



LEO S. LUTZ
Mayor

EVAN M. GABEL
Solicitor

HEATHER ZINK
Borough Council President

MARK E. STIVERS
Borough Manager

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

August 8, 2023 | 7:00 PM

FINAL AGENDA

NOTE: This meeting will be recorded and will be posted on the [Borough's YouTube Channel](#) following the meeting.

1. Call to Order and Roll Call
2. Invocation/Moment of Silence
3. Pledge to the Flag
4. Announcement of Executive and Information Session(s)
5. Additions, deletions, and reorganization of agenda
 - a. Consider approval of Agenda
6. Citizen Comments (Non - Agenda Items Only – 5 Minute time limit per person)

Civility and Decorum: Borough officials and members of the public are expected to conduct themselves with civility and to accord each other a measure of dignity and respect. Shouting, foul language, personal insults, threats, and attacks or any conduct that disrupts the flow of business is out of order.
7. Minutes for Approval
 - a. Consider approval of the Borough Council Meeting Minutes for July 25, 2023
8. Presentation and Acceptance of Reports
 - a. Community Development – Eric Kauffman
 - I) Acknowledge receipt of the Zoning and Planning Report for July 2023
 - II) Acknowledge receipt of the Columbia Market House Report for July 2023
 - b. Public Works & Property – Peter Stahl
 - I) Acknowledge receipt of the Public Works and Property Report for July 2023
 - c. Safety/Communications – Todd Burgard
 - I) Acknowledge receipt of the following Public Safety Reports for July 2023: Columbia Borough Police Department, Penn State Health Life Lion and Columbia Borough Fire Department (June 2023)
 - II) Acknowledge receipt of the Codes Compliance Report for July 2023
 - III) Acknowledge receipt of the EMOC Report for July 2023
9. Presentations
10. Mayor Lutz/Chief Brommer



For public comment on items on the agenda, there will be a 3-minute time limit per person per topic). **All discussions on agenda items that go over 15 minutes will be tabled to the next available work session.**

11. Action Items:

- a. Authorization to pay bills
- b. Consider a full public security release being held for 132 Locust Street project in the amount of \$97,300.50.
- c. Consider reducing the public security being held for the Locust Street Apartments Project located at 315 Locust Street in the amount of \$6,560.00 to provide a remaining security balance of \$8,585.00.
- d. Consider hiring Breah Whitworth as a part-time (10-20 hours per week) Crossing Guard for the Columbia Borough Police Department beginning at the non-Uniform 2022 Contract rate of \$17.00 per hour and contingent upon successful completion of the required background check, medical exam, and drug screening.

12. Introduction New Business:

- a. Consider special event request for Cumulus Media/96.1/SOX Radio to host their annual Santa D's Toy Challenge in the "jug handle" at the entrance to the PA 462 Columbia/Wrightsville Bridge from Monday, December 4, 2023 through Friday, December 8, 2023, (set-up and tear-down to include 12/2/23 and 12/9/23). This approval is contingent upon receipt of the required Certificate of Insurance.

13. Staff Reports, Comments, and Announcements

- a. Solicitor
- b. Borough Engineer
- c. Secretary/Treasurer
- d. Boards, Commissions and Committees
 - I) Upcoming Meetings: HARB **Cancelled** (8.9.2023) Parks & Rec (8.10.2023) Planning (8.15.2023)
 - II) Approved Minutes:

14. Borough Council Comments

- a. Council Members

15. Announcement of Next Meeting. At 7:00 PM on August 22, 2023 Council will hold a regular meeting

16. Adjournment

If you are a person with a disability wishing to attend this meeting and require accommodation to participate in the meeting, please contact the Columbia Borough Office at (717) 684-2467 at least 24 hours prior to the meeting.

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

July 25, 2023 | 7:00 PM
Paul W. Myers Council Chambers

MINUTES

1. Council President Zink called the meeting to order at 7:00 PM.

Councilpersons present: Burgard, Fisher, Kauffman, Lintner, Price, Stahl, and Zink. Mayor Lutz was also present.

Staff Present: Borough Manager Stivers, Facility Service Coordinator Affeld and Planning & Zoning Manager Cino. Solicitor Gabel was also present.

2. A moment of silence was observed.
3. Councilperson Burgard led the pledge to the flag.
4. Announcement of Executive and Information Session (s) None.
5. Additions, deletions, and reorganization of agenda.
 - a. Motion to approve the agenda as published.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

6. Citizen Comments Non-Agenda Items Only

Tim Swartz

Discussed the homeless issue in Columbia Borough and came to Council to work towards a solution to what he sees as a growing problem. Thanked the Police for the work they do to address illegal behavior of the homeless. Provided information he obtained from speaking with members of the homeless community. Questioned the facility at 4th & Locust St. currently providing services to homeless people. Asked if the Borough's Zoning & Planning Boards approved this use of the building. Borough Manager Stivers stated the building is still used as a church with services held on Sundays and the homeless services provided are permitted accessory uses under our ordinance. Mr. Swartz asked if background checks are done on people participating in services provided. President Zink responded the organization says they do background checks on anyone qualifying and receiving services at the facility. She detailed efforts by Lancaster County to secure additional shelter space for the growing homeless population. Mr. Swartz addressed his concern about the adverse effect loitering of homeless in the downtown area will have on the continued effort to grow the downtown commercial areas. Councilperson Lintner encouraged Mr. Swartz to reach out to Pastor Dave Powers, pastor at the 4th & Locust St. church, and request a tour of the facility to better understand the programs they offer. She discussed the part that mental illness contributes to homelessness. Mr. Swartz suggested Council take the tour and have a meeting with Pastor Powers and include members of the Merchants Association, so everyone involved has a chance to understand what goes on and voice their concerns. Mr. Swartz discussed the trash and littering concerns at the Locust St. bus stop. Councilperson Fisher provided the shelter recently appointed a new director and would like feedback and concerns brought to them. She will provide the new director with Mr. Swartz's email address so they can connect on the issue. Mayor Lutz agreed on the need for a joint meeting and provided information on work being done to address homelessness due to addiction. Members of the Columbia Borough Police force are currently taking training to manage situations with members of the homeless population with addiction issues.

7. Minutes for Approval

- a. Motion to approve the Borough Council Meeting Minutes for June 27, 2023 with the noted change.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

Councilperson Lintner asked for a correction on page three pertaining to the discussion on solving the audio and visual issues.

- b. Motion to approve the Borough Council Meeting Minutes for July 6, 2023.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

- c. Motion to approve the Borough Council Meeting Minutes for July 11, 2023.

Motion by:	Second by:	Voice Vote:
B. Fisher	P. Stahl	All Favored – Motion Carried

8. Presentation & Acceptance of Reports

- a. Finance-Heather Zink
 - I) Acknowledged Finance Report – June 2023
 - II) Reviewed Property Lien Report
 President Zink noted that due to needed corrections the AR report is not included.
- b. Personnel – Joanne Price
 - I) Acknowledged resignation of CSA Rich Drum

9. Presentations

10. Mayor Lutz/Chief Brommer

Discussed recent news reports of West Nile Virus cases found in York County. Reminded residents that high grass and weeds and standing water attract mosquitoes that carry the virus. Discussed recent signage erected by PennDOT placing weight restrictions on the Veterans Memorial Columbia/Wrightsville Bridge. Recommended our Fire Department not use the bridge due to the weight of their vehicles. Borough Manager Stivers stated he is in contact with the surrounding municipalities, PennDOT, and State and County elected officials to ensure that we are protecting the health, safety, and welfare of everyone on the bridge. He addressed specifically how to respond to emergency events on the bridge with fire apparatus that exceeds the weight restrictions. Councilperson Kauffman asked who will enforce the weight limit. Mayor Lutz responded Columbia Borough Police Department does not have the personnel to sit at the bridge and weigh trucks. Kauffman asked what would happen if the Route 30 bridge was shut down. Borough Manager Stivers detailed the detour route currently in place to address the issue. Councilperson Fisher discussed the signage placed to let people know why there is weight restriction.

11. Action Items

- a. HARB Action Items
 - I) Motion to approve COA for 18 S Fourth Street for interior and exterior renovations to include an apartment above, new dormer, egress window, roof/window replacement.

Motion by:	Second by:	Voice Vote:
P. Stahl	J. Price	All Favored – Motion Carried

Council President Zink noted the application was approved with no conditions by HARB. Councilperson Kauffman asked if there is adequate parking for the apartment being added. The applicant responded they

are currently working on adding additional parking around the corner on Cherry St. at another property they own to add 6 more spaces. The plans are currently under engineering review. There was a question on why interior work was included on the application. Planning and Zoning Manager Cino replied the entire project was included for clarity. President Zink asked if there are any drawings showing what the final outside project looks like. The applicant explained the outside work being proposed is not visible from the street. Mayor Lutz discussed the lack of pictures of the final project. The applicant provided additional details on the proposed changes.

- II) Motion to approve COA for 20 S Fourth Street for interior and exterior renovations of an existing office to a single-family residence.

Motion by:	Second by:	Voice Vote:
B. Fisher	P. Stahl	All Favored – Motion Carried

- III) Motion to approve COA for 22 S Fourth Street for interior and exterior renovations of an existing office to a single-family residence.

Motion by:	Second by:	Voice Vote:
J. Price	P. Stahl	All Favored – Motion Carried

- IV) Motion to approve COA for 318 Poplar Street for interior and exterior renovations to include a repair to the porch, cornice, front door, exterior brick, roof/window replacement.

Motion by:	Second by:	Voice Vote:
J. Price	P. Stahl	All Favored – Motion Carried

Mayor Lutz noted this is a Lancaster Redevelopment Authority project. Borough Manager Stivers detailed the “Columbia Connections” organization that also participated in the project.

- b. Motion to authorize staff to pay bills.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

12. New Business:

- a. Motion to authorize staff to purchase two additional software modules for the Edmunds software for a total of \$4,750.

Motion by:	Second by:	Voice Vote:
T. Burgard	P. Stahl	All Favored – Motion Carried

President Zink provided detail on the purchase and how it will be used and benefit the Finance Department. She discussed work being done to facilitate online payments. There was a discussion on the process of how payments are recorded in various systems and the fact that all systems used are not integrated and do not talk to each other. Solicitor Gabel provided information on one of his clients that transitioned to online payments. Councilperson Stahl asked for clarification on the budget line item being used to fund the purchase. Borough Manager Stivers provided detail on the funding. President Zink noted the extensive work done by Finance Manager Bennett to fully research the purchase. Councilperson Fisher asked where the additional funds for the overspending of the fund will come from. Borough Manager Stivers stated the money will come from the reserve fund.

- b. Motion to approve a Special Events Request for St., Paul’s Baptist Church to use Makle Park on Saturday, August 19, 2023 (rain date Sunday August 20, 2023) from 7am -9pm (event time 10am-7pm) for a Back 2 School BBQ.

Motion by:	Second by:	Voice Vote:
S. Lintner	J. Price	All Favored – Motion Carried

- c. Motion to approve Resolution 2023-23 to approve the proposed extension of the premises onto the public sidewalk adjacent to 224 Locust Street – Starview Brews.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

Councilperson Kauffman and President Zink discussed waiting for complete plans before taking a vote. Solicitor Gabel provided detail on what the PLCB will require pertaining to a liquor license. Councilperson Lintner asked if this vote would increase their occupancy capacity limits which could increase parking. Manager Cino and Manager Stivers responded. Manager Stivers explained parking is not calculated with additional seating space requests and because the request is for such a small increase it should not affect parking needs. Manager Stivers noted the applicant is trying to complete the application by the end of the month and delaying the vote would delay their application. Mayor Lutz discussed other establishments in the Borough that have outside seating that include the option of alcohol consumption.

Frank Doutrich

Asked who takes the liability for sidewalk seating. Several Council members responded the business is required to carry the liability coverage.

13. Staff Reports, Comments, and Announcements

- a. Solicitor
Announced Awaked Properties withdrew their appeal for an Airbnb at 732 Chestnut Street. Councilperson Lintner asked for a status on the request for changes to the handicap parking ordinance to assign the handicap parking space specifically to the applicant. Solicitor Gabel will continue to work on the changes and provide follow-up.
- b. Secretary/Treasurer
Manager Stivers announced, due to the predicted excessive heat, the Market House will be open this Thursday and Friday from 9am to 5pm. Hands Across the Street will also be open providing shelter from the heat. Announced the Mobile Emergency Operations Center will be at National Night Out next Tuesday, August 1st. Announced public meetings will continue to be recorded and posted to the Borough’s YouTube channel a day or two after the meeting. Work continues to improve livestreaming and the ability to host web-based meetings. Encouraged people to sign up for the Borough’s TextMyGov notification system. President Zink noted the last Council meeting did not record so it will not be available on YouTube. Councilperson Burgard encouraged people to subscribe to YouTube. If the Borough has 1,000 viewers the meetings can be streamed directly to YouTube.

Frank Doutrich

Asked if the Borough has a way to track how many people view the meetings posted on YouTube. Manager Stivers responded yes, the information is provided through the YouTube app.

Aimie Kellers

Complemented TextMyGov and suggested the Borough put out a post suggesting people to sign up for the Borough's YouTube page.

- c. Boards, Commissions and Committees
 - l) Approved Minutes: Civil Service and Planning Commission

14. Borough Council Comments

- a. Council Members
Councilperson Stahl encouraged people to sign up for TextMyGov to stay up to date with Borough news. Councilperson Lintner asked for clarification on the use of the Live Scan equipment purchased for the Police Department. Mayor Lutz said he will check with Chief Brommer and get back to her. Councilperson Burgard announced that National Night Out will be held on August 1st, 2023 from 6pm – 8:30pm at Glatfelter Memorial Park and provided details on the event. Councilperson Kauffman noted Wrightsville will also be holding a National Night Out event. President Zink noted the Borough will have several different stations at National Night Out and encouraged Council members to attend.

15. Announcement of next meeting. At 7:00pm on August 3, 2023, Council will hold a work session that will include a discussion on the Walnut Street project from 3rd to Front Street and Comprehensive Plan.

16. Motion to adjourn to Executive Session to discuss pending litigation 8:28pm.

Motion by:	Second by:	Voice Vote:
J. Price	P. Stahl	All Favored – Motion Carried

MOTIONED AND APPROVED this 8th day of August 2023, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

By:

Heather Zink, Council President

ATTEST:

Mark E. Stivers, Secretary/Treasurer

To: Eric Kaufman Chairperson, Community Development
 From: Sharon Cino, Planning and Zoning Manager
 Re: Planning /Zoning Monthly Report – July 2023

PERMITS ISSUED = 45 TOTAL = 45		
	FIRE PIT	0
	DUMPSTER/POD	3
	ZHB REQUEST	0
	REPAIR/RENOVATION PROJECTS (HARB ADMIN APPROVAL)	4
	SHADE TREE	1
	ZONING DETERMINATION	1
	ROAD OPENING PERMIT	8

ZONING HEARING BOARD (ZHB) – No applications were submitted to ZHB.

PLANNING/ PLANNING COMMISSION (PC)

On July 18 a meeting was held to review the sidewalk café ordinance. The Planning Commission provided approval for staff to introduce ordinance and request advertising at next council meeting.

COMMUNITY DEVELOPMENT PROJECT UPDATES:

Columbia Habitat for Humanity Townhomes –Under construction.

332 and 336 Locust Street –LD plan recorded. The outdoor seating area is under construction.

CLG Application –The CLG grant application was approved on June 9th in the amount of 20K to resurvey the historic district. Awaiting the funding release from PA SHPO.

Columbia Borough write up was featured in June on [#PreservAtionHappens at the Local Level with CLG Grants - Pennsylvania Historic Preservation \(pahistoricpreservation.com\)](https://www.pahistoricpreservation.com)

Columbia2040 Comprehensive Plan– On July 21st the final draft of the comprehensive plan was sent to LCPC for a 45-day review. The plan is scheduled to be reviewed for final approval by the LCPC on September 11, 2023. This should place the adoption of the final plan by borough council near the end of September. The final draft has been posted to the Borough’s website and can be accessed through the link below:

https://www.columbiapa.net/community/columbia_2040/index.php

Sharon Cino
 Planning and Zoning Manager – Community Development



Columbia Market House

July 2023 Report

July Events- Private and Public

Vazquez Wedding Reception Saturday, July 1, 2023 Attendance: 78

Cromwell 70th Birthday Party Sunday, July 2, 2023 Attendance: 50

Christmas in July by Makers Market Sunday, July 16, 2023

105 vendors Estimated attendance 2,500-3,000

Lancaster County Boroughs Association Wednesday, July 19, 2023

36 guests Caterers: Market House Vendors

Lamazzo- Parmer Rehearsal Dinner Friday, July 21, 2023 Attendance: 28

Mildner Bridal Shower Sunday, July 30, 2023 Attendance: 40

Current private event for 2023: 32 Future private events booked for 2023: 21

Eventective

Direct Referrals 38

Competitive Leads 313

Profile Views 359

Website Clicks 41

Maintenance: marking over 1 year without any kitchen appliance problems

Signage at River Park: bicyclists are now visiting the Market House/ bike rack requested and will be placed on side of Market house on Sadie Lane

New products: Moon Dancer Ciders and Winery apple cider, hard orange and root beer

Congratulations: Chef Lex and South Lime Restaurant on being named new caterers for Lauxmont Farms Wedding Venues



LEO S. LUTZ Mayor
HEATHER ZINK Borough Council President
EVAN M. GABEL Solicitor
MARK E. STIVERS Borough Manager

To: Peter Stahl, Public Works/Property Chairperson, Columbia Borough Council
From: Jake Graham, Columbia Borough Public Works Department
RE: **Public Works Department Report for July 2023**

- **South Second Street CDBG (Union to Perry St)**
Reamstown Excavating, the Contractor for this project is planning on starting this work on or about September 1st. The scope of work for this project includes new curb, sidewalks, ADA ramps and mill and overlay the street
- **UGI Gas Main Replacement**
The milling and overlay has been completed on Barber, South Twelfth Street and 1100 block of Grinnell Ave. The paving contractor was scheduled to begin the milling and overlay of the affected areas on Lancaster Ave from Cherry Street to Malleable Road the week of July 10th. This work has been rescheduled to begin the week of August 7th
- **Curb-Side Yard Waste Pick Up**
Crews picked up 27.54 Tons of yard waste in July. Also, the recycling facility is open the 2nd and 4th Saturday of the month from 8am-12pm for resident drop off. The facility will be open the 4th Saturday of the month lasting through October 28, 2023
- **Borough Yard Waste Recycling Facility**
Due to the recent June drought conditions, incoming yard waste totals have been significantly lower for the month of June and totals continue to be lower in July. Contracted municipalities dropped off 305.43 Tons of yard waste in July.
300 Cu Yds of Compost was purchased by Contractors in July
- **Route 462 Bridge Lights**
The bridge lights have been turned off since June 16th. Since then, there have been several small hatches of Mayflies and no big hatches as in years' past. Will monitor for several more weeks before making the decision to turn the lights on
- **Crosswalk Painting**
Borough crews started working on updating crosswalk lines with thermoplastic material throughout the Borough





Columbia Borough Police Department

DAILY INCIDENT COUNTS

7/1/2023 to 7/31/2023



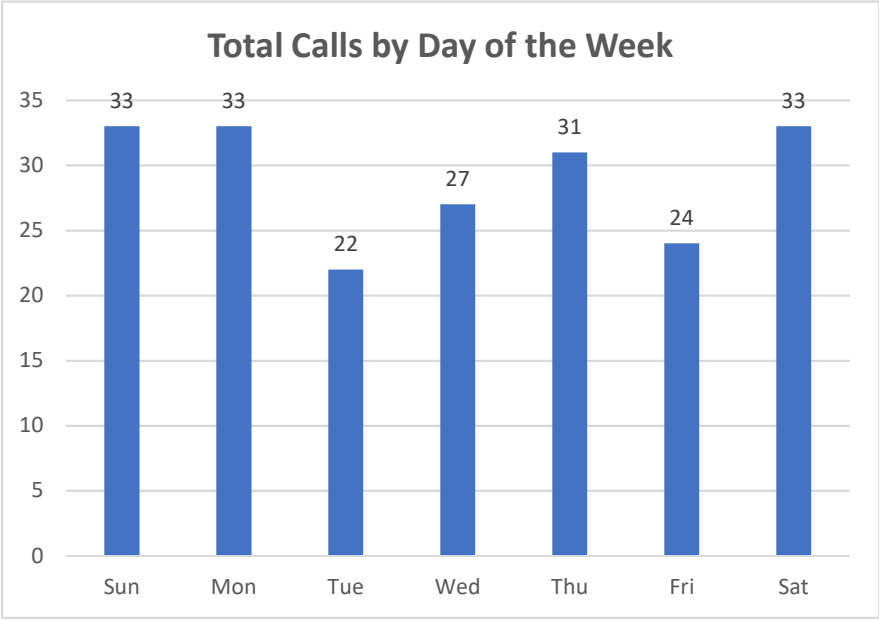
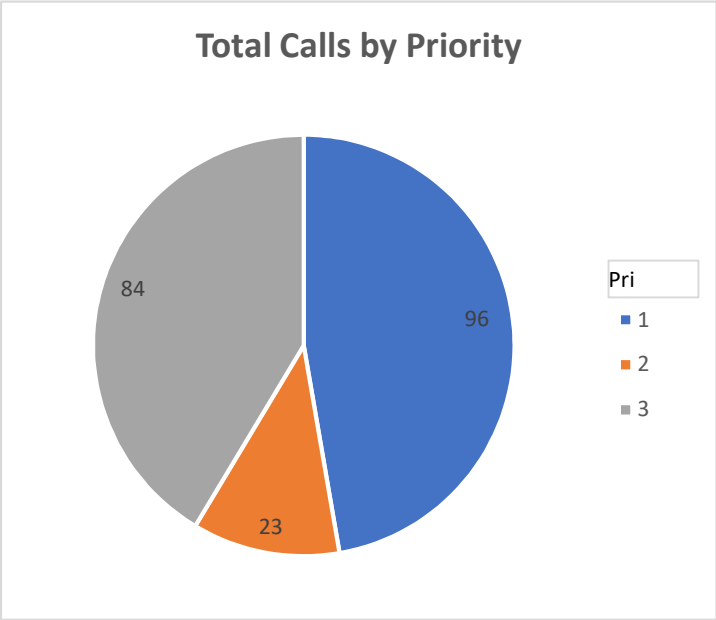
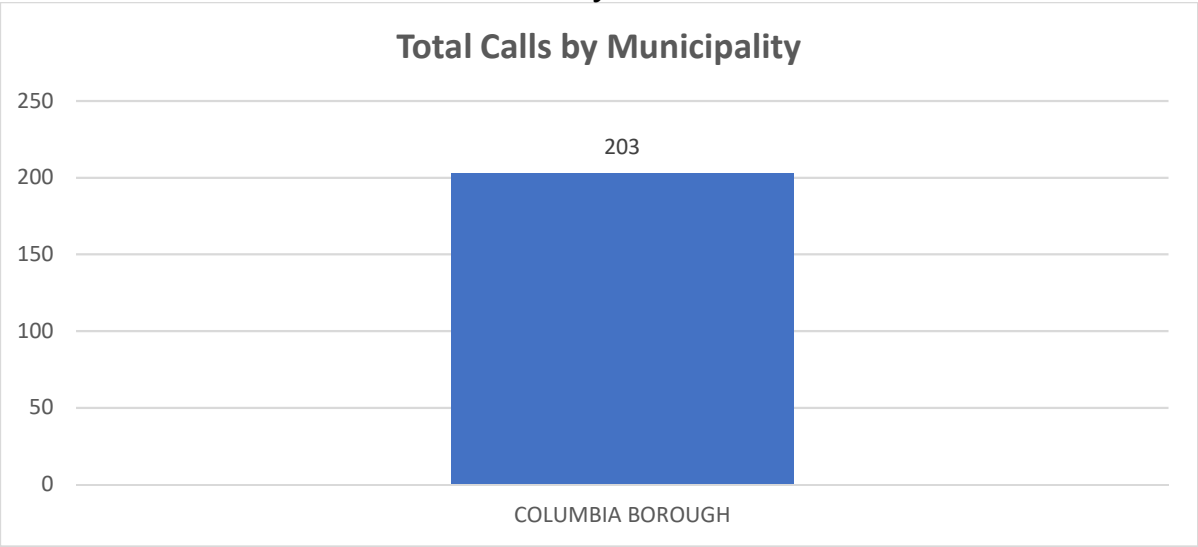
Day of Month Responses	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	
9-1-1 HANG UP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	2	0	0	0	0	0	0	0	0	0	3	
ALARM (ALL TYPES)	0	1	1	0	0	0	3	0	2	0	0	0	1	1	0	2	0	3	0	1	0	0	2	0	2	0	1	0	1	0	0	21	
ANIMAL COMPLAINT	2	1	0	2	0	1	0	0	0	1	1	2	1	2	0	0	2	2	1	0	0	0	0	0	0	2	0	1	0	1	2	24	
ASSIST CALL	0	0	3	0	1	2	3	2	4	3	2	1	0	1	1	0	0	0	1	2	3	3	0	0	2	0	2	1	2	0	1	40	
ASSAULT	1	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	5	
BURGLARY	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	0	0	1	0	0	0	0	0	0	4	
CHECK ON WELFARE	0	1	0	0	1	1	3	2	1	0	4	0	0	1	0	0	0	1	3	0	2	3	0	0	2	0	1	1	0	0	0	27	
VANDALISM	0	0	0	1	1	0	0	0	0	0	0	2	0	1	1	1	0	1	0	0	1	1	2	1	0	1	0	0	0	0	0	14	
DISORDERLY CONDUCT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
DEATH INVESTIGATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	
DISTURBANCE	6	6	7	10	1	2	1	1	0	1	1	1	2	3	4	1	0	1	3	4	0	3	1	2	0	0	1	1	2	2	0	67	
DOMESTIC DISTURBANCE	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2	
INTOXICATED PERSON	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	3	
DRIVING UNDER THE INFLUENCE	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2
EMOTIONALLY DISTURBED PERSON	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
ASSIST EMS	0	0	1	0	0	0	0	1	0	0	1	0	0	0	3	1	1	0	0	0	0	0	0	0	0	0	1	1	0	0	1	0	11
CHILD FAMILY OFFENSE	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	4
FIREWORKS	0	0	5	9	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15
FRAUD	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	0	2	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	6
HARASSMENT	0	3	3	0	2	1	3	0	0	1	0	1	1	1	2	0	1	1	0	1	1	1	0	2	1	1	2	1	0	0	2	32	
INFORMATION	0	2	2	0	4	0	0	3	2	0	3	0	3	0	1	0	1	3	2	1	1	1	2	3	4	2	1	3	1	1	0	46	
LOITERING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	
PSYCHIATRIC EMOTIONAL	0	1	0	0	1	3	1	0	0	0	0	1	0	0	0	0	0	0	2	0	0	0	1	0	1	1	2	0	0	0	0	14	
MISCELLANEOUS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	
MOTOR VEHICLE ACCIDENT	1	0	1	0	2	1	0	0	0	0	1	2	0	0	3	0	2	1	0	0	2	0	2	0	1	1	0	0	1	1	0	22	
ORIDANCE VIOLATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1	

PERSON STOP	1	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	5
FOUND PROPERTY	0	0	0	0	1	0	2	0	0	0	0	1	0	0	0	0	1	2	1	0	0	1	0	0	1	1	0	0	0	1	1	13
LOST PROPERTY	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	
SEX OFFENSE	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	2	
SUSPICIOUS ACTIVITY	1	1	1	1	2	1	2	0	0	0	0	0	1	0	1	2	1	0	0	0	1	0	0	1	0	3	2	4	0	0	0	25
THEFT	0	0	0	0	0	2	0	0	0	0	0	1	0	0	0	0	0	1	2	0	3	0	0	0	0	0	1	2	0	0	0	12
THEFT FROM VEHICLE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
THREATS COMPLAINT	0	0	1	0	0	0	1	0	0	0	0	0	0	1	1	0	0	1	2	0	1	0	0	0	0	0	0	0	1	0	0	9
TRAFFIC INCIDENTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
TRAFFIC COMPLAINT	2	2	1	4	1	0	1	1	2	1	2	1	5	3	2	2	3	1	2	4	1	0	2	1	1	0	1	2	5	1	2	56
TRAFFIC STOP	1	1	2	2	3	0	1	0	1	3	0	1	1	1	1	2	6	3	3	1	1	0	1	1	3	1	1	6	4	5	1	57
TRESPASSING	0	0	0	0	0	0	0	0	0	1	0	0	0	3	2	0	0	1	0	0	1	2	0	3	0	0	2	0	1	0	0	16
UNKNOWN TYPE-POLICE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
VEHICLE REPOSESSION	0	0	0	0	0	0	0	0	0	0	1	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
VEHICLE THEFT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
WARRANT SERVICE	0	0	0	0	0	1	0	1	0	0	0	0	1	1	0	0	0	0	2	1	1	0	0	0	1	0	0	0	0	0	0	9
WEAPONS OFFENSE	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	2
TOTAL RESPONSES FOR EACH DAY	17	19	28	31	21	17	25	11	12	11	17	18	17	22	22	13	20	23	29	18	21	18	14	15	20	14	18	25	22	13	12	583

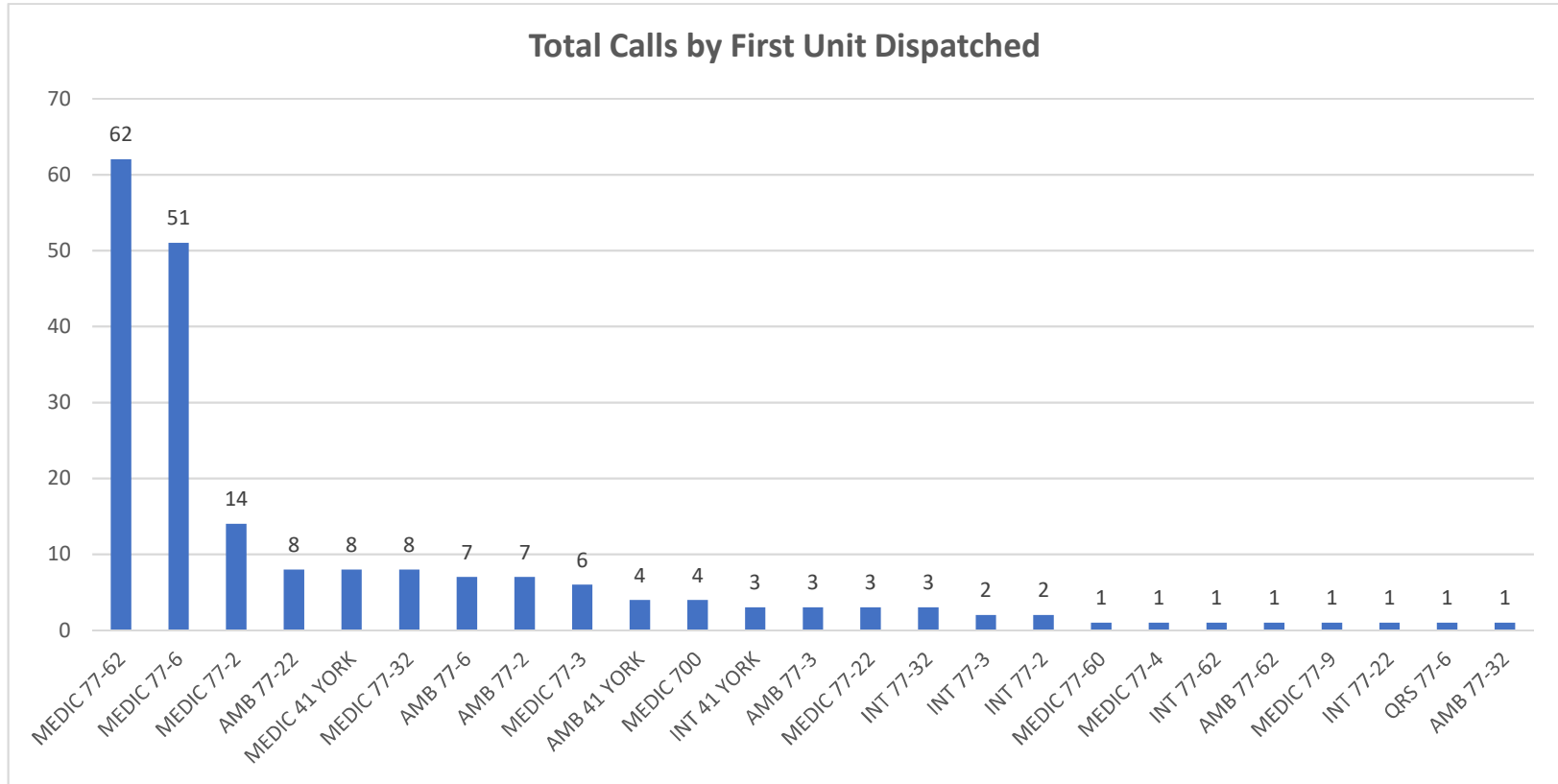
COLUMBIA BORO POLICE DEPARTMENT MONTHLY REPORT TO BORO COUNCIL												JULY 2023		YTD	LYTD
ACTIVITIES	January	February	March	April	May	June	July	August	September	October	November	December	2023	2022	
Monthly U.C.R. Count	90	91	107	117	114	118	134						771	618	
Adult Criminal Arrests	12	8	17	20	17	21	21						116	96	
Juvenile Criminal Arrests	1	2	1	2	2	6	1						15	21	
Juvenile Summary Arrests	0	0	2	6	4	1	0						13	20	
Prisoners Detained In Boro Lockup	5	10	6	6	9	5	1						42	33	
TRUCK INSPECTIONS:	0	9	8	5	8	3	0						33	38	
TRUCK VIOLATIONS:	0	14	17	16	19	0	0						66	64	
Reportable Accidents Inv.	11	6	2	13	9	14	11						66	57	
Non-Reportable Accidents Inv.	14	19	20	18	17	19	11						118	88	
Traffic Arrests/Citations	40	58	39	40	30	33	43						283	252	
Abandoned Veh Removed From Sts	5	5	3	5	5	7	6						36	32	
District Magistrate Fines	\$6,901.88	\$11,017.92	\$7,919.64	\$5,088.42	\$7,492.42	\$7,684.33	\$0.00						\$46,104.61	\$43,657.86	
Parking Ticket Fines	\$3,565.00	\$3,661.00	\$11,825.00	\$12,485.00	\$10,425.00	\$14,530.00	\$12,865.00						\$69,356.00	\$78,131.00	
Accident Report Revenue	\$30.00	\$0.00	\$15.00	\$30.00	\$30.00	\$0.00	\$0.00						\$105.00	\$45.00	
LexisNexis Accident Report Revenue	\$105.00	\$75.00	\$90.00	\$45.00	\$165.00	\$390.00	\$105.00						\$975.00	\$1,515.00	
Bicycle License Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						\$0.00	\$6.00	
No Parking Sign Fees	\$140.00	\$126.00	\$164.00	\$392.00	\$132.00	\$204.00	\$244.00						\$1,402.00	\$4,208.00	
Contractor Parking Sign Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.00	\$0.00						\$8.00	\$0.00	
Boot Removal Fees	\$105.00	\$455.00	\$35.00	\$35.00	\$105.00	\$175.00	\$175.00						\$1,085.00	\$1,925.00	
PA. State Police/County Fines/Fees	\$0.00	\$234.49	\$983.94	\$225.96	\$438.12	\$253.26	\$94.98						\$2,230.75	\$3,054.43	
LANC. CNTY. CLERK OF COURTS FEES	\$0.00	\$873.94	\$0.00	\$398.12	\$253.26	\$58.31	\$0.00						\$1,583.63	\$2,197.39	
Meter Violations	242	225	174	171	144	112	112						1,180	1,445	
Parking Outside Lines	0	0	0	0	0	0	0						0	1	
Double Parking	0	0	0	0	1	0	1						2	15	
Parking On Left Side of Street	3	2	2	0	2	5	4						18	14	
Continuous Parking 48 Hours	18	17	20	14	10	11	6						96	99	
No Parking Zone/Bus Stop	10	19	16	8	11	26	12						102	132	
Street Sweeping	0	0	764	747	719	845	904						3,979	4,279	
Parking within 20 ft Crosswalk	19	40	34	13	25	20	23						174	85	
Parking within 15 ft Fire Hydrant	3	3	7	0	5	4	8						30	20	
Parking in Front of Driveway	1	1	3	1	1	1	0						8	10	
Handicap Area	5	5	7	3	1	0	5						26	39	
Other	2	0	1	0	6	7	6						22	77	
Restitution	\$0.00	\$110.00	\$100.00	\$45.34	\$40.00	\$0.00	\$20.00						\$315.34	\$570.84	
Dog Fees	\$0.00	\$0.00	\$100.00	\$50.00	\$0.00	\$0.00	\$0.00						\$150.00	\$0.00	
Livescan Revenue	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00						\$25.00	\$0.00	

COLUMBIA BOROUGH POLICE DEPARTMENT											JULY		2023			
REPORT OF MONTHLY OFFENSES																
CLASSIFICATION OF OFFENSES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2023	2022		
													TYTD	TLYTD		
Murder & Nonnegligent Manslaughter	0	1	0	0	0	0	0						1	0		
Negligent Manslaughter	0	0	0	0	0	0	0						0	0		
Rape by Force	0	0	0	0	0	0	0						0	1		
Rape Attempt (Assault)	0	0	0	1	0	0	0						1	0		
Robbery (Firearm/Knife or Cutting Inst.)	0	0	0	1	0	0	0						1	0		
Robbery (Other Dangerous Weapon)	0	0	0	0	0	0	0						0	0		
Robbery (Strong Armed/Hands,Feet,Etc)	0	0	0	0	1	1	0						2	0		
Assault (Firearm)	0	2	1	1	0	0	0						4	0		
Assault (Knife/Cutting Instrument)	0	0	0	0	0	0	0						0	0		
Assault (Other Dangerous Weapon)	0	0	0	2	0	0	0						2	1		
Assault (Hands,Fists,Feet, Etc.)	3	1	0	1	2	2	2						11	6		
Assault (Other Not Aggravated)	5	7	9	9	9	8	10						57	37		
Burglary (Forced Entry)	1	1	1	0	2	1	2						8	2		
Burglary (Unlawful Entry/No Force)	1	0	1	2	1	1	1						7	3		
Burglary (Attempted Forced Entry)	2	1	0	1	0	0	0						4	1		
Theft (\$50 & Over)	5	12	12	5	7	15	11						67	35		
Theft (Under \$50)	2	4	5	1	3	7	2						24	12		
Auto Theft	2	4	0	1	1	1	1						10	8		
Arson	0	0	0	0	0	0	0						0	0		
Forgery & Counterfeiting	0	0	0	0	0	0	0						0	2		
Fraud	8	2	7	8	6	7	6						44	33		
Embezzlement	0	0	0	0	0	0	0						0	0		
Stolen Property (Rec., Possess., Etc.)	0	0	0	0	0	0	0						0	0		
Vandalism/Criminal Mischief	7	5	14	6	10	11	14						67	22		
Weapons (Carrying/Possess. Etc.)	0	1	2	2	1	0	0						6	1		
Prostitution & Commercial Vice	0	0	0	0	0	0	0						0	0		
Sex Offenses (Except Rape/Prostitution)	4	3	3	5	6	1	2						24	16		
Narcotic Drug Laws (Drug Abuse Viol.)	3	3	0	3	5	3	0						17	12		
Gambling	0	0	0	0	0	0	0						0	0		
Offenses Against Family & Children	3	0	6	0	4	8	4						25	9		
Driving Under The Influence	0	1	2	2	1	1	2						9	4		
Liquor Laws	1	0	0	0	0	0	0						1	0		
Drunkenness	0	3	2	1	3	3	3						15	8		
Disorderly Conduct	4	5	3	5	1	2	3						23	8		
Vagrancy	1	1	0	1	0	0	0						3	0		
All Other (Except Traffic)	38	34	39	58	51	46	71						337	398		
TOTAL MONTHLY OFFENSES	90	91	107	116	114	118	134						770	619		

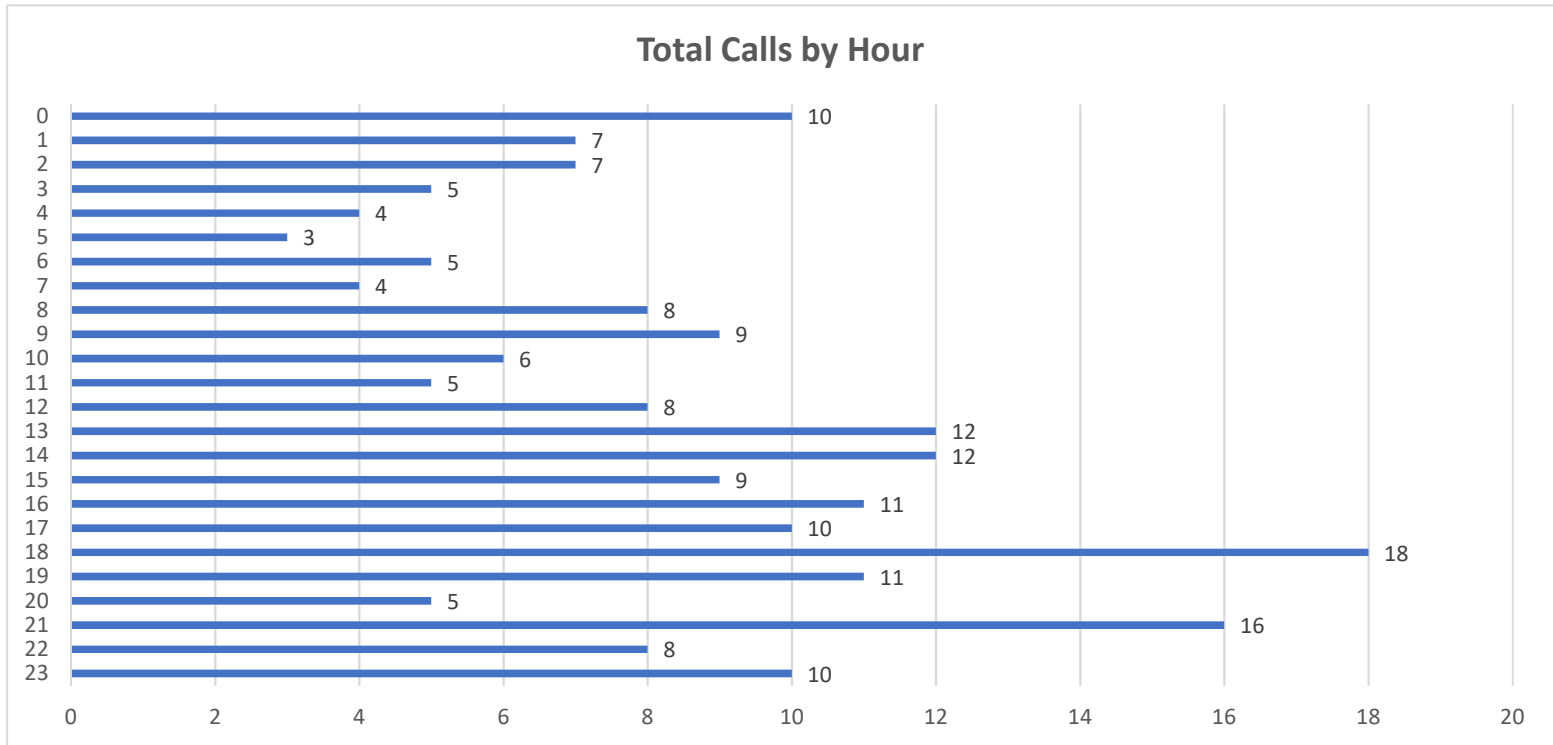
Penn State Health Life Lion, LLC July 2023



Penn State Health Life Lion, LLC July 2023

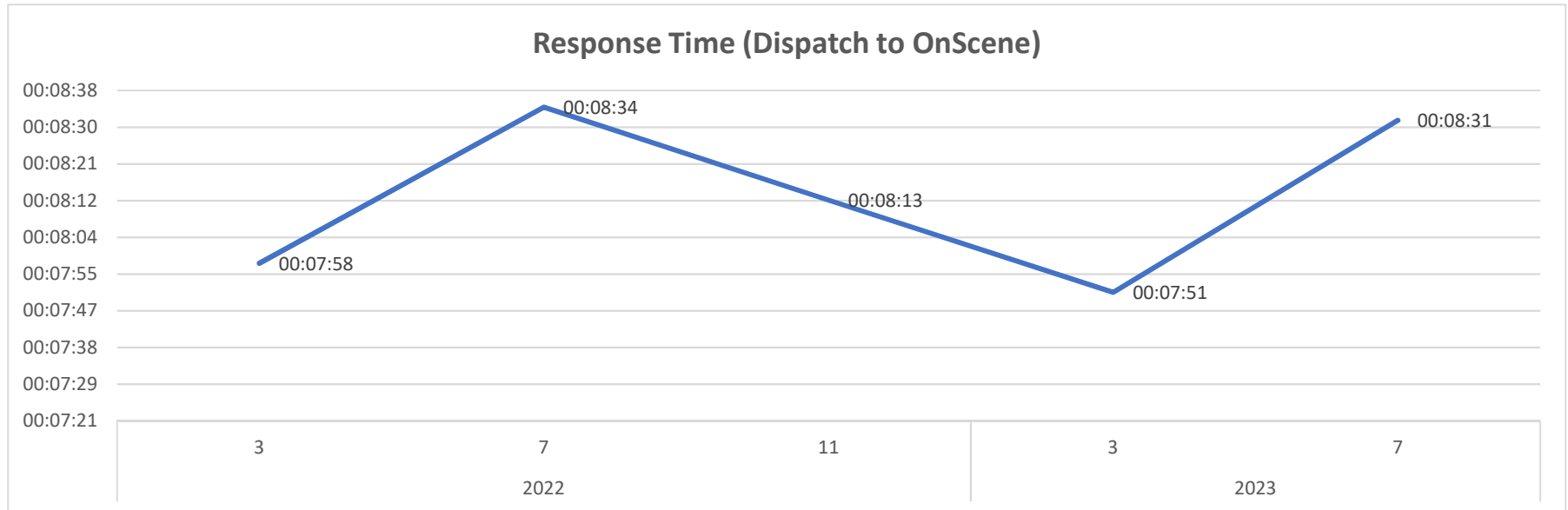


Penn State Health Life Lion, LLC July 2023



Penn State Health Life Lion, LLC

July 2022 - July 2023





Columbia Borough Fire Department

726 Manor Street

P O Box 426

Columbia, PA 17512-0426

MONTHLY FIRE CHIEF'S REPORT

JUNE 2023

Incident response statistics and additional Fire Department Activities for the month of June 2023 along with Year-to-Date information.

Scott K. Ryno, Fire Chief

Prepared by J. Michael Zercher, Assistant Chief

Information released by the CBFDD for informational purposes to the Columbia Borough Manager and Columbia Council members on July 10, 2023.

INCIDENT RESPONSE STATISTICS (TOTALS):

Incident Type *	January	February	March	April	May	June	July	August	September	October	November	December	2023 Year To Date Totals	2022 Totals	2021 Totals	2020 Totals
100	9	12	5	12	7	5							50	130	144	112
200	1	0	0	1	0	1							3	6	21	4
300	14	17	13	17	17	13							91	188	196	178
400	6	3	5	6	5	4							29	57	58	51
500	13	9	6	11	7	9							55	171	152	140
600	3	11	8	8	11	9							50	93	46	45
700	8	10	7	13	11	7							56	121	106	128
800	0	0	0	1	1	0							2	1	1	0
900	0	1	0	1	0	1							3	13	2	3
Totals:	54	63	44	70	59	49	0	0	0	0	0	0	339	780	726	661
2022	89	69	65	65	90	54	61	59	47	56	63	62				
2021	56	49	59	70	57	42	47	82	69	74	59	62				
2020	49	59	49	43	52	55	76	65	47	59	57	50				

KEY - Incident Type *

100	Fire Incidents including structures, mobile properties, vegetation and rubbish.
200	Over pressurized Incidents (No Fire) including boiler, pipelines, and process vessels.
300	Rescue/EMS Incidents including vehicle accidents, water rescue, searches, and industrial rescues.
400	Hazardous Materials Incidents including combustibile spills, radioactive & biological, and electrical issues.
500	Service Incidents including water removal, smoke/odor issue, animal issue, and public service.
600	Good Intent Incidents including unknown type of alarms, controlled burns, steam mistaken for smoke.
700	False Alarm Incidents including unintentional fire alarms.
800	False Alarm Incidents including malicious alarms, bomb scares.
900	Special Incidents including citizen complaints, special types and miscellaneous incidents.

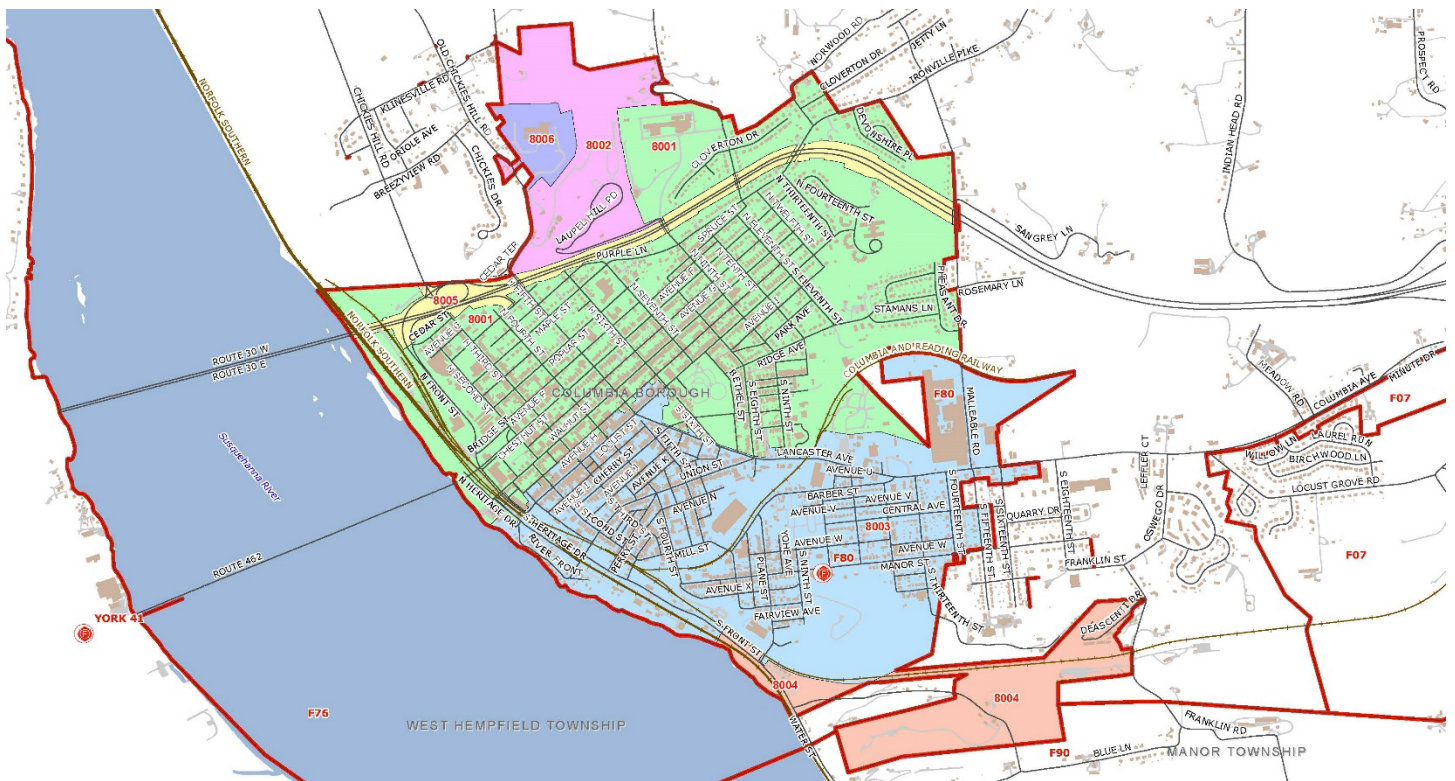
JUNE INCIDENTS:

- **49** dispatched fire incidents with **204** volunteer man-hours.
- **37** classes were attended for **143** volunteer man-hours.
- **Saturday** were our busiest days with **15** incidents.
- Incidents by shifts and our average number of volunteers:
 - 07:00am – 02:59pm **16** incidents.
 - 03:00pm – 10:59pm **20** incidents.
 - 11:00pm – 06:59am **13** incidents.
 - All Shifts **49** incidents.
- **Rescue** was our most dispatched incident type with **13**.

**347 VOLUNTEER HOURS WERE SPENT IN THE MONTH OF
JUNE FOR OUR COMMUNITY!
12 VOLUNTEER MAN HOURS PER DAY!**

Total Calls by District

District	June	Total
Columbia Borough Fire Department Box 80-01	17	17
Columbia Borough Fire Department Box 80-05	3	3
Wrightsville Fire Department	2	2
Columbia Borough Fire Department Box 80-03	12	12
Marietta Fire Department	1	1
Mountville Fire Department	3	3
West Hempfield Twp Fire Department	6	6
Blue Rock - West Lancaster	1	1
Hellam Fire Department	1	1
Maytown-East Donegal Twp Fire Department	2	2
Laurel Fire Co - Windsor	1	1
Total	49	49



Personnel Name	Jan	Feb	March	April	May	June	Total	Pct
Cox, James	35	42	30	42	44	35	228	69.09%
Ryno, Scott	38	48	28	44	35	33	226	68.48%
Hershey, Denny	31	38	34	35	26	25	189	57.27%
Zercher, Mike	35	37	18	30	32	21	173	52.42%
Stock, Michael	16	34	19	37	29	28	163	49.39%
Brownsberger, Floyd	21	31	22	35	24	23	156	47.27%
Meisenbach, James	29	27	13	31	28	24	152	46.06%
Arnold, Michael	28	41	11	26	29	14	149	45.15%
Keyser, Kevin	21	31	15	36	26	10	139	42.12%
Goodman, Jordan	24	29	16	29	17	17	132	40.00%
Fisher, Jason	8	27	13	37	18	17	120	36.36%
Misal, Justin	13	23	7	36	16	21	116	35.15%
Fritz, Mark	18	25	8	38	21	6	116	35.15%
Greenya, Alfred	16	24	9	24	21	18	112	33.94%
Rinkus, Robert	18	23	13	13	13	16	96	29.09%
Falcon, Ken	16	29	14	10	16	6	91	27.58%
Keyser, Bryan	11	21	8	22	15	8	85	25.76%
Fritz, Keith	10	18	9	21	11	13	82	24.85%
Hinkle, Ryan	27	17	3	18	5	7	77	23.33%
Fritz, Kyle	14	16	7	20	9	11	77	23.33%
Warfel, Robert	23	16	10	24	2	1	76	23.03%
Hershey, David	26	25	7	13	2	2	75	22.73%
Fritz, Krystal	16	17	3	25	12	2	75	22.73%
Reece, Zach	5	21	11	30	6	0	73	22.12%
Riggs, Jonathan	11	13	7	18	11	3	63	19.09%
Reifsnyder, Robert	6	12	5	16	13	7	59	17.88%
Jarvis, Jordan	16	26	7	5	0	4	58	17.58%
Wickenheiser, Seth	9	15	2	15	10	6	57	17.27%
Meyers, William	4	15	9	9	9	6	52	15.76%
Annas, Stephen	10	9	10	9	6	5	49	14.85%
Bicevskis, Zachary	0	0	5	24	9	5	43	13.03%
Rhoads, Jordan	3	15	7	6	4	1	36	10.91%
Morrison, Hunter	8	9	0	1	6	11	35	10.61%
Schoelkoph, Jr., Lester	6	6	7	5	7	3	34	10.30%
Shaeffer, John	3	11	0	7	7	1	29	8.79%
Falcon, Brady	7	11	1	7	0	2	28	8.48%
Bouder Jr , Charles	0	0	0	12	9	7	28	8.48%
Manley, Ronald	1	6	2	15	0	1	25	7.58%
Wine, Adrian	4	5	2	13	0	0	24	7.27%
Hoffman, Myles	1	8	2	7	4	1	23	6.97%
Reece, Zachary	0	0	0	0	4	19	23	6.97%
Barninger, Jared	5	2	4	7	4	0	22	6.67%
Mosteller, Jared	3	9	0	3	4	3	22	6.67%
Gomez, Lorenzo	0	2	4	12	1	1	20	6.06%
Conrad, Christopher	6	3	2	3	3	2	19	5.76%
Hershey, Derrick	4	11	0	3	0	1	19	5.76%
Finegan, Timothy	1	1	0	5	1	7	15	4.55%
Finegan, Mickenzie	1	1	0	5	1	7	15	4.55%
Schmitt, Eugene	2	7	1	3	1	1	15	4.55%
Montgomery, Sean	3	2	1	3	3	2	14	4.24%
Zook, Alex	0	0	0	7	5	2	14	4.24%
Splain, Michael	2	1	2	3	0	3	11	3.33%
Schnaekel, William	0	0	0	9	2	0	11	3.33%
Peters, Austin	1	6	0	3	0	0	10	3.03%
Boyles, Todd	1	1	1	4	3	0	10	3.03%

Wiseman, Garry	0	2	0	4	3	1	10	3.03%
Keyser, Brent	0	6	0	2	0	0	8	2.42%
Anderson, Jr., Ricky	0	3	1	1	0	2	7	2.12%
Broome, John	1	4	1	0	0	0	6	1.82%
Fritz, Leslie	0	3	1	0	0	0	4	1.21%
MOSTELLER, LACIE	0	1	0	1	0	1	3	0.91%
Miles, Paul	1	0	1	0	0	0	2	0.61%
Fritz, Lauren	0	1	0	1	0	0	2	0.61%
Barclay, Jason	0	0	0	2	0	0	2	0.61%
Cochran, Spencer	0	1	0	0	0	0	1	0.30%

Training

Name	Classes	Hours
		Total Hours 143
Annas,Stephen	1	3
Bicevskis,Zachary	3	7
Falcon,Brady	2	4
Finegan,Mickenzie	2	5
Finegan,Timothy	2	5
Fisher,Jason	3	7
Fritz,Krystal	2	5
Fritz,Leslie	1	3
Fritz,Mark	2	5
Gambler,Sawyer	3	7
Goodman,Jordan	1	2
Hoffman,Myles	1	2
Keyser,Bryan	1	3
Meisenbach,James	3	7
Meyers,William	1	3
Misal,Justin	1	3
Montgomery,Sean	0	8
Mosteller,Jared	1	3
Reece,Zachary	2	49
Schnaekel,William	1	2
Stock,Michael	1	3
Wickenheiser,Seth	2	5
Zook,Alex	1	2

Condemnation Status as of 8.1.2023

ADDRESS	REASON	STATUS	DATE OF CONDEMNATION	DUE DATE OF COMPLIANCE
1081 CLOVERTON DR	Illegal Rental	Vacant	5.24.2023	6.26.2023
128 S FIFTH ST	Fire	In progress	1.4.2022	12.1.2022
130 S FIFTH ST	Vacant/Abandoned	In progress	9.2.2022	3.2.2023
1328 MANOR ST	Fire	In progress	4.18.2023	7.18.2023
1330 MANOR ST	Fire	In progress	4.18.2023	7.18.2023
170 S FIFTH ST	Fire		2.1.2021	N/A
221 S FOURTH ST - Unit 2	Sanitation and NC NOV	In progress	10.10.2022	12.27.2022
30 N SEVENTH ST	Multiple	Sheriff Sale 9.27.2023	11.17.2022	N/A
313 N SECOND ST	Utility shut-off		6.22.2017	6.25.2017
52 S EIGHTH ST	Vacant/Abandoned	Sheriff Sale 11.30.2023	6.20.2022	12.10.2022
521 LOCUST ST	Fire	In progress	5.1.2022	1.1.2023
523 LOCUST ST	Fire	In progress	5.1.2022	1.1.2023
525 LOCUST ST	Fire	In progress	5.1.2022	1.1.2023
612 FRANKLIN ST	Multiple	In progress	12.2.2022	1.6.2023
921 SPRUCE ST	Sanitation	In progress	2.17.2021	2.17.2022



LANCASTER COUNTY, PENNSYLVANIA

Report for July 2023

Borough Council Meeting
August 8, 2023

Emergency Services

- The quarterly EMA meeting was held on Wednesday, July 12. This was rescheduled due to a medical issue that interfered with the normally scheduled meeting.
- Sending out weather updates as weather events occur to those potentially affected by them (police, fire, EMS, highway department, codes, schools, elderly housing, etc.).
- The Community Assessment for Public Health Emergency Response (CASPER) program surveys were delayed due to personnel changes at LEMA. I'm awaiting a return call to reschedule. I'll place a call to see when this program may resume.
- The EOC was operational for the "Christmas in July" event on Sunday, July 16.
- IAP Planning for the NNO event on Tuesday, August 1, is underway.

COVID-19

- No update.

Miscellaneous Information

- The EOC mobile unit is almost completely ready. It was wrapped the week of July 14 and will be on display at the NNO on Tuesday, August 1.
 - Mark Stivers, Chief Brommer, Jim Ciccocioppi, Jake Graham, Wilson Affled, and I are working on the planning and layout of the trailer.
- Attended the monthly EMC meeting with LEMA.
- Attended a 1-hour Route #462 Microsoft Teams meeting regarding some significant changes regarding the safety of the bridge structure on Tuesday, July 17.
- Attended a 1-hour meeting with Megan Shank and Chief Brommer regarding the Christmas in July event on Sunday, July 16.
- Attended 8 hours of various webinars for preparedness.

Acronyms

- LEMA – Lancaster County Emergency Management Agency
- PEMA – Pennsylvania Emergency Management Agency



LANCASTER COUNTY, PENNSYLVANIA

Report for July 2023

- EMC – Emergency Management Coordinator
- LCPSTC – Lancaster County Public Safety Training Center
- IAP – Incident Action Plan
- EOC – Emergency Operations Center
- CBSD – Columbia Borough School District
- EMA – Emergency Management Agency
- EMS – Emergency Medical Services
- OLA – Our Lady of the Angels
- NNO – National Night Out
- ARPA – American Rescue Plan Act
- LEPC – Local Emergency Planning Committee

Respectfully,

Jay Barninger, CESCO

Emergency Management Coordinator (EMC)

Range of Checking Accts: First to Last Range of Check Dates: 08/08/23 to 08/08/23
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
01	GENERAL FUND	GENERAL FUND					
41980	08/08/23	AGRIC005 Agricultural Analytical Svcs La					704
23-00818	1	Compost Sample Quarterly Test	340.00	01-426-103 904 Collection Expenses	Expenditure		75 1
41981	08/08/23	ALLTR005 All Traffic Solutions Inc					704
23-00813	1	9/26/23-9/26/24	3,000.00	01-410-317 Contracted Services	Expenditure		70 1
41982	08/08/23	ANSWE005 ID Answers					704
23-00772	1	ID Card/Jack Kopp	16.12	01-410-200 Police Equipment & Supplies	Expenditure		25 1
41983	08/08/23	APPTE005 App-Techs Corporation					704
23-00801	1	1-year Maint Agree/Camera Syst	10,400.00	01-410-328 Maint, Repair, & Rents for Camera System	Expenditure		53 1
41984	08/08/23	AXONE005 Axon Enterprises Inc					704
23-00774	1	Taser Instructor/Standard Cart	1,569.90	01-410-201 Police Ammo	Expenditure		27 1
41985	08/08/23	BTSP0005 B&T Sportswear					704
23-00827	1	large polo graphite	128.58	01-415-500 EOC Supplies-per 2022 LC ARPA GRANT	Expenditure		100 1
23-00827	2	2x polo graphite	70.17	01-415-500 EOC Supplies-per 2022 LC ARPA GRANT	Expenditure		101 1
23-00827	3	3x polo graphite	76.05	01-415-500 EOC Supplies-per 2022 LC ARPA GRANT	Expenditure		102 1
23-00827	4	screen prep charge	125.00	01-415-500 EOC Supplies-per 2022 LC ARPA GRANT	Expenditure		103 1
			<u>399.80</u>				
41986	08/08/23	CARRO005 Carrot-Top Industries Inc					704
23-00782	1	pow-mia double sided flag	101.99	01-454-454 Maintenance of Parks - Veterans Memorial	Expenditure		46 1
41987	08/08/23	CGALA005 CGA Law Firm, PC					704
23-00823	1	740 walnut st bryant	278.00	01-404-314 Solicitor Fees	Expenditure		86 1
41988	08/08/23	CINTA005 Cintas Corporation #59H					704
23-00766	1	Highway Uniform #4161966172	83.54	01-430-238 Highway Uniform Cleaning	Expenditure		11 1
23-00802	1	Highway Uniform #4162656685	90.58	01-430-238 Highway Uniform Cleaning	Expenditure		54 1
			<u>174.12</u>				
41989	08/08/23	CSDAV005 CS Davidson Inc					704
23-00825	1	100-200 blk walnut streetscape	15,436.55	18-438-001 Walnut St Improve./Smart Growth	Expenditure		87 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
41989	CS Davidson Inc	Continued							
23-00825	2	mcginness airport development	6,491.84	18-450-002 McGinness Project -2023	Expenditure		88	1	
23-00825	3	general services	883.93	01-408-101 Engineering Services	Expenditure		89	1	
23-00825	4	blue ln eastern lands subdivis	3,025.69	01-408-101 Engineering Services	Expenditure		90	1	
23-00825	5	boro st row inventory	1,957.51	01-408-101 Engineering Services	Expenditure		91	1	
23-00825	6	riverfront storm sewer replace	68.51	01-408-101 Engineering Services	Expenditure		92	1	
23-00825	7	boro public works facility	45.57	01-408-101 Engineering Services	Expenditure		93	1	
23-00825	8	trinity house parking escrow	1,380.18	01-250-300 Escrow, Development	G/L		94	1	
23-00825	9	mount joy holdings escrow	160.97	01-250-300 Escrow, Development	G/L		95	1	
23-00825	10	habitat for humanity escrow	107.96	01-250-300 Escrow, Development	G/L		96	1	
23-00825	11	rutt tucker 504 kinderhook esc	282.79	01-250-300 Escrow, Development	G/L		97	1	
			<u>29,841.50</u>						
41990	08/08/23	DIXIE005 Dixie Land Energy							704
23-00756	1	Gas 87% 184.10 gals @ 2.7795	511.71	01-430-231 Fuel, Vehicles	Expenditure		3	1	
23-00756	2	Federal Lust Tax	0.18	01-430-231 Fuel, Vehicles	Expenditure		4	1	
23-00756	3	Federal Oil Spill Recovery	0.36	01-430-231 Fuel, Vehicles	Expenditure		5	1	
23-00756	4	Federal Superfund Recovery Fee	0.65	01-430-231 Fuel, Vehicles	Expenditure		6	1	
23-00756	5	Diesel 200.0 gals @ 2.9667	593.34	01-430-231 Fuel, Vehicles	Expenditure		7	1	
23-00756	6	Federal Lust tax	0.20	01-430-231 Fuel, Vehicles	Expenditure		8	1	
23-00756	7	Federal Oil Spill Recovery	0.43	01-430-231 Fuel, Vehicles	Expenditure		9	1	
23-00756	8	Federal Superfund Recovery Fee	0.77	01-430-231 Fuel, Vehicles	Expenditure		10	1	
23-00768	1	Gas 87% 245.0 gals @ 2.7919	684.02	01-430-231 Fuel, Vehicles	Expenditure		14	1	
23-00768	2	Federal Lust Tax	0.25	01-430-231 Fuel, Vehicles	Expenditure		15	1	
23-00768	3	Federal Oil Spill Recovery	0.47	01-430-231 Fuel, Vehicles	Expenditure		16	1	
23-00768	4	Federal Superfund Recovery Fee	0.86	01-430-231 Fuel, Vehicles	Expenditure		17	1	
23-00768	5	Diesel 172.1 gals @ 3.0028	516.78	01-430-231 Fuel, Vehicles	Expenditure		18	1	
23-00768	6	Federal Lust tax	0.17	01-430-231 Fuel, Vehicles	Expenditure		19	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
41990	Dixie Land	Energy	Continued						
23-00768	7	Federal Oil Spill Recovery	0.37	01-430-231	Expenditure		20	1	
				Fuel, Vehicles					
23-00768	9	Federal Superfund Recovery Fee	0.66	01-430-231	Expenditure		21	1	
				Fuel, Vehicles					
23-00803	1	Gas 87% 299.3 gals @ 2.9351	878.48	01-430-231	Expenditure		55	1	
				Fuel, Vehicles					
23-00803	2	Federal Lust Tax	0.30	01-430-231	Expenditure		56	1	
				Fuel, Vehicles					
23-00803	3	Federal Oil Spill Recovery	0.58	01-430-231	Expenditure		57	1	
				Fuel, Vehicles					
23-00803	4	Federal Superfund Recovery Fee	1.05	01-430-231	Expenditure		58	1	
				Fuel, Vehicles					
23-00803	5	Diesel 323.6 gals @ 3.1574	1,021.73	01-430-231	Expenditure		59	1	
				Fuel, Vehicles					
23-00803	6	Federal Lust tax	0.32	01-430-231	Expenditure		60	1	
				Fuel, Vehicles					
23-00803	7	Federal Oil Spill Recovery	0.69	01-430-231	Expenditure		61	1	
				Fuel, Vehicles					
23-00803	8	Federal Superfund Recovery Fee	1.24	01-430-231	Expenditure		62	1	
				Fuel, Vehicles					
			<u>4,215.61</u>						
41991	08/08/23	DUTCH005 Dutch Valley Auto Works					704		
23-00809	1	vin 1fahp2mk0gg16070	6,781.68	01-380-002	Revenue		66	1	
				Insurance Rebates, Refunds, & Reimburmnt					
41992	08/08/23	EASTH005 EAST HEMPFIELD TOWNSHIP					704		
23-00773	1	Crash Data Software Subscrip	515.78	01-410-200	Expenditure		26	1	
				Police Equipment & Supplies					
41993	08/08/23	ECSMI005 ECS Mid Atlantic, LLC					704		
23-00826	1	mcginness soil characterizatio	3,641.00	18-450-001	Expenditure		98	1	
				McGinness Airport Development Project					
23-00826	2	mcginness monitoring well inst	14,828.00	18-450-001	Expenditure		99	1	
				McGinness Airport Development Project					
			<u>18,469.00</u>						
41994	08/08/23	EDMUN005 Edmunds GovTech					704		
23-00806	1	3 year agreement	3,000.00	01-402-317	Expenditure		64	1	
				Contracted Services					
41995	08/08/23	ENNIS005 Ennis-Flint Inc.					704		
23-00812	1	Thermoplastic 1 Ton	2,431.75	01-430-245	Expenditure		69	1	
				Highway Supplies					
41996	08/08/23	EXECU005 Executive Image Solutions					704		
23-00820	1	7/15/23-8/14/23	5,525.25	01-402-312	Expenditure		78	1	
				IT Contracted Services					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
41996	Executive	Image Solutions	Continued						
23-00820	2	7/15/23-8/14/23	2,013.07	01-402-312	Expenditure		79	1	
				IT Contracted Services					
			<u>7,538.32</u>						
41997	08/08/23	HAVERO05 Haverstick Bros, Inc					704		
23-00755	1	HVV17 Peterson Grinder	177.57	01-426-102	Expenditure		1	1	
				Recycling Maintenance of Equip. & Bldgs					
23-00755	2	HVV17 Peterson Grinder	184.63	01-426-102	Expenditure		2	1	
				Recycling Maintenance of Equip. & Bldgs					
			<u>362.20</u>						
41998	08/08/23	HERSH015 Hershey Equipment Co					704		
23-00767	1	HDV6A PA State Inspection	11.00	01-430-375	Expenditure		12	1	
				Maintenance & Repairs of Equipment					
23-00767	2	HDV6A Labor/Inspection	48.50	01-430-375	Expenditure		13	1	
				Maintenance & Repairs of Equipment					
23-00778	1	HDV15 PA State Inspection	11.00	01-430-375	Expenditure		38	1	
				Maintenance & Repairs of Equipment					
23-00778	2	HDV15 Labor/Inspection	150.00	01-430-375	Expenditure		39	1	
				Maintenance & Repairs of Equipment					
23-00778	3	HDV15 Lube	3.00	01-430-375	Expenditure		40	1	
				Maintenance & Repairs of Equipment					
			<u>223.50</u>						
41999	08/08/23	JAMES005 James R Wolpert					704		
23-00815	1	Meter Maintenance 7/31/23	200.00	01-410-375	Expenditure		72	1	
				Maintenance & Repair, Parking Meters					
23-00816	1	Meter Maintenance 6/30/23	200.00	01-410-375	Expenditure		73	1	
				Maintenance & Repair, Parking Meters					
			<u>400.00</u>						
42000	08/08/23	KANE0005 Morgan Hallgren Crosswell & Ka					704		
23-00783	1	awakened prop appeal	19.00	01-450-601	Expenditure		47	1	
				Zoning Hearing Board - Stenographer					
42001	08/08/23	KEY Keystone Plumbing Heating and					704		
23-00810	1	Maintenace A/C 430 S Front St	140.00	01-430-373	Expenditure		67	1	
				Maintenance & Repair of Building					
42002	08/08/23	LANCA025 Lancaster Avenue Garage & Tire					704		
23-00784	1	Insp/Emiss/repairs PD#2	358.87	01-410-376	Expenditure		48	1	
				Maintenance & Repair, Police Vehicles					
42003	08/08/23	LANCA070 Lancaster County Treasurer					704		
23-00814	1	County Tax Portion July 2023	20,333.97	01-200-201	G/L		71	1	
				Lanc Co RE Tax Payable					
42004	08/08/23	LCBA0005 Lancaster Co. Boroughs' Assoc.					704		
23-00821	1	mayor lutz	20.00	01-400-400	Expenditure		80	1	
				Council Other Expenses					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
42004	Lancaster Co. Boroughs'	Assoc. Continued							
23-00821	2	b fisher	20.00	01-400-400	Expenditure		81	1	
				Council Other Expenses					
23-00821	3	s lintner	20.00	01-400-400	Expenditure		82	1	
				Council Other Expenses					
23-00821	4	t burgard	20.00	01-400-400	Expenditure		83	1	
				Council Other Expenses					
23-00821	5	m stivers	20.00	01-402-300	Expenditure		84	1	
				Conference & Training					
			<u>100.00</u>						
42005	08/08/23	METRO020 Garber Metrology							704
23-00807	1	Fairbanks Scale HDA41	1,210.41	01-426-102	Expenditure		65	1	
				Recycling Maintenance of Equip. & Bldgs					
42006	08/08/23	MJR SEI-Stephenson Equipment CoMJR							704
23-00770	1	Gutter Brooms	849.88	01-430-375	Expenditure		23	1	
				Maintenance & Repairs of Equipment					
42007	08/08/23	MONIT005 Monitronics							704
23-00781	1	308 locust st	2.90	01-402-317	Expenditure		44	1	
				Contracted Services					
23-00781	2	308 locust st instal alarm	110.79	01-402-317	Expenditure		45	1	
				Contracted Services					
			<u>113.69</u>						
42008	08/08/23	PADEP025 Pa Dept of Agriculture							704
23-00771	1	Weighmaster Lic. Renewal(3)	180.00	01-430-165	Expenditure		24	1	
				Employee Certification & Testing					
42009	08/08/23	PENNS095 Pennsy Supply Inc							704
23-00769	1	2A Stone; 25mm	94.72	01-430-245	Expenditure		22	1	
				Highway Supplies					
42010	08/08/23	POWER005 PowerDMS							704
23-00775	1	PowerDMS Lic 9/17/23-9/16/24	5,557.65	01-410-317	Expenditure		28	1	
				Contracted Services					
42011	08/08/23	PROCO005 Procor Pest Control							704
23-00779	1	riverfront park 41 wlanut st	145.00	01-454-377	Expenditure		41	1	
				Columbia Crossings, Contracted Services					
42012	08/08/23	PUREW005 Pure Water Technology							704
23-00788	1	ADMIN	79.00	01-402-317	Expenditure		50	1	
				Contracted Services					
23-00788	2	POLICE	79.00	01-410-317	Expenditure		51	1	
				Contracted Services					
			<u>158.00</u>						
42013	08/08/23	QUALI010 Quality Digital Office Solutio							704
23-00780	1	police department 6/20-7/19	97.55	01-410-317	Expenditure		42	1	
				Contracted Services					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
42013	23-00780	Quality Digital Office Solutio 2 admin 6/20-7/19	136.77	01-402-317 Contracted Services	Expenditure		43	1	
			<u>234.32</u>						
42014	08/08/23 23-00817	RSHOL005 R S Hollinger & Son, Inc 1 Weed Eater line & oil	93.01	01-430-200 Operating Supplies	Expenditure		74	1	704
42015	08/08/23 23-00777	SIGNA005 Signal Service Inc 1 BWA5-9th & Locust Ped Crossing	585.00	01-433-374 Traffic Lights, Maintenance	Expenditure		31	1	704
	23-00777	2 BWA5-9th & Locust Ped Crossing	405.00	01-433-374 Traffic Lights, Maintenance	Expenditure		32	1	
	23-00777	3 BWA5-9th & Locust Ped Crossing	236.00	01-433-374 Traffic Lights, Maintenance	Expenditure		33	1	
	23-00777	4 BWA5-9th & Locust Ped Crossing	3.75	01-433-374 Traffic Lights, Maintenance	Expenditure		34	1	
	23-00777	5 BWA5-9th & Locust Ped Crossing	11.76	01-433-374 Traffic Lights, Maintenance	Expenditure		35	1	
	23-00777	6 BWA5-9th & Locust Ped Crossing	75.00	01-433-374 Traffic Lights, Maintenance	Expenditure		36	1	
	23-00777	7 BWA5-9th & Locust Ped Crossing	25.00	01-433-374 Traffic Lights, Maintenance	Expenditure		37	1	
			<u>1,341.51</u>						
42016	08/08/23 23-00811	SUPER005 Super Shoe Stores 1 R Warfel Public Works	230.36	01-430-239 Employee Clothing Allowance	Expenditure		68	1	704
42017	08/08/23 23-00804	SUSQU085 Susquehanna National Heritage 1 2nd 2023 payment	57,431.50	01-454-379 Columbia Crossing, Contracted Mgmt Fees	Expenditure		63	1	704
42018	08/08/23 23-00800	TACTI005 Tactical wear 1 Body Armor Vest/Jack Kopp	1,335.60	01-410-238 Police Uniforms and Dry Cleaning	Expenditure		52	1	704
42019	08/08/23 23-00822	TOTAL Total Exterminating Services 1 market house 7/18/23	75.00	01-444-317 Market House, Contracted Services	Expenditure		85	1	704
42020	08/08/23 23-00776	VLTRA005 V L Tracey Sales 1 Institutional Can Liner 38X58	52.51	01-430-200 Operating Supplies	Expenditure		29	1	704
	23-00776	2 12X600 Roll Towels, bleached	52.01	01-430-200 Operating Supplies	Expenditure		30	1	
			<u>104.52</u>						
42021	08/08/23 23-00819	WALTE005 Walters Portable Toilets 1 Rotary Park H/C Portapot	126.00	01-454-455 Maintenance of Parks - Rotary Park	Expenditure		76	1	704

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01 GENERAL FUND GENERAL FUND Continued									
42021		Walters Portable Toilets							
23-00819	2	Makle Park H/C Portapot	126.00	01-454-451	Expenditure		77	1	
			<u>252.00</u>	Maintenance of Parks - Makle Park					
42022	08/08/23	ZOLLW005 Zoll worldwide Headquarters							704
23-00786	1	Recertification of Powerheart	225.00	01-410-200	Expenditure		49	1	
				Police Equipment & Supplies					
42023	08/08/23	CASSE005 Casse							707
23-00805	1	eoc trailer detailing	1,675.00	01-415-500	Expenditure		1	1	
				EOC Supplies-per 2022 LC ARPA GRANT					
Checking Account Totals									
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	44	0	182,318.28	0.00			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	44	0	182,318.28	0.00			
21 ARPA FUND ARPA FUNDS									
1015	08/08/23	CASSE005 Casse		(Void Reason: wrong fund)		08/08/23 VOID			706
23-00805	1	eoc trailer detailing	1,675.00	21-463-675	Expenditure		1	1	
				EOC - Lancaster County ARPA Match					
Checking Account Totals									
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	0	1	0.00	1,675.00			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	0	1	0.00	1,675.00			
35 LIQUID FUELS PLGIT LIQUID FUELS									
607	08/08/23	CSDAV005 CS Davidson Inc							705
23-00824	1	2nd st phase II CDBG	53.79	35-454-074	Expenditure		1	1	
				CDBG - Perry and Union (2nd St)					
608	08/08/23	PPELE005 PPL Electric Utilities Corp							705
23-00828	1	lanc ave traffic signal 2001	36.70	35-434-002	Expenditure		2	1	
				Traffic Lights - Electrical Usage					
23-00828	2	15th & lanc ave 2002	34.02	35-434-002	Expenditure		3	1	
			<u>70.72</u>	Traffic Lights - Electrical Usage					
Checking Account Totals									
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	2	0	124.51	0.00			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	2	0	124.51	0.00			
Report Totals									
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	46	1	182,442.79	1,675.00			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	46	1	182,442.79	1,675.00			

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	3-01	112,873.34	6,781.68	22,265.87	141,920.89
CAPITAL FUND	3-18	40,397.39	0.00	0.00	40,397.39
HIGHWAY AID FUND	3-35	124.51	0.00	0.00	124.51
Total of All Funds:		<u>153,395.24</u>	<u>6,781.68</u>	<u>22,265.87</u>	<u>182,442.79</u>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	01	112,873.34	6,781.68	22,265.87	141,920.89
CAPITAL FUND	18	40,397.39	0.00	0.00	40,397.39
HIGHWAY AID FUND	35	124.51	0.00	0.00	124.51
Total of All Funds:		<u>153,395.24</u>	<u>6,781.68</u>	<u>22,265.87</u>	<u>182,442.79</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND BBT	3-01	112,873.34	0.00	0.00	0.00	112,873.34
CAPITAL FUND	3-18	40,397.39	0.00	0.00	0.00	40,397.39
HIGHWAY AID FUND	3-35	124.51	0.00	0.00	0.00	124.51
Total of All Funds:		<u>153,395.24</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>153,395.24</u>

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: 08/08/2023

DEPARTMENT: Community Development

TITLE: 132 Locust Street LD Plan – Security Release

BACKGROUND AND JUSTIFICATION: C.S. Davidson, Inc. (CSD) has reviewed the public security release request by Eberly Myers for the 132 Locust Street Land Development Project.

Per CSD’s site inspection and follow-up correspondence with the developer, CSD recommends that the public improvement security be released, pending the Shade Tree Commissions’ approval of the tree and planter box installation.

MOTION:

Move to approve the Security Release of \$97,300.50.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY23 Budget	Current Balance	Agenda Expenditure	Balance

C. Legal Review:

ATTACHMENT(S):

- Security Release, dated July 31, 2023



C.S. DAVIDSON, INC.
100 YEARS

38 North Duke Street, York, PA 17401 | (717) 846-4805
50 West Middle Street, Gettysburg, PA 17325 | (717) 337-3021
315 West James Street, Suite 102, Lancaster, PA 17603 | (717) 481-2991

July 31, 2023

Ms. Sharon Cino
Planning & Zoning Manager
Borough of Columbia
308 Locust Street
Columbia, PA 17512

Re: 132 Locust Street
Security Release
Columbia Borough, Lancaster County, PA
Engineer's Project No. 3981.3.12.03

Dear Sharon:

I have received a request for reduction of the public improvements security for the above-referenced project. The original security was posted in an amount equal to **\$97,300.50**. Based on our review, we have determined that the entire amount of public security can be released, pending approval by the Shade Tree Commission on the tree and planter box installation, as construction has been completed.

If you have any questions or comments, please contact me at (717) 814-4537 or [dj@csdavidson.com](mailto:djr@csdavidson.com).

Respectfully,

Derek J. Rinaldo, E.I.T.
Client Representative

DJR/cah
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EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: 8/08/2023

DEPARTMENT: Community Development

TITLE: Locust Street Apartments Final Lot Add-On and Land Development Plan Security

SUMMARY: Security Reduction No. 2

BACKGROUND AND JUSTIFICATION: C.S. Davidson, Inc. has recently inspected the project on Locust Street and recommends the public improvement security amount be reduced in the amount equal to \$6,560.00.

MOTION:

Move to reduce the public security amount for the Locust Street Apartments Project in the amount of \$6,560.00.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Capital Expenditures	0	0	0	0	0
Operating Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY23 Budget	Current Balance	Agenda Expenditure	Balance

C. Legal Review: N/A

ATTACHMENT(S):

- Security Reduction No. 2, dated 7/31/2023.



C.S. DAVIDSON, INC.
ENGINEERING A BETTER COMMUNITY

38 North Duke Street, York, PA 17401 | (717) 846-4805
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July 31, 2023

Ms. Sharon Cino
Planning & Zoning Manager
Borough of Columbia
308 Locust Street
Columbia, PA 17512

Re: Locust Street Apartments
Security Reduction No. 2
Columbia Borough, Lancaster County, PA
Engineer's Project No. 3981.3.08.01

Dear Sharon:

We have completed our review of the requested reduction in security for the above-referenced project. The original security was posted in an amount equal to **\$72,435.00**. After Security Reduction No. 1 in the amount of \$57,290.00, and based on our review, we found that the amount of public security can be reduced by an additional **\$6,560.00** to provide a remaining security balance of **\$8,585.00**.

If you have any questions regarding this review, please do not hesitate to contact me directly at (717) 814-4537 or DJR@csdavidson.com.

Sincerely,



Derek J. Rinaldo, E.I.T.

DJR/cah
Enclosure: Public Improvements Security Reduction No. 2
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EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: 08/08/23

DEPARTMENT: Police

TITLE: Hiring of Breah Whitworth as Part-time Crossing Guard

BACKGROUND AND JUSTIFICATION: The Columbia Borough Police Department has multiple crossing guard vacancies. There has been a shortage of qualified candidates requiring Police Officers to cover vacancies. The cost of the crossing guard is shared by the Columbia Borough School District and Columbia Borough.

MOTION: To consider approval hiring Breah Whitworth as a part-time (10-20 hours per week) Crossing Guard for the Columbia Borough Police Department beginning at the Non-Uniform 2022 Contract rate of \$17.00 per hour and contingent upon successful completion of the required background check, medical exam, and drug screening.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2023	2024	2025	2026	2027
Operating Expense (F01)	\$2,890	\$3,400	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense ARPA (F21)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY23 Budget	Current Balance	Agenda Expenditure	Balance

C. Legal Review:

ATTACHMENT(S):

-

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: August 8, 2023

DEPARTMENT: Police

TITLE: Event Permit Request for Cumulus Media/96.1 to host their annual Santa D's Toy Challenge on the Bridge – benefits Toys for Tots.

BACKGROUND AND JUSTIFICATION: This is an annual event during which employees of Cumulus Media/96.1 SOX Radio camp out in the jug handle at the entrance to the Rt. 462 Bridge to collect unwrapped toys to benefit toys for Tots.

MOTION:

Move to approve of an event request for cumulus Media/96.1/SOX Radio to host their annual Santa D's Toy challenge in the "jug handle" at the entrance to the Rt. 462 Bridge from Monday, December 4, 2023 through Friday, December 8, 2023, (set-up and tear-down to include 12/2/23 and 12/9/23), during which employees of Cumulus Media will camp out and collect toys which will be donated to Toys for Tots. This approval is contingent upon receipt of the required Certificate of Insurance.

NOTES:

There is no cost to the Borough for this event.

ATTACHMENT(S):

- Event Request



SPECIAL EVENT PERMIT APPLICATION

Non-Profit: Yes No

Date Request Submitted: 7/18/23

Organization Name: Cumulus Media/96.1 SOX Radio Representative Name: Lee Jacoby

Address: 2300 Vartan Way, Harrisburg, PA 17110 Phone #: 717-847-5592 Email: lee.jacoby@cumulus.com

Name of Event: Santa D's Toy Challenge on the Bridge - benefitting Toys for Tots

Describe Event Activities: We will be camped out along the Columbia end of the Columbia-Wrightsville Bridge along Rt. 462 for five days asking our radio station listeners to drop off toy donations to benefit the Toys for Tots distribution in York and Lancaster Counties.

<u>Event Date(s)</u>	<u>Time of Event</u>	<u>Times (Including Setup/Tear Down)</u>
<u>12/4/23 - 12/8/23 / (Rain Date) none</u>	<u>24 hrs/day</u>	<u>12/2/23 - 12/9/23</u>

Anticipated Attendance: 0 Are you charging a fee to participate? no If so, how much? _____

Site Requested: (Please see Special Event Policies and Procedures for a list of available sites)

Rotary Park, sidewalk, and jug handle road on the southern side of Chestnut St/Rt 462. Clear parked cars on jug handle by 12/2/23.

If using Borough Street(s) (i.e.- 3rd St from Locust to Chestnut): South jug handle from Rt. 462 to N. 2nd Street **and**
_____ from _____ to _____ **and** _____ from _____ to _____

Equipment/Personnel Required: _____ Police Services _____ Custodian _____ Highway Personnel
_____ Safety Cones _____ Fire Police Services _____ Other _____

Please Note:

- The Borough has the right to assign additional security and other personnel as needed. Your organization may be subject to fees for these services as well as other fees incurred by the Borough. (Please refer to the current Columbia Borough Fee Schedule which is available on our website (www.columbiapa.net).
- Clean-up and removal of all trash produced at an event is the responsibility of the event host. Failure to remove all trash could result in additional fees as well as a fine of up to \$500.00.
- A Certificate of Insurance must be submitted with the application and must be submitted to the Columbia Borough Police Department at least 60 days prior to the event date. Minimum coverage of \$500,000.00 for bodily injury and \$500,000.00 for property damage (must show Columbia Borough as additional insured).
- Two Certificates of Insurance are required for events involving a state-owned road (one showing Columbia Borough as an additional insured and a second showing PennDot as an additional insured). The Facilities Use Application and Insurance Certificate must be submitted at least 60 days prior to the event date.

I hereby certify that I have read, understand, and agree to adhere to this policy of Columbia Borough concerning Use of Facilities. Further, my organization forever releases Columbia Borough, Mayor, Council Members, Columbia Borough Officials, their doctors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned dates(s) for which the application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Borough and any of its agents, servants, or employees and further will hold harmless and indemnify the said, Mayor, Council Members, and Borough Officials from any expenses, judgments or decrees recovered against them as a result of said use of these facilities. The provisions of this Application and this paragraph extend to the applicant's successors, assigns, heirs, and personal representatives.

RESPONSIBLE ORGANIZATION OFFICIAL: Lee Jacoby
(Name – PLEASE PRINT)

Lee R. Jacoby
(Signature)

APPROVAL SIGNATURES:

Borough Manager _____ Mark Stivers, Borough Manager Date _____

Police Chief _____ Chief Jack Brommer Date _____