agenda
  6. Citizen Comments (**Non - Agenda Items Only – 5 Minute time limit per person**)

***Civility and Decorum:** Borough officials and members of the public are expected to conduct themselves with civility and to accord each other a measure of dignity and respect. Shouting, foul language, personal insults, threats, and attacks or any conduct that disrupts the flow of business is out of order.*
  7. Minutes for Approval
    - a. Consider approval of the Borough Council Meeting Minutes for December 13, 2022
  8. Presentation & Acceptance of Reports
    - a. Community Development – Eric Kauffman
      - I) Report on the Columbia Market House – Chris Vera
    - b. Finance – Heather Zink
      - I) Acknowledge Finance Report –November 2022
      - II) Acknowledge Detailed Aging Report
      - III) Lien Report
  9. Presentations
  10. Mayor Lutz/Chief Brommer
- For public comment on items on the agenda, there will be a 3-minute time limit per person per topic)**
11. Action Items:
    - a. Consider Resolution 2022-49 to approve the FY 2023 Fee Schedule
    - b. Consider authorizing the Borough Manager to give bonuses to Borough staff from the APRA funds
    - c. Consider authorizing staff to enter into an agreement of sale with the Columbia Economic Development Corporation for the sale of two Borough owned properties, 137 S Front Street and 440 S Front Street
    - d. Authorization to pay bills
    - e. Consider meetings dates for Borough Council and all boards for 2023
    - f. Consider Security Reduction No. 1 for the 132 Locust Street Project in the amount of \$73,644.00.



12. Introduction to New Business:
  - a. Reappointment of Committee/Board/Commission members
  - b. Consider amending the CCAT agreement to provide for distemper shots as a key part of the TNR program.
  - c. Consider authorizing staff to donate used Police Department body armor, approximately 14 vests, to Penn State Life Lion
  - d. Consider authorizing staff to sell 25 Trooper hats on Municibid which are no longer used by officers
13. Staff Reports, Comments, and Announcements
  - a. Solicitor
  - b. Secretary/Treasurer
  - c. Boards, Commissions and Committees
    - i) Approved Minutes- Civil Service November, Planning Commission November, LASA
14. Borough Council Comments
  - a. Council Members
15. Announcement of Next Meeting. At 7:00 PM on January 10, 2022, Council will hold a Regular Meeting (NB - The January 3, 2023 Workshop has been cancelled)
16. Adjournment to Executive Session to discuss potential land purchase.

**If you are a person with a disability wishing to attend this meeting and require accommodation to participate in the meeting, please contact the Columbia Borough Office at (717) 684-2467 at least 24 hours prior to the meeting.**

**COLUMBIA BOROUGH COUNCIL – REGULAR MEETING**

DECEMBER 13, 2022 | 7:00 PM

**MINUTES**

1. Council President Zink called the meeting to order at 7:00 PM.

**Councilpersons present:** Fisher, Burgard, Kauffman, Lintner, Price, Stahl, and Zink.  
Mayor Lutz was also present

**Staff Present:** Borough Manager Stivers, Public Works Manager Graham, Facility Service Coordinator Affeld, ,Code Compliance Manager Diffenderfer and Chief Brommer. Solicitor Gabel and Engineer Rinaldo were also present.

2. Pastor Fred Thomas of the Columbia First Church of God provided an invocation.
3. Borough Manager led The Pledge to the Flag
4. Announcement of Executive and Information Session(s)- None
5. Additions, deletions, and reorganization of agenda
- a. Motion to approve of Agenda moving agenda item 10.a to before citizen comment

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
E. Kaufman	P. Stahl	All Favored – Motion Carried

6. (Previously 10.a) Mayor preformed formal swearing of Officer Frank Ember III
7. Citizen Comments (Non - Agenda Items Only)  
Mary Wickenheiser thanked public works for cleanup at River Park and Walnut Street. She requested attention to the maintenance of rock face on wall along sidewalk at the river park and she has contact information for company that installed wall. She also informed the council of several road sign discrepancies. Asked when board reappointments will be made.

8. Minutes for Approval
- a. Motion to approve of the Borough Council Meeting Minutes for November 22, 2022, with correction to item 11.b to document a decent vote from Councilperson Lintner and the correct purchase price of 229,900.00

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
E. Kauffman	P. Stahl	All Favored – Motion Carried

9. Presentation and Acceptance of Reports
- a. Community Development – Eric Kauffman
- I) Acknowledged receipt of the Zoning and Planning report for – November 2022
- b. Public Works & Property – Peter Stahl

- I) Acknowledged receipt of Public Works and Property Report – November 2022
- c. Safety/Communications – Todd Burgard
  - I) Acknowledged receipt of the Public Safety Reports for: Penn State Health Life Lion for November 2022, Columbia Borough Police Department, Columbia Borough Fire Department
  - II) Acknowledged receipt of the Codes Compliance Report for November 2022
  - III) Acknowledged receipt of the EMOC Report for November 2022
- d. Personnel- Joanne Price
  - I) Accepted the resignation on Officer Mowbray effective 12.16.2022

10. Presentations

11. Lutz/Chief Brommer

12. Old Business:

- a. Motion to approve Resolution 2022-46 setting the millage rate at 8.0 mills

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

- b. Consider a 3% salary increase for non-union staff members:

- I) Motion to approve salary increase for Chief of Police

Motion by:	Second by:	Voice Vote:
T. Burgard	B. Fisher	All Favored – Motion Carried

- II) Motion to approve salary increase for Borough Manager

Motion by:	Second by:	Voice Vote:
E. Kauffman	B. Fisher	All Favored – Motion Carried

- III) Motion to approve salary increase for Finance Manager

Motion by:	Second by:	Voice Vote:
J. Price	T. Burgard	All Favored – Motion Carried

- IV) Motion to approve salary increase for Market House Manager

Motion by:	Second by:	Voice Vote:
E. Kauffman	B. Fisher	All Favored – Motion Carried

- V) Motion to approve salary increase for Property Manager

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

VI) Motion to approve salary increase for Codes Manager

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

VII) Motion to approve salary increase for Property Inspector FT

Motion by:	Second by:	Voice Vote:
E. Kauffman	T. Burgard	All Favored – Motion Carried

VIII) Motion to approve salary increase for Zoning/Planning Manager

Motion by:	Second by:	Voice Vote:
B. Fisher	J. Price	All Favored – Motion Carried

IX) Motion to approve salary increase for Public Works Manager

Motion by:	Second by:	Voice Vote:
P. Stahl	E. Kauffman	All Favored – Motion Carried

c. Motion to approve Resolution 2022-47 adoption of the 2023 Budget

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

d. Motion to not accept tax forgiveness for the back taxes for 318 Poplar Street, if purchased by the Lancaster County Land Bank

Motion by:	Second by:	Voice Vote:
E. Kauffman	B. Fisher	All Favored – Motion Carried

e. Motion to authorize staff to submit a grant to DCNR for the Riverfront Stormwater system upgrade project

Motion by:	Second by:	Voice Vote:
P. Stahl	T. Burgard	All Favored – Motion Carried

f. Motion to approve Resolution 22-48 authorizing staff to apply to DCNR grant for stormwater upgrades and authorizing the borough manager to represent the borough for this grant

Motion by:	Second by:	Voice Vote:
P. Stahl	E. Kauffman	All Favored – Motion Carried

- g. Motion to approve authorization to pay bills

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
E. Kauffman	J. Price	All Favored – Motion Carried

13. New Business:

- a. Motion to approve the agreement between the Borough of Columbia and the Pennsylvania Social Services Union (PSSU), Local 668, for 2023 through 2026 contingent upon union approval

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
E. Kauffman	J. Price	All Favored – Motion Carried

- b. Motion to approve Service Contract with SNHA for management of the Columbia Crossings facility

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
E. Kauffman	T. Burgard	All Favored – Motion Carried

- c. Motion to approve Columbia Movers & Shakers to sell luminaries to be placed in the 200, 300, and 400 blocks of Locust Street from 5:00pm on 12/21/22 until 7:00am on 12/22/22

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
B. Fisher	E. Kauffman	All Favored – Motion Carried

- d. Motion to authorize staff to hire Stephen Weiss for the position of part time Janitor contingent upon passage of a background check and drug screening

<b>Motion by:</b>	<b>Second by:</b>	<b>Voice Vote:</b>
T. Burgard	P. Stahl	All Favored – Motion Carried

- e. Council President tabled the Memorandum of Understanding to terminate the Inter Municipal Agreement for the Northwest Lancaster County River Trail Committee until future date

14. Staff Reports, Comments, and Announcements

- a. Solicitor- informed council that he will present the lien report and official action on the sale of borough properties at the December 29, 2022, Regular Borough Meeting
- b. Borough Engineer updated council about demo at McGinness property
- c. Secretary/Treasurer- Borough preparing for impending winter weather and borough offices closed 12.14.2022 11:00 am to 1:00 pm for staff event
- d. Boards, Commissions and Committees
  - I) Upcoming Meetings: Planning Commission (12.20.2022)

Councilperson Zink announced several openings on boards and commissions. Application on website

15. Borough Council Comments

a. Council Members

Councilperson Burgard thanked personnel for their 2022 safety reports  
Councilperson Kauffman requested an agenda format change to reflect voting items to only be listed under old business. Manager Stivers will make changes.  
Councilperson Lintner inquired about crosswalk signs  
Councilperson Burgard inquired about the communication about the road sign auction  
Council President Zink informed council of a very productive meeting with Hands Across the Street and the upcoming Wreaths Across America events happening at local cemeteries

16. Announcement of Next Meeting. At 700 PM on Thursday December 29, 2022, Council will hold a regular meeting

17. Motion to adjourn at 8:48 pm.

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

**MOTIONED AND APPROVED** this 29th day of December 2022, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

**BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA**

**By:**

\_\_\_\_\_  
Heather Zink, Council President

**ATTEST:**

\_\_\_\_\_  
Mark E. Stivers, Secretary/Treasurer



## Columbia Market House Review

December 2022

### EVENTS

Saturday, November 26, 2022- Christmas in Columbia with Cookie Decorating and Santa's Secret Workshop  
10:00AM – 3:00PM Estimated attendance was 1,000-1,500 visitors

Sunday, November 27, 2022 – A Merry Makers Market- 70 vendors inside and outside with the closure of Sadie Lane. Estimated attendance was 2,500-3,000 visitors

Sunday, December 4, 2022- Columbia Antiques at the Market (Sponsored by Burning Bridge Antiques)  
Estimated attendance was 500-750 visitors

Saturday, December 17, 2022- Merry Moose's Craft Show (Sponsored by Women of the Moose Lodge)  
Estimated attendance was 750-1,000 visitors

Saturday, December 24, 2022- "Santa's Midnight Ride" Children's Program with Santa Claus Estimated projection of attendance 250-500 visitors

Estimated Market House Visitors- November 26-December 24, 2022 5,000-6,750 Visitors

### Private Parties

Handrail Designs Inc. Christmas Party- attendance 40 employees

Mowery Birthday Party- 60 guests (Camp Hill/Carlisle/Mechanicsburg area)

### New Vendors

Columbia Merchant Association- open to members to promote their business

KO'S Kitchen- Hispanic/Soul food (stand beside Honey's Cakes)

Pepper Pot Jamaican Restaurant- projected Grand Opening Saturday, January 6, 2023

### Future Market House rental bookings- 14

Baby Showers-4

Birthday-3

Bridal Shower-2

Special Events-3

Weddings-2



## Your Eventective Visitor Activity

Description	Count
Direct Referrals	162
Visitors contacting Columbia Historic Market House specifically	
Competitive Leads	1207
Business generated in your area	
Profile Views	1035
Visitors to your profile	
Website Clicks	149
Visitors we sent to your website	
Facebook Clicks	17
Visitors we sent to your Facebook page	
Instagram Clicks	3

Account Range: 01-301-001 to 35-395-001 Include Zero Activity Accounts: No  
Current Date Range: 01/01/22 to 11/30/22 Year To Date As Of: 11/30/22

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-301-001	Transfer from Fund Balance	568,486.00	8,800.00	0.00	0.00
01-301-100	Property Taxes - Current Year	3,419,845.00	0.00	3,224,652.05	94.29
01-301-101	RET - Current Year, Uncollectable (5%)	170,992.00-	0.00	0.00	0.00
01-301-200	Property Taxes - Prior Year (Postmarked)	2,000.00	0.00	0.00	0.00
01-301-300	Property Taxes - Delinquent (LCTCB)	132,000.00	0.00	105,272.59	79.75
01-301-400	Property Taxes - KOZ Properties	2,395.00	0.00	5,357.22	223.68
01-310-100	Deed Transfer Tax (DTT) - 0.5%	322,783.00	0.00	231,348.39	71.67
01-310-210	Earned Income Tax (EIT) - 0.5%	994,900.00	0.00	1,091,380.28	109.70
01-310-430	Local Services Tax (LST) - \$52 per annum	139,200.00	0.00	128,216.43	92.11
01-321-310	Misc License (Pawn, Antique, Tattoo,.)	2,462.00	0.00	3,398.00	138.02
01-321-610	Peddler's License	100.00	0.00	220.00	220.00
01-321-800	Cable TV Franchise	140,115.00	0.00	141,664.24	101.11
01-321-900	Cell Tower (Verizon)	14,373.00	0.00	16,324.36	113.58
01-331-109	State Police & County Fines	9,000.00	0.00	5,558.25	61.76
01-331-112	Ordinance Violations Dist Just	86,128.00	0.00	79,910.08	92.78
01-331-300	Parking Fines	93,559.00	0.00	136,046.00	145.41
01-341-100	Interest Income	10,500.00	0.00	4,377.34	41.69
01-342-200	137 S Front, Lease Proceeds	67,733.00	0.00	61,866.67	91.34
01-342-201	137 S Front, Tenant Exp Reimbursements	24,638.00	0.00	45,591.17	185.04

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-342-202	420,430,434,440 S Front St Lease	12,060.00	0.00	11,000.00	91.21
01-342-203	420,430,434,440 S Front St, Reimburse	15,000.00	0.00	0.00	0.00
01-342-204	Market House Reimbursement	0.00	16,500.00	38,913.07	235.84
01-351-001	Act 205 Pension Subsidy	273,445.00	0.00	290,105.30	106.09
01-354-040	904 Recycling Grant Income	10,001.00	0.00	6,436.82	64.36
01-355-010	State Public Utility Realty Tax	0.00	0.00	4,761.25	0.00
01-355-080	Alcoholic Beverage Sales Licenses	3,500.00	0.00	3,200.00	91.43
01-355-990	Firemen's Relief Fund PA Subsidy	41,319.00	0.00	49,902.43	120.77
01-357-030	Police Department Grants	3,000.00	0.00	0.00	0.00
01-361-200	Tax Certifications & Copies	9,222.00	0.00	11,220.00	121.67
01-361-310	Subdivision/Land Development Fees	1,800.00	0.00	500.00	27.78
01-361-330	Building & Zoning Permits	59,848.00	0.00	88,051.75	147.13
01-361-340	Zoning Hearings	3,296.00	0.00	3,620.00	109.83
01-361-510	Sale of Materials & Equipment	5,000.00	0.00	7,898.25	157.97
01-361-620	County Tax Collection Commission Revenue	2,968.00	0.00	2,757.00	92.89
01-362-100	Police Dept Misc Services & Refunds	7,153.00	0.00	20,242.22	282.99
01-362-110	Sale of Accident Reports	2,988.00	0.00	2,325.00	77.81
01-362-140	Crossing Guard Wage Reimbursement (CBSD)	15,000.00	0.00	16,656.91	111.05
01-362-150	SRO Officer Reimbursement (CBSD)	96,447.00	0.00	0.00	0.00
01-362-160	Lanc. County Task Force, Reimbursement	80,000.00	0.00	100,728.22	125.91

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-362-170	LiveScan Revenue	42,000.00	0.00	35,000.00	83.33
01-362-200	Animal Control & Shelter Reimbursement	204.00	0.00	370.00	181.37
01-362-300	Bike Patrol Unit, Bike Sale	0.00	0.00	357.00	0.00
01-362-400	Code Dept Misc Services & Refunds	500.00	0.00	0.00	0.00
01-362-401	Rental Registration	89,760.00	0.00	89,600.00	99.82
01-362-402	Borough Rental Revenue	14,284.00	0.00	14,300.00	100.11
01-362-423	Quick Ticket Revenue	41,988.00	0.00	31,200.00	74.31
01-362-424	Rental Inspections Revenue	27,240.00	0.00	44,825.00	164.56
01-362-425	Fire Inspections Revenue	5,640.00	360.00	7,750.00	129.17
01-362-426	Home Inspections Revenue	11,400.00	11,100.00-	525.00	175.00
01-362-427	New Tenant Walkthrough Inspections	3,480.00	0.00	2,850.00	81.90
01-362-428	Voluntary Home Inspections Rev	0.00	500.00	0.00	0.00
01-362-450	Certificate of Occupancy	11,760.00	0.00	400.00	3.40
01-362-460	Lien Recovery	9,704.00	0.00	4,900.29	50.50
01-362-470	Condemnation Revenue	0.00	2,000.00	16,950.00	847.50
01-362-480	Appeals Revenue	500.00	0.00	100.00	20.00
01-363-100	Street Opening Permits	8,356.00	0.00	31,120.32	372.43
01-363-210	Meter Receipts	41,455.00	0.00	48,813.19	117.75
01-363-220	Contractor Parking Permits	15,000.00	0.00	9,108.00	60.72
01-363-400	Yard Waste Revenue	93,798.00	0.00	133,228.75	142.04

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-363-500	Highway Dept Misc Services & Refunds	500.00	0.00	542.25	108.45
01-372-400	Electric Generation Revenue (LCSWMA)	50,016.00	0.00	45,848.00	91.67
01-380-001	Miscellaneous Revenue	5,000.00	0.00	6,420.09	128.40
01-380-002	Insurance Rebates, Refunds, & Reimburmnt	100,000.00	22,064.00	330,635.67	270.87
01-380-005	Police Misc Revenue (BB&T Donations)	500.00	0.00	14,724.00	2,944.80
01-380-006	NonDepartmentalized Services & Refunds	500.00	0.00	0.00	0.00
01-380-007	Spring Cleanup Revenue	0.00	0.00	705.00	0.00
01-380-008	Recreational Revenue CODE 190-36.E	5,000.00	0.00	14,310.00	286.20
01-380-150	WWTP Sewage Revenue (A/R & Lien)	250.00	0.00	75,111.99	30,044.80
01-387-001	Contributions - Private Sources	500.00	0.00	0.00	0.00
01-387-002	Contributions - In Lieu of (ALL)	12,000.00	0.00	12,000.00	100.00
01-387-005	Employee Health Insurance Share (NonPol)	28,879.00	0.00	25,939.08	89.82
01-387-006	Employee Health Insurance Share (Pol)	37,486.00	0.00	26,136.43	69.72
01-389-001	IRS/Treasury Refunds	1,500.00	0.00	1,478.00	98.53
01-391-100	Sales of General Fixed Assets	54,700.00	0.00	112,059.84	204.86
01-395-001	Refund of Prior Yr Expenditure	500.00	0.00	2,868.80	573.76
Anticipated Total		7,082,854.00	20,124.00	6,797,701.91	95.70
Unanticipated Total		132,818.00	19,000.00	281,976.08	0.00
<b>Fund Total</b>		<b>7,215,672.00</b>	<b>39,124.00</b>	<b>7,079,677.99</b>	<b>93.70</b>
18-301-001	Transfer from Fund Balance	2,442,365.00	61,579.00-	0.00	0.00

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
18-341-100	Interest	0.00	0.00	24,547.88	0.00
18-354-076	N ParkSvc-Columbia River Park PIII Grant	30,000.00	0.00	30,794.00	102.65
18-354-100	DEP Recycling Grant	350,000.00	0.00	0.00	0.00
18-354-101	PENNDOT - 462 Bridge TEMP Const. Easemnt	0.00	35,200.00	35,200.00	100.00
18-389-001	Reimbursement SHAWNEE from Cath Housing	0.00	121,579.00	121,579.09	100.00
Anticipated Total		2,442,365.00	61,579.00-	24,547.88	1.03
Unanticipated Total		380,000.00	156,779.00	187,573.09	0.00
<b>Fund Total</b>		<b>2,822,365.00</b>	<b>95,200.00</b>	<b>212,120.97</b>	<b>0.84</b>
21-341-100	Interest Income	0.00	0.00	1,425.57	0.00
21-351-101	Transfer to Fund Balance	352,952.00-	100,000.00	0.00	0.00
21-351-102	ARPA - American Rescue Plan Funds 2022	541,952.00	0.00	545,351.69	100.63
Anticipated Total		0.00	0.00	0.00	0.00
Unanticipated Total		189,000.00	100,000.00	546,777.26	0.00
<b>Fund Total</b>		<b>189,000.00</b>	<b>100,000.00</b>	<b>546,777.26</b>	<b>0.00</b>
30-341-100	Bond Interest	0.00	0.00	584.24	0.00
30-354-010	RACP - Market House Grant Phase I	1,158,768.00	0.00	0.00	0.00
30-354-015	RACP - Parking Improv. Grant Phase II	591,232.00	0.00	0.00	0.00
30-395-001	Refund Prior Year Expenditures	0.00	0.00	28,280.35	0.00
Anticipated Total		1,158,768.00	0.00	584.24	0.05
Unanticipated Total		591,232.00	0.00	28,280.35	0.00

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
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Fund Total		1,750,000.00	0.00	28,864.59	0.03
35-301-001	Transfer from Fund Balance	164,480.00	0.00	0.00	0.00
35-341-100	Interest Income	1,500.00	0.00	11,853.31	790.22
35-354-030	Highway Liquid Fuels	252,657.00	0.00	250,071.74	98.98
35-354-031	Turnback Program	5,720.00	0.00	5,720.00	100.00
35-354-074	CDBG - Perry and Union (2nd St)	200,000.00	0.00	0.00	0.00
Anticipated Total		424,357.00	0.00	267,645.05	63.07
Unanticipated Total		200,000.00	0.00	0.00	0.00
Fund Total		624,357.00	0.00	267,645.05	42.87
Final Total		12,601,394.00	234,324.00	8,135,085.86	55.24

Range of Accounts: 01-400-000 to 35-492-183 Include Cap Accounts: Yes As Of: 11/30/22  
Skip Zero Activity: Yes

NOTE: This report includes ONLY activity originally Budgeted/Charged to Budget Year 2.  
Prior Year Budgeted/Encumbered/Payable amounts rolled to Budget Year 2 have been EXCLUDED.

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-400-000	ELECTED OFFICIALS CONTROL ACCOUNT:							
01-400-112	Compensation to Council	8,400.00	0.00	0.00	7,400.00	0.00	1,000.00	88
01-400-113	Compensation to Mayor	1,200.00	0.00	0.00	1,100.00	0.00	100.00	92
01-400-300	Conference & Training	2,000.00	0.00	0.00	923.77	0.00	1,076.23	46
Control: 000	Total	11,600.00	0.00	0.00	9,423.77	0.00	2,176.23	81
01-401-000	ADMINISTRATION CONTROL ACCOUNT A:							
01-401-121	Borough Manager Salary	95,487.00	0.00	0.00	87,229.00	0.00	8,258.00	91
01-401-337	Borough Manager, Mileage Reimbursement	500.00	0.00	0.00	103.90	0.00	396.10	21
Control: 000	Total	95,987.00	0.00	0.00	87,332.90	0.00	8,654.10	91
01-402-000	ADMINISTRATION CONTROL ACCOUNT B:							
01-402-120	Finance Manager Salary	66,950.00	0.00	0.00	61,188.33	0.00	5,761.67	91
01-402-121	Accountant	51,439.00	0.00	0.00	45,800.00	0.00	5,639.00	89
01-402-140	Clerical Salary	47,647.00	0.00	0.00	42,140.82	0.00	5,506.18	88
01-402-141	Clerical Salary Overtime	2,500.00	0.00	0.00	6,496.69	0.00	3,996.69	260
01-402-192	Employee FICA	24,307.00	0.00	0.00	18,645.94	0.00	5,661.06	77
01-402-194	Employee Unemployment Compensation Tax	1,414.00	0.00	0.00	1,114.94	0.00	299.06	79
01-402-195	Employee Workers Compensation Insurance	1,264.00	0.00	0.00	1,508.20	0.00	244.20	119
01-402-196	Employee Insurance Coverage Premiums	86,541.00	0.00	0.00	88,346.09	0.00	1,805.09	102
01-402-197	Employee Pension Contributions	22,843.00	0.00	0.00	0.00	0.00	22,843.00	0
01-402-210	Office Equipment & Supplies	10,000.00	0.00	0.00	14,611.37	0.00	4,611.37	146
01-402-300	Conference & Training	5,000.00	0.00	0.00	1,525.36	0.00	3,474.64	31
01-402-302	Consulting Services	25,000.00	0.00	0.00	4,180.00	0.00	20,820.00	17
01-402-310	Borough Code Maintenance	4,500.00	0.00	0.00	3,344.64	0.00	1,155.36	74
01-402-311	Accounting & Auditing Services	41,000.00	0.00	0.00	39,420.92	0.00	1,579.08	96
01-402-312	IT Contracted Services	65,500.00	0.00	2,592.00	88,638.59	2,592.00	20,546.59	131
01-402-316	Pension Services	12,773.00	0.00	0.00	11,900.00	0.00	873.00	93
01-402-317	Contracted Services	15,000.00	0.00	25.00	14,545.80	0.00	479.20	97
01-402-318	Paychex Fees	3,000.00	0.00	0.00	2,699.89	52.95	300.11	90
01-402-325	Postage	8,000.00	0.00	0.00	6,244.76	0.00	1,755.24	78
01-402-330	Grant Writing Services	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
01-402-340	Printing & Advertising	12,000.00	0.00	264.44	17,986.13	0.00	6,250.57	152
01-402-350	General Communications	4,000.00	0.00	0.00	54.66	0.00	3,945.34	1
01-402-360	Bank Service Charges	1,000.00	0.00	0.00	629.38	0.00	370.62	63



Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-402-374	Maint. & Rental Office Equipment	2,500.00	0.00	0.00	18.56	0.00	2,481.44	1
01-402-420	Dues & Publications	3,500.00	0.00	27.90-	5,093.30	27.90	1,565.40-	145
Control: 000	Total	521,678.00	0.00	2,380.46-	476,134.37	2,672.85	47,924.09	91
01-403-000	TAX COLLECTIONS CONTROL ACCOUNT:							
01-403-115	LCTCB Collection Fee - EIT 1.7% LST 1.5%	19,000.00	0.00	0.00	14,707.21	0.00	4,292.79	77
01-403-215	Deed Transfer Tax Collection Fee - 2.0%	3,500.00	0.00	0.00	4,626.98	0.00	1,126.98-	132
Control: 000	Total	22,500.00	0.00	0.00	19,334.19	0.00	3,165.81	86
01-404-000	SOLICITOR/LEGAL CONTROL ACCOUNT:							
01-404-314	Solicitor Fees	95,000.00	0.00	0.00	109,548.08	0.00	14,548.08-	115
01-404-315	Labor Counsel	40,000.00	0.00	0.00	7,712.00	0.00	32,288.00	19
01-404-316	Arbitration Services	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
Control: 000	Total	136,500.00	0.00	0.00	117,260.08	0.00	19,239.92	86
01-408-000	ENGINEERING CONTROL ACCOUNT:							
01-408-101	Engineering Services	112,000.00	0.00	0.00	118,635.74	0.00	6,635.74-	106
Control: 000	Total	112,000.00	0.00	0.00	118,635.74	0.00	6,635.74-	106
01-409-000	BUILDING & PROPERTY CONTROL ACCOUNT:							
01-409-120	Property Management Salaries	61,808.00	0.00	0.00	55,735.30	0.00	6,072.70	90
01-409-122	Property Management - Janitorial PT	20,063.00	0.00	0.00	12,902.05	0.00	7,160.95	64
01-409-192	Employee FICA	6,391.00	0.00	0.00	5,296.55	0.00	1,094.45	83
01-409-194	Employee Unemployment Compensation Tax	2,333.00	0.00	0.00	629.24	0.00	1,703.76	27
01-409-195	Employee Workers Compensation Insurance	570.00	0.00	0.00	101.98	0.00	468.02	18
01-409-196	Employee Insurance Coverage Premiums	4,335.00	0.00	0.00	4,067.41	0.00	267.59	94
01-409-197	Employee Pension Contributions	4,327.00	0.00	0.00	0.00	0.00	4,327.00	0
01-409-226	Cleaning Supplies	3,500.00	0.00	0.00	2,670.02	0.00	829.98	76
01-409-239	Clothing Allowance (Janitorial)	600.00	0.00	0.00	532.09	0.00	67.91	89
01-409-321	308 Locust St., Phone - Cell & Landline	6,000.00	0.00	0.00	7,074.54	0.00	1,074.54-	118
01-409-352	Insurance Premium Expenses	119,840.00	0.00	0.00	1,961.00	0.00	117,879.00	2
01-409-361	Electrical Usage	12,000.00	0.00	0.00	9,397.20	0.00	2,602.80	78
01-409-362	308 Locust St., Natural Gas Usage	4,000.00	0.00	0.00	3,433.59	0.00	566.41	86
01-409-364	137 S Front, Rebillable Prop Expenses	25,000.00	0.00	0.00	24,485.77	0.00	514.23	98
01-409-365	Trash Disposal Services	11,000.00	0.00	35.00	5,893.05	0.00	5,071.95	54
01-409-366	Water & Sewer Usage	2,195.00	0.00	0.00	2,533.56	0.00	338.56-	115
01-409-370	Maintenance & Repair of Building	8,000.00	0.00	0.00	13,290.22	301.46	5,290.22-	166
01-409-374	Maintenance & Repair of Equipment	3,500.00	0.00	0.00	6,062.67	27.99	2,562.67-	173
01-409-376	137 S Front, Boro Property Expenses	20,000.00	0.00	0.00	426.80	0.00	19,573.20	2
01-409-430	137 S Front & Century Link Pkng-Prop Tax	35,000.00	0.00	0.00	34,875.38	0.00	124.62	100

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
Control: 000	Total	350,462.00	0.00	35.00	191,368.42	329.45	159,058.58	55
01-410-000	POLICE CONTROL ACCOUNT:							
01-410-120	Chief of Police Salary	104,571.00	0.00	0.00	112,252.93	0.00	7,681.93	107
01-410-130	Sergeants Salaries	284,275.00	0.00	0.00	261,973.97	0.00	22,301.03	92
01-410-131	Police Officer Salaries	1,277,254.00	0.00	0.00	1,041,525.91	0.00	235,728.09	82
01-410-132	Part-Time Police Officer Salaries	32,448.00	0.00	0.00	30,706.00	0.00	1,742.00	95
01-410-133	School Crossing Guard Salaries	32,361.00	0.00	0.00	26,581.67	0.00	5,779.33	82
01-410-134	Officer in Charge (OIC)	15,000.00	0.00	0.00	9,373.70	0.00	5,626.30	62
01-410-136	Enforcement Officer Salaries	54,603.00	0.00	0.00	27,457.66	0.00	27,145.34	50
01-410-137	Administrative Assistant Salary	47,647.00	0.00	0.00	42,592.87	0.00	5,054.13	89
01-410-140	Administrative Coordinator Salary	51,653.00	0.00	0.00	47,385.01	0.00	4,267.99	92
01-410-141	Community Service Aide Salaries	72,272.00	0.00	0.00	51,519.38	0.00	20,752.62	71
01-410-142	Community Service Aide Salaries Overtime	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
01-410-143	Corporal Salaries	15,000.00	0.00	0.00	39,332.42	0.00	24,332.42	262
01-410-144	Community Safety Officer	20,400.00	0.00	0.00	7,200.00	0.00	13,200.00	35
01-410-174	Conference & Training	10,000.00	0.00	0.00	9,869.29	0.00	130.71	99
01-410-179	Longevity Bonuses	31,000.00	0.00	0.00	15,000.00	0.00	16,000.00	48
01-410-180	Police Degree Bonuses	7,250.00	0.00	0.00	2,375.00	0.00	4,875.00	33
01-410-183	Police Department Overtime	120,000.00	0.00	0.00	59,999.11	0.00	60,000.89	50
01-410-192	Employee FICA	50,000.00	0.00	0.00	40,593.55	0.00	9,406.45	81
01-410-194	Employee Unemployment Compensation Tax	10,900.00	0.00	0.00	9,270.10	0.00	1,629.90	85
01-410-195	Employee Workers Compensation Insurance	75,087.00	0.00	0.00	92,174.29	13,455.00	17,087.29	123
01-410-196	Employee Insurance Coverage Premiums	606,605.00	0.00	0.00	491,352.77	0.00	115,252.23	81
01-410-197	Employee Pension Contributions (Uniform)	580,742.00	0.00	0.00	580,742.00	0.00	0.00	100
01-410-198	Employee Pension Contributions	10,400.00	0.00	0.00	0.00	0.00	10,400.00	0
01-410-200	Police Equipment & Supplies	18,400.00	0.00	0.00	26,756.63	19.89	8,356.63	145
01-410-201	Police Ammo	5,000.00	0.00	0.00	3,460.30	0.00	1,539.70	69
01-410-204	Officer Equipment Allowance	6,600.00	0.00	0.00	3,958.67	0.00	2,641.33	60
01-410-228	Animal Control & Shelter Fees	2,000.00	0.00	0.00	4,625.00	0.00	2,625.00	231
01-410-229	LiveScan Fees	45,000.00	0.00	0.00	35,000.00	0.00	10,000.00	78
01-410-231	Gasoline, Vehicles	12,000.00	0.00	0.00	17,911.70	0.00	5,911.70	149
01-410-238	Police Uniforms and Dry Cleaning	9,000.00	0.00	265.70	9,610.79	0.00	876.49	110
01-410-239	Enforcement Officers Clothing Allowance	900.00	0.00	0.00	170.47	0.00	729.53	19
01-410-317	Contracted Services	15,000.00	0.00	75.00	28,867.63	0.00	13,942.63	193
01-410-318	Paychex Fees	6,000.00	0.00	0.00	6,046.03	108.79	46.03	101
01-410-319	PD Accreditation Consultant	35,000.00	0.00	0.00	34,900.00	0.00	100.00	100
01-410-321	Police, Phone - Cell, Landline & GPS	10,000.00	0.00	0.00	9,551.65	0.00	448.35	96
01-410-327	Maintenance & Repair of Radios	4,000.00	0.00	813.00	305.83	0.00	2,881.17	28
01-410-328	Maint, Repair, & Rents for Camera System	15,000.00	0.00	0.00	1,490.80	0.00	13,509.20	10

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-410-351	Police Property Liability Insurance	50,000.00	0.00	0.00	263.00	0.00	49,737.00	1
01-410-375	Maintenance & Repair, Parking Meters	2,400.00	0.00	0.00	4,672.54	47.33	2,272.54	195
01-410-376	Maintenance & Repair, Police Vehicles	4,000.00	0.00	958.95	17,303.74	0.00	14,262.69	457
01-410-377	Maintenance & Repair, Police Equipment	20,000.00	0.00	0.00	12,123.75	0.00	7,876.25	61
01-410-384	Equipment Rental	3,000.00	0.00	0.00	1,606.60	0.00	1,393.40	54
01-410-471	Enterprise 2022, Lease Principal -POLICE	68,962.00	0.00	0.00	42,622.05	0.00	26,339.95	62
01-410-530	Lanc. County Drug Task Force, Member Fee	10,400.00	0.00	0.00	10,207.00	0.00	193.00	98
01-410-610	Maintenance & Repair of Building	4,000.00	0.00	0.00	12,610.55	0.00	8,610.55	315
Control: 000	Total	3,860,130.00	0.00	2,112.65	3,283,342.36	13,631.01	574,674.99	85
01-411-000	FIRE CONTROL ACCOUNT:							
01-411-231	CBVFD - Gasoline, Vehicles	8,000.00	0.00	0.00	13,504.13	0.00	5,504.13	169
01-411-352	CBVFD - Automotive Liab Insurance	10,000.00	0.00	0.00	9,282.00	0.00	718.00	93
01-411-363	Fire Hydrant, Water Supply	40,729.00	0.00	0.00	41,041.76	0.00	312.76	101
01-411-381	CBVFD - Workers Comp. Ins	41,328.00	0.00	0.00	15,895.00	0.00	25,433.00	38
01-411-500	CBVFD - Fire Co Contributions (Beg.2021)	85,000.00	0.00	0.00	20,000.00	0.00	65,000.00	24
01-411-501	CBVFD - Vol. Fire Fighter Tax Rebate	3,250.00	0.00	0.00	4,080.27	0.00	830.27	126
01-411-540	CBVFD - Fireman's Relief Fund	41,319.00	0.00	0.00	50,065.38	0.00	8,746.38	121
Control: 000	Total	229,626.00	0.00	0.00	153,868.54	0.00	75,757.46	67
01-413-000	CODE COMPLIANCE CONTROL ACCOUNT:							
01-413-123	Code Compliance Manager	0.00	0.00	0.00	22,844.16	0.00	22,844.16	0
01-413-140	Clerical salary	47,647.00	0.00	0.00	32,034.81	0.00	15,612.19	67
01-413-141	Clerical salary Overtime	750.00	0.00	0.00	755.70	0.00	5.70	101
01-413-142	Code Compliance Officer (Union)	18,201.00	0.00	0.00	14,977.28	0.00	3,223.72	82
01-413-192	Employee FICA	8,000.00	0.00	0.00	8,197.17	0.00	197.17	102
01-413-194	Employee Unemployment Compensation Tax	855.00	0.00	0.00	1,421.94	0.00	566.94	166
01-413-195	Employee Workers Compensation Insurance	462.00	0.00	0.00	169.12	0.00	292.88	37
01-413-196	Employee Insurance Coverage Premiums	39,481.00	0.00	0.00	41,929.59	0.00	2,448.59	106
01-413-197	Employee Pension Contributions	6,590.00	0.00	0.00	0.00	0.00	6,590.00	0
01-413-220	Operating Supplies	5,000.00	0.00	0.00	1,397.40	0.00	3,602.60	28
01-413-231	Gasoline, vehicles	2,000.00	0.00	0.00	2,024.17	0.00	24.17	101
01-413-238	Clothing Allowance (Code Enf)	1,200.00	0.00	0.00	919.24	0.00	280.76	77
01-413-300	Conference & Training	3,000.00	0.00	0.00	1,913.50	0.00	1,086.50	64
01-413-315	Property Inspector F/T	52,291.00	0.00	0.00	21,552.50	0.00	30,738.50	41
01-413-316	Property Inspector P/T	32,966.00	0.00	0.00	8,745.80	0.00	24,220.20	27
01-413-317	Contracted Services - Remedial	3,000.00	0.00	0.00	645.50	0.00	2,354.50	22
01-413-318	Paychex Fees	2,000.00	0.00	31.40	677.65	14.12	1,353.75	32
01-413-321	Code, Phone - Cell, Landline & GPS	2,000.00	0.00	0.00	1,846.75	0.00	153.25	92
01-413-340	Printing	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-413-376	Maintenance of Vehicles	1,000.00	0.00	0.00	496.71	0.00	503.29	50
01-413-420	Dues & Subscriptions	500.00	0.00	0.00	2,400.00	0.00	1,900.00	480
01-413-425	Fire Inspection Services	3,600.00	0.00	0.00	5,200.00	0.00	1,600.00	144
01-413-471	Enterprise 2021, Lease Principal - CODES	23,452.00	0.00	0.00	3,636.49	0.00	19,815.51	16
01-413-500	Appeal Reimbursements/Refunds	100.00	0.00	0.00	0.00	0.00	100.00	0
01-413-540	TNR	3,000.00	0.00	0.00	1,302.47	0.00	1,697.53	43
Control: 000	Total	259,095.00	0.00	31.40	175,087.95	14.12	84,038.45	68
01-414-000	PLANNING & ZONING CONTROL ACCOUNT:							
01-414-122	Zoning and Planning Manager Salary	70,292.00	0.00	0.00	60,774.43	0.00	9,517.57	86
01-414-140	Clerical Salary	47,647.00	0.00	0.00	42,136.00	0.00	5,511.00	88
01-414-141	Clerical Salary Overtime	1,000.00	0.00	0.00	948.08	0.00	51.92	95
01-414-192	Employee FICA	8,000.00	0.00	0.00	8,019.80	0.00	19.80	100
01-414-194	Employee Unemployment Compensation Tax	570.00	0.00	0.00	570.00	0.00	0.00	100
01-414-195	Employee Workers Compensation Insurance	347.00	0.00	0.00	124.36	0.00	222.64	36
01-414-196	Employee Insurance Coverage Premiums	29,391.00	0.00	0.00	27,793.19	0.00	1,597.81	95
01-414-197	Employee Pension Contributions	8,217.00	0.00	0.00	0.00	0.00	8,217.00	0
01-414-220	Operating Supplies	3,000.00	0.00	0.00	915.23	0.00	2,084.77	31
01-414-231	Gasoline, Vehicles	350.00	0.00	0.00	0.00	0.00	350.00	0
01-414-300	Conference & Training	2,000.00	0.00	0.00	398.00	0.00	1,602.00	20
01-414-318	Paychex Fees	450.00	0.00	0.00	411.22	7.06	38.78	91
01-414-321	Zoning, Phone - Cell	800.00	0.00	0.00	354.87	0.00	445.13	44
01-414-376	Maintenance of Vehicles	200.00	0.00	0.00	0.00	0.00	200.00	0
01-414-420	Dues & Subscriptions	600.00	0.00	0.00	2,787.80	0.00	2,187.80	465
Control: 000	Total	172,864.00	0.00	0.00	145,232.98	7.06	27,631.02	84
01-415-000	EMERGENCY MANAGEMENT CONTROL ACCOUNT:							
01-415-220	Operating Supplies - PPE/Stock Items	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
01-415-340	Disaster Planning Material	500.00	0.00	0.00	0.00	0.00	500.00	0
01-415-700	Emergency Management, Phone - Cell	850.00	0.00	0.00	928.66	0.00	78.66	109
Control: 000	Total	2,850.00	0.00	0.00	928.66	0.00	1,921.34	33
01-426-000	RECYCLING ACTIVITIES CONTROL ACCOUNT:							
01-426-101	Recycling Marketing/Education	500.00	0.00	0.00	0.00	0.00	500.00	0
01-426-102	Recycling Maintenance of Equip. & Bldgs	12,000.00	0.00	348.26	7,125.62	0.00	4,526.12	62
01-426-103	904 Collection Expenses	1,212.00	0.00	0.00	1,511.45	0.00	299.45	125
01-426-140	Recycling - Staff Salary	53,253.00	0.00	0.00	47,849.20	0.00	5,403.80	90
01-426-231	Recycling - Diesel	2,000.00	0.00	0.00	1,919.04	0.00	80.96	96
01-426-362	Recycling - Utilities	2,000.00	0.00	0.00	647.96	0.00	1,352.04	32
Control: 000	Total	70,965.00	0.00	348.26	59,053.27	0.00	11,563.47	84

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-429-000	WASTEWATER ACTIVITIES CONTROL ACCOUNT:							
01-429-188	WWTP, Contracted Services	500.00	0.00	0.00	2,092.87	0.00	1,592.87-	419
01-429-260	WWTP, Maintenance of Equipment	750.00	0.00	0.00	100.00	0.00	650.00	13
01-429-321	WWTP, Phone - Cell & Landline	1,500.00	0.00	0.00	1,497.80	0.00	2.20	100
01-429-361	WWTP, Electrical Usage	1,750.00	0.00	0.00	2,488.72	0.00	738.72-	142
01-429-362	WWTP, Natural Gas Usage	2,750.00	0.00	135.32	1,878.91	0.00	735.77	73
01-429-365	WWTP, Biosolids Management	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
01-429-366	WWTP, Water Usage	1,800.00	0.00	0.00	3,011.24	0.00	1,211.24-	167
01-429-367	WWTP, Grit/Material Disposal	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0
01-429-373	WWTP, Building & Property Maintenance	17,436.00	0.00	0.00	18,604.39	0.00	1,168.39-	107
Control: 000	Total	29,986.00	0.00	135.32	29,673.93	0.00	176.75	99
01-430-000	HIGHWAY/PUBLIC WORKS CONTROL ACCOUNT:							
01-430-122	Public Works Manager Salary	79,569.00	0.00	0.00	70,380.00	0.00	9,189.00	88
01-430-140	Highway Personnel Salaries	397,109.00	0.00	0.00	253,027.22	0.00	144,081.78	64
01-430-141	Clerical Salary	47,647.00	0.00	0.00	42,136.00	0.00	5,511.00	88
01-430-142	Street Sweeper Debris Disposal	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
01-430-143	Storm Water Supplies	5,000.00	0.00	278.92	1,739.71	0.00	2,981.37	40
01-430-144	Highway Employee License Bonus	4,400.00	0.00	0.00	4,000.00	0.00	400.00	91
01-430-165	Employee Certification & Testing	1,200.00	0.00	0.00	302.00	0.00	898.00	25
01-430-183	Employee Salaries Overtime	18,000.00	0.00	0.00	14,654.20	0.00	3,345.80	81
01-430-192	Employee FICA	42,448.00	0.00	0.00	33,246.41	0.00	9,201.59	78
01-430-194	Employee Unemployment Compensation Tax	3,000.00	0.00	0.00	2,810.86	0.00	189.14	94
01-430-195	Employee Workers Compensation Insurance	43,906.00	0.00	0.00	43,373.49	0.00	532.51	99
01-430-196	Employee Insurance Coverage Premiums	195,322.00	0.00	0.00	175,147.59	0.00	20,174.41	90
01-430-197	Employee Pension Contributions	35,813.00	0.00	0.00	4,299.91	0.00	31,513.09	12
01-430-200	Operating Supplies	15,000.00	0.00	27.79-	6,010.93	0.00	9,016.86	40
01-430-231	Fuel, Vehicles	22,000.00	0.00	1,613.79	53,213.90	0.00	32,827.69-	249
01-430-238	Highway Uniform Cleaning	5,141.00	0.00	174.50	3,961.17	0.00	1,005.33	80
01-430-239	Employee Clothing Allowance	2,700.00	0.00	0.00	750.82	0.00	1,949.18	28
01-430-245	Highway Supplies	15,000.00	0.00	0.00	7,200.83	170.78	7,799.17	48
01-430-300	Conference & Training	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
01-430-317	Contracted Services	4,000.00	0.00	0.00	4,293.89	0.00	293.89-	107
01-430-318	Paychex Fees	1,668.00	0.00	31.40	1,789.19	28.24	152.59-	109
01-430-321	Highway, Phone - Cell & Landline & GPS	8,000.00	0.00	0.00	5,949.21	0.00	2,050.79	74
01-430-361	Highway Building Electrical Usage	4,348.00	0.00	0.00	1,182.18	0.00	3,165.82	27
01-430-363	Highway, Natural Gas Usage	7,668.00	0.00	701.48-	6,270.50	0.00	2,098.98	73
01-430-366	Highway Building Water Usage	1,016.00	0.00	0.00	1,427.07	0.00	411.07-	140
01-430-373	Maintenance & Repair of Building	4,000.00	0.00	0.00	1,304.94	0.00	2,695.06	33
01-430-375	Maintenance & Repairs of Equipment	39,695.00	0.00	214.20	41,119.52	0.00	1,638.72-	104

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-430-471	Enterprise 2021, Lease Principal - P.W.	39,640.00	0.00	0.00	18,935.00	0.00	20,705.00	48
Control: 000	Total	1,046,790.00	0.00	1,583.54	798,526.54	199.02	246,679.92	76
01-433-000	TRAFFIC & STREET LIGHTS CONTROL ACCOUNT:							
01-433-260	Street Signs	6,000.00	0.00	687.44	3,020.11	0.00	2,292.45	62
01-433-374	Traffic Lights, Maintenance	14,000.00	0.00	0.00	20,507.78	0.00	6,507.78	146
01-433-375	Traffic Lights, Electrical Usage	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
01-433-420	CS Datum Yearly Subscription	2,400.00	0.00	0.00	0.00	0.00	2,400.00	0
01-434-361	Street Lighting, Maint. & Electric Usage	16,000.00	0.00	0.00	0.00	0.00	16,000.00	0
01-434-375	Street Lighting, Maintenance	1,500.00	0.00	16.99	586.28	0.00	896.73	40
Control: 000	Total	41,400.00	0.00	704.43	24,114.17	0.00	16,581.40	60
01-444-000	MARKET HOUSE CONTROL ACCOUNT:							
01-444-120	Market Manager Salary	26,000.00	0.00	0.00	19,937.50	0.00	6,062.50	77
01-444-192	Employee FICA	2,015.00	0.00	0.00	1,616.72	0.00	398.28	80
01-444-194	Employee UC Tax	500.00	0.00	0.00	375.96	0.00	124.04	75
01-444-195	Employee Workers Comp Insurance	200.00	0.00	0.00	14.92	0.00	185.08	7
01-444-196	Employee Insurance Coverage	7,755.00	0.00	0.00	6,852.67	0.00	902.33	88
01-444-197	Employee Pension Contributions	910.00	0.00	0.00	0.00	0.00	910.00	0
01-444-226	Supplies	2,000.00	0.00	0.00	244.71	0.00	1,755.29	12
01-444-317	Market House, Contracted Services	13,844.00	0.00	75.00	11,487.37	0.00	2,281.63	84
01-444-321	Market House, Phone & Internet	2,500.00	0.00	0.00	2,489.72	0.00	10.28	100
01-444-361	Market House, Electrical Usage	12,200.00	0.00	0.00	12,059.29	0.00	140.71	99
01-444-362	Market House, Natural Gas Usage	8,000.00	0.00	566.16	8,090.47	0.00	656.63	108
01-444-366	Market House, Water & Sewer Usage	3,000.00	0.00	0.00	3,933.25	0.00	933.25	131
01-444-373	Market House, Maintenance of Building	16,500.00	0.00	0.00	16,165.38	55.61	334.62	98
01-444-430	Market House, Property Tax Expense	9,010.00	0.00	0.00	0.00	0.00	9,010.00	0
Control: 000	Total	104,434.00	0.00	641.16	83,267.96	55.61	20,524.88	80
01-450-000	BOARDS & COMMITTEES CONTROL ACCOUNT:							
01-450-101	HARB - Agenda & Minutes Contracted Svcs	1,500.00	0.00	0.00	666.00	0.00	834.00	44
01-450-301	Parks & Recreation - Operational	5,000.00	0.00	0.00	2,308.75	0.00	2,691.25	46
01-450-401	Community Programs - Operational	1,500.00	0.00	0.00	25.95	0.00	1,474.05	2
01-450-601	Zoning Hearing Board - Stenographer	6,000.00	0.00	0.00	2,206.61	0.00	3,793.39	37
01-450-701	Civil Service Commission - Operational	500.00	0.00	0.00	0.00	0.00	500.00	0
01-450-801	Columbia River Front Advisory Committee	500.00	0.00	0.00	0.00	0.00	500.00	0
01-450-901	Planning Commission - Operational	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	15,500.00	0.00	0.00	5,207.31	0.00	10,292.69	34

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-452-000	CONTRIBUTIONS CONTROL ACCOUNT:							
01-452-505	Columbia Historic Preservation Society	7,500.00	0.00	0.00	7,500.00	0.00	0.00	100
01-452-541	Mount Bethel Cemetery	5,000.00	0.00	0.00	5,000.00	0.00	0.00	100
01-452-544	Columbia Public Library	5,000.00	0.00	0.00	5,000.00	0.00	0.00	100
01-452-545	Columbia United Veterans Council	500.00	0.00	0.00	500.00	0.00	0.00	100
Control: 000	Total	18,000.00	0.00	0.00	18,000.00	0.00	0.00	100
01-454-000	PARKS & COL. CROSSING CONTROL ACCOUNT:							
01-454-371	Maintenance of Parks - Boroughwide	0.00	0.00	0.00	29.78	14.89	29.78	0
01-454-372	Columbia Crossings, Natural Gas Usage	2,878.00	0.00	0.00	2,063.74	0.00	814.26	72
01-454-373	Columbia Crossings, Land Sale Inst(OC PG)	10,000.00	0.00	0.00	10,000.00	0.00	0.00	100
01-454-374	Columbia Crossings, Electrical Usage	3,500.00	0.00	0.00	2,774.57	0.00	725.43	79
01-454-375	Columbia Crossings, Water & Sewer Usage	1,200.00	0.00	0.00	2,089.55	0.00	889.55	174
01-454-376	Columbia Crossings, Phone	3,783.00	0.00	0.00	2,871.57	0.00	911.43	76
01-454-377	Columbia Crossings, Contracted Services	3,500.00	0.00	60.00	5,499.10	0.00	2,059.10	159
01-454-378	Columbia Crossings, Building/Prop Maint.	5,000.00	0.00	0.00	3,557.71	21.36	1,442.29	71
01-454-379	Columbia Crossing, Contracted Mgmt Fees	114,863.00	0.00	0.00	114,863.00	0.00	0.00	100
01-454-451	Maintenance of Parks - Makle Park	2,000.00	0.00	0.00	1,374.17	0.00	625.83	69
01-454-452	Maintenance of Parks - River park	3,663.00	0.00	0.00	2,604.36	0.00	1,058.64	71
01-454-453	Maintenance of Parks - Locust Park	6,000.00	0.00	1,429.94	4,126.27	0.00	443.79	93
01-454-454	Maintenance of Parks - Veterans Memorial	2,000.00	0.00	0.00	854.43	0.00	1,145.57	43
01-454-455	Maintenance of Parks - Rotary Park	2,500.00	0.00	0.00	780.00	0.00	1,720.00	31
01-454-456	Maintenance of Parks - Mount Bethel	500.00	0.00	0.00	0.00	0.00	500.00	0
01-454-457	Maintenance of Parks - Town Square	2,000.00	0.00	0.00	252.32	0.00	1,747.68	13
01-454-458	Maintenance of Parks - Zion Hill	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	163,887.00	0.00	1,489.94	153,740.57	36.25	8,656.49	95
01-491-000	OTHER EXPENSES CONTROL ACCOUNT:							
01-491-001	Refunds of Prior Year Revenues	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	500.00	0.00	0.00	0.00	0.00	500.00	0
Fund: 01	GENERAL FUND BBT Budgeted Total	7,266,754.00	0.00	4,638.44	5,949,533.71	16,945.37	1,312,581.85	82
Fund: 01	GENERAL FUND BBT Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 01	GENERAL FUND BBT Total	7,266,754.00	0.00	4,638.44	5,949,533.71	16,945.37	1,312,581.85	82
18-402-000	FINANCIAL ADMINISTRATION:							
18-402-756	Emergency Alert System	5,000.00	0.00	0.00	5,500.00	0.00	500.00	110
Control: 000	Total	5,000.00	0.00	0.00	5,500.00	0.00	500.00	110

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
18-410-000	POLICE:							
18-410-755	PD Body Worn Cameras (BWC ProgramG)	80,000.00	0.00	0.00	83,175.21	0.00	3,175.21-	104
18-410-756	PD Drone Replacement	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0
18-410-759	PD Community Camera System	50,000.00	0.00	0.00	10,449.80	0.00	39,550.20	21
Control: 000	Total	145,000.00	0.00	0.00	93,625.01	0.00	51,374.99	65
18-430-000	HIGHWAY MAINT GENERAL SERVICES:							
18-430-753	Crack Sealing Unit for Paving	55,000.00	0.00	0.00	53,937.38	0.00	1,062.62	98
18-430-754	Zero Turn Lawn Mower	9,500.00	0.00	0.00	11,965.10	0.00	2,465.10-	126
18-430-755	Grinder Replacement	508,000.00	0.00	0.00	0.00	0.00	508,000.00	0
18-438-001	walnut St Improve./Smart Growth	50,000.00	0.00	0.00	24,495.70	0.00	25,504.30	49
Control: 000	Total	622,500.00	0.00	0.00	90,398.18	0.00	532,101.82	15
18-444-000	MARKETS:							
18-450-001	McGinness Airport Development Project	1,000,000.00	0.00	0.00	261,747.91	0.00	738,252.09	26
18-454-100	Park Improvements/Upgrades	30,000.00	0.00	0.00	1,325.63	0.00	28,674.37	4
18-465-001	Columbia River Park - Phase 3	30,000.00	0.00	0.00	39,872.92	0.00	9,872.92-	133
18-471-216	2017 WF Lease, PRIN - Swpr,SnB1r,TLdr	85,702.00	0.00	0.00	85,701.91	0.00	0.09	100
18-471-217	Principal-Fulton Bank Refi 2021	548,343.00	0.00	0.00	475,000.00	0.00	73,343.00	87
18-472-217	Interest-Fulton Bank Bond Refi 2021	145,820.00	0.00	0.00	145,726.81	0.00	93.19	100
Control: 000	Total	1,839,865.00	0.00	0.00	1,009,375.18	0.00	830,489.82	55
18-475-000	FISCAL AGENT FEES:							
18-480-400	4th Street Bridge Improvements	70,000.00	0.00	0.00	121,774.96	0.00	51,774.96-	174
18-480-600	Shawnee/Mill Street Drainage Improv	7,000.00	0.00	0.00	4,100.00	0.00	2,900.00	59
18-480-700	800 Block of Chestnut Street	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0
Fund: 18	CAPITAL FUND Budgeted Total	2,889,365.00	0.00	0.00	1,324,773.33	0.00	1,564,591.67	46
Fund: 18	CAPITAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 18	CAPITAL FUND Total	2,889,365.00	0.00	0.00	1,324,773.33	0.00	1,564,591.67	46
21-463-670	River Front Storm System Improvements	136,000.00	0.00	0.00	7,938.37	0.00	128,061.63	6
21-463-671	Shawnee/Mill St Drainage/Improvements	53,000.00	0.00	0.00	0.00	0.00	53,000.00	0
21-463-672	APPROVED ARPA Fund Exp - per guidelines	100,000.00	0.00	0.00	15,000.00	0.00	85,000.00	15
Control: 000	Total	566,000.00	0.00	0.00	148,813.33	0.00	417,186.67	26
Fund: 21	American Rescure Plan FUND Budgeted Total	289,000.00	0.00	0.00	22,938.37	0.00	266,061.63	8
Fund: 21	American Rescure Plan FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 21	American Rescure Plan FUND Total	289,000.00	0.00	0.00	22,938.37	0.00	266,061.63	8



Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
30-000-000	Bond Capital Expense							
30-400-000	BOND CAPITAL PROJECTS CONTROL ACCOUNT:							
30-401-001	Transfer to Fund Balance Reserves	517,036.00	0.00	0.00	0.00	0.00	517,036.00	0
30-444-375	Market House Improvements (RACP PhaseI)	50,000.00	0.00	0.00	17,917.81	0.00	32,082.19	36
30-444-376	Economic Development Improv (RACP P2)	1,182,464.00	0.00	0.00	274.12	0.00	1,182,189.88	0
30-491-001	Refunds of Prior Year Revenues	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	1,750,000.00	0.00	0.00	18,191.93	0.00	1,731,808.07	1
Fund: 30	BOND CAPITAL FUND Budgeted Total	1,750,000.00	0.00	0.00	18,191.93	0.00	1,731,808.07	1
Fund: 30	BOND CAPITAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 30	BOND CAPITAL FUND Total	1,750,000.00	0.00	0.00	18,191.93	0.00	1,731,808.07	1
35-430-000	HIGHWAY MAINTENANCE:							
35-432-200	Snow & Ice Removal	15,000.00	0.00	3,833.08	7,312.36	0.00	3,854.56	74
35-433-001	Traffic Control Devices	12,000.00	0.00	0.00	4,767.00	0.00	7,233.00	40
35-434-001	Street Lighting - Electrical Usage	96,357.00	0.00	0.00	92,688.17	0.00	3,668.83	96
35-434-002	Traffic Lights - Electrical Usage	9,500.00	0.00	0.00	5,618.38	0.00	3,881.62	59
35-438-245	Highway Supplies/Aggregates	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0
35-438-246	Highway Supplies/Other	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0
35-438-247	Highway Equipment Maintenance	7,500.00	0.00	0.00	0.00	0.00	7,500.00	0
35-439-085	Current Year Street Paving Projects	175,000.00	0.00	4,101.03	46,978.22	0.00	123,920.75	29
35-454-074	CDBG - Perry and Union (2nd St)	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0
Control: 000	Total	624,357.00	0.00	7,934.11	157,364.13	0.00	459,058.76	26
Fund: 35	HIGHWAY AID FUND Budgeted Total	624,357.00	0.00	7,934.11	157,364.13	0.00	459,058.76	26
Fund: 35	HIGHWAY AID FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 35	HIGHWAY AID FUND Total	624,357.00	0.00	7,934.11	157,364.13	0.00	459,058.76	26
Final Budgeted		12,819,476.00	0.00	12,572.55	7,472,801.47	16,945.37	5,334,101.98	58
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		12,819,476.00	0.00	12,572.55	7,472,801.47	16,945.37	5,334,101.98	58

## Detailed Aging Report

ID	Invoice Date	DatePaid	CustomerName	Bill Reason	AMT Due	Aging
<a href="#">13293</a>	1/10/2022		Justin M. Gohn	Condemnation Fee	\$1,000.00	121:
<a href="#">12712</a>	9/21/2020		Kayla Reiff	Home Sale Inspection	\$200.00	121:
<a href="#">12753</a>	11/1/2020		K T Graham	137 South Front Street Re-Bill	\$494.55	121:
<a href="#">12763</a>	10/15/2020		Frank J Doutrich	Rental Inspection	\$100.00	121:
<a href="#">12954</a>	1/29/2021		CATHERINE HARSH WILLIAM WAGNER	Home Sale Inspection	\$100.00	121:
<a href="#">12973</a>	1/29/2021		KATHLEEN MCLANE	Home Sale Inspection	\$100.00	121:
<a href="#">12710</a>	9/21/2020		Riehl Investments, LLC	Rental Inspection	\$200.00	121:
<a href="#">13206</a>	11/18/2021		Cash Flo LLC, George Aggelis	Condemnation Fee	\$1,000.00	121:
<a href="#">12957</a>	1/29/2021		GARY GRAY	Home Sale Inspection	\$100.00	121:
<a href="#">13295</a>	1/10/2022		Daniel O. Colon	Home Sale Inspection	\$25.00	121:
<a href="#">13472</a>	4/19/2022		Malachi Simpson	Rental re inspection	\$50.00	121:
<a href="#">13543</a>	6/2/2022		Estreet Properties, LLC	Simple Zoning Verification Letter	\$25.00	121:
<a href="#">13568</a>	6/13/2022		MILNE Properties, LLC	Fire Inspection	\$100.00	121:
<a href="#">1180</a>	3/22/2019		North Concord Property Group LLC	Rental Inspection	\$250.00	121:
<a href="#">11447</a>	2/6/2020		Amy L Stettler & Heather L Graham	Rental Inspection	\$100.00	121:
<a href="#">13203</a>	11/18/2021		Thomas F. Nikolaus	Condemnation Fee	\$1,000.00	121:
<a href="#">1089</a>	8/27/2018		NYCE Tattoos	Fire Inspection	\$75.00	121:
<a href="#">11401</a>	1/10/2020		RBLD Properties LLC	Services Rebill	\$117.15	121:
<a href="#">1011</a>	12/6/2018		Riverside Automotive	Fire Inspection	\$75.00	121:
<a href="#">13149</a>	10/19/2021		Malachi Simpson	Property Clean Up 647 Walnut Street	\$200.00	121:
<a href="#">1085</a>	6/14/2018		Paul and/or Adelma Weisser	Home Sale Inspection	\$200.00	121:
<a href="#">12590</a>	8/1/2020		Slatehouse Group Prptry Mngmnt	Rental Registration	\$100.00	121:
<a href="#">1081</a>	12/19/2017		The Estate of David Morales Rivera	Condemnation Fee	\$300.00	121:
<a href="#">11303</a>	12/2/2019		Patricia J Ruf	Home Sale Inspection	\$200.00	121:
<a href="#">1056</a>	10/5/2018		Phillip Long	Building/Zoning Permit	\$25.00	121:
<a href="#">11507</a>	2/28/2020		RBLD Properties LLC	Services Rebill	\$29.36	121:

<b>ID</b>	<b>Invoice Date</b>	<b>DatePaid</b>	<b>CustomerName</b>	<b>Bill Reason</b>	<b>AMT Due</b>	<b>Aging</b>
<a href="#"><u>1042</u></a>	11/20/2018		Domino's Pizza	Health License	\$75.00	121:
<a href="#"><u>12331</u></a>	8/1/2020		Hershey Real Estate Services	Rental Registration	\$100.00	121:
<a href="#"><u>1568</u></a>	7/31/2019		TNNT Contracting LLC	Home Sale Inspection	\$200.00	121:
<a href="#"><u>1561</u></a>	7/31/2019		Jeremy Crouse	Home Sale Inspection	\$200.00	121:
<a href="#"><u>11448</u></a>	2/6/2020		Nationstar Mortgage LLC	Home Sale Inspection	\$200.00	121:
<a href="#"><u>1055</u></a>	10/5/2018		James and/or Heidi Gambler	Building/Zoning Permit	\$30.00	121:
<a href="#"><u>13781</u></a>	9/6/2022		Estate of Anna E. Simms	Condemnation Fee	\$1,000.00	91:12
<a href="#"><u>13643</u></a>	8/12/2022		Murphy Retail Group, LLC	Market Stand Rental Fee	\$89.50	91:12
<a href="#"><u>13752</u></a>	8/22/2022		Nationstar Hecem Acquisition Trust 2020-1	Property Clean up	\$600.00	91:12
<a href="#"><u>13656</u></a>	8/15/2022		MILNE Properties, LLC	Fire Inspection	\$100.00	91:12
<a href="#"><u>13763</u></a>	8/26/2022		River Side Real Estate, LLC	Fire Inspection	\$100.00	91:12
<a href="#"><u>13839</u></a>	9/19/2022		MURPHY ACQUISITION GROUP LLC	Fire Inspection	\$100.00	61: 9
<a href="#"><u>13813</u></a>	9/15/2022		Norse Naturals	Market Stand Rental Fee	\$124.00	61: 9
<a href="#"><u>13814</u></a>	9/15/2022		Murphy Retail Group, LLC		\$89.50	61: 9
<a href="#"><u>13887</u></a>	9/30/2022		Smiths L & A LLC, Adam Smith	New Tenant Walk Through Inspection	\$25.00	61: 90
<a href="#"><u>13882</u></a>	9/30/2022		Paul V. & Linda J. Snyder, Jr.	Rental Inspection	\$400.00	61: 9
<a href="#"><u>13840</u></a>	9/19/2022		Cimarron Investments	Fire Inspection	\$100.00	61: 9
<a href="#"><u>13924</u></a>	10/13/2022		Paul C. & Judith C. Mahala	Rental Re Inspection	\$50.00	31: 6
<a href="#"><u>13985</u></a>	10/24/2022		Fourth & Union Partners Lp	Rental Inspection	\$100.00	31: 6
<a href="#"><u>14041</u></a>	11/4/2022		EK Real Estate Services of NY	Rental Inspection	\$100.00	31: 6
<a href="#"><u>14026</u></a>	11/1/2022		John E Bidding	Rental Re Inspection	\$50.00	31: 6
<a href="#"><u>14024</u></a>	11/1/2022		Gilbert J. Palmieri	New Tenant Walk Through Re Inspection	\$25.00	31: 60
<a href="#"><u>14019</u></a>	11/1/2022		Doolittle Investments	Fire Inspection	\$100.00	31: 6
<a href="#"><u>14016</u></a>	11/1/2022		Judy A Ohrel	Fire Inspection	\$100.00	31: 6
<a href="#"><u>13913</u></a>	10/13/2022	10/31/2022	Marlin D Miller	Rental Inspection	\$75.00	31: 6
<a href="#"><u>13988</u></a>	10/24/2022		Hanover Shoe Properties LLC	Rental Inspection	\$100.00	31: 6
<a href="#"><u>13983</u></a>	10/24/2022		Michael E. Reidy	Condemnation Fee	\$1,000.00	31: 6

<b>ID</b>	<b>Invoice Date</b>	<b>DatePaid</b>	<b>CustomerName</b>	<b>Bill Reason</b>	<b>AMT Due</b>	<b>Aging</b>
<a href="#"><u>13979</u></a>	10/24/2022		Gilbert J. Palmieri	New Tenant Walk Through Re Inspection	\$25.00	31: 60
<a href="#"><u>13925</u></a>	10/13/2022		Cimarron Investments	Rental Inspection	\$300.00	31: 6
<a href="#"><u>13920</u></a>	10/13/2022		Mary Louise Oehlert	Rental Inspection	\$500.00	31: 6
<a href="#"><u>13937</u></a>	10/14/2022		Katherine Kapus & Tramel James	Rental Re Inspection	\$50.00	31: 6
<a href="#"><u>13942</u></a>	10/14/2022		Jennifer & John Adams	Condemnation Fee	\$1,000.00	31: 6
<a href="#"><u>13945</u></a>	10/14/2022		Jason Zook	New Tenant Walk Through Re Inspection	\$25.00	31: 60
<a href="#"><u>13946</u></a>	10/14/2022		Brent & Katelyn Ulrich	Rental Re Inspection	\$50.00	31: 6
<a href="#"><u>13957</u></a>	10/14/2022		Murphy Retail Group, LLC	Market Stand Rental Fee	\$89.50	31: 6
<a href="#"><u>13961</u></a>	10/14/2022		Norse Naturals	Market Stand Rental Fee	\$124.00	31: 6
<a href="#"><u>13906</u></a>	10/13/2022		Margie Mcelhaney	Re Inspection Fee	\$25.00	31: 6
<a href="#"><u>14056</u></a>	11/11/2022		Patrick A & Lindsay C Heth	Rental Re-Inspection	\$100.00	1: 30
<a href="#"><u>14059</u></a>	11/11/2022		Cleon G. Berntheizel	Fire Inspection	\$100.00	1: 30
<a href="#"><u>14063</u></a>	11/11/2022		Gregory J & Dolores H Workman	Fire Inspection	\$100.00	1: 30
<a href="#"><u>14066</u></a>	11/11/2022		Amvets Home Association	Fire Inspection	\$100.00	1: 30
<a href="#"><u>14069</u></a>	11/11/2022		Michal L Whalen	Fire Inspection	\$100.00	1: 30
<a href="#"><u>14081</u></a>	11/15/2022		Honey's Cakes & Candies	Market Stand Rental Fee	\$124.66	1: 30
<a href="#"><u>13903</u></a>	10/13/2022		Associates Real Estate Partnership	Services Rebill	\$62.50	
<a href="#"><u>13354</u></a>	2/8/2022		Cimarron Investments	KOZ Tax Billing	\$4,121.70	
<a href="#"><u>13228</u></a>	12/9/2021		Amylyn LeMasney	Building/Zoning Permit 409 Walnut St	\$38.60	
<a href="#"><u>14089</u></a>	11/15/2022		Lancaster City	Recycling Income	\$1,276.10	

**Invoice #**

**Bill Reason**

**Due Date**

**TotalBill**

**Days**

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**\$15,514.42**

# Status Report

TO: Columbia Borough

FROM: CGA Law Firm  
By Evan M. Gabel, Esquire

DATE: December 13, 2022

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**1. Jennifer L. Egge, 229 South Fourth Street – Sewer Lien  
No. CI-16-03917**

We provided a payoff to Prime Transfer, Inc. on March 9, 2021. We received a check for \$256.53 on March 19, 2021. From this payment, \$131.43 was given to the borough for the sewer fees. The balance of \$125.00 was applied to our attorney fees and costs. We satisfied the lien on March 25, 2021.

**2. Ashley Khodai & Gloria Khodai, 633 South Eleventh Street – Sewer Lien  
No. CI-10-00900**

We received instructions on June 3, 2021, to satisfy the lien. We satisfied the lien on June 7, 2021.

**3. Roy B.D. Snyder, Sr. & Pamela S. Snyder, 138 South Fourth Street – Sewer Lien  
No. CI-14-09281**

We were contacted in June 2021 by a title company regarding the Writ of Scire Facias case filed against this property. It was determined that the two underlying liens were satisfied but the third case was not. We were instructed to satisfy the Writ of Scire Facias. The 2014 case was satisfied on July 8, 2021.

**4. John W. Klinestever & Joyce Klinestever, 116 Lancaster Avenue – Sidewalk Repair  
Lien No. CI-06-10325**

The borough received payment for \$729.85 on August 11, 2021. We satisfied the lien on August 16, 2021.

**5. Benjamin G. Sauder & Joslyn Sauder, 134 South Second Street – Sewer Lien  
No. CI-16-03355**

We provided a payoff to Abstract Associates of Lancaster, Inc. on October 26, 2021. We received a check for \$474.61 on November 8, 2021. From this payment, \$335.61 was paid to the borough for the sewer fees, prior legal fees, and interest. The balance of \$139.00 was applied to our attorney fees and costs. We satisfied the lien on November 23, 2021.

**6. Enrique Bernard & Jannette Bernard, 325 South Third Street – Sewer Lien  
No. CI-05-06662**

We provided a payoff to Guardian Transfer on January 19, 2022. We received a check for \$576.94 on February 2, 2022. From this payment, \$395.94 was sent to the borough for the sewer fees, prior legal fees, and interest. The balance of \$181.00 was applied to our attorney fees and costs. We satisfied the lien on February 7, 2022.

**7. Gerald B. Maurer, 518 North Third Street – Sewer Liens  
No. CI-05-06691, No. CI-05-11151 & No. CI-07-06812**

Mr. Maurer contacted our office via e-mail on September 28, 2022 regarding the liens against his property. We also received a request from the borough on that date for this information. We provided a payoff sheet to the borough on September 29, 2022, for the three liens.

**8. Richard L. Odenwalt, 814 Plane Street – Sewer Lien  
No. CI-16-04647**

We provided a payoff to Susquehanna Abstracting Company on August 2, 2022. We provided updated information on September 13, 2022. We received a check for \$603.44 on September 28, 2022. We sent a check to the Borough on October 17, 2022, for \$333.94 for the sewer fees, prior legal fees, costs and interest. The balance of \$269.50 was applied to our attorney fees and costs. We satisfied the lien on October 17, 2022.

**9. Clinton E. Riggleman & Shirley Riggleman, 206 South Second Street  
No. CI-16-03365 – Sewer Lien & No. CI-18-07110 – Nuisance Violation Lien**

We provided a payoff for both liens to Cedar Cliff Abstract on August 11, 2022. We received a check for \$2,384.92 on August 18, 2022. From this payment, we sent a check for \$325.63 to the borough on September 1, 2022. This paid the sewer fees, prior legal fees and interest. We also sent a check for \$1,400.29 to the borough on September 1, 2022. This paid the nuisance violation fees, prior legal fees and interest. The balance of \$659.00 was applied to our attorney fees and costs. We satisfied the liens on August 31, 2022.

**10. George Gilbert, 551 Avenue H – Sewer Lien  
No. CI-05-05684**

We provided a payoff to Blakinger Thomas, PC on August 15, 2022. We received a check for \$1,078.19 on August 22, 2022. From this payment, we sent a check for \$734.69 to the borough. This paid the sewer fees, prior legal fees and interest. The balance of \$343.50 was applied to our attorney fees and costs. We satisfied the lien on September 8, 2022.

**11. Bertha M. Nace, 833, 835 & 841 Lancaster Avenue – Sidewalk Repair Liens  
No. CI-06-10348, No. CI-06-10351 & No. CI-0610353**

We provided payoffs for these liens on August 16, 2022 and September 27, 2022. The borough received payment in full for \$5,213.15 from CoreLogic Tax Services, LLC on October 18, 2022. From this payment, \$4,391.15 was for the borough's fees, costs, and interest. The balance of \$822.00 was applied to our attorney fees and costs. We satisfied the liens on November 8, 2022.

**12. Amy R. Englehart, 327 Poplar Street - Sidewalk Repair Lien  
No. CI-02-08868 & No. CI-22-06478**

We filed the Suggestion of Non-Payment & Averment of Default on October 11, 2022. A copy was sent to Ms. Englehart and the borough on October 13, 2022. We were contacted by the borough on October 25, 2022, as Ms. Englehart requested a payment plan. We provided a lien payoff sheet to the borough on October 27, 2022. Ms. Englehart and her boyfriend contacted our office in November.

**13. Elwood M. White, c/o Eric White, 14 Lancaster Avenue – Sidewalk Repair Lien  
No. CI-06-10317**

The borough agreed to a settlement for this lien in the amount of \$2,500.00 as payment in full. The borough received payment in this amount on November 10, 2022. We satisfied the lien on November 15, 2022.

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**14. James J. Berntheizel, Jr., 1447 Ironville Pike – Sewer Liens  
No. CI-04-09931, No. CI-06-03787, No. CI-06-07119, No. CI-07-02720, No. CI-07-09362 &  
No. CI-08-02751, these 6 liens merged via Writ of Scire Facias to No. CI-13-09561; and No.  
CI-16-03364**

The lien information is as follows:

No. CI-04-09931 was filed on October 21, 2004 for the sewer billings from December 2003 to August 2004 in the amount of \$180.87

No. CI-06-03787 was filed on April 24, 2006 for the sewer billings from September 2005 to January 2006 in the amount of \$138.00

No. CI-06-07119 was filed on July 25, 2006 for the sewer billings from February 2006 to April 2006 in the amount of \$79.60

No. CI-07-02720 was filed on March 25, 2007 for sewer billings from October 2006 to January 2007 in the amount of \$69.43

No. CI-07-09362 was filed on September 20, 2007 for the sewer billings from January 2007 to July 2007 in the amount of \$172.79

No. CI-08-02751 was filed on March 10, 2008 for the sewer billings from July 2007 to January 2008 in the amount of \$188.37

The Writ of Scire Facias merging these liens was filed to No. CI-13-09561 on October 8, 2013. Judgment was entered in this case for \$2,947.10 on December 4, 2013 with an Agreement attached as Exhibit “A” regarding payments to be made.

No. CI-16-03364 was filed on April 18, 2016 for the sewer billings from April 2014 to July 2015 in the amount of \$162.20

**15. Cindy A. Weaver, 1083 Cloverton Drive – Sewer Liens  
No. CI-05-05669, No. CI-05-11158, No. CI-06-08995 & No. CI-07-09439**

The lien information is as follows:

No. CI-05-05669 was filed on June 30, 2005, for the sewer billings from January 2005 to March 2005 in the amount of \$57.45.

No. CI-05-11158 was filed on December 15, 2005 for the sewer billings from June 2005 to August 2005 in the amount of \$67.89.

No. CI-06-08995 was filed on September 12, 2006 for the sewer billings from March 2006 to June 2006 in the amount of \$67.51

No. CI-07-09439 was filed on September 20, 2007 for the sewer billings from January 2007 to July 2007



**16. P. Douglas Dicely & Tracey Dicely, 148 Church Street – Code Violation Liens  
No. CI-05-07219 & No. CI-05-10327**

A municipal lien was filed on August 17, 2005 for plumbing/heating abatement charges in the amount of \$495.00. A municipal lien was filed on November 21, 2005 for code compliance property upgrades in the amount of \$1,239.50. Mr. Dicely died on March 7, 2007 as a result of injuries sustained in a fire at the property.

**17. Lance S. Crowl & Cynthia A. Crowl, 562 Walnut Street – Sewer Lien  
No. CI-05-08626**

A municipal lien was filed on September 28, 2005 for the sewer billings from March 2005 to June 2005 in the amount of \$114.28.

**18. Samuel J. Shopf & Jean M. Shopf, 724 Walnut Street – Mowing Lien  
No. CI-05-10337**

A municipal lien was filed on November 21, 2005 for grass cutting fees in the amount of \$59.50. The property was sold by the Jean M. Shopf Estate to Bridget Siegrist, Camilla Rutherford and Mary Beth Harper on June 15, 2009.

**19. Lisa A. Kashner, 206 South Eighth Street – Sewer Liens  
No. CI-06-01308, No. CI-10-09412 & No. CI-16-03916**

The lien information is as follows:

No. CI-06-01308 was filed on February 7, 2006 for the sewer billings from July 2005 to October 2005 in the amount of \$154.61

No. CI-10-09412 was filed on August 11, 2010 for the sewer billings from February 2006 to May 2006 in the amount of \$74.99

No. CI-16-03916 was filed on May 2, 2016 for the sewer billings from March 2015 to July 2015 in the amount of \$104.23

**20. Kevin L. Rhoads, 1202 Ironville Pike – Sewer Lien  
No. CI-06-02255**

A municipal lien was filed on March 8, 2006 for the sewer billings from August 2005 to December 2005 in the amount of \$77.67. The Deed for this property has his name spelled as “Kevin L. Rhodes”.

**21. J. Richard Noll & Letitia E. Noll, 1115 Lancaster Avenue – Sewer Liens/Sidewalk Lien  
No. CI-06-03811, No. CI-06-08086 & No. CI-07-09412**

The lien information is as follows:

No. CI-06-03811 was filed on April 24, 2006 for the sewer billings from June 2005 to January 2006 in the amount of \$206.54

No. CI-06-08086 was filed on August 21, 2006 for sidewalk installation/repairs in the amount of \$15,099.47

No. CI-07-9412 was filed on September 20, 2007 for the sewer billings from November 2006 to July 2007 in the amount of \$157.35

**22. J. Richard Noll & Letitia E. Noll, 1120 Lancaster Avenue – Sewer Lien/Sidewalk Lien  
No. CI-06-03809, No. CI-06-08090 & No. 07-10274**

The lien information is as follows:

No. CI-06-03809 was filed on April 24, 2006 for the sewer billings from June 2005 to January 2006 in the amount of \$116.33

No. CI-06-08090 was filed on August 21, 2006 for sidewalk installation/repairs in the amount of \$2,602.85

No. CI-07-10274 was filed on October 12, 2007 for the sewer billings from November 2006 to July 2007 in the amount of \$130.64

**23. Robert W. Snyder & Gale L. Snyder, 1104 Lancaster Avenue – Sidewalk Lien  
No. CI-06-08108**

A municipal lien was filed on August 21, 2006, for sidewalk repairs in the amount of \$922.25.

**24. Robert W. Snyder & Gale L. Snyder, 1106 Lancaster Avenue – Sidewalk Lien  
No. CI-06-08110**

A municipal lien was filed on August 21, 2006, for sidewalk repairs in the amount of \$1,723.45.

**25. Robert P. Seibert & Ann M. Seibert, 30 South Tenth Street – Sewer Liens  
No. CI-06-08987, No. CI-06-11476, No. CI-07-02817 & No. CI-07-05722**

The lien information is as follows:

No. CI-06-08987 was filed on September 12 2006 for the sewer billings from April 2006 to June 2006 in the amount of \$52.41

No. CI-06-11476 was filed on November 21, 2006 for the sewer billings from July 2006 to September 2006 in the amount of \$98.65

No. CI-07-02817 was filed on March 26, 2007 for the sewer billings from September 2006 to January 2007 in the amount of \$178.28

No. CI-07-05722 was filed on June 13, 2007 for the sewer billings from January 2007 to March 2007 in the amount of \$124.46

**26. Gregory C. Edmond, 246 South Fifth Street – Sewer Lien  
No. CI-06-09037**

A municipal lien was filed on September 12, 2006 for the sewer billings from March 2006 to May 2006 in the amount of \$85.09. Mr. Edmond sold this property to Shalondra J. Hartman on July 8, 2021.

**27. Wilbert E. Yowler & Diane L. Rettew, 641 Union Street – Sidewalk Lien  
No. CI-06-10315**

A municipal lien was filed on October 12, 2006 for sidewalk repairs in the amount of \$943.05.

**28. Byron J. Germer & Angela R. Germer, 216 Maple Street – Sewer Liens  
No. CI-07-02774, No. CI-07-05022, No. CI-07-010262 & No. CI-08-02754; these 4 liens  
merged via Writ of Scire Facias to No. CI-14-09304**

The lien information is as follows:

No. CI-07-02774 was filed on March 26, 2007, for the sewer billings from August 2006 to January 2007 in the amount of \$114.18

No. CI-07-05022 was filed on May 30, 2007 for the sewer billings from January 2007 to March 2007 in the amount of \$118.09

No. CI-07-10262 was filed on October 7, 2007 for the sewer billings from April 2007 to July 2007 in the amount of \$111.38

No. CI-08-02754 was filed on March 10, 2008 for sewer billings from July 2007 to January 2008 in the amount of \$146.58

The Writ of Scire Facias merging these liens was filed to No. CI-14-09304 on October 8, 2014. Judgment was entered in this case for \$1,288.25 on December 10, 2014

**29. Douglas W. Nogel & Barbara D. Bish, 240 Union Street – Property Maintenance Lien  
No. CI-07-02805**

A municipal lien was filed on March 26, 2007 for trash removal from the property in the amount of \$507.25. A new Deed was recorded on December 29, 2020 removing Douglas W. Nogel as an owner.

**30. Jennifer P. Livelsberger, a/k/a Jennie P. Livelsberger, 459 Manor Street – Sewer Liens  
No. CI-07-05713 & No. CI-07-12135**

The lien information is as follows:

No. CI-07-05713 was filed on June 13, 2007, for the sewer billings from October 2006 to April 2007 in the amount of \$98.87

No. CI-07-12135 was filed on December 4, 2007 for the sewer billings from April 2007 to September 2007 in the amount of \$153.82

**31. Ida M. Dunn, 229 South Fifth Street – Sewer Lien  
No. CI-07-05753**

A municipal lien was filed on June 14, 2007 for the sewer billings from January 2007 to April 2007 in the amount of \$171.10.

**32. David H. Bryant, Jr. & Krista A. Bryant, 740 Walnut Street – Sewer Lien  
No. CI-07-09279**

A municipal Lien was filed on September 19, 2007 for the sewer billings from March 2007 to July 2007 in the amount of \$113.51.

**33. James R. Settle & Sarah M. Settle, 470 Manor Street Rear – Sewer Liens  
No. CI-07-09431 & No. CI-16-04650**

The lien information is as follows:

No. CI-07-09431 was filed against James R. Settle and Sarah M. Settle on September 20, 2007 for the sewer billings from February 2007 to July 2007 in the amount of \$157.75

No. CI-16-04650 was filed on May 23, 2016 against Sarah M. Settle for the sewer billings from March 2015 to July 2015 in the amount of \$128.80

The property was transferred to Sarah M. Settle only on January 3, 2006.

**32. Terrence L. Proctor, 713 Locust Street – Sewer Lien  
No. CI-08-02834**

A municipal lien was filed on March 12, 2008 for the sewer billings from July 2007 to January 2008 in the amount of \$177.44.

**33. Daniel B. Young, 638 Walnut Street – Sewer Lien  
No. CI-16-03346**

A municipal lien was filed on April 18, 2016, for the sewer billings from March 2015 to July 2015 in the amount of \$137.01.

**34. Amanda L. Wolfe, 134 North Eleventh Street – Sewer Lien  
No. CI-16-03347**

A municipal lien was filed on April 18, 2016 for the sewer billings from March 2015 to July 2015 in the amount of \$121.59.

**35. Scott Allan Shaub, 250 North Second Street – Sewer Lien  
No. CI-16-03356**

A municipal lien was filed on April 18, 2016 for the sewer billings from February 2015 to July 2015 in the amount of \$126.91.

**36. Leticia A. Ort & Kimberly A. Ort, 1081 Cloverton Drive – Sewer Lien  
No. CI-16-03357**

A municipal lien was filed on April 18, 2016, for the sewer billings from January 2015 to July 2015 in the amount of \$103.66. The property was transferred to Leticia A. Ort only on September 26, 2017.

**37. Vicki L. Larkie, 329 Walnut Street – Sewer Lien  
No. CI-16-03358**

A municipal lien was filed on April 18, 2016 for the sewer billings from February 2015 to July 2015 in the amount of \$200.83.

**38. James L. Howe & Christine M. Howe, 1066 Cloverton Drive – Sewer Lien  
No. CI-16-03359**

A municipal lien was filed on April 18, 2016 for the sewer billings from March 2015 to July 2015 in the amount of \$122.94.

**39. Michael E. Bessick & Mary Ann Bessick, 450 Cherry Street – Sewer Lien  
No. CI-16-03371**

A municipal Lien was filed on April 18, 2016, for the sewer billings from January 2015 to July 2015 in the amount of \$204.34.

**40. John P. Britcher, 24 North Fifth Street – Sewer Lien  
No. CI-16-03910**

A municipal lien was filed on May 2, 2016, for the sewer billings from March 2015 to July 2015 in the amount of \$99.59.

**41. Patricia A. Torbert, 913 Spruce Street – Sewer Lien  
No. CI-16-03920**

A municipal lien was filed on May 2, 2016, for the sewer billings from February 2015 to July 2015 in the amount of \$100.31. The property was sold to Marie Jose Charles on November 21, 2019.

**42. Justin M. Sullivan & Danielle K. Sullivan, 268 South Eighth Street – Sewer Lien  
No. CI-16-03922**

A municipal lien was filed on May 2, 2016 for the sewer billings from February 2015 to July 2015 in the amount of \$234.55. The property was transferred to Justin M. Sullivan only on June 11, 2020.

**43. Stephen Barninger & Lynn A. Barninger, 1060 Ridge Avenue – Sewer Lien  
No. CI-16-04641**

A municipal lien was filed on May 23, 2016 for the sewer billings from March 2015 to July 2015 in the amount of \$112.16.

**44. Ronald W. Fritz, Jr. & Michelle M. Fritz, 944-948 Barber Street – Sewer Lien  
No. CI-16-04642**

A municipal lien was filed on May 23, 2016 for the sewer billings from March 2015 to July 2015 in the amount of \$150.36.

**45. Amy L. Shue, 742 Plane Street – Sewer Lien  
No. CI-16-04648**

A municipal lien was filed on May 23, 2016, for the sewer billings from February 2015 to July 2015 in the amount of \$395.09.

**46. Edwin P. Daughenbaugh, Jr., 728 Furnace Avenue – Sewer Lien  
No. CI-16-04649**

A municipal lien was filed on May 23, 2016, for the sewer billings from March 2015 to July 2015 in the amount of \$140.32.

**47. Ronald W. Fritz, Jr. & Michelle M. Fritz, 434 Manor Street – Sewer Lien  
No. CI-16-04654**

A municipal lien was filed on May 23, 2016 for the sewer billings from March 2015 to July 2015 in the amount of \$238.63.

**48. Todd D. Eisenhour, 428 Manor Street – Sewer Lien  
No. CI-16-04655**

A municipal lien was filed on May 23, 2016 for the sewer billings from March 2015 to July 2015.

# INFORMATION ONLY

ATTACHMENT A - With Changes  
ADOPTED FEE SCHEDULE FOR FY 2023 DRAFT  
Borough of Columbia  
Lancaster County, Pennsylvania

Code Section	Type of Fee	Amount of Fee	Notes
<b>POLICE DEPARTMENT FEES</b>			
<b>ALARMS</b>			
74-5A(2)	Alarm Business Annual Permit	\$25	
74-7B(2)	Alarm User Annual Permit	\$10	
74-9A(2)(a)	Interim Alarm User Permit	\$100	
74-9A(2)	Special Interim Alarm User Permit	\$25	
74-10A	Appeal Fee Revocation of Alarm User Permit	\$50	
74-9(C(1))	1st False Alarm Fee	No Fee	
74-9(C(1))	2nd False Alarm Fee	No Fee	Change from \$25
74-9(C(1))	3rd False Alarm Fee	No Fee	Change from \$100
74-9(C(1))	4th False Alarm Fee	\$150	
74-9(C(1))	5th & Subsequent False Alarm Fees	\$250	
<b>POLICE &amp; PUBLIC WORK EVENT FEES</b>			
<p>Any business, organization or entity requiring police and/or public work department services for an event shall be required to reimburse the Borough of Columbia for the cost of those services. An event shall be approved in advance by the Borough with the Chief of Police determining the necessary resources. Resources would include but are not limited to personnel, equipment, and supplies.</p>		Fees To Be Determined based on set personnel and equipment costs	
<b>OTHER POLICE FEES</b>			
	Breathalyzer Testing	\$100	
	Non Criminal Finger Printing Fee	\$25	New Fee
<b>BICYCLE REGISTRATION</b>			
86-4	Bicycle Registration Fee	\$1	
86-8	Bicycle Registration Restoration Fee	\$1	
<b>PAWNBROKER / ANTIQUE DEALER / SECOND HAND DEALER</b>			
	License Issuance Fee (October 1st-September 30th)	\$25.00 per Year	
	Re-Issuance Fee	\$5	
	Business Re-location Fee (For Removal)	\$5	
	Decision Appeal Fee	\$50	
<b>PETS</b>			
82-6,7,8,9	Any Dog Detained by Borough	\$50	
82-6,7,8,9	A. Boarding and Care	\$50.00 per day per dog	Change from \$20
82-6,7,8,9	B. Euthanasia	\$40.00 per dog	
82-6,7,8,9	C. Cremation	\$50.00 per dog	
82-6,7,8,9	D. Medical/Surgical Fees	Actual Expenses	
<b>PARKING VIOLATION FEES</b>			
207-19	Parking Meter Violation	\$20	
207-19	Parking Outside Lines	\$20	
207-19	Double Parking	\$20	
207-19	Parking on Left Side of Street	\$20	
207-19	Continuous Parking for 48 Hours or More	\$20	
207-19	No Parking Zone	\$20	
207-19	Parking at Bus Stop	\$20	
207-19	Street Sweeping Violation	\$20	
207-19	Parking Within 20 Feet of Crosswalk at an Intersection	\$15	
207-19	Parking Within 15 Feet of a Fire Hydrant	\$15	
207-19	Parking in Front of a Driveway	\$15	
207-19	Handicap Area Violation	\$30	
207-19	Parking Violation at Columbia Crossings	\$25	
<b>CODE COMPLIANCE FEES</b>			
<b>CODE INSPECTIONS</b>			
	Condemnation and Inspection Fee - No Fault	\$250	New Fee
112-6F(2)	Condemnation and Inspection Fee	\$1,000	Combine fees together
116-6F(2)	Condemnation Inspection Fee	\$250	
112-6.D(9)(a),(b)	Appeal fee for any decision of the Code Enforcement Officer/Police Officer	\$250	Removed due to new structure with appeals board
112-6C(3)	Fire/Safety Inspection _ Commercial and Industrial	\$100	

Code Section	Type of Fee	Amount of Fee	Notes
	Re-Inspection for Fire/Safety	\$25	
112-6	Voluntary Home Safety Inspection	\$25	This is an optional fee as New Home Sales Inspections are "optional"
	Rental Inspection - Single Unit	\$100	
	<del>Rental Inspection - 2 or more Units</del>	<del>\$100 + \$25 per each additional unit</del>	New fee structure
	<del>Rental Inspection - 2-5 Units</del>	<del>\$200</del>	
	<del>Rental Inspection - 6-10 Units</del>	<del>\$300</del>	
	<del>Rental Inspection - 11 and Greater Units</del>	<del>\$500</del>	
	Change of Occupancy Inspection	\$25	
	Re-Inspection Fee Per Visit/No Show Fee	\$50	
<b>RENTAL REGISTRATION FEES (Includes Short-Term Rentals)</b>			
	Residential Rental Registration		
	A. Administration Fee - New Rental	\$100	
	B. Administration Fee - Yearly Re-Registration Due Date September 30	\$100	
	<del>Due Date June 30th September 30</del>	<del>\$100</del>	
	C. Non-compliance unregistered rental fine	\$500	
	<del>C. Admin Fee - Non-Compliant/Un-registered Rental</del>	<del>\$500</del>	Duplicate fee
	<del>D. Failure to Comply with Notice of Violation</del>	<del>\$500</del>	Duplicate fee
	<del>E. Change of Occupancy Inspection</del>	<del>\$25</del>	Moved to new location
	<del>F. Failure to Report Change of Occupancy</del>	<del>\$500</del>	Duplicate fee
<b>CODE VIOLATION - QUICK TICKET FEES</b>			
1-19	First offense	\$25	
1-19	Second offense for same violation	\$50	
1-19	Third or more offense for same violation	\$100	
1-19	Non-Compliant/Abandoned Vehicle	\$500	
1-19	Non-Compliant / Knox Box	\$500	
1-19	Non-Compliant / Lead Safe Report	\$500	
1-19	Non-Compliant / Notice of Violation	\$500	
1-19	Non-Compliant / Unregistered Rental	\$500	
1-19	Non-Compliant / Failure to report change of occupancy	\$500	
1-20 (g)	Quick Ticket Appeal Fee	\$25	
<b>CODE ABATEMENT FEES</b>			
1-20.E	IFC 907.2.11.2 - Smoke Detectors Abatement Fee	\$200 + cost of smoke detector	
1-20.E	IFC 307.1 - Illegal Burning Abatement Fee	\$200	
1-20.E	IPMC 302.4 - Grass and Weeds Abatement Fee	\$100 plus cost of service	
1-20.E	IPMC 302.8 Abandoned hazardous Vehicle Abatement Fee	\$180	
1-20.E	IPMC 302.5 Infestation of Rodents Abatement Fee	\$100	
1-20.E	IPMC 302.1 Sewage in Basement/sidewalk Abatement fee	\$200	
181-12 & 181-17	Trash Storage and Collection Removal	\$50	
186-49	Remove ice/snow from sidewalk by Borough	\$50	
<b>DELINQUENT BOROUGH FEES (Resolution 2021-14)</b>			
	Research and obtain current deed and mailing address for owner(s) of property in an effort to commence collection efforts against such owner(s)	\$60	
	Collection letter to a single owner of a property.	\$120 Plus all postage fees	
	Collection Letter for multiple owners	\$50.00 for each additional owner	
	10 Day Notice Letter	\$60.00 per Notice	
	Drafting and Filing of municipal lien	\$350 plus filing costs	
	Notice letter to owner(s) regarding receipt of permission to execute by the Borough	\$100	
	Title Search	\$285	
	Preparation of Execution Documents	\$900	
	Attorney attendance at Sheriff's Sale	\$300	
	Satisfaction of Municipal Claim	\$125	
	Payoff Letter	\$150	
	Demand Letter	\$100	
	Notice letter demanding owner(s) to make good on check – per letter and costs for postage	\$75.00 plus postage	
	Attorneys' fee to file Criminal Complaint for non-sufficient funds check	\$100	
	Attorneys' fees to provided owner(s) with a replacement copy of Praecipe to Remove after case has been settled	\$50	
	Other Legal Services	Standard hourly rates plus expenses	
<b>SALE OF PROPERTY</b>			
112-6F(1)	<del>Residential Property Inspection Fee</del>	<del>\$100</del>	Removed

Code Section	Type of Fee	Amount of Fee	Notes
	<del>Residential Property Re-Inspection</del>	<del>\$50</del>	Removed
112-6F(1)	<del>Commercial Property Inspection Fee</del>	<del>\$150</del>	Removed
	<del>Commercial Property Re-Inspection Fee</del>	<del>\$50</del>	Removed
112-6F(1)	<del>Industrial Property Inspection Fee</del>	<del>\$200</del>	Removed
	<del>Industrial Property Re-Inspection Fee</del>	<del>\$50</del>	Removed
<b>ADMINISTRATIVE FEES</b>			
<b>BYOB FEES</b>			
	Annual BYOB Establishment Application Fee (Non-refundable)	\$25	
	Annual Administration Fee:		
	1 to 100 Patron Capacity	\$100	
	101 to 200 Patron Capacity	\$150	
	201 Patron Capacity and up	\$200	
	Annual Temporary BYOB Event Application Fee (Non-refundable) (An application fee will be assessed only once during a calendar year for a temporary permit, regardless of the number of temporary permits obtained during the year, provided that the applicant and location of the temporary club are the same)	\$25	
	BYOB Temporary Event Fee (good for 1 day - in addition to \$25 Application Fee)	\$10	
	Appeal Fee (Disapproval/Suspension or Termination of Permit)	\$50	
<b>BODY ART</b>			
	Annual Body Art Establishment License Fee (Late fee - 5% Penalty)	\$100	
126-A. XI	Annual Body Art Professional - License Fee (Late fee - 5% Penalty)	\$25	
<b>IN-OFFICE SERVICE FEES</b>			
	Recycle Bins (Several sizes currently ranging in price from \$10.00-\$15.00)	Actual cost to Borough	
	Copies		
	A. Black and White	\$.25/ea	
	B. Color	\$.50/ea	
	C. Certified & Duplicate Tax Fees	\$15.00/ea	
	D. DVD/CD Copies	\$1.50/ea	
	<del>Postage Fees (Right to Know Request)</del>	<del>Actual cost to Borough</del>	<del>New Fee per State Law</del>
	<del>Certification Fee (Right to Know Request)</del>	<del>\$5</del>	<del>New Fee per State Law</del>
	<del>Conversion to Paper (Right to Know request)</del>	<del>\$.25 per page</del>	<del>New Fee per State Law</del>
	Facsimile	\$1.00/page	
	Comprehensive Plan	\$50.00 plus \$5.00 S/H	
	Zoning Ordinance	\$50.00 plus \$5.00 S/H	
	Subdivision & Land Development Ordinance	\$50.00 plus \$5.00 S/H	
	Zoning Maps Full Size	\$10	
	Street Maps	\$10	
	Certified Mail	As per USPS Fee Schedule	
	Kraft Bags	\$.75 ea, 3 for \$2.00 or Actual Cost to Borough	
	No Parking Signs	\$4.00 per day per meter or spot	
	Sewer Certification Letter	\$15	
	Facilities Use Application Fee	\$25	
	Non-Profit Facilities Use Application Fee	Free	
	Park Pavilion Rental (River Park Green Roof Pavilion & Makle Park Pavilion)	\$25	
	Returned Payment Fee	\$30 or Fee charged by Bank whichever is greater	
	Parking Permit - Avenue H Municipal Parking Lot		
	If paid monthly by the first of the month	\$30.00 per month	
	If paid 6 months in advance	\$25.00 per month	
	Address Change/New Address fee	\$10	
<b>JUNKYARD FEES</b>			
138-3B	Junkyard Permit Application	\$25	
138-3C	Junkyard Annual License	\$25	
<b>PLANNING ZONING HISTORIC FEES</b>			



Code Section	Type of Fee	Amount of Fee	Notes
<b>LAND DEVELOPMENT FEES</b>			
<u>184-35</u>	<u>Stormwater Management Fee</u>	<u>\$1.00/sq ft of new impervious</u>	<u>New fee based on the newly adopted ordinance</u>
190-16	Sketch Plan/Lot add on or revised subdivision Administrative Fee (non-refunded)	\$300	
190-16	Sketch Plan Escrow	\$2,000	
190-16	Subdivision or Land Development (Preliminary or Final Administration Fee (non-refundable)	\$500	
190-16	Major Subdivision or Land Development and all Commercial Properties (preliminary or final) escrow fee (3 or more lots)	\$7,000	
190-16	Minor Subdivision or Land Development (preliminary or final) escrow fee (less than 3 lots)	\$5,000	
<del>190-16</del>	<del>Zoning Waivers— Non-refundable Administration Fee of \$100.00 included</del>	<del>\$600</del>	NO SUCH FEE - REMOVING
<u>190-16</u>	<u>Modification/Time Extension</u>	<u>\$100.00 per request</u>	<u>New Fee</u>
190-16	Legal and Engineering Reviews/Invoices by Outside Consultants	Actual Cost	
190-16	Other Professional Reviews/Invoices	Actual Cost	
220-7	Zoning Determination Letter (simple)	\$25	
220-7	Zoning Determination Letter (complex)	\$100	
<u>220-7</u>	<u>Zoning Permit Fee</u>	<u>\$25</u>	<u>Wasn't on the table before</u>
	<u>HARB COA Application Fee</u>	<u>\$25</u>	<u>Wasn't on the table before</u>
<b>HEARING FEES</b>			
	<u>Conditional Use</u>	<u>\$800</u>	<u>New Fee</u>
	<u>Rezoning or Ordinance Amendment</u>	<u>\$800</u>	<u>New Fee</u>
	<u>Road/Street Vacation</u>	<u>\$500</u>	<u>New Fee</u>
	<u>Zoning Hearing Board Application - Residential</u>	<u>\$400 plus 1/2 of stenographer's fee per meeting</u>	<u>Split Residential and Commercial applications</u>
	Zoning Hearing Board - Commercial	\$700 plus 1/2 of stenographer's fee per meeting	
<b>BUILDING PERMIT FEES</b>			
<b>DEMOLITION PERMIT FEES</b>			
105-9 (A),(1)	Not exceeding 3,000 square feet	\$100	
105-9 (A),(1)	Not exceeding 10,000 square feet	\$200	
105-9 (A),(1)	Not exceeding 20,000 square feet	\$400	
105-9 (A),(1)	Not exceeding 50,000 square feet	\$500	
105-9 (A),(1)	Not exceeding 100,000 square feet	\$1,000	
105-9 (A),(1)	Greater than 100,000 square feet	\$1,000 + \$50 for each 1,000 square feet over 100,000 square feet	
<b>DEMOLITION RESTORATION DEPOSIT</b>			
105-4 (A),(1)	Not exceeding 3,000 square feet	\$1,000	
105-4 (A),(2)	Not exceeding 10,000 square feet	\$1,500	
105-4 (A),(3)	Not exceeding 20,000 square feet	\$2,000	
105-4 (A),(4)	Not exceeding 50,000 square feet	\$3,000	
105-4 (A),(5)	Not exceeding 100,000 square feet	\$4,000	
105-4 (A),(6)	Greater than 100,000 square feet	\$4,000 + \$1,000 for each additional 100,000 square feet over 100,000 square feet	
105-4 (A),(1)	PA UCC Appeal Board Fee (excludes Property Maintenance Code Violation Letters) per the Lancaster InterMunicipal Committee	\$600	
<b>BUILDING PERMIT FEES</b>			
220-7	First \$1,000.00	\$25	
220-7	Each Additional \$1,000.00	\$5	
116-1&2	Solicitor Review	\$100.00/hr.	
	Dumpster / POD Permit (located on the street )	10.00/day	
	Permit fee (for work begun without a required building permit)	Double the permit fee	
<b>PUBLIC WORKS DEPARTMENT FEES</b>			
	Yard Waste Hauler Fee	\$35/ton	
	Compost/Mulch - Residents - Loaded by resident	No Fee	
	Compost/Mulch - Residents - Loaded by Borough Staff	\$7.00 per scoop	
	Compost/Mulch - Commercial Vendors	\$10.00 per cubic yard	
<b>SEWAGE CHARGES AND FEES</b>			

Code Section	Type of Fee	Amount of Fee	Notes
173-5E	Private On-lot Sewage Disposal System Permit		
	A. Application (non-refundable)	\$60	
	B. Site System Inspection	\$60	
	C. Soil Profile	\$90	
	D. Percolation Test	\$200	
	E. Design Review/Permit Issuance	\$100	
	F. Final Inspection	\$90	
	G. Complaint Investigation	\$60.00/hr.	
	H. Court Preparation or Appearance at Hearing	\$60.00/hr.	
	I. Miscellaneous Inspections or Meeting	\$60.00/hr.	
	J. Subdivision Plan Review	\$60	
	K. Interim Inspection	\$60	
173-55B	Waste Water Discharge Permit	\$500	
<b>STREET AND SIDEWALK FEES</b>			
202-15&16	Street Tree Permit for the installation, removal or trimming of a street tree	\$10	
198-7	Transient Soliciting/Peddler's License (Admin fee \$25, Background Check \$10)	\$35	
207-21D	Parking Meters	\$.25 per 1/2 hour	
207-30	Contractor's Parking Permit	\$4.00 per day per meter or spot	
207-74	Booting Fee	\$35	
186-11	Small Wireless Facilities and Use of Public Right-of-Way Application	\$500	
186-11	More than five co-located Small Wireless Facilities	\$500 plus \$100 for anything beyond five	
186-11	Annual Right-Of-Way Fee	\$270	
186-11	New or replacement of utility pole	\$1,000	
<b>STREET EXCAVATION FEES</b>			
186-10A&B	A. Minimum fee to accompany all street openings	\$100	
	B. A trench fee will be charged for all trenches with no max or min limitations	\$1.00 per lineal ft	
	C. <u>A degradation Fee will be charged for all street openings or excavations on a sliding scale, based upon the number of years after a street has been paved. The minimum charge will be for two sq. yds (SY) rounded to the next whole square yard</u>	<ul style="list-style-type: none"> <li>• <u>1st Year - \$80/SY</u></li> <li>• <u>2nd Year - \$70/SY</u></li> <li>• <u>3rd Year - \$60/SY</u></li> <li>• <u>4th Year - \$50/SY</u></li> <li>• <u>5th Year - \$40/SY</u></li> <li>• <u>6th - 10th Year - \$30/SY</u></li> <li>• <u>10th - 15th Year - \$20/SY</u></li> <li>• <u>Over 15 Years - \$10/SY</u></li> </ul>	<u>Amended per Resolution 2022-34</u>
	Flood Plain Project Construction Review	Actual Cost by Engineer	
186-8,10,23	Flowable Fill Inspection Fee	\$25	
	Penalty for no permit issued when working on job	\$25	
<b>HANDICAP PARKING</b>			
207-87	A. Application/Installation Fee (If denied, \$90.00 will be refunded)  (Veterans who have a current severely disabled Veteran Plate or Placard issued by the Commonwealth of PA are exempt from fees)	\$100	
	B. Yearly Renewal Fee	\$20	
	C. Request to move sign to new address	\$75	

**BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA**

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**RESOLUTION NO. 2022 - 49**

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**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF COLUMBIA ADOPTING THE FEE SCHEDULE FOR FISCAL YEAR 2023.**

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**WHEREAS**, various sections of the Borough of Columbia’s Code make provisions for the Implementation of fees for services provided by the Municipality; and

**WHEREAS**, the Borough Council determines each fiscal year which authorized sources and in what manner fees shall be levied and used to raise revenue required to meet the general expenses of the Municipality; and

**WHEREAS**, the establishment, modification, structuring, restructuring, or approval of fees and other charges by this Resolution are for the purpose of meeting operating expenses, and such fees have been established and modified from time to time on a case by case, function by function basis; and

**WHEREAS**, It is the policy of the Borough of Columbia to review and amend as required the Fee Schedule when fees are changed or corrections and/or clarifications need to be made to the Fee Schedule.

**NOW, THEREFORE, BE IT AND IT IS HEREBY** by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania the following fees as provided for in the Ordinances of the Borough of Columbia codified in the Code of the Borough of Columbia, Pennsylvania, be and hereby are as identified in Attachment A.

**ADOPTED AND RESOLVED**, this 29<sup>th</sup> day of December 2022 by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

**ATTEST:**

**Columbia Borough Council**

\_\_\_\_\_  
Mark E. Stivers  
Borough Manager and Secretary/Treasurer

\_\_\_\_\_  
Heather Zink  
Borough Council President

**ATTACHMENT A**  
**ADOPTED FEE SCHEDULE FOR FY 2023**  
**Borough of Columbia**  
**Lancaster County, Pennsylvania**

Code Section	Type of Fee	Amount of Fee
<b>POLICE DEPARTMENT FEES</b>		
<b>ALARMS</b>		
74-5A(2)	Alarm Business Annual Permit	\$25
74-7B(2)	Alarm User Annual Permit	\$10
74-9A(2)(a)	Interim Alarm User Permit	\$100
74-9A(2)	Special Interim Alarm User Permit	\$25
74-10A	Appeal Fee Revocation of Alarm User Permit	\$50
74-9(C(1)	1st False Alarm Fee	No Fee
74-9(C(1)	2nd False Alarm Fee	No Fee
74-9(C(1)	3rd False Alarm Fee	No Fee
74-9(C(1)	4th False Alarm Fee	\$150
74-9(C(1)	5th & Subsequent False Alarm Fees	\$250
<b>POLICE &amp; PUBLIC WORK EVENT FEES</b>		
<p>Any business, organization or entity requiring police and/or public work department services for an event shall be required to reimburse the Borough of Columbia for the cost of those services. An event shall be approved in advance by the Borough with the Chief of Police determining the necessary resources. Resources would include but are not limited to personnel, equipment, and supplies.</p>		Fees To Be Determined based on set personnel and equipment costs
<b>OTHER POLICE FEES</b>		
	Breathalyzer Testing	\$100
	Non Criminal Finger Printing Fee	\$25
<b>BICYCLE REGISTRATION</b>		
86-4	Bicycle Registration Fee	\$1
86-8	Bicycle Registration Restoration Fee	\$1
<b>PAWNBROKER / ANTIQUE DEALER / SECOND HAND DEALER</b>		
	License Issuance Fee (October 1st-September 30th)	\$25.00 per Year
	Re-Issuance Fee	\$5
	Business Re-location Fee (For Removal)	\$5
	Decision Appeal Fee	\$50
<b>PETS</b>		
82-6,7,8,9	Any Dog Detained by Borough	\$50
82-6,7,8,9	A. Boarding and Care	\$50.00 per day per dog
82-6,7,8,9	B. Euthanasia	\$40.00 per dog
82-6,7,8,9	C. Cremation	\$50.00 per dog
82-6,7,8,9	D. Medical/Surgical Fees	Actual Expenses
<b>PARKING VIOLATION FEES</b>		
207-19	Parking Meter Violation	\$20

Code Section	Type of Fee	Amount of Fee
207-19	Parking Outside Lines	\$20
207-19	Double Parking	\$20
207-19	Parking on Left Side of Street	\$20
207-19	Continuous Parking for 48 Hours or More	\$20
207-19	No Parking Zone	\$20
207-19	Parking at Bus Stop	\$20
207-19	Street Sweeping Violation	\$20
207-19	Parking Within 20 Feet of Crosswalk at an Intersection	\$15
207-19	Parking Within 15 Feet of a Fire Hydrant	\$15
207-19	Parking in Front of a Driveway	\$15
207-19	Handicap Area Violation	\$30
207-19	Parking Violation at Columbia Crossings	\$25
<b>CODE COMPLIANCE FEES</b>		
<b>CODE INSPECTIONS</b>		
	Condemnation and Inspection Fee - No Fault	\$250
112-6F(2)	Condemnation and Inspection Fee	\$1,000
112-6C(3)	Fire/Safety Inspection _ Commercial and Industrial	\$100
	Re-Inspection for Fire/Safety	\$25
112-6	Voluntary Home Safety Inspection	\$25
	Rental Inspection - Single Unit	\$100
	Rental Inspection - 2 or more Units	\$100 + \$25 per each additional unit
	Change of Occupancy Inspection	\$25
	Re-Inspection Fee Per Visit/No Show Fee	\$50
<b>RENTAL REGISTRATION FEES (Includes Short-Term Rentals)</b>		
	Residential Rental Registration	
	A. Administration Fee - New Rental	\$100
	B. Administration Fee - Yearly Re-Registration Due Date September 30	\$100
	C. Non-compliance unregistered rental fine	\$500
<b>CODE VIOLATION - QUICK TICKET FEES</b>		
1-19	First offense	\$25
1-19	Second offense for same violation	\$50
1-19	Third or more offense for same violation	\$100
1-19	Non-Compliant/Abandoned Vehicle	\$500
1-19	Non-Compliant / Knox Box	\$500
1-19	Non-Compliant / Lead Safe Report	\$500
1-19	Non-Compliant / Notice of Violation	\$500
1-19	Non-Compliant / Unregistered Rental	\$500
1-19	Non-Compliant / Failure to report change of occupancy	\$500
1-20 (g)	Quick Ticket Appeal Fee	\$25
<b>CODE ABATEMENT FEES</b>		
1-20.E	IFC 907.2.11.2 - Smoke Detectors Abatement Fee	\$200 + cost of smoke detector
1-20.E	IFC 307.1 - Illegal Burning Abatement Fee	\$200
1-20.E	IPMC 302.4 - Grass and Weeds Abatement Fee	\$100 plus cost of service
1-20.E	IPMC 302.8 Abandoned hazardous Vehicle Abatement Fee	\$180

Code Section	Type of Fee	Amount of Fee
1-20.E	IPMC 302.5 Infestation of Rodents Abatement Fee	\$100
1-20.E	IPMC 302.1 Sewage in Basement/sidewalk Abatement fee	\$200
181-12 &181-17	Trash Storage and Collection Removal	\$50
186-49	Remove ice/snow from sidewalk by Borough	\$50
<b>DELINQUENT BOROUGH FEES (Resolution 2021-14)</b>		
	Research and obtain current deed and mailing address for owner(s) of property in an effort to commence collection efforts against such owner(s)	\$60
	Collection letter to a single owner of a property.	\$120 Plus all postage fees
	Collection Letter for multiple owners	\$50.00 for each additional owner
	10 Day Notice Letter	\$60.00 per Notice
	Drafting and Filing of municipal lien	\$350 plus filing costs
	Notice letter to owner(s) regarding receipt of permission to execute by the Borough	\$100
	Title Search	\$285
	Preparation of Execution Documents	\$900
	Attorney attendance at Sheriff's Sale	\$300
	Satisfaction of Municipal Claim	\$125
	Payoff Letter	\$150
	Demand Letter	\$100
	Notice letter demanding owner(s) to make good on check – per letter and costs for postage	\$75.00 plus postage
	Attorneys' fee to file Criminal Complaint for non-sufficient funds check	\$100
	Attorneys' fees to provided owner(s) with a replacement copy of Praeipce to Remove after case has been settled	\$50
	Other Legal Services	Standard hourly rates plus expenses
<b>ADMINISTRATIVE FEES</b>		
<b>BYOB FEES</b>		
	Annual BYOB Establishment Application Fee (Non-refundable)	\$25
	Annual Administration Fee:	
	1 to 100 Patron Capacity	\$100
	101 to 200 Patron Capacity	\$150
	201 Patron Capacity and up	\$200
	Annual Temporary BYOB Event Application Fee (Non-refundable)  (An application fee will be assessed only once during a calendar year for a temporary permit, regardless of the number of temporary permits obtained during the year, provided that the applicant and location of the temporary club are the same)	\$25
	BYOB Temporary Event Fee (good for 1 day - in addition to \$25)	\$10
	Appeal Fee (Disapproval/Suspension or Termination of Permit)	\$50
<b>BODY ART</b>		

Code Section	Type of Fee	Amount of Fee
	Annual Body Art Establishment License Fee (Late fee - 5% Penalty)	\$100
126-A. XI	Annual Body Art Professional - License Fee (Late fee - 5% Penalty)	\$25
<b>IN-OFFICE SERVICE FEES</b>		
	Recycle Bins (Several sizes currently ranging in price from \$10.00-\$15.00)	Actual cost to Borough
	Copies	
	A. Black and White	\$.25/ea
	B. Color	\$.50/ea
	C. Certified & Duplicate Tax Fees	\$15.00/ea
	D. DVD/CD Copies	\$1.50/ea
	Postage Fees (Right to Know Request)	Actual cost to Borough
	Certification Fee (Right to Know Request)	\$5
	Conversion to Paper (Right to Know request)	\$.25 per page
	Facsimile	\$1.00/page
	Comprehensive Plan	\$50.00 plus \$5.00 S/H
	Zoning Ordinance	\$50.00 plus \$5.00 S/H
	Subdivision & Land Development Ordinance	\$50.00 plus \$5.00 S/H
	Zoning Maps Full Size	\$10
	Street Maps	\$10
	Certified Mail	As per USPS Fee Schedule
	Kraft Bags	\$.75 ea, 3 for \$2.00 or Actual Cost to Borough
	No Parking Signs	\$4.00 per day per meter or spot
	Sewer Certification Letter	\$15
	Facilities Use Application Fee	\$25
	Non-Profit Facilities Use Application Fee	Free
	Park Pavilion Rental (River Park Green Roof Pavilion & Makle Park Pavilion)	\$25
	Returned Payment Fee	\$30 or Fee charged by Bank whichever is greater
	Parking Permit - Avenue H Municipal Parking Lot	
	If paid monthly by the first of the month	\$30.00 per month
	If paid 6 months in advance	\$25.00 per month
	Address Change/New Address fee	\$10
<b>JUNKYARD FEES</b>		
138-3B	Junkyard Permit Application	\$25
138-3C	Junkyard Annual License	\$25
<b>PLANNING ZONING HISTORIC FEES</b>		
<b>LAND DEVELOPMENT FEES</b>		
184-35	Stormwater Management Fee	\$1.00/sq ft of new impervious

Code Section	Type of Fee	Amount of Fee
190-16	Sketch Plan/Lot add on or revised subdivision Administrative Fee (non-refunded)	\$300
190-16	Sketch Plan Escrow	\$2,000
190-16	Subdivision or Land Development (Preliminary or Final Administration Fee (non-refundable)	\$500
190-16	Major Subdivision or Land Development and all Commercial Properties (preliminary or final) escrow fee (3 or more lots)	\$7,000
190-16	Minor Subdivision or Land Development (preliminary or final) escrow fee (less than 3 lots)	\$5,000
190-16	Modification/Time Extension	\$100.00 per request
190-16	Legal and Engineering Reviews/Invoices by Outside Consultants	Actual Cost
190-16	Other Professional Reviews/Invoices	Actual Cost
220-7	Zoning Determination Letter (simple)	\$25
220-7	Zoning Determination Letter (complex)	\$100
220-7	Zoning Permit Fee	\$25
	HARB COA Application Fee	\$25
<b>HEARING FEES</b>		
	<u>Conditional Use</u>	<u>\$800</u>
	<u>Rezoning or Ordinance Amendment</u>	<u>\$800</u>
	<u>Road/Street Vacation</u>	<u>\$500</u>
	<u>Zoning Hearing Board Application - Residential</u>	<u>\$400 plus 1/2 of stenographer's fee per meeting</u>
	Zoning Hearing Board - Commercial	\$700 plus 1/2 of stenographer's fee per meeting
<b>BUILDING PERMIT FEES</b>		
<b>DEMOLITION PERMIT FEES</b>		
105-9 (A),(1)	Not exceeding 3,000 square feet	\$100
105-9 (A),(1)	Not exceeding 10,000 square feet	\$200
105-9 (A),(1)	Not exceeding 20,000 square feet	\$400
105-9 (A),(1)	Not exceeding 50,000 square feet	\$500
105-9 (A),(1)	Not exceeding 100,000 square feet	\$1,000
105-9 (A),(1)	Greater than 100,000 square feet	\$1,000 + \$50 for each 1,000 square feet over 100,000 square feet
<b>DEMOLITION RESTORATION DEPOSIT</b>		
105-4 (A),(1)	Not exceeding 3,000 square feet	\$1,000
105-4 (A),(2)	Not exceeding 10,000 square feet	\$1,500
105-4 (A),(3)	Not exceeding 20,000 square feet	\$2,000
105-4 (A),(4)	Not exceeding 50,000 square feet	\$3,000
105-4 (A),(5)	Not exceeding 100,000 square feet	\$4,000
105-4 (A),(6)	Greater than 100,000 square feet	\$4,000 + \$1,000 for each additional 100,000 square feet over 100,000 square feet



Code Section	Type of Fee	Amount of Fee
105-4 (A),(1)	PA UCC Appeal Board Fee (excludes Property Maintenance Code Violation Letters) per the Lancaster InterMunicipal Committee	\$600
<b>BUILDING PERMIT FEES</b>		
220-7	First \$1,000.00	\$25
220-7	Each Additional \$1,000.00	\$5
116-1&2	Solicitor Review	\$100.00/hr.
	Dumpster / POD Permit (located on the street )	10.00/day
	Permit fee (for work begun without a required building permit)	Double the permit fee
<b>PUBLIC WORKS DEPARTMENT FEES</b>		
	Yard Waste Hauler Fee	\$35/ton
	Compost/Mulch - Residents - Loaded by resident	No Fee
	Compost/Mulch - Residents - Loaded by Borough Staff	\$7.00 per scoop
	Compost/Mulch - Commercial Vendors	\$10.00 per cubic yard
<b>SEWAGE CHARGES AND FEES</b>		
173-5E	Private On-lot Sewage Disposal System Permit	
	A. Application (non-refundable)	\$60
	B. Site System Inspection	\$60
	C. Soil Profile	\$90
	D. Percolation Test	\$200
	E. Design Review/Permit Issuance	\$100
	F. Final Inspection	\$90
	G. Complaint Investigation	\$60.00/hr.
	H. Court Preparation or Appearance at Hearing	\$60.00/hr.
	I. Miscellaneous Inspections or Meeting	\$60.00/hr.
	J. Subdivision Plan Review	\$60
	K. Interim Inspection	\$60
173-55B	Waste Water Discharge Permit	\$500
<b>STREET AND SIDEWALK FEES</b>		
202-15&16	Street Tree Permit for the installation, removal or trimming of a street tree	\$10
198-7	Transient Soliciting/Peddler's License (Admin fee \$25, Background Check \$10)	\$35
207-21D	Parking Meters	\$.25 per 1/2 hour
207-30	Contractor's Parking Permit	\$4.00 per day per meter or spot
207-74	Booting Fee	\$35
186-11	Small Wireless Facilities and Use of Public Right-of-Way Application	\$500
186-11	More than five co-located Small Wireless Facilities	\$500 plus \$100 for anything beyond five
186-11	Annual Right-Of-Way Fee	\$270
186-11	New or replacement of utility pole	\$1,000
<b>STREET EXCAVATION FEES</b>		
186-10A&B	A. Minimum fee to accompany all street openings	\$100

Code Section	Type of Fee	Amount of Fee
	B. A trench fee will be charged for all trenches with no max or min limitations	\$1.00 per lineal ft
	C. A degradation Fee will be charged for all street openings or excavations on a sliding scale, based upon the number of years after a street has been paved. The minimum charge will be for two sq. yds (SY) rounded to the next whole square yard	<ul style="list-style-type: none"> <li>• 1st Year - \$80/SY</li> <li>• 2nd Year - \$70/SY</li> <li>• 3rd Year - \$60/SY</li> <li>• 4th Year - \$50/SY</li> <li>• 5th Year - \$40/SY</li> <li>• 6th - 10th Year - \$30/SY</li> <li>• 10th - 15th Year - \$20/SY</li> <li>• Over 15 Years - \$10/SY</li> </ul>
	Flood Plain Project Construction Review	Actual Cost by Engineer
186-8,10,23	Flowable Fill Inspection Fee	\$25
	Penalty for no permit issued when working on job	\$25

# EXECUTIVE BRIEF REGULAR MEETING

**AGENDA DATE:** 12/29/2022

**DEPARTMENT:** Administration

**TITLE:** Staff Bonuses

**SUMMARY:** Staff bonuses from the Borough ARPA funds for all staff as follows:

**BACKGROUND AND JUSTIFICATION:**

During the union contract negotiations, Borough staff and the Union agreed to a one-time bonus of \$800 for all union full time employees from the ARPA funds in FY 2023 as compensation for the high current inflation rather than a higher raise percentage during the life of the contract.

As a result of this concession, Staff would like this to be granted to all staff as follows:

- ALL Full-time employees (40 Employees) shall receive a one-time bonus of \$800
- ALL Part-time employees (13 Employees) shall receive a one-time bonus of \$400

These funds shall come out of the Borough’s ARPA fund allocation.

**FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Operating Expense (F01)	0	\$39,203.00	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
<b>Net Fiscal Impact</b>	<b>0</b>	<b>\$39,203.00</b>	<b>0</b>	<b>0</b>	<b>0</b>

## AGREEMENT OF SALE

**THIS AGREEMENT OF SALE** is made this \_\_\_\_\_ day of \_\_\_\_\_ 2022, by and between:

**Borough of Columbia**, a Pennsylvania Borough created and existing pursuant to the Pennsylvania Borough Code with an address of 308 Locust Street, Columbia, Pennsylvania 17512 (“Seller”)

and

**Columbia Economic Development Corporation**, a Pennsylvania Non-Profit with an address of 15 North Third Street, Columbia, Pennsylvania 17512 (“Buyer”).

### WITNESSETH:

Seller hereby agrees to sell to Buyer, and Buyer hereby agrees to purchase from Seller, the Property described below upon the terms and conditions set forth herein:

**1. Property.** All that certain land, together with all improvements situate thereon, located at 137 South Front Street, Columbia, PA 17512, 147 South Front Street, Columbia, PA 17512, and 149 South Front Street, Columbia, PA 17512 (collectively, the “Property”), with parcel identification numbers of 110-67558-0-0000, 110-83774-0-0000, and 110-87056-0-0000, being more fully described in Exhibit “A” hereto.

**2. Price and Terms of Payment.** The purchase price for the Property is One Million One Hundred Twenty Thousand and 00/100 (\$1,120,000.00) Dollars. On the Closing Date, the Purchase Price shall be payable as follows: \$1,120,000.00 on the day of closing.

**3. Closing.** Final Closing shall be on or before July 30, 2023 (the “Closing Date”), and said time is hereby agreed to be of the essence of the Agreement. Closing shall be held at the office of CGA Law Firm, P.C., or at such other location as agreed between the parties.

**4. Conditions Affecting Closing.** The duty of Buyer to close on the purchase of the Property shall be expressly conditioned upon the occurrence of each and every of the following events:

- A. **Due Diligence:** Buyer shall have One Hundred Eighty (180) days from the date of execution of this Agreement (the “Due Diligence Period”), to perform its examination of the Property, which may include, but is not limited to, negotiating a subsequent agreement of sale, inspection of the Property, and review of environmental and geotechnical reports. After the Due Diligence Period has lapsed, the property shall be sold in an as-is condition outside of any Seller Representation and Warranties contained in this Agreement.

5. **Type of Deed.** In this sale, the Seller agrees to provide, and the Buyer agrees to accept a Special Warranty Deed.
6. **Transfer Taxes.** All State and Local real estate transfer and conveyance taxes, if any, shall be split equally between Buyer and Seller and paid at Settlement.
7. **Apportionment.** Real estate taxes, sewer rents, charges for municipal services and trash, shall be apportioned at time of settlement.
8. **Possession and Tender.** Possession is to be delivered at Settlement. Seller shall not enter into any new leases, written extensions of existing leases, if any, or additional leases for the Property without the express written consent of the Buyer.
9. **Assessments and Notices.** Seller covenants and represents, as of the date of settlement, that no assessments for public improvements have been made against the Property which remain unpaid, and that no notice by any governmental or other public authority has been served upon the Seller or anyone acting on the Seller's behalf, including notices relating to the violations of zoning, housing, building safety, septic and sewer, or fire ordinances which remain uncorrected. Buyer shall be responsible for the payment of any assessments and charges made after the date of settlement for any public improvements, unless Seller, at the time of settlement, had knowledge of and failed to disclose the same to Buyer in writing. The costs of any corrections required by notices, received on or before the settlement date relating to violations of zoning, housing, building safety, septic and sewer, or fire ordinances shall be paid by Seller.
10. **Title and Survey.** The premises are to be conveyed free and clear of all liens, encumbrances and easements, EXCEPTING HOWEVER, the following: Existing building restrictions, ordinances, easements of roads, privileges or rights of any public service companies providing service to the premises, or agreements or like matters of record, and easements or restrictions visible upon the ground. Otherwise, title to the property shall be good and marketable and such as will be insured by a title insurance company selected by Buyer, at its regular rates.

In the event the Seller is unable to give good, marketable and insurable title, as required, Buyer shall have the option of (a) taking such title as Seller can give without abatement of price; (b) being repaid all monies paid by Buyer to Seller on account of the purchase price together with all costs and expenses Buyer may have incurred as a result of Seller's failure to provide the required title up to a maximum amount of Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) and, in such event, this Agreement shall become null and void and there shall be no further liability or obligation on either of the parties hereto; or (c) declaring Seller to be in default, in accordance with paragraph 12 below.

The Buyer shall pay for the following: (i) premium for title insurance and/or title search or fee for cancellation of same, if any; (ii) the premiums for flood insurance and/or fire insurance, with extended coverage, insurance any binder charges, or cancellation fees, if any; (iii) appraisal fee and charges paid to Mortgagee, or related borrowing or financing; (iv) Buyer's normal settlement costs. The Seller shall pay for any deeds, survey, or surveys, which may be

required by the title insurance company or the abstracting attorney for the preparation of an adequate legal description of the property, or the correction thereof.

Any survey or surveys desired by the Buyer or required by Buyer's mortgagee shall be secured and paid for by the Buyer.

**11. Time of the Essence.** All times for performance set forth herein are of the essence of this Agreement.

**12. Default.**

A. **Default by Buyer** - In the event Buyer fails to make any payments as set forth in paragraph 2, above, or Buyer breaches any term, condition or covenant set forth herein, Buyer shall be liable to Seller, as Seller's sole and exclusive remedy, in an amount equal to the lesser of: (a) Seller's actual damages, or (b) liquidated damages in the amount of ten thousand (\$10,000.00) dollars.

B. **Default by Seller** - In the event Seller breaches any term, condition or covenant set forth herein, Buyer may proceed against Seller for the lesser of: (a) Buyer's actual damages (including but not limited to all costs and expenses, attorney's fees, cancellation charges, rental, storage and living expenses), or (b) liquidated damages in the amount of ten thousand (\$10,000.00) dollars.

**13. Representations and Buyer's Inspection.** Seller represents that Seller has informed Buyer of any hidden or latent material defects which could not be discovered upon reasonable inspection or of which Seller has actual knowledge as of the date of settlement. Buyer shall have the right to inspect the property at all reasonable times, including but not limited to three days before the date of settlement. Seller agrees to permit reasonable testing and inspection by Buyer or Buyer's authorized agents.

**14. Risk of Loss.** If neither legal title nor possession of the Property has been transferred to Buyer and all or a material part of the Property is either destroyed without the fault of Buyer, or is taken by eminent domain, Seller assumes all risk of loss, and Buyer, at Buyer's option, shall be entitled to cancel this Agreement, in which event both parties shall be relieved of all liability hereunder.

**15. Assignment.** This Agreement shall be binding upon the respective heirs, executors, administrators, successors and assigns of the parties hereto provided that no such assignment shall relieve the assigning party of any obligations hereunder.

**16. Amendment.** This Agreement shall not be altered, amended, changed or modified except in writing by the parties hereto.

**17. Recording.** This Agreement shall not be recorded in the Office of the Recorder of Deeds or in any other office or place of public record and if Buyer shall record this Agreement or

cause or permit the same to be recorded, Seller may elect to treat such as a breach of this Agreement.

**18. Notices.** All notices and demands required or permitted hereunder shall be in writing and shall either be personally delivered or sent by certified or registered mail, return receipt requested, properly addressed, to the party to whom notice is being given or demand is being made, or to the attorney for such party. Notice or demand shall be deemed to have been given or made upon receipt, if by personal delivery, or upon posting, if by mail.

**19. Jurisdiction.** This Agreement of Sale shall be interpreted in accordance with the laws of the Commonwealth of Pennsylvania.

**20. Entire Agreement.** This Agreement contains the entire agreement between Seller and Buyer. There are no other prior terms, obligations, covenants, representations, statements or conditions, expressed, implied, oral or written, of any kind whatsoever. This Agreement may be amended only by a written instrument signed by Buyer and Seller.

**21. Partial Invalidity.** If any provision of this Agreement of Sale or application thereof to any person or circumstances shall, to an extent, be invalid, the remainder of this Agreement of Sale or the application of such provision to any person or circumstances other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Agreement of Sale shall be valid and enforced to the fullest extent permitted by law.

**22. Cancellation of Agreement of Sale.** If this Agreement of Sale is cancelled for any reason allowed by the terms of this Agreement of Sale, other than a default by the Buyer or Seller, the parties will thereafter be free of liability to each other based on any of the terms hereof.

**23. Execution.** This Agreement of Sale and amendments thereto may be executed by the parties by way of transmission through a facsimile machine, such copies shall have the same legal enforceability and binding effect upon the parties as though it were signed by all parties in original form.

**24. Preparation of Agreement.** The parties acknowledge that this Agreement was prepared jointly and therefore, this Agreement shall be construed on a party basis as between the parties.

**25. Attorneys' Fees.** Notwithstanding anything to the contrary in this Agreement, in the event that either Seller or Purchaser, as the case may be, shall bring a lawsuit against the other party for breach of such party's obligations under this Agreement, the losing party shall pay the prevailing party's costs and expenses incurred in connection with such litigation, including without limitation reasonable attorneys' fees. The "prevailing party" shall be determined by the court hearing such matter.

**IN WITNESS WHEREOF**, the parties, intending to be legally bound hereby, have executed this Agreement as of the date first written above.

**WITNESS:**

**Seller: Borough of Columbia**

\_\_\_\_\_

By: \_\_\_\_\_  
Mark E. Stivers, Borough Manager

**ATTEST:**

**Buyer: Columbia Economic Development Corporation**

\_\_\_\_\_

By: \_\_\_\_\_  
Keith Kline, Board President



**Exhibit A**  
**Property Deed Description**

# Quit Deed

2000 GV

DEC 27 1999

Made the Twentieth (20th) day of December  
Nineteen hundred and ninety-nine (1999)

**Return** BOROUGH OF COLUMBIA, a municipal corporation, of the Borough of Columbia, County of Lancaster and Commonwealth of Pennsylvania, party of the first part, hereinafter referred to as "Grantor"

A  
N  
D

COLUMBIA NO. 1 FIRE DEPARTMENT, a Pennsylvania Non-Profit Corporation, of the Borough of Columbia, County of Lancaster and Commonwealth of Pennsylvania, party of the second part, hereinafter referred to as "Grantee"

TAXES	
Pa.	300.00
Local	Columbia Boro
Local	300.00

RECORDED OR FILED  
99 DEC 27 PM 3:46  
RECORDER OF DEEDS  
LANCASTER, PA.

**Witnesseth**, That in consideration of THIRTY THOUSAND and 00/100

----- (\$30,000.00) ----- Dollars,  
in hand paid, the receipt whereof is hereby acknowledged, he said grantor does hereby grant and convey to the said grantee, its successors and assigns

**TRACT NO. 1**

**All** THAT CERTAIN lot of ground, situate on the northeast side of S. Front Street, between Union Street and Alley "J", in the Borough of Columbia, County of Lancaster and State of Pennsylvania, and known and numbered as 147 S. Front Street, Columbia, Pennsylvania, more particularly bounded and described as follows:

COMMENCING at a point in the northeast line of said South Front Street, said point being a distance of forty-one (41') feet in a northwestern direction from the northwest corner of the intersection of said S. Front Street, with said Union Street; thence extending in a northwestern direction along the said northeast line of said S. Front Street in width in front, a distance of twenty-eight (28') feet; thence leaving said South Front Street and extending in a northeastern direction, parallel with said Union Street, a distance of one hundred thirty (130') feet, more or less, to property, now or late, of the Pennsylvania Railroad Company; thence extending along the southwestern side of property, now or late, of said Pennsylvania Railroad Company, in a line parallel with said South Front Street, a distance of twenty-eight (28') feet to a point; thence extending in a southwestern direction parallel to said Union Street, a distance of one hundred thirty (130') feet, more or less, to a point, the Place of BEGINNING.

BOUNDED on the Northwest by property, now or late, of Stanley Bzowry; on the Northeast by property of said Pennsylvania Railroad Company; on the Southeast by property, now or late, of Harry Edelson; and on the Southwest by said S. Front Street.

BEING THE SAME PREMISES which Daniel Kauffman and Nettie V. Kauffman, his wife, by Deed dated December 31, 1968 and recorded January 2, 1969, in the Recorder of Deeds Office in and for Lancaster

11-8  
1344 - 3 - 9  
1364 - 3 - 10  
DIT

99093552  
SE 200 AM 119 JTT 200  
50 RE 13.00  
WT

County, Pennsylvania in Deed Book N, Volume 58, Page 205, granted and conveyed unto Borough of Columbia, a municipal corporation, its successors and assigns.

**TRACT NO. 2**

ALL THAT CERTAIN lot or piece of land, situated on the East side of South Front Street, between Locust and Union Streets, in the Borough of Columbia, County of Lancaster and State of Pennsylvania, known as No. 149 South Front Street.

CONTAINING on said South Front Street forty-one (41') feet, more or less, and extending in depth of that width one hundred thirty (130') feet, more or less.

Seized and taken in execution as property of Alice Saith, owner, reputed owner, or whoever may be the owner, the same having been sold by me to the said grantee Borough of Columbia on the fifteenth day of November Anno Domini one thousand nine hundred and fifty-seven, after due advertisement according to law, under and by virtue of a Writ of Lavari Phelas issued on the sixteenth day of October, Anno Domini one thousand nine hundred and fifty-seven out of the Court of Common Pleas of Lancaster County aforesaid, as of November Term, one thousand nine hundred and fifty-seven, Number 66, at the suit of the Borough of Columbia against Alice Saith, owner, reputed owner, or whoever may be the owner.

BEING THE SAME PREMISES which Joseph S. Lamnaca, Sheriff of the County of Lancaster, by Deed dated and recorded December 10, 1957, in the Recorder of Deeds Office in and for Lancaster County, Pennsylvania in Deed Book B, Volume 46, Page 167, granted and conveyed unto Borough of Columbia.

SUBJECT, HOWEVER, in accordance with 53 P.S. §42601, to a specific right of reversion to the Grantor should the Grantee fail to use the property conveyed hereby for purposes consistent with the operation of a volunteer fire company.

12/27/99	3:46PM	010W1665	ANEX
		PA TAX	\$300.00
12/27/99	3:46PM	010W1665	ANEX
		LOCAL TX	\$300.00

I Certify This Document To Be  
Recorded in Lancaster Co. Pa.



*[Signature]*  
STEVE McDONALD  
Recorder of Deeds

6493 0082

And the said grantor, does hereby warrant specially the property hereby conveyed,

In Witness Whereof, said grantor has hereunto set its hand and seal the day and year first above written.

Signed, Sealed and Delivered  
In the Presence of

Edward J. Arnold

BOROUGH OF COLUMBIA

BY: [Signature]  
Borough Council President



Commonwealth of Pennsylvania }  
County of LANCASTER } 23.

On this, the 20<sup>th</sup> day of December 19 99 before me

the undersigned officer, personally appeared Timothy L. Swartz who acknowledged himself to be the Borough Council President of BOROUGH OF COLUMBIA,



a municipal corporation, and that he as such Borough Council President, being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Borough Council President

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

MY COMMISSION EXPIRES

Cynthia S. Senger

Notary Public

NOTARIAL SEAL  
CYNTHIA S. SINGER, Notary Public  
Lancaster, Lancaster County  
My Commission Expires Jan. 7, 2002

I hereby certify, that the precise address of the grantees herein is  
137 South Front Street  
P. O. Box 57

ZIMMERMAN, PIRANEBECKER, NUFFORT & ALBERT  
BY: [Signature]  
Robert L. Piranebecker, Esquire

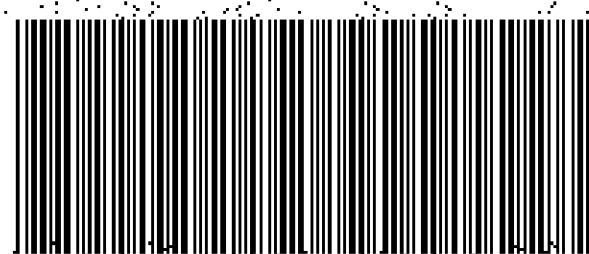
**Lancaster County**

Bonnie L. Bowman  
 Recorder of Deeds  
 150 N. Queen Street  
 Suite 315  
 Lancaster, PA 17603  
 Phone: 717-299-8238  
 Fax: 717-299-8393



INSTRUMENT # : 6350022

RECORDED DATE: 08/15/2017 04:08:14 PM



3893313-0020P

**LANCASTER COUNTY ROD****OFFICIAL RECORDING COVER PAGE**

Page 1 of 6

**Document Type:** DEED  
**Transaction Reference:**  
**Document Reference:** 110-83774-0-0000 / 110-87056-0-0000

**Transaction #:** 3761861 - 1 Doc(s)  
**Document Page Count:** 5  
**Operator Id:** armers

**RETURN TO: (Email)**  
 Zimmerman, Pfannebecker, Nuffort & Albert, LLP  
 22 South Duke Street  
 Lancaster, PA 17602

**SUBMITTED BY:**  
 Zimmerman, Pfannebecker, Nuffort & Albert, LLP  
 22 South Duke Street  
 Lancaster, PA 17602

**\* PROPERTY DATA:**

Parcel ID #:	110-8377400000	110-8705600000
Municipality:	COLUMBIA BOROUGH (100%)	COLUMBIA BOROUGH (0%)
School District:	COLUMBIA SD	COLUMBIA SD

**\* ASSOCIATED DOCUMENT(S):****FEES / TAXES:**

RECORDING FEE: DEED	\$13.00
CRC #6544	\$2.00
RIF #6543	\$3.00
WRIT TAX	\$0.50
AFF HSG #6557	\$11.50
PA SURCHARGE #6548	\$35.50
EXTRA PAGE FEE	\$2.00
STATE RTT	\$567.12
COLUMBIA BOROUGH	\$283.56
COLUMBIA SD	\$283.56
<b>Total:</b>	<b>\$1,201.74</b>

INSTRUMENT # : 6350022

RECORDED DATE: 08/15/2017 04:08:14 PM

I hereby CERTIFY that this document is recorded in the Recorder of Deeds Office in Lancaster County, Pennsylvania.



**Bonnie L. Bowman**  
 Recorder of Deeds

# PLEASE DO NOT DETACH

## THIS PAGE IS NOW PART OF THIS LEGAL DOCUMENT

NOTE: If document data differs from cover sheet, document data always controls.

\*COVER PAGE DOES NOT INCLUDE ALL DATA, PLEASE SEE INDEX AND DOCUMENT AFTER RECORDING FOR ADDITIONAL INFORMATION.

PREPARED BY and  
RECORD AND RETURN TO:  
Zimmerman, Pfannebecker, Nuffort & Albert LLP  
22 South Duke Street  
Lancaster, PA 17602

Account Number: 110-83774-0-0000 and 110-87056-0-0000  
Premises: 147 South Front Street, Columbia, PA 17512  
149 South Front Street, Columbia, PA 17512

**This Indenture**, Made the 7<sup>th</sup> day of August, 2017.

Between

**COLUMBIA NO. 1 FIRE DEPARTMENT**

(hereinafter called the Grantor), of the one part, and

**COLUMBIA BOROUGH**

(hereinafter called the Grantee), of the other part,

**Witnesseth** That the said Grantor for and in consideration of the sum of **One and 00/100 Dollars (\$1.00)** lawful money of the United States of America, unto it well and truly paid by the said Grantee, at or before the sealing and delivery hereof, the receipt whereof is hereby acknowledged, has granted, bargained and sold, released and confirmed, and by these presents does grant, bargain and sell, release and confirm unto the said Grantee, as Sole Owner, its successors and assigns

TRACT NO. 1:

ALL THAT CERTAIN lot of ground, situate on the northeast side of South Front Street, between Union Street and Alley "J", in the Borough of Columbia, County of Lancaster and Commonwealth of Pennsylvania, and known and numbered as 147 South Front Street, Columbia, Pennsylvania, more particularly bounded and described as follows:

COMMENCING at a point in the northeast line of said South Front Street, said point being a distance of forty-one (41') feet in a northwestern direction from the northwest corner of the intersection of said South Front Street, with said Union Street; thence extending in a northwestern direction along the said northeast line of said South Front Street in width in front, a distance of twenty-eight (28') feet; thence leaving said South Front Street and extending in a northeastern direction, parallel with said Union Street, a distance of one hundred thirty (130') feet, more or less, to property, now or late, of the Pennsylvania Railroad Company; thence extending along the southwestern side of property, now or late, of said Pennsylvania Railroad Company, in a line parallel with said South Front Street, a distance of twenty-eight (28') feet to a point; thence extending in a southwestern direction parallel to said Union Street, a distance of one hundred thirty (130') feet, more or less, to a point, the Place of BEGINNING.

BOUNDED on the Northwest by property, now or late, of Stanley Bzowry; on the Northeast by property of said Pennsylvania Railroad Company; on the Southeast by property, now or late, of Harry Edelson; and on the Southwest by said South Front Street.

TRACT NO. 2:

ALL THAT CERTAIN lot or piece of land, situated on the East side of South Front Street, between Locust and Union Streets, in the Borough of Columbia, County of Lancaster and Commonwealth of Pennsylvania, known as No. 149 South Front Street.

CONTAINING on said South Front Street forty-one (41') feet, more or less, and extending in depth of that width one hundred thirty (130') feet, more or less.

BENG THE SAME PREMISES which Borough of Columbia, a municipal corporation, by deed dated December 20, 1999 and recorded December 27, 1999 in the Office of the Recorder of Deeds in and for Lancaster County, Pennsylvania in Record Book 6493, Page 81, granted and conveyed unto Columbia No. 1 Fire Department, a Pennsylvania None-Profit Corporation, its successors and assigns.

**Together** with all and singular the buildings improvements, ways, streets, alleys, driveways, passages, waters, water-courses, rights, liberties, privileges, hereditaments and appurtenances, whatsoever unto the hereby granted premises belonging, or in anywise appertaining, and the reversions and remainders, rents, issues, and profits thereof; and all the estate, right, title, interest, property, claim and demand whatsoever of the said Grantor, as well at law as in equity, of, in and to the same.

**To have and to hold** the said lot or piece of ground described hereditaments and premises hereby granted, or mentioned and intended so to be, with the appurtenances, unto the said Grantee, its successors and assigns, to and for the only proper use and behoof of the said Grantee, its successors and assigns, forever.

**And** the said Grantor, its successors or assigns do covenant, promise and agree, to and with the said Grantee, its successors and assigns, by these presents, that the said Grantor, all and singular the hereditaments and premises hereby granted or mentioned and intended so to be, with appurtenances, unto the said Grantee, its successors and assigns, against the said Grantor, its successors and assigns, and against all and every person and persons whosoever lawfully claiming or to claim the same or any part thereof, by, from or under or any of them, shall and will

SPECIALLY WARRANT and forever DEFEND.

**In Witness Whereof**, the party of the first has part hereunto set its hand and seal. Dated the day and year first above written.

Sealed and Delivered  
IN THE PRESENCE OF US:

**COLUMBIA NO. 1 FIRE DEPARTMENT**

*x Mathew Phillips* {SEAL}  
BY:



Commonwealth of Pennsylvania  
County of Lancaster

SS:

On this the 7 day of 8, 2017 before me, Susan Spangler, the undersigned Notary Public appeared MATHEW T. Ph. K. ps, who acknowledged her/himself to be the head TRUSTEE of **COLUMBIA NO. 1 FIRE DEPARTMENT**, and that she/he as such officer being authorized to do so, executed the foregoing instrument for the purposes therein contained, by signing the name of the company by her/himself as HEAD TRUSTEE.

I hereunto set my hand and official seal.

Susan F. Spangler  
Notary Public

My Commission Expires:

COMMONWEALTH OF PENNSYLVANIA  
NOTARIAL SEAL  
SUSAN F. SPANGLER, Notary Public  
Columbia Boro., Lancaster County  
My Commission Expires February 17, 2018

The address of the above-named Grantee  
is: 308 Locust Street  
Columbia, Pa. 17512

[Signature]  
On behalf of the Grantee

## AGREEMENT OF SALE

**THIS AGREEMENT OF SALE** is made this \_\_\_\_\_ day of \_\_\_\_\_ 2022, by and between:

**Borough of Columbia**, a Pennsylvania Borough created and existing pursuant to the Pennsylvania Borough Code with an address of 308 Locust Street, Columbia, Pennsylvania 17512 (“Seller”)

and

**Columbia Economic Development Corporation**, a Pennsylvania Non-Profit with an address of 15 North Third Street, Columbia, Pennsylvania 17512 (“Buyer”).

### W I T N E S S E T H:

Seller hereby agrees to sell to Buyer, and Buyer hereby agrees to purchase from Seller, the Property described below upon the terms and conditions set forth herein:

1. **Property.** All that certain land, together with all improvements situate thereon, located at 440 South Front Street, Columbia, PA 17512, (the “Property”), with a parcel identification number of 110-94138-0-0000 and more fully described in Exhibit “A” hereto.
2. **Price and Terms of Payment.** The purchase price for the Property is Five Hundred Sixty-Five Thousand and 00/100 (\$565,000.00) Dollars. On the Closing Date, the Purchase Price shall be payable as follows: \$565,000.00 on the day of closing.
3. **Closing.** Final Closing shall be on or before July 30, 2023 (the “Closing Date”), and said time is hereby agreed to be of the essence of the Agreement. Closing shall be held at the office of CGA Law Firm, P.C., or at such other location as agreed between the parties.
4. **Conditions Affecting Closing.** The duty of Buyer to close on the purchase of the Property shall be expressly conditioned upon the occurrence of each and every of the following events:
  - A. **Due Diligence:** Buyer shall have One Hundred Eighty (180) days from the date of execution of this Agreement (the “Due Diligence Period”), to perform its examination of the Property, which may include, but is not limited to, negotiating a subsequent agreement of sale, inspection of the Property, and review of environmental and geotechnical reports. After the Due Diligence Period has lapsed, the property shall be sold in an as-is condition outside of any Seller Representation and Warranties contained in this Agreement.
5. **Type of Deed.** In this sale, the Seller agrees to provide, and the Buyer agrees to accept a Special Warranty Deed.

6. **Transfer Taxes.** All State and Local real estate transfer and conveyance taxes, if any, shall be split equally between Buyer and Seller and paid at Settlement.
7. **Apportionment.** Real estate taxes, sewer rents, charges for municipal services and trash, shall be apportioned at time of settlement.
8. **Possession and Tender.** Possession is to be delivered at Settlement. Seller shall not enter into any new leases, written extensions of existing leases, if any, or additional leases for the Property without the express written consent of the Buyer.
9. **Assessments and Notices.** Seller covenants and represents, as of the date of settlement, that no assessments for public improvements have been made against the Property which remain unpaid, and that no notice by any governmental or other public authority has been served upon the Seller or anyone acting on the Seller's behalf, including notices relating to the violations of zoning, housing, building safety, septic and sewer, or fire ordinances which remain uncorrected. Buyer shall be responsible for the payment of any assessments and charges made after the date of settlement for any public improvements, unless Seller, at the time of settlement, had knowledge of and failed to disclose the same to Buyer in writing. The costs of any corrections required by notices, received on or before the settlement date relating to violations of zoning, housing, building safety, septic and sewer, or fire ordinances shall be paid by Seller.
10. **Title and Survey.** The premises are to be conveyed free and clear of all liens, encumbrances and easements, EXCEPTING HOWEVER, the following: Existing building restrictions, ordinances, easements of roads, privileges or rights of any public service companies providing service to the premises, or agreements or like matters of record, and easements or restrictions visible upon the ground. Otherwise, title to the property shall be good and marketable and such as will be insured by a title insurance company selected by Buyer, at its regular rates.

In the event the Seller is unable to give good, marketable and insurable title, as required, Buyer shall have the option of (a) taking such title as Seller can give without abatement of price; (b) being repaid all monies paid by Buyer to Seller on account of the purchase price together with all costs and expenses Buyer may have incurred as a result of Seller's failure to provide the required title up to a maximum amount of Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) and, in such event, this Agreement shall become null and void and there shall be no further liability or obligation on either of the parties hereto; or (c) declaring Seller to be in default, in accordance with paragraph 12 below.

The Buyer shall pay for the following: (i) premium for title insurance and/or title search or fee for cancellation of same, if any; (ii) the premiums for flood insurance and/or fire insurance, with extended coverage, insurance any binder charges, or cancellation fees, if any; (iii) appraisal fee and charges paid to Mortgagee, or related borrowing or financing; (iv) Buyer's normal settlement costs. The Seller shall pay for any deeds, survey, or surveys, which may be required by the title insurance company or the abstracting attorney for the preparation of an adequate legal description of the property, or the correction thereof.

Any survey or surveys desired by the Buyer or required by Buyer's mortgagee shall be secured and paid for by the Buyer.

**11. Time of the Essence.** All times for performance set forth herein are of the essence of this Agreement.

**12. Default.**

A. **Default by Buyer** - In the event Buyer fails to make any payments as set forth in paragraph 2, above, or Buyer breaches any term, condition or covenant set forth herein, Buyer shall be liable to Seller, as Seller's sole and exclusive remedy, in an amount equal to the lesser of: (a) Seller's actual damages, or (b) liquidated damages in the amount of ten thousand (\$10,000.00) dollars.

B. **Default by Seller** - In the event Seller breaches any term, condition or covenant set forth herein, Buyer may proceed against Seller for the lesser of: (a) Buyer's actual damages (including but not limited to all costs and expenses, attorney's fees, cancellation charges, rental, storage and living expenses), or (b) liquidated damages in the amount of ten thousand (\$10,000.00) dollars.

**13. Representations and Buyer's Inspection.** Seller represents that Seller has informed Buyer of any hidden or latent material defects which could not be discovered upon reasonable inspection or of which Seller has actual knowledge as of the date of settlement. Buyer shall have the right to inspect the property at all reasonable times, including but not limited to three days before the date of settlement. Seller agrees to permit reasonable testing and inspection by Buyer or Buyer's authorized agents.

**14. Risk of Loss.** If neither legal title nor possession of the Property has been transferred to Buyer and all or a material part of the Property is either destroyed without the fault of Buyer, or is taken by eminent domain, Seller assumes all risk of loss, and Buyer, at Buyer's option, shall be entitled to cancel this Agreement, in which event both parties shall be relieved of all liability hereunder.

**15. Assignment.** This Agreement shall be binding upon the respective heirs, executors, administrators, successors and assigns of the parties hereto provided that no such assignment shall relieve the assigning party of any obligations hereunder.

**16. Amendment.** This Agreement shall not be altered, amended, changed or modified except in writing by the parties hereto.

**17. Recording.** This Agreement shall not be recorded in the Office of the Recorder of Deeds or in any other office or place of public record and if Buyer shall record this Agreement or cause or permit the same to be recorded, Seller may elect to treat such as a breach of this Agreement.

**18. Notices.** All notices and demands required or permitted hereunder shall be in writing and shall either be personally delivered or sent by certified or registered mail, return receipt requested, properly addressed, to the party to whom notice is being given or demand is being made, or to the attorney for such party. Notice or demand shall be deemed to have been given or made upon receipt, if by personal delivery, or upon posting, if by mail.

**19. Jurisdiction.** This Agreement of Sale shall be interpreted in accordance with the laws of the Commonwealth of Pennsylvania.

**20. Entire Agreement.** This Agreement contains the entire agreement between Seller and Buyer. There are no other prior terms, obligations, covenants, representations, statements or conditions, expressed, implied, oral or written, of any kind whatsoever. This Agreement may be amended only by a written instrument signed by Buyer and Seller.

**21. Partial Invalidity.** If any provision of this Agreement of Sale or application thereof to any person or circumstances shall, to an extent, be invalid, the remainder of this Agreement of Sale or the application of such provision to any person or circumstances other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Agreement of Sale shall be valid and enforced to the fullest extent permitted by law.

**22. Cancellation of Agreement of Sale.** If this Agreement of Sale is cancelled for any reason allowed by the terms of this Agreement of Sale, other than a default by the Buyer or Seller, the parties will thereafter be free of liability to each other based on any of the terms hereof.

**23. Execution.** This Agreement of Sale and amendments thereto may be executed by the parties by way of transmission through a facsimile machine, such copies shall have the same legal enforceability and binding effect upon the parties as though it were signed by all parties in original form.

**24. Preparation of Agreement.** The parties acknowledge that this Agreement was prepared jointly and therefore, this Agreement shall be construed on a party basis as between the parties.

**25. Attorneys' Fees.** Notwithstanding anything to the contrary in this Agreement, in the event that either Seller or Purchaser, as the case may be, shall bring a lawsuit against the other party for breach of such party's obligations under this Agreement, the losing party shall pay the prevailing party's costs and expenses incurred in connection with such litigation, including without limitation reasonable attorneys' fees. The "prevailing party" shall be determined by the court hearing such matter.

**IN WITNESS WHEREOF**, the parties, intending to be legally bound hereby, have executed this Agreement as of the date first written above.

**WITNESS:**

**Seller: Borough of Columbia**

\_\_\_\_\_

By: \_\_\_\_\_  
Mark E. Stivers, Borough Manager

**ATTEST:**

**Buyer: Columbia Economic Development Corporation**

\_\_\_\_\_

By: \_\_\_\_\_  
Keith Kline, Board President

**Exhibit A**  
**Property Deed Description**

**Lancaster County**

Ann M. Hess  
 Recorder of Deeds  
 150 N. Queen Street  
 Suite 315  
 Lancaster, PA 17603  
 Phone: 717-299-8238  
 Fax: 717-299-8393



INSTRUMENT # : 6622198

RECORDED DATE: 08/03/2021 04:04:55 PM



4208161-00211

**LANCASTER COUNTY ROD****OFFICIAL RECORDING COVER PAGE**

Page 1 of 7

**Document Type:** DEED**Transaction Reference:** eSecureFile : 12694612**Document Reference:****Transaction #:**

4009197 - 2 Doc(s)

**Document Page Count:**

6

**Operator Id:**

hhair

**RETURN TO:** (Ingeo)

CGA Law Firm, P.C

**SUBMITTED BY:**

CGA Law Firm, P.C

**\* PROPERTY DATA:**

Parcel ID #: 110-

Municipality: COLUMBIA BOROUGH (100%)

School District: COLUMBIA SD

**\* ASSOCIATED DOCUMENT(S):****FEES / TAXES:**

RECORDING FEE: DEED	\$13.00
CRC #6544	\$2.00
RIF #6543	\$3.00
WRIT TAX	\$0.50
AFF HSG #6557	\$11.50
PA SURCHARGE #6548	\$40.25
EXTRA PAGE FEE	\$4.00
<b>Total:</b>	<b>\$74.25</b>

INSTRUMENT # : 6622198

RECORDED DATE: 08/03/2021 04:04:55 PM

I hereby CERTIFY that this document is recorded in the Recorder of Deeds Office in Lancaster County, Pennsylvania.



**Ann M. Hess**  
 Recorder of Deeds

# PLEASE DO NOT DETACH

## THIS PAGE IS NOW PART OF THIS LEGAL DOCUMENT

**NOTE: If document data differs from cover sheet, document data always controls.**

**\*COVER PAGE DOES NOT INCLUDE ALL DATA, PLEASE SEE INDEX AND DOCUMENT AFTER RECORDING FOR ADDITIONAL INFORMATION.**



Prepared By:  
Evan M. Gabel, Esquire  
CGA Law Firm  
135 N. George Street  
York, PA 17401

Return To:  
Borough of Columbia  
Attn: Mark E. Stivers  
308 Locust Street  
Lancaster, PA 17512

UPI: 110-399

**THIS DEED,**

MADE THE 23<sup>rd</sup> day of July in the year two thousand twenty-one (2021).

**BETWEEN**

**BOROUGH OF COLUMBIA**, a municipal corporation organized and existing under the laws of the Commonwealth of Pennsylvania, with offices in Lancaster County, Pennsylvania,

**GRANTOR**

**AND**

**BOROUGH OF COLUMBIA**, a municipal corporation organized and existing under the laws of the Commonwealth of Pennsylvania, with offices in Lancaster County, Pennsylvania,

**GRANTEE**

**WITNESSETH**, that in consideration of One (\$1.00) Dollar, in hand paid, the receipt whereof is hereby acknowledged, the said Grantor does hereby grant and convey to the said Grantee, its successors and assigns,

**ALL** that certain lot of land with the improvements thereon erected, situate in the **Borough of Columbia**, County of Lancaster, and Commonwealth of Pennsylvania, known as Lot 2 on "Columbia Borough Wastewater Treatment Plant Final Lot Consolidation Plan" prepared by C.S. Davidson, Inc., drawing number 398130308\_A, and recorded at Instrument No. 2019-0048-J in the Office of the Recorder of Deeds in and for Lancaster County, Pennsylvania (the "Plan"), being more fully bounded and described as follows:

**BEGINNING** at a concrete monument at the northeast corner of Lot 1 of the above-referenced Plan, said point being located approximately thirty-four (34) feet east of the corner of the access drive to Lot 1; thence along lands now or formerly of Norfolk Southern Corporation the following three (3) courses and distances: 1) South sixty (60) degrees forty-two (42) minutes thirty-three (33) seconds East, one hundred five and zero hundredths (105.00) feet to a concrete monument; 2) South sixty (60) degrees thirty (30) minutes nineteen (19) seconds East, one thousand two hundred thirteen and eighteen hundredths (1,213.18) feet to an iron pin; and 3) by a curve to the right having a radius of two thousand two hundred ninety-two and one hundredths (2,292.01) feet for a distance of one thousand two hundred eleven and ninety-two hundredths (1,211.92) feet, the chord of which is South forty-five (45) degrees thirty (31) minutes nineteen (19) seconds East, one thousand one hundred ninety-seven and eighty-five hundredths (1,197.85) feet to point in the Susquehanna River; thence through the Susquehanna River, North fifty-seven (57) degrees forty-three (43) minutes thirty-nine (39) seconds West, ninety-two and twenty-six hundredths (92.26) feet to a point; thence along lands now or formerly of Norfolk Southern Corporation by a curve to the left having a radius of two thousand two hundred twenty-seven and one hundredths (2,227.01) feet for a distance of nine hundred ninety-three and seventy-seven hundredths (993.77) feet, the chord of which is North forty-five (45) degrees thirty-one (31) minutes nineteen (19) seconds West, nine hundred eighty-five and fifty-five hundredths (985.55) feet to a point; thence in, along, and through the Susquehanna River the following eleven (11) courses and distances: 1) North twenty-eight (28) degrees twenty-five (25) minutes eleven (11) seconds East, thirty and zero hundredths (30.00) feet to a point; (2) North sixty-one (61) degrees thirty-four (34) minutes forty-nine (49) seconds West, two hundred seventy-six and zero hundredths (276.00) feet to an iron pin; 3) South thirty-three (33) degrees twenty (20) minutes eleven (11) seconds West, thirty-six and eighty-one hundredths (36.81) feet to a point; 4) North eighty-six (86) degrees thirty-eight (38) minutes forty-nine (49) seconds West, one hundred and zero hundredths (100.00) feet to a point; 5) North sixty-two (62) degrees seventeen (17) minutes forty-nine (49) seconds West, one hundred fifty and zero hundredths (150.00) feet to a point; 6) North seventy-three (73) degrees forty-nine (49) minutes forty-nine (49) seconds West, one hundred seventy-seven

(01915643/1)

and zero hundredths (177.00) feet to a point; 7) North eighty-eight (88) degrees nineteen (19) minutes thirty-six (36) seconds West, one hundred thirty-three and one hundredths (133.01) feet to a point; 8) North sixty-one (61) degrees twenty-eight (28) minutes thirty-four (34) seconds West, two hundred ninety-seven and eighty-one hundredths (297.81) feet to a point; 9) North seventy-six (76) degrees six (06) minutes thirty (30) seconds West, two hundred nineteen and eighty-three hundredths (219.83) feet to a point; 10) North eighty-one (81) degrees forty-seven (47) minutes thirty-seven (37) seconds West, eighteen and fifty-four hundredths (18.54) feet to a point; and 11) North seventy-one (71) degrees seventeen (17) minutes six (06) seconds West, one hundred twenty-one and seventy hundredths (121.70) feet to a point at the southeast corner of Lot 1; thence along Lot 1 the following two (2) courses and distances: 1) North thirty-one (31) degrees twenty (20) minutes fifty-four (54) seconds East, two hundred fifty-one and eighty-five hundredths (251.85) feet to an iron pin, and passing through an iron pin twenty-five (25) feet from the beginning of said line; and 2) North forty-five (45) degrees twelve (12) minutes forty-six (46) seconds East, fifty-seven and sixty-eight hundredths (57.68) feet to a concrete monument and the place of **BEGINNING**. Containing 6.332 acres.

**BEING** the same premises which Columbia Lace Company, by deed dated June 15, 1953, and recorded July 10, 1953, in the Office of the Recorder of Deeds in and for Lancaster County, Pennsylvania, in Record Book B43, Page 342, granted and conveyed unto Columbia Borough, Grantor herein.

**ALSO BEING** the same premises which Columbia Municipal Authority, by deed dated May 30, 2017, and recorded June 14, 2017, in the Office of the Recorder of Deeds in and for Lancaster County, Pennsylvania, at Instrument No. 6338429, granted and conveyed unto Columbia Borough, Grantor herein.

**ALSO BEING** the same premises which Trustees of the Property of Penn Central Transportation Company, by deed dated April 7, 1972, and recorded May 25, 1972, in the Office of the Recorder of Deeds in and for Lancaster County, Pennsylvania, in Record Book L62, Page 264, granted and conveyed unto Columbia Borough, Grantor herein.

**ALSO BEING** the same premises which Columbia Municipal Authority, by deed dated May 30, 2017, and recorded June 14, 2017, in the Office of the Recorder of Deeds in and for Lancaster County, Pennsylvania, at Instrument No. 6338428, granted and conveyed unto Columbia Borough, Grantor herein.

**UNDER AND SUBJECT, NEVERTHELESS**, to an access easement for the benefit of this lot as set forth on the above-described plan as follows: **BEGINNING** at a concrete monument at the northwest corner of Lot 2 on the above-referenced plan, said point being located approximately thirty-four (34) feet east of the center of the access drive to this lot; thence along Lot 2 the following two (2) courses and distances: 1) South forty-five (45) degrees twelve (12) minutes forty-six (46) seconds West, fifty-seven and sixty-eight hundredths (57.68) feet to a in iron pin; and 2) South thirty-one (31) degrees twenty (20) minutes fifty-four (54) seconds West, fifteen and sixty-four hundredths (15.64) feet to a point; thence through Lot 1 the following two courses and distances: 1) North forty-seven (47) degrees forty-two (42) minutes thirty (30) seconds West, thirty-four and sixty-six hundredths (34.66) feet to a point; and 2) North sixteen (16) degrees forty-three (43) minutes twenty-three (23) seconds East, sixty-four and eighty-five hundredths (64.85) feet to a point on line of lands now or formerly of Norfolk Southern Corporation; thence along said last mentioned lands, South sixty (60) degrees forty-two (42) minutes thirty-three (33) seconds East, sixty-four and twenty-seven hundredths (64.27) feet to a concrete monument and the place of **BEGINNING**. Containing 3,190 square feet.

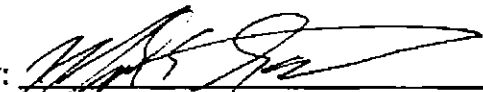
**AND** the said Grantor will **SPECIALLY WARRANT AND FOREVER DEFEND**, the property hereby conveyed.

**IN WITNESS WHEREOF**, said Grantor has hereunto set its hand and seal, the day and year first above-written.

**ATTEST:**

**BOROUGH OF COLUMBIA**

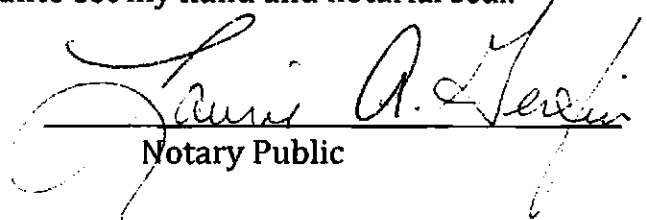
  
\_\_\_\_\_

By:   
\_\_\_\_\_  
Name: Mark E. Stivers  
Its: Manager

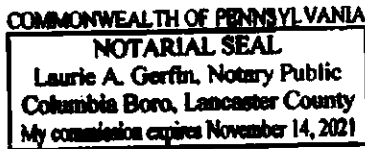
**COMMONWEALTH OF PENNSYLVANIA** :  
 : **SS.**  
**COUNTY OF LANCASTER** :

On this, the 23<sup>rd</sup> day of July, 2021, before me, a Notary Public, the undersigned officer, personally appeared Mark E. Stivers who acknowledged himself to be Borough Manager of **Borough of Columbia**, a Pennsylvania municipal corporation, and that he as such Manager, being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of the company as such Manager.

IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal.

  
 \_\_\_\_\_  
 Notary Public

My Commission Expires:



**CERTIFICATE OF RESIDENCE**

I hereby certify the precise residence of the Grantee herein is as follows:

Borough of Columbia  
 Attn: Mark E. Stivers  
 308 Locust Street  
 Columbia, PA 17512

  
 \_\_\_\_\_  
 Attorney for Grantee

Range of Checking Accts: First to Last Range of Check Dates: 12/29/22 to 12/29/22  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
01	GENERAL FUND	GENERAL FUND					
41290	12/29/22	AXISI005 AXIS Insurance Company					647
22-01438	1	GAP Ins Cov-ADMIN	1,178.73	01-402-196	Expenditure		84 1
				Employee Insurance Coverage	Premiums		
22-01438	2	GAP Ins Cov-POLICE	6,215.44	01-410-196	Expenditure		85 1
				Employee Insurance Coverage	Premiums		
22-01438	3	GAP Ins Cov-CODES	1,280.66	01-413-196	Expenditure		86 1
				Employee Insurance Coverage	Premiums		
22-01438	4	GAP Ins Cov-ZONING	198.42	01-414-196	Expenditure		87 1
				Employee Insurance Coverage	Premiums		
22-01438	5	GAP Ins Cov-HWY PW	1,496.51	01-430-196	Expenditure		88 1
				Employee Insurance Coverage	Premiums		
22-01438	6	GAP Ins Cov-MRKT HOUSE	115.45	01-444-196	Expenditure		89 1
				Employee Insurance Coverage			
			<u>10,485.21</u>				
41291	12/29/22	CARDM005 ELAN					647
22-01440	1	VISTAPRNT-adv market house	81.98	01-402-340	Expenditure		91 1
				Printing & Advertising			
22-01440	2	VISTAPRNT-adv market house	94.59	01-402-340	Expenditure		92 1
				Printing & Advertising			
22-01440	3	PSAB - borough dues 2023	1,240.00	01-402-420	Expenditure		93 1
				Dues & Publications			
22-01440	4	IMAPARK-pres. trust even park	4.50	01-402-210	Expenditure		94 1
				Office Equipment & Supplies			
22-01440	5	ICC-education/tresting CODES	241.00	01-413-300	Expenditure		95 1
				Conference & Training			
22-01440	6	AMZ-heavy duty monitor stand	30.98	01-402-210	Expenditure		96 1
				Office Equipment & Supplies			
22-01440	7	VISTAPRNT-adv market house	131.60	01-402-340	Expenditure		97 1
				Printing & Advertising			
22-01440	8	LNP -monthly script	13.95	01-402-420	Expenditure		98 1
				Dues & Publications			
22-01440	9	WIZARD-keys for crossings	11.56	01-454-378	Expenditure		99 1
				Columbia Crossings, Building/Prop Maint.			
22-01440	10	AMZ-bamboo chair mat boro mgr	149.09	01-409-370	Expenditure		100 1
				Maintenance & Repair of Building			
22-01440	11	LOWES- picture hangers	67.44	01-409-374	Expenditure		101 1
				Maintenance & Repair of Equipment			
22-01440	12	CLARKS-market house repair	394.91	01-444-373	Expenditure		102 1
				Market House, Maintenance of Building			
22-01440	13	BATTERIES+ - power pack batt	28.85	01-410-377	Expenditure		103 1
				Maintenance & Repair, Police Equipment			
22-01440	14	WIZARD-realtor lock MCG	97.88	18-450-001	Expenditure		104 1
				McGinness Airport Development Project			
22-01440	15	QUILL-ice melt 50 bags	593.50	01-430-200	Expenditure		105 1
				Operating Supplies			
22-01440	16	QUILL-black ink cartridge	137.77	01-430-200	Expenditure		106 1
				Operating Supplies			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41291	ELAN		Continued						
22-01440	17	QUILL-wireless mouse	29.98	01-402-210	Expenditure		107	1	
				Office Equipment & Supplies					
22-01440	18	QUILL-wireless mouse,calendars	39.80	01-402-210	Expenditure		108	1	
				Office Equipment & Supplies					
22-01440	19	QUILL-adding machine rolls	9.62	01-402-210	Expenditure		109	1	
				Office Equipment & Supplies					
22-01440	20	AMZ-ink cartridge	30.00	01-410-200	Expenditure		110	1	
				Police Equipment & Supplies					
22-01440	21	BJS-Microwave	158.99	01-410-200	Expenditure		111	1	
				Police Equipment & Supplies					
22-01440	22	UPS STORE-ship radios/repair	23.74	01-410-327	Expenditure		112	1	
				Maintenance & Repair of Radios					
22-01440	23	AMZ-at a glance calendars	87.20	01-410-200	Expenditure		113	1	
				Police Equipment & Supplies					
22-01440	24	AMZ-cleaning dusters	48.40	01-410-200	Expenditure		114	1	
				Police Equipment & Supplies					
22-01440	25	HANDCUFF WH-handcuffkey/padlck	50.94	01-410-200	Expenditure		115	1	
				Police Equipment & Supplies					
22-01440	26	AMZ-postits/plates/usb/mouse	81.25	01-410-200	Expenditure		116	1	
				Police Equipment & Supplies					
22-01440	27	PRI MGMT-training	391.59	01-410-174	Expenditure		117	1	
				Conference & Training					
22-01440	28	IACP-chief dues	190.00	01-410-200	Expenditure		118	1	
				Police Equipment & Supplies					
22-01440	29	10-8EVS-frieght charge I26329	317.10	01-410-200	Expenditure		119	1	
				Police Equipment & Supplies					
22-01440	30	AMZ-crossing guard vests	52.71	01-410-200	Expenditure		120	1	
				Police Equipment & Supplies					
22-01440	31	AMZ-seat cushion replacemnts	61.01	01-410-200	Expenditure		121	1	
				Police Equipment & Supplies					
22-01440	32	AMZ-crossing guard STOP signs	101.90	01-410-200	Expenditure		122	1	
				Police Equipment & Supplies					
22-01440	33	WRIGHTSVILLE PIZZA -food	130.43	01-410-200	Expenditure		123	1	
				Police Equipment & Supplies					
22-01440	34	PA BACKGROUND- S Weiss	22.00	01-402-210	Expenditure		124	1	
				Office Equipment & Supplies					
22-01440	35	AMZ-batteries	48.84	01-410-200	Expenditure		125	1	
				Police Equipment & Supplies					
22-01440	36	AMZ-tylenol	21.33	01-410-200	Expenditure		126	1	
				Police Equipment & Supplies					
22-01440	37	ADOBE-script S Mimnall	21.19	01-410-200	Expenditure		127	1	
				Police Equipment & Supplies					
22-01440	38	ADOBE-script J Brommer	15.89	01-410-200	Expenditure		128	1	
				Police Equipment & Supplies					
22-01440	39	AMZ-subscription POLICE	15.89	01-410-200	Expenditure		129	1	
				Police Equipment & Supplies					
			5,269.40						
41292	12/29/22	CGALA005 CGA Law Firm, PC							647
22-01424	1	Lein-White 14 Lanc Ave	14.00	01-404-314	Expenditure		61	1	
				Solicitor Fees					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41292	CGA	Law Firm, PC	Continued						
22-01424	2	lein-Nace 833/835/841 Lanc Av	822.00	01-404-314	Expenditure		62	1	
				Solicitor Fees					
22-01446	1	VM veronica morrison	28.00	01-404-314	Expenditure		133	1	
				Solicitor Fees					
22-01446	2	correspondence morrison	74.00	01-404-314	Expenditure		134	1	
				Solicitor Fees					
22-01446	3	PREP Res. ACT 57 of 2022	70.00	01-404-314	Expenditure		135	1	
				Solicitor Fees					
22-01446	4	Act 57 Resolution	185.00	01-404-314	Expenditure		136	1	
				Solicitor Fees					
22-01446	5	Liens 17 Lancaster Ave	296.00	01-404-314	Expenditure		137	1	
				Solicitor Fees					
22-01446	6	email Kresiser-700 N franklin	111.00	01-404-314	Expenditure		138	1	
				Solicitor Fees					
22-01446	7	email EDC -properties sales	74.00	01-404-314	Expenditure		139	1	
				Solicitor Fees					
22-01446	8	review 1100 ridge ave	795.50	01-404-314	Expenditure		140	1	
				Solicitor Fees					
22-01446	9	meeting prep & attendance	814.00	01-404-314	Expenditure		141	1	
				Solicitor Fees					
22-01446	10	Waiver of Conflict of Int	222.00	01-404-314	Expenditure		142	1	
				Solicitor Fees					
22-01446	11	EMAIL PUC UGI case	222.00	01-404-314	Expenditure		143	1	
				Solicitor Fees					
22-01446	12	Review -1100 Ridge Avenue	259.00	01-404-314	Expenditure		144	1	
				Solicitor Fees					
22-01446	13	Review -832 Blunston st	166.50	01-404-314	Expenditure		145	1	
				Solicitor Fees					
22-01446	14	fence & Eletrical issues	481.00	01-404-314	Expenditure		146	1	
				Solicitor Fees					
22-01446	15	Lien issues - discuss B Ross	203.50	01-404-314	Expenditure		147	1	
				Solicitor Fees					
22-01446	16	draft deed - 700 Franklin St	296.00	01-404-314	Expenditure		148	1	
				Solicitor Fees					
22-01446	17	Review Animal Ordinance	92.50	01-404-314	Expenditure		149	1	
				Solicitor Fees					
22-01446	18	lien issues - discuss B Ross	111.00	01-404-314	Expenditure		150	1	
				Solicitor Fees					
22-01446	19	Purchase Agreement R Kline	28.00	01-404-314	Expenditure		151	1	
				Solicitor Fees					
22-01446	20	ACT 44 Paperwork	296.00	01-404-314	Expenditure		152	1	
				Solicitor Fees					
22-01446	21	EMAIL PUC UGI Case	259.00	01-404-314	Expenditure		153	1	
				Solicitor Fees					
22-01446	22	meeting prep & attendance	777.00	01-404-314	Expenditure		154	1	
				Solicitor Fees					
22-01446	23	discussion 700 Franklin St	240.50	01-404-314	Expenditure		155	1	
				Solicitor Fees					
22-01446	24	prep advertise proposed budget	222.00	01-404-314	Expenditure		156	1	
				Solicitor Fees					



Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41292	CGA	Law Firm, PC	Continued						
22-01446	25	market house discussion	296.00	01-404-314	Expenditure		157	1	
				Solicitor Fees					
22-01446	26	email discuss 1100 Ridge Avenu	481.00	01-404-314	Expenditure		158	1	
				Solicitor Fees					
22-01446	27	Email Cleary 135 Blud Lane	111.00	01-404-314	Expenditure		159	1	
				Solicitor Fees					
22-01446	28	Review Washington St Vacate	111.00	01-404-314	Expenditure		160	1	
				Solicitor Fees					
22-01446	29	review 700 Franklin st deposit	148.00	01-404-314	Expenditure		161	1	
				Solicitor Fees					
22-01446	30	receive action items nov mtg	28.00	01-404-314	Expenditure		162	1	
				Solicitor Fees					
22-01446	31	review cross easement 315 Loc	444.00	01-404-314	Expenditure		163	1	
				Solicitor Fees					
22-01446	32	review 832 Blunston St appeal	185.00	01-404-314	Expenditure		164	1	
				Solicitor Fees					
22-01446	33	review 1100 ridge ave	74.00	01-404-314	Expenditure		165	1	
				Solicitor Fees					
22-01446	34	call/owner/519 521 Locust St	296.00	01-404-314	Expenditure		166	1	
				Solicitor Fees					
22-01446	35	Review 832 Bluston St	203.50	01-404-314	Expenditure		167	1	
				Solicitor Fees					
22-01446	36	rev market house vndr letter	222.00	01-404-314	Expenditure		168	1	
				Solicitor Fees					
			9,759.00						
41293	12/29/22	CINTA005 Cintas Corporation #59H							647
22-01400	1	Uniforms Public Wo #4140304993	87.25	01-430-238	Expenditure		4	1	
				Highway Uniform Cleaning					
41294	12/29/22	COLUM005 Columbia Motor Parts							647
22-01417	1	Windshield Washer Fluid - 12ea	56.16	01-410-376	Expenditure		53	1	
				Maintenance & Repair, Police Vehicles					
41295	12/29/22	COLUM140 Columbia Animal Hospital							647
22-01405	1	Animal Boarding/PD	500.00	01-410-228	Expenditure		22	1	
				Animal Control & Shelter Fees					
41296	12/29/22	COMMO080 Commonwealth Code Insp. Serv							647
22-01414	1	McGinness-DEMO McGinness	104.50	18-450-001	Expenditure		49	1	
				McGinness Airport Development Project					
41297	12/29/22	CSDAV005 CS Davidson Inc				12/29/22	VOID		0
41298	12/29/22	CSDAV005 CS Davidson Inc							647
22-01419	1	Engineering -Farm Sketch Plan	247.11	01-408-101	Expenditure		55	1	
				Engineering Services					
22-01419	2	Engineering - River PRK P3	6,835.39	18-465-001	Expenditure		56	1	
				Columbia River Park - Phase 3					
22-01447	2	MS4NPDES permitting	388.92	01-408-101	Expenditure		169	1	
				Engineering Services					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND		Continued					
41298	CS Davidson Inc			Continued					
22-01447	3	St John Herr Campus	378.24	01-250-300	G/L		170	1	
				Escrow, Development					
22-01447	4	Majick 921 Lancaster Ave	514.36	01-250-300	G/L		171	1	
				Escrow, Development					
22-01447	5	132 Locust St	667.78	01-250-300	G/L		172	1	
				Escrow, Development					
22-01447	6	WWTP Entrance	323.18	01-408-101	Expenditure		173	1	
				Engineering Services					
22-01447	7	MCG - preliminary design	3,180.79	18-450-001	Expenditure		174	1	
				McGinness Airport Development Project					
22-01447	8	Habitat for Humanity	139.09	01-408-101	Expenditure		175	1	
				Engineering Services					
22-01447	9	Market House - RACP	2,841.21	30-444-375	Expenditure		176	1	
				Market House Improvements (RACP PhaseI)					
22-01447	10	General Enginnering Services	2,397.46	01-408-101	Expenditure		177	1	
				Engineering Services					
22-01447	11	100-200 Block Walnut St	11,705.85	18-438-001	Expenditure		178	1	
				Walnut St Improve./Smart Growth					
22-01447	12	2nd St Phase 2	1,073.13	01-408-101	Expenditure		179	1	
				Engineering Services					
22-01447	13	MCG - DEMO	7,091.31	18-450-001	Expenditure		180	1	
				McGinness Airport Development Project					
22-01447	14	Boro PW Facility	2,442.82	01-408-101	Expenditure		181	1	
				Engineering Services					
22-01447	15	Meeting Attendance	195.00	01-408-101	Expenditure		182	1	
				Engineering Services					
			40,421.64						
41299	12/29/22	DIXIE005 Dixie Land Energy						647	
22-01401	1	87 Gas 187.4 gals @ 2.4095	451.54	01-430-231	Expenditure		5	1	
				Fuel, Vehicles					
22-01401	2	federal lust tax	0.19	01-430-231	Expenditure		6	1	
				Fuel, Vehicles					
22-01401	3	federal spill tax	0.36	01-430-231	Expenditure		7	1	
				Fuel, Vehicles					
22-01401	4	Diesel 326.5 gals @ 3.2320	1,055.25	01-430-231	Expenditure		8	1	
				Fuel, Vehicles					
22-01401	5	federal lust tax	0.33	01-430-231	Expenditure		9	1	
				Fuel, Vehicles					
22-01401	6	federal spill tax	0.70	01-430-231	Expenditure		10	1	
				Fuel, Vehicles					
22-01401	7	diesel fuel additive	4.08	01-430-231	Expenditure		11	1	
				Fuel, Vehicles					
			1,512.45						
41300	12/29/22	DUTCH005 Dutch Valley Auto Works		covered by insurance				647	
22-01425	1	Repairs to wrecked PD Veh #4	6,866.53	01-410-376	Expenditure		63	1	
				Maintenance & Repair, Police Vehicles					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41301	12/29/22	ECKER005 Eckert Seamans Cherin & Mellot					647		
22-01430	1	Personnel / Union Contract	676.00	01-404-315	Expenditure		67	1	
				Labor Counsel					
41302	12/29/22	ECSMI005 ECS Mid Atlantic, LLC					647		
22-01422	1	McGinness - GEOTech Services	8,800.00	18-450-001	Expenditure		59	1	
				McGinness Airport Development Project					
22-01428	1	Soil - McGinness	5,361.88	18-450-001	Expenditure		65	1	
				McGinness Airport Development Project					
			14,161.88						
41303	12/29/22	ENGLE025 Engle Printing & Publ Co INC					647		
22-01427	1	SusQ River Town Issue	293.25	01-402-340	Expenditure		64	1	
				Printing & Advertising					
41304	12/29/22	EXECU005 Executive Image Solutions					647		
22-01444	1	Dell OptiPlex 3000	1,394.90	01-402-312	Expenditure		130	1	
				IT Contracted Services					
22-01449	1	IT Service Contract	6,282.82	01-402-312	Expenditure		189	1	
				IT Contracted Services					
			7,677.72						
41305	12/29/22	FREIG005 FREIGHTLINER OF LANCASTER					647		
22-01403	1	HDV27 Johnston Street Sweeper	49.55	01-430-375	Expenditure		13	1	
				Maintenance & Repairs of Equipment					
22-01403	2	HDV27 Johnston Street Sweeper	145.51	01-430-375	Expenditure		14	1	
				Maintenance & Repairs of Equipment					
			195.06						
41306	12/29/22	GEMMI005 DE Gemmill					647		
22-01434	1	Decals Mon-Tues 7-11am	144.00	01-433-260	Expenditure		76	1	
				Street Signs					
22-01434	2	No Parking-Driveway	240.00	01-433-260	Expenditure		77	1	
				Street Signs					
22-01434	3	No Parking Here to Corner	180.00	01-433-260	Expenditure		78	1	
				Street Signs					
22-01434	4	Speed Limit 25	312.00	01-433-260	Expenditure		79	1	
				Street Signs					
			876.00						
41307	12/29/22	GORMA005 Gorman Distributors, Inc					647		
22-01423	1	TP,Trash Liners,Cleaner,Ptowls	176.93	01-409-226	Expenditure		60	1	
				Cleaning Supplies					
41308	12/29/22	HIGHW005 Highway Materials					647		
22-01435	1	Cold patch ticket #59298	134.99	01-430-245	Expenditure		80	1	
				Highway Supplies					
41309	12/29/22	INTER045 Intergovernmental Insurance Co					647		
22-01448	1	Health Ins-POLICE	30,721.44	01-410-196	Expenditure		183	1	
				Employee Insurance Coverage Premiums					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41309		Intergovernmental Insurance Co	Continued						
22-01448	2	Health Ins-ADMIN	5,842.90	01-402-196	Expenditure		184	1	
				Employee Insurance Coverage	Premiums				
22-01448	3	Health Ins-HWY PW	11,685.80	01-430-196	Expenditure		185	1	
				Employee Insurance Coverage	Premiums				
22-01448	4	Health Ins-CODES	6,056.81	01-413-196	Expenditure		186	1	
				Employee Insurance Coverage	Premiums				
22-01448	5	Health Ins-ZONING	1,470.38	01-414-196	Expenditure		187	1	
				Employee Insurance Coverage	Premiums				
22-01448	6	Health Ins-MARKET HOUSE	735.19	01-444-196	Expenditure		188	1	
				Employee Insurance Coverage					
			56,512.52						
41310	12/29/22	JEFFR010 Jeffrey & Milagros Emerick							647
22-01408	1	APPEAL REFUND - 525 Manor St	25.00	01-380-001	Revenue		31	1	
				Miscellaneous Revenue					
41311	12/29/22	LANCA135 Lancaster General Health							647
22-01413	1	Drug Screening- Joel Hopta	90.00	01-410-200	Expenditure		47	1	
				Police Equipment & Supplies					
22-01413	2	Drug Screening- Cleta Fry	90.00	01-410-200	Expenditure		48	1	
				Police Equipment & Supplies					
			180.00						
41312	12/29/22	LNPME005 LNP Media Group, Inc							647
22-01450	1	Ad - Janitor	590.13	01-402-340	Expenditure		190	1	
				Printing & Advertising					
41313	12/29/22	MCCARTHY McCarthy Tire Service							647
22-01437	1	Flat Repair HDV15	60.00	01-430-375	Expenditure		83	1	
				Maintenance & Repairs of Equipment					
41314	12/29/22	MEAD0005 Meadow Valley Electric Inc							647
22-01421	1	Service Call - 308 Locust	301.46	01-409-370	Expenditure		58	1	
				Maintenance & Repair of Building					
41315	12/29/22	MICAH005 Micah Crist							647
22-01409	1	APPEAL REFUND - 1461 Manor St	25.00	01-380-001	Revenue		32	1	
				Miscellaneous Revenue					
41316	12/29/22	MONIT005 Monitronics							647
22-01412	1	Security Q1 2023-41 Walnut	30.00	01-454-378	Expenditure		40	1	
				Columbia Crossings, Building/Prop Maint.					
22-01412	2	Security Q1 2023-254 Blue Ln	41.37	01-430-317	Expenditure		41	1	
				Contracted Services					
22-01412	3	Security Q1 2023-137 S Front	30.00	01-409-364	Expenditure		42	1	
				137 S Front, Rebillable Prop Expenses					
22-01412	4	Security Q1 2023-431 S Front	208.29	01-430-317	Expenditure		43	1	
				Contracted Services					
22-01412	5	Security Q1 2023-308 Locust	941.97	01-402-317	Expenditure		44	1	
				Contracted Services					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01		GENERAL FUND		Continued					
41316		Monitronics		Continued					
22-01412	6	Security Q1 2023-430 S Front	478.59	01-429-188	Expenditure		45		1
				WWTP, Contracted Services					
22-01412	7	Security Q1 2023-440 S Front	216.03	01-429-188	Expenditure		46		1
				WWTP, Contracted Services					
			1,946.25						
41317	12/29/22	MREIDY Michael Reidy							647
22-01407	1	APPEAL Refund-460 Walnut St	25.00	01-380-001	Revenue		30		1
				Miscellaneous Revenue					
41318	12/29/22	OLDCO005 Old Columbia Public Grounds Co							647
22-01415	1	Electric Share - 7/17-12/13	183.89	01-454-453	Expenditure		50		1
				Maintenance of Parks - Locust Park					
41319	12/29/22	PENNS105 Pennsylvania Recreation and Pa							647
22-01404	1	Garner Membership Dues 2023	20.00	01-450-301	Expenditure		15		1
				Parks & Recreation - Operational					
22-01404	2	Fisher Membership Dues 2023	20.00	01-450-301	Expenditure		16		1
				Parks & Recreation - Operational					
22-01404	3	Edmond Membership Dues 2023	20.00	01-450-301	Expenditure		17		1
				Parks & Recreation - Operational					
22-01404	4	Andrews Membership Dues 2023	20.00	01-450-301	Expenditure		18		1
				Parks & Recreation - Operational					
22-01404	5	Kinnard Membership Dues 2023	20.00	01-450-301	Expenditure		19		1
				Parks & Recreation - Operational					
22-01404	6	Byers Membership Dues 2023	20.00	01-450-301	Expenditure		20		1
				Parks & Recreation - Operational					
22-01404	7	Germer Membership Dues 2023	20.00	01-450-301	Expenditure		21		1
				Parks & Recreation - Operational					
			140.00						
41320	12/29/22	PUBLI005 Public Safety Assessments, LLC							647
22-01399	1	Psychological Eval/Nate Miller	325.00	01-410-200	Expenditure		1		1
				Police Equipment & Supplies					
22-01399	2	Psych. Eval./Frank Ember	262.50	01-410-200	Expenditure		2		1
				Police Equipment & Supplies					
22-01399	3	Psych. Eval./Ryan Carlino	280.00	01-410-200	Expenditure		3		1
				Police Equipment & Supplies					
			867.50						
41321	12/29/22	PUREW005 Pure Water Technology							647
22-01416	1	Monthly Rental/Water UnitADMIN	79.00	01-402-317	Expenditure		51		1
				Contracted Services					
22-01416	2	Monthly Rental/Water UnitPOLIC	79.00	01-410-317	Expenditure		52		1
				Contracted Services					
			158.00						
41322	12/29/22	QUALI010 Quality Digital Office Solutio							647
22-01445	1	copier monthly-ADMIN	207.93	01-402-317	Expenditure		131		1
				Contracted Services					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01		GENERAL FUND							
		GENERAL FUND							
		Continued							
41322		Quality Digital Office Solutio							
22-01445		2 copier monthly-POLICE	158.07	01-410-317	Expenditure		132		1
				Contracted Services					
			366.00						
41323	12/29/22	ROBER010 Robert Thompson							647
22-01410		1 APPEAL REFUND - 832 BlunstonSt	25.00	01-380-001	Revenue		33		1
				Miscellaneous Revenue					
41324	12/29/22	SCOTT020 Scott K Ryno							647
22-01418		1 Fire Insp - November 2022	950.00	01-413-425	Expenditure		54		1
				Fire Inspection Services					
41325	12/29/22	SNYDE015 Snyder Brothers INC							647
22-01411		1 NG - 137 S Front St	240.06	01-409-364	Expenditure		34		1
				137 S Front, Rebillable Prop Expenses					
22-01411		2 NG - 308 Columbia	20.08	01-409-362	Expenditure		35		1
				308 Locust St., Natural Gas Usage					
22-01411		3 NG - 308 Columbia Rear	0.87	01-409-362	Expenditure		36		1
				308 Locust St., Natural Gas Usage					
22-01411		4 NG - 431 S Front St	0.87	01-430-363	Expenditure		37		1
				Highway, Natural Gas Usage					
22-01411		5 NG - Market House	175.46	01-444-362	Expenditure		38		1
				Market House, Natural Gas Usage					
22-01411		6 NG - 5 Front St	10.48	01-429-362	Expenditure		39		1
				WWTP, Natural Gas Usage					
			447.82						
41326	12/29/22	STAND005 Standard Insurance Company LFE							647
22-01406		1 GTL,STD,LTD,AD&D-ADMIN	431.35	01-402-196	Expenditure		23		1
				Employee Insurance Coverage Premiums					
22-01406		2 GTL,STD,LTD,AD&D-BLDG PROP	110.20	01-409-196	Expenditure		24		1
				Employee Insurance Coverage Premiums					
22-01406		3 GTL,STD,LTD,AD&D-POLICE	2,372.23	01-410-196	Expenditure		25		1
				Employee Insurance Coverage Premiums					
22-01406		4 GTL,STD,LTD,AD&D-CODES	296.16	01-413-196	Expenditure		26		1
				Employee Insurance Coverage Premiums					
22-01406		5 GTL,STD,LTD,AD&D-ZONING	213.19	01-414-196	Expenditure		27		1
				Employee Insurance Coverage Premiums					
22-01406		6 GTL,STD,LTD,AD&D-PW HWY	821.26	01-430-196	Expenditure		28		1
				Employee Insurance Coverage Premiums					
22-01406		7 GTL,STD,LTD,AD&D-MRKT HOUSE	102.29	01-444-196	Expenditure		29		1
				Employee Insurance Coverage					
			4,346.68						
41327	12/29/22	SUPER005 Super Shoe Stores							647
22-01402		1 J Misal Public works	146.64	01-430-239	Expenditure		12		1
				Employee Clothing Allowance					
41328	12/29/22	SUSQU075 Susquehanna Door Service							647
22-01429		1 Crossing Bldg/Scheduled Main	1,260.00	01-454-377	Expenditure		66		1
				Columbia Crossings, Contracted Services					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
01 GENERAL FUND GENERAL FUND			Continued				
41329	12/29/22	SUSQU080 Susquehanna Chrysler					647
22-01433	1	Vehicle Repairs/PD#8 & Warrant	70.00	01-410-376	Expenditure		75 1
				Maintenance & Repair, Police Vehicles			
41330	12/29/22	TWTRA005 T & W Traffic Control					647
22-01436	1	Street Sign Fasteners	247.50	01-433-260	Expenditure		81 1
				Street Signs			
22-01436	2	Aluminum Bolt/Nut/Washer Kit	92.50	01-433-260	Expenditure		82 1
				Street Signs			
			<u>340.00</u>				
41331	12/29/22	VISIO005 Vision Benefits of America					647
22-01431	1	Vision-Jan 2023/Dec Inv ADMIN	40.99	01-402-196	Expenditure		68 1
				Employee Insurance Coverage Premiums			
22-01431	2	Vision-Jan 2023/Dec Inv BUILD	7.18	01-409-196	Expenditure		69 1
				Employee Insurance Coverage Premiums			
22-01431	3	Vision-Jan 2023/Dec Inv POLICE	261.96	01-410-196	Expenditure		70 1
				Employee Insurance Coverage Premiums			
22-01431	4	Vision-Jan 2023/Dec Inv CODES	69.87	01-413-196	Expenditure		71 1
				Employee Insurance Coverage Premiums			
22-01431	5	Vision-Jan 2023/Dec Inv ZONING	14.36	01-414-196	Expenditure		72 1
				Employee Insurance Coverage Premiums			
22-01431	6	Vision-Jan 2023/Dec Inv PW	104.31	01-430-196	Expenditure		73 1
				Employee Insurance Coverage Premiums			
22-01431	7	Vision-Jan 2023/Dec Inv MRKT H	7.18	01-444-196	Expenditure		74 1
				Employee Insurance Coverage			
			<u>505.85</u>				
41332	12/29/22	YARNE005 Yarnell/Choice/B Safe					647
22-01420	1	MRKT HS- Security 2023	1,260.00	01-444-317	Expenditure		57 1
				Market House, Contracted Services			
22-01439	1	semi annual inspection	70.00	01-444-317	Expenditure		90 1
				Market House, Contracted Services			
			<u>1,330.00</u>				
41333	12/29/22	COLUM025 Columbia Borough Fire Dept					650
22-01426	1	Broadband Radios-CBVFD/B Moyer	52,695.00	01-250-200	G/L		1 1
				Escrow, Contribution - CBVFD			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	43	1	222,751.71	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	43	1	222,751.71	0.00

21 ARPA FUND		ARPA FUNDS					
1008	12/29/22	CSDAV005 CS Davidson Inc					648
22-01447	1	Shawnee restoration	82.50	21-463-671	Expenditure		1 1
				Shawnee/Mill St Drainage/Improvements			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq Acct	
21	ARPA FUND	ARPA FUNDS	Continued					
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
		Checks:	1	0	82.50	0.00		
		Direct Deposit:	0	0	0.00	0.00		
		Total:	1	0	82.50	0.00		
35	LIQUID FUELS	PLGIT LIQUID FUELS						
582	12/29/22	PPLEL010 PPL Electric Utilities Corp					649	
22-01432	1	St Light ACCT 06127-78006	61.15	35-434-001	Expenditure		1 1	
				Street Lighting - Electrical	Usage			
22-01432	2	Traffic Lite ACCT 15841-01003	111.47	35-434-002	Expenditure		2 1	
				Traffic Lights - Electrical	Usage			
22-01432	3	Traffic Lite ACCT 21095-63002	33.05	35-434-002	Expenditure		3 1	
				Traffic Lights - Electrical	Usage			
22-01432	4	Traffic Lite ACCT 34803-83009	35.45	35-434-002	Expenditure		4 1	
				Traffic Lights - Electrical	Usage			
22-01432	5	Traffic Lite ACCT 35680-94005	32.99	35-434-002	Expenditure		5 1	
				Traffic Lights - Electrical	Usage			
22-01432	6	St Light ACCT 56051-06004	28.34	35-434-001	Expenditure		6 1	
				Street Lighting - Electrical	Usage			
22-01432	7	Traffic Lite ACCT 60251-05002	34.94	35-434-002	Expenditure		7 1	
				Traffic Lights - Electrical	Usage			
22-01432	8	St Light ACCT 60704-59000	110.48	35-434-001	Expenditure		8 1	
				Street Lighting - Electrical	Usage			
22-01432	9	St Light ACCT 65441-02003	151.72	35-434-001	Expenditure		9 1	
				Street Lighting - Electrical	Usage			
22-01432	10	St Light ACCT 74271-02008	24.29	35-434-001	Expenditure		10 1	
				Street Lighting - Electrical	Usage			
22-01432	11	St Light ACCT 74601-52002	13.52	35-434-001	Expenditure		11 1	
				Street Lighting - Electrical	Usage			
22-01432	12	St Light ACCT 76614-03002	50.63	35-434-001	Expenditure		12 1	
				Street Lighting - Electrical	Usage			
22-01432	13	St Light ACCT 96616-20005	26.99	35-434-001	Expenditure		13 1	
				Street Lighting - Electrical	Usage			
22-01432	14	Traffic Lite ACCT 83051-01006	32.73	35-434-002	Expenditure		14 1	
				Traffic Lights - Electrical	Usage			
22-01432	15	Traffic Lite ACCT 95256-38009	35.64	35-434-002	Expenditure		15 1	
				Traffic Lights - Electrical	Usage			
22-01432	16	St Light ACCT 95532-15007	24.55	35-434-001	Expenditure		16 1	
				Street Lighting - Electrical	Usage			
22-01432	17	St Light ACCT 97063-96008	30.93	35-434-001	Expenditure		17 1	
				Street Lighting - Electrical	Usage			
22-01432	18	Traffic Lite ACCT 98711-95004	24.09	35-434-002	Expenditure		18 1	
				Traffic Lights - Electrical	Usage			
22-01432	19	Traffic Lite ACCT 98772-56006	111.47	35-434-002	Expenditure		19 1	
				Traffic Lights - Electrical	Usage			
			974.43					



Check #	Check Date	Vendor			Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract Ref Seq Acct
35 LIQUID FUELS PLGIT LIQUID FUELS						
Continued						
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:		1	0	974.43	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		<u>1</u>	<u>0</u>	<u>974.43</u>	<u>0.00</u>
Report Totals						
	Checks:		45	1	223,808.64	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		<u>45</u>	<u>1</u>	<u>223,808.64</u>	<u>0.00</u>

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Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	2-01	122,377.52	100.00	54,255.38	176,732.90
CAPITAL FUND	2-18	43,177.60	0.00	0.00	43,177.60
American Rescure Plan FUND	2-21	82.50	0.00	0.00	82.50
BOND CAPITAL FUND	2-30	2,841.21	0.00	0.00	2,841.21
HIGHWAY AID FUND	2-35	974.43	0.00	0.00	974.43
Total of All Funds:		169,453.26	100.00	54,255.38	223,808.64

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Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	01	122,377.52	100.00	54,255.38	176,732.90
CAPITAL FUND	18	43,177.60	0.00	0.00	43,177.60
American Rescure Plan FUND	21	82.50	0.00	0.00	82.50
BOND CAPITAL FUND	30	2,841.21	0.00	0.00	2,841.21
HIGHWAY AID FUND	35	974.43	0.00	0.00	974.43
Total of All Funds:		169,453.26	100.00	54,255.38	223,808.64

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Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND BBT	2-01	122,377.52	0.00	0.00	0.00	122,377.52
CAPITAL FUND	2-18	43,177.60	0.00	0.00	0.00	43,177.60
American Rescure Plan FUND	2-21	82.50	0.00	0.00	0.00	82.50
BOND CAPITAL FUND	2-30	2,841.21	0.00	0.00	0.00	2,841.21
HIGHWAY AID FUND	2-35	974.43	0.00	0.00	0.00	974.43
Total of All Funds:		169,453.26	0.00	0.00	0.00	169,453.26

## **LEGAL NOTICE – 2023 Meeting Dates**

Notice is hereby given that the following meetings will be held in the Borough of Columbia on the dates and times listed for 2023 and will be held in the Municipal Building at 308 Locust Street St., Columbia, PA unless otherwise noted below:

Borough Council Work Session (7:00pm), 1/3/2023, 2/7/2023, 3/7/23, 4/4/23, 5/2/23, 6/6/23, 7/6/23, 8/3/23, 9/5/23, 10/3/23, 11/9/23, 12/5/23. First work session in 2024 will be 2/6/24

Borough Council Regular Meeting (7:00pm): 1/10/23, 1/24/23, 2/14/23, 2/28/23, 3/14/23, 3/28/23, 4/11/23, 4/25/23, 5/9/23, 5/23/23, 6/13/23, 6/27/23, 7/11/23, 7/25/23, 8/8/23, 8/22/23, 9/12/23, 9/26/23, 10/10/23, 10/24/23, 11/14/23, 11/28/23, 12/12/23, 12/28/23. The first meeting in 2024 will be 1/2/24 (reorganization)

Borough Council Budget Meeting (7:00pm): 7/20/23, 9/21/23, 10/19/23, 11/16/23

Planning Commission Meeting (7:00pm). 1/17/2023, 2/21/23, 3/21/23, 4/18/23, 5/18/23, 6/20/23, 7/18/23, 8/15/23. 9/19/23, 10/17/23, 11/21/23, 12/19/23. The first meeting in 2024 will be 1/16/2024

Civil Service Meeting, (1:00PM) 1/10/23, 2/14/23, 3/14/23, 4/11/23, 5/9/23, 6/13/23, 7/11/23, 8/8/23, 9/12/23, 10/10/23, 11/14/23, 12/12/23. The first meeting in 2023 will be 1/2/24 (reorganization)

Shade Tree Commission Meeting (6:00pm): 1/23/23, 2/27/23, 3/27/23, 4/24/23, 5/22/23, 6/26/23, 7/24/23, 8/28/23, 9/25/23, 10/23/23, 11/27/23. The first meeting in 2024 will be 1/22/24

Historic Architectural Review Board (HARB) Meeting (7:00pm): 1/11/2023, 2/8/23, 3/8/23, 4/12/23, 5/10/23, 6/14/23, 7/12/23, 8/9/23, 9/13/23, 10/11/23, 11/8/23, 12/13/23. The first meeting in 2024 will be

Parks and Recreation Advisory Committee Meeting (6:00pm): 1/12/23, 2/9/23, 3/9/23, 4/13/23, 5/11/23, 6/8/23, 7/13/23, 8/10/23, 9/14/23, 10/12/23, 11/9/23, 12/14/23. The first meeting in 2024 will be 1/22/24

Columbia River Park Advisory and Revitalization Committee Meeting (6:00pm @ Columbia Crossing Building): 1/26/23, 2/23/23, 3/23/23, 4/27/23, 5/25/23, 6/22/23, 7/27/23, 8/24/23, 9/28/23, 10/25/23, 12/27/23. The first meeting in 2024 will be 1/22/2024

Columbia Land Bank Advisory Committee (5:00 PM via MS TEAMS): 1/9/2023, 2/13/2023, 3/13/2023, 4/10/2023, 5/8/23, 6/12/23, 7/10/23, 8/14/23, 9/11/23, 10/9/23, 11/13/23, 12/11/23. The first meeting in 2024 will be 1/8/2024

If you are a person with a disability wishing to attend these meetings and require an accommodation to participate in the meeting, please contact the Columbia Borough Office at 684-2467.

# EXECUTIVE BRIEF REGULAR MEETING

**AGENDA DATE:** 12/29/22

**DEPARTMENT:** Community Development

**TITLE:** 132 Locust Street LD Plan – Security Reduction No. 1

**BACKGROUND AND JUSTIFICATION:** C.S. Davidson, Inc. (CSD) has reviewed the public security release request by Eberly Myers for the 132 Locust Street Land Development Project.

Per CSD’s site inspection and follow-up correspondence with the developer, CSD recommends that the public improvement security be reduced by \$73,644.00 to provide a remaining balance of \$23,656.50.

**MOTION:**

Move to approve Security Reduction No. 1 for the 132 Locust Street Project in the amount of \$73,644.00.

**FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
<b>Net Fiscal Impact</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY22 Budget	Current Balance	Agenda Expenditure	Balance

C. Legal Review:

**ATTACHMENT(S):**

- Security Reduction No. 1, dated 12/09/2022.



**C.S. DAVIDSON, INC.**  
ENGINEERING A BETTER COMMUNITY

38 North Duke Street, York, PA 17401 | (717) 846-4805  
50 West Middle Street, Gettysburg, PA 17325 | (717) 337-3021  
315 West James Street, Suite 102, Lancaster, PA 17603 | (717) 481-2991

December 9, 2022

Ms. Sharon Cino  
Planning & Zoning Manager  
Borough of Columbia  
308 Locust Street  
Columbia, PA 17512

Re: 132 Locust Street  
Final Land Development Plan  
**Updated Public Improvements Security Estimate**  
Columbia Borough, Lancaster County, PA  
Engineer's Project No. 3981.3.12.03

Dear Sharon:

We have completed our review of the requested reduction in security for the above-referenced project. The original security was posted in an amount equal to **\$97,300.50**. Based on our review, we found that the amount of public security can be reduced by **\$73,644.00** to provide a remaining security balance of **\$23,656.50**.

If you have any questions regarding this review, please do not hesitate to contact me directly at (717) 814-4537 or [DJR@csdavidson.com](mailto:DJR@csdavidson.com).

Sincerely,

Derek J. Rinaldo, E.I.T.

JSS/DJR/cah

Enclosure: Public Improvements Security Reduction No. 1

Copy: Benjamin J. Myers, Developer (via email)

Bryan Cichocki, P.E., Cichockit Engineering, LLC (via email)

File

Developer (if applicable): 789 Main Street, LLC

Engineer Project No: 3981.3.12.03

Project Name: 132 Locust Street

Date: 12/9/2022

Municipality: Columbia Borough

Description	Unit	Unit Price	Estimated Quantity	Quantity To Date	To Be Completed	Bonded Amount	Amount Remaining	Authorized for Release
<b>II. SOIL EROSION &amp; SEDIMENTATION CONTROL</b>			<b>\$5,760.00</b>					
Construction entrance	Ea	\$850.00	1	1	0	\$850.00	\$0.00	\$850.00
Silt fence, 18" or 12" Soxx	LF	\$12.00	320	320	0	\$3,840.00	\$0.00	\$3,840.00
Temporary swales, incl seed/mulch	LF	\$8.00	120	60	60	\$960.00	\$480.00	\$480.00
Inlet protection	Ea	\$110.00	1	1	0	\$110.00	\$0.00	\$110.00
<b>III. STORMWATER MANAGEMENT</b>			<b>\$24,200.00</b>					
Bioretention Facility	Ea	\$22,000.00	1	1	0	\$22,000.00	\$0.00	\$22,000.00
Record Drawing (site)	Pg	\$2,200.00	1	0	1	\$2,200.00	\$2,200.00	\$0.00
<b>IV. STORM SEWER SYSTEM</b>			<b>\$3,520.00</b>					
15" RCP	LF	\$60.00	22	22	0	\$1,320.00	\$0.00	\$1,320.00
Type "M" inlet (2' x 4')	Ea	\$2,200.00	1	1	0	\$2,200.00	\$0.00	\$2,200.00
<b>VII. STREET CONSTRUCTION</b>			<b>\$48,075.00</b>					
Fine grading/8" CSBC - Type A	SY	\$11.00	100	100	0	\$1,100.00	\$0.00	\$1,100.00
AASHTO #57 8" Stone Base	SY	\$14.00	225	225	0	\$3,150.00	\$0.00	\$3,150.00
5" Superpave Base Course	SY	\$22.00	100	100	0	\$2,200.00	\$0.00	\$2,200.00
2" Superpave Binder Course	SY	\$10.00	100	100	0	\$1,000.00	\$0.00	\$1,000.00
1-1/2" Superpave Wearing Course	SY	\$8.00	100	75	25	\$800.00	\$200.00	\$600.00
1-1/2" Porous Asphalt Wearing Course	SY	\$10.00	225	225	0	\$2,250.00	\$0.00	\$2,250.00
Brick Paver Sidewalk	SF	\$13.00	1,775	888	887	\$23,075.00	\$11,531.00	\$11,544.00
Straight conc curb	LF	\$35.00	300	300	0	\$10,500.00	\$0.00	\$10,500.00
ADA ramp/warning dome	Ea	\$4,000.00	1	1	0	\$4,000.00	\$0.00	\$4,000.00
<b>VIII. MISCELLANEOUS</b>			<b>\$6,900.00</b>					
Stop Sign	Ea	\$120.00	2	2	0	\$240.00	\$0.00	\$240.00
Do Not Enter Sign	Ea	\$120.00	2	2	0	\$240.00	\$0.00	\$240.00
Traffic Flow Arrow	Ea	\$55.00	2	2	0	\$110.00	\$0.00	\$110.00
ADA Striping/Signage	Ea	\$165.00	2	2	0	\$330.00	\$0.00	\$330.00
Ceiling Mount Light	Ea	\$1,100.00	1	1	0	\$1,100.00	\$0.00	\$1,100.00
Wall Pack Light	Ea	\$1,100.00	1	1	0	\$1,100.00	\$0.00	\$1,100.00
Street Lights	Ea	\$2,900.00	1	1	0	\$2,900.00	\$0.00	\$2,900.00
Install trees	Ea	\$400.00	1	0	1	\$400.00	\$400.00	\$0.00
Lot Markers	Ea	\$120.00	4	4	0	\$480.00	\$0.00	\$480.00

**ESTIMATED CONSTRUCTION COST, TOTALS \$88,455.00 \$14,811.00 \$73,644.00**
**VI. 10% CONTINGENCY Ea N/A 1 0 1 \$8,845.50 \$8,845.50 \$0.00**

1	TOTAL SECURITY	\$97,300.50
2	REMAINING SECURITY	\$23,656.50
3	LESS PREVIOUS TOTAL	
4	<b>NET DRAW</b>	<b>\$73,644.00</b>

I CERTIFY THAT THIS ESTIMATE IS ACCURATE BASED ON MY QUALIFICATIONS AND EXPERIENCE.

Jeffrey S. Shue, P.E.

Date: 12/9/2022

(printed name)

(signature)

Estimate Prepared By: Derek J. Rinaldo, E.I.T.

Inspector:



# EXECUTIVE BRIEF REGULAR MEETING

**AGENDA DATE:** 12/29/2022

**DEPARTMENT:** Administration

**TITLE:** Reappointments

**SUMMARY:** Several members from various boards are up for reappointment

**BACKGROUND AND JUSTIFICATION:**

BOARD	NAME	TERM	EXPIRE
<b>Planning Commission</b>			
	Annette White	4 yrs	12.31.2026
	Alternate 1	4 yrs	
	Alternate 2	4 yrs	
<b>Police Pension</b>			
	Daniel Bell	2 yrs	12.31.2024
<b>Civil Service Commission</b>			
	Jim Ciccocioppi	6 yrs	12.31.2028
	Alternate 1	6 yrs	
<b>Zoning Hearing Board</b>			
	Jazz Preston	5 yrs	12.31.2027
	Alternate 1	5 yrs	
<b>Shade Tree Commission</b>			
	Julie Lehmer	5 yrs	12.31.2027
	Member	Replace J. Gamby	12.31.2025
<b>William Lockard Trust</b>			
	Amy Redding	5 yrs	12.31.2027
<b>Parks and Rec</b>			
	Member (Ordinance 938 )	4 yrs	

COLUMBIA BOROUGH SHADE TREE COMMISSION  
308 Locust St, Columbia, PA 17512

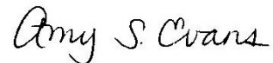
TO: Columbia Borough Council  
FROM: Columbia Borough Shade Tree Commission  
DATE: December 1, 2022  
RE: Commission Membership

This memorandum is to inform Borough Council that Mr. Jack Gamby has resigned from the Commission effective December 31, 2022,, and to request that Ms. Julie Lehmer be reappointed a new term. Letters from Mr. Gamby and Ms. Lehmer are attached.

With Mr. Gamby's resignation, the Commission will have a vacant. While we are actively looking for a borough resident to fill this seat, promotion through the Boro's website and social media channels is appreciated.

We thank you for your attention to this matter.

Sincerely,



Amy Evans  
Chairman  
Columbia Shade Tree Commission  
[needmore.pa@gmail.com](mailto:needmore.pa@gmail.com)

November 11,2022

Dear Borough Council Members,

I am writing to express my interest in serving a second term on the Zoning Hearing Board for the borough of Columbia. Serving as board member has been interesting, educational, and engaging. I have enjoyed getting to know the borough's planning staff, council members and engaging with project applicants along with the other members of the Zoning Hearing Board. I have a background in real estate, public and private safety management. These two items help when making decisions to build our community. I am proud to say that I am from Columbia, and it makes me prouder to serve our wonderful community. I believe that all citizens should take the opportunity to serve their communities in whatever way possible. Serving as a Zoning Hearing Board member is a good fit for my interests and experience. It truly is an honor to work along side all of you and every member of the borough office. Thank you for your time and all that you do for the citizens of our great town.



Jazz Preston

October 28, 2022

Deborah LaClair, Administrative Assistant  
Borough of Columbia  
308 Locust Street  
Columbia, PA 17512

Dear Deborah,

I submit to you my interest in being reappointed to the Columbia Borough Planning Commission for another term. Thank you for your consideration.

*Annette White*

John C. "Jack" Gamby  
20 N. 13<sup>th</sup> Street  
Columbia, PA 17512  
717-575-9032  
[jackgamby60@comcast.net](mailto:jackgamby60@comcast.net)

RECEIVED

NOV 21 2022

November 16, 2022

Shade Tree Commission  
Borough of Columbia  
308 Locust Street  
Columbia, PA 17512

Dear Shade Tree Commission and Borough of Columbia,

It is with deep regret that I am submitting my resignation from the Shade Tree Commission effective December 31, 2022. This has been a difficult decision, as I have enjoyed working on the Shade Tree Commission over the past four years.

To maintain a balance between family, work, and community, I have spent time recently considering the organizations and projects I am involved with. This decision was very difficult, but will help me balance my time, while still helping the community. I will still be happy to lend a hand on Shade Tree projects.

I wish the Shade Tree Commission the best in fulfilling its mission in Columbia.

Sincerely,



John C. "Jack" Gamby

# Julie A. Lehmer

---

723 Walnut Street, Columbia, PA 17512 | 717.342.1851 | jubyjo723@gmail.com

November 16<sup>th</sup>, 2022

Columbia Borough Council  
308 Locust Street  
Columbia, PA

Dear Columbia Borough Council,

I am writing to request consideration for reappointment to serve another term on the Shade Tree Commission.

My qualifications include a B.S. in Urban Forestry from The Pennsylvania State University, during which I assisted the PSU Cooperative Extension with various projects, including tree commission/tree plan establishment, creating tree inventories/assessments for several small towns, and community outreach and education. Currently, I am volunteering with the Columbia Park Rangers, and have both personal interest and professional experience in landscaping and gardening.

In terms of monthly meetings, my current work schedule is flexible and can accommodate the Shade Tree Commission schedule. Please feel free to contact me with any questions @ 717.342.1851.

Sincerely,

A handwritten signature in black ink that reads "Julie A. Lehmer". The signature is written in a cursive, flowing style.

Julie A. Lehmer

# LANCASTER AREA SEWER AUTHORITY

## MINUTES OF REGULAR MEETING

November 17, 2022

The Regular Board Meeting of the Lancaster Area Sewer Authority was held on November 17, 2022, at 130 Centerville Road, Lancaster, Pennsylvania.

The following Board members were present in person: Barry Smith, Tom Huber, Ed Fisher, Derrick Millhouse, and Nick Sahd. Board member Barry Kauffman was present via Zoom. Others present in person were Rob Linthicum of RK&K and Mike Schober of ARRO. Ed Barboe, Mark Bottin, and Matt Crow of Hazen and Sawyer and Shannon McGinnis and Narita Goff of the PA Department of Health Bureau of Epidemiology were present via Zoom. LASA staff present in person included Mike Kyle, Scot Fertich, Mike Lehman, John Vilga, Don DeClementi, Brian Wilcox, and Kristin Green.

Mr. Smith, Chairman of the Board, called the meeting to order at 7:30 a.m.

Mr. Smith called for public comments and Mr. Kyle, Executive Director of the Authority introduced Narita Goff, Epidemiologist, and Shannon McGinnis, Epidemiologist Supervisor with the PA Department of Health Bureau of Epidemiology who were available via Zoom to answer any questions and address any concerns from the Board regarding the Pennsylvania Department of Health pathogen testing program. After a few questions, Mr. Smith thanked Narita and Shannon for attending the meeting and being responsive to the Board's questions and concerns.

Mr. Smith asked for approval of the minutes of the Regular Meeting of October 27, 2022. Mr. Fisher moved to approve the minutes of the meeting of October 27, 2022, and the disposition of the recordings of the meeting of October 27, 2022 in accordance with the Resolution passed April 28, 2022. Mr. Huber seconded the motion, the Board unanimously approved. Mr. Kauffman questioned whether the minutes need to include the actual motions verbatim, and not

be paraphrased. Mr. Kyle agreed to confirm with the Authority's solicitor whether the Authority's minutes must include verbatim motions.

Mr. Kyle recommended award of the contract to purchase a new Ford F550 truck from Hondru Ford. Mr. Millhouse moved to award the contract to purchase a new F550 truck from Hondru Ford at a cost of \$56,000.00 through COSTARS. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the contract to purchase a Titan auto crane body from Lancaster Truck Bodies. Mr. Sahd moved to award the contract to purchase a new Titan auto crane body from Lancaster Truck Bodies at a cost of \$96,075.00 through COSTARS. Mr. Millhouse seconded the motion, the Board unanimously approved.

Mr. Kyle recommended approval of a City of Lancaster escrow agreement. Mr. Fisher moved to approve the City of Lancaster escrow agreement amendment number 3 – WWTP dissolved oxygen control and BNR system improvements, at a cost of \$109,040.00. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended approval of the Concord Public Financial Advisors, Inc., fees. Mr. Huber moved to approve the Concord Public Financial Advisors, Inc., fees for a total cost of \$30,000.00. Mr. Fisher seconded the motion, the Board unanimously approved.

Mr. Smith moved to the Finance Committee report. Mr. Huber's report was presented in the form of a motion. The following invoices have been reviewed and submitted for approval including Operating Expenses for November 2022 in the amount of \$1,495,249.83; Revenue Fund Requisition #782 in the amount of \$1,800,000.00; Bond Redemption & Improvement Fund Requisitions/Invoices #2131-1A through 2131-6I in the amount of \$62,273.83; Capital Asset Replacement Fund Requisitions/Invoices #236-1A through #236-5I in the amount of \$302,402.30, for a grand total in payments of \$2,164,676.13. Mr. Millhouse seconded the motion, the Board unanimously approved.



Mr. Smith moved to the Operations Committee and deferred to Mr. Kyle's report.

Mr. Smith asked if there was anything to report from the Public Relations Committee.

Mr. Smith reminded everyone that the LASA municipal dinner meeting is Wednesday, November 30 at Blue Collar. Mr. Kauffman mentioned he is very pleased with the program booklet that we will be presenting at the dinner meeting.

Mr. Smith asked if there was anything to report from the Pension Committee. Mr. Lehman, Financial Director for the Authority, reported that as of November 16, 2022, the total market value of the LASA pension fund was \$11.456 Million with an estimated actuarial accrued liability of \$14.7 Million, while its funding stands at 77.8% of the estimated actuarial accrued liability.

Mr. Smith asked if there was anything to report from the Personnel Committee and there was nothing to report.

Mr. Smith moved to the Executive Director's Report. Mr. Kyle summarized the status of the Lower Little Conestoga Interceptor Rehabilitation Phases 2, 3 and 4 and gave an update on the progress with grant funding requests and Pennvest. Mr. Kyle also announced that the LASA laboratory received the EPWCOA "Excellence Award for Laboratory Performance" at the annual awards meeting.

Mr. Smith announced that the second Strategic Planning portion of the meeting would begin and introduced the facilitator Mr. Bruce Nilson.

Mr. Nilson provided a brief recap of what was discussed during Session 1. Session 2 began where the Board left off at Core Values. The Strategic Session then moved on to the types of talent or expertise LASA might need to add in the future and finally what does the Authority need to do to position itself as an employer of choice in attracting and keeping the types of employees we will need to excel. The next and final planning session will be immediately after business at the December 15, 2022 Board meeting.

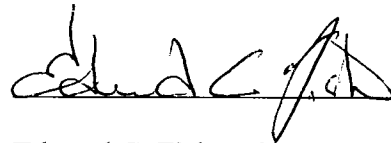
Mr. Smith called for Other Business and there was none.

Mr. Smith called for Old Business and there was none.

Mr. Smith moved to the Chairman of the Authority report and there was none.

Mr. Smith reported that the next regular Board meeting is December 15, 2022 (one week early) at 7:30 a.m. at 130 Centerville Road, Lancaster, PA 17603 or via Zoom.

Mr. Smith called for a motion to adjourn. Mr. Sahd moved to adjourn, Mr. Huber seconded the motion, the Board unanimously approved, and the meeting was adjourned at 9:41 a.m.

A handwritten signature in black ink, appearing to read 'Edward C. Fisher', written over a horizontal line.

Edward C. Fisher, Secretary

**Columbia Borough Civil Service Commission  
November 9, 2022**

James Ciccocioppi called the meeting to order at 1:04pm.

<b>Roll Call:</b>	James Ciccocioppi	John Meshey
	Fran FitzGerald – Absent	Chief Brommer
	James Anspach	Tom Ziegler
	Pam Arnold/Administrative Assistant PD	

Motion to approve the October 11, 2022, Civil Service Commission Minutes.

**Motion:** John Meshey                      **Second:** Jim Anspach                      **Voice Vote:** All Favored

**Old Business**

Chief Brommer gave an update regarding candidates for Police Officer as follows:

- Frank Ember, III started working for the department on 10/30/22 and is being trained by Corporal Holly Arndt and seems to be fitting in well with that shift.
- A conditional offer has been offered to Ryan Carlino pending results of pre-employment testing.
- A conditional offer has been extended to Jack Kopp pending results of pre-employment testing.

Chief Brommer told Commission Members that an advertisement will be placed in the Lancaster Newspaper as well as on PoliceApp.com beginning Sunday, November 13, 2022 with applications being due by Friday, November 18, 2022.

Chief Brommer said the hiring consortium will be having two tests in 2023, one in the Spring and one in the Fall.

Commission members asked about the Community Safety Officer position. Chief Brommer said that Jordan Corbin resigned from the position and that Joel Hopta has been offered the position. He further stated that Joel will begin working part-time in late November or early December and will begin working full-time in January or February 2023.

Commission members asked for an update regarding the purchase of body cameras. Chief Brommer said there is no update as of now.

Commission members asked questions about the purchase of new radios. Chief Brommer said this item has been on hold for the past two years but that the radios are desperately needed and Council is considering using ARPA funds to purchase them. The old radios would be traded as part of the purchase.

Commission members asked about the McGinness property and the use of drones. Chief Brommer explained that the Borough is hoping to have a drone R&D business set up on the McGinness property.

The next meeting of the Civil Service Commission will be held on Tuesday, December 12, 2022, at 1:00pm.

Motion to adjourn the meeting at 1:34pm.

Motion: Tom Ziegler

2<sup>nd</sup>: John Meshey

Voice Vote: All Favored

Approved by:  on 12/13/22  
James Ciccocioppi Date

MINUTES  
COLUMBIA BOROUGH PLANNING COMMISSION  
November 15, 2022

**MEMBERS IN ATTENDANCE:**

Mary Wickenheiser, Chairperson  
Tiffani Lynn, Vice-Chairperson  
Brad Lynn, Secretary  
Justin Evans  
Marilyn Kress Hartman  
Kelly Murphy  
Annette White

**STAFF IN ATTENDANCE:**

Sharon Cino, Planning and Zoning Manager  
Deb LaClair, Administrative Assistant

**GUESTS IN ATTENDANCE:**

Alyssa Shultz, Dumkopf LLC – 3 Shawnee Avenue

**CALL TO ORDER:**

Chairperson Wickenheiser called this regular meeting of the Columbia Borough Planning Commission to order on Tuesday, November 15, 2022, at 7:00 p.m.

There was a moment of silence and the pledge to the flag.

**APPROVAL OF MINUTES:**

Kelly Murphy motioned to approve the Regular Planning Commission meeting minutes from October 18, 2022, and Justin Evans seconded. All favored this motion.

**ZONING HEARING(S):**

There were no hearings for review at tonight's meeting.

**ENGINEER'S REVIEW(S):**

There were no reviews by the Borough Engineer.

**DEMOLITION APPLICATION(S):**

3 Shawnee Avenue – Alyssa Shultz, Dumkopf LLC, stated they submitted a demolition application to demolish the dwelling and pole barn at 3 Shawnee Avenue. She presented pictures of the interior of the dwelling and talked about the state of disrepair and concerns for safety. Alyssa explained the property was purchased by Chris Smiley, Dumkopf LLC. She pointed out the location of the dwelling, pole barn and garage on the plans. Mary Wickenheiser added the dwelling was a 2-story wood frame structure that has been vacant for some time. Alyssa clarified the dwelling and metal pole barn would be demolished and the garage would remain. Annette and Justin both questioned the condition of the dwelling. Alyssa stated the dwelling has been unoccupied for at least 2 years with deterioration of the

foundation and bowing of floors causing windows to fall out of the frames. Mary asked what the intention was of the property after demolition. Alyssa stated they had no plans for that property at this time. Mary asked about the on-lot septic system. Alyssa stated they would be filling that in as part of the demolition contract. Marilyn asked if it was possible they would construct another dwelling. Alyssa stated no, but they have discussed construction of a pole barn. There were no further questions from the Commission.

Brad Lynn motioned to recommend to Columbia Borough Council the demolition of the existing residential dwelling, pole barn and on-lot septic system located at 3 Shawnee Avenue and Tiffani Lynn seconded. All favored this motion.

**ACTION ITEMS:**

Kelly Murphy motioned to recommend to Borough Council the reappointment of Annette White to the Planning Commission, per Annette's correspondence, for a 4-year term ending December 31, 2026, and Tiffani Lynn seconded. All favored this motion.

Tiffani Lynn motioned to recommend to Borough Council the placement of 318 Poplar Street into the Land Bank program and Justin Evans seconded. All favored this motion.

Kelly Murphy motioned to recommend to Borough Council the placement of 349 North Second Street into the Land Bank program and Tiffani Lynn seconded. All favored this motion.

Kelly Murphy motioned to recommend to Borough Council the placement of 1005 Spruce Street into the Land Bank program and Tiffani Lynn seconded. All favored this motion.

**DISCUSSION ITEMS:**

Sharon Cino provided an update on land bank properties.

Sharon stated the Ad Hoc Committee for the Comprehensive Plan will be meeting next year to finish review before handing the plan over to the Planning Commission. Mary reminded everyone that there will also be work on an Official Map and Zoning Ordinance changes by the Commission.

Sharon stated that the Lancaster County Planning Commission was looking for board members and if anyone was interested to reach out to the Borough Manager.

Mary Wickenheiser pointed out the Planning Commission meeting dates for 2023 with the only change being in May because of primary election day. The Commission Members agreed to the change in May and those dates would be forwarded for advertisement.

**OLD BUSINESS:**

There were no items under old business.

**NEW BUSINESS:**

There were no items under new business.

**PUBLIC COMMENTS AND QUESTIONS:**

There were no comments or questions from the public.

**ADJOURNMENT:**

Justin Evans motioned to adjourn this meeting of the Columbia Borough Planning Commission at 7:27 p.m. and Tiffani Lynn seconded. All favored this motion.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Brad Lynn', with a long horizontal flourish extending to the right.

Brad Lynn, Secretary