

**AN ORDINANCE AMENDING SECTION 135.020 PERTAINING TO THE PURCHASING AUTHORITY OF DEPARTMENT HEADS.**

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**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF COOL VALLEY, MISSOURI, AS FOLLOWS:**

**Section One.**

Section 135.020 of the City of Cool Valley, Missouri, Municipal Code is hereby repealed, and a new Section 135.020 is enacted to read as follows:

**Chapter 135 – Purchasing**

**Article I – In General**

**Section 135.020 – Duties of Department Head.**

- A. In addition to any other duties prescribed by ordinance, all department heads shall direct, supervise, and be responsible for the procurement and acquisition of all materials, supplies, equipment, and contractual services required by their department which are funded wholly or partially, either directly or indirectly, by City funds.
1. *Items one thousand dollars (\$1,000.00) or less.* The department head, without prior authority and without formal bids, may issue purchase orders or acquire in the open market all goods and services with a value of one thousand dollars (\$1,000.00) or less. Such acquisition shall be based upon sound procurement principles. Whenever practicable, purchases shall be based upon quotations from two (2) or more vendors. Notwithstanding the foregoing, any and all formal contracts for services or items of equipment purchased by sealed bids must be approved by the Chairman and Board of Aldermen.
  2. *Items greater than one thousand dollars (\$1,000.00).* A purchase, purchase order or contract in excess of one thousand dollars (\$1,000.00) shall be made or issued and become valid only when approved by the Board of Aldermen who shall have determined that there is sufficient unencumbered balance in the appropriation account of the using agency to fund such purchase, purchase order or contract, except where otherwise provided in the budget.

**Section Two.**

It is hereby declared to be the intention of the Board of Aldermen that each and every part, section, and subsection of this Ordinance shall be separate and severable from each and every other



part, section, and subsection hereof, and that the Board of Aldermen intends to adopt each said part, section, and subsection separately and independently of any other part, section, and subsection. In the event that any part of this Ordinance shall be determined to be or to have been unlawful or unconstitutional, the remaining parts, sections, and subsections shall be and remain in full force and effect.


**Section Three.**

The Chapter, Article, Division and/or Section assignments designated in this Ordinance may be revised and altered in the process of recodifying or servicing the City's Code of Ordinances upon supplementation of such code if, in the discretion of the editor, an alternative designation would be more reasonable. In adjusting such designations, the editor may also change other designations and numerical assignment of code sections to accommodate such changes.

**Section Four.**

This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

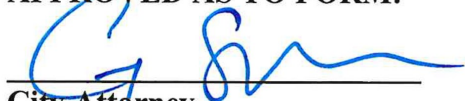
**PASSED BY THE BOARD OF ALDERMEN FOR THE CITY OF COOL VALLEY THIS**  
**23RD DAY OF AUGUST, 2023.**

  
MAYOR

Attest:

  
City Clerk

APPROVED AS TO FORM:

  
City Attorney

