



LEO S. LUTZ Mayor
HEATHER ZINK Borough Council President
EVAN M. GABEL Solicitor
MARK E. STIVERS Borough Manager

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

February 27, 2024 | 7:00 PM

FINAL AGENDA

NOTE: This meeting will be recorded and will be posted on the [Borough's YouTube Channel](#) following the meeting.

1. Call to Order and Roll Call
2. Invocation/Moment of Silence
3. Pledge to the Flag
4. Announcement of Executive Session(s) - None
5. Additions, deletions, and reorganization of agenda
 - a. Consider approval of Agenda
6. Citizen Comments (Non - Agenda Items Only – 5 Minute time limit per person)
***Civility and Decorum:** Borough officials and members of the public are expected to conduct themselves with civility and to accord each other a measure of dignity and respect. Shouting, foul language, personal insults, threats, and attacks or any conduct that disrupts the flow of business is out of order.*
7. Minutes for Approval
 - a. Consider approval of the Borough Council Meeting Minutes for February 13, 2024
8. Presentation & Acceptance of Reports
 - a. Finance – Heather Zink
 - I) Acknowledge Finance Report – January 2024
 - b. Legislation – Kelly Murphy
 - I) Acknowledge February Legislation Report
 - c. Personnel – Joanne Price
 - I) Acknowledge the retirement of Deb LaClair
 - II) Acknowledge the resignation of Theresa O'Donnell
9. Presentations
 - a. Susquehanna National Heritage Area yearly report and 2024 Budget presentation
10. Mayor Lutz/Chief Brommer
For public comments on items on the agenda, there will be a 3-minute time limit per person per topic.
11. Action Items
 - a. HARB Certificate of Appropriateness
 - I) Consider the COA for 17 South Third Street for the installation of a business sign
 - b. Consider authorizing the Columbia Historic Preservation Society to make improvements to the Columbia Market House dungeons.
 - c. Authorization to pay bills.
12. New Business:
 - a. Consider Resolution 2024-11 to appoint Michelle Kauffman to the Parks and Recreation Advisory Board.



- b. Consider approval for the Columbia Movers and Shakers Society to host their annual “Luminaries on Locust” event, on Saturday, December 21, 2024, from 5pm until Sunday, December 22, 2024, at approximately 6:30am.
- c. Consider approval for the Columbia United Veterans to host the 2024 Columbia Memorial Day Parade on Sunday May 26, 2024, starting a 1:00 PM using the traditional parade route.
- d. Consider approval of the public security for Columbia Trinity House Parking plan at \$512,359.10.
- e. Consider authorizing staff to execute a Consulting agreement to work with the Historic Preservation Trust of Lancaster County for technical support to COA applications and other work as needed.
- f. Consider authorizing staff to enter into an agreement with Kline, Kreider, and Good Auctioneers for the sale by auction of public land.
- g. Consider authorizing staff and the Borough Engineer to advertise for bids for the CDBG Improvement Project located on the 200 block of Union Street
- h. Consider authorizing staff to hire Tony Shelley for the part-time Parking Enforcement position at a salary of \$19.00/hour, contingent upon successful completion of a medical exam, drug screening, and background checks.
- i. Consider pay increased for the following staff:
 - I) Matt Peak – Property Inspector – 5% increase for passing the fire inspector certification and taking on the role of fire safety inspections.
 - II) Paula Diffenderfer – Code Compliance Manager – 5% increase for additional responsibilities related to managing the front office and zoning oversight.

13. Staff Reports, Comments, and Announcements

- a. Solicitor
- b. Secretary/Treasurer
- c. Boards, Commissions and Committees
 - I) LASA Minutes for January 25, 2024

14. Borough Council Comments

- a. Council Members

15. Announcement of Next Meeting. At 7:00 PM on Tuesday, March 5, 2024 council will hold a work session

16. Adjournment to Executive Session to discuss personnel issues.

If you are a person with a disability wishing to attend this meeting and require accommodation to participate in the meeting, please contact the Columbia Borough Office at (717) 684-2467 at least 24 hours prior to the meeting.

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

February 13, 2024 | 7:00 PM
Paul W. Myers Council Chambers

MINUTES

1. Council President Zink called the meeting to order at 7:00 PM.

Councilpersons present: Burgard, Fisher, Kauffman, Murphy, Price, Stahl, and Zink. Mayor Lutz was also present

Staff Present: Borough Manager Stivers, Code Compliance Manager Diffenderfer, Police Chief Brommer and Public Works Manager Graham, Facilities Manager Affeld. Solicitor Gabel and Engineer Rinaldo were also present.

2. Theresa Divet from St. John’s Lutheran Church delivered the invocation
3. Fire Chief Ryno led the pledge to the flag.
4. Announcement of Executive and Information Session (s) None.
5. Additions, deletions, and reorganization of agenda.
 - a. Motion to approve the agenda with corrections and changes.

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

Council President moved Agenda item 9.b to the February 27, 2024 Borough Council meeting agenda. She moved agenda item 9.a to immediately follow approval of agenda. She corrected agenda item 7.b to state February 6, 2024.

6. Citizen Comments Non-Agenda Items Only

Frank Doutrich communicated his concern about the gun activity in the downtown area. Police Chief Brommer stated there have been three incidents within the last few months involving guns. He referenced the 2023 Crime Watch Report and expressed his favorable view of the report and the good work the department is doing. He stated there was extra activity including the sheriff’s department delivering warrants that residents might have seen. When Frank asked him how the community is supposed to be informed, Jack stated that individuals can reach out to him directly.

7. Minutes for Approval

- a. Motion to approve the Borough Council Meeting Minutes for January 23, 2024

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

- b. Motion to approve the Borough Council Work Shop Minutes for February 6, 2024.

Motion by:	Second by:	Voice Vote:
J. Price	E. Kauffman	All Favored – Motion Carried

8. Presentation & Acceptance of Reports

- a. Community Development – Eric Kauffman
 - I) Acknowledge receipt of the Planning and Zoning Report for January 2024
 - II) Acknowledge receipt of the Columbia Market House Report for January 2024
- b. Public Works & Property – Peter Stahl
 - I) Acknowledge receipt of the Public Works & Property Report for January 2024
- c. Safety/Marketing – Todd Burgard

- I) Acknowledge receipt of the Public Safety Reports for January 2024: Columbia Borough Police Department
- II) Acknowledge receipt of the EMOC Reports for January 2024
- III) Acknowledge receipt of the Codes Compliance Report and Condemnation Report for January 2024
Councilperson Burgard requested the 2023 Crime Watch report the Police Chief referenced be placed on the website.
Council President Zink asked questions/clarifications specific to the condemnation report. Codes Manager Diffenderfer answered.

9. Presentations

- a. Presentation by Nathaniel Buchanan from Penn State Health to the EMS staff members who saved the life of a Columbia resident- several members from the emergency services community were recognized and celebrated for a life-saving event in December 2023. The citizen was present to personally thank the individuals involved in her treatment.
- b. Hope Byers/Megan Salvatore - Susquehanna National Heritage Area yearly report - Removed
- c. Rick Fisher – Restoration of the former jail cells in the Columbia Market House- a power point presentation was displayed for council with pictures and newspaper articles showing the jail cells. Rick explained the plans for the restoration of the space and the fundraising efforts to secure financing. The Borough Secretary will place an agenda item for the next Borough Council meeting.

10. Mayor Lutz/Chief Brommer- Mayor Lutz acknowledged the Public Works Department and the commendable job performed with today’s snow storm. Chief Brommer stated that PT officer Kauffman resigned.

11. Action Items

- a. Motion to approve Resolution 2024-09 to dedicate the PA 441 Bridge over US 30 to General Edward C. Shannon

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

Resolution was completed at the request of Senator Aument.

- b. Motion to authorize payment of bills

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

12. Introduction New Business

- a. Motion to approve request from Susquehanna National Heritage to host a Bridge Burner’s Challenge on June 29, 2024, from 9am-2pm (set-up from 7am-9am) using the Columbia River Park Kayak Launch, 50% of the boat ramp, as well as the grassy area around the Columbia Crossing Building.

Motion by:	Second by:	Voice Vote:
J. Price	P. Stahl	All Favored – Motion Carried

- b. Motion to authorize staff and Borough Solicitor to seek Borough of Columbia Planning Commission and the Lancaster County Planning Commission review and to advertise an Ordinance to rezone the parcel located at 740 South Twelfth Street from Light Business to Medium Density Residential.

Motion by:	Second by:	Voice Vote:
K. Murphy	P. Stahl	All Favored – Motion Carried

- c. Motion to approve Resolution 2024-10 to appoint Emily Broich to the Shade Tree Commission

Motion by:	Second by:	Voice Vote:
J. Price	P. Stahl	All Favored – Motion Carried

13. Staff Reports, Comments, and Announcements

- a. Solicitor- Gable is working on leases for Chiques Rock Outfitters and KT Graham.
- b. Borough Engineer- Rinaldo updated council on the 200 Block of Union CBGD project, Walnut Street project and the 800 block of Chestnut Street.
- c. Secretary/Treasurer- Informed Council the new AV system will be installed February 20, 2024. He received an email from Lewistown Borough and they wanted more info on the Columbia Hometown Heros flags. Also, Mountville Borough sought out advice on TextMyGov. The Borough received approval from the State Treasury Department that the RACP funds are approved. Thanked CS Davidson personnel for the all the work to accomplish this task.
- d. Boards, Commissions and Committees
 - I) Upcoming Meetings: 2.15.2024 (HARB) 02.20.2024 (Planning Commission) 02.26.2024 (Shade Tree Commission)
 - II) Minutes – LASA Minutes from December 21, 2023

14. Borough Council Comments

- a. Council Members
 - Councilperson Burgard reminded individuals to sign up for TextMyGov.
 - Council President Zink asked council to communicate intent to participate in the PA Boroughs Association Conference. A Delegate will need to be appointed.

15. Announcement of next meeting. At 7:00 pm on Tuesday, February 27, 2024 Council will hold a regular Council meeting.

16. Motion to adjourn the meeting at 8:21 p.m.

Motion by:	Second by:	Voice Vote:
J. Price	P. Stahl	All Favored – Motion Carried

MOTIONED AND APPROVED this 27th day of February 2024, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

By:

Heather Zink, Council President

ATTEST:

Mark E. Stivers, Secretary/Treasurer

Account Range: 01-301-001 to 35-395-001 Include Zero Activity Accounts: No
Current Date Range: 01/01/24 to 01/31/24 Year To Date As Of: 01/31/24

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-301-001	Transfer from Fund Balance	1,188,082.00	0.00	0.00	0.00
01-301-100	Property Taxes - Current Year	3,522,086.00	0.00	10,848.54	0.31
01-301-101	RET - Current Year, Uncollectable (5%)	176,104.00-	0.00	0.00	0.00
01-301-200	Property Taxes - Prior Year (Postmarked)	2,000.00	0.00	0.00	0.00
01-301-300	Property Taxes - Delinquent (LCTCB)	177,168.00	0.00	4,572.75	2.58
01-301-400	Property Taxes - KOZ Properties	5,196.00	0.00	0.00	0.00
01-310-100	Deed Transfer Tax (DTT) - 0.5%	238,959.00	0.00	10,216.90	4.28
01-310-210	Earned Income Tax (EIT) - 0.5%	1,188,100.00	0.00	43,676.12	3.68
01-310-430	Local Services Tax (LST) - \$52 per annum	150,889.00	0.00	5,355.95	3.55
01-321-310	Misc License (Pawn, Antique, Tattoo,.)	2,133.00	0.00	345.00	16.17
01-321-610	Peddler's License	240.00	0.00	0.00	0.00
01-321-800	Cable TV Franchise	141,664.00	0.00	0.00	0.00
01-321-900	Cell Tower (Verizon)	11,807.00	0.00	3,131.46	26.52
01-331-109	State Police & County Fines	5,686.00	0.00	269.55	4.74
01-331-112	Ordinance Violations-DJ-POLICE	84,001.00	0.00	5,690.60	6.77
01-331-115	Ordinance Violations-DJ-CODES	7,838.00	0.00	88.35	1.13
01-331-300	Parking Fines	142,149.00	0.00	4,900.00	3.45
01-341-100	Interest Income	10,000.00	0.00	752.03	7.52
01-342-200	137 S Front, Lease Proceeds	79,859.00	0.00	11,466.67	14.36

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-342-201	137 S Front, Tenant Exp Reimbursements	30,265.00	0.00	1,210.09	4.00
01-342-202	420,430,434,440 S Front St Lease	12,060.00	0.00	2,122.00	17.60
01-342-204	Market House-Stand Rentals	52,500.00	0.00	2,772.32	5.28
01-342-205	Market House - All Events	34,000.00	0.00	3,155.00	9.28
01-342-206	Market House - Community Kitchen	19,000.00	0.00	1,328.00	6.99
01-351-001	Act 205 Pension Subsidy	338,018.00	0.00	0.00	0.00
01-354-040	904 Recycling Grant Income	9,656.00	0.00	0.00	0.00
01-355-010	State Public Utility Realty Tax	4,671.00	0.00	0.00	0.00
01-355-080	Alcoholic Beverage Sales Licenses	3,500.00	0.00	0.00	0.00
01-355-990	Firemen's Relief Fund PA Subsidy	50,107.00	0.00	0.00	0.00
01-357-030	Police Department Grants	3,000.00	0.00	0.00	0.00
01-361-200	Tax Certifications & Copies	14,014.00	0.00	300.00	2.14
01-361-310	Subdivision/Land Development Fees	1,500.00	0.00	0.00	0.00
01-361-330	Building & Zoning Permits	65,407.00	0.00	5,949.64	9.10
01-361-340	Zoning Hearings	3,041.00	0.00	700.00	23.02
01-361-350	Municipal SW Maintenance Fund	1,500.00	0.00	192.00	12.80
01-361-510	Sale of Materials & Equipment	8,742.00	0.00	300.00	3.43
01-361-620	County Tax Collection Commission Revenue	4,080.00	0.00	0.00	0.00
01-362-100	Police Dept Misc Services & Refunds	27,216.00	0.00	1,082.99	3.98
01-362-110	Sale of Accident Reports	2,295.00	0.00	450.00	19.61

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-362-140	Crossing Guard Wage Reimbursement (CBSD)	23,756.00	0.00	8,976.31	37.79
01-362-160	Lanc. County Task Force, Reimbursement	82,400.00	0.00	0.00	0.00
01-362-170	LiveScan Revenue	7,000.00	0.00	25.00	0.36
01-362-200	Animal Control & Shelter Reimbursement	300.00	0.00	50.00	16.67
01-362-210	Alarm Use Permit	1,485.00	0.00	530.00	35.69
01-362-400	Code Dept Misc Services & Refunds	500.00	0.00	0.00	0.00
01-362-401	Rental Registration	91,200.00	0.00	500.00	0.55
01-362-402	Borough Rental & Event Revenue	15,750.00	0.00	25.00	0.16
01-362-423	Quick Ticket Revenue	37,537.00	0.00	3,600.00	9.59
01-362-424	Rental Inspections Revenue	75,112.00	0.00	2,975.00	3.96
01-362-425	Fire Inspections Revenue	9,338.00	0.00	0.00	0.00
01-362-426	Home Inspections Revenue	100.00	0.00	0.00	0.00
01-362-427	New Tenant Walkthrough Inspections	6,075.00	0.00	475.00	7.82
01-362-450	Certificate of Occupancy	150.00	0.00	0.00	0.00
01-362-460	Lien Recovery	4,646.00	0.00	0.00	0.00
01-362-470	Condemnation Revenue	9,750.00	0.00	1,000.00	10.26
01-362-480	Appeals Revenue	38.00	0.00	0.00	0.00
01-363-100	Street Opening Permits	27,409.00	0.00	1,915.00	6.99
01-363-210	Meter Receipts	82,853.00	0.00	4,636.89	5.60
01-363-220	Contractor Parking Permits	12,912.00	0.00	132.00	1.02

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-363-400	Yard Waste Revenue	108,898.00	0.00	11,773.30	10.81
01-363-500	Highway Dept Misc Services & Refunds	500.00	0.00	0.00	0.00
01-372-400	Electric Generation Revenue (LCSWMA)	50,016.00	0.00	4,168.00	8.33
01-380-001	Miscellaneous Revenue	5,000.00	0.00	1,737.59	34.75
01-380-002	Insurance Rebates, Refunds, & Reimburmnt	123,382.00	0.00	14,050.00	11.39
01-380-005	Police Misc Revenue (TRUIST Donations)	500.00	0.00	0.00	0.00
01-380-006	NonDepartmentalized Services & Refunds	500.00	0.00	0.00	0.00
01-380-150	WWTP Sewage Revenue (A/R & Lien)	250.00	0.00	0.00	0.00
01-387-001	Contributions - Private Sources	500.00	0.00	0.00	0.00
01-387-002	Contributions - In Lieu of (ALL)	18,000.00	0.00	0.00	0.00
01-387-005	Employee Health Insurance Share (NonPol)	25,261.00	0.00	2,040.60	8.08
01-387-006	Employee Health Insurance Share (Pol)	44,847.00	0.00	4,771.85	10.64
01-392-021	Transfer from ARPA Funds REVENUE REPLEN	300,000.00	0.00	0.00	0.00
01-395-001	Refund of Prior Yr Expenditure	500.00	0.00	0.00	0.00
01-900-000	PO REVERSAL REVENUE ACCOUNT-prior year	0.00	0.00	480.00	0.00
	Anticipated Total	8,162,339.00	0.00	173,481.74	2.13
	Unanticipated Total	470,451.00	0.00	11,255.76	0.00
	Fund Total	8,632,790.00	0.00	184,737.50	2.01
18-301-001	Transfer from Fund Balance	198,725.00-	0.00	0.00	0.00
18-341-100	Interest Income	65,000.00	0.00	8,563.45	13.17

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
18-354-077	CDBG-200 Block of Union St Improvements	200,000.00	0.00	0.00	0.00
18-354-078	MCGinness BIOS Funding	2,000,000.00	0.00	0.00	0.00
18-354-079	Makle Park Grant - (DCNR)	478,300.00	0.00	0.00	0.00
18-354-081	158 River Front Storm Sys/PA SMALL WATER	275,000.00	0.00	0.00	0.00
18-354-082	PA Local Share Grant-Gaming Act4PW BLDG	800,000.00	0.00	0.00	0.00
18-354-100	DEP Recycling Grant	350,000.00	0.00	0.00	0.00
18-395-001	Refund of Prior Yr Expenditure	0.00	0.00	5,001.64	0.00
Anticipated Total		133,725.00-	0.00	13,565.09	10.14-
Unanticipated Total		4,103,300.00	0.00	0.00	0.00
Fund Total		3,969,575.00	0.00	13,565.09	0.34
21-341-100	Interest Income	65,000.00	0.00	798.32	1.23
21-351-101	Transfer to Fund Balance	574,000.00	0.00	0.00	0.00
Anticipated Total		0.00	0.00	0.00	0.00
Unanticipated Total		639,000.00	0.00	798.32	0.00
Fund Total		639,000.00	0.00	798.32	0.00
30-301-001	Transfer from Fund Balance	478,500.00	0.00	0.00	0.00
30-341-100	Interest	0.00	0.00	611.21	0.00
30-354-010	RACP - Market House Grant Phase I	1,311,858.00	0.00	0.00	0.00
30-354-015	RACP - Market House Grant Phase II	438,142.00	0.00	0.00	0.00
30-354-076	LCPC - SmartGrowth Trans. Grant, Walnut St	867,100.00	0.00	0.00	0.00

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
Anticipated Total		1,790,358.00	0.00	611.21	0.03
Unanticipated Total		1,305,242.00	0.00	0.00	0.00
Fund Total		3,095,600.00	0.00	611.21	0.02
35-301-001	Transfer from Fund Balance	531,345.00	0.00	0.00	0.00
35-341-100	Interest Income	40,000.00	0.00	4,804.51	12.01
35-354-030	Highway Liquid Fuels	254,010.00	0.00	0.00	0.00
35-354-031	Turnback Program	5,720.00	0.00	0.00	0.00
Anticipated Total		831,075.00	0.00	4,804.51	0.58
Unanticipated Total		0.00	0.00	0.00	0.00
Fund Total		831,075.00	0.00	4,804.51	0.58
Final Total		17,168,040.00	0.00	204,516.63	1.12

Range of Accounts: 01-400-000 to 35-492-183 Include Cap Accounts: Yes As Of: 01/31/24
Skip Zero Activity: Yes

NOTE: This report includes ONLY activity originally Budgeted/Charged to Budget Year 4.
Prior Year Budgeted/Encumbered/Payable amounts rolled to Budget Year 4 have been EXCLUDED.

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-400-000	ELECTED OFFICIALS CONTROL ACCOUNT:							
01-400-112	Compensation to Council	8,400.00	0.00	0.00	700.00	0.00	7,700.00	8
01-400-113	Compensation to Mayor	1,200.00	0.00	0.00	100.00	0.00	1,100.00	8
01-400-300	Conference & Training	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
01-400-400	Council Other Expenses	500.00	0.00	20.00-	113.09	0.00	406.91	19
Control: 000	Total	12,100.00	0.00	20.00-	913.09	0.00	11,206.91	7
01-401-000	ADMINISTRATION CONTROL ACCOUNT A:							
01-401-121	Borough Manager Salary	101,309.00	0.00	0.00	10,716.21	0.00	90,592.79	11
01-401-337	Borough Manager, Mileage Reimbursement	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	101,809.00	0.00	0.00	10,716.21	0.00	91,092.79	11
01-402-000	ADMINISTRATION CONTROL ACCOUNT B:							
01-402-120	Finance Manager Salary	71,033.00	0.00	0.00	7,517.40	0.00	63,515.60	11
01-402-121	Accountant	54,571.00	0.00	0.00	4,198.40	0.00	50,372.60	8
01-402-140	Clerical Salary	50,533.00	0.00	0.00	3,886.40	0.00	46,646.60	8
01-402-141	Clerical Salary Overtime	3,090.00	0.00	0.00	221.54	0.00	2,868.46	7
01-402-192	Employee FICA	25,036.00	0.00	0.00	2,079.79	0.00	22,956.21	8
01-402-194	Employee Unemployment Compensation Tax	1,414.00	0.00	0.00	500.14	0.00	913.86	35
01-402-195	Employee Workers Compensation Insurance	1,000.00	0.00	0.00	60.33	0.00	939.67	6
01-402-196	Employee Insurance Coverage Premiums	96,562.00	0.00	0.00	6,947.18	0.00	89,614.82	7
01-402-197	Employee Pension Contributions	23,528.00	0.00	0.00	0.00	0.00	23,528.00	0
01-402-210	Office Equipment & Supplies	14,000.00	0.00	0.00	560.62	0.00	13,439.38	4
01-402-300	Conference & Training	5,000.00	0.00	0.00	100.00	0.00	4,900.00	2
01-402-302	Consulting Services	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0
01-402-310	Borough Code Maintenance	5,000.00	0.00	0.00	2,070.00	0.00	2,930.00	41
01-402-311	Accounting & Auditing Services	45,000.00	0.00	0.00	0.00	0.00	45,000.00	0
01-402-312	IT Contracted Services	77,250.00	0.00	0.00	6,880.05	0.00	70,369.95	9
01-402-316	Pension Services	9,000.00	0.00	0.00	2,625.00	0.00	6,375.00	29
01-402-317	Contracted Services	18,000.00	0.00	0.00	8,757.58	0.00	9,242.42	49
01-402-318	Payroll Processing Fees	2,000.00	0.00	0.00	64.57	0.00	1,935.43	3
01-402-325	Postage	12,000.00	0.00	0.00	85.00	0.00	11,915.00	1
01-402-330	Grant Writing Services	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
01-402-340	Printing & Advertising	13,000.00	0.00	0.00	650.33	0.00	12,349.67	5
01-402-350	General Communications	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-402-360	Bank Service Charges	3,647.00	0.00	0.00	780.64	0.00	2,866.36	21
01-402-374	Maint. & Rental Office Equipment	2,500.00	0.00	0.00	160.81	0.00	2,339.19	6
01-402-420	Dues & Publications	5,000.00	0.00	20.00	1,089.06	0.00	3,890.94	22
01-402-421	CS Datum Annual Subscriptions	2,400.00	0.00	0.00	0.00	0.00	2,400.00	0
01-402-750	Office Equipment	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	585,064.00	0.00	20.00	49,234.84	0.00	535,809.16	8
01-403-000	TAX COLLECTIONS CONTROL ACCOUNT:							
01-403-115	LCTCB Collection Fee - EIT 1.7% LST 1.5%	22,093.00	0.00	0.00	822.84	0.00	21,270.16	4
01-403-215	Deed Transfer Tax Collection Fee - 2.0%	4,779.00	0.00	0.00	204.34	0.00	4,574.66	4
Control: 000	Total	26,872.00	0.00	0.00	1,027.18	0.00	25,844.82	4
01-404-000	SOLICITOR/LEGAL CONTROL ACCOUNT:							
01-404-314	Solicitor Fees	110,808.00	0.00	0.00	0.00	0.00	110,808.00	0
01-404-315	Labor Counsel	40,000.00	0.00	0.00	978.00	0.00	39,022.00	2
01-404-316	Arbitration Services	1,500.00	0.00	0.00	4,476.00	0.00	2,976.00	298
Control: 000	Total	152,308.00	0.00	0.00	5,454.00	0.00	146,854.00	4
01-408-000	ENGINEERING CONTROL ACCOUNT:							
01-408-101	Engineering Services	124,800.00	0.00	0.00	15,572.17	0.00	109,227.83	12
Control: 000	Total	124,800.00	0.00	0.00	15,572.17	0.00	109,227.83	12
01-409-000	BUILDING & PROPERTY CONTROL ACCOUNT:							
01-409-120	Property Management Salaries	65,582.00	0.00	0.00	5,044.80	0.00	60,537.20	8
01-409-122	Property Management - Janitorial PT	27,115.00	0.00	0.00	1,215.00	0.00	25,900.00	4
01-409-192	Employee FICA	6,769.00	0.00	0.00	494.34	0.00	6,274.66	7
01-409-194	Employee Unemployment Compensation Tax	2,642.00	0.00	0.00	265.13	0.00	2,376.87	10
01-409-195	Employee Workers Compensation Insurance	200.00	0.00	0.00	14.26	0.00	185.74	7
01-409-196	Employee Insurance Coverage Premiums	4,335.00	0.00	0.00	381.23	0.00	3,953.77	9
01-409-197	Employee Pension Contributions	4,591.00	0.00	0.00	0.00	0.00	4,591.00	0
01-409-226	Cleaning Supplies	3,605.00	0.00	0.00	13.98	0.00	3,591.02	0
01-409-227	Tools and Supplies	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0
01-409-231	Gasoline, vehicles	600.00	0.00	0.00	0.00	0.00	600.00	0
01-409-239	Clothing Allowance (Janitorial)	800.00	0.00	0.00	0.00	0.00	800.00	0
01-409-321	308 Locust St., Phone - Cell & Landline	6,600.00	0.00	0.00	733.11	0.00	5,866.89	11
01-409-352	Insurance Premium Expenses	143,590.00	0.00	0.00	1,337.00	0.00	142,253.00	1
01-409-361	Electrical Usage	12,360.00	0.00	0.00	832.89	0.00	11,527.11	7
01-409-362	308 Locust St., Natural Gas Usage	5,150.00	0.00	0.00	283.59	0.00	4,866.41	6
01-409-364	137 S Front, Rebillable Prop Expenses	27,500.00	0.00	0.00	1,798.51	0.00	25,701.49	7
01-409-365	Trash Disposal Services	11,330.00	0.00	0.00	666.67	0.00	10,663.33	6

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-409-366	Water & Sewer Usage	2,260.00	0.00	0.00	511.48	0.00	1,748.52	23
01-409-370	Maintenance & Repair of Building	25,000.00	0.00	0.00	96.14	0.00	24,903.86	0
01-409-374	Maintenance & Repair of Equipment	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0
01-409-376	137 S Front, Boro Property Expenses	20,000.00	0.00	1,328.80	0.00	0.00	18,671.20	7
01-409-430	Property Tax Expenses	60,000.00	0.00	0.00	0.00	0.00	60,000.00	0
Control: 000	Total	443,029.00	0.00	1,328.80	13,688.13	0.00	428,012.07	3
01-410-000	POLICE CONTROL ACCOUNT:							
01-410-120	Chief of Police Salary	110,933.00	0.00	0.00	8,699.20	0.00	102,233.80	8
01-410-130	Sergeants Salaries	409,995.00	0.00	0.00	44,080.96	0.00	365,914.04	11
01-410-131	Police Officer Salaries	1,114,224.00	0.00	0.00	115,070.05	0.00	999,153.95	10
01-410-132	Part-Time Police Officer Salaries	46,800.00	0.00	0.00	960.00	0.00	45,840.00	2
01-410-133	School Crossing Guard Salaries	57,000.00	0.00	0.00	2,091.00	0.00	54,909.00	4
01-410-134	Officer in Charge (OIC)	20,000.00	0.00	0.00	863.19	0.00	19,136.81	4
01-410-136	Enforcement Officer Salaries	73,270.00	0.00	0.00	1,776.50	0.00	71,493.50	2
01-410-137	Administrative Assistant Salary	50,539.00	0.00	0.00	3,886.40	0.00	46,652.60	8
01-410-138	Administrative Assistant Overtime	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
01-410-140	Administrative Coordinator Salary	54,823.00	0.00	0.00	4,275.29	0.00	50,547.71	8
01-410-141	Community Service Aide Salaries	104,350.00	0.00	0.00	4,057.40	0.00	100,292.60	4
01-410-142	Community Service Aide Salaries Overtime	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0
01-410-143	Corporal Salaries	197,059.00	0.00	0.00	28,863.96	0.00	168,195.04	15
01-410-174	Conference & Training	41,200.00	0.00	495.00	10,174.90	0.00	30,530.10	26
01-410-179	Longevity Bonuses	27,500.00	0.00	0.00	0.00	0.00	27,500.00	0
01-410-180	Police Degree Bonuses	9,500.00	0.00	0.00	0.00	0.00	9,500.00	0
01-410-183	Police Department Overtime	70,000.00	0.00	0.00	6,708.23	0.00	63,291.77	10
01-410-192	Employee FICA	57,332.00	0.00	0.00	4,241.26	0.00	53,090.74	7
01-410-194	Employee Unemployment Compensation Tax	18,811.00	0.00	0.00	4,867.99	0.00	13,943.01	26
01-410-195	Employee Workers Compensation Insurance	112,938.00	0.00	0.00	9,411.51	0.00	103,526.49	8
01-410-196	Employee Insurance Coverage Premiums	590,593.00	0.00	0.00	47,490.03	0.00	543,102.97	8
01-410-197	Employee Pension Contributions (Uniform)	623,090.00	0.00	0.00	0.00	0.00	623,090.00	0
01-410-198	Employee Pension Contributions	10,712.00	0.00	0.00	0.00	0.00	10,712.00	0
01-410-200	Police Equipment & Supplies	25,750.00	0.00	0.00	4,108.89	0.00	21,641.11	16
01-410-201	Police Ammo	5,150.00	0.00	0.00	0.00	0.00	5,150.00	0
01-410-202	National Night Out	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0
01-410-204	Officer Equipment Allowance	6,798.00	0.00	0.00	774.76	0.00	6,023.24	11
01-410-228	Animal Control & Shelter Fees	2,060.00	0.00	0.00	500.00	0.00	1,560.00	24
01-410-229	LiveScan Fees	7,000.00	0.00	0.00	0.00	0.00	7,000.00	0
01-410-231	Fuel, Vehicles	24,000.00	0.00	0.00	0.00	0.00	24,000.00	0
01-410-238	Police Uniforms and Dry Cleaning	18,000.00	0.00	0.00	6,801.42	0.00	11,198.58	38
01-410-239	Enforcement Officers Clothing Allowance	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-410-316	Pension Fees - Uniformed	11,000.00	0.00	0.00	0.00	0.00	11,000.00	0
01-410-317	Contracted Services	30,000.00	0.00	0.00	7,681.00	0.00	22,319.00	26
01-410-318	Payroll Processing Fees	6,000.00	0.00	0.00	311.02	0.00	5,688.98	5
01-410-321	Police, Phone - Cell, Landline & GPS	10,300.00	0.00	0.00	627.41	0.00	9,672.59	6
01-410-327	Maintenance & Repair of Radios	4,120.00	0.00	0.00	0.00	0.00	4,120.00	0
01-410-328	Maint, Repair, & Rents for Camera System	15,450.00	0.00	0.00	3,803.94	0.00	11,646.06	25
01-410-351	Police Property Liability Insurance	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0
01-410-375	Maintenance & Repair, Parking Meters	2,472.00	0.00	200.00	200.00	0.00	2,072.00	16
01-410-376	Maintenance & Repair, Police Vehicles	4,120.00	0.00	576.60	1,698.83	0.00	1,844.57	55
01-410-377	Maintenance & Repair, Police Equipment	20,600.00	0.00	0.00	1,090.50	0.00	19,509.50	5
01-410-384	Equipment Rental	3,090.00	0.00	0.00	148.04	0.00	2,941.96	5
01-410-471	Enterprise Lease Expenses 2023 -POLICE	83,444.00	0.00	0.00	5,223.85	0.00	78,220.15	6
01-410-530	Lanc. County Drug Task Force, Member Fee	10,400.00	0.00	0.00	0.00	0.00	10,400.00	0
01-410-610	Maintenance & Repair of Building	4,120.00	0.00	0.00	26.97	0.00	4,093.03	1
Control: 000	Total	4,159,543.00	0.00	1,271.60	330,514.50	0.00	3,827,756.90	8
01-411-000	FIRE CONTROL ACCOUNT:							
01-411-363	Fire Hydrant, Water Supply	49,282.00	0.00	0.00	10,174.25	0.00	39,107.75	21
01-411-381	CBVFD - Workers Comp. Ins	41,328.00	0.00	0.00	2,055.00	0.00	39,273.00	5
01-411-500	CBVFD - Fire Co Contributions (Beg.2021)	111,000.00	0.00	0.00	0.00	0.00	111,000.00	0
01-411-501	CBVFD - Vol. Fire Fighter Tax Rebate	4,636.00	0.00	0.00	0.00	0.00	4,636.00	0
01-411-540	CBVFD - Fireman's Relief Fund	50,107.00	0.00	0.00	0.00	0.00	50,107.00	0
Control: 000	Total	256,353.00	0.00	0.00	12,229.25	0.00	244,123.75	5
01-413-000	CODE COMPLIANCE CONTROL ACCOUNT:							
01-413-123	Code Compliance Manager	64,295.00	0.00	0.00	6,802.40	0.00	57,492.60	11
01-413-142	Code Compliance Officer (Union)	24,947.00	0.00	0.00	1,520.00	0.00	23,427.00	6
01-413-192	Employee FICA	14,587.00	0.00	0.00	928.54	0.00	13,658.46	6
01-413-194	Employee Unemployment Compensation Tax	2,600.00	0.00	0.00	362.82	0.00	2,237.18	14
01-413-195	Employee Workers Compensation Insurance	400.00	0.00	0.00	29.74	0.00	370.26	7
01-413-196	Employee Insurance Coverage Premiums	78,967.00	0.00	0.00	4,637.67	0.00	74,329.33	6
01-413-197	Employee Pension Contributions	11,750.00	0.00	0.00	0.00	0.00	11,750.00	0
01-413-220	Operating Supplies	5,150.00	0.00	0.00	0.00	0.00	5,150.00	0
01-413-231	Fuel, Vehicles	2,060.00	0.00	0.00	0.00	0.00	2,060.00	0
01-413-238	Clothing Allowance (Code Enf)	1,200.00	0.00	0.00	0.00	0.00	1,200.00	0
01-413-300	Conference & Training	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-413-315	Property Inspector F/T	103,560.00	0.00	0.00	4,120.00	0.00	99,440.00	4
01-413-317	Contracted Services - Remedial	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-413-318	Payroll Processing Fee	800.00	0.00	0.00	24.28	0.00	775.72	3
01-413-321	Code, Phone - Cell, Landline & GPS	2,000.00	0.00	0.00	114.48	0.00	1,885.52	6

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-413-340	Printing	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
01-413-376	Maintenance of Vehicles	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
01-413-420	Dues & Subscriptions	500.00	0.00	0.00	0.00	0.00	500.00	0
01-413-425	Fire Inspection Services	5,500.00	0.00	0.00	0.00	0.00	5,500.00	0
01-413-471	Enterprise Lease Costs 2024 - CODES	23,451.00	0.00	0.00	864.93	0.00	22,586.07	4
Control: 000	Total	354,767.00	0.00	0.00	19,404.86	0.00	335,362.14	5
01-414-000	PLANNING & ZONING CONTROL ACCOUNT:							
01-414-122	Zoning and Planning Manager Salary	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0
01-414-140	Clerical Salary	50,533.00	0.00	0.00	3,886.40	0.00	46,646.60	8
01-414-141	Clerical Salary Overtime	1,236.00	0.00	0.00	0.00	0.00	1,236.00	0
01-414-192	Employee FICA	7,863.00	0.00	0.00	313.66	0.00	7,549.34	4
01-414-194	Employee Unemployment Compensation Tax	1,050.00	0.00	0.00	126.11	0.00	923.89	12
01-414-195	Employee Workers Compensation Insurance	348.00	0.00	0.00	28.52	0.00	319.48	8
01-414-196	Employee Insurance Coverage Premiums	30,160.00	0.00	0.00	1,234.90	0.00	28,925.10	4
01-414-197	Employee Pension Contributions	7,124.00	0.00	0.00	0.00	0.00	7,124.00	0
01-414-220	Operating Supplies	3,090.00	0.00	0.00	402.34	0.00	2,687.66	13
01-414-300	Conference & Training	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
01-414-313	Official Borough Mapping	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0
01-414-318	Payroll Processing Fees	495.00	0.00	0.00	8.09	0.00	486.91	2
01-414-321	Zoning, Phone - Cell	800.00	0.00	0.00	42.22	0.00	757.78	5
01-414-420	Dues & Subscriptions	1,030.00	0.00	0.00	0.00	0.00	1,030.00	0
01-414-550	CLG Matching Mini Grant	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
Control: 000	Total	185,729.00	0.00	0.00	6,042.24	0.00	179,686.76	3
01-415-000	EMERGENCY MANAGEMENT CONTROL ACCOUNT:							
01-415-220	Operating Supplies - PPE/Stock Items	1,545.00	0.00	0.00	0.00	0.00	1,545.00	0
01-415-340	Disaster Planning Material	500.00	0.00	0.00	0.00	0.00	500.00	0
01-415-600	EOC Supplies	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0
01-415-700	Emergency Management, Phone - Cell	1,030.00	0.00	0.00	89.44	0.00	940.56	9
Control: 000	Total	6,075.00	0.00	0.00	89.44	0.00	5,985.56	1
01-426-000	RECYCLING ACTIVITIES CONTROL ACCOUNT:							
01-426-101	Recycling Marketing/Education	500.00	0.00	0.00	0.00	0.00	500.00	0
01-426-102	Recycling Maintenance of Equip. & Bldgs	12,000.00	0.00	0.00	96.04	0.00	11,903.96	1
01-426-103	904 Collection Expenses	3,000.00	0.00	0.00	340.00	0.00	2,660.00	11
01-426-140	Recycling - Staff Salary	57,124.00	0.00	0.00	4,240.00	0.00	52,884.00	7
01-426-231	Recycling - Diesel	6,180.00	0.00	0.00	0.00	0.00	6,180.00	0
01-426-362	Recycling - Utilities	1,000.00	0.00	0.00	72.87	0.00	927.13	7
Control: 000	Total	79,804.00	0.00	0.00	4,748.91	0.00	75,055.09	6

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-429-000	WASTEWATER ACTIVITIES CONTROL ACCOUNT:							
01-429-188	WWTP, Contracted Services	500.00	0.00	0.00	0.00	0.00	500.00	0
01-429-260	WWTP, Maintenance of Equipment	750.00	0.00	0.00	0.00	0.00	750.00	0
01-429-321	WWTP, Phone - Cell & Landline	1,500.00	0.00	0.00	71.95	0.00	1,428.05	5
01-429-361	WWTP, Electrical Usage	1,750.00	0.00	0.00	413.05	0.00	1,336.95	24
01-429-362	WWTP, Natural Gas Usage	2,750.00	0.00	0.00	474.67	0.00	2,275.33	17
01-429-365	WWTP, Biosolids Management	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
01-429-366	WWTP, Water Usage	1,800.00	0.00	0.00	715.56	0.00	1,084.44	40
01-429-367	WWTP, Grit/Material Disposal	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0
01-429-373	WWTP, Building & Property Maintenance	2,000.00	0.00	0.00	2,266.40	0.00	266.40	113
Control: 000	Total	14,550.00	0.00	0.00	3,941.63	0.00	10,608.37	27
01-430-000	HIGHWAY/PUBLIC WORKS CONTROL ACCOUNT:							
01-430-122	Public Works Manager Salary	84,405.00	0.00	0.00	6,492.80	0.00	77,912.20	8
01-430-140	Highway Personnel Salaries	393,868.00	0.00	0.00	21,050.19	0.00	372,817.81	5
01-430-141	Clerical Salary	50,533.00	0.00	0.00	3,886.40	0.00	46,646.60	8
01-430-142	Street Sweeper Debris Disposal	1,545.00	0.00	0.00	0.00	0.00	1,545.00	0
01-430-143	Storm Water Supplies	5,150.00	0.00	0.00	0.00	0.00	5,150.00	0
01-430-144	Highway Employee License Bonus	4,000.00	0.00	0.00	2,400.00	0.00	1,600.00	60
01-430-145	Clerical Overtime	1,030.00	0.00	0.00	0.00	0.00	1,030.00	0
01-430-165	Employee Certification & Testing	1,236.00	0.00	0.00	120.00	0.00	1,116.00	10
01-430-183	Employee Salaries Overtime	19,570.00	0.00	0.00	4,644.39	0.00	14,925.61	24
01-430-192	Employee FICA	40,000.00	0.00	0.00	3,262.17	0.00	36,737.83	8
01-430-194	Employee Unemployment Compensation Tax	3,500.00	0.00	0.00	989.99	0.00	2,510.01	28
01-430-195	Employee Workers Compensation Insurance	64,327.00	0.00	0.00	5,030.22	0.00	59,296.78	8
01-430-196	Employee Insurance Coverage Premiums	158,511.00	0.00	0.00	13,654.63	0.00	144,856.37	9
01-430-197	Employee Pension Contributions	34,068.00	0.00	0.00	0.00	0.00	34,068.00	0
01-430-200	Operating Supplies	15,450.00	0.00	107.88	560.06	0.00	14,782.06	4
01-430-231	Fuel, Vehicles	51,500.00	0.00	1,771.03	5,513.10	450.91	44,215.87	14
01-430-238	Highway Uniform Cleaning	5,295.00	0.00	196.94	295.41	0.00	4,802.65	9
01-430-239	Employee Clothing Allowance	2,781.00	0.00	0.00	0.00	0.00	2,781.00	0
01-430-245	Highway Supplies	15,450.00	0.00	0.00	60.00	0.00	15,390.00	0
01-430-300	Conference & Training	2,060.00	0.00	0.00	0.00	0.00	2,060.00	0
01-430-317	Contracted Services	4,000.00	0.00	0.00	230.00	0.00	3,770.00	6
01-430-318	Payroll Processing Fees	1,100.00	0.00	0.00	64.76	0.00	1,035.24	6
01-430-321	Highway, Phone - Cell & Landline & GPS	8,240.00	0.00	0.00	527.50	0.00	7,712.50	6
01-430-361	Highway Building Electrical Usage	4,478.00	0.00	0.00	99.06	0.00	4,378.94	2
01-430-363	Highway, Natural Gas Usage	9,280.00	0.00	0.00	761.50	0.00	8,518.50	8
01-430-366	Highway Building Water Usage	2,060.00	0.00	0.00	21.63	0.00	2,038.37	1
01-430-373	Maintenance & Repair of Building	4,120.00	0.00	0.00	0.00	0.00	4,120.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-430-375	Maintenance & Repairs of Equipment	42,350.00	0.00	0.00	2,343.89	0.00	40,006.11	6
01-430-471	Enterprise Lease Costs 2024 - P.W.	76,604.00	0.00	0.00	3,177.42	0.00	73,426.58	4
Control: 000	Total	1,106,511.00	0.00	2,075.85	75,185.12	450.91	1,029,250.03	7
01-433-000	TRAFFIC & STREET LIGHTS CONTROL ACCOUNT:							
01-433-260	Street Signs	7,500.00	0.00	0.00	0.00	0.00	7,500.00	0
01-433-374	Traffic Lights, Maintenance	16,000.00	0.00	0.00	0.00	0.00	16,000.00	0
01-434-375	Street Lighting, Maintenance	1,500.00	0.00	382.47	0.00	0.00	1,117.53	26
Control: 000	Total	25,000.00	0.00	382.47	0.00	0.00	24,617.53	2
01-444-000	MARKET HOUSE CONTROL ACCOUNT:							
01-444-120	Market Manager Salary	55,167.00	0.00	0.00	4,120.00	0.00	51,047.00	7
01-444-192	Employee FICA	4,229.00	0.00	0.00	341.90	0.00	3,887.10	8
01-444-194	Employee UC Tax	500.00	0.00	0.00	122.69	0.00	377.31	25
01-444-195	Employee Workers Comp Insurance	200.00	0.00	0.00	14.26	0.00	185.74	7
01-444-196	Employee Insurance Coverage	14,962.00	0.00	0.00	1,314.58	0.00	13,647.42	9
01-444-197	Employee Pension Contributions	3,862.00	0.00	0.00	0.00	0.00	3,862.00	0
01-444-226	Operating Supplies	9,280.00	0.00	0.00	100.00	0.00	9,180.00	1
01-444-317	Market House, Contracted Services	13,000.00	0.00	0.00	650.50	0.00	12,349.50	5
01-444-318	Payroll Processing Fees	200.00	0.00	0.00	8.09	0.00	191.91	4
01-444-321	Market House, Phone & Internet	3,000.00	0.00	0.00	320.65	0.00	2,679.35	11
01-444-340	Market House, Advertising	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0
01-444-361	Market House, Electrical Usage	9,900.00	0.00	0.00	961.67	0.00	8,938.33	10
01-444-362	Market House, Natural Gas Usage	13,520.00	0.00	0.00	984.49	0.00	12,535.51	7
01-444-366	Market House, Water & Sewer Usage	4,400.00	0.00	0.00	745.35	0.00	3,654.65	17
01-444-373	Market House, Maintenance of Building	12,360.00	0.00	0.00	0.00	0.00	12,360.00	0
Control: 000	Total	154,580.00	0.00	0.00	9,684.18	0.00	144,895.82	6
01-450-000	BOARDS & COMMITTEES CONTROL ACCOUNT:							
01-450-101	HARB - Agenda & Minutes Contracted Svcs	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
01-450-301	Parks & Recreation - Operational	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-450-401	Community Programs - Operational	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
01-450-601	Zoning Hearing Board - Stenographer	6,000.00	0.00	0.00	114.00	0.00	5,886.00	2
01-450-701	Civil Service Commission - Operational	500.00	0.00	0.00	0.00	0.00	500.00	0
01-450-801	Columbia River Front Advisory Committee	500.00	0.00	0.00	0.00	0.00	500.00	0
01-450-901	Planning Commission - Operational	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	15,500.00	0.00	0.00	114.00	0.00	15,386.00	1
01-452-000	CONTRIBUTIONS CONTROL ACCOUNT:							
01-452-505	Columbia Historic Preservation Society	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-452-541	Mount Bethel Cemetery	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-452-544	Columbia Public Library	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0
01-452-545	Columbia United Veterans Council	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
01-452-549	Columbia Cat Action Team	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
Control: 000	Total	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0
01-454-000	PARKS & COL. CROSSING CONTROL ACCOUNT:							
01-454-372	Columbia Crossings, Natural Gas Usage	3,300.00	0.00	0.00	197.96	0.00	3,102.04	6
01-454-373	Columbia Crossings, Land Sale Inst(OCPG)	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-454-374	Columbia Crossings, Electrical Usage	3,850.00	0.00	0.00	262.09	0.00	3,587.91	7
01-454-375	Columbia Crossings, Water & Sewer Usage	2,200.00	0.00	0.00	343.84	0.00	1,856.16	16
01-454-376	Columbia Crossings, Phone	4,161.00	0.00	0.00	310.87	0.00	3,850.13	7
01-454-377	Columbia Crossings, Contracted Services	6,000.00	0.00	0.00	544.02	0.00	5,455.98	9
01-454-378	Columbia Crossings, Building/Prop Maint.	5,500.00	0.00	0.00	420.00	0.00	5,080.00	8
01-454-379	Columbia Crossing, Contracted Mgmt Fees	114,863.00	0.00	0.00	0.00	0.00	114,863.00	0
01-454-451	Maintenance of Parks - Makle Park	5,000.00	0.00	0.00	59.94	0.00	4,940.06	1
01-454-452	Maintenance of Parks - River Park	3,886.00	0.00	0.00	0.00	0.00	3,886.00	0
01-454-453	Maintenance of Parks - Locust Park	6,180.00	0.00	0.00	0.00	0.00	6,180.00	0
01-454-454	Maintenance of Parks - Veterans Memorial	3,000.00	0.00	0.00	1,984.63	0.00	1,015.37	66
01-454-455	Maintenance of Parks - Rotary Park	2,575.00	0.00	0.00	0.00	0.00	2,575.00	0
01-454-456	Maintenance of Parks - Mount Bethel	500.00	0.00	0.00	0.00	0.00	500.00	0
01-454-457	Maintenance of Parks - Town Square	2,060.00	0.00	0.00	0.00	0.00	2,060.00	0
01-454-458	Maintenance of Parks - Zion Hill	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	168,575.00	0.00	0.00	4,123.35	0.00	164,451.65	2
01-457-000	CONTROL ACCOUNT RECREATION-COMMUNITY							
01-457-200	Fireworks Supplies	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0
Control: 000	Total	8,000.00	0.00	0.00	0.00	0.00	8,000.00	0
01-471-000	CONTROL ACCOUNT DEBT SERVICE PRIN							
01-471-217	Principal - FULTON bond refi 2021	480,000.00	0.00	0.00	0.00	0.00	480,000.00	0
Control: 000	Total	480,000.00	0.00	0.00	0.00	0.00	480,000.00	0
01-472-000	CONTROL ACCOUNT DEBT SERVICE - INTEREST							
01-472-217	Interest- FULTON bond refi 2021	141,321.00	0.00	0.00	0.00	0.00	141,321.00	0
Control: 000	Total	141,321.00	0.00	0.00	0.00	0.00	141,321.00	0
01-491-000	OTHER EXPENSES CONTROL ACCOUNT:							
01-491-001	Refunds of Prior Year Revenues	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	500.00	0.00	0.00	0.00	0.00	500.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
Fund: 01	GENERAL FUND BBT Budgeted Total	8,632,790.00	0.00	5,058.72	562,683.10	450.91	8,065,048.18	7
Fund: 01	GENERAL FUND BBT Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 01	GENERAL FUND BBT Total	8,632,790.00	0.00	5,058.72	562,683.10	450.91	8,065,048.18	7
18-410-000	POLICE:							
18-410-760	PD-portable AED's (3 total)	5,700.00	0.00	0.00	0.00	0.00	5,700.00	0
18-410-761	PD - In Car Cameras (2 total)	18,000.00	0.00	0.00	0.00	0.00	18,000.00	0
Control: 000	Total	23,700.00	0.00	0.00	0.00	0.00	23,700.00	0
18-430-000	HIGHWAY MAINT GENERAL SERVICES:							
18-430-755	Grinder Replacement	508,000.00	0.00	0.00	0.00	0.00	508,000.00	0
Control: 000	Total	508,000.00	0.00	0.00	0.00	0.00	508,000.00	0
18-444-000	MARKETS:							
18-450-001	McGinness Airport Development Project	300,000.00	0.00	0.00	5,399.70	0.00	294,600.30	2
18-450-002	McGinness Project -2024	2,000,000.00	0.00	0.00	20,457.62	0.00	1,979,542.38	1
18-454-100	Park Improvements/Upgrades	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0
18-465-001	Columbia River Park - Phase 3	10,000.00	0.00	0.00	15,510.61	0.00	5,510.61	155
18-465-002	Makle Park Improvements	597,875.00	0.00	0.00	0.00	0.00	597,875.00	0
Control: 000	Total	2,937,875.00	0.00	0.00	41,367.93	0.00	2,896,507.07	1
18-475-000	FISCAL AGENT FEES:							
18-480-700	800 Block of Chestnut Street	200,000.00	0.00	0.00	193.75	0.00	199,806.25	0
18-480-801	200 Block of Union St Improvements	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0
Control: 000	Total	500,000.00	0.00	0.00	193.75	0.00	499,806.25	0
Fund: 18	CAPITAL FUND Budgeted Total	3,969,575.00	0.00	0.00	41,561.68	0.00	3,928,013.32	1
Fund: 18	CAPITAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 18	CAPITAL FUND Total	3,969,575.00	0.00	0.00	41,561.68	0.00	3,928,013.32	1
21-463-000	ECONOMIC OPPORTUNITY CONTROL ACCOUNT							
21-463-670	River Front Storm System Improvements	136,000.00	0.00	0.00	271.25	0.00	135,728.75	0
21-463-671	Shawnee/Mill St Drainage/Improvements	53,000.00	0.00	0.00	0.00	0.00	53,000.00	0
21-463-674	Dual Band Radios - Public Safety	125,000.00	0.00	0.00	0.00	0.00	125,000.00	0
21-463-676	Council Room AV System	25,000.00	0.00	0.00	10,500.00	0.00	14,500.00	42
Control: 000	Total	339,000.00	0.00	0.00	10,771.25	0.00	328,228.75	3
21-492-000	INTERFUND OPERATING CONTROL ACCOUNT							
21-492-001	Revenue Loss/Covid-19 Financial Impact	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0
Control: 000	Total	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
Fund: 21	American Rescure Plan FUND Budgeted Total	639,000.00	0.00	0.00	10,771.25	0.00	628,228.75	2
Fund: 21	American Rescure Plan FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 21	American Rescure Plan FUND Total	639,000.00	0.00	0.00	10,771.25	0.00	628,228.75	2
30-000-000	Bond Capital Expense							
30-400-000	BOND CAPITAL PROJECTS CONTROL ACCOUNT:							
30-438-001	Walnut Street Improvements/Smart Growth	867,100.00	0.00	0.00	4,530.97	0.00	862,569.03	1
30-444-375	Market House Improvements (RACP PhaseI)	1,338,000.00	0.00	0.00	0.00	0.00	1,338,000.00	0
30-444-376	Economic Development Improv (RACP P2)	890,000.00	0.00	0.00	0.00	0.00	890,000.00	0
30-491-001	Refunds of Prior Year Revenues	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	3,095,600.00	0.00	0.00	4,530.97	0.00	3,091,069.03	0
Fund: 30	BOND CAPITAL FUND Budgeted Total	3,095,600.00	0.00	0.00	4,530.97	0.00	3,091,069.03	0
Fund: 30	BOND CAPITAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 30	BOND CAPITAL FUND Total	3,095,600.00	0.00	0.00	4,530.97	0.00	3,091,069.03	0
35-430-000	HIGHWAY MAINTENANCE:							
35-432-200	Snow & Ice Removal	19,000.00	0.00	0.00	0.00	0.00	19,000.00	0
35-433-001	Traffic Control Devices	12,000.00	0.00	0.00	0.00	0.00	12,000.00	0
35-434-001	Street Lighting - Electrical Usage	99,075.00	0.00	0.00	8,573.10	0.00	90,501.90	9
35-434-002	Traffic Lights - Electrical Usage	9,500.00	0.00	0.00	463.94	0.00	9,036.06	5
35-438-245	Highway Supplies/Aggregates	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0
35-438-246	Highway Supplies/Other	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0
35-438-247	Highway Equipment Maintenance	7,500.00	0.00	0.00	0.00	0.00	7,500.00	0
35-438-740	Purchase of Hook Lift Truck	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0
35-439-085	Current Year Street Paving Projects	175,000.00	0.00	0.00	0.00	0.00	175,000.00	0
35-454-075	CDBG-200 Block of Union St Improve (F18)	300,000.00	0.00	0.00	1,147.78	0.00	298,852.22	0
Control: 000	Total	831,075.00	0.00	0.00	10,184.82	0.00	820,890.18	1
Fund: 35	HIGHWAY AID FUND Budgeted Total	831,075.00	0.00	0.00	10,184.82	0.00	820,890.18	1
Fund: 35	HIGHWAY AID FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 35	HIGHWAY AID FUND Total	831,075.00	0.00	0.00	10,184.82	0.00	820,890.18	1
Final Budgeted		17,168,040.00	0.00	5,058.72	629,731.82	450.91	16,533,249.46	4
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		17,168,040.00	0.00	5,058.72	629,731.82	450.91	16,533,249.46	4

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: February 27, 2024
Development

DEPARTMENT: Community

TITLE: HARB Certificate of Appropriateness (COA) Commercial Business Sign Application for 17 South Third Street

SUMMARY: Consideration of Certificate of Appropriateness (COA) from the applicant, Kevin Kratzert to install non illuminated commercial business sign on the property located at 17 South Third Street.

BACKGROUND AND JUSTIFICATION: On February 15, 2024, HARB provided a recommendation to Borough Council to approve the COA for a commercial business sign located at 17 South Third Street with the condition that the bracket be style be changed from style 2 to style 1 as noted in the application.

MOTION: To consider approval of the Certificate of Appropriateness (COA) from the applicant Kevin Kratzert to install a non-illuminated commercial business sign on the property located at 17 South Third Street.

ATTACHMENT(S):

- HARB Application – 17 South Third Street



LEO S. LUTZ Mayor
HEATHER ZINK Borough Council President
EVAN M. GABEL Solicitor
MARK E. STIVERS Borough Manager

AGENDA DATE: February 15, 2024

TO: Historic Architecture Review Board

RE: HARB COA for 17 South Third Street
Permit No.24-0007/Account No. 1100340600000

FROM: Mark E. Stivers, Borough Manager

TITLE: Consideration of a Certificate of Appropriateness (COA) for the installation of a projecting wall sign.

OWNER/APPLICANT: Kevin Kratzert
780 Eden Road
Lancaster, PA 17601

Contractor: N/A To be installed by owner

PROJECT DESCRIPTION: To install a projecting wall sign on the front façade of the property. The sign will be 25" diameter sign constructed of ¼" ACM material hung from a black metal bracket.

PROPERTY DESCRIPTION: The existing structure was built circa 1860. It was originally a an attached dwelling. The buildings were constructed in the Victorian Vernacular style and consist of two story 3 bay frame house. It has a single gabled dormer window on the attic level. There is a central recessed doorway Victorian storefront with plate glass windows under transoms and wide wooden cornice. It is covered by asbestos shingles.

The above taken from the Historic Property Building Survey.

SECRETARY OF THE INTERIOR STANDARDS THAT APPLY: 9

- (9) New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.



PROJECT BACKGROUND



Figure 1- 17 S Third Street, Google Maps Street View

The applicant, Kevin Kratzert, is seeking permission to install a projecting wall sign on the front façade of the building.

The sign will be a 25" round sign hung from a black metal bracket. The sign is to be located between the front windows.

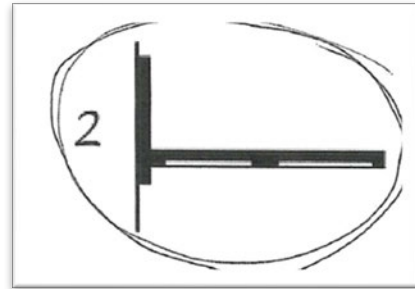


Figure 2 Sign bracket



Figure 3 Sign image

STAFF ANALYSIS:

The type and style of sign seems to be consistent with the style of structure and doesn't take away from the historical character of the building.

Staff recommends approval of this COA for the installation of a projecting sign on the front façade of the building with the condition that the bottom of the sign be a minimum of 7 feet above the sidewalk.

- **END STAFF ANALYSIS**



RECEIVED
BOROUGH OF COLUMBIA
BUILDING/ZONING PERMIT APPLICATION

Permit # 240007
Cost of permit: \$25.00

PRINT LEGIBLY AND COMPLETE THIS FORM IN ITS ENTIRETY

DATE: 1/1, 2024

ADDRESS WHERE WORK IS TO BE DONE: 17 South third Street, Columbia, PA

PARCEL NUMBER: _____

BRIEF DESCRIPTION OF WORK: - hanging signage for small vintage boutique via metal brackets, (circle sign, 25" diameter) attached above door between the two large windows on the front of building, approx 8 (eight) feet off ground.

CONTRACTOR NAME: We are hanging it ourselves PHONE: 717-594-8359

PROPERTY OWNER: KEVIN KRATZERT

MAILING ADDRESS: 780 EDEN ROAD, LANCASTER, PA 17601

PHONE: (717) 587 1995 AFTER HOURS PHONE: (717) 560 1101 EXT 502

EMAIL ADDRESS: Kevin.Kratzert@homevestors.com

- ATTACH DRAWING OF PROPOSED WORK (PDF)
- ATTACH CERTIFICATE OF LIABILITY INSURANCE W/BOROUGH NAMED AS ADDITIONAL INSURED
- PA ONE CALL (800.242.1776) NOTIFICATION OF UNDERGROUND SERVICE: Yes No

Located in the Historic District? (Yes) No HARB Application Completed?

Market value of work proposed? \$500,00

I, the undersigned, understand that any work affecting existing ordinances must be in compliance with those ordinances, that major work is subject to inspection, that new structures require a certificate of occupancy upon completion, that any misrepresentation of the proposed work is cause for withdrawal of this permit and any work done beyond the scope of this permit is cause for a civil action complaint. The minimum penalty as prescribed by the municipal planning code of PA is \$500.00

SIGNATURE OF PROPERTY OWNER: [Signature] DATE: 1/9/24

SIGNATURE OF ZONING OFFICER: _____ DATE: _____

SIGNATURE OF BUILDING/PERMIT OFFICER: _____ DATE: _____

APPLICATION STATUS: APPROVED DENIED

REASON FOR DENIAL

Please note: drawings may be required for the following projects: sheds, fences, additions, porches, roof construction, decks, swimming pools, retaining walls, commercial projects. a third-party review, including inspections, may be required for some projects. The Borough of Columbia reserves the right to require additional information. First \$1,000.00 of project costs \$25.00 and each additional \$1,000.00 is \$5.00. Additional fee for 3rd party review. Permit fees doubled for work performed without permit.



Borough of Columbia
ZONING /HARB REVIEW

RECEIVED

JAN 11 2024

BY: _____

1/10/2024
Date of Application

Check List: Your completed application should include:
HARB Letter of Intent (LOI)
Plot Plan Drawings
Elevation Drawings
Photographs
Brochure or Catalog Cut
Material Sample
Other (specify):

PLEASE PRINT OR WRITE LEGIBLY

1. Owner's Name: KEVIN KRATZERT
If applicant is not the equitable owner of the property, indicate:
Owner's Agent/Representative
Letter Submitted by Property Owner, authorizing Agent/Representative to act:
Street Address: 780 EDEN ROAD LANCASTER, PA 17601
Mailing Address (if different):
City: LANCASTER State: PA Zip: 17601
Phone (daytime): (717)587-1995 Email: KEVIN.KRATZERT@HOMEVESTORS.COM

2. Street Address of Property to be Reviewed (if different): 17 S. THIRD STREET
Columbia, pa

3. Contractor's Name: N/A HANGING SMALL SIGN OURSELVES
Street Address:
Mailing Address (if different):
City: State: Zip:
Phone (daytime): 717-544-8359 Email: lahdi110@gmail.com

4. Architect/Engineer (if applicable): N/A
Street Address:
Mailing Address (if different):
City: State: Zip:
Phone (daytime): Email:

5. Property Use (Check all that apply):
Single Family Residence
Multi-Family Residence
Office
Commercial/Retail
Industrial
Institutional
Vacant
Particular Building Type:
single, detached
duplex
row
apartment building
warehouse
other:
Property Data (if unknown, leave blank)
1. Date building constructed:
2. Date of additions/alterations:

6. Proposed Alteration(s), Demolition or New Construction (list each item separately):

Example: 1. replace existing front door with wood four-panel door
2. install storm door

- 1. Install front signage approx 8 feet off
- ground with black metal brackets + poles.
- Sign is 25" constructed of 1/4" ACM material.
- Sign would be located in between the
- two front windows of the building.

7. Costs

Estimate the total cost of the alteration(s):

\$450.00

8. Date of Review

Date of meeting at which application will be reviewed:

I, the undersigned, understand that any work affecting existing ordinances must be in compliance with those ordinances, that major work is subject to inspection, that new structures require a Certificate of Occupancy upon completion, that any misrepresentation of the proposed work is cause for withdrawal of the work permit, and any work beyond the scope of the work permit is cause for a Civil Action Complaint. The minimum penalty as prescribed by the Pennsylvania Municipalities Planning Code is \$500.00.

9. Signature of Owner:

Date:

1/10/2024

10. Signature of Zoning Official:

Date:

Applicant was given:

- Pink Placard (to be prominently displayed by applicant on the property where the alterations are proposed)
- Meeting Notice (provides applicant with date, time, and location of meeting at which application will be reviewed)

Official Use Only

Date of site visit: _____

Property Description (building inventory data sheet)

Historic Function: _____ Particular Type: _____ Current Function: _____

Architectural Style: _____

Exterior Materials: _____

Structural System: _____ Foundation: _____

Bays: _____ Stories: _____

Roof Pitch: _____ Roof Materials: _____ Roof/Wall Junction: _____

Dormers: _____ Chimney: _____

Porch: _____ Porch Support: _____

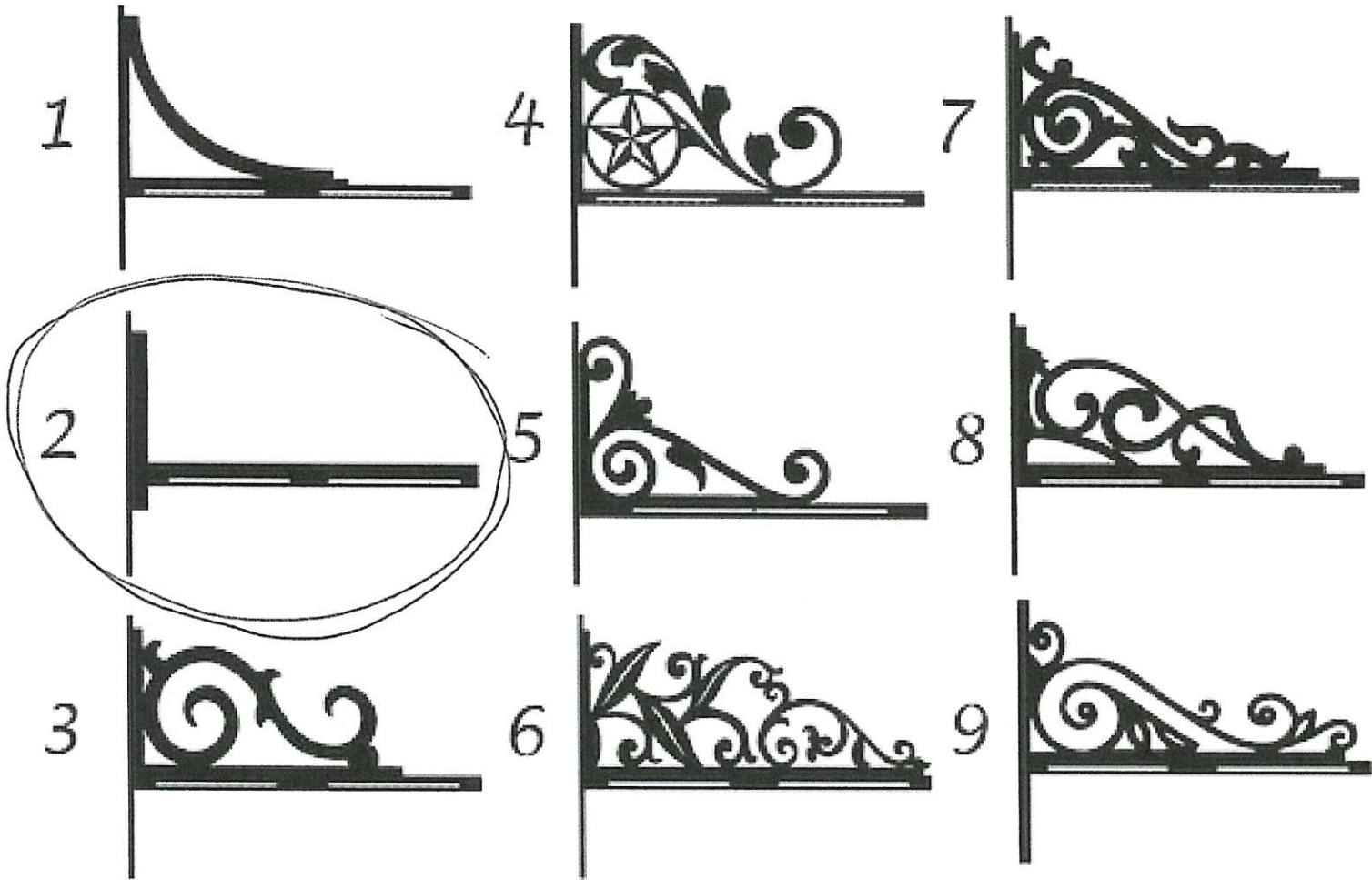
General Condition: _____ Integrity: _____



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17 SOUTH THIRD STREET

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE February 27, 2024

DEPARTMENT: Market House

TITLE: Consider authorizing the Columbia Historic Preservation Society (CHPS) to make improvements to the Columbia Market House dungeons

BACKGROUND AND JUSTIFICATION: The Columbia Historic Preservation Society gave a presentation to Borough Council at their Regular meeting on February 13, 2024, regarding raising funds to restore the dungeons in the Columbia Market House. The dungeons continue to be a source of great interest to many people who come to the market house.

The scope of the project is to raise funds in order to restore the wooden floor and do some needed maintenance to the cells to allow this space to be safely used for tours and events.

MOTION: Motion to authorize staff to work with the Columbia Historic Preservation Society to raise funds to make needed improvements to the dungeons located in the Columbia Market House.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

- a. Funds will be raised by the CHPS to fund this project.

ATTACHMENT(S):

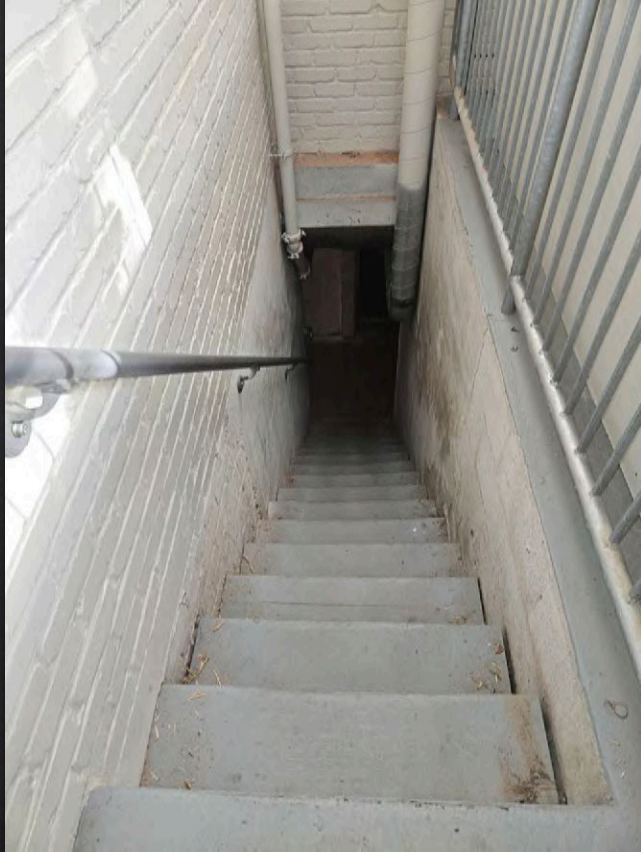
- Copy of presentation given at the 2/13/2024 Council meeting

A photograph of a dark, industrial interior. A heavy, dark door is partially open, revealing a bright light source in the background. The walls are made of rough, textured material, possibly concrete or stone, and are covered in a network of dark chains and pipes. The overall atmosphere is gritty and mysterious.

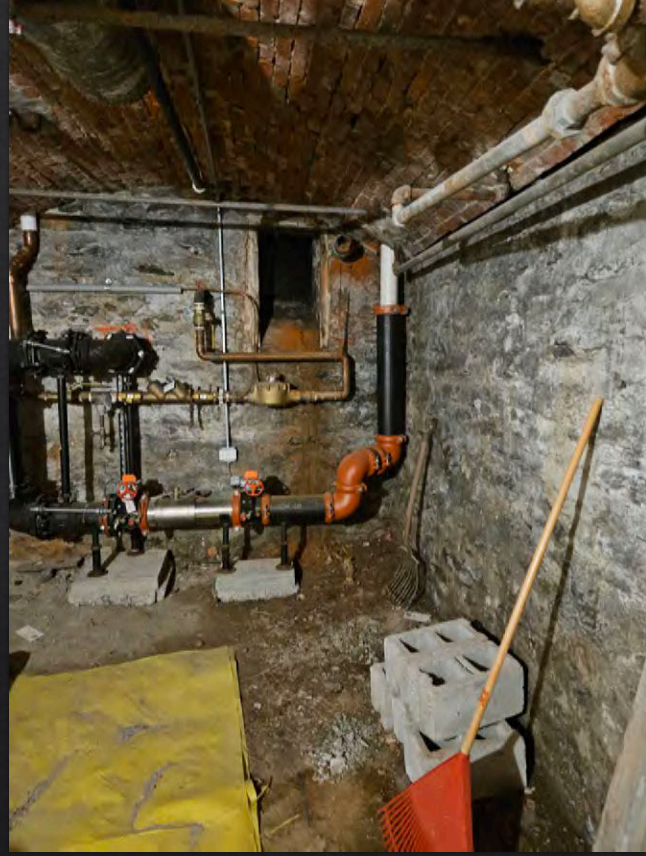
Dungeon Restoration Project

Columbia, Pennsylvania

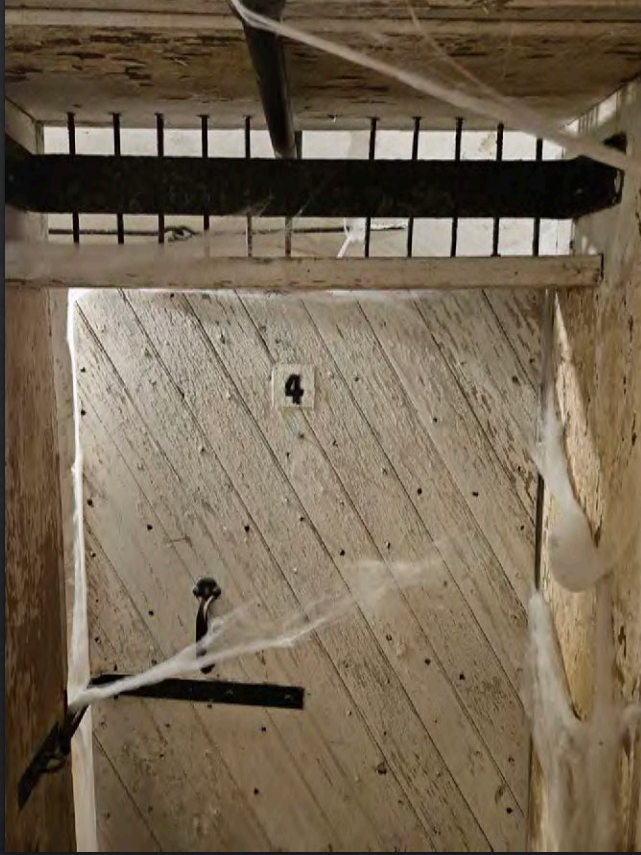
Tour



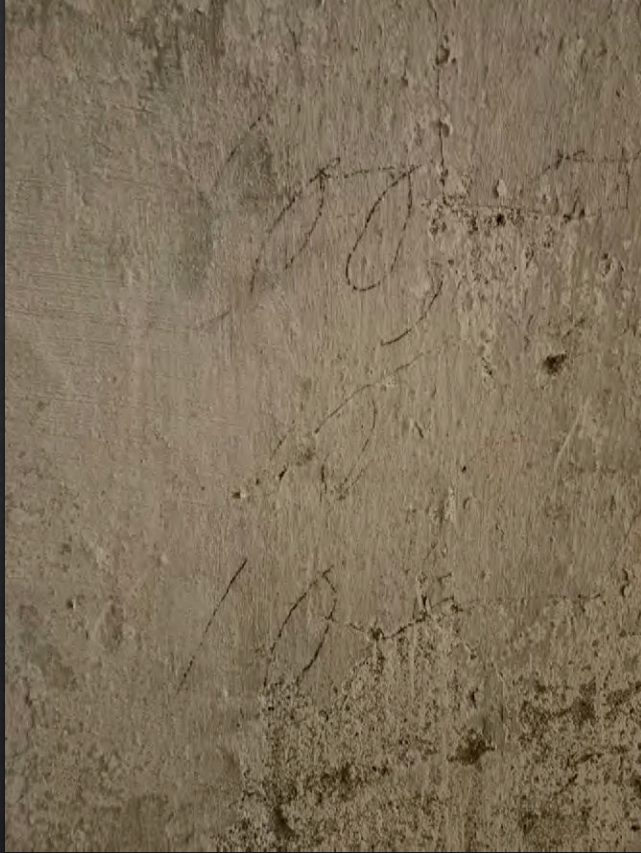
Tour



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Tour



The Black Hole

THE COLUMBIA BOROUGH LOCKUP.

Declared to be a Place Unfit for the Incarceration of Human Beings.

To the Editor of THE NEW ERA.

Having from time to time been told of the terrible condition of the Columbia lockup, I took a run up to our neighboring town on Monday, and Constable Wittick kindly showed me through the darkest, dampest and dirtiest place for the incarceration of human beings that I ever saw, and I have visited a great many penal institutions throughout the State.

Why, sir, this place is a veritable dungeon, like unto that described in history as the "Black Hole of Calcutta," and is, certainly, an unfit place wherein to confine even a dumb brute, and yet men and boys are its almost daily occupants.

One hour's confinement in that loathsome pest hole under the Third street market house is enough not only to ruin a man's health, but to upset his brain and convert him into a raving maniac.

In the name, therefore, of unfortunate humanity I appeal to the Borough Fathers, Chief Burgess, Board of Health and good people of Columbia generally, most of whom are doubtless ignorant of the existence of this foul blot, to abolish it and provide a suitable place wherein to incarcerate the poor souls, who from time to time are apprehended by the officers of the law, as "trespassers," "runaways" or "suspicious characters," many of whom are industrious men in search of employment, while others are mere children who have thoughtlessly left their homes for the time being.

Very respectfully,

A. C. LEONARD,
LANCASTER, Pa., July 21, 1896.

The Black Hole

A DIRTY LOCKUP.

AND A FACETIOUS TRAMP'S REMARKS.

False Alarm—Coming Fair—Curious Birthday Celebration—Officers Elected—A Big Cake of Ice—Brief Notes and General News Gossip.

The dirtiest place in Columbia, to-day, is the borough lockup, and it has been thus since last it was cleaned, probably six months ago. So filthy are the cells that the stench arising from them can be noticed on Third street, as it issues from the iron gratings. The lockup is not fit for tramps, let alone persons who are compelled to remain in them for some misdemeanor against the law. The bedding, well, the words of a tramp tell what it is, "It is alive." On Tuesday night a "gentleman of the road" applied to Officer John Gilbert for lodgings. He was taken to the lockup, and upon a cell door being opened a fearful odor was emitted. "Phew!" exclaimed the tramp. "I've slept in hard holes, but I'll be blest if they could equal this. I guess I had better hunt other quarters," and he did. Another tramp got off the old butter joke the same evening. As he turned down a filthy blanket on a cot in a cell, he turned to Gilbert and remarked, "I don't see why these clothes remain here." "Why?" asked the officer. "They're strong enough to get up and walk," facetiously remarked the tramp, as he pulled off his old slouch hat and made a pillow of it. These comments may seem rather queer, but they are just and true, as a visit to the lockup will testify.

Yesterday a man was employed by the proper committee of councils to clean the borough lockup. The cells were thoroughly cleaned and washed out. This was a much needed improvement. The lockup is under the market house and for the past few months has been in a terrible condition. The officers were often compelled to put men in the cells when they were not fit for a human being to be in.

Famous Columbia Lockup, Once Gruesome Spot For Prisoners, Closed By Boro

Cells in Basement of Old Town Hall Were Dark and Fearful—Two Famous Con- stables Gave "Third Degree" There

Columbia, July 28—The boro has permanently sealed the outside entrances to the basement under the boro market house. These entrances were closed a number of years ago, but they are now covered with concrete. The one on the south side at South Third street and Alley I will be recalled by the older residents as the entrance to the boro lockup. And what a dark, damp, dreary, dismal place it was.

Originally the lockup was located in the basement of the old town hall, which stood on the site of the present town hall or opera house building. A few citizens are living who will remember this place. The population of the town was then small, the offenders from the open grates would call to nearby residents for aid, or food, or water.

When the old town hall was razed to make room for the present structure, which was erected in 1875, the boro council located the lockup in the south portion of the basement of the boro market house. Stone steps, about twelve in number, led down to the main door. The aperture on the surface was enclosed in the rear and side by an iron railing.

Massive Doors

The main door was a massive affair and opened into a corridor about five feet wide. There were three cells, each with a massive door, and a ponderous lock and key. Constables carried keys to the main door, but the big keys for the cell doors were suspended on nails. A small iron wicket furnished the only ventilation and a small gas jet, which was lighted day and night, furnished light in the corridor. The cells were dark.

The place was always damp and it was so dark and dismal that visitors shuddered. It was virtually a relic of the mediaeval days and might remind one of the dark dungeons of Europe. The drunk, after a lethargic state shuddered, the vagrant pleaded for release or to be sent to jail, and the

more seriously charged requested speedy hearings.

Many times a prisoner rebelled at the entrance and became obstreperous. In the tussle between the constable and the prisoner both frequently rolled down the steps. No persons were ever reported to have been seriously hurt in these accidents.

In those days Columbia had no organized nor uniformed police force, and police work was done by the constables. For many years there were three constables, one for each ward. When the number of wards was increased to nine, the number of constables was increased to a like number.

Famous Constable

Columbia had two noted constables. They were the late William Wittick and Samuel Campbell. Wittick was also famed as a detective and made many important arrests. Chief among these were Timber and Simms, negroes, who assaulted a white woman at Burlington, N. J., and after the crime came to Columbia to visit relatives. Constable Wittick learned of their presence in Columbia and late at night placed the pair under arrest while they were at work cleaning a cess-pool.

Simms, who was born in Columbia, was easily identified, but Timbers denied his identity. Both were placed in separate cells in the lockup. About 1 o'clock Constable Wittick, securing the assistance of a local newspaper man, decided to put the pair through the "third degree." Young Simms was first and he quickly confessed. Timbers remained stolid and morose. However, a few well directed blows from the constable's ponderous fist caused him to open his mouth and he made a clean confession.

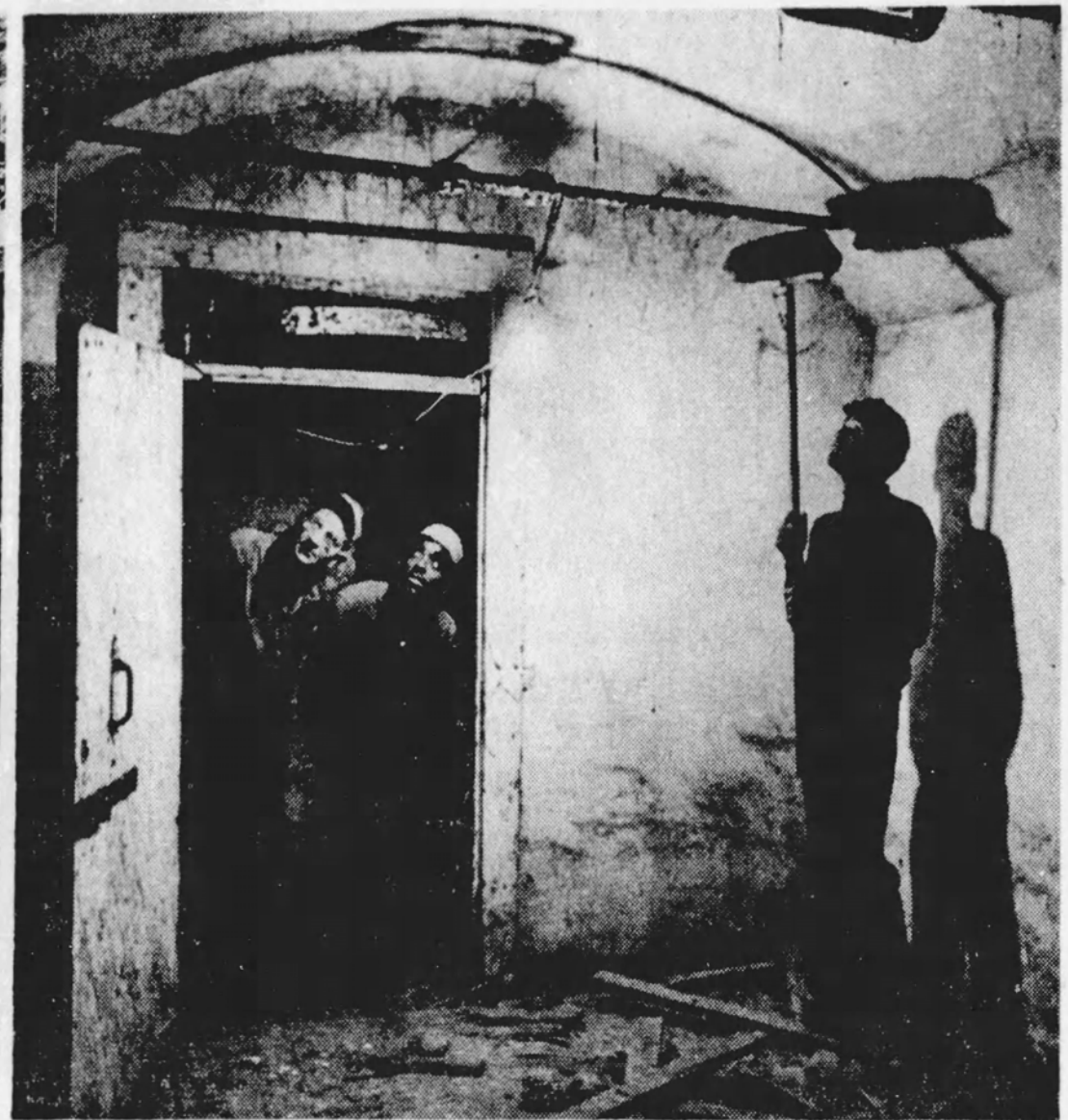
The constable and the newspaper man hastened to a telephone exchange and at 2 o'clock in the morning notified the Philadelphia Police Bureau of the arrest. Wittick won almost national fame through this arrest.

Restoration

COLUMBIA—The borough lock-up is undergoing some renovations. The interior has been white-washed, and the cells are now being painted. The work is being done by the safety and property committees of the Columbia borough council.



Workmen are shown tearing up the rotted wooden floor and clearing debris in the process of restoring the old dungeon below the old Market House in Columbia. At left is shown the long, narrow tunnel with its vaulted ceiling. The doors on the right lead to cells. Over the door is an iron grating which was the



only source of light and air, other than a small sub-ground-level window on the outside wall. The picture on the right shows the interior of one of the cells. Frederick Gilbert, 16, of 522 Concord St., Columbia, sweeps some of the cobwebs away from iron braces while two fellow workmen watch.

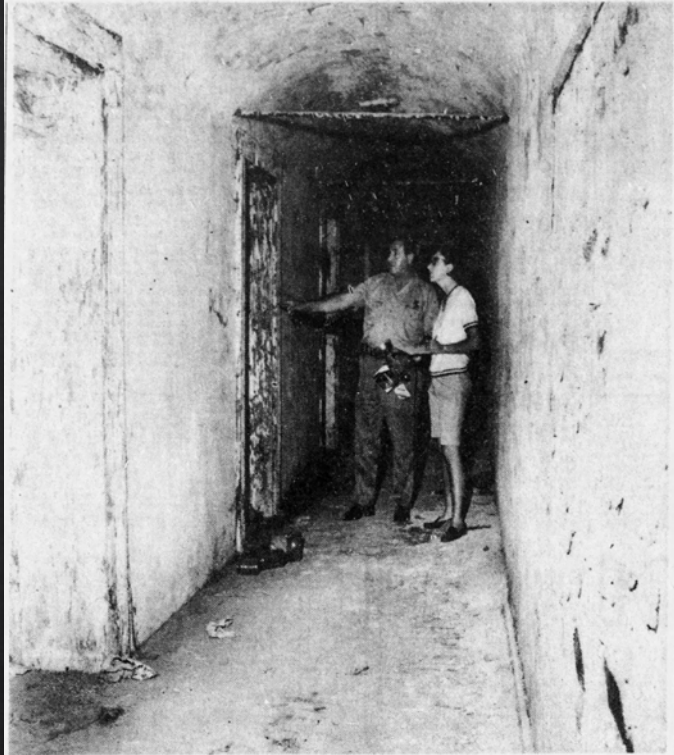
New Era Photos

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Restoration



Restoration



Chief of Police Gardiner Bink points to the dark interior of one of the dungeon cells beneath Columbia's marketplace. The six cells will

eventually be restored as a tourist attraction in connection with the Columbia Tourism movement.



New Era Photo

Columbia Dungeon Open Again

The Columbia Dungeon is back in business.

That's stretching the truth a bit, since only some mannequins now occupy the dark cells of the dungeon in the basement of the Market House on Third Street in Columbia.

The facility, once termed "the darkest, dampest and dirtiest place for the in-

carceration of human beings," is open to the public today and Thursday during the borough's annual Market House Event.

Two early visitors, Janice Bleakney, 4, and Steven Redcay, 3, above, stare in wonder and amusement at the female mannequin in one of the cells.

Used for temporary lockup of lawbreakers in the late

1800s and early 1900s, the dungeon reportedly counts among its onetime guests boxing great John L. Sullivan and inventor Thomas Edison, both of whom, according to local legend, spent a few hours there. Sullivan for drunkenness and Edison for speeding (20 miles per hour) in an early automobile.



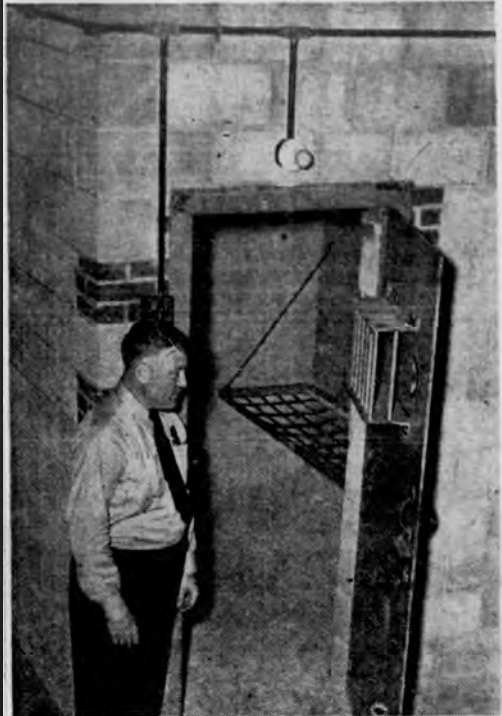




Two jail cells added in 1947.



Two jail cells added in 1947.



COLUMBIA'S COOLER—Two new jail cells have just been completed in the Columbia market house to serve the police department until the city hall can be rebuilt. Here Chief of Police McManus inspects the solid concrete-block walls and steel grilled door. Bids for wrecking the burned-out municipal building will be advertised for in the next few days. New structure on site of former opera house will be modeled after Independence Hall. Some of the solid old walls are to be used.





Escapes

165-POUND MAN GOES THROUGH 9" X 12" VENT

Marks Second Failure Of City Bastille In Past Seven Months

The second escape from the Columbia jail within seven months was executed by a Maryland man early Sunday morning. The 165-pound "visitor" attained his freedom by prying loose a ventilator in the ceiling of his cell and then squeezing through the small nine inch by 12 inch opening, according to Police Chief Eugene McManus.

In November, 1947, a Columbia man made good his escape from the lockup through a narrow window in the cell adjoining that lately occupied by the Marylander.

The more recent prisoner, McManus said, was Clarence Price, thirty-six, Norrisville, Md., who was being held in connection with the theft of an automobile owned by Robert Keek, twenty-two, Menziesville.

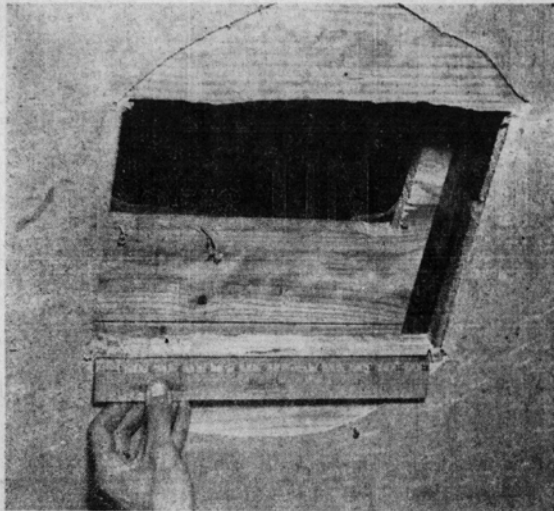
The owner told borough police that he was visiting at the home of Phyllis Smith, 538 Walnut St., Columbia when he heard the motor of his auto being started. The car was parked in front of the house.

He immediately ran outside just in time to see the car being driven from the curb. He caught up with and ran alongside the vehicle, trying vainly to open the door, for about a block when he gave up and stopped in at a store at Sixth and Walnut Streets to call the police.

After calling police, Keek then returned to the home of Miss Smith and with her automobile began a search for his car. About 2:30

Turn To Page 5 For More Of COLUMBIA

Stone Walls Do Not A Prison Make—



Through this small hole, measuring nine by twelve inches, a thirty-six-year-old Maryland man, nabbed in Columbia early Sunday morning, escaped from the Columbia borough prison. Police said the man, Clarence Price, Norrisville, Md., pried off a metal ventilator screen in the ceiling of the cell, cut his way through a piece of screen over the ventilator, and escaped. A large butcher knife used to pry off the ventilator and cut the screen was found in the cell after he escaped, according to police. Columbia police said the man was picked up after he had stolen an auto in the borough and was taken to the lockup where, without the formality of filing charges, he was put in the cell overnight. The man was put into the cell about 3 a. m. Sunday. Discovery of his escape was made at 7 a. m. Sunday when an officer was taking breakfast to him. (Intell Photo)

REDS CHARGE ACTS Storm Leaves Trail Of Damage OF TERROR TO U. S. In City, Rural Areas GENERAL IN GREECE

The weather was back to normal Sunday after the city and county suffered considerable damage during the wind and



COLUMBIA POLICE CHIEF INSPECTS REPLACEMENT—Eugene M. McManus, Columbia police chief, looks over the iron bars installed in the borough jail window formerly covered with heavy screen mesh. The replacement was made after the escape Thursday of Clarence Price, 36, 115 S. 5th St., Columbia, who was being held for questioning in the theft of a parking meter last week from S. Fourth St., Columbia.

GOLD

(Continued From Page One)
United States Coast at Annapolis, Md., and his grandfather was the Spanish bravo, Carlos Reina. His father, Harry C. Hill, of an old Calverton County family, died in 1906, five years after General Hill had returned to Washington.

WINDS IN MEXICO

Young Hill was taken to Mexico by his mother and married before leaving, later returning to Philadelphia where he was employed on the Green Grand College. There, one day, he went back to Mexico and spent the summer months in the care of his maternal uncle, Domingo Pineda.

Later he came to New York and worked as a messenger with G. Albrecht & Co., a Commission merchant branch of the United States, before returning to Philadelphia in 1921. He was arrested in 1922 and sentenced to 100 days in Lancaster County Jail for the theft of a watch.

He had remained what he knew about the family history. Much of it, of course, is common knowledge, particularly the areas concerned by a strong military tradition. The General advised the visiting of his son in Annapolis and returned to Columbia. Later, Hill's mother, with the other three children, barely escaped with their lives when, while visiting the much farm, north of Lancaster, the building was burned to the ground. It was after this that the General came to live.

Meanwhile, Hill's grandfather, John A. Hill, Jr., had led and the 7th of November and engaged in a number of other military developments in the various European wars. He was killed in 1918.

His father, Judge Simpson, is the only child of General Hill.

Preventing Rickets During Cold Weather

By DR. J. S. WARREN

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POLICE SEEKING COLUMBIAN WHO FLED FROM CELL

A twenty-two-year-old Columbia man was the subject of a manhunt by police Friday night after he escaped from the Columbia borough jail at 4 p. m. Thursday. Chief of Police Eugene M. McManus, identified the fugitive as Clarence Price, 36, 115 S. 5th St., Columbia, and said he broke out of the cell after being taken over custody at 2:30 a. m. Thursday, for questioning in connection with the disappearance of a meter at the borough's parking station.

The police chief said that Price, wearing an old hat and a dark coat, was seen to enter a metal frame at a cell window and to get the screen through a window 14 inches high and 12 inches wide. The window had a pane of glass, and McManus, walking through there to the market house which fronts the borough's two cells, advised the fugitive, the chief added. The glass window in the cell was unlocked so that it could be opened for ventilation.

The borough's prison has been out of use for several hours since the man's flight was reported to the State Police, who notified Friday night to be on the lookout for Price, who was described by police as having a fair complexion, light hair, blue eyes and brown nose. Price's mother and other relatives in the area were notified by the State Police, according to McManus.

AMISH

(Continued From Page One)

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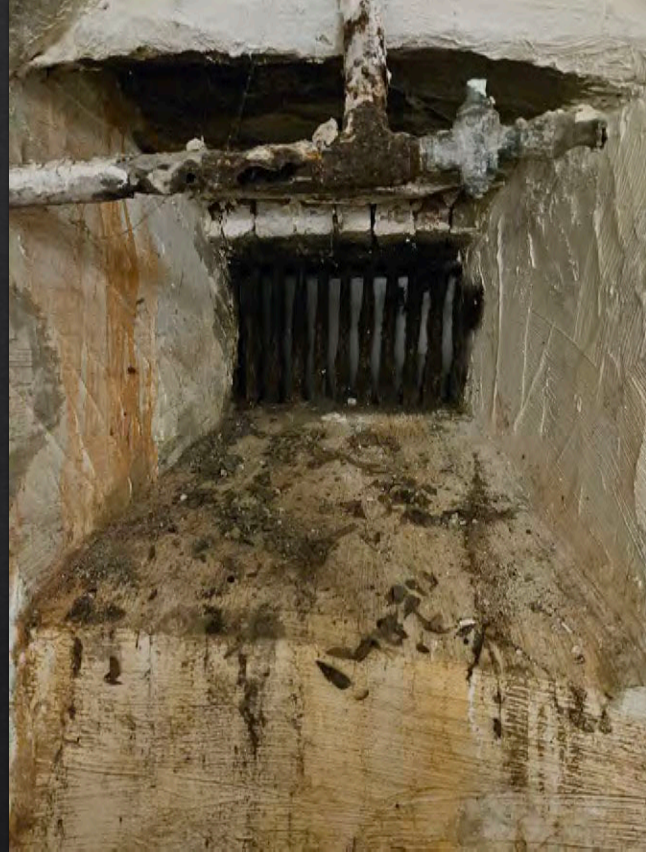
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Dungeon Slide.



Dungeon Slide



Famous People

Columbia Dungeon Cooled Greats

By CYNTHIA MILLER
Intell Staff Writer

Columbia's dungeon is finally open for business, and this time there's little chance of it being termed the "black Hole of Calcutta."

The dungeon, which is one of Columbia's newest tourist attractions, began its long trip toward restoration about one year ago. Finally, on July 4, it was opened to the public, and since then over 100 people have toured its dark confines.

HISTORY UNFOLDING

The lock-up represents a little bit of Columbia history which is finally coming to the foreground. In fact, as far as history is concerned, the old jail housed quite a few celebrities in its time.

A Columbia resident and teacher in the Solanco School, John W. Crawford Jr., 604 S. Fourteenth St., has spent a lot of time at the Lancaster County Historical Society researching the undercover facts about the old jail.

Some of the facts which he uncovered about the lock-up under the Columbia market house, easily place it among the ranks of such great jails as the Bastille, Alcatraz, etc.



JOHN L. SULLIVAN

One story, the child of local rumor, concerns Boston Strong Boy, John L. Sullivan. Sullivan visited Columbia at least twice for boxing exhibitions. During one of these, he became drunk and had to be cooled off overnight in the jail.

In another story, which Crawford gleaned from a local radio program, a well-known inventor was put in the lock-up for speeding at 20 m.p.h.

In the early days of automobile travel, a Columbia constable, "Baby" Campbell, intercepted a motorist coming off the old bridge and traveling five miles over the speed limit of 15 m.p.h.

AND EDISON, TOO

The speeder, who was slowed down considerably in the town cell, was none other than Thomas A. Edison.

How the dungeon came into disuse is still unknown, but a Lancastrian may have had something to do with it. A letter to the editor of the New Era, written by A. C. Leonard on June 22, 1896, termed the dungeon "the darkest, dampest and dirtiest place for the incarceration of human beings" that the writer ever saw.

UNFIT FOR HUMANS

Calling it the "Black Hole of Calcutta", the writer continued: "And it is certainly an unfit place wherein to confine even a dumb brute, and yet men and boys are its almost daily occupants."

Right now, though, Columbia's dungeon has taken a new turn, and is certainly fit for habitation.

According to Mayor John Spicer of the borough, the restoration project included outfitting new wooden doors, installing brick paving, and old-fashioned lighting. Next steps include adding old-fashioned bunks and the leg-iron hardware that no well-equipped dungeon could be without.

LBJ Will Tap Harding To Succeed Shriver

WASHINGTON (AP)—President Johnson said Monday he will nominate Bertrand M. Harding to succeed R. Sargent Shriver as director of the Office of Economic Opportunity.

Harding, 49, a government employe since 1942, has been acting director since Shriver was named ambassador to France.

Before joining the OEO as deputy director in 1966, Harding served 13 years in various posts with the Internal Revenue Service, the last five as deputy commissioner.

Deaths

SUICIDE.—A man by the name of John Wall, who had been sent to the 'lock-up' in Columbia for vagrancy, committed suicide one day last week by hanging. He fastened his cane in the partition by some means and then suspended himself with his handkerchief. When discovered he was dead.

TRAMP KILLED IN A FIGHT

Drunken Caroused Along the River at Columbia Ended in Murder.

STROKE ON THE HEAD WITH A STONE

Dead Man Is Said to Be John Shipyard, of Philadelphia—The Murderer Arrested and Admits Inflicting the Injuries, But Claims He Acted in Self-Defense.

A number of tramps who have been loitering about the shores of the Susquehanna river in the vicinity of the electric light and power plant at Columbia, secured a lot of whiskey on Tuesday, and after imbibing copiously became engaged in a free fight; one of these tramps was so badly wounded that he died during the night in the Columbia hospital.

The mutilated body of the dead tramp was found by Christian Beer, the foreman at the electric light plant, who had occasion to go to the plant, which is located in the rear of the building beyond the river. Beer discovered the man lying on the ground, his head, feet and arms being covered with blood. A man was summoned and the man taken to the Columbia hospital for treatment. In the meantime, Constable Campbell had been summoned and arrived at the hospital, where his services were required in holding the drunken tramp while his injuries were being dressed. The tramp, having regained consciousness, cried so loudly that he was taken to the lock-up with some difficulty, fighting all the time to be released.

Shortly after 7 o'clock Wednesday Constable Campbell called at the lock-up to administer to the wants of his prisoners, when, to his surprise, he found the wounded man had expired during the night. He summoned Dr. H. B. Loop, who said he had been dead for several hours.

Deputy Coroner Russell was summoned, and ordered the body removed to O'Brien's undertaking establishment. An examination showed that the man had suffered from a fracture and concussion of the forehead near the left temple, and the left ear was cut and torn. The dead man was five feet six inches and was clean-shaven and wore a small reddish mustache. A search of the clothing failed to reveal anything by which he could be identified.

A man giving his name as George E. Poe was arrested late Tuesday night by Officers Campbell and Crawford in a boisterous state of intoxication near where the dead tramp was found. He admitted that he was in company with the dead man Tuesday, and stated that his name was John Shipyard and that his home was in Philadelphia. He also stated that another tramp known as "Chicago Slim" was in their company and that he was the man who struck Shipyard. Poe said that they were en route to Philadelphia and Perryville, Md., and that "Slim" might be found at either place. Poe was held awaiting further developments of the coroner's jury.

Early Wednesday Officer Crawford and Frank G. Paine started out in pursuit of "Chicago Slim," and while driving along the Washington turnpike they observed two men along the river shore, as they assumed the description of the individual wanted; they were arrested and taken to Columbia.

"Chicago Slim," who acknowledged his identity, stated that he had struck Shipyard twice with a stone while drinking himself. They were committed to the Lancaster jail by Squire Shover for a further hearing.

Dungeon Tours

Columbia dungeon walls, memories dusted off

James A. Woodcock
Intelligencer Journal Staff

Columbia's "black hole of Calcutta" has gotten a face lift and is once again receiving visitors.

There is no doubt visitors today are going to be treated somewhat gentler than were the visitors to the Market House dungeon during the late 19th century.

The dungeon originally provided storage space for the farmers operating stands in the market house. The underground vault was later converted into the borough's lock-up during the roaring 1890s and into the 20th century. Records indicate that an individual's stay was limited to three days.

The dungeon apparently was not unusual by the standards of the day, but it's doubtful today's standards would permit reuse as a jail.

Tourists may gain access to the dungeon by way of steps on the south side of the market building on South Third Street. Or, access may be gained by steps from inside the building.

During the 1890s, Borden "Nook" Lively, market maintenance superintendent, said police of that day had another method of introducing guests of the facilities.

"If you look outside on Third Street, you can see the remains of the grates which provided access to each cell," he said.

"You have to remember Columbia was a wide open town then, and the police chief at the



Intelligencer Journal photo by Jan Miller

The dungeon of Columbia Market House is open to tours.

time (Sam Campbell) did not have a lot of patience with drunks. The police weren't about to take the time to bring them down the steps - especially on a busy Saturday night," he said.

"Rather, they just opened the grates and dumped them in."

Lively said when the borough replaced the side walk in front of the building, the size of the grates and the openings into the cells were reduced.

Today, it appears the lower side of the openings from the street are about seven feet above the floor, but there is some evidence the floor levels may have been raised.

The cells are about 15-foot square with arched ceilings similar to that of the market house.

Records indicate the cells were furnished with a cot, a bench, a bucket of water for washing and another bucket for toilet purposes. Each of the six cells today are illuminated by a single incandescent light bulb believed to be a recent addition.

One can only imagine the con-

fusion experienced by an individual waking up with a head the size of a watermelon in such a dark, dank and totally confining situation.

Depending upon the level of intoxication, it is entirely possible many unfortunate souls believed they were recovering in Calcutta's infamous "black hole."

In the 1890's, A. C. Leonard described the facility as "certainly an unfit place wherein to confine even a dumb brute, and yet men and boys are its almost daily occupants."

"One hour's confinement in that loathsome pest hole is enough not only to ruin a man's health, but (to) upset his brain and convert him into a raving maniac."

Leonard appealed to borough officials, alerting them to the conditions and seeking "a suitable place wherein to incarcerate the poor souls."

Leonard's plea had no immediate effect, but, shortly after the turn of the century, the borough discontinued use of the facilities.

Self-guided tours begin at 8 a.m.

Visitors can now take a self-guided tour of Columbia's "dungeon," a bona fide lockup under the south side of the Third Street Market House.

The dungeon is open Monday through Friday, from 8 a.m. to 3 p.m., and on Saturday, from 8 to noon. It extends along the eastern foundation of the market and

contains five or six cells with earthen floors.

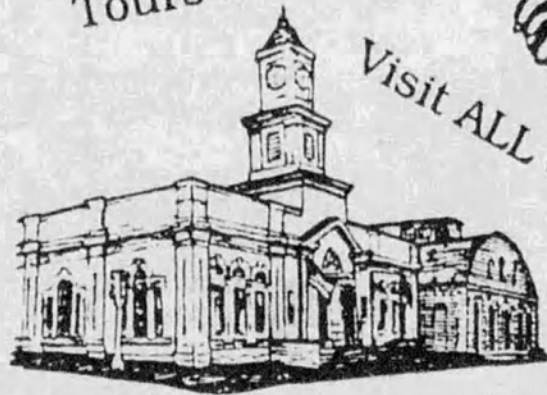
According to a framed news clipping on the wall, the late John L. Sullivan spent a night in the dungeon after being picked up for being drunk. That was about 1893. Sullivan returned a year later — "cold sober," according to accounts.

DON'T FORGET MOM!

Bring her to
COLUMBIA MARKET HOUSE
Historic Market House & Dungeon
Friday, May 8th 7 am - 4 pm
Saturday, May 9th 7 am - Noon

**SPECIAL SALES
DAYS!**

Visit the **DUNGEON!**
Tours both days.



Third & Locust Sts. Columbia



Visit **ALL** our stands!

BRING IN THIS AD

for **FREE** Gifts
Discounts
Door Prizes

WITH THIS AD ONLY

MARKET
THIRD ST.

THE
SINCE
1869

HOUSE
COLUMBIA, PA.

WOMAN **FILE** **A** **W**
MARKET

EVERY SUNDAY AFTERNOON 12 TO 6 P.M.

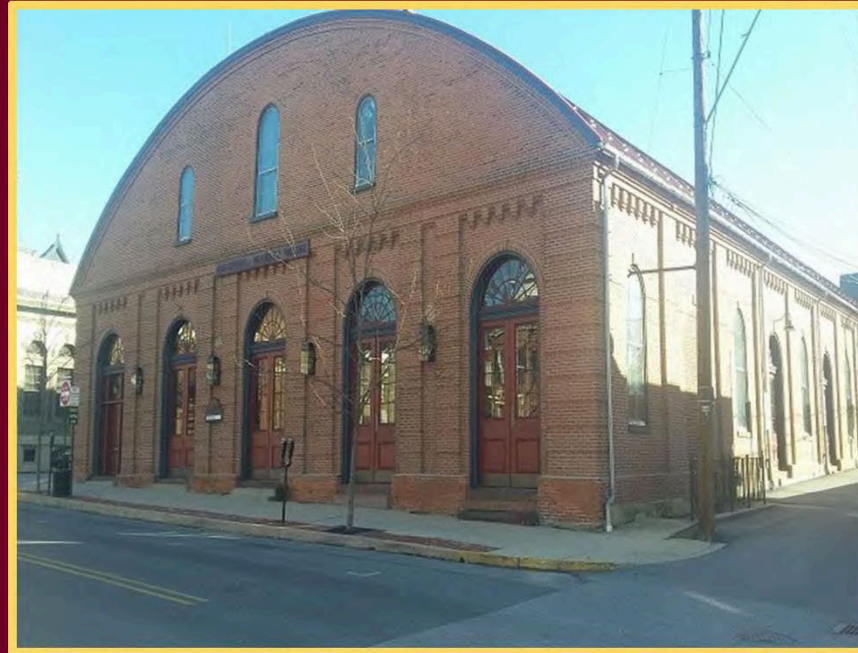
Farmer's Mkt.
Every
Fri. & Sat.

Tour the
"DUNGEON"
Below the Market

Space Rental
Antique dealers
Call 684-8631 Eve.
Farmers
Call 684-2468



Ghosts In the Market House



Columbia, Pennsylvania

RICK FISHER

Account Number	Account Description	Account Type	Date	Tran Type	Description	Debit	Credit	User
01-100-104	Cash In Bank - Reg	Asset	01/11/24	Expenditure	ADP Payroll Fees - ADMIN	0	40.00	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/11/24	Expenditure	ADP Payroll Fees - POLICE	0	159.99	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/11/24	Expenditure	ADP Payroll Fees - CODES	0	12.00	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/11/24	Expenditure	ADP Payroll Fees - ZONING	0	4.00	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/11/24	Expenditure	ADP Payroll Fees - PW	0	32.00	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/11/24	Expenditure	ADP Payroll Fees - MRKT HOUSE	0	4.00	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/11/24	Expenditure	ADP-monthly fees local taxes	0	73.25	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/19/24	Expenditure	ADP Payroll Fees - ADMIN	0	24.57	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/19/24	Expenditure	ADP Payroll Fees - POLICE	0	151.03	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/19/24	Expenditure	ADP Payroll Fees - CODES	0	12.28	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/19/24	Expenditure	ADP Payroll Fees - ZONING	0	4.09	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/19/24	Expenditure	ADP Payroll Fees - PW	0	32.76	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/19/24	Expenditure	ADP Payroll Fees - MRKT HOUSE	0	4.09	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/19/24	Expenditure	ADP-monthly fees local taxes	0	55.00	TBENNETT
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	LASA 137A front st 045237	0	111.00	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	LASA 41 walnut st 048634	0	108.00	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	LASA 1020 manor st 047973	0	111.00	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	LASA 137 front st 044913	0	108.00	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	LASA 15 s 3rd st 045653	0	108.00	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	LASA 400 locust 043330	0	108.00	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	LASA 308 locust 051741	0	111.00	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	LASA 700 franklin 048244	0	111.00	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	LASA 1100 ridge ave 047196	0	108.00	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	Verizon - cell phone boro	0	173.88	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	Verizon - cell phone police	0	298.33	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	Verizon - cell phone codes	0	114.48	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	Verizon - cell phone public works	0	84.44	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	Verizon - cell phone ema	0	89.44	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	Verizon - cell phone planning mng	0	42.22	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	Verizon-cell phone market mng	0	42.22	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	LEAF- 14396799 copier rental admin	0	160.81	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	LEAF- 14412397 copier rental police	0	148.04	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	UGI col wwtp 411006753577	0	354.90	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	UGI 137 s front st 411000209568	0	481.91	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	UGI 15 s 3rd st 411000981927	0	29.50	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	UGI 308 locust st 411000713759	0	207.30	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	UGI columbia market 411001631141	0	624.89	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	UGI 431 s front st 411001174845	0	40.03	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	UGI 15 s 3rd st restaurant 411012916192	0	112.19	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	UGI S Front St WWTP 411000642404	0	100.82	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	FP FINANCE - 34722402 postage meter	0	85.00	LGERFIN

Account Number	Account Description	Account Type	Date	Tran Type	Description	Debit	Credit	User
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COL WATER 157 hydrants 98000100	0	10,174.25	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COL WATER -fire service/sprinkler 440 s front 98001	0	432.09	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COL WATER - fire service/sprinkler 15 s 3rd 98017900	0	432.09	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COL WATER 15 s 3rd 13017100	0	205.26	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COL WATER 137 s front st 12001501	0	176.02	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COL WATER 420 s front st 12000610	0	122.07	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COL WATER 430 s front st 12000600	0	161.40	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COL WATER 41 walnut st 06006410	0	235.84	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COL WATER 308 locust st 06002900	0	164.32	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COL WATER 431 s front st 00007607	0	21.63	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COL WATER 137 s front st 12001500	0	54.09	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COL WATER 700 franklin st 00007185	0	20.16	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COMCAST 440 s front st 8993112890103570	0	71.95	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COMCAST 41 walnut st 8993112890112282	0	310.87	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COMCAST 308 locust st 8993112890026029	0	409.84	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COMCAST 420 s front st 8993112890103588	0	105.55	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COMCAST 308 locust st adnl bsns 899311289015482	0	149.39	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COMCAST 431 s front st 8993112890108447	0	307.39	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COMCAST 15 s 3rd st 8993112890155828	0	278.43	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	COMCAST 308 locust st 8993112890107043	0	329.08	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	PPL s front st 300359947	0	413.05	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	PPL 429 s front st 300416106	0	99.06	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	PPL11 front st security camera 300251879	0	36.68	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	PPL 550 ave n makel park 300412194	0	59.94	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	PPL 308 locust st 300269611	0	804.90	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	PPL 21 WALNUT ST 300417646	0	225.41	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	PPL 137 S FRONT ST 300610070	0	650.01	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	PPL 254 BLUE LN GATE 300254898	0	40.75	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	PPL BLUE LN wr 62638 300405497	0	32.12	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	PPL 1020 manor st 300302571	0	19.61	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	PPL ave l cameras 300409051	0	27.99	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	PPL 11 s 3rd market house 301279238	0	961.67	LGERFIN
01-100-104	Cash In Bank - Reg	Asset	01/31/24	Expenditure	PPL 700 franklin st 300351184	0	75.27	LGERFIN

Range of Checking Accts: First to Last Range of Check Dates: 02/27/24 to 02/27/24
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
01	GENERAL FUND	GENERAL FUND					
42606	02/27/24	ALFRE005 Alfred A Greenya					746
24-00220	1	595 old chiques	123.44	01-411-501	Expenditure		62 1
				CBVFD - Vol. Fire Fighter Tax Rebate			
42607	02/27/24	AXISI005 AXIS Insurance Company					747
24-00211	1	Gap Ins -ADMIN	922.36	01-402-196	Expenditure		42 1
				Employee Insurance Coverage Premiums			
24-00211	2	Gap Ins -POLICE	6,231.68	01-410-196	Expenditure		43 1
				Employee Insurance Coverage Premiums			
24-00211	3	Gap Ins -CODES	597.80	01-413-196	Expenditure		44 1
				Employee Insurance Coverage Premiums			
24-00211	4	Gap Ins -HW PW	1,496.51	01-430-196	Expenditure		45 1
				Employee Insurance Coverage Premiums			
24-00211	5	Gap Ins -MARKET HOUSE	115.45	01-444-196	Expenditure		46 1
				Employee Insurance Coverage			
24-00211	6	Gap Ins -ZONING	99.21	01-414-196	Expenditure		47 1
				Employee Insurance Coverage Premiums			
			9,463.01				
42608	02/27/24	BESTP005 Best Price Propane					747
24-00237	1	2/12/24 delivery	339.22	01-454-372	Expenditure		99 1
				Columbia Crossings, Natural Gas Usage			
24-00237	2	2/12/24 delivery	253.08	01-454-372	Expenditure		100 1
				Columbia Crossings, Natural Gas Usage			
			592.30				
42609	02/27/24	BMOYE005 B Moyer Radio Communications,					747
24-00196	1	Mics	371.38	01-410-327	Expenditure		3 1
				Maintenance & Repair of Radios			
42610	02/27/24	CARDM005 ELAN					747
24-00242	1	vistaprint market house	82.67	01-444-340	Expenditure		178 1
				Market House, Advertising			
24-00242	2	edc annual meeting zink lutz	150.00	01-400-300	Expenditure		179 1
				Conference & Training			
24-00242	3	quill ink cartridges wilson	144.06	01-402-210	Expenditure		180 1
				Office Equipment & Supplies			
24-00242	4	sidium monthly it	4,932.68	01-402-312	Expenditure		181 1
				IT Contracted Services			
24-00242	5	penn state assoc m stivers	25.00	01-402-300	Expenditure		182 1
				Conference & Training			
24-00242	6	semperlite st light maint	382.47	01-434-375	Expenditure		183 1
				Street Lighting, Maintenance			
24-00242	7	benecon event tammy	125.00	01-402-300	Expenditure		184 1
				Conference & Training			
24-00242	8	sidium monthly it	24.46	01-402-312	Expenditure		185 1
				IT Contracted Services			
24-00242	9	msft-eoc computer software	13.25	01-402-312	Expenditure		186 1
				IT Contracted Services			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND		Continued					
42610	ELAN			Continued					
24-00242	10	1np monthly subscription	15.95	01-402-420	Expenditure		187	1	
				Dues & Publications					
24-00242	11	amz fist aid fillers/meds	12.47	01-402-210	Expenditure		188	1	
				Office Equipment & Supplies					
24-00242	12	amz first aid kits	49.12	01-409-226	Expenditure		189	1	
				Cleaning Supplies					
24-00242	13	amz frames	16.99	01-410-610	Expenditure		190	1	
				Maintenance & Repair of Building					
24-00242	14	lowes trash cans for shredding	74.98	01-402-210	Expenditure		191	1	
				Office Equipment & Supplies					
24-00242	15	quill ink cartidges	169.16	01-430-200	Expenditure		192	1	
				Operating Supplies					
24-00242	16	bjs water	354.72	01-430-200	Expenditure		193	1	
				Operating Supplies					
24-00242	17	amz credit return	5.15-	01-410-200	Expenditure		194	1	
				Police Equipment & Supplies					
24-00242	18	amz credit return	1.84-	01-410-200	Expenditure		195	1	
				Police Equipment & Supplies					
24-00242	19	amz credit return	8.78-	01-410-200	Expenditure		196	1	
				Police Equipment & Supplies					
24-00242	20	amz envelopes	38.81	01-410-200	Expenditure		197	1	
				Police Equipment & Supplies					
24-00242	21	amz space heater	19.98	01-410-200	Expenditure		198	1	
				Police Equipment & Supplies					
24-00242	22	amz license plate evelopes	35.45	01-410-200	Expenditure		199	1	
				Police Equipment & Supplies					
24-00242	23	amz ink cartrides	77.08	01-410-200	Expenditure		200	1	
				Police Equipment & Supplies					
24-00242	24	amz batteries parking meters	28.28	01-410-375	Expenditure		201	1	
				Maintenance & Repair, Parking Meters					
24-00242	25	amz plastic cups	47.50	01-410-200	Expenditure		202	1	
				Police Equipment & Supplies					
24-00242	26	amz batteries parking meters	27.99	01-410-375	Expenditure		203	1	
				Maintenance & Repair, Parking Meters					
24-00242	27	ams storage bins for vehicles	76.67	01-410-376	Expenditure		204	1	
				Maintenance & Repair, Police Vehicles					
24-00242	28	amz folders medical supplies	41.57	01-410-200	Expenditure		205	1	
				Police Equipment & Supplies					
24-00242	29	amz flash drives brent keyser	39.98	01-410-200	Expenditure		206	1	
				Police Equipment & Supplies					
24-00242	30	amz envelopes & tape	25.39	01-410-200	Expenditure		207	1	
				Police Equipment & Supplies					
24-00242	31	amz envelopes	21.64	01-410-200	Expenditure		208	1	
				Police Equipment & Supplies					
24-00242	32	amz betteris parking meters	28.75	01-410-200	Expenditure		209	1	
				Police Equipment & Supplies					
24-00242	33	adobe new subsc s mimnall	21.19	01-410-200	Expenditure		210	1	
				Police Equipment & Supplies					
24-00242	34	amz prime monthls sub police	15.89	01-410-200	Expenditure		211	1	
				Police Equipment & Supplies					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01	GENERAL FUND	GENERAL FUND	Continued						
42610	ELAN	Continued							
24-00242	35	adobe monthly sub j brommer	21.19	01-410-200	Expenditure		212	1	
				Police Equipment & Supplies					
24-00242	36	lowes treated lumber mcginness	10.18	18-450-001	Expenditure		213	1	
				McGinness Airport Development Project					
			7,134.75						
42611	02/27/24	CGALA005 CGA Law Firm, PC	747						
24-00241	1	rec:lnp inv for proof of publi	28.00	01-404-314	Expenditure		106	1	
				Solicitor Fees					
24-00241	2	sunshine law emails	851.00	01-404-314	Expenditure		107	1	
				Solicitor Fees					
24-00241	3	call w/c.reick re 430 s front	296.00	01-404-314	Expenditure		108	1	
				Solicitor Fees					
24-00241	4	emails ronaldo re ridge ave	203.50	01-404-314	Expenditure		109	1	
				Solicitor Fees					
24-00241	5	budget prep & advertisement	126.00	01-404-314	Expenditure		110	1	
				Solicitor Fees					
24-00241	6	conf re sunshine law issue	240.50	01-404-314	Expenditure		111	1	
				Solicitor Fees					
24-00241	7	prep & att boro council meetin	795.50	01-404-314	Expenditure		112	1	
				Solicitor Fees					
24-00241	8	emails re NOV 245 n 7th st	296.00	01-404-314	Expenditure		113	1	
				Solicitor Fees					
24-00241	9	email att ebersole fire ins es	240.50	01-404-314	Expenditure		114	1	
				Solicitor Fees					
24-00241	10	meeting re:off premisis signat	240.50	01-404-314	Expenditure		115	1	
				Solicitor Fees					
24-00241	11	meeting re:sunshine act issue	203.50	01-404-314	Expenditure		116	1	
				Solicitor Fees					
24-00241	12	prep & att boro council meetin	851.00	01-404-314	Expenditure		117	1	
				Solicitor Fees					
24-00241	13	email re mayor non signature	481.00	01-404-314	Expenditure		118	1	
				Solicitor Fees					
24-00241	14	email re:repository properties	425.50	01-404-314	Expenditure		119	1	
				Solicitor Fees					
24-00241	15	coop agreement watch & clock	148.00	01-404-314	Expenditure		120	1	
				Solicitor Fees					
24-00241	16	rec:proof of publication lnp	28.00	01-404-314	Expenditure		121	1	
				Solicitor Fees					
24-00241	17	emails reick re:430 s front	314.50	01-404-314	Expenditure		122	1	
				Solicitor Fees					
24-00241	18	call snyder re: sidewalk bill	28.00	01-404-314	Expenditure		123	1	
				Solicitor Fees					
24-00241	19	research 2024 bidding threshol	28.00	01-404-314	Expenditure		124	1	
				Solicitor Fees					
24-00241	20	emails reick re ext for agreem	222.00	01-404-314	Expenditure		125	1	
				Solicitor Fees					
24-00241	21	meeting re 156 locust st	333.00	01-404-314	Expenditure		126	1	
				Solicitor Fees					
24-00241	22	prep & attend borough council	795.50	01-404-314	Expenditure		127	1	
				Solicitor Fees					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
42611	CGA Law Firm, PC		Continued						
24-00241	23	prep & attend borough council	924.00	01-404-314	Expenditure		128	1	
				Solicitor Fees					
24-00241	24	emails & meeting re156 locust	945.00	01-404-314	Expenditure		129	1	
				Solicitor Fees					
24-00241	25	emails meeting re samuel esh	273.00	01-404-314	Expenditure		130	1	
				Solicitor Fees					
24-00241	26	emails re 156 locust st	987.00	01-404-314	Expenditure		131	1	
				Solicitor Fees					
24-00241	27	call re incident on cherry st	105.00	01-404-314	Expenditure		132	1	
				Solicitor Fees					
24-00241	28	emails re zoning table	294.00	01-404-314	Expenditure		133	1	
				Solicitor Fees					
24-00241	29	emails re privat crossing agre	294.00	01-404-314	Expenditure		134	1	
				Solicitor Fees					
24-00241	30	emails re 121 ave h	252.00	01-404-314	Expenditure		135	1	
				Solicitor Fees					
24-00241	31	meeting re private crossing ag	273.00	01-404-314	Expenditure		136	1	
				Solicitor Fees					
24-00241	32	meeting re various code issues	357.00	01-404-314	Expenditure		137	1	
				Solicitor Fees					
24-00241	33	prep & att borough council mee	987.00	01-404-314	Expenditure		138	1	
				Solicitor Fees					
24-00241	34	emails re private crossing agr	294.00	01-404-314	Expenditure		139	1	
				Solicitor Fees					
24-00241	35	emails re DCNR grant	294.00	01-404-314	Expenditure		140	1	
				Solicitor Fees					
24-00241	36	emails re sunshine act req	210.00	01-404-314	Expenditure		141	1	
				Solicitor Fees					
24-00241	37	emails re serv agree zoning of	294.00	01-404-314	Expenditure		142	1	
				Solicitor Fees					
24-00241	38	emails re jg environmental	231.00	01-404-314	Expenditure		143	1	
				Solicitor Fees					
24-00241	39	emails re samuel esh	273.00	01-404-314	Expenditure		144	1	
				Solicitor Fees					
24-00241	40	emails re norfolk southern	231.00	01-404-314	Expenditure		145	1	
				Solicitor Fees					
24-00241	41	call re zoning questions	189.00	01-404-314	Expenditure		146	1	
				Solicitor Fees					
24-00241	42	emails from zoning officer	294.00	01-404-314	Expenditure		147	1	
				Solicitor Fees					
24-00241	43	rec inst status report	64.00	01-404-314	Expenditure		148	1	
				Solicitor Fees					
24-00241	44	emails re samuel esh	273.00	01-404-314	Expenditure		149	1	
				Solicitor Fees					
24-00241	45	update status report	80.00	01-404-314	Expenditure		150	1	
				Solicitor Fees					
24-00241	46	internal emails re:collection	252.00	01-404-314	Expenditure		151	1	
				Solicitor Fees					
24-00241	47	call re jg environmental	273.00	01-404-314	Expenditure		152	1	
				Solicitor Fees					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND		Continued					
42611	CGA Law Firm, PC			Continued					
24-00241	48	call re codes issues	294.00	01-404-314 Solicitor Fees	Expenditure		153	1	
24-00241	49	call re various issues	189.00	01-404-314 Solicitor Fees	Expenditure		154	1	
24-00241	50	emails re collection matters	672.00	01-404-314 Solicitor Fees	Expenditure		155	1	
24-00241	51	emails re landlord tenant issu	336.00	01-404-314 Solicitor Fees	Expenditure		156	1	
24-00241	52	emails re lien report	273.00	01-404-314 Solicitor Fees	Expenditure		157	1	
24-00241	53	prep & att council meeting	966.00	01-404-314 Solicitor Fees	Expenditure		158	1	
24-00241	54	meeting re various collection	273.00	01-404-314 Solicitor Fees	Expenditure		159	1	
24-00241	55	meeting re nuisance ordinance	294.00	01-404-314 Solicitor Fees	Expenditure		160	1	
24-00241	56	meeting re samuel esh	189.00	01-404-314 Solicitor Fees	Expenditure		161	1	
24-00241	57	emails re private crossing	441.00	01-404-314 Solicitor Fees	Expenditure		162	1	
24-00241	58	internal conf re various matte	315.00	01-404-314 Solicitor Fees	Expenditure		163	1	
24-00241	59	emails re private crossing	210.00	01-404-314 Solicitor Fees	Expenditure		164	1	
24-00241	60	internal conf re to do list	168.00	01-404-314 Solicitor Fees	Expenditure		165	1	
24-00241	61	emails re wwtp sale extension	168.00	01-404-314 Solicitor Fees	Expenditure		166	1	
24-00241	62	emails re watch & clock	483.00	01-404-314 Solicitor Fees	Expenditure		167	1	
24-00241	63	email re maurer liens	105.00	01-404-314 Solicitor Fees	Expenditure		168	1	
24-00241	64	email re maurer liens	168.00	01-404-314 Solicitor Fees	Expenditure		169	1	
24-00241	65	okum call re bidding requireme	336.00	01-404-314 Solicitor Fees	Expenditure		170	1	
24-00241	66	emails re sale wwtp	210.00	01-404-314 Solicitor Fees	Expenditure		171	1	
24-00241	67	emails re maurer liens	315.00	01-404-314 Solicitor Fees	Expenditure		172	1	
24-00241	68	adv zoning ord amendment	308.68	01-402-340 Printing & Advertising	Expenditure		173	1	
24-00241	69	adv proposed budget	84.44	01-402-340 Printing & Advertising	Expenditure		174	1	
24-00241	70	email re coop agreement	296.00	01-404-314 Solicitor Fees	Expenditure		175	1	
24-00241	71	meet re police union	296.00	01-404-314 Solicitor Fees	Expenditure		176	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01		GENERAL FUND		Continued					
42611		CGA Law Firm, PC		Continued					
24-00241	72	emial NAWCC coop agreement	222.00	01-404-314	Expenditure		177	1	
				Solicitor Fees					
			<u>23,730.62</u>						
42612	02/27/24	CHAPM005 Chapman Ford, LLC							747
24-00199	1	Install Brake Control/Inspecti	655.54	01-410-376	Expenditure		5	1	
				Maintenance & Repair, Police Vehicles					
42613	02/27/24	CICCO005 James Ciccocioppi							747
24-00216	1	260 s 10th st	226.89	01-411-501	Expenditure		58	1	
				CBVFD - Vol. Fire Fighter Tax Rebate					
42614	02/27/24	CINTA005 Cintas Corporation #59H							747
24-00197	1	4183292127 Hwy Uniform Cleanin	98.47	01-430-238	Expenditure		4	1	
				Highway Uniform Cleaning					
42615	02/27/24	CODYC005 CODY Computer Services, INC.							747
24-00207	1	Annual Support 4/1/24-3/31/25	6,882.24	01-410-317	Expenditure		31	1	
				Contracted Services					
42616	02/27/24	COLUM005 Columbia Motor Parts							747
24-00194	1	Wiper Blades	29.17	01-410-200	Expenditure		1	1	
				Police Equipment & Supplies					
42617	02/27/24	COMCA005 Comcast - Cable							747
24-00243	1	acc # 109577 2.20.24-3.19.24	180.00	01-430-321	Expenditure		214	1	
				Highway, Phone - Cell & Landline & GPS					
42618	02/27/24	COPE0005 PSSU COPE							747
24-00230	1	COPE 02.08.2024	11.00	01-210-224	G/L		80	1	
				Union Dues Withheld					
24-00230	2	COPE 02.22.2024	11.00	01-210-224	G/L		81	1	
				Union Dues Withheld					
			<u>22.00</u>						
42619	02/27/24	DAVID010 David Mosteller							747
24-00217	1	1161 grinnell ave	206.35	01-411-501	Expenditure		59	1	
				CBVFD - Vol. Fire Fighter Tax Rebate					
42620	02/27/24	DIXIE005 Dixie Land Energy							747
24-00203	1	Gas 87% 238.8 gals @ 2.6647	636.33	01-430-231	Expenditure		13	1	
				Fuel, Vehicles					
24-00203	2	Federal Lust tax	0.24	01-430-231	Expenditure		14	1	
				Fuel, Vehicles					
24-00203	3	Federal Oil Spill Recovery	0.46	01-430-231	Expenditure		15	1	
				Fuel, Vehicles					
24-00203	4	Federal Superfund Recovery Fee	0.87	01-430-231	Expenditure		16	1	
				Fuel, Vehicles					
24-00203	5	Diesel 92.4 gals @ 3.4213	316.13	01-430-231	Expenditure		17	1	
				Fuel, Vehicles					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01	GENERAL FUND	GENERAL FUND		Continued					
42620	Dixie Land	Energy		Continued					
24-00203	6	Federal Lust Tax	0.09	01-430-231	Expenditure		18	1	
				Fuel, Vehicles					
24-00203	7	Federal Oil Spill Recovery	0.20	01-430-231	Expenditure		19	1	
				Fuel, Vehicles					
24-00203	8	Federal Superfund Recovery Fee	0.37	01-430-231	Expenditure		20	1	
				Fuel, Vehicles					
24-00203	9	Lancaster County Fuel Additive	1.85	01-430-231	Expenditure		21	1	
				Fuel, Vehicles					
			956.54						
42621	02/27/24	ECKER005 Eckert Seamans Cherin & Mellot							747
24-00228	1	ot grievance	150.00	01-404-315	Expenditure		76	1	
				Labor Counsel					
24-00228	2	gen labor & employment police	519.00	01-404-315	Expenditure		77	1	
				Labor Counsel					
24-00228	3	discipline	3,900.00	01-404-315	Expenditure		78	1	
				Labor Counsel					
			4,569.00						
42622	02/27/24	ECSMI005 ECS Mid Atlantic, LLC							747
24-00239	2	remedial action completion rpt	1,182.50	18-450-002	Expenditure		103	1	
				McGinness Project -2024					
42623	02/27/24	EUGEN005 Eugene V Schmitt							747
24-00221	1	474 manor st	124.66	01-411-501	Expenditure		63	1	
				CBVFD - Vol. Fire Fighter Tax Rebate					
42624	02/27/24	FRANC005 Frances Ponce							747
24-00244	1	Appeal Fee Return-607 Walnut	25.00	01-380-001	Revenue		215	1	
				Miscellaneous Revenue					
42625	02/27/24	GEMMI005 DE Gemmill							747
24-00202	1	Stop Sign 30"	208.00	01-433-260	Expenditure		10	1	
				Street Signs					
24-00202	2	Handicap Sign	96.00	01-433-260	Expenditure		11	1	
				Street Signs					
24-00202	3	Vinyl Numbers for H/C Signs	50.00	01-433-260	Expenditure		12	1	
				Street Signs					
			354.00						
42626	02/27/24	GORMA005 Gorman Distributors, Inc							747
24-00224	1	clorox bio stain & odor remove	79.49	01-409-226	Expenditure		67	1	
				Cleaning Supplies					
24-00224	2	arm & hammer baking soada	1.98	01-444-226	Expenditure		68	1	
				Operating Supplies					
24-00224	3	tissue facial 8.37x07	46.44	01-409-226	Expenditure		69	1	
				Cleaning Supplies					
24-00224	4	mop heads white 4ply cotton	9.18	01-444-226	Expenditure		70	1	
				Operating Supplies					
			137.09						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq Acct	
01	GENERAL FUND	GENERAL FUND	Continued					
42627	02/27/24	INTER045 Intergovernmental Insurance Co					747	
24-00234	1	Health Insurance-ADMIN	5,004.88	01-402-196	Expenditure		93 1	
				Employee Insurance Coverage	Premiums			
24-00234	2	Health Insurance-POLICE	34,411.27	01-410-196	Expenditure		94 1	
				Employee Insurance Coverage	Premiums			
24-00234	3	Health Insurance-CODES	3,526.66	01-413-196	Expenditure		95 1	
				Employee Insurance Coverage	Premiums			
24-00234	4	Health Insurance-ZONING	739.11	01-414-196	Expenditure		96 1	
				Employee Insurance Coverage	Premiums			
24-00234	5	Health Insurance-PW HWY	10,294.87	01-430-196	Expenditure		97 1	
				Employee Insurance Coverage	Premiums			
24-00234	6	Health Insurance-MRKT HOUSE	739.11	01-444-196	Expenditure		98 1	
				Employee Insurance Coverage				
			<u>54,715.90</u>					
42628	02/27/24	JAMES015 James P. Meisenbach					747	
24-00218	1	610 s 15th st	207.60	01-411-501	Expenditure		60 1	
				CBVFD - Vol. Fire Fighter Tax Rebate				
42629	02/27/24	JASON005 Jason S Fisher					747	
24-00219	1	1321 central ave	96.82	01-411-501	Expenditure		61 1	
				CBVFD - Vol. Fire Fighter Tax Rebate				
42630	02/27/24	LABS0005 NMS LABS					747	
24-00195	1	DUID/DRE Blood Panel/N McKain	289.00	01-410-200	Expenditure		2 1	
				Police Equipment & Supplies				
42631	02/27/24	LANCA025 Lancaster Avenue Garage & Tire					747	
24-00206	1	State Inspection/Emission/PD#7	51.00	01-410-376	Expenditure		30 1	
				Maintenance & Repair, Police Vehicles				
42632	02/27/24	LANCA155 Lancaster County Conservation					747	
24-00213	1	balance lccd fees plan review	2,250.00	18-450-002	Expenditure		55 1	
				McGinness Project -2024				
42633	02/27/24	LEONA005 LEONARDO					747	
24-00200	1	Quote# 29053	480.00	01-410-317	Expenditure		6 1	
				Contracted Services				
42634	02/27/24	MUNIC005 MUNICIPAL FINANCE PARTNERS, IN					747	
24-00225	1	prep jan 1 2023 actuarial valu	2,500.00	01-402-316	Expenditure		71 1	
				Pension Services				
24-00226	1	police pension draft prep 1/1	1,100.00	01-410-316	Expenditure		72 1	
				Pension Fees - Uniformed				
24-00226	2	other admin expenses	900.00	01-410-316	Expenditure		73 1	
				Pension Fees - Uniformed				
			<u>4,500.00</u>					
42635	02/27/24	PATRI010 Patricia A. Weaver					747	
24-00215	1	321 perry st	101.92	01-411-501	Expenditure		57 1	
				CBVFD - Vol. Fire Fighter Tax Rebate				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01	GENERAL FUND	GENERAL FUND	Continued						
42636	02/27/24	POLIC005 Police Benevolent Assoc							747
24-00232	1	Benevolent Fund 02.08.2024	279.50	01-210-216	G/L		84		1
				Benevolent Withholding					
24-00232	2	Benevolent Fund 02.22.2024	279.50	01-210-216	G/L		85		1
				Benevolent Withholding					
			559.00						
42637	02/27/24	PORTE005 PORTER LEE CORP							747
24-00214	1	Barcode labels, Resin Ribbons	131.02	01-410-200	Expenditure		56		1
				Police Equipment & Supplies					
42638	02/27/24	PRINC005 Principal Life Insurance Compa							747
24-00231	1	Police Pension 02.08.2024	2,885.56	01-210-215	G/L		82		1
				Police Pension w/h					
24-00231	2	Police Pension 02.22.2024	2,917.90	01-210-215	G/L		83		1
				Police Pension w/h					
			5,803.46						
42639	02/27/24	PSSU0005 PSSU							747
24-00227	1	Union Dues 02.08.2024	258.44	01-210-224	G/L		74		1
				Union Dues Withheld					
24-00227	2	Union Dues 02.22.2024	265.05	01-210-224	G/L		75		1
				Union Dues Withheld					
			523.49						
42640	02/27/24	PUREW005 Pure Water Technology							747
24-00238	1	police	79.00	01-410-317	Expenditure		101		1
				Contracted Services					
24-00238	2	admin	79.00	01-402-317	Expenditure		102		1
				Contracted Services					
			158.00						
42641	02/27/24	QUALI010 Quality Digital Office Solutio							747
24-00240	1	1/20/24-2/19/24	152.84	01-410-317	Expenditure		104		1
				Contracted Services					
24-00240	2	1/20/24-2/19/24	152.61	01-402-317	Expenditure		105		1
				Contracted Services					
			305.45						
42642	02/27/24	SAGER005 Sager Swisher and Company							747
24-00209	1	Assistance to New Auditor	365.00	01-402-311	Expenditure		33		1
				Accounting & Auditing Services					
24-00209	2	Filing of 1099s to IRS	75.00	01-402-311	Expenditure		34		1
				Accounting & Auditing Services					
			440.00						
42643	02/27/24	SLAYM010 Slaymaker Rentals & Supply Inc							747
24-00201	1	Rent 86' lift	495.00	01-454-453	Expenditure		7		1
				Maintenance of Parks - Locust Park					
24-00201	2	Delivery & Pickup Fee for lift	250.00	01-454-453	Expenditure		8		1
				Maintenance of Parks - Locust Park					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01		GENERAL FUND	Continued						
42643		Slaymaker Rentals & Supply Inc	Continued						
24-00201	3	Diesel Fuel	72.54	01-454-453	Expenditure		9	1	
				Maintenance of Parks - Locust Park					
			817.54						
42644	02/27/24	SNYDE015 Snyder Brothers Inc							747
24-00212	1	137 s front	950.22	01-409-364	Expenditure		48	1	
				137 S Front, Rebillable Prop	Expenses				
24-00212	2	5 front st	117.58	01-429-362	Expenditure		49	1	
				WWTP, Natural Gas Usage					
24-00212	3	308 locust st	400.74	01-409-362	Expenditure		50	1	
				308 Locust St., Natural Gas Usage					
24-00212	4	308 R locust st	0.58	01-409-362	Expenditure		51	1	
				308 Locust St., Natural Gas Usage					
24-00212	5	431 s front st	151.77	01-430-363	Expenditure		52	1	
				Highway, Natural Gas Usage					
24-00212	6	3rd & market st	1,063.59	01-444-362	Expenditure		53	1	
				Market House, Natural Gas Usage					
24-00212	7	5 front st	421.11	01-429-362	Expenditure		54	1	
				WWTP, Natural Gas Usage					
			3,105.59						
42645	02/27/24	STAND005 Standard Insurance Company							747
24-00210	1	INS-LIFE/STD/LTD/ADD-ADMIN	443.67	01-402-196	Expenditure		35	1	
				Employee Insurance Coverage	Premiums				
24-00210	2	INS-LIFE/STD/LTD/ADD-PROPERTY	116.36	01-409-196	Expenditure		36	1	
				Employee Insurance Coverage	Premiums				
24-00210	3	INS-LIFE/STD/LTD/ADD-POLICE	2,289.54	01-410-196	Expenditure		37	1	
				Employee Insurance Coverage	Premiums				
24-00210	4	INS-LIFE/STD/LTD/ADD-CODES	221.38	01-413-196	Expenditure		38	1	
				Employee Insurance Coverage	Premiums				
24-00210	5	INS-LIFE/STD/LTD/ADD-ZONING	103.48	01-414-196	Expenditure		39	1	
				Employee Insurance Coverage	Premiums				
24-00210	6	INS-LIFE/STD/LTD/ADD-PW HW	860.11	01-430-196	Expenditure		40	1	
				Employee Insurance Coverage	Premiums				
24-00210	7	INS-LIFE/STD/LTD/ADD-MRKT HOUS	107.33	01-444-196	Expenditure		41	1	
				Employee Insurance Coverage					
			4,141.87						
42646	02/27/24	STAND010 Standard Insurance Company							747
24-00233	1	Dental Ins-ADMIN	280.08	01-402-196	Expenditure		86	1	
				Employee Insurance Coverage	Premiums				
24-00233	2	Dental Ins-PROPERTY	60.12	01-409-196	Expenditure		87	1	
				Employee Insurance Coverage	Premiums				
24-00233	3	Dental Ins-POLICE	3,046.04	01-410-196	Expenditure		88	1	
				Employee Insurance Coverage	Premiums				
24-00233	4	Dental Ins-CODES	273.60	01-413-196	Expenditure		89	1	
				Employee Insurance Coverage	Premiums				
24-00233	5	Dental Ins-ZONING	60.12	01-414-196	Expenditure		90	1	
				Employee Insurance Coverage	Premiums				
24-00233	6	Dental Ins-PW HWY	735.12	01-430-196	Expenditure		91	1	
				Employee Insurance Coverage	Premiums				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01		GENERAL FUND	Continued						
42646		Standard Insurance Company DNT	Continued						
24-00233	7	Dental Ins-MRKT HOUSE	60.12	01-444-196	Expenditure		92	1	
				Employee Insurance Coverage					
			4,515.20						
42647	02/27/24	STATE020 State Workers' Insurance Fund						747	
24-00229	1	01/01/24-01/01/25	2,055.00	01-411-381	Expenditure		79	1	
				CBVFD - Workers Comp. Ins					
42648	02/27/24	TACTI005 Tactical wear						747	
24-00208	1	Flex Badge/H. Arndt	37.50	01-410-238	Expenditure		32	1	
				Police Uniforms and Dry Cleaning					
42649	02/27/24	VISI0005 Vision Benefits of America						747	
24-00205	1	Vision Ins-ADMIN	28.76	01-402-196	Expenditure		23	1	
				Employee Insurance Coverage Premiums					
24-00205	2	Vision Ins-PROPERTY	7.18	01-409-196	Expenditure		24	1	
				Employee Insurance Coverage Premiums					
24-00205	3	Vision Ins-POLICE	283.54	01-410-196	Expenditure		25	1	
				Employee Insurance Coverage Premiums					
24-00205	4	Vision Ins-CODES	26.63	01-413-196	Expenditure		26	1	
				Employee Insurance Coverage Premiums					
24-00205	5	Vision Ins-ZONING	21.54	01-414-196	Expenditure		27	1	
				Employee Insurance Coverage Premiums					
24-00205	6	Vision Ins-HWY PW	92.08	01-430-196	Expenditure		28	1	
				Employee Insurance Coverage Premiums					
24-00205	7	Vision Ins-MRKT HOUSE	7.18	01-444-196	Expenditure		29	1	
				Employee Insurance Coverage					
			423.83						
42650	02/27/24	VLTRA005 V L Tracey Sales						747	
24-00223	1	quart 32 pine disinfectant cs	41.95	01-430-200	Expenditure		65	1	
				Operating Supplies					
24-00223	2	institutional can liner 38x58	52.51	01-430-200	Expenditure		66	1	
				Operating Supplies					
			94.46						
42651	02/27/24	WEAVERJC John Charles Weaver						747	
24-00204	1	Fire Escrow Return-523 Locust	109,325.00	01-250-100	G/L		22	1	
				Escrow, Insurance Proceeds					
42652	02/27/24	WILLI030 William H Keyser						747	
24-00222	1	233 s 8th st	132.50	01-411-501	Expenditure		64	1	
				CBVFD - Vol. Fire Fighter Tax Rebate					

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	47	0	252,326.10	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	47	0	252,326.10	0.00

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
35		LIQUID FUELS							
638	02/27/24	PLGIT LIQUID FUELS EASTERN Eastern Salt Company Inc					748		
24-00198	1	Ticket #24-104423 Rock Salt	1,818.58	35-432-200 Snow & Ice Removal	Expenditure		1	1	
639	02/27/24	PPLEL005 PPL Electric Utilities Corp				02/27/24 VOID			0
640	02/27/24	PPLEL005 PPL Electric Utilities Corp					748		
24-00235	1	walnut st 1/3/24-2/1/24	34.14	35-434-002 Traffic Lights - Electrical	Expenditure Usage		2	1	
24-00235	2	locust & 4th st 1/5/24-2/5/24	109.19	35-434-002 Traffic Lights - Electrical	Expenditure Usage		3	1	
24-00235	3	3rd & chestnut 1/5/24-2/5/24	33.83	35-434-002 Traffic Lights - Electrical	Expenditure Usage		4	1	
24-00235	4	3rd & linden st 1/8/24-2/6/24	33.31	35-434-002 Traffic Lights - Electrical	Expenditure Usage		5	1	
24-00235	5	lanc ave 1/12/24-2/12/24	37.89	35-434-002 Traffic Lights - Electrical	Expenditure Usage		6	1	
24-00235	6	s 3rd & locust 1/5/24-2/5/24	110.32	35-434-002 Traffic Lights - Electrical	Expenditure Usage		7	1	
24-00235	7	15th & lanc ave 1/12/24-2/12/24	34.04	35-434-002 Traffic Lights - Electrical	Expenditure Usage		8	1	
24-00235	8	9th & locust 1/10/24-2/8/24	24.74	35-434-002 Traffic Lights - Electrical	Expenditure Usage		9	1	
24-00235	9	cherry & lanc ave 1/11/24-2/9/	36.03	35-434-002 Traffic Lights - Electrical	Expenditure Usage		10	1	
24-00235	10	s 4th & locust 1/8/24-2/6/24	35.04	35-434-002 Traffic Lights - Electrical	Expenditure Usage		11	1	
24-00236	1	locust st 1/11/24-2/9/24	57.18	35-434-001 Street Lighting - Electrical	Expenditure Usage		12	1	
24-00236	2	130 n 2nd st 1/5/24-2/5/24	46.99	35-434-001 Street Lighting - Electrical	Expenditure Usage		13	1	
24-00236	3	market & locust 1/5/24-2/5/24	32.14	35-434-001 Street Lighting - Electrical	Expenditure Usage		14	1	
24-00236	4	400 blk s front 1/5/24-2/5/24	226.26	35-434-001 Street Lighting - Electrical	Expenditure Usage		15	1	
24-00236	5	129 walnut st 1/5/24-2/5/24	106.29	35-434-001 Street Lighting - Electrical	Expenditure Usage		16	1	
24-00236	6	rt 30 rt 441 w 1/8/24-2/6/2	50.00	35-434-001 Street Lighting - Electrical	Expenditure Usage		17	1	
24-00236	7	5th & chestnut 1/8/24-2/6/24	27.78	35-434-001 Street Lighting - Electrical	Expenditure Usage		18	1	
24-00236	8	ironville pk 1/10/24-2/8/24	24.94	35-434-001 Street Lighting - Electrical	Expenditure Usage		19	1	
24-00236	9	n 9th & walnut 1/10/24-2/8/24	25.14	35-434-001 Street Lighting - Electrical	Expenditure Usage		20	1	
24-00236	10	1027 walnut rear 1/10/24-2/8/2	14.12	35-434-001 Street Lighting - Electrical	Expenditure Usage		21	1	
			<u>1,099.37</u>						

Check #	Check Date	Vendor			Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract Ref Seq Acct
35 LIQUID FUELS PLGIT LIQUID FUELS						
Continued						
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:		2	1	2,917.95	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		<u>2</u>	<u>1</u>	<u>2,917.95</u>	<u>0.00</u>
Report Totals						
	Checks:		49	1	255,244.05	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		<u>49</u>	<u>1</u>	<u>255,244.05</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	4-01	132,625.47	25.00	116,232.95	248,883.42
CAPITAL FUND	4-18	3,442.68	0.00	0.00	3,442.68
HIGHWAY AID FUND	4-35	2,917.95	0.00	0.00	2,917.95
Total of All Funds:		<u>138,986.10</u>	<u>25.00</u>	<u>116,232.95</u>	<u>255,244.05</u>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	01	132,625.47	25.00	116,232.95	248,883.42
CAPITAL FUND	18	3,442.68	0.00	0.00	3,442.68
HIGHWAY AID FUND	35	2,917.95	0.00	0.00	2,917.95
Total of All Funds:		<u>138,986.10</u>	<u>25.00</u>	<u>116,232.95</u>	<u>255,244.05</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND BBT	4-01	132,625.47	0.00	0.00	0.00	132,625.47
CAPITAL FUND	4-18	3,442.68	0.00	0.00	0.00	3,442.68
HIGHWAY AID FUND	4-35	2,917.95	0.00	0.00	0.00	2,917.95
Total of All Funds:		<u>138,986.10</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>138,986.10</u>

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2024 - 11

A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF COLUMBIA APPOINTING MICHELLE KAUFFMAN TO THE COLUMBIA BOROUGH PARKS AND RECREATION ADVISORY BOARD

WHEREAS, Columbia Borough has established a Parks and Recreation Advisory Board for purposes of assisting the Borough with decisions with regard to operating the Borough of Columbia's parks and recreation places, all in conformity with the authority granted to Borough Council to operate such parks and places under Pennsylvania law.; and

WHEREAS, Borough Council has the authority to appoint members to this Commission; and

WHEREAS, in accordance with Chapter 47 of the Code of Ordinances of the Borough of Columbia, the Commission shall consist of no more than seven members; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Columbia hereby appoints Michelle Kauffman to the Parks and Recreation Advisory Board for a four-year term beginning on February 28, 2024 and concluding on December 31, 2027.

ADOPTED AND RESOLVED, this 27th day of February 2024 by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

ATTEST:

Columbia Borough Council

Mark E. Stivers
Borough Manager and Secretary/Treasurer

Heather M. Zink
Borough Council President



Borough of Columbia Volunteer Application

2/2/24

Date of Application

Columbia residents are invited to volunteer on one of the borough's many boards, committees, and commissions. It's a great way to meet people AND help the community at the same time!

Columbia Borough would not be the unique, creative, and historic town it is without our volunteer board and commission members.

PLEASE PRINT OR WRITE LEGIBLY

Name: Michelle Kauffman

Street Address: 914 Spruce Street, Columbia PA 17512

Mailing Address (if different): 914 Spruce Street Years at this Address: 9 years

City: Columbia State: PA Zip: 17512

Phone (daytime): [REDACTED] Email: [REDACTED]

Place of Employment: Penn State Health Occupation: Project Specialist

What Board, Committee, or Commission are you interested in serving on? (Check all that apply):

<input type="checkbox"/>	Civil Service Commission	<input type="checkbox"/>	Planning Commission
<input type="checkbox"/>	Columbia Land Bank Advisory Committee	<input type="checkbox"/>	Police Pension Board
<input type="checkbox"/>	Columbia River Park Advisory Committee	<input type="checkbox"/>	Shade Tree Commission
<input type="checkbox"/>	Historic Architecture Review Board (HARB)	<input type="checkbox"/>	Zoning Hearing Board
<input checked="" type="checkbox"/>	Parks and Recreation Advisory Board	<input type="checkbox"/>	Vacancy Board
<input type="checkbox"/>	Other:		

In your opinion, what is the role of the board, committee or commission for which you are applying?

To provide support to our community parks.

What are your interests and passions?

Crafts, learning the history of Columbia. Participating Columbia events and chatting with

Have you served in any other volunteer roles in the community? (e.g. youth organizations, church, etc.) Please list.

Judge of elections many years ago. As a child, I attended the summer park program in

What skills, abilities, or other characteristics do you have that will help the Board successfully achieve its purpose?

I have headed a Relay for life team, Membership officer for a Hospice center, Marketin

Have you served previously on any other Columbia Borough Board, Authority, Committee, or Commission in any other capacity? If yes, please list the position and date(s) of service.

No

Do you have any water/sewer bills, property taxes, codes violations, or fines which are delinquent for 6 months or longer? If yes, please list and provide explanation.

No

Have you ever been convicted of a felony?

No

I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to penalties of 18 PA.C.S. 4904, relating to unsworn falsification of authorities. I consent to and authorize, without reservation, the Borough of Columbia to obtain information relating to my law enforcement record, convictions for other than Summary Offenses, my tax payment record (including all applicable taxes payable to Columbia Borough). Convictions or tax delinquencies will not automatically disqualify the applicant. I authorize each applicable agency to which this form is presented to release any results, upon request of the Borough of Columbia, as described above. Copies of this consent that show my signature are as valid as the original signed by me. This consent is valid until the termination of my application process or my affiliation with the Columbia Borough, whichever is later.

I hereby irrevocably release and discharge each agency to which this form is presented and such agency's representatives and agents from any and all liability of any nature whatsoever in any way arising from or relating to disclosure of information of any nature about me and I further agree to indemnify and hold harmless each such agency from any and all loss, cost, damage, expense, or liability of any nature (including, but not limited to, attorney fees and criminal penalties) incurred by such agency or its representatives and agents in association with, or as a result of disclosure of information about, me. I further agree each agency to which this form is presented and such agency's representatives and agents are third-party beneficiaries with direct standing to enforce the release and indemnification provisions set forth herein.



Signature of applicant:

2/2/24

Date:

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: February 27, 2024

DEPARTMENT: Police

AGENDA TITLE: Special Event – Luminaries on Locust

BACKGROUND AND JUSTIFICATION: The Columbia Movers and Shakers have been hosting the “Luminaries on Locust” event annually for approximately 3 years. During the event, they place paper bags, with battery operated candles inside of them, along the 200, 300 and 400 blocks of Locust Street. This year there will be no fee charged.

MOTION: Consider approval for the Columbia Movers and Shakers Society to host their annual “Luminaries on Locust” event, on Saturday, December 21, 2024, from 5pm until Sunday, December 22, 2024, at approximately 6:30am.

ATTACHMENT(S):

- Special Event Permit Application dated 2/7/24.

MISCELLANEOUS

- There will be not cost to the Borough



LEO S. LUTZ Mayor
 HEATHER ZINK Borough Council President
 EVAN M. GIBEL Solicitor
 MARK E. STIVERS Borough Manager

SPECIAL EVENT PERMIT APPLICATION

Non-Profit: Yes No Date Request Submitted: 2-7-24

Organization Name: The Columbia Movers and Shakers Society Representative Name: Rebecca Wright

Address: 40 N 3rd Street, 2nd Floor Phone #: 717-517-2442 Email: CM9517912@gmail.com

Name of Event: Luminaries on Locust

Describe Event Activities: Luminaries with battery operated candles are placed on curb from dusk to dawn (Winter Solistic)

<u>Event Date(s)</u>	<u>Time of Event</u>	<u>Times (Including Setup/Tear Down)</u>
<u>12/21/24</u> / (Rain Date) <u>none</u>	<u>dusk</u>	<u>Sat. 12/21 at 5pm until Sat. 12/22 at 6:30am</u>

Anticipated Attendance: _____ Are you charging a fee to participate? no If so, how much? _____

Site Requested: (Please see Special Event Policies and Procedures for a list of available sites)

If using Borough Street(s) (i.e.- 3rd St from Locust to Chestnut): Locust from 2nd to 5th and _____ from _____ to _____ and _____ from _____ to _____

Equipment/Personnel Required: Police Services Custodian Highway Personnel
 Safety Cones Fire Police Services Other _____

Please Note:

- The Borough has the right to assign additional security and other personnel as needed. Your organization may be subject to fees for these services as well as other fees incurred by the Borough. (Please refer to the current Columbia Borough Fee Schedule which is available on our website (www.columbiapa.net).
- Clean-up and removal of all trash produced at an event is the responsibility of the event host. Failure to remove all trash could result in additional fees as well as a fine of up to \$500.00.
- A Certificate of Insurance must be submitted with the application and must be submitted to the Columbia Borough Police Department at least 60 days prior to the event date. Minimum coverage of \$500,000.00 for bodily injury and \$500,000.00 for property damage (must show Columbia Borough as additional insured).
- Two Certificates of Insurance are required for events involving a state-owned road (one showing Columbia Borough as an additional insured and a second showing PennDot as an additional insured). The Facilities Use Application and Insurance Certificate must be submitted at least 60 days prior to the event date.



I hereby certify hereby certify that I have read, understand, and agree to adhere to this policy of Columbia Borough concerning Use of Facilities. Further, my organization forever releases Columbia Borough, Mayor, Council Members, Columbia Borough Officials, their doctors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned date(s) for which the application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Borough and any of its agents, servants, or employees and further will hold harmless and indemnify the said, Mayor, Council Members, and Borough Officials from any expenses, judgments or decrees recovered against them as a result of said use of these facilities. The provisions of this Application and this paragraph extend to the applicant's successors, assigns, heirs, and personal representatives

RESPONSIBLE ORGANIZATION OFFICIAL:

Rebecca Wright
(Name - PLEASE PRINT)

Rebecca Wright
(Signature)

APPROVAL SIGNATURES

Borough Manager _____ Mark Stivers, Borough Manager Date _____

Police Chief _____ Chief Jack Brommer Date _____

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: March 12, 2024

DEPARTMENT: Police

AGENDA TITLE: Special Event – Columbia United Veterans 2024 Columbia Memorial Day Parade

BACKGROUND AND JUSTIFICATION: The Columbia United Veterans Organization has been hosting their Annual Columbia Memorial Day Parade for many years. This parade will follow the traditional parade route, as it has in the past.

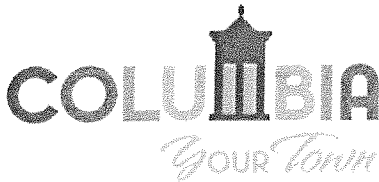
MOTION: To consider approval for The Columbia United Veterans Organization to host their annual Columbia Memorial Day Parade, using the traditional parade route, on Sunday, May 26, 2024, beginning at 1:00pm, contingent on receipt of the required Certificate of Insurance and PennDot approval.

ATTACHMENT(S):

- Special Event Permit Application dated 1/29/24 but stamped on 2/20/24.

BOROUGH EXPENSE:

The approximate expense to the Borough for this event is \$1,371.00.



RECEIVED

LEO S. FEB 20 2024
Mayor
HEATHER ZINK
BY: MARK E. STIVERS

SPECIAL EVENT PERMIT APPLICATION

Non-Profit: Yes No

Date Request Submitted: 1-29-24

Organization Name: Columbia United Veterans Council

Representative Name: Kevin M. Kraft, Sr

Address: 519 Walnut St

Phone #: 717-587-4266

Email: Kevin.Sr@ClydeKraft.com

Name of Event: Columbia Memorial Day Parade

Describe Event Activities: Parade

Event Date(s)

Time of Event

Times (Including Setup/Tear Down)

5-26-24 / (Rain Date) N/A

1:00 PM

Anticipated Attendance: _____ Are you charging a fee to participate? No If so, how much? _____

Site Requested: (Please see Special Event Policies and Procedures for a list of available sites)

Locust St Park - Balboa

If using Borough Street(s) (i.e.- 3rd St from Locust to Chestnut): _____ from _____ to _____ and

_____ from _____ to _____ and _____ from _____ to _____

Equipment/Personnel Required: Police Services Custodian Highway Personnel
 Safety Cones Fire Police Services Other BARRIERS

Please Note:

- The Borough has the right to assign additional security and other personnel as needed. Your organization may be subject to fees for these services as well as other fees incurred by the Borough. (Please refer to the current Columbia Borough Fee Schedule which is available on our website (www.columbiapa.net).
- Clean-up and removal of all trash produced at an event is the responsibility of the event host. Failure to remove all trash could result in additional fees as well as a fine of up to \$500.00.
- A Certificate of Insurance must be submitted with the application and must be submitted to the Columbia Borough Police Department at least 60 days prior to the event date. Minimum coverage of \$500,000.00 for bodily injury and \$500,000.00 for property damage (must show Columbia Borough as additional insured).
- Two Certificates of Insurance are required for events involving a state-owned road (one showing Columbia Borough as an additional insured and a second showing PennDot as an additional insured). The Facilities Use Application and Insurance Certificate must be submitted at least 60 days prior to the event date.

STREETS: MANOR to 4TH to Union to 2ND to Locust St to 6TH St



I hereby certify hereby certify that I have read, understand, and agree to adhere to this policy of Columbia Borough concerning Use of Facilities. Further, my organization forever releases Columbia Borough, Mayor, Council Members, Columbia Borough Officials, their doctors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned dates(s) for which the application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Borough and any of its agents, servants, or employees and further will hold harmless and indemnify the said, Mayor, Council Members, and Borough Officials from any expenses, judgments or decrees recovered against them as a result of said use of these facilities. The provisions of this Application and this paragraph extend to the applicant's successors, assigns, heirs, and personal representatives

RESPONSIBLE ORGANIZATION OFFICIAL: Kevin M. Keefe, Sr. Kevin M. Keefe, Sr.
(Name - PLEASE PRINT) (Signature)

APPROVAL SIGNATURES

Borough Manager _____ Mark Stivers, Borough Manager Date _____

Police Chief _____ Chief Jack Brommer Date _____

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: 2/27/2024

DEPARTMENT: Community Development

TITLE: Columbia Trinity House Parking – Security Establishment

BACKGROUND AND JUSTIFICATION: Establishment of Public Improvements Security for Preliminary/Final Land Development Plan. After review of the Opinion of Probable Construction Cost provided by Arro Engineering, we have determined that the amount required for the public improvement security be \$512,359.10.

MOTION: Move to approve the Security Establishment in the amount of \$512,359.10.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY24 Budget	Current Balance	Agenda Expenditure	Balance

C. Legal Review:

ATTACHMENT(S):

- Public Improvements Security Estimate, dated February 7, 2024



C.S. DAVIDSON, INC.
100 YEARS

February 7, 2024

Mark Stivers
Columbia Borough
308 Locust Street
Columbia, PA 17512

Re: Columbia Trinity House Parking
Public Improvements Security Estimate
Columbia Borough, Lancaster County, PA
Engineer's Project No. 3981.3.20.01

Dear Mark:

This is to acknowledge that we have received a cost estimate for public improvement security from Columbia Catholic Housing for the Elderly for the above-referenced Plan. In accordance with the attached spreadsheet, we have determined that the public improvement security amount required is **\$512,359.10**.

If you have any questions or concerns regarding the public improvements security, please contact me at the office listed above.

Sincerely,

Derek J. Rinaldo, E.I.T.
Senior Client Representative

DJR/cah
Enclosure
Copy: File

K:\398132001\Correspondence\Letters-Reports\Security\2024-02-07 Security Estimate Letter.docx

ENGINEERING A BETTER COMMUNITY

38 N. Duke Street • York, PA 17401 • 717.846.4805
50 W. Middle Street • Gettysburg, PA 17325 • 717.337.3021
315 W. James Street, Suite 102 • Lancaster, PA 17603 • 717.481.2991

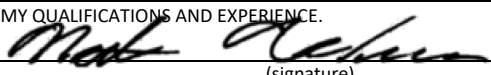
CSDavidson.com



Developer (if applicable): Columbia Catholic Housing for the Elderly
 Project Name: Columbia Trinity House Parking
 Municipality: Columbia Borough

 Engineer Project No: 3981.3.20.01
 Date: 2/7/2024

Description	Unit	Unit Price	Estimated Quantity	Quantity To Date	To Be Completed	Bonded Amount	Amount Remaining	Authorized for Release
			\$100,483.50					
I. SITE WORK								
Clearing and Grubbing	Ac.	\$2,400.00	1	0	1	\$2,400.00	\$2,400.00	\$0.00
Strip topsoil & stockpile	CY	\$14.00	600	0	600	\$8,400.00	\$8,400.00	\$0.00
Excavate and Haul	CY	\$20.00	1453	0	1,453	\$29,060.00	\$29,060.00	\$0.00
Rough grading (8100-10000 SF Dozer)	Ea	\$1,575.00	1.5	0	2	\$2,362.50	\$2,362.50	\$0.00
Infiltration Excavation	CY	\$8.50	778	0	778	\$6,613.00	\$6,613.00	\$0.00
Bulk excavation	CY	\$8.50	1453	0	1,453	\$12,350.50	\$12,350.50	\$0.00
Finish grading and seeding	SY	\$8.00	710	0	710	\$5,680.00	\$5,680.00	\$0.00
Street Repair for SW pipe	SF	\$10.20	3000	0	3,000	\$30,600.00	\$30,600.00	\$0.00
Street Excavation for SW pipe	SY	\$8.50	355	0	355	\$3,017.50	\$3,017.50	\$0.00
			\$6,934.00					
II. SOIL EROSION & SEDIMENTATION CONTROL								
Construction entrance	Ea	\$1,500.00	1	0	1	\$1,500.00	\$1,500.00	\$0.00
12" CFS	LF	\$14.00	231	0	231	\$3,234.00	\$3,234.00	\$0.00
Concrete Washout	Ea	\$1,000.00	1	0	1	\$1,000.00	\$1,000.00	\$0.00
Trench Drain Inlet Protection	Ea	\$150.00	2	0	2	\$300.00	\$300.00	\$0.00
Inlet protection	Ea	\$150.00	6	0	6	\$900.00	\$900.00	\$0.00
			\$61,042.00					
III. STORMWATER MANAGEMENT								
Infiltration Bed Stone	CY	\$103.00	458	0	458	\$47,174.00	\$47,174.00	\$0.00
Geotextile Liner	SY	\$14.00	312	0	312	\$4,368.00	\$4,368.00	\$0.00
Outlet control structure	Ea	\$7,500.00	1	0	1	\$7,500.00	\$7,500.00	\$0.00
Record Drawing (site)	Pg	\$2,000.00	1	0	1	\$2,000.00	\$2,000.00	\$0.00
			\$48,850.00					
IV. STORM SEWER SYSTEM								
8" PVC	LF	\$75.00	38	0	38	\$2,850.00	\$2,850.00	\$0.00
8" Perf. PVC	LF	\$80.00	136	0	136	\$10,880.00	\$10,880.00	\$0.00
Cleanouts	Ea	\$260.00	3	0	3	\$780.00	\$780.00	\$0.00
15" RCP	LF	\$90.00	116	0	116	\$10,440.00	\$10,440.00	\$0.00
Trench Inlet	LF	\$450.00	42	0	42	\$18,900.00	\$18,900.00	\$0.00
Type "M" inlet (2' x 4')	Ea	\$5,000.00	1	0	1	\$5,000.00	\$5,000.00	\$0.00
			\$90,056.50					
V. STREET CONSTRUCTION								
5" Superpave Base Course	SY	\$25.00	1215	0	1,215	\$30,375.00	\$30,375.00	\$0.00
1-1/2" Superpave Wearing Course	SY	\$9.00	1215	0	1,215	\$10,935.00	\$10,935.00	\$0.00
3" Stone Subbase	SY	\$27.00	1215	0	1,215	\$32,805.00	\$32,805.00	\$0.00
Concrete sidewalk, 6" thick	SF	\$13.00	569	0	569	\$7,397.00	\$7,397.00	\$0.00
Pavement Markings	LF	\$1.30	965	0	965	\$1,254.50	\$1,254.50	\$0.00
Straight conc curb	LF	\$30.00	243	0	243	\$7,290.00	\$7,290.00	\$0.00
			\$158,415.00					
VI. MISCELLANEOUS								
Street ID signs (2) including post	Ea	\$200.00	1	0	1	\$200.00	\$200.00	\$0.00
Concrete monuments	Ea	\$250.00	4	0	4	\$1,000.00	\$1,000.00	\$0.00
Retaining Wall (10')	LF	\$595.00	133	0	133	\$79,135.00	\$79,135.00	\$0.00
Retaining Wall (6')	LF	\$360.00	118	0	118	\$42,480.00	\$42,480.00	\$0.00
Tieback/anchor	Ea	\$250.00	70	0	70	\$17,500.00	\$17,500.00	\$0.00
Parking Light Fixtures	Ea	\$3,750.00	4	0	4	\$15,000.00	\$15,000.00	\$0.00
Crosswalk Pavement Markings	LF	\$16.00	100	0	100	\$1,600.00	\$1,600.00	\$0.00
Signage	Ea	\$250.00	6	0	6	\$1,500.00	\$1,500.00	\$0.00
ESTIMATED CONSTRUCTION COST, TOTALS						\$465,781.00	\$465,781.00	\$0.00
VII. 10% CONTINGENCY								
TOTAL SECURITY						\$512,359.10		
REMAINING SECURITY							\$512,359.10	
LESS PREVIOUS TOTAL								\$0.00
NET DRAW								\$0.00

I CERTIFY THAT THIS ESTIMATE IS ACCURATE BASED ON MY QUALIFICATIONS AND EXPERIENCE.		
Nathan J. Hardman, P.E.		Date: 2/7/2024
(printed name)	(signature)	
Estimate Prepared By: Matthew Zeiders		Inspector: TBD

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: February 27, 2024

DEPARTMENT: Planning

TITLE: Consider authorizing staff to execute a Consulting agreement to work with the Historic Preservation Trust of Lancaster County for technical support for COA applications and other work as needed.

BACKGROUND AND JUSTIFICATION: Staff initiated conversations with the Historic Preservation Trust of Lancaster County to discuss support they can provide to staff regarding our historic properties. The focus of the meeting was on providing technical review for COA applications. In addition, we discussed the support that the Trust can provide regarding our historic ordinance, support related to the resurvey of the historic district, development of design guidelines and preparing the paperwork to individually designate properties to both the State and National register.

Staff reviewed the proposal with HARB at their February 15, 2024 meeting and the board unanimously recommended that Council approve this agreement. The Borough received approximately 10 COA applications each year.

MOTION: Motion to authorize staff to execute a Consulting agreement to work with the Historic Preservation Trust of Lancaster County for technical support for COA applications and other work as needed.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Operating Expense (F01)	\$2,000	\$2,000	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense ARPA (F21)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$2,000	\$2,000	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY24 Budget	Current Balance	Agenda Expenditure	Balance
01-414-313	Borough Mapping and HARB	\$25,000	\$25,000	\$2,000	\$23,000

C. Legal Review: Reviewed by Borough Attorney for legal sufficiency.

ATTACHMENT(S):

- Draft Agreement

HISTORIC PRESERVATION CONSULTING AGREEMENT

THIS HISTORIC PRESERVATION CONSULTING AGREEMENT (the “Agreement”) is made this ____ day of _____, 2024, by and between the Historic Preservation Trust of Lancaster County, a Pennsylvania non-profit corporation, having an address of 123 North Prince Street, Lancaster, Pennsylvania 17603 (the “Trust”) and Columbia Borough, a political instrumentality of the Commonwealth of Pennsylvania, having an address of 308 Locust Street, Columbia, Pennsylvania 17512 (the “Borough”) (individually, a “Party” and collectively, the “Parties”).

WITNESSETH:

WHEREAS, the Trust is the county-wide historic preservation organization focusing on buildings and structures within Lancaster County, Pennsylvania;

WHEREAS, the Trust has knowledge and expertise regarding historic structures and preservation;

WHEREAS, the Borough has requested that the Trust provide miscellaneous preservation consulting services and advice, including working with the Borough’s Historical Architectural Review Board (“HARB”); and

WHEREAS, the Trust is agreeable to working with and advising the Borough on such matters, the Parties have discussed the terms by which the services will be provided, and desire to reduce their agreement to writing.

NOW THEREFORE, in consideration of the mutual premises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. **General Historic Preservation Consulting and Advice.**

Upon request of the Borough, the Trust shall make recommendations to the Borough relative to general historic preservation issues and will render advice on such issues. These

services may include review of ordinances, preservation recommendations, and assisting the HARB with preservation related issues.

2. **Payment for Consulting and Advice: Amount and Terms.**

General historic preservation consulting services and advice, including any work associated with the Borough's zoning ordinance, shall be billed by the Trust to the Borough at the rate of \$62.50 per hour. Services relating to HARB review and assistance shall be at a flat rate of \$200 per review performed. The Trust shall invoice the Borough on a monthly basis detailing the services performed. Payment terms shall be 30 days from the date of each invoice. Invoices shall be emailed to the Borough to the attention of _____ with an email address of _____, or, alternatively, mailed to the Borough marked to the attention of _____.

3. **Term and Termination.**

This Agreement shall commence on February 1, 2024 and shall continue for a period of two years through January 31, 2026, unless terminated earlier. This Agreement may be terminated without cause by either party upon thirty (30) days written notice to the other Party. Upon any such termination, the Borough shall pay the Trust for the services performed through the date of termination and the Trust shall deliver to the Borough any work product produced through the date of termination.

4. **Independent Contractor.**

The Trust is an independent contractor and is not an employee or agent of the Borough. The Trust shall be responsible for all expenses necessary to carry out the services under this Agreement, except as otherwise agreed to in writing by the Parties.

5. **Performance and Qualifications.**

The Trust represents that it has the personnel, experience, and knowledge necessary for the duties to be performed under this Agreement and that all services performed shall be performed consistent with generally prevailing professional standards.

6. **Entire Agreement.**

This Agreement constitutes the entire agreement between the Parties and supersedes any prior understandings, agreements, or representations by or between the Parties, written or oral, to the extent they relate in any way to the subject matter hereof.

7. **Successors and Assigns.**

This Agreement shall be binding upon and inure to the benefit of the Parties named herein and their respective successors and permitted assigns. No Party may assign either this Agreement or any of its rights, interests, or obligations hereunder without the prior written approval of the other Party.

8. **Counterparts.**

This Agreement may be executed in one or more counterparts (including by electronic transmittal), each of which shall be deemed an original but all of which together will constitute one and the same Agreement.

9. **Headings.**

The section headings contained in this Agreement are inserted for convenience only and shall not affect in any way the meaning or interpretation of this Agreement.

10. **Notices.**

All notices, requests, demands, claims, and other communications hereunder will be in writing. Any notice, request, demand, claim, or other communication hereunder shall be deemed duly given if it is sent by registered or certified mail, return receipt requested, postage prepaid or by nationally recognized overnight courier service for next business day delivery, and addressed to the intended recipient as set forth below:

If to the Trust: Historic Preservation Trust of Lancaster County
 123 North Prince Street
 Lancaster, PA 17603
 Attn: Danielle Keperling, Executive Director

If to the Borough: Columbia Borough
308 Locust Street
Columbia, PA 17512
Attn: Mark E. Stivers, Borough Manager

11. **Governing Law; Consent to Jurisdiction.**

This Agreement shall be governed by and construed in accordance with the domestic laws of the Commonwealth of Pennsylvania without giving effect to any choice or conflict of law provisions or rules. Each of the Parties hereby submits to the non-exclusive general jurisdiction of the courts of Lancaster County, Pennsylvania and the courts of the United States of America for the Eastern District of Pennsylvania in any action or proceeding arising out of or relating to this Agreement and to the jurisdiction of the appellate courts to which appeals are required to be taken from any of the foregoing.

12. **Amendments and Waivers.**

No amendment of any provision of this Agreement shall be valid unless the same shall be in a writing which refers to this Agreement and is signed by all of the Parties. No waiver by any Party of any default, misrepresentation, or breach of warranty or covenant hereunder, whether intentional or not, shall be deemed to extend to any prior or subsequent default, misrepresentation, or breach of warranty or covenant hereunder or affect in any way any rights arising by virtue of any prior or subsequent such occurrence.

13. **Severability.**

Any term or provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms and provisions.

14. **Expenses.**

Except as otherwise provided herein, each of the Parties will bear its own costs and expenses incurred in connection with this Agreement and the services contemplated hereby.

15. **Construction.**

The word “including” shall mean “including without limitation”. As used in this Agreement, the singular shall include the plural, the plural shall include the singular, and each gender shall include all genders.

16. **Further Assurances.**

The Trust and the Borough shall, from time to time, at the request of the other Party and without further consideration, execute and deliver such other documents, and take such other actions, as such other Party may reasonably request to more effectively consummate the services contemplated by this Agreement.

17. **Interpretation.**

Neither this Agreement nor any provision contained herein shall be interpreted for or against either Party solely because that Party or that Party’s legal representative drafted the provision.

IN WITNESS WHEREOF, the Parties have executed this Historic Preservation Consulting Agreement on the date first written above.

ATTEST:

HISTORIC PRESERVATION TRUST OF
LANCASTER COUNTY, a Pennsylvania Non-
Profit Corporation

By: _____

Name:

Title:

WITNESS:

COLUMBIA BOROUGH

By: _____

Name:

Title:

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE February 27, 2024

DEPARTMENT: Administration

TITLE: Consider authorizing staff to enter into an agreement with Kline, Kreider, and Good Auctioneers for the sale by auction of public land

BACKGROUND AND JUSTIFICATION: At the January 23, 2024 Regular Council meeting, Borough Council authorized Staff to seek an auctioneer to sell public located on the east side of Blue Lane and at 740 South Twelfth Street at a public auction. Staff met with Randal Kline of Kline, Kreider and Good auctioneers to get a proposal to auction off this land. Staff recommends that we go with Randal to auction off this land. If approved, the public auction will be set for early June.

MOTION: Motion to authorize staff to enter into an agreement with Kline, Kreider, and Good Auctioneers for the sale by auction of public land.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

The cost for the auction service will be 3% of the sale price for each parcel. In addition, it is recommended that the Borough advertise the sale to ensure that we get the best value for the land.

B. Legal Review: Reviewed by the Borough Attorney for legal sufficiency.

ATTACHMENT(S):

- Public Auction Agreement

Public Auction Agreement

The undersigned owner, and/or agent, of property hereby employs the undersigned Auctioneers to sell at Public Auction, Real Estate and/or personal property under the following conditions:

1. REAL ESTATE to be sold by Auctioneers includes the following: House Farm Investment Land

Address: 746 S. 12th St. Columbia PA (Lot.)

Deed Reference: Blue Lane tract - Columbia PA (26 acres) County Lancaster State PA

2. AUCTIONEERS will receive for their services, a commission on Real Estate of 2 % based upon sales price, **PLUS** a commission of 1 % to utilize the Real Estate Broker Participation marketing program. **This additional fee shall be due regardless if Broker buyer is Purchaser or not.** Total commission due (based upon sales price) is 3 %. County(ies) in which broker participation will be utilized:

Initial

Lancaster County Berks County Lebanon County Chester County Other York Co.

3. AUCTIONEERS shall receive above stated commission if they should negotiate a sale on auction day or within 30 days after auction day with one of the Buyers attending the auction after said property is withdrawn for lack of sufficient bids.
4. AT ANYTIME after execution of this Agreement, Auctioneers shall receive a \$ 0 fee if property is withdrawn and no sale is completed on auction day. A fee of 3 % based on the reserve sale price below in item #5 shall be due if for any reason whatsoever the owner/agent should sell, lease or withdraw the property from the Auction prior to the auction date.

TBD

5. ANY REAL ESTATE sold will be Absolute Auction regardless of price OR Reserve with the amount of the reserve to be a minimum of \$ _____.

Initial

6. OWNER/AGENT SHALL provide Auctioneers with legal descriptions, plot plans, survey copies, tax information and seller disclosure statement that pertain to the property to be sold on Auction.
7. OWNER/AGENT SHALL be responsible to personally host any real estate open houses. Agreed upon dates are: Open House Dates: N/A from 1 to 4 PM.
8. OWNER/AGENT AGREES that Auctioneers shall be entitled to their fee, commissions and expenses for the sale of real estate and/or personal property on the day of the auction. Any failure of Buyer to comply with the Conditions of Sale for real estate shall not obligate Auctioneers to return any portion of the commission and/or expenses paid to the Auctioneers.

9. DATE OF AUCTION - SAT June 1, 2024 @ 10AM

10. PERSONAL PROPERTY to be sold by Auctioneers includes the following: Vehicles Dairy Herd or Cattle Crops - Nursery Items Household Items Tools & Equipment Antiques & Glassware Farm Machinery

11. AUCTIONEERS shall receive a commission of _____ % of the total receipts of the personal property and/or a minimum fee of \$ _____ said commission/fee to include clerking staff and associate auctioneers.

12. OWNER/AGENT SHALL NOT sell personal property that is listed prior to auction.
13. IN ADDITION to commissions, OWNER/AGENT will pay Auctioneers for advertising, tents, portable toilets, additional labor, auction staff and/or additional auctioneers that may be required due to size of auction. Advertising Expense Estimate \$ 3500 - 4000.
14. AUCTIONEERS shall not be responsible for noncompliance by either the Buyer or the Seller with Conditions of Sale and any commissions or other funds paid to the Auctioneers shall not be refundable by reason of any such noncompliance. In addition, the Auctioneers shall not be responsible for any condition of the real estate or of the buildings or of any equipment, fixtures, or personal property therein and OWNER/AGENT hereby agrees to indemnify and hold the Auctioneers harmless against any and all claims, demands, or suits at law or equity, including losses, damages, costs, interest, and attorney's fees arising out of the auction, the Conditions of Sale or any condition of the property or any buildings or any equipment, fixtures, or personal property therein.

15. SPECIAL CLAUSES: Auctioneers to organize all advertising in newspapers, brochures, auction web site advertising and auction signs. Newspapers OWNER/AGENT agrees to advertise in include:

Shopping News Advertiser Color Brochures Lancaster Farming Community Courier Visual Tour Lancaster Newspapers Merchandiser KKG Website Penny Saver Busy Beaver AuctionZip Website 4 to 5 times Ex. Paper

(DON MK1)

16. OWNER/AGENT authorizes auctioneers to make arrangements with Attorney Evan M Gable to prepare the real estate conditions of sale and attend auction representing the OWNER/AGENT.

THIS AGREEMENT is made this February day of 2024, and is binding upon the respective heirs, executors, administrators, trustees, successors and, to the extent assignable, the assigns of the parties hereto.

717
684-2467

Auctioneers

Kline, Kreider & Good Auctioneers
Randal V. Kline
Lic. #499
Roy E. Good Jr.
Lic. #2116
Curvin M. Horning
Lic. #3956

OWNER/AGENT Address _____ Number _____
OWNER/AGENT Address 308 Locust St. Columbia PA 17512 Number _____
OWNER/AGENT Address _____ Number _____
Auctioneer Accepting Agreement _____

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: February 27, 2024

DEPARTMENT: Community Development

TITLE: 200 Block Union Street CDBG Improvements

BACKGROUND AND JUSTIFICATION: The project proposes to continue the recently completed 2nd Street curb and sidewalk project (Perry St. to Union St.). We will begin in the 2nd St./Union St. intersection and proceed with rehabilitation east along Union Street through the 3rd Street intersection. The project proposes to replace the deteriorated curb and sidewalk on both sides of the street, install new ADA ramps at the Union Street/3rd Street intersection, and resurface the 200 block of Union Street. To reduce project costs, the existing curb and sidewalk along Peters Church will be maintained as it was recently replaced.

The Lancaster County Housing and Redevelopment Authority has awarded the Borough \$200,000 in funding to complete the improvements for the 200 Block of Union Street. The project is ready to proceed to the bidding process with the Council’s authorization to advertise. Estimated Construction Cost is \$375,000.00.

MOTION:

Move to approve Authorization to Advertise for the 200 Block Union Street CDBG Improvements project.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	175,000.00	0	0	0	0
External Revenues (Grants)	200,000.00	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	375,000.00	0	0	0	0

ATTACHMENT(S): None

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: 2/27/24

DEPARTMENT: Police

AGENDA TITLE: Hire Tony Shelley for the part-time Parking Enforcement Officer position

BACKGROUND AND JUSTIFICATION: The hiring of a third parking enforcement officer will ensure better enforcement of meter and other parking violations in the downtown and neighborhoods. Currently, our two parking enforcement officers focus on street sweeping violations. Parking enforcement is also needed around the school facilities due to an increase in violations. In addition, this officer will be cross trained to assist with crossing guard coverage. The position was approved in the 2024 Police Department budget. The pay rate for this position is \$19.00 per hour in accordance with the Collective Bargaining Agreement.

MOTION: To approve the hiring of Tony Shelley as part-time parking enforcement officer contingent upon successful completion of a medical exam, drug screening, and background checks.

FISCAL IMPACT ANALYSIS:

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Operating Expense (F01)	\$23,712	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense ARPA (F21)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY24 Budget	Current Balance	Agenda Expenditure	Balance
01-410-136	Enforcement Officer Salaries	\$73,270	71,493	\$23,712	\$47,781

LANCASTER AREA SEWER AUTHORITY

MINUTES OF REGULAR MEETING

January 25, 2024

The Regular Board Meeting of the Lancaster Area Sewer Authority was held on January 25, 2024, at 130 Centerville Road, Lancaster, Pennsylvania.

The following Board members were present in person: Barry Smith, Nick Sahd, Ed Fisher, Derrick Millhouse, David Keener and Stacey Morgan-Brubaker. Others present in person were Rob Linthicum of RK&K, Mark Bottin and Matt Crow of Hazen and Sawyer and Mike Schober of ARRO Consulting. Ed Barboe of Hazen and Sawyer was present via Zoom. LASA staff present in person included Kristin Green, Donna Nichols, Mike Kyle, Mike Lehman, Scot Fertich, John Vilga, Don DeClementi, and Brian Wilcox.

Mr. Smith, Chairman of the Board, called the meeting to order at 7:30 a.m.

Mr. Smith welcomed two new board members - Stacey Morgan-Brubaker representing Manheim Township and David Keener representing East Petersburg Borough.

Mr. Smith called for public comments and there were none.

Mr. Smith moved to the Nominating Committee and called for the election of Officers of the Authority Board. Mr. Sahd, reporting for the Nominating Committee, presented in the form of a motion, the following slate of officers for the year 2024: Mr. Smith for Chairman, Mr. Sahd for Vice Chairman, Mr. Fisher for Secretary, Mrs. Morgan-Brubaker for Assistant Secretary, Mr. Millhouse for Treasurer, and Mr. Laudien for Assistant Treasurer. Mr. Fisher seconded the motion, and the Board unanimously approved.

Mr. Smith asked for approval of the minutes of the regular meeting of December 21, 2023. Mr. Millhouse moved to approve the minutes of the meeting of December 21, 2023, and the disposition of the recordings of the meeting of December 21, 2023, in accordance with the Resolution passed April 27, 2023. Mr. Keener and Mrs. Morgan-Brubaker abstained from

voting due to their not being present at the meeting. Mr. Sahd seconded the motion, and the Board unanimously approved.

Mr. Smith asked for a motion for the appointment of professionals for the year 2024 and January 2025. Mr. Fisher moved to appoint Barley Snyder, LLC., as LASA's solicitor for the year 2024 and January 2025; to appoint Morgan, Hallgren, Crowell & Kane, P.C. as LASA's alternate solicitor for the year 2024 and January 2025; to appoint Rummel, Klepper & Kahl, LLP as LASA's consulting engineer for the year 2024 and January 2025; and to appoint Becker Engineering as LASA's alternate engineer for the year 2024 and January 2025. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Smith asked for a motion to approve and publish the Board meeting schedule for the year 2024 and January 2025. Mr. Millhouse moved to approve and publish the Board meeting schedule for the year 2024 and January 2025, the same as last year with regular meetings to be held on the fourth Thursday of each month in 2024 and January 2025, except November and December 2024 when they will be held on the 3rd Thursday of the month, all beginning at 7:30 a.m. at 130 Centerville Road, Lancaster, PA 17603, and or virtual meetings via Zoom. Mrs. Morgan-Brubaker seconded the motion, the Board unanimously approved.

Mr. Kyle recommended adoption of Resolution #24-01-001, conferring approval and signatory powers for certain contracts and agreements. Mrs. Morgan-Brubaker made a motion to adopt Resolution #24-01-001, conferring approval and signatory powers for certain contracts and agreements. Mr. Fisher seconded the motion, and the Board unanimously approved.

Mr. Kyle recommended approval of the investment policy. Mr. Sahd moved to approve the investment policy. Mr. Millhouse seconded the motion, and the Board unanimously approved.

Mr. Kyle recommended adoption of Resolution 24-01-002, accepting Deed of Dedication for sewer facilities serving Brooklawn Phase 2. Mr. Sahd moved to adopt Resolution 24-01-002,

accepting Deed of Dedication for Brooklawn Phase II project, Landis Valley Holdings, LP, in Manheim Township. Mr. Fisher seconded the motion, and the Board unanimously approved.

Mr. Kyle recommended the award of a contract for Basis of Design of LASA's West Earl treatment plant sludge storage and effluent equalization improvements. Mrs. Morgan-Brubaker moved to award the contract for Basis of Design of LASA's West Earl treatment plant sludge storage and effluent equalization improvements, to ARRO Consulting Inc., on a time and expenses basis not to exceed \$30,000.00. Mr. Keener seconded the motion, and the Board unanimously approved.

Mr. Kyle recommended the award of the contract for mowing and trimming services. Mr. Fisher moved to award the contract for mowing and trimming services to DWD Landscaping Services, for a total cost of \$108,900.000 for two years, from April 1, 2024 through March 31, 2026. Mr. Sahd seconded the motion, and the Board unanimously approved.

Mr. Smith moved to the Finance Committee report. Mr. Millhouse's report was presented in the form of a motion. The following invoices have been reviewed and submitted for approval: Operating Expenses to be paid from the Administrative Account for January 2024 in the amount of \$1,591,005.53. The following trustee requisitions have been reviewed and submitted for approval; Revenue Fund Requisition #796 in the amount of \$1,670,000.00; Bond Redemption & Improvement Fund Requisitions/Invoices #2145-1A through 2145-6F in the amount of \$223,022.96; Capital Asset and Replacement Fund requisitions #249-1A through 249-4H in the amount of \$434,247.35; Escrow Account – Penn Vest Loan Funds Requisition/Invoice #2-1A through 2-2B in the amount of \$374,898.75 for a grand total trustee payments of \$2,702,169.06. Mr. Sahd seconded the motion, and the Board unanimously approved.

Mr. Smith moved to the Operations Committee and deferred to Mr. Kyle's report.

Mr. Smith asked if there was anything to report from the Public Relations Committee and

Mr. Kyle commented that we are getting more active on social media.

Mr. Smith asked if there was anything to report from the Pension Committee. Mr. Lehman reported that as of January 23, 2024, the total market value of the LASA pension fund was \$12.4 Million with an estimated actuarial accrued liability of \$14.5 Million, while funding stands at 85.5% of the estimated actuarial accrued liability.

Mr. Smith asked if there was anything to report from the Personnel Committee and Mr. Kyle reported that the agreement with Herbein for recruiting services has been executed.

Mr. Smith moved to the Executive Director's Report. Mr. Kyle reported on the maintenance building feasibility study, the Farmdale pump station replacement, the PMAA Board member training, and tapping fees. Mr. Kyle also reported that LASA is working with the Blue Rock Regional Fire District on siting a new fire station.

Mr. Smith called for Other Business and there was none.

Mr. Smith called for Old Business and there was none.

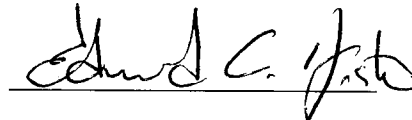
Mr. Smith moved to the Chairman of the Authority report and announced the following LASA Board Committee assignments:

- Administrative: Nicholaus Sahd, Chair; David Keener; Edward Fisher
- Finance: Derrick Millhouse, Chair; William Laudien; Stacey Morgan-Brubaker
- Operations: Edward Fisher, Chair; David Keener; Nicholaus Sahd
- Pension: Edward Fisher, Chair; Stacey Morgan-Brubaker; William Laudien
- Personnel/ Union negotiating/ Executive Director Review: Nick Sahd, Chair; Stacey Morgan-Brubaker; Barry Smith
- Public Relations: Barry Smith, Chair; Derrick Millhouse; Stacey Morgan-Brubaker

Mike Lehman announced that he will be contacting the Finance Committee for a meeting in mid-February to review the budget and he will be contacting the pension committee for a meeting to go over the pension fund performance through the end of the year.

Mr. Smith announced that the next regular Board meeting is February 22, 2024, at 7:30 a.m. at 130 Centerville Road, Lancaster, PA 17603 or via Zoom.

Mr. Smith called for a motion to adjourn. Mr. Sahd moved to adjourn, Mr. Fisher seconded the motion, the Board unanimously approved, and the meeting was adjourned at 7:58 a.m.

A handwritten signature in black ink, appearing to read "Edward C. Fisher", written over a horizontal line.

Edward C. Fisher, Secretary