ORDINANCE 24-12

TOWN OF CUMBERLAND

AN ORDINANCE

AMENDING THE SCHEDULE OF FEES AND CHARGES

RELATIVE TO PLANNING MATTERS

The Town of Cumberland ordains:

Section 1. Appendix C entitled "Schedule of Fees and Charges" is hereby amended to add the following:

8. Schedule of Planning Fees

Type	Fee
Administrative Subdivision	
Administrative Officer review	\$250
Planning Board Review	\$350
Pre-application	\$350
Administrative Development Plan Review	\$350
Formal Development Plan Review	
Preliminary Plan	\$500
Final Plan	\$350
Minor Subdivision or Land Development without street extension or creation	
Preliminary Plan	\$350, plus \$50 per lot
Final Plan	\$250, plus \$50 per lot
Minor Subdivision or Land Development with street creation or extension	
Preliminary Plan	\$350, plus \$100 per lot
Final Plan	\$350, plus \$50 per lot
Major Subdivision or Land Development	
Master Plan	\$650, plus \$100 per lot
Preliminary Plan	\$650, plus \$100 per lot
Combined Master/Preliminary Plan	\$1300, plus \$100 per lot
Final Plan	\$350, plus \$100 per lot
Unified Development Review	\$400 in addition to the associated Minor Subdivision or Minor Land Development fee
Workshops/special meetings	\$400
Request to place item on the agenda at a regularly scheduled meeting (i.e. reinstatement of plans)	\$400
Inspection fees	3% of estimated cost of all public ROW improvements (excludes estimated cost of water and sewer system tie-ins which shall be paid separately)
Consultant review fees	Actual cost of consultants hired by Planning Board to review plans, as needed. See below.

14 15	A. Maximum Fees.
16	The fees in the Table above are subject to a maximum ceiling of \$7,500 for each stage of review.
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18	B. Additional Fees.
19 20 21	The applicant shall be responsible for additional costs and fees, including but not limited to: advertising costs, fees associated with abutter notification, Planning Board meeting transcripts, and recording fees.
22	
23	C. Consultant Review Fees.
24 25 26 27 28 29 30	The Planning Board may, upon the recommendation of the Department of Public Works or the Administrative Officer, require reviews by outside professional engineers, traffic engineers, soil conservation experts or other consultants. The applicant shall be responsible for such cost on an actual fee basis, which shall be paid before the final approval is granted.
31	Legislative Explanation
32	
33	This Ordinance amends the Planning Department's application fees and the Public Works inspection fees

ON A MOTION MADE BY COUNCILOR BEAULIEU, SECONDED BY COUNCILOR SHAW, IT WAS UNANIMOUSLY VOTED TO APPROVE #24-12 AS AMENDED, BY A ROLL CALL. VOTE 7/0.

Date Adopted: May 15, 2024

A True Copy, ATTEST:

Michael L. Kinch, Council President

Jeffrey J. Mutter, Mayor

Sandra M. Giovanelli, Town Clerk