

**VILLAGE OF ENDICOTT  
LOCAL LAW NO.4 OF THE YEAR 2024**

A LOCAL LAW ADDING A NEW ARTICLE V TO CHAPTER 214 OF THE VILLAGE  
CODE REGARDING TEMPORARY ROAD CLOSURES

Be it enacted by the Board of Trustees of the Village of Endicott as follows:

**Section 1.**     Purpose.

The purpose of this local law is to establish a procedure by which applicants may apply for approval to temporarily close Village roads to accommodate the performance of work on private property and to promote the safety, health, and public interests of the residents, visitors, and property of the Village of Endicott.

**Section 2.**     Authority.

This local law is adopted pursuant to the authority in Municipal Home Rule Law § 10 of the State of New York.

**Section 3.**     Addition of Article V to Chapter 214 Regarding Temporary Closure of Roads for the Performance of Work.

Chapter 214 of the Village of Endicott Code shall hereby be amended by adding Article V as follows:

**ARTICLE V.  
TEMPORARY CLOSURE OF ROADS FOR THE PERFORMANCE OF WORK**

**§ 214-38.     Applicants for the Temporary Closure of Roads for the Performance of Work.**

Applicants may apply, pursuant to the terms of this article, for permission to temporarily close a Village road to accommodate the performance of work on private property. Work shall include, but not be limited to, construction, landscaping, and property maintenance.

**§ 214-39.     Authority to Review Applications.**

The Village Board of Trustees delegates to the Village Manager, in his/her sole discretion, the authority to approve, deny, or request more information on applications to the Village for the temporary closure of Village roads for the performance of work on private property.

**§ 214-40.     Application.**

Each application shall contain, at a minimum, the following information: (i) the applicant's name, address, phone number, and email address; (ii) the Village road that the applicant desires to temporarily close and/or a detailed description of the portion of said road as applicable; (iii) the reason for the road closure, including a detailed description of the work to be performed; and (iv)

the desired date(s) and time(s) of road closure. An applicant shall seek to close a road for the shortest amount of time as necessary.

**§ 214-41. Submission of Applications.**

Each person seeking to temporarily close a Village road under this article shall submit a written application by hand delivery, USPS mail, or email, to the Village Manager. The application shall be submitted no less than twenty (20) calendar days prior to the requested date of road closure, unless good cause is shown by the applicant. The application shall comply with the requirements of this article.

**§ 214-42. Review of Applications.**

The Village Manager shall review an application and may consult with the Mayor, Police Department, Fire Department, Streets Department and any other appropriate authority in deciding whether to approve or deny the application, or request additional information. The Village Manager's decision on an application shall be made within ten (10) calendar days of the submission of a complete application, and such decision shall be based on the interests of the public health, safety and welfare. After review, the Village Manager shall notify the applicant of approval, denial, or a request for additional information. If a determination of an application is not made within the beforementioned ten (10) calendar day period, said application shall be treated as denied.

**§ 214-43. Appeal of the Denial of an Application.**

An applicant shall be entitled to appeal the denial of an application to the Village Mayor. Such appeal shall be filed with the Mayor by hand delivery, USPS mail, or email within ten (10) calendar days of the date of the Village Manager's denial. The Village Mayor's determination on an appeal shall be based on the interests of the public health, safety and welfare and shall be made within ten (10) calendar days of the receipt of the appeal.

**§ 214-44. Penalties.**

Any person violating any of the provisions of this article shall be guilty of a violation and, upon conviction thereof, shall be punishable by a fine not exceeding \$250 for each offense or imprisonment not exceeding 15 days, or both such fine and imprisonment.

Section 4. Remainder

Except as hereinabove amended, the remainder of the Village Code of the Village of Endicott shall remain in full force and effect.

Section 5. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word, or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words or parts of this local law or their application to other persons or circumstances. It is hereby declared to be

the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word, or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 6.     Effective Date

This Local Law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law of the State of New York.

**CERTIFICATION**

I, Anthony J. Bates, do hereby certify that I am the Village Manager of the Village of Endicott and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Village Board at a meeting thereof held on the 15<sup>th</sup> day of July 2024. Said resolution was adopted by the following roll call vote:

A motion to approve LL# 4-2024 was made by Trustee Wright and seconded by Trustee Spinelli  
Roll Call

Warner-Yes

Dorner- Yes

Wright-Yes

Spinelli-Yes

Village Seal

---

Anthony J. Bates, Village Manager