



LEO S. LUTZ Mayor
HEATHER ZINK Borough Council President
EVAN M. GABEL Solicitor
MARK E. STIVERS Borough Manager

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

June 13 2023 | 7:00 PM

FINAL AGENDA

This meeting will be live streamed to the Borough's Facebook page as a convenience and is not meant to replace in-person participation in the meeting.

1. Call to Order and Roll Call
2. Invocation/Moment of Silence
3. Pledge to the Flag
4. Announcement of Executive and Information Session(s)
5. Additions, deletions, and reorganization of agenda
 - a. Consider approval of Agenda
6. Citizen Comments (Non - Agenda Items Only – 5 Minute time limit per person)

Civility and Decorum: *Borough officials and members of the public are expected to conduct themselves with civility and to accord each other a measure of dignity and respect. Shouting, foul language, personal insults, threats, and attacks or any conduct that disrupts the flow of business is out of order.*

7. Minutes for Approval
 - a. Consider approval of the Borough Council Meeting Minutes for May 23, 2023
8. Presentation and Acceptance of Reports
 - a. Community Development – Eric Kauffman
 - I) Acknowledge receipt of the Zoning and Planning Report for May 2023
 - II) Acknowledge receipt of the Columbia Market House Report for May 2023
 - b. Public Works & Property – Peter Stahl
 - I) Acknowledge receipt of the Public Works and Property Report for May 2023
 - c. Safety/Communications – Todd Burgard
 - I) Acknowledge receipt of the Public Safety Reports for May 2023: Columbia Borough Police Department, Columbia Borough Fire Department and Penn State Health Life Lion
 - II) Acknowledge receipt of the Codes Compliance Report for May 2023
 - III) Acknowledge receipt of the EMOC Report for May 2023
 - d. Parks and Recreation
 - I) Acknowledge the resignation of Howard Kinnard



9. Presentations
 - a. Presentation of the 2022 Annual Audit
10. Mayor Lutz/Chief Brommer

For public comment on items on the agenda, there will be a 3-minute time limit per person per topic). **All discussions on agenda items that go over 15 minutes will be tabled to the next available work session.**

11. Action Items:
 - a. Authorization to pay bills
 - b. Consider the CSO agreement with the Columbia Borough School District
 - c. Consider Resolution 2023-21 to ban the use of fireworks and related devices for a period of 30 days
12. Introduction New Business:
 - a. Consider authorizing staff to forward the Columbia2040 Comprehensive Plan with corrections and modifications as noted to the Lancaster County Planning Commission for their formal review and comment prior to adoption
 - b. Consider authorizing the Columbia Borough Police Department to purchase new Harris portable radios for a price not to exceed \$75,000
13. Staff Reports, Comments, and Announcements
 - a. Solicitor
 - b. Borough Engineer
 - c. Secretary/Treasurer
 - d. Boards, Commissions and Committees
 - I) Upcoming Meetings: HARB (6.14.2023) Planning Commission (6.20.2023) River Park Advisory and Revitalization Committee (6.22.2023) Shade Tree Commission (6.26.2023)
 - II) Approved Minutes: Planning Commission (5.18.2023), LASA (4.27.2023)
14. Borough Council Comments
 - a. Council Members
15. Announcement of Next Meeting. At 7:00 PM on **June 27,2023**, Council will hold a regular meeting
16. Adjournment to an Executive Session to discuss personnel issues

If you are a person with a disability wishing to attend this meeting and require accommodation to participate in the meeting, please contact the Columbia Borough Office at (717) 684-2467 at least 24 hours prior to the meeting.

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

May 23, 2023 | 7:00 PM
Paul W. Myers Council Chambers

MINUTES

1. Council President Zink called the meeting to order at 7:00 PM.

Councilpersons present: Burgard, Fisher, Kauffman, Lintner, Price, Stahl, and Zink. Mayor Lutz was also present.

Staff Present: Borough Manager Stivers, Chief Brommer, Facility Service Coordinator Affeld, Planning & Zoning Manager Cino and Finance Manager Bennett. Solicitor Gabel and Engineer Rinaldo were also present.

2. Pastor Wayne Scott from Ashely Tabernacle Church of Christ offered an invocation.
3. Councilperson Price led the pledge to the flag.
4. Announcement of Executive and Information Session (s) None.
5. Additions, deletions, and reorganization of agenda.

President Zink announced the purchase price for agenda item 12b and 12c has changed and the Boroughs realtor, Jeff Seibert, will present the new amounts.

- a. Motion to approve the reorganized agenda.

Motion by:	Second by:	Voice Vote:
S. Lintner	J. Price	All Favored – Motion Carried

6. Citizen Comments Non-Agenda Items Only (None)

Frank Doutrich

Discussed School Resource Officer position. President Zink and Chief Brommer responded with detailed information on the status of the position. Chief Brommer stated interviews are ongoing to fill the SRO position and reviewed the candidates' duties outside of school hours.

7. Minutes for Approval

- a. Motion to approve the Borough Council Meeting Minutes for May 9, 2023.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

8. Presentation & Acceptance of Reports

- a. Finance-Heather Zink

- l) Acknowledge Finance Report – April 2023

Council President Zink noted the increase in revenue due to the receipt of property tax payments. Councilperson Lintner asked for clarification on the RACP Funds. Finance Manager Bennett and President Zink explained the Borough has not received the funds yet.

9. Presentations

- a. A Perfect Gift Community Garden – Jasmine Kelliehan

Ms. Kelliehan detailed her background and the background of the project. The goal is twelve garden beds at their current location, 520 Concord Lane, and development of additional

gardens at other locations in the Borough. Donations can be sent to Ashley Tabernacle Church of God in Christ, 165 S 5th Street, Columbia Pa 17512.

Mayor Lutz discussed the need for a water source for the project. He discussed working with The Columbia Water Co. to install a water line as a water source. There was a discussion on the Fire Department providing water.

10. Mayor Lutz/Chief Brommer

a. EMS Week Proclamation

Mayor Lutz read the EMS Week Proclamation into record. Adam Marden, Penn State Life Lion, thanked the Borough for providing coffee and donuts this morning in recognition of EMS week. Councilperson Burgard thanked the EMS service for their dedication to the Borough. There was a brief break to take pictures with the EMS personnel in attendance.

Mayor Lutz discussed recent collaborative work the Police Department has done with the Sheriff's Department, County Detectives, the Cert Team, the Drug Task Force, and the US Marshals Task Force to close open cases and make significant arrests. Also discussed the assistance the Police Department has provided our Code Enforcement Department.

Chief Brommer noted a recent visit from US Congressman Smucker to recognize the 100th anniversary of the April 4, 1923, line of duty loss of Police Chief Harry Hartman. Additional information on the incident can be found on the Police Department social media.

11. Public Hearing

a. Public hearing for 2023 CDBG application for the curb and paving project located along the two hundred Block of Union Street.

7:27 pm adjourn regular meeting.

7:27 pm open the public hearing for 2023 CDBG application for the curb and paving project located along the two hundred Block of Union Street.

Engineer Rinaldo provided details on the project and the process of securing the CDBG funds. It was noted there were no residents of the project area in attendance.

Nate Roach, of the two hundred Block of Perry Street, asked if there are any plans for a stop sign on Union at the 2nd & Union Street intersection traveling on Union Street crossing over 2nd. Engineer Rinaldo will discuss the issue with Public Works Manager Graham.

Councilperson Fisher asked for clarification on the cost of the project and the breakdown of CDBG funding and the actual cost to the Borough. Engineer Renaldo responded the Boroughs cost would be \$100,000 and CDBG funds would be used for the remaining \$200,000 assuming full funding of the CDBG application.

Mayor Lutz asked if there are any plans for trees to be included in the project. Engineer Rinaldo stated there are options for trees, and he will work with the Tree Commission to add trees to the project. Council President Zink discussed notifying the property owner of their responsibility for the tree once it is placed in front of their property.

Councilperson Burgard thanked Engineer Renaldo for detailed information on how the funds are calculated and awarded.

Frank Doutrich

Asked for clarification on funding for the project. Engineer Rinaldo explained how the project will proceed if the Borough is awarded the Grant funds. He stated if the Borough does not receive the requested funds, his assumption is the project will not move forward in its current state. He also provided historical data on previous applications and funding.

7:42 pm close the public hearing for 2023 CDBG application for the curb and paving project located along the two hundred Block of Union Street.

7:42 reconvene regular meeting.

12. Action Items

- a. Motion to adopt Resolution 2023-19 to authorize CS Davidson to submit a CDBG Grant for a curb, sidewalk, mill, and overlay project on the two hundred Block of Union Street.

Motion by:	Second by:	Voice Vote:
P. Stahl	E. Kauffman	All Favored – Motion Carried

- b. Motion to accept an offer from Cimarron Investments in the amount of \$60,000 for the purchase of 400 Locust Street from the Borough.

Motion by:	Second by:	Voice Vote:
E. Kauffman	T. Burgard	5 Yes 2 No (Lintner/Zink) – Motion Carried

Councilperson Kauffman lead a discussion on the process of selling real estate and how it is affected by the sunshine act. Solicitor Gabel provided detailed information on the legal aspects that the Borough is required to follow. Councilperson Kauffman asked Broker Seibert for his opinion of the process the Borough followed to sell the property. Broker Seibert responded with information on his confidentiality requirements and how they applied to this sale.

- c. Motion to reject an offer from Habitat for Humanity in the amount of \$60,500 for the purchase of 400 Locust Street from the Borough.

Motion by:	Second by:	Voice Vote:
T. Burgard	B. Fisher	There was not vote taken

Jeff Seibert, Associate Broker with Keller Williams Elite Realty, introduced himself and the two candidates presenting proposals to purchase 400 Locust Street.

Don Murphy of Cimarron Investments provided the Council with a handout detailing their proposed project for the 400 Locust Street Property. The proposal included commercial space on the first floor and rental units on the second and third floor. Pictures and information on previous projects they completed in the Borough were provided. Councilperson Lintner asked if a condominium style unit that would offer homeownership has been considered in place of rental units. Mr. Murphy responded that home ownership is not the type of business his company is in, they are in the business of providing rental space. Councilperson Lintner discussed recent comments made at the Planning Commission Ad Hoc Committee meeting concerning the desire for homeownership. Councilperson Lintner also asked if parking for the project has been considered. Mr. Murphy explained parking for the project is still in the discussion stage but would go before Zoning & Planning at the appropriate time. Council President Zink asked if a Zoning Variance would be requested for parking. Mr. Murphy stated those details have not yet been fully discussed. Councilperson Stahl asked if there was a time frame for the project. Mr. Murphy estimated 12 months depending on construction prices, inflation, and design. As President of the Merchants Association of Columbia Mr. Murphy stated that prior to the start of construction the property would continue to be available for events such as 4th Friday's. Councilperson Fisher discussed the need to revitalize other areas of the Borough, not just the downtown area. Mr. Murphy noted they would be available to settle next Thursday.

Andrew Szalay, President & CEO of Lancaster Lebanon Habitat for Humanity, reviewed their plan for developing the property with first floor commercial space and a second and third story owner occupied living space. A letter from a current Habitat for Humanity homeowner was read into record detailing the first-time homeownership opportunity offered by Habitat for Humanity projects. He detailed previous and current projects Habitat has completed in Columbia Borough

Councilperson Lintner asked for clarification on the square footage of the two living spaces proposed. Mr. Szalay responded that typically they aim for 1,200 square feet. Council President Zink asked if the Zoning Ordinance was reviewed when preparing their proposal. Mr. Szalay responded they have, and they are aware there will be challenges and are prepared to address them as the project moves forward. Councilperson Stahl asked how many stories are proposed in the project. Mr. Szalay responded they are proposing a 3-story building.

Frank Doutrich

Asked if Council understands what the Borough ordinance requires to sell Borough property. Solicitor Gable provided a detailed explanation of what the Borough Code requires of Council to sell Borough property and the steps that have been taken in the process of selling this property. Mr. Doutrich asked if the Habitat for Humanity project offers reduced taxes on the property. Mr. Szalay responded that is not an option his organization has experimented with.

Broker Seibert reviewed for Council the basic terms of each offer (provided in the Council packet) referring to them as offer #1 and offer #2. He stated offer #1 is to purchase the property for \$60,000 with no request for closing costs assistance from the Borough and no escalation clause. The deposit funds in this offer are \$5,000 with a requested for acceptance by tomorrow to settle June 1st, 2023. This offer is an “as is” cash offer.

Offer #2 is \$58,000 with no request for seller assistance. There is an escalation clause in this offer. Broker Seibert provided Council with an explanation of an escalation clause and reviewed the details of the clause in this offer. Based on the escalation clause, Habitat’s offer increases to \$60,500. The deposit funds in this offer are \$10,000. This offer requests an acceptance letter by tomorrow with a settlement date on or before June 24, 2023. This offer is also an “as is” cash offer.

Broker Seibert noted his 5% commission will be subtracted from the offered price.

Mayor Lutz provided his view on the offers. Stated he feels homeownership is not suited for the downtown business district. Discussed successful projects Habitat for Humanity has done in residential neighborhoods. Commended the efforts of the merchants of revitalizing the downtown area.

Council President Zink offered her opinion on the proposals. She clarified that the Habitat proposal includes commercial space on the first floor and residential space on the 2nd and 3rd floor. She does not feel there is a difference if the residential space is owner occupied or rental units. Mr. Szalay provided confirmation that the Habitat for Humanity plan provides for one commercial space on the first floor and owner-occupied residential units on the 2nd and 3rd floor. Mr. Murphy responded saying his proposal provides for two commercial spaces on the first floor and a combined total of 4 – 6 rental spaces on the 2nd and 3rd floors.

Councilperson Fisher asked Mr. Szalay how Habitat would manage the retail space. He responded with options that would be considered.

Councilperson Burgard reviewed the current offers and how they compare to previous offers the Borough received. He provided his opinion of the current offers and stated while Habitat for Humanity has done excellent work in residential areas of the Borough, he feels Cimarron's offer is a better fit for this property in the downtown commercial area.

Several Council Members asked for information matching the dollar amount to each proposal. It was noted that this information would be required in the motion. Borough Manager Stivers stated the \$60,000 offer was from Cimarron Investments and the \$58,000 offer with the escalation clause was from Habitat for Humanity.

Nathan Roach, a member of the Habitat from Humanity team, addressed the Council and provided additional information on other commercial projects Habitat has successfully participated in. He disagreed with the opinion that his organization and their proposal would not be a good fit for the location.

Councilperson Stahl provided his view on both proposals and stated he feels the multiple rental unit option would provide more tax base for the Borough.

Council President Zink referenced the Borough's Comprehensive Plan and how it encourages combined use and home ownership in the downtown area. She feels owner occupied units would be more desirable than additional rental units.

Jeff Seibert addressed the Council as both a taxpayer and a realtor. He stated as a realtor his hope is to have the opportunity to work with Habitat for Humanity on future projects and recognized Mr. Szalay's passion for providing communities with affordable housing. As a taxpayer, Mr. Seibert asked both buyers, for future taxation calculations, if they had a post project property value estimate. Mr. Murphy stated Cimarron's project estimate was \$1.5 Million. Mr. Szalay responded that Habitat's project estimate is \$1.2-\$1.3 million.

Mike Flanery

Commented on the proposals for the purchase of the property. Stated he supports the Habitat for Humanity offer. Discussed the possibility of section 8 and low to moderate income housing opportunities with the Cimarron offer.

Brad Chambers

Discussed his personal experience with buying property in Columbia Borough. Discussed homeownership vs rental units at this location. Discussed the number of units proposed in the Cimarron proposal. Councilperson Burgard responded with his view on the statements made and reviewed previous Cimarron projects completed in the downtown commercial district.

Frank Doutrich

Frank asked how much money the Borough paid for the property. Council President Zink stated the Borough paid \$75,000. He thanked Council and specifically Councilperson Linter for taking extra steps to get additional/higher offers.

Austin Mountain

Discussed his view on the proposals and supported the Cimarron offer to grow the community.

- d. Motion to approve change order #1 for the 2nd Street CDBG Project.

Motion by:	Second by:	Voice Vote:
P. Stahl	J. Price	All Favored – Motion Carried

President Zink explained the purpose of the changes is to amend the wage rates for the project.

- e. Motion to authorize to pay bills.

Motion by:	Second by:	Voice Vote:
J. Price	P. Stahl	All Favored – Motion Carried

Councilperson Linter asked for clarification on the Central Penn Business Journal Subscription, the refund listed on page 7 under revenue, and the installation of an alarm. Finance Manager Bennett and Borough Manager Stivers confirmed the Central Penn subscription is an annual subscription, the refund in question was for the refund of a duplicate tax payment and the alarm system which was installed in the Borough office.

13. New Business:

- a. Motion to approve the Certificate of Appropriateness from the applicant, GK 315 Locust Street Apartments LLC c/o Cimarron Management to install a non-illuminated commercial business sign with “State Farm” logo and dimensional letters and window and door vinyl signage at 305 Locust Street.

Motion by:	Second by:	Voice Vote:
P. Stahl	H. Zink	All Favored – Motion Carried

The Planning & Zoning Manager noted the applicant was present to answer any questions. President Zink noted that HARB approved the application with no conditions. Councilperson Fisher clarified the application follows the new sign ordinance. Councilperson Linter asked for clarification on the timeline of the letter of authorization submitted with the application. The applicant responded with detailed information.

- b. Motion to approve Special Event application from the Merchant’s Association of Columbia to host the “Discover Columbia – Blues, Bourbon & Brews” event on Saturday September 23, 2023, closing 3rd Street from Locust Street to Ave I and closing Sadie Lane.

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

Don Murphy and Daisy Pagan of the Merchant’s Association of Columbia provided a handout and details on the event to be held Friday, September 22nd & Saturday, September 23rd, 2023. Specifics were provided on how the alcohol for the event will be managed by providing arm bands and 5 oz drinking glasses to participants of the event. It was noted the road closure will be 3rd Street from Locust to Avenue I. Council Members and Mayor Lutz discussed the project and questioned road closures, police coverage and allergen notification. Ms. Pagan provided information covering all questions. Council Person Lintner

noted Borough fees for the event do not apply due to the Association’s nonprofit status and any cost will be absorbed by the Borough.

Motion to add to the agenda to approve waiving Chapter 77 Article I “Open Container” for the Merchant’s Association of Columbia event to be held on Saturday, September 23, 2023, from 12:00 pm to 8:00 pm.

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

- b (1) Motion to approve waving Chapter 77 Article I “Open Container” for the “Discover Columbia – Blues, Bourbon & Brews” event on Saturday, September 23, 2023, from 12:00 – 8:00 pm only on 3rd Street from Locust to Ave I and Sadie Lane from 3rd Street to Market.

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

Frank Doutrich

Discussed waving the open container law and how it will be enforced outside of the event area. President Zink responded there will be police at the event that will monitor the activity.

- c. Motion to approve hiring Cathi Mary Rietschey as a part-time (10-20 hours per week) Crossing Guard for the Columbia Borough Police Department.

Motion by:	Second by:	Voice Vote:
J. Price	E. Kauffman	All Favored – Motion Carried

Chief Brommer noted corrections to the wage information provided in the packet stating the hourly wage for the position is \$17.00.

- d. Motion to approve contract with Rue Environmental for the River Park Phase III Historic and Environmental clearances for \$4,681.

Motion by:	Second by:	Voice Vote:
P. Stahl	J. Price	All Favored – Motion Carried

Engineer Rinaldo provided detail on the motion. Councilperson Fisher asked how this information affects grant applications. Engineer Rinaldo responded with additional detail. Councilperson Lintner thanked Engineer Rinaldo for his detailed information. Mayor Lutz noted how work to be done on the 462 Wrights Ferry Bridge could affect work in this area. Engineer Rinaldo added additional information on the topic.

- e. Motion to authorize staff to work with the Borough Engineer to prepare and submit a subdivision plan to subdivide approximately twenty-six acres from the Borough owned property located at 254 Blue Lane.

Motion by:	Second by:	Voice Vote:
P. Stahl	E. Kauffman	All Favored – Motion Carried

Council President Zink noted this property is across the street from the Borough Farm and the work to be done is in preparation to sell the property.

- f. Motion to appoint Solanco Engineering Associates, LLC as the official sewage enforcement officer.

Motion by:	Second by:	Voice Vote:
P. Stahl	J. Price	All Favored – Motion Carried

Council President Zink reviewed the information provided in the packet explaining the current sewage enforcement officer retirement and the Borough is requirement to appoint a new candidate for the position. Mayor Lutz asked for clarification on the services to be provided by the proposed candidate. Borough Manager Stivers stated they will only inspect lot septic systems. All public wastewater systems will continue to be serviced by LASA. Councilperson Lintner asked if there were other offers. Borough Manager Stivers responded this was the only offer the Borough received and detailed the research he did on other municipalities that use this vendor.

- g. Motion to approve Resolution 2023-20 to amend the 2023 fee schedule to include the new fees for on-lot septic system review and inspection services.

Motion by:	Second by:	Voice Vote:
P. Stahl	J. Price	All Favored – Motion Carried

President Zink explained the need to update these fees listed in the fee schedule to match the fees charged by the new sewage enforcement officer. Mayor Lutz discussed the option of having the sewage enforcement office bill the customer directly. Borough Manager Stivers, Solicitor Gael and Engineer Renaldo responded. Borough Manager Stivers noted there is a permitting fee paid to the Borough for this work.

- h. Motion to approve agreement of sale for the purchase of 9.4 acres of land located off Ridge Avenue for \$1,350,000 for the purpose of relocating the Borough Public Works facility to this location.

Motion by:	Second by:	Voice Vote:
P. Stahl	T. Burgard	6 Yes 1 No (Kauffman) – Motion Carried

Council President Zink stated the issue has been discussed in executive session. Councilperson Lintner asked for clarification on the purchase price. Solicitor Gable provided a detailed explanation of how the price was calculated. Council President Zink explained the funding for the purchase will come from the Wells Fargo Money Market Account which will be reimbursed by the sale of the wastewater treatment plant, 137 Front Street (Fire House Property) and the subdivided lots on Blue Lane. She also provided information on why relocating to the Borough’s Blue Lane property was not feasible. Mayor Lutz and Borough Manager Stivers reiterated where the funds will come from and how the project will benefit the Borough. Councilperson Kauffman noted and voiced his concern that this price does not cover access to the property. Borough Manager Stivers confirmed for Councilperson Fisher that purchase of access to the property will be an additional cost.

Frank Doutrich

Discussed funding for the purchase. Asked if additional environmental studies are needed. Borough Manager Stivers responded with information on studies that have already been done and contact he made with DEP. Discussed access to the property. Council President Zink detailed the current privately owned access bridge and the intention to negotiate the purchase of the bridge. Borough Manager Stivers stated before the sale is final the access issues will be secured and locked in. This vote is to begin the acquisition process. Mr. Doutrich asked if Council has walked the property. Council President Zink stated she did walk the property. Councilperson Lintner stated she was not invited to participate in walking the property but feels Council should see the property before they agree to purchase it. Council President Zink noted there were questions with the current owner. Solicitor Gabel noted technically no one should be on the property as it could be considered trespassing. There was a discussion on the current condition of the property. Mr. Doutrich asked for the selling price of the wastewater treatment plant and the highway shed. Borough Manager Stivers explained the Borough has not closed those sales yet. Councilperson Stahl detailed

the work that has been done to secure numbers on the cost to upgrade the Ridge Ave Property. Stated he feels Council has been provided ample information to decide tonight. Asked if the access issue is unresolved if the Borough can back out of the agreement. Borough Manager Stivers and Solicitor Gabel responded that is the reason for the due diligence period. Mr. Doutrich asked for information on the CEDC's involvement in the sale of the wastewater treatment plant. Council President Zink and Solicitor Gabel provided detail on the process. There was a discussion on the length of the current lease on the property and how that lease will be affected by the sale of the property.

- i. Motion to authorize staff to work with the County for the development of a Watershed-Based Stormwater Management Plan Update (Act 167).

Motion by:	Second by:	Voice Vote:
T. Burgard	E. Kauffman	All Favored – Motion Carried

Council President Zink and Borough Manager Stivers reviewed information provided in the packet detailing the result would be a county wide stormwater management plan.

14. Staff Reports, Comments, and Announcements

- a. Solicitor (no report)
- b. Secretary/Treasurer
Borough Manager Stivers noted the Borough hosted EMS staff in celebration of EMS Week. Noted Borough offices will be closed this Monday for Memorial Day. Discussed a recent PennDOT meeting staff attended on proposed work on the 462 Bridge piers. Provided an update on the Makle Park project. Discussed movies in the park.
- c. Boards, Commissions and Committees

15. Borough Council Comments

- a. Council Members
Council Person Kauffman discussed open items that Council has not resolved and suggested Curb and Sidewalk Ordinance and an Air B & B Ordinance be revisited and resolved.

Councilperson Fisher also commented on the need for Council to continue working on unfinished projects. Discussed creating a borough housing authority.

Councilperson Burgard discussed what Habitat for Humanity offers our community and how to collaborate with them to create more affordable housing opportunities in the Borough.

Council President Zink noted her recent visit to the new Griddles Malt Shop at 315 B Locust Street and commended the staff for a pleasant experience.

- 16. Announcement of next meeting. The June 6, 2023, work session has been canceled. The Next Borough Council meeting will be held June 13, 2023, at 7 pm.

- 17. Motion to adjourn at 10:09 pm to an executive session to discuss a personnel matter.

Motion by:	Second by:	Voice Vote:
J. Price	P. Stahl	All Favored – Motion Carried

MOTIONED AND APPROVED this 13th day of June 2023, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

By:

Heather Zink, Council President

ATTEST:

Mark E. Stivers, Secretary/Treasurer

To: Eric Kaufman Chairperson, Columbia Economic Development
From: Sharon Cino, PZ Manager, Community Development
Re: Planning /Zoning Report – May 2023

ZONING PERMITS ISSUED = 34 TOTAL = 34		
	FIRE PIT	0
	DUMPSTER/POD	5
	ZHB REQUEST	0
	REPAIR/RENOVATION PROJECTS (HARB ADMIN APPROVAL)	1
	SHADE TREE	1
	ZONING DETERMINATION	0
	ROAD OPENING PERMIT	3

ZONING HEARING BOARD (ZHB) – No applications were submitted to ZHB.

PLANNING/ PLANNING COMMISSION (PC)

On May 18th a joint meeting was held with the Ad Hoc Committee and Planning Commission. A recommendation was made to Borough Council to forward the Columbia2040 Comprehensive Plan, with corrections and modifications as noted, to the Lancaster County Planning Commission for review and comment.

COMMUNITY DEVELOPMENT PROJECT UPDATES:

Columbia Habitat for Humanity Townhomes –Construction in progress.

332 Locust Street – Planning Commission will hear the application for a Lot Add-On Subdivision plan on June 20th.

CLG Application –The CLG grant application was submitted to the state on May 12th. Grant application is currently under review.

Columbia2040 – Implementable Comprehensive Plan– On May 18th the Ad Hoc Committee and Planning Commission made a motion to Borough Council to forward the Columbia2040 comprehensive plan for formal review to the Lancaster County Planning Department and Commission. Adoption of the plan should occur near the end of August.

Sharon Cino
 Planning and Zoning Manager – Community Development



Columbia Market House Report

June 2023

New vendors in June: 27 Bridges Hard Ciders (features The Albatwitch Hard Cider)

Chef Lex- baked goods and catering options

Pop Ups for June: Kypers Insurance, None of your Bee's Wax, Contessa Creations

New permanent vendor: Fount & Fill LLC (former stand for Norse Naturals)

Business leaving: PepperPot Jamaican (personal reasons)

Note: Lime Street will replace and have more food options

Pop Ups in May: None of your Bees Wax and Crafty Contessa Creations

Customer Appreciation Day:

Beiler's Pretzels: estimated 800+ pretzels sold

Honey's Cakes: over 100 cupcakes sold

Janes Flower Shoppe: over 50 flower bouquets sold

Manor Market: 45 smoothies sold

Momma Son's: 200 egg rolls sold

South Lime: 300+ empanadas sold

Private events:

Friday, May 5th Alexis & Mark Smith Cinco De Mayo Wedding

Sunday, May 7th David Childs Birthday/Graduation Party

Sunday, May 14th Sheila Rittenhouse Bridal Shower

Friday, May 19th Our Lady of the Angels Hall of Fame Banquet

Sunday, May 28th Cheyenne & Beate Wilson Anniversary Party

Columbia Market House Survey

Conducted on Saturday, May 13, 2023 (40 customers surveys)

We are committed to providing you with the best shopping experience possible. Thank you.

Please rate our product line in the Columbia Market?

		<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5		
Disappointing	Votes	0	0	3	19	18	Total 40	Exceptional

Please rate the quality of our vendors

		<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5		
Disappointing	Votes	0	0	3	11	26	Total 40	Exceptional

How is our customer service?

Courteous?	<input type="checkbox"/> Yes <input type="checkbox"/> No	YES 39	NO 1
Informative?	<input type="checkbox"/> Yes <input type="checkbox"/> No	YES 39	NO 1
Prompt and efficient?	<input type="checkbox"/> Yes <input type="checkbox"/> No	YES 39	NO 1

Please rate the quality of your food products

		<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5		
Disappointing	Votes	0	0	0	16	24	Total 40	Exceptional

Please rate the pricing of our products

		<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5		
Disappointing	Votes	0	0	4	21	15	Total 40	Exceptional

Is our Market House clean?

		<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5		
Disappointing	Votes	0	0	0	1	39	Total 40	Exceptional

Please rate your overall Market House experience.

		<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5		
Disappointing	Votes	0	0	0	10	30	Total 40	Exceptional

How frequently do you visit our Market House?

- 3-5 times per month (27) 1-2 times per month (11)
 Once every 2 months (1) Other (1)



LEO S. LUTZ Mayor
HEATHER ZINK Borough Council President
EVAN M. GABEL Solicitor
MARK E. STIVERS Borough Manager

To: Peter Stahl, Public Works/Property Chairperson, Columbia Borough Council
From: Jake Graham, Columbia Borough Public Works Department
RE: **Public Works Department Report for May 2023**

○ **2023 Proposed Paving Projects by Borough Crews**

Borough crews have completed the paving of the 900 block of Blunston Street. Crews are currently working on preparations for paving the 900 block of Mifflin Street

Mifflin Street (900 block)	Locust Street (1100 block)	
South Tenth Street (Houston to Ridge)	Blunston Street (900 block)	
Chestnut Street (1200 block)	Poplar Street (600 block)	
Avenue W (1200 block)	Walnut Street (1000 block)	Chestnut Street (800 block)

○ **Recycling**

I recently attended the Annual Lancaster County Recycling Coordinator’s Meeting on Wednesday, May 24. DEP stated that they expect to announce the Round 61, 902 Recycling Grant award soon. This is the grant round that was submitted last October for a new yard waste grinder. Also, there was a discussion on the dangers of rechargeable batteries causing fires when not disposed of properly. LCSWMA will be launching a Public Awareness Campaign on recycling of rechargeable batteries this summer

○ **PA-One Call System**

Responded to 78 PA-One call notifications in the month of May. The Borough is responsible for marking storm drains and the electric for the traffic signals. The PA-One Call System requires homeowners and contractors to contact PA-One Call at least 3 days before beginning any digging or excavation project. When PA-One Call receives a call, it will alert the appropriate underground facility owners of the intent to dig. The underground facility owners will identify any underground lines of facilities at the work site

○ **Maintenance of Parks**

Borough Crews installed the docks at River Park on May 18th. Also crews applied new certified playground mulch around the playground equipment at Makle and Rotary Parks

○ **Curb-Side Yard Waste Pick Up**

Crews picked up 36.44 Tons of yard waste in May. Also, the recycling facility is open the 2nd and 4th Saturday of the month from 8am-12pm for resident drop off. The facility will be open the 4th Saturday of the month lasting through October 28, 2023

○ **Borough Yard Waste Recycling Facility**

Contracted municipalities dropped off 493.73 Tons of yard waste in May. 150 cubic yards of Compost were purchased by Contractors in May



COLUMBIA BORO POLICE DEPARTMENT MONTHLY REPORT TO BORO COUNCIL													MAY	2023		
ACTIVITIES	January	February	March	April	May	June	July	August	September	October	November	December	YTD 2023	LYTD 2022		
Monthly U.C.R. Count	90	91	107	117	114								519	379		
Adult Criminal Arrests	12	8	17	20	17								74	57		
Juvenile Criminal Arrests	1	2	1	2	2								8	12		
Juvenile Summary Arrests	0	0	2	6	4								12	13		
Prisoners Detained In Boro Lockup	5	10	6	6	9								36	20		
TRUCK INSPECTIONS:	0	9	8	5	8								30	24		
TRUCK VIOLATIONS:	0	14	17	16	19								66	40		
Reportable Accidents Inv.	11	6	2	13	9								41	41		
Non-Reportable Accidents Inv.	14	19	20	18	17								88	59		
Traffic Arrests/Citations	40	58	39	40	30								207	142		
Abandoned Veh Removed From Sts	5	5	3	5	5								23	20		
District Magistrate Fines	\$6,901.88	\$11,017.92	\$7,919.64	\$5,088.42	\$0.00								\$30,927.86	\$36,339.66		
Parking Ticket Fines	\$3,565.00	\$3,661.00	\$11,825.00	\$12,485.00	\$10,425.00								\$41,961.00	\$44,371.00		
Accident Report Revenue	\$30.00	\$0.00	\$15.00	\$30.00	\$30.00								\$105.00	\$30.00		
LexisNexis Accident Report Revenue	\$105.00	\$75.00	\$90.00	\$45.00	\$165.00								\$480.00	\$1,185.00		
Bicycle License Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00	\$4.00		
No Parking Sign Fees	\$140.00	\$126.00	\$164.00	\$392.00	\$132.00								\$954.00	\$2,992.00		
Contractor Parking Sign Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00								\$0.00	\$0.00		
Boot Removal Fees	\$105.00	\$455.00	\$35.00	\$35.00	\$105.00								\$735.00	\$1,505.00		
PA. State Police/County Fines/Fees	\$0.00	\$234.49	\$983.94	\$225.96	\$438.12								\$1,882.51	\$2,210.29		
LANC. CNTY. CLERK OF COURTS FEES	\$0.00	\$873.94	\$0.00	\$398.12	\$0.00								\$1,272.06	\$2,045.77		
Meter Violations	242	225	174	171	144								956	1,113		
Parking Outside Lines	0	0	0	0	0								0	0		
Double Parking	0	0	0	0	1								1	10		
Parking On Left Side of Street	3	2	2	0	2								9	10		
Continuous Parking 48 Hours	18	17	20	14	10								79	65		
No Parking Zone/Bus Stop	10	19	16	8	11								64	94		
Street Sweeping	0	0	764	747	719								2,230	2,294		
Parking within 20 ft Crosswalk	19	40	34	13	25								131	61		
Parking within 15 ft Fire Hydrant	3	3	7	0	5								18	11		
Parking in Front of Driveway	1	1	3	1	1								7	6		
Handicap Area	5	5	7	3	1								21	32		
Other	2	0	1	0	6								9	12		
Restitution	\$0.00	\$110.00	\$100.00	\$45.34	\$40.00								\$295.34	\$120.00		
Dog Fees	\$0.00	\$0.00	\$100.00	\$50.00	\$0.00								\$150.00	\$0.00		
Livescan Revenue	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00								\$25.00	\$0.00		

COLUMBIA BOROUGH POLICE DEPARTMENT											MAY		2023	
REPORT OF MONTHLY OFFENSES														
CLASSIFICATION OF OFFENSES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2023	2022
													TYTD	TLYTD
Murder & Nonnegligent Manslaughter	0	1	0	0	0								1	0
Negligent Manslaughter	0	0	0	0	0								0	0
Rape by Force	0	0	0	0	0								0	1
Rape Attempt (Assault)	0	0	0	1	0								1	0
Robbery (Firearm/Knife or Cutting Inst.)	0	0	0	1	0								1	0
Robbery (Other Dangerous Weapon)	0	0	0	0	0								0	0
Robbery (Strong Armed/Hands,Feet,Etc)	0	0	0	0	1								1	0
Assault (Firearm)	0	2	1	1	0								4	0
Assault (Knife/Cutting Instrument)	0	0	0	0	0								0	0
Assault (Other Dangerous Weapon)	0	0	0	2	0								2	1
Assault (Hands,Fists,Feet, Etc.)	3	1	0	1	2								7	4
Assault (Other Not Aggravated)	5	7	9	9	9								39	28
Burglary (Forced Entry)	1	1	1	0	2								5	1
Burglary (Unlawful Entry/No Force)	1	0	1	2	1								5	1
Burglary (Attempted Forced Entry)	2	1	0	1	0								4	1
Theft (\$50 & Over)	5	12	12	5	7								41	19
Theft (Under \$50)	2	4	5	1	3								15	11
Auto Theft	2	4	0	1	1								8	5
Arson	0	0	0	0	0								0	0
Forgery & Counterfeiting	0	0	0	0	0								0	2
Fraud	8	2	7	8	6								31	26
Embezzlement	0	0	0	0	0								0	0
Stolen Property (Rec., Possess., Etc.)	0	0	0	0	0								0	0
Vandalism/Criminal Mischief	7	5	14	6	10								42	8
Weapons (Carrying/Possess. Etc.)	0	1	2	2	1								6	1
Prostitution & Commercial Vice	0	0	0	0	0								0	0
Sex Offenses (Except Rape/Prostitution)	4	3	3	5	6								21	11
Narcotic Drug Laws (Drug Abuse Viol.)	3	3	0	3	5								14	7
Gambling	0	0	0	0	0								0	0
Offenses Against Family & Children	3	0	6	0	4								13	7
Driving Under The Influence	0	1	2	2	1								6	2
Liquor Laws	1	0	0	0	0								1	0
Drunkenness	0	3	2	1	3								9	3
Disorderly Conduct	4	5	3	5	1								18	3
Vagrancy	1	1	0	1	0								3	0
All Other (Except Traffic)	38	34	39	58	51								220	219
TOTAL MONTHLY OFFENSES	90	91	107	116	114								518	361



Columbia Borough Police Department DAILY INCIDENT COUNTS



05/01/2023 to 05/31/2023

Day of Month Responses	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
9-1-1 HANG UP	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
ALARM (ALL TYPES)	0	2	0	2	1	0	0	1	0	0	0	0	1	1	1	1	1	2	1	0	0	2	0	0	2	0	1	0	1	1	0	21
ANIMAL ATTACK	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	2
ANIMAL COMPLAINT	0	0	1	0	0	3	1	1	2	0	1	1	0	1	0	1	3	1	2	0	2	1	1	0	0	0	0	0	1	0	1	24
ASSIST CALL	2	2	1	3	1	0	2	2	3	1	1	2	2	3	3	0	0	1	2	1	0	2	0	1	0	1	1	1	2	0	1	41
ASSAULT	0	0	0	0	1	0	1	1	0	0	0	1	0	0	1	0	0	1	0	0	0	0	0	0	0	1	1	0	0	0	0	8
BURGLARY	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	3
CHECK ON WELFARE	2	2	1	0	0	1	0	0	1	0	0	2	0	0	0	1	3	0	1	0	0	2	0	2	1	0	1	0	1	3	1	25
VANDALISM	0	1	0	0	0	0	2	0	0	0	1	0	0	0	0	0	0	0	1	0	2	0	1	0	0	1	0	0	0	0	0	9
CURFEW VIOLATION	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
DISORDERLY CONDUCT	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
DISTURBANCE	1	5	3	1	2	3	5	0	2	1	4	3	6	0	1	0	2	2	0	2	1	0	1	1	0	9	2	9	2	2	5	75
DOMESTIC DISTURBANCE	0	2	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	4
DRUG OFFENSE	1	0	0	0	0	0	1	0	1	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	6
INTOXICATED PERSON	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	3
ASSIST EMS	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	4
CHILD FAMILY OFFENSE	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	1	0	0	0	4
ASSIST FIRE DEPARTMENT	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	2
FIREWORKS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
FRAUD	0	1	0	0	0	0	0	1	1	0	0	1	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	6
HARASSMENT	1	2	0	0	2	0	0	1	2	0	0	0	0	0	1	0	1	2	0	1	0	0	2	1	1	2	0	0	0	1	0	20
INFORMATION	1	2	0	2	3	5	1	2	3	2	0	1	4	1	3	1	1	3	0	4	0	1	3	3	1	2	4	1	1	2	2	59
LOITERING	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	3
PSYCHIATRIC EMOTIONAL	1	0	0	0	1	1	0	0	1	0	0	0	1	0	0	1	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	8
MISSING PERSON	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	1	3
MOTOR VEHICLE ACCIDENT	0	3	0	1	0	1	0	1	0	2	0	3	1	0	1	0	2	1	0	2	0	1	1	0	1	2	3	2	1	1	1	31

ORIDANCE VIOLATION	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
PERSON STOP	0	1	0	0	0	0	0	1	1	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	6
PFA VIOLATION	0	0	0	0	0	0	2	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	
FOUND PROPERTY	0	1	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	5	
LOST PROPERTY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	
SEX OFFENSE	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	6	
SHOTS FIRED	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	2	
SUSPICIOUS ACTIVITY	1	1	0	2	3	3	1	1	0	0	1	0	0	0	0	0	1	0	0	0	1	1	1	0	0	0	1	0	1	0	1	2	0	1	2	0	21		
THEFT	0	0	0	0	0	1	1	1	0	0	0	0	0	0	0	1	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	1	1	0	1	0	8		
RETAIL THEFT	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2		
THEFT FROM VEHICLE	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	3		
THREATS COMPLAINT	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	
TRAFFIC INCIDENTS	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
TRAFFIC COMPLAINT	4	0	3	2	1	1	0	1	0	3	1	2	1	2	0	0	1	1	1	0	1	2	4	0	2	1	6	3	0	1	1	1	1	1	1	1	45		
TRAFFIC STOP	1	0	0	2	1	5	2	0	3	0	0	2	3	0	3	2	0	1	3	3	5	3	3	2	2	0	1	0	2	2	2	2	2	2	2	53			
TRESPASSING	0	3	0	1	1	0	0	0	0	1	1	0	0	0	1	0	0	0	2	1	0	0	0	3	0	0	1	0	1	1	1	0	1	1	0	17			
DRIVING WITHOUT CONSENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1		
UNKNOWN TYPE-POLICE	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2		
VEHICLE REPOSESSION	0	0	2	0	1	0	0	0	0	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7		
VEHICLE THEFT	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1		
WARRANT SERVICE	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	5		
WEAPONS OFFENSE	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1		
TOTAL RESPONSES FOR EACH DAY	17	31	12	20	20	25	20	15	21	11	14	22	19	14	19	10	18	19	20	17	14	17	22	16	13	21	24	21	16	18	16	16	16	562					



Columbia Borough Fire Department

726 Manor Street

P O Box 426

Columbia, PA 17512-0426

MONTHLY FIRE CHIEF'S REPORT

MAY 2023

Incident response statistics and additional Fire Department Activities for the month of May 2023 along with Year-to-Date information.

Scott K. Ryno, Fire Chief

Prepared by J. Michael Zercher, Assistant Chief

Information released by the CBFDD for informational purposes to the Columbia Borough Manager and Columbia Council members on June 1, 2023.

INCIDENT RESPONSE STATISTICS (TOTALS):

Incident Type *	January	February	March	April	May	June	July	August	September	October	November	December	2023 Year To Date Totals	2022 Totals	2021 Totals	2020 Totals
100	9	12	5	12	7								45	130	144	112
200	1	0	0	1	0								2	6	21	4
300	14	17	13	17	17								78	188	196	178
400	6	3	5	6	5								25	57	58	51
500	13	9	6	11	7								46	171	152	140
600	3	11	8	8	11								41	93	46	45
700	8	10	7	13	11								49	121	106	128
800	0	0	0	1	1								2	1	1	0
900	0	1	0	1	0								2	13	2	3
Totals:	54	63	44	70	59	0	0	0	0	0	0	0	290	780	726	661
2022	89	69	65	65	90	54	61	59	47	56	63	62				
2021	56	49	59	70	57	42	47	82	69	74	59	62				
2020	49	59	49	43	52	55	76	65	47	59	57	50				

KEY - Incident Type *

100	Fire Incidents including structures, mobile properties, vegetation and rubbish.
200	Over pressurized Incidents (No Fire) including boiler, pipelines, and process vessels.
300	Rescue/EMS Incidents including vehicle accidents, water rescue, searches, and industrial rescues.
400	Hazardous Materials Incidents including combustibile spills, radioactive & biological, and electrical issues.
500	Service Incidents including water removal, smoke/odor issue, animal issue, and public service.
600	Good Intent Incidents including unknown type of alarms, controlled burns, steam mistaken for smoke.
700	False Alarm Incidents including unintentional fire alarms.
800	False Alarm Incidents including malicious alarms, bomb scares.
900	Special Incidents including citizen complaints, special types and miscellaneous incidents.

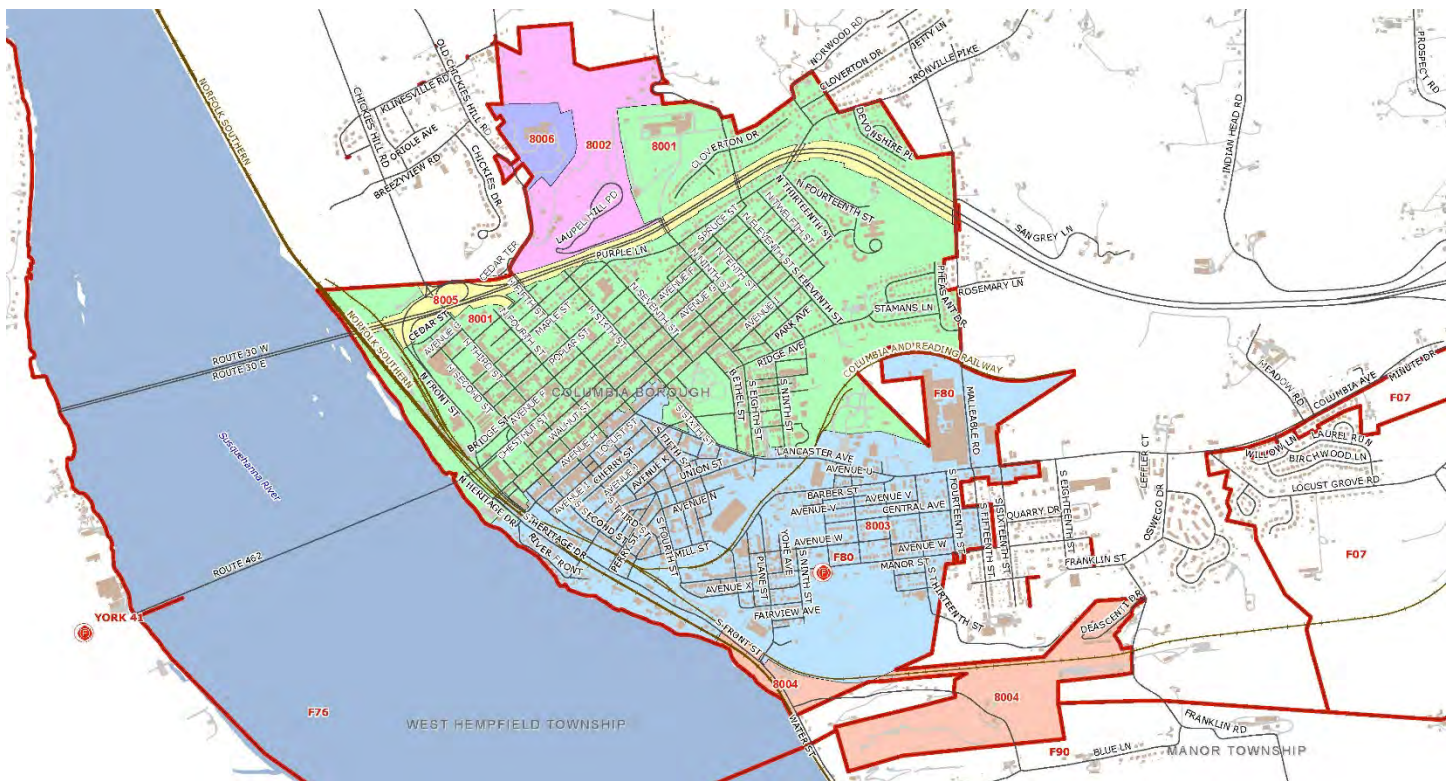
FEBRUARY INCIDENTS:

- **59** dispatched fire incidents with **365** volunteer man-hours.
- **93** classes were attended for **530** volunteer man-hours.
- **Wednesday** were our busiest days with **14** incidents.
- Incidents by shifts and our average number of volunteers:
 - 07:00am – 02:59pm **25** incidents.
 - 03:00pm – 10:59pm **22** incidents.
 - 11:00pm – 06:59am **12** incidents.
 - All Shifts **59** incidents.
- **Rescue** was our most dispatched incident type with **17**.

**895 VOLUNTEER HOURS WERE SPENT IN THE MONTH OF
MAY FOR OUR COMMUNITY!
29 VOLUNTEER MAN HOURS PER DAY!**

Total Calls by District

District	2023-05-01	Total
West Hempfield Twp Fire Department	8	8
Columbia Borough Fire Department Box 80-03	17	17
Columbia Borough Fire Department Box 80-01	12	12
Rheems Fire Department	1	1
Mountville Fire Department	5	5
York Area United Fire	1	1
Maytown-East Donegal Twp Fire Department	1	1
Columbia Borough Fire Department Box 80-05	2	2
Blue Rock - West Lancaster	1	1
Blue Rock - Millersville	1	1
Blue Rock - Washington Boro	2	2
Wrightsville Fire Department	3	3
Fire Department Mount Joy	1	1
Craley Fire Department	2	2
Rohrerstown Fire Department	1	1
Marietta Fire Department	1	1
Total	59	59



Personnel Name	Jan	Feb	March	April	May	Total	Pct
Cox, James	35	42	30	42	44	193	66.55%
Ryno, Scott	38	48	28	44	35	193	66.55%
Hershey, Denny	31	38	34	35	26	164	56.55%
Zercher, Mike	35	37	18	30	32	152	52.41%
Arnold, Michael	28	41	11	26	29	135	46.55%
Stock, Michael	16	34	19	37	29	135	46.55%
Brownsberger, Floyd	21	31	22	35	24	133	45.86%
Keyser, Kevin	21	31	15	36	26	129	44.48%
Meisenbach, James	29	27	13	31	28	128	44.14%
Goodman, Jordan	24	29	16	29	17	115	39.66%
Fritz, Mark	18	25	8	38	21	110	37.93%
Fisher, Jason	8	27	13	37	18	103	35.52%
Misal, Justin	13	23	7	36	16	95	32.76%
Greenya, Alfred	16	24	9	24	21	94	32.41%
Falcon, Ken	16	29	14	10	16	85	29.31%
Rinkus, Robert	18	23	13	13	13	80	27.59%
Keyser, Bryan	11	21	8	22	15	77	26.55%
Warfel, Robert	23	16	10	24	2	75	25.86%
Fritz, Krystal	16	17	3	25	12	73	25.17%
Hershey, David	26	25	7	13	2	73	25.17%
Reece, Zach	5	21	11	30	6	73	25.17%
Hinkle, Ryan	27	17	3	18	5	70	24.14%
Fritz, Keith	10	18	9	21	11	69	23.79%
Fritz, Kyle	14	16	7	20	9	66	22.76%
Riggs, Jonathan	11	13	7	18	11	60	20.69%
Jarvis, Jordan	16	26	7	5	0	54	18.62%
Reifsnyder, Robert	6	12	5	16	13	52	17.93%
Wickenheiser, Seth	9	15	2	15	10	51	17.59%
Meyers, William	4	15	9	9	9	46	15.86%
Annas, Stephen	9	9	10	9	6	43	14.83%
Bicevskis, Zachary	0	0	5	24	9	38	13.10%
Rhoads, Jordan	3	15	7	6	4	35	12.07%
Schoelkoph, Jr., Lester	6	6	7	5	7	31	10.69%
Shaeffer, John	3	11	0	7	7	28	9.66%
Falcon, Brady	7	11	1	7	0	26	8.97%
Manley, Ronald	1	6	2	15	0	24	8.28%
Morrison, Hunter	8	9	0	1	6	24	8.28%
Wine, Adrian	4	5	2	13	0	24	8.28%
Barninger, Jared	5	2	4	7	4	22	7.59%
Hoffman, Myles	1	8	2	7	4	22	7.59%
Bouder Jr, Charles	0	0	0	12	9	21	7.24%
Gomez, Lorenzo	0	2	4	12	1	19	6.55%
Mosteller, Jared	3	9	0	3	4	19	6.55%
Hershey, Derrick	4	11	0	3	0	18	6.21%
Conrad, Christopher	6	3	2	3	3	17	5.86%
Schmitt, Eugene	2	7	1	3	1	14	4.83%
Montgomery, Sean	3	2	1	3	3	12	4.14%
Zook, Alex	0	0	0	7	5	12	4.14%
Schnaekel, William	0	0	0	9	2	11	3.79%
Boyles, Todd	1	1	1	4	3	10	3.45%
Peters, Austin	1	6	0	3	0	10	3.45%
Wiseman, Garry	0	2	0	4	3	9	3.10%
Finegan, Mickenzie	1	1	0	5	1	8	2.76%
Finegan, Timothy	1	1	0	5	1	8	2.76%
Keyser, Brent	0	6	0	2	0	8	2.76%

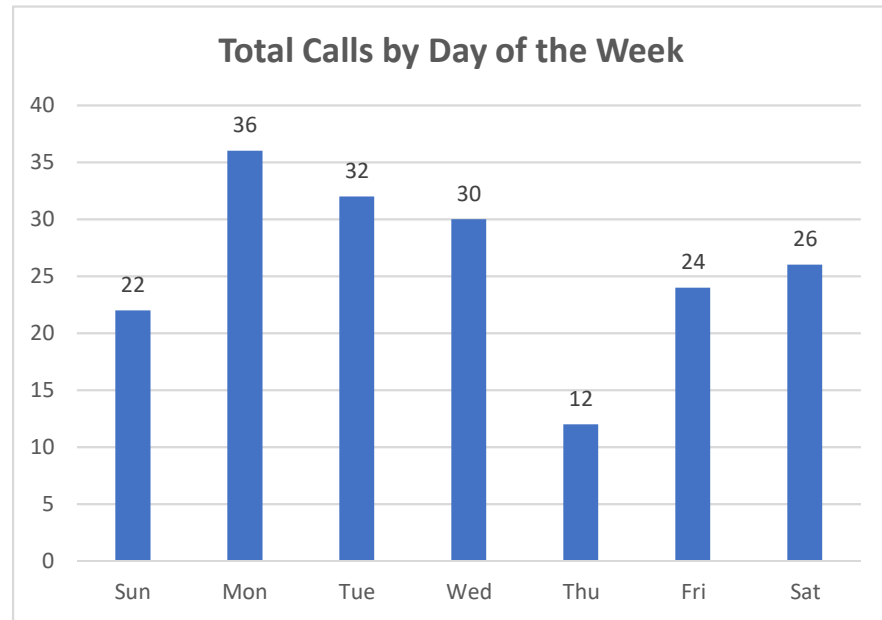
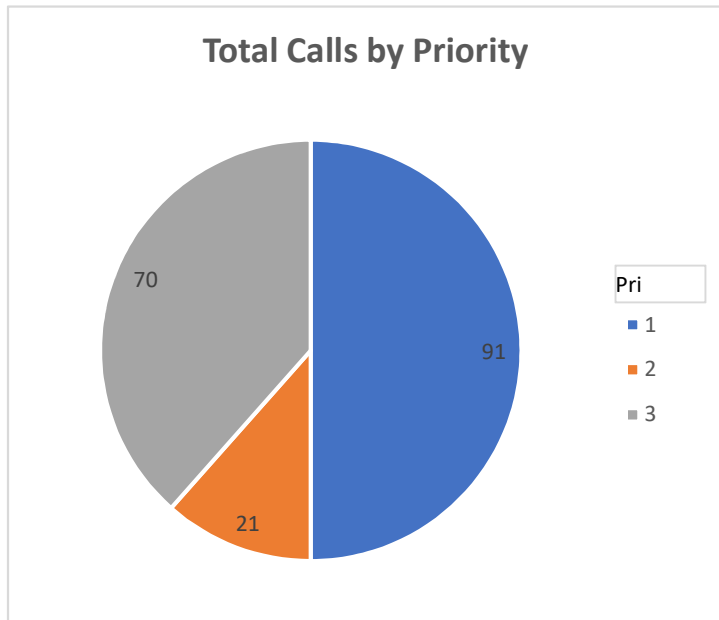
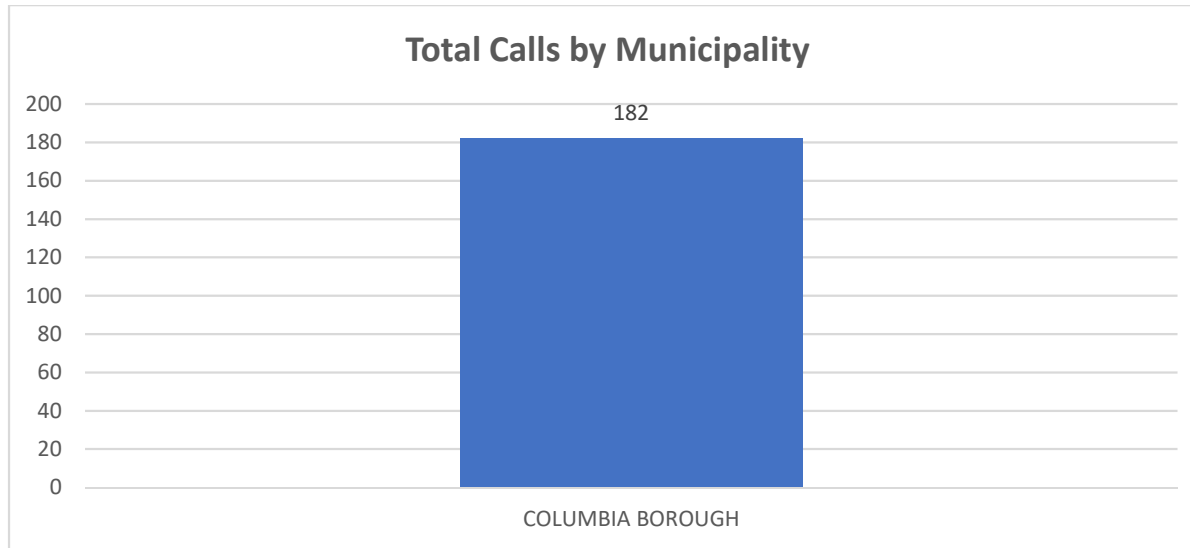
Splain, Michael	2	1	2	3	0	8	2.76%
Broome, John	1	4	1	0	0	6	2.07%
Anderson, Jr., Ricky	0	3	1	1	0	5	1.72%
Fritz, Leslie	0	3	1	0	0	4	1.38%
Reece, Zachary	0	0	0	0	4	4	1.38%
Barclay, Jason	0	0	0	2	0	2	0.69%
Fritz, Lauren	0	1	0	1	0	2	0.69%
Miles, Paul	1	0	1	0	0	2	0.69%
MOSTELLER, LACIE	0	1	0	1	0	2	0.69%
Annas, Stephen	1	0	0	0	0	1	0.34%
Cochran, Spencer	0	1	0	0	0	1	0.34%

Training

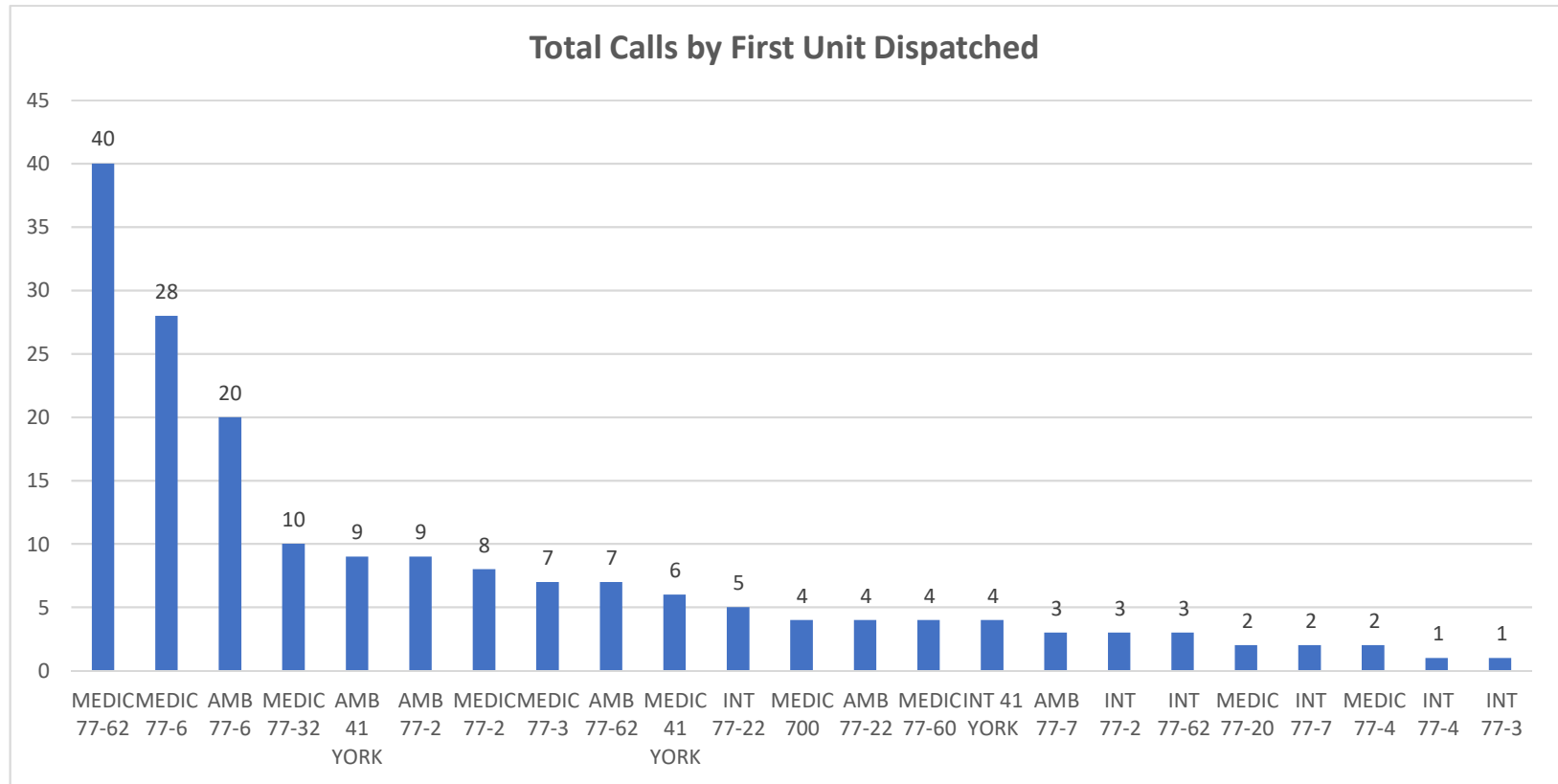
Name	Classes	Hours
	Total Classes 6	Total Hours 530
Annas, Stephen	5	22.5
Arnold, Michael	3	13.5
Barninger, Jared	2	16
Bicevskis, Zachary	5	22.5
Cox, James	1	40
Falcon, Brady	1	2.5
Falcon, Ken	1	9
Finegan, Mickenzie	3	13.5
Finegan, Timothy	3	13.5
Fisher, Jason	6	24.5
Fritz, Krystal	5	22
Fritz, Kyle	2	16
Fritz, Leslie	2	16
Fritz, Mark	2	16
Gambler, Sawyer	1	2
Goodman, Jordan	3	18.5
Hoffman, Myles	5	22.5
Keyser, Bryan	3	18.5
Keyser, Kevin	1	9
Meisenbach, James	5	22.5
Meyers, William	1	7
Misal, Justin	4	20.5
Montgomery, Sean	3	25
Mosteller, Jared	2	4.5
Reece, Zachary	5	28
Reifsnyder, Robert	1	9
Riggs, Jonathan	1	9
Rinkus, Robert	2	16
Ryno, Scott	2	16
Schnaekel, William	1	2.5
Stock, Michael	3	18
Warfel, Robert	1	7
Wickenheiser, Seth	5	15.5
Zercher, Mike	2	9.5
Zook, Alex	1	2

Penn State Health Life Lion, LLC

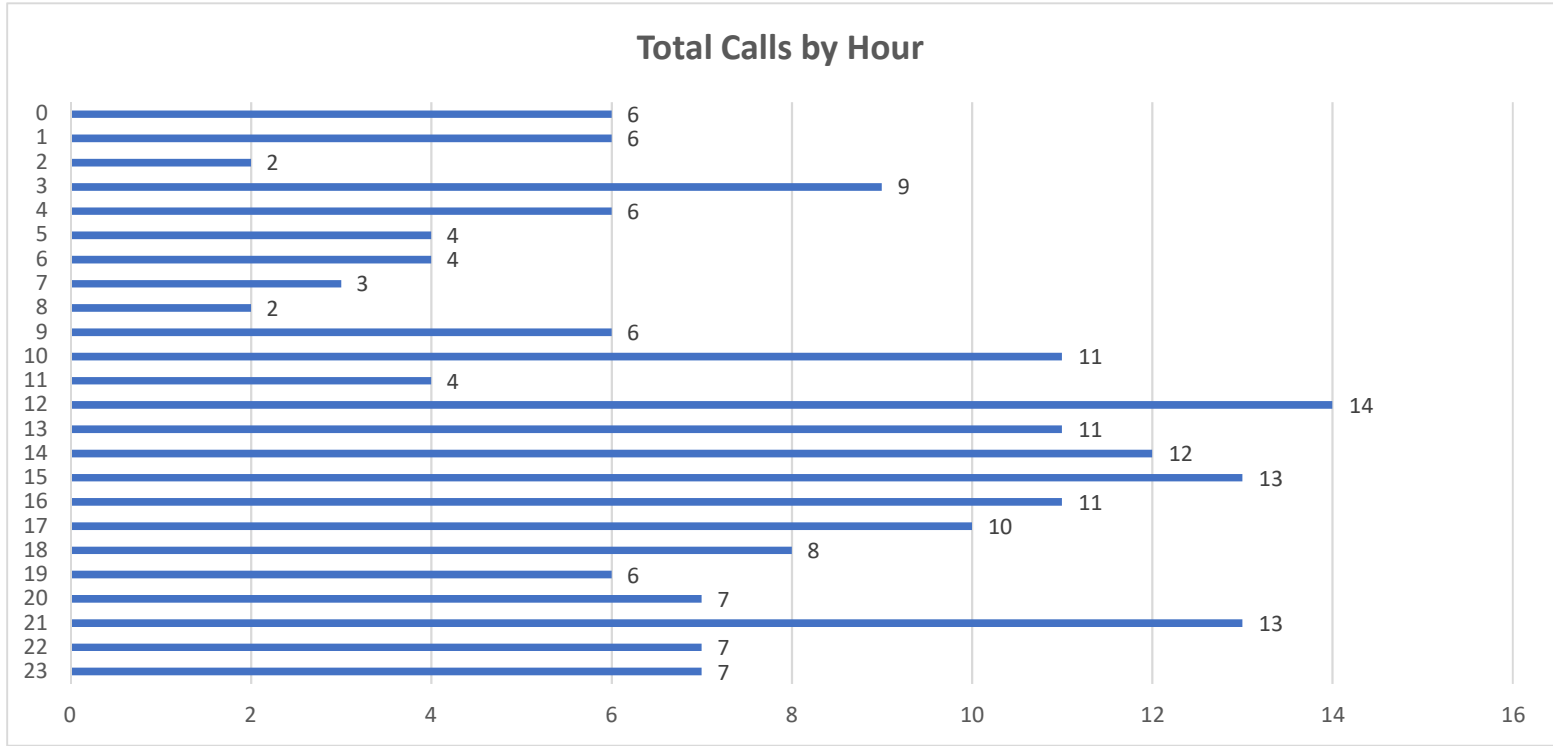
May 2023



Penn State Health Life Lion, LLC May 2023

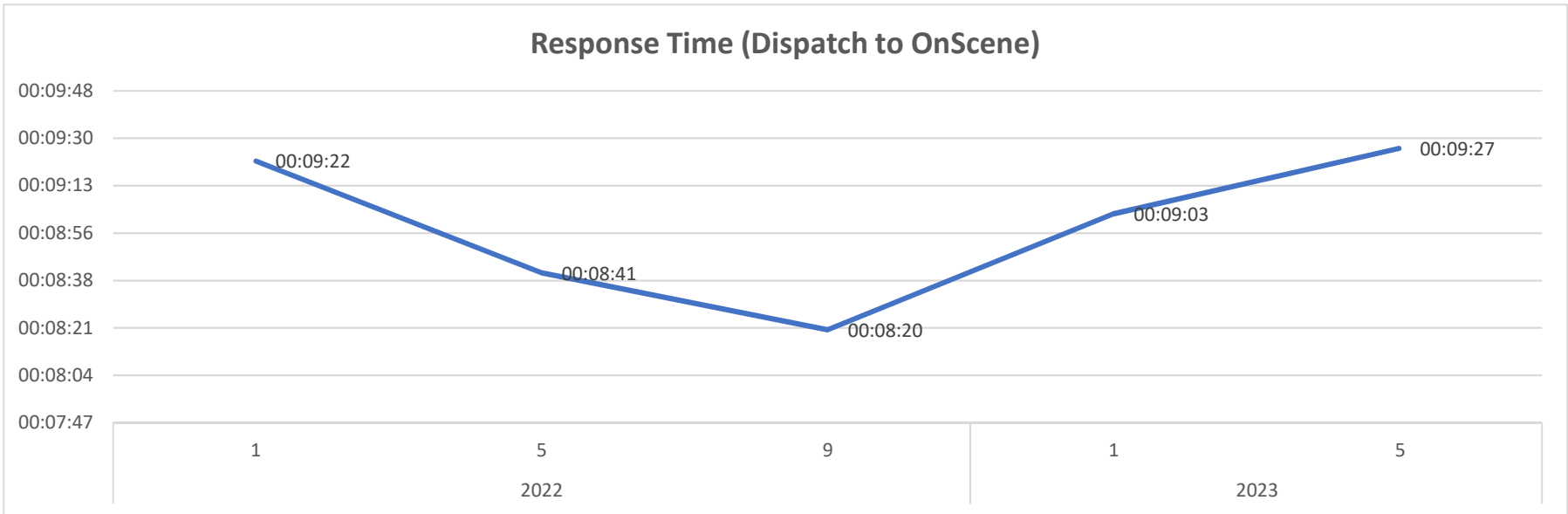


Penn State Health Life Lion, LLC May 2023



Penn State Health Life Lion, LLC May 2022 - May 2023

Response Time (Dispatch to OnScene)



Columbia Emergency Management Agency

Report for May 2023

Borough Council Meeting
June 13, 2023

Emergency Services

- The next quarterly EMA meeting will be held on Thursday, June 22 at 3 pm in the council chambers.
- Sending out weather updates as weather events occur to those potentially affected by them (police, fire, EMS, highway department, codes, schools, elderly housing, etc.).
- The Community Assessment for Public Health Emergency Response (CASPER) program surveys were delayed due to personnel changes at LEMA. I'll be contacting them to reschedule.
- Planning for the "Thunder on the River" Car show on Saturday, June 17 is underway. The EOC will be open from 6 am – 3 pm for this event.

COVID-19

- No update.

Miscellaneous Information

- Work continues the EOC mobile unit. This is from the ARPA funding that was approved by the county commissioners. The intention of this request is to acquire some of the equipment that may someday be used in a permanent facility to serve the needs of the borough and neighboring municipalities.
 - Mark Stivers, Chief Brommer, Jim Ciccocioppi, Jake Graham, Wilson Affled, and I are working on the planning and layout of the trailer.
- Attended a meet & greet at LEMA with the new safety manager at JG Environmental.
- Met with the American Red Cross regarding evacuation shelters.
- Attended the EMS week coffee and donuts event at borough hall.
- Attended a meeting with the fire police.
- Attended the monthly EMC meeting with LEMA.
- Attended a meeting for the "Thunder on the River" Car Show.
- Attended 3 hours of various webinars for preparedness.

Acronyms

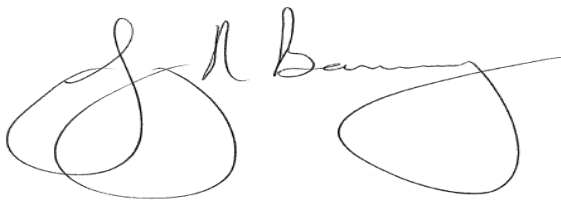
- LEMA – Lancaster County Emergency Management Agency
- PEMA – Pennsylvania Emergency Management Agency
- EMC – Emergency Management Coordinator
- LCPSTC – Lancaster County Public Safety Training Center
- IAP – Incident Action Plan
- EOC – Emergency Operations Center
- CBSD – Columbia Borough School District

Columbia Emergency Management Agency

Report for May 2023

- EMA – Emergency Management Agency
- EMS – Emergency Medical Services
- OLA – Our Lady of the Angels
- ARPA – American Rescue Plan Act
- LEPC – Local Emergency Planning Committee

Respectfully,

A handwritten signature in black ink, appearing to read "Jay Barninger". The signature is fluid and cursive, with a large loop at the beginning and a long horizontal stroke at the end.

Jay Barninger, CESCO

Emergency Management Coordinator (EMC)

Range of Checking Accts: First to Last Range of Check Dates: 06/13/23 to 06/13/23
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
01	GENERAL FUND	GENERAL FUND					
41813	06/13/23	APPT005 App-Techs Corporation					690
23-00545	1	Camera System Maintenance	5,679.38	18-410-759	Expenditure		1 1
				PD Community Camera System			
41814	06/13/23	AXONE005 Axon Enterprises Inc					690
23-00551	1	Taser Instructor Train./Bell	1,570.05	01-410-174	Expenditure		4 1
				Conference & Training			
41815	06/13/23	BESTP005 Best Price Propane					690
23-00602	1	columbia crossing	318.23	01-454-372	Expenditure		94 1
				Columbia Crossings, Natural Gas Usage			
41816	06/13/23	BRUCE005 Bruce Murray					690
23-00562	1	QT Appeal 214 Lawrence REFUND	25.00	01-362-423	Revenue		16 1
				Quick Ticket Revenue			
41817	06/13/23	CARR0005 Carrot-Top Industries Inc					690
23-00611	1	flags rt 462 bridge entrance	211.64	01-454-454	Expenditure		118 1
				Maintenance of Parks - Veterans Memorial			
23-00611	2	shipping	21.19	01-454-454	Expenditure		119 1
				Maintenance of Parks - Veterans Memorial			
			232.83				
41818	06/13/23	CASSE005 Cassel					690
23-00612	1	deposit	1,000.00	01-415-500	Expenditure		120 1
				EOC Supplies-per 2022 LC ARPA GRANT			
41819	06/13/23	CCAT01 Columbia Cat Action Team					690
23-00600	1	CCAT contribution	2,411.23	01-413-540	Expenditure		91 1
				TNR			
41820	06/13/23	CGALA005 CGA Law Firm, PC					690
23-00613	1	boro council work session prep	814.00	01-404-314	Expenditure		121 1
				Solicitor Fees			
23-00613	2	meeting re: cso/school dist	277.50	01-404-314	Expenditure		122 1
				Solicitor Fees			
23-00613	3	sidewalk replacement program	240.50	01-404-314	Expenditure		123 1
				Solicitor Fees			
23-00613	4	report request for 4/25 meetin	42.00	01-404-314	Expenditure		124 1
				Solicitor Fees			
23-00613	5	personnel issue	203.50	01-404-314	Expenditure		125 1
				Solicitor Fees			
23-00613	6	issues w/ cso/school distc	259.00	01-404-314	Expenditure		126 1
				Solicitor Fees			
23-00613	7	ridge ave property	481.00	01-404-314	Expenditure		127 1
				Solicitor Fees			
23-00613	8	police chief email re:it issue	296.00	01-404-314	Expenditure		128 1
				Solicitor Fees			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND		Continued					
41820	CGA Law Firm, PC			Continued					
23-00613	9	ridge ave property	148.00	01-404-314	Expenditure		129	1	
				Solici tor Fees					
23-00613	10	proposed billboard	259.00	01-404-314	Expenditure		130	1	
				Solici tor Fees					
23-00613	11	sale of 400 locust st	222.00	01-404-314	Expenditure		131	1	
				Solici tor Fees					
23-00613	12	email re: mcginness property	240.50	18-450-001	Expenditure		132	1	
				McGi nness Ai rport Devel opement Project					
23-00613	13	boro council meeting attendanc	814.00	01-404-314	Expenditure		133	1	
				Solici tor Fees					
23-00613	14	meeting re: proposed signage	407.00	01-404-314	Expenditure		134	1	
				Solici tor Fees					
23-00613	15	meeting w/rinaldo ridge ave pr	259.00	01-404-314	Expenditure		135	1	
				Solici tor Fees					
23-00613	16	emails re: mcginness property	203.50	18-450-001	Expenditure		136	1	
				McGi nness Ai rport Devel opement Project					
23-00613	17	emails/calls re: 400 locust st	462.50	01-404-314	Expenditure		137	1	
				Solici tor Fees					
23-00613	18	prep status update collections	70.00	01-404-314	Expenditure		138	1	
				Solici tor Fees					
23-00613	19	email re: outstanding liens	70.00	01-404-314	Expenditure		139	1	
				Solici tor Fees					
23-00613	20	rev inv LNP legal notice	28.00	01-404-314	Expenditure		140	1	
				Solici tor Fees					
23-00613	21	phone call re personnel issues	629.00	01-404-314	Expenditure		141	1	
				Solici tor Fees					
23-00613	22	lien total & calculations	84.00	01-404-314	Expenditure		142	1	
				Solici tor Fees					
23-00613	23	emails re: ridge ave property	296.00	01-404-314	Expenditure		143	1	
				Solici tor Fees					
23-00613	24	re: provide word doc to gabel	14.00	01-404-314	Expenditure		144	1	
				Solici tor Fees					
23-00613	25	atty morrison re: ridge ave p	314.50	01-404-314	Expenditure		145	1	
				Solici tor Fees					
23-00613	26	email from paralegal ross	111.00	01-404-314	Expenditure		146	1	
				Solici tor Fees					
23-00613	27	mou w/ school dist	425.50	01-404-314	Expenditure		147	1	
				Solici tor Fees					
23-00613	28	mou w/ school dist safety purp	444.00	01-404-314	Expenditure		148	1	
				Solici tor Fees					
23-00613	29	meeting w/client personnel iss	277.50	01-404-314	Expenditure		149	1	
				Solici tor Fees					
23-00613	30	meeting prep/attendance	1,184.00	01-404-314	Expenditure		150	1	
				Solici tor Fees					
23-00613	31	review memo re: bankruptcy	166.50	01-404-314	Expenditure		151	1	
				Solici tor Fees					
23-00613	32	advertise ord 945 signs	358.28	01-404-314	Expenditure		152	1	
				Solici tor Fees					
			10,101.28						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq Acct	
01	GENERAL FUND	GENERAL FUND	Continued					
41821	06/13/23	CINTA005 Cintas Corporation #59H					690	
23-00548	1	Hi ghway Uni form #4155717864	87.97	01-430-238	Expendi ture		2 1	
				Hi ghway Uni form Cleani ng				
23-00568	1	Hi ghway Uni form #4156407868	87.97	01-430-238	Expendi ture		23 1	
				Hi ghway Uni form Cleani ng				
23-00575	1	Hi ghway Uni form #4157029306	87.97	01-430-238	Expendi ture		41 1	
				Hi ghway Uni form Cleani ng				
			263.91					
41822	06/13/23	CLEVE005 CLEVELAND BROTHERS EQUIPMENT					690	
23-00549	1	Peterson Grinder HDA17	78.90	01-426-102	Expendi ture		3 1	
				Recycli ng Maintenance of Equip. & Bldgs				
41823	06/13/23	COLUM005 Columbia Motor Parts					690	
23-00565	1	Window Wash for PD Vehi cles	56.16	01-410-376	Expendi ture		20 1	
				Maintenance & Repai r, Pol ice Vehi cles				
41824	06/13/23	CRADL005 Cradl epoint					690	
23-00581	1	Renewal NetCl oud Mobi le Essent	1,447.35	01-410-317	Expendi ture		60 1	
				Contracted Servi ces				
41825	06/13/23	CSDAV005 CS Davidson Inc					690	
23-00614	1	mcgi nness demol ition	292.03	18-450-001	Expendi ture		153 1	
				McGi nness Ai rport Devel opment Project				
23-00614	2	mcgi nness devel opment staff	9,914.44	18-450-002	Expendi ture		154 1	
				McGi nness Project -2023				
23-00614	3	mcgi nness devel opment expenses	2,183.44	18-450-002	Expendi ture		155 1	
				McGi nness Project -2023				
23-00614	4	habi tat for humani ty staff	173.06	01-408-101	Expendi ture		156 1	
				Engi neeri ng Servi ces				
23-00614	5	habi tat for humani ty expenses	117.12	01-408-101	Expendi ture		157 1	
				Engi neeri ng Servi ces				
23-00614	6	100-200 blk wal nut st scape	19,489.47	18-438-001	Expendi ture		158 1	
				Wal nut St Improve./Smart Growth				
23-00614	7	2nd st phase ii CDBG staff	1,056.12	01-408-101	Expendi ture		159 1	
				Engi neeri ng Servi ces				
23-00614	8	2nd st phase ii CDBG expenses	9.48	01-408-101	Expendi ture		160 1	
				Engi neeri ng Servi ces				
23-00614	9	boro st row inventory	525.63	01-408-101	Expendi ture		161 1	
				Engi neeri ng Servi ces				
23-00614	10	public works facility labor	857.47	01-408-101	Expendi ture		162 1	
				Engi neeri ng Servi ces				
23-00614	11	public works facility expenses	21.60	01-408-101	Expendi ture		163 1	
				Engi neeri ng Servi ces				
23-00614	12	meeting att 3/14 4/11 4/18	195.00	01-408-101	Expendi ture		164 1	
				Engi neeri ng Servi ces				
23-00614	13	j sei bert swm plan	88.01	01-250-300	G/L		165 1	
				Escrow, Devel opment				
23-00615	1	202 racp grant	237.15	30-444-375	Expendi ture		166 1	
				Market House Improvements (RACP Phase1)				
23-00618	1	general servi ces labor	964.66	01-408-101	Expendi ture		167 1	
				Engi neeri ng Servi ces				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
41825	CS Davidson Inc	Continued							
23-00618	2	general services expenses	21.60	01-408-101	Expenditure		168	1	
				Engi neeri ng Servi ces					
			<u>36,146.28</u>						
41826	06/13/23	DIXIE005 Dixie Land Energy						690	
23-00556	1	Gas 87% 281.7 gals @ 2.7660	779.18	01-430-231	Expenditure		7	1	
				Fuel, Vehi cl es					
23-00556	2	Federal Lust Tax	0.28	01-430-231	Expenditure		8	1	
				Fuel, Vehi cl es					
23-00556	3	Federal Oil Spill Recovery	0.54	01-430-231	Expenditure		9	1	
				Fuel, Vehi cl es					
23-00556	4	Federal Superfund Recovery Fee	0.99	01-430-231	Expenditure		10	1	
				Fuel, Vehi cl es					
23-00556	5	Diesel 214.0 gals @ 2.7913	597.34	01-430-231	Expenditure		11	1	
				Fuel, Vehi cl es					
23-00556	6	Federal Lust tax	0.21	01-430-231	Expenditure		12	1	
				Fuel, Vehi cl es					
23-00556	7	Federal Oil Spill Recovery	0.46	01-430-231	Expenditure		13	1	
				Fuel, Vehi cl es					
23-00556	8	Federal Superfund Recovery Fee	0.82	01-430-231	Expenditure		14	1	
				Fuel, Vehi cl es					
23-00569	1	Gas 87% 153.8 gals @ 2.8891	444.34	01-430-231	Expenditure		24	1	
				Fuel, Vehi cl es					
23-00569	2	Federal Lust Tax	0.15	01-430-231	Expenditure		25	1	
				Fuel, Vehi cl es					
23-00569	3	Federal Oil Spill Recovery	0.30	01-430-231	Expenditure		26	1	
				Fuel, Vehi cl es					
23-00569	4	Federal Superfund Recovery Fee	0.54	01-430-231	Expenditure		27	1	
				Fuel, Vehi cl es					
23-00569	5	Diesel 254.6 gals @ 2.8142	716.50	01-430-231	Expenditure		28	1	
				Fuel, Vehi cl es					
23-00569	6	Federal Lust tax	0.25	01-430-231	Expenditure		29	1	
				Fuel, Vehi cl es					
23-00569	7	Federal Oil Spill Recovery	0.55	01-430-231	Expenditure		30	1	
				Fuel, Vehi cl es					
23-00569	8	Federal Superfund Recovery Fee	0.98	01-430-231	Expenditure		31	1	
				Fuel, Vehi cl es					
23-00576	1	Gas 87% 211.3 gals @ 2.9913	632.06	01-430-231	Expenditure		42	1	
				Fuel, Vehi cl es					
23-00576	2	Federal Lust Tax	0.21	01-430-231	Expenditure		43	1	
				Fuel, Vehi cl es					
23-00576	3	Federal Oil Spill Recovery	0.41	01-430-231	Expenditure		44	1	
				Fuel, Vehi cl es					
23-00576	4	Federal Superfund Recovery Fee	0.74	01-430-231	Expenditure		45	1	
				Fuel, Vehi cl es					
23-00576	5	Diesel 144.2 gals @ 2.7853	401.64	01-430-231	Expenditure		46	1	
				Fuel, Vehi cl es					
23-00576	6	Federal Lust tax	0.14	01-430-231	Expenditure		47	1	
				Fuel, Vehi cl es					
23-00576	7	Federal Oil Spill Recovery	0.31	01-430-231	Expenditure		48	1	
				Fuel, Vehi cl es					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
41826	Dixie Land	Energy	Continued						
23-00576	8	Federal Superfund Recovery Fee	0.55	01-430-231	Expenditure		49	1	
				Fuel, Vehicles					
			<u>3,579.49</u>						
41827	06/13/23	DYNAT010 DYNATECH CONTROLS							690
23-00597	1	market house 7/1/23-6/30/24	2,692.00	01-444-317	Expenditure		88	1	
				Market House, Contracted Services					
41828	06/13/23	ENGL025 Engle Printing & Publ Co INC							690
23-00598	1	di n i n g g u i d e 1/2 page	719.00	01-402-340	Expenditure		89	1	
				Printing & Advertising					
41829	06/13/23	ENTER005 Enterprise Fleet Management							690
23-00588	1	Fleet Leases-POLICE	4,039.70	01-410-471	Expenditure		69	1	
				Enterprise Lease Expenses 2023 -POLICE					
23-00588	2	Fleet Leases-CODES	330.59	01-413-471	Expenditure		70	1	
				Enterprise Lease Costs 2023 - CODES					
23-00588	3	Fleet Leases-HWY PW	991.82	01-430-471	Expenditure		71	1	
				Enterprise Lease Costs 2023 - P.W.					
23-00588	4	Fleet Leases-HWY PW	1,447.88	01-430-471	Expenditure		72	1	
				Enterprise Lease Costs 2023 - P.W.					
			<u>6,809.99</u>						
41830	06/13/23	EXECU005 Executive Image Solutions							690
23-00609	1	5/15/23-6/14/23	5,525.25	01-402-312	Expenditure		112	1	
				IT Contracted Services					
23-00609	2	5/15/23-6/14/23	2,013.07	01-402-312	Expenditure		113	1	
				IT Contracted Services					
			<u>7,538.32</u>						
41831	06/13/23	FRICK005 Fricke Hardware & Rental							690
23-00567	1	zip ties for mem parade signs	15.58	01-410-200	Expenditure		22	1	
				Police Equipment & Supplies					
23-00579	1	#146064 power cord, elec tape	20.67	01-409-374	Expenditure		52	1	
				Maintenance & Repair of Equipment					
23-00579	2	#146093 window sealant, film wr	29.97	01-409-370	Expenditure		53	1	
				Maintenance & Repair of Building					
23-00579	5	#146444 velcro fasteners	7.78	01-402-317	Expenditure		54	1	
				Contracted Services					
23-00579	6	#146445 safety reflec tape	4.29	01-402-317	Expenditure		55	1	
				Contracted Services					
23-00579	7	#147046 cable ties	21.98	01-409-370	Expenditure		56	1	
				Maintenance & Repair of Building					
23-00579	8	#147046 Duct tape	11.99	01-454-378	Expenditure		57	1	
				Columbia Crossings, Building/Prop Maint.					
23-00579	14	#147867 Cable clamp	8.76	01-454-454	Expenditure		58	1	
				Maintenance of Parks - Veterans Memorial					
23-00583	1	Marking Paint	59.94	01-430-200	Expenditure		62	1	
				Operating Supplies					
			<u>180.96</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
41832	06/13/23	GEMMI005 DE Gemmi II							690
23-00584	1	Municipal Parking Only	58.00	01-433-260	Expenditure		63		1
				Street Signs					
23-00584	2	No Parking Driveway	174.00	01-433-260	Expenditure		64		1
				Street Signs					
			<u>232.00</u>						
41833	06/13/23	HACC0005 HACC							690
23-00563	1	Field Training Officer, Snyder	270.00	01-410-174	Expenditure		17		1
				Conference & Training					
41834	06/13/23	JAMES005 James R Wolpert							690
23-00580	1	Parking Mtr Maint 5/1-5/31/23	200.00	01-410-375	Expenditure		59		1
				Maintenance & Repair, Parking Meters					
41835	06/13/23	KANE0005 Morgan Hallgren Crosswell & Ka							690
23-00605	1	review letter from att gabel	19.00	01-450-601	Expenditure		99		1
				Zoning Hearing Board - Stenographer					
41836	06/13/23	KEVIN010 Kevin Michael Mullen							690
23-00593	1	795 kames hill rd mullen cty	208.43	01-380-001	Revenue		74		1
				Miscellaneous Revenue					
23-00593	2	795 kames hill rd mullen munic	572.80	01-380-001	Revenue		75		1
				Miscellaneous Revenue					
			<u>781.23</u>						
41837	06/13/23	LANCA010 Lancaster County Solid Waste M							690
23-00570	1	Pallet of Recycling Kraft bags	960.00	01-426-102	Expenditure		32		1
				Recycling Maintenance of Equip. & Bldgs					
23-00573	1	Dump Trash #3000406636	47.50	01-409-365	Expenditure		39		1
				Trash Disposal Services					
			<u>1,007.50</u>						
41838	06/13/23	LANCA030 Lancaster Trophy House							690
23-00607	1	n roach	13.00	01-402-210	Expenditure		107		1
				Office Equipment & Supplies					
23-00607	2	shipping	3.99	01-402-210	Expenditure		108		1
				Office Equipment & Supplies					
			<u>16.99</u>						
41839	06/13/23	LANCA040 Lancaster Truck Bodies							690
23-00587	1	Hydraulic Motor & Spinner Disc	781.34	01-430-375	Expenditure		68		1
				Maintenance & Repairs of Equipment					
41840	06/13/23	LANCA070 Lancaster County Treasurer							690
23-00574	1	May 2023 Tax Collected	74,340.76	01-200-201	G/L		40		1
				Lanc Co RE Tax Payable					
41841	06/13/23	LANCA145 Lancaster County Magazine							690
23-00603	1	1/2 page summer	596.00	01-402-340	Expenditure		95		1
				Printing & Advertising					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
Continued							
01	GENERAL FUND	GENERAL FUND					
41842	06/13/23	MARRI005 Marri ssa Loreto					690
23-00561	1	QT Appeal 131 N 2nd St-REFUND	25.00	01-380-001	Revenue		15 1
				Mi scel laneous Revenue			
41843	06/13/23	MEAD0005 Meadow Valley Electric Inc					690
23-00594	1	labor	276.30	01-409-370	Expendi ture		76 1
				Mai ntenance & Repai r of Bui ldi ng			
23-00594	2	120v photo contrl	24.12	01-409-370	Expendi ture		77 1
				Mai ntenance & Repai r of Bui ldi ng			
23-00594	3	208-277v photocontrol stem m	51.94	01-409-370	Expendi ture		78 1
				Mai ntenance & Repai r of Bui ldi ng			
23-00594	4	mi sc consumables	20.00	01-409-370	Expendi ture		79 1
				Mai ntenance & Repai r of Bui ldi ng			
23-00594	5	zone 1 di spatch fee	75.00	01-409-370	Expendi ture		80 1
				Mai ntenance & Repai r of Bui ldi ng			
			<u>447.36</u>				
41844	06/13/23	MESSI005 Messi cks					690
23-00585	2	Kubota Tractor HDA4 (Farm)	379.19	01-426-102	Expendi ture		65 1
				Recycli ng Mai ntenance of Equip. & Bldgs			
41845	06/13/23	MRMWO005 MRM Workers' Comp Fund					690
23-00595	1	poli cy pd 10/1/22-9/30/23	196.68	01-402-195	Expendi ture		81 1
				Empl oye e Workers Compensati on Insurance			
23-00595	2	poli cy pd 10/1/22-9/30/23	7.46	01-409-195	Expendi ture		82 1
				Empl oye e Workers Compensati on Insurance			
23-00595	3	poli cy pd 10/1/22-9/30/23	8,794.43	01-410-195	Expendi ture		83 1
				Empl oye e Workers Compensati on Insurance			
23-00595	4	poli cy pd 10/1/22-9/30/23	29.84	01-413-195	Expendi ture		84 1
				Empl oye e Workers Compensati on Insurance			
23-00595	5	poli cy pd 10/1/22-9/30/23	14.92	01-414-195	Expendi ture		85 1
				Empl oye e Workers Compensati on Insurance			
23-00595	6	poli cy pd 10/1/22-9/30/23	4,824.87	01-430-195	Expendi ture		86 1
				Empl oye e Workers Compensati on Insurance			
23-00595	7	poli cy pd 10/1/22-9/30/23	7.46	01-444-195	Expendi ture		87 1
				Empl oye e Workers Comp Insurance			
			<u>13,875.66</u>				
41846	06/13/23	MUNIC005 MUNI CI PAL FI NANCE PARTNERS, I N					690
23-00601	1	poli ce pensi on plan	800.00	01-410-317	Expendi ture		92 1
				Contracted Servi ces			
23-00601	2	poli ce pensi on plan	450.00	01-410-317	Expendi ture		93 1
				Contracted Servi ces			
			<u>1,250.00</u>				
41847	06/13/23	OLDCO005 Ol d Columbi a Publ ic Grounds Co					690
23-00599	1	may 2, 9, 14, 23, 30	610.00	01-454-453	Expendi ture		90 1
				Mai ntenance of Parks - Locust Park			
41848	06/13/23	QUALI010 Quali ty Di gi tal Offi ce Soluti o					690
23-00608	1	poli ce dept 4/20/23-05/19/23	144.33	01-410-317	Expendi ture		109 1
				Contracted Servi ces			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01 GENERAL FUND GENERAL FUND Continued									
41848	23-00608	Quality Digital Office Solutions 2 admin dept 4/20/23-5/19/23	187.05	01-402-317 Contracted Services	Expenditure		110	1	
	23-00608	3 temporary fuel surcharge	5.00	01-402-317 Contracted Services	Expenditure		111	1	
			<u>336.38</u>						
41849	23-00604	REVI Z005 Revize LLC 1 interactive fillable forms	1,950.00	01-402-312 IT Contracted Services	Expenditure		96	1	690
	23-00604	2 interactive fillable forms	1,000.00	01-402-312 IT Contracted Services	Expenditure		97	1	
	23-00604	3 annual software subscription	2,640.00	01-402-312 IT Contracted Services	Expenditure		98	1	
			<u>5,590.00</u>						
41850	23-00610	RIVER015 River Valley Disposal 1 makel /rotary 6/1/23-6/30/23	45.00	01-454-451 Maintenance of Parks - Makle Park	Expenditure		114	1	690
	23-00610	2 makel /rotary 6/1/23-6/30/23	45.00	01-454-451 Maintenance of Parks - Makle Park	Expenditure		115	1	
	23-00610	3 col crossing 6/1/23-6/30/23	284.02	01-454-377 Columbia Crossings, Contracted Services	Expenditure		116	1	
	23-00610	4 boro & mh 6/1/23-6/30/23	666.67	01-409-365 Trash Disposal Services	Expenditure		117	1	
			<u>1,040.69</u>						
41851	23-00586	RWCON005 R/W Connection, Inc 1 Fuel Nozzle	176.71	01-430-373 Maintenance & Repair of Building	Expenditure		66	1	690
	23-00586	2 Teflon Tape	5.00	01-430-373 Maintenance & Repair of Building	Expenditure		67	1	
			<u>181.71</u>						
41852	23-00564	SECUR010 Security Fence Company 1 Gate Openers	176.00	01-430-200 Operating Supplies	Expenditure		18	1	690
	23-00564	2 Freight	8.71	01-430-200 Operating Supplies	Expenditure		19	1	
			<u>184.71</u>						
41853	23-00555	SIGNA005 Signal Service Inc 1 RWA18 Route 441 & Rt 30 Ramp	162.50	01-433-374 Traffic Lights, Maintenance	Expenditure		5	1	690
	23-00555	2 RWA18 Route 441 & Rt 30 Ramp	112.50	01-433-374 Traffic Lights, Maintenance	Expenditure		6	1	
	23-00571	1 RWA1 Front & Walnut Sts	130.00	01-433-374 Traffic Lights, Maintenance	Expenditure		33	1	
	23-00571	2 RWA1 Front & Walnut Sts	90.00	01-433-374 Traffic Lights, Maintenance	Expenditure		34	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
41853	Signal Service Inc	Continued							
23-00571	3	RWA1 Front & Walnut Sts	111.00	01-433-374	Expenditure		35	1	
				Traffic Lights, Maintenance					
			606.00						
41854	06/13/23	SNYDE015 Snyder Brothers INC							690
23-00606	1	137 s front st 411000209568	222.47	01-409-364	Expenditure		100	1	
				137 S Front, Rebillable Prop Expenses					
23-00606	2	5 front st 411000642404	15.18	01-429-362	Expenditure		101	1	
				WWTP, Natural Gas Usage					
23-00606	3	308 Locust st 411000713759	108.72	01-409-362	Expenditure		102	1	
				308 Locust St., Natural Gas Usage					
23-00606	4	308 R Locust st 411000981927	0.48	01-409-362	Expenditure		103	1	
				308 Locust St., Natural Gas Usage					
23-00606	5	431 s front st 411001174845	72.33	01-430-363	Expenditure		104	1	
				Highway, Natural Gas Usage					
23-00606	6	3rd & market ave 411001631141	527.40	01-444-362	Expenditure		105	1	
				Market House, Natural Gas Usage					
23-00606	7	5 front st 411006753577	246.24	01-429-362	Expenditure		106	1	
				WWTP, Natural Gas Usage					
			1,192.82						
41855	06/13/23	TACTI005 Tactical Wear							690
23-00582	1	VHB Flex Badge	43.90	01-410-238	Expenditure		61	1	
				Police Uniforms and Dry Cleaning					
41856	06/13/23	TAELITE T A Elite Pennsylvania							690
23-00589	1	Duplicate Deed RETURN	940.80	01-310-100	Revenue		73	1	
				Deed Transfer Tax (DTT) - 0.5%					
41857	06/13/23	VERI Z005 Verizon Wireless							690
23-00566	1	JET Packs	357.59	01-410-321	Expenditure		21	1	
				Police, Phone - Cell, Landline & GPS					
41858	06/13/23	WALTE005 Walters Portable Toilets							690
23-00577	1	Rotary Park H/C Portapot	126.00	01-454-455	Expenditure		50	1	
				Maintenance of Parks - Rotary Park					
23-00577	2	Makle Park H/C Portapot	126.00	01-454-451	Expenditure		51	1	
				Maintenance of Parks - Makle Park					
			252.00						
41859	06/13/23	ZEAGE005 Zeager Bros Inc							690
23-00572	1	Makle Park Playground Mulch	379.50	01-454-451	Expenditure		36	1	
				Maintenance of Parks - Makle Park					
23-00572	2	Makle Park Playground Mulch	379.50	01-454-451	Expenditure		37	1	
				Maintenance of Parks - Makle Park					
23-00572	3	Rotary Park Playground Mulch	379.50	01-454-455	Expenditure		38	1	
				Maintenance of Parks - Rotary Park					
			1,138.50						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
01 GENERAL FUND		GENERAL FUND	Continued				
Checking Account Totals			Paid	Void	Amount Paid	Amount Void	
		Checks:	47	0	187,547.49	0.00	
		Direct Deposit:	0	0	0.00	0.00	
		Total:	47	0	187,547.49	0.00	
21 ARPA FUND		ARPA FUNDS					
1012	06/13/23	CSDAV005 CS Davidson Inc					691
23-00617	1	shawnee restoration	285.82	21-463-671	Expenditure		9 1
				Shawnee/Mill St Drainage/Improvements			
1013	06/13/23	FRICK005 Fricke Hardware & Rental					691
23-00579	3	#146613 motor oil for EOC	15.98	21-463-675	Expenditure		2 1
				EOC - Lancaster County ARPA Match			
23-00579	4	#146791 fasteners EOC	5.16	21-463-675	Expenditure		3 1
				EOC - Lancaster County ARPA Match			
23-00579	9	#147259 Drywall screws, roller	15.57	21-463-675	Expenditure		4 1
				EOC - Lancaster County ARPA Match			
23-00579	10	#147262 Painting supplies	18.13	21-463-675	Expenditure		5 1
				EOC - Lancaster County ARPA Match			
23-00579	11	#147619 Screws, fasteners	26.97	21-463-675	Expenditure		6 1
				EOC - Lancaster County ARPA Match			
23-00579	12	#147625 Hinge	23.98	21-463-675	Expenditure		7 1
				EOC - Lancaster County ARPA Match			
23-00579	13	#147867 Tiedown, bungees rope	32.52	21-463-675	Expenditure		8 1
				EOC - Lancaster County ARPA Match			
			138.31				
1014	06/13/23	UTILI005 Utility Services Group					691
23-00082	1	Camera/Televise Storm Drain	1,470.00	21-463-670	Expenditure		1 1
				River Front Storm System Improvements			
Checking Account Totals			Paid	Void	Amount Paid	Amount Void	
		Checks:	3	0	1,894.13	0.00	
		Direct Deposit:	0	0	0.00	0.00	
		Total:	3	0	1,894.13	0.00	
35 LIQUID FUELS		PLGIT LIQUID FUELS					
599	06/13/23	CSDAV005 CS Davidson Inc					692
23-00616	1	200 blk union st cdbg	691.83	35-454-074	Expenditure		10 1
				CDBG - Perry and Union (2nd St)			
600	06/13/23	HIGHW005 Highway Materials					692
23-00550	1	#60499 Blunston St 8.04 ton	545.92	35-439-085	Expenditure		1 1
				Current Year Street Paving Projects			
23-00550	2	#60510 Blunston St 18.01 ton	1,222.88	35-439-085	Expenditure		2 1
				Current Year Street Paving Projects			
23-00550	3	#60511 Blunston St 18.01 ton	1,222.88	35-439-085	Expenditure		3 1
				Current Year Street Paving Projects			
23-00550	4	#60520 Blunston St 18.03 ton	1,224.24	35-439-085	Expenditure		4 1
				Current Year Street Paving Projects			
23-00550	5	#60525 Blunston St 17.96 ton	1,219.48	35-439-085	Expenditure		5 1
				Current Year Street Paving Projects			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
35		LIQUID FUELS		Continued			
		600 Highway Materials		Continued			
23-00550	6	#60531 Blunston St 17.91	1,216.09	35-439-085	Expenditure		6 1
				Current Year Street Paving Projects			
23-00550	7	#60534 Blunston St 17.98 ton	1,220.84	35-439-085	Expenditure		7 1
				Current Year Street Paving Projects			
23-00550	8	#60541 Blunston St 17.99 ton	1,221.52	35-439-085	Expenditure		8 1
				Current Year Street Paving Projects			
23-00550	9	#60547 Blunston St 6.02 ton	408.76	35-439-085	Expenditure		9 1
				Current Year Street Paving Projects			
			<u>9,502.61</u>				

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	10,194.44	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	10,194.44	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	52	0	199,636.06	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	52	0	199,636.06	0.00

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	3-01	73,106.78	1,772.03	74,428.77	149,307.58
CAPITAL FUND	3-18	38,002.76	0.00	0.00	38,002.76
American Rescure Plan FUND	3-21	1,894.13	0.00	0.00	1,894.13
BOND CAPITAL FUND	3-30	237.15	0.00	0.00	237.15
HIGHWAY AID FUND	3-35	10,194.44	0.00	0.00	10,194.44
Total Of All Funds:		<u>123,435.26</u>	<u>1,772.03</u>	<u>74,428.77</u>	<u>199,636.06</u>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	01	73,106.78	1,772.03	74,428.77	149,307.58
CAPITAL FUND	18	38,002.76	0.00	0.00	38,002.76
American Rescure Plan FUND	21	1,894.13	0.00	0.00	1,894.13
BOND CAPITAL FUND	30	237.15	0.00	0.00	237.15
HIGHWAY AID FUND	35	10,194.44	0.00	0.00	10,194.44
Total Of All Funds:		123,435.26	1,772.03	74,428.77	199,636.06

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND BBT	3-01	73,106.78	0.00	0.00	0.00	73,106.78
CAPITAL FUND	3-18	38,002.76	0.00	0.00	0.00	38,002.76
American Rescure Plan FUND	3-21	1,894.13	0.00	0.00	0.00	1,894.13
BOND CAPITAL FUND	3-30	237.15	0.00	0.00	0.00	237.15
HIGHWAY AID FUND	3-35	10,194.44	0.00	0.00	0.00	10,194.44
Total Of All Funds:		123,435.26	0.00	0.00	0.00	123,435.26

AGREEMENT FOR COMMUNITY SAFETY OFFICER Community Safety Officer

THIS AGREEMENT made this 16th day of June 2022, by and between Columbia Borough School District (hereinafter “District”), a Pennsylvania public school district with offices located at 200 North Fifth Street, Columbia, PA 17512 and Columbia Borough (hereinafter Borough”), an incorporated borough with offices located at 308 Locust Street, Columbia, PA 17512.

WHEREAS, the Borough provides law enforcement services to the District’s public schools located within the Borough;

WHEREAS, the District and Borough have an existing written Memorandum of Understanding, as required by Section 1303-A(c) of Public School Code, 24 P.S. § 13-1303-A(c), to address responding to criminal activity that occurs on District property;

WHEREAS, the District and Borough previously had an agreement for a School Resource Officer to patrol the District’s public schools during the school year in order to protect the District’s staff, students, visitors and property;

WHEREAS, the District and Borough wish to change their existing agreement to replace the school resource officer with a community safety officer working under the auspices of the Borough;

WHEREAS, the District and Borough wish to enter into this Agreement in order to provide the District with a community safety officer during the upcoming school year.

NOW, THEREFORE, the parties hereto, intending to be legally bound hereby, agree as follows:

1. **Term of Agreement:** The term of this Agreement shall be for twelve (12) months beginning August 15, 2022 and ending August 14, 2023. This Agreement shall automatically renew for additional twelve-month periods (August 15th through August 14th) (each, and collectively, the “Renewal Period”) unless terminated by one or both parties in accordance with the termination notification provisions in Paragraph 14 below; with a payment increase for an additional ten-month period as identified herein in Paragraph 4 below.
2. **Purpose of this Agreement:** This Agreement is intended to provide the District with a dedicated Community Safety Officer (hereinafter “CSO”) who shall be employed by the Borough and exclusively assigned to the District to provide routine safety and security duties at the District’s public schools during student instructional days and at District-sponsored events during the school year.
3. **Cooperation between the Parties:** The parties agree to fully cooperate with one another in order to fulfill the intended purpose of this Agreement. Such cooperation shall include, but not be limited to, periodic meetings between the parties to discuss the

implementation of this Agreement, the parties' timely exchange of information or concerns regarding the performance of the CSO and/or their duties and exploring potential state, federal or private grant opportunities to defray the costs of the CSO.

4. **Cost Sharing Arrangement:** In exchange for the Borough employing a full-time employee to serve as the District's CSO, the District agrees to reimburse the Borough for two-thirds (2/3) of the total salary of the CSO. This cost sharing arrangement shall be recalculated at the beginning of any Renewal Period.

Cost payments shall be made by the District in twelve (12) equal monthly installment payments, and such payments shall be made by the 15th day of each month.

5. **CSO Duties and Responsibilities:** The duties and responsibilities of the CSO shall include as follows:
 - a. The Borough and District intend to have (1) dedicated individual to serve as the CSO during the term of this Agreement. If the Borough is unable to fulfill this provision for a period of thirty (30) days, the District shall have the right to terminate this Agreement without penalty by providing ten (10) days advance written notice of such early termination notwithstanding the notice provisions in paragraph 14.
 - b. Before commencing duties under this Agreement, the CSO shall obtain criminal background checks, a child abuse clearance statement and employment history review in compliance with Sections 111 and 111.1 of the Public School Code, 24 P.S. §§ 1-111 and 1-111.1, and Section 6344 of the Child Protective Services Law. 23 Pa. C.S.A. § 6344. The Borough shall share these documents with the District for review in order to determine the CSO is not prohibited under these statutes from serving as a community safety officer.
 - c. Before commencing duties under this Agreement, CSO shall have completed the basic school resource officer training required by Section 1314-C(b) of the Public School Code, and satisfied the requirements in Section 1314-C(c) of the Public School Code in order to carry a firearm. However, the Borough, in its sole discretion may assign an active police officer to serve as the CSO, if the training requirements in Section 1314-C(d) of the Public School Code have been met.
 - d. The CSO shall wear a uniform, including identification and all necessary equipment, while on duty that identifies him/her as school security personnel unless otherwise instructed by the Borough Police Chief for a specific purpose.
 - e. The CSO's assigned security area shall be comprised of primarily Columbia Middle School/High School Hill Campus including, but not limited to, its school buildings, grounds and surrounding areas, and he or she shall assume primary responsibility for coordinating all calls to law enforcement and the response of other police resources.. In emergency situations, District personnel shall call 911

and also notify the CSO. In non-emergency situations, District personnel shall notify the CSO or call 911 if a CSO is not available.

- f. To the extent deemed reasonably feasible, the CSO, upon request from the District, shall participate in training sessions, educational programs, student assemblies and other meetings aimed at District staff, students or community members to address issues involving school safety and security and other areas of concern which may potentially disrupt the educational setting within the District's schools. The CSO and the District's safety coordinator shall have regularly scheduled meetings to discuss all safety and security related matters under the purview of the CSO. The CSO will participate as a member of the District Safety Team.
 - g. As requested, the CSO shall assist the District as needed in reporting criminal activity and/or suspected child abuse to ensure compliance with the Safe Schools Act, 24 P.S. § 13-1301-A et seq., and the Child Protective Services Law, 23 Pa. C.S.A. § 6301 et seq.
 - h. Assist District staff in responding to non-criminal incidents or disturbances involving students, staff or visitors on District property.
 - i. Attend and provide testimony at student or employee disciplinary hearings, upon the request of the District.
 - j. The Borough and the District shall jointly establish a job description for the CSO that may list certain additional duties and responsibilities not otherwise set forth in this Agreement.
6. **CSO Schedule and Availability:** The Borough and District agree to the following regarding the CSO's schedule and availability during the District's school year:
- a. The CSO will normally be scheduled to work a five-day week Monday through Friday from 7:30 a.m. to 3:30 p.m. during student instructional days scheduled as part of District's school year; however, changes to that normal schedule may occur to allow for a later start time and/or early dismissal time due to inclement weather, emergencies or other reasons determined by the District's Superintendent or designee. The Borough and District may mutually agree to adjust the CSO's daily and/or weekly work schedule during the District's school year as the parties deem necessary or appropriate.
 - b. The CSO may also be scheduled to work outside of the normal work day to provide security at District-sponsored activities including, but not limited to, athletic events, evening events occurring within the District schools and the annual commencement ceremony. The District and Borough shall work cooperatively together to identify the dates and times of such scheduled events in order to develop the CSO's weekly work schedule.

- c. The CSO shall make every effort to not take vacation, compensatory or holiday time or other paid leave days on student instructional days during the District's school year unless it would violate any applicable collective bargaining agreement. All reasonable efforts shall be taken to ensure scheduled time off does not adversely affect the total amount of time the CSO is working with the District. If the CSO is not present at school any day that school is in session, the District's cost-sharing contribution specified in Paragraph 4 shall be reduced on a per diem basis for each day of absence from the District's schools.
 - d. The CSO may be required to attend Court and Borough training during student instructional days, when such activities cannot reasonably be scheduled outside of the school year. To the extent there is a registration fee or other cost for any training program specific to CSO job functions, as contemplated by Article XIII-C of the Public School Code, such costs shall be reimbursed by the District, except for the cost of the initial SRO training, which cost shall be borne by the Borough.
 - e. During scheduled days off for students or after the completion of early dismissal days for students, the CSO may be assigned to duties within the Borough.
 - f. During the summer break from school from June 16th until the school returns to full session August 14th, the CSO may be assigned to duties within the Borough.
 - g. If the CSO is absent from work during the District's school year, the CSO shall notify both the Borough and the District.
7. **Employment Status:** The parties agree that the Borough is the CSO's sole and exclusive employer, and the Borough has the sole authority to hire, compensate, train, supervise, discipline and otherwise exercise managerial prerogatives relating to the CSO. Nothing in this Agreement is intended to establish the District as either the "employer" or "joint employer" of the CSO; nor shall this Agreement supersede any issues raised in any applicable collective bargaining agreement. The Borough Police Chief shall collaborate with the District on the hiring, placement or reassignment of the CSO to assure the best fit.
8. **District Policies:** The CSO shall become familiar with the District's School Board Policies and its Student Codes of Conduct that prohibit students and staff from engaging in behavior that may constitute a summary, misdemeanor or felony offense under state or federal law.
9. **CSO Exercise of Authority:** The CSO shall comply with all District and Borough policies and protocols, and applicable state and federal laws, while questioning, searching or detaining any individual on District property as part of an investigation or response to any safety or security threat on District property.

10. **District Disciplinary Matters:** The District shall be responsible for investigating and responding to all student and staff disciplinary matters. The District, in its sole discretion, may elect to request CSO assistance in handling such matters when such assistance is deemed reasonably necessary. If a student or staff disciplinary matter involves suspected criminal activity, District personnel and CSO may coordinate to ensure their respective actions do not unreasonably impede or interfere with any potential law enforcement investigation.
11. **District Education Records:** The CSO shall not access students' education records (including information contained in those records) maintained by District, unless such access is permitted under the Family Education Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232h, and its implementing regulations.
12. **CSO Created Records:** Any record created by an CSO for law enforcement purposes, which relates to a District student and is maintained by the Borough Police Borough, shall not be considered a student education record in compliance with 34 C.F.R. §§ 99.3 and 99.8.
13. **District technology:** The District shall provide the CSO with a computer and cellular phone to communicate with District staff in order to fulfill work-related duties under this Agreement. CSO technology use shall be subject to compliance with District technology policies and procedures, and the District reserves the right to suspend or terminate such usage at any time.
14. **Indemnification:** The Borough agrees to indemnify and hold harmless the District, its directors, employees and students from any and all claims stemming from the CSO's acts or omissions while on District property, unless those acts or omissions are done pursuant to a directive from the District or one of its employees, or those acts or omissions are due to negligent acts of the District or its employees. The District shall indemnify and hold harmless the Borough from any and all claims stemming from the acts or omissions of the CSO which are done pursuant to a directive from the District or one of its employees, or if those acts or omissions are due to the negligent acts of the District or its employees. Nothing in this paragraph is intended to waive or otherwise impair the immunity protections of the District or the Borough afforded by the Political Subdivision Tort Claims Act, as amended.
15. **Termination of Agreement:** The parties agree that each party may terminate this Agreement with or without cause by providing the other parties with sixty (60) days advance written notice of such early termination. If this Agreement is terminated under this paragraph, the parties shall determine the prorated amount owed under this Agreement and promptly pay or refund any outstanding balance owed to the other party within ten (10) days of the termination date.
16. **Notifications:** Any written notifications contemplated by this Agreement shall either be delivered by first class mail or hand delivery to the following representatives for each of the parties:

- a. District – Superintendent of Schools at the District’s Administrative Offices located at 200 North Fifth Street, Columbia, PA 17512.
- b. Borough –Chief of Police at Borough Police Borough offices located at 308 Locust Street, Columbia, PA 17512.

17. **Entire Agreement:** This Agreement sets forth all of the understandings between the District and Borough, and there are no other promises, agreements, conditions or understandings, either oral or written, between them other than as set forth herein. Except as otherwise provided herein, no subsequent alteration, amendment or addition to this Agreement shall be binding upon District and the Borough unless reduced to writing and signed by both District and the Borough.

WHEREOF, the parties hereto intend to be legally bound hereby, set their hands and seals the date and year first above written.

ATTEST:

DocuSigned by:

 D611DD4A4EED4D3...
Keith Ramsey, Secretary

6/23/2022

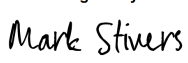
COLUMBIA BOROUGH SCHOOL DISTRICT

DocuSigned by:

 B5902FA2202B4EA...
Charles Leader, President

6/23/2022

ATTEST:

DocuSigned by:

 3A3DDA83A2884D8...
Mark Stivers, Borough Manager

6/23/2022

COLUMBIA BOROUGH

DocuSigned by:

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Heather Zink, President

6/23/2022

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2023 - 21

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF COLUMBIA TO BAN THE USE OF FIREWORKS AND RELATED DEVICES FOR A PERIOD OF 30 DAYS DUE TO THE EXTREME DROUGHT CONDITIONS.

WHEREAS, The Borough Council are concerned about the health, safety, welfare, and quality of life of our residents and visitors; and

WHEREAS, Significant brush and woods fires have occurred, and the wildfire potential is currently very high throughout Lancaster County due to the combination of strong winds, low relative humidity and warm temperatures; and

WHEREAS, The Lancaster County Commissioners have adopted Resolution 42 of 2023 which established a County-Wide ban of open burning for a period of 30 days that started on Friday June 9, 2023 at 10:00 AM; and

WHEREAS, Borough Council recognized that the weather, drought conditions, environment, and other existing fire conditions and hazards are such that the use of fireworks and other ignition sources within the Borough should be prohibited; and

WHEREAS, The Borough Council find it necessary to institute measures that will help reduce the severity of these weather conditions and protect the Borough from a variety of potential sources of fire ignition; and

WHEREAS, In accordance with Section 112-1.D, the Borough has adopted the 2018 International Fire Prevention Code in addition to the 2018 Property Maintenance Code; and

WHEREAS, Section 301 of the International Fire Code grants authority to the Borough to, "...govern the occupancy and maintenance of all structures and premises for the precautions against fire and the spread of fire and general requirements of fire safety.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania as follows:

- 1.** A 30-day ban on the use of fireworks and other similar incendiary devices due to the extreme weather conditions and poor air quality that currently exists in the region.

2. This ban shall be effective immediately and shall remain in effect for 30 days unless the weather conditions allow for the repeal of this order.
3. The Columbia Borough Police Department shall enforce this ban together with the open burning ban adopted by the Lancaster County Commissioners.

ADOPTED AND RESOLVED, this 13th day of June 2023 by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

ATTEST:

Columbia Borough Council

Mark E. Stivers, AICP
Borough Manager and Secretary/Treasurer

Heather Zink
Borough Council President

EXECUTIVE BRIEF
REGULAR MEETING

AGENDA DATE: 06/13/23

DEPARTMENT: Community Development

TITLE: COLUMBIA 2040 COMPREHENSIVE PLAN

SUMMARY: The Comprehensive Plan Compendium is Columbia2040's background and analysis document. The document provides an audit of the 1995 Comprehensive Plan, a detailed history, community profile, existing land use analysis, transportation study, a community facilities assessment, and the five (5) main themes of Columbia2040.

The Compendium's Appendix includes the following resources:

- 2018 Community Survey Results
- A detailed history of the Borough's involvement in the Underground Railroad
- The 1995 Historic Property Survey
- Planning Commission Parking Analysis

The Columbia2040 Implementation Guide reviews the strategies and action steps associated with the Plan's (5) main themes of:

- More Feet in the Street
- A Place to Call Home
- A Skilled and Educated Community
- Telling Our Story
- Growing and Sustaining a Complete Community

The Columbia 2040 - Implementation Guide Appendix provides a range of informational documents, templates, and other guides to accomplish the strategies contained within. The documents /appendices for both documents will live on the Borough's website in digital format and are located at: https://www.columbiapa.net/columbia_2040/columbia_2040_-_part_i/index.php

BACKGROUND AND JUSTIFICATION: On April 27th, the Ad Hoc Committee, Planning Commission and Lancaster County Planning Department received a draft copy of the comprehensive plan. On May 9th, Lancaster County Planning Department (LCPD) was given an opportunity to provide an "informal review" of the comprehensive plan. Overall, they found the plan generally consistent with Places2040. County staff also stated the Borough's plan is consistent with the MPO's Active Transportation Plan and the plan thoughtfully puts emphasis

on transportation, increasing housing diversity, creating a stronger sense of community, and improving the local infrastructure. On May 18th, **The Ad Hoc Committee made a motion** to The Planning Commission to recommend to Borough Council to forward the Columbia2040 Comprehensive Plan, with corrections as noted, to the Lancaster County Planning Commission for review & comment. **The Planning Commission made a motion** to recommend that Borough Council forward the Columbia2040 Comprehensive Plan with corrections as notes to the Lancaster County Planning Commission for their formal review and comment prior to adoption.

MOTION: To consider authorizing staff to forward the Columbia2040 Comprehensive Plan with corrections and modifications as noted to the Lancaster County Planning Commission (LCPC) for their formal review and comment prior to adoption. At the same time staff will also send the plan to West Hempfield, Manor Township and the School District.

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: June 13, 2023

DEPARTMENT: Police

TITLE: Authorization to purchase Harris portable radios

BACKGROUND AND JUSTIFICATION:

The Columbia Borough Police Department requests permission to replace its existing portable radio equipment. The existing radio equipment is 9 years old, with a life expectancy of 10 years per manufacturer. The current radio equipment is costly to repair, and the Department needs more batteries. Quotes obtained from two manufacturers for multiband capable radios are as follows: Motorola (K&C Communications), \$209,832.50; Harris (B. Moyer), \$145,377.50; and Harris (L3Harris) \$62,991.25. The L3Harris quote is a special offer direct from the manufacturer which saves the Borough \$82,386.25 (B. Moyer) and \$146,841.25 (K&C Communications), respectively. Columbia Borough PD was included in the special offer along with York County and Cumberland County agencies. Acquisition of a multi-band radio will permit greater interoperability, allowing officers who respond to calls in Lancaster or York County to communicate directly with other first responders and County radio, allowing for better communication and improved officer safety.

The L3Harris quote includes a 5-year warranty, special programming, encryption, multi-band, lapel mic, leather cases, radio units, and accessories.

MOTION: Move to permit the Columbia Borough Police Department to order radio equipment from L3Harris at a cost not to exceed \$75,000.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense ARPA (F21)	\$75,000	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY23 Budget	Current Balance	Agenda Expenditure	Balance
21-463-674	Dual Band Radios – Public Safety	\$125,000	\$125,000	\$75,000	\$50,000

ATTACHMENT(S):

- L3Harris price quote (Harris portable)
- B.Moyer Radio quote (Harris portable)
- K&C Communications quote (Motorola portable)

PRICING SUMMARY

Columbia Borough PD

RADIO OFFERING	QTY	UNIT PRICE (USD \$) - 25% OFF LIST	EXTENDED PRICE (USD \$)
XL-200P Portable - Multiband LTE Radio	25	\$7,113.77	
<ul style="list-style-type: none"> -SERVICE ASSIST, STANDARD WARRANTY 2 YR, XL200P -SERVICE ASSIST, EXT WARRANTY 3YR, XL200P -FEATURE, P25C FALLBACK/MS FAILSOFT -FEATURE, PROFILE OTAP OVER-THE-AIR PRGM -FEATURE, P25 OTAR(OVER-THE-AIR-REKEYING) -FEATURE, P25 PHASE 2 TDMA -FEATURE, ENCRYPTION LITE -FEATURE, 256-AES, 64-DES ENCRYPTION -FEATURE, LINK LAYER AUTHENTICATION -FEATURE PACKAGE, P25 TRUNKING -FEATURE PACKAGE, ALL BANDS, V+U+7/800 -BATTERY, LI-ION, 3100 MAH -ANTENNA, FLEX, HELICAL, 136-870 MHZ -SPEAKER MICROPHONE, EMER BUTTON -CASE, LEATHER, 2.5IN BELT LOOP, D-SWIVEL, HC 		<p>\$4,278.75 after trade-in credit</p> <p>\$2,278.75 after customer loyalty discount</p>	\$56,968.75
CASE, LEATHER, 2.5IN BELT LOOP, D-SWIVEL, HC	5	\$48.75	\$243.75
BELT CLIP, METAL	5	\$22.50	\$112.50
EARPHONE, LAPEL MICROPHONE	15	\$48.75	\$731.25
ANTENNA, FLEX, HELICAL, 136-870 MHZ	5	\$82.50	\$412.50
BATTERY, LI-ION, 3100 MAH	20	\$112.50	\$2,250.00
CHARGER, 1-BAY	4	\$221.25	\$885.00
CHARGER, 6-BAY, PREMIUM, XL-200P	2	\$693.75	\$1,387.50
RADIO OFFERING TOTAL			\$62,991.25
*State and Local taxes not included			
*Proposed radios to be purchased off current COSTARS contracts			

EQUIPMENT PROPOSAL

REMIT TO:
 B. MOYER RADIO COMMUNICATIONS
 21 N. COLLEGE ST.
 PALMYRA, PA 17078
 717-838-0220



Prepared For:

Prepared by:

NAME:	Columbia Borough PD				COMPANY:	Moyer Radio	
ATTN:	Chief Jack Brommer				SALESMAN:	Scott Palermo	
ADDRESS:	308 Locust St				PHONE#:	717-838-0220	
CITY:	Columbia	STATE:	PA	ZIP:	17512	EMAIL:	spalermo@moyerradio.com
PHONE#:	717-684-7735	EMAIL:	brommerj@columbiapd.org		DATE:	3/9/2023	

Item #	QTY	MODEL NUMBER / DESCRIPTION	UNIT PRICE	PRICE EXT.
	25	XL-PPM1M PORTABLE,XL-200P,PARTIAL,MIDNT BLK,US	\$2,061.50	\$51,537.50
	25	XL-PKGF4 FEATURE PACKAGE,DUAL BAND UHF 7/800	\$770.00	\$19,250.00
	25	XL-NC8E ANTENNA,WHIP,DUAL-BAND,UHF/700/800MHZ	\$42.00	\$1,050.00
	25	XL-PKGPT FEATURE PACKAGE,P25 TRUNKING	\$1,120.00	\$28,000.00
	25	XL-PKG8F FEATURE,256-AES,64-DES ENCRYPTION	\$525.00	\$13,125.00
	25	XL-PL4F FEATURE,P25 PHASE 2 TDMA	\$175.00	\$4,375.00
	25	XL-PL5K FEATURE,PROFILE OTAP OVER-THE-AIR PRGM	\$245.00	\$6,125.00
	25	XL-PL5L FEATURE,P25 OTAR(OVER-THE-AIR-REKEYING)	\$437.50	\$10,937.50
	40	XL-PA3V BATTERY,LI-ION,3100 MAH	\$105.00	\$4,200.00
	4	XL-CH4X CHARGER,1-BAY	\$140.00	\$560.00
	2	XL-CH5A CHARGER,6-BAY	\$626.50	\$1,253.00
	25	XL-AE4B SPEAKER MICROPHONE,EMER BUTTON	\$157.50	\$3,937.50
	10	XL-AE3Z EARPHONE,LAPEL MICROPHONE	\$45.50	\$455.00
	25	XL-HC4W CASE,LEATHER,BELT LOOP, D-SWIVEL	\$84.00	\$2,100.00
	25	XL-Y3EWP SERVICE ASSIST, EXT WARRANTY 3YR, XL200P	\$200.00	\$5,000.00
	0	XL-HC3L BELT CLIP,METAL	\$21.00	
	25	Harris Trade In	-\$300.00	-\$7,500.00

SPECIAL INSTRUCTIONS:	EQUIPMENT	
	INSTALL	\$0.00
	SET-UP	\$900.00
	LICENSING	\$0.00
Freight Charges from Vendor / Distributor / Factory	FREIGHT	\$72.00
Shipping charges from Moyer to Customer	SHIPPING	TBD
PA State Sales Tax (6%) - OR NOTE AS EXEMPT	TAX	EXEMPT
	TOTAL	\$145,377.50
	DOWN	\$0.00
	BALANCE	\$145,377.50

Pricing is valid for 30 days
 Costars Contract #012-E22-293

ACCEPTED BY: _____

TITLE: _____



Quote Number: QUOTE-2135762

Jack R. Brommer, Jr.

Quote Date: 2023-04-20

Quote Created By:
Don McGlone

Chief of Police

Columbia Borough Police

Department

308 Locust St.

Columbia, PA 17512

717/684-7735

brommerj@columbiapd.org

Contract Name: 31203 - COMMONWEALTH OF PA,
MRS 4400027237

domm@cacradio.com

APX 8000 ALL BAND PA STATE CONTRACT PRICING
LANCASTER/YORK COUNTY FEATURES

Line #	Item Number	Description	Quantity	Unit List Price	Ext. List Price	Discount %	Discount \$	Unit Sale Price	Ext. Sale Price	APC
		APX™ 8000 Series								
	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5.	25	\$7,392.32	\$184,808.00	32.50%	\$2,402.50	\$4,989.82	\$124,745.50	
	Q806GB	ADD: ASTRO DIGITAL CAL OPERATION.	25	\$567.00	\$14,175.00	32.50%	\$184.27	\$382.73	\$9,568.25	
	Q361AN	ADD: P25 9600 BAUD TRUNKING.	25	\$330.00	\$8,250.00	32.50%	\$107.25	\$222.75	\$5,568.75	
	QAD0580AA	ADD: TDMA OPERATION.	25	\$495.00	\$12,375.00	32.50%	\$160.87	\$334.13	\$8,353.25	
	QA05508AA	DEL: DELETE VHF BAND.	25	-\$800.00	-\$20,000.00	0.00%	-\$260.00	-\$540.00	-\$13,500.00	
	Q887AU	ADD: SV ESSENTIAL SERVICE. PROVISIONING.	25	\$306.00	\$7,650.00	0.00%	\$0.00	\$306.00	\$7,650.00	
	QA0907AA	ADD: WIFI CAPABILITY.	25	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	
	QA09001AB	ADD: WIFI CAPABILITY.	25	\$330.00	\$8,250.00	32.50%	\$107.25	\$222.75	\$5,568.75	
	Q498AU	ENH: ASTRO 25 OTAR W/ MULTIKEY.	25	\$814.00	\$20,350.00	32.50%	\$264.55	\$549.45	\$13,736.25	
	H388S	ADD: SMARTZONE OPERATION.	25	\$1,650.00	\$41,250.00	32.50%	\$536.25	\$1,113.75	\$27,843.75	
	QA07682AA	ADD: SMARTCONNECT.	25	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	
	Q629AH	ENH: AES ENCRPTION AND ADP.	25	\$523.00	\$13,075.00	32.50%	\$169.97	\$353.03	\$8,825.75	
	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA.	25	\$169.56	\$4,239.00	30.00%	\$50.87	\$118.69	\$2,967.25	
	PMMN4136B	ACCESSORY KIT, XVP830 REMOTE SPEAKER MICROPHONE, NO CHANNEL KNOB.	25	\$486.00	\$12,150.00	30.00%	\$145.80	\$340.20	\$8,505.00	

Estimated Freight \$209,832.50
Grand Total \$209,832.50

MINUTES
COLUMBIA BOROUGH PLANNING COMMISSION
April 18, 2023

MEMBERS IN ATTENDANCE:

Mary Wickenheiser, Chairperson
Tiffani Lynn, Vice-Chairperson
Brad Lynn, Secretary
Marilyn Kress Hartman
Kelly Murphy
Annette White

MEMBERS ABSENT

Justin Evans

STAFF IN ATTENDANCE:

Derek Rinaldo, CS Davidson, Borough Engineer
Sharon Cino, Planning and Zoning Manager
Theresa O'Donnell, Administrative Assistant

GUESTS IN ATTENDANCE:

Sean Krumpe – Lancaster County Redevelopment Authority
Nate Roach- 206 Perry Street
Aimie Kellers- Manor Street
Mike Flannery- Manor Street

CALL TO ORDER:

Chairperson Wickenheiser called this regular meeting of the Columbia Borough Planning Commission to order on Tuesday, April 18, 2023, at 7:00 p.m.

There was a moment of silence and the pledge to the flag.

APPROVAL OF MINUTES:

Kelly Murphy motioned to approve the Regular Planning Commission meeting minutes from March 21, 2023, and Tiffani Lynn seconded. All favored this motion.

ZONING HEARING(S): None

ENGINEER'S REVIEW(S):

There were no reviews from the Borough Engineer.

DEMOLITION APPLICATION(S):

154 and 156 South Fifth Street - Sean Krumpe, Program Coordinator for Lancaster County Redevelopment Authority, was present to discuss the Land Bank project at 154 and 156 South Fifth Street. The properties were fire damaged last year. He presented preliminary plans for the site that includes four parcels. The

conceptual plans presented were not definite and open to be changed. The plans presented showed two houses facing Church Street and two houses facing South Fifth Street with parking in between. Sean stated they would like to start the project immediately following demolition, but it has not been decided if the Land Bank would proceed with the project or bid out the development. Mary Wickenheiser asked if the Land Bank has been before HARB. Sean responded yes. Annette White asked if they were anticipating having to request zoning variances. Sean said, no, not at this time. Marilyn Kress Hartman asked for further comment on the designated parking area; expressing concerns the spaces were tight. Sean answered they discussed the parking spaces being angled diagonally. Brad Lynn asked when they anticipate construction. Sean replied they would like to start immediately after demolition. Mary asked for confirmation that the space would be seeded. Mary asked Sharon when the demolition would be presented to Borough Council. Sharon stated May 9, 2023.

Kelly Murphy motioned to recommend to Borough Council approval for the demolition of 154 and 156 South Fifth Street and Annette White seconded. All favored this motion.

ACTION ITEMS:

CDBG Grant - Derek Rinaldo, Borough Engineer, was present to discuss the grant and the specifics about the third project in this area, lower section of the borough off Front Street. The present application encompasses the 200 Block of Union Street between Second and Third Streets. Derek spoke about the demographic requirements for CDBG grants. The area must qualify low to moderate income based on US Census Data. Derek took pictures of the area and presented them to the commission. He stated staff focuses on areas that really need updated and they look at safety, ADA compliance and sidewalk condition along with road condition. He highlighted areas in good condition and areas with several utility trenches and cuts. He submitted a notice of intent, first step in process, and after Planning Commission and Borough Council approval for the grant submission, CS Davidson would finalize plans and bid the project. Annette asked if gas line projects are considered. Derek replied that utilities are considered and once the project is completed cuts are usually denied for at least ten years. Mary asked if the entire project is bid out or if the borough would complete any work. Derek explained he prefers to package projects together and when completing road/curb/sidewalk it is better to bid out together so work is seamless and one contractor is responsible. Brad asked how other areas that are not considered low to moderate are handled. Derek responded that staff looks at asphalt condition, ADA and sidewalk condition. Sidewalks are the responsibility of the property owner. Mary referenced the Public Works Report from March and listed the proposed paving projects include Mifflin Street (900 block), Locust Street (1100 block), South Tenth Street (Houston to Ridge), Blunston Street (900 block), Chestnut Street (1200 block), Poplar Street (600 block), Avenue W (1200 block), Walnut Street (1000 block) and Chestnut Street (800 block). Brad thanked Derek for his persistence and dedication to the Borough.

Tiffani Lynn motioned to recommend to Borough Council submission of the 2023 CDBG Grant for the 200 Block of Union Street between Second and Third Streets and Kelly Murphy seconded. All favored this motion.

Recommendation will be on the May 9, 2023 Borough Council Regular Meeting Agenda.

DISCUSSION ITEMS:

Sharon Cino provided an update from Sean Krumpe on land bank properties.

OLD BUSINESS:

There were no items under old business.

NEW BUSINESS:

Nathan Roach was present to discuss his interest in being appointed as an alternate to the Planning Commission. He was given an opportunity to present himself and why he is interested in volunteering. Mary explained the role of an alternate and confirmed his interest. Brad Lynn motioned to recommend to Borough Council the appointment of Nathan Roach as alternate for the Planning Commission and Annette White seconded. All favored the motion.

PUBLIC COMMENTS AND QUESTIONS:

There were no public comments.

ADJOURNMENT:

Tiffani Lynn motioned to adjourn this meeting of the Columbia Borough Planning Commission at 7:49 p.m. and Annette White seconded. All favored this motion.

Respectfully submitted,

A handwritten signature in cursive script that reads "Brad Lynn".

Brad Lynn, Secretary

LANCASTER AREA SEWER AUTHORITY

MINUTES OF REGULAR MEETING

April 27, 2023

The Regular Board Meeting of the Lancaster Area Sewer Authority was held on April 27, 2023, at 130 Centerville Road, Lancaster, Pennsylvania.

The following Board members were present in person: Barry Smith, Nick Sahd, Tom Huber, Barry Kauffman, and Bill Laudien. Board member Ed Fisher was present via Zoom. Others present in person were Rob Linthicum of RK&K, Mark Bottin and Matt Crow of Hazen and Sawyer, and Mike Schober of ARRO. Ed Barboe of Hazen and Sawyer was present via Zoom. LASA staff present in person included Mike Kyle, Kristin Green, Scot Fertich, Mike Lehman, Brian Wilcox, John Vilga, Don DeClementi, and Donna Nichols.

Mr. Smith, Chairman of the Board, called the meeting to order at 7:30 a.m.

Mr. Smith called for public comments and there were none.

Mr. Smith introduced Donna Nichols to the Board, explaining that Donna has recently been hired as LASA's Human Resources Manager.

Mr. Smith asked for approval of the minutes of the regular meeting of March 23, 2023.

Mr. Sahd moved to approve the minutes of the meeting of March 23, 2023, and the disposition of the recordings of the meeting of March 23, 2023, in accordance with the Resolution passed April 28, 2022. Mr. Kauffman abstained from voting due to his not being present at the meeting. Mr. Huber seconded the motion, and the Board unanimously approved.

Mr. Kyle, Executive Director of the Authority recommended adoption of Resolution 23-04-001, authorizing the destruction of specific records of the Authority. Mr. Laudien moved to adopt Resolution 23-04-001, authorizing the destruction of specific records of the Authority. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended approval of the City of Lancaster partner escrow agreement authorizing design phase services to upgrade the City treatment plant dewatering building locker room. Mr. Sahd moved to approve the City of Lancaster partner escrow agreement authorizing design phase services to upgrade the City treatment plant dewatering building locker room for a total cost to LASA of \$9,560.00. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the collection system rehabilitation 2023 contract to Mr. Rehab LLC. Mr. Sahd moved to award the collection system rehabilitation 2023 contract to Mr. Rehab LLC., at a total cost of \$829,905.40. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the contract to purchase a Vactor model 2100i combination single engine sewer cleaner to A&H Equipment. Mr. Laudien moved to award the contract to purchase a Vactor model 2100i combination single engine sewer cleaner with positive displacement vacuum system mounted on a heavy-duty International truck chassis, to A&H Equipment, through the COSTARS program, at a total cost of \$518,560.00. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the contract to purchase electrical parts to upgrade the electrical panel at the Blue Rock pump station to Schaedler Yesco Distribution. Mr. Huber moved to award the contract to purchase electrical parts to upgrade the electrical panel at the LASA Blue Rock pump station, to Schaedler Yesco Distribution through the COSTARS program, at a total cost of \$30,330.41. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the contract to purchase pump parts to upgrade the Swarr Run pump station to Kappe Associates, Inc. Mr. Huber moved to award the contract to purchase pump parts to upgrade the Swarr Run pump station, to Kappe Associates, Inc., through

the COSTARS program, at a total cost of \$40,769.00. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the contract to purchase pump parts to upgrade the Pleasure Road pump station to Xylem Water Solutions USA, Inc. Mr. Huber moved to award the contract to purchase pump parts to upgrade the Pleasure Road Pump Station, to Xylem Water Solutions USA, Inc., through the COSTARS program, at a total cost of \$26,550.70. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the contract to purchase two new pumps to upgrade the Graystone 1 pump station to Kappe Associates, Inc. Mr. Laudien moved to award the contract to purchase two new pumps to upgrade the Graystone 1 pump station, to Kappe Associates, Inc., through the COSTARS program, at a total cost of \$32,020.00. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the contract to purchase two new pumps to upgrade the Graystone 2 pump station to Kappe Associates, Inc. Mr. Laudien moved to award the contract to purchase two new pumps to upgrade the Graystone 2 pump station, to Kappe Associates, Inc., through the COSTARS program, at a total cost of \$32,020.00. Mr. Kauffman seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the contract to purchase a new pump to upgrade the Locust Grove pump station to Kappe Associates, Inc. Mr. Huber moved to award the contract to purchase one new pump to upgrade the Locust Grove pump station, to Kappe Associates, Inc., through the COSTARS program, at a total cost of \$169,870.00. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the contract to purchase two new pumps and a guiderail system to upgrade the Hamlet of Blue Rock pump station to Kappe Associates, Inc. Mr. Laudien moved to award the contract to purchase two new pumps and a guiderail system to upgrade the

Hamlet of Blue Rock pump station, to Kappe Associates, Inc., through the COSTARS program, at a total cost of \$42,254.00. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the contract to purchase a Vaughn submersible chopper pump to George Kelso Company, LLC. Mr. Huber moved to award the contract to purchase a new Vaughn submersible chopper pump to upgrade the LASA treatment plant trucked waste process to George Kelso Company, LLC., through the COSTARS program, at a total cost of \$23,491.00. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the contract to purchase a new grinder unit for the Charlestown pump station to JWC Environmental Inc. Mr. Sahd moved to award the contract to purchase a new grinder unit to upgrade the Charlestown pump station to JWC Environmental Inc., through the COSTARS program, at a total cost of \$55,729.48. Mr. Kauffman seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the contract to purchase a new grinder unit to upgrade the Eden Road pump station to JWC Environmental Inc. Mr. Sahd moved to award the contract to purchase a new grinder unit to upgrade the Eden Road pump station to JWC Environmental Inc., through the COSTARS program, at a total cost of \$31,608.48. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended award of the contract to purchase a new pump to upgrade the Fruitville Pike pump station to CW Sales Corporation. Mr. Sahd moved to award the contract to purchase one new pump to upgrade the Fruitville Pike pump station to CW Sales Corporation through the COSTARS program, at a total cost of \$40,466.00. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended adoption of Resolution 23-04-002, accepting Deed of Dedication for Dairy Road Warehouse project. Mr. Laudien moved to adopt Resolution 23-04-002,

accepting Deed of Dedication for Dairy Road Warehouse (Fillmore Container) project, Horse

Creek RE LLC., in East Hempfield Township. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Kyle recommended approval of the Builder's Agreement for Brookside – Bank/Restaurant Phase 3. Mr. Sahd moved to approve the Builder's Agreement for Brookside – Bank/Restaurant Phase 3, Brookside Retail Partners, LLC., in East Hempfield Township. Mr. Huber seconded the motion, the Board unanimously approved.

Mr. Smith moved to the Finance Committee report. Mr. Huber's report was presented in the form of a motion. The following invoices have been reviewed and submitted for approval including Operating Expenses for April 2023 in the amount of \$1,136,703.59; Revenue Fund Requisition #787 in the amount of \$1,280,000.00; Bond Redemption & Improvement Fund Requisitions/Invoices #2136-1A through 2136-5F in the amount of \$228,567.28; Capital Asset Replacement Fund Requisitions/Invoices #241-1A through #241-6M in the amount of \$169,274.78, for a grand total in payments of \$1,677,842.06. Mr. Laudien seconded the motion, the Board unanimously approved.

Mr. Smith moved to the Operations Committee and deferred to Mr. Kyle's report.

Mr. Smith asked if there was anything to report from the Public Relations Committee. Mr. Kauffman thanked Mr. Kyle for doing an excellent job bringing together a proposed outline for moving forward with public relation activities. Mr. Kauffman stated the next phase will be to assign a wide range of activities to specific staff and establishing target dates for achieving those activities.

Mr. Smith asked if there was anything to report from the Pension Committee. Mr. Lehman reported that as of April 26, 2023, the total market value of the LASA pension fund was \$11.6 Million with an estimated actuarial accrued liability of \$15.3 Million, while funding stands at 76% of the estimated actuarial accrued liability. Mr. Lehman also reported that next month

two representatives from Principal would be at the Board meeting to meet with staff and the Pension Committee.

Mr. Smith asked if there was anything to report from the Personnel Committee and there was nothing.

Mr. Smith moved to the Executive Director's Report. Mr. Kyle summarized the status of system acquisition opportunities.

Mr. Smith called for Other Business and there was none.

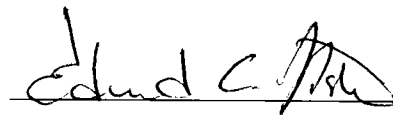
Mr. Smith called for Old Business and there was none.

Mr. Smith moved to the Chairman of the Authority report and announced that the strategic planning portion of the meeting would begin and introduced the facilitator Mr. Bruce Nilson.

Mr. Nilson provided a review of the three previous strategic planning sessions. Strategic Session #4 began with a discussion of LASA's Mission and Vision and proceeded with a discussion on LASA's objectives, communication, and implementation.

Mr. Smith reported that the next regular Board meeting is May 25, 2023, at 7:30 a.m. at 130 Centerville Road, Lancaster, PA 17603 or via Zoom.

Mr. Smith called for a motion to adjourn. Mr. Sahd moved to adjourn, Mr. Huber seconded the motion, the Board unanimously approved, and the meeting was adjourned at 10:53 a.m.

A handwritten signature in black ink, appearing to read "Edward C. Fisher", written over a horizontal line.

Edward C. Fisher, Secretary