



LEO S. LUTZ

Mayor

EVAN M. GABEL

Solicitor

HEATHER ZINK

Borough Council President

STEVEN KAUFHOLD

Borough Manager

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

Paul W. Myers Council Chambers

September 24, 2024 – 7:00 PM

FINAL AGENDA

NOTE: This meeting will be livestreamed on the [Borough's YouTube Channel](#).

1. Call to Order and Roll Call
2. Invocation/Moment of Silence
3. Pledge to the Flag
4. Announcement of Executive and Information Session(s)
5. Additions, deletions, and reorganization of agenda
 - a. Consider approval of Agenda
6. Citizen Comments (Non - Agenda Items Only – 5 Minute time limit per person)
***Civility and Decorum:** Borough officials and members of the public are expected to conduct themselves with civility and to accord each other a measure of dignity and respect. Shouting, foul language, personal insults, threats, and attacks or any conduct that disrupts the flow of business is out of order.*
7. Minutes for Approval
 - a. Consider approval of the Borough Council Workshop Meeting Minutes for September 3, 2024
 - b. Consider approval of the Borough Council Meeting Minutes for September 10, 2024
8. Presentation & Acceptance of Reports
 - a. Community Development – Eric Kauffman
 - I) Acknowledge receipt of the Zoning and Planning Report for August 2024
 - b. Finance - Heather Zink
 - I) Acknowledge receipt of the finance reports for August 2024
 - II) Acknowledge the 2025 Minimum Municipal Obligation as provided by the Actuary
 - c. Safety/Marketing – Todd Burgard
 - I) Acknowledge receipt of the Public Safety Reports for August 2024
Columbia Borough Police Department for August 2024
Columbia Borough Fire Department for August 2024
Columbia EMOC Report for August 2024, EMS Report for August 2024
 - II) Acknowledge receipt of the Codes Compliance Report and Condemnation Report for August 2024
9. Mayor Lutz/Chief Brommer



For public comments on items on the agenda, there will be a 3-minute time limit per person per topic.

10. Public Hearing

- a. Discuss vacating a portion of Washington Street

11. Action Items

- a. Consider adoption of Ordinance 953 vacating a portion of Washington Street
- b. Consider adoption of resolution 2024-33 naming Steven Kaufhold as Borough Secretary/Treasurer
- c. Consider adoption of resolution 2024-34 designating authorized signatories
- d. Authorization to pay bills
- e. Consider approval of contract with Sidium solutions for Datto storage upgrades
- f. HARB
 - I) Reconsider Certificate of Appropriateness (COA) for 318 Walnut Street for the repairs and replacement of exterior steps and addition of a landing

12. New Business:

- a. HARB
 - I) Consider Certificate of Appropriateness (COA) for 150 N 3rd St for the replacement of the front door
 - II) Consider Certificate of Appropriateness (COA) for 717 Chestnut St for window replacement
 - III) Consider Certificate of Appropriateness (COA) for 230 N 4th St for a painted mural on the side of the building
 - IV) Consider Certificate of Appropriateness (COA) for 401 N 3rd St for the replacement of the exterior door
- b. Consider the DROP (Deferred Retirement Option Plan) application for Sergeant Sam Stein
- c. Consider authorizing the advertisement of a hearing and submission to LCPC for the rezoning of parcels associated with the McGuinness Innovation Park SD Plan
- d. Consider authorizing the execution and recording of the Final Subdivision Plan for the McGuinness Airport
- e. Consider awarding the contract for the Riverfront Storm Sewer Lining Project.
- f. Consider the promotion of Justin Misal to Highway Maintenance Worker 1
- g. Consider extending an offer of employment to Karen Weiss for the position of Finance manager at a rate of \$72,000/year contingent upon Background check and drug screen.
- h. Consider approving letter of support for Susquehanna national Heritage Area in their application for a grant to be used for a trial counter.

13. Staff Reports, Comments, and Announcements

- a. Solicitor
- b. Borough Engineer
- c. Secretary/Treasurer

d. Boards, Commissions and Committees

- I) Upcoming Meetings: NONE
- II) Minutes approved: Civil Service Commission August 13, 2024, HARB August 14, 2024, Planning Commission August 20, 2024, LASA July 25, 2024, Shade Tree June 24, 2024

14. Borough Council Comments

15. Announcement of Next Meeting. At 7:00 PM on October 1, 2024, Council will hold a Workshop

16. Adjournment to executive session to discuss Personnel matters related to replacing staff

If you are a person with a disability wishing to attend this meeting and require accommodation to participate in the meeting, please contact the Columbia Borough Office at (717) 684-2467 at least 24 hours prior to the meeting.

COLUMBIA BOROUGH COUNCIL – WORKSHOP

Paul W. Myers Council Chamber

September 3, 2024 - 7:00 PM

MINUTES

1. Council President Zink called the meeting to order at 7:00 PM

Councilpersons present: Zink, Kauffman, Fisher, Stahl, Murphy

Mayor Lutz was also present

Councilpersons absent: Burgard, Price

Staff Present: Interim Borough Manager Graham, Codes Compliance Manager Diffenderfer, Chief Brommer, and Solicitor Gabel

2. A moment of silence was observed
3. Mayor Lutz led The Pledge to the Flag
4. Announcement of Executive Session – August 27th at the conclusion of the regular meeting to discuss personnel issues related to replacing staff
5. Additions, deletions, and reorganization of agenda
 - a. Motion to approve the agenda.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

6. Citizen Comments
 - a. Frank Doutrich asked if the children that vandalized the Ridge Avenue property were being prosecuted to which Chief Brommer responded. Frank then asked Council President Zink about the status of a new Borough Manager. She replied telling him that they are actively interviewing for the position and currently have narrowed it down to a few candidates.
 - b. Another citizen, who did not mention his name, stepped up and asked if the trash cans that had been taken away from the 400 block of Locust would be replaced? Mayor Lutz responded stating the reason for the removal was due to area residents placing their residential trash in the public trash cans, but did not mention the replacement.
 - c. Mary Wickenheiser commented that there are times that she walks down the 400 block of Locust Street, notices trash on the ground and would like to pick it up but refuses to carry the trash through another block to the next trash receptacle.
7. Mayor Lutz/Chief Brommer – Nothing at this time
8. Public Hearing was entered at 7:07 PM with Cathy Mertz as the stenographer.
 - a. Discuss conditional use request for 750 S 9th St
Council president Zink first verified that the hearing was dually advertised and posted. Once confirmed by Solicitor Gabel, Council president Zink gave Solicitor Gabel the permission to run the meeting. Eli King started off by giving the entire timeline of his experience with 750 S 9th St since his purchase in March 2023. Once he had the audience caught up to date, Eli King went into great depth describing his proposed project with 750 S 9th St. He shared photos of his plan and discussed the inside and outside of the proposed project. Joshua George, a licensed, professional, engineer in Pennsylvania with Landworks Civil Design, is working with Eli King and his team on this project. Joshua went on to explain how the proposed project meets or exceeds each of the zoning ordinances. Joshua then spoke of the 2 waiver relief requests of the Columbia Borough’s Zoning

Ordinance, 220.27(e)2, and 220.27(f)8. The first ordinance discusses each townhome should be on its own lot. Eli would like to have all townhomes on one parcel, with Eli King being the contact person. The next ordinance noted discusses the providing of shade trees. Ave X does not have space to plant the trees, therefore, Joshua and Eli are proposing to add extra trees on South 9th St and elsewhere on the property to have this waiver approved. Eli then told the Council members, management, and the audience the pros and cons of the 2 waiver relief requests being approved and added some examples of previous projects being approved for these same reliefs. Solicitor Gabel asked if anyone had questions. Mayor Lutz asked for the conditional use and 2 waiver relief requests be stated in simple form. Joshua George responded with a simple form. Councilperson Stahl asked who would take care of the landscaping, lawn and snow removal, the response from Mr. King was that the property management company would do all of that. Council president Zink read a letter from a resident to make it part of the record. While reading the letter, Council president Zink clarified some of the questions/comments/concerns. Mary Wickenheiser stated this plan was reviewed by the Planning Commission and was recommended to Borough Council for approval. The Planning Commission is excited for Mr. King to move forward with his project. Frank Doutrich asked why exactly this hearing is taking place? Council president Zink responded that if a conditional use is requested, it must be heard by the governing body. Frank then asked about paying for parking, which was clarified. Councilperson Stahl asked about the duplicate 750 S 9th St address and what would happen with that. Solicitor Gabel responded with an explanation that the second address would just go away. No other questions, comments, or concerns led to the hearing being closed at 7:53 PM. The regular Borough Council Workshop meeting reconvened at 7:53 PM.

9. Action Item

- a. Motion to approve the Conditional Use request for 750 S 9th St

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

10. Workshop Items

- a. Electric Vehicle Charging Stations – Councilperson Fisher introduced the idea of electric vehicle charging stations; Tom Troxel gave an in-depth overview of the charging stations that his company, TXLEV, has to offer. He also explained the 3 options offered from TXLEV. Level 2 is a cheaper, slower, older model charger, but a good place to start, won’t generate as much revenue as a more powerful model, however. Councilperson Kauffman asked how people would find the charging station. Tom replied that the station will talk to the car, or apps on your phone. Tom will assist in finding the best location for the charging station to bring people into Columbia and not just for the charging.
- b. Discuss possibility of issuing an RFP for a single waste hauler for the Borough – all the local haulers are retired now; it is time now for Columbia to decide on a single hauler for the borough. The RFP can have as many stipulations as needed to get what the borough needs/wants. The contract can be reviewed as frequently as necessary to keep prices down for the residents. Solicitor Gabel will get a rough draft RFP together for review. Austin Mountain is looking to start a trash company with his partner and would like to talk with the mayor and council in reference to their wishes and goals for the Borough, and possibly the opportunity for jobs in the community. Frank Doutrich questioned how others are made aware of what is being discussed at these meetings. This question sparked several members talking at once.

11. Borough Council Comments

- a. Councilperson Murphy – Stated his concern that the trash hauling thing is being blown out of proportion.
- b. Council president Zink – Stated there will be a public meeting this month with PennDOT on the 462 bridge. Further information is on the PennDOT website.

- 12. Next Meeting: At 7:00 PM on Tuesday, September 10, 2024, Council will hold a regularly scheduled meeting.
- 13. Announcements
- 14. Motion to adjourn at 9:35 PM to executive session to discuss personnel matters related to replacing staff

Motion by:	Second by:	Voice Vote:
K. Murphy	E. Kauffman	All Favored – Motion Carried

MOTIONED AND APPROVED this 24th day of September 2024 by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

By:

Heather Zink, Council President

ATTEST:

Jake Graham, Secretary/Treasurer

COLUMBIA BOROUGH COUNCIL – REGULAR MEETING

Paul W. Myers Council Chamber

September 10, 2024 - 7:00 PM

MINUTES

1. Council President Zink called the meeting to order at 7:00 PM

Councilpersons present: Zink, Kauffman, Stahl, Fisher, Price, Murphy, and Burgard
Mayor Lutz was also in attendance

Councilpersons absent:

Staff Present: Police Chief Brommer arrived late, Interim Borough Manager Graham, Solicitor Gabel, Engineer Rinaldo, Market House Manager Vera, and Facility Manager Affeld

2. A moment of silence was observed
3. Councilperson Burgard led the pledge to the flag
4. Announcement of executive session - September 3, 2024, to discuss personnel matters related to replacing staff
5. Motion to approve the agenda as published

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

6. Citizen Comments

- a. Gina Koons of 744 Walnut St would like to stay with independent haulers, giving the residents a choice. As for the price being cheaper for one hauler for the Borough, it would have to be proven.
- b. Michelle Hank on behalf of her parents of 1047 Locust St; we presented a nuisance tree to the Tree Commission a few months ago, they listened but wanted no parts of removing it. It is lifting the sidewalk, dropping limbs daily, it is dying. We got an estimate for a tree trimming, they won't trim it because it is dying. What do I do to get this tree removed? Council president Zink responded telling Michelle to get a certified arborist to give a statement that the tree is dying and needs to be removed and present that to the Shade Tree Commission.
- c. Sharon Lintner wants consistency with everyone coming to the podium and stating their name when speaking at the meetings.
- d. Mary Wickenheiser talked with her neighbors on the 600 block of Chestnut St about parking. She feels that lined parking spaces are needed as neighbors are not considerate when parking their vehicles. As for handicap parking, are they renewed annually with a doctor recommendation or are they placed there forever? There is a retired dentist with handicap spaces for handicapped patients only. There will be no 6 PM Planning Work Session Meeting on Tuesday September 17th as there will be an

important meeting at the Market House that evening that I feel members of the Planning Commission should know about.

- e. Frank Doutrich, Heather, you must have a special microphone, maybe you should pass it around. Barb, you talk quiet so we really can't hear you. Kelly, you mumble. Eric, you mumble. You all really need to speak up so you can be heard on the streaming. Alan with the CCAT Meeting is leaving at the end of the year. Why will the police station not do anything about a cat complaint, but they will respond to a dog complaint? There was a cat in a carrier on a porch with no food, no water and yet the police did nothing. Cats are animals too; something needs to be done. There are too many strays. Frank then questioned the annual salary for the previous Borough Manager, and the Codes Manager. Council president Zink responded with these numbers.
- f. Sharon Lintner clarified that the cat left on the porch in the carrier was left there by an evicted tenant. The incident was reported to the police, although no one has followed up with the landlord yet. The cat is in a home for now.

7. Minutes for approval

- a. Motion to approve Borough Council Meeting Minutes for August 13, 2024

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

- b. Motion to approve Borough Council Meeting Minutes for August 27, 2024

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

8. Presentation and Acceptance of Reports

- a. Community Development – Eric Kauffman
 - l) Acknowledged receipt of the Columbia Market House Report for August 2024
- b. Public Works & Property – Peter Stahl
 - l) Acknowledged receipt of the Public Works and Property Report for August 2024

PennDOT will hold its Columbia Wrightsville Bridge meeting at the Market House on September 17th from 5 PM until 8 PM

Leaf pick-up begins on October 14th.

The final yard waste pick-up will be November 12th.

9. Presentations

- 10. Mayor Lutz/Chief Brommer – Mayor Lutz shared that Chief Brommer was out on detail. He then went on to say that many comments from the last meeting have been addressed in one way or another. Codes is following up on several of those complaints. On October 12th at 9 AM, the Police Department will be hosting a safe gun handling seminar.

11. Action Items

- a. Motion to approve extending an offer of employment to Steven Kaufhold for the position of Borough Manager at a starting rate of \$100,000/year contingent upon background check and drug screening with start date TBD.

Motion by:	Second by:	Voice Vote:
J. Price	B. Fisher	All Favored – Motion Carried

- b. Motion to authorize bill payments.

Motion by:	Second by:	Voice Vote:
E. Kauffman	P. Stahl	All Favored – Motion Carried

12. New Business:

- a. Discuss the disposition of the house on the 700 Franklins St property – a few options for this home
 - I) Demolition – \$20,000 estimate without any problems (without the basement)
 - II) Bid to sell with the provision to relocate it by spring 2025
 - III) This home is in good condition, it would be a shame to demo it. The Borough would have to pay to advertise the sale of the house, taking a risk of not selling and then must pay to demolish it anyway. It would be approximately \$400-\$500 for advertising.
 - IV) Steven Kaufhold stated that Lancaster Redevelopment Authority is interested in this home. They will be looking into how to move it.
 - V) Council president would like to wait on deciding on this. Engineer Rinaldo says that late October will be fine.
- b. Motion to approve the Columbia Merchant’s Association to host “Free Parking” Saturdays from 11/30/24 through 1/4/25, contingent upon the Merchant’s Association paying for the paper and laminating sheets.

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

- c. Motion to approve the request for Columbia Merchant’s Association to host the annual Santa Parade on Saturday, November 30, 2024, beginning at 8:00am following the regular parade route ending at 3rd and Locust Streets contingent upon receipt of the required \$25.00 application fee.

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

- d. Motion to approve the hiring of Ron Stauffer as a part-time (10-20 hours per week) Crossing Guard beginning at the Non-Uniform Contract rate of \$17.00 per hour and contingent upon successful completion of the required background check, medical exam and drug screening.

Motion by:	Second by:	Voice Vote:
E. Kauffman	J. Price	All Favored – Motion Carried

13. Staff Reports, Comments, and Announcements

- a. Solicitor Gabel

- b. Borough Engineer Rinaldo
- c. Secretary/Treasurer
- d. Boards, Commissions and Committees
 - I) Upcoming Meetings: HARB September 11, 2024, at 7:00 PM, Parks and Rec September 12, 2024, at 6:00 PM, Planning Commission Meeting September 17, 2024, at 7:00 PM
 - II) Minutes:
- 14. Borough Council Comments
 - a. Council Members
- 15. Announcement of next meeting –Borough Council regular meeting on Tuesday September 24, 2024, at 7 PM
- 16. Motion to adjourn at 8:24 PM

Motion by:	Second by:	Voice Vote:
J. Price	E. Kauffman	All Favored – Motion Carried

MOTIONED AND APPROVED this 24th day of September 2024 by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

BY:

Heather Zink, Council President

ATTEST:

Jake Graham, Interim Borough Manager

Zoning/Planning Report * August 2024

Year to Date	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Permit Types													
Building	2	5	8	15	13	5	19	6	0	0	0	0	73
Demolition	0	0	0	0	0	0	0	0	0	0	0	0	0
Dumpster	4	1	3	7	3	3	2	6	0	0	0	0	29
Road Occupancy	3	6	3	14	5	6	9	4	0	0	0	0	50
Zoning	7	5	5	22	14	10	7	13	0	0	0	0	83
ZHB	0	0	0	0	0	1	0	0	0	0	0	0	1
	16	17	19	58	35	25	37	29	0	0	0	0	236

Zoning Hearing Board

No applications at this time.

Planning Commission

River Town Summit Project (440 N 4th) Final plan approval contingent upon compliance by Lancaster County Planning Commission.

Zoning Ordinance Text and Map Amendments. Reviewing STR ordinance and possible expansion.

HARB

*Landmark SGA has been reviewing historic documents within the district.

Staff was informed that we have received a \$25,000 grant for 2024-2025 to develop educational materials.

Account Range: First to Last Include Zero Activity Accounts: No
Current Date Range: 01/01/24 to 08/31/24 Year To Date As Of: 08/31/24

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-301-001	Transfer from Fund Balance	1,188,082.00	3,400.00	0.00	0.00
01-301-100	Property Taxes - Current Year	3,522,086.00	0.00	3,230,989.27	91.74
01-301-101	RET - Current Year, Uncollectable (5%)	176,104.00-	0.00	0.00	0.00
01-301-200	Property Taxes - Prior Year (Postmarked)	2,000.00	0.00	0.00	0.00
01-301-300	Property Taxes - Delinquent (LCTCB)	177,168.00	0.00	123,108.98	69.49
01-301-400	Property Taxes - KOZ Properties	5,196.00	0.00	411.84	7.93
01-310-100	Deed Transfer Tax (DTT) - 0.5%	238,959.00	0.00	97,394.01	40.76
01-310-210	Earned Income Tax (EIT) - 0.5%	1,188,100.00	0.00	899,164.43	75.68
01-310-430	Local Services Tax (LST) - \$52 per annum	150,889.00	0.00	93,678.80	62.08
01-321-310	Misc License (Pawn, Antique, Tattoo,.)	2,133.00	0.00	1,760.00	82.51
01-321-610	Peddler's License	240.00	0.00	420.00	175.00
01-321-800	Cable TV Franchise	141,664.00	0.00	131,292.80	92.68
01-321-900	Cell Tower (Verizon)	11,807.00	0.00	12,525.84	106.09
01-331-109	State Police & County Fines	5,686.00	0.00	4,133.67	72.70
01-331-112	Ordinance Violations-DJ-POLICE	84,001.00	0.00	59,535.39	70.87
01-331-115	Ordinance Violations-DJ-CODES	7,838.00	0.00	1,106.69	14.12
01-331-300	Parking Fines	142,149.00	0.00	97,725.00	68.75
01-341-100	Interest Income	10,000.00	0.00	14,589.44	145.89
01-342-200	137 S Front, Lease Proceeds	79,859.00	0.00	57,828.31	72.41

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-342-201	137 S Front, Tenant Exp Reimbursements	30,265.00	0.00	21,630.55	71.47
01-342-202	420,430,434,440 S Front St Lease	12,060.00	0.00	6,366.00	52.79
01-342-204	Market House-Stand Rentals	52,500.00	0.00	26,257.12	50.01
01-342-205	Market House - All Events	34,000.00	0.00	16,725.00	49.19
01-342-206	Market House - Community Kitchen	19,000.00	0.00	6,904.00	36.34
01-351-001	Act 205 Pension Subsidy	338,018.00	0.00	0.00	0.00
01-354-040	904 Recycling Grant Income	9,656.00	0.00	9,918.03	102.71
01-355-010	State Public Utility Realty Tax	4,671.00	0.00	0.00	0.00
01-355-080	Alcoholic Beverage Sales Licenses	3,500.00	0.00	2,850.00	81.43
01-355-990	Firemen's Relief Fund PA Subsidy	50,107.00	0.00	0.00	0.00
01-357-030	Police Department Grants	3,000.00	0.00	2,350.32	78.34
01-361-200	Tax Certifications & Copies	14,014.00	0.00	5,809.99	41.46
01-361-310	Subdivision/Land Development Fees	1,500.00	0.00	500.00	33.33
01-361-330	Building & Zoning Permits	65,407.00	0.00	26,749.64	40.90
01-361-340	Zoning Hearings	3,041.00	0.00	2,100.00	69.06
01-361-350	Municipal SW Maintenance Fund	1,500.00	0.00	288.00	19.20
01-361-510	Sale of Materials & Equipment	8,742.00	0.00	1,943.75	22.23
01-361-620	County Tax Collection Commission Revenue	4,080.00	0.00	2,604.85	63.84
01-362-100	Police Dept Misc Services & Refunds	27,216.00	0.00	4,709.99	17.31
01-362-110	Sale of Accident Reports	2,295.00	0.00	2,315.00	100.87

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-362-140	Crossing Guard Wage Reimbursement (CBSD)	23,756.00	0.00	10,092.47	42.48
01-362-160	Lanc. County Task Force, Reimbursement	82,400.00	0.00	83,497.67	101.33
01-362-170	LiveScan Revenue	7,000.00	0.00	243.37	3.48
01-362-200	Animal Control & Shelter Reimbursement	300.00	0.00	350.00	116.67
01-362-210	Alarm Use Permit	1,485.00	0.00	1,030.00	69.36
01-362-400	Code Dept Misc Services & Refunds	500.00	0.00	400.00	80.00
01-362-401	Rental Registration	91,200.00	0.00	13,000.00	14.25
01-362-402	Borough Rental & Event Revenue	15,750.00	0.00	12,306.92	78.14
01-362-423	Quick Ticket Revenue	37,537.00	0.00	28,125.00	74.93
01-362-424	Rental Inspections Revenue	75,112.00	0.00	12,175.00	16.21
01-362-425	Fire Inspections Revenue	9,338.00	0.00	650.00	6.96
01-362-426	Home Inspections Revenue	100.00	0.00	0.00	0.00
01-362-427	New Tenant Walkthrough Inspections	6,075.00	0.00	3,500.00	57.61
01-362-450	Certificate of Occupancy	150.00	0.00	0.00	0.00
01-362-460	Lien Recovery	4,646.00	0.00	0.00	0.00
01-362-470	Condemnation Revenue	9,750.00	0.00	3,000.00	30.77
01-362-480	Appeals Revenue	38.00	0.00	0.00	0.00
01-363-100	Street Opening Permits	27,409.00	0.00	10,767.70	39.29
01-363-210	Meter Receipts	82,853.00	0.00	36,690.22	44.28
01-363-220	Contractor Parking Permits	12,912.00	0.00	4,732.00	36.65

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
01-363-400	Yard Waste Revenue	108,898.00	0.00	83,763.20	76.92
01-363-500	Highway Dept Misc Services & Refunds	500.00	0.00	1,666.00	333.20
01-372-400	Electric Generation Revenue (LCSWMA)	50,016.00	0.00	33,344.00	66.67
01-380-001	Miscellaneous Revenue	5,000.00	0.00	268,210.66	5,364.21
01-380-002	Insurance Rebates, Refunds, & Reimburmnt	123,382.00	0.00	60,788.11	49.27
01-380-005	Police Misc Revenue (TRUIST Donations)	500.00	0.00	10,500.00	2,100.00
01-380-006	NonDepartmentalized Services & Refunds	500.00	0.00	444.38	88.88
01-380-007	Spring Cleanup Revenue	0.00	0.00	915.00	0.00
01-380-150	WWTP Sewage Revenue (A/R & Lien)	250.00	0.00	4,545.76	1,818.30
01-387-001	Contributions - Private Sources	500.00	0.00	0.00	0.00
01-387-002	Contributions - In Lieu of (ALL)	18,000.00	0.00	12,000.00	66.67
01-387-005	Employee Health Insurance Share (NonPol)	25,261.00	0.00	18,125.05	71.75
01-387-006	Employee Health Insurance Share (Pol)	44,847.00	0.00	34,756.33	77.50
01-389-200	Satisfied Liens Current Year	0.00	0.00	30,013.72	0.00
01-392-021	Transfer from ARPA Funds REVENUE REPLEN	300,000.00	0.00	0.00	0.00
01-395-001	Refund of Prior Yr Expenditure	500.00	0.00	0.00	0.00
01-900-000	PO REVERSAL REVENUE ACCOUNT-prior year	0.00	0.00	480.00	0.00
Anticipated Total		8,162,339.00	3,400.00	5,623,676.44	68.87
Unanticipated Total		470,451.00	0.00	122,122.83	0.00
Fund Total		8,632,790.00	3,400.00	5,745,799.27	65.12

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
18-301-001	Transfer from Fund Balance	198,725.00-	1,500,000.00	0.00	0.00
18-341-100	Interest Income	65,000.00	0.00	59,452.83	91.47
18-354-077	CDBG-200 Block of Union St Improvements	200,000.00	0.00	0.00	0.00
18-354-078	MCGinness BIOS Funding	2,000,000.00	0.00	0.00	0.00
18-354-079	Makle Park Grant - (DCNR)	478,300.00	0.00	0.00	0.00
18-354-081	158 River Front Storm Sys/PA SMALL WATER	275,000.00	0.00	0.00	0.00
18-354-082	PA Local Share Grant-Gaming Act4PW BLDG	800,000.00	0.00	0.00	0.00
18-354-100	DEP Recycling Grant	350,000.00	0.00	350,000.00	100.00
18-395-001	Refund of Prior Yr Expenditure	0.00	0.00	5,001.64	0.00
Anticipated Total		133,725.00-	1,500,000.00	64,454.47	4.72
Unanticipated Total		4,103,300.00	0.00	350,000.00	0.00
Fund Total		3,969,575.00	1,500,000.00	414,454.47	1.18
21-341-100	Interest Income	65,000.00	0.00	5,496.10	8.46
21-351-101	Transfer to Fund Balance	574,000.00	0.00	0.00	0.00
Anticipated Total		0.00	0.00	0.00	0.00
Unanticipated Total		639,000.00	0.00	5,496.10	0.00
Fund Total		639,000.00	0.00	5,496.10	0.00
30-301-001	Transfer from Fund Balance	478,500.00	0.00	0.00	0.00
30-341-100	Interest	0.00	0.00	1,185.43	0.00
30-354-010	RACP - Market House Grant Phase I	1,311,858.00	0.00	0.00	0.00

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
30-354-015	RACP - Market House Grant Phase II	438,142.00	0.00	0.00	0.00
30-354-076	LCPC - SmartGrowth Trans. Grant,WalnutSt	867,100.00	0.00	0.00	0.00
Anticipated Total		1,790,358.00	0.00	1,185.43	0.07
Unanticipated Total		1,305,242.00	0.00	0.00	0.00
Fund Total		3,095,600.00	0.00	1,185.43	0.04
35-301-001	Transfer from Fund Balance	531,345.00	0.00	0.00	0.00
35-341-100	Interest Income	40,000.00	0.00	40,899.27	102.25
35-354-030	Highway Liquid Fuels	254,010.00	0.00	256,014.91	100.79
35-354-031	Turnback Program	5,720.00	0.00	5,720.00	100.00
Anticipated Total		831,075.00	0.00	302,634.18	36.41
Unanticipated Total		0.00	0.00	0.00	0.00
Fund Total		831,075.00	0.00	302,634.18	36.41
60-340-102	Investment Income-Princ Fin	0.00	0.00	594,820.06	0.00
60-392-012	Employee Contrib to Pension	0.00	0.00	42,477.64	0.00
Anticipated Total		0.00	0.00	637,297.70	0.00
Unanticipated Total		0.00	0.00	0.00	0.00
Fund Total		0.00	0.00	637,297.70	0.00
61-340-100	Investment Income-Principle457	0.00	0.00	21,305.98	0.00
61-392-012	Police Contributions-457 Pens	0.00	0.00	31,875.00	0.00
61-392-013	Non-Uniform Cont-457 Plan	0.00	0.00	21,050.80	0.00

Account Id	Description	Adopted	Amended	YTD Revenue	% Realized
Anticipated Total		0.00	0.00	74,231.78	0.00
Unanticipated Total		0.00	0.00	0.00	0.00
Fund Total		0.00	0.00	74,231.78	0.00
65-340-101	Investment Inc-Principal	0.00	0.00	135,234.60-	0.00
65-392-010	GF Municipal Contributions/Roll Overs	0.00	0.00	3,113.35	0.00
Anticipated Total		0.00	0.00	132,121.25-	0.00
Unanticipated Total		0.00	0.00	0.00	0.00
Fund Total		0.00	0.00	132,121.25-	0.00
Final Total		17,168,040.00	1,503,400.00	7,048,977.68	35.19

Range of Accounts: First to Last Include Cap Accounts: Yes As Of: 08/31/24
Skip Zero Activity: Yes

NOTE: This report includes ONLY activity originally Budgeted/Charged to Budget Year 4.
Prior Year Budgeted/Encumbered/Payable amounts rolled to Budget Year 4 have been EXCLUDED.

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-400-000	ELECTED OFFICIALS CONTROL ACCOUNT:							
01-400-112	Compensation to Council	8,400.00	0.00	0.00	5,600.00	0.00	2,800.00	67
01-400-113	Compensation to Mayor	1,200.00	0.00	0.00	800.00	0.00	400.00	67
01-400-300	Conference & Training	2,000.00	0.00	0.00	150.00	0.00	1,850.00	8
01-400-400	Council Other Expenses	500.00	0.00	20.00-	230.59	0.00	289.41	42
Control: 000	Total	12,100.00	0.00	20.00-	6,780.59	0.00	5,339.41	56
01-401-000	ADMINISTRATION CONTROL ACCOUNT A:							
01-401-121	Borough Manager Salary	101,309.00	0.00	0.00	77,570.70	0.00	23,738.30	77
01-401-337	Borough Manager, Mileage Reimbursement	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	101,809.00	0.00	0.00	77,570.70	0.00	24,238.30	76
01-402-000	ADMINISTRATION CONTROL ACCOUNT B:							
01-402-120	Finance Manager Salary	71,033.00	0.00	0.00	54,774.53	0.00	16,258.47	77
01-402-121	Accountant	54,571.00	0.00	0.00	37,260.80	0.00	17,310.20	68
01-402-140	Clerical Salary	50,533.00	0.00	0.00	40,776.95	0.00	9,756.05	81
01-402-141	Clerical Salary Overtime	3,090.00	0.00	0.00	752.83	0.00	2,337.17	24
01-402-192	Employee FICA	25,036.00	0.00	0.00	15,241.58	0.00	9,794.42	61
01-402-194	Employee Unemployment Compensation Tax	1,414.00	0.00	0.00	1,740.76	0.00	326.76-	123
01-402-195	Employee Workers Compensation Insurance	1,000.00	0.00	0.00	482.64	0.00	517.36	48
01-402-196	Employee Insurance Coverage Premiums	96,562.00	0.00	0.00	46,847.37	0.00	49,714.63	49
01-402-197	Employee Pension Contributions	23,528.00	0.00	0.00	10,245.71	3,882.06	13,282.29	44
01-402-210	Office Equipment & Supplies	14,000.00	0.00	0.00	33,329.66	0.00	19,329.66-	238
01-402-300	Conference & Training	5,000.00	0.00	0.00	2,220.67	0.00	2,779.33	44
01-402-302	Consulting Services	25,000.00	0.00	0.00	6,920.00	0.00	18,080.00	28
01-402-310	Borough Code Maintenance	5,000.00	0.00	0.00	3,265.00	0.00	1,735.00	65
01-402-311	Accounting & Auditing Services	45,000.00	0.00	0.00	29,590.00	0.00	15,410.00	66
01-402-312	IT Contracted Services	77,250.00	0.00	0.00	99,838.95	0.00	22,588.95-	129
01-402-316	Pension Services	9,000.00	0.00	0.00	10,375.00	0.00	1,375.00-	115
01-402-317	Contracted Services	18,000.00	0.00	0.00	21,958.02	0.00	3,958.02-	122
01-402-318	Payroll Processing Fees	2,000.00	0.00	0.00	754.21	0.00	1,245.79	38
01-402-325	Postage	12,000.00	0.00	0.00	9,861.33	0.00	2,138.67	82
01-402-330	Grant Writing Services	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
01-402-340	Printing & Advertising	13,000.00	0.00	0.00	6,455.55	0.00	6,544.45	50
01-402-350	General Communications	15,000.00	0.00	0.00	6,344.00	0.00	8,656.00	42

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-402-360	Bank Service Charges	3,647.00	0.00	0.00	2,883.03	0.00	763.97	79
01-402-374	Maint. & Rental Office Equipment	2,500.00	0.00	0.00	1,286.48	0.00	1,213.52	51
01-402-420	Dues & Publications	5,000.00	0.00	20.00	2,580.37	0.00	2,399.63	52
01-402-421	CS Datum Annual Subscriptions	2,400.00	0.00	0.00	0.00	0.00	2,400.00	0
01-402-750	Office Equipment	500.00	0.00	0.00	5.58	0.00	494.42	1
Control: 000	Total	585,064.00	0.00	20.00	445,791.02	3,882.06	139,252.98	76
01-403-000	TAX COLLECTIONS CONTROL ACCOUNT:							
01-403-115	LCTCB Collection Fee - EIT 1.7% LST 1.5%	22,093.00	0.00	0.00	16,690.99	0.00	5,402.01	76
01-403-215	Deed Transfer Tax Collection Fee - 2.0%	4,779.00	0.00	0.00	1,947.89	0.00	2,831.11	41
Control: 000	Total	26,872.00	0.00	0.00	18,638.88	0.00	8,233.12	69
01-404-000	SOLICITOR/LEGAL CONTROL ACCOUNT:							
01-404-314	Solicitor Fees	110,808.00	0.00	0.00	83,279.66	0.00	27,528.34	75
01-404-315	Labor Counsel	40,000.00	0.00	0.00	6,509.00	0.00	33,491.00	16
01-404-316	Arbitration Services	1,500.00	0.00	0.00	5,399.50	0.00	3,899.50	360
Control: 000	Total	152,308.00	0.00	0.00	95,188.16	0.00	57,119.84	62
01-408-000	ENGINEERING CONTROL ACCOUNT:							
01-408-101	Engineering Services	124,800.00	0.00	0.00	61,392.03	0.00	63,407.97	49
Control: 000	Total	124,800.00	0.00	0.00	61,392.03	0.00	63,407.97	49
01-409-000	BUILDING & PROPERTY CONTROL ACCOUNT:							
01-409-120	Property Management Salaries	65,582.00	0.00	0.00	56,830.07	0.00	8,751.93	87
01-409-122	Property Management - Janitorial PT	27,115.00	0.00	0.00	8,661.25	0.00	18,453.75	32
01-409-192	Employee FICA	6,769.00	0.00	0.00	4,585.14	0.00	2,183.86	68
01-409-194	Employee Unemployment Compensation Tax	2,642.00	0.00	0.00	592.56	0.00	2,049.44	22
01-409-195	Employee Workers Compensation Insurance	200.00	0.00	0.00	114.08	0.00	85.92	57
01-409-196	Employee Insurance Coverage Premiums	4,335.00	0.00	0.00	3,003.58	0.00	1,331.42	69
01-409-197	Employee Pension Contributions	4,591.00	0.00	0.00	0.00	0.00	4,591.00	0
01-409-226	Cleaning Supplies	3,605.00	0.00	0.00	2,004.82	0.00	1,600.18	56
01-409-227	Tools and Supplies	3,000.00	0.00	0.00	506.12	0.00	2,493.88	17
01-409-231	Fuel, Vehicles	600.00	0.00	0.00	154.00	0.00	446.00	26
01-409-239	Clothing Allowance (Janitorial)	800.00	0.00	0.00	358.08	0.00	441.92	45
01-409-321	308 Locust St., Phone - Cell & Landline	6,600.00	0.00	0.00	6,059.67	0.00	540.33	92
01-409-352	Insurance Premium Expenses	143,590.00	0.00	0.00	1,875.00	0.00	141,715.00	1
01-409-361	Electrical Usage	12,360.00	0.00	0.00	8,387.51	0.00	3,972.49	68
01-409-362	308 Locust St., Natural Gas Usage	5,150.00	0.00	0.00	2,890.16	0.00	2,259.84	56
01-409-364	137 S Front, Rebillable Prop Expenses	27,500.00	0.00	0.00	19,445.05	0.00	8,054.95	71
01-409-365	Trash Disposal Services	11,330.00	0.00	42.68	3,625.36	0.00	7,661.96	32

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-409-366	Water & Sewer Usage	2,260.00	0.00	0.00	2,509.28	0.00	249.28	111
01-409-370	Maintenance & Repair of Building	25,000.00	0.00	0.00	6,560.37	0.00	18,439.63	26
01-409-374	Maintenance & Repair of Equipment	10,000.00	0.00	0.00	440.82	0.00	9,559.18	4
01-409-376	137 S Front, Boro Property Expenses	20,000.00	0.00	0.00	1,942.72	0.00	18,057.28	10
01-409-430	Property Tax Expenses	60,000.00	0.00	0.00	90,512.62	0.00	30,512.62	151
01-409-471	Enterprise Lease Costs 2024	3,400.00	0.00	0.00	1,856.25	0.00	1,543.75	55
Control: 000	Total	446,429.00	0.00	42.68	222,914.51	0.00	223,471.81	50
01-410-000	POLICE CONTROL ACCOUNT:							
01-410-120	Chief of Police Salary	110,933.00	0.00	0.00	80,032.65	0.00	30,900.35	72
01-410-130	Sergeants Salaries	409,995.00	0.00	0.00	295,925.98	0.00	114,069.02	72
01-410-131	Police Officer Salaries	1,114,224.00	0.00	0.00	715,534.30	0.00	398,689.70	64
01-410-132	Part-Time Police Officer Salaries	46,800.00	0.00	0.00	8,100.00	0.00	38,700.00	17
01-410-133	School Crossing Guard Salaries	57,000.00	0.00	0.00	20,115.75	0.00	36,884.25	35
01-410-134	Officer in Charge (OIC)	20,000.00	0.00	0.00	10,379.90	0.00	9,620.10	52
01-410-136	Enforcement Officer Salaries	73,270.00	0.00	0.00	27,528.15	0.00	45,741.85	38
01-410-137	Administrative Assistant Salary	50,539.00	0.00	0.00	33,034.43	0.00	17,504.57	65
01-410-138	Administrative Assistant Overtime	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
01-410-140	Administrative Coordinator Salary	54,823.00	0.00	0.00	37,515.90	0.00	17,307.10	68
01-410-141	Community Service Aide Salaries	104,350.00	0.00	0.00	41,086.89	0.00	63,263.11	39
01-410-142	Community Service Aide Salaries Overtime	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0
01-410-143	Corporal Salaries	197,059.00	0.00	0.00	155,902.44	0.00	41,156.56	79
01-410-174	Conference & Training	41,200.00	0.00	0.00	28,517.18	0.00	12,682.82	69
01-410-179	Longevity Bonuses	27,500.00	0.00	0.00	14,250.00	0.00	13,250.00	52
01-410-180	Police Degree Bonuses	9,500.00	0.00	0.00	5,000.00	0.00	4,500.00	53
01-410-183	Police Department Overtime	70,000.00	0.00	0.00	39,180.52	0.00	30,819.48	56
01-410-192	Employee FICA	57,332.00	0.00	0.00	32,200.61	0.00	25,131.39	56
01-410-194	Employee Unemployment Compensation Tax	18,811.00	0.00	0.00	12,638.01	0.00	6,172.99	67
01-410-195	Employee Workers Compensation Insurance	112,938.00	0.00	0.00	76,859.08	0.00	36,078.92	68
01-410-196	Employee Insurance Coverage Premiums	590,593.00	0.00	4,265.77	375,219.83	0.00	219,638.94	63
01-410-197	Employee Pension Contributions (Uniform)	623,090.00	0.00	0.00	0.00	0.00	623,090.00	0
01-410-198	Employee Pension Contributions	10,712.00	0.00	0.00	0.00	0.00	10,712.00	0
01-410-200	Police Equipment & Supplies	25,750.00	0.00	755.00	17,594.93	0.00	7,400.07	71
01-410-201	Police Ammo	5,150.00	0.00	0.00	1,197.07	0.00	3,952.93	23
01-410-202	National Night Out	10,000.00	0.00	0.00	2,537.83	0.00	7,462.17	25
01-410-204	Officer Equipment Allowance	6,798.00	0.00	0.00	2,083.43	0.00	4,714.57	31
01-410-228	Animal Control & Shelter Fees	2,060.00	0.00	0.00	1,900.00	0.00	160.00	92
01-410-229	LiveScan Fees	7,000.00	0.00	0.00	0.00	0.00	7,000.00	0
01-410-231	Fuel, Vehicles	24,000.00	0.00	0.00	6,458.88	0.00	17,541.12	27
01-410-238	Police Uniforms and Dry Cleaning	18,000.00	0.00	0.00	14,894.43	0.00	3,105.57	83

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-410-239	Enforcement Officers Clothing Allowance	1,000.00	0.00	0.00	251.89	0.00	748.11	25
01-410-316	Pension Fees - Uniformed	11,000.00	0.00	0.00	7,500.00	0.00	3,500.00	68
01-410-317	Contracted Services	30,000.00	0.00	900.00	29,688.20	0.00	588.20	102
01-410-318	Payroll Processing Fees	6,000.00	0.00	0.00	3,107.15	0.00	2,892.85	52
01-410-321	Police, Phone - Cell, Landline & GPS	10,300.00	0.00	0.00	7,882.23	0.00	2,417.77	77
01-410-327	Maintenance & Repair of Radios	4,120.00	0.00	0.00	371.38	0.00	3,748.62	9
01-410-328	Maint, Repair, & Rents for Camera System	15,450.00	0.00	0.00	15,499.86	0.00	49.86	100
01-410-351	Police Property Liability Insurance/H&L	50,000.00	0.00	0.00	1,568.00	0.00	48,432.00	3
01-410-375	Maintenance & Repair, Parking Meters	2,472.00	0.00	0.00	1,656.27	0.00	815.73	67
01-410-376	Maintenance & Repair, Police Vehicles	4,120.00	0.00	0.00	7,407.39	0.00	3,287.39	180
01-410-377	Maintenance & Repair, Police Equipment	20,600.00	0.00	0.00	6,821.32	0.00	13,778.68	33
01-410-384	Equipment Rental	3,090.00	0.00	0.00	1,112.00	0.00	1,978.00	36
01-410-471	Enterprise Lease Expenses 2024 -POLICE	83,444.00	0.00	0.00	51,801.22	0.00	31,642.78	62
01-410-530	Lanc. County Drug Task Force, Member Fee	10,400.00	0.00	0.00	10,207.00	0.00	193.00	98
01-410-610	Maintenance & Repair of Building	4,120.00	0.00	0.00	3,245.94	0.00	874.06	79
Control: 000	Total	4,159,543.00	0.00	2,610.77	2,203,808.04	0.00	1,958,345.73	53
01-411-000	FIRE CONTROL ACCOUNT:							
01-411-363	Fire Hydrant, Water Supply	49,282.00	0.00	0.00	30,788.81	0.00	18,493.19	62
01-411-381	CBVFD - Workers Comp. Ins	41,328.00	0.00	0.00	16,440.00	0.00	24,888.00	40
01-411-500	CBVFD - Fire Co Contributions (Beg.2021)	111,000.00	0.00	0.00	0.00	0.00	111,000.00	0
01-411-501	CBVFD - Vol. Fire Fighter Tax Rebate	4,636.00	0.00	0.00	3,597.04	0.00	1,038.96	78
01-411-540	CBVFD - Fireman's Relief Fund	50,107.00	0.00	0.00	0.00	0.00	50,107.00	0
Control: 000	Total	256,353.00	0.00	0.00	50,825.85	0.00	205,527.15	20
01-413-000	CODE COMPLIANCE CONTROL ACCOUNT:							
01-413-123	Code Compliance Manager	64,295.00	0.00	0.00	54,517.00	0.00	9,778.00	85
01-413-142	Code Compliance Officer (Union)	24,947.00	0.00	0.00	15,086.00	0.00	9,861.00	60
01-413-192	Employee FICA	14,587.00	0.00	0.00	9,263.39	0.00	5,323.61	64
01-413-194	Employee Unemployment Compensation Tax	2,600.00	0.00	0.00	1,502.82	0.00	1,097.18	58
01-413-195	Employee Workers Compensation Insurance	400.00	0.00	0.00	237.92	0.00	162.08	59
01-413-196	Employee Insurance Coverage Premiums	78,967.00	0.00	4,265.77	42,879.93	0.00	31,821.30	60
01-413-197	Employee Pension Contributions	11,750.00	0.00	0.00	0.00	0.00	11,750.00	0
01-413-220	Operating Supplies	5,150.00	0.00	0.00	382.55	0.00	4,767.45	7
01-413-231	Fuel, Vehicles	2,060.00	0.00	0.00	548.88	0.00	1,511.12	27
01-413-238	Clothing Allowance (Code Enf)	1,200.00	0.00	0.00	857.26	0.00	342.74	71
01-413-300	Conference & Training	5,000.00	0.00	0.00	275.00	0.00	4,725.00	6
01-413-315	Property Inspector F/T	103,560.00	0.00	0.00	56,215.64	0.00	47,344.36	54
01-413-317	Contracted Services - Remedial	5,000.00	0.00	0.00	1,044.50	0.00	3,955.50	21
01-413-318	Payroll Processing Fee	800.00	0.00	0.00	290.74	0.00	509.26	36

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-413-321	Code, Phone - Cell, Landline & GPS	2,000.00	0.00	0.00	969.00	0.00	1,031.00	48
01-413-340	Printing	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
01-413-376	Maintenance of Vehicles	1,000.00	0.00	0.00	169.91	0.00	830.09	17
01-413-420	Dues & Subscriptions	500.00	0.00	0.00	0.00	0.00	500.00	0
01-413-425	Fire Inspection Services	5,500.00	0.00	0.00	50.00	0.00	5,450.00	1
01-413-471	Enterprise Lease Costs 2024 - CODES	23,451.00	0.00	0.00	6,932.42	0.00	16,518.58	30
Control: 000	Total	354,767.00	0.00	4,265.77	191,222.96	0.00	159,278.27	55
01-414-000	PLANNING & ZONING CONTROL ACCOUNT:							
01-414-122	Zoning Officer	50,000.00	0.00	0.00	22,130.56	0.00	27,869.44	44
01-414-140	Clerical Salary	50,533.00	0.00	0.00	48,851.41	0.00	1,681.59	97
01-414-141	Clerical Salary Overtime	1,236.00	0.00	0.00	271.43	0.00	964.57	22
01-414-192	Employee FICA	7,863.00	0.00	0.00	3,796.82	0.00	4,066.18	48
01-414-194	Employee Unemployment Compensation Tax	1,050.00	0.00	0.00	705.32	0.00	344.68	67
01-414-195	Employee Workers Compensation Insurance	348.00	0.00	0.00	228.16	0.00	119.84	66
01-414-196	Employee Insurance Coverage Premiums	30,160.00	0.00	0.00	9,159.45	0.00	21,000.55	30
01-414-197	Employee Pension Contributions	7,124.00	0.00	0.00	2,203.16	0.00	4,920.84	31
01-414-220	Operating Supplies	3,090.00	0.00	0.00	446.33	0.00	2,643.67	14
01-414-300	Conference & Training	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
01-414-313	Official Borough Mapping/HARB review	25,000.00	0.00	0.00	2,250.00	0.00	22,750.00	9
01-414-318	Payroll Processing Fees	495.00	0.00	0.00	104.88	0.00	390.12	21
01-414-321	Zoning, Phone - Cell	800.00	0.00	0.00	472.18	0.00	327.82	59
01-414-420	Dues & Subscriptions	1,030.00	0.00	0.00	318.60	0.00	711.40	31
01-414-550	CLG Matching Mini Grant	5,000.00	0.00	0.00	18,821.02	0.00	13,821.02	376
Control: 000	Total	185,729.00	0.00	0.00	109,759.32	0.00	75,969.68	59
01-415-000	EMERGENCY MANAGEMENT CONTROL ACCOUNT:							
01-415-220	Operating Supplies - PPE/Stock Items	1,545.00	0.00	0.00	0.00	0.00	1,545.00	0
01-415-340	Disaster Planning Material	500.00	0.00	0.00	0.00	0.00	500.00	0
01-415-500	EOC Supplies-per 2022 LC ARPA GRANT	0.00	0.00	0.00	95.48	0.00	95.48	0
01-415-600	EOC Supplies	3,000.00	0.00	0.00	2,634.43	0.00	365.57	88
01-415-700	Emergency Management, Phone - Cell	1,030.00	0.00	0.00	718.40	0.00	311.60	70
Control: 000	Total	6,075.00	0.00	0.00	3,448.31	0.00	2,626.69	57
01-426-000	RECYCLING ACTIVITIES CONTROL ACCOUNT:							
01-426-101	Recycling Marketing/Education	500.00	0.00	0.00	0.00	0.00	500.00	0
01-426-102	Recycling Maintenance of Equip. & Bldgs	12,000.00	0.00	0.00	4,681.15	0.00	7,318.85	39
01-426-103	904 Collection Expenses	3,000.00	0.00	0.00	1,714.63	0.00	1,285.37	57
01-426-140	Recycling - Staff Salary	57,124.00	0.00	0.00	35,776.00	0.00	21,348.00	63
01-426-231	Recycling - Diesel	6,180.00	0.00	687.16	4,260.02	0.00	1,232.82	80

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-426-362	Recycling - Utilities	1,000.00	0.00	0.00	546.43	0.00	453.57	55
Control: 000	Total	79,804.00	0.00	687.16	46,978.23	0.00	32,138.61	60
01-429-000	WASTEWATER ACTIVITIES CONTROL ACCOUNT:							
01-429-188	WWTP, Contracted Services	500.00	0.00	0.00	1,053.11	0.00	553.11-	211
01-429-260	WWTP, Maintenance of Equipment	750.00	0.00	0.00	100.00	0.00	650.00	13
01-429-321	WWTP, Phone - Cell & Landline	1,500.00	0.00	0.00	215.85	0.00	1,284.15	14
01-429-361	WWTP, Electrical Usage	1,750.00	0.00	0.00	2,779.24	0.00	1,029.24-	159
01-429-362	WWTP, Natural Gas Usage	2,750.00	0.00	0.00	5,156.20	0.00	2,406.20-	188
01-429-365	WWTP, Biosolids Management	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
01-429-366	WWTP, Water Usage	1,800.00	0.00	0.00	3,636.91	0.00	1,836.91-	202
01-429-367	WWTP, Grit/Material Disposal	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0
01-429-373	WWTP, Building & Property Maintenance	2,000.00	0.00	0.00	2,772.36	0.00	772.36-	139
Control: 000	Total	14,550.00	0.00	0.00	15,713.67	0.00	1,163.67-	108
01-430-000	HIGHWAY/PUBLIC WORKS CONTROL ACCOUNT:							
01-430-122	Public Works Manager Salary	84,405.00	0.00	0.00	60,464.20	0.00	23,940.80	72
01-430-140	Highway Personnel Salaries	393,868.00	0.00	0.00	176,962.99	0.00	216,905.01	45
01-430-141	Clerical Salary	50,533.00	0.00	0.00	34,006.04	0.00	16,526.96	67
01-430-142	Street Sweeper Debris Disposal	1,545.00	0.00	0.00	0.00	0.00	1,545.00	0
01-430-143	Storm Water Supplies	5,150.00	0.00	0.00	1,615.48	0.00	3,534.52	31
01-430-144	Highway Employee License Bonus	4,000.00	0.00	0.00	2,400.00	0.00	1,600.00	60
01-430-145	Clerical Overtime	1,030.00	0.00	0.00	0.00	0.00	1,030.00	0
01-430-165	Employee Certification & Testing	1,236.00	0.00	0.00	399.00	0.00	837.00	32
01-430-183	Employee Salaries Overtime	19,570.00	0.00	0.00	9,491.25	0.00	10,078.75	48
01-430-192	Employee FICA	40,000.00	0.00	0.00	23,935.52	0.00	16,064.48	60
01-430-194	Employee Unemployment Compensation Tax	3,500.00	0.00	0.00	3,269.99	0.00	230.01	93
01-430-195	Employee Workers Compensation Insurance	64,327.00	0.00	0.00	40,241.76	0.00	24,085.24	63
01-430-196	Employee Insurance Coverage Premiums	158,511.00	0.00	0.00	112,664.52	0.00	45,846.48	71
01-430-197	Employee Pension Contributions	34,068.00	0.00	0.00	2,524.76	2,524.76	31,543.24	7
01-430-200	Operating Supplies	15,450.00	0.00	0.00	9,995.59	0.00	5,454.41	65
01-430-231	Fuel, Vehicles	51,500.00	0.00	1,206.62	29,554.57	450.91	20,738.81	60
01-430-238	Highway Uniform Cleaning	5,295.00	0.00	156.80	3,026.16	0.00	2,112.04	60
01-430-239	Employee Clothing Allowance	2,781.00	0.00	0.00	757.53	0.00	2,023.47	27
01-430-245	Highway Supplies	15,450.00	0.00	0.00	4,405.18	0.00	11,044.82	29
01-430-300	Conference & Training	2,060.00	0.00	0.00	0.00	0.00	2,060.00	0
01-430-317	Contracted Services	4,000.00	0.00	0.00	2,288.75	0.00	1,711.25	57
01-430-318	Payroll Processing Fees	1,100.00	0.00	0.00	641.95	0.00	458.05	58
01-430-321	Highway, Phone - Cell & Landline & GPS	8,240.00	0.00	0.00	4,922.48	0.00	3,317.52	60
01-430-361	Highway Building Electrical Usage	4,478.00	0.00	0.00	989.68	0.00	3,488.32	22

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-430-363	Highway, Natural Gas Usage	9,280.00	0.00	0.00	4,559.58	0.00	4,720.42	49
01-430-366	Highway Building Water Usage	2,060.00	0.00	0.00	188.25	0.00	1,871.75	9
01-430-373	Maintenance & Repair of Building	4,120.00	0.00	0.00	1,469.99	0.00	2,650.01	36
01-430-375	Maintenance & Repairs of Equipment	42,350.00	0.00	896.51	24,938.57	0.00	16,514.92	61
01-430-471	Enterprise Lease Costs 2024 - P.W.	76,604.00	0.00	0.00	27,144.44	0.00	49,459.56	35
01-431-246	Adopt-A-Block Supplies	0.00	0.00	0.00	84.00	0.00	84.00	0
Control: 000	Total	1,106,511.00	0.00	2,259.93	582,942.23	2,975.67	521,308.84	53
01-433-000	TRAFFIC & STREET LIGHTS CONTROL ACCOUNT:							
01-433-260	Street Signs	7,500.00	0.00	280.00	2,821.00	0.00	4,399.00	41
01-433-374	Traffic Lights, Maintenance	16,000.00	0.00	0.00	1,989.50	0.00	14,010.50	12
01-434-375	Street Lighting, Maintenance	1,500.00	0.00	0.00	859.57	0.00	640.43	57
Control: 000	Total	25,000.00	0.00	280.00	5,670.07	0.00	19,049.93	24
01-444-000	MARKET HOUSE CONTROL ACCOUNT:							
01-444-120	Market Manager Salary	55,167.00	0.00	0.00	36,171.57	0.00	18,995.43	66
01-444-192	Employee FICA	4,229.00	0.00	0.00	2,917.21	0.00	1,311.79	69
01-444-194	Employee UC Tax	500.00	0.00	0.00	407.69	0.00	92.31	82
01-444-195	Employee Workers Comp Insurance	200.00	0.00	0.00	114.08	0.00	85.92	57
01-444-196	Employee Insurance Coverage	14,962.00	0.00	0.00	10,478.26	0.00	4,483.74	70
01-444-197	Employee Pension Contributions	3,862.00	0.00	0.00	0.00	0.00	3,862.00	0
01-444-226	Operating Supplies	9,280.00	0.00	0.00	2,534.49	0.00	6,745.51	27
01-444-317	Market House, Contracted Services	13,000.00	0.00	0.00	5,448.50	0.00	7,551.50	42
01-444-318	Payroll Processing Fees	200.00	0.00	0.00	88.86	0.00	111.14	44
01-444-321	Market House, Phone & Internet	3,000.00	0.00	0.00	2,571.45	0.00	428.55	86
01-444-340	Market House, Advertising	10,000.00	0.00	0.00	488.43	0.00	9,511.57	5
01-444-361	Market House, Electrical Usage	9,900.00	0.00	0.00	8,118.19	0.00	1,781.81	82
01-444-362	Market House, Natural Gas Usage	13,520.00	0.00	0.00	7,165.74	0.00	6,354.26	53
01-444-366	Market House, Water & Sewer Usage	4,400.00	0.00	0.00	3,211.67	0.00	1,188.33	73
01-444-373	Market House, Maintenance of Building	12,360.00	0.00	0.00	4,876.18	0.00	7,483.82	39
Control: 000	Total	154,580.00	0.00	0.00	84,592.32	0.00	69,987.68	55
01-450-000	BOARDS & COMMITTEES CONTROL ACCOUNT:							
01-450-101	HARB - Agenda & Minutes Contracted Svcs	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
01-450-301	Parks & Recreation - Operational	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-450-401	Community Programs - Operational	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
01-450-601	Zoning Hearing Board - Stenographer	6,000.00	0.00	0.00	613.03	0.00	5,386.97	10
01-450-701	Civil Service Commission - Operational	500.00	0.00	0.00	0.00	0.00	500.00	0
01-450-801	Columbia River Front Advisory Committee	500.00	0.00	0.00	0.00	0.00	500.00	0
01-450-901	Planning Commission - Operational	500.00	0.00	0.00	0.00	0.00	500.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
Control: 000	Total	15,500.00	0.00	0.00	613.03	0.00	14,886.97	4
01-452-000	CONTRIBUTIONS CONTROL ACCOUNT:							
01-452-505	Columbia Historic Preservation Society	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-452-541	Mount Bethel Cemetery	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
01-452-544	Columbia Public Library	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0
01-452-545	Columbia United Veterans Council	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
01-452-549	Columbia Cat Action Team	4,000.00	0.00	0.00	4,000.00	0.00	0.00	100
Control: 000	Total	30,000.00	0.00	0.00	4,000.00	0.00	26,000.00	13
01-454-000	PARKS & COL. CROSSING CONTROL ACCOUNT:							
01-454-372	Columbia Crossings, Natural Gas Usage	3,300.00	0.00	0.00	1,948.97	0.00	1,351.03	59
01-454-373	Columbia Crossings, Land Sale Inst(OCPG)	5,000.00	0.00	0.00	5,000.00	0.00	0.00	100
01-454-374	Columbia Crossings, Electrical Usage	3,850.00	0.00	0.00	2,169.76	0.00	1,680.24	56
01-454-375	Columbia Crossings, Water & Sewer Usage	2,200.00	0.00	0.00	1,652.78	0.00	547.22	75
01-454-376	Columbia Crossings, Phone	4,161.00	0.00	0.00	2,589.11	0.00	1,571.89	62
01-454-377	Columbia Crossings, Contracted Services	6,000.00	0.00	0.00	3,572.22	0.00	2,427.78	60
01-454-378	Columbia Crossings, Building/Prop Maint.	5,500.00	0.00	0.00	3,520.90	0.00	1,979.10	64
01-454-379	Columbia Crossing, Contracted Mgmt Fees	114,863.00	0.00	0.00	114,863.00	0.00	0.00	100
01-454-451	Maintenance of Parks - Makle Park	5,000.00	0.00	0.00	2,388.14	0.00	2,611.86	48
01-454-452	Maintenance of Parks - River Park	3,886.00	0.00	0.00	11.99	0.00	3,874.01	0
01-454-453	Maintenance of Parks - Locust Park	6,180.00	0.00	0.00	2,935.03	0.00	3,244.97	47
01-454-454	Maintenance of Parks - Veterans Memorial	3,000.00	0.00	0.00	3,240.43	0.00	240.43	108
01-454-455	Maintenance of Parks - Rotary Park	2,575.00	0.00	0.00	1,325.61	0.00	1,249.39	51
01-454-456	Maintenance of Parks - Mount Bethel	500.00	0.00	0.00	0.00	0.00	500.00	0
01-454-457	Maintenance of Parks - Town Square	2,060.00	0.00	0.00	73.42	0.00	1,986.58	4
01-454-458	Maintenance of Parks - Zion Hill	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	168,575.00	0.00	0.00	145,291.36	0.00	23,283.64	86
01-457-000	COUNTROL ACCOUNT RECREATION-COMMUNITY							
01-457-200	Fireworks Supplies	8,000.00	0.00	0.00	8,000.00	0.00	0.00	100
Control: 000	Total	8,000.00	0.00	0.00	8,000.00	0.00	0.00	100
01-471-000	CONTROL ACCOUNT DEBT SERVICE PRIN							
01-471-217	Principal - FULTON bond refi 2021	480,000.00	0.00	0.00	479,898.56	0.00	101.44	100
Control: 000	Total	480,000.00	0.00	0.00	479,898.56	0.00	101.44	100
01-472-000	CONTROL ACCOUNT DEBT SERVICE - INTEREST							
01-472-217	Interest- FULTON bond refi 2021	141,321.00	0.00	0.00	71,372.05	0.00	69,948.95	50
Control: 000	Total	141,321.00	0.00	0.00	71,372.05	0.00	69,948.95	50

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
01-491-000	OTHER EXPENSES CONTROL ACCOUNT:							
01-491-001	Refunds of Prior Year Revenues	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	500.00	0.00	0.00	0.00	0.00	500.00	0
Fund: 01	GENERAL FUND BBT Budgeted Total	8,636,190.00	0.00	4,924.77	4,932,411.89	6,857.73	3,698,853.34	57
Fund: 01	GENERAL FUND BBT Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 01	GENERAL FUND BBT Total	8,636,190.00	0.00	4,924.77	4,932,411.89	6,857.73	3,698,853.34	57
18-410-000	POLICE:							
18-410-760	PD-portable AED's (3 total)	5,700.00	0.00	0.00	5,730.00	0.00	30.00	101
18-410-761	PD - In Car Cameras (2 total)	18,000.00	0.00	0.00	16,336.00	0.00	1,664.00	91
Control: 000	Total	23,700.00	0.00	0.00	22,066.00	0.00	1,634.00	93
18-430-000	HIGHWAY MAINT GENERAL SERVICES:							
18-430-610	Construction Costs - Ridge Avenue	1,500,000.00	0.00	0.00	45,922.96	0.00	1,454,077.04	3
18-430-755	Grinder Replacement	508,000.00	0.00	0.00	509,998.00	0.00	1,998.00	100
18-438-001	Walnut St Improve./Smart Growth	0.00	0.00	0.00	6,033.58	0.00	6,033.58	0
Control: 000	Total	2,008,000.00	0.00	0.00	561,954.54	0.00	1,446,045.46	28
18-444-000	MARKETS:							
18-450-001	McGinness Airport Development Project	300,000.00	0.00	0.00	17,212.73	0.00	282,787.27	6
18-450-002	McGinness Project -2024	2,000,000.00	0.00	0.00	100,930.17	0.00	1,899,069.83	5
18-454-100	Park Improvements/Upgrades	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0
18-465-001	Columbia River Park - Phase 3	10,000.00	0.00	0.00	15,510.61	0.00	5,510.61	155
18-465-002	Makle Park Improvements	597,875.00	0.00	0.00	3,624.55	0.00	594,250.45	1
Control: 000	Total	2,937,875.00	0.00	0.00	137,278.06	0.00	2,800,596.94	5
18-475-000	FISCAL AGENT FEES:							
18-480-700	800 Block of Chestnut Street	200,000.00	0.00	0.00	5,827.50	0.00	194,172.50	3
18-480-801	200 Block of Union St Improvements	300,000.00	0.00	0.00	11,848.59	0.00	288,151.41	4
Control: 000	Total	500,000.00	0.00	0.00	17,676.09	0.00	482,323.91	4
Fund: 18	CAPITAL FUND Budgeted Total	5,469,575.00	0.00	0.00	738,974.69	0.00	4,730,600.31	14
Fund: 18	CAPITAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 18	CAPITAL FUND Total	5,469,575.00	0.00	0.00	738,974.69	0.00	4,730,600.31	14
21-463-000	ECONOMIC OPPORTUNITY CONTROL ACCOUNT							
21-463-670	River Front Storm System Improvements	136,000.00	0.00	0.00	5,413.30	0.00	130,586.70	4
21-463-671	Shawnee/Mill St Drainage/Improvements	53,000.00	0.00	0.00	24,223.00	0.00	28,777.00	46
21-463-674	Dual Band Radios - Public Safety	125,000.00	0.00	0.00	450.00	0.00	124,550.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
21-463-676	Council Room AV System	25,000.00	0.00	0.00	23,770.47	0.00	1,229.53	95
Control: 000	Total	339,000.00	0.00	0.00	53,856.77	0.00	285,143.23	16
21-492-000	INTERFUND OPERATING CONTROL ACCOUNT							
21-492-001	Revenue Loss/Covid-19 Financial Impact	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0
Control: 000	Total	300,000.00	0.00	0.00	0.00	0.00	300,000.00	0
Fund: 21	American Rescruer Plan FUND Budgeted Total	639,000.00	0.00	0.00	53,856.77	0.00	585,143.23	8
Fund: 21	American Rescruer Plan FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 21	American Rescruer Plan FUND Total	639,000.00	0.00	0.00	53,856.77	0.00	585,143.23	8
30-000-000	Bond Capital Expense							
30-400-000	BOND CAPITAL PROJECTS CONTROL ACCOUNT:							
30-438-001	Walnut Street Improvements/Smart Growth	867,100.00	0.00	0.00	18,842.36	0.00	848,257.64	2
30-444-375	Market House Improvements (RACP Phase I)	1,338,000.00	0.00	0.00	1,901.05	0.00	1,336,098.95	0
30-444-376	Economic Development Improv (RACP P2)	890,000.00	0.00	0.00	0.00	0.00	890,000.00	0
30-491-001	Refunds of Prior Year Revenues	500.00	0.00	0.00	0.00	0.00	500.00	0
Control: 000	Total	3,095,600.00	0.00	0.00	20,743.41	0.00	3,074,856.59	1
Fund: 30	BOND CAPITAL FUND Budgeted Total	3,095,600.00	0.00	0.00	20,743.41	0.00	3,074,856.59	1
Fund: 30	BOND CAPITAL FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 30	BOND CAPITAL FUND Total	3,095,600.00	0.00	0.00	20,743.41	0.00	3,074,856.59	1
35-430-000	HIGHWAY MAINTENANCE:							
35-432-200	Snow & Ice Removal	19,000.00	0.00	0.00	5,873.65	0.00	13,126.35	31
35-433-001	Traffic Control Devices	12,000.00	0.00	0.00	4,550.00	0.00	7,450.00	38
35-434-001	Street Lighting - Electrical Usage	99,075.00	0.00	0.00	66,836.61	0.00	32,238.39	67
35-434-002	Traffic Lights - Electrical Usage	9,500.00	0.00	0.00	4,124.79	0.00	5,375.21	43
35-438-010	ADA Curb Construction	0.00	0.00	0.00	2,709.64	0.00	2,709.64	0
35-438-245	Highway Supplies/Aggregates	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0
35-438-246	Highway Supplies/Other	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0
35-438-247	Highway Equipment Maintenance	7,500.00	0.00	0.00	0.00	0.00	7,500.00	0
35-438-740	Purchase of Hook Lift Truck	200,000.00	0.00	0.00	0.00	0.00	200,000.00	0
35-439-085	Current Year Street Paving Projects	175,000.00	0.00	0.00	43,534.66	1,061.90	131,465.34	25
35-454-074	CDBG - Perry and Union (2nd St)	0.00	0.00	0.00	11,600.31	0.00	11,600.31	0
35-454-075	CDBG-200 Block of Union St Improve	300,000.00	0.00	0.00	168,156.34	0.00	131,843.66	56
Control: 000	Total	831,075.00	0.00	0.00	307,386.00	1,061.90	523,689.00	37

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Payable	Balance YTD	%Used
Fund: 35	HIGHWAY AID FUND Budgeted Total	831,075.00	0.00	0.00	307,386.00	1,061.90	523,689.00	37
Fund: 35	HIGHWAY AID FUND Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 35	HIGHWAY AID FUND Total	831,075.00	0.00	0.00	307,386.00	1,061.90	523,689.00	37
40-400-000								
60-487-501	Pension Benefit Payments	0.00	0.00	0.00	182,350.69	0.00	182,350.69-	0
Fund: 60	Budgeted Total	0.00	0.00	0.00	182,350.69	0.00	182,350.69-	0
Fund: 60	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 60	Total	0.00	0.00	0.00	182,350.69	0.00	182,350.69-	0
61-487-502	Misc Pension Expenses	0.00	0.00	0.00	4,205.53	0.00	4,205.53-	0
Fund: 61	Budgeted Total	0.00	0.00	0.00	4,205.53	0.00	4,205.53-	0
Fund: 61	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 61	Total	0.00	0.00	0.00	4,205.53	0.00	4,205.53-	0
65-487-502	Misc Pension Expenses	0.00	0.00	0.00	692.25	0.00	692.25-	0
Fund: 65	Budgeted Total	0.00	0.00	0.00	692.25	0.00	692.25-	0
Fund: 65	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 65	Total	0.00	0.00	0.00	692.25	0.00	692.25-	0
Control: 000	Total	0.00	0.00	0.00	187,248.47	0.00	187,248.47-	0
	Final Budgeted	18,671,440.00	0.00	4,924.77	6,240,621.23	7,919.63	12,425,894.00	33
	Final Non-Budgeted	0.00	0.00	0.00	0.00	0.00	0.00	0
	Final Total	18,671,440.00	0.00	4,924.77	6,240,621.23	7,919.63	12,425,894.00	33

BOROUGH OF COLUMBIA
Accounts Receivable Aging Report By Customer Id

Customer Id	Name	Total Balance	>= 180	>= 90	>= 60	>= 30	Current	Not Due
DAUGH005	EDWIN DAUGHENBAUGH, JR.	200.00	0.00	0.00	200.00	0.00	0.00	0.00
DENNI010	ROBERT L. DENNISON	150.00	0.00	0.00	0.00	0.00	0.00	150.00
DETTI005	JACK A & TAMMY A DETTINGER	25.00	25.00	0.00	0.00	0.00	0.00	0.00
DIEHL005	CHRISTINA DIEHL	100.00	75.00	0.00	25.00	0.00	0.00	0.00
DIETZ005	AARON J. DIETZ	75.00	25.00	0.00	0.00	0.00	0.00	50.00
DSSHE005	D S SHERMAN LLC	100.00	0.00	0.00	0.00	0.00	0.00	100.00
DUMKO005	DUMKOPF, LLC	50.00	0.00	0.00	0.00	0.00	0.00	50.00
EASTD005	EAST DONEGAL TWP	453.25	0.00	0.00	0.00	0.00	453.25	0.00
EASTH005	EAST HEMPFIELD TOWNSHIP	3,230.15	0.00	0.00	0.00	0.00	3,230.15	0.00
EASTP005	EAST PETERSBURG BOROUGH	444.15	0.00	0.00	0.00	0.00	444.15	0.00
EQUIT005	EQUITY TRUST CO CUSTODIAN FBO	100.00	0.00	0.00	100.00	0.00	0.00	0.00
ESH00015	SAMUEL & EMMA ESH	25.00	0.00	0.00	0.00	25.00	0.00	0.00
ESTAT015	ESTATE OF GRACE MCCARTY	25.00	0.00	0.00	0.00	0.00	0.00	25.00
ESTRE005	ESTREET PROPERTIES, LLC	25.00	25.00	0.00	0.00	0.00	0.00	0.00
FAKE0005	BRIAN FAKE	50.00	0.00	0.00	0.00	0.00	0.00	50.00
FALCO005	FALCON PROPERTY HOLDINGS LLC	150.00	0.00	0.00	0.00	0.00	0.00	150.00
FEIST005	CRAIG E & KAREN L FEISTER	100.00	0.00	0.00	0.00	0.00	0.00	100.00
FLOWE010	JANE'S FLOWERS	303.33	0.00	0.00	0.00	0.00	0.00	303.33
FOURT005	FOURTH & UNION PARTNERS LP	25.00	25.00	0.00	0.00	0.00	0.00	0.00
FRANC005	Francis J. Miller, Jr.	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
FRICK005	JOSETTA M FRICK	75.00	0.00	0.00	0.00	0.00	75.00	0.00
FRY00010	CONNIE FRY	100.00	0.00	0.00	0.00	0.00	0.00	100.00
FUNK0025	MICHAEL S FUNK	200.00	0.00	0.00	0.00	0.00	200.00	0.00
GAMBL005	JAMES AND/OR HEIDI GAMBLER	30.00	0.00	0.00	0.00	0.00	0.00	30.00
GEORG005	George Christopher's LLC	405.00	0.00	0.00	0.00	0.00	0.00	405.00
GILLE005	BENJAMIN F GILLETTE	100.00	0.00	100.00	0.00	0.00	0.00	0.00
GONZA005	ALBERTO FERIA RAMOS & ROSELLI	150.00	0.00	0.00	0.00	0.00	0.00	150.00
GORDO005	GORDON COLUMBIA PROPERTIES LLC	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00
GPOWE005	G Power Services, LLC	50.00	0.00	0.00	50.00	0.00	0.00	0.00
GRAHA005	K T GRAHAM	8,228.19	0.00	0.00	0.00	0.00	0.00	8,228.19
GRAHA015	AMY L STETTLER & HEATHER L GRA	100.00	0.00	0.00	0.00	0.00	0.00	100.00
GRAY0005	GARY GRAY	100.00	0.00	0.00	0.00	0.00	0.00	100.00
HANNA005	FAYEZ & SABAH HANNA	225.00	25.00	0.00	200.00	0.00	0.00	0.00
HAWN0005	GERALD HAWN	25.00	0.00	25.00	0.00	0.00	0.00	0.00
HENRI005	GABRIELA M. HENRIQUEZ	50.00	0.00	25.00	0.00	0.00	0.00	25.00
HERIT010	HERITAGE REI LLC	25.00	25.00	0.00	0.00	0.00	0.00	0.00
HOLLI005	THOMAS G HOLLINGSWORTH	150.00	0.00	0.00	0.00	0.00	0.00	150.00
HUT00010	THE CANDY HUT	194.34	0.00	0.00	0.00	0.00	0.00	194.34
INVES005	CIMARRON INVESTMENTS	4,621.70	50.00	300.00	50.00	25.00	50.00	4,146.70
INVES010	DOOLITTLE INVESTMENTS	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00

BOROUGH OF COLUMBIA
Accounts Receivable Aging Report By Customer Id

Customer Id	Name	Total Balance	>= 180	>= 90	>= 60	>= 30	Current	Not Due
JAQUE005	ADOLFO R. JAQUEZ	100.00	0.00	0.00	0.00	0.00	0.00	100.00
JGHOL005	JG HOLDINGS, LP	1,061.00	0.00	0.00	0.00	0.00	0.00	1,061.00
JOSHU005	Joshua Nolt	100.00	0.00	0.00	0.00	0.00	0.00	100.00
KALDA005	MAGDI M. KALDAS	50.00	0.00	0.00	0.00	0.00	0.00	50.00
KDRLL005	KDR LLC	125.00	0.00	0.00	0.00	0.00	0.00	125.00
KEEYA005	Kee Yang	150.00	0.00	0.00	0.00	100.00	50.00	0.00
KEMMI005	DENNIS L KEMMICK JR	125.00	25.00	0.00	0.00	0.00	0.00	100.00
KING0005	DANIEL K KING	25.00	0.00	25.00	0.00	0.00	0.00	0.00
KLINE005	DANIEL S KLINE	100.00	0.00	0.00	0.00	0.00	0.00	100.00
KNITT005	THE KNITTING BEE, LLC	186.67	0.00	0.00	0.00	0.00	0.00	186.67
KRIST010	Kristin & Kyle Richelderfer	125.00	0.00	0.00	125.00	0.00	0.00	0.00
KYLEB005	Kyle B. Kister	100.00	0.00	0.00	0.00	0.00	0.00	100.00
LANCA010	LANCASTER CITY	1,074.15	0.00	0.00	0.00	0.00	1,074.15	0.00
LANCA030	Lancaster County Solid Waste	295.68	0.00	0.00	0.00	0.00	295.68	0.00
LEMAS005	AMLYN LEMASNEY	38.60	0.00	0.00	0.00	0.00	0.00	38.60
LIMES005	LIME STREET RESTAURANT	281.84	0.00	184.14	52.50	52.50	0.00	7.30-
LONG0005	PHILLIP LONG	25.00	0.00	0.00	0.00	0.00	0.00	25.00
LUTZ0025	JASON R, LUTZ	100.00	0.00	0.00	0.00	0.00	0.00	100.00
MACYC005	MACY CAKES LLC	125.00	0.00	0.00	0.00	0.00	0.00	125.00
MANOR010	MANOR STREET APARTMENTS LLC	25.00	25.00	0.00	0.00	0.00	0.00	0.00
MAREN005	Marena Fares	100.00	0.00	0.00	0.00	0.00	100.00	0.00
MARKE010	MARKET HOUSE COFFEE CORNER	193.00	10.00	0.00	0.00	0.00	0.00	183.00
MATTE005	ANDREW MATTEI	300.00	0.00	0.00	0.00	0.00	0.00	300.00
MCELH005	MARGIE MCELHANEY	225.00	225.00	0.00	0.00	0.00	0.00	0.00
MCKON005	MICHAEL MCKONLY	100.00	0.00	0.00	0.00	0.00	0.00	100.00
MCLAN005	KATHLEEN MCLANE	100.00	0.00	0.00	0.00	0.00	0.00	100.00
MERCH005	MERCHANT'S ASSOCIATION OF COLU	228.94	0.00	0.00	0.00	0.00	135.74	93.20
MICHE005	THOMAS MICHENER, JR.	25.00	25.00	0.00	0.00	0.00	0.00	0.00
MMREA005	M & M REALTY CO., JACOB FRIEDM	50.00	0.00	50.00	0.00	0.00	0.00	0.00
MOMMA005	MOMMA SON'S	198.00	0.00	0.00	0.00	0.00	0.00	198.00
MORAN005	MORAN ESTATES LLC	25.00	0.00	0.00	0.00	0.00	0.00	25.00
MOUNT010	MOUNT JOY HOLDINGS LP	100.00	0.00	0.00	0.00	0.00	0.00	100.00
MURPH010	MURPHY ACQUISITION GROUP LLC	25.00	0.00	25.00	0.00	0.00	0.00	0.00
MYERS010	RICHARD N MYERS	100.00	0.00	0.00	0.00	0.00	0.00	100.00
NACE0005	DAVID A & PATTI J NACE	25.00	25.00	0.00	0.00	0.00	0.00	0.00
NATIO005	NATIONSTAR MORTGAGE LLC	200.00	0.00	0.00	0.00	0.00	0.00	200.00
NATIO015	NATIONSTAR HECEM ACQUISITION T	660.00	0.00	0.00	0.00	0.00	0.00	660.00
NEWEN005	NEW ENTERPRISE STONE & LIME CO	750.00	0.00	0.00	0.00	0.00	750.00	0.00
NIETE005	NIE TECH, INC.	25.00	0.00	0.00	0.00	0.00	0.00	25.00
NOLLO005	J. RICHARD NOLL & LETITIA E. N	25.00	25.00	0.00	0.00	0.00	0.00	0.00

BOROUGH OF COLUMBIA
Accounts Receivable Aging Report By Customer Id

Customer Id	Name	Total Balance	>= 180	>= 90	>= 60	>= 30	Current	Not Due
NORTH010	NORTH CONCORD PROPERTY GROUP L	250.00	0.00	0.00	0.00	0.00	0.00	250.00
OATME005	STEPH'S HALF BAKED HOMESTYLE B	225.00	0.00	0.00	0.00	0.00	0.00	225.00
OHREL005	JUDY A OHREL	125.00	0.00	0.00	0.00	0.00	0.00	125.00
OMARS005	Omar Swarey	100.00	0.00	100.00	0.00	0.00	0.00	0.00
ONEST005	ONE STOP PROPERTIES	125.00	0.00	0.00	125.00	0.00	0.00	0.00
PDC5L005	PDC5 LLC	25.00	0.00	0.00	0.00	0.00	0.00	25.00
PHAN005	PHUONG NGA PHAN	100.00	0.00	0.00	0.00	0.00	0.00	100.00
PPCHO005	PPC Housing, LLC.	275.00	0.00	225.00	0.00	50.00	0.00	0.00
PROVE005	PROVERB REALTY LLC	200.00	0.00	200.00	0.00	0.00	0.00	0.00
QPINV005	QP INVEST REAL ESTATE GROUP	200.00	0.00	0.00	0.00	100.00	0.00	100.00
REESE005	REESE INVESTMENTS LLC	75.00	50.00	25.00	0.00	0.00	0.00	0.00
REIFF005	KAYLA REIFF	200.00	0.00	0.00	0.00	0.00	0.00	200.00
REISI010	FRANKLINE J. REISINGER, JR.	40.00	40.00	0.00	0.00	0.00	0.00	0.00
RERA005	ANGELA M. & DANIEL J. RERA	25.00	25.00	0.00	0.00	0.00	0.00	0.00
RIEHL010	RIEHL INVESTMENTS, LLC	200.00	0.00	0.00	0.00	0.00	0.00	200.00
RIVER005	RIVERSIDE AUTOMOTIVE	75.00	0.00	0.00	0.00	0.00	0.00	75.00
RIVER030	RIVER SIDE REAL ESTATE, LLC	100.00	0.00	0.00	0.00	0.00	0.00	100.00
RIZK005	ISIS RIZK	25.00	25.00	0.00	0.00	0.00	0.00	0.00
RIZK0010	ANTON RIZK	100.00	0.00	0.00	0.00	0.00	0.00	100.00
ROOKI005	ROOKIE PROPERTIES LLC	100.00	0.00	0.00	0.00	0.00	100.00	0.00
RUF00005	PATRICIA J RUF	200.00	0.00	0.00	0.00	0.00	0.00	200.00
RYAN005	SUSANNE RYAN	25.00	0.00	0.00	25.00	0.00	0.00	0.00
SARDI005	MARCO D. SARDI, JR.	25.00	25.00	0.00	0.00	0.00	0.00	0.00
SHANK010	COLBY B. & CYNTHIA L. SHANK	25.00	25.00	0.00	0.00	0.00	0.00	0.00
SIMPS005	MALACHI SIMPSON	25.00	25.00	0.00	0.00	0.00	0.00	0.00
SIVRI005	FAHRI & UGUR SIVRI	100.00	0.00	0.00	0.00	0.00	0.00	100.00
SLAYM005	TIMOTHY SLAYMAKER	150.00	0.00	0.00	0.00	0.00	0.00	150.00
SLAYM020	JONATHAN D SLAYMAKER	50.00	50.00	0.00	0.00	0.00	0.00	0.00
SLAYM025	PHILIP R SLAYMAKER	25.00	0.00	25.00	0.00	0.00	0.00	0.00
SMITH010	DERRICK V SMITH	50.00	0.00	0.00	0.00	0.00	0.00	50.00
SMITH015	SARAH J & EMILY E SMITH	200.00	0.00	0.00	0.00	200.00	0.00	0.00
SMITH025	PAUL F SMITH, JR.	25.00	25.00	0.00	0.00	0.00	0.00	0.00
SMITH065	SMITHS L & A LLC, ADAM SMITH	25.00	0.00	25.00	0.00	0.00	0.00	0.00
SMUCK010	CHRIST SMUCKER	25.00	0.00	25.00	0.00	0.00	0.00	0.00
SNYDE005	PAUL V. & LINDA J. SNYDER, JR.	75.00	75.00	0.00	0.00	0.00	0.00	0.00
SOAPS005	FOUNT & FILL SOAPS	281.40	0.00	13.40	0.00	0.00	147.40	120.60
SPERO005	KAREN SPEROS-DERR	125.00	25.00	0.00	0.00	0.00	0.00	100.00
STANCIL	Stancills, Inc	4,800.00	0.00	0.00	0.00	900.00	3,900.00	0.00
STOLT010	MERVIN STOLTZFUS	25.00	0.00	0.00	0.00	0.00	25.00	0.00
STOLT015	SCOTT D. STOLTZFUS	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00

BOROUGH OF COLUMBIA
Accounts Receivable Aging Report By Customer Id

Customer Id	Name	Total Balance	>= 180	>= 90	>= 60	>= 30	Current	Not Due
STOLT045	JOHN L. STOLTZFUS	125.00	0.00	0.00	0.00	0.00	125.00	0.00
STONE005	STONEWOOD HOMES LLC	50.00	0.00	50.00	0.00	0.00	0.00	0.00
SUSQU025	SUSQUEHANNA GLASS CO	100.00	0.00	100.00	0.00	0.00	0.00	0.00
TEDDS005	Ted D. Smith	118.97	0.00	0.00	0.00	118.97	0.00	0.00
TNNTC005	TNNT CONTRACTING LLC	200.00	0.00	0.00	0.00	0.00	0.00	200.00
TOBER005	SABRINA M. & JOSH TOBER	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00
TWPO0005	LANCASTER TWP	936.95	0.00	0.00	0.00	0.00	936.95	0.00
TYLOR005	Tylor Giger	125.00	0.00	0.00	0.00	0.00	0.00	125.00
UGI00005	UGI	300.00	0.00	0.00	0.00	0.00	140.00	160.00
VINEL005	JAMES M & JEAN L VINELLI	125.00	0.00	0.00	0.00	0.00	0.00	125.00
WAGNE010	CATHERINE HARSH WILLIAM WAGNER	100.00	0.00	0.00	0.00	0.00	0.00	100.00
WAYNE005	WAYNE THOMAS, LLC	200.00	0.00	0.00	0.00	0.00	0.00	200.00
WEISS005	PAUL AND/OR ADELMA WEISSER	200.00	0.00	0.00	0.00	0.00	0.00	200.00
WEISS010	JOSEPH S & DANIELLE S WEISSER	100.00	0.00	0.00	0.00	0.00	0.00	100.00
WESTD005	WEST DONEGAL TWP	236.60	0.00	0.00	0.00	0.00	236.60	0.00
WESTL005	WEST LAMPETER TOWNSHIP	2,575.30	0.00	0.00	0.00	0.00	2,575.30	0.00
WHITE005	WHITESTONE PARTNERS	25.00	25.00	0.00	0.00	0.00	0.00	0.00
WHITE010	White Horse Produce	630.00	0.00	0.00	0.00	0.00	330.00	300.00
WOLF0005	MICHELLE A & JOHN A WOLF JR.	100.00	0.00	0.00	0.00	0.00	100.00	0.00
WOLFE005	DAVID WOLFE	25.00	0.00	0.00	0.00	0.00	0.00	25.00
ZECH005	DAN ZECHER	25.00	0.00	25.00	0.00	0.00	0.00	0.00
ZOOK0010	JASON ZOOK	100.00	0.00	0.00	0.00	0.00	0.00	100.00
Report Totals		60,830.92	1,175.00	2,491.77	2,112.41	3,086.78	25,470.81	26,494.15

**Borough of Columbia Police Pension Plan
Calculation of 2025 Minimum Municipal Obligation**

1. Normal Cost Percentage	18.3%
2. Administrative Expense Percentage	1.2%
3. Estimated 2024 Total W-2 Payroll	\$1,975,796.36
4. Annual Cost ([1. + 2.] X 3.)	\$385,280
5. Amortization Payment	173,715
6. Financial Requirement (4. X 5.)	\$558,995
7. Member Contributions Anticipated	98,790
8. Funding Adjustment ¹	0
9. Minimum Municipal Obligation (6. - 7. - 8.)	\$460,205

The Minimum Municipal Obligation is due to be deposited on or before December 31, 2025.

Calculations are based upon the plan's January 1, 2023 Actuarial Valuation.

¹The funding adjustment is calculated as 10% of the excess, if any, of the actuarial accrued liability over the actuarial value of assets.

**Borough of Columbia Non Uniform Pension Plan
Calculation of 2025 Minimum Municipal Obligation**

1. Employer Contribution Percentage	7.0%
2. Administrative Expense Percentage	0.0%
3. Estimated 2025 Total W-2 Payroll	\$1,244,377.77
4. Financial Requirement ([1. + 2.] X 3.)	\$87,106
5. Advance Employer Contribution	0
6. Minimum Municipal Contribution (4. - 5.)	\$87,106

The Minimum Municipal Obligation is due to be deposited on or before December 31, 2025.

COLUMBIA BOROUGH POLICE DEPARTMENT										AUGUST			2024	
REPORT OF MONTHLY OFFENSES														
CLASSIFICATION OF OFFENSES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2024	2023
													TYTD	TLTYTD
Murder & Nonnegligent Manslaughter	0	0	0	0	0	0	0	0					0	2
Negligent Manslaughter	0	0	0	0	0	0	0	0					0	0
Rape by Force	0	0	0	0	0	0	0	0					0	1
Rape Attempt (Assault)	0	0	0	0	0	0	0	0					0	1
Robbery (Firearm/Knife or Cutting Inst.)	0	0	0	0	0	0	0	0					0	1
Robbery (Other Dangerous Weapon)	0	0	1	1	0	0	0	0					2	0
Robbery (Strong Armed/Hands,Feet,Etc)	1	0	0	0	0	0	0	0					1	3
Assault (Firearm)	2	1	0	0	0	0	0	0					3	5
Assault (Knife/Cutting Instrument)	0	0	0	1	1	1	0	1					4	0
Assault (Other Dangerous Weapon)	0	1	0	0	0	0	0	0					1	2
Assault (Hands,Fists,Feet, Etc.)	1	2	0	2	2	0	1	3					11	14
Assault (Other Not Aggravated)	8	4	9	6	10	7	1	0					45	62
Burglary (Forced Entry)	1	2	1	1	0	3	0	1					9	10
Burglary (Unlawful Entry/No Force)	0	0	0	0	0	0	0	0					0	7
Burglary (Attempted Forced Entry)	0	0	0	0	0	0	0	0					0	4
Theft (\$50 & Over)	4	9	11	12	8	12	10	11					77	78
Theft (Under \$50)	11	15	3	6	12	5	3	4					59	28
Auto Theft	1	0	0	1	3	1	0	1					7	11
Arson	0	1	0	0	0	0	0	0					1	0
Forgery & Counterfeiting	0	0	1	0	1	0	0	0					2	0
Fraud	6	8	7	4	7	7	3	4					46	52
Embezzlement	0	0	0	0	0	0	0	0					0	0
Stolen Property (Rec., Possess., Etc.)	0	0	0	0	0	1	0	0					1	0
Vandalism/Criminal Mischief	7	10	9	7	5	12	6	6					62	81
Weapons (Carrying/Possess. Etc.)	2	2	3	3	1	1	0	3					15	7
Prostitution & Commercial Vice	0	0	0	0	0	0	0	0					0	0
Sex Offenses (Except Rape/Prostitution)	0	3	2	2	3	4	3	5					22	27
Narcotic Drug Laws (Drug Abuse Viol.)	4	2	2	3	1	3	2	3					20	20
Gambling	0	0	0	0	0	0	0	0					0	0
Offenses Against Family & Children	3	3	5	8	6	5	5	5					40	27
Driving Under The Influence	5	1	4	0	2	1	1	0					14	9
Liquor Laws	0	0	0	0	0	0	0	0					0	1
Drunkenness	1	0	3	1	2	2	0	2					11	15
Disorderly Conduct	0	0	3	4	2	2	3	2					16	25
Vagrancy	1	2	1	0	0	0	0	1					5	3
All Other (Except Traffic)	40	39	44	44	37	50	47	39					340	402
TOTAL MONTHLY OFFENSES	98	105	109	106	103	117	85	91					814	898

COLUMBIA BORO POLICE DEPARTMENT MONTHLY REPORT TO BORO COUNCIL											AUGUST	2024		YTD	LYTD
ACTIVITIES	January	February	March	April	May	June	July	August	September	October	November	December	2024	2023	
Monthly U.C.R. Count	98	105	109	106	103	117	85	91					814	899	
Adult Criminal Arrests	22	18	20	15	21	28	15	16					155	131	
Adult Summary Arrest	4	1	10	11	8	15	8	4					61	0	
Juvenile Criminal Arrests	0	11	3	1	3	1	3	1					23	17	
Juvenile Summary Arrests	4	7	3	6	2	2	2	0					26	15	
TRUCK INSPECTIONS:	5	5	6	7	2	5	8	8					46	33	
TRUCK VIOLATIONS:	5	0	15	13	4	0	17	2					56	66	
Prisoners Detained In Boro Lockup	5	6	11	6	7	10	16	10					71	48	
Reportable Accidents Inv.	9	8	8	10	10	6	8	4					63	74	
Non-Reportable Accidents Inv.	9	12	7	5	19	9	8	8					77	134	
Traffic Arrests/Citations	14	22	24	36	45	15	31	21					208	327	
Abandoned Veh Removed From Sts	5	6	4	4	8	8	5	6					46	40	
District Magistrate Fines	\$5,165.58	\$8,358.81	\$8,895.01	\$7,179.58	\$8,303.10	\$8,613.78	\$8,199.42	\$7,753.80					\$62,469.08	\$61,320.29	
Parking Ticket Fines	\$3,545.00	\$3,525.00	\$7,450.00	\$14,200.00	\$14,410.00	\$13,470.00	\$16,320.00	\$12,950.00					\$85,870.00	\$83,216.00	
Accident Report Revenue	\$45.00	\$45.00	\$120.00	\$30.00	\$30.00	\$15.00	\$15.00	\$0.00					\$300.00	\$105.00	
LexisNexis Accident Report Revenue	\$255.00	\$90.00	\$150.00	\$240.00	\$225.00	\$225.00	\$195.00	\$45.00					\$1,425.00	\$1,005.00	
Bicycle License Fees	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00	\$3.00					\$5.00	\$2.00	
No Parking Sign Fees	\$116.00	\$316.00	\$112.00	\$756.00	\$720.00	\$740.00	\$516.00	\$1,092.00					\$4,368.00	\$1,966.00	
Contractor Parking Sign Fees	\$0.00	\$8.00	\$0.00	\$0.00	\$0.00	\$4.00	\$0.00	\$0.00					\$12.00	\$8.00	
Boot Removal Fees	\$70.00	\$210.00	\$70.00	\$105.00	\$175.00	\$245.00	\$350.00	\$245.00					\$1,470.00	\$1,260.00	
PA. State Police/County Fines/Fees	\$269.55	\$129.50	\$207.37	\$674.58	\$457.45	\$1,992.88	\$284.15	\$118.19					\$4,133.67	\$2,230.75	
Lanc. Cnty. Clerk of Courts Fees	\$62.82	\$0.00	\$0.00	\$390.77	\$112.98	\$0.00	\$0.00	\$0.00					\$566.57	\$1,583.63	
Meter Violations	223	171	208	199	219	211	169	208					1,608	1,268	
Parking Outside Lines	0	0	0	0	0	1	0	0					1	1	
Double Parking	0	7	1	1	0	2	1	0					12	4	
Parking On Left Side of Street	2	2	1	4	0	2	3	3					17	21	
Continuous Parking 48 Hours	9	10	12	16	14	6	0	6					73	115	
No Parking Zone/Bus Stop	29	30	27	22	18	23	16	24					189	113	
Street Sweeping	0	0	511	786	715	761	895	725					4,393	4,859	
Parking within 20 ft Crosswalk	29	25	29	21	19	21	20	22					186	200	
Parking within 15 ft Fire Hydrant	8	2	9	5	3	3	7	4					41	38	
Parking in Front of Driveway	1	1	3	2	2	3	2	2					16	9	
Handicap Area	12	2	15	8	7	4	5	1					54	28	
Other	2	0	1	1	11	20	27	11					73	25	
Restitution	\$0.00	\$0.00	\$0.00	\$66.68	\$0.00	\$0.00	\$0.00	\$0.00					\$66.68	\$315.34	
Dog Fees	\$50.00	\$200.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00					\$350.00	\$150.00	
Fingerprint Revenue	\$36.35	\$68.37	\$25.00	\$49.89	\$241.67	\$68.17	\$100.00	\$0.00					\$589.45	\$25.00	



LANCASTER COUNTY, PENNSYLVANIA

Borough Council Meeting
September 24, 2024

Emergency Planning & Operations

- The next quarterly EMA meeting is scheduled for Thursday, October 17 at 3 pm in the Council meeting room.
- A public meeting held by PennDOT will be held at the Market House on Tuesday, September 17th from 5 – 8 pm.
- Sending out weather updates as weather events occur to those potentially affected by them (police, fire, EMS, highway department, codes, schools, elderly housing, etc.).
- Sending out PennDOT notifications on traffic changes, closures, etc. as I receive them for those that affect the local area.
- The EOC is planned to be operational for the:
 - * 09/28/2024 - Macaroni & Cheeses Festival
 - *10/05/2024 – Albatwitch Festival
 - *10/24/2024 – Mardi Gras Parade
- Currently updating the NARM and the EOP

Miscellaneous Information

- Attended the LEPC bi-monthly meeting on August 1 at LCPSTC.
- Attended the 2-hour EMC training session for August at LCPSTC.
- Attended 2 hours of various classes on various topics.
- Brittany Brommer & I attended the first annual DHS House of Worship Safety and Security Symposium on Thursday, August 8 in Harrisburg.

Acronyms

- ARPA – American Rescue Plan Act
- CASPER - Community Assessment for Public Health Emergency Response
- CBSD – Columbia Borough School District





LANCASTER COUNTY, PENNSYLVANIA

- DHS – Department of Homeland Security
- EMA – Emergency Management Agency
- EMC – Emergency Management Coordinator
- EMS – Emergency Medical Services
- EOC – Emergency Operations Center
- EOP – Emergency Operations Plan
- FD – Fire Department
- FEMA – Federal Emergency Management Agency
- IAP – Incident Action Plan
- LCPSTC – Lancaster County Public Safety Training Center
- LEMA – Lancaster County Emergency Management Agency
- LEPC – Local Emergency Planning Committee
- NARM – Notification and Resource Manual
- NNO – National Night Out
- OLA – Our Lady of the Angels
- PEMA – Pennsylvania Emergency Management Agency

Respectfully,

Jay Barninger, CESCO

Emergency Management Coordinator (EMC)





Columbia Borough Fire Department

726 Manor Street

P O Box 426

Columbia, PA 17512-0426

MONTHLY FIRE CHIEF'S REPORT

AUGUST 2024

Incident response statistics and additional Fire Department Activities for the month of August 2024 along with Year-to-Date information.

Scott K. Ryno, Fire Chief

Prepared by J. Michael Zercher, Assistant Chief

Information released by the CBFDD for informational purposes to the Columbia Borough Manager and Columbia Council members on September 13, 2024.

INCIDENT RESPONSE STATISTICS (TOTALS):

Incident Type *	January	February	March	April	May	June	July	August	September	October	November	December	2024 Year To Date Totals	2023 Totals	2022 Totals	2021 Totals	2020 Totals
100	11	7	8	10	9	9	12	12					78	110	130	144	112
200	0	0	0	1	0	0	0	0					1	3	6	21	4
300	15	10	16	16	14	20	9	18					118	186	188	196	178
400	5	8	6	2	3	2	3	6					35	73	57	58	51
500	13	11	10	8	15	18	12	8					95	129	171	152	140
600	10	9	5	13	6	12	13	12					80	105	93	46	45
700	7	12	12	11	9	6	10	12					79	125	121	106	128
800	0	0	0	0	0	0	1	0					1	5	1	1	0
900	0	1	1		1	1	0	2					6	9	13	2	3
Totals:	61	58	58	61	57	68	60	70	0	0	0	0	493	745	780	726	661
2023	54	63	44	70	59	49	70	66	76	63	63	68					
2022	89	69	65	65	90	54	61	59	47	56	63	62					
2021	56	49	59	70	57	42	47	82	69	74	59	62					
2020	49	59	49	43	52	55	76	65	47	59	57	50					

KEY - Incident Type *

100	Fire Incidents including structures, mobile properties, vegetation and rubbish.
200	Over pressurized Incidents (No Fire) including boiler, pipelines, and process vessels.
300	Rescue/EMS Incidents including vehicle accidents, water rescue, searches, and industrial rescues.
400	Hazardous Materials Incidents including combustibile spills, radioactive & biological, and electrical issues.
500	Service Incidents including water removal, smoke/odor issue, animal issue, and public service.
600	Good Intent Incidents including unknown type of alarms, controlled burns, steam mistaken for smoke.
700	False Alarm Incidents including unintentional fire alarms.
800	False Alarm Incidents including malicious alarms, bomb scares.
900	Special Incidents including citizen complaints, special types and miscellaneous incidents.

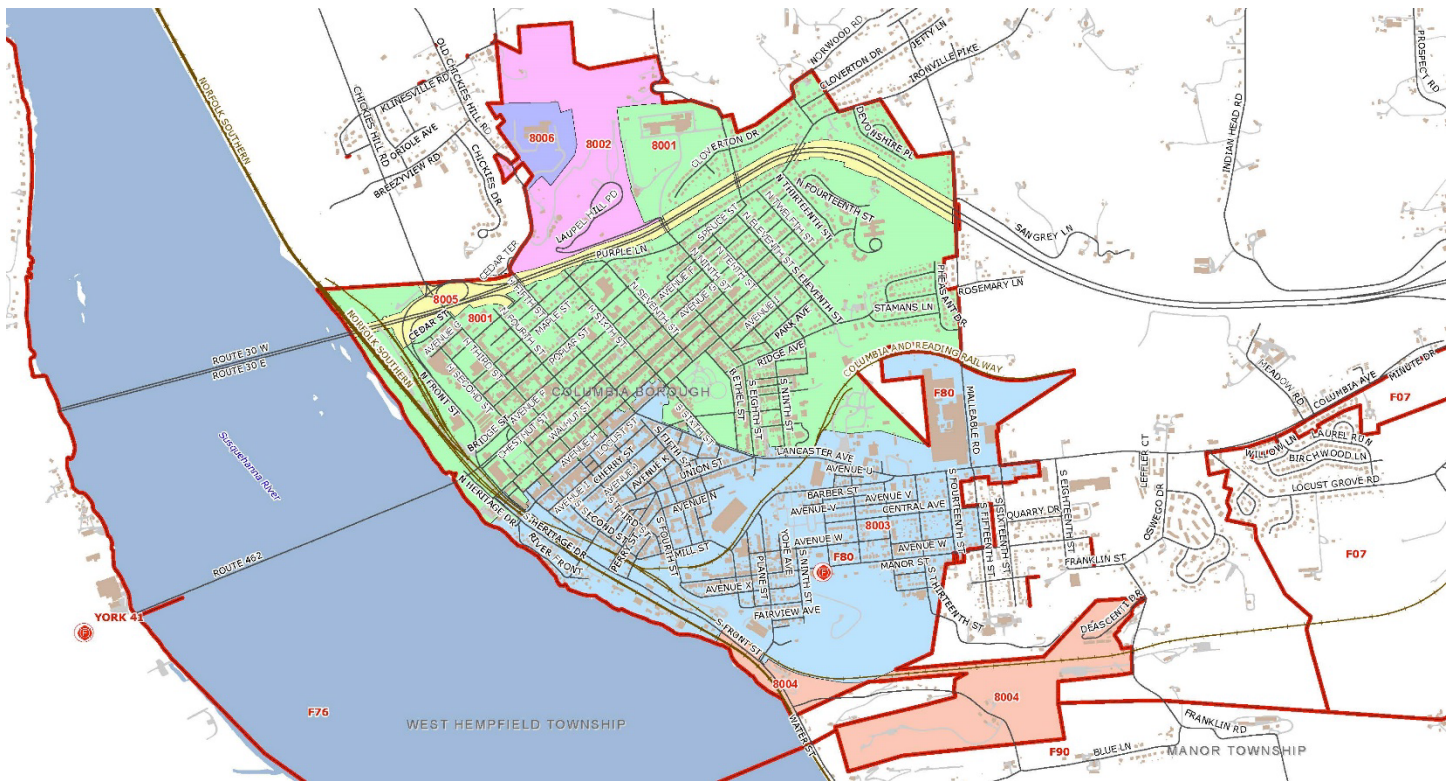
APRIL INCIDENTS:

- **70** dispatched fire incidents with **540** volunteer man-hours.
- **28** classes were attended for **70** volunteer man-hours.
- **66** activities were attended for **144** volunteer man-hours.
- **Friday** was our busiest day with **20** incidents.
- Incidents by shifts and our average number of volunteers:
 - 07:00am – 02:59pm **20** incidents.
 - 03:00pm – 10:59pm **38** incidents.
 - 11:00pm – 06:59am **12** incidents.
 - All Shifts **70** incidents.
- **Rescue** was our most dispatched incident type with **18**.

**754 VOLUNTEER HOURS WERE SPENT IN THE MONTH OF
AUGUST FOR OUR COMMUNITY!
25 VOLUNTEER MAN HOURS PER DAY!**

Total Calls by District

District	Aug	Total
Columbia Borough Fire Department Box 80-03	14	14
West Hempfield Twp Fire Department	13	13
Blue Rock - Washington Boro	3	3
Columbia Borough Fire Department Box 80-01	15	15
Fire Department Mount Joy	2	2
Yorkana Fire Department	1	1
Wrightsville Fire Department	1	1
Bainbridge Fire Department	1	1
Blue Rock - Millersville	1	1
Rohrerstown Fire Department	2	2
Elizabethtown Fire Department	1	1
Columbia Borough Fire Department Box 80-05	1	1
Mountville Fire Department	8	8
Maytown-East Donegal Twp Fire Department	3	3
Manheim Twp - Southern	1	1
Marietta Fire Department	1	1
Columbia Borough Fire Department Box 80-06	2	2
Total	70	70



Life Lion LLC Monthly Report Columbia Borough

August 2024 EMS call volume

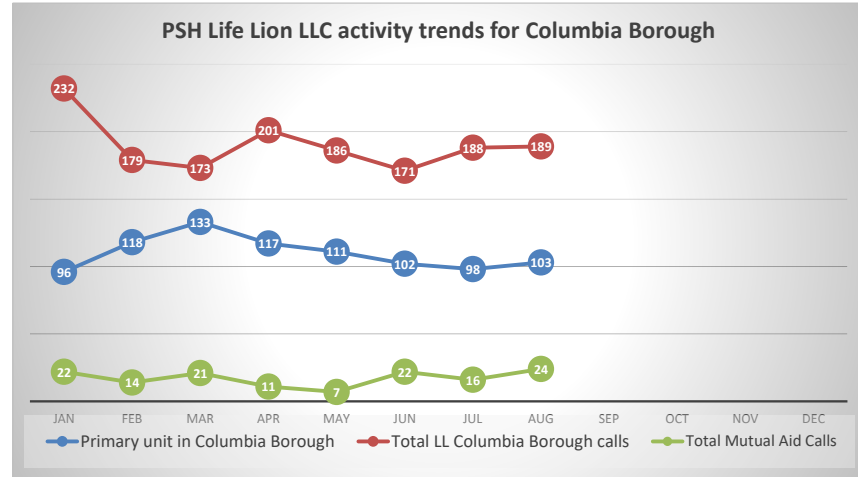
Total EMS activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	FY total
Total Life Lion LLC calls dispatched in Columbia Borough.	232	179	173	201	186	171	188	189					1519
Total monthly calls Columbia unit dispatched in other municipalities	96	118	133	117	113	111	127	144					959
Columbia Borough calls handled by other Life Lion units	84	62	86	86	75	69	90	86					638

Total municipal responses by primary unit assigned in Columbia Borough	Count	Pct
Columbia Borough	103	41.7
West Hempfield	45	18.2
York County	28	11.3
Manor Township	19	6.1
East Hempfield	15	7.7
Mountville Borough	13	7.7
Mount Joy Borough	12	4.9
Marietta Borough	7	2.8
Rapho Township	2	0.8
East Donegal Township	1	0.4
Penn Township	1	0.4
West Donegal Township	1	0.4
Total	247	

Medical Call Type in Columbia Borough	Count	Pct
Abdominal Pain	8	4.2
Allergic Reaction	2	1.1
Assault	4	2.1
Back Pain	2	1.1
Breathing Problem	17	9.0
Building - Dwelling	5	2.6
Cardiac Arrest	2	1.1
Chest Pains	11	5.8
Convulsion - Seizure	2	1.1
Fall - Injured	23	12.2
Headache	2	1.1
Heart Problem	5	2.6
Hemorrhage	3	1.6
Laceration	1	0.5
Medical Alarm	16	8.5
Overdose - Poisoning	4	2.1
Pregnancy	4	2.1
Psychiatric - Emotional	11	5.8
Public Service - EMS	2	1.1
Sick Person	42	22.2
Stabbing	1	0.5
Stroke - CVA	3	1.6
Traumatic Injured	5	2.6
Unconscious Person	8	4.2
Unknown EMS - Person Down	4	2.1
Vehicle Accident	2	1.1
Total	189	

Response times primary unit assigned to Columbia Borough

Response time median (Minutes)	9:27
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Code Department Report * August 2024

Year to Date	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Inspections													
Fire/Re-Inspection	0	2	2	0	0	1	0	2	0	0	0	0	7
Rental/Re-Inspection	17	15	12	12	24	27	25	27	0	0	0	0	159
Safety	0	0	0	0	0	0	0	0	0	0	0	0	0
Condemnation	0	3	0	0	1	0	0	2	0	0	0	0	6
New Tenant	20	26	14	21	26	20	17	15	0	0	0	0	159
Fire Pit	2	4	3	8	17	6	6	2	0	0	0	0	48
	39	50	31	41	68	54	48	48	0	0	0	0	379
QT Violations													
Vehicle	9	4	5	25	2	6	2	6	0	0	0	0	59
Accumulation of Trash	31	21	20	31	29	13	14	19	0	0	0	0	178
Animal Waste	1	1	0	0	1	1	1	1	0	0	0	0	6
Sidewalk Snow	57	11	0	0	0	0	0	0	0	0	0	0	68
Grass & Weeds	0	0	0	77	100	32	23	29	0	0	0	0	261
Grass Clippings	0	0	0	1	2	0	0	3	0	0	0	0	6
Illegal Burning	1	2	9	17	22	9	6	1	0	0	0	0	67
Missing Bldg ID	0	1	3	6	2	4	5	3	0	0	0	0	24
Pool Sanitation	0	2	3	3	3	0	2	0	0	0	0	0	13
Smoke Detector	0	0	0	0	0	0	0	0	0	0	0	0	0
Stagnant Water	0	1	0	0	3	1	0	0	0	0	0	0	8
Trash Storage	43	41	15	22	16	14	12	12	0	0	0	0	175
Change of Occupancy-\$500	0	0	0	0	0	0	0	0	0	0	0	0	0
NC Vehicle-\$500	0	0	0	0	0	0	0	0	0	0	0	0	0
NC Knox Box-\$500	0	0	0	0	0	0	0	0	0	0	0	0	0
NC Lead Safe-\$500	1	0	0	0	0	0	0	0	0	0	0	0	3
NC NOV-\$500	4	0	0	1	1	0	3	0	0	0	0	0	9
NC Unreg. Rental-\$500	0	0	1	0	1	2	1	0	0	0	0	0	5
	147	84	56	183	182	82	69	74	0	0	0	0	877
Misc Violations													
Appeals	2	0	1	3	3	2	0	0	0	0	0	0	11
Citations Issued	11	24	0	0	0	0	118	0	0	0	0	0	153
Complaints	30	25	18	21	32	26	23	28	0	0	0	0	203
Condemnations	0	0	0	0	1	0	1	1	0	0	0	0	3
Disruptive Conducts	3	4	2	1	10	2	1	1	0	0	0	0	24
Evictions	1	0	0	0	0	0	0	0	0	0	0	0	1
Notice of Violations	23	51	43	142	123	59	60	55	0	0	0	0	556
	70	104	64	167	169	89	203	85	0	0	0	0	951

Condemnation Status as of September 18, 2024

ADDRESS	REASON	STATUS	DATE OF CONDEMNATION	COMPLIANCE DATE
118 N 8TH ST	Fire/Sanitation	Vacant	8.16.2024	10.16.2024
122 S 2ND ST	Sanitation	Vacant	9.10.2024	10.10.2024
125 BRIDGE ST	Unsafe Structure	In progress	10.7.2023	4.8.2024
1330 MANOR ST	Fire	In progress	4.18.2023	7.18.2023
170 S 5TH ST	Fire	In progress - <i>new owner</i>	2.1.2021	N/A
209 WALNUT ST	Fire	3 of 4 units vacant	8.21.2024	11.29.2024
215 CHESTNUT ST	Fire	In progress	7.18.2024	10.21.2024
290 S 5TH ST	Unsafe Structure	Vacant	9.14.2023	12.14.2023
447 UNION ST	Sanitation/Infestation	In progress	11.9.2023	12.11.2023
521 LOCUST ST	Fire	In progress - <i>new owner</i>	5.1.2022	1.1.2023
612 WALNUT	Sanitation/Infestation/OC	In progress	10.24.2023	1.24.2024
919 SPRUCE ST	Illegal Rental	Vacant	5.30.2024	7.1.2024



LEO S. LUTZ
Mayor

EVAN M. GABEL
Solicitor

HEATHER ZINK
Borough Council President

September 12, 2024

James A. Smith
1001 Central Avenue
Columbia, PA 17512

Re: Public Hearing Notice for Vacation of Washington Street

Dear James Smith,

This written correspondence is to inform you of an upcoming public hearing regarding the vacation of Washington Street. Although individual written notice is not required by the Pennsylvania Borough Code, the Borough of Columbia (the "Borough") is providing this notice as a courtesy to each person who owns property adjoining the portion of Washington Street that may be vacated. The proposed vacation would close Washington Street to the public between Barber Street and Avenue U. The public hearing will take place on Tuesday, September 24th, 2024, at 7:00 PM at Borough Hall, which is located at 308 Locust Street, Columbia, PA.

As an adjoining property owner, your input is valuable, and we encourage you to attend the hearing. This is an opportunity for you to express any concerns or opinions related to the street vacation. All interested persons are invited to attend and will have the opportunity to speak.

The files related to the street vacation are available for public inspection during business hours at the address below:

Columbia Borough Hall
308 Locust Street
Columbia, PA

If you have any questions or need further information, please feel free to contact the Borough office at 717-684-2467.

Thank you for your attention to this matter, and we hope to see you at the public hearing.

Sincerely,

Columbia Borough





LEO S. LUTZ
Mayor

EVAN M. GABEL
Solicitor

HEATHER ZINK
Borough Council President

September 12, 2024

Sarah J. and Emily E. Smith
3916 Columbia Avenue
Columbia, PA 17512

Re: Public Hearing Notice for Vacation of Washington Street

Dear Sarah and Emily Smith,

This written correspondence is to inform you of an upcoming public hearing regarding the vacation of Washington Street. Although individual written notice is not required by the Pennsylvania Borough Code, the Borough of Columbia (the "Borough") is providing this notice as a courtesy to each person who owns property adjoining the portion of Washington Street that may be vacated. The proposed vacation would close Washington Street to the public between Barber Street and Avenue U. The public hearing will take place on Tuesday, September 24th, 2024, at 7:00 PM at Borough Hall, which is located at 308 Locust Street, Columbia, PA.

As an adjoining property owner, your input is valuable, and we encourage you to attend the hearing. This is an opportunity for you to express any concerns or opinions related to the street vacation. All interested persons are invited to attend and will have the opportunity to speak.

The files related to the street vacation are available for public inspection during business hours at the address below:

Columbia Borough Hall
308 Locust Street
Columbia, PA

If you have any questions or need further information, please feel free to contact the Borough office at 717-684-2467.

Thank you for your attention to this matter, and we hope to see you at the public hearing.

Sincerely,

Columbia Borough



July 19, 2024

Borough of Columbia
Attn: Heather Zink, Council President
308 Locust Street
Columbia, PA 17512

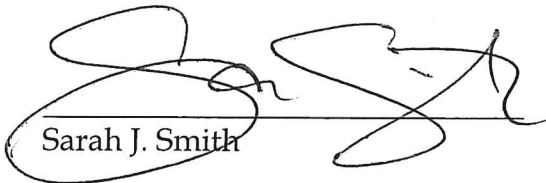
RE: Washington Street

Dear Borough of Columbia Council:

We, Sarah J. Smith and Emily E. Smith, are the owners of a portion of Washington Street. We received this portion from the Borough of Columbia through the Columbia Ordinance No. 740 dated October 11, 2004 and effective November 30, 2004. Through this ordinance the Borough of Columbia vacated, abandoned, and removed said premises from the official map of the Borough of Columbia and conveyed to us.

We are now requesting that the second section of Washington Street situate North of Barber Street and South of "U" Avenue in Columbia Borough, Lancaster County, Pennsylvania, be vacated, abandoned, and removed said premises from the official map of the Borough of Columbia. Attached is the legal description of Washington Street prepared by Rettew Associates that Sarah J. Smith and Emily E. Smith are seeking from the Borough of Columbia.

Very truly yours,



Sarah J. Smith



Emily E. Smith

Right-of-Way Description of Washington Street
Columbia Borough, Lancaster County, Pennsylvania

ALL THAT CERTAIN portion of right-of-way of Washington Street situate North of Barber Street and South of "U" Avenue in Columbia Borough, Lancaster County, Pennsylvania as shown on the Exhibit for Right-Of-Way Abandonment of Washington Street prepared by RETTEW Associates, drawing number 0127401995, dated July 2, 2024, and being more fully bounded and described as follows:

BEGINNING at a point along the western side of Washington Street (14' wide) where it is intersected by the northern right-of-way line of Barber Street (40' wide) said point being the southeastern corner of lands now or formerly of Thomas L. and James A. Smith; thence along the western side of Washington Street and the eastern line of lands now or formerly of Thomas L. and James A. Smith N 15° 49' 49" E a distance of 72.98 feet to a point, said point being a common corner with lands now or formerly of Sarah J. and Emily E. Smith; thence along lands now or formerly of Sarah J. and Emily E. Smith the following two (2) courses and distances: 1) S 74° 10' 11" E a distance of 14.00 feet to a point, 2) S 15° 49' 49" W a distance of 70.00 feet to a point at the intersection of the easterly right-of-way line of Washington Street and at the said northern right-of-way line of Barber Street; thence along the said northern right-of-way line of Barber Street N 86° 10' 27" W a distance of 14.31 feet to the point and place of BEGINNING.

CONTAINING: 1,001 square feet.

LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	N15°49'49"E	72.98'
L2	S74°10'11"E	14.00'
L3	S15°49'49"W	70.00'
L4	N86°10'27"W	14.31'



BARBER STREET Edge Bituminous

R/W

ADJOINER TABLE

<p>Ⓐ N/F SARAH J. & EMILY E. SMITH ACCOUNT # 110-66919-0-0000 INSTRUMENT # 5959116</p>	<p>Ⓒ N/F SARAH J. & EMILY E. SMITH ACCOUNT # 110-64509-0-0000 INSTRUMENT # 6298202</p>
<p>Ⓑ N/F SARAH J. & EMILY E. SMITH ACCOUNT # 110-65486-0-0000 INSTRUMENT # 5959066</p>	<p>Ⓓ N/F THOMAS L. & JAMES A. SMITH ACCOUNT # 110-59947-0-0000 DEED BOOK Z-90, PAGE 451</p>

LEGEND

R/W ABANDONMENT OF WASHINGTON STREET CONTAINING 1,001 SF

Z:\Shared\Projects\01274\0127401995 Smith's Hotel Projects\07 CAD

RIGHT-OF-WAY ABANDONMENT EXHIBIT FOR

WASHINGTON STREET

COLUMBIA BOROUGH

LANCASTER, COUNTY PA



RETTEW Associates, Inc.
3020 Columbia Avenue, Lancaster, PA 17603
Phone (800) 738-8395
Email: rettew@rettew.com
Website: www.rettew.com

DRAWN BY: BLB

DATE: 7/2/24

SCALE: 1"=30'

DWG. NO. 0127401995

**COLUMBIA BOROUGH
LANCASTER COUNTY, PENNSYLVANIA**

ORDINANCE NO. 953

AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA, TO VACATE, ABANDON, AND REMOVE FROM THE BOROUGH STREET PLAN AND MAP A PORTION OF WASHINGTON ST IN THE BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA.

WHEREAS, Sarah J. Smith and Emily E Smith filed a petition to vacate a portion of Washington Street within the Borough of Columbia;

WHEREAS, Petitioners and James A. Smith are owners of real estate that abut the portion of Washington Street that Petitioners propose to be vacated by the Borough of Columbia;

WHEREAS, Columbia Borough Council held a hearing on Petitioners petition and determined such a petition should be granted and that the hereinafter described portion of Washington Street should be vacated, abandoned, and removed from the Columbia Borough Street Plan and Columbia Borough official map, subject to the provisions of this ordinance.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, as follows:

SECTION 1. The Borough of Columbia, Lancaster County, Pennsylvania does hereby vacate, abandon, and remove from the official map of the Borough of Columbia all that certain tract of land comprising a portion of Washington Street as more fully described in Exhibit A attached hereto and made a part hereof.

SECTION 2. That within ten days after the enactment of this ordinance, written notice shall be given to the owners of all properties abutting the portion of Washington Street proposed to be vacated by this Ordinance.

SECTION 3. Upon the effective date of this ordinance, the proper officials of the Borough of Columbia are authorized and directed to show the vacation of a portion of Washington Street upon the official map of the Borough of Columbia, Lancaster County, Pennsylvania.

SECTION 4. If any section, subsection, clause or provision of this ordinance is held invalid the remainder shall not be affected by such invalidity.

SECTION 5. All ordinances, resolutions, or parts thereof, in so far as they are inconsistent herewith are hereby repealed.

This Ordinance shall become effective as provided by the laws of the Commonwealth of Pennsylvania.

DULY ORDAINED AND ENACTED this 24th day of September 2024, by the Borough Council of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA,
LANCASTER COUNTY, PENNSYLVANIA

By: _____
Heather Zink,
President of Borough Council

ATTEST:

Steven Kaufhold
Borough Manager/Secretary

Examined and approved this _____ day of _____, 2024.

Leo S. Lutz, Mayor

Exhibit A

Right-of-Way Description of Washington Street
Columbia Borough, Lancaster County, Pennsylvania

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BEGINNING at a point along the western side of Washington Street (14' wide) where it is intersected by the northern right-of-way line of Barber Street (40' wide) said point being the southeastern corner of lands now or formerly of Thomas L. and James A. Smith; thence along the western side of Washington Street and the eastern line of lands now or formerly of Thomas L. and James A. Smith N 15° 49' 49" E a distance of 72.98 feet to a point, said point being a common corner with lands now or formerly of Sarah J. and Emily E. Smith; thence along lands now or formerly of Sarah J. and Emily E. Smith the following two (2) courses and distances: 1) S 74° 10' 11" E a distance of 14.00 feet to a point, 2) S 15° 49' 49" W a distance of 70.00 feet to a point at the intersection of the easterly right-of-way line of Washington Street and at the said northern right-of-way line of Barber Street; thence along the said northern right-of-way line of Barber Street N 86° 10' 27" W a distance of 14.31 feet to the point and place of BEGINNING.

CONTAINING: 1,001 square feet.

LINE TABLE

LINE #	DIRECTION	LENGTH
L1	N15°49'49"E	72.98'
L2	S74°10'11"E	14.00'
L3	S15°49'49"W	70.00'
L4	N86°10'27"W	14.31'



ADJOINER TABLE

<p>(A) N/F SARAH J. & EMILY E. SMITH ACCOUNT # 110-66919-0-0000 INSTRUMENT # 5959116</p>	<p>(C) N/F SARAH J. & EMILY E. SMITH ACCOUNT # 110-64509-0-0000 INSTRUMENT # 6298202</p>
<p>(B) N/F SARAH J. & EMILY E. SMITH ACCOUNT # 110-65486-0-0000 INSTRUMENT # 5959066</p>	<p>(D) N/F THOMAS L. & JAMES A. SMITH ACCOUNT # 110-59947-0-0000 DEED BOOK Z-90, PAGE 451</p>

LEGEND

R/W ABANDONMENT OF WASHINGTON STREET CONTAINING 1,001 SF

RIGHT-OF-WAY ABANDONMENT EXHIBIT
FOR
WASHINGTON STREET

COLUMBIA BOROUGH

LANCASTER, COUNTY PA

Z:\Shared\Projects\01274\0127401995 Smith's Hotel Projects\07 CAD

RETTEW

RETTEW Associates, Inc.
3020 Columbia Avenue, Lancaster, PA 17603
Phone (800) 738-8395
Email: rette@rette.com
Website: www.rettew.com

DRAWN BY: BLB
DATE: 7/2/24
SCALE: 1"=30'
DWG. NO. 0127401995

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2024 - 33

**A RESOLUTION OF BOROUGH COUNCIL APPOINTING STEVEN KAUFHOLD AS
BOROUGH MANAGER AND SECRETARY/TREASURER.**

WHEREAS, Mark Stivers resigned as Borough Manager effective July 3, 2024; and

WHEREAS, Jake Graham served as interim Borough Manager;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Columbia hereby appoints Steven Kaufhold as Borough Manager and Secretary/Treasurer.

RESOLVED AND ADOPTED this 24th day of September 2024 by the Columbia Borough Council.

ATTEST:

Columbia Borough Council

Jake Graham
Interim Borough Manager

Heather Zink
Borough Council President

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2024 - 34

A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF COLUMBIA DESIGNATING DEPOSITORIES / FINANCIAL INSTITUTIONS AND AUTHORIZATION OF SIGNATORIES

WHEREAS, The Borough Council of the Borough of Columbia must approve bank depositories/financial institutions for Borough funds;

THEREFORE, BE IT RESOLVED, that the Columbia Borough Council hereby approves Truist Bank, and the Pennsylvania Local Government Investment Trust as primary depositories, and all FDIC insured banks doing business in Pennsylvania for investing funds of the Borough.

BE IT FURTHER RESOLVED, that the following persons may act on behalf of the Borough of Columbia as signatories for all the aforementioned depositories/financial institutions, and requires two signatures on all checks/bank drafts at all times, and that the Borough Manager or Finance Manager is hereby authorized to: (1) move money among all the above authorized depositories/financial institutions to maximize interest rate yields consistent with the safety of principle and to meet the financial obligations of the Borough in a timely and cost effective manner, and (2) open or close separate bank accounts as is deemed necessary, at the primary and secondary depositories.

Steven Kaufhold, Borough Manager	_____
Todd Burgard, Councilperson	_____
Barbara Fisher, Councilperson	_____
Joanne Geesey, Councilperson	_____
Eric Kauffman, Councilperson	_____
Kelly Murphy, Councilperson	_____
Peter Stahl, Councilperson	_____
Heather Zink, Councilperson	_____

RESOLVED AND ADOPTED this 24th day of September 2024 by the Columbia Borough Council.

ATTEST:

Columbia Borough Council

Steven Kaufhold
Borough Manager

Heather Zink
Borough Council President

Range of Checking Accts: First to Last Range of Check Dates: 09/24/24 to 09/24/24
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
01	GENERAL FUND	GENERAL FUND					
43305	09/24/24	AGRIC005 Agricultural Analytical Svs La					786
24-00974	1	8/29/24 Compost Sample extra	340.00	01-426-103 904 Collection Expenses	Expenditure		22 1
43306	09/24/24	APPTE005 App-Techs Corporation					786
24-00985	1	junction box pole assembly	709.45	18-430-610 Construction Costs - Ridge Avenue	Expenditure		42 1
24-00985	2	camera dome outdoor 33 mp	5,248.04	18-430-610 Construction Costs - Ridge Avenue	Expenditure		43 1
24-00985	3	video hardware shroud bracket	78.96	18-430-610 Construction Costs - Ridge Avenue	Expenditure		44 1
24-00985	4	video hardware mount outdoor	81.14	18-430-610 Construction Costs - Ridge Avenue	Expenditure		45 1
24-00985	5	video hardware mount pole	60.15	18-430-610 Construction Costs - Ridge Avenue	Expenditure		46 1
24-00985	6	hardware fasteners corner mount	103.60	18-430-610 Construction Costs - Ridge Avenue	Expenditure		47 1
24-00985	7	misc parts	987.81	18-430-610 Construction Costs - Ridge Avenue	Expenditure		48 1
24-00985	8	software surveillance	300.90	18-430-610 Construction Costs - Ridge Avenue	Expenditure		49 1
24-00985	9	software surveillance 1 year	56.10	18-430-610 Construction Costs - Ridge Avenue	Expenditure		50 1
24-00985	10	surveillance system install	1,716.00	18-430-610 Construction Costs - Ridge Avenue	Expenditure		51 1
			<u>9,342.15</u>				
43307	09/24/24	ASSOC010 Associates Properties PA LP					786
24-01012	1	positive pay issue	13.00	01-402-360 Bank Service Charges	Expenditure		268 1
43308	09/24/24	BROWN020 Brown Plus					786
24-01002	1	j marciano 8/29/25 payroll	837.00	01-402-311 Accounting & Auditing Services	Expenditure		250 1
24-01002	2	j marciano 9/2/24 payroll	67.50	01-402-311 Accounting & Auditing Services	Expenditure		251 1
24-01002	3	c anderson muni obligation 9/4	315.00	01-402-311 Accounting & Auditing Services	Expenditure		252 1
24-01002	4	j marciano 8/26/24 milage	39.66	01-402-311 Accounting & Auditing Services	Expenditure		253 1
24-01002	5	j marciano 8/29/24 milage	39.66	01-402-311 Accounting & Auditing Services	Expenditure		254 1
			<u>1,298.82</u>				
43309	09/24/24	CAPIT020 Capital Electric					786
24-01025	1	Electric Pull Box	657.57	01-433-374 Traffic Lights, Maintenance	Expenditure		304 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
43310	09/24/24	CARDM005 ELAN							786
24-01035	1	pro look uniforms crossing gua	69.95	01-410-238	Expenditure		320		1
				Police Uniforms and Dry Cleaning					
24-01035	2	b & t sportswear polo's	348.00	01-410-238	Expenditure		321		1
				Police Uniforms and Dry Cleaning					
24-01035	3	amz ink batteries lables cups	114.64	01-410-200	Expenditure		322		1
				Police Equipment & Supplies					
24-01035	4	amz under bed storage binds	165.34	01-410-200	Expenditure		323		1
				Police Equipment & Supplies					
24-01035	5	stop stick (3)	383.00	01-410-200	Expenditure		324		1
				Police Equipment & Supplies					
24-01035	6	vista print business cards	51.92	01-410-200	Expenditure		325		1
				Police Equipment & Supplies					
24-01035	7	amz 9 volt batteries	24.85	01-410-375	Expenditure		326		1
				Maintenance & Repair, Parking Meters					
24-01035	8	amz 9 volt batteries	25.00	01-410-200	Expenditure		327		1
				Police Equipment & Supplies					
24-01035	9	amz hex tool pin punch glock t	20.98	01-410-201	Expenditure		328		1
				Police Ammo					
24-01035	10	am black gloves mousepads	41.63	01-410-200	Expenditure		329		1
				Police Equipment & Supplies					
24-01035	11	amz notepads highlighters ect	86.09	01-410-200	Expenditure		330		1
				Police Equipment & Supplies					
24-01035	12	amkz laminating sheets first a	57.86	01-410-200	Expenditure		331		1
				Police Equipment & Supplies					
24-01035	13	peddler permit background chk	22.00	01-413-317	Expenditure		332		1
				Contracted Services - Remedial					
24-01035	14	peddler permit background chk	22.00	01-413-317	Expenditure		333		1
				Contracted Services - Remedial					
24-01035	15	Adobe s mimnall	21.19	01-410-200	Expenditure		334		1
				Police Equipment & Supplies					
24-01035	16	AMZ Prime monthly sub police	15.89	01-410-200	Expenditure		335		1
				Police Equipment & Supplies					
24-01035	17	Adobe j brommer	21.19	01-410-200	Expenditure		336		1
				Police Equipment & Supplies					
24-01035	19	byc steepandcheap.com	149.93	01-410-200	Expenditure		337		1
				Police Equipment & Supplies					
24-01035	20	mustang survival	144.33	01-410-200	Expenditure		338		1
				Police Equipment & Supplies					
24-01037	1	quill toner ink	208.05	01-430-200	Expenditure		339		1
				Operating Supplies					
24-01038	1	lowes caulk & oak board	62.29	01-454-378	Expenditure		340		1
				Columbia Crossings, Building/Prop Maint.					
24-01038	2	lowes refuvenat click & clean	60.94	01-409-226	Expenditure		341		1
				Cleaning Supplies					
24-01038	3	trone's dup registration	15.60	01-415-500	Expenditure		342		1
				EOC Supplies-per 2022 LC ARPA GRANT					
24-01038	4	wizard lock (24)	343.36	01-409-227	Expenditure		343		1
				Tools and Supplies					
24-01038	5	trailer inspectino	69.99	01-415-500	Expenditure		344		1
				EOC Supplies-per 2022 LC ARPA GRANT					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
43310	ELAN	Continued							
24-01038	6	amz printer ink	43.98	01-409-227	Expenditure		345	1	
				Tools and Supplies					
24-01038	7	batteries plus back up battery	28.45	01-410-377	Expenditure		346	1	
				Maintenance & Repair, Police Equipment					
24-01039	5	sidium office365 solution plan	1,182.00	01-402-312	Expenditure		347	1	
				IT Contracted Services					
24-01039	6	moutrie mobile monthly service	33.98	01-410-328	Expenditure		348	1	
				Maint, Repair, & Rents for Camera System					
24-01039	8	youtube borough channel	14.83	01-402-420	Expenditure		349	1	
				Dues & Publications					
24-01039	9	msft eoc computer software	13.25	01-402-312	Expenditure		350	1	
				IT Contracted Services					
24-01039	10	lnp monthly subscription	15.95	01-402-420	Expenditure		351	1	
				Dues & Publications					
24-01039	11	sidium solutions 360 platinum	5,791.88	01-402-312	Expenditure		352	1	
				IT Contracted Services					
24-01039	12	snyder gas 308 R locust	0.52	01-409-362	Expenditure		353	1	
				308 Locust St., Natural Gas Usage					
24-01039	13	snyder gas 137 s front	4.34	01-409-364	Expenditure		354	1	
				137 S Front, Rebillable Prop Expenses					
24-01039	14	snyder gas 3rd & market	4.84	01-444-362	Expenditure		355	1	
				Market House, Natural Gas Usage					
24-01039	15	snyder gas 5 front	6.44	01-429-362	Expenditure		356	1	
				WWTP, Natural Gas Usage					
			<u>9,686.48</u>						
43311	09/24/24	CASSE005 Casse					786		
24-00940	1	Hood Logos, PD#2	1,110.00	01-410-376	Expenditure		4	1	
				Maintenance & Repair, Police Vehicles					
43312	09/24/24	CATHY005 Cathy S. Mertz					786		
24-01009	1	750 S 9th St 9/3/24 meeting	125.00	01-450-601	Expenditure		261	1	
				Zoning Hearing Board - Stenographer					
43313	09/24/24	CGALA005 CGA Law Firm, PC					786		
24-00989	1	fritz 434 manor st	292.00	01-404-314	Expenditure		55	1	
				Solicitor Fees					
24-00989	2	1115 lanc ave no11	527.50	01-404-314	Expenditure		56	1	
				Solicitor Fees					
24-00989	3	1115 lanc ave no11 expenses	8.45	01-404-314	Expenditure		57	1	
				Solicitor Fees					
24-00989	4	1120 lanc ave no11	583.50	01-404-314	Expenditure		58	1	
				Solicitor Fees					
24-00989	5	1120 lanc ave no11 expenses	15.47	01-404-314	Expenditure		59	1	
				Solicitor Fees					
24-00989	6	1120 lanc ave no11	336.00	01-404-314	Expenditure		60	1	
				Solicitor Fees					
24-00989	7	1120 lanc ave no11 expenses	16.10	01-404-314	Expenditure		61	1	
				Solicitor Fees					
24-00989	8	1115 lanc ave no11	336.00	01-404-314	Expenditure		62	1	
				Solicitor Fees					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
43313	CGA Law Firm, PC	Continued							
24-00989	9	1115 lanc ave no11 expenses	16.10	01-404-314	Expenditure		63	1	
				Solicitor Fees					
24-00989	10	206 s 8th st kasher	121.00	01-404-314	Expenditure		64	1	
				Solicitor Fees					
24-00989	11	206 s 8th st kasher expenses	16.10	01-404-314	Expenditure		65	1	
				Solicitor Fees					
24-00989	12	518 n 3rd st maurer	501.00	01-404-314	Expenditure		66	1	
				Solicitor Fees					
24-00989	13	1115 lanc ave	1,111.00	01-404-314	Expenditure		67	1	
				Solicitor Fees					
24-00989	14	1115 lanc ave expenses	305.88	01-404-314	Expenditure		68	1	
				Solicitor Fees					
24-00989	15	1115 lanc ave trust funds appl	135.76	01-404-314	Expenditure		69	1	
				Solicitor Fees					
24-00989	16	1120 lanc ave no11	831.00	01-404-314	Expenditure		70	1	
				Solicitor Fees					
24-00989	17	1120 lanc ave no11 expenses	318.38	01-404-314	Expenditure		71	1	
				Solicitor Fees					
24-00989	18	1120 lanc ave trust funds appl	135.76	01-404-314	Expenditure		72	1	
				Solicitor Fees					
24-00990	1	mcginness demolition review	273.00	18-450-001	Expenditure		73	1	
				McGinness Airport Development Project					
24-00990	2	prep & att legislation meeting	1,008.00	01-404-314	Expenditure		74	1	
				Solicitor Fees					
24-00990	3	rec proof of publication	64.00	01-404-314	Expenditure		75	1	
				Solicitor Fees					
24-00990	4	blue lane & 740 s 12th sale	315.00	01-404-314	Expenditure		76	1	
				Solicitor Fees					
24-00990	5	person w vehicle issue	504.00	01-404-314	Expenditure		77	1	
				Solicitor Fees					
24-00990	6	right to know request research	714.00	01-404-314	Expenditure		78	1	
				Solicitor Fees					
24-00990	7	market house lease review	252.00	01-404-314	Expenditure		79	1	
				Solicitor Fees					
24-00990	8	prep/attend executive session	672.00	01-404-314	Expenditure		80	1	
				Solicitor Fees					
24-00990	9	re 740 s 12th st	714.00	01-404-314	Expenditure		81	1	
				Solicitor Fees					
24-00990	10	prep/attend council meeting	924.00	01-404-314	Expenditure		82	1	
				Solicitor Fees					
24-00990	11	re potential real est issues	168.00	01-404-314	Expenditure		83	1	
				Solicitor Fees					
24-00990	12	re 265 blue ln sale	336.00	01-404-314	Expenditure		84	1	
				Solicitor Fees					
24-00990	13	re right to know request	546.00	01-404-314	Expenditure		85	1	
				Solicitor Fees					
24-00990	14	re short term rental ord	483.00	01-404-314	Expenditure		86	1	
				Solicitor Fees					
24-00990	15	re right to know request	504.00	01-404-314	Expenditure		87	1	
				Solicitor Fees					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
43313	CGA Law Firm, PC	Continued							
24-00990	16	re collections mh vendor	231.00	01-404-314	Expenditure		88	1	
				Solicitor Fees					
24-00990	17	re personnel matter	546.00	01-404-314	Expenditure		89	1	
				Solicitor Fees					
24-00990	18	re vacation of washington st	693.00	01-404-314	Expenditure		90	1	
				Solicitor Fees					
24-00990	19	re vacation of washington st	252.00	01-404-314	Expenditure		91	1	
				Solicitor Fees					
24-00990	20	re 336 poplar st	273.00	01-404-314	Expenditure		92	1	
				Solicitor Fees					
24-00990	21	re resignations	966.00	01-404-314	Expenditure		93	1	
				Solicitor Fees					
24-00990	22	re 336 poplar st	315.00	01-404-314	Expenditure		94	1	
				Solicitor Fees					
24-00990	23	re ems authority	168.00	01-404-314	Expenditure		95	1	
				Solicitor Fees					
24-00990	24	re emails from buyers attorney	294.00	01-404-314	Expenditure		96	1	
				Solicitor Fees					
24-00990	25	rev agenda/bonding questions	294.00	01-404-314	Expenditure		97	1	
				Solicitor Fees					
24-00990	26	re apt deputy tax collector	147.00	01-404-314	Expenditure		98	1	
				Solicitor Fees					
24-00990	27	conf re ordinance advertisemen	168.00	01-404-314	Expenditure		99	1	
				Solicitor Fees					
24-00990	28	re street vacation	231.00	01-404-314	Expenditure		100	1	
				Solicitor Fees					
24-00990	29	call re personnel issue	735.00	01-404-314	Expenditure		101	1	
				Solicitor Fees					
24-00990	30	email re ems authority	126.00	01-404-314	Expenditure		102	1	
				Solicitor Fees					
24-00990	31	emails re potential title issu	714.00	01-404-314	Expenditure		103	1	
				Solicitor Fees					
24-00990	32	call w rinaldo re upcoming me	168.00	01-404-314	Expenditure		104	1	
				Solicitor Fees					
24-00990	33	emails re ems authority	294.00	01-404-314	Expenditure		105	1	
				Solicitor Fees					
24-00990	34	emails re right to know	315.00	01-404-314	Expenditure		106	1	
				Solicitor Fees					
24-00990	35	emails re resignations	357.00	01-404-314	Expenditure		107	1	
				Solicitor Fees					
24-00990	36	docs re 336 poplar st	903.00	01-404-314	Expenditure		108	1	
				Solicitor Fees					
24-00990	37	emails re right to know	504.00	01-404-314	Expenditure		109	1	
				Solicitor Fees					
24-00990	38	prep & attend borough council	903.00	01-404-314	Expenditure		110	1	
				Solicitor Fees					
24-00990	39	re personnel matter research	1,113.00	01-404-314	Expenditure		111	1	
				Solicitor Fees					
24-00990	40	submitt legal notice 740 s 12t	48.00	01-404-314	Expenditure		112	1	
				Solicitor Fees					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
43313	CGA Law Firm, PC		Continued						
24-00990	41	action items july meeting	128.00	01-404-314	Expenditure		113	1	
				Solicitor Fees					
24-00990	42	re gas line litigation	126.00	01-404-314	Expenditure		114	1	
				Solicitor Fees					
24-00990	43	re email with seller atty	210.00	01-404-314	Expenditure		115	1	
				Solicitor Fees					
24-00990	44	re 740 s 12th st legal notice	210.00	01-404-314	Expenditure		116	1	
				Solicitor Fees					
24-00990	45	re 336 poplar st	315.00	01-404-314	Expenditure		117	1	
				Solicitor Fees					
24-00990	46	re electronic database	48.00	01-404-314	Expenditure		118	1	
				Solicitor Fees					
24-00990	47	call with engineer re zoning	210.00	01-404-314	Expenditure		119	1	
				Solicitor Fees					
24-00990	48	conf w att kern employ issue	210.00	01-404-314	Expenditure		120	1	
				Solicitor Fees					
24-00990	49	emails from buyers atty	525.00	01-404-314	Expenditure		121	1	
				Solicitor Fees					
24-00990	50	re personnel issue	756.00	01-404-314	Expenditure		122	1	
				Solicitor Fees					
24-00990	51	re personnel issue	924.00	01-404-314	Expenditure		123	1	
				Solicitor Fees					
24-00990	52	re 336 poplar st	693.00	01-404-314	Expenditure		124	1	
				Solicitor Fees					
24-00990	53	re personnel issue	189.00	01-404-314	Expenditure		125	1	
				Solicitor Fees					
24-00990	54	re personnel issue	546.00	01-404-314	Expenditure		126	1	
				Solicitor Fees					
24-00990	55	re zoning hearing cancellation	336.00	01-404-314	Expenditure		127	1	
				Solicitor Fees					
24-00990	56	re 265 blue ln sale	336.00	01-404-314	Expenditure		128	1	
				Solicitor Fees					
24-00990	57	re settlement meeting	1,092.00	01-404-314	Expenditure		129	1	
				Solicitor Fees					
24-00990	58	re 164 riverfront review	231.00	01-404-314	Expenditure		130	1	
				Solicitor Fees					
24-00990	59	re 740 s 12th st	189.00	01-404-314	Expenditure		131	1	
				Solicitor Fees					
24-00990	60	re personnel issue	273.00	01-404-314	Expenditure		132	1	
				Solicitor Fees					
24-00990	61	re comcast agreement	336.00	01-404-314	Expenditure		133	1	
				Solicitor Fees					
24-00990	62	re property in floodplain	294.00	01-404-314	Expenditure		134	1	
				Solicitor Fees					
24-00990	63	re MESA letter	189.00	01-404-314	Expenditure		135	1	
				Solicitor Fees					
24-00990	64	re MESA letter	126.00	01-404-314	Expenditure		136	1	
				Solicitor Fees					
24-00990	65	re property in floodplain	336.00	01-404-314	Expenditure		137	1	
				Solicitor Fees					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
43313	CGA Law Firm, PC		Continued						
24-00990	66	re finance mgr add lnp	273.00	01-404-314 Solicitor Fees	Expenditure		138	1	
24-00990	67	re short term rental ordinance	189.00	01-404-314 Solicitor Fees	Expenditure		139	1	
24-00990	68	re finance mgr add lnp	126.00	01-404-314 Solicitor Fees	Expenditure		140	1	
24-00990	69	re right to know	315.00	01-404-314 Solicitor Fees	Expenditure		141	1	
24-00990	70	re unemployment comp issue	189.00	01-404-314 Solicitor Fees	Expenditure		142	1	
24-00990	71	re 732 chestnut st	315.00	01-404-314 Solicitor Fees	Expenditure		143	1	
24-00990	72	re finance mgr add lnp	336.00	01-404-314 Solicitor Fees	Expenditure		144	1	
24-00990	73	re status report for meeting	240.00	01-404-314 Solicitor Fees	Expenditure		145	1	
24-00990	74	re ridge ave settlement sheet	168.00	01-404-314 Solicitor Fees	Expenditure		146	1	
24-00990	75	re lien report	189.00	01-404-314 Solicitor Fees	Expenditure		147	1	
24-00990	76	re river park emails & calls	231.00	01-404-314 Solicitor Fees	Expenditure		148	1	
24-00990	77	re deputy tax collector	252.00	01-404-314 Solicitor Fees	Expenditure		149	1	
24-00990	78	receipt of upset tax sale list	16.00	01-404-314 Solicitor Fees	Expenditure		150	1	
24-00990	79	re 732 chestnut st	777.00	01-404-314 Solicitor Fees	Expenditure		151	1	
24-00990	80	re satisfy lien 724 walnut st	64.00	01-404-314 Solicitor Fees	Expenditure		152	1	
24-00990	81	tax sale research	224.00	01-404-314 Solicitor Fees	Expenditure		153	1	
24-00990	82	re satisfy lien 724 walnut st	42.00	01-404-314 Solicitor Fees	Expenditure		154	1	
24-00990	83	re zoning issues	294.00	01-404-314 Solicitor Fees	Expenditure		155	1	
24-00990	84	prep & attend borough council	945.00	01-404-314 Solicitor Fees	Expenditure		156	1	
24-00990	85	re short term rental ord	525.00	01-404-314 Solicitor Fees	Expenditure		157	1	
24-00990	86	re mcguinness development	210.00	18-450-001 McGuinness Airport Development Project	Expenditure		158	1	
24-00990	87	prep for executive session	672.00	01-404-314 Solicitor Fees	Expenditure		159	1	
24-00990	88	rec action items for august me	32.00	01-404-314 Solicitor Fees	Expenditure		160	1	
24-00990	89	re tax collector issue	126.00	01-404-314 Solicitor Fees	Expenditure		161	1	
24-00990	90	re 732 chestnut st	252.00	01-404-314 Solicitor Fees	Expenditure		162	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
43313	CGA Law Firm, PC	Continued							
24-00990	91	re 318 walnut st	189.00	01-404-314	Expenditure		163	1	
				Solicitor Fees					
24-00990	92	re HARB issue	189.00	01-404-314	Expenditure		164	1	
				Solicitor Fees					
24-00990	93	re 724 walnut lien satisfactio	32.00	01-404-314	Expenditure		165	1	
				Solicitor Fees					
24-00990	94	call re upcoming meeting issue	189.00	01-404-314	Expenditure		166	1	
				Solicitor Fees					
24-00990	95	rec proof of publication	64.00	01-404-314	Expenditure		167	1	
				Solicitor Fees					
24-00990	96	re mcguiness planning meeting	966.00	18-450-001	Expenditure		168	1	
				McGinness Airport Development Project					
24-00990	97	re conditional use hearing	756.00	01-404-314	Expenditure		169	1	
				Solicitor Fees					
24-00990	98	re various zoning issues	189.00	01-404-314	Expenditure		170	1	
				Solicitor Fees					
24-00990	99	re 724 walnut lien satisfactio	32.00	01-404-314	Expenditure		171	1	
				Solicitor Fees					
24-00990	100	research tax sale properties	480.00	01-404-314	Expenditure		172	1	
				Solicitor Fees					
24-00990	101	conditional use 750 s 9th st	160.00	01-404-314	Expenditure		173	1	
				Solicitor Fees					
24-00990	102	conditional use advertisement	189.00	01-404-314	Expenditure		174	1	
				Solicitor Fees					
24-00990	103	receipt & rev email from atty	252.00	01-404-314	Expenditure		175	1	
				Solicitor Fees					
24-00990	104	re 740 s 12th st	231.00	01-404-314	Expenditure		176	1	
				Solicitor Fees					
24-00990	105	re finance manager advertiseme	64.00	01-404-314	Expenditure		177	1	
				Solicitor Fees					
24-00990	106	re nuisance ordinance	126.00	01-404-314	Expenditure		178	1	
				Solicitor Fees					
24-00990	107	re stenographer for hearing	84.00	01-404-314	Expenditure		179	1	
				Solicitor Fees					
24-00990	108	re manager search	126.00	01-404-314	Expenditure		180	1	
				Solicitor Fees					
24-00990	109	re various zoning & code issue	357.00	01-404-314	Expenditure		181	1	
				Solicitor Fees					
24-00990	110	prep & attend Council meeting	966.00	01-404-314	Expenditure		182	1	
				Solicitor Fees					
24-00990	111	prep for executive session	735.00	01-404-314	Expenditure		183	1	
				Solicitor Fees					
24-00990	112	re 750 s 9th st	231.00	01-404-314	Expenditure		184	1	
				Solicitor Fees					
24-00990	113	re conditional use hearing	48.00	01-404-314	Expenditure		185	1	
				Solicitor Fees					
24-00990	114	re sale of WWTP	126.00	01-404-314	Expenditure		186	1	
				Solicitor Fees					
24-00990	115	re manager search	189.00	01-404-314	Expenditure		187	1	
				Solicitor Fees					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
43313	CGA	Law Firm, PC	Continued						
24-00990	116	re manager search	189.00	01-404-314	Expenditure		188		1
				Solicitor Fees					
24-00990	117	re stenographer issue	231.00	01-404-314	Expenditure		189		1
				Solicitor Fees					
24-00990	118	re stenographer issue	126.00	01-404-314	Expenditure		190		1
				Solicitor Fees					
24-00990	119	email re union meeting	84.00	01-404-314	Expenditure		191		1
				Solicitor Fees					
24-00990	120	re 750 s 9th st	168.00	01-404-314	Expenditure		192		1
				Solicitor Fees					
24-00990	121	re chip factory hotel project	294.00	01-404-314	Expenditure		193		1
				Solicitor Fees					
24-00990	122	courtesy discount	4,212.70	01-404-314	Expenditure		194		1
				Solicitor Fees					
24-00990	123	adv ord amending chapt 186	216.40	01-404-314	Expenditure		195		1
				Solicitor Fees					
24-00990	124	adv vehicle action	174.76	01-404-314	Expenditure		196		1
				Solicitor Fees					
24-00990	125	postage mail tzink & doutrich	1.38	01-404-314	Expenditure		197		1
				Solicitor Fees					
24-00990	126	adv finance mng lnp	545.00	01-404-314	Expenditure		198		1
				Solicitor Fees					
24-00990	127	adv newspaper advertising	481.24	01-404-314	Expenditure		199		1
				Solicitor Fees					
24-00990	128	adv finance mng lnp	350.00	01-404-314	Expenditure		200		1
				Solicitor Fees					
24-00990	129	adv finance mng lnp	350.00	01-404-314	Expenditure		201		1
				Solicitor Fees					
24-00990	130	adv finance mng lnp	545.00	01-404-314	Expenditure		202		1
				Solicitor Fees					
24-00990	131	adv conditional use hearing	244.20	01-404-314	Expenditure		203		1
				Solicitor Fees					
			<u>45,886.24</u>						
43314	09/24/24	CINTA005 Cintas Corporation #59H						786	
24-00981	1	4204803058 Hwy Uniform Cleanin	78.40	01-430-238	Expenditure		29		1
				Highway Uniform Cleaning					
24-01018	1	4205519646 Hwy Uniform Cleanin	78.40	01-430-238	Expenditure		281		1
				Highway Uniform Cleaning					
			<u>156.80</u>						
43315	09/24/24	CLEVE005 CLEVELAND BROTHERS EQUIPMENT						786	
24-01000	1	2023 Peterson Grinder	331.68	01-426-102	Expenditure		244		1
				Recycling Maintenance of Equip. & Bldgs					
43316	09/24/24	COLHIST Columbia Historic						786	
24-01004	1	2024 contribution	5,000.00	01-452-505	Expenditure		256		1
				Columbia Historic Preservation Society					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct	
PO #	Item	Description								
01	GENERAL FUND	GENERAL FUND	Continued							
43317	09/24/24	COLUM025 Columbia Borough Fire Dept							786	
24-01008	1	2024 contribution	111,000.00	01-411-500	Expenditure		260		1	
				CBVFD - Fire Co Contributions (Beg.2021)						
43318	09/24/24	COLUM065 Columbia Public Library							786	
24-01006	1	2024 contribution	15,000.00	01-452-544	Expenditure		258		1	
				Columbia Public Library						
43319	09/24/24	COLUM070 Columbia United Veterans Council							786	
24-01007	1	2024 contribution	1,000.00	01-452-545	Expenditure		259		1	
				Columbia United Veterans Council						
43320	09/24/24	COLUM140 Columbia Animal Hospital							786	
24-00977	1	Pomeranian/Tan	50.00	01-410-228	Expenditure		25		1	
				Animal Control & Shelter Fees						
24-00978	1	Pit Bull Mix/Brindle-Brown	250.00	01-410-228	Expenditure		26		1	
				Animal Control & Shelter Fees						
24-00979	1	Pitbull/Red	250.00	01-410-228	Expenditure		27		1	
				Animal Control & Shelter Fees						
24-00980	1	Retriever, Lab Mix/Black	250.00	01-410-228	Expenditure		28		1	
				Animal Control & Shelter Fees						
			<u>800.00</u>							
43321	09/24/24	COMMO080 Commonwealth Code Insp. Serv							786	
24-01014	1	d czeiner last day 9/4/24	487.50	01-414-122	Expenditure		270		1	
				Zoning Officer						
24-01014	2	d czeiner 8/5-8/29	4,062.50	01-414-122	Expenditure		271		1	
				Zoning Officer						
24-01014	3	d czeiner 7/1-7/31	5,265.00	01-414-122	Expenditure		272		1	
				Zoning Officer						
			<u>9,815.00</u>							
43322	09/24/24	CORNE005 Cornerstone Design-Architects							786	
24-01015	1	schematic task 01074	6,960.00	18-430-610	Expenditure		273		1	
				Construction Costs - Ridge Avenue						
24-01015	2	reimbursable exp 6/29/24	3.60	18-430-610	Expenditure		274		1	
				Construction Costs - Ridge Avenue						
24-01015	3	matterport model download	200.00	18-430-610	Expenditure		275		1	
				Construction Costs - Ridge Avenue						
			<u>7,163.60</u>							
43323	09/24/24	COUNT005 County Line Quarry Inc							786	
24-00982	1	Ticket #101243 - 2A Stone	159.86	01-430-245	Expenditure		30		1	
				Highway Supplies						
43324	09/24/24	CSDAV005 CS Davidson Inc							786	
24-01010	1	public works facility	3,005.59	18-430-610	Expenditure		262		1	
				Construction Costs - Ridge Avenue						
43325	09/24/24	DANTE005 Dante Santana							786	
24-00976	1	Reimb/Tires-spike strips	328.39	01-410-200	Expenditure		24		1	
				Police Equipment & Supplies						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
43326	09/24/24	DIXIE005 Dixie Land Energy							786
24-00971	1	Gas 87% - 295.9 gals @ 2.4877	736.11	01-430-231 Fuel, Vehicles	Expenditure		9		1
24-00971	2	Federal Lust Tax	0.30	01-430-231 Fuel, Vehicles	Expenditure		10		1
24-00971	3	Federal Oil Spill Recovery	0.57	01-430-231 Fuel, Vehicles	Expenditure		11		1
24-00971	4	Federal Superfund Recovery Fee	1.08	01-430-231 Fuel, Vehicles	Expenditure		12		1
24-00971	5	Diesel - 144.5 gals @ 2.6614	384.57	01-426-231 Recycling - Diesel	Expenditure		13		1
24-00971	6	Federal Lust tax	0.14	01-426-231 Recycling - Diesel	Expenditure		14		1
24-00971	7	Federal Oil Spill Recovery	0.31	01-426-231 Recycling - Diesel	Expenditure		15		1
24-00971	8	Federal Superfund Recovery Fee	0.57	01-426-231 Recycling - Diesel	Expenditure		16		1
24-00984	1	Gas 87% - 253.40 gals @ 2.2737	576.16	01-430-231 Fuel, Vehicles	Expenditure		34		1
24-00984	2	Federal Lust Tax	0.25	01-430-231 Fuel, Vehicles	Expenditure		35		1
24-00984	3	Federal Oil Spill Recovery	0.49	01-430-231 Fuel, Vehicles	Expenditure		36		1
24-00984	4	Federal Superfund Recovery Fee	0.92	01-430-231 Fuel, Vehicles	Expenditure		37		1
24-00984	5	Diesel - 68.00 gals @ 2.4733	168.18	01-426-231 Recycling - Diesel	Expenditure		38		1
24-00984	6	Federal Lust tax	0.07	01-426-231 Recycling - Diesel	Expenditure		39		1
24-00984	7	Federal Oil Spill Recovery	0.15	01-426-231 Recycling - Diesel	Expenditure		40		1
24-00984	8	Federal Superfund Recovery Fee	0.27	01-426-231 Recycling - Diesel	Expenditure		41		1
24-01019	1	Gas 87% - 269.10 gals @ 2.3005	619.06	01-430-231 Fuel, Vehicles	Expenditure		282		1
24-01019	2	Federal Lust Tax	0.27	01-430-231 Fuel, Vehicles	Expenditure		283		1
24-01019	3	Federal Oil Spill Recovery	0.52	01-430-231 Fuel, Vehicles	Expenditure		284		1
24-01019	4	Federal Superfund Recovery Fee	0.98	01-430-231 Fuel, Vehicles	Expenditure		285		1
24-01019	5	Diesel - 325.10 gals @ 2.5079	815.32	01-426-231 Recycling - Diesel	Expenditure		286		1
24-01019	6	Federal Lust tax	0.33	01-426-231 Recycling - Diesel	Expenditure		287		1
24-01019	7	Federal Oil Spill Recovery	0.70	01-426-231 Recycling - Diesel	Expenditure		288		1
24-01019	8	Federal Superfund Recovery Fee	1.29	01-426-231 Recycling - Diesel	Expenditure		289		1
			<u>3,308.61</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
43327	09/24/24	ECKER005 Eckert Seamans Cherin & Mellot							786
24-00986	1	call retirement/short term dis	78.00	01-404-315 Labor Counsel	Expenditure		52		1
43328	09/24/24	FREYL005 Frey Lutz Corp							786
24-01011	1	refrigerant r410a per lb	150.00	01-430-373 Maintenance & Repair of Building	Expenditure		263		1
24-01011	2	t enfield	230.00	01-430-373 Maintenance & Repair of Building	Expenditure		264		1
24-01011	3	truck charge	100.00	01-430-373 Maintenance & Repair of Building	Expenditure		265		1
24-01011	4	l kivell	287.50	01-430-373 Maintenance & Repair of Building	Expenditure		266		1
24-01011	5	b reid	230.00	01-430-373 Maintenance & Repair of Building	Expenditure		267		1
			<u>997.50</u>						
43329	09/24/24	G3DES005 G3 Designs							786
24-00938	1	Embroidery/Bob Crum	90.00	01-410-238 Police Uniforms and Dry Cleaning	Expenditure		2		1
43330	09/24/24	GEMMI005 DE Gemmill							786
24-00972	1	One Way left	90.00	01-433-260 Street Signs	Expenditure		17		1
24-00972	2	One Way Right	90.00	01-433-260 Street Signs	Expenditure		18		1
24-00972	3	No Left Turn Symbol	128.00	01-433-260 Street Signs	Expenditure		19		1
24-00972	4	Vinyl Numbers for H/C Signs	40.00	01-433-260 Street Signs	Expenditure		20		1
24-01017	1	30" Stop Sign	208.00	01-433-260 Street Signs	Expenditure		280		1
			<u>556.00</u>						
43331	09/24/24	GOODS005 Good's Disposal Service							786
24-00992	1	Boro office & MH 10/01-10/31	200.00	01-409-365 Trash Disposal Services	Expenditure		210		1
24-00992	2	Boro office & MH 10/01-10/31	50.00	01-409-365 Trash Disposal Services	Expenditure		211		1
24-00992	3	st cans 10/01-10/31	325.00	01-454-451 Maintenance of Parks - Makle Park	Expenditure		212		1
24-00992	4	rotary 10/01-10/31	25.00	01-454-455 Maintenance of Parks - Rotary Park	Expenditure		213		1
24-00992	5	makle 10/01-10/31	75.00	01-454-451 Maintenance of Parks - Makle Park	Expenditure		214		1
24-00992	6	river park 10/01-10/31	250.00	01-454-377 Columbia Crossings, Contracted Services	Expenditure		215		1
24-00993	1	Boro office & MH 09/01-09/30	200.00	01-409-365 Trash Disposal Services	Expenditure		216		1
24-00993	2	Boro office & MH 09/01-09/30	50.00	01-409-365 Trash Disposal Services	Expenditure		217		1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
43331	Good's Disposal Service	Continued							
24-00993	3	st cans 09/01-09/30	325.00	01-454-451	Expenditure		218	1	
				Maintenance of Parks - Makle Park					
24-00993	4	rotary 09/01-09/30	25.00	01-454-455	Expenditure		219	1	
				Maintenance of Parks - Rotary Park					
24-00993	5	makle 09/01-09/30	75.00	01-454-451	Expenditure		220	1	
				Maintenance of Parks - Makle Park					
24-00993	6	river park 09/01-09/30	250.00	01-454-377	Expenditure		221	1	
				Columbia Crossings, Contracted Services					
24-00994	1	Boro office & MH 08/01-08/31	200.00	01-409-365	Expenditure		222	1	
				Trash Disposal Services					
24-00994	2	Boro office & MH 08/01-08/31	50.00	01-409-365	Expenditure		223	1	
				Trash Disposal Services					
24-00994	3	st cans 08/01-08/31	325.00	01-454-451	Expenditure		224	1	
				Maintenance of Parks - Makle Park					
24-00994	4	rotary 08/01-08/31	25.00	01-454-455	Expenditure		225	1	
				Maintenance of Parks - Rotary Park					
24-00994	5	makle 08/01-08/31	75.00	01-454-451	Expenditure		226	1	
				Maintenance of Parks - Makle Park					
24-00994	6	river park 08/01-08/31	250.00	01-454-377	Expenditure		227	1	
				Columbia Crossings, Contracted Services					
24-00995	1	Boro office & MH 07/01-07/31	200.00	01-409-365	Expenditure		228	1	
				Trash Disposal Services					
24-00995	2	Boro office & MH 07/01-07/31	50.00	01-409-365	Expenditure		229	1	
				Trash Disposal Services					
24-00995	3	st cans 07/01-07/31	325.00	01-454-451	Expenditure		230	1	
				Maintenance of Parks - Makle Park					
24-00995	4	rotary 07/01-07/31	25.00	01-454-455	Expenditure		231	1	
				Maintenance of Parks - Rotary Park					
24-00995	5	makle 07/01-07/31	75.00	01-454-451	Expenditure		232	1	
				Maintenance of Parks - Makle Park					
24-00995	6	river park 07/01-07/31	250.00	01-454-377	Expenditure		233	1	
				Columbia Crossings, Contracted Services					
			<u>3,700.00</u>						
43332	09/24/24	GORMA005 Gorman Distributors, Inc						786	
24-00998	1	trash liners 60 gallon	28.57	01-444-226	Expenditure		237	1	
				Operating Supplies					
24-00998	2	soap hand foam antibacterial	66.56	01-444-226	Expenditure		238	1	
				Operating Supplies					
24-00998	3	gloves pwd free lg	10.29	01-444-226	Expenditure		239	1	
				Operating Supplies					
24-00998	4	mop heads white 4 ply cotton	12.24	01-444-226	Expenditure		240	1	
				Operating Supplies					
24-00998	5	gloves pwd free med	3.43	01-444-226	Expenditure		241	1	
				Operating Supplies					
24-00998	6	paper towel roll hardwood	29.28	01-444-226	Expenditure		242	1	
				Operating Supplies					
24-01001	1	trash liners 20-30 gal	57.20	01-409-226	Expenditure		245	1	
				Cleaning Supplies					
24-01001	2	delivery charge	2.00	01-409-226	Expenditure		246	1	
				Cleaning Supplies					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01	GENERAL FUND	GENERAL FUND	Continued						
43332	Gorman	Distributors, Inc	Continued						
24-01001	3	trash liner 60 gal	57.14	01-409-226	Expenditure		247	1	
				Cleaning Supplies					
24-01001	4	bath tissue 2 ply	59.59	01-409-226	Expenditure		248	1	
				Cleaning Supplies					
24-01001	5	delivery charge	2.00	01-409-226	Expenditure		249	1	
				Cleaning Supplies					
			<u>328.30</u>						
43333	09/24/24	HAYER005 Haverstick Bros, Inc							786
24-00999	1	Grapple Attachment - Farm	114.78	01-426-102	Expenditure		243	1	
				Recycling Maintenance of Equip. & Bldgs					
43334	09/24/24	INTER045 Intergovernmental Insurance Co							786
24-00991	1	Health Insurance-ADMIN	570.22	01-402-196	Expenditure		204	1	
				Employee Insurance Coverage Premiums					
24-00991	2	Health Insurance-POLICE	35,150.38	01-410-196	Expenditure		205	1	
				Employee Insurance Coverage Premiums					
24-00991	3	Health Insurance-CODES	4,265.77	01-413-196	Expenditure		206	1	
				Employee Insurance Coverage Premiums					
24-00991	4	Health Insurance-PW HWY	8,816.65	01-430-196	Expenditure		207	1	
				Employee Insurance Coverage Premiums					
24-00991	5	Health Insurance-MRKT HOUSE	739.11	01-444-196	Expenditure		208	1	
				Employee Insurance Coverage					
24-00991	6	Health Insurance-ZONING	739.11	01-414-196	Expenditure		209	1	
				Employee Insurance Coverage Premiums					
			<u>50,281.24</u>						
43335	09/24/24	JAMES005 James R Wolpert							786
24-00939	1	Parking Meter Maint/8/1-8/31	200.00	01-410-375	Expenditure		3	1	
				Maintenance & Repair, Parking Meters					
43336	09/24/24	LABS0005 NMS LABS							786
24-00975	1	Blood Alcohol/Mercado	122.00	01-410-200	Expenditure		23	1	
				Police Equipment & Supplies					
43337	09/24/24	LANCA015 Lancaster General Health							786
24-00987	1	m antes crossing guard	58.00	01-410-317	Expenditure		53	1	
				Contracted Services					
24-00987	2	m antes crossing guard	35.00	01-410-317	Expenditure		54	1	
				Contracted Services					
			<u>93.00</u>						
43338	09/24/24	LANCA030 Lancaster Trophy House							786
24-00983	1	Borough Manager Name Plate	13.00	01-402-210	Expenditure		31	1	
				Office Equipment & Supplies					
24-00983	2	Councilwoman Name Plate	13.00	01-402-210	Expenditure		32	1	
				Office Equipment & Supplies					
24-00983	3	Shipping	5.75	01-402-210	Expenditure		33	1	
				Office Equipment & Supplies					
			<u>31.75</u>						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
01 GENERAL FUND GENERAL FUND Continued									
43339	09/24/24	LNPME005 LNP Media Group, Inc					786		
24-00968	1	Employ Ad for Police Officers	232.62	01-402-340 Printing & Advertising	Expenditure		5	1	
43340	09/24/24	MAMAI005 Mama In Time-out					786		
24-00969	1	Police Shirts	175.00	01-410-204 Officer Equipment Allowance	Expenditure		6	1	
24-00969	2	Police Shirts	432.00	01-410-238 Police Uniforms and Dry Cleaning	Expenditure		7	1	
			<u>607.00</u>						
43341	09/24/24	MERCH005 Merchants Assoc of Columbia					786		
24-00997	1	oct 2024-oct 2025	150.00	01-402-420 Dues & Publications	Expenditure		236	1	
43342	09/24/24	MONIT005 Monitronics					786		
24-01022	1	308 locust st 10/1-12/31	506.47	01-402-317 Contracted Services	Expenditure		291	1	
24-01022	2	254 blue ln 10/1-12/31	46.46	01-430-317 Contracted Services	Expenditure		292	1	
24-01022	3	431 s front 10/1-12/31	99.68	01-430-317 Contracted Services	Expenditure		293	1	
24-01022	4	430 s front 10/1-12/31	54.88	01-429-188 WWTP, Contracted Services	Expenditure		294	1	
24-01022	5	41 walnut 10/1-12/31	127.05	01-454-377 Columbia Crossings, Contracted Services	Expenditure		295	1	
24-01022	6	431 s front fire 10/1-12/31	496.45	01-430-317 Contracted Services	Expenditure		296	1	
24-01022	7	41 walnut fire 10/1-12/31	438.93	01-454-377 Columbia Crossings, Contracted Services	Expenditure		297	1	
24-01022	8	308 locust fire 10/1-12/31	745.06	01-402-317 Contracted Services	Expenditure		298	1	
24-01022	9	430 s front fire 10/1-12/31	482.66	01-429-188 WWTP, Contracted Services	Expenditure		299	1	
24-01022	10	137 s front fire 10/1-12/31	625.40	01-409-364 137 S Front, Rebillable Prop Expenses	Expenditure		300	1	
			<u>3,623.04</u>						
43343	09/24/24	MOUNT015 Mount Bethel Cemetery Co					786		
24-01005	1	2024 contribution	5,000.00	01-452-541 Mount Bethel Cemetery	Expenditure		257	1	
43344	09/24/24	MRMWO005 MRM Workers' Comp Fund					786		
24-01031	1	10/1/24-9/30/25	149.32	01-402-195 Employee Workers Compensation Insurance	Expenditure		306	1	
24-01031	2	10/1/24-9/30/25	1,205.82	01-409-195 Employee Workers Compensation Insurance	Expenditure		307	1	
24-01031	3	10/1/24-9/30/25	9,820.04	01-410-195 Employee Workers Compensation Insurance	Expenditure		308	1	
24-01031	4	10/1/24-9/30/25	47.72	01-413-195 Employee Workers Compensation Insurance	Expenditure		309	1	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
43344	MRM Workers' Comp Fund	Continued							
24-01031	5	10/1/24-9/30/25	10.92	01-414-195	Expenditure		310	1	
				Employee Workers Compensation Insurance					
24-01031	6	10/1/24-9/30/25	2,301.58	01-430-195	Expenditure		311	1	
				Employee Workers Compensation Insurance					
24-01031	7	10/1/23-9/30/24	13.72	01-444-195	Expenditure		312	1	
				Employee Workers Comp Insurance					
			<u>13,549.12</u>						
43345	09/24/24	OLDCO005 Old Columbia Public Grounds Co							786
24-01013	1	8/6 8/20 8/27	366.00	01-454-453	Expenditure		269	1	
				Maintenance of Parks - Locust Park					
43346	09/24/24	PPELE005 PPL Electric Utilities Corp							786
24-01026	1	1100 ridge ave 7/24/24-8/27/24	28.92	01-430-361	Expenditure		305	1	
				Highway Building Electrical Usage					
43347	09/24/24	REVIZ005 Revize LLC							786
24-00996	2	interactive fillable forms	1,000.00	01-402-312	Expenditure		234	1	
				IT Contracted Services					
24-00996	3	annual software subscription	2,640.00	01-402-312	Expenditure		235	1	
				IT Contracted Services					
			<u>3,640.00</u>						
43348	09/24/24	RYNOP005 RYNO PUBLIC SAFETY SOLUTIONS							786
24-00929	1	Electrodes	372.00	01-410-200	Expenditure		1	1	
				Police Equipment & Supplies					
43349	09/24/24	SIDIU005 Sidium Solutions Inc							786
24-01016	1	1 year time based retention	1,525.00	01-402-317	Expenditure		276	1	
				Contracted Services					
24-01016	2	datto networking AP840	22.34	01-402-317	Expenditure		277	1	
				Contracted Services					
24-01016	3	datto networking AP840E	33.34	01-402-317	Expenditure		278	1	
				Contracted Services					
24-01016	4	datto networking AP40	75.88	01-402-317	Expenditure		279	1	
				Contracted Services					
			<u>1,656.56</u>						
43350	09/24/24	STATE020 State Workers' Insurance Fund							786
24-01023	1	installment premium 9	2,055.00	01-411-381	Expenditure		301	1	
				CBVFD - Workers Comp. Ins					
43351	09/24/24	SUPER005 Super Shoe Stores							786
24-00970	1	J Lesher Janitorial	20.99	01-409-239	Expenditure		8	1	
				Clothing Allowance (Janitorial)					
43352	09/24/24	TMOBI005 T-Mobile							786
24-00973	1	CB-20-00256	50.00	01-410-200	Expenditure		21	1	
				Police Equipment & Supplies					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
01	GENERAL FUND	GENERAL FUND	Continued						
43353	09/24/24	TOTAL Total Exterminating Services							786
24-01024	1	308 locust 09/10/24	50.00	01-402-317	Expenditure		302		1
				Contracted Services					
24-01024	2	15 s 3rd 09/10/24	65.00	01-444-317	Expenditure		303		1
				Market House, Contracted Services					
			<u>115.00</u>						
43354	09/24/24	TRI005 Tristarr Staffing							786
24-01003	1	direct hire fee for s kaufhold	10,000.00	01-402-302	Expenditure		255		1
				Consulting Services					
43355	09/24/24	VISI0005 Vision Benefits of America							786
24-01034	1	Vision Ins-ADMIN	19.41	01-402-196	Expenditure		313		1
				Employee Insurance Coverage Premiums					
24-01034	2	Vision Ins-PROPERTY	7.18	01-409-196	Expenditure		314		1
				Employee Insurance Coverage Premiums					
24-01034	3	Vision Ins-POLICE	305.12	01-410-196	Expenditure		315		1
				Employee Insurance Coverage Premiums					
24-01034	4	Vision Ins-CODES	33.81	01-413-196	Expenditure		316		1
				Employee Insurance Coverage Premiums					
24-01034	5	Vision Ins-ZONING	7.18	01-414-196	Expenditure		317		1
				Employee Insurance Coverage Premiums					
24-01034	6	Vision Ins-HWY PW	77.68	01-430-196	Expenditure		318		1
				Employee Insurance Coverage Premiums					
24-01034	7	Vision Ins-MRKT HOUSE	7.18	01-444-196	Expenditure		319		1
				Employee Insurance Coverage					
			<u>457.56</u>						
43356	09/24/24	WESTHEMP West Hempfield Township							786
24-01021	1	Highway Supplies BlueLane pave	3,191.65	01-430-245	Expenditure		290		1
				Highway Supplies					
Checking Account Totals									
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>				
		Checks: 52	0	327,236.82	0.00				
		Direct Deposit: 0	0	0.00	0.00				
		Total: 52	0	327,236.82	0.00				
21	ARPA FUND	ARPA FUNDS							
1033	09/24/24	LNPME005 LNP Media Group, Inc							787
24-00988	1	riverfront stormwater project	431.64	21-463-670	Expenditure		1		1
				River Front Storm System Improvements					
24-00988	2	bold charge	6.00	21-463-670	Expenditure		2		1
				River Front Storm System Improvements					
			<u>437.64</u>						
Checking Account Totals									
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>				
		Checks: 1	0	437.64	0.00				
		Direct Deposit: 0	0	0.00	0.00				
		Total: 1	0	437.64	0.00				
35	LIQUID FUELS	PLGIT LIQUID FUELS							
667	09/24/24	PPELE005 PPL Electric Utilities Corp							0
						09/24/24 VOID			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
35		LIQUID FUELS		Continued					
668	09/24/24	PPL Electric Utilities Corp					788		
24-01027	1	9th & locust 8/8/24-9/9/24	30.78	35-434-002	Expenditure		1	1	
				Traffic Lights - Electrical	Usage				
24-01027	2	s 4th & locust 8/6/24-9/5/24	35.61	35-434-002	Expenditure		2	1	
				Traffic Lights - Electrical	Usage				
24-01027	3	3rd & linden 8/6/24-9/5/24	33.64	35-434-002	Expenditure		3	1	
				Traffic Lights - Electrical	Usage				
24-01027	4	3 srd & locust 8/5/24-9/4/24	89.59	35-434-002	Expenditure		4	1	
				Traffic Lights - Electrical	Usage				
24-01027	5	5th st park 8/1/24-8/30/24	35.28	35-434-002	Expenditure		5	1	
				Traffic Lights - Electrical	Usage				
24-01027	6	3rd & chestnut 8/5/24-9/4/24	33.64	35-434-002	Expenditure		6	1	
				Traffic Lights - Electrical	Usage				
24-01027	7	4th & locust 8/5/24-9/4/24	84.98	35-434-002	Expenditure		7	1	
				Traffic Lights - Electrical	Usage				
24-01027	8	walnut st 8/1/24-8/30/24	34.65	35-434-002	Expenditure		8	1	
				Traffic Lights - Electrical	Usage				
24-01028	1	rt 30 rt 441 8/6/24-9/5/54	47.74	35-434-001	Expenditure		9	1	
				Street Lighting - Electrical	Usage				
24-01028	2	n 9th st & walnut 8/8/24-9/9/2	25.26	35-434-001	Expenditure		10	1	
				Street Lighting - Electrical	Usage				
24-01028	3	5th & chestnut 8/6/24-9/5/24	27.49	35-434-001	Expenditure		11	1	
				Street Lighting - Electrical	Usage				
24-01028	4	malleable rd 07/30/24-08/28/24	33.39	35-434-001	Expenditure		12	1	
				Street Lighting - Electrical	Usage				
24-01028	5	columbia boro 7/30/24-8/28/2	7,626.15	35-434-001	Expenditure		13	1	
				Street Lighting - Electrical	Usage				
24-01028	6	ironville pk 8/8/24-9/9/24	24.86	35-434-001	Expenditure		14	1	
				Street Lighting - Electrical	Usage				
24-01028	7	1027 walnut rear 8/8/24-9/9/24	14.00	35-434-001	Expenditure		15	1	
				Street Lighting - Electrical	Usage				
24-01028	8	400 blk s front 8/5/24-9/4/24	181.36	35-434-001	Expenditure		16	1	
				Street Lighting - Electrical	Usage				
24-01028	9	market & locust 8/5/24-9/4/24	28.47	35-434-001	Expenditure		17	1	
				Street Lighting - Electrical	Usage				
24-01028	10	100 blk walnut 8/5/24-9/4/24	84.52	35-434-001	Expenditure		18	1	
				Street Lighting - Electrical	Usage				
24-01028	11	n 2nd st 8/5/24-9/4-24	38.11	35-434-001	Expenditure		19	1	
				Street Lighting - Electrical	Usage				
24-01032	1	locust st 8/9/4-9/10/24	54.92	35-434-001	Expenditure		20	1	
				Street Lighting - Electrical	Usage				
24-01033	1	cherry & lanc ave 8/9/24 9/10/	36.92	35-434-002	Expenditure		21	1	
				Traffic Lights - Electrical	Usage				
			8,601.36						

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	1	8,601.36	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	1	8,601.36	0.00

Check #	Check Date	Vendor	Amount Paid	Charge Account	Reconciled/Void	Ref Num
PO #	Item	Description			Account Type	Contract Ref Seq Acct

35 LIQUID FUELS	PLGIT LIQUID FUELS		Continued			
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:		54	1	336,275.82	0.00
	Direct Deposit:		<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:		54	1	336,275.82	0.00

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	4-01	306,276.48	0.00	0.00	306,276.48
CAPITAL FUND	4-18	20,960.34	0.00	0.00	20,960.34
American Rescure Plan FUND	4-21	437.64	0.00	0.00	437.64
HIGHWAY AID FUND	4-35	8,601.36	0.00	0.00	8,601.36
Total of All Funds:		<u>336,275.82</u>	<u>0.00</u>	<u>0.00</u>	<u>336,275.82</u>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND BBT	01	306,276.48	0.00	0.00	306,276.48
CAPITAL FUND	18	20,960.34	0.00	0.00	20,960.34
American Rescure Plan FUND	21	437.64	0.00	0.00	437.64
HIGHWAY AID FUND	35	8,601.36	0.00	0.00	8,601.36
Total of All Funds:		<u>336,275.82</u>	<u>0.00</u>	<u>0.00</u>	<u>336,275.82</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND BBT	4-01	306,276.48	0.00	0.00	0.00	306,276.48
CAPITAL FUND	4-18	20,960.34	0.00	0.00	0.00	20,960.34
American Rescrue Plan FUND	4-21	437.64	0.00	0.00	0.00	437.64
HIGHWAY AID FUND	4-35	8,601.36	0.00	0.00	0.00	8,601.36
Total of All Funds:		<u>336,275.82</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>336,275.82</u>



Datto Upgrade

Prepared For

Columbia Borough
Jack Brommer
308 Locust St
Columbia, PA 17512



This quote has not been approved.
Please review and sign below.

Quote #: 008

Prepared By

Jessica Meyer
Director of
Operations/Manager:Procurement
Direct: (717) 733-0660
jmeyer@sidium.com

1. Your Proposal

Download and review your PDF document here:



Your Active Quotes

008743 Datto Upgrade

2. Review Your Options

Your Available Options

Hardware Cost with 3 Year Commitment

Hardware Cost with 1 Year Commitment **Optional**

Monthly Services 3 Year Commitment

Monthly Services 1 Year Commitment **Optional**

Quote Summary	Recurring	One-Time
<input checked="" type="radio"/> Hardware Cost with 3 Year Commitment Subtotal	\$0.00	\$5,934.38
<input type="radio"/> Hardware Cost with 1 Year Commitment Subtotal	\$0.00	\$11,868.75
<input checked="" type="radio"/> Monthly Services 3 Year Commitment Subtotal	\$2,218.50	\$0.00
<input type="radio"/> Monthly Services 1 Year Commitment Subtotal	\$2,983.34	\$0.00
Subtotal	\$2,218.50	\$5,934.38
Total Amount	\$2,218.50	\$5,934.38

Update Options

Comments or questions

If you have any comments or questions about this quote, please feel free to enter them here. Your comment will be logged and emailed to jmeyer@sidium.com.

Submit Question / Comment

3. Approval

Taxes, shipping, handling and other fees are not included. All times on this quote are estimates. Actual times will be invoiced. Most economical shipping method will be used, unless otherwise specified. We reserve the right to cancel orders arising from pricing or other errors.

I accept the above conditions

E-Signature

Your Initials:

Your Email Address:

Purchase Order Number:

Sign Here:

Clear Signature

Please fill out the required fields above and check 'I accept the above conditions'

Accept Order

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Sidium Solutions

171 Chapel View Drive
Reinholds, PA 17569
717-733-0660
www.sidium.com



Thank you for the opportunity to provide this quote.

Datto Upgrade

QUOTE # 008743 V1

PREPARED FOR

Columbia Borough

PREPARED BY

Jessica Meyer

Hardware Cost with 3 Year Commitment

Description	Price	Qty	Ext. Price
S5-24 24 TB Device	\$5,934.38	1	\$5,934.38
Subtotal:			\$5,934.38

Hardware Cost with 1 Year Commitment

* Optional

Description	Price	Qty	Ext. Price
S5-24 24 TB Device	\$11,868.75	1	\$11,868.75
* Optional Subtotal:			\$11,868.75

Monthly Services 3 Year Commitment

Description	Recurring	Qty	Ext. Recurring
1-Year Time-Based Retention	\$2,218.50	1	\$2,218.50
Monthly Subtotal:			\$2,218.50

Monthly Services 1 Year Commitment

* Optional

Description	Recurring	Qty	Ext. Recurring
1-Year Time-Based Retention	\$2,983.34	1	\$2,983.34
* Optional Monthly Subtotal:			\$2,983.34

717-733-0660
jmeyer@sidium.com
www.sidium.com

Datto Upgrade



Prepared by:
Sidium Solutions
Jessica Meyer
(717) 733-0660
jmeyer@sidium.com

Prepared for:
Columbia Borough
308 Locust St
Columbia, PA 17512
Jack Brommer
(717) 684-2467
brommerj@columbiapd.org

Quote Information:
Quote #: 008743
Version: 1
Delivery Date: 08/20/2024
Expiration Date: 08/31/2024

Quote Summary

Description	Amount
Hardware Cost with 3 Year Commitment	\$5,934.38
Total:	\$5,934.38

Monthly Expenses Summary

Description	Amount
Monthly Services 3 Year Commitment	\$2,218.50
Monthly Total:	\$2,218.50

*Optional Expenses


Description	One-Time
Hardware Cost with 1 Year Commitment	\$11,868.75
Optional Subtotal:	\$11,868.75

*Optional Expenses

Description	Recurring
Monthly Services 1 Year Commitment	\$2,983.34
Optional Subtotal:	\$2,983.34

Taxes, shipping, handling and other fees are not included. All times on this quote are estimates. Actual times will be invoiced. Most economical shipping method will be used, unless otherwise specified. We reserve the right to cancel orders arising from pricing or other errors.

Sidium Solutions

Signature: 
Name: Jessica Meyer
Title: Director of Operations/Manager:Procurement
Date: 08/20/2024

Columbia Borough

Signature: _____
Name: Jack Brommer
Date: _____



LEO S. LUTZ Mayor
 HEATHER ZINK Borough Council President
 EVAN M. GABEL Solicitor
 MARK E. STIVERS Borough Manager

CERTIFICATE OF APPROPRIATENESS

DATE OF HARB MEETING:	Wednesday, June 12, 2024 and September 11, 2024
DATE OF BOROUGH COUNCIL MEETING:	Tuesday, September 24, 2024
PROPERTY ADDRESS:	318 Walnut Street
OWNER/APPLICANT:	Gardiner Murphy
OWNER'S ADDRESS:	318 Walnut St, Columbia PA 17512
PERMIT NUMBER:	240013
PROPOSED WORK:	Replace stairs and add a landing (already replaced and added landing). Enclosure of the landing and stairs.

Conditions: HARB recommended approval with the condition of the enclosure of the landing and stairs be three-inch tongue and groove, placed vertically.

In accordance with Section 130-25 ("Decision on Application") of the Borough of Columbia's Historic District Ordinance, as revised by Borough Council in December 2006, when the Historical Architectural Review Board (HARB) determines that the work proposed by an applicant is appropriate in accordance with the *Secretary of the Interior's Standards for Rehabilitation*, the HARB will recommend approval of the proposed work to the Columbia Borough Council.

The applicant shall obtain the required permit from the Borough during regular business hours. Issuance of a permit is subject to the property owner obtaining all other required approvals, meeting relevant regulations and ordinances, and paying any required permit fees.

With the final approval, the property owner is required to perform the work as described, including any stated conditions. If any project details are revised, building materials change or the stated conditions cannot be met, a follow-up review before the HARB will be required before the project is completed.

I, the undersigned, understand and accept the HARB's recommended approval of my submitted proposal, including any associated conditions included in the HARB's review and formal motion by Columbia Borough Council.

Signature of Applicant: _____
Gardiner Murphy

Date: _____

Borough Council President: _____
Heather Zink

Date: _____



EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: September 24, 2024

DEPARTMENT: Zoning/Planning

TITLE: HARB Certificate of Appropriateness (COA) Application for 318 Walnut St.

SUMMARY: Consideration of Certificate of Appropriateness (COA) from the applicant, Gardiner Murphy, owner of 318 Walnut Street to approve the improvement of the exterior of the dwelling.

BACKGROUND AND JUSTIFICATION: On April 26th an application was received from the owner seeking approval for the repairs and replacement of exterior stairs and add a landing. On June 6th the Historic Preservation Trust recommended approval with the replacement of pressure treated stairs, but the change of orientation, adding the landing and decorative railing is inappropriate. On June 12th, the HARB provided a recommendation to Borough Council to approve the COA with the condition of the enclosure of the opening below the landing. On June 25th Borough Council denied approval due to lack of information. On September 11, 2024 it came before HARB for clarification on the enclosure of the landing and stairs. HARB made the condition that the landing and stairs be enclosed with three-inch tongue and groove board with a vertical placement for the landing and stairs.

MOTION: To consider approval of a Certificate of Appropriateness (COA) for the applicant, Gardiner Murphy, owner of 318 Walnut Street to approve the COA with the condition of the enclosure of the landing and stairs be three-inch tongue and groove, placed vertically.

ATTACHMENT(S):

- HARB Application



BOROUGH OF COLUMBIA
HARB REVIEW APPLICATION

Permit / COA #
240013

PRINT LEGIBLY AND COMPLETE THIS FORM IN ITS ENTIRETY

BY:

DATE OF APPLICATION: 4/26/2024

STREET ADDRESS OF PROPERTY TO BE REVIEWED: 318 Walnut Street

DATE BUILDING CONSTRUCTED: March 2022 DATE OF ADDITIONS / ALTERATIONS: March 2024

PROPERTY OWNER NAME: Gardiner T. Murphy

ADDRESS: 318 Walnut Street, Columbia, PA 17512

PHONE: 717-406-8085 EMAIL: tlr.mrph@gmail.com

If Applicant is not the equitable owner of the property, please indicate below:

- Owner's Agent / Representative
Other

A letter is required by the property owner, authorizing the agent / representative to act on their behalf.

- Letter received

AGENT/REPRESENTATIVE NAME (if applicable):

ADDRESS:

PHONE: 717-406-8085 EMAIL: tlr.mrph@gmail.com

CONTRACTOR NAME: Gardiner T. Murphy

ADDRESS: 318 Walnut Street, Columbia, PA 17512

PHONE: 717-406-8085 EMAIL: tlr.mrph@gmail.com

ARCHITECT / ENGINEER NAME (if applicable):

ADDRESS:

PHONE: EMAIL: tlr.mrph@gmail.com

PROPERTY USE (check all that apply):

- MULTI-FAMILY RESIDENCE
SINGLE FAMILY RESIDENCE
COMMERCIAL/RETAIL
INDUSTRIAL
INSTITUTIONAL
VACANT

BUILDING TYPE:

- SINGLE, DETACHED
DUPLEX
ROW
APARTMENT BUILDING
WAREHOUSE
OTHER:

Proposed Alteration(s): Addition, Renovation, Restoration, Demolition or New Construction (list each item separately)

EXAMPLES: 1. Replace existing front door with wood four-panel door 2. Install storm Door

X Removed existing wood rotted front entrance steps and replaced with new wood steps landing

ESTIMATION OF TOTAL COSTS OF THE ALTERATION(S): \$300.00

CHECKLIST FOR SUBMISSION

- HARB Letter of Intent
- Photographs must be submitted with ALL applications.

It is important for the HARB to get a clear idea of the full extent of the work and the project's surroundings. They must include the entire side of building that is being worked on as well as adjacent buildings and objects. Include close up photos of any work which can provide accurate information and details of the work being done. If the project is new construction or an addition of a structure or sign, include photographs of the future location.

- Drawings must be submitted with ALL applications.

Drawings convey a lot of information regarding the intention and extent of the work being done and must be included with the application.

Drawings should be in the scale of 1/8" = 1', or 1/4" = 1', except for signs. Signs should be at a scale large enough to see the intent and any text can be read clearly. All drawings must include dimensions. Provide (10) copies of blueprints, or (1) copy if drawing is on 8.5" x 11" or 11" x 17" paper.

- Clear Descriptions

Describe your project as clearly and comprehensively as possible. Provide any information regarding the details of your project. This includes paint color chips, material samples, pictures of fixtures, and manufacturer's specifications.

- Material samples
- Brochure or Catalog cuts

I, the undersigned, understand that any work affecting existing ordinances must be in compliance with those ordinances, that major work is subject to inspection, that new structures require a certificate of occupancy upon completion, that any misrepresentation of the proposed work is cause for withdrawal of this permit and any work done beyond the scope of this permit is cause for a civil action complaint. The minimum penalty as prescribed by the municipal planning code of PA is \$500.00

SIGNATURE OF PROPERTY OWNER: *[Signature]*

DATE: 4/26/2024

SIGNATURE OF ZONING/MUNICIPAL OFFICIAL:

DATE:

OFFICIAL USE ONLY

Date of Site Visit by Official: _____ Official's Name: _____

Date Applicant Was Given the following items: _____

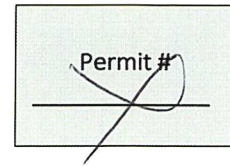
- Pink placard (to be prominently displayed on the property where alterations are proposed)
- Meeting notice (provide applicant with date, time and location of the meeting at which the application will be reviewed)

DATE APPLICATION WAS RECEIVED AND STAMPED: _____ ISSUANCE DATE: _____

DATE FEE WAS PAID: March 2024 AMOUNT \$ _____ CASH / CREDIT CARD / CHECK# _____



BOROUGH OF COLUMBIA
PERMIT APPLICATION
[] BUILDING [] ZONING



APR 29 2024

PRINT LEGIBLY AND COMPLETE THIS FORM IN ITS ENTIRETY

BY: Required Information - All applications must include the following items:

- Applicable plans submitted digitally as a PDF
Contractor General Liability Insurance Certificate
Site plan submitted digitally as a PDF (If applicable)
Stormwater Exception Form for all new impervious
Workers Compensation Affidavit (building permit only)
PA ONE CALL notification of underground service (800.242.1776) [] Yes [] No

PROPERTY ADDRESS: 318 Walnut Street DATE OF APPLICATION: 04/26/2024

Check all that apply: [x] HARB District [x] Residential [] Commercial

PROPERTY OWNER NAME: Gardiner T. Murphy PHONE: 717-406-8085

ADDRESS: 318 Walnut Street EMAIL: tlr.mrph@gmail.com

AGENT NAME (if applicable): PHONE:

ADDRESS: EMAIL:

CONTRACTOR NAME: N/A PHONE:

ADDRESS: EMAIL:

Description of Work:

- New Construction, Addition, Renovation, Fire Alarm / Sprinkler, Shed, Retaining Wall, Demolition, Sign, Pool / Spa, Electrical, Fence, Other, Deck / Porch over 30" in height, Deck / Porch up to 30" in height, Accessory Structure over 400 sq ft, Accessory Structure up to 400 sq ft, Roof Construction

Brief Project Description: Removed existing wood rotted front entrance steps and replaced with new wood steps/landing

Project Costs: 300.00 Project Footprints (sqft): 16

I, the undersigned, understand that any work affecting existing ordinances must be in compliance with those ordinances, that major work is subject to inspection, that new structures require a certificate of occupancy upon completion, that any misrepresentation of the proposed work is cause for withdrawal of this permit and any work done beyond the scope of this permit is cause for a civil action complaint. The minimum penalty as prescribed by the municipal planning code of PA is \$500.00

SIGNATURE OF PROPERTY OWNER/AGENT: [Signature] DATE: 4/26/2024

SIGNATURE OF ZONING OFFICER: DATE:

SIGNATURE OF BUILDING/PERMIT OFFICER: DATE:

APPLICATION STATUS: [] APPROVED [] DENIED

REASON FOR DENIAL:

Please Note: A third-party review, including inspections, may be required for some projects. The Borough of Columbia reserves the right to require additional information. The first \$1,000.00 of project costs is \$25.00 and each additional \$1,000.00 is \$5.00. Additional fee for 3rd party review. Permit fees are doubled for work performed without a permit.

OFFICIAL USE ONLY

DATE APPLICATION WAS RECEIVED AND STAMPED: ISSUANCE DATE:

DATE FEE WAS PAID: AMOUNT \$ CASH / CREDIT CARD / CHECK#



June 6, 2024

Borough of Columbia
308 Locust St
Columbia, PA 17512

HARB Review for 318 Walnut Street, Columbia permit date 4/29/24

According to the Lancaster County Borough Historic Resource Survey the house at 318 Walnut Street is a Greek Revival Vernacular house built in 1867 it is a double house two story, three bay brick with symmetrical fenestration and simple detailing. The brick cornice is slightly banded over two over two sashed windows having flat wooden lintels with a pronounced top bead. The doorway has a pair of bracketed cornice and rectangular transom above a replacement door. The rectangular basement window was originally grated as that on 320. 318 has had the bead of its lintels shaved off and a rolled steel balustrade added to its entry steps. The original paneled and louvered shutters have been removed.

The proposed Scope of Work includes:

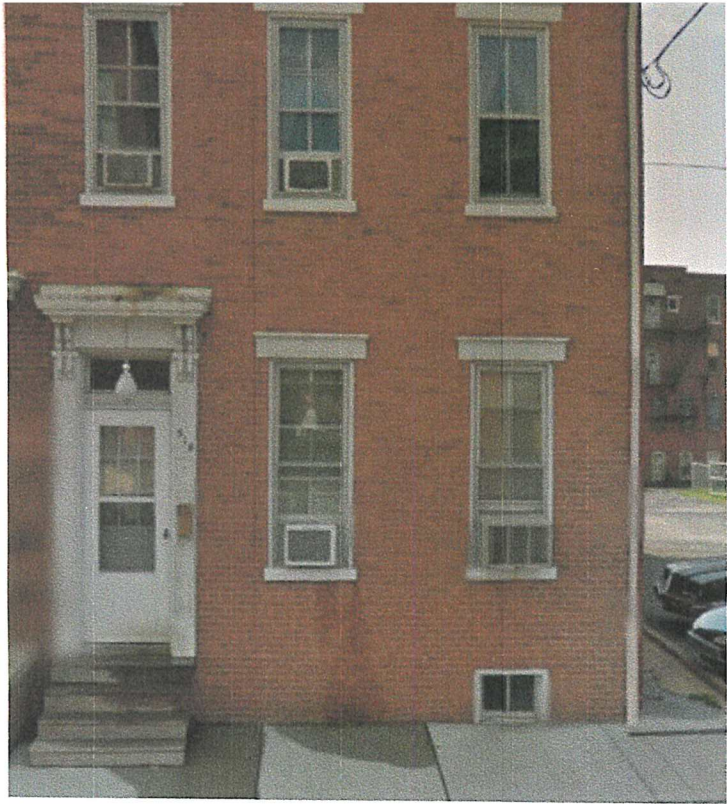
Replacement of pressure treated wood steps with pressure treated wood, changing orientation and adding landing and decorative railing.

This work has already been completed without a HARB review. The replacement of unoriginal wood steps with pressure treated wood steps would be appropriate. The change of orientation, adding the landing, and decorative railing (if not required by IBC), is inappropriate. Based on the rhythm and patterns of the steps, porches and stoops on the 300 block of Walnut Street there are a variety of styles due to the various architectural styles. There is no evidence in the brick that the step orientation was against the wall rather than directly onto the sidewalk.

SISR: 1, 2, 3, and 6

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.

6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.



Before







LEO S. LUTZ Mayor
 HEATHER ZINK Borough Council President
 EVAN M. GABEL Solicitor
 STEVEN KAUFHOLD Borough Manager

CERTIFICATE OF APPROPRIATENESS

DATE OF HARB MEETING:	September 11, 2024
DATE OF BOROUGH COUNCIL MEETING:	September 24, 2024
PROPERTY ADDRESS:	150 N 3 rd St
OWNER/APPLICANT:	James and Elaine Beckley
OWNER'S ADDRESS:	150 N 3 rd St, Columbia PA 17512
PERMIT NUMBER:	240022
PROPOSED WORK:	Replace existing door with same size pre-hung mahogany. Remove storm door. All exterior and interior trim will be replaced in-kind. May install masonry work.

Conditions: NONE

In accordance with Section 130-25 ("Decision on Application") of the Borough of Columbia's Historic District Ordinance, as revised by Borough Council in December 2006, when the Historical Architectural Review Board (HARB) determines that the work proposed by an applicant is appropriate in accordance with the *Secretary of the Interior's Standards for Rehabilitation*, the HARB will recommend approval of the proposed work to the Columbia Borough Council.

The applicant shall obtain the required permit from the Borough during regular business hours. Issuance of a permit is subject to the property owner obtaining all other required approvals, meeting relevant regulations and ordinances, and paying any required permit fees.

With the final approval, the property owner is required to perform the work as described, including any stated conditions. If any project details are revised, building materials change or the stated conditions cannot be met, a follow-up review before the HARB will be required before the project is completed.

I, the undersigned, understand and accept the HARB's recommended approval of my submitted proposal, including any associated conditions included in the HARB's review and formal motion by Columbia Borough Council.

Signature of Applicant: _____ Date: _____
Elaine Beckley

Borough Council President: _____ Date: _____
Heather Zink



EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: September 24, 2024

DEPARTMENT: Zoning/Planning

TITLE: HARB Certificate of Appropriateness (COA) Application for 150 N 3rd St

SUMMARY: Consideration of Certificate of Appropriateness (COA) from the applicant, Elaine Beckley, owner of 150 N 3rd St to approve the replacement of front door.

BACKGROUND AND JUSTIFICATION: On July 23rd an application was received from the owner seeking approval for the replacement of the front door. On August 8th the Historic Preservation Trust recommended approval with the replacement of the front door. On September 11th, the HARB provided a recommendation to Borough Council to approve the COA with no conditions.

MOTION: To consider approval of a Certificate of Appropriateness (COA) for the applicant, Elaine Beckley, owner of 150 N 3rd St approve the COA with no conditions.

ATTACHMENT(S):

- HARB Application

RECEIVED



BOROUGH OF COLUMBIA
HARB REVIEW APPLICATION

Zoning

Permit / COA #
240022

PRINT LEGIBLY AND COMPLETE THIS FORM IN ITS ENTIRETY

DATE OF APPLICATION: 7/23/24

STREET ADDRESS OF PROPERTY TO BE REVIEWED: 150 N. 3rd Street Columbia

DATE BUILDING CONSTRUCTED: 1888 DATE OF ADDITIONS / ALTERATIONS:

PROPERTY OWNER NAME: James & Elaine Beckley

ADDRESS: 150 N. 3rd Street Columbia, PA 17512

PHONE: 717-660-2703 EMAIL: Elaine M Beckley@aol.com

If Applicant is not the equitable owner of the property, please indicate below:

- Owner's Agent / Representative
- Other _____

A letter is required by the property owner, authorizing the agent / representative to act on their behalf.

- Letter received

AGENT/REPRESENTATIVE NAME (if applicable): n/a

ADDRESS:

PHONE:

EMAIL:

CONTRACTOR NAME: Self Elaine Beckley

ADDRESS: 150 N. 3rd Street Columbia, PA 17512

PHONE: 717-660-2703 EMAIL: Elaine M Beckley@aol.com

ARCHITECT / ENGINEER NAME (if applicable): n/a

ADDRESS:

PHONE:

EMAIL:

PROPERTY USE (check all that apply):

- MULTI-FAMILY RESIDENCE
- SINGLE FAMILY RESIDENCE
- COMMERCIAL/RETAIL
- INDUSTRIAL
- INSTITUTIONAL
- VACANT

BUILDING TYPE:

- SINGLE, DETACHED
- DUPLEX
- ROW
- APARTMENT BUILDING
- WAREHOUSE
- OTHER: _____

Proposed Alteration(s): Addition, Renovation, Restoration, Demolition or New Construction (list each item separately)

EXAMPLES: 1. Replace existing front door with wood four-panel door 2. Install storm Door

Replace existing front door 36" x 80" with same size door
Remove storm door, not to be replaced. Both doors are
insecure to a degree, reason for replacement is necessary.
New door is a free-hung mahogany. All exterior wood trim
will be repaired or replaced with in-kind, same as interior wood
trim. May install some masonry work

ESTIMATION OF TOTAL COSTS OF THE ALTERATION(S): \$ 500

CHECKLIST FOR SUBMISSION

- HARB Letter of Intent
- Photographs must be submitted with ALL applications.

It is important for the HARB to get a clear idea of the full extent of the work and the project's surroundings. They must include the entire side of building that is being worked on as well as adjacent buildings and objects. Include close up photos of any work which can provide accurate information and details of the work being done. If the project is new construction or an addition of a structure or sign, include photographs of the future location.

- Drawings must be submitted with ALL applications.

Drawings convey a lot of information regarding the intention and extent of the work being done and must be included with the application.

Drawings should be in the scale of 1/8" = 1', or 1/4" = 1', except for signs. Signs should be at a scale large enough to see the intent and any text can be read clearly. All drawings must include dimensions. Provide (10) copies of blueprints, or (1) copy if drawing is on 8.5" x 11" or 11" x 17" paper.

- Clear Descriptions

Describe your project as clearly and comprehensively as possible. Provide any information regarding the details of your project. This includes paint color chips, material samples, pictures of fixtures, and manufacturer's specifications.

- Material samples
- Brochure or Catalog cuts

I, the undersigned, understand that any work affecting existing ordinances must be in compliance with those ordinances, that major work is subject to inspection, that new structures require a certificate of occupancy upon completion, that any misrepresentation of the proposed work is cause for withdrawal of this permit and any work done beyond the scope of this permit is cause for a civil action complaint. The minimum penalty as prescribed by the municipal planning code of PA is \$500.00

SIGNATURE OF PROPERTY OWNER:

Clair M. Beckley

DATE: 7/23/24

SIGNATURE OF ZONING/MUNICIPAL OFFICIAL:

DATE:

OFFICIAL USE ONLY

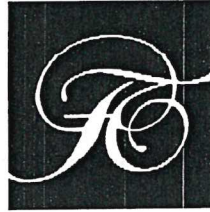
Date of Site Visit by Official: _____ Official's Name: _____

Date Applicant Was Given the following items: _____

- Pink placard (to be prominently displayed on the property where alterations are proposed)
- Meeting notice (provide applicant with date, time and location of the meeting at which the application will be reviewed)

DATE APPLICATION WAS RECEIVED AND STAMPED: _____ ISSUANCE DATE: _____

DATE FEE WAS PAID: _____ AMOUNT \$ _____ CASH / CREDIT CARD / CHECK# _____



August 8, 2024

Borough of Columbia
308 Locust St
Columbia, PA 17512

HARB Review for 150 N 3rd Street, Columbia – permit #240022

150 N 3rd Street according to the Historic Site Survey is a Queen Anne – Mansardic style building built in the late 19th century. It is described as, “Attached house – Now shingle and identical to #144 with the exception of its shingled, non-sunray dormer and original entranceway with double segmental arched transom. The door itself is an alteration as is the milled steel balcony.”

The proposed Scope of Work includes:

Install a pre-hung Mahogany door retaining the exterior wood trim. May involve some masonry work.

Preservation Review

Appropriate – replacing a modern replacement door with a wood door (historical material and style). If masonry work is involved the appropriate mortar should be used (lime-based not Portland cement).

Reference Secretary of the Interior’s Standards for Rehabilitation 1, 2

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.

-
2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.







LEO S. LUTZ Mayor
 HEATHER ZINK Borough Council President
 EVAN M. GABEL Solicitor
 STEVEN KAUFHOLD Borough Manager

CERTIFICATE OF APPROPRIATENESS

DATE OF HARB MEETING:	September 11, 2024
DATE OF BOROUGH COUNCIL MEETING:	September 24, 2024
PROPERTY ADDRESS:	717 Chestnut St
OWNER/APPLICANT:	Beverly A. Cunningham
OWNER'S ADDRESS:	717 Chestnut St, Columbia PA 17512
PERMIT NUMBER:	240023
PROPOSED WORK:	Replace 4 double hung windows with white interior and exterior color, high performance smartsun glass with a full frame fiberglass screen and no grilles.

Conditions: NONE

In accordance with Section 130-25 ("Decision on Application") of the Borough of Columbia's Historic District Ordinance, as revised by Borough Council in December 2006, when the Historical Architectural Review Board (HARB) determines that the work proposed by an applicant is appropriate in accordance with the *Secretary of the Interior's Standards for Rehabilitation*, the HARB will recommend approval of the proposed work to the Columbia Borough Council.

The applicant shall obtain the required permit from the Borough during regular business hours. Issuance of a permit is subject to the property owner obtaining all other required approvals, meeting relevant regulations and ordinances, and paying any required permit fees.

With the final approval, the property owner is required to perform the work as described, including any stated conditions. If any project details are revised, building materials change or the stated conditions cannot be met, a follow-up review before the HARB will be required before the project is completed.

I, the undersigned, understand and accept the HARB's recommended approval of my submitted proposal, including any associated conditions included in the HARB's review and formal motion by Columbia Borough Council.

Signature of Applicant: _____
Beverly A. Cunningham

Date: _____

Borough Council President: _____
Heather Zink

Date: _____

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: September 24, 2024

DEPARTMENT: Zoning/Planning

TITLE: HARB Certificate of Appropriateness (COA) Application for 717 Chestnut St.

SUMMARY: Consideration of Certificate of Appropriateness (COA) from the applicant, Beverly A. Cunningham, owner of 717 Chestnut Street to approve the replacement of four windows.

BACKGROUND AND JUSTIFICATION: On July 17, 2024 an application was received from the owner for replacement of four windows. On August 8, 2024 the Historic Preservation Trust recommended approval of the window replacements. On September 11, 2024 the HARB provided a recommendation to Borough Council to approve the COA with no conditions.

MOTION: To consider approval of a Certificate of Appropriateness (COA) for the applicant, Beverly A. Cunningham, owner of 717 Chestnut Street to replace four windows with no conditions.

ATTACHMENT(S):

- HARB Application

RECEIVED



BOROUGH OF COLUMBIA
HARB REVIEW APPLICATION

Permit / COA #
240023

BY: _____

PRINT LEGIBLY AND COMPLETE THIS FORM IN ITS ENTIRETY

DATE OF APPLICATION: 7/17/24

STREET ADDRESS OF PROPERTY TO BE REVIEWED: 717 Chestnut St

DATE BUILDING CONSTRUCTED: 1900 DATE OF ADDITIONS / ALTERATIONS: 10-16 weeks after approval

PROPERTY OWNER NAME: Nakesha + Beverly Cunningham

ADDRESS: 717 Chestnut St Columbia, PA 17512

PHONE: 717-875-8514 EMAIL: Beverly558@yahoo.com

If Applicant is not the equitable owner of the property, please indicate below:
 Owner's Agent / Representative
 Other _____
A letter is required by the property owner, authorizing the agent / representative to act on their behalf.
 Letter received

AGENT/REPRESENTATIVE NAME (if applicable): Renewal By Anderson

ADDRESS: 4856 Carlisle Pike Mechanicsburg, PA 17050

PHONE: 717-591-4900 EMAIL: permits.hoa@rbacentralpa.com

CONTRACTOR NAME: Renewal By Anderson

ADDRESS: 4856 Carlisle Pike Mechanicsburg, PA 17050

PHONE: 717-591-4900 EMAIL: permits.hoa@rbacentralpa.com

ARCHITECT / ENGINEER NAME (if applicable): N/A

ADDRESS:
PHONE: EMAIL:

<p>PROPERTY USE (check all that apply):</p> <p><input type="checkbox"/> MULTI-FAMILY RESIDENCE</p> <p><input checked="" type="checkbox"/> SINGLE FAMILY RESIDENCE</p> <p><input type="checkbox"/> COMMERCIAL/RETAIL</p> <p><input type="checkbox"/> INDUSTRIAL</p> <p><input type="checkbox"/> INSTITUTIONAL</p> <p><input type="checkbox"/> VACANT</p>	<p>BUILDING TYPE:</p> <p><input type="checkbox"/> SINGLE, DETACHED</p> <p><input checked="" type="checkbox"/> DUPLEX</p> <p><input type="checkbox"/> ROW</p> <p><input type="checkbox"/> APARTMENT BUILDING</p> <p><input type="checkbox"/> WAREHOUSE</p> <p><input type="checkbox"/> OTHER: _____</p>
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Proposed Alteration(s): Addition, Renovation, Restoration, Demolition or New Construction (list each item separately)

EXAMPLES: 1. Replace existing front door with wood four-panel door 2. Install storm Door

Replacement of 4 windows

All windows will be double hungs 1:1 Sash ratio, slope sills, insert frames, white int/exterior in color, clear high performance smart sun glass, Full Frame fiberglass screens and no grilles.

ESTIMATION OF TOTAL COSTS OF THE ALTERATION(S): \$ 12,302

CHECKLIST FOR SUBMISSION

- HARB Letter of Intent
- Photographs must be submitted with ALL applications.

It is important for the HARB to get a clear idea of the full extent of the work and the project's surroundings. They must include the entire side of building that is being worked on as well as adjacent buildings and objects. Include close up photos of any work which can provide accurate information and details of the work being done. If the project is new construction or an addition of a structure or sign, include photographs of the future location.

- Drawings must be submitted with ALL applications.

Drawings convey a lot of information regarding the intention and extent of the work being done and must be included with the application.

Drawings should be in the scale of 1/8" = 1', or 1/4" = 1', except for signs. Signs should be at a scale large enough to see the intent and any text can be read clearly. All drawings must include dimensions. Provide (10) copies of blueprints, or (1) copy if drawing is on 8.5" x 11" or 11" x 17" paper.

- Clear Descriptions

Describe your project as clearly and comprehensively as possible. Provide any information regarding the details of your project. This includes paint color chips, material samples, pictures of fixtures, and manufacturer's specifications.

- Material samples
- Brochure or Catalog cuts

I, the undersigned, understand that any work affecting existing ordinances must be in compliance with those ordinances, that major work is subject to inspection, that new structures require a certificate of occupancy upon completion, that any misrepresentation of the proposed work is cause for withdrawal of this permit and any work done beyond the scope of this permit is cause for a civil action complaint. The minimum penalty as prescribed by the municipal planning code of PA is \$500.00

SIGNATURE OF PROPERTY OWNER: *Nakesha Cunningham*

DATE: 7/7/2024

SIGNATURE OF ZONING/MUNICIPAL OFFICIAL: _____

DATE: _____

OFFICIAL USE ONLY

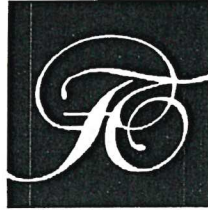
Date of Site Visit by Official: _____ Official's Name: _____

Date Applicant Was Given the following items: _____

- Pink placard (to be prominently displayed on the property where alterations are proposed)
- Meeting notice (provide applicant with date, time and location of the meeting at which the application will be reviewed)

DATE APPLICATION WAS RECEIVED AND STAMPED: _____ ISSUANCE DATE: _____

DATE FEE WAS PAID: _____ AMOUNT \$ _____ CASH / CREDIT CARD / CHECK# _____



August 8, 2024

Borough of Columbia
308 Locust St
Columbia, PA 17512

HARB Review for 717 Chestnut St, Columbia – permit #240023

717 Chestnut Street is listed in the Historic Resource Survey as a Georgian Revival, row of double houses, it is noted that 717 remains intact. It is described as, “Double house – 2-1/2 story, 2 bay, brick with steeply pitched hip roof with hexagonal slates, accentuated by a smaller flared hipped roof housing a classically decorated dormer, 1 over 1 window with deep entablature and massive semicircle pediment which is a deep angled bay with swag decorated panels atop. Beside the bay is a round-headed single window with shallow upper Queen Anne style sash above a 1 over 1 window and double door with multiple panes in a long body, which is protected by a full porch on 717. The porch is supported by paired posts atop brick bases with simplistic bracket supports and turned balustrade.”

The proposed Scope of Work includes:

Replacement of four windows in a one over one configuration.

Preservation Review

Appropriate with conditions: Based on the Columbia Borough Replacement Window 130-15.1 section of the ordinance. Verify the window sash will match the existing frames and the sash in size on the neighboring houses. Grill configuration should match the existing mutin configuration or the mutins on the rest of the façade.

Reference Secretary of the Interior’s Standards for Rehabilitation 6

6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.



RENEWAL
by **ANDERSEN**
FULL-SERVICE WINDOW & DOOR REPLACEMENT

The Better Way to a Better Window®

To Whom It May Concern at the Columbia Historical Architectural Review Board:

We are proposing the following work at the home of Nakesha & Beverly Cunningham at 717 Chestnut St in Columbia.

The details of the new unit(s) are as follows:

This project is for 4 windows. The windows will all be double hungs 1:1 sash ratio, slope sills, insert frames, white interior/exterior, clear high performance smartsun glass, full frame fiberglass screens, and no grilles.

The new units have been measured to fit within the existing openings; there is no need for us to alter the size of the existing opening(s). During the installation process, it is common practice for us to inspect the opening after the existing unit is removed in order to ensure that the area surrounding the unit(s) is in good shape. Any rot or damage found during that process will be addressed during installation. Any and all debris created during installation will be handled by our crew and cleaned up before we leave the property.

Pertinent information including descriptions and photos is attached for your review. Should you require anything further, please do not hesitate to contact me.

Sincerely,

Megan Thompson
Operations Administrative Assistant
permits.hoa@rbacentralpa.com
717-431-9123

RECEIVED

JUL 22 2024

BY: _____



Order Summary

dba: RENEWAL BY ANDERSEN OF CENTRAL PA

Legal Name: Ambassador Home Improvements, Inc. | License # PA003807

4856 Carlisle Pike | Mechanicsburg, PA 17050

Phone: 717-591-4900 | Fax: 717-364-1854 | toorder@rbacentralpa.com

Measure Tech: Adam Shirk, (717)468-9279

Nakesha & Beverly Cunningham

717 Chestnut Street

Columbia, PA 17512

H: (717)875-8514

C: (717)475-9680

JOB PHOTOS



Image 1



Image 2



Image 3



Image 4



Image 5

JOB NOTES

Street parking only

White/white

Original wood windows in vinyl siding with j channel and brick second floor. 3 windows are on exterior 2nd floor porch.

Measured to set to existing stops and stool

Sent base shoe in the case it's needed.

Sent 5/4 and 1x4 for sill rot if present and needing replaced



101

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101

Boys BD
26-1/2" W 58" H
Window, Double-Hung (DG)



Window: Acclaim™ Double-Hung (DG), 1:1, Slope Sill, Insert Frame, Modern Checkrail, Exterior White, Interior White **Glass:** All Sash: High Performance SmartSun Glass, No Pattern **Hardware:** White **Screen:** Fiberglass, Full Screen **Grille Style:** No Grille **Misc:** None **Construction:** None **Material:** None **Sill Angle:** FS°

UNIT NOTES

UNIT CONSTRUCTION

UNIT MATERIALS

UNIT PHOTOS



Image 1



102

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Columbia, PA 17512
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102

Boys BD
26-1/2" W 58" H
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UNIT NOTES

UNIT CONSTRUCTION

UNIT MATERIALS

UNIT PHOTOS



Image 1



Image 2

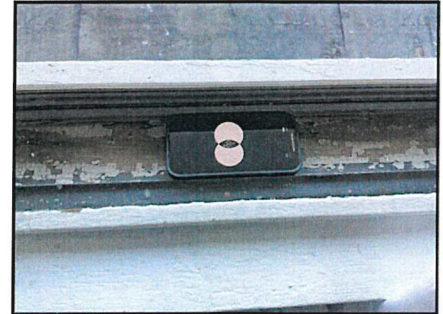


Image 3



103

dba: RENEWAL BY ANDERSEN OF CENTRAL PA

Legal Name: Ambassador Home Improvements, Inc. | License # PA003807
4856 Carlisle Pike | Mechanicsburg, PA 17050
Phone: 717-591-4900 | Fax: 717-364-1854 | toorder@rbacentralpa.com
Measure Tech: Adam Shirk, (717)468-9279

Nakesha & Beverly Cunningham
717 Chestnut Street
Columbia, PA 17512
H: (717)875-8514
C: (717)475-9680

103

Laundry Room
26-1/2" W 58" H
Window, Double-Hung (DG)



Window: Acclaim™ Double-Hung (DG), 1:1, Slope Sill, Insert Frame, Modern Checkrail, Exterior White, Interior White **Glass:** All Sash: High Performance SmartSun Glass, No Pattern **Hardware:** White **Screen:** Fiberglass, Full Screen **Grille Style:** No Grille **Misc:** None **Construction:** None **Material:** None **Sill Angle:** FS°

UNIT NOTES

UNIT CONSTRUCTION

UNIT MATERIALS

UNIT PHOTOS

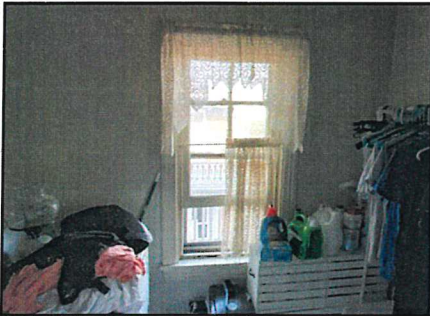


Image 1



104

dba: RENEWAL BY ANDERSEN OF CENTRAL PA

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4856 Carlisle Pike | Mechanicsburg, PA 17050
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104

Laundry Room
26-1/2" W 58" H
Window, Double-Hung (DG)



Window: Acclaim™ Double-Hung (DG), 1:1, Slope Sill, Insert Frame, Modern Checkrail, Exterior White, Interior White **Glass:** All Sash: High Performance SmartSun Glass, No Pattern **Hardware:** White **Screen:** Fiberglass, Full Screen **Grille Style:** No Grille **Misc:** None **Construction:** None **Material:** None **Sill Angle:** FS°

UNIT NOTES

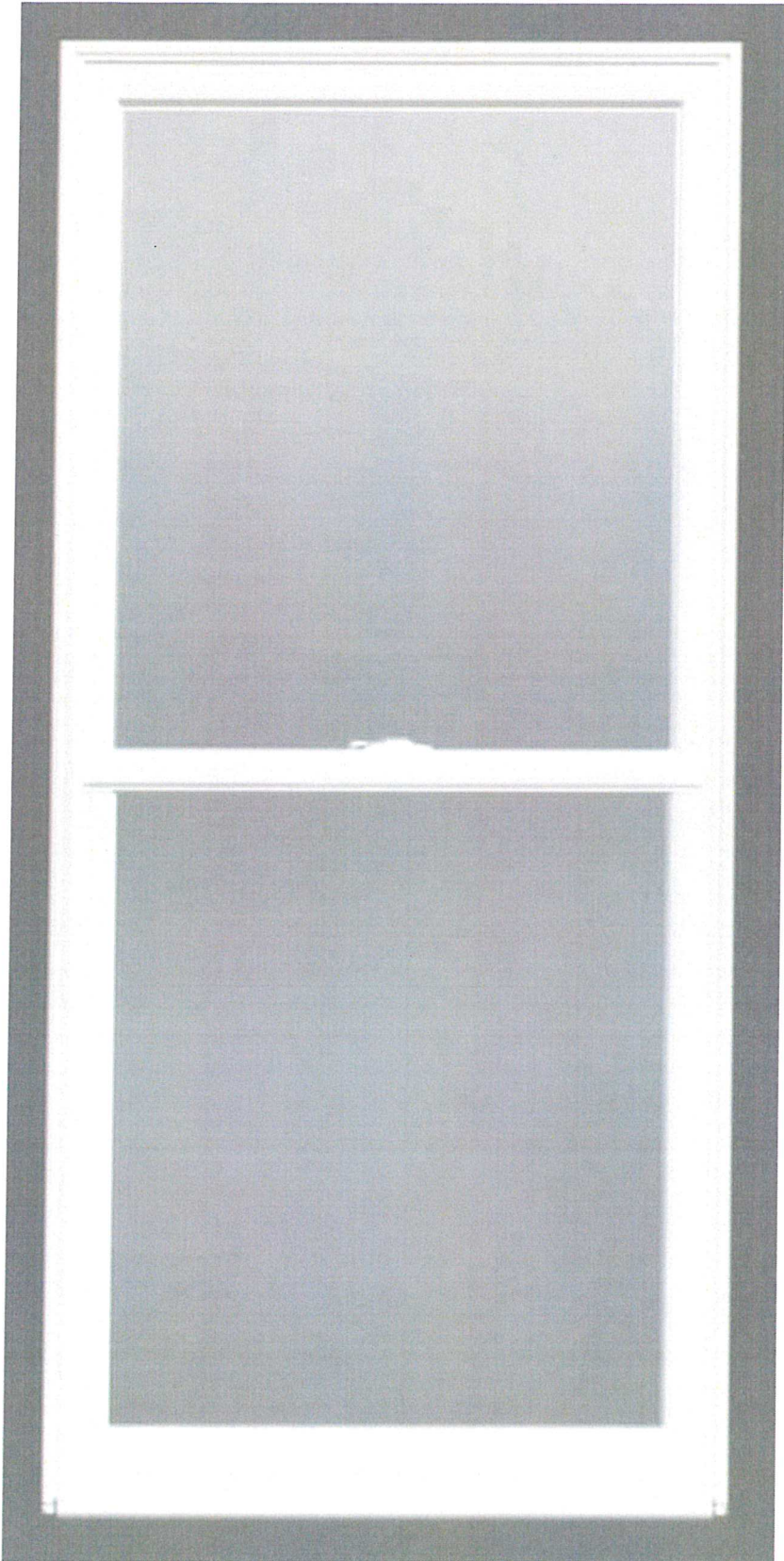
UNIT CONSTRUCTION

UNIT MATERIALS

UNIT PHOTOS



Image 1



This is what the windows will look like from the outside

Double-Hung WINDOWS

This classic window style is an excellent choice no matter where you live. Choose gently curved Contemporary or squared Traditional Check Rails.

CONVENIENT

Easy cleaning from the inside.

ELEGANT

Traditional look of mortise-and-tenon styling.

ACCURATE

Appropriate for restoration and renovation projects.



Double-Hung Equal Window

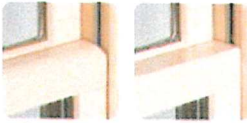


Double-Hung Cottage Style Window



Double-Hung Reverse Cottage Style Window

Check Rail Options



Contemporary

Traditional

Reverse cottage style windows feature a larger upper sash



Renewal
by Andersen
WINDOW REPLACEMENT

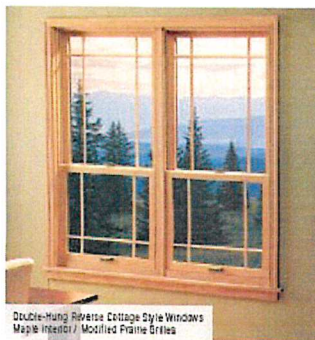
"My new windows look beautiful and can be opened from the bottom or top."

CAROL P.

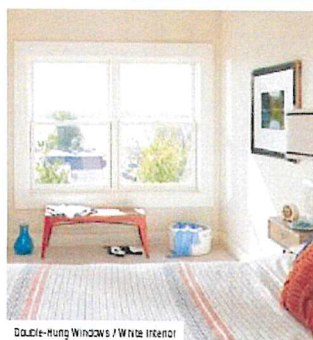
Double-Hung Windows / White Interior



Double-Hung Windows / White / Colonial Grilles



Double-Hung Reverse Cottage Style Windows / Maple Interior / Modified Prairie Grilles



Double-Hung Windows / White Interior



Double-Hung Cottage Style and Picture Combination Window / White Interior / Colonial Grilles



Double-Hung Windows / White Exterior / Colonial Grilles

INTERIOR/EXTERIOR



White



Canvas



Sandtone



Terratone



Dark Bronze



Black

EXTERIOR



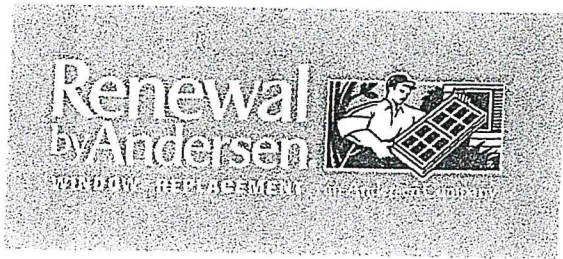
Cocoa Bean



Forest Green



Red Rock



FIBREX® MATERIAL: A BETTER ALTERNATIVE, A BETTER WINDOW

Reinventing the window

Innovation has been a hallmark of Andersen Corporation since its founding in 1903. From implementing “mass production” techniques in 1904 (nine years before Henry Ford), to producing the first completely assembled window unit in the industry (1926), to becoming the world’s largest specialized window frame factory in 1929, our guiding principle has always been to “make a product that is different and better.” Each step of the way we have incorporated the latest technologies, fine precision, and high standards in our quest to be better.

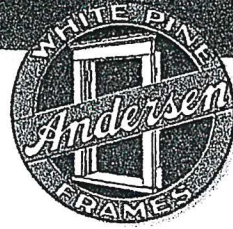
Introducing Fibrex® material

One of our most innovative ideas is Fibrex material. This revolutionary composite combines the strength and stability of wood with the low-maintenance features of vinyl. In fact, you might say it’s an evolutionary product—Andersen scientists developed the first hollow vinyl window in the U.S. in 1959, and engineered composite window materials in the 1960s and 1970s. In 1992, Andersen perfected composite window technology, and patented Fibrex material. Today, Fibrex material is the perfect choice for your new replacement windows.

	Fibrex® Material	Other Materials
Strength	Because Fibrex® material is strong, we can make our sash and frames narrower. Narrower frames mean more glass, more view.	Vinyl frames are known to have a higher expansion/contraction rate and can bow, breaking the glass seal.
Insulation	Fibrex material has superior thermal insulating properties. Combined with Andersen® High-Performance™ Low-E4® glass, this helps your home stay warmer in winter and cooler in summer. You can save money on your energy bills. Your home feels more comfortable.	Aluminum window frames conduct heat and cold. Heat leaks out of your house in the winter and into your house in the summer.
Low Maintenance	Fibrex material never needs scraping or painting. It won't rot, decay or mold.*	Fiberglass frames are painted and may need regular maintenance.
Beauty	Renewal by Andersen replacement windows preserve the architectural beauty of your home. Frame and sash design reflect the shape and lines of your original windows. The unique extruded Fibrex material can be made into any kind of window—including curved specialty windows.	Most replacement windows have square profiles that may look artificial in your home. Vinyl frame material is often thicker, reducing glass area. Fiberglass can only be made into straight lineals.
Environmental Responsibility	40% of the raw material by weight used to make Fibrex material is clean, reclaimed wood fiber. Reclaimed materials in the manufacturing process can also be reground and reused. Renewal by Andersen® windows meet Green Seal's science-based environmental certification standards as well as being ENERGY STAR® qualified for meeting strict energy efficiency criteria set by the U.S. Department of Energy.	Andersen windows are the only windows with Green Seal certification. Fiberglass is a thermoset material and cannot be reformed into new profiles.
Warranty	A window is not just glass and some framing material. It's a precise combination of glass, frame and quality installation. We back it all with a Product and Installation Limited Warranty* that is one of the best in the business.	More than half of all remodeling firms have been in business less than four years.** Installation is rarely covered in the written warranty.

*For a copy of the Renewal by Andersen® Products and Installation Transferable Limited Warranty, contact a sales representative. **Small Business Administration Website, www.sba.gov

Fibrex® Material: A Better Material, A Better Performance



Andersen Corporation was founded in 1903 and soon revolutionized the way windows were installed by pre-cutting materials for carpenters to assemble on the building site.

Over **100** Years
of innovation and excellence

1958 Aluminum rejected as a framing material due to high conduction of heat and cold.

1959 Andersen is the first company to develop a hollow vinyl window in the U.S. but decides it doesn't have enough structural integrity. But the low maintenance feature of the vinyl had possibilities.

1966 Andersen creates the "clad-wood" window and door category (still the standard of excellence in stick-size new construction). Andersen Research & Development invents a way to weld the corners together for airtight, watertight performance.

1970s Over the decades, the company learns to approach manufacturing with the aim of extending, preserving and protecting resources. From the supply chain to the manufacturing line to the products themselves, Andersen strives to improve the return on its resources by making windows and doors that perform and last.

1970s Andersen sees the extra wood created by its manufacturing process as a potential material resource. The company develops window sash made from reclaimed wood fibers and thermoplastic polymers. The new material performs and weathers well. But manufacturing methods are inefficient until developments are made in the next decade.

Andersen® products and patents have revolutionized the window and door industry for over 100 years, changing the home construction industry, how homes are designed, and even how we live in our homes.

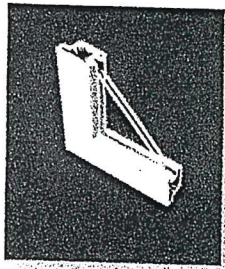
We are constantly testing and introducing new materials. Heat and cold chambers mimic extreme temperature conditions. Simulating devices produce extremes of dry and wet to test all new products. Windows, hardware, finishes and packaging materials all undergo testing.

"Renewal by Andersen benefits from the rich tradition of the Andersen® brand. Customers know that they can trust us, that they will be treated well and that we stand behind our products."

—Paul Delahunt

President of Renewal by Andersen

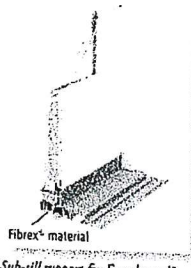
The company's innovation grows from its talented and committed employees. Andersen family values of excellence, integrity, innovation and partnership speak to the success of its past and guide a future of unlimited possibility.



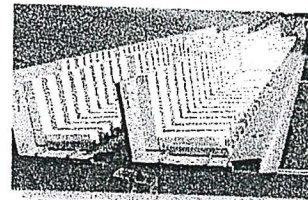
Andersen® hollow vinyl window (1959)



Perma-Shield® clad window (1966)



Fibrex® material
Sub-sill support for Frenchwood® hinged patio door (1993)



"L-Joint" visual appearance environmental test

1968-78 The price of wood increases 400% in 10 years. Wood's unique structure preserves its strength right down to the cellular level. Andersen expands its use of reclaimed wood fibers into pressed wood boards for hidden parts of the window. Engineered wood—wood pieces combined and pressed together—actually prove stronger than traditional raw wood.

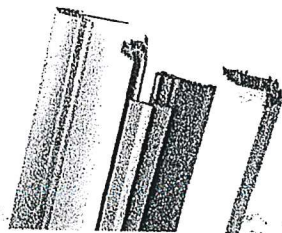
1991 Fibrex® material is patented—it combines the best qualities of wood and thermoplastic polymers.

1993 Fibrex® material used as a sub-sill component in the Andersen® Frenchwood® hinged patio door. The Fibrex® material sill was selected for its superior strength and resistance to rot and decay, and performs exceptionally well in this demanding role.

1995 Renewal by Andersen founded. Now one of the largest window replacement companies in the U.S., Renewal by Andersen windows incorporate over 40% reclaimed wood fiber by weight from other window manufacturing operations.

2008 Renewal by Andersen® windows have achieved the highest SCS certified recycled content of any window replacement company.

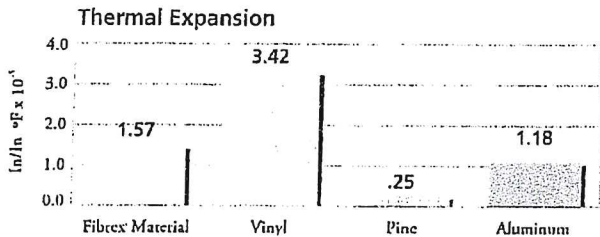
Fibrex® material pellets



The "material" difference

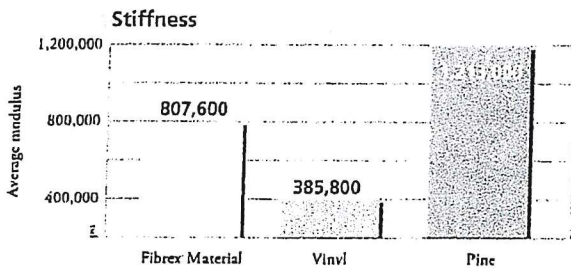
Consider all you expect windows to do for your home—Fibrex® material makes a difference in every instance. Measured across a range of conditions that affect the efficiency, maintenance and beauty of windows, Fibrex® material performs well compared to vinyl, aluminum, fiberglass, and wood. Take a look and we think you'll agree—replacement windows made of Fibrex® material are the right choice for your home.

Durable and reliable



Fibrex material, like wood, fiberglass and aluminum, expands and contracts very little. Vinyl, however, expands and contracts a lot, which can cause cracks, bowing and leakage of air and water. Fibrex material windows will perform better in every season no matter how cold the winters or how hot the summers in your area.

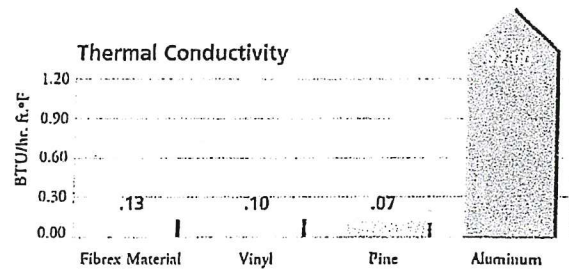
Stable and predictable



Fibrex material is twice as stable and rigid as vinyl. Wood's average stiffness is higher, but it's less predictable than Fibrex® material because of wood's natural variations like grain, knots and moisture content. Fibrex material is strong so frames can be made narrower than with other framing materials. Narrower frames mean more glass, more view. Fibrex material can be made into any style of window—including curved specialty windows—and in colors to complement every home.

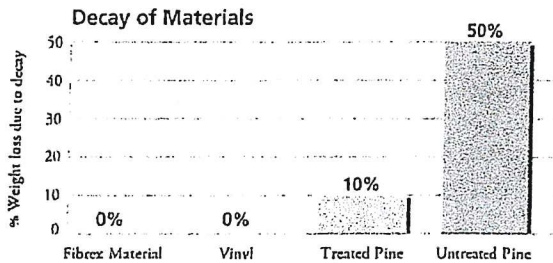
*See the limited warranty for details.

An excellent insulator



Fibrex material has excellent insulating properties on a par with wood, vinyl or fiberglass. Aluminum, on the other hand, transfers heat out of your home and allows outdoor cold temperatures to chill the window areas inside. Fibrex material insulates about 700 times better than aluminum.

Decay-resistant



With Fibrex material, a special polymer formulation surrounds and coats each wood fiber in the manufacturing process, providing exceptional resistance to rot and fungal growth. Renewal by Andersen's windows, made with Fibrex material, never need scraping or painting because they are warranted not to flake, rust, blister, peel, crack, pit or corrode.*

*"Renewal by Andersen" and the Renewal by Andersen logo are registered trademarks of Andersen Corporation. All other marks where denoted are trademarks of Andersen Corporation. © 2019 Andersen Corporation. All rights reserved. Rev. 09/16



For additional information on Renewal by Andersen® products and services, please visit our Website at

renewalbyandersen.com

Reorder RL-2001

Do not remove until final code inspection. Save label for future reference.

ENERGY STAR® Certified in Highlighted Regions
Certifié ENERGY STAR dans les régions en surbrillance

Canada
energystar.gc.ca



U.S. / E.U.
energystar.gov



60472 15

DO NOT REMOVE UNTIL FINAL INSPECTION/NE PAS RETENIR AVANT L'INSPECTION FINALE



AND-N-184-00472-00001
Vinyl/Wood Composite Material
Dual-Pane HP Coated Sun with Argon
Product Type: Double Hung

ENERGY PERFORMANCE RATINGS

U-Factor Solar Heat Gain Coefficient
0.30 | **1.70** **0.21**
(U.S. IBC-2003) (Metric IBC)

ADDITIONAL PERFORMANCE RATINGS

Visible Transmittance
0.48

-

Manufacturers of windows, doors, and skylights are required to certify their products to the National Fenestration Rating Council (NFRC) and the National Window Film Association (NWFA) for energy performance ratings. The ratings are based on the National Fenestration Rating Council (NFRC) and the National Window Film Association (NWFA) standards. The ratings are based on the National Fenestration Rating Council (NFRC) and the National Window Film Association (NWFA) standards. The ratings are based on the National Fenestration Rating Council (NFRC) and the National Window Film Association (NWFA) standards.

WDMA
National Certified
www.wdma.com

Location: 179 N 335
Andersen Corporation
Rtd. Double Hung
Manufacturers require certification on window labels

STANDARD	DETAILS
ANSI Z39-91	Standard for window and door units
ANSI Z39-92	Standard for window and door units
ANSI Z39-93	Standard for window and door units
ANSI Z39-94	Standard for window and door units
ANSI Z39-95	Standard for window and door units
ANSI Z39-96	Standard for window and door units
ANSI Z39-97	Standard for window and door units
ANSI Z39-98	Standard for window and door units
ANSI Z39-99	Standard for window and door units
ANSI Z39-00	Standard for window and door units
ANSI Z39-01	Standard for window and door units
ANSI Z39-02	Standard for window and door units
ANSI Z39-03	Standard for window and door units
ANSI Z39-04	Standard for window and door units
ANSI Z39-05	Standard for window and door units
ANSI Z39-06	Standard for window and door units
ANSI Z39-07	Standard for window and door units
ANSI Z39-08	Standard for window and door units
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ANSI Z39-10	Standard for window and door units
ANSI Z39-11	Standard for window and door units
ANSI Z39-12	Standard for window and door units
ANSI Z39-13	Standard for window and door units
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ANSI Z39-16	Standard for window and door units
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ANSI Z39-24	Standard for window and door units
ANSI Z39-25	Standard for window and door units
ANSI Z39-26	Standard for window and door units
ANSI Z39-27	Standard for window and door units
ANSI Z39-28	Standard for window and door units
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ANSI Z39-30	Standard for window and door units
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ANSI Z39-39	Standard for window and door units
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ANSI Z39-41	Standard for window and door units
ANSI Z39-42	Standard for window and door units
ANSI Z39-43	Standard for window and door units
ANSI Z39-44	Standard for window and door units
ANSI Z39-45	Standard for window and door units
ANSI Z39-46	Standard for window and door units
ANSI Z39-47	Standard for window and door units
ANSI Z39-48	Standard for window and door units
ANSI Z39-49	Standard for window and door units
ANSI Z39-50	Standard for window and door units



LEO S. LUTZ Mayor
 HEATHER ZINK Borough Council President
 EVAN M. GABEL Solicitor
 STEVEN KAUFHOLD Borough Manager

CERTIFICATE OF APPROPRIATENESS

DATE OF HARB MEETING:	September 11, 2024
DATE OF BOROUGH COUNCIL MEETING:	September 24, 2024
PROPERTY ADDRESS:	230 N. 4 th St.
OWNER/APPLICANT:	Robert Emel
OWNER'S ADDRESS:	341 Chestnut St, Columbia PA 17512
PERMIT NUMBER:	240017
PROPOSED WORK:	Paint mural on south wall of Lancaster Distilleries in a historic style.

Conditions: NONE

In accordance with Section 130-25 ("Decision on Application") of the Borough of Columbia's Historic District Ordinance, as revised by Borough Council in December 2006, when the Historical Architectural Review Board (HARB) determines that the work proposed by an applicant is appropriate in accordance with the *Secretary of the Interior's Standards for Rehabilitation*, the HARB will recommend approval of the proposed work to the Columbia Borough Council.

The applicant shall obtain the required permit from the Borough during regular business hours. Issuance of a permit is subject to the property owner obtaining all other required approvals, meeting relevant regulations and ordinances, and paying any required permit fees.

With the final approval, the property owner is required to perform the work as described, including any stated conditions. If any project details are revised, building materials change or the stated conditions cannot be met, a follow-up review before the HARB will be required before the project is completed.

I, the undersigned, understand and accept the HARB's recommended approval of my submitted proposal, including any associated conditions included in the HARB's review and formal motion by Columbia Borough Council.

Signature of Applicant: _____ Date: _____
Robert Emel

Borough Council President: _____ Date: _____
Heather Zink

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: September 24, 2024

DEPARTMENT: Zoning/Planning

TITLE: HARB Certificate of Appropriateness (COA) Application for 230 N. 4th St.

SUMMARY: Consideration of Certificate of Appropriateness (COA) from the applicant, Robert Emel, owner of 230 N. 4th St to approve painting a mural on the south wall of Lancaster Distilleries in a historic style.

BACKGROUND AND JUSTIFICATION: On June 12, 2024 an application was received from the owner seeking approval for a mural to be painted on the south wall of Lancaster Distilleries in a historic style. On August 8, 2024 the Historic Preservation Trust recommended approval of the mural painting. On September 11, 2024, the HARB provided a recommendation to Borough Council to approve the COA with no conditions.

MOTION: To consider approval of a Certificate of Appropriateness (COA) for the applicant, Robert Emel, owner of 230 N. 4th St to approve the COA with no conditions.

ATTACHMENT(S):

- HARB Application

RECEIVED



BOROUGH OF COLUMBIA
HARB REVIEW APPLICATION

Permit / COA #
240017

PRINT LEGIBLY AND COMPLETE THIS FORM IN ITS ENTIRETY

DATE OF APPLICATION: 6/12/2024

STREET ADDRESS OF PROPERTY TO BE REVIEWED: 230 N 4th St

DATE BUILDING CONSTRUCTED:

DATE OF ADDITIONS / ALTERATIONS:

PROPERTY OWNER NAME: Robert Emmel

ADDRESS: 341 Chestnut St., Suite 105, Columbia, PA 17512

PHONE: 717-629-4821

EMAIL: remel@comcast.net

If Applicant is not the equitable owner of the property, please indicate below:

- Owner's Agent / Representative
- Other lessee _____

A letter is required by the property owner, authorizing the agent / representative to act on their behalf.

- Letter received

AGENT/REPRESENTATIVE NAME (if applicable): Nate Boring

ADDRESS: 2442 Lititz Pike, Lancaster, PA 17601

PHONE: 717-363-0146

EMAIL: nateboring@lancasterdistilleries.com

CONTRACTOR NAME: Scotty Reifsnyder

ADDRESS: 658 West Brubaker Valley Rd, Lititz, PA 17543

PHONE: 717-874-0503

EMAIL: scotty@seescotty.com

ARCHITECT / ENGINEER NAME (if applicable):

ADDRESS:

PHONE:

EMAIL: ✓

PROPERTY USE (check all that apply):

- MULTI-FAMILY RESIDENCE
- SINGLE FAMILY RESIDENCE
- COMMERCIAL/RETAIL
- INDUSTRIAL
- INSTITUTIONAL
- VACANT

BUILDING TYPE:

- SINGLE, DETACHED
- DUPLEX
- ROW
- APARTMENT BUILDING
- WAREHOUSE
- OTHER: _____



BOROUGH OF COLUMBIA

Historical Architectural Review Board

Application steps and procedures for a HARB review

If you plan to make exterior changes of any kind to your property, such as alterations, additions, or new construction, you will need to follow these steps when applying for a building permit and HARB review:

1. When you apply for a building permit, staff will check to see if the property is located within the Historic District and determine whether the proposed work needs to be reviewed by the HARB under the terms of the Historic District Ordinance. (Some projects may involve "pre-approved" activities that will be reviewed, but not voted upon, by the HARB. Staff can advise you accordingly.)
2. If a HARB review is required, you will be given the necessary application form. The Zoning Official can also provide a copy of the Secretary of the Interior's Standards for Rehabilitation, and copies of leaflets and written materials addressing topics relevant to your project.
3. Please return the completed application form with all the necessary supporting documents and pictures. Once determined that the application is complete, staff will sign the form and provide you with a dated public notice placard to be placed in a visible location on your property (generally a front window). Staff will inform you of the time and place of the HARB meeting at which your application will be reviewed. You or your representative (such as a contractor or architect) must attend the HARB meeting for the application to be reviewed.
4. After submission of the application form, staff will review the completed application and inspect the property's exterior. If there are any questions about the proposed work, you may be contacted by phone to for additional information or clarification, or may make an appointment to meet with you in person to go over details about your project. Staff may provide you with suggestions about the scope of the work, techniques, or materials in order to facilitate the process. Following this review, the Consultant will provide the HARB with a written summary of the proposed project and a determination about the appropriateness of the work.

Proposed Alteration(s): Addition, Renovation, Restoration, Demolition or New Construction (list each item separately)

EXAMPLES: 1. Replace existing front door with wood four-panel door 2. Install storm Door

Painting a mural on the South wall
in a historic style. The photos included show
the design and colors.

ESTIMATION OF TOTAL COSTS OF THE ALTERATION(S): \$1500

CHECKLIST FOR SUBMISSION

- HARB Letter of Intent
- Photographs must be submitted with ALL applications.

It is important for the HARB to get a clear idea of the full extent of the work and the project's surroundings. They must include the entire side of building that is being worked on as well as adjacent buildings and objects. Include close up photos of any work which can provide accurate information and details of the work being done. If the project is new construction or an addition of a structure or sign, include photographs of the future location.

- Drawings must be submitted with ALL applications.

Drawings convey a lot of information regarding the intention and extent of the work being done and must be included with the application.

Drawings should be in the scale of 1/8" = 1', or 1/4" = 1', except for signs. Signs should be at a scale large enough to see the intent and any text can be read clearly. All drawings must include dimensions. Provide (10) copies of blueprints, or (1) copy if drawing is on 8.5" x 11" or 11" x 17" paper.

- Clear Descriptions

Describe your project as clearly and comprehensively as possible. Provide any information regarding the details of your project. This includes paint color chips, material samples, pictures of fixtures, and manufacturer's specifications.

- Material samples
- Brochure or Catalog cuts

I, the undersigned, understand that any work affecting existing ordinances must be in compliance with those ordinances, that major work is subject to inspection, that new structures require a certificate of occupancy upon completion, that any misrepresentation of the proposed work is cause for withdrawal of this permit and any work done beyond the scope of this permit is cause for a civil action complaint. The minimum penalty as prescribed by the municipal planning code of PA is \$500.00

SIGNATURE OF PROPERTY OWNER:

DATE: 6/12/2024

SIGNATURE OF ZONING/MUNICIPAL OFFICIAL:

DATE:

OFFICIAL USE ONLY

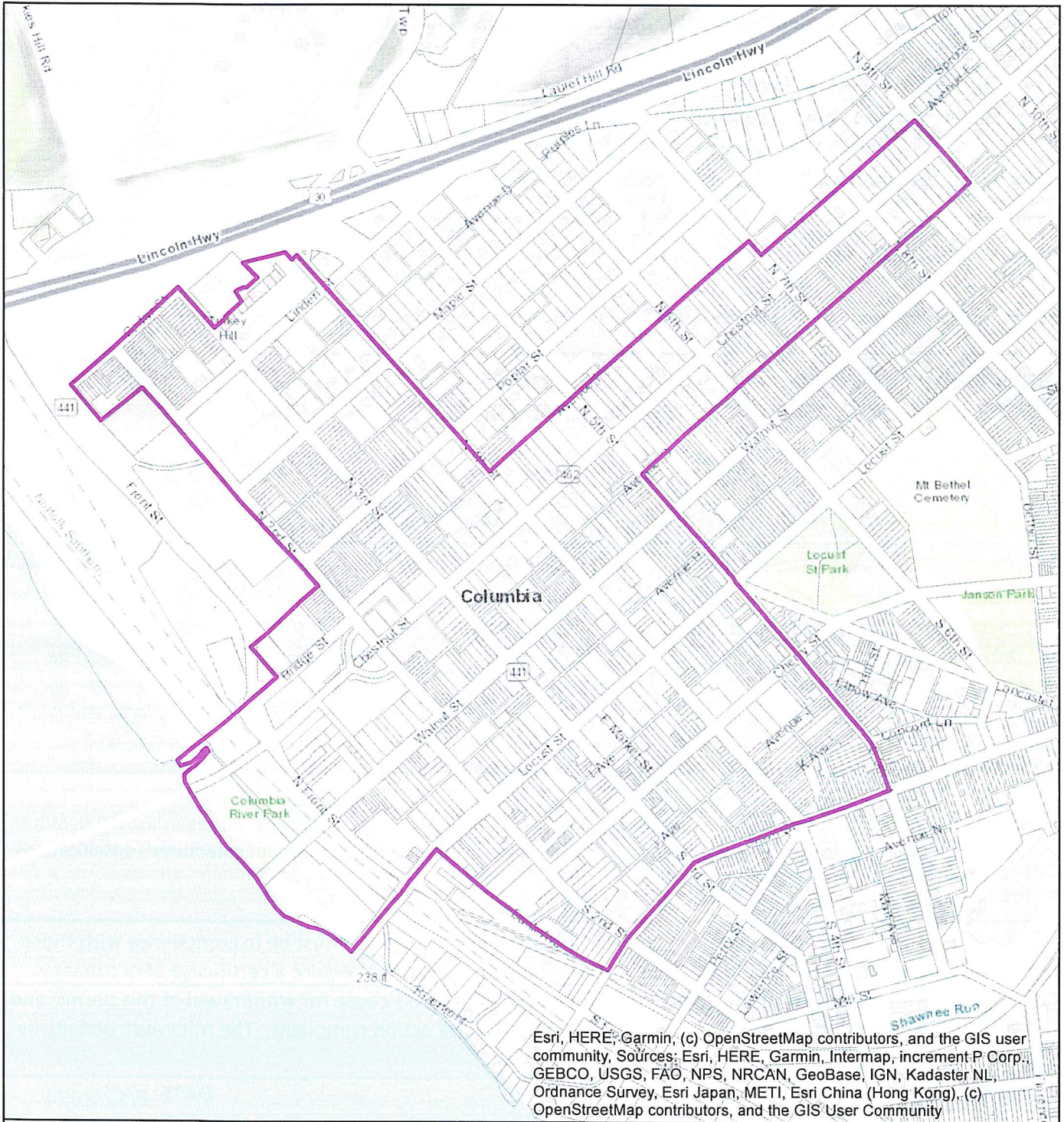
Date of Site Visit by Official: _____ Official's Name: _____

Date Applicant Was Given the following items: _____

- Pink placard (to be prominently displayed on the property where alterations are proposed)
- Meeting notice (provide applicant with date, time and location of the meeting at which the application will be reviewed)

DATE APPLICATION WAS RECEIVED AND STAMPED: 6.27.2024 ISSUANCE DATE: _____

DATE FEE WAS PAID: 6.27.2024 AMOUNT \$ 25.00 CASH / CREDIT CARD / CHECK#





Columbia Borough Historic District Map



C.S. DAVIDSON, INC.

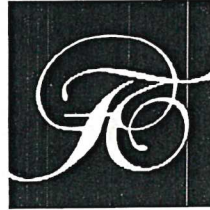
ENGINEERING A BETTER COMMUNITY
 38 N. DUKE STREET YORK, PA • PHONE (717) 846-4805
 50 WEST MIDDLE ST. GETTYSBURG, PA • PHONE (717) 337-3021
 315 W. JAMES ST., SUITE 102 LANCASTER, PA • PHONE (717) 481-2991
 WWW.CSDAVIDSON.COM

Legend

-  Historic District
-  Columbia Borough Parcels



1 inch = 700 feet



August 8, 2024

Borough of Columbia
308 Locust St
Columbia, PA 17512

HARB Review for 230 N 4th Street, Columbia – permit #240017

230 N 4th Street according to the Historic Resource Survey was constructed circa 1930 in an early 20th century utilitarian commercial style. It is described as, “A massive one story brick gable ended commercial structure the gable of which is concealed by a false front with central pedimented cornice block. The front is divided into three bays with two paired sixteen light windows flanking an overhanging door. To the left is a two bay side addition with similar fenestration.

The proposed Scope of Work includes:

Painting a mural on the south wall to promote the business utilizing the building.

Preservation Review

Appropriate with conditions – sign painting of buildings was a common method of advertising in the early to mid-20th century and would be appropriate for the time of the building’s construction. The only hesitation is the damage modern paint can do to brick (trapping water and causing deterioration). A mineral-based or masonry specific paint would be recommended.

Reference Secretary of the Interior’s Standards for Rehabilitation 1, 2, 7

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.



Nate Boring
230 N 4th St
Columbia, PA 17512
nateboring@lancasterdistilleries.com
(717)-368-0146
6/27/2024

Donna Czeiner
Zoning Official
Borough of Columbia, PA
308 Locust St
Columbia, PA 17512

Dear Donna and the HARB review board,

I am writing to express my enthusiastic intent to create a mural at Lancaster Distilleries that would serve to improve the appearance of our building, improve the neighborhood and attract visitors to our area. Murals are more than just decorative pieces; they are powerful tools that can foster community pride, drive economic growth and tourism, and enhance the aesthetic appeal of our neighborhoods. The scale of the mural is critical to its success. I am asking that you consider allowing the mural to be painted on the full area of this part of the north wall of our building. The guide currently states that a sign can consume no more than 10% of a given wall, but this mural is far more than a sign. We will likely have to abandon the project if we are only permitted to paint it on 10% of the wall. The enclosed illustrations show both the mural in both the 100% and 10% size versions. As you can see the 10% version is far from effective and will be unable to perform the role of a mural and the benefits of a mural that I have listed below. Please consider our plea to allow the mural in its full and effective size.

We have taken the development of this mural design very seriously. The designer of this mural, Scotty Reifsnyder, is a well known and respected artist who also happens to live in Lancaster County. He is a tenured professor of art and design at West Chester university, has published numerous books and has done work for companies such as Disney, Coca-Cola, The New Yorker and many more.

If the mural is approved it will be painted by international muralist Chomingo Rivas who has done murals for the City Lancaster City Parking Authority, numerous local



businesses and has done work with community organizations in El Salvador. As a professional artist whose career spans several decades he has the experience to flawlessly execute our design.

Why do we want to paint a mural?

Benefits to the neighborhood

Not only do murals increase visibility for businesses, as they have done for Hinkle's and The Watch and Clock Museum, but they also positively impact property values. For example, a study by the Philadelphia Mural Arts Program found that property values within one block of a mural increased by an average of 15% over two years. We have taken improvements to our building very seriously and have put a lot of time, energy and money into beautifying our home on N 4th st. Some of these improvements include extensive renovations to the former warehouse space into a welcoming bar and game room, painting the exterior of the building, repair and painting of the formerly rusted and broken security cages on the windows, new doors and windows etc and the list continues to grow as we continue to make improvements to the space. Public art fosters a sense of community ownership and pride. By involving local artists in the creation process, we can strengthen community bonds and give people a sense of investment in their neighborhood. This collective effort will not only beautify our surroundings but also maintains the historic feel of the building. The mural design is intentionally designed to harken back to the heyday of the building when it was the paint shop for York barbell. The typography and illustrative decisions all serve to read as historic signage.

Economic Benefits

Murals attract tourists and locals alike, driving foot traffic to nearby businesses and stimulating the local economy. By transforming ordinary walls into captivating works of art, we can create a more inviting environment that encourages people to explore and spend time in our community. Murals serve to beautify public spaces and create a more inviting community. So how does the city financially benefit from the investment? Let's look at Los Angeles. A study by the Los Angeles County Arts Commission found that for every dollar invested in a mural, the local community receives a return of \$24 in increased economic activity. Those of us that already know and love Columbia are well



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aware of its historic river charm and incredible vintage and antique shopping. Lancaster Distilleries along with Columbia Kettleworks and Starview Brews are helping to forge the path to add alcohol tourism to the list of reasons visitors come to Columbia. The proposed mural is a critical step in this promotion as it provides a clear “selfie station” for visitors to take their photo in front of and share their excitement with the world via their social media accounts.

Effective Advertising for us as well

Studies have shown that murals generate up to 42% more attention than traditional billboards, making them an effective way to drive foot traffic to your business. In a survey by the Outdoor Advertising Association of America (OAAA), 64% of consumers said that murals make them more likely to visit a business or area. In addition, a survey of business owners in Philadelphia found that 72% reported that their business had increased after a mural was painted nearby. Murals serve as conversation starters and gathering points, promoting social interaction and cohesion. They provide a platform for storytelling, celebrating our community's heritage, diversity, aspirations and rich small business community. By showcasing the rich tapestry of our collective experiences, the mural will foster a deeper connection among residents and visitors.

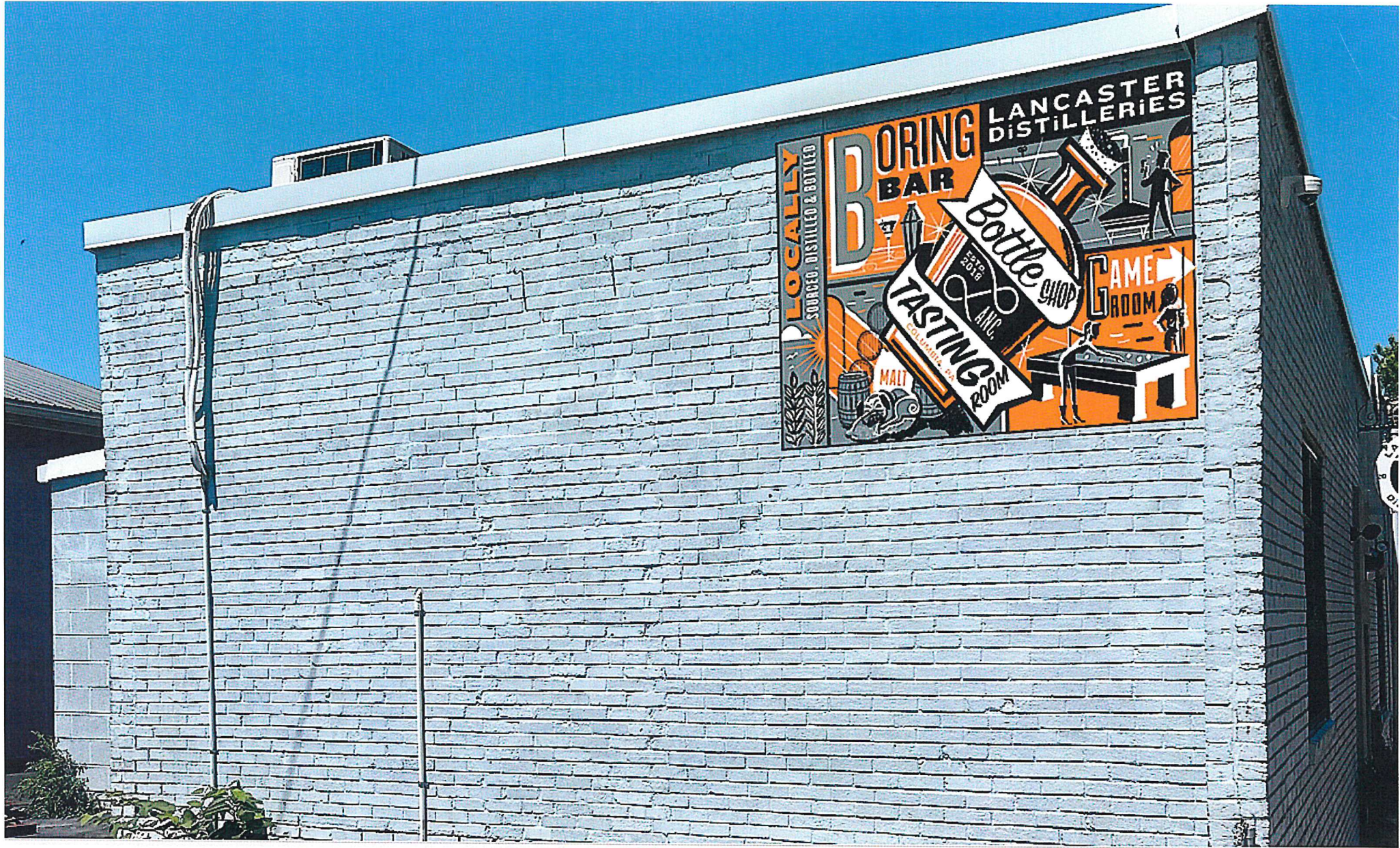
I am committed to collaborating with local stakeholders, including business owners, community organizations, and residents, to ensure that the mural resonates with Columbia's unique character and aspirations. I believe that this project will not only beautify our surroundings but also serve as a catalyst for economic and social revitalization.

Thank you for considering my proposal. I am eager to discuss this project further and explore how we can work together to bring this vision to life. Please feel free to contact me at 717-368-0146 or nateboring@lancasterdistilleries.com to arrange a meeting at your convenience.

Sincerely,



Nate Boring]
Founder, Lancaster Distilleries





LOCALLY
SOURCED, DISTILLED & BOTTLED

BORING
BAR

LANCASTER
DISTILLERIES

Bottle Shop
ESTD. 2018
TASTING ROOM
COLUMBIA, PA.

GAME ROOM

MALT



LEO S. LUTZ Mayor
 HEATHER ZINK Borough Council President
 EVAN M. GABEL Solicitor
 STEVEN KAUFHOLD Borough Manager

CERTIFICATE OF APPROPRIATENESS

DATE OF HARB MEETING:	September 11, 2024
DATE OF BOROUGH COUNCIL MEETING:	September 24, 2024
PROPERTY ADDRESS:	401 N. 3 rd St
OWNER/APPLICANT:	Nga Phuong Phan
OWNER'S ADDRESS:	401 B N. 3 rd St, Columbia PA 17512
PERMIT NUMBER:	240026
PROPOSED WORK:	Replace half glass exterior door with a full glass exterior door.

Conditions: NONE

In accordance with Section 130-25 ("Decision on Application") of the Borough of Columbia's Historic District Ordinance, as revised by Borough Council in December 2006, when the Historical Architectural Review Board (HARB) determines that the work proposed by an applicant is appropriate in accordance with the *Secretary of the Interior's Standards for Rehabilitation*, the HARB will recommend approval of the proposed work to the Columbia Borough Council.

The applicant shall obtain the required permit from the Borough during regular business hours. Issuance of a permit is subject to the property owner obtaining all other required approvals, meeting relevant regulations and ordinances, and paying any required permit fees.

With the final approval, the property owner is required to perform the work as described, including any stated conditions. If any project details are revised, building materials change or the stated conditions cannot be met, a follow-up review before the HARB will be required before the project is completed.

I, the undersigned, understand and accept the HARB's recommended approval of my submitted proposal, including any associated conditions included in the HARB's review and formal motion by Columbia Borough Council.

Signature of Applicant: _____
 Nga Phuong Phan

Date: _____

Borough Council President: _____
 Heather Zink

Date: _____

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: September 24, 2024

DEPARTMENT: Zoning/Planning

TITLE: HARB Certificate of Appropriateness (COA) Application for 401 N. 3rd St.

SUMMARY: Consideration of Certificate of Appropriateness (COA) from the applicant, Nga Phuong Phan, owner of 401 N. 3rd St. to approve the replacement of exterior front door.

BACKGROUND AND JUSTIFICATION: On August 28, 2024 an application was received from the owner seeking approval for the replacement of exterior half glass door to a full glass door. On September 4, 2024 the Historic Preservation Trust recommended approval of the exterior front door replacement. On September 11, 2024, the HARB provided a recommendation to Borough Council to approve the COA with no conditions.

MOTION: To consider approval of a Certificate of Appropriateness (COA) for the applicant, Nga Phuong Phan, owner of 401 N. 3rd Street to replace front exterior door with no conditions.

ATTACHMENT(S):

- HARB Application

RECEIVED



BOROUGH OF COLUMBIA
HARB REVIEW APPLICATION

Permit / COA #
240026

PRINT LEGIBLY AND COMPLETE THIS FORM IN ITS ENTIRETY

DATE OF APPLICATION: 08/28/2024

STREET ADDRESS OF PROPERTY TO BE REVIEWED: 401 N 3RD ST, COLUMBIA, PA 17512

DATE BUILDING CONSTRUCTED: 09/15/2024 DATE OF ADDITIONS / ALTERATIONS:

PROPERTY OWNER NAME: NGA PHAN.

ADDRESS: 401 B N 3RD ST, COLUMBIA, PA 17512.

PHONE: (717) 333 6343 EMAIL: ninaphan05@gmail.com

If Applicant is not the equitable owner of the property, please indicate below:
[X] Owner's Agent / Representative
[] Other
A letter is required by the property owner, authorizing the agent / representative to act on their behalf.
[] Letter received

AGENT/REPRESENTATIVE NAME (if applicable):

ADDRESS:

PHONE: EMAIL:

CONTRACTOR NAME: Long Phan

ADDRESS: 401 BN 3RD ST, columbia, PA 17512

PHONE: (717) 333 6343 EMAIL: Nina phan 05@gmail.com

ARCHITECT / ENGINEER NAME (if applicable):

ADDRESS:

PHONE: EMAIL:

PROPERTY USE (check all that apply):
[] MULTI-FAMILY RESIDENCE
[] SINGLE FAMILY RESIDENCE
[X] COMMERCIAL/RETAIL
[] INDUSTRIAL
[] INSTITUTIONAL
[] VACANT
BUILDING TYPE:
[X] SINGLE, DETACHED
[] DUPLEX
[] ROW
[] APARTMENT BUILDING
[] WAREHOUSE
[] OTHER:



BOROUGH OF COLUMBIA
Historical Architectural Review Board
Application steps and procedures for a HARB review

***If you plan to make exterior changes of any kind to your property,
such as alterations, additions, or new construction,
you will need to follow these steps when applying for a building permit and HARB review:***

1. When you apply for a building permit, staff will check to see if the property is located within the Historic District and determine whether the proposed work needs to be reviewed by the HARB under the terms of the Historic District Ordinance. (Some projects may involve "pre-approved" activities that will be reviewed, but not voted upon, by the HARB. Staff can advise you accordingly.)
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3. Please return the completed application form with all the necessary supporting documents and pictures. Once determined that the application is complete, staff will sign the form and provide you with a dated public notice placard to be placed in a visible location on your property (generally a front window). Staff will inform you of the time and place of the HARB meeting at which your application will be reviewed. You or your representative (such as a contractor or architect) must attend the HARB meeting for the application to be reviewed.
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Proposed Alteration(s): Addition, Renovation, Restoration, Demolition or New Construction (list each item separately)

EXAMPLES: 1. Replace existing front door with wood four-panel door 2. Install storm Door

Replace half glass EXTERIOR door to a full glass EXTERIOR door

ESTIMATION OF TOTAL COSTS OF THE ALTERATION(S): \$ 800.00

CHECKLIST FOR SUBMISSION

- HARB Letter of Intent
- Photographs must be submitted with ALL applications.

It is important for the HARB to get a clear idea of the full extent of the work and the project's surroundings. They must include the entire side of building that is being worked on as well as adjacent buildings and objects. Include close up photos of any work which can provide accurate information and details of the work being done. If the project is new construction or an addition of a structure or sign, include photographs of the future location.

- Drawings must be submitted with ALL applications.

Drawings convey a lot of information regarding the intention and extent of the work being done and must be included with the application.

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- Clear Descriptions

Describe your project as clearly and comprehensively as possible. Provide any information regarding the details of your project. This includes paint color chips, material samples, pictures of fixtures, and manufacturer's specifications.

- Material samples
- Brochure or Catalog cuts

I, the undersigned, understand that any work affecting existing ordinances must be in compliance with those ordinances, that major work is subject to inspection, that new structures require a certificate of occupancy upon completion, that any misrepresentation of the proposed work is cause for withdrawal of this permit and any work done beyond the scope of this permit is cause for a civil action complaint. The minimum penalty as prescribed by the municipal planning code of PA is \$500.00

SIGNATURE OF PROPERTY OWNER: *Ngaphan*

DATE: 08/28/24

SIGNATURE OF ZONING/MUNICIPAL OFFICIAL:

DATE:

OFFICIAL USE ONLY

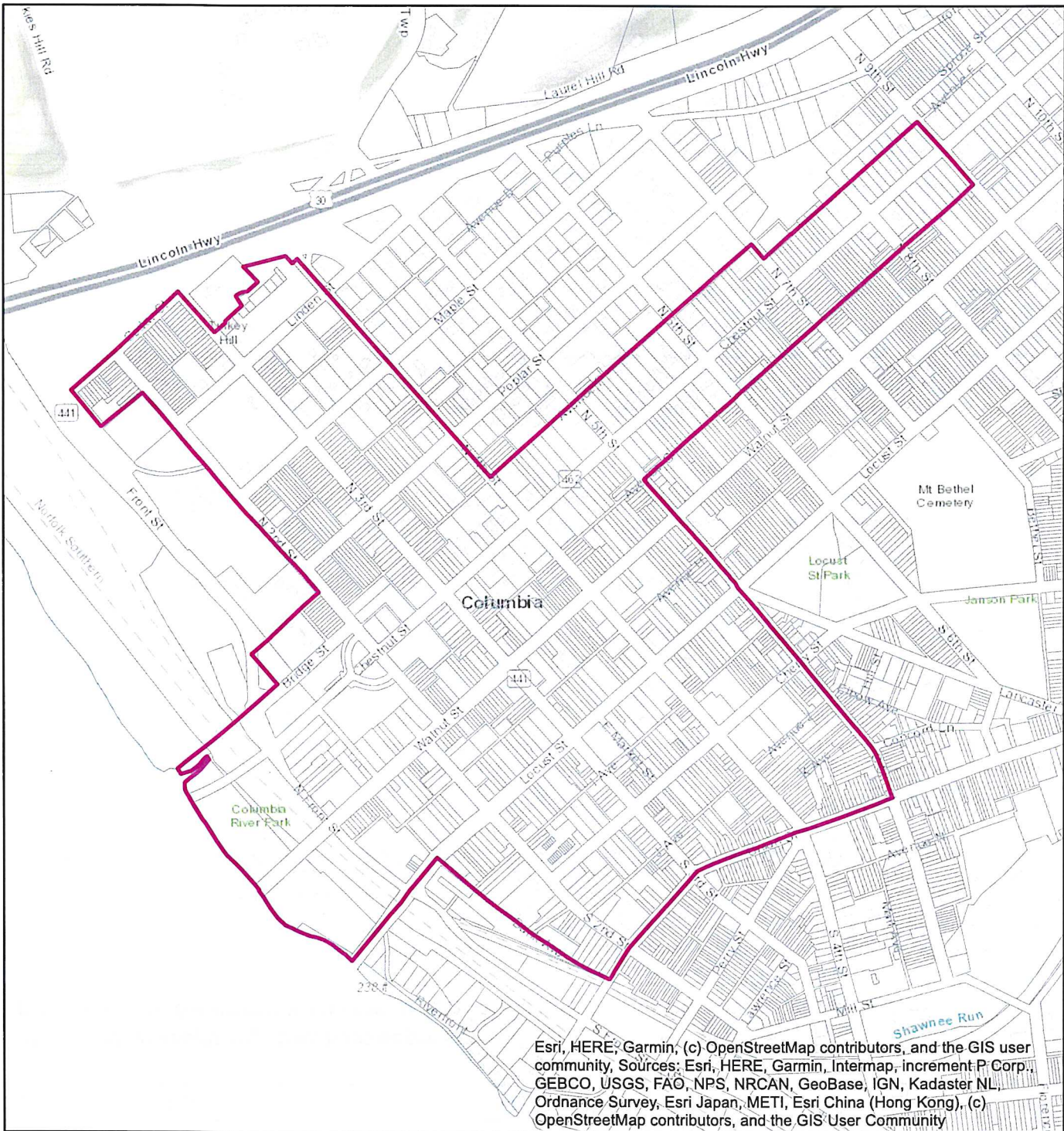
Date of Site Visit by Official: _____ Official's Name: _____

Date Applicant Was Given the following items: _____

- Pink placard (to be prominently displayed on the property where alterations are proposed)
- Meeting notice (provide applicant with date, time and location of the meeting at which the application will be reviewed)

DATE APPLICATION WAS RECEIVED AND STAMPED: _____ ISSUANCE DATE: _____

DATE FEE WAS PAID: _____ AMOUNT \$ _____ CASH / CREDIT CARD / CHECK# _____



Columbia Borough Historic District Map



C.S. DAVIDSON, INC.

ENGINEERING A BETTER COMMUNITY



38 N. DUKE STREET YORK, PA • PHONE (717) 846-4805

50 WEST MIDDLE ST. GETTYSBURG, PA • PHONE (717) 337-3021

315 W. JAMES ST., SUITE 102 LANCASTER, PA • PHONE (717) 481-2991

WWW.CSDAVIDSON.COM

Legend

-  Historic District
-  Columbia Borough Parcels



1 inch = 700 feet

September 4, 2024

Borough of Columbia
308 Locust St
Columbia, PA 17512

HARB Review for 403 N 3rd St., Columbia, PA 17512

According to the historic resource survey the building was built c. 1890 in a Utilitarian Commercial Victorian style. The description of the structure resembles what exists today. A brick double warehouse that is 3 stories high and 6 bays wide with a deeply corbelled brick cornice and symmetrically arranged, paired 6 over 6 sashed windows resting within gauged brick segmental arches. The first story is characterized by segmental transomed doors flanked by the 6 over 6 windows. The right half has had its windows modified to large plate glass display windows while the left half has had its door altered into a loading dock.

The proposed Scope of Work includes:

Replacement of half glass exterior door to a full lite exterior door.

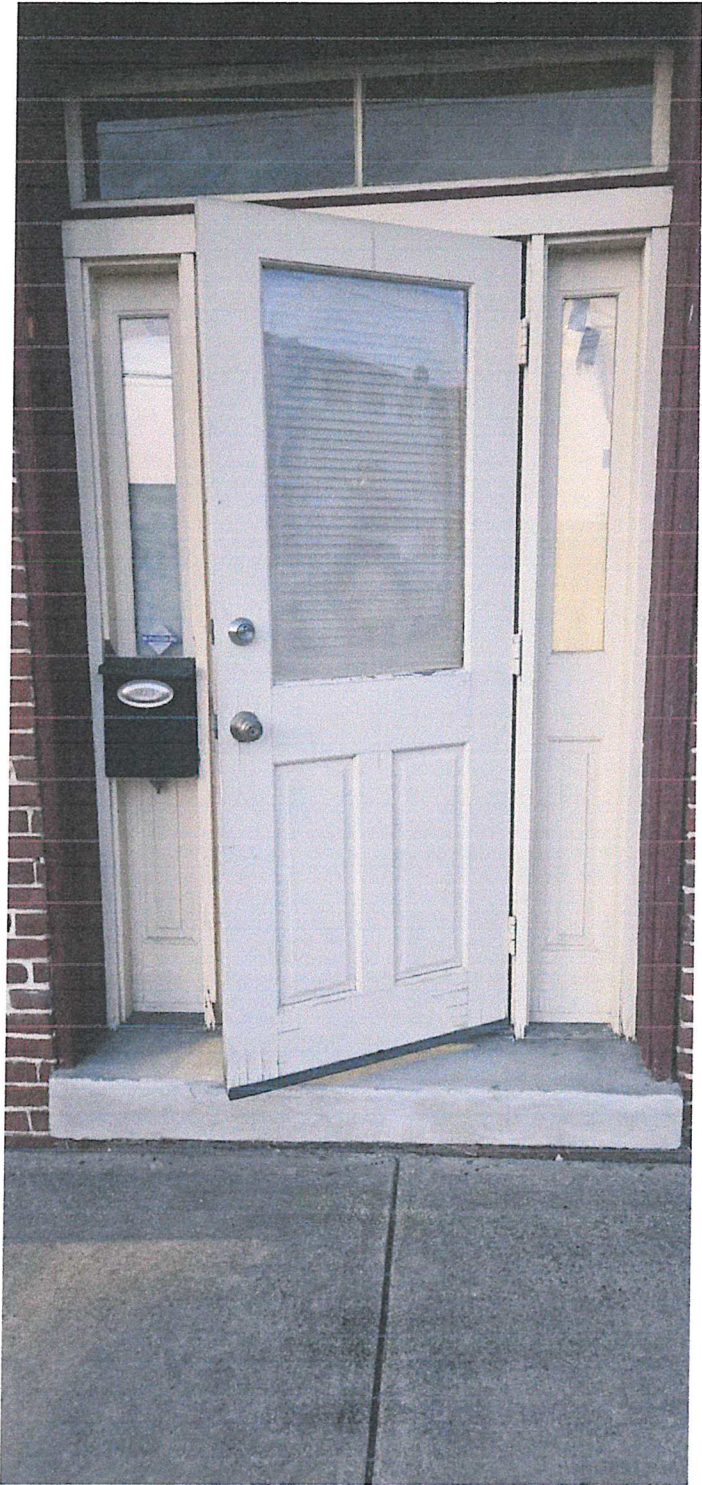
Preservation Review

Appropriate with conditions. The door is not original to the building. The profile does not match the sidelight panels, and it is an outswing, which is common for a modern commercial use, historically it would have been an inswing door. The transom and sidelights are original. Any new door installation should not cover or damage the historic fabric of the sidelights or transom. Rather than using a prehung door within a frame with wide brick mold (based on the photos and product highlights) it would be more appropriate to install a door using the existing opening/frame.

Reference Secretary of the Interior's Standards for Rehabilitation 1, 2

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.

Old Door:



New door:



About This Product

Add warmth and elegance to your entryway with this stunning MasterPiece Series Fiberglass Entry Door by MP Doors. The fiberglass door panel with complete composite edging and full composite frame system are 100% waterproof and resists rotting, warping, splitting, delaminating, denting and rusting. As an Energy Star qualified door, this door is loaded with energy-efficient features designed to bring down your energy costs year-round. This low maintenance door offers peace of mind that your door will remain beautiful for years to come.

Highlights

- Lifetime warranty for peace of mind
- Frame made of 100% composite waterproof material, will never rot
- Full composite edged high-density fiberglass door panels withstand harsh weather conditions
- Door size: 36 in. x 80 in. actual unit dimensions: 37-3/8 in. x 81-9/16 in. Frame: 4-9/16 in. net
- Composite brick mold included
- Direct glazed for added architectural detail and easy maintenance
- Will not rust like metal doors, will not rot like wood doors and frames
- Factory assembled prehung entry door system for a precise fit and easy installation
- Energy efficient tempered and insulated triple pane decorative glass
- Double bored to accommodate the handle set of your choice
- Reinforced lock block for added security and strength
- Durable ball bearing hinges provide smooth door operation and prevent door sagging
- Durable fiberglass with a low maintenance smooth finish
- Energy Star qualified everywhere in the United States, helps keep your home cool in the summer and warm in the winter
- Insulating polyurethane foam core and included compression weather stripping for added energy efficiency
- Sturdy door measures 1-3/4 in. thickness
- Inswing left hand - from the exterior, the door opens towards the inside of the home with the hinges on the left
- Inswing left-hand from the exterior, the door opens towards the inside of the home with the hinges on the left
- [Return Policy](#)

Product Information

Internet # 308132467

Model # N3068LA4TC224

Store SKU # 1003981741

Dimensions

Door Height (in.)	81.562 in	Door Thickness (in.)	1.75 in
Door Width (in.)	37.375 in	Jamb Size (in.)	4-9/16"
Nominal Door Height (in.)	80 in	Nominal Door Thickness (in.)	2 in
Nominal Door Width (in.)	36 in	Rough Opening Height (in.)	82 in
Rough Opening Width (in.)	38.25 in		

Details

Bore Type	Double Bore	Color Family	White
Color/Finish	Smooth White with Aluminum Sill	Door Configuration	Single Door
Door Glass Insulation	Tempered, Triple Pane	Door Handing	Left-Hand/Inswing
Door Style	Modern	Door Type	Exterior Prehung
Features	Argon Filled Glass, Brickmold, Lockset Bore (Double Bore), Weatherstripping	Finish Type	Finished
Frame Material	Composite	Glass Caming Finish	No caming
Glass Layout	Full Lite	Glass Shape	Rectangle Lite
Glass Style	Frosted Glass	Hinge Finish	Nickel
Hinge Type	Ball Bearing	Included	Instructions
Material	Fiberglass	Number of Hinges	3
Number of Lites	1 Lite	Panel Type	1 Panel
Product Weight (lb.)	120 lb	Returnable	90-Day
Suggested Application	Front		

Warranty / Certifications

Energy Star Qualified	North-Central, Northern, South-Central, Southern	Manufacturer Warranty	Limited Lifetime
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EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: 09/24/24

DEPARTMENT: Police

AGENDA TITLE: Approval of Deferred Retirement Option Plan (DROP) for Sgt. Sam Stein

BACKGROUND AND JUSTIFICATION: Full-time police officers are permitted to retire at the age of 50 and after serving 25 years with the Department. At the time of retirement eligibility, officers are permitted to enroll in the DROP for a maximum of three years. The DROP permits an Officer to enter retirement while remaining employed with the Borough. The Borough benefits from retaining a highly trained and experienced officer in addition to being provided advanced information on when the officer plans to separate from employment. The officer benefits by deferring the pension income to a retirement investment account. This benefit was approved by Council and included in the current Collective Bargaining Agreement.

MOTION: To approve the DROP election of Sgt. Sam Stein effective November 1, 2024.

FISCAL IMPACT ANALYSIS:

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense ARPA (F21)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY24 Budget	Current Balance	Agenda Expenditure	Balance

LEGAL REVIEW:

ATTACHMENT(S):

- DROP Election document for Sgt. Sam Stein

Columbia Borough Deferred Retirement Option Plan (DROP) Election, Application for Retirement and Release

Before completing this form, please review the information and the statements below.

Section 1: Member Information (Please print or type.)

NAME <i>Samuel A. Stein</i>	SOCIAL SECURITY NUMBER [REDACTED]	DATE OF BIRTH [REDACTED]
STREET ADDRESS [REDACTED]	WORK PHONE <i>717-684-3508</i>	HOME PHONE [REDACTED]
CITY, STATE, ZIP [REDACTED]	CLASSIFICATION/TITLE <i>Sergeant</i>	

Section 2: Deferred Retirement Option Plan (DROP) Election

By signing in Section 3 below, I elect to participate in the Borough DROP Plan, and I acknowledge the following:

- I believe that I am eligible to participate in the DROP. I understand that, while I believe that I may be eligible and I may elect to enter DROP status immediately, eligibility as well as all other terms of the DROP are governed by the provisions of the Collective Bargaining Agreement between Columbia Borough ("Borough") and the Columbia Borough Police Officers' Association ("Association") whose terms are incorporated by reference.
- I understand that all of the terms and conditions of the Borough DROP Resolution are incorporated herein by reference as if fully set forth herein.
- I understand that I must file a written application with the retirement Plan Administrator at least thirty (30) days prior to my effective date of retirement.
- My pension benefit will be calculated as of the day before my DROP start date and I forfeit any claim to additional pension benefits based on future service and future salary after I begin my DROP participation. I understand that I will no longer earn or accrue additional years of continuous service for pension purposes. I understand I will no longer earn or accrue any growth in the salary base used for calculating the Normal Retirement Benefit, including the cash-out of accumulated sick time or leave. I understand I will no longer earn or accrue any additional benefit accrual for retirement purposes, including length-of-service increments.
- Participation in the DROP does not guarantee continued employment. I understand that my election to participate in the DROP program shall in no way be construed as a limitation on the Borough's right to suspend or terminate me for just cause or to grant me an honorable discharge based upon a physical or mental inability to perform my duties. I understand that I may be required to forfeit my right to the DROP under certain circumstances set forth in the Collective Bargaining Agreement between the Borough and the Association whose terms are incorporated by reference.
- The maximum number of years I can participate in the DROP is presently three (3) (unless that period is changed by the terms of the collective bargaining agreement) and, if I leave before the end date of my DROP, I understand that I will receive less than 100% of what I would have expected to receive and that what I receive will be governed by the Borough's DROP Resolution and my length of service in DROP status.
- I understand that my employment with the Borough Police will irrevocably terminate at the end of my DROP participation.

- I understand that I am required to complete, submit and receive approval for all retirement documents required by the Borough.
- I understand that I am required to complete and submit a binding and irrevocable letter of resignation from regular employment with Columbia Borough which discloses my intent to retire and specifies my retirement date.
- My DROP participation begins on my DROP start date and terminates on my DROP end date, shown below.

DROP START DATE	DROP END DATE (max 3 years unless amended)
11/01/2024	11/01/2027

- If my employment ends for any reason (disability, death, job termination, etc.) before my DROP end date the Borough must be contacted. My DROP benefit will be recalculated for the time I actually participated in the DROP. If I am determined to have sustained a permanent work-related injury in the course of employment, my participation in DROP shall immediately cease. In such case, I shall have the same options for the payout of my DROP account and, thereafter, shall receive a normal monthly pension benefit payment in the same manner as I had completed my full participation in DROP.
- My pension payment will be payable to me the month following my DROP end date or the last day on payroll with the Borough Police, whichever occurs first.
- I acknowledge that, as a condition of my participation in DROP, I assume all liabilities and responsibilities for the tax consequences of my decision to participate in DROP, as well as any subsequent decisions regarding DROP participation. I recognize that the Commission shall not assume, undertake or bear any responsibility for the tax or other consequences of my participation in DROP, and I agree to hold the Borough and its officials and employees harmless for same. I have been advised to seek financial guidance regarding my decision to enter DROP and the financial implications of my participation in the Borough's DROP plan.

Section 3: Applicant's Certification

By my signature below, I certify that I understand the requirements of the Deferred Retirement Option Plan (DROP) and wish to apply for retirement from the Borough Retirement Plan. In addition I elect to participate in the DROP for the dates entered above. I understand that my continued employment is not guaranteed and I will begin my retirement at my DROP end date or when my employment is terminated for another reason. Once the Borough accepts this application, I understand that my participation in the DROP is irrevocable.

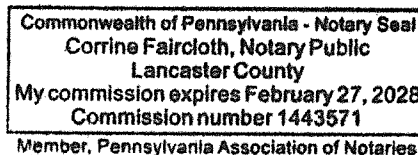
APPLICANT'S SIGNATURE 	DATE 9-06-2024
--	-------------------

Mail or hand deliver the completed application to the Manager of Columbia Borough prior to the date which you wish the DROP option to be effective. Your signature must be notarized and an original form turned into the Manager.

Subscribed and Sworn to Before me

This 6 Day of SEPTEMBER, 2024

By Corine Faircloth
Notary Public



EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: September 24, 2024

DEPARTMENT: Community Development

TITLE: McGinness Innovation Park Zoning Map Amendments

BACKGROUND AND JUSTIFICATION: In conjunction with the subdivision and ultimately the re-development of the McGinness Airport property, revisions to the existing zoning map are being proposed. We propose to expand the conservation zoning district to fully incorporate the recreation and culture resource areas identified on the McGinness Site Plans. We also propose to expand the Medium Density Residential District to incorporate the southernmost residential property on Plane Street, which is currently zoned Light Business.

The Borough Planning Commission reviewed the draft map amendment at their May 21, 2024, meeting and recommended the amendment be placed on Council’s agenda for Lancaster County review and adoption scheduling

MOTION: Motion to submit proposed zoning changes to LCPC for review and authorize advertisement of the proposed rezoning.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

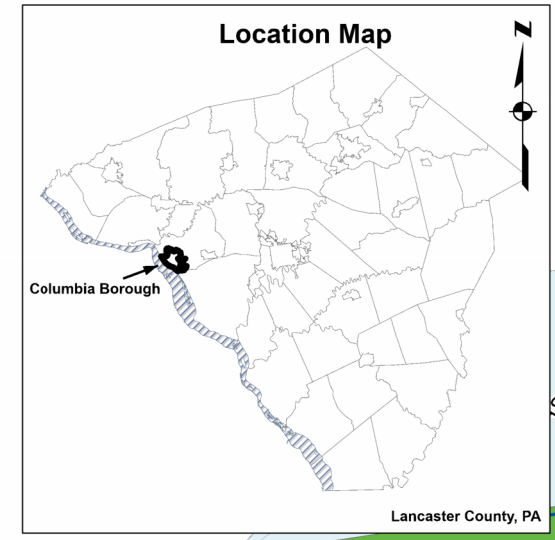
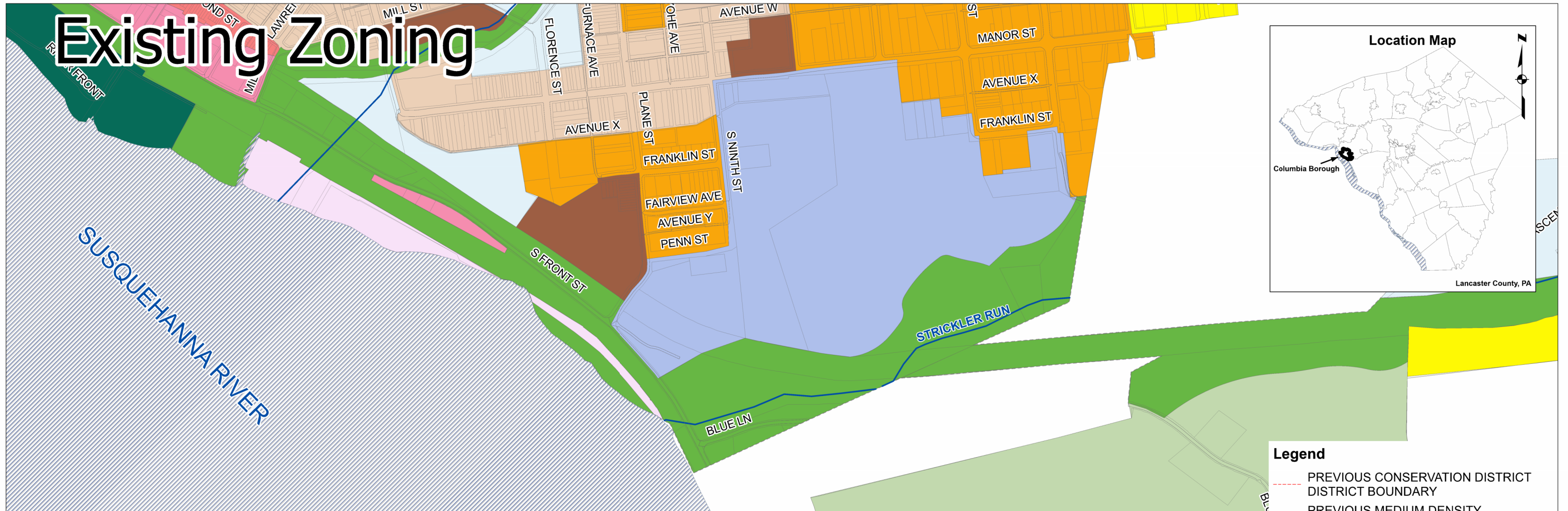
Account Number	Account Description	FY24 Budget	Current Balance	Agenda Expenditure	Balance

C. Legal Review:

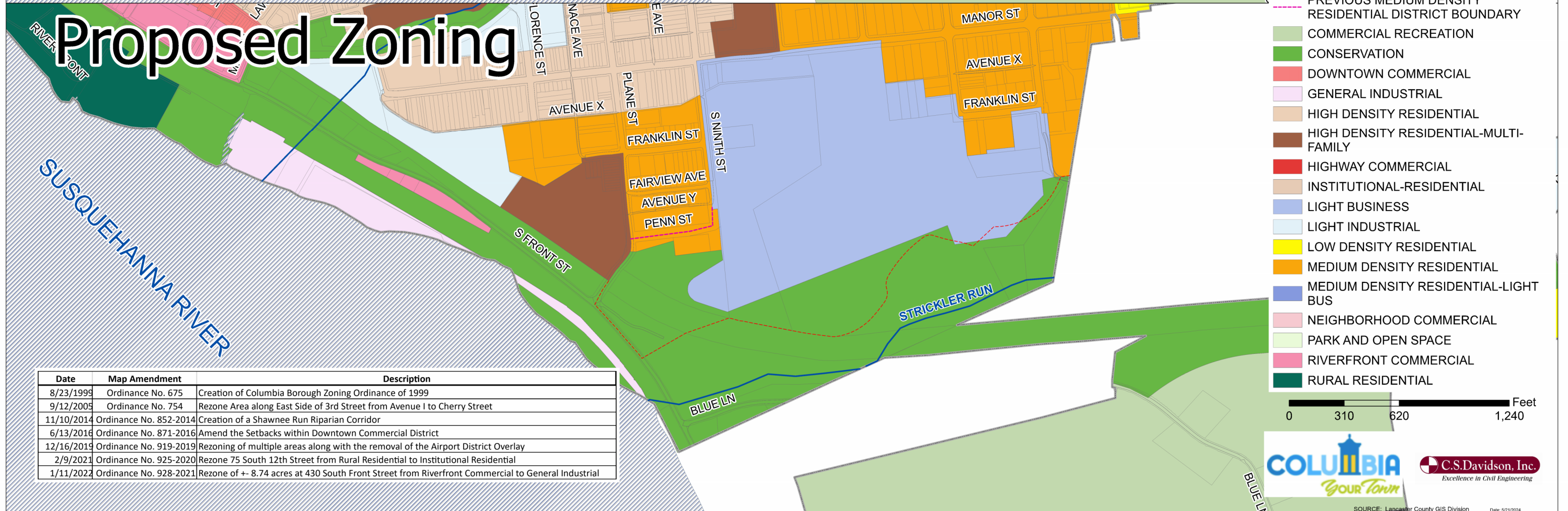
ATTACHMENT(S):

- Zoning Amendment Map

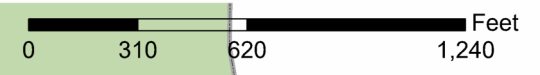
Existing Zoning



Proposed Zoning



- Legend**
- PREVIOUS CONSERVATION DISTRICT BOUNDARY
 - PREVIOUS MEDIUM DENSITY RESIDENTIAL DISTRICT BOUNDARY
 - COMMERCIAL RECREATION
 - CONSERVATION
 - DOWNTOWN COMMERCIAL
 - GENERAL INDUSTRIAL
 - HIGH DENSITY RESIDENTIAL
 - HIGH DENSITY RESIDENTIAL-MULTI-FAMILY
 - HIGHWAY COMMERCIAL
 - INSTITUTIONAL-RESIDENTIAL
 - LIGHT BUSINESS
 - LIGHT INDUSTRIAL
 - LOW DENSITY RESIDENTIAL
 - MEDIUM DENSITY RESIDENTIAL
 - MEDIUM DENSITY RESIDENTIAL-LIGHT BUS
 - NEIGHBORHOOD COMMERCIAL
 - PARK AND OPEN SPACE
 - RIVERFRONT COMMERCIAL
 - RURAL RESIDENTIAL



Date	Map Amendment	Description
8/23/1999	Ordinance No. 675	Creation of Columbia Borough Zoning Ordinance of 1999
9/12/2005	Ordinance No. 754	Rezone Area along East Side of 3rd Street from Avenue I to Cherry Street
11/10/2014	Ordinance No. 852-2014	Creation of a Shawnee Run Riparian Corridor
6/13/2016	Ordinance No. 871-2016	Amend the Setbacks within Downtown Commercial District
12/16/2019	Ordinance No. 919-2019	Rezoning of multiple areas along with the removal of the Airport District Overlay
2/9/2021	Ordinance No. 925-2020	Rezone 75 South 12th Street from Rural Residential to Institutional Residential
1/11/2022	Ordinance No. 928-2021	Rezone of +- 8.74 acres at 430 South Front Street from Riverfront Commercial to General Industrial



EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: September 24, 2024

DEPARTMENT: Community Development

TITLE: McGinness Innovation Park Subdivision Plan

BACKGROUND AND JUSTIFICATION: The former airport site is comprised of multiple parcels and old paper streets. To facilitate the future development of the site and to memorialize the boundary of our project for purposes of the BIOS Funding, a subdivision plan has been created. Over the past several months, CSD has negotiated with seven adjoining property owners to establish the new overall boundary of the project site.

The resulting subdivision plan had been reviewed and approved by both the Lancaster County Planning Commission and the Columbia Borough Planning Commission.

MOTION: Motion to authorize the execution and recording of the Final Subdivision Plan and new property deeds.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY24 Budget	Current Balance	Agenda Expenditure	Balance

C. Legal Review:

ATTACHMENT(S):

- Approved Final Subdivision Plan

PUBLIC UTILITY FILING - ACT 50 OF 2017

UGI UTILITIES, INC.
1301 AIP DRIVE
MIDDLETOWN, PA. 17057
CONTACT: STEPHEN BATEMAN
EMAIL: sbateman@ugi.com
PHONE: 610-807-3174

CITY OF LANCASTER
150 PITNEY ROAD
LANCASTER, PA. 17601
CONTACT: BENJAMIN PERWIEN
EMAIL: BPERWIEN@CITYOFLANCASTERPA.GOV
PHONE: 717-735-0341

REVIEW OF FINAL SUBDIVISION PLAN
BY THE PLANNING COMMISSION OF
COLUMBIA BOROUGH, LANCASTER COUNTY,
PENNSYLVANIA
REVIEWED _____ 2024
_____ CHAIRMAN

ENGERY TRANSFER
1300 MAIN STREET
HOUSTON, TX. 77002
CONTACT: KEVIN OSHEA
EMAIL: KEVIN.OSHEA@ENERGYTRANSFER.COM
PHONE: 713-989-7987

COLUMBIA WATER COMPANY
220 LOCUST STREET
PO BOX 350
COLUMBIA, PA. 17512
CONTACT: DAVID LEWIS
EMAIL: DLEWIS@COLUMBIAWATER.NET
PHONE: 717-684-2188

APPROVAL OF FINAL SUBDIVISION PLAN
BY THE COLUMBIA BOROUGH COUNCIL
OF SUPERVISORS, LANCASTER COUNTY, PENNSYLVANIA
APPROVED _____ 2024
_____ CHAIRMAN

PPL ELECTRIC UTILITIES CORPORATION
437 BLUE CHURCH ROAD
PAXINOS, PA. 17860
CONTACT: DOUG HAUPT
EMAIL: dhaupt@pplweb.com
PHONE: 570-490-5684

WEST HEMPFIELD TOWNSHIP
3476 MARIETTA AVENUE
LANCASTER, PA. 17601
CONTACT: OFFICE PERSONNEL
PHONE: 717-285-5554

FIRSTENERGY CORPORATION
21 SOUTH MAIN STREET
AKRON, OH 44308
CONTACT MELLYSSA ADAMS
EMAIL: madams@firstenergycorp.com
PHONE: 330-604-4073

LANCASTER AREA SEWER AUTHORITY
130 CENTERVILLE ROAD
LANCASTER, PA. 17603
CONTACT: OFFICE PERSONNEL
PHONE: 717-299-4843

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF LANCASTER

ON THIS THE _____ DAY OF _____, 2024,
BEFORE ME,
A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, THE
UNDERSIGNED OFFICER, PERSONALLY APPEARED _____

KNOWN TO ME (OR SATISFACTORILY PROVEN) TO BE THE PERSON
WHOSE NAME IS SUBSCRIBED TO THE WITHIN PLAN OF LOTS, AND
ACKNOWLEDGES THAT HE EXECUTED THE SAME SO THAT IT MAY
BE RECORDED AS SUCH.

IN WITNESS WHEREOF, I HEREUNTO SET MY HAND AND OFFICIAL
SEAL.
_____ SEAL

OWNER

COLUMBIA BOROUGH
308 LOCUST ST.
COLUMBIA, PA 17512

CERTIFICATE OF OWNERSHIP, ACKNOWLEDGEMENT OF THE PLAN,
AND OFFER OF DEDICATION

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF LANCASTER

ON THIS THE _____ DAY OF _____, 20____,
BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPEARED _____
BEING _____ OF
COLUMBIA BOROUGH, WHO BEING DULY SWORN ACCORDING TO LAW,
DEPOSES AND SAYS THAT THE BOROUGH IS THE OWNER OF THE
PROPERTY SHOWN ON THIS PLAN, THAT HE IS AUTHORIZED TO
EXECUTE SAID PLAN ON BEHALF OF THE BOROUGH, THAT THE PLAN
IS THE ACT AND DEED OF THE BOROUGH, FURTHER ACKNOWLEDGES,
THAT ALL STREETS AND OTHER PROPERTY IDENTIFIED AS PROPOSED
PUBLIC PROPERTY (EXCEPTING THOSE AREAS LABELED "NOT FOR
DEDICATION") ARE HEREBY DEDICATED TO THE PUBLIC USE.

SIGNATURE OF THE INDIVIDUAL _____

SIGNATURE AND SEAL OF NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

OWNER

DEBORAH N. HERSHEY
1230 FRANKLIN STREET
COLUMBIA, PA 17512

CERTIFICATE OF OWNERSHIP, ACKNOWLEDGEMENT OF THE PLAN,
AND OFFER OF DEDICATION

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF LANCASTER

ON THIS THE _____ DAY OF _____, 20____,
BEFORE ME PERSONALLY APPEARED _____,
DEBORAH N. HERSHEY, WHO BEING DULY
SWORN ACCORDING TO THE LAW, DEPOSE AND SAYS THAT THEY
ARE THE OWNERS OF THE PROPERTY SHOWN ON THIS PLAN, THAT
THE PLAN THEREOF WAS MADE AT THEIR DIRECTION, THAT THEY
ACKNOWLEDGE THE SAME TO BE THEIR ACT AND PLAN, THAT
THEY DESIRE THE SAME TO BE RECORDED, AND THAT ALL
STREETS AND OTHER PROPERTY IDENTIFIED AS PROPOSED PUBLIC
PROPERTY (EXCEPTING THOSE AREAS LABELED "NOT FOR
DEDICATION") ARE HEREBY DEDICATED TO THE PUBLIC USE.

SIGNATURE OF DEBORAH N. HERSHEY _____

SIGNATURE AND SEAL OF NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

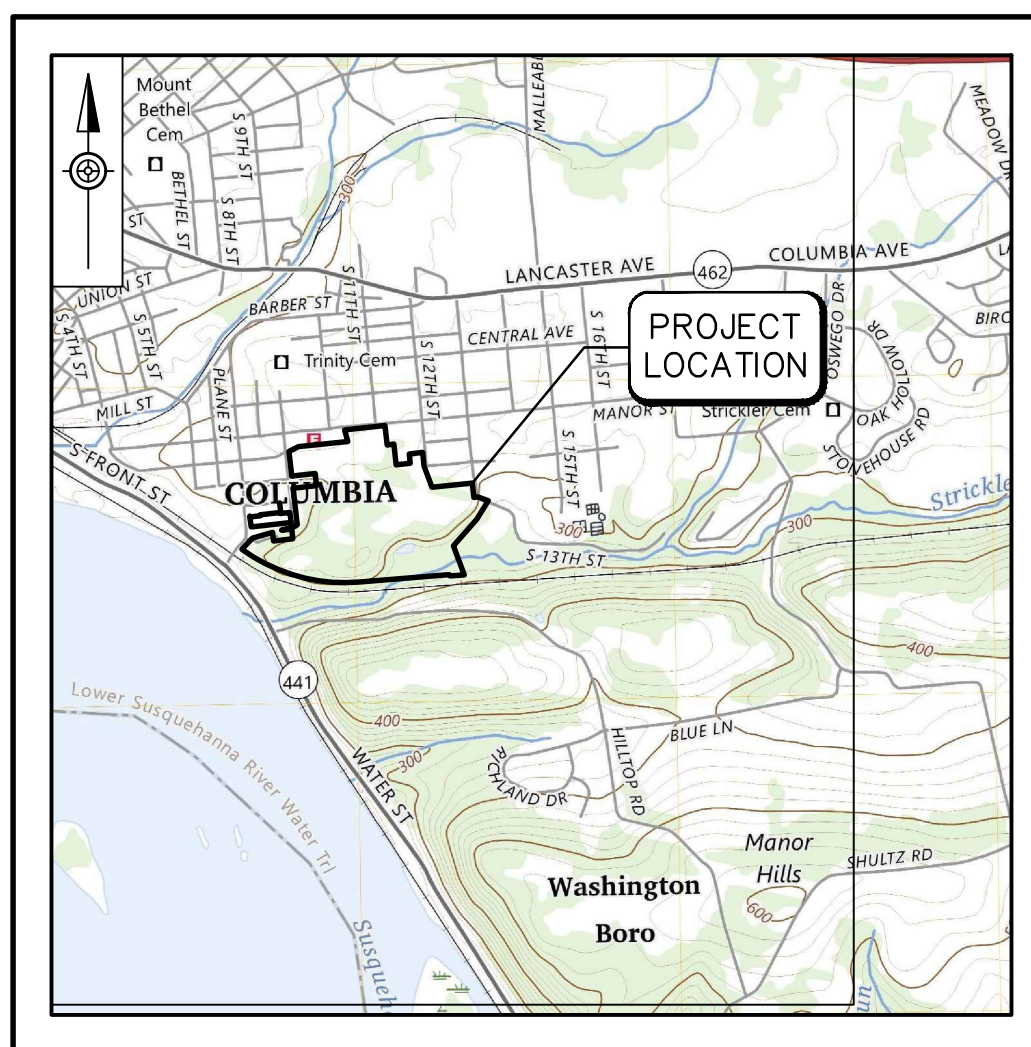
LANCASTER COUNTY COURT HOUSE
RECORDED IN PLAN BOOK _____
PAGE _____ DATE _____

NOTE:
Information concerning underground
utilities is not guaranteed to be
complete or accurate. Contractor
is responsible to contact all utility
owners, and to determine the location
of all underground utilities, prior to
excavation by use of power-operated
equipment.

NO.	DATE	REVISION	BY
1	09-10-2024	LCPD's Comments	CS



PENNSYLVANIA ONE CALL SYSTEM, INC.
DESIGN STAGE NOTIFICATION
5-22-23
SERIAL NO. 20231423568
& 20231423569



LOCATION MAP
Scale: 1"=2000'
Copyright ADC The Map People
Permitted Use No. 20897491

REVIEW OF FINAL SUBDIVISION PLAN
BY THE ENGINEER FOR COLUMBIA BOROUGH
LANCASTER COUNTY, PENNSYLVANIA

REVIEWED _____ 2024

_____ (BORO. ENGINEER)

OWNER

SUSQUEHANNA FIRE & RESCUE
COMPANY NO.4
714 MANOR STREET
COLUMBIA, PA 17512

CERTIFICATE OF OWNERSHIP, ACKNOWLEDGEMENT OF THE PLAN,
AND OFFER OF DEDICATION

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF LANCASTER

ON THIS THE _____ DAY OF _____, 20____,
BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPEARED _____
BEING _____ OF
SUSQUEHANNA FIRE & RESCUE COMPANY NO.4, WHO BEING DULY
SWORN ACCORDING TO LAW, DEPOSES AND SAYS THAT THE
BOROUGH IS THE OWNER OF THE PROPERTY SHOWN ON THIS PLAN,
THAT HE IS AUTHORIZED TO EXECUTE SAID PLAN ON BEHALF OF
THE BOROUGH, THAT THE PLAN IS THE ACT AND DEED OF THE
BOROUGH, FURTHER ACKNOWLEDGES, THAT ALL STREETS AND
OTHER PROPERTY IDENTIFIED AS PROPOSED PUBLIC PROPERTY
(EXCEPTING THOSE AREAS LABELED "NOT FOR DEDICATION") ARE
HEREBY DEDICATED TO THE PUBLIC USE.

SIGNATURE OF THE INDIVIDUAL _____

SIGNATURE AND SEAL OF NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

OWNER

BOROUGH OF COLUMBIA
308 LOCUST STREET
COLUMBIA, PA 17512

THOMAS D. & DEBRA A. STEINER
650 PENN STREET.
COLUMBIA, PA 17512

SUSQUEHANNA FIRE & RESCUE
COMPANY No. 4
714 MANOR STREET
COLUMBIA, PA 17512

SUSAN M. WIKENHEISER
1208 FRANKLIN STREET
COLUMBIA, PA 17512

OWNER

CHARLES W. & GEORGINA M STETTER Jr.
1210 FRANKLIN STREET
COLUMBIA, PA 17512

COLETTE SHAW & RODERICK HERRING
1220 FRANKLIN STREET
COLUMBIA, PA 17512

DEBORAH N. HERSHEY
1230 FRANKLIN STREET
COLUMBIA, PA 17512

BLUE ROCK VENTURES II, LLC
17 WABANK ROAD
MILLERSVILLE PA, 17551

SIGNATURE OF THE INDIVIDUAL _____

SIGNATURE AND SEAL OF NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

LANCASTER COUNTY PLANNING COMMISSION'S REVIEW CERTIFICATE

THIS PLAN, BEARING LCPC FILE No. _____, WAS REVIEWED
BY STAFF OF THE LANCASTER COUNTY PLANNING DEPARTMENT
ON _____, AS REQUIRED BY THE PENNSYLVANIA
MUNICIPALITIES PLANNING CODE, ACT247, OF 1968, AS AMENDED.
THIS CERTIFICATE DOES NOT REPRESENT NOR GUARANTEE THAT
THIS PLAN COMPLIES WITH THE VARIOUS ORDINANCES, RULES,
REGULATIONS, OR LAWS OF THE LOCAL MUNICIPALITY, THE
COMMONWEALTH, OR THE FEDERAL GOVERNMENT.

SIGNATURE OF THE CHAIRPERSON OR THEIR DESIGNEE. _____



CERTIFICATE OF SURVEY ACCURACY

I HEREBY CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE, THE PLAN
SHOWN AND DESCRIBED HEREON IS TRUE AND CORRECT TO THE
ACCURACY REQUIRED BY THE COLUMBIA BOROUGH SUBDIVISION AND LAND
DEVELOPMENT ORDINANCE.

C. S. DAVIDSON, INC.
BY ERIC B. GLADHILL (AGENT)

OWNER

THOMAS D. STEINER
DEBRA A. STEINER
650 PENN STREET
COLUMBIA, PA 17512

CERTIFICATE OF OWNERSHIP, ACKNOWLEDGEMENT OF THE PLAN,
AND OFFER OF DEDICATION

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF LANCASTER

ON THIS THE _____ DAY OF _____, 20____,
BEFORE ME PERSONALLY APPEARED _____,
THOMAS D. STEINER AND DEBRA A. STEINER, WHO BEING
DULY SWORN ACCORDING TO THE LAW, DEPOSE AND SAYS
THAT THEY ARE THE OWNERS OF THE PROPERTY SHOWN ON
THIS PLAN, THAT THE PLAN THEREOF WAS MADE AT THEIR
DIRECTION, THAT THEY ACKNOWLEDGE THE SAME TO BE THEIR
ACT AND PLAN, THAT THEY DESIRE THE SAME TO BE
RECORDED, AND THAT ALL STREETS AND OTHER PROPERTY
IDENTIFIED AS PROPOSED PUBLIC PROPERTY (EXCEPTING
THOSE AREAS LABELED "NOT FOR DEDICATION") ARE HEREBY
DEDICATED TO THE PUBLIC USE.

SIGNATURE OF THOMAS D. STEINER _____

SIGNATURE OF DEBRA A. STEINER _____

SIGNATURE AND SEAL OF NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

OWNER

RODERICK HERRING
COLETTE SHAW
1220 FRANKLIN STREET
COLUMBIA, PA 17512

CERTIFICATE OF OWNERSHIP, ACKNOWLEDGEMENT OF THE PLAN,
AND OFFER OF DEDICATION

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF LANCASTER

ON THIS THE _____ DAY OF _____, 20____,
BEFORE ME PERSONALLY APPEARED _____,
RODERICK HERRING AND COLETTE SHAW, WHO BEING
DULY SWORN ACCORDING TO THE LAW, DEPOSE AND SAYS
THAT THEY ARE THE OWNERS OF THE PROPERTY SHOWN ON
THIS PLAN, THAT THE PLAN THEREOF WAS MADE AT THEIR
DIRECTION, THAT THEY ACKNOWLEDGE THE SAME TO BE THEIR
ACT AND PLAN, THAT THEY DESIRE THE SAME TO BE
RECORDED, AND THAT ALL STREETS AND OTHER PROPERTY
IDENTIFIED AS PROPOSED PUBLIC PROPERTY (EXCEPTING
THOSE AREAS LABELED "NOT FOR DEDICATION") ARE HEREBY
DEDICATED TO THE PUBLIC USE.

SIGNATURE OF RODERICK HERRING _____

SIGNATURE OF COLETTE SHAW _____

SIGNATURE AND SEAL OF NOTARY PUBLIC _____

MY COMMISSION EXPIRES _____

SHEET INDEX

SHEET NO.	DESCRIPTION
1.	COVER SHEET
2.	NOTES
3.	EXISTING CONDITIONS
4.	PROPOSED LOTS

ENGINEER'S PROJECT NO. 3981.3.13.05

JULY 10, 2024

C.S. DAVIDSON, INC.
ENGINEERING A BETTER COMMUNITY

38 NORTH DUKE STREET, YORK, PA • PHONE (717) 846-4805
50 WEST MIDDLE STREET, GETTYSBURG, PA • PHONE (717) 337-3021
315 W. JAMES STREET, SUITE 102, LANCASTER, PA • PHONE (717) 481-2991
WWW.CSDAVIDSON.COM

REVIEWED BY THE LANCASTER COUNTY
PLANNING COMMISSION

DATE _____

#SU-054523-E

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: September 24, 2024

DEPARTMENT: Public Works

TITLE: Riverfront Storm Sewer Lining

BACKGROUND AND JUSTIFICATION: The Borough was awarded a PA Small Water and Sewer Grant in the amount of \$233,727 for the replacement of the storm sewer system between Heritage Drive and the Susquehanna River. The grant application and cost estimate were based on the complete replacement and realignment of the system including the addition of multiple junction point stormwater inlets. Following preliminary design, the Borough Engineer researched alternative methods for achieving the goals of the project. Council authorized the advertisement for bids for a reinforced gunite concrete pipe lining and the installation of a new cast-in-place inlet at the junction point on Heritage Drive.

Public bids were opened on September 19, 2024 with National Gunite being the sole bid at a cost of \$163,150.00. The Borough Engineer has reviewed the bid and finds the contractor to be qualified to complete the proposed scope.

MOTION:

Award the Riverfront Storm Sewer Lining project to National Gunite in the amount of \$163,150.00.

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Operating Expense (F01)	0	0	0	0	0
Capital Expense (F18)	0	0	0	0	0
Capital Expense (F30)	0	0	0	0	0
Liquid Fuels Exp. (F35)	0	0	0	0	0
External Revenues (Grants)	\$163,150.00	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY24 Budget	Current Balance	Agenda Expenditure	Balance

C. Legal Review:

ATTACHMENT(S): Bid Tabulation



Bid Opening: Thursday, September 19, 2024

Project Manager: Nate J. Hardman, P.E.

				National Gunite	
Bid Item No.	Bid Item Description	Estimated Quantity	Unit of Payment	Unit Price	Estimated Total
BASE BID					
2.01	Mobilization	1	L.S.	\$10,750.00	\$10,750.00
2.01.01	Maintenance and Protection of Traffic	1	L.S.	\$4,200.00	\$4,200.00
2.06	Soil Erosion & Sedimentation Control	1	L.S.	\$4,200.00	\$4,200.00
2.08	Finish Grading & Seeding	1	L.S.	\$1,000.00	\$1,000.00
3.01.99	Storm Sewer Pipe Lining (30-36" Dia.)	340	L.F.	\$350.00	\$119,000.00
3.05.01.99	Type M Inlet with Cast-in-Place Inlet Box	1	Ea.	\$13,200.00	\$13,200.00
3.08.99	Connect to Existing Storm Sewer	2	Ea.	\$2,000.00	\$4,000.00
7.02.01.08	2A Stone Subbase, 8" Thick	25	S.Y.	\$22.00	\$550.00
7.03.20	Superpave Base Course, 3" Thick	25	S.Y.	\$110.00	\$2,750.00
7.05.01	Superpave Wearing Course, 1.5" Thick	35	S.Y.	\$100.00	\$3,500.00
TOTAL AMOUNT OF BASE BID				\$163,150.00	

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: September 24, 2024

DEPARTMENT: Public Works Department

TITLE: Authorization to promote a Highway Maintenance Worker II to Highway Maintenance Worker I

SUMMARY: Public Works Manager recommends promoting Justin Misal from the position of Highway Maintenance Worker II to the position of Highway Maintenance Worker I

BACKGROUND AND JUSTIFICATION: Justin has been employed with the Public Works Department as a Highway Maintenance II worker since October of 2016. Justin has well rounded knowledge and skill set of all aspects of the numerous duties of the Public Works Department and meets the qualifications of a Highway Maintenance I Worker. The pay rate will increase from \$25.40 per hour to \$26.50 per hour.

MOTION: To consider approval to promote Justin Misal as a Highway Maintenance Worker I for the Public Works Department

ATTACHMENT(S):

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	0	0	0	0	0
Salaries	\$616	0	0	0	0
Benefits	0	0	0	0	0
Uniforms, Equipment	0	0	0	0	0
In-Kind Match	0	0	0	0	0
Net Fiscal Impact					
No. of Additional Full-Time Employee Positions	0	0	0	0	0
Net Fiscal Impact	\$616	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact: General Fund

C. Department Fiscal Review: Complete

D. Legal Review: In Process

EXECUTIVE BRIEF REGULAR MEETING

AGENDA DATE: 9/24/24

DEPARTMENT: Finance

TITLE: Finance Manager

SUMMARY:

First interview was conducted by Accountant Brian Marchuck, Councilperson Fisher, and Councilperson Zink. It was determined she possesses the skills necessary to perform all duties of the Finance Manager position. Second interview was conducted by Manager Kaufhold, Councilperson Fisher, Councilperson Geesey, and Councilperson Zink. All agree she will be an asset to the Borough in the position of Finance Manager.

BACKGROUND AND JUSTIFICATION:

This position was created by the resignation of Tammy Bennett as of 7/31/24.

MOTION:

Move to extend an offer of employment to Karen Weiss for the position of Finance Manager at a starting rate of \$72,000/year contingent upon background check and drug screening. Start date TBD

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2024	2025	2026	2027	2028
Operating Fund (01)	\$18,000	\$72,000	0	0	0
Capital Fund (18)	0	0	0	0	0
ARPA Fund (21)	0	0	0	0	0
Capital (30)	0	0	0	0	0
Liquid Fuels Fund (35)	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$18,000	\$72,000	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Account Number	Account Description	FY24 Budget	Current Balance	Agenda Expenditure	Balance
01-402-120	Finance Manager Salary	71,033	17,310.20	18,000	-698.80

Karen S. Weiss

Financial Controller

**Solutions Design & Delivery | Detailed & Quality Minded | Accountable & Reliable
Performance Optimization**

Proactive, results-oriented professional with an impeccable background and over 20 years of experience managing and overseeing financial systems. Possesses strong problem solving and analytical skills which allow for efficient and independent work. Ethical professional with expertise in the financial sector.

- Customer & Vendor Engagement
- Leadership & Mentoring
- Process Improvement/Best Practices
- Time Management & Organizational Skills
- Maximizing Productivity/Profits
- Verbal/Written Communication
- Accounting Practices
- Payroll processes
- Strong Analytical Skills
- Budgeting & Cost Control

PROFESSIONAL EXPERIENCE

Strasburg Rail Road Company | Ronks, PA
Financial Controller (Promoted June 2023)

June 2023 – July 2024

- Responsible for the various financial activities for Strasburg Rail Road and their 4 entities, including but not limited to management of accounts receivable and accounts payable, payroll, maintenance of the Company's cash position and banking relationships.
- Daily banking responsibilities for 14 bank accounts, 4 loans and 1 line of credit.
- Responsible for all monthly financial reports required by the Board, President and other members of the senior staff.
- Primary point of contact with the company's independent accounting firm for the preparation of the Financial Statement and the filing of federal and local taxes.
- Perform all duties associated with the Accounting Bookkeeper role (see Assistant Controller/Payroll Manager duties below).
- Manage all payroll processes through ADP.

Strasburg Rail Road Company | Ronks, PA
Assistant Financial Controller / Payroll Manager

December 2022 – June 2023

- Perform accounts payable functions, verify payment of invoices associated with accounts payable and ensure payments are charged to the appropriate accounts.
- Complete billing of customer accounts, reconcile customer accounts and manage accounts receivable.
- Record numerical and financial data to produce financial records.
- Ensure financial data is entered correctly and accurately.
- Enter journal entries to debit and credit the company's accounts.
- Generate accounting and audit reports for cash receipts, accounts payable and receivable, expenditures, and profits and losses.
- Reconcile and report differences or issues found in financial records.
- Perform general cost accounting and other related duties in the accounting department.
- Perform/process all payroll functions, including filing of required tax forms.
- Coordinate with software vendor to maintain payroll and accounting software system; recommend updates to enhance the accounting software.
- Assist with end of month and end of year closing.
- Provide outside auditors with assistance; gather necessary account information and documents to perform annual audit

Jaxxon Promotions | Lancaster, PA
Accounting Coordinator

September 2021 – December 2022

- Manage and process A/P.
- Manage A/R, generate invoices and monthly A/R report.
- Maintain general ledger.
- Bank deposits and credit card processing.
- Bank and credit card reconciliations.
- Generate monthly reports.
- Maintaining files.
- Maintaining special project details and invoicing monthly or quarterly as needed.
- Generate monthly reports for sales, commissions, P&L and A/R.

Structured Cable Solutions, Inc. | Worcester, PA
Business Manager

August 2015-June 2018

- Business Manager and Personal Assistant to the President of a telecommunication wiring company.
- Oversaw all facets of the company including but not limited to:
- Human Resources: Staffing, Personnel, Background Clearances, Resume and Reference checks
- Vendor/Client relations: Managed and negotiated contracts with wholesale vendors
- Main source/contact for all issues, questions and inquiries: Clients and employees
- Accounts Payable, Accounts Receivable and Payroll: Managed all company finances, general ledger, generated monthly payables and receivables, managed and generated payroll for all employees with vast knowledge of Federal, State and Local Tax Payroll regulations.
- Forensic accounting for the business starting back to the company's inception plus its sister company.
- Trained employees on company policies, rules and regulations, software systems and programs.
- Managed and supervised 10 plus employees
- Attended to the President of the company whether it be personal, or business related.

Self-Employed | New Britain, PA
Domestic Engineer

December 2008-August 2015

- Managed household budgets and expenses with attention to cost-effectiveness.
- Coordinated daily schedules and activities for 2 adults and 3 children (1 with special needs), ensuring smooth operation of household tasks.
- Organized a detailed calendar of family events, academic schedules, and appointments.
- Fostered relationships with various professionals and community members to support family needs.
- Handled interpersonal situations within the household, developing strong communication and problem-solving skills.
- Communication, patience, multitasking and time management

Classic Mortgage Consultants, Inc. | New Britain, PA
Owner / Business Manager / Mortgage Loan Processor

September 1997-December 2008

- Worked directly with the President of CMC, Inc. and held title of Secretary/Treasurer of CMC, Inc.
- Oversaw all facets of the company including but not limited to:
- Human Resources: Staffing, Personnel, Background Clearances, Resume and Reference checks
- Vendor/Client relations: Managed and negotiated contracts with wholesale vendors
- Main source/contact for all issues, questions and inquiries: Clients and employees

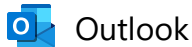
- **Accounts Payable, Accounts Receivable and Payroll:** Managed all company finances, general ledger, generated monthly payables and receivables, managed and generated payroll for all employees with vast knowledge of Federal, State and Local Tax Payroll regulations.
- Trained employees on company policies, rules and regulations, software systems and programs.
- Managed and supervised 10 plus employees
- Processed Mortgage Loans from conception to settlement.

EDUCATION

Temple University, Business Administration
Widener University, Marketing


TECHNICAL SKILLS

QuickBooks Online | QuickBooks Desktop | Quicken | ADP Payroll | Microsoft Office Suites
Calyx Point Mortgage | Encompass Loan Organization Software | ACI Tracking | Access



Norfolk Southern Grant

From Hope Byers <HByers@SusqNHA.org>
Date Fri 9/20/2024 2:36 PM
To Heather Zink <hzink@columbiapa.net>
Cc Megan Salvatore <MSalvatore@SusqNHA.org>

 1 attachments (859 KB)
EcoCounter Options.pdf;

Hey Heather –

I am working on an application to the Norfolk Southern Grant program that's due on October 1. SNHA is seeking funding for a trail/traffic counter for the NWRT. There used to be one in East Donegal township but they stopped paying for the unit/batteries and it doesn't function. It will cost about \$7,500 plus an ongoing software cost of \$540. I'm thinking we could install the trail counter under the Route 30 bridge. That would be Columbia Borough's property. No electricity is needed. They have two versions – one that is in a post and another that's completely mobile. I've attached the two versions. We're thinking we should get the simple post for along the trail. I think the mobile version might get damaged or stolen if people think it's a camera. It is infrared and only reads the heat of a body – that's how it counts. We don't need to make a decision now.

Also, we planned to include a request to purchase new – colorful – fence lining/mesh banners for the section of trail from Route 30 to Bridge Street. The grant would cover the cost of a design and printing. Note the mesh banners are similar to those you would see on the fence of a baseball field. However, this would not have advertisements on the banners. It would be a Welcome to Columbia and encourage visitation to downtown in the design. They attach with zip ties so we can take care of the installation.

However....

Could you take the attached letter of support for Council approval? I know you have a meeting on Tuesday and I'm late. Crossing my fingers I'm not too late.

Norfolk Southern Grant Committee:

I write on behalf of the Council of Columbia Borough to express support for Susquehanna National Heritage Area's grant application for improvements to the Northwest Lancaster County River Trail in our municipality. Columbia Borough is the southern trailhead for the NW River Trail and is interested in leveraging the trail's popularity to support our business community. We believe improvements to the urban landscape at the entrance of the trail are a great place to start. These improvements will create a welcoming experience for trail users and help them navigate our downtown. The trail comes into Columbia Borough directly next to the Norfolk Southern rail yard. Columbia is a town with a rich railroad history and it would be especially powerful if the improvements along the trail were funded by Norfolk Southern. We have found that Susquehanna National Heritage Area responsible non-profit organization. They set reasonable goals and attain them. SNHA has managed our Columbia Crossing River Trails Center for eight years and is a valued partner of the Borough. We know they are capable of managing this project. We hope for a favorable decision on their application for this project.

Sincerely,

Columbia Borough Council

Hope Byers

Vice President of Visitor Engagement

Susquehanna National Heritage Area

41 Walnut Street, Columbia, Pa

(717) 252-0229 ext 105

www.SusqNHA.org

Urban Post^{Evo}

| PERMANENT

Perfect for counting visitors in a park or on a pedestrian street/sidewalk. The Urban Post^{Evo} blends seamlessly into the urban environment.



All passers-by



2-year battery life

Bluetooth



4 m or 12 m
(15' or 39')



Discreet



4G wireless transmission*



Direction*



Automatic updates*

*Optional.

Operating temperature	Protection index	Memory
-25°C to +70°C (-13°F to 158°F)	IP 68	400 days of data

Installation examples:



Urban Post^{Evo} in a park to count the number of visitors.



Urban Post^{Evo} on a pedestrian street to count foot traffic in a city.

Range	No direction detection	Bi-directional detection
4 m (15')	\$3,500	\$4,150
12 m (39')	\$4,450	\$5,100

Notes:

1. Customizable color for an additional \$300.

One of our bestselling counters. Perfect for counting users on paths or streets in any environment. Can be mobile or permanent. Protected by a discreet, vandal-proof shell.



All passers-by



2-year battery life

Bluetooth



1 m, 4 m or 12 m
(3', 15' or 39')



Discreet



4G wireless transmission*



Direction*



Automatic updates*

*Optional.

Operating temperature	Protection index	Memory
-25°C to +70°C (-13°F to 158°F)	IP 68	400 days of data

Installation examples:



PYRO-Box ^{Evo} installed on a city post along a sidewalk.



PYRO-Box ^{Evo} installed at the entrance of a playground.

Range	No direction detection	Bi-directional detection
1 m (3')	\$2,450	\$3,100
4 m (15')	\$3,125	\$3,775
10 m (39')	\$4,075	\$4,725

Notes:

1. Customizable color for an additional \$300.
2. Also available in a version centered in the middle of a path with sensors on both sides. Contact us for more information.



LEO S. LUTZ

Mayor

EVAN M. GABEL

Solicitor

HEATHER ZINK

Borough Council President

STEVEN KAUFHOLD

Borough Manager

Norfolk Southern Grant Committee:

I write on behalf of the Council of Columbia Borough to express support for Susquehanna National Heritage Area's grant application for improvements to the Northwest Lancaster County River Trail in our municipality. Columbia Borough is the southern trailhead for the NW River Trail and is interested in leveraging the trail's popularity to support our business community. We believe improvements to the urban landscape at the entrance of the trail are a great place to start. These improvements will create a welcoming experience for trail users and help them navigate our downtown. The trail comes into Columbia Borough directly next to the Norfolk Southern rail yard. Columbia is a town with a rich railroad history and it would be especially powerful if the improvements along the trail were funded by Norfolk Southern. We have found that Susquehanna National Heritage Area responsible non-profit organization. They set reasonable goals and attain them. SNHA has managed our Columbia Crossing River Trails Center for eight years and is a valued partner of the Borough. We know they are capable of managing this project. We hope for a favorable decision on their application for this project.

Sincerely,

Heather Zink
Columbia Borough Council



Columbia Borough Civil Service Commission

MEETING MINUTES

August 13, 2024

James Ciccocioppi called the meeting to order at 1:00pm.

Roll Call:

Committee Members in Attendance

James Ciccocioppi, Chair
John Meshey, Vice Chair
Fran FitzGerald, Alternate
Tom Ziegler, Alternate

Committee Members Absent

James Anspach, Secretary

Others Present

Mayor Leo Lutz
Police Chief Jack Brommer
Pam Arnold, PD Administrative Assistant

Jim Ciccocioppi read the following statements:

The Civil Service Commission of the Borough of Columbia is meeting to review and discuss Commission procedures and to conduct such other business as may come before the Commission.

The Civil Service Commission is following the Sunshine Act. Agendas are posted online and in the Borough Office Lobby at least 24 hours prior to a meeting. Approved minutes are posted immediately following the meeting.

Motion: To Approve the July 9, 2024, Civil Service Meeting Minutes.

Motion: John Meshey **Second:** Tom Ziegler **Voice Vote:** All Favored

At the request of Civil Service Members, the Department's newest officer, Rebecca Blatt came to the meeting to introduce herself.

OLD BUSINESS

Police Testing

Chief Brommer said all 7 candidates have completed the physical agility exam. The results are as follows:

- 1 No show – Andrew Plastino
- 2 Failures – Jordan Corbin, Reed Nevling
- 4 Passed – Vincent Peronne, Randolph Hernandez, Zack Herr, and David Dallagio
- 1 Withdraw – Justin Dean accepted a position with another department

Chief Brommer said the Consortium list is now available. He said he is planning to have Oral Interviews on Wednesday, September 4, 2024. He said he spoke with Jeff Seibert and Jeff is willing to assist with the interviews.

NEW BUSINESS

Chief Brommer suggested postponing further revisions to the Civil Service Regulations until the September 3, 2024, meeting. He would like to have the commission do one more review of the entire document then have the Labor Attorney come to the October meeting.

There was discussion regarding the recent fire at the Toll Booth Antiques Center. Chief Brommer said the Columbia Fire Department did a tremendous job in managing the fire. He noted that Corporal Keyser was using the drone during the fire and that he was able to point to hot spots which helped in minimizing the amount of water and time the fire department used to put out the fire.

There was discussion about the fire being at a very bad location due to the amount of traffic in the area and the fact that the buildings in the area are very close. Also mentioned was the need for additional first responders to set up a perimeter due to the number of spectators.

Mayor Lutz said he would like to create an organized group of volunteers to assist with creating and maintaining a perimeter at such incidents. He noted that Lion's Club members are already trained and suggested they may agree to be on a call list to assist on needed occasions.

John Meshey noted that there will a Lion's Club meeting on Tuesday, August 27, 2024, at 6:30 and that Chief Brommer and Corporal Keyser will attend the meeting as guest speakers regarding drones.

Jim Ciccocioppi asked for a status on promoting someone to Lieutenant. Chief Brommer said there have been discussions with Borough Council.

COLUMBIA BOROUGH - HISTORICAL ARCHITECTURAL REVIEW BOARD

Paul W. Myers Council Chambers

June 12, 2024 - 7:00 PM

MINUTES

1. Vice Chairman Kerekgyarto called the meeting to order at 7:00 p.m.

Board Members present: Kerekgyarto, Barley, Carrigan, and Mountain

Board Members absent: Brandt, Lutz

Staff Present: Code Compliance Manager Diffenderfer, Zoning Officer Czeiner

2. A moment of silence was observed.
3. Vice Chairman Kerekgyarto led the Pledge to the Flag.
4. Minutes for approval.
a. Motion to approve minutes for the May 8, 2024, meeting.

Motion by:	Second by:	Voice Vote:
N. Mountain	A. Carrigan	All Favored – Motion Carried

5. New Business

APPLICANT/OWNER: Jose Santiago and Jolinda Murillo
ADDRESS: 170 S. 5th St.
AGENT: N/A
CONTRACTOR: Zig Zag Construction – Jose Santiago
ALTERATION: Replace front siding with cedar on façade. Replace siding on sides and back. Replace bay window with two individual windows (already replaced and new windows installed).

- a. HARB recommends consistent siding on building instead of the applicant’s proposed cedar on the façade and regular siding on the sides and rear of house.
b. Motion to recommend to Borough Council for the COA approval – 170 S 5th St.

Motion by:	Second by:	Voice Vote:
A. Carrigan	N. Mountain	All Favored – Motion Carried

APPLICANT/OWNER: Gardiner Murphy
ADDRESS: 318 Walnut St.
AGENT: N/A
CONTRACTOR: Gardiner Murphy
ALTERATION: Replace steps and add landing (already completed).

- c. Motion to approve landing woodwork, enclose opening below (excluding treads and deck) – 318 Walnut St.

Motion by:	Second by:	Voice Vote:
M. Barley	A. Carrigan	All Favored – Motion Carried

APPLICANT/OWNER: Cimarron Properties
ADDRESS: 137 Locust St.
AGENT: N/A
CONTRACTOR: Restoration Concepts LLC
ALTERATION: Replace door (already replaced). Replace wood side panels with glass side panels.

- d. Motion to recommend COA to Borough Council for approval – 137 Locust St.

Motion by:	Second by:	Voice Vote:
A. Carrigan	N. Mountain	All Favored – Motion Carried

6. Presentation of Administrative Approvals / In-Kind (information only)

- 137 Locust St – Mini-Splits; HVAC
- 530 Chestnut St – In-kind replacement deteriorated porch
- 655 Chestnut St – In-kind replacement of rubber roof and repair fascia
- 361 Maple St – In-kind replacement of windows
- 337 Walnut St – In-kind replacement of roof
- 315 Union St – In-kind replacement of windows
- 216 Cherry St – In-kind replacement of deteriorated areas
- 726 Chestnut St – In-kind replacement of deck boards

7. Public Comments and Questions – None

8. Other Business

- a. Thomas Nikolaus (not present) – Clarity on permitted work for 12 S. 5th St. from April 25, 2024, meeting:
- i. HARB approved wrapping of windowsills and bay window, however the Historic Preservation Trust (HPT) disagreed. HPT also disagreed with replacing the bay window and wood and wrapping it stating it is “inappropriate wrapping the bay window”. P. Kerekgyarto stated HARB approved wrapping smooth profiles, but nothing ornate.
 - ii. The issue went before Council. The COA says no wrapping of wood sills, headers or the bay window (not on the façade). Sill of bay window is rotted. Donna Czeiner suggested that if the sill is rotted, then replace and encapsulate it. The executive brief from April 25, 2024, says no wrapping.
- b. Motion to recommend expansion of historic district to include the block of 6th St between Cherry St and Lancaster Ave to Borough Council for approval.

Motion by:	Second by:	Voice Vote:
M. Barley	A. Carrigan	All Favored – Motion Carried

9. Motion to adjourn at 7:44 p.m.

Motion by:	Second by:	Voice Vote:
P. Keregyarto	N. Mountain	All Favored – Motion Carried

The next HARB Meeting is scheduled for August 14, 2024, at 7:00 PM

If you are a person with a disability wishing to attend this meeting and require accommodation(s) to participate in the meeting, please contact the Columbia Borough Office at (717) 684-2467 at least 24 hours prior to the meeting.

MOTIONED AND APPROVED this 14th day of August 2024 by the Historical Architectural Review Board of the Borough of Columbia, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF COLUMBIA, LANCASTER COUNTY, PENNSYLVANIA

By:



Jonathan Lutz, Chairperson of the Board

COLUMBIA BOROUGH - PLANNING COMMISSION

Paul W. Myers Council Chambers

August 20, 2024 – 7:00 PM

MINUTES

1. Chairperson Mary Wickenheiser called the meeting to order at 7:00 PM

Members present: Wickenheiser, B. Lynn, Evans, T. Lynn, Kress-Hartman, Roach

Members absent:

Staff Present: Code Compliance Manager Diffenderfer, Zoning Officer Jessica Fieldhouse, CS Davidson, Engineer Rinaldo

2. A moment of silence was observed.
3. Chairperson Wickenheiser led the Pledge to the Flag
4. Approval of Minutes

- a. Motion to reconsider approval of Planning Commission Meeting Minutes for July 16, 2024.

Motion by:	Second by:	Voice Vote:
T. Lynn	J. Evans	All Favored – Motion Carried

5. Zoning Hearing(s)

- a. Chairperson Wickenheiser noted that the Zoning Board Hearing for 336 Poplar St. continuation was cancelled. The issue was resolved by attorneys. The project will move forward.
6. Engineer's Review(s) of SALDO Applications - None
7. Demolition Application(s) - None
8. Public Comments and Questions - None
9. Action Items

Note: Nathan Roach recused himself from voting on the plan for River Town Summit due to his employment by Habitat for Humanity.

- a. Preliminary/Final Subdivision Plan for River Town Summit - Steve Parker, Parker Engineering & Surveying, P.C. and Habitat for Humanity
The project is on four tenths of an acre lot at the corner of 4th St. and Linden ^{St.}Ave. It is a steeply sloped lot to the north against Linden Ave. The applicants are proposing five lots with townhouses. The lot was rezoned to the Downtown Commercial District
 - i. The plan is a five-block subdivision plan with a shared driveway from 4th St. The driveway is a limited movement driveway due to the site distance looking South on 4th St. All units have garages plus two parking spaces.
 - ii. Proposing sidewalk on 4th St. and crosswalk to the sidewalk across the street on the north side of Linden but are not proposing sidewalk on their side of the Linden St. because there is no sidewalk to connect to. Constructing a sidewalk on their side would involve retaining walls and would not provide any benefit.
 - iii. Stormwater management will be a stone bed under the upper gravel driveway area but due to the high risk of sinkholes it is not the typical infiltration facilities. The discharge will go down to the storm sewer system. There will be public sewer and water service.
 - iv. At the periphery of the site, the applicant is proposing street trees along Linden St.
- b. Motion to approve the applicant's request to be exempt from Section 190-18 and accept the submission of the preliminary/Final Subdivision & Land Development Plan.

Motion by:	Second by:	Voice Vote:
T. Lynn	J. Evans	Motion favored 5:1 with one abstaining (Nathan Roach). Motion carried.

- c. Motion to approve the applicant's request to be exempt from Section 190-36 and provide a fee-in-lieu as an alternative to dedicate land for park and open space uses, due to unfavorable site conditions.

Motion by:	Second by:	Voice Vote:
T. Lynn	B. Lynn	Motion favored 5:1 with one abstaining (Nathan Roach) Motion carried.

- d. Motion to approve the applicant's request to be exempt from Section 190-39.G(7) to use a shared driveway for five dwelling units due to exceeding minimum lane widths and satisfying the design criteria of individual driveways.

Motion by:	Second by:	Voice Vote:
J. Evans	T. Lynn	Motion favored 5:1 with one abstaining (Nathan Roach) Motion carried.

- e. Motion to approve applicant's request to be exempt from Section 190-40.A(3)(b) to install sidewalk along Linden Street due to the steep site topography.

Motion by:	Second by:	Voice Vote:
T. Lynn	J. Evans	Motion favored 5:1 with one abstaining (Nathan Roach) Motion carried.

- f. Motion to approve the applicant's request to be exempt from Stormwater Management Ordinance Section 184-14 at the recommendation of a qualified site geologist against the use of infiltration due to the presence of underlying karst geology. Approval of this modification is contingent upon use of the Managed Release Concept (MRC).

Motion by:	Second by:	Voice Vote:
J. Evans	T. Lynn	Motion favored 5:1 with one abstaining (Nathan Roach) Motion carried.

- g. Chairperson Wickenheiser stated that the Planning Commission has what is required for the applicant to move forward with the River Town Summit Project.
h. Motion to approve the final plan contingent upon compliance with comments by Lancaster County Planning Commission.

Motion by:	Second by:	Voice Vote:
T. Lynn	J. Evans	Motion favored 5:1 with one abstention (Nathan Roach) Motion carried.

10. Final Submission Plan for McGinness Airport – Engineer Rinaldo

Note: Due to Chairperson Wickenheiser's family relation to a property included in the realignment, she recused herself and abstained from voting on motions related to the Final Submission Plan for the McGinness project. She did, however, participate in the discussion.

- a. Project Highlights
- i. 11 properties were involved in the subdivision plan.
 - ii. The goal of plan was to establish the exterior boundary which locks in the development area. To establish the boundary the following was competed:

1. Cleaned up existing tracts and parcels, holes and overlaps. The conservation area at the southern portion of the property, there could be a Borough Park area with a nature trail or something similar in the future. Currently there are no plans due to funding. The split off will be retained in Borough ownership.
2. Negotiated a land swap with the fire department to allow them more room on the rear side of the facility. The Department gave the Borough a piece of the former McGinness homestead.
3. Negotiated a land swap at 12th and Franklin Streets. The paper street extending into the McGinness property was vacated and a property owner will get half of that street, and the other half will be taken by the Borough.
4. The Borough conveyed the entire alley of Avenue X to the property owners in exchange for a stormwater easement for Borough access.
5. Property owner's deeds and property descriptions were rewritten. The deeds will be signed and recorded by the Borough.

iii. Following receipt of comments from the Lancaster County Planning Commission, Engineer Rinaldo will communicate them at the Planning Commission Meeting for action in September.

11. Old Business - None


12. New Business - None

13. The next Planning Commission meeting will be held at 7:00 PM on September 17, 2024.

14. Motion to adjourn at 7:50 PM.

Motion by:	Second by:	Voice Vote:
T. Lynn	N. Roach	All Favored – Motion Carried

Respectfully Submitted:



Brad Lynn, Secretary

LANCASTER AREA SEWER AUTHORITY

MINUTES OF REGULAR MEETING

July 25, 2024

The Regular Board Meeting of the Lancaster Area Sewer Authority was held on July 25, 2024, at 130 Centerville Road, Lancaster, Pennsylvania.

The following Board members were present in person: Barry Smith, Nick Sahd, Ed Fisher, Stacey Morgan-Brubaker, Derrick Millhouse, Bill Laudien and David Keener. Others present in person were Rob Linthicum of RK&K, Mark Bottin and Ed Barboe of Hazen and Sawyer, Mike Schober of ARRO Consulting, and Mike Wolgemuth. LASA staff present in person included Kristin Green, Mike Kyle, Scot Fertich, Brian Wilcox, Donna Nichols, and Mike Lehman. John Vilga was present via Zoom.

Mr. Smith, Chairman of the Board, called the meeting to order at 7:30 a.m.

Mr. Smith called for public comments and there were none.

Mr. Smith requested two additions to the agenda - award of a direct hire services agreement for a finance and accounting position, to Randstad Professionals US, LLC (Tatum) and approval to waive Section 30-18 (Time and methods of payment) of the LASA Rules and Regulations. He explained the reason these should be added to the agenda now is because the information was not available in time to be included in the original agenda. Mr. Laudien moved to approve the additional agenda items - award of a direct hire services agreement for a finance and accounting position, to Randstad Professionals US, LLC (Tatum), and approval to waive Section 30-18 (Time and methods of payment) of the LASA Rules and Regulations. Mr. Sahd seconded the motion, the Board unanimously approved.

Mr. Smith asked for approval of the minutes of the regular meeting of June 27, 2024. Mr. Keener made a motion to approve the minutes of the meeting of June 27, 2024, and the

disposition of the recordings of the meeting of June 27, 2024, in accordance with the Resolution passed April 27, 2023. Mr. Fisher seconded the motion, and the Board unanimously approved.

Mr. Kyle recommended award of a contract to purchase various sized manhole risers. Mr. Millhouse made a motion to award the 3-year contract to purchase various sized manhole risers, to JR Metal Products, for a total annual cost of approximately \$23,000.00. Mrs. Morgan-Brubaker seconded the motion, and the Board unanimously approved.

Mr. Kyle recommended approval of policy amendments. Mr. Fisher moved to approve the policy amendments. Mr. Sahd seconded the motion, and the Board unanimously approved.

Mr. Kyle recommended approval of the collective bargaining agreement addendum. Mr. Laudien moved to approve the collective bargaining agreement addendum dated July 11, 2024. Mrs. Morgan-Brubaker seconded the motion, and the Board unanimously approved.

Mr. Kyle recommended adoption of Resolution 24-07-001, regarding a connection of a property in West Earl Township. Mrs. Morgan-Brubaker made a motion to adopt Resolution 24-07-001, agreeing that the connection of a property in West Earl Township will not violate the terms of the West Earl Asset Purchase Agreement. Mr. Keener seconded the motion, and the Board unanimously approved.

Mr. Kyle recommended the award of a direct hire services agreement. Mrs. Morgan-Brubaker made a motion to award a direct hire services agreement for a finance and accounting position to Randstad Professionals US, LLC (Tatum). Mr. Fisher seconded the motion, and the Board unanimously approved.

Mr. Kyle recommended approval to waive Section 30-18 of the LASA Rules and Regulations. Mr. Millhouse made a motion to approve the waiving of Section 30-18 (Time and methods of payment) of the LASA Rules and Regulations. Mrs. Morgan-Brubaker seconded the motion, and the Board unanimously approved.

Mr. Smith moved to the Finance Committee report. Mr. Millhouse's report was presented in the form of a motion. The following invoices have been reviewed and submitted for approval: Operating Expenses to be paid from the Administrative Account for July 2024 in the amount of \$865,084.84. The following trustee requisitions have been reviewed and submitted for approval; Revenue Fund Requisition #802 in the amount of \$1,150,000.00; Bond Redemption & Improvement Fund Requisitions/Invoices #2151-1A through 2151-5E in the amount of \$943,615.65; Capital Asset and Replacement Fund requisitions #255-1A through 255-7P in the amount of \$146,302.58; Escrow Account – Penn Vest Loan Funds Requisition/Invoice #8-1A through 8-3D in the amount of \$450,335.82 for a grand total trustee payments of \$2,690,254.05. Mr. Sahd seconded the motion, and the Board unanimously approved.

Mr. Smith moved to the Operations Committee and deferred to Mr. Kyle's report.

Mr. Smith asked if there was anything to report from the Public Relations Committee and there was nothing to report.

Mr. Smith asked if there was anything to report from the Pension Committee. Mr. Lehman reported that as of July 24, 2024, the total market value of the LASA pension fund was \$13.4 Million with an estimated actuarial accrued liability of \$14.6 Million, while funding stands at 91.8% of the estimated actuarial accrued liability. Mr. Lehman reminded the Pension Committee that there will be a meeting after the August board meeting to review the 6-month performance.

Mr. Sahd moved to the Personnel Committee and there was nothing to report.

Mr. Smith moved to the Executive Director's Report. Mr. Kyle reported on the Cocalico Creek pump station and force main upgrade, the Lower Little Conestoga Interceptor rehabilitation phase 5, the Washington Boro fire station and the Blue Rock Water Resource Recovery System Nutrient Credits. Mr. Kyle also informed the board about the progress with the

Human Resource Information System, the PMAA Conference that will be held in September and Permitted Flow Billing.

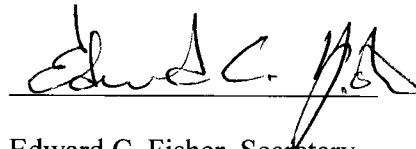
Mr. Smith called for Other Business and there was none.

Mr. Smith called for Old Business and there was none.

Mr. Smith moved to the Chairman of the Authority report and there was none.

Mr. Smith announced that the next regular Board meeting is August 22, 2024, at 7:30 a.m. at 130 Centerville Road, Lancaster, PA 17603 or via Zoom.

Mr. Smith called for a motion to adjourn. Mrs. Morgan-Brubaker moved to adjourn, Mr. Laudien seconded the motion, the Board unanimously approved, and the meeting was adjourned at 7:51 a.m.

A handwritten signature in black ink, appearing to read "Edward C. Fisher", is written over a horizontal line. The signature is stylized and includes a large flourish at the end.

Edward C. Fisher, Secretary

Columbia Borough Shade Tree Commission
Meeting Minutes
June 24th, 2024 @ 6:00 PM

Attendees: Julie Lehmer, Emily Broich, Nora Motter Stark

Public: None

Call to Order: Julie Lehmer called the meeting to order at 6:17 PM.

Secretary's Report: Emily Broich motioned to approve the Secretary's report as submitted, Julie Lehmer seconded, and the motion carried.

Treasurer's Report: Treasurer Amanda Hawn was not present for the meeting; therefore, the Treasurer's Report for May will be added to the July meeting agenda for approval. No action taken.

Public Comment: None

Tree Applications:

A) 537 Union St - Mr. Ronald Fritz, Jr. - Application was tabled from May to obtain additional information. Emily Broich motioned to deny the tree removals due to tree condition and the sidewalks meeting minimum ADA clearance (36 inches). Julie Lehmer seconded, and the motion carried. The Commission recommends the property owner consult with Borough Codes to determine the most cost-effective, least impactful (to tree roots) repairs.

B) 916 Barber St. – A permit has not yet been filed. The property owner received a codes violation to due sidewalk lift from tree roots. The Commission will proactively visit the site to assess. No action taken.

Maintenance/Planting Updates:

- A) Locust Street Work Detail** - The Shade Tree Commission/Park Ranger Locust Street clean-up was held on June 11th at 5:30 PM. Trees were trimmed, and tree wells were weeded and mulched.
- B) Borough Tree Farm Watering** - Tree farm watering has commenced for the summer, there are presently eighty-five trees and shrubs. The Commission is seeking volunteers to help with weekly watering.
- C) New Tree Watering** - Julie Lehmer will distribute tree gators to property owners for recently planted trees.

Other Business

- A) Tree Inventory** - The Commission is seeking volunteers to help review and update the existing street tree inventory.
- B) Update on Shade Tree Ordinance** – Borough Manager Mark Stivers reported that Borough Council declined to approve expanding the number of Shade Tree seats from five to seven. Julie Lehmer will follow-up with Borough Council.

Motion to Adjourn

Julie Lehmer made a motion to adjourn the meeting, Emily Broich seconded, and the meeting adjourned at 7:49 PM.

Next Meeting July 22nd, 2024 @ 6:00 PM