



LEO S. LUTZ Mayor
HEATHER ZINK Borough Council President
EVAN M. GABEL Solicitor
MARK E. STIVERS Borough Manager

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

March 28, 2023 | 7:00 PM

FINAL AGENDA

This meeting will be live streamed to the Borough's Facebook page as a convenience and is not meant to replace in-person participation in the meeting.

1. Call to Order and Roll Call
2. Invocation/Moment of Silence
3. Pledge to the Flag
4. Announcement of Executive and Information Session(s)
5. Additions, deletions, and reorganization of agenda
 - a. Consider approval of Agenda
6. Citizen Comments (Non - Agenda Items Only – 5 Minute time limit per person)
***Civility and Decorum:** Borough officials and members of the public are expected to conduct themselves with civility and to accord each other a measure of dignity and respect. Shouting, foul language, personal insults, threats, and attacks or any conduct that disrupts the flow of business is out of order.*
7. Minutes for Approval
 - a. Consider approval of the Borough Council Meeting Minutes for March 14, 2023.
8. Presentation & Acceptance of Reports
 - a. Community Development – Eric Kauffman
 - l) Report on the Columbia Market House – Chris Vera
 - b. Finance – Heather Zink
 - l) Acknowledge Finance Report
9. Presentations
10. Mayor Lutz/Chief Brommer

For public comment on items on the agenda, there will be a 3-minute time limit per person per topic)

11. Action Items
 - a. Consider bid from Highway Materials, Inc. for paving materials for 2023 Paving Projects by Borough Crews
 - b. Authorization to pay bills
12. New Business:
 - a. Consider Resolution No. 2023-15 to authorize alternates to serve the Columbia Borough Planning Commission
 - b. Consider Resolution No. 2023-16 to authorize the Borough to enter into the settlement agreements with Teva, Allergan, Walgreens, Walmart, and CVS and agree to the terms of the Pennsylvania opioid misuse and addiction abatement trust.
 - c. Consider Resolution No. 2023-17 to appoint a voting delegate and alternate for the PSAB Annual Conference.



13. Staff Reports, Comments, and Announcements
 - a. Solicitor
 - b. Secretary/Treasurer
 - c. Boards, Commissions and Committees
 - l) Approved Minutes- Shade Tree Commission, LASA
14. Borough Council Comments
 - a. Council Members
15. Announcement of Next Meeting. At 7:00 PM on April 4, 2023, Council will hold a work session
16. Adjournment to Executive Session to discuss potential land purchase.

If you are a person with a disability wishing to attend this meeting and require accommodation to participate in the meeting, please contact the Columbia Borough Office at (717) 684-2467 at least 24 hours prior to the meeting.

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

March 14, 2023 | 7:00 PM
Paul W. Myers Council Chambers

MINUTES

- 1. Council President Zink called the meeting to order at 7:00 PM.

Councilpersons present: Burgard, Kauffman, Lintner, Price, Stahl, Fisher and Zink.
Mayor Lutz was also present.

Staff Present: Borough Manager Stivers, Public Works Manager Graham, Facility Services Coordinator Affeld, Market Manager Vera, Code Compliance Manager Diffenderfer, Chief Brommer and Deb LaClair, Administrative Assistant. Solicitor Gabel and Engineer Rinaldo were also present.

- 2. Sister Jan Perez, Ashley Tabernacle COGIC led the invocation.
- 3. Mayor Lutz led the pledge to the flag.
- 4. Announcement of Executive and Information Session(s)- None
- 5. Additions, Deletions, and Reorganization of Agenda - None
 - a. Motion to approve the agenda

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

- 6. Citizen Comments

Mike McKonly stated he had a conversation with Mark Stivers, Borough Manager and Mayor Lutz about purchasing a portion of the Borough farm located on Blue Lane. He explained it would be the eastern portion consisting of a 26-acre parcel and adjacent to his farmland. If purchased, Mike would add this on to his property. Council President Zink asked if his land was preserved agricultural land. Mike said yes.

Patty McKonly thanked Council for their generosity with regards to the Columbia Animal Shelter.

- 7. Minutes for Approval

- a. Motion to approve the Borough Council meeting minutes for February 28, 2023

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

- b. Motion to approve the Borough Council meeting minutes for March 7, 2023

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

8. Presentation and Acceptance of Reports

a. Community Development – Eric Kauffman

- I) Acknowledged receipt of the Zoning and Planning report for – February 2023

b. Public Works & Property – Peter Stahl

- I) Acknowledged receipt of Public Works and Property Report – February 2023

Councilperson Stahl commented on the number of Hometown Hero flags installed throughout the Borough. Borough Manager Stivers added that Wrightsville Borough was interested in doing this as well. Council President Zink announced yard waste pickup would begin April 3, 2023.

c. Safety/Communications – Todd Burgard

- I) Acknowledged receipt of the Public Safety Reports for February 2023: Columbia Borough Police Department, Penn State Health Life Lion and Columbia Borough Fire Department
- II) Acknowledged receipt of the Codes Compliance Report for February 2023
- III) Acknowledged receipt of the EMOC Report for February 2023

Councilperson Burgard stressed the importance of citizens signing up for TextMyGov to receive important information. He also mentioned the upgrades to the Borough’s Emergency Management program with the purchase of a trailer.

Councilperson Lintner asked about the mandate for police departments to report any use of force. She stated she saw this information on Lititz Borough’s website. Chief Brommer stated he would check into this mandate.

9. Presentations

PA State Senator Ryan Aument thanked Council for the invitation to attend tonight’s meeting. He added he started his political career as a councilperson for Quarryville Borough, so he knew the importance of local government. Senator Aument stated the police training center upgrades were completed through a conversation with Chief Brommer; an example of how important it was to keep an open line of communication with local officials. Senator Aument introduced Rebecca Sollenberger, District Director. Senator Aument stated citizens expect elected officials to work together in Harrisburg. He concluded by thanking Council and stating it was an honor to represent the citizens of Columbia Borough.

Council President Zink asked about the bills on stormwater runoff from state roads and the fact that Columbia Borough was excluded due to the size of the Borough. She stated all

municipalities should be included in these bills. Senator Aument agreed and stated Mayor Lutz had also reached out to him regarding this issue. He added he would keep an eye out on the bills and would reach out to the prime sponsor for a possible amendment.

Council President Zink also mentioned the work being done regarding civil service and how that was a barrier for hiring police officers.

Borough Manager Stivers asked about the drone task force. Senator Aument stated DCED was contacted, and the task force would be reconstituted. He added he would keep an eye on this as well.

Council President Zink thanked Senator Aument for attending tonight’s meeting.

10. Mayor Lutz/Chief Brommer

Mayor Lutz thanked Council President Zink for commenting on the stormwater bill. Mayor Lutz stated he recently attended the Governor’s Advisory Committee for Hunting and Fishing where there was discussion regarding train derailments. He talked about the proximity of active railroad tracks to the Susquehanna River here in the Borough and how a train derailment could adversely affect the water supply and aquatic life. Mayor Lutz concluded by saying this subject would be discussed at the next Emergency Management meeting with a possible tabletop exercise being planned.

Chief Brommer acknowledged Jim Jacobs, Andrew Snyder, Nate Miller and Frank Ember for receiving the United States Marine Corps Community Award for their work with the Toys for Tots program.

11. Action Items

a. Motion to authorize to pay bills

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

b. Motion to adopt Ordinance No. 946 of 2023 to amend the Borough’s Code of Ordinances, Chapter 82, Article II, Care and Control of Animals

Motion by:	Second by:	Voice Vote:
S. Lintner	E. Kauffman	All Favored – Motion Carried

Councilperson Fisher asked if community service hours could be added to the penalty section of the amendment. Solicitor Gabel explained the ordinance was very clear on penalties stating fines or imprisonment but that a Judge could impose community service hours in a criminal case.

Council President Zink stated this ordinance makes the care and control of animals clear.

12. Introduction New Business

- a. Motion to approve a Special Event application for the Shank Shoppe to host a Christmas in July/Maker’s Market using Sadie Lane from Market Avenue to Third Street, Market Avenue from Sadie Lane to Avenue I, Avenue I from Market Avenue to Third Street and Third Street from Locust Street to Avenue I on Sunday, July 16, 2023, from 6:00 a.m. to 3:00 p.m. and to hang a banner on the fence at the municipal lot located at Front and Locust Streets beginning approximately one month prior to the event

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

Councilperson Kauffman referred to the application and the request to hang a banner across Third and Locust Streets. Borough Manager Stivers thought the plan was to hang the banner across the intersection or place it on the fence at Glatfelter’s Field. Council President Zink expressed her concerns about the Borough’s expenses for these types of events and closing off key streets to citizens and the Market House. Mayor Lutz added they did not want to turn business away but wanted to ensure these types of events were not detrimental to the local businesses. Council President Zink added the Shank Shoppe was also requesting police services. Councilperson Stahl stated these types of events bring in people from all over who patronize Columbia businesses. Council President Zink stated they needed to be careful to keep the Borough citizens in mind when approving events. Market Manager Vera explained the Christmas in July/Maker’s Mark would be held on a Sunday in conjunction with the Market House. He added this event could bring in 4000 to 5000 people that would be shopping at the event as well as other local businesses. Mayor Lutz clarified that the Market House was included in the event. Market Manager Vera stated yes. Councilperson Lintner asked if the Shank Shoppe was renting the Market House. Market Manager Vera stated yes. Mike McKonly offered advertisement for Columbia events on his company’s LED sign. Council President Zink asked that the motion include the banner be hung on the fence at Front and Locust Streets and not across the intersection at Third and Locust Streets.

- b. Motion to approve the Special Event application from Ashley Tabernacle COGIC to host their annual baptism using the River Park boat launch area on Sunday, August 13, 2023, from 3:00 p.m. to 6:00 p.m. (time including setup/tear down – 8:00 a.m. to 7:00 p.m.) contingent upon receipt of the required Certificate of Insurance

Motion by:	Second by:	Voice Vote:
B. Fisher	J. Price	All Favored – Motion Carried

- c. Motion to approve the Special Event application for the Shank Shoppe to host a Fall Craft Show on Sunday, October 22, 2023, using the Columbia River Park from 10:00 a.m. to 6:00 p.m. (setup from 6:00 a.m. to 10:00 a.m. and clean-up from 6:00 p.m. to 8:00 p.m.)

8:00 p.m.) contingent upon receipt of required Certificate of Insurance and that 2 portable toilets and 1 hand washing station be used for the event

Motion by:	Second by:	Voice Vote:
P. Stahl	T. Burgard	All Favored – Motion Carried

Councilperson Kauffman suggested this request be tabled for 30 days until the Borough’s cost for the event could be determined. Solicitor Gabel stated that because of the date of the application, the Borough could not now charge for something under a new ordinance. Council President Zink stated they could deny the application and have the group reapply. There was further discussion about the need to have cost numbers for these types of events whether they be for profit or non-profit organizations. Highway Department Manager Graham stated he had department costs for recurring events. Mayor Lutz added there were also added expenses for Columbia Crossing. Council President Zink asked that additional restrooms and a hand washing station be required. Councilperson Burgard expressed concerns that the expenses would not be submitted to Council in time for a vote on March 28th and didn’t want to delay this request. Councilperson Stahl agreed that he also didn’t want to delay this request and didn’t want to be known as the town that delays approvals.

- d. Motion to approve the Special Event application from the Columbia Lions Club to host their annual Mardi Gras Halloween Parade on Thursday, October 26, 2023, (with no rain date) from 6:00 p.m. to 9:00 p.m. (parade begins at 7:00 p.m.) using the traditional parade route as outlined on the Facilities Use Request and contingent upon receipt of the required Certificate of Insurance

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

- e. Motion to authorize the Zion Hill Cemetery Committee to make site improvements including the installation of 8 interpretive panels and a memory wall at Zion Hill Cemetery

Motion by:	Second by:	Voice Vote:
J. Price	P Stahl	All Favored – Motion Carried

Market Manager Vera presented information to Council regarding the work at the Zion Hill Cemetery and talked about the people buried there and the history of the cemetery. Market Manager Vera concluded by stating there would be 8 interpretive panels installed, a memory wall constructed, trees planted during the Arbor Day ceremony and a hollowed grounds grant would be applied for to further locate people buried in the cemetery.

- f. Motion to adopt Resolution 2023-14 authorizing the Lancaster County Land Bank to accept the property located at 30 North Seventh Street

Motion by:	Second by:	Voice Vote:
P. Stahl	J. Price	All Favored – Motion Carried

13. Staff Reports, Comments, and Announcements

- a. Solicitor- met with staff to discuss drug nuisance problems to ensure laws are being utilized. He would also be furnishing an updated municipal lien report in April.
- b. Borough Engineer-announced the CDBG application process has opened for this year with the Borough applying for the 200 block of Union Street. He added funding was limited for this grant cycle year.
- c. Secretary/Treasurer-announced opioid settlement money has been awarded and since the state of Pennsylvania signed on, Lancaster County would be receiving some of that settlement money.
- d. Boards, Commissions and Committees
 - l) Upcoming Meetings: Planning Commission (03.21.2023) Zoning Hearing Board (No Meeting), Shade Tree Commission (03.27.2023), River Park Revitalization and Advisory Committee (March Meeting Cancelled)

14. Borough Council Comments

- a. Council Members

Council President Zink informed Council the Lancaster County Planning Commission would be working on stormwater regulations for the county. She added there were pros and cons to this and would keep Council updated.

Council President Zink asked that any Councilmembers interested in attending the PA Borough’s Association conference in June, contact Borough Manager Stivers.

Council President Zink reminded everyone there would be many volunteer opportunities available over the next few months.

15. Announcement of Next Meeting-at 7:00 PM on March 28,2023, Council will hold a regular meeting

16. Motion to Adjourn at 8:38 p.m.

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

MOTIONED AND APPROVED this 28th day of March 2023, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

By:

Heather M. Zink, Council President

ATTEST:

Mark E. Stivers, Secretary/Treasurer



Columbia Market House Report

New products at the Market House- Kreiders Ice Cream (Lantz's Goodies)
Moon Dancer Winery (Loreto's Sauces)

Future vendor(s) commitment: Standard Olive Oil & Vinegar Taproom- April 2023 (replaces Norse)

Facebook (last 28 days)
Post reach- 22,763
Post engagement-20,791
New Page likes- 81
New Page Followers-144
Reactions- 3,687
Comments-359
Shares-400
Photo views-8,670
Link clicks 14

Booked Private Events – 20

Booked Public Events

Burning Bridge Antique Show Saturday, April 1, 2023 9:00AM - 3:00PM
River Towns Plein Air Quick Draw Saturday, April 15, 2023 9:00AM - 2:00PM
Chickies Rock Moose Lodge Craft Show Saturday, April 29, 2023 9:00AM - 3:00PM
Columbia Railroad Day Saturday, June 10, 2023 9:00AM - 3:00PM
Chickies Rock Moose Lodge Craft Show Saturday, June 24, 2023 9:00AM - 3:00PM
Christmas in July Makers Market Sunday, July, 16, 2023 9:00AM - 3:00PM
Chickies Rock Moose Lodge Craft Show Saturday, October 7, 2023 9:00AM - 3:00PM
Albatwitch Day Saturday, October 14, 2023 9:00AM - 3:00PM (Dungeon tours)
A Merry Makers Market Sunday, November 26, 2023 9:00AM-3:00PM

Upcoming advertising- Lancaster Magazine April/May 2023
Lancaster Family April 2023 A Day in the Life of Chris Vera

Account Range: 01-301-001 to 35-395-001 Include Zero Activity Accounts: No
Current Date Range: 01/01/23 to 02/28/23 Year To Date As Of: 02/28/23

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-301-001	Transfer from Fund Balance	1,057,079.00	38,200.00	0.00	0.00
01-301-100	Property Taxes - Current Year	3,436,126.00	0.00	197,622.45	5.75
01-301-101	RET - Current Year, Uncollectable (5%)	171,806.00-	0.00	0.00	0.00
01-301-200	Property Taxes - Prior Year (Postmarked)	2,000.00	0.00	0.00	0.00
01-301-300	Property Taxes - Delinquent (LCTCB)	130,310.00	0.00	7,432.70	5.70
01-301-400	Property Taxes - KOZ Properties	2,395.00	0.00	0.00	0.00
01-310-100	Deed Transfer Tax (DTT) - 0.5%	268,386.00	0.00	37,062.64	13.81
01-310-210	Earned Income Tax (EIT) - 0.5%	1,126,410.00	0.00	249,012.42	22.11
01-310-430	Local Services Tax (LST) - \$52 per annum	143,207.00	0.00	30,962.11	21.62
01-321-310	Misc License (Pawn, Antique, Tattoo,.)	1,647.00	0.00	530.00	32.18
01-321-610	Peddler's License	218.00	0.00	25.00	11.47
01-321-800	Cable TV Franchise	141,664.00	0.00	0.00	0.00
01-321-900	Cell Tower (Verizon)	11,807.00	0.00	3,040.24	25.75
01-331-109	State Police & County Fines	7,374.00	0.00	234.49	3.18
01-331-112	Ordinance Violations-DJ-POLICE	73,276.00	0.00	12,919.41	17.63
01-331-115	Ordinance Violations-DJ-CODES	12,361.00	0.00	2,077.70	16.81
01-331-300	Parking Fines	144,954.00	0.00	10,596.00	7.31
01-341-100	Interest Income	3,000.00	0.00	2,119.27	70.64
01-342-200	137 S Front, Lease Proceeds	76,000.00	0.00	5,866.67	7.72

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-342-201	137 S Front, Tenant Exp Reimbursements	24,638.00	0.00	1,103.12	4.48
01-342-202	420,430,434,440 S Front St Lease	12,060.00	0.00	1,000.00	8.29
01-342-203	420,430,434,440 S Front St, Reimburse	15,000.00	0.00	0.00	0.00
01-342-204	Market House-Stand Rentals	52,500.00	0.00	6,409.52	12.21
01-342-205	Market House - All Events	34,000.00	0.00	4,000.00	11.76
01-342-206	Market House - Community Kitchen	19,000.00	0.00	1,050.00	5.53
01-351-001	Act 205 Pension Subsidy	290,105.00	0.00	0.00	0.00
01-354-040	904 Recycling Grant Income	9,656.00	0.00	0.00	0.00
01-355-080	Alcoholic Beverage Sales Licenses	3,500.00	0.00	0.00	0.00
01-355-990	Firemen's Relief Fund PA Subsidy	49,902.00	0.00	0.00	0.00
01-357-030	Police Department Grants	3,000.00	0.00	0.00	0.00
01-361-200	Tax Certifications & Copies	14,820.00	0.00	840.00	5.67
01-361-330	Building & Zoning Permits	99,962.00	0.00	7,719.32	7.72
01-361-340	Zoning Hearings	5,430.00	0.00	725.00	13.35
01-361-350	Municipal SW Maintenance Fund	0.00	1,500.00	0.00	0.00
01-361-510	Sale of Materials & Equipment	5,000.00	0.00	1,800.00	36.00
01-361-620	County Tax Collection Commission Revenue	4,095.00	0.00	84.00	2.05
01-362-100	Police Dept Misc Services & Refunds	25,323.00	0.00	0.00	0.00
01-362-110	Sale of Accident Reports	2,138.00	0.00	225.00	10.52
01-362-140	Crossing Guard Wage Reimbursement (CBSD)	21,942.00	0.00	4,058.34	18.50

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-362-160	Lanc. County Task Force, Reimbursement	82,400.00	0.00	38,773.87	47.06
01-362-170	LiveScan Revenue	7,000.00	0.00	0.00	0.00
01-362-180	Community Safety Officer (CBSO) NEW	49,000.00	0.00	0.00	0.00
01-362-200	Animal Control & Shelter Reimbursement	555.00	0.00	0.00	0.00
01-362-210	Alarm Use Permit	0.00	500.00	200.00	40.00
01-362-400	Code Dept Misc Services & Refunds	500.00	0.00	0.00	0.00
01-362-401	Rental Registration	86,000.00	0.00	1,800.00	2.09
01-362-402	Borough Rental Revenue	15,750.00	0.00	5,200.00	33.02
01-362-423	Quick Ticket Revenue	31,988.00	0.00	7,050.00	22.04
01-362-424	Rental Inspections Revenue	36,345.00	0.00	14,825.00	40.79
01-362-425	Fire Inspections Revenue	5,640.00	0.00	2,975.00	52.75
01-362-427	New Tenant Walkthrough Inspections	2,212.00	0.00	800.00	36.17
01-362-428	Voluntary Home Inspections Rev	500.00	0.00	0.00	0.00
01-362-450	Certificate of Occupancy	300.00	0.00	0.00	0.00
01-362-460	Lien Recovery	17,475.00	0.00	585.02	3.35
01-362-470	Condemnation Revenue	2,000.00	0.00	3,000.00	150.00
01-362-480	Appeals Revenue	500.00	0.00	0.00	0.00
01-363-100	Street Opening Permits	30,000.00	0.00	5,055.00	16.85
01-363-210	Meter Receipts	56,631.00	0.00	16,229.05	28.66
01-363-220	Contractor Parking Permits	10,314.00	0.00	916.00	8.88

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-363-400	Yard Waste Revenue	113,619.00	0.00	18,643.80	16.41
01-363-500	Highway Dept Misc Services & Refunds	500.00	0.00	0.00	0.00
01-372-400	Electric Generation Revenue (LCSWMA)	50,016.00	0.00	8,336.00	16.67
01-380-001	Miscellaneous Revenue	5,000.00	0.00	820.83	16.42
01-380-002	Insurance Rebates, Refunds, & Reimburmnt	101,000.00	0.00	12,962.83	12.83
01-380-005	Police Misc Revenue (TRUIST Donations)	500.00	0.00	0.00	0.00
01-380-006	NonDepartmentalized Services & Refunds	500.00	0.00	0.00	0.00
01-380-150	WWTP Sewage Revenue (A/R & Lien)	250.00	0.00	0.00	0.00
01-387-001	Contributions - Private Sources	500.00	0.00	0.00	0.00
01-387-002	Contributions - In Lieu of (ALL)	25,500.00	0.00	6,000.00	23.53
01-387-005	Employee Health Insurance Share (NonPol)	39,393.00	0.00	4,272.76	10.85
01-387-006	Employee Health Insurance Share (Pol)	64,285.00	0.00	6,330.43	9.85
01-389-001	IRS/Treasury Refunds	0.00	0.00	1,294.53	0.00
01-392-021	Transfer from ARPA Funds REVENUE REPLEN	300,000.00	0.00	0.00	0.00
01-395-001	Refund of Prior Yr Expenditure	500.00	0.00	3,492.86	698.57
Anticipated Total		7,790,441.00	38,200.00	728,143.51	9.30
Unanticipated Total		504,711.00	2,000.00	19,934.87	0.00
Fund Total		8,295,152.00	40,200.00	748,078.38	8.74
18-301-001	Transfer from Fund Balance	1,201,622.00	0.00	0.00	0.00
18-341-100	Interest Income	7,000.00	0.00	21,443.77	306.34

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
18-354-076	N ParkSvc-Columbia River Park PIII Grant	30,000.00	0.00	0.00	0.00
18-354-077	2nd St-Perry St to Union/CDBG	200,000.00	0.00	0.00	0.00
18-354-079	Makle Park Grant - (DCNR)	478,393.00	0.00	0.00	0.00
18-354-080	Makle Park Grant- (TMOBILE)	50,000.00	0.00	0.00	0.00
18-354-100	DEP Recycling Grant	350,000.00	0.00	0.00	0.00
Anticipated Total		1,208,622.00	0.00	21,443.77	1.77
Unanticipated Total		1,108,393.00	0.00	0.00	0.00
Fund Total		2,317,015.00	0.00	21,443.77	0.93
21-341-100	Interest Income	250.00	0.00	2,227.09	890.84
21-351-101	Transfer to Fund Balance	875,810.00	0.00	0.00	0.00
Anticipated Total		0.00	0.00	0.00	0.00
Unanticipated Total		876,060.00	0.00	2,227.09	0.00
Fund Total		876,060.00	0.00	2,227.09	0.00
30-341-100	Interest	0.00	0.00	1,152.08	0.00
30-354-010	RACP - Market House Grant Phase I	1,338,000.00	0.00	0.00	0.00
30-354-016	RACP -Market House Grant Phase II	412,000.00	0.00	0.00	0.00
30-354-076	LCPC - SmartGrowth Trans. Grant, WalnutSt	867,100.00	0.00	0.00	0.00
Anticipated Total		1,338,000.00	0.00	1,152.08	0.09
Unanticipated Total		1,279,100.00	0.00	0.00	0.00
Fund Total		2,617,100.00	0.00	1,152.08	0.04

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
35-301-001	Transfer from Fund Balance	169,746.00	0.00	0.00	0.00
35-341-100	Interest Income	6,000.00	0.00	6,682.18	111.37
35-354-030	Highway Liquid Fuels	253,125.00	0.00	0.00	0.00
35-354-031	Turnback Program	5,720.00	0.00	0.00	0.00
35-354-074	CDBG - Perry and Union (2nd St)	200,000.00	0.00	0.00	0.00
Anticipated Total		434,591.00	0.00	6,682.18	1.54
Unanticipated Total		200,000.00	0.00	0.00	0.00
Fund Total		634,591.00	0.00	6,682.18	1.05
Final Total		14,739,918.00	40,200.00	779,583.50	5.12

Range of Accounts: 01-400-000 to 35-492-183 Include Cap Accounts: Yes As Of: 02/28/23
Skip Zero Activity: Yes

NOTE: This report includes ONLY activity originally Budgeted/Charged to Budget Year 3.
Prior Year Budgeted/Encumbered/Payable amounts rolled to Budget Year 3 have been EXCLUDED.

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-400-000	ELECTED OFFICIALS CONTROL ACCOUNT:							
01-400-112	Compensation to Council	8,400.00	0.00	0.00	1,400.00	0.00	7,000.00	17
01-400-113	Compensation to Mayor	1,200.00	0.00	0.00	200.00	0.00	1,000.00	17
01-400-300	Conference & Training	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
01-400-400	Council Other Expenses	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	12,100.00	0.00	0.00	1,600.00	0.00	10,500.00	13
01-401-000	ADMINISTRATION CONTROL ACCOUNT A:							
01-401-121	Borough Manager Salary	98,358.00	0.00	0.00	17,824.40	0.00	80,533.60	18
01-401-337	Borough Manager, Mileage Reimbursement	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	98,858.00	0.00	0.00	17,824.40	0.00	81,033.60	18
01-402-000	ADMINISTRATION CONTROL ACCOUNT B:							
01-402-120	Finance Manager Salary	68,964.00	0.00	0.00	12,741.21	0.00	56,222.79	18
01-402-121	Accountant	52,982.00	0.00	0.00	8,950.40	0.00	44,031.60	17
01-402-140	Clerical Salary	49,061.00	0.00	0.00	8,348.82	0.00	40,712.18	17
01-402-141	Clerical Salary Overtime	3,000.00	0.00	0.00	141.54	0.00	2,858.46	5
01-402-192	Employee FICA	24,307.00	0.00	0.00	3,930.28	0.00	20,376.72	16
01-402-194	Employee Unemployment Compensation Tax	1,414.00	0.00	0.00	1,413.29	0.00	0.71	100
01-402-195	Employee Workers Compensation Insurance	2,596.00	0.00	0.00	393.36	0.00	2,202.64	15
01-402-196	Employee Insurance Coverage Premiums	87,666.00	0.00	0.00	16,194.66	0.00	71,471.34	18
01-402-197	Employee Pension Contributions	22,843.00	0.00	0.00	0.00	0.00	22,843.00	0
01-402-210	Office Equipment & Supplies	14,000.00	0.00	0.00	1,339.51	0.00	12,660.49	10
01-402-300	Conference & Training	5,000.00	0.00	0.00	235.00	0.00	4,765.00	5
01-402-302	Consulting Services	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0
01-402-310	Borough Code Maintenance	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-402-311	Accounting & Auditing Services	42,230.00	0.00	0.00	0.00	0.00	42,230.00	0
01-402-312	IT Contracted Services	75,000.00	0.00	0.00	8,115.22	0.00	66,884.78	11
01-402-316	Pension Services	19,066.00	0.00	0.00	2,625.00	0.00	16,441.00	14
01-402-317	Contracted Services	15,000.00	0.00	0.00	8,791.72	0.00	6,208.28	59
01-402-318	Payroll Processing Fees	1,800.00	0.00	0.00	794.38	0.00	1,005.62	44
01-402-325	Postage	8,000.00	0.00	0.00	3,050.69	0.00	4,949.31	38
01-402-330	Grant Writing Services	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
01-402-340	Printing & Advertising	15,000.00	0.00	0.00	9,438.44	0.00	5,561.56	63
01-402-350	General Communications	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-402-360	Bank Service Charges	1,000.00	0.00	0.00	827.40	0.00	172.60	83
01-402-374	Maint. & Rental Office Equipment	2,500.00	0.00	0.00	160.81	0.00	2,339.19	6
01-402-420	Dues & Publications	5,000.00	0.00	0.00	2,031.01	0.00	2,968.99	41
01-402-421	CS Datum Annual Subscriptions	2,400.00	0.00	0.00	0.00	0.00	2,400.00	0
Control: 000	Total	556,829.00	0.00	0.00	89,522.74	0.00	467,306.26	16
01-403-000	TAX COLLECTIONS CONTROL ACCOUNT:							
01-403-115	LCTCB Collection Fee - EIT 1.7% LST 1.5%	21,297.00	0.00	0.00	4,697.64	0.00	16,599.36	22
01-403-215	Deed Transfer Tax Collection Fee - 2.0%	3,500.00	0.00	0.00	741.25	0.00	2,758.75	21
Control: 000	Total	24,797.00	0.00	0.00	5,438.89	0.00	19,358.11	22
01-404-000	SOLICITOR/LEGAL CONTROL ACCOUNT:							
01-404-314	Solicitor Fees	102,600.00	0.00	0.00	10,662.94	0.00	91,937.06	10
01-404-315	Labor Counsel	40,000.00	0.00	0.00	806.00	0.00	39,194.00	2
01-404-316	Arbitration Services	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
Control: 000	Total	144,100.00	0.00	0.00	11,468.94	0.00	132,631.06	8
01-408-000	ENGINEERING CONTROL ACCOUNT:							
01-408-101	Engineering Services	90,000.00	0.00	0.00	6,540.71	0.00	83,459.29	7
Control: 000	Total	90,000.00	0.00	0.00	6,540.71	0.00	83,459.29	7
01-409-000	BUILDING & PROPERTY CONTROL ACCOUNT:							
01-409-120	Property Management Salaries	63,672.00	0.00	0.00	10,595.20	0.00	53,076.80	17
01-409-122	Property Management - Janitorial PT	20,262.00	0.00	0.00	0.00	0.00	20,262.00	0
01-409-192	Employee FICA	6,567.00	0.00	0.00	823.95	0.00	5,743.05	13
01-409-194	Employee Unemployment Compensation Tax	2,392.00	0.00	0.00	444.03	0.00	1,947.97	19
01-409-195	Employee Workers Compensation Insurance	600.00	0.00	0.00	14.92	0.00	585.08	2
01-409-196	Employee Insurance Coverage Premiums	4,335.00	0.00	0.00	699.78	0.00	3,635.22	16
01-409-197	Employee Pension Contributions	4,485.00	0.00	0.00	0.00	0.00	4,485.00	0
01-409-226	Cleaning Supplies	3,500.00	0.00	0.00	319.91	0.00	3,180.09	9
01-409-239	Clothing Allowance (Janitorial)	800.00	0.00	0.00	0.00	0.00	800.00	0
01-409-321	308 Locust St., Phone - Cell & Landline	6,000.00	0.00	0.00	1,332.90	0.00	4,667.10	22
01-409-352	Insurance Premium Expenses	119,840.00	0.00	0.00	1,986.00	0.00	117,854.00	2
01-409-361	Electrical Usage	12,000.00	0.00	0.00	1,607.66	0.00	10,392.34	13
01-409-362	308 Locust St., Natural Gas Usage	5,000.00	0.00	0.00	603.03	0.00	4,396.97	12
01-409-364	137 S Front, Rebillable Prop Expenses	25,000.00	0.00	0.00	5,984.86	0.00	19,015.14	24
01-409-365	Trash Disposal Services	11,000.00	0.00	0.00	1,365.70	0.00	9,634.30	12
01-409-366	Water & Sewer Usage	2,195.00	0.00	0.00	521.23	0.00	1,673.77	24
01-409-370	Maintenance & Repair of Building	12,000.00	0.00	0.00	7,856.06	0.00	4,143.94	65
01-409-374	Maintenance & Repair of Equipment	5,000.00	0.00	0.00	750.00	0.00	4,250.00	15

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-409-376	137 S Front, Boro Property Expenses	20,000.00	0.00	0.00	1,010.31	0.00	18,989.69	5
01-409-430	Property Tax Expenses	35,000.00	0.00	0.00	0.00	0.00	35,000.00	0
Control: 000	Total	359,648.00	0.00	0.00	35,915.54	0.00	323,732.46	10
01-410-000	POLICE CONTROL ACCOUNT:							
01-410-120	Chief of Police Salary	107,698.00	0.00	0.00	17,654.39	0.00	90,043.61	16
01-410-130	Sergeants Salaries	292,823.00	0.00	0.00	53,788.34	0.00	239,034.66	18
01-410-131	Police Officer Salaries	1,111,342.00	0.00	0.00	212,421.90	0.00	898,920.10	19
01-410-132	Part-Time Police Officer Salaries	32,448.00	0.00	0.00	6,910.00	0.00	25,538.00	21
01-410-133	School Crossing Guard Salaries	41,594.00	0.00	0.00	10,554.00	0.00	31,040.00	25
01-410-134	Officer in Charge (OIC)	15,000.00	0.00	0.00	3,852.06	0.00	11,147.94	26
01-410-136	Enforcement Officer Salaries	59,290.00	0.00	0.00	5,455.00	0.00	53,835.00	9
01-410-137	Administrative Assistant Salary	49,061.00	0.00	0.00	8,348.81	0.00	40,712.19	17
01-410-140	Administrative Coordinator Salary	53,217.00	0.00	0.00	8,985.60	0.00	44,231.40	17
01-410-141	Community Service Aide Salaries	80,954.00	0.00	0.00	12,048.26	0.00	68,905.74	15
01-410-142	Community Service Aide Salaries Overtime	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0
01-410-143	Corporal Salaries	187,674.00	0.00	0.00	44,466.28	0.00	143,207.72	24
01-410-144	Community Safety Officer	64,672.00	0.00	0.00	10,412.40	0.00	54,259.60	16
01-410-174	Conference & Training	40,000.00	0.00	0.00	3,452.53	0.00	36,547.47	9
01-410-179	Longevity Bonuses	29,500.00	0.00	0.00	0.00	0.00	29,500.00	0
01-410-180	Police Degree Bonuses	4,500.00	0.00	0.00	0.00	0.00	4,500.00	0
01-410-183	Police Department Overtime	100,000.00	0.00	0.00	8,433.84	0.00	91,566.16	8
01-410-192	Employee FICA	53,955.00	0.00	0.00	9,048.63	0.00	44,906.37	17
01-410-194	Employee Unemployment Compensation Tax	18,263.00	0.00	0.00	10,414.91	0.00	7,848.09	57
01-410-195	Employee Workers Compensation Insurance	105,528.00	0.00	0.00	17,588.86	0.00	87,939.14	17
01-410-196	Employee Insurance Coverage Premiums	572,835.00	0.00	0.00	103,182.85	0.00	469,652.15	18
01-410-197	Employee Pension Contributions (Uniform)	604,942.00	0.00	0.00	0.00	0.00	604,942.00	0
01-410-198	Employee Pension Contributions	10,400.00	0.00	0.00	0.00	0.00	10,400.00	0
01-410-200	Police Equipment & Supplies	25,000.00	0.00	0.00	9,546.04	0.00	15,453.96	38
01-410-201	Police Ammo	5,000.00	0.00	0.00	1,230.72	1,230.72	3,769.28	25
01-410-204	Officer Equipment Allowance	6,600.00	0.00	0.00	1,208.64	0.00	5,391.36	18
01-410-228	Animal Control & Shelter Fees	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
01-410-229	LiveScan Fees	7,000.00	0.00	0.00	0.00	0.00	7,000.00	0
01-410-231	Fuel, Vehicles	24,000.00	0.00	0.00	3,470.33	0.00	20,529.67	14
01-410-238	Police Uniforms and Dry Cleaning	18,000.00	0.00	0.00	2,144.33	0.00	15,855.67	12
01-410-239	Enforcement Officers Clothing Allowance	1,000.00	0.00	0.00	113.50	0.00	886.50	11
01-410-317	Contracted Services	30,000.00	0.00	0.00	13,122.67	0.00	16,877.33	44
01-410-318	Payroll Processing Fees	4,000.00	0.00	0.00	2,089.41	0.00	1,910.59	52
01-410-319	PD Accreditation Consultant	36,000.00	0.00	0.00	0.00	0.00	36,000.00	0
01-410-321	Police, Phone - Cell, Landline & GPS	10,000.00	0.00	0.00	1,345.67	0.00	8,654.33	13

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-410-327	Maintenance & Repair of Radios	4,000.00	0.00	0.00	185.00	0.00	3,815.00	5
01-410-328	Maint, Repair, & Rents for Camera System	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0
01-410-351	Police Property Liability Insurance	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0
01-410-375	Maintenance & Repair, Parking Meters	2,400.00	0.00	43.99	400.00	0.00	1,956.01	18
01-410-376	Maintenance & Repair, Police Vehicles	4,000.00	0.00	0.00	2,162.22	0.00	1,837.78	54
01-410-377	Maintenance & Repair, Police Equipment	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0
01-410-384	Equipment Rental	3,000.00	0.00	0.00	279.55	0.00	2,720.45	9
01-410-471	Enterprise Lease Expenses 2023 -POLICE	75,858.00	0.00	0.00	8,922.18	0.00	66,935.82	12
01-410-530	Lanc. County Drug Task Force, Member Fee	10,400.00	0.00	0.00	0.00	0.00	10,400.00	0
01-410-610	Maintenance & Repair of Building	4,000.00	0.00	0.00	4,411.20	0.00	411.20	110
Control: 000	Total	3,995,954.00	0.00	43.99	597,650.12	1,230.72	3,398,259.89	15
01-411-000	FIRE CONTROL ACCOUNT:							
01-411-363	Fire Hydrant, Water Supply	44,802.00	0.00	0.00	10,260.44	0.00	34,541.56	23
01-411-381	CBVFD - Workers Comp. Ins	41,328.00	0.00	0.00	3,570.00	0.00	37,758.00	9
01-411-500	CBVFD - Fire Co Contributions (Beg.2021)	111,000.00	0.00	0.00	1,299.50	0.00	109,700.50	1
01-411-501	CBVFD - Vol. Fire Fighter Tax Rebate	4,500.00	0.00	0.00	3,997.60	0.00	502.40	89
01-411-540	CBVFD - Fireman's Relief Fund	49,902.00	0.00	0.00	0.00	0.00	49,902.00	0
Control: 000	Total	251,532.00	0.00	0.00	19,127.54	0.00	232,404.46	8
01-413-000	CODE COMPLIANCE CONTROL ACCOUNT:							
01-413-123	Code Compliance Manager	56,645.00	0.00	0.00	11,093.30	0.00	45,551.70	20
01-413-140	Clerical salary	49,061.00	0.00	0.00	8,348.81	0.00	40,712.19	17
01-413-141	Clerical Salary Overtime	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
01-413-142	Code Compliance Officer (Union)	23,716.00	0.00	0.00	3,801.00	0.00	19,915.00	16
01-413-192	Employee FICA	13,104.00	0.00	0.00	2,403.13	0.00	10,700.87	18
01-413-194	Employee Unemployment Compensation Tax	2,600.00	0.00	0.00	1,326.33	0.00	1,273.67	51
01-413-195	Employee Workers Compensation Insurance	400.00	0.00	0.00	59.68	0.00	340.32	15
01-413-196	Employee Insurance Coverage Premiums	76,593.00	0.00	0.00	13,862.56	0.00	62,730.44	18
01-413-197	Employee Pension Contributions	10,773.00	0.00	0.00	0.00	0.00	10,773.00	0
01-413-220	Operating Supplies	5,000.00	0.00	0.00	82.00	0.00	4,918.00	2
01-413-231	Fuel, Vehicles	2,000.00	0.00	0.00	663.15	0.00	1,336.85	33
01-413-238	Clothing Allowance (Code Enf)	1,200.00	0.00	0.00	239.99	0.00	960.01	20
01-413-300	Conference & Training	5,000.00	0.00	0.00	770.00	0.00	4,230.00	15
01-413-315	Property Inspector F/T	46,190.00	0.00	0.00	8,147.19	0.00	38,042.81	18
01-413-317	Contracted Services - Remedial	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-413-318	Payroll Processing Fee	500.00	0.00	0.00	226.65	0.00	273.35	45
01-413-321	Code, Phone - Cell, Landline & GPS	2,000.00	0.00	0.00	282.02	0.00	1,717.98	14
01-413-340	Printing	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
01-413-376	Maintenance of Vehicles	1,000.00	0.00	0.00	68.95	0.00	931.05	7

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-413-420	Dues & Subscriptions	500.00	0.00	0.00	0.00	0.00	500.00	0
01-413-425	Fire Inspection Services	5,000.00	0.00	0.00	1,037.50	0.00	3,962.50	21
01-413-471	Enterprise Lease Costs 2023 - CODES	23,452.00	0.00	0.00	661.18	0.00	22,790.82	3
01-413-500	Appeal Reimbursements/Refunds	100.00	0.00	0.00	0.00	0.00	100.00	0
01-413-540	TNR	6,600.00	0.00	0.00	1,511.42	0.00	5,088.58	23
Control: 000	Total	340,434.00	0.00	0.00	54,584.86	0.00	285,849.14	16
01-414-000	PLANNING & ZONING CONTROL ACCOUNT:							
01-414-122	Zoning and Planning Manager Salary	68,985.00	0.00	0.00	11,290.98	0.00	57,694.02	16
01-414-140	Clerical Salary	49,061.00	0.00	0.00	8,348.80	0.00	40,712.20	17
01-414-141	Clerical Salary Overtime	1,200.00	0.00	0.00	0.00	0.00	1,200.00	0
01-414-192	Employee FICA	8,347.00	0.00	0.00	1,531.45	0.00	6,815.55	18
01-414-194	Employee Unemployment Compensation Tax	1,050.00	0.00	0.00	713.07	0.00	336.93	68
01-414-195	Employee Workers Compensation Insurance	300.00	0.00	0.00	29.84	0.00	270.16	10
01-414-196	Employee Insurance Coverage Premiums	29,773.00	0.00	0.00	5,066.50	0.00	24,706.50	17
01-414-197	Employee Pension Contributions	8,333.00	0.00	0.00	0.00	0.00	8,333.00	0
01-414-220	Operating Supplies	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0
01-414-231	Gasoline, Vehicles	350.00	0.00	0.00	0.00	0.00	350.00	0
01-414-300	Conference & Training	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
01-414-313	Official Borough Mapping	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0
01-414-318	Payroll Processing Fees	250.00	0.00	0.00	108.30	0.00	141.70	43
01-414-321	Zoning, Phone - Cell	800.00	0.00	0.00	84.20	0.00	715.80	11
01-414-376	Maintenance of Vehicles	200.00	0.00	0.00	0.00	0.00	200.00	0
01-414-420	Dues & Subscriptions	1,000.00	0.00	0.00	783.92	0.00	216.08	78
01-414-550	CLG Matching Mini Grant	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
Control: 000	Total	204,649.00	0.00	0.00	27,957.06	0.00	176,691.94	14
01-415-000	EMERGENCY MANAGEMENT CONTROL ACCOUNT:							
01-415-220	Operating Supplies - PPE/Stock Items	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
01-415-340	Disaster Planning Material	500.00	0.00	0.00	234.00	0.00	266.00	47
01-415-500	EOC Supplies-per 2022 LC ARPA GRANT	40,200.00	0.00	0.00	1,455.64	0.00	38,744.36	4
01-415-700	Emergency Management, Phone - Cell	1,000.00	0.00	0.00	168.40	0.00	831.60	17
01-423-001	Human Services - Community	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	43,700.00	0.00	0.00	1,858.04	0.00	41,841.96	4
01-426-000	RECYCLING ACTIVITIES CONTROL ACCOUNT:							
01-426-101	Recycling Marketing/Education	500.00	0.00	0.00	0.00	0.00	500.00	0
01-426-102	Recycling Maintenance of Equip. & Bldgs	12,000.00	0.00	0.00	1,037.62	0.00	10,962.38	9
01-426-103	904 Collection Expenses	2,000.00	0.00	0.00	300.00	0.00	1,700.00	15
01-426-140	Recycling - Staff Salary	54,717.00	0.00	0.00	9,033.60	0.00	45,683.40	17

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-426-231	Recycling - Diesel	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0
01-426-362	Recycling - Utilities	2,000.00	0.00	0.00	155.25	0.00	1,844.75	8
Control: 000	Total	77,217.00	0.00	0.00	10,526.47	0.00	66,690.53	14
01-429-000	WASTEWATER ACTIVITIES CONTROL ACCOUNT:							
01-429-188	WWTP, Contracted Services	500.00	0.00	0.00	0.00	0.00	500.00	0
01-429-260	WWTP, Maintenance of Equipment	750.00	0.00	0.00	0.00	0.00	750.00	0
01-429-321	WWTP, Phone - Cell & Landline	1,500.00	0.00	0.00	143.90	0.00	1,356.10	10
01-429-361	WWTP, Electrical Usage	1,750.00	0.00	0.00	332.85	0.00	1,417.15	19
01-429-362	WWTP, Natural Gas Usage	2,750.00	0.00	0.00	378.99	0.00	2,371.01	14
01-429-365	WWTP, Biosolids Management	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
01-429-366	WWTP, Water Usage	1,800.00	0.00	0.00	964.85	0.00	835.15	54
01-429-367	WWTP, Grit/Material Disposal	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0
01-429-373	WWTP, Building & Property Maintenance	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
Control: 000	Total	14,550.00	0.00	0.00	1,820.59	0.00	12,729.41	13
01-430-000	HIGHWAY/PUBLIC WORKS CONTROL ACCOUNT:							
01-430-122	Public Works Manager Salary	81,947.00	0.00	0.00	13,408.00	0.00	68,539.00	16
01-430-140	Highway Personnel Salaries	335,000.00	0.00	0.00	44,307.98	0.00	290,692.02	13
01-430-141	Clerical Salary	49,061.00	0.00	0.00	8,348.80	0.00	40,712.20	17
01-430-142	Street Sweeper Debris Disposal	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
01-430-143	Storm Water Supplies	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-430-144	Highway Employee License Bonus	4,000.00	0.00	0.00	3,200.00	0.00	800.00	80
01-430-165	Employee Certification & Testing	1,200.00	0.00	0.00	130.00	0.00	1,070.00	11
01-430-183	Employee Salaries Overtime	19,000.00	0.00	0.00	597.44	0.00	18,402.56	3
01-430-192	Employee FICA	40,000.00	0.00	0.00	5,676.99	0.00	34,323.01	14
01-430-194	Employee Unemployment Compensation Tax	3,500.00	0.00	0.00	2,947.10	0.00	552.90	84
01-430-195	Employee Workers Compensation Insurance	63,690.00	0.00	0.00	9,649.74	0.00	54,040.26	15
01-430-196	Employee Insurance Coverage Premiums	197,861.00	0.00	0.00	23,944.29	0.00	173,916.71	12
01-430-197	Employee Pension Contributions	32,621.00	0.00	0.00	0.00	0.00	32,621.00	0
01-430-200	Operating Supplies	15,000.00	0.00	0.00	444.95	0.00	14,555.05	3
01-430-231	Fuel, Vehicles	50,000.00	0.00	1,484.59	4,068.37	0.00	44,447.04	11
01-430-238	Highway Uniform Cleaning	5,141.00	0.00	87.97	611.05	0.00	4,441.98	14
01-430-239	Employee Clothing Allowance	2,700.00	0.00	87.23	0.00	0.00	2,612.77	3
01-430-245	Highway Supplies	15,000.00	0.00	1,575.00	0.00	0.00	13,425.00	10
01-430-300	Conference & Training	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
01-430-317	Contracted Services	4,000.00	0.00	0.00	407.44	0.00	3,592.56	10
01-430-318	Payroll Processing Fees	1,000.00	0.00	0.00	473.23	0.00	526.77	47
01-430-321	Highway, Phone - Cell & Landline & GPS	8,000.00	0.00	0.00	1,151.62	0.00	6,848.38	14
01-430-361	Highway Building Electrical Usage	4,348.00	0.00	0.00	175.58	0.00	4,172.42	4

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-430-363	Highway, Natural Gas Usage	8,435.00	0.00	0.00	2,903.33	0.00	5,531.67	34
01-430-366	Highway Building Water Usage	2,000.00	0.00	0.00	40.12	0.00	1,959.88	2
01-430-373	Maintenance & Repair of Building	4,000.00	0.00	200.00	89.50	0.00	3,710.50	7
01-430-375	Maintenance & Repairs of Equipment	38,500.00	0.00	0.00	4,354.13	0.00	34,145.87	11
01-430-471	Enterprise Lease Costs 2023 - P.W.	69,640.00	0.00	0.00	8,075.38	0.00	61,564.62	12
01-431-246	Adopt-A-Block Supplies	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
Control: 000	Total	1,069,144.00	0.00	3,434.79	135,005.04	0.00	930,704.17	13
01-433-000	TRAFFIC & STREET LIGHTS CONTROL ACCOUNT:							
01-433-260	Street Signs	6,000.00	0.00	134.00	2,220.00	0.00	3,646.00	39
01-433-374	Traffic Lights, Maintenance	16,000.00	0.00	0.00	1,042.00	0.00	14,958.00	7
01-434-375	Street Lighting, Maintenance	1,500.00	0.00	0.00	335.46	0.00	1,164.54	22
Control: 000	Total	23,500.00	0.00	134.00	3,597.46	0.00	19,768.54	16
01-444-000	MARKET HOUSE CONTROL ACCOUNT:							
01-444-120	Market Manager Salary	53,560.00	0.00	0.00	9,040.00	0.00	44,520.00	17
01-444-192	Employee FICA	4,106.00	0.00	0.00	701.72	0.00	3,404.28	17
01-444-194	Employee UC Tax	500.00	0.00	0.00	360.24	0.00	139.76	72
01-444-195	Employee Workers Comp Insurance	200.00	0.00	0.00	14.92	0.00	185.08	7
01-444-196	Employee Insurance Coverage	11,507.00	0.00	0.00	2,277.68	0.00	9,229.32	20
01-444-197	Employee Pension Contributions	3,749.00	0.00	0.00	0.00	0.00	3,749.00	0
01-444-226	Supplies	9,010.00	0.00	0.00	113.05	0.00	8,896.95	1
01-444-317	Market House, Contracted Services	10,000.00	0.00	0.00	2,747.66	0.00	7,252.34	27
01-444-318	Payroll Processing Fees	120.00	0.00	0.00	23.56	0.00	96.44	20
01-444-321	Market House, Phone & Internet	3,000.00	0.00	0.00	598.59	0.00	2,401.41	20
01-444-361	Market House, Electrical Usage	9,000.00	0.00	0.00	1,941.19	0.00	7,058.81	22
01-444-362	Market House, Natural Gas Usage	10,400.00	0.00	0.00	1,682.38	0.00	8,717.62	16
01-444-366	Market House, Water & Sewer Usage	4,000.00	0.00	0.00	908.24	0.00	3,091.76	23
01-444-373	Market House, Maintenance of Building	12,000.00	0.00	0.00	1,628.49	0.00	10,371.51	14
01-444-430	Market House, Property Tax Expense	9,010.00	0.00	0.00	0.00	0.00	9,010.00	0
Control: 000	Total	140,162.00	0.00	0.00	22,037.72	0.00	118,124.28	16
01-450-000	BOARDS & COMMITTEES CONTROL ACCOUNT:							
01-450-101	HARB - Agenda & Minutes Contracted Svcs	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
01-450-301	Parks & Recreation - Operational	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-450-401	Community Programs - Operational	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
01-450-601	Zoning Hearing Board - Stenographer	6,000.00	0.00	0.00	1,140.82	0.00	4,859.18	19
01-450-701	Civil Service Commission - Operational	500.00	0.00	0.00	0.00	0.00	500.00	0
01-450-801	Columbia River Front Advisory Committee	500.00	0.00	0.00	0.00	0.00	500.00	0
01-450-901	Planning Commission - Operational	500.00	0.00	0.00	0.00	0.00	500.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
Control: 000	Total	15,500.00	0.00	0.00	1,140.82	0.00	14,359.18	7
01-452-000	CONTRIBUTIONS CONTROL ACCOUNT:							
01-452-505	Columbia Historic Preservation Society	7,500.00	0.00	0.00	0.00	0.00	7,500.00	0
01-452-541	Mount Bethel Cemetery	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-452-544	Columbia Public Library	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-452-545	Columbia United Veterans Council	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	18,000.00	0.00	0.00	0.00	0.00	18,000.00	0
01-454-000	PARKS & COL. CROSSING CONTROL ACCOUNT:							
01-454-372	Columbia Crossings, Natural Gas Usage	3,000.00	0.00	0.00	446.55	0.00	2,553.45	15
01-454-373	Columbia Crossings, Land Sale Inst(OCPG)	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-454-374	Columbia Crossings, Electrical Usage	3,500.00	0.00	0.00	830.70	0.00	2,669.30	24
01-454-375	Columbia Crossings, Water & Sewer Usage	2,000.00	0.00	0.00	463.84	0.00	1,536.16	23
01-454-376	Columbia Crossings, Phone	3,783.00	0.00	0.00	556.85	0.00	3,226.15	15
01-454-377	Columbia Crossings, Contracted Services	6,000.00	0.00	0.00	1,059.11	0.00	4,940.89	18
01-454-378	Columbia Crossings, Building/Prop Maint.	5,000.00	0.00	0.00	108.40	0.00	4,891.60	2
01-454-379	Columbia Crossing, Contracted Mgmt Fees	114,863.00	0.00	0.00	0.00	0.00	114,863.00	0
01-454-451	Maintenance of Parks - Makle Park	2,060.00	0.00	0.00	66.66	0.00	1,993.34	3
01-454-452	Maintenance of Parks - River Park	3,773.00	0.00	0.00	0.00	0.00	3,773.00	0
01-454-453	Maintenance of Parks - Locust Park	6,180.00	0.00	0.00	839.53	0.00	5,340.47	14
01-454-454	Maintenance of Parks - Veterans Memorial	2,060.00	0.00	0.00	0.00	0.00	2,060.00	0
01-454-455	Maintenance of Parks - Rotary Park	2,575.00	0.00	0.00	0.00	0.00	2,575.00	0
01-454-456	Maintenance of Parks - Mount Bethel	500.00	0.00	0.00	0.00	0.00	500.00	0
01-454-457	Maintenance of Parks - Town Square	2,060.00	0.00	0.00	0.00	0.00	2,060.00	0
01-454-458	Maintenance of Parks - Zion Hill	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	162,854.00	0.00	0.00	4,371.64	0.00	158,482.36	3
01-471-000	CONTROL ACCOUNT DEBT SERVICE PRIN							
01-471-217	Principal - FULTON bond refi 2021	547,476.00	0.00	0.00	0.00	0.00	547,476.00	0
Control: 000	Total	547,476.00	0.00	0.00	0.00	0.00	547,476.00	0
01-472-000	CONTROL ACCOUNT DEBT SERVICE - INTEREST							
01-472-217	Interest- FULTON bond refi 2021	143,848.00	0.00	0.00	0.00	0.00	143,848.00	0
Control: 000	Total	143,848.00	0.00	0.00	0.00	0.00	143,848.00	0
01-491-000	OTHER EXPENSES CONTROL ACCOUNT:							
01-491-001	Refunds of Prior Year Revenues	500.00	0.00	0.00	25.00	0.00	475.00	5
Control: 000	Total	500.00	0.00	0.00	25.00	0.00	475.00	5

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
Fund: 01	GENERAL FUND BBT Budgeted Total	8,335,352.00	0.00	3,612.78	1,048,013.58	1,230.72	7,283,725.64	13
Fund: 01	GENERAL FUND BBT Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 01	GENERAL FUND BBT Total	8,335,352.00	0.00	3,612.78	1,048,013.58	1,230.72	7,283,725.64	13
18-410-000	POLICE:							
18-410-759	PD Community Camera System	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0
Control: 000	Total	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0
18-430-000	HIGHWAY MAINT GENERAL SERVICES:							
18-430-755	Grinder Replacement	508,000.00	0.00	0.00	0.00	0.00	508,000.00	0
18-438-001	walnut St Improve./Smart Growth	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0
Control: 000	Total	558,000.00	0.00	0.00	0.00	0.00	558,000.00	0
18-444-000	MARKETS:							
18-450-001	McGinness Airport Development Project	500,000.00	0.00	0.00	306,903.87	0.00	193,096.13	61
18-450-002	McGinness Project -2023	2,000,000.00	0.00	0.00	0.00	0.00	2,000,000.00	0
18-454-100	Park Improvements/Upgrades	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0
18-465-001	Columbia River Park - Phase 3	20,000.00	0.00	0.00	6,793.27	0.00	13,206.73	34
18-465-002	Makle Park Improvements	606,015.00	0.00	0.00	0.00	0.00	606,015.00	0
Control: 000	Total	3,156,015.00	0.00	0.00	313,697.14	0.00	2,842,317.86	10
18-475-000	FISCAL AGENT FEES:							
18-480-400	4th Street Bridge Improvements	63,000.00	0.00	0.00	410.36	0.00	62,589.64	1
18-480-700	800 Block of Chestnut Street	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0
18-480-800	2nd St Perry St & Union St/CDBG	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0
Fund: 18	CAPITAL FUND Budgeted Total	4,317,015.00	0.00	0.00	314,107.50	0.00	4,002,907.50	7
Fund: 18	CAPITAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 18	CAPITAL FUND Total	4,317,015.00	0.00	0.00	314,107.50	0.00	4,002,907.50	7
21-463-670	River Front Storm System Improvements	136,000.00	0.00	1,960.00	0.00	0.00	134,040.00	1
21-463-671	Shawnee/Mill St Drainage/Improvements	53,000.00	0.00	0.00	0.00	0.00	53,000.00	0
21-463-672	APPROVED ARPA Fund Exp - per guidelines	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0
21-463-673	158 River Front Storm System Improve	150,000.00	0.00	0.00	0.00	0.00	150,000.00	0
21-463-674	Dual Band Radios - Public Safety	125,000.00	0.00	0.00	0.00	0.00	125,000.00	0
21-463-675	EOC - Lancaster County ARPA Match	12,060.00	0.00	0.00	0.00	0.00	12,060.00	0
21-492-001	Revenue Loss/Covid-19 Financial Impact	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0
Control: 000	Total	1,439,060.00	0.00	1,960.00	410.36	0.00	1,436,689.64	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
Fund: 21	American Rescure Plan FUND Budgeted Total	876,060.00	0.00	1,960.00	0.00	0.00	874,100.00	0
Fund: 21	American Rescure Plan FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 21	American Rescure Plan FUND Total	876,060.00	0.00	1,960.00	0.00	0.00	874,100.00	0
30-000-000	Bond Capital Expense							
30-400-000	BOND CAPITAL PROJECTS CONTROL ACCOUNT:							
30-401-001	Transfer to Fund Balance Reserves	850,000.00	0.00	0.00	0.00	0.00	850,000.00	0
30-438-001	Walnut Street Improvements/Smart Growth	867,100.00	0.00	0.00	0.00	0.00	867,100.00	0
30-444-376	Economic Development Improv (RACP P2)	899,500.00	0.00	0.00	0.00	0.00	899,500.00	0
30-491-001	Refunds of Prior Year Revenues	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	2,617,100.00	0.00	0.00	0.00	0.00	2,617,100.00	0
Fund: 30	BOND CAPITAL FUND Budgeted Total	2,617,100.00	0.00	0.00	0.00	0.00	2,617,100.00	0
Fund: 30	BOND CAPITAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 30	BOND CAPITAL FUND Total	2,617,100.00	0.00	0.00	0.00	0.00	2,617,100.00	0
35-430-000	HIGHWAY MAINTENANCE:							
35-432-200	Snow & Ice Removal	19,000.00	0.00	0.00	0.00	0.00	19,000.00	0
35-433-001	Traffic Control Devices	12,000.00	0.00	0.00	0.00	0.00	12,000.00	0
35-434-001	Street Lighting - Electrical Usage	102,591.00	0.00	0.00	17,072.58	0.00	85,518.42	17
35-434-002	Traffic Lights - Electrical Usage	9,500.00	0.00	0.00	1,367.70	0.00	8,132.30	14
35-438-245	Highway Supplies/Aggregates	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0
35-438-246	Highway Supplies/Other	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0
35-438-247	Highway Equipment Maintenance	7,500.00	0.00	0.00	0.00	0.00	7,500.00	0
35-439-085	Current Year Street Paving Projects	175,000.00	0.00	0.00	0.00	0.00	175,000.00	0
35-454-074	CDBG - Perry and Union (2nd St)	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0
Control: 000	Total	634,591.00	0.00	0.00	18,440.28	0.00	616,150.72	3
Fund: 35	HIGHWAY AID FUND Budgeted Total	634,591.00	0.00	0.00	18,440.28	0.00	616,150.72	3
Fund: 35	HIGHWAY AID FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 35	HIGHWAY AID FUND Total	634,591.00	0.00	0.00	18,440.28	0.00	616,150.72	3
Final Budgeted		16,780,118.00	0.00	5,572.78	1,380,561.36	1,230.72	15,393,983.86	8
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		16,780,118.00	0.00	5,572.78	1,380,561.36	1,230.72	15,393,983.86	8

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: March 28, 2023

DEPARTMENT: Public Works

TITLE: 2023 Paving Projects

BACKGROUND AND JUSTIFICATION:

MOTION: To approve bid from Highway Materials, Inc. for paving materials for 2023 Paving Projects by Borough Crews

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	\$131,455	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY23 Budget	Current Balance	Agenda Expenditure	Balance
35-439-085	Current year street paving projects	\$175,000	\$175,000	\$131,455	\$43,545

C. Legal Review:

ATTACHMENT(S):

- Current Bid Pricing for Asphalt submitted:

Executive Brief

Regular Meeting Agenda Date: March 28, 2023

ATTACHMENT:

Current Bid Pricing for Asphalt submitted by Highway Materials, Inc

9.5 mm @ \$70.15 Per Ton F.O.B.
25 mm @ \$58.95 Per Ton F.O.B.
9.5 mm @ \$76.90 Per Ton Delivered
25 mm @ \$65.70 Per Ton Delivered

Current Bid Pricing for Asphalt submitted by York Materials Group

9.5 mm @ \$78.50 Per Ton F.O.B.
25 mm @ \$65.60 Per Ton F.O.B.
9.5 mm @ \$87.80 Per Ton Delivered*
25 mm @ \$74.90 Per Ton Delivered*

2022 Bid Pricing for Asphalt submitted by Highway Materials, Inc

9.5 mm @ \$65.85 Per Ton F.O.B.
25 mm @ \$55.70 Per Ton F.O.B.
9.5 mm @ \$72.60 Per Ton Delivered
25 mm @ \$62.45 Per Ton Delivered

Summary: Bid Opening - Asphalt 2023

Bid Opening: Asphalt 3/16/2023 @ 10:00 a.m.		
Company/Contractor	Bid Amount	Estimated 2023 Usage
York Materials	9.5 MM @ \$ 78.50 Per Ton F.O.B.	\$47,100.00 for 600 Tons
	25MM @ \$ 65.60 Per Ton F.O.B.	\$6,560.00 for 100 Tons
	9.5 MM @ \$87.80 Per Ton Delivered	\$87,800.00 for 1000 Tons
	25 MM @ \$74.90 Per Ton Delivered	\$7,490.00 for 100 Tons
TOTALS	FOB = \$53,660.00	DELIVERED \$95,290.00
Highway Materials	9.5 MM @ \$70.15 Per Ton F.O.B.	\$42,090.00 for 600 Tons
	25 MM @ \$58.95 Per Ton F.O.B.	\$5,895.00 for 100 Tons
	9.5 MM @ \$76.90 Per Ton Delivered	\$76,900.00 for 1000 Tons
	25 MM @ \$65.70 Per Ton Delivered	\$6,570.00 for 100 Tons
TOTALS	FOB = \$47,985.00	DELIVERED \$83,470.00
J/PW/Highway/Bids/Bid Opening Asphalt 2023 Results, Cost 2023		



**PROPOSAL AND CONTRACT FOR
EQUIPMENT AND/OR MATERIALS ONLY ***

**(THIS PROPOSAL INCLUDES
INSTRUCTIONS TO BIDDERS)**

INSTRUCTIONS ON PAGE 3

A. DEPOSIT OF PROPOSALS.

1. All envelopes containing Bid proposals shall be clearly marked "Bid Proposal for letting of 3/16/2023 DATE."

Borough of Columbia
MUNICIPALITY (NAME & TYPE)

Mark E. Stivers
SECRETARY

Sealed Proposals will be received on or before 3/16/2023 TIME, on the above Letting Date.

308 Locust Street
Columbia, Pa 17512

Bids will be opened and read at approximately 10:00 AM TIME, on the above Letting Date.

ADDRESS
223-246-3551
MUNICIPAL CONTACT PHONE NUMBER

PROPOSALS MUST BE MAILED OR OTHERWISE DELIVERED TO THE ABOVE ADDRESS.

2. Supplier agrees to furnish and deliver those items for which prices have been indicated on the Schedule of Prices (Attachment 1) in accordance with the current PennDOT Specifications (Pub. 408), except bidders need not be prequalified by PennDOT (Sec. 102.01). It is understood that: (1) Bituminous materials will be purchased weight or converted gallons at 60 F. (2) Supplier must furnish Form CS-4171, CERTIFICATE OF COMPLIANCE and/ or TR-465 DAILY BITUMINOUS MIX CERTIFICATION. (3) The Municipality reserves the right to make an award on the basis of quotations received for any item or on the basis of the aggregate total for all like items on which quotations are received.
3. Contract shall expire in one year from Date of Award or _____ (DATE)

B. CONTRACTOR'S CERTIFICATION

Proposal of Highway Materials, Inc.
(NAME OF CONTRACTOR)
409 Stenton Ave. Flourtown, PA 19031
(ADDRESS)

1. It is hereby certified as follows:
- a. The only person (s) having an interest in this proposal is (are) [include owners of leased equipment]:
Highway Materials, Inc.
- b. None of the above persons are employees of the municipality.
- c. This proposal is made without collusion with any other person, firm or corporation.
- d. All specifications referred to above have been examined by the suppliers. The supplier understands that the quantities indicated herein are approximate and are subject to change as may be required; and that all work is payable on the basis of the unit prices listed on the Schedule of Prices (Attachment 1).
2. Accompanying this proposal is a ~~certified check~~ or bid bond in the amount of \$ **10% of bid** made payable to the municipality, as a proposal guarantee which, it is understood, will be forfeited in case the supplier fails to comply with the requirements of the proposal.
3. Name(s) of source(s) of supply of bituminous materials.

Highway Materials, Inc.
740 South Front Street
Wrightsville, PA 17368

* For Contract Projects, use MS-944.

- 4. The supplier will comply with all requirements of the laws and implementing regulations of the Commonwealth of Pennsylvania and of the United States relating to human relations, equal opportunity and non-discrimination in employment, and will pay to workmen employed in the performance of the contract the wages to which they may be entitled and, when required by law, not less than the applicable prevailing wage.
- 5. The supplier will provide the municipality with a performance bond in the amount of 50% of the contract, conditioned upon the faithful performance of the contract.

WITNESS OR ATTESTED BY:

Joanne Beaty
 TITLE: **Joanne Beaty - Administrative Assistant**

PLACE SEAL HERE

Highway Materials, Inc.
 SUPPLIER
 BY: [Signature]
 TITLE: **Anthony J. DePauli, P.E. President**

PLACE SEAL HERE

TO BE EXECUTED ONLY IN THE EVENT THE ABOVE PROPOSAL IS ACCEPTED

ACCEPTED ON:

ATTESTED BY:

TITLE: _____

(SEAL)

TOTAL AMOUNT OF CONTRACT:

\$ _____

ITEMS INCLUDED IN CONTRACT:

DATE _____

Borough of Columbia
 MUNICIPALITY

BY: _____
 TITLE:

TITLE: _____

TITLE: _____

SCHEDULE OF PRICES FOR EQUIPMENT AND / OR MATERIALS

EQUIPMENT Type, Make, Model, Specifications: NO BID THIS PAGE

Delivery Date: _____ F.O.B. _____

PRICE \$ _____
 - Trade-in \$ _____
 Net \$ _____

OUTRIGHT PURCHASE - Trade-in \$ _____
 Net \$ _____

RENTAL WITH PURCHASE OPTION (Rental to be applied to purchase price.)
 Rental: _____ per _____
 (Hour, day, week, month, etc.)

PRICE \$ _____
 - Trade-in \$ _____
 Net \$ _____

PROPOSAL AND CONTRACT INSTRUCTIONS

1. The proposal must be typewritten or printed.
2. If more than one proposal on any project is submitted by any individual, firm or partnership, corporation or association under the same or different names, only one lowest proposal will be considered.
3. Bid bonds may be waived by municipality by crossing it out on Proposal Form 963.
4. Part A of page 1 is to be completed by the municipality. Part B of page 1 is to be completed by the supplier. Schedule of Prices - under equipment section the municipality must complete description, delivery date, delivery site, and check appropriate block (s) for outright purchase or rental with purchase option. Under material section all like materials must be listed together and space provided for a total of all like materials. EXAMPLE: All classes of concrete, all sizes of concrete pipe, all sizes corrugated metal pipe, all asphalt materials, etc. Columns 1, 2, 3, 4, and 5 (be sure to include delivery date) must be filled in by the municipality to insure equitable bidding. All of Columns 6, A, 7, B, 8, and C must be filled in by the supplier, unless otherwise indicated. (Unit Price delivered as directed does not apply to bituminous pavements. Use form MS-944.) If more space is needed, add note at the bottom of the page: " Continued on Attachment 1 - A" and add additional sheet designated as Attachment 1-A, 1-B, etc. Repeat note for each additional sheet required. Municipality may eliminate one or two pairs of Columns 6 through C, if no bids are desired under one or two of the options.
5. Performance bonds are provided by only the successful bidder. Bond must be in 50% of contract amount.
6. Where Materials for a Wearing Surface Treatment are part of the contract Average Daily Traffic (ADT) Count must be included in the description.
7. Contractor awarded the bid shall receive an approved copy of the contract.
8. Form MS-963 is not to be used for purchasing bituminous or other pavements in place. IF ALTERNATE BIDS MUST BE SECURED, BOTH MS-963 AND MS-944 MUST BE USED.
9. This form is PRIMARILY for use when work is performed by Local Forces.
10. An ESCALATOR CLAUSE is optional; however, it must be included in the proposal prepared by the Municipality. An escalator clause MAY NOT be inserted by the contractor.
11. Freight On Board (FOB) asphalt is subject to the requirements of Publication 408, Section 110.04(a) Price Adjustment of Bituminous Materials.

SCHEDULE OF PRICES - MATERIALS

BIDDER NAME: Highway Materials, Inc.

1	2	3*	4**	5	6	A	7	B	8***	C
ITEM NO.	APPROX. QUANTITY	UNIT	DESCRIPTION	REMARKS AND / OR DELIVERY DATES	UNIT PRICE FOB PLANT	TOTAL (2 x 6)	UNIT PRICE DELIVERED AT JOB SITE	TOTAL (2 x 7)	UNIT PRICE DELIVERED AS DIRECTED	TOTAL (2 x 8)
1	1000	TONS	SUPERPAVE WEARING COURSE 9.5 MM PG 64-22 <0.3 ESAL'S	Delivered to the Paving Machine at Various Locations Within the Boundaries of Columbia Borough			76.90	76,900.00		
2	600	TONS	SUPERPAVE WEARING COURSE 9.5 MM PG 64-22 <0.3 ESAL'S	Unit Price F. O. B. Plant Only	70.15	42,090.00				
3	100	TONS	SUPERPAVE BASE COURSE 25 MM PG 64-22 <0.3 ESAL'S	Delivered to the Paving Machine at Various Locations Within the Boundaries of Columbia Borough			65.70	6,570.00		
4	100	TONS	SUPERPAVE BASE COURSE 25 MM PG 64-22 <0.3 ESAL'S	Unit Price F. O. B. Plant Only	58.95	5,895.00				
					F.O.B		DELIVERED			
					TOTAL: \$47,985.00		\$83,470.00			

* Gallons - Tons - Feet - etc.

** Includes Class - Size - Diameter

***For Bituminous or other Pavements in Place, Use Form 944
ALL COLUMNS MUST BE COMPLETED UNLESS OTHERWISE INDICATED.

USE OF CUTBACK ASPHALT IS PROHIBITED BETWEEN MAY 1 st
AND OCTOBER 31 st EXCEPT AS NOTED IN BULLETIN NO. 25.

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we

Highway Materials, Inc.

409 Stenton Avenue

Flourtown, PA 19031

as Principal, hereinafter called the Principal, and the

Arch Insurance Company

Three Parkway

Suite 1500

Philadelphia, PA 19102

a corporation duly organized under the laws of the State of **Missouri**,

and authorized to transact business in the State of **Pennsylvania**

as Surety, hereinafter called the Surety, are held and firmly bound unto

*Borough of Columbia
308 Locust Street
Columbia, PA 17512*

as Oblige, hereinafter called the Oblige, in the sum of

Ten Percent of Total Bid

Dollars (*10* %)

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

2023 Superpave Asphalt

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with the Oblige in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety acceptable to the Oblige, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this *16th* day of *March*, *2023*

Jeanne Beaty

Witness

Principal Highway Materials, Inc.

By: *Anthony J. DePaul, PE.*
President

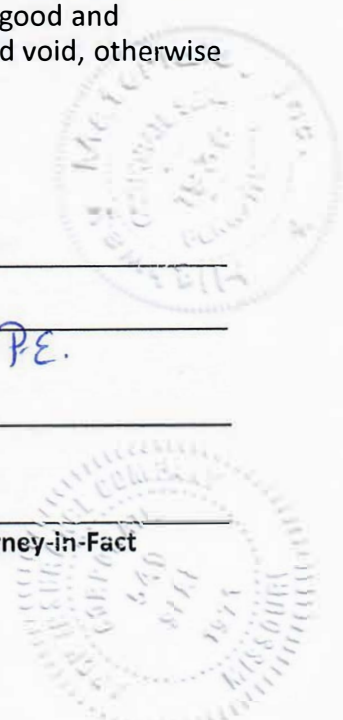
Surety Arch Insurance Company

Bridget A. Magee

Bridget A. Magee Witness

By: *Colin M. Montgomery*

Colin M. Montgomery, Attorney-in-Fact



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for Note, Loan, Letter of Credit, Currency Rate, Interest Rate or Residential Value Guarantees.

POWER OF ATTORNEY

Know All Persons By These Presents:

That the Arch Insurance Company, a corporation organized and existing under the laws of the State of Missouri, having its principal administrative office in Jersey City, New Jersey (hereinafter referred to as the "Company") does hereby appoint:

Colin Montgomery, Kevin P. Adams, Linda Dozier, Martin J. Purcell and Michael J. Mitchell of Philadelphia, PA (EACH)

its true and lawful Attorney(s)-in-Fact, to make, execute, seal, and deliver from the date of issuance of this power for and on its behalf as surety, and as its act and deed: Any and all bonds, undertakings, recognizances and other surety obligations, in the penal sum not exceeding Ninety Million Dollars (\$90,000,000.00). This authority does not permit the same obligation to be split into two or more bonds In order to bring each such bond within the dollar limit of authority as set forth herein.

The execution of such bonds, undertakings, recognizances and other surety obligations in pursuance of these presents shall be as binding upon the said Company as fully and amply to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal administrative office in Jersey City, New Jersey.

This Power of Attorney is executed by authority of resolutions adopted by unanimous consent of the Board of Directors of the Company on December 10, 2020, true and accurate copies of which are hereinafter set forth and are hereby certified to by the undersigned Secretary as being in full force and effect:

"VOTED, That the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, or the Secretary shall have the power and authority to appoint agents and attorneys-in-fact, and to authorize them subject to the limitations set forth in their respective powers of attorney, to execute on behalf of the Company, and attach the seal of the Company thereto, bonds, undertakings, recognizances and other surety obligations obligatory in the nature thereof, and any such officers of the Company may appoint agents for acceptance of process."

This Power of Attorney is signed, sealed and certified by facsimile under and by authority of the following resolution adopted by the unanimous consent of the Board of Directors of the Company on December 10, 2020:

VOTED, That the signature of the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, and the signature of the Secretary, the seal of the Company, and certifications by the Secretary, may be affixed by facsimile on any power of attorney or bond executed pursuant to the resolution adopted by the Board of Directors on December 10, 2020, and any such power so executed, sealed and certified with respect to any bond or undertaking to which it is attached, shall continue to be valid and binding upon the Company. In Testimony Whereof, the Company has caused this instrument to be signed and its corporate seal to be affixed by their authorized officers, this 28th day of June, 2022.

Attested and Certified

Regan A. Shulman

Regan A. Shulman, Secretary



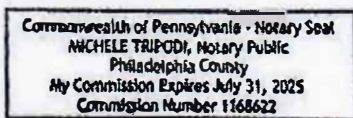
Arch Insurance Company

Stephen C. Ruschak

Stephen C. Ruschak, Executive Vice President

STATE OF PENNSYLVANIA SS
COUNTY OF PHILADELPHIA SS

I, Michele Tripodi, a Notary Public, do hereby certify that Regan A. Shulman and Stephen C. Ruschak personally known to me to be the same persons whose names are respectively as Secretary and Executive Vice President of the Arch Insurance Company, a Corporation organized and existing under the laws of the State of Missouri, subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that they being thereunto duly authorized signed, sealed with the corporate seal and delivered the said instrument as the free and voluntary act of said corporation and as their own free and voluntary acts for the uses and purposes therein set forth.



Michele Tripodi

Michele Tripodi, Notary Public
My commission expires 07/31/2025

CERTIFICATION

I, Regan A. Shulman, Secretary of the Arch Insurance Company, do hereby certify that the attached Power of Attorney dated June 28, 2022 on behalf of the person(s) as listed above is a true and correct copy and that the same has been in full force and effect since the date thereof and is in full force and effect on the date of this certificate; and I do further certify that the said Stephen C. Ruschak, who executed the Power of Attorney as Executive Vice President, was on the date of execution of the attached Power of Attorney the duly elected Executive Vice President of the Arch Insurance Company.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the Arch Insurance Company on this 25th day of March, 2022.

Regan A. Shulman

Regan A. Shulman, Secretary

This Power of Attorney limits the acts of those named therein to the bonds and undertakings specifically named therein and they have no authority to bind the Company except in the manner and to the extent herein stated.

PLEASE SEND ALL CLAIM INQUIRIES RELATING TO THIS BOND TO THE FOLLOWING ADDRESS:

Arch Insurance - Surety Division
3 Parkway, Suite 1500
Philadelphia, PA 19102



To verify the authenticity of this Power of Attorney, please contact Arch Insurance Company at SuretyAuthentic@archinsurance.com
Please refer to the above named Attorney-in-Fact and the details of the bond to which the power is attached.

ARCH INSURANCE COMPANY
STATEMENT OF FINANCIAL CONDITION
DECEMBER 31, 2021

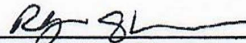
Assets

Cash & Cash Equivalents in Banks	\$528,209,019
Bonds owned	4,116,256,071
Stocks	728,138,166
Premiums in course of collection	681,336,099
Accrued interest and other assets	1,033,576,742
 Total Assets	 \$ 7,087,516,097

Liabilities

Reserve for losses and adjustment expenses	\$3,037,270,373
Reserve for unearned premiums	1,157,010,715
Ceded reinsurance premiums payable	498,082,255
Amounts withheld or retained by company for account of others	242,924,982
Reserve for taxes, expenses and other liabilities	529,122,510
 Total Liabilities	 \$5,464,410,835
 Surplus as regards policyholders	 1,623,105,261
 Total Surplus and Liabilities	 \$7,087,516,096

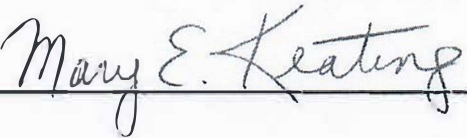
By: 
Executive Vice President, Chief
Financial Officer and Treasurer

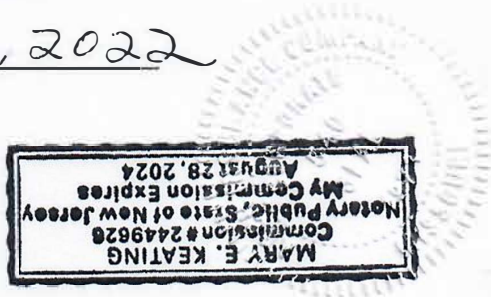
Attest: 
Executive Vice President
General Counsel and Secretary

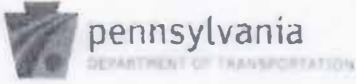
State of New Jersey)
) SS
County of Hudson)

Thomas James Ahern, Executive Vice President, Chief Financial Officer and Treasurer and Regan Shulman, Executive Vice President, General Counsel and Secretary being duly sworn, of ARCH INSURANCE COMPANY, Missouri; and that the foregoing is a true and correct statement of financial condition of said company, as of December 31, 2021.

Subscribed and sworn to before me, this 2ND day of March, 2022

Notary Public 





PROPOSAL AND CONTRACT FOR EQUIPMENT AND/OR MATERIALS ONLY *

(THIS PROPOSAL INCLUDES INSTRUCTIONS TO BIDDERS)

INSTRUCTIONS ON PAGE 3

A. DEPOSIT OF PROPOSALS.

- 1. All envelopes containing Bid proposals shall be clearly marked "Bid Proposal for letting of 3/16/2023 ." DATE

Borough of Columbia MUNICIPALITY (NAME & TYPE)

Mark E. Stivers SECRETARY

- Sealed Proposals will be received on or before 3/16/2023 , on the above Letting Date. TIME

308 Locust Street Columbia, Pa 17512

- Bids will be opened and read at approximately 10:00 AM , on the above Letting Date. TIME

ADDRESS 223-246-3551 MUNICIPAL CONTACT PHONE NUMBER

PROPOSALS MUST BE MAILED OR OTHERWISE DELIVERED TO THE ABOVE ADDRESS.

- 2. Supplier agrees to furnish and deliver those items for which prices have been indicated on the Schedule of Prices (Attachment 1) in accordance with the current PennDOT Specifications (Pub. 408), except bidders need not be prequalified by PennDOT (Sec. 102.01). It is understood that: (1) Bituminous materials will be purchased weight or converted gallons at 60 F. (2) Supplier must furnish Form CS-4171, CERTIFICATE OF COMPLIANCE and/ or TR-465 DAILY BITUMINOUS MIX CERTIFICATION. (3) The Municipality reserves the right to make an award on the basis of quotations received for any item or on the basis of the aggregate total for all like items on which quotations are received.
- 3. Contract shall expire in one year from Date of Award or _____ (DATE)

B. CONTRACTOR'S CERTIFICATION

Proposal of York Materials Group (NAME OF CONTRACTOR) 950 Smile Way, York, PA 17404 (ADDRESS)

- 1. It is hereby certified as follows:
 - a. The only person (s) having an interest in this proposal is (are) [include owners of leased equipment]:
 - b. None of the above persons are employees of the municipality.
 - c. This proposal is made without collusion with any other person, firm or corporation.
 - d. All specifications referred to above have been examined by the suppliers. The supplier understands that the quantities indicated herein are approximate and are subject to change as may be required; and that all work is payable on the basis of the unit prices listed on the Schedule of Prices (Attachment 1).
- 2. Accompanying this proposal is a certified check or bid bond in the amount of \$ _____ made payable to the municipality, as a proposal guarantee which, it is understood, will be forfeited in case the supplier fails to comply with the requirements of the proposal.
- 3. Name(s) of source(s) of supply of bituminous materials.

* For Contract Projects, use MS-944.

- 4. The supplier will comply with all requirements of the laws and implementing regulations of the Commonwealth of Pennsylvania and of the United States relating to human relations, equal opportunity and non-discrimination in employment, and will pay to workmen employed in the performance of the contract the wages to which they may be entitled and, when required by law, not less than the applicable prevailing wage.
- 5. The supplier will provide the municipality with a performance bond in the amount of 50% of the contract, conditioned upon the faithful performance of the contract.

WITNESS OR ATTESTED BY:

Mark Samuel
 TITLE: Sr. Account Manager

PLACE
SEAL
HERE

York Materials Group
 SUPPLIER
 BY: *[Signature]*
 TITLE: President

PLACE
SEAL
HERE

TO BE EXECUTED ONLY IN THE EVENT THE ABOVE PROPOSAL IS ACCEPTED

ACCEPTED ON:

ATTESTED BY:

 TITLE:

(SEAL)

TOTAL AMOUNT OF CONTRACT:

\$ _____

ITEMS INCLUDED IN CONTRACT:

 DATE

Borough of Columbia
 MUNICIPALITY

BY: _____
 TITLE:

 TITLE:

 TITLE:

SCHEDULE OF PRICES FOR EQUIPMENT AND / OR MATERIALS

EQUIPMENT Type, Make, Model, Specifications: _____

Delivery Date: _____

F.O.B. _____

PRICE \$ _____

 OUTRIGHT PURCHASE - Trade-in \$ _____

Net \$ _____

 RENTAL WITH PURCHASE OPTION (Rental to be applied to purchase price.)

 Rental: _____ per _____
 (Hour, day, week, month, etc.)

PRICE \$ _____

- Trade-in \$ _____

Net \$ _____

PROPOSAL AND CONTRACT INSTRUCTIONS

1. The proposal must be typewritten or printed.
2. If more than one proposal on any project is submitted by any individual, firm or partnership, corporation or association under the same or different names, only one lowest proposal will be considered.
3. Bid bonds may be waived by municipality by crossing it out on Proposal Form 963.
4. Part A of page 1 is to be completed by the municipality. Part B of page 1 is to be completed by the supplier. Schedule of Prices - under equipment section the municipality must complete description, delivery date, delivery site, and check appropriate block (s) for outright purchase or rental with purchase option. Under material section all like materials must be listed together and space provided for a total of all like materials. EXAMPLE: All classes of concrete, all sizes of concrete pipe, all sizes corrugated metal pipe, all asphalt materials, etc. Columns 1, 2, 3, 4, and 5 (be sure to include delivery date) must be filled in by the municipality to insure equitable bidding. All of Columns 6, A, 7, B, 8, and C must be filled in by the supplier, unless otherwise indicated. (Unit Price delivered as directed does not apply to bituminous pavements. Use form MS-944.) If more space is needed, add note at the bottom of the page: " Continued on Attachment 1 - A" and add additional sheet designated as Attachment 1-A, 1-B, etc. Repeat note for each additional sheet required. Municipality may eliminate one or two pairs of Columns 6 through C, if no bids are desired under one or two of the options.
5. Performance bonds are provided by only the successful bidder. Bond must be in 50% of contract amount.
6. Where Materials for a Wearing Surface Treatment are part of the contract Average Daily Traffic (ADT) Count must be included in the description.
7. Contractor awarded the bid shall receive an approved copy of the contract.
8. Form MS-963 is not to be used for purchasing bituminous or other pavements in place. IF ALTERNATE BIDS MUST BE SECURED, BOTH MS-963 AND MS-944 MUST BE USED.
9. This form is PRIMARILY for use when work is performed by Local Forces.
10. An ESCALATOR CLAUSE is optional; however, it must be included in the proposal prepared by the Municipality. An escalator clause MAY NOT be inserted by the contractor.
11. Freight On Board (FOB) asphalt is subject to the requirements of Publication 408, Section 110.04(a) Price Adjustment of Bituminous Materials.

SCHEDULE OF PRICES - MATERIALS

BIDDER NAME: York Materials Group

1	2	3*	4**	5	6	A	7	B	8***	C
ITEM NO.	APPROX. QUANTITY	UNIT	DESCRIPTION	REMARKS AND / OR DELIVERY DATES	UNIT PRICE FOB PLANT	TOTAL (2 x 6)	UNIT PRICE DELIVERED AT JOB SITE	TOTAL (2 x 7)	UNIT PRICE DELIVERED AS DIRECTED	TOTAL (2 x 8)
1	1000	TONS	SUPERPAVE WEARING COURSE 9.5 MM PG 64-22 <0.3 ESAL'S	Delivered to the Paving Machine at Various Locations Within the Boundaries of Columbia Borough			\$87.80	\$87,800.00	\$87.80	\$87,800.00
2	600	TONS	SUPERPAVE WEARING COURSE 9.5 MM PG 64-22 <0.3 ESAL'S	Unit Price F. O. B. Plant Only	\$78.50	\$78,500.00				
3	100	TONS	SUPERPAVE BASE COURSE 25 MM PG 64-22 <0.3 ESAL'S	Delivered to the Paving Machine at Various Locations Within the Boundaries of Columbia Borough			\$74.90	\$7,490.00	\$74.90	\$7,490.00
4	100	TONS	SUPERPAVE BASE COURSE 25 MM PG 64-22 <0.3 ESAL'S	Unit Price F. O. B. Plant Only	\$65.60	\$6,560.00				

* Gallons - Tons - Feet - etc.

** Includes Class - Size - Diameter

***For Bituminous or other Pavements in Place, Use Form 944
ALL COLUMNS MUST BE COMPLETED UNLESS OTHERWISE INDICATED.

USE OF CUTBACK ASPHALT IS PROHIBITED BETWEEN MAY 1 st
AND OCTOBER 31 st EXCEPT AS NOTED IN BULLETIN NO. 25.

PERFORMANCE BOND

(With Corporate Surety)

Attachment # 2

KNOW ALL MEN BY THESE PRESENTS, That we, _____

as Principal and _____

a corporation incorporated under the laws of the State of _____

as Surety, are held and firmly bound unto _____

in the full and just sum of _____

(\$ _____) dollars lawful money of the United States of America, to be paid to the above

Municipality or its assigns, to which payment well and truly to be made, we bind ourselves, our heirs, executors administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the above bounden Principal has entered into a contract with the above Municipality, bearing even date herewith, for the undertaking of certain obligations as therein set forth,

NOW, THEREFORE, the condition of this obligation is such that if the above bounden Principal, as Contractor, shall in all respects comply with and faithfully perform the terms and conditions of said contract, including the Specifications and conditions referred to and made a part thereof, and such alterations as may be made in said Specifications as therein set forth, then this Obligation shall be void, but otherwise the same shall be and remain in full force, virtue and effect.

It is further provided that any alteration which may be made in the terms of the contract or its specifications with the express approval to the Municipality or the Principal to the other, shall not in any way release the Principal and the Surety or either or any of them, their heirs, executors, administrators, successors or assigns from their liability hereunder, notice to the Surety of any such alteration or forbearance being hereby waived.

IN WITNESS WHEREOF, the said Principal and Surety have duly executed this Bond under Seal, pursuant to due and legal action authorizing the same to be done on _____

(DATE OF BOND)



Attest / Witness

CONTRACTOR

TITLE

BY

TITLE:



Attest / Witness

SURETY COMPANY

TITLE

TITLE:

FORM OF ADVERTISEMENT

Sealed proposals will be received by the:
BOROUGH OF COLUMBIA of **LANCASTER**
(City, Borough, Twp.: 1st. Cl. or 2nd Cl.) (County)
 at **308 LOCUST STREET** **COLUMBIA, PA 17512**
(Address)
 until **10:00 AM**, on **March 16, 2023**, for the following:
(Time) (Month-Day-Year)

Options	Item Number	Quantity	Unit	Description
	#1	1600	TONS	SUPERPAVE WEARING COURSE 9.5 MM PG 64-22 (-)less than 3 ESAL'S
	#2	200	TONS	SUPERPAVE BASE COURSE 25 MM PG 64-22 (-)less than 3 ESAL'S

Liquidated Damages Apply _____

Proposals must be upon the forms furnished by the Municipality.
 The bid must be accompanied by a certified check or bid bond in the amount of 10 % of the bid, made payable to the municipality.

The Municipality reserves the right to reject any or all proposals.

BOROUGH OF COLUMBIA
(City, Borough, Twp: 1st. Cl. Or 2nd Cl.)
 BY: _____
(Name)

(Title)

(Date)

THIS ADVERTISEMENT ENDS HERE

FOR DEPARTMENT USE ONLY
 This advertisement meets the requirements of regulation 1300.

Document A310TM – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

York Materials Group, LLC
950 Smile Way
York, PA 17404

SURETY:

(Name, legal status and principal place of business)

Liberty Mutual Insurance Company
175 Berkeley Street
Boston, MA 02116

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Borough of Columbia
308 Locust Street
Columbia, PA 17512

BOND AMOUNT: \$ 10%

Ten Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

2023 - 2024 Bid, Borough of Columbia - Supplying Blacktop

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 16th day of March, 2023



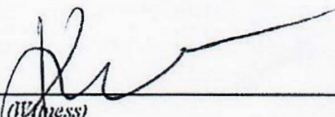
(Witness) Sr. Account Manager

York Materials Group, LLC

(Principal) (Seal)

By: 

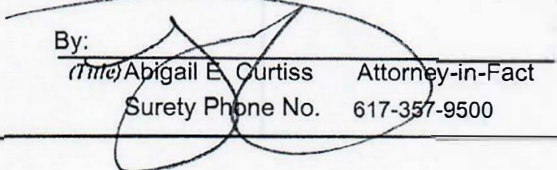
(Title) President



(Witness)

Liberty Mutual Insurance Company

(Surety) (Seal)

By: 

(Title) Abigail E. Curtiss Attorney-in-Fact
Surety Phone No. 617-357-9500



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for mortgage, note, loan, letter of credit, bank deposit, currency rate, interest rate or residual value guarantees. For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.



Liberty Mutual.

SURETY

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"); pursuant to and by authority herein set forth, does hereby name, constitute and appoint Abigail E. Curtiss of the city of Farmington, state of CT its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bond:

Principal Name: York Materials Group, LLC

Obligee Name: Borough of Columbia

Surety Bond Number: Big Bond Bond Amount: See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 12th day of March, 2021.



The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 12th day of March, 2021, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS - Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts - SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 16th day of March, 2023.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

Date	Account Number	Tran Type	Description	Debit	Credit	User
02/03/23	01-100-104	Expenditure	ADP Payroll Fees - ADMIN	0	58.79	TBENNETT
02/03/23	01-100-104	Expenditure	ADP Payroll Fees - POLICE	0	216.11	TBENNETT
02/03/23	01-100-104	Expenditure	ADP Payroll Fees - CODES	0	19.62	TBENNETT
02/03/23	01-100-104	Expenditure	ADP Payroll Fees - ZONING	0	9.80	TBENNETT
02/03/23	01-100-104	Expenditure	ADP Payroll Fees - PW	0	39.19	TBENNETT
02/03/23	01-100-104	Expenditure	ADP Payroll Fees - MRKT HOUSE	0	4.90	TBENNETT
02/23/23	01-100-104	Expenditure	ADP Payroll Fees - ADMIN	0	47.16	TBENNETT
02/23/23	01-100-104	Expenditure	ADP Payroll Fees - POLICE	0	165.72	TBENNETT
02/23/23	01-100-104	Expenditure	ADP Payroll Fees - CODES	0	15.74	TBENNETT
02/23/23	01-100-104	Expenditure	ADP Payroll Fees - ZONING	0	7.86	TBENNETT
02/23/23	01-100-104	Expenditure	ADP Payroll Fees - PW	0	31.44	TBENNETT
02/23/23	01-100-104	Expenditure	ADP Payroll Fees - MRKT HOUSE	0	3.93	TBENNETT
02/28/23	01-100-104	Expenditure	Postage Meter Lease inv 33271544	0	99.93	LGERFIN
02/28/23	01-100-104	Expenditure	VERIZON cell phone boro	0	173.44	LGERFIN
02/28/23	01-100-104	Expenditure	VERIZON cell phone police	0	297.67	LGERFIN
02/28/23	01-100-104	Expenditure	VERIZON cell phone codes	0	114.18	LGERFIN
02/28/23	01-100-104	Expenditure	VERIZON cell phone public works	0	84.22	LGERFIN
02/28/23	01-100-104	Expenditure	VERIZON cell phone ema	0	84.22	LGERFIN
02/28/23	01-100-104	Expenditure	VERIZON cell phone planning mng	0	42.11	LGERFIN
02/28/23	01-100-104	Expenditure	VERIZON cell phone market mng	0	42.11	LGERFIN
02/28/23	01-100-104	Expenditure	BEST PROFESSIONAL cleaning admin side 308 locust	0	887.04	LGERFIN
02/28/23	01-100-104	Expenditure	BEST PROFESSIONAL cleaning police side 308 locust	0	887.04	LGERFIN
02/28/23	01-100-104	Expenditure	COL WATER 15 s 3rd 13017100	0	178.08	LGERFIN
02/28/23	01-100-104	Expenditure	COL WATER 137 s front st 12001501	0	148.80	LGERFIN
02/28/23	01-100-104	Expenditure	COL WATER 420 s front st 12000610	0	89.69	LGERFIN
02/28/23	01-100-104	Expenditure	COL WATER 430 s front st 12000600	0	148.80	LGERFIN
02/28/23	01-100-104	Expenditure	COL WATER 41 walnut st 06006410	0	107.65	LGERFIN
02/28/23	01-100-104	Expenditure	COL WATER 308 locust st 06002900	0	154.65	LGERFIN
02/28/23	01-100-104	Expenditure	COL WATER 431 s front st 00007607	0	19.31	LGERFIN
02/28/23	01-100-104	Expenditure	COL WATER 137 s front st 12001500	0	52.35	LGERFIN
02/28/23	01-100-104	Expenditure	COL WATER 700 franklin st 00007185	0	18.58	LGERFIN
02/28/23	01-100-104	Expenditure	UGI col wwtp 411006753577	0	254.33	LGERFIN
02/28/23	01-100-104	Expenditure	UGI 137 s front st 411000209568	0	670.25	LGERFIN
02/28/23	01-100-104	Expenditure	UGI 15 s 3rd st 411000981927	0	28.12	LGERFIN
02/28/23	01-100-104	Expenditure	UGI 308 locust st 411000713759	0	327.52	LGERFIN
02/28/23	01-100-104	Expenditure	UGI columbia market 411001631141	0	856.97	LGERFIN

Date	Account Number	Tran Type	Description	Debit	Credit	User
02/28/23	01-100-104	Expenditure	UGI 431 s front st 411001174845	0	126.40	LGERFIN
02/28/23	01-100-104	Expenditure	UGI 15 s 3rd st restaurant 411012916192	0	132.96	LGERFIN
02/28/23	01-100-104	Expenditure	UGI S Front St WWTP 411000642404	0	39.04	LGERFIN
02/28/23	01-100-104	Expenditure	PPL s front st 300359947	0	177.80	LGERFIN
02/28/23	01-100-104	Expenditure	PPL 429 s front st 300416106	0	93.89	LGERFIN
02/28/23	01-100-104	Expenditure	PPL 11 s 3rd st market house 301279238	0	1,073.85	LGERFIN
02/28/23	01-100-104	Expenditure	PPL 11 front st security camera 300251879	0	38.30	LGERFIN
02/28/23	01-100-104	Expenditure	PPL 550 ave n makel park 300412194	0	56.28	LGERFIN
02/28/23	01-100-104	Expenditure	PPL 308 locust st 300269611	0	870.58	LGERFIN
02/28/23	01-100-104	Expenditure	PPL 21 WALNUT ST 300417646	0	590.86	LGERFIN
02/28/23	01-100-104	Expenditure	PPL 137 S FRONT ST 300610070	0	1,165.00	LGERFIN
02/28/23	01-100-104	Expenditure	PPL 254 BLUE LN GATE 300254898	0	43.53	LGERFIN
02/28/23	01-100-104	Expenditure	PPL BLUE LN wr 62638 300405497	0	37.46	LGERFIN
02/28/23	01-100-104	Expenditure	PPL 1020 manor st 300302571	0	28.23	LGERFIN
02/28/23	01-100-104	Expenditure	PPL ave I cameras 300409051	0	28.41	LGERFIN
02/28/23	01-100-104	Expenditure	PPL ave I cameras 300409051	0	1,758.52	LGERFIN
02/28/23	01-100-104	Expenditure	BEST PROFESSIONAL cleaning market house 15 s 3rd	0	823.33	LGERFIN
02/28/23	01-100-104	Expenditure	COMCAST 440 s front st 8993112890103570	0	71.95	LGERFIN
02/28/23	01-100-104	Expenditure	COMCAST 41 walnut st 8993112890112282	0	279.70	LGERFIN
02/28/23	01-100-104	Expenditure	COMCAST 308 locust st 8993112890026029	0	355.05	LGERFIN
02/28/23	01-100-104	Expenditure	COMCAST 420 s front st 8993112890103588	0	103.68	LGERFIN
02/28/23	01-100-104	Expenditure	COMCAST 308 locust st adnl bsns 8993112890154821	0	150.01	LGERFIN
02/28/23	01-100-104	Expenditure	COMCAST 431 s front st 8993112890108447	0	275.56	LGERFIN
02/28/23	01-100-104	Expenditure	COMCAST 15 s 3rd st 8993112890155828	0	258.48	LGERFIN
02/28/23	01-100-104	Expenditure	COMCAST COL POLICE 8993112890107043	0	294.38	LGERFIN

Range of Checking Accts: 01 GENERAL FUND to 35 LIQUID FUELS Range of Check Dates: 03/28/23 to 03/28/23
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01 GENERAL FUND		GENERAL FUND							
41585	03/28/23	AXISI005 AXIS Insurance Company							671
23-00305	1	Gap Insurance Coverage-ADMIN	1,178.73	01-402-196	Expenditure		152		1
				Employee Insurance Coverage	Premiums				
23-00305	2	Gap Insurance Coverage-CODES	939.23	01-413-196	Expenditure		153		1
				Employee Insurance Coverage	Premiums				
23-00305	3	Gap Insurance Coverage-ZONING	198.42	01-414-196	Expenditure		154		1
				Employee Insurance Coverage	Premiums				
23-00305	4	Gap Insurance Coverage-MRKT HS	115.45	01-444-196	Expenditure		155		1
				Employee Insurance Coverage					
23-00305	5	Gap Insurance Coverage-PW HWY	1,240.14	01-430-196	Expenditure		156		1
				Employee Insurance Coverage	Premiums				
23-00305	6	Gap Insurance Coverage-POLICE	6,249.53	01-410-196	Expenditure		157		1
				Employee Insurance Coverage	Premiums				
			9,921.50						
41586	03/28/23	BOBCA005 Bobcat							671
23-00278	1	HDA24 Bobcat S650 Skid Loader	1,263.64	01-430-375	Expenditure		63		1
				Maintenance & Repairs of Equipment					
41587	03/28/23	CARDM005 ELAN							671
23-00304	1	PSAB-B Fisher Training	50.00	01-400-300	Expenditure		119		1
				Conference & Training					
23-00304	2	VERIZON-Jet Packs	280.09	01-410-321	Expenditure		120		1
				Police, Phone - Cell, Landline & GPS					
23-00304	3	VISTAPRNT-Mrkt House-marketing	99.39	01-402-340	Expenditure		121		1
				Printing & Advertising					
23-00304	4	MICROSOFT-eoc software	13.25	01-415-500	Expenditure		122		1
				EOC Supplies-per 2022 LC ARPA GRANT					
23-00304	5	VISTAPRNT-Mrkt House-marketing	64.02	01-402-340	Expenditure		123		1
				Printing & Advertising					
23-00304	6	LANC CHAMBER-B Fisher workshop	40.00	01-400-300	Expenditure		124		1
				Conference & Training					
23-00304	7	USPS-postage for package	5.40	01-402-325	Expenditure		125		1
				Postage					
23-00304	8	AMZ-adopt a block supplies	92.08	01-431-246	Expenditure		126		1
				Adopt-A-Block Supplies					
23-00304	9	AMZ-adopt a block supplies	262.15	01-431-246	Expenditure		127		1
				Adopt-A-Block Supplies					
23-00304	10	WEIS-blood drive supplies	23.67	01-402-210	Expenditure		128		1
				Office Equipment & Supplies					
23-00304	11	LNP-monthly script	13.95	01-402-420	Expenditure		129		1
				Dues & Publications					
23-00304	12	QUILL-ink cartridge	105.67	01-430-200	Expenditure		130		1
				Operating Supplies					
23-00304	13	AMER PLANNING- S Cino training	400.00	01-414-300	Expenditure		131		1
				Conference & Training					
23-00304	14	EMHERR - light bulbs	13.18	01-410-610	Expenditure		132		1
				Maintenance & Repair of Building					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41587	ELAN		Continued						
23-00304	15	LOWES-evidence room materials	696.77	01-409-370	Expenditure		133	1	
				Maintenance & Repair of Building					
23-00304	16	CARROT TOP-flag pole/bracket	83.98	01-454-378	Expenditure		134	1	
				Columbia Crossings, Building/Prop Maint.					
23-00304	17	CARROT TOP-flag pole/bracket	41.28	01-413-220	Expenditure		135	1	
				Operating Supplies					
23-00304	18	AMZ-red plastic creeper	69.39	01-410-200	Expenditure		136	1	
				Police Equipment & Supplies					
23-00304	19	AMZ-batteries	20.30	01-410-200	Expenditure		137	1	
				Police Equipment & Supplies					
23-00304	20	AMZ-storage bags	24.62	01-410-375	Expenditure		138	1	
				Maintenance & Repair, Parking Meters					
23-00304	21	COMPASS MARK-workshop L Lutz	40.00	01-410-174	Expenditure		139	1	
				Conference & Training					
23-00304	22	TRITECH-evidence tape	81.50	01-410-200	Expenditure		140	1	
				Police Equipment & Supplies					
23-00304	23	PARMA PIZZA-food J Brommer	48.99	01-410-200	Expenditure		141	1	
				Police Equipment & Supplies					
23-00304	24	AMZ-storage bags	33.36	01-410-200	Expenditure		142	1	
				Police Equipment & Supplies					
23-00304	25	AMZ-paper plates	19.80	01-410-200	Expenditure		143	1	
				Police Equipment & Supplies					
23-00304	26	AMZ-binder clips	17.00	01-410-200	Expenditure		144	1	
				Police Equipment & Supplies					
23-00304	27	AMZ-fire ext bracket	19.50	01-410-200	Expenditure		145	1	
				Police Equipment & Supplies					
23-00304	28	AMZ-tactical patches	4.90	01-410-200	Expenditure		146	1	
				Police Equipment & Supplies					
23-00304	29	\$\$ GENERAL-paper plates	7.69	01-410-200	Expenditure		147	1	
				Police Equipment & Supplies					
23-00304	30	AMZ-printer	198.88	01-410-200	Expenditure		148	1	
				Police Equipment & Supplies					
23-00304	31	ADOBE-monthly script Mimnall	21.19	01-410-200	Expenditure		149	1	
				Police Equipment & Supplies					
23-00304	32	ADOBE-monthly script Brommer	15.89	01-410-200	Expenditure		150	1	
				Police Equipment & Supplies					
23-00304	33	AMZ-monthly script Brommer	15.89	01-410-200	Expenditure		151	1	
				Police Equipment & Supplies					
			2,923.78						
41588	03/28/23	CGALA005 CGA Law Firm, PC							671
23-00268	1	832 blunston sidewalk/codes is	240.50	01-404-314	Expenditure		1	1	
				Solicitor Fees					
23-00268	2	market house issues	240.50	01-404-314	Expenditure		2	1	
				Solicitor Fees					
23-00268	3	700 franklin st issues	129.50	18-450-001	Expenditure		3	1	
				McGinness Airport Development Project					
23-00268	4	police complaint	148.00	01-404-314	Expenditure		4	1	
				Solicitor Fees					
23-00268	5	nort west river trainl	111.00	01-404-314	Expenditure		5	1	
				Solicitor Fees					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41588	CGA Law Firm, PC		Continued						
23-00268	6	sign ordinance	259.00	01-404-314	Expenditure		6	1	
				Solicitor Fees					
23-00268	7	police issue	277.50	01-404-314	Expenditure		7	1	
				Solicitor Fees					
23-00268	8	1100 ridge ave property	296.00	01-404-314	Expenditure		8	1	
				Solicitor Fees					
23-00268	9	732 chestnut st issue	277.50	01-404-314	Expenditure		9	1	
				Solicitor Fees					
23-00268	10	700 franklin st issue	166.50	18-450-001	Expenditure		10	1	
				McGinness Airport Development Project					
23-00268	11	sign ordinance	425.50	01-404-314	Expenditure		11	1	
				Solicitor Fees					
23-00268	12	ridge ave property	203.50	01-404-314	Expenditure		12	1	
				Solicitor Fees					
23-00268	13	council meeting prep	962.00	01-404-314	Expenditure		13	1	
				Solicitor Fees					
23-00268	14	732 chestnut st issue	148.00	01-404-314	Expenditure		14	1	
				Solicitor Fees					
23-00268	15	ridge ave property	425.50	01-404-314	Expenditure		15	1	
				Solicitor Fees					
23-00268	16	ridge ave property	888.00	01-404-314	Expenditure		16	1	
				Solicitor Fees					
23-00268	17	letter to citizens	203.50	01-404-314	Expenditure		17	1	
				Solicitor Fees					
23-00268	18	ridge ave property	148.00	01-404-314	Expenditure		18	1	
				Solicitor Fees					
23-00268	19	305 & 315 locust st easement	203.50	01-404-314	Expenditure		19	1	
				Solicitor Fees					
23-00268	20	ridge ave property	148.00	01-404-314	Expenditure		20	1	
				Solicitor Fees					
23-00268	21	700 franklin st	222.00	18-450-001	Expenditure		21	1	
				McGinness Airport Development Project					
23-00268	22	750 s 9th st sale	296.00	01-404-314	Expenditure		22	1	
				Solicitor Fees					
23-00268	23	ridge ave property	259.00	01-404-314	Expenditure		23	1	
				Solicitor Fees					
23-00268	24	animal ordinance	296.00	01-404-314	Expenditure		24	1	
				Solicitor Fees					
23-00268	25	ridge ave property	129.50	01-404-314	Expenditure		25	1	
				Solicitor Fees					
23-00268	26	review of form E	148.00	01-404-314	Expenditure		26	1	
				Solicitor Fees					
23-00268	27	police issue	92.50	01-404-314	Expenditure		27	1	
				Solicitor Fees					
23-00268	28	assesement appeal blue lane	148.00	01-404-314	Expenditure		28	1	
				Solicitor Fees					
23-00268	29	minute taking issue	240.50	01-404-314	Expenditure		29	1	
				Solicitor Fees					
23-00268	30	732 chestnut st	296.00	01-404-314	Expenditure		30	1	
				Solicitor Fees					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41588	CGA Law Firm, PC	Continued							
23-00268	31	zion hill cemetery	185.00	01-404-314	Expenditure		31	1	
				Solicitor Fees					
23-00268	32	borough council meeting prep	906.50	01-404-314	Expenditure		32	1	
				Solicitor Fees					
23-00268	33	sign ordinance meeting prep	351.50	01-404-314	Expenditure		33	1	
				Solicitor Fees					
23-00268	34	billing questions	240.50	01-404-314	Expenditure		34	1	
				Solicitor Fees					
23-00268	35	code of ordinance amendment	210.00	01-404-314	Expenditure		35	1	
				Solicitor Fees					
23-00268	36	732 chestnut st zoning hearing	259.00	01-404-314	Expenditure		36	1	
				Solicitor Fees					
23-00268	37	319 n 5th st	222.00	01-404-314	Expenditure		37	1	
				Solicitor Fees					
23-00268	38	750 s 9th st	148.00	01-404-314	Expenditure		38	1	
				Solicitor Fees					
23-00268	39	sign ordinance	240.50	01-404-314	Expenditure		39	1	
				Solicitor Fees					
23-00268	40	columbia edc sale agreement	166.50	01-404-314	Expenditure		40	1	
				Solicitor Fees					
23-00268	41	animal ordinance	240.50	01-404-314	Expenditure		41	1	
				Solicitor Fees					
23-00268	42	columbia edc sale agreement	240.50	01-404-314	Expenditure		42	1	
				Solicitor Fees					
23-00268	43	advertisement of vehicle sales	259.00	01-404-314	Expenditure		43	1	
				Solicitor Fees					
23-00268	44	732 chestnut st	203.50	01-404-314	Expenditure		44	1	
				Solicitor Fees					
23-00268	45	732 chestnut st	296.00	01-404-314	Expenditure		45	1	
				Solicitor Fees					
23-00268	46	courtesy discount	203.50	01-404-314	Expenditure		46	1	
				Solicitor Fees					
23-00268	47	ridge ave property	203.50	01-404-314	Expenditure		47	1	
				Solicitor Fees					
			12,198.00						
41589	03/28/23	CINTA005 Cintas Corporation #59H							671
23-00271	1	Highway Uniform #4148670857	87.97	01-430-238	Expenditure		49	1	
				Highway Uniform Cleaning					
41590	03/28/23	CLEVE005 CLEVELAND BROTHERS EQUIPMENT							671
23-00273	1	Peterson Grinder HDA17	4,920.44	01-426-102	Expenditure		58	1	
				Recycling Maintenance of Equip. & Bldgs					
41591	03/28/23	COLUM005 Columbia Motor Parts							671
23-00275	1	Brakleen and Oil Filter	17.89	01-410-376	Expenditure		60	1	
				Maintenance & Repair, Police Vehicles					
23-00285	1	Oil Change/Police #6	69.79	01-410-376	Expenditure		76	1	
				Maintenance & Repair, Police Vehicles					
			87.68						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41592	03/28/23	COPE0005 PSSU COPE							671
23-00310	1	COPE 03.09.2023	1.00	01-210-224	G/L		170		1
				Union Dues Withheld					
23-00310	2	COPE 03.23.2023	1.00	01-210-224	G/L		171		1
				Union Dues Withheld					
			<u>2.00</u>						
41593	03/28/23	DIXIE005 Dixie Land Energy							671
23-00272	1	Gas 87% 208.8 gals @ 2.8264	590.15	01-430-231	Expenditure		50		1
				Fuel, Vehicles					
23-00272	2	Federal Lust Tax	0.21	01-430-231	Expenditure		51		1
				Fuel, Vehicles					
23-00272	3	Federal Oil Spill Recovery	0.40	01-430-231	Expenditure		52		1
				Fuel, Vehicles					
23-00272	4	Federal Superfund Recovery Fee	0.73	01-430-231	Expenditure		53		1
				Fuel, Vehicles					
23-00272	5	Diesel 100.0 gals @ 3.3820	338.20	01-430-231	Expenditure		54		1
				Fuel, Vehicles					
23-00272	6	Federal Lust tax	0.10	01-430-231	Expenditure		55		1
				Fuel, Vehicles					
23-00272	7	Federal Oil Spill Recovery	0.21	01-430-231	Expenditure		56		1
				Fuel, Vehicles					
23-00272	8	Federal Superfund Recovery Fee	0.38	01-430-231	Expenditure		57		1
				Fuel, Vehicles					
			<u>930.38</u>						
41594	03/28/23	DROHA005 Drohan Brick & Supply, Inc							671
23-00287	1	4/8 engraved fundraiser paver	25.50	01-454-454	Expenditure		78		1
				Maintenance of Parks - Veterans Memorial					
41595	03/28/23	DYNAT010 DYNATECH CONTROLS							671
23-00293	1	relief fan 2 disabled	125.00	01-444-373	Expenditure		93		1
				Market House, Maintenance of Building					
41596	03/28/23	ECKER005 Eckert Seamans Cherin & Mellot							671
23-002911	rev	comments probationary empl	78.00	01-404-315	Expenditure		85		1
				Labor Counsel					
23-00291	2	discussion prep re drop progra	156.00	01-404-315	Expenditure		86		1
				Labor Counsel					
23-00291	3	review of dismissal police	78.00	01-404-315	Expenditure		87		1
				Labor Counsel					
			<u>312.00</u>						
41597	03/28/23	ENTER005 Enterprise Fleet Management							671
23-00301	1	fleet vehicle leases-POLICE	4,461.09	01-410-471	Expenditure		113		1
				Enterprise Lease Expenses 2023 -POLICE					
23-00301	2	fleet vehicle leases-CODES	330.59	01-413-471	Expenditure		114		1
				Enterprise Lease Costs 2023 - CODES					
23-00301	3	fleet vehicle leases-PW	991.82	01-430-471	Expenditure		115		1
				Enterprise Lease Costs 2023 - P.W.					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41597	Enterprise	Fleet Management	Continued						
23-00301	4	fleet vehicle leases-PW	1,255.96	01-430-471	Expenditure		116	1	
				Enterprise Lease Costs 2023 - P.W.					
			7,039.46						
41598	03/28/23	EXECU005 Executive Image Solutions							671
23-00295	1	contract base rate 21523 31423	4,739.25	01-402-312	Expenditure		101	1	
				IT Contracted Services					
23-00295	2	contract base rate 21523 31423	2,013.07	01-402-312	Expenditure		102	1	
				IT Contracted Services					
			6,752.32						
41599	03/28/23	GAVIN005 Gavin Communications, LLC.							671
23-00270	1	Crisis Communications Support	3,955.00	01-410-317	Expenditure		48	1	
				Contracted Services					
41600	03/28/23	GORMA005 Gorman Distributors, Inc							671
23-00292	1	trash liners 60 gallon	59.80	01-409-226	Expenditure		88	1	
				Cleaning Supplies					
23-00292	2	trash liners 20-30 gallon	65.30	01-409-226	Expenditure		89	1	
				Cleaning Supplies					
23-00292	3	paper towel y-notch white	113.72	01-409-226	Expenditure		90	1	
				Cleaning Supplies					
23-00292	4	paper towel plenty 11x6	17.74	01-409-226	Expenditure		91	1	
				Cleaning Supplies					
23-00292	5	delivery charge	2.00	01-409-226	Expenditure		92	1	
				Cleaning Supplies					
			258.56						
41601	03/28/23	GTDIS005 GT Discount Auto Parts							671
23-00276	1	Replaced rear brakes & rotors	161.50	01-410-376	Expenditure		61	1	
				Maintenance & Repair, Police Vehicles					
41602	03/28/23	GUARD005 Guardian Alliance Technologies							671
23-00281	1	Software License	152.00	01-410-317	Expenditure		66	1	
				Contracted Services					
41603	03/28/23	HFTIR005 H&F Tire Service							671
23-00279	1	HDA24 Bobcat S650 Skid Loader	1,520.00	01-430-375	Expenditure		64	1	
				Maintenance & Repairs of Equipment					
41604	03/28/23	KANE0005 Morgan Hallgren Crosswell & Ka							671
23-00300	1	review feb applications	57.00	01-450-601	Expenditure		106	1	
				Zoning Hearing Board - Stenographer					
23-00300	2	tele conf w/e. gabel awakened	38.00	01-450-601	Expenditure		107	1	
				Zoning Hearing Board - Stenographer					
23-00300	3	hearing prep and attendance	703.00	01-450-601	Expenditure		108	1	
				Zoning Hearing Board - Stenographer					
23-00300	4	prep feb decision	304.00	01-450-601	Expenditure		109	1	
				Zoning Hearing Board - Stenographer					
23-00300	5	review & revise feb decision	38.00	01-450-601	Expenditure		110	1	
				Zoning Hearing Board - Stenographer					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41604	23-00300	Morgan Hallgren Crosswell & Ka 6 j cleary travel exp feb meetin	18.12	01-450-601	Expenditure		111	1	
				Zoning Hearing Board - Stenographer					
	23-00300	7 postage expense 2/9/23-3/8/23	9.24	01-450-601	Expenditure		112	1	
				Zoning Hearing Board - Stenographer					
			1,167.36						
41605	03/28/23	LANCA025 Lancaster Avenue Garage & Tire 23-00280 1 remove/repl right axle	274.69	01-410-376	Expenditure		65	1	671
				Maintenance & Repair, Police Vehicles					
41606	03/28/23	LANCCO Lancaster Co Dist Attny Office 23-00290 1 2023 drug task force contribut	10,207.00	01-410-530	Expenditure		84	1	671
				Lanc. County Drug Task Force, Member Fee					
41607	03/28/23	MABLE005 Mable Hershey 23-00307 1 QT Refund-225 Cherry St	25.00	01-380-001	Revenue		165	1	671
				Miscellaneous Revenue					
41608	03/28/23	MONIT005 Monitronics							671
	23-00294	1 41 walnut st 040123-063023	30.00	01-454-378	Expenditure		94	1	
				Columbia Crossings, Building/Prop Maint.					
	23-00294	2 254 blue ln 040123-063023	41.37	01-430-317	Expenditure		95	1	
				Contracted Services					
	23-00294	3 137 s front st 040123-063023	30.00	01-409-364	Expenditure		96	1	
				137 S Front, Rebillable Prop Expenses					
	23-00294	4 431 s front st 040123-063023	208.29	01-430-317	Expenditure		97	1	
				Contracted Services					
	23-00294	5 308 locust st 040123-063023	941.97	01-402-317	Expenditure		98	1	
				Contracted Services					
	23-00294	6 430 s front st 040123-063023	478.59	01-429-188	Expenditure		99	1	
				WWTP, Contracted Services					
	23-00294	7 440 s front st 040123-063023	216.03	01-429-188	Expenditure		100	1	
				WWTP, Contracted Services					
	23-00299	1 battery 12V;7AH	89.94	01-402-317	Expenditure		105	1	
				Contracted Services					
			2,036.19						
41609	03/28/23	MUNIC005 MUNICIPAL FINANCE PARTNERS, IN							671
	23-00289	1 actuarial cost	3,000.00	01-402-316	Expenditure		81	1	
				Pension Services					
	23-00289	2 other aministrative expenses	2,000.00	01-402-316	Expenditure		82	1	
				Pension Services					
	23-00289	3 perpare draft for gasb stateme	6,500.00	01-402-316	Expenditure		83	1	
				Pension Services					
			11,500.00						
41610	03/28/23	NORF0010 Norfolk Southern Corporation							671
	23-00284	1 Temp Parking Application	500.00	18-480-800	Expenditure		75	1	
				2nd St Perry St & Union St/CDBG					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
41611	03/28/23	POLIC005 Police Benevolent Assoc							671
23-00311	1	Benevolent Fund 03.09.2023	278.75	01-210-216	G/L		172		1
				Benevolent Withholding					
23-00311	2	Benevolent Fund 03.23.2023	278.75	01-210-216	G/L		173		1
				Benevolent Withholding					
			557.50						
41612	03/28/23	PRINC005 Principal Life Insurance Compa							671
23-00308	1	Police Pension 03.09.2023	3,328.36	01-210-215	G/L		166		1
				Police Pension w/h					
23-00308	2	Police Pension 03.23.2023	3,341.40	01-210-215	G/L		167		1
				Police Pension w/h					
			6,669.76						
41613	03/28/23	PSSU0005 PSSU							671
23-00309	1	Union Dues 03.09.2023	323.82	01-210-224	G/L		168		1
				Union Dues Withheld					
23-00309	2	Union Dues 03.23.2023	330.38	01-210-224	G/L		169		1
				Union Dues Withheld					
			654.20						
41614	03/28/23	PUREW005 Pure Water Technology							671
23-00288	1	water purification unit admin	79.00	01-402-317	Expenditure		79		1
				Contracted Services					
23-00288	2	water purification unit polic	79.00	01-410-317	Expenditure		80		1
				Contracted Services					
			158.00						
41615	03/28/23	QUALI010 Quality Digital Office Solutio							671
23-00302	1	Admin Office Copier lease	184.70	01-402-317	Expenditure		117		1
				Contracted Services					
23-00302	2	Police Office Copier lease	184.36	01-410-317	Expenditure		118		1
				Contracted Services					
			369.06						
41616	03/28/23	RESSL005 Ressler Propane							671
23-00274	1	430 S Front St Gas #F1661066	695.99	01-430-363	Expenditure		59		1
				Highway, Natural Gas Usage					
41617	03/28/23	SMITH Vanessa A Smith							671
23-00296	1	732 chestnut st 1/25/23	361.09	01-450-601	Expenditure		103		1
				Zoning Hearing Board - Stenographer					
23-00296	2	451 mill/420 s front 2/22/23	235.00	01-450-601	Expenditure		104		1
				Zoning Hearing Board - Stenographer					
			596.09						
41618	03/28/23	STAND005 Standard Insurance Company LFE							671
23-00306	1	LIFE/STD/LTD/AD&D-admin	431.35	01-402-196	Expenditure		158		1
				Employee Insurance Coverage Premiums					
23-00306	2	LIFE/STD/LTD/AD&D-property	110.20	01-409-196	Expenditure		159		1
				Employee Insurance Coverage Premiums					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01		GENERAL FUND							
		GENERAL FUND							
		Continued							
41618		Standard Insurance Company LFE							
23-00306	3	LIFE/STD/LTD/AD&D-police	2,370.55	01-410-196	Expenditure		160	1	
				Employee Insurance Coverage	Premiums				
23-00306	4	LIFE/STD/LTD/AD&D-codes	296.16	01-413-196	Expenditure		161	1	
				Employee Insurance Coverage	Premiums				
23-00306	5	LIFE/STD/LTD/AD&D-zoning	213.19	01-414-196	Expenditure		162	1	
				Employee Insurance Coverage	Premiums				
23-00306	6	LIFE/STD/LTD/AD&D-pw hwy	821.26	01-430-196	Expenditure		163	1	
				Employee Insurance Coverage	Premiums				
23-00306	7	LIFE/STD/LTD/AD&D-mrkt house	102.29	01-444-196	Expenditure		164	1	
				Employee Insurance Coverage					
			4,345.00						
41619	03/28/23	TACTI005 Tactical Wear							671
23-00282	1	Flex Badge	43.90	01-410-204	Expenditure		67	1	
				Officer Equipment Allowance					
41620	03/28/23	VISI0005 Vision Benefits of America							671
23-00283	1	Vision Ins - ADMIN	40.99	01-402-196	Expenditure		68	1	
				Employee Insurance Coverage	Premiums				
23-00283	2	Vision Ins - PROPERTY	7.18	01-409-196	Expenditure		69	1	
				Employee Insurance Coverage	Premiums				
23-00283	3	Vision Ins - POLICE	261.96	01-410-196	Expenditure		70	1	
				Employee Insurance Coverage	Premiums				
23-00283	4	Vision Ins - CODES	41.03	01-413-196	Expenditure		71	1	
				Employee Insurance Coverage	Premiums				
23-00283	5	Vision Ins - ZONING	14.36	01-414-196	Expenditure		72	1	
				Employee Insurance Coverage	Premiums				
23-00283	6	Vision Ins - PW HWY	92.08	01-430-196	Expenditure		73	1	
				Employee Insurance Coverage	Premiums				
23-00283	7	Vision Ins - MRKT HOUSE	7.18	01-444-196	Expenditure		74	1	
				Employee Insurance Coverage					
			464.78						
41621	03/28/23	WITME005 WITMER PUBLIC SAFETY GROUP, IN							671
23-00277	1	Ammo	352.67	01-410-201	Expenditure		62	1	
				Police Ammo					
41622	03/28/23	ZOLLW005 Zoll worldwide Headquarters							671
23-00286	1	Min. Svc Fee & Shipping-AED	225.00	01-410-200	Expenditure		77	1	
				Police Equipment & Supplies					
Checking Account Totals									
			Paid	Void	Amount Paid	Amount Void			
		Checks:	38	0	93,478.92	0.00			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	38	0	93,478.92	0.00			
35		LIQUID FUELS							
		PLGIT LIQUID FUELS							
589	03/28/23	PPLEL005 PPL Electric Utilities Corp					03/28/23	VOID	0

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
35		LIQUID FUELS		Continued					
590	03/28/23	PPL		Electric Utilities Corp			672		
23-00297	1	street lights	7,947.05	35-434-001	Expenditure		1	1	
				Street Lighting - Electrical	Usage				
23-00297	2	street lights malleable road	35.13	35-434-001	Expenditure		2	1	
				Street Lighting - Electrical	Usage				
23-00297	3	street lights ironville pike	0.03	35-434-001	Expenditure		3	1	
				Street Lighting - Electrical	Usage				
23-00297	4	street lights walnut st rear	13.97	35-434-001	Expenditure		4	1	
				Street Lighting - Electrical	Usage				
23-00297	5	street lights 5th & chestnut	28.93	35-434-001	Expenditure		5	1	
				Street Lighting - Electrical	Usage				
23-00297	6	street lights rt 30/441	50.94	35-434-001	Expenditure		6	1	
				Street Lighting - Electrical	Usage				
23-00297	7	street lights n 2nd st	42.26	35-434-001	Expenditure		7	1	
				Street Lighting - Electrical	Usage				
23-00297	8	street lights market & locust	32.03	35-434-001	Expenditure		8	1	
				Street Lighting - Electrical	Usage				
23-00297	9	street lights 400 blk s front	190.80	35-434-001	Expenditure		9	1	
				Street Lighting - Electrical	Usage				
23-00297	10	street lights walnut st	109.05	35-434-001	Expenditure		10	1	
				Street Lighting - Electrical	Usage				
23-00298	1	traffic light 3rd & linden sts	34.15	35-434-002	Expenditure		11	1	
				Traffic Lights - Electrical	Usage				
23-00298	2	traffic light s 4th & locust	35.75	35-434-002	Expenditure		12	1	
				Traffic Lights - Electrical	Usage				
23-00298	3	traffic light walnut st	13.79	35-434-002	Expenditure		13	1	
				Traffic Lights - Electrical	Usage				
23-00298	4	traffic light 3rd & chestnut	34.21	35-434-002	Expenditure		14	1	
				Traffic Lights - Electrical	Usage				
23-00298	5	traffic light s 3rd & locust	100.69	35-434-002	Expenditure		15	1	
				Traffic Lights - Electrical	Usage				
23-00298	6	traffic light locust & 4th st	98.64	35-434-002	Expenditure		16	1	
				Traffic Lights - Electrical	Usage				
			8,767.42						

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	1	8,767.42	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	1	8,767.42	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	39	1	102,246.34	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	39	1	102,246.34	0.00

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	3-01	84,552.46	25.00	7,883.46	92,460.92
CAPITAL FUND	3-18	1,018.00	0.00	0.00	1,018.00
HIGHWAY AID FUND	3-35	8,767.42	0.00	0.00	8,767.42
Total of All Funds:		<u>94,337.88</u>	<u>25.00</u>	<u>7,883.46</u>	<u>102,246.34</u>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	01	84,552.46	25.00	7,883.46	92,460.92
CAPITAL FUND	18	1,018.00	0.00	0.00	1,018.00
HIGHWAY AID FUND	35	8,767.42	0.00	0.00	8,767.42
Total of All Funds:		<u>94,337.88</u>	<u>25.00</u>	<u>7,883.46</u>	<u>102,246.34</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND BBT	3-01	84,552.46	0.00	0.00	0.00	84,552.46
CAPITAL FUND	3-18	1,018.00	0.00	0.00	0.00	1,018.00
HIGHWAY AID FUND	3-35	8,767.42	0.00	0.00	0.00	8,767.42
Total of All Funds:		94,337.88	0.00	0.00	0.00	94,337.88

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2023 - 15

A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF COLUMBIA, LANCASTER, PENNSYLVANIA AUTHORIZING THE USE OF ALTERNATES FOR THE COLUMBIA BOROUGH PLANNING COMMISSION

WHEREAS, the Pennsylvania Municipalities Planning Code, Article II, Section 203 (e) allows for the appointment of one but no more than three alternates to a municipal Planning Commission; and

WHEREAS, on August 24, 2021, Borough Council authorized staff to prepare a Resolution to allow for the use of at least one but no more than three residents to serve as alternate members of the Columbia Borough Planning Commission; and

WHEREAS, the term of office of an alternate shall be four years; and

WHEREAS, in accordance with Pennsylvania Municipalities Planning Code, Article II, Section 207 (b), the chairman of the planning commission may designate alternate members of the commission to substitute for any absent member or member who has recused himself or has been disqualified by the governing body, and, if, by reason of absence, recusal or disqualification of a member, a quorum is not reached, the chairman of the commission shall designate as many alternate members of the commission to sit on the commission as may be needed to reach a quorum. Any alternate member of the commission shall continue to serve on the commission in all proceedings involving the matter or case for which the alternate was initially appointed until the commission has made a final decision on the matter or case. Designation of an alternate pursuant to this section shall be made on a case-by-case basis in rotation according to declining seniority among all alternates.

NOW, THEREFORE, BE IT RESOLVED, that Columbia Borough Council hereby allows the use of one but no more than three alternates to serve on the Planning Commission in conformity with the Municipalities Planning Code, Article II, Section 203 (e).

RESOLVED AND ADOPTED this 28th day of March 2023 by the Borough Council of the Borough of Columbia.

ATTEST:

Columbia Borough Council

Mark E. Stivers
Borough Manager and Secretary/Treasurer

Heather M. Zink
Borough Council President

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2023 - 16

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF COLUMBIA AUTHORIZING THE BOROUGH OF COLUMBIA TO ENTER INTO THE SETTLEMENT AGREEMENTS WITH TEVA, ALLERGEN, WALGREENS, WALMART, AND CVS, AND AGREE TO THE TERMS OF THE PENNSYLVANIA OPIOID MISUSE AND ADDICTION ABATEMENT TRUST.

WHEREAS, the United States is facing an ongoing public health crisis of opioid abuse, addiction, overdose, and death. The Commonwealth of Pennsylvania and Pennsylvania local governments spend billions of dollars each year to address the direct consequences of this crisis; and

WHEREAS, since at least 2017, state and local governments in Pennsylvania and around the United States have been pursuing investigations and litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the impact on of the Opioid Epidemic on the Borough of Columbia and resources necessary to combat the opioid epidemic; and

WHEREAS, negotiations to settle claims against several of the Opioid Defendants, specifically Teva, Allergen, Walgreens, Walmart, and CVS (the “Settling Defendants”) have been ongoing for several years; and

WHEREAS, negotiations with the Settling Defendants have resulted in proposed nationwide settlements of state and local government claims to settle the Litigation; and

WHEREAS, the proposed terms of those proposed nationwide settlements have been set forth in the individual settlement agreements (collectively “Settlement Agreements”); and

WHEREAS, copies of the Settlement Agreements as well as summaries of the main terms of the Settlement Agreements have been provided to the borough with this Resolution; and

WHEREAS, the Settlement Agreements provide, among other things, for the payment of a certain sum to settling government entities in Pennsylvania including to the Commonwealth of Pennsylvania and Participating Subdivisions upon occurrence of certain events as defined in the Settlement Agreements (“Pennsylvania Opioid Funds”); and

WHEREAS, Pennsylvania local governments as well as the attorneys representing those local governments have engaged in extensive discussions with the Commonwealth’s Office of Attorney General (“OAG”) as to how the Pennsylvania Opioid Funds will be allocated, which has resulted in the Proposed Pennsylvania Opioid Misuse and Addiction Abatement Trust (the “Trust”); and

WHEREAS, the Trust proposes to allocate the Pennsylvania Opioid Funds 15% to a Commonwealth Account; 70% to local governments in a County Abatement Account; and 15% to a Litigating Subdivision Account. For the avoidance of doubt, all funds allocated to Pennsylvania from the Settlements will be combined pursuant to the Trust, and 15% of that total shall be allocated to the Commonwealth of Pennsylvania (the “Commonwealth of Pennsylvania Account”), 70% to the County Abatement Account (“County Abatement Account Allocation”), and 15% to the Litigating Subdivision Account (“Litigating Subdivision Account”); and

WHEREAS, the Counties and Litigating Subdivisions, their Associations, such as the County Commissioners Association of Pennsylvania, [other] Association and Counsel for the Subdivisions have participated in a series of meetings to draft allocation formulas. Those meetings have resulted in allocation formulas for the County Abatement Account and the Litigating Subdivision Account and establish a Local Allocation Share under each Account for Eligible Local Subdivisions. The funds in the County Abatement Account have been allocated to each County as described in Exhibit 1 to the resolution. The funds in the Litigating Subdivision Account have been allocated to the Litigating Subdivision or described in Exhibit 2 to the Resolution.

WHEREAS, any municipality that is an Eligible Local Government will receive its Local Allocation share only when it becomes a Participating Subdivision by signing the Participation Agreements to the Settlements.

NOW, THEREFORE, BE IT RESOLVED: the Borough Council of the Borough of Columbia hereby approves and authorizes the Borough Manager to settle and release the Borough’s claims against the Settling Defendants in exchange for the consideration set forth in the Settlement Agreements and Trust Agreement including taking the following measures:

1. The execution of the Participation Agreements to the individual Settlement Agreements and any and all documents ancillary thereto.
3. The execution of the Memorandum of Understanding agreeing to the allocations to the County Abatement and Litigating Subdivision Accounts and agreeing to be a beneficiary of the Trust under the terms set forth in the Trust. Proposed Pennsylvania Opioid Misuse and Addiction Abatement Trust by executing the signature pages to that Trust Agreement.

BE IT FURTHER RESOLVED that all actions heretofore taken by the Borough Council of the Borough of Columbia and other appropriate public officers and agents of Columbia Borough with

respect to the matters contemplated under this Resolution are hereby ratified, confirmed, and approved.

RESOLVED AND ADOPTED this **28th** day of **March 2023** by the Columbia Borough Council.

ATTEST:

Columbia Borough Council

Mark E Stivers
Borough Manager and Secretary/Treasurer

Heather M. Zink
Borough Council President

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2023 – 17

A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF COLUMBIA APPOINTING A VOTING DELEGATE AND ALTERNATE TO THE 2023 PSAB ANNUAL CONFERENCE

BE IT RESOLVED, that the Borough Council of the Borough of Columbia hereby appoints _____ to be the voting delegate and _____ as the alternate to represent the Borough at the 2023 Annual Conference of the Pennsylvania State Association of Boroughs to be held at the Hershey Lodge, in Hershey PA from June 4 to 7, 2023 .

RESOLVED AND ADOPTED this 28th day of March 2023 by the Columbia Borough Council.

ATTEST:

Columbia Borough Council

Mark E. Stivers
Borough Manager and Secretary/Treasurer

Heather M. Zink
Borough Council President

Columbia Borough Shade Tree Commission
Meeting Minutes
October 24th, 2022 @ 6:00 PM

Attendees: Amy Evans, Jack Gamby, Amanda Hawn, Julie Lehmer, Caroline McGrath

Public: Bill Kloidt

Call to Order: Amy Evans called the meeting to order at 6:07 PM.

Secretary's Report: Amanda Hawn motioned to approve the Secretary's Report as submitted, Amy Evans seconded, and the motion carried.

Treasurer's Report: Amanda Hawn reported the Month End and Actual balances for September as \$49,534.62. Amy Evans motioned to approve the Treasurer's Report as submitted, Julie Lehmer seconded, and the motion carried.

Public Comment:

Bill Kloidt provided updates regarding the CEDC sidewalk/tree planting project. Bill has enlisted the help of Borough Engineer Derek Rinaldo to assess damaged sidewalks and curbs in order to approximate the amount of concrete required for repairs. Bill is revisiting and tracking the sidewalks, curbs and tree wells that were previously repaired and replaced with CDBG's (block grants) dating back to 1983. The goal is to use the data to apply for new CDBG block grants. Bill will continue to provide updates.

Tree Applications

- A) 132 Locust Street - Brian Myers for 789 Main Street LLC - permit revisited, Amy Evans will follow-up with Sharon Cino and Mark Stivers. To recap, the property owner had previously communicated to the Shade Tree Commission last Spring that two tree wells would be added during construction to the property in order to accommodate the planting of two fruitless, flowering crabapples. Shade Tree also recommended the removal of a Bradford pear on an adjacent property that was damaged during construction due to improper pruning. The tree was removed before a permit was approved; the stump has not been ground as of this meeting. Also, only one 3 x 3' tree well was added to 132 Locust, and a Bald Cypress that was approved for planting in an adjacent retention basin was mistakenly planted in the undersized well. Additionally, information regarding the placement of shallow street light electrical wires under the tree wells has been brought to the attention of the Shade Tree Commission. Amy Evans and Julie Lehmer have reached out to the property owners and are awaiting a response to further discuss.

Maintenance/Planting Updates

- A) The 2022 Shade Tree Fall Planting is scheduled for October 29th @ 8:00 AM. Julie Lehmer is coordinating details with Public Works, Root's Nursery, and volunteers. In addition to planting, stakes will be removed from trees planted over the past two years.

Other Business

- A) Arbor Day 2023 - Discussions are ongoing to help determine roles for the 2023 Arbor Day Celebration.

Motion to Adjourn

Amy Evans made a motion to adjourn the meeting, Amanda Hawn seconded, and the meeting was adjourned at 7:05 PM.

Next Meeting November 28th, 2022 @ 6:00 PM

Columbia Borough Shade Tree Commission
Meeting Minutes
November 28th, 2022 @ 6:00 PM

Attendees: Amanda Hawn, Jack Gamby, Caroline McGrath, Julie Lehmer

Public: None

Call to Order: Julie Lehmer called the meeting to order at 6:10 PM.

Secretary's Report: Jack Gamby motioned to approve the Secretary's Report as submitted, Caroline McGrath seconded, and the motion carried.

Treasurer's Report: Amanda Hawn reported the Month End balance for October as \$49,538.41, and the Actual Balance \$47,661.23. Julie Lehmer motioned to approve the Treasurer's Report as submitted, Caroline McGrath seconded, and the motion carried.

Public Comment: None

Tree Applications: None

Maintenance/Planting Updates

- A) **Arbor Day Discussion** - Julie Lehmer will email Bill Kloidt, Shade Tree, and Park Ranger members to organize a collaborative meeting for January 16th, 2023 at 6:00 PM to move forward with Arbor Day 2023 planning.
- B) **Street Tree List** - Julie Lehmer will email Shade Tree members and Mark Stivers to confirm a December 12th meeting at 6:00 PM to update the current street tree list.

Other Business: None

Motion to Adjourn

Julie Lehmer made a motion to adjourn, Jack Gamby seconded, and the meeting was adjourned at 6:40 PM.

Next Meeting January 23rd, 2023 @ 6:00 PM

Columbia Borough Shade Tree Commission
Meeting Minutes
January 23rd, 2023 @ 6:00 PM

Attendees: Amy Evans, Amanda Hawn, Julie Lehmer, Caroline McGrath

Public: Emily Broich

Motion to Elect Officers for 2023: Amy Evans motioned to retain the current officers, Caroline McGrath seconded, and the motion carried.

Call to Order: Amy Evans called the meeting to order at 6:06 PM.

Secretary's Report: Amy Evans motioned to approve the Secretary's Report as submitted, Amanda Hawn seconded, and the motion carried.

Treasurer's Report: Amanda Hawn reported the Month End and Actual balances for November as \$47,713.72. The Month End balance for December was reported as \$47,766.02, and the Actual balance as \$48,941.02 Amy Evans motioned to approve the Treasurer's Report as submitted, Julie Lehmer seconded, and the motion carried.

Public Comment:

Emily Broich is a prospective Shade Tree Commission volunteer who works for the Alliance for the Chesapeake Bay. Emily discussed potential Shade Tree grant opportunities, and also recommended connecting with TreeVitalize and certified arborist, Orsolya Lazar.

Tree Applications:

None

Maintenance/Planting Updates

A) Arbor Day 2023

Amy Evans created a Facebook page to promote Arbor Day 2023, and will add several page administrators to add content. Amy Evans will also follow-up on the Arbor Day discussion regarding the Zion Hill Project construction dates, and other logistics impacting the 2023 celebration.

B) Street Tree List Update

Julie Lehmer updated the species portion of the Shade Tree Approved Species List and shared with commission members to review. Shade Tree will approve the updated list as soon as all updates are completed.

Other Business

A) Tree City USA

Amy Evans provided updates on the Tree City USA requirements to maintain the designation.

Motion to Adjourn

Amy Evans made a motion to adjourn the meeting, Amanda Hawn seconded, and the meeting was adjourned at 6:52 PM.

Next Meeting February 27th, 2023 @ 6:00 PM

LANCASTER AREA SEWER AUTHORITY

MINUTES OF REGULAR MEETING

February 23, 2023

The Regular Board Meeting of the Lancaster Area Sewer Authority was held on February 23, 2023, at 130 Centerville Road, Lancaster, Pennsylvania.

The following Board members were present in person: Nick Sahd, Ed Fisher, Tom Huber, Bill Laudien, Barry Kauffman, and Derrick Millhouse. Others present in person were Rob Linthicum of RK&K and Matt Wardecker of Schneider Electric. Ed Barboe, Mark Bottin and Matt Crow of Hazen and Sawyer and Mike Schober of ARRO were present via Zoom. LASA staff present in person included Mike Kyle, Kristin Green, Scot Fertich, Mike Lehman, Brian Wilcox, John Vilga and Don DeClementi.

Mr. Sahd, Vice-Chairman of the Board, called the meeting to order at 7:30 a.m.

Mr. Sahd called for public comments and there were none.

Mr. Sahd asked for approval of the minutes of the regular meeting of January 26, 2023.

Mr. Kauffman moved to approve the minutes of the meeting of January 26, 2023, and the disposition of the recordings of the meeting of January 26, 2023, in accordance with the Resolution passed April 28, 2022. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended approval of the 2023-2024 Lancaster Area Sewer Authority operating and capital improvement budget. Mr. Lehman provided the Board with an overview of the budget, which includes a 2.75% rate increase for most customers effective January 1, 2024. He also pointed out the proposed budget includes an increased construction estimate for the treatment plant upgrade and a one-time contribution to the pension plan. Mr. Laudien made a motion to approve the 2023-2024 Lancaster Area Sewer Authority operating and capital

improvement budget, including the 2.75% rate increase for most customers effective January 1, 2024. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended adoption of Resolution #23-02-001, conferring approval and signatory powers. Mr. Fisher made a motion to adopt Resolution #23-02-001, conferring approval and signatory powers for certain contracts and agreements. Mr. Millhouse seconded the motion, the Board unanimously approved.

Mr. Kyle recommended adoption of Resolution #23-02-002, amending miscellaneous charges, rates and fees. Mr. Lehman explained the only fee increase is an increase in the range of legal services provided by Barley Snyder as outlined in their 2023 fee schedule. Mr. Fisher made a motion to adopt Resolution #23-02-002, amending miscellaneous charges, rates and fees. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended adoption of Resolution #23-02-003, recognizing April as Pennsylvania Safe Digging Month. Mr. Fisher made a motion to adopt Resolution #23-02-003, recognizing Pennsylvania Safe Digging Month. Mr. Kauffman seconded the motion, the Board unanimously approved.

Mr. Kyle recommended adoption of Resolution #23-02-004, accepting deed of dedication for Traditions of America Phase 1. Mr. Fisher moved to adopt Resolution #23-02-004, accepting deed of dedication for Traditions of America, Phase 1, TOA East Petersburg, LLC in East Hempfield Township. Mr. Laudien seconded the motion, the Board unanimously approved.

Mr. Kyle recommended adoption of Resolution #23-02-005, accepting deed of dedication for Traditions of America Phase 2. Mr. Fisher moved to adopt Resolution #23-02-005, accepting deed of dedication for Traditions of America, Phase 2, TOA East Petersburg, LLC in East Hempfield Township. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended adoption of Resolution #23-02-006, accepting deed of dedication for Stone Fence Phase 1. Mr. Fisher moved to adopt Resolution #23-02-006, accepting deed of

dedication for Stone Fence Phase 1, Costello Builders, Inc., in East Hempfield Township. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Sahd moved to the Finance Committee report. Mr. Huber's report was presented in the form of a motion. The following invoices have been reviewed and submitted for approval including Operating Expenses for February 2023 in the amount of \$1,049,664.17; Revenue Fund Requisition #785 in the amount of \$1,570,000.00; Bond Redemption & Improvement Fund Requisitions/Invoices #2134-1A through 2134-51 in the amount of \$103,651.82; Capital Asset Replacement Fund Requisitions/Invoices #239-1A through #239-7L in the amount of \$890,912.29, for a grand total in payments of \$2,564,564.11. Mr. Laudien seconded the motion, the Board unanimously approved.

Mr. Sahd moved to the Operations Committee and deferred to Mr. Kyle's report.

Mr. Sahd asked if there was anything to report from the Public Relations Committee. Mr. Kauffman reported on the committee meeting January 27, 2023, which included Mr. Kauffman, Derrick Millhouse and Mike Kyle. He reported that the meeting was very productive and the committee came up with several ideas on how to be more involved with the community. As an outcome of the meeting staff will be developing a LASA communications plan and SMART goals related to public relations.

Mr. Sahd asked if there was anything to report from the Pension Committee. Mr. Lehman reported that as of February 22, 2023, the total market value of the LASA pension fund was \$11.6 Million with an estimated actuarial accrued liability of \$15.1 Million, while its funding stands at 76.8% of the estimated actuarial accrued liability. Mr. Lehman also reported that there would be a Pension Committee meeting immediately following the Board meeting.

Mr. Sahd asked if there was anything to report from the Personnel Committee. Mr. Kyle reported that LASA's HR Consultant is working with staff on interviews. Also, Tom Huber has

volunteered to represent the Board on the management negotiating team. Those meetings should start this spring.

Mr. Sahd moved to the Executive Director's Report. Mr. Kyle summarized the status of the Lower Little Conestoga Interceptor Rehabilitation Phases 2, 3 and 4, and also discussed progress and schedules for LASA's PennVest loan.

Mr. Sahd called for Other Business and there was none.

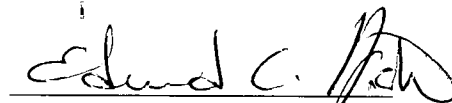
Mr. Sahd called for Old Business and there was none.

Mr. Sahd moved to the Chairman of the Authority report and announced the following LASA Board Committee assignments:

- Administrative: Nicholaus Sahd, Chair; William Laudien; Edward Fisher
- Finance: N. Thomas Huber, Chair; William Laudien; Barry Kauffman
- Operations: Edward Fisher, Chair; Derrick Millhouse; Nicholaus Sahd
- Pension: Edward Fisher, Chair; Barry Kauffman; William Laudien
- Personnel/ Union negotiating/ Executive Director Review: N. Thomas Huber, Chair; William Laudien; Barry Smith
- Public Relations: Barry Kauffman, Chair; Derrick Millhouse; Barry Smith

Mr. Sahd reported that the next regular Board meeting is March 23, 2023, at 7:30 a.m. at 130 Centerville Road, Lancaster, PA 17603 or via Zoom.

Mr. Sahd called for a motion to adjourn. Mr. Millhouse moved to adjourn, Mr. Huber seconded the motion, the Board unanimously approved, and the meeting was adjourned at 8:23 a.m.

A handwritten signature in black ink, appearing to read "Edward C. Fisher", written over a horizontal line.

Edward C. Fisher, Secretary