



LEO S. LUTZ
Mayor

EVAN M. GABEL
Solicitor

HEATHER ZINK
Borough Council President

MARK E. STIVERS
Borough Manager

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

April 9, 2024 | 7:00 PM

FINAL AGENDA

NOTE: This meeting will be livestreamed on the [Borough's YouTube Channel](#).

1. Call to Order and Roll Call
2. Invocation/Moment of Silence
3. Pledge to the Flag
4. Announcement of Executive and Information Session(s) – None
5. Additions, deletions, and reorganization of agenda
 - a. Consider approval of Agenda
6. Citizen Comments (Non - Agenda Items Only – 5 Minute time limit per person)

Civility and Decorum: *Borough officials and members of the public are expected to conduct themselves with civility and to accord each other a measure of dignity and respect. Shouting, foul language, personal insults, threats, and attacks or any conduct that disrupts the flow of business is out of order.*
7. Minutes for Approval
 - a. None
8. Presentation & Acceptance of Reports
 - a. Community Development – Eric Kauffman
 - I) Acknowledge the Planning and Zoning report for March 2024
 - II) Acknowledge receipt of the Columbia Market House Report for March 2024
 - b. Public Works & Property – Peter Stahl
 - I) Acknowledge receipt of the Public Works and Property Report for March 2024
 - c. Safety/Marketing – Todd Burgard
 - I) Acknowledge receipt of the Public Safety Reports Columbia Borough Police Department for March
 - II) Acknowledge receipt of the Codes Compliance Report and Condemnation Report for March 2024
9. Presentations
 - a. Presentation by Julie Lehmer – 2023 Shade Tree Commission Annual Report
10. Mayor Lutz/Chief Brommer
 - a. Proclamation 2024-2 Sexual Assault Victim Awareness Month

For public comments on items on the agenda, there will be a 3-minute time limit per person per topic.
11. Action Items
 - a. Consider Ordinance 989 to amend Chapter 74-15 related to key lock box requirements
 - b. Consider awarding the 200 Block Union Street CDBG Improvements project to the lowest received bidder, Construction Masters Services, LLC, for their bid in the amount of \$299,994.80
 - c. Authorization to pay bills



12. New Business:

- a. Consider authorizing staff to respond to PA SB 365 and HB 1632 related to Post-traumatic Stress Injury for First Responders
- b. Consider authorizing staff to advertise the 2024 Curb Ramp Replacements project
- c. Consider authorizing the Borough Engineer to submit the Subdivision Plan Set for the Ridge Avenue Public Works facility project to the Lancaster County Planning Commission and Columbia Borough Planning Commission on behalf of the Borough
- d. Consider the Special Event application for St. Paul Episcopal Church for a Resource Fair at Makle Park on Saturday May 18, 2024 from 11:00 AM to 2:00PM
- e. Consider the Special Event application for the 19th Annual Clifford Edmond Men's 5 on 5 Basketball Tournament at Makle Park on Saturday, June 1, 2024, and Sunday, June 2, 2024, from 11am until 8pm

13. Staff Reports, Comments, and Announcements

- a. Solicitor
- b. Borough Engineer
- c. Secretary/Treasurer
- d. Boards, Commissions and Committees
 - I) Upcoming Meetings: HARB - Wednesday April 10, 2024
Parks & Recreation - Thursday April 11, 2024
Planning Commission - Tuesday April 16, 2024
Shade Tree Commission - Monday April 22, 2024
 - II) Minutes approved: 02.26.2024 Shade Tree Commission

14. Borough Council Comments

- a. Council Members

15. Announcement of Next Meeting. At 7:00 PM on **THURSDAY** April 25th Council will hold a Regular council meeting.

16. Adjournment

If you are a person with a disability wishing to attend this meeting and require accommodation to participate in the meeting, please contact the Columbia Borough Office at (717) 684-2467 at least 24 hours prior to the meeting.

Zoning/Planning Report * March 2024													
Year to Date	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Permit Types													
Building	2	5	8	0	0	0	0	0	0	0	0	0	15
Demolition	0	0	0	0	0	0	0	0	0	0	0	0	0
Dumpster	4	1	3	0	0	0	0	0	0	0	0	0	8
Electrical	0	0	0	0	0	0	0	0	0	0	0	0	0
Road Occupancy	3	6	3	0	0	0	0	0	0	0	0	0	12
Zoning	7	5	5	0	0	0	0	0	0	0	0	0	17
ZHB	0	0	0	0	0	0	0	0	0	0	0	0	0
	16	17	19	0	0	0	0	0	0	0	0	0	52

Zoning Hearing Board

An appeal for a Notice of Violation for 245 N 7th Street was scheduled for February 28th. Staff met with property owner and their attorney for a possible resolution. Staff is currently reviewing the proposed solution with the Borough Attorney.

Planning Commission

Zoning Ordinance Text and Map Amendments and the Re-Zoning of 740 S 12th St

HARB

*Applications for 121 Avenue H, and 131 Locust St were reviewed and approved by Borough Council at the March 13th Meeting.
 *Y2023 CLG Grant - Staff has contacted Landmarks SGA, LLC regarding the historic district survey to set up a kickoff meeting for this project.
 Staff met with the State CLG grant manager to discuss the 2024 grant application to seek funding to develop design guidelines for the Historic District.
 Staff was informed that we have received a \$25,000 grant for 2024-2025 to develop educational materials.

Community Development Projects



Columbia Market House

March 2024 Report

Future Booked Private Event(s):

March 2024 Booked Private Event(s):

Nate Miller's Twins Birthday Party Saturday, March 2, 2024

Lucretia Breneman Baby Shower Sunday, March 3, 2024

Kim Price Sweet 16 Birthday Party Saturday, March 9, 2024

Courtney Myer Bridal Shower Sunday, March 10, 2024

Lynsi Simm's Baby's First Birthday Saturday, March 16, 2024

Janice Simmons 100th Birthday Party Sunday, March 17, 2024

Erin Newcomer Bridal Shower Saturday, March 23, 2024

Sharon Bentley Baby Shower Sunday, March 24, 2024

Lancaster County Chief of Police Breakfast Wednesday, March 27, 2024

Samantha Shaw Baby Shower/Birthday Party Saturday, March 30, 2024

Lectures at the Market

March 7th "History of the Dungeons" by Rick Fisher Attendance: 94

March 14th "The Last Opera" by Jerry Wasche

March 21st "Jimmy Sheckard" by Mark Stewart

March 28th "History of Zion Hill Cemetery" by Celeste Leslie

Event(s) at the Market

Columbia Market House Spring Yard Sale Friday, March 15th & Saturday March 16th

Eventective Ranking (site used for private events at Market House)

Lancaster County- #1 Most Popular #1 Fastest Response #2 Most Recommended

(out of 58 Lancaster County venues)

Dauphin, Lebanon and York Counties- #2 Most Popular Venue (100+ venues per)



LEO S. LUTZ EVAN M. GABEL
Mayor Solicitor
HEATHER ZINK MARK E. STIVERS
Borough Council President Borough Manager

To: Peter Stahl, Public Works/Property Chairperson, Columbia Borough Council
From: Jake Graham, Columbia Borough Public Works Department
RE: **Public Works Department Report for March 2024**

○ **200 Block Union Street CDBG Improvements**

The bid opening was held on April 2nd with Construction Masters being low bid for this project at \$299,994.80. The scope of this project includes curb and sidewalk replacement where needed ADA Ramp improvements and resurfacing of the street

○ **902 Recycling Grant**

The new 2024 Peterson Grinder has been delivered to the facility. This will replace the 2006 grinder. Public Works Staff will be receiving training on the new grinder by Peterson factory Reps on Thursday, April 4th

○ **Crack Sealing**

Crews have been working on the crack sealing of Borough streets focusing on streets that have been paved within the last ten years

○ **Street Sweeping**

Street Sweeping began Monday March 11th. During the first three weeks of sweeping, 36 tons of debris have been removed from Borough streets

○ **Sign Maintenance**

Crews continue to work on repairing and replacement of street signs and updating Handicap signs with placard/license plate numbers. Of the 115 registered Handicap signs 62 Handicap signs have been updated

○ **Borough Yard Waste Recycling Facility**

Contracted Municipalities dropped off 32.49 tons of yard waste in March. 150 cubic yards of Compost were purchased by Contractors in March

○ **Curb Side Yard Waste Pick Up**

Borough Crews started collection on Monday April 1st and will continue every Monday through November 12th which will be the last day of pickup for the season. 8.17 Tons of yard waste was picked up on April 1st. Starting in April, the recycling facility will be open the second and fourth Saturday of the month through October 26



COLUMBIA BORO POLICE DEPARTMENT MONTHLY REPORT TO BORO COUNCIL												MARCH	2024		YTD	LYTD
ACTIVITIES	January	February	March	April	May	June	July	August	September	October	November	December	2024	2023		
Monthly U.C.R. Count	98	105	109										312	288		
Adult Criminal Arrests	22	18	20										60	37		
Adult Summary Arrest	4	1	10										15	0		
Juvenile Criminal Arrests	0	11	3										14	4		
Juvenile Summary Arrests	4	7	3										14	2		
TRUCK INSPECTIONS:	5	5	6										16	17		
TRUCK VIOLATIONS:	5	0	15										20	31		
Prisoners Detained In Boro Lockup	5	6	11										22	21		
Reportable Accidents Inv.	9	8	8										25	19		
Non-Reportable Accidents Inv.	9	12	7										28	53		
Traffic Arrests/Citations	14	22	24										60	137		
Abandoned Veh Removed From Sts	5	6	4										15	13		
District Magistrate Fines	\$5,165.58	\$8,358.81	\$8,895.01										\$22,419.40	\$25,839.44		
Parking Ticket Fines	\$3,545.00	\$3,525.00	\$7,450.00										\$14,520.00	\$19,051.00		
Accident Report Revenue	\$45.00	\$45.00	\$120.00										\$210.00	\$45.00		
LexisNexis Accident Report Revenue	\$255.00	\$90.00	\$150.00										\$495.00	\$270.00		
Bicycle License Fees	\$0.00	\$0.00	\$0.00										\$0.00	\$0.00		
No Parking Sign Fees	\$116.00	\$316.00	\$112.00										\$544.00	\$430.00		
Contractor Parking Sign Fees	\$0.00	\$8.00	\$0.00										\$8.00	\$0.00		
Boot Removal Fees	\$70.00	\$210.00	\$35.00										\$315.00	\$595.00		
PA. State Police/County Fines/Fees	\$269.55	\$129.50	\$207.37										\$606.42	\$1,218.43		
Lanc. Cnty. Clerk of Courts Fees	\$62.82	\$0.00	\$0.00										\$62.82	\$873.94		
Meter Violations	223	171	208										602	641		
Parking Outside Lines	0	0	0										0	0		
Double Parking	0	7	1										8	0		
Parking On Left Side of Street	2	2	1										5	7		
Continuous Parking 48 Hours	9	10	12										31	55		
No Parking Zone/Bus Stop	29	30	27										86	45		
Street Sweeping	0	0	511										511	764		
Parking within 20 ft Crosswalk	29	25	29										83	93		
Parking within 15 ft Fire Hydrant	8	2	9										19	13		
Parking in Front of Driveway	1	1	3										5	5		
Handicap Area	12	2	15										29	17		
Other	2	0	1										3	3		
Restitution	\$0.00	\$0.00	\$0.00										\$0.00	\$210.00		
Dog Fees	\$50.00	\$200.00	\$0.00										\$250.00	\$100.00		
Livescan Revenue	\$36.35	\$68.37	\$25.00										\$129.72	\$25.00		

COLUMBIA BOROUGH POLICE DEPARTMENT											MARCH		2024			
REPORT OF MONTHLY OFFENSES																
CLASSIFICATION OF OFFENSES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2024	2023		
													TYTD	TLTYTD		
Murder & Nonnegligent Manslaughter	0	0	0										0	1		
Negligent Manslaughter	0	0	0										0	0		
Rape by Force	0	0	0										0	0		
Rape Attempt (Assault)	0	0	0										0	0		
Robbery (Firearm/Knife or Cutting Inst.)	0	0	0										0	0		
Robbery (Other Dangerous Weapon)	0	0	1										1	0		
Robbery (Strong Armed/Hands,Feet,Etc)	1	0	0										1	0		
Assault (Firearm)	2	1	0										3	3		
Assault (Knife/Cutting Instrument)	0	0	0										0	0		
Assault (Other Dangerous Weapon)	0	1	0										1	0		
Assault (Hands,Fists,Feet, Etc.)	1	2	0										3	4		
Assault (Other Not Aggravated)	8	4	9										21	21		
Burglary (Forced Entry)	1	2	1										4	3		
Burglary (Unlawful Entry/No Force)	0	0	0										0	2		
Burglary (Attempted Forced Entry)	0	0	0										0	3		
Theft (\$50 & Over)	4	9	11										24	29		
Theft (Under \$50)	11	15	3										29	11		
Auto Theft	1	0	0										1	6		
Arson	0	1	0										1	0		
Forgery & Counterfeiting	0	0	1										1	0		
Fraud	6	8	7										21	17		
Embezzlement	0	0	0										0	0		
Stolen Property (Rec., Possess., Etc.)	0	0	0										0	0		
Vandalism/Criminal Mischief	7	10	9										26	26		
Weapons (Carrying/Possess. Etc.)	2	2	3										7	3		
Prostitution & Commercial Vice	0	0	0										0	0		
Sex Offenses (Except Rape/Prostitution)	0	3	2										5	10		
Narcotic Drug Laws (Drug Abuse Viol.)	4	2	2										8	6		
Gambling	0	0	0										0	0		
Offenses Against Family & Children	3	3	5										11	9		
Driving Under The Influence	5	1	4										10	3		
Liquor Laws	0	0	0										0	1		
Drunkenness	1	0	3										4	5		
Disorderly Conduct	0	0	3										3	12		
Vagrancy	1	2	1										4	2		
All Other (Except Traffic)	40	39	44										123	111		
TOTAL MONTHLY OFFENSES	98	105	109										312	288		

Condemnation Status as of 4.2.2024

ADDRESS	REASON	STATUS	DATE OF CONDEMNATION	COMPLIANCE DATE
1081 CLOVERTON DR	Illegal Rental	Vacant	5.24.2023	6.26.2023
125 BRIDGE ST	Unsafe Structure	In progress	10.7.2023	4.8.2024
1328 MANOR ST	Fire	In progress	4.18.2023	7.18.2023
1330 MANOR ST	Fire	In progress	4.18.2023	7.18.2023
170 S FIFTH ST	Fire	In progress - <i>new owner</i>	2.1.2021	N/A
290 S FIFTH ST	Unsafe Structure	Vacant	9.14.2023	12.14.2023
447 UNION ST	Sanitation/Infestation	In progress	11.9.2023	12.11.2023
521 LOCUST ST	Fire	In progress - <i>LCHRA</i>	5.1.2022	1.1.2023
612 WALNUT	Sanitation/Infestation/OC	In progress	10.24.2023	1.24.2024
612 FRANKLIN ST	Sanitation/Infestation	In progress - <i>Land Bank</i>	12.2.2022	1.6.2023



December 16, 2023

Columbia Borough Council
308 Locust St
P.O. Box 509
Columbia, PA 17512

Dear Council Members:

Attached is the 2023 Shade Tree Commission's Annual Report to the Columbia Borough Council. This report is accompanied by a request for \$5,000 in funding in 2024, which allow us to continue to maintain and plant trees along Columbia's streets in what will be the Borough's 31st year as a Tree City USA. We appreciate your generous support and thank you in advance for your contribution this year. These funds allow us to leverage significant volunteer time and effort as noted within.

Our request is made so that we can continue to address the needs identified in this report. These projects include the replacement of street trees lost to vehicle crashes, storm damage, and disease; helping property owners who wish to replace dead or dying trees; and providing care and maintenance to Columbia's existing street trees.

We have exciting plans to grow community interest and involvement in the care of our street trees, including completion of a street tree inventory, adoption of a new permitted street tree list, champion tree recognition, additional opportunities for planting, and continued development of a tree nursery at the Borough Farm.

We are looking forward to a busy 2024!

Very truly yours,

Amy S. Evans
Chairman
Columbia Borough Shade Tree Commission

Annual Report to Council

December 2022 – December 2023

In the past year, the Shade Tree Commission has coordinated and participated in a wide variety of activities, as summarized in the following Annual Report

Trees Planted

A total of 21 2-in caliper trees and 55 seedlings were planted in 2023.

- **Boro Farm Tree Nursery Project** – the creation of the nursery was a major 2022 achievement. In partnership with the Chesapeake Bay Foundation’s Keystone 10 Million Trees project, **47 seedlings** were planted at no cost on May 2nd in the nursery, with an additional **8 planted** on October 27th, for a total of 55. The Commission is well on the way to being able to use the nursery as a cost-effective source of tree specimens for ongoing planting projects throughout the borough.
- **Columbia Crossing Native Planting Project** – This year, Commission members coordinated volunteer efforts to ensure maintenance of last year’s native plantings.
- **Fall Planting** – The Commission purchased **21 trees** and planted them, along with an additional tree purchased by a property owner, in conjunction with Public Works in locations throughout Columbia on October 28th and November 4th at a cost of **\$5736**.
- **Arbor Day** – Trees are typically planted in memory of local residents as part of the Arbor Day celebration.



Shade Tree Commission and Park Rangers members wrap up the 2023 fall planting.

This year, plantings were deferred to allow for the continued development of interpretive materials and other improvements at Zion Hill Cemetery. The families of the individuals to whom the memorial trees were dedicated received planters as a token of the plantings that will occur later.

Tree Care

The Shade Tree Commission coordinates with the Columbia Park Rangers and other volunteers to perform a variety of tree care activities.

- Our traditional **early summer clean up** occurred on June 6th where the downtown portions of Locust and 3rd Streets were weeded, trimmed, and mulched.
- On April 20th, Shade Tree Commission members participated in the **Earth Day celebration** at Sahn’s Salvage, a first for the Commission.

- On April 21st, Commission members participated in a Borough-wide clean-up day.
- Additional work this year was achieved in numerous informal **small-group cleanups**.

We couldn't do it without you.

*Our 2023 efforts are supported by your generous contributions as well as over **380 hours** of volunteer time !*

- Throughout, Commission members **assessed diseased or damaged trees** in various areas. Where possible, identified issues are resolved with volunteer labor. In cases where volunteers cannot safely perform the work, (typically due to the size and/or positioning of the tree), the Commission makes recommendations for tree care or removal to property owners and Borough staff. This year, the Commission **conducted assessments in conjunction with PA DCNR** in order to access state funding for removal of approx. one dozen hazardous trees. These removals will occur in 2024.

Administration of Street Tree Ordinance

The Shade Tree Commission administers the Columbia Borough Street Tree Ordinance. As part of this, we considered the following requests for tree planting, removal, or pruning during this period.

Commission members also offer informal advice, assistance, and conflict resolution as needed.

- **Requests to remove 12 trees** were considered. In several cases, removals were denied and property owners were advised to eliminate concerns through pruning or sidewalk repair. Replacement of trees is required except in cases where the size, location, or condition of the planting spot is not appropriate for replanting.
- **Requests to plant 2 trees** were considered.
- **1 request to prune an existing tree** was made.
- Commission members engaged with a concrete specialist to advise property owners who have sidewalk conflicts with their trees.
- **One tree well** was lost at Hinkle's Restaurant, with the well filled in with cement.
- Commission members attended a **Borough Council Work Session** in July.
- Commission members determined appropriate follow-up actions for plantings at 132 Locust St.
- Commission members answered numerous requests from residents and businesses regarding tree condition, assessment of damage, and or miscellaneous questions.

Planning Activities

- **Street Tree Inventory** – A Commission member with experience in tree inventories has developed procedures and data entry routines. To date, approximately **60% of Boro streets have been inventoried**. Information about tree species, size, and condition are entered into the Boro's CS Datum database, along with photos in some instances. When completed, this will be a very valuable planning resource for both the Commission and the Boro.
- **Spotted Lanternflies** – Spotted lanternflies reached Columbia in large numbers for the first time in the summer of 2020. While no uniformly successful approach to SLF infestation has yet been identified, the Commission is keeping a close eye on evolving best practices and is monitoring reports of SLFs in the Boro.

- **Tree Society Coordination** – the Commission works with the Columbia Tree Society and administers funds raised through its annual fund drive. For the first time, Commission members and Park Rangers worked together in a committee format to plan for and conduct the annual Tree Society fundraising drive.
- **Arbor Day Celebration Continuity** – Likewise, Commission members and Park Rangers worked collaboratively in early 2023 to plan for the annual Arbor Day Celebration. Prior to this year, planning the celebration was the responsibility of primarily one person. The committee approach is proving successful.

Outreach, Education, & Membership

The Shade Tree Commission and the Columbia Tree Society undertake a number of activities to engage with our members, residents, and visitors.

- The Columbia Tree Society currently has **32 individual/family members and 9 business members** who support the operation of the Shade Tree Commission. The 2023 fund drive resulted in **\$2,940** in donations, an increase of several hundred dollars over 2022. \$47.93 was spent on the membership drive, including printing and mailing costs.
- The **2023 Arbor Day Celebration** was held on April 28, 2023 and marked Columbia's **31st year as a Tree City USA**. The ceremony was slated to be held in Zion Hill Cemetery but heavy rain throughout the day resulted in an indoor ceremony at Borough Hall. A total of **\$518** was spent on the 2023 Arbor Day Celebration, including memorial planters and printing. Coloring contest prizes at a cost of **\$200** were covered by a private donation.
- The Tree Commission & Tree Society maintain Columbia's **Arbor Day Foundation membership** and **Tree City USA** designation.
- The **Tree City USA flag** is flown at the Columbia Crossing building in the River Park.
- The Shade Tree Commission expresses appreciation for the services of Commission member Amy Evans. Amy is leaving the Commission at the end of 2023 but will remain active as a Tree Society member and Columbia Park Ranger. The Commission welcomed Locust Street resident Nora Motter Stark onto the board at the beginning of the year.
- The Commission advised the Columbia Cat Action Team and the Marietta Shade Tree Commission on board operation, meeting protocols, and other administrative topics.

Looking Forward

The Shade Tree Commission's plans for 2024 are:

- **Completion** of the street tree inventory.
- **Removal of hazardous trees** in conjunction with PA DCNR.
- **Adoption** of an updated Street Tree List and changes to the Street Tree Ordinance.
- **Designating** use of bequest funds and solidifying the financial accounting/bank account ownership for the Commission in relation to the Boro.
- Conduct a **successful fall planting season**, to include the planting of at least 15-20 new trees throughout the Borough.
- **Improve permit compliance** through coordination with the Codes Department.
- Continued development of the **tree nursery** at the Boro Farm.
- Outreach to the tree care companies who perform **unacceptable work** ("butchering") in the Boro and outreach to firms in general to increase knowledge of permitting requirements.
- **Updated Commission page** on the Borough's website.

Budget Request

The Shade Tree Commission and Tree Society accomplishes these tasks and maintains a reserve of funds for unexpected work with an annual budget of approximately \$5,000. Our budget is supplemented by the Columbia Tree Society's annual fund drive, which typically totals about \$2,500. The efforts of our volunteers allow us to stretch these funds a great distance.

That being said, we are always aware of more problems than we can address each year. A continued request of **\$5,000** from the Borough of Columbia will enhance our ability to complete projects identified on our Planting & Project List.

We propose to spend \$2,200 of this amount on tree care, \$2,500 on the purchase of new trees and supplies, and \$350 on our Arbor Day Celebration. Our funds in reserve will help property owners to address problem trees and will also allow us to continue to address standing items on our Planting & Project List.

This 2023 Annual Report to Council is Respectfully Submitted by:

Amy S. Evans
Chairman

PROCLAMATION 2024-02

A PROCLAMATION RECOGNIZING APRIL 2024 AS SEXUAL ASSAULT AWARENESS MONTH AND CALLING ON LANCASTERIANS IN THE BOROUGH OF COLUMBIA TO BUILD A COMMUNITY WHERE SEXUAL ABUSE, HARASSMENT, AND ASSAULT ARE NOT TOLERATED, WHERE VICTIM SURVIVORS ARE SUPPORTED, WHERE ACCOUNTABILITY IS DELIVERED, AND WHERE ALL PEOPLE HAVE AN OPPORTUNITY TO THRIVE WITHOUT FEAR OF ABUSE OR ASSAULT

WHEREAS, sexual abuse, harassment, and assault harm our community, and national statistics show that more than half of women, and one in three men will experience sexual violence in their lives, and one in five women and one in 33 men have experienced an attempted or completed rape; and

WHEREAS, children and young adults are the most at risk for sexual assault, with one in four boys and one in three girls experiencing a sexual assault before age 18; and

WHEREAS, sexual abuse, harassment, and assault affects people of all racial, social, economic, and religious backgrounds, ages, ethnicities, abilities, and sexual orientations in the United States; and

WHEREAS, members of the LGBTQ+ community are disproportionately at risk for sexual violence, with nearly half transgender people experience sexual assault in their lifetimes; and

WHEREAS, people of color, especially Black women, are disproportionately at risk for sexual assault and nearly 1 in 4 Black women are survivors of rape, and 41% of Black women experience sexual coercion and other forms of unwanted sexual contact, and 34% of Hispanic women reported unwanted sexual contact in their lifetime; and

WHEREAS, in addition to the immediate physical and emotional effects, sexual abuse has long-term consequences that may include post-traumatic stress disorder, substance abuse, depression, homelessness, eating disorders and suicide; and

WHEREAS, YWCA Lancaster's Sexual Assault Prevention and Counseling Center, the designated rape crisis center in Lancaster County, has ensured continuation of services with 24/7 hotline access, no cost counseling and therapy, advocacy, and prevention education efforts; and

WHEREAS, the goal of National Sexual Assault Awareness Month 2024 campaign "Building Connected Communities" is to "create strong, connected communities that take care of one another;" and addressing the social and structural determinants of health, such as education, income, employment, community safety, and social support, is crucial to improving the conditions in which we live, learn, work, and play."; and

WHEREAS, prevention efforts that make the connection between all forms of oppression, including racism, sexism, homophobia, transphobia, ageism, ableism, and others, can change attitudes, beliefs and behaviors that contribute to sexual violence; and

WHEREAS, we must empower, believe, and support victim survivors of sexual abuse, harassment, and assault.

NOW, THEREFORE, I, Leo S. Lutz, Mayor of The Borough of Columbia, Pennsylvania, do hereby proclaim April 2024 as Sexual Assault Awareness Month. We recognize the impact of sexual abuse, harassment, and assault in our community and stand alongside victim survivors, prevention educators, sexual assault counselors and therapists, and advocates to promote healthy relationships, equality, and respect.

Proclaimed this 9th Day of April 2024

Leo S. Lutz, Mayor
Borough of Columbia

**COLUMBIA BOROUGH
LANCASTER COUNTY, PENNSYLVANIA**

ORDINANCE NO. 949

AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA, AMENDING CHAPTER 74-15, SECTION A, KEY LOCK BOX REQUIRED WITH THE BOROUGH OF COLUMBIA CODE OF ORDINANCES, TO DELETE "AS SHALL BE DETERMINED FROM TIME TO TIME BY THE FIRE CHIEF"; AND PROVIDING THAT THE ORDINANCE SHALL TAKE EFFECT IN ACCORDANCE WITH PENNSYLVANIA LAW.

WHEREAS, the Borough Council of the Borough of Columbia finds it periodically necessary to amend its Code of Ordinances in order to update regulations and procedures to implement municipal goals and objectives; and

WHEREAS, Borough Council staff recommends the proposed changes;
and

WHEREAS, Columbia Borough Council finds the adoption of this ordinance through its police powers will protect the public health, safety, and welfare of the residents of Columbia Borough, and furthers the purpose, goals, objectives, and policies of the Borough's Comprehensive Plan.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, as follows:

SECTION 1. The Borough of Columbia Code of Ordinances of the Borough of Columbia, Lancaster County, Pennsylvania does hereby amend Chapter 74-15, Section A, Key lock box required.

§ 74-15 Key lock box required.

A. Commercial or industrial structures protected by an automatic alarm system or automatic suppression system, or such other structures that are constructed in a manner that restricts access during an emergency. ~~as shall be determined from time to time by the Fire Chief.~~ [Adopted 12-11-2017 by Ord. No. 891]

SECTION 2. All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

SECTION 3. If any section, subsection, clause or provision of this ordinance is held invalid the remainder shall not be affected by such invalidity.

SECTION 4. Upon the effective date of this ordinance, the proper officials of the Borough of Columbia are ordained that the provisions of this Ordinance shall become and be made a part of Borough of Columbia's Code of Ordinances, Chapter 74, Alarms, of the Borough of Columbia, Lancaster County, Pennsylvania.

This Ordinance shall become effective as provided by the laws of the Commonwealth of Pennsylvania.

DULY ORDAINED AND ENACTED this 9th day of April 2024, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA,
74-LANCASTER COUNTY, PENNSYLVANIA

By: _____
Heather Zink,
President of Borough Council

ATTEST:

Mark E. Stivers, AICP
Borough Manager/Secretary

Examined and approved this _____ day of _____, 2024.

Leo S. Lutz, Mayor

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: April 9, 2024

DEPARTMENT: Public Works

TITLE: 200 Block Union Street CDBG Improvements

BACKGROUND AND JUSTIFICATION: The Borough received a \$200,000 grant from the 2023 Community Development Block Grant Program (CDBG) for curb, sidewalk, ADA ramp, and paving improvements to the 200 Block of Union Street. C.S. Davidson publicly advertised for bids in LNP and opened and received bids via PennBid on April 2, 2024.

We received four bids; Construction Masters Services, LLC is the lowest bidder, with a total bid amount of \$299,994.80. Reamstown Excavating Inc. is the second lowest bidder, with a total bid amount of \$308,600.00.

MOTION: Move to Award the 200 Block Union Street CDBG Improvements project to the lowest received bidder, Construction Masters Services, LLC, for their bid in the amount of \$299,994.80.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	\$99,994.80	0	0	0	0
External Revenues (Grants)	\$200,000.00	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	299,994.80	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY24 Budget	Current Balance	Agenda Expenditure	Balance
18-480-801	200 Block of Union Street Improvements	\$300,000	\$300,000	\$299,994	\$6

ATTACHMENT(S): Bid Tabulation



C.S. DAVIDSON, INC.

ENGINEERING A BETTER COMMUNITY

Bid Tabulation

200 Block Union Street CDBG Improvements
 Columbia Borough, Lancaster County, PA
 Engineer's Project No. 3981.4.37.00

Bid Opening: Tuesday, April 2, 2024

Project Manager: Nathan J. Hardman, P.E.

Bid Item No.	Bid Item Description	Estimated Quantity	Unit of Payment	Construction Masters Services, LLC		Reamstown Excavating Inc.		Pennsy Supply, Inc.		Doug Lamb Construction, Inc.	
				Unit Price	Estimated Total	Unit Price	Estimated Total	Unit Price	Estimated Total	Unit Price	Estimated Total
BASE BID											
2.01	Mobilization	1	L.S.	\$11,145.00	\$11,145.00	\$20,000.00	\$20,000.00	\$35,170.26	\$35,170.26	\$25,000.00	\$25,000.00
2.01.01	Maintenance and Protection of Traffic	1	L.S.	\$2,100.00	\$2,100.00	\$8,000.00	\$8,000.00	\$13,616.93	\$13,616.93	\$6,500.00	\$6,500.00
2.06	Soil Erosion and Sedimentation Control	1	L.S.	\$2,090.00	\$2,090.00	\$3,000.00	\$3,000.00	\$163.64	\$163.64	\$600.00	\$600.00
2.08	Finish Grading and Seeding	1	L.S.	\$1,245.00	\$1,245.00	\$2,500.00	\$2,500.00	\$229.76	\$229.76	\$250.00	\$250.00
3.05.08.01	Bike-Safe Inlet Grate Replacement	2	Ea.	\$1,650.00	\$3,300.00	\$2,000.00	\$4,000.00	\$903.69	\$1,807.38	\$2,800.00	\$5,600.00
3.98	Roof Leader Drains	20	Ea.	\$595.00	\$11,900.00	\$500.00	\$10,000.00	\$297.23	\$5,944.60	\$300.00	\$6,000.00
3.99	Breezeway Trench Drains	11	Ea.	\$788.00	\$8,668.00	\$300.00	\$3,300.00	\$216.86	\$2,385.46	\$850.00	\$9,350.00
6.01	Mass Concrete	2	C.Y.	\$1,100.00	\$2,200.00	\$300.00	\$600.00	\$1,134.73	\$2,269.46	\$700.00	\$1,400.00
7.04.02	Profile Milling (0" - 2")	2,300	S.Y.	\$5.45	\$12,535.00	\$10.00	\$23,000.00	\$5.94	\$13,662.00	\$8.25	\$18,975.00
7.05.01	Superpave Scratch & Wearing Course, 9.5 mm (1 1/2" - 2")	300	Tons	\$119.25	\$35,775.00	\$155.00	\$46,500.00	\$132.65	\$39,795.00	\$137.00	\$41,100.00
7.08.01	Cement Concrete Curb	800	L.F.	\$108.40	\$86,720.00	\$80.00	\$64,000.00	\$92.58	\$74,064.00	\$77.00	\$61,600.00
7.09.01.04	4" Thick Concrete Sidewalk	4,700	S.F.	\$13.75	\$64,625.00	\$14.00	\$65,800.00	\$22.11	\$103,917.00	\$20.00	\$94,000.00
7.09.01.06	6" Thick Concrete Sidewalk	1,875	S.F.	\$17.50	\$32,812.50	\$16.00	\$30,000.00	\$14.57	\$27,318.75	\$25.00	\$46,875.00
7.10.15	Detectable Warning Pad	4	Ea.	\$436.70	\$1,746.80	\$450.00	\$1,800.00	\$515.39	\$2,061.56	\$500.00	\$2,000.00
7.15	Bituminous Driveway Restoration	50	S.Y.	\$105.45	\$5,272.50	\$120.00	\$6,000.00	\$96.29	\$4,814.50	\$55.00	\$2,750.00
7.89	Base Repair	100	S.Y.	\$59.00	\$5,900.00	\$40.00	\$4,000.00	\$87.14	\$8,714.00	\$120.00	\$12,000.00
7.99	Paving Fabric	2,300	S.Y.	\$5.20	\$11,960.00	\$7.00	\$16,100.00	\$5.23	\$12,029.00	\$6.20	\$14,260.00
TOTAL AMOUNT OF BASE BID				\$299,994.80		\$308,600.00		\$347,963.30		\$348,260.00	

Range of Checking Accts: First to Last Range of Check Dates: 04/09/24 to 04/09/24
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01		GENERAL FUND							
42751	04/09/24	315LOCUS GK315 Locust St Apartments LLC					753		
24-00404	1	DEMO Refund 305 Locust St	1,000.00	01-250-800 Escrow, Demolition	G/L		118	1	
42752	04/09/24	APP IND Applied Industrial Technologie					753		
24-00375	1	Conveyor Bearings - Screener	118.64	01-426-102 Recycling Maintenance of Equip. & Bldgs	Expenditure		39	1	
42753	04/09/24	BOYER005 Boyer & Ritter LLC					753		
24-00398	1	progress billing 2023 audit	6,500.00	01-402-311 Accounting & Auditing Services	Expenditure		106	1	
42754	04/09/24	CGALA005 CGA Law Firm, PC					753		
24-00396	1	work on lease 137 n front st	525.00	01-404-314 Solicitor Fees	Expenditure		81	1	
24-00396	2	315 locust st project	483.00	01-404-314 Solicitor Fees	Expenditure		82	1	
24-00396	3	private crossing agreement	378.00	01-404-314 Solicitor Fees	Expenditure		83	1	
24-00396	4	sale of land & rezoning	294.00	01-404-314 Solicitor Fees	Expenditure		84	1	
24-00396	5	historic preservation agreemen	357.00	01-404-314 Solicitor Fees	Expenditure		85	1	
24-00396	6	collection of liens strategy	168.00	01-404-314 Solicitor Fees	Expenditure		86	1	
24-00396	7	draft lease kt graham building	588.00	01-404-314 Solicitor Fees	Expenditure		87	1	
24-00396	8	chiques rock outfitters lease	336.00	01-404-314 Solicitor Fees	Expenditure		88	1	
24-00396	9	kt graham lease	504.00	01-404-314 Solicitor Fees	Expenditure		89	1	
24-00396	10	outstanding collection items	315.00	01-404-314 Solicitor Fees	Expenditure		90	1	
24-00396	11	chiques rock outfitters lease	399.00	01-404-314 Solicitor Fees	Expenditure		91	1	
24-00396	12	private crossing agreement	315.00	01-404-314 Solicitor Fees	Expenditure		92	1	
24-00396	13	prep & nmeeting attendance	945.00	01-404-314 Solicitor Fees	Expenditure		93	1	
24-00396	14	137 n front st lease	588.00	01-404-314 Solicitor Fees	Expenditure		94	1	
24-00396	15	phone calls re noll liens	483.00	01-404-314 Solicitor Fees	Expenditure		95	1	
24-00396	16	emails w/district attorneys of	147.00	01-404-314 Solicitor Fees	Expenditure		96	1	
24-00396	17	email w/ b ross service issues	147.00	01-404-314 Solicitor Fees	Expenditure		97	1	
24-00396	18	old email retention issue	546.00	01-404-314 Solicitor Fees	Expenditure		98	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01	GENERAL FUND	GENERAL FUND	Continued						
42754	CGA	Law Firm, PC	Continued						
24-00396	19	various upcoming meeting matte	231.00	01-404-314	Expenditure		99	1	
				Solicitor Fees					
24-00396	20	zion hill cemetery	441.00	01-404-314	Expenditure		100	1	
				Solicitor Fees					
24-00396	21	prep & attendance council meet	1,029.00	01-404-314	Expenditure		101	1	
				Solicitor Fees					
24-00396	22	various collection matters	336.00	01-404-314	Expenditure		102	1	
				Solicitor Fees					
24-00396	23	ongoing personnel matters	420.00	01-404-314	Expenditure		103	1	
				Solicitor Fees					
24-00396	24	137 n front st lease	336.00	01-404-314	Expenditure		104	1	
				Solicitor Fees					
24-00396	25	park rules ordinance	252.00	01-404-314	Expenditure		105	1	
				Solicitor Fees					
			<u>10,563.00</u>						
42755	04/09/24	CINTA005 Cintas Corporation #59H							753
24-00359	1	4187618839 Hwy Uniform Cleanin	90.30	01-430-238	Expenditure		5	1	
				Highway Uniform Cleaning					
42756	04/09/24	CLEVE005 CLEVELAND BROTHERS EQUIPMENT							753
24-00376	1	Peterson Grinder Replacement	509,998.00	18-430-755	Expenditure		40	1	
				Grinder Replacement					
42757	04/09/24	COLUM005 Columbia Motor Parts							753
24-00370	1	Heater Hose	11.90	01-430-375	Expenditure		26	1	
				Maintenance & Repairs of Equipment					
24-00370	2	Hose Clamp	3.00	01-430-200	Expenditure		27	1	
				Operating Supplies					
24-00370	3	Hose Clamp	2.16	01-430-200	Expenditure		28	1	
				Operating Supplies					
			<u>17.06</u>						
42758	04/09/24	COLUM155 Columbia Cath. Housing4Elderly							753
24-00401	1	DEMO Escrow 400 Union St	1,000.00	01-250-800	G/L		115	1	
				Escrow, Demolition					
42759	04/09/24	CRAF Crafco, Inc.							753
24-00357	1	Polyflex Plexi-Melt Freight	145.28	01-430-245	Expenditure		1	1	
				Highway Supplies					
42760	04/09/24	DIXIE005 Dixie Land Energy							753
24-00360	1	Gas 87% 199.0 gals @ 2.8400	565.16	01-430-231	Expenditure		6	1	
				Fuel, Vehicles					
24-00360	2	Federal Lust tax	0.20	01-430-231	Expenditure		7	1	
				Fuel, Vehicles					
24-00360	3	Federal Oil Spill Recovery	0.38	01-430-231	Expenditure		8	1	
				Fuel, Vehicles					
24-00360	4	Federal Superfund Recovery Fee	0.72	01-430-231	Expenditure		9	1	
				Fuel, Vehicles					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01		GENERAL FUND		Continued					
42760		Dixie Land Energy		Continued					
24-00360	5	Diesel 85.6 gals @ 3.1278	267.74	01-430-231	Expenditure			10	1
				Fuel, Vehicles					
24-00360	6	Federal Lust tax	0.09	01-430-231	Expenditure			11	1
				Fuel, Vehicles					
24-00360	7	Federal Oil Spill Recovery	0.18	01-430-231	Expenditure			12	1
				Fuel, Vehicles					
24-00360	8	Federal Superfund Recovery Fee	0.34	01-430-231	Expenditure			13	1
				Fuel, Vehicles					
24-00360	9	Lancaster County Fuel Additive	1.71	01-430-231	Expenditure			14	1
				Fuel, Vehicles					
			836.52						
42761	04/09/24	DOTTC005 D. Ott Construction LLC						753	
24-00400	1	DEMO Escrow Refund 921 LancAVE	1,000.00	01-250-800	G/L			114	1
				Escrow, Demolition					
42762	04/09/24	DUMK0005 DUMKOPF LLC						753	
24-00402	1	DEMO Escrow REFUND 3 Shawnee A	1,000.00	01-250-800	G/L			116	1
				Escrow, Demolition					
42763	04/09/24	FREYL005 Frey Lutz Corp						753	
24-00390	1	toilet repair 3/6/24	201.25	01-454-378	Expenditure			69	1
				Columbia Crossings, Building/Prop Maint.					
24-00390	2	truck charge	50.00	01-454-378	Expenditure			70	1
				Columbia Crossings, Building/Prop Maint.					
24-00390	3	shower repair 2/29/24	287.50	01-410-610	Expenditure			71	1
				Maintenance & Repair of Building					
24-00390	4	shower repair 3/6/24	287.50	01-410-610	Expenditure			72	1
				Maintenance & Repair of Building					
24-00390	5	truck charge	100.00	01-410-610	Expenditure			73	1
				Maintenance & Repair of Building					
24-00390	6	valves	95.51	01-410-610	Expenditure			74	1
				Maintenance & Repair of Building					
			1,021.76						
42764	04/09/24	FRICK005 Fricke Hardware & Rental						753	
24-00373	3	Lacquer thinner; Goof off	20.98	01-409-227	Expenditure			33	1
				Tools and Supplies					
24-00373	6	Shelf rod brackets black chain	47.86	01-409-370	Expenditure			34	1
				Maintenance & Repair of Building					
24-00374	1	Paint for Sign Poles	63.38	01-430-200	Expenditure			35	1
				Operating Supplies					
24-00374	2	Light Bulbs - Shop	47.97	01-430-200	Expenditure			36	1
				Operating Supplies					
24-00374	3	Fasteners	8.59	01-430-200	Expenditure			37	1
				Operating Supplies					
24-00374	4	Propane Cylinder	11.98	01-430-200	Expenditure			38	1
				Operating Supplies					
			200.76						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
42765	04/09/24	FYTER005 Graham's Fyr - Fyter. LLC					753		
24-00384	1	annual inspection service	39.50	01-454-378	Expenditure		48		1
				Columbia Crossings, Building/Prop Maint.					
42766	04/09/24	GEMMI005 DE Gemmill					753		
24-00367	1	12X18 No Parking	348.00	01-433-260	Expenditure		19		1
				Street Signs					
24-00367	2	Vinyl Number's for H/C Signs	120.00	01-433-260	Expenditure		20		1
				Street Signs					
24-00367	3	12X18 Official Business Only si	145.00	01-433-260	Expenditure		21		1
				Street Signs					
24-00368	1	Vinyl Numbers for H/C Signs	95.00	01-433-260	Expenditure		22		1
				Street Signs					
24-00368	2	Handicap Sign 12X18	240.00	01-433-260	Expenditure		23		1
				Street Signs					
24-00368	3	Class 2 Vest Hi Visibility	14.00	01-430-200	Expenditure		24		1
				Operating Supplies					
			962.00						
42767	04/09/24	GOODT005 Good Transport Services, Inc					753		
24-00380	1	'14 Freightliner Dump HDV23	2,195.81	01-430-375	Expenditure		44		1
				Maintenance & Repairs of Equipment					
42768	04/09/24	GSSAF005 G & S Safety Products					753		
24-00358	2	Weilers 16" Street Broom	100.35	01-430-200	Expenditure		2		1
				Operating Supplies					
24-00358	3	Model J Steel Broom	83.00	01-430-200	Expenditure		3		1
				Operating Supplies					
24-00358	4	Weilers 60" Wooden Handles	59.50	01-430-200	Expenditure		4		1
				Operating Supplies					
			242.85						
42769	04/09/24	GTDIS005 GT Discount Auto Parts					753		
24-00371	1	Sign Board Trailer Tire	30.96	01-430-375	Expenditure		29		1
				Maintenance & Repairs of Equipment					
24-00371	2	Equipment Grease	64.60	01-426-102	Expenditure		30		1
				Recycling Maintenance of Equip. & Bldgs					
24-00371	3	Wiper Blades '15 Ford	12.94	01-430-375	Expenditure		31		1
				Maintenance & Repairs of Equipment					
			108.50						
42770	04/09/24	JAMES005 James R Wolpert					753		
24-00363	1	Parking Meter Maint/March 2024	200.00	01-410-375	Expenditure		16		1
				Maintenance & Repair, Parking Meters					
42771	04/09/24	KEITH010 Keith M Fritz					753		
24-00377	1	611 s 15th st 2024110003487	140.41	01-411-501	Expenditure		41		1
				CBVFD - Vol. Fire Fighter Tax Rebate					
42772	04/09/24	KEVIN005 Kevin A Keyser					753		
24-00379	1	651 manor st 2024110000082	60.53	01-411-501	Expenditure		43		1
				CBVFD - Vol. Fire Fighter Tax Rebate					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01		GENERAL FUND		Continued					
42773	04/09/24	LANCA010 Lancaster County Solid Waste M					753		
24-00365	1	Dump Trash #3000434358	212.43	01-409-365	Expenditure		18		1
				Trash Disposal Services					
42774	04/09/24	LANCA070 Lancaster County Treasurer					753		
24-00369	1	March 2024 Taxes	163,983.66	01-200-201	G/L		25		1
				Lanc Co RE Tax Payable					
42775	04/09/24	LANDM005 Landmarks SGA, LLC					753		
24-00387	1	task 1 research 37.81%complete	2,310.00	01-414-550	Expenditure		58		1
				CLG Matching Mini Grant					
24-00387	2	task 3 database 32.31%complete	4,856.25	01-414-550	Expenditure		59		1
				CLG Matching Mini Grant					
			7,166.25						
42776	04/09/24	LNPME005 LNP Media Group, Inc					753		
24-00395	1	sealed bids advertisement	679.64	01-402-340	Expenditure		79		1
				Printing & Advertising					
24-00395	2	bold charge	6.00	01-402-340	Expenditure		80		1
				Printing & Advertising					
			685.64						
42777	04/09/24	METRO020 Garber Metrology					753		
24-00372	1	Scale Calibration	782.06	01-426-102	Expenditure		32		1
				Recycling Maintenance of Equip. & Bldgs					
42778	04/09/24	MGLPR005 MGL Printing Solutions					753		
24-00382	1	1000 check stock	387.50	01-402-210	Expenditure		46		1
				Office Equipment & Supplies					
42779	04/09/24	MRMWO005 MRM Workers' Comp Fund					753		
24-00385	1	10/1/23-09/30/24	60.33	01-402-195	Expenditure		49		1
				Employee Workers Compensation Insurance					
24-00385	2	10/1/23-09/30/24	14.26	01-409-195	Expenditure		50		1
				Employee Workers Compensation Insurance					
24-00385	3	10/1/23-09/30/24	9,411.51	01-410-195	Expenditure		51		1
				Employee Workers Compensation Insurance					
24-00385	4	10/1/23-09/30/24	29.74	01-413-195	Expenditure		52		1
				Employee Workers Compensation Insurance					
24-00385	5	10/1/23-09/30/24	28.52	01-414-195	Expenditure		53		1
				Employee Workers Compensation Insurance					
24-00385	6	10/1/23-09/30/24	5,030.22	01-430-195	Expenditure		54		1
				Employee Workers Compensation Insurance					
24-00385	7	10/1/23-09/30/24	14.26	01-444-195	Expenditure		55		1
				Employee Workers Comp Insurance					
			14,588.84						
42780	04/09/24	RINGC005 RingCentral Inc.					753		
24-00399	1	digital lineunlimited advanced	897.00	01-402-312	Expenditure		107		1
				IT Contracted Services					
24-00399	2	compliance & admin cost recove	184.00	01-402-312	Expenditure		108		1
				IT Contracted Services					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
01	GENERAL FUND	GENERAL FUND	Continued						
42780		RingCentral Inc.	Continued						
24-00399	3	e911 service fee	46.00	01-402-312	Expenditure		109	1	
				IT Contracted Services					
24-00399	4	plycom vvx 450 busin ip phone	1,215.00	01-402-312	Expenditure		110	1	
				IT Contracted Services					
24-00399	5	yealink cp965 touch ip conf ph	83.40	01-402-312	Expenditure		111	1	
				IT Contracted Services					
24-00399	6	shipping & handling	240.58	01-402-312	Expenditure		112	1	
				IT Contracted Services					
24-00399	7	adjustments	1,127.00	01-402-312	Expenditure		113	1	
				IT Contracted Services					
			<u>1,538.98</u>						
42781	04/09/24	ROBER020 Robert M. Reifsnyder							753
24-00378	1	625 manor st 24110003059	134.22	01-411-501	Expenditure		42	1	
				CBVFD - Vol. Fire Fighter Tax Rebate					
42782	04/09/24	SIDIU005 Sidium Solutions Inc							753
24-00389	1	acer vero monitor	139.12	01-410-200	Expenditure		62	1	
				Police Equipment & Supplies					
24-00389	2	shipping & handling	15.00	01-410-200	Expenditure		63	1	
				Police Equipment & Supplies					
24-00389	3	6mo sub acrobat pro	213.70	01-402-210	Expenditure		64	1	
				Office Equipment & Supplies					
24-00389	4	blister security key	321.78	01-402-210	Expenditure		65	1	
				Office Equipment & Supplies					
24-00389	5	shipping & handling	60.00	01-402-210	Expenditure		66	1	
				Office Equipment & Supplies					
24-00389	6	blister security key	53.63	01-402-210	Expenditure		67	1	
				Office Equipment & Supplies					
24-00389	7	shipping & handling	60.00	01-402-210	Expenditure		68	1	
				Office Equipment & Supplies					
			<u>863.23</u>						
42783	04/09/24	SOURC005 Source, Inc.							753
24-00388	1	cradlepoint router	1,999.99	01-415-600	Expenditure		60	1	
				EOC Supplies					
24-00388	2	shipping	46.94	01-415-600	Expenditure		61	1	
				EOC Supplies					
			<u>2,046.93</u>						
42784	04/09/24	SPEED005 Speedwell Construction Inc							753
24-00403	1	DEMO Refund 315 Locust St	1,000.00	01-250-800	G/L		117	1	
				Escrow, Demolition					
42785	04/09/24	SUSQU075 Susquehanna Door Service Inc							753
24-00381	1	door repair columbia crossing	35.04	01-454-378	Expenditure		45	1	
				Columbia Crossings, Building/Prop Maint.					
42786	04/09/24	TIMBER Timber Ridge Equipment							753
24-00361	1	Conveyor Roller	69.65	01-426-102	Expenditure		15	1	
				Recycling Maintenance of Equip. & Bldgs					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
42787	04/09/24	TOTAL Total Exterminating Services					753		
24-00383	1	03/21/2024	75.00	01-444-317	Expenditure		47		1
				Market House, Contracted Services					
42788	04/09/24	TRI005 Tristarr Staffing					753		
24-00392	1	3/18/24-3/24/24	1,178.00	01-402-140	Expenditure		76		1
				Clerical salary					
24-00392	2	surcharge	27.92	01-402-140	Expenditure		77		1
				Clerical salary					
			<u>1,205.92</u>						
42789	04/09/24	VERIZ005 Verizon Wireless					753		
24-00386	1	02/18/24-03/17/24	320.12	01-410-321	Expenditure		56		1
				Police, Phone - Cell, Landline & GPS					
24-00386	2	03/18/24-04/17/24	320.12	01-410-321	Expenditure		57		1
				Police, Phone - Cell, Landline & GPS					
			<u>640.24</u>						
42790	04/09/24	VERIZ010 Verizon Connect					753		
24-00394	1	Veh. Tracking 3/1-3/31/24	10.04	01-410-321	Expenditure		78		1
				Police, Phone - Cell, Landline & GPS					
42791	04/09/24	WITME005 WITMER PUBLIC SAFETY GROUP, IN					753		
24-00364	1	3 Holsters	313.18	01-410-200	Expenditure		17		1
				Police Equipment & Supplies					
42792	04/09/24	YORGE005 Yorgeys Fine Cleaning					753		
24-00391	1	Uniform Cleaning 3/8-3/29/24	106.90	01-410-238	Expenditure		75		1
				Police Uniforms and Dry Cleaning					

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	42	0	733,286.63	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	42	0	733,286.63	0.00

35	LIQUID FUELS	PLGIT LIQUID FUELS							
643	04/09/24	PPLEL005 PPL Electric Utilities Corp					754		
24-00393	1	lanc ave traffic light	37.49	35-434-002	Expenditure		1		1
				Traffic Lights - Electrical Usage					
24-00393	2	12th & lanc ave traffic light	33.77	35-434-002	Expenditure		2		1
				Traffic Lights - Electrical Usage					
			<u>71.26</u>						

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	71.26	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	71.26	0.00

Check #	Check Date	Vendor	Amount Paid	Charge Account	Reconciled/Void	Ref Num
PO #	Item	Description			Account Type	Contract Ref Seq Acct
35	LIQUID FUELS	PLGIT LIQUID FUELS	Continued			
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:		43	0	733,357.89	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		<u>43</u>	<u>0</u>	<u>733,357.89</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	4-01	54,304.97	0.00	168,983.66	223,288.63
CAPITAL FUND	4-18	509,998.00	0.00	0.00	509,998.00
HIGHWAY AID FUND	4-35	71.26	0.00	0.00	71.26
Total of All Funds:		<u>564,374.23</u>	<u>0.00</u>	<u>168,983.66</u>	<u>733,357.89</u>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	01	54,304.97	0.00	168,983.66	223,288.63
CAPITAL FUND	18	509,998.00	0.00	0.00	509,998.00
HIGHWAY AID FUND	35	71.26	0.00	0.00	71.26
Total of All Funds:		<u>564,374.23</u>	<u>0.00</u>	<u>168,983.66</u>	<u>733,357.89</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND BBT	4-01	54,304.97	0.00	0.00	0.00	54,304.97
CAPITAL FUND	4-18	509,998.00	0.00	0.00	0.00	509,998.00
HIGHWAY AID FUND	4-35	71.26	0.00	0.00	0.00	71.26
Total of All Funds:		564,374.23	0.00	0.00	0.00	564,374.23



Pennsylvania Municipal
League



MEMO

To: Members of the House Veterans Affairs and Emergency Preparedness Committee

From: Amy Sturges, Deputy Executive Director for Advocacy, PA Municipal League and PA State Association of Township Commissioners

Marie Wade, Esq., General Counsel, Delaware Valley Municipal Management Association

Ron Grutza, Senior Director of Governmental Affairs, PA State Association of Boroughs

Joe Gerdes, Director of Government Relations, PA State Association of Township Supervisors

Re: Opposition to House Bill 1632 – Post-traumatic Stress Injury for First Responders

Date: February 29, 2024

On behalf of our collective members, please accept the following comments on House Bill 1632 which is scheduled for Committee action on Monday, March 4.

House Bill 1632 seeks to provide a wider avenue for first responders to receive benefits under the Pennsylvania Workers' Compensation Act (Pa. WCA) for post-traumatic stress injury.

We are strongly opposed to the current version of the bill. As drafted, House Bill 1632 is very broad and imposes a costly unfunded mandate that will severely stress municipal budgets to the ultimate detriment of first responders. The high cost to defend and pay out claims under House Bill 1632 will increase taxes and decrease the availability of local funds to support first responders.

Since the 2019-2020 legislative session, our Coalition has provided information and proposed amendatory language that would clarify and narrow the provisions of this legislation to make it palatable and affordable for local governments while still addressing the needs of first responders suffering from post-traumatic stress injury. We have also offered to work with anyone interested in achieving this goal.

Again, this session, we reiterate our opposition, as well as our commitment to work toward a well written, balanced and fiscally responsible piece of legislation.

Respectfully, for these reasons, we ask that House Bill 1632 remain in Committee for further work and until our concerns are addressed.

We encourage you as members of the Committee to work with us to ensure House Bill 1632 will promote financial sustainability, thwart specious claims and reduce the likelihood of legal challenges.

Thank you for your consideration.

THE GENERAL ASSEMBLY OF PENNSYLVANIA

SENATE BILL

No. 365 Session of 2023

INTRODUCED BY BARTOLOTTA, REGAN, TARTAGLIONE, STEFANO, YAW, PENNYCUICK, BAKER, COSTA, ROBINSON, KANE, L. WILLIAMS, CAPPELLETTI, DILLON AND MUTH, FEBRUARY 21, 2023

SENATOR ROBINSON, LABOR AND INDUSTRY, AS AMENDED, JUNE 27, 2023

AN ACT

1 Amending the act of June 2, 1915 (P.L.736, No.338), entitled "An
2 act defining the liability of an employer to pay damages for
3 injuries received by an employe in the course of employment;
4 establishing an elective schedule of compensation; providing
5 procedure for the determination of liability and compensation
6 thereunder; and prescribing penalties," in interpretation and
7 definitions, further providing for definitions; and, in
8 liability and compensation, further providing for
9 compensation for post-traumatic stress injury. <--

10 The General Assembly of the Commonwealth of Pennsylvania
11 hereby enacts as follows:

12 Section 1. Section 109 of the act of June 2, 1915 (P.L.736,
13 No.338), known as the Workers' Compensation Act, is amended by
14 adding definitions to read:

15 Section 109. In addition to the definitions set forth in
16 this article, the following words and phrases when used in this
17 act shall have the meanings given to them in this section unless
18 the context clearly indicates otherwise:

19 * * *

20 ~~"First responder" means an individual who is a professional <--~~
21 ~~or volunteer firefighter, a member of a volunteer ambulance~~

1 ~~corps, a member of a volunteer rescue and lifesaving squad, an~~
2 ~~emergency medical services employee, a paramedic, a Pennsylvania~~
3 ~~State Police officer or a peace officer as defined in 18 Pa.C.S.~~
4 ~~§ 501 (relating to definitions).~~

5 "FIRST RESPONDER" MEANS ANY OF THE FOLLOWING PUBLIC SERVANTS: <--

6 (1) AN EMERGENCY MEDICAL SERVICES PROVIDER OR EMS PROVIDER,
7 AS DEFINED IN 35 PA.C.S. § 8103 (RELATING TO DEFINITIONS).

8 (2) AN ACTIVE VOLUNTEER, EMPLOYEE OR MEMBER OF A FIRE COMPANY
9 AS DEFINED IN 35 PA.C.S. § 7802 (RELATING TO DEFINITIONS).

10 (3) A PENNSYLVANIA STATE POLICE OFFICER.

11 (4) A PEACE OFFICER AS DEFINED IN 18 PA.C.S. § 501 (RELATING
12 TO DEFINITIONS).

13 * * *

14 "Post-traumatic stress injury" shall have the meaning given
15 in 35 Pa.C.S. § 75A01 (relating to definitions).

16 * * *

17 Section 2. Section 301 of the act is amended by adding a
18 subsection to read:

19 Section 301. * * *

20 ~~(g) (1) A post traumatic stress injury suffered by a first <--~~
21 ~~responder shall be established by a preponderance of the~~
22 ~~evidence that the injury resulted from a normal or abnormal~~
23 ~~working condition and was sustained in the course and scope of~~
24 ~~the individual's employment as a first responder.~~

25 ~~(2) A post traumatic stress injury suffered by an individual~~
26 ~~under paragraph (1) shall be based on an examination and~~
27 ~~diagnosis by a psychologist or psychiatrist duly licensed under~~
28 ~~the laws of this Commonwealth.~~

29 (G) (1) A CLAIM FOR A POST-TRAUMATIC STRESS INJURY SUFFERED <--
30 BY A FIRST RESPONDER SHALL ESTABLISH THAT THE INJURY WAS

1 SUSTAINED IN THE COURSE AND SCOPE OF THE INDIVIDUAL'S EMPLOYMENT
2 AS A FIRST RESPONDER. A POST-TRAUMATIC STRESS INJURY SUFFERED BY
3 A FIRST RESPONDER SHALL NOT BE REQUIRED TO BE THE RESULT OF AN
4 ABNORMAL WORKING CONDITION TO BE A COMPENSABLE INJURY UNDER THIS
5 ACT.

6 (2) A POST-TRAUMATIC STRESS INJURY SUFFERED BY AN INDIVIDUAL
7 UNDER PARAGRAPH (1) SHALL BE BASED ON ASSESSMENT AND DIAGNOSIS
8 BY A LICENSED MEDICAL PROFESSIONAL OR A LICENSED MENTAL HEALTH
9 PROFESSIONAL WHOSE SCOPE OF PRACTICE INCLUDES EVALUATION,
10 ASSESSMENT AND DIAGNOSTIC PRIVILEGES SPECIFIED BY THE SCOPE OF
11 PRACTICE OF THE PROFESSION UNDER THE LAWS AND REGULATIONS OF
12 THIS COMMONWEALTH.

13 (3) A claim for a post-traumatic stress injury must be filed
14 within three years of the date of a diagnosis under paragraph
15 (2).

16 (4) When a post-traumatic stress injury is diagnosed after
17 the last date of employment, paragraph (1) shall not be
18 construed to prohibit a claim against the employer of the
19 claimant at the time of the direct exposure to the traumatic
20 event which caused the injury.

21 (5) For purposes of this subsection, a post-traumatic stress
22 injury suffered as a result of an employment action, including
23 disciplinary action, job or performance evaluation, job
24 transfers or employment termination, shall not be compensable.

25 Section 3. The amendment or addition of sections 109 and
26 301(g) of the act shall apply to claims filed on or after the
27 effective date of this section.

28 Section 4. This act shall take effect in 60 days.

THE GENERAL ASSEMBLY OF PENNSYLVANIA

HOUSE BILL

No. 1632 Session of
2023

INTRODUCED BY O'MARA, SOLOMON, GILLEN, KHAN, SCOTT, BRENNAN,
RIGBY, SCHLOSSBERG, McNEILL, HILL-EVANS, PIELLI, MADDEN,
HANBIDGE, DELLOSO, HOWARD, SANCHEZ, D. MILLER, STURLA,
WARREN, GUENST, STENDER, KINSEY, CEPEDA-FREYTIZ, D. WILLIAMS,
MALAGARI, CERRATO, KRAJEWSKI, GREEN, CIRESI, OTTEN AND
SHUSTERMAN, AUGUST 29, 2023

REFERRED TO COMMITTEE ON VETERANS AFFAIRS AND EMERGENCY
PREPAREDNESS, AUGUST 29, 2023

AN ACT

1 Amending the act of June 2, 1915 (P.L.736, No.338), entitled "An
2 act defining the liability of an employer to pay damages for
3 injuries received by an employe in the course of employment;
4 establishing an elective schedule of compensation; providing
5 procedure for the determination of liability and compensation
6 thereunder; and prescribing penalties," in interpretation and
7 definitions, further providing for definitions; and, in
8 liability and compensation, providing for compensation for
9 post-traumatic stress injury.

10 The General Assembly of the Commonwealth of Pennsylvania
11 hereby enacts as follows:

12 Section 1. Section 109 of the act of June 2, 1915 (P.L.736,
13 No.338), known as the Workers' Compensation Act, is amended by
14 adding definitions to read:

15 Section 109. In addition to the definitions set forth in
16 this article, the following words and phrases when used in this
17 act shall have the meanings given to them in this section unless
18 the context clearly indicates otherwise:

19 * * *

1 "First responder" means any of the following public servants:

2 (1) An emergency medical services provider or EMS provider,
3 as defined in 35 Pa.C.S. § 8103 (relating to definitions).

4 (2) An active volunteer, employe or member of a fire
5 company, as defined in 35 Pa.C.S. § 7802 (relating to
6 definitions).

7 (3) A Pennsylvania State Police officer.

8 (4) A peace officer as defined in 18 Pa.C.S. § 501 (relating
9 to definitions).

10 * * *

11 "Post-traumatic stress injury" shall have the meaning given
12 in 35 Pa.C.S. § 75A01 (relating to definitions).

13 * * *

14 Section 2. Section 301 of the act is amended by adding a
15 subsection to read:

16 Section 301. * * *

17 (g) (1) A claim for a post-traumatic stress injury suffered
18 by a first responder shall establish that the injury was
19 sustained in the course and scope of the individual's employment
20 as a first responder. A post-traumatic stress injury suffered by
21 a first responder does not need to be the result of an abnormal
22 working condition in order to be compensable.

23 (2) A post-traumatic stress injury suffered by an individual
24 under paragraph (1) shall be based on assessment and diagnosis
25 by a licensed medical professional or a licensed mental health
26 professional whose scope of practice includes evaluation,
27 assessment and diagnostic privileges as outlined by the scope of
28 practice of the profession under the laws and regulations of
29 this Commonwealth.

30 (3) A claim for a post-traumatic stress injury must be filed

1 within three years of the date of a diagnosis under paragraph
2 (2).

3 (4) When a post-traumatic stress injury is diagnosed after
4 the last date of employment, paragraph (1) shall not be
5 construed to prohibit a claim against the employer of the
6 claimant at the time of the direct exposure to the traumatic
7 event which caused the injury.

8 (5) For purposes of this subsection, a post-traumatic stress
9 injury suffered as a result of an employment action, including
10 disciplinary action, job or performance evaluation, job
11 transfers or employment termination, shall not be compensable.

12 Section 3. The amendment or addition of sections 109 and
13 301(g) of the act shall apply to claims filed on or after the
14 effective date of this section.

15 Section 4. This act shall take effect in 60 days.

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: April 9, 2024

DEPARTMENT: Public Works

TITLE: 2024 Curb Ramp Replacements

BACKGROUND AND JUSTIFICATION:

In accordance with state and federal regulations, the Borough is required to bring all ADA ramps into current compliance when a street is paved. Ahead of proposed paving by Borough public works crew, we are proposing the replacement of 9 ADA ramps, as shown on the attached map. In addition to the replacement of ramps. This contract intends to replace any heaved or broken sidewalk located around the Borough office building on 3rd Street and Locust Street. The estimated cost of this work is \$47,500.00.

MOTION: Move to authorize advertisement of the 2024 Curb Ramp Replacements project.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

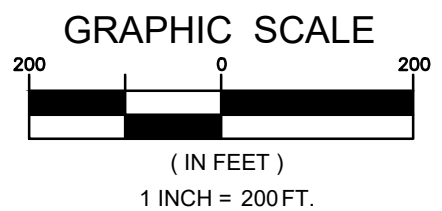
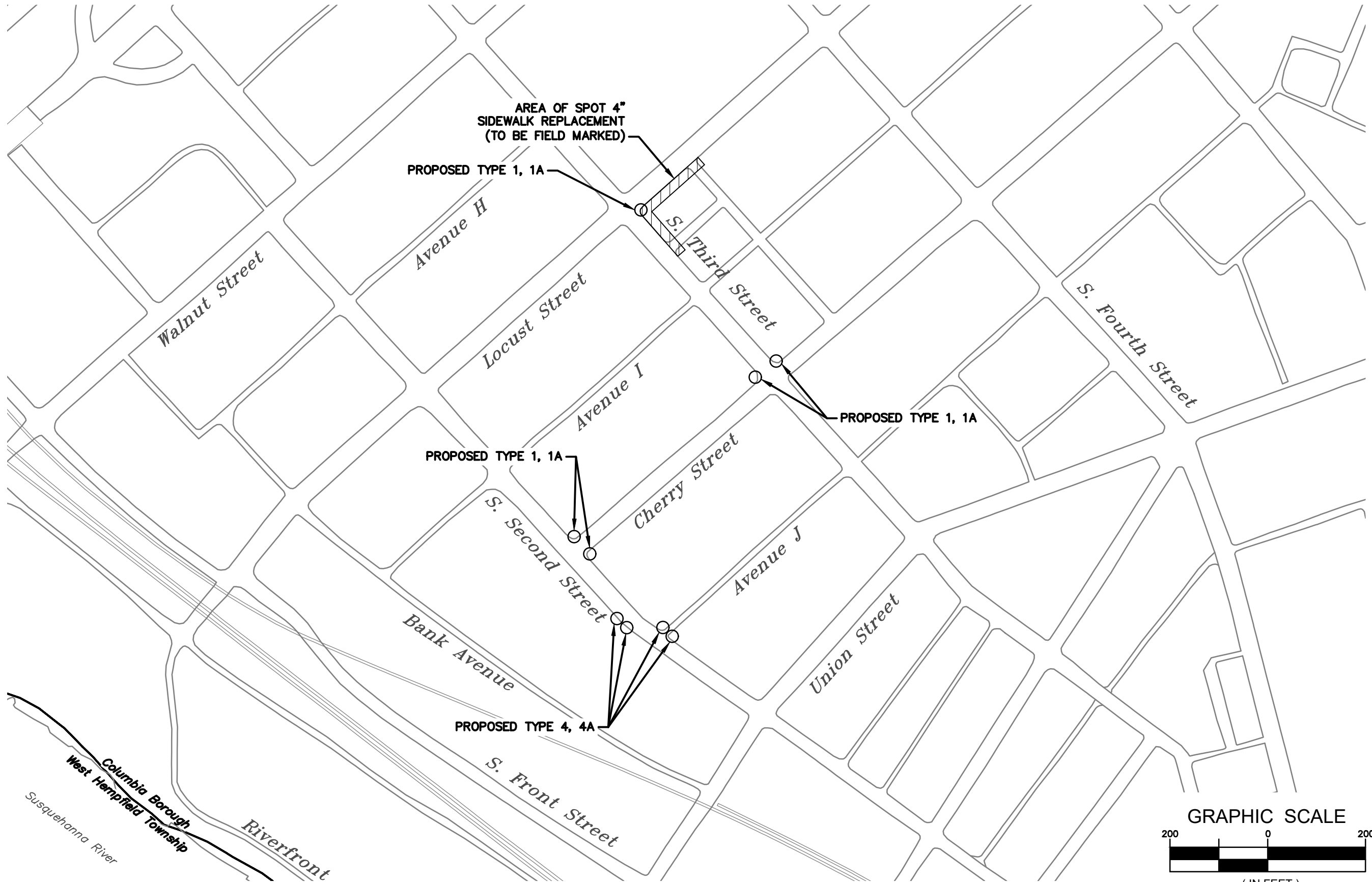
Fiscal Years	2024	2025	2026	2027	2028
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	\$47,500	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$47,500	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY24 Budget	Current Balance	Agenda Expenditure	Balance
35-438-010	ADA Curb Construction	\$0		\$47,500	

ATTACHMENT(S): Location Map dated 4/4/2024.

K:\398143800\dwg\Civil\398143800_A.dwg, 4/4/2024 3:15:41 PM



COLUMBIA BOROUGH

KEY MAP

COLUMBIA BOROUGH LANCASTER COUNTY, PENNSYLVANIA

2024 CURB RAMP REPLACEMENTS

C.S. DAVIDSON, INC.
ENGINEERING & BETTER COMMUNITY
38 NORTH DUKE STREET, YORK, PA • PHONE (717) 844-8805
50 WEST MIDDLE STREET, GETTYSBURG, PA • PHONE (717) 337-3021
315 W. JAMES STREET, SUITE 102, LANCASTER, PA • PHONE (717) 481-2991
WWW.CSDAVIDSON.COM

NO.	DATE	DESCRIPTION

DRAWN BY AGB

CHECKED BY

SCALE 1" = 200'

DATE 04/04/2024

DWG. NO. 398143800_A

FILE NO. 3981.4.38.00

SHEET NO. 1 OF 1

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: April 9, 2024

DEPARTMENT: Community Development

TITLE: 1100, 1110, and 1120 Ridge Avenue Subdivision

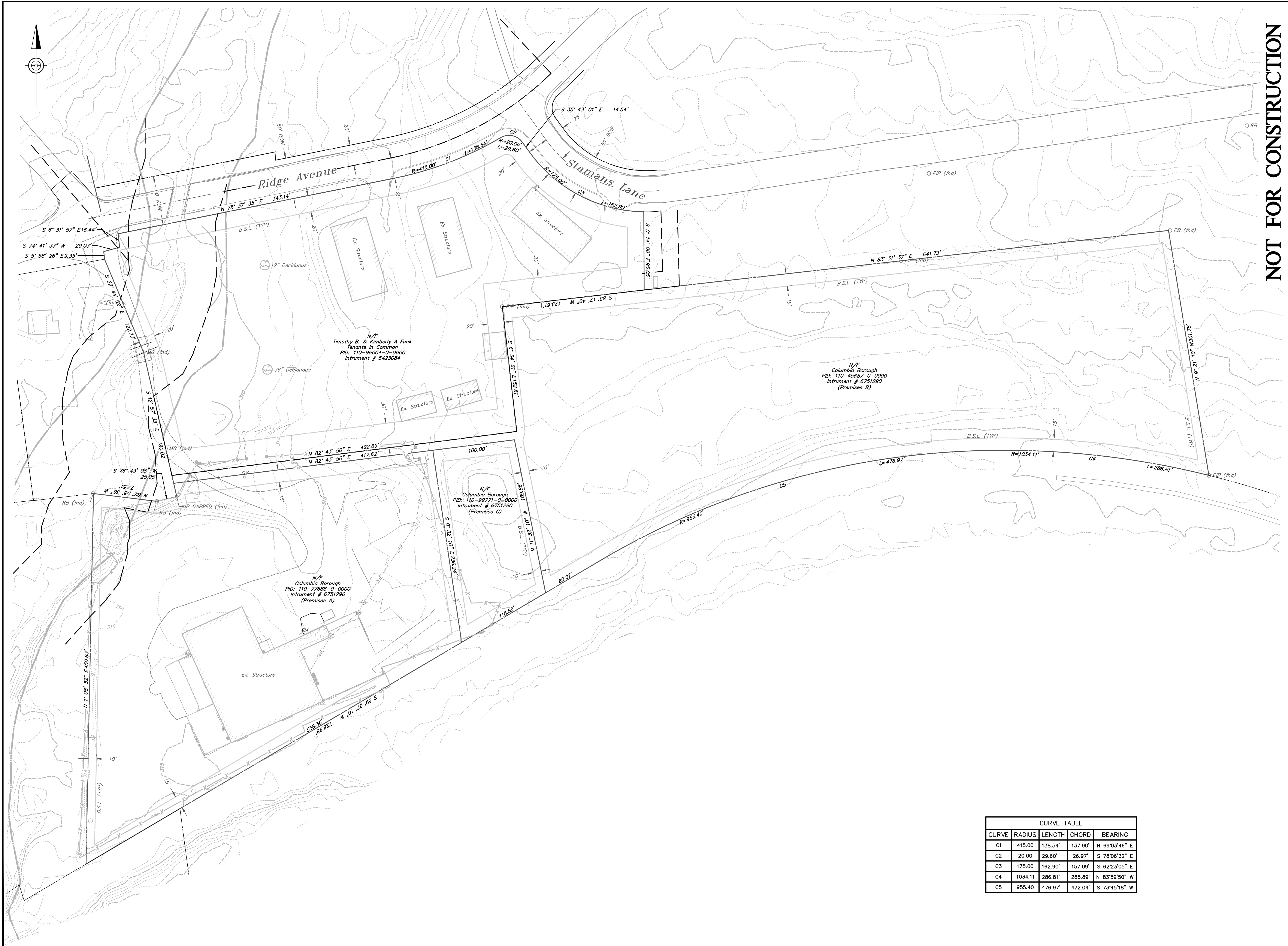
BACKGROUND AND JUSTIFICATION: The Borough purchased the properties at 1100, 1110, and 1120 Ridge Avenue with the intention of developing a new public works facility. The purpose of the subject subdivision is to attach access to the public works parcel being purchased from the Funk property and to consolidate the remaining lands with an access easement for a future sale. The public works facility parcel will contain 3.7 acres, with the remaining lands consisting of 5.7 acres.

MOTION: Move to authorize the Borough Engineer to submit the Subdivision Plan Set to the Lancaster County Planning Commission and Columbia Borough Planning Commission on behalf of the Borough.

FISCAL IMPACT ANALYSIS

- A. Five Year Summary of Fiscal Impact:
 - a. There is no direct fiscal impact on this item at this time.

ATTACHMENT(S): Existing Conditions and Final Subdivision Plan Set



NOT FOR CONSTRUCTION

COLUMBIA BOROUGH
 FINAL SUBDIVISION PLAN
 LANDS LOCATED SOUTH OF
 RIDGE AVENUE
 COLUMBIA BOROUGH
 LANCASTER COUNTY, PENNSYLVANIA
 EXISTING CONDITIONS PLAN

C.S. DAVIDSON, INC.
 ENGINEERING A BETTER COMMUNITY

38 NORTH DUKE STREET, YORK, PA • PHONE (717) 846-4885
 50 WEST MIDDLE STREET, GETTYSBURG, PA • PHONE (717) 337-3021
 315 W. JAMES STREET, SUITE 102, LANCASTER, PA • PHONE (717) 881-2891
 WWW.CSDAVIDSON.COM

NO.	DATE	DESCRIPTION

CURVE TABLE				
CURVE	RADIUS	LENGTH	CHORD	BEARING
C1	415.00	138.54'	137.90'	N 69°03'46" E
C2	20.00	29.60'	26.97'	S 78°06'32" E
C3	175.00	162.90'	157.09'	S 62°23'05" E
C4	1034.11	286.81'	285.89'	N 83°59'50" W
C5	955.40	476.97'	472.04'	S 73°45'18" W

DRAWN BY	CAS
CHECKED BY	
SCALE	1"=50'
DATE	DATE
DWG. NO.	398131811_A
FILE NO.	###.#.##.##
SHEET NO.	2 OF 3



Suggested Set-up

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: April 9, 2024

DEPARTMENT: Police

AGENDA TITLE: Special Event – St. Paul Episcopal Church Resource Fair

BACKGROUND AND JUSTIFICATION: This is a first-time event in Columbia Borough. St. Paul Episcopal Church would like to host a Resource Fair. They are planning to have information tables at Makle Park offering information on housing, healthcare, and employment. They will also have one or two food trucks at the event.

MOTION: Consider approval for St. Paul Episcopal Church to host a Resource Fair at Makle Park on Saturday, May 18, 2024, from 11am-2pm contingent upon receipt of the required Certificate of Insurance and approved transient permits for the food trucks.

ATTACHMENT(S):

- Special Event Permit Application dated 3/18/24.

MISCELLANEOUS

- There will be no cost to the Borough.

RECEIVED

MAR 18 2024

5.18.2024
Date: 03/19/24 10:22 AM 03192024
Amt: 25.00 CK#:11632
Ref Num: 2169 Seq: 14 to 14
LEO W. KILL
Mayor
Solicitor
WEATHER ZIMM
Borough Council President
MARK E. JAYERS
Borough Manager



BY: _____

SPECIAL EVENT PERMIT APPLICATION

Non-Profit: Yes No

Date Request Submitted: 3/18/24

Organization Name: ST PAUL EPISCOPAL CHURCH Representative Name: Rev. Martha Harris

Address: 340 Locust Street Phone #: 717-575-7465 Email: admin@SaintPaulColumbia.org

Name of Event: RESOURCE FAIR priest saint paul at

Describe Event Activities: INFO TABLES PROVIDING INFO ON HOUSING, HEALTHCARE

Event Date(s)	Time of Event	Times (including Setup/Tear Down)
<u>5/18/24 (Rain Date) TBD</u>	<u>11am-2pm</u>	<u>9-30 AM - 3-30 PM EMPLOY</u>

Anticipated Attendance: 100-200 Are you charging a fee to participate? NO If so, how much? MEM

Site Requested: (Please see Special Event Policies and Procedures for a list of available sites)

Makle Park, 550 AVENUE N, COLUMBIA PA 17512

If using Borough Street(s) (i.e.- 3rd St from Locust to Chestnut): CORN AVE from N AVENUE to KING and
_____ from _____ to _____ and _____ from _____ to _____

Equipment/Personnel Required: Police Services Custodian Highway Personnel
 Safety Cones Fire Police Services Other port a potty

Please Note:

- The Borough has the right to assign additional security and other personnel as needed. Your organization may be subject to fees for these services as well as other fees incurred by the Borough. (Please refer to the current Columbia Borough Fee Schedule which is available on our website (www.columbiapa.net)).
- Clean-up and removal of all trash produced at an event is the responsibility of the event host. Failure to remove all trash could result in additional fees as well as a fine of up to \$500.00.

- A Certificate of Insurance must be submitted with the application and must be submitted to the Columbia Borough Police Department at least 60 days prior to the event date. Minimum coverage of \$500,000.00 for bodily injury and \$500,000.00 for property damage (must show Columbia Borough as additional insured).
- Two Certificates of Insurance are required for events involving a state-owned road (one showing Columbia Borough as an additional insured and a second showing PennDot as an additional insured). The Facilities Use Application and Insurance Certificate must be submitted at least 60 days prior to the event date.



I hereby certify hereby certify that I have read, understand, and agree to adhere to this policy of Columbia Borough concerning Use of Facilities. Further, my organization forever releases Columbia Borough, Mayor, Council Members, Columbia Borough Officials, their doctors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned dates(s) for which the application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Borough and any of its agents, servants, or employees and further will hold harmless and indemnify the said, Mayor, Council Members, and Borough Officials from any expenses, judgments or decrees recovered against them as a result of said use of these facilities. The provisions of this Application and this paragraph extend to the applicant's successors, assigns, heirs, and personal representatives

RESPONSIBLE ORGANIZATION OFFICIAL: Rev. Martha Harris (Name - PLEASE PRINT) [Signature] (Signature) +

APPROVAL SIGNATURES

Borough Manager _____ Mark Stivers, Borough Manager Date _____

Police Chief _____ Chief Jack Brommer Date _____

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: April 9, 2024

DEPARTMENT: Police

AGENDA TITLE: Special Event – 19th Annual Clifford Edmond Basketball Tournament

BACKGROUND AND JUSTIFICATION: This year will be the 19th Annual Clifford Edmond Basketball Tournament. The event will be hosted by Kurt Edmond at Makle Park on Saturday, June 1, 2024, and Sunday, June 2, 2024. The event will include 5 on 5 basketball games, food vendors, and music as in years past.

MOTION: To consider approval for Kurt J. Edmond to host the 19th Annual Clifford Edmond Men’s 5 on 5 Basketball Tournament at Makle Park on Saturday, June 1, 2024, and Sunday, June 2, 2024, from 11am until 8pm (setup from 7am-11am and cleanup from 8pm until 9:30pm). The event will include basketball games, food vendors, and music.

ATTACHMENT(S):

- Special Event Permit Application dated 3/22/24.
- The Certificate of Insurance

COST TO BOROUGH:

There should be little to no cost to the Borough for this event.



LEO S. LUTZ Mayor
 HEATHER ZINK Borough Council President
 EVAN M. GABEL Solicitor
 MARK E. STIVERS Borough Manager

SPECIAL EVENT PERMIT APPLICATION

Non-Profit: Yes No

Date Request Submitted: 3/22/24

Organization Name: CLIFFORD EDMOND SCHOLARSHIP AWARD Representative Name: KURT J. EDMOND

Address: 244 S. 5TH ST COLUMBIA, PA 17512 Phone #: 7172019184 Email: KURTEDMOND@YAHOO.COM

Name of Event: 19TH ANNUAL CLIFFORD EDMOND BASKETBALL TOURNAMENT

Describe Event Activities: MEN'S SOHS BASKETBALL TOURNAMENT
FOOD VENDORS/MUSIC

Event Date(s)	Time of Event	Times (Including Setup/Tear Down)
<u>JUN 1, 2024</u>	<u>11A-8PM</u>	<u>7AM - 9:30 PM</u>
<u>JUN 2, 2024</u> (Rain Date)	<u>N/A</u>	

Anticipated Attendance: 200-300 Are you charging a fee to participate? NO If so, how much? N/A

Site Requested: (Please see Special Event Policies and Procedures for a list of available sites)

MAKLE PARK

If using Borough Street(s) (i.e.- 3rd St from Locust to Chestnut): N/A from _____ to _____ and _____
N/A from _____ to _____ and _____ from _____ to _____

Equipment/Personnel Required: Police Services Custodian Highway Personnel
 Safety Cones Fire Police Services Other _____

Please Note:

- The Borough has the right to assign additional security and other personnel as needed. Your organization may be subject to fees for these services as well as other fees incurred by the Borough. (Please refer to the current Columbia Borough Fee Schedule which is available on our website (www.columbiapa.net)).
- Clean-up and removal of all trash produced at an event is the responsibility of the event host. Failure to remove all trash could result in additional fees as well as a fine of up to \$500.00.
- A Certificate of Insurance must be submitted with the application and must be submitted to the Columbia Borough Police Department at least 60 days prior to the event date. Minimum coverage of \$500,000.00 for bodily injury and \$500,000.00 for property damage (must show Columbia Borough as additional insured).
- Two Certificates of Insurance are required for events involving a state-owned road (one showing Columbia Borough as an additional insured and a second showing PennDot as an additional insured). The Facilities Use Application and Insurance Certificate must be submitted at least 60 days prior to the event date.

I hereby certify hereby certify that I have read, understand, and agree to adhere to this policy of Columbia Borough concerning Use of Facilities. Further, my organization forever releases Columbia Borough, Mayor, Council Members, Columbia Borough Officials, their doctors, agents, employees and servants from all claims, actions, and charges whatsoever arising out of the event(s) conducted on the above-mentioned dates(s) for which the application is submitted. My organization will defend all actions, suits, complaints, or legal proceedings of any kind brought against the Borough and any of its agents, servants, or employees and further will hold harmless and indemnify the said, Mayor, Council Members, and Borough Officials from any expenses, judgments or decrees recovered against them as a result of said use of these facilities. The provisions of this Application and this paragraph extend to the applicant's successors, assigns, heirs, and personal representatives

RESPONSIBLE ORGANIZATION OFFICIAL: KURT J. EDMOND Kurt J. Edmond
(Name - PLEASE PRINT) (Signature)

APPROVAL SIGNATURES

Borough Manager _____ Mark Stivers, Borough Manager Date _____

Police Chief _____ Chief Jack Brommer Date _____



STPAULS-02

FSELEGRATH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Services United, Inc 123 East Market Street York, PA 17401	CONTACT NAME: Francesca Selegraph
	PHONE (A/C, No, Ext): (717) 854-4043 FAX (A/C, No): (717) 854-4044 E-MAIL ADDRESS: Francesca@insuranceservicesunited.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: Goodville Mutual	NAIC # 14044
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

St Paul's Missionary Baptist Church
 297 S 5th St
 Columbia, PA 17512

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			CP942838	12/14/2023	12/14/2024	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 15,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
							COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
							EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
							PER STATUTE	
							OTH-ER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Events:
 Clifty Edmond Basketball Tournament - Use of Makle Park - Dates: 6/1/2024 - 6/2/2024

CERTIFICATE HOLDER

Columbia Borough
 Attn: Borough Manager
 308 Locust St
 PO Box 609
 Columbia, PA 17512

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Francesca Selegraph

Columbia Borough - Shade Tree Commission
Paul W. Myers Council Chambers
February 26, 2024 - 6:00PM
MINUTES

Attendees: Amanda Hawn, Julie Lehmer, Caroline McGrath, Nora Motter Stark, Emily Broich

Public: Amy Evans, Solmaria Hernandez, Michael Hochwind, Dan Johnson

Call to Order: Julie Lehmer called the meeting to order at 6:04 PM.

Secretary's Report: Amanda Hawn motioned to approve the Secretary's Report for January as submitted, Caroline McGrath seconded, and the motion carried.

Treasurer's Report: Amanda Hawn reported the Month End balance for January as \$43,842.32, and the Actual balance as \$45,532.32. Nora Motter Stark motioned to approve the Treasurer's Report for January, Julie Lehmer seconded, and the motion carried.

Public Comment: Michael Hockwind, 432 Chestnut Street, provided an update on his property. Mr. Hockwind followed the Shade Tree Commission recommendation to prune a street tree and have some minor concrete/brickwork repaired, instead of removing the tree. The sidewalk was shaved, and the bricks were reset. The Shade Tree Commission thanked Mr. Hockwind for making the effort to preserve the tree.

Tree Applications:

- A) **608 Chestnut St. - Terri Weaver** - requesting the removal of a tree due to sewer issues. The permit is tabled until more information is obtained. Julie Lehmer motioned to table the application, Amanda Hawn seconded, and the motion carried.

- B) **249 South 5th St. - Solmaria Hernandez** - requesting the removal of a tree due to sidewalk issues, basement flooding/sewer and utility line issues. Emily Broich inspected the tree prior to the meeting, provided photos, and stated that the tree appeared to be declining. A motion to table the application in order to obtain further information was made by Nora Motter Stark, and seconded by Caroline McGrath, and the motion carried.

Maintenance/Planting Updates:

A) **Columbia Crossing** - Several trees planted at Columbia Crossing in 2022 were improperly trimmed, and possibly damaged. Julie Lehmer emailed Borough Manager Mark Stivers to discuss.

B) **Bartlett Proposal** - The Commission discussed modifying/possibly eliminating annual pest treatments. Julie Lehmer will reach out to Bartlett representative Shawn Shufflebottom to discuss and arrange a visit to each of the trees listed on the proposal to reassess. Julie Lehmer motioned to table approving the proposals, Emily Broich seconded, and the motion carried.

Other Business

A) Tree Society Membership Drive – The membership drive is still underway.

B) Arbor Day 2024 – Our next meeting will be March 18 at the Columbia Kettle Works @ 6:00PM. Nora Motter Stark reviewed the rules for the photo contest. The Shade Tree Commission will acknowledge the winners during the Arbor Day celebration.

C) On-line Tree Permit - Paula Diffenderfer, Borough Code Compliance Manager, updated the existing tree permit. The permit is now available online. Nora Motter Stark suggested adding an option to add photos. Some other minor edits were made.

Motion to Adjourn

Julie Lehmer made a motion to adjourn the meeting, Emily Broich seconded, and the meeting was adjourned at 7:11 PM.

Next Meeting March 25, 2024 - 6:00PM