



**ORDINANCE AMENDING SECTION 22-6(C) OF THE CODE OF ORDINANCES OF THE CITY OF CRYSTAL LAKE RELATING TO DEPUTY CITY CLERKS**

**WHEREAS**, the City of Crystal Lake (the “City”) is a home rule unit pursuant to Article VII, Section 6 of the Illinois Constitution, and as a home rule unit may exercise any power and perform any function pertaining to its government affairs; and

**WHEREAS**, Section 5/3.1-35-95 of the Illinois Municipal Code establishes the powers and duties of deputy clerks and further provides that such power duties may only be exercised when the City Clerk is absent and when either written direction has been given by the clerk or the corporate authorities have determined by resolution that the municipal clerk is temporarily or permanently incapacitated to perform that function; and

**WHEREAS**, Section 22-6 of the Code of Ordinances of the City of Crystal Lake (“City Code”) provides similar authority to deputy clerks but does not expressly reference the authority of the City Council to authorize deputy clerks to exercise their powers and duties when the City Clerk is temporarily or permanently incapacitated; and

**WHEREAS**, the Mayor and City Council have found and determined that it would be in the best interests of the City and its residents to amend Section 22-6 of the City Code to expressly include the authority of the City Council to authorize deputy clerks to exercise their powers and duties when the City Clerk is temporarily or permanently incapacitated,

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE THAT:**

**SECTION ONE. Recitals.** The foregoing recitals are incorporated as though fully set forth herein.

SECTION TWO. Amendment to Section 22-6(C) of the City Code, Section 22-6(C) of the

City Code is hereby amended as follows:

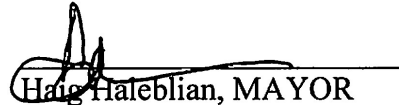
[Deletions are shown by ~~strikethroughs~~ and additions are **underlined and bolded**]

- C. The powers and duties of the Deputy City Clerk shall be exercised only in the absence of the City Clerk from the place where the City Clerk's office is maintained, and only when written direction has been given by the City Clerk to such Deputy Clerk to exercise such power - **or when the corporate authorities have determined by resolution that the City Clerk is temporarily incapacitated to perform that power.**

SECTION THREE. Effective Date. This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form in the manner provided by law.

DATED this 5<sup>th</sup> day of December, 2023

APPROVED:

  
Haig Haleblian, MAYOR

SEAL

ATTEST:

*Nick Kachiroubas by Nick Hammond, Deputy City Clerk*  
Nick Kachiroubas, CITY CLERK

PASSED: December 5, 2023

APPROVED: December 5, 2023

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.