

**RESOLUTION NO. 2024-02**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN DIEGUITO WATER DISTRICT ADJUSTING MISCELLANEOUS FEES AND DEPOSITS**

**WHEREAS**, notice has been given that a public hearing will be held on March 20, 2024 to adjust the District’s miscellaneous fees and deposits;

**WHEREAS**, such hearing was duly and regularly convened in the Council Chambers of the City of Encinitas and at said hearing all interested persons were given an opportunity to be heard; and

**WHEREAS**, the Board of Directors finds that it is in the interest of the District to adjust its miscellaneous fees and deposits.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board of Directors of the San Dieguito Water District as follows:

1. That the Miscellaneous Fee and Deposit Update be received and filed.
2. That the miscellaneous fees and deposits for the District be as they are fixed effective July 1, 2024, as set forth in “Exhibit A,” which is attached hereto.
3. That the establishment of miscellaneous fees and deposits are for the purpose of recovering costs associated with performing services.
4. That the miscellaneous fees and deposits established by this resolution do not exceed the established amounts required to provide the services for which the fees are levied.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that this action is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5) of the CEQA Guidelines, as an organizational or administrative activity of government that will not result in a direct or indirect physical change in the environment.

**PASSED, APPROVED AND ADOPTED** this 20<sup>th</sup> day of March 2024 by the Board of Directors of the San Dieguito Water District, State of California.

DocuSigned by:  
*Allison Blackwell*  
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Allison Blackwell, Board President

ATTEST:

DocuSigned by:  
*Pamela Antil*  
375124745D1849B...  
Pamela Antil, Secretary to the Board

APPROVED AS TO FORM:

DocuSigned by:  
*Tarquin Preziosi*  
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Tarquin Preziosi, Agency Attorney

**CERTIFICATION:** I, Kathy Hollywood, Board Clerk of the San Dieguito Water District, State of California, do hereby certify under penalty of perjury that the foregoing Resolution was duly adopted at a regular meeting of the Board of Directors of the San Dieguito Water District on the 20th day of March 2024 by the following vote:

AYES:           **Blackwell, Ehlers, Hinze, Kranz, Lyndes**

NOES:           **None**

ABSENT:       **None**

ABSTAIN:       **None**

DocuSigned by:  
*Kathy Hollywood*  
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\_\_\_\_\_  
Kathy Hollywood, Board Clerk

## EXHIBIT A

**TABLE 1  
MISCELLANEOUS FEES, DEPOSITS AND CHARGES SCHEDULE**

Description	Current Fee	Proposed Fee (7/1/2024)	Variance
<b>Engineering Services</b>			
Process Water Availability Letter	\$ 65.00	\$ 100.00	\$ 35.00
Process Encroachment	650.00	945.00	295.00
Process Quitclaim	665.00	1,170.00	505.00
Process Easement	665.00	1,170.00	505.00
Process Vacation	1,000.00	1,375.00	375.00
Plan Check – Parcel Maps	2,150.00	2,370.00	220.00
Plan Check – Improvement Plans	\$1,700.00	2,240.00	540.00
Plan Check – Grading/Building Plans & Conflict Check	\$0.00	150.00	150.00
<b>Installation of Potable Water Meter (Service Installed by District)**</b>			
3/4" Meter	4,250.00	6,465.00	2,215.00
3/4"-1" Dual Meter	4,875.00	7,315.00	2,440.00
1" Meter	4,375.00	6,756.00	2,381.00
1-1/2" Meter	5,600.00	9,180.00	3,580.00
2" Meter*	5,650.00	9,030.00	3,380.00
* Installation of water meters larger than 2" will require a deposit and will be billed on a time and materials basis.			
**Additional fees may apply if the project address is located on a street under City of Encinitas 'Trench Cut Moratorium'.			
<b>Installation of Potable Water Meter (Service Installed by Developer)</b>			
3/4" Meter	525.00	805.00	280.00
3/4"-1" Dual Meter	925.00	1,160.00	235.00
1" Meter	650.00	850.00	200.00
1-1/2" Meter	935.00	1,300.00	365.00
2" Meter*	1,185.00	2,040.00	855.00
* Installation of water meters larger than 2" will require a deposit and will be billed on a time and materials basis.			
<b>Installation for Upgrade from 5/8" Meter to 3/4" Meter (Potable)</b>			
With Existing 3/4" or 1" Service	875.00	1,160.00	285.00
<b>Installation for Upgrade from 3/4" Meter to 1" Meter (Potable)</b>			
With Existing 3/4" Service	4,375.00	6,756.00	2,381.00
With Existing 1" Service	1,125.00	1,515.00	390.00
* Fees do not include SDWD and CWA Capacity Fees			
<b>Installation for Upgrade from 3/4" Meter to Dual (Potable)</b>			
With Existing 3/4" Service	4,875.00	7,315.00	2,440.00
With Existing 1" Service	1,635.00	2,120.00	485.00
<b>Meter Reduction (Potable)</b>			
1" to 3/4"	500.00	680.00	180.00
1 1/2" to 3/4"	675.00	740.00	65.00
1 1/2" to 1"	675.00	725.00	50.00
2" to 3/4"*	575.00	1,150.00	575.00
2" to 1"*	715.00	1,030.00	315.00
2" to 1 1/2"*	1,025.00	1,860.00	835.00
* Meter Reductions for meters larger than 2" will require a deposit and will be billed on a time and materials basis.			
<b>Abandon Service</b>			
With Additional Work	1,025.00	1,850.00	825.00
Stand-Alone	2,000.00	3,030.00	1,030.00
<b>Construction Meter Charges</b>			
Installation Fee	200.00	250.00	50.00
Relocation Fee	125.00	165.00	40.00
Construction Hydrant Rental Fee (Monthly)	60.00	82.00	22.00
<b>Recycled Water</b>			
Installation of Recycled Water Meter (All Sizes)	Time and Materials	Time and Materials	No change
Recycled Water Plan Check - Miscellaneous	875.00	1,630.00	755.00
<b>Billing Fees</b>			
New Account Set-Up Fee	20.00	35.00	15.00
Returned Check Charge	40.00	55.00	15.00
Late Payment Notice (Posting) Charge	40.00	40.00	No change
Turn-Off Charge	40.00	45.00	5.00
Turn-On Charge	\$40.00 + \$100.00 Deposit	\$45.00 + \$100.00 Deposit	5.00
Turn-On Charge – After Hours	\$190.00 + \$100.00 Deposit	\$220.00 + \$100.00 Deposit	\$30.00
Water Meter Damage Charge	\$100.00 + Repair Costs	Time and Materials	No change
Water Theft	\$500.00 + Staff & Water Costs	\$500.00 + Staff & Water Costs	No change

## EXHIBIT A

**TABLE 2  
MISCELLANEOUS FEES, DEPOSITS AND CHARGES SCHEDULE**

Description	Current Deposit	Proposed Deposit (7/1/2024)	Variance
<b>Construction Meter Deposits</b>			
Meter Deposit	1,000.00	1,000.00	No change
Water Deposit	250.00	250.00	No change
<b>Engineering Deposits</b>			
Hydraulic Analysis	\$1000.00 min. deposit	\$2500.00 min. deposit	1,500.00
Inspection Deposit ((\$50,000 or Less)	10% of approved estimate	10% of approved estimate	No change
	\$2,500 per shutdown	\$2,500 per shutdown	No change
	\$1,500 per health inspection	\$1,500 per health department inspection	No change
		\$1,500 per recycled water inspection	No change
		Night work at 1.5 X Hourly Rate	
		Sunday/Holidays at 2.0 X Hourly Rate	
(Greater than \$50,000)	\$5,000 + 3% of approved estimate	\$5,000 + 3% of approved estimate	No change
	\$2,500 per shutdown	\$2,500 per shutdown	No change
	\$1,500 per health inspection	\$1,500 per health department inspection	No change
		\$1,500 per recycled water inspection	No change
		Night work at 1.5 X Hourly Rate	
		Sunday/Holidays at 2.0 X Hourly Rate	
<b>Fire-Related Deposits</b>			
Fire Hydrant Installation	Based on Job Estimate	Based on Job Estimate	No change
Fire Line Installation	Based on Job Estimate	Based on Job Estimate	No change
Fire Flow Test	Based on Job Estimate	Based on Job Estimate	No change
<b>New Account Deposits</b>			
1 unit	50.00	50.00	No change
2 units, 1 meter	50.00	50.00	No change
3 units, 1 meter	50.00	50.00	No change
4 units, 1 meter	50.00	50.00	No change
5 or more units, 1 meter	50.00	50.00	No change
2 meters, one property	50.00	50.00	No change
Agricultural & Combination Meters	50.00	50.00	No change



# San Dieguito Water District Schedule of Water Rates and Service Charges

Effective: July 1, 2024

## POTABLE WATER RATES

Bi-Monthly Fixed Charges					
Meter Size	Water Meter Service Charge <sup>(1)</sup>	SDCWA Infrastructure Access Charge <sup>(2)</sup>	Fire Line / Meter Service Charge <sup>(3)</sup>		
5/8" - 3/4"	\$ 57.93	\$ 8.82	\$ 11.80		
1"	\$ 86.44	\$ 14.10	\$ 11.80		
1 1/2"	\$ 157.10	\$ 26.46	\$ 10.60		
2"	\$ 242.23	\$ 45.86	\$ 18.55		
3"	\$ 441.00	\$ 84.66	\$ 47.07		
4"	\$ 724.91	\$ 144.64	\$ 96.27		
6"	\$ 1,434.03	\$ 264.60	\$ 272.86		
8"	\$ 2,285.31	\$ 458.64	\$ 577.44		

Residential and Non-Residential Commodity Rates <sup>(4) (5) (6) (7)</sup>				
Customer Class	Tier	Rate Block	Rate	
Single-Family Residential (SFR)	Tier I	0 - 12	\$ 5.00	
	Tier II	13 - 20	\$ 7.25	
	Tier III	21 - 40	\$ 7.50	
	Tier IV	41 +	\$ 7.84	
SFR -w- Agriculture	Tier IV	41 +	\$ 7.69	
SFR -w- Commercial	Tier IV	41 +	\$ 7.69	
Multi-Family Residential (MFR) (rate block per dwelling unit)	Tier I	0 - 8	\$ 5.00	
	Tier II	9 - 12	\$ 7.25	
	Tier III	13 - 16	\$ 7.50	
	Tier IV	17 +	\$ 7.84	
MFR -w- Agriculture	Tier IV	17 +	\$ 7.69	
MFR -w- Commercial	Tier IV	17 +	\$ 7.69	
Agriculture	Uniform		\$ 6.40	
Commercial	Uniform		\$ 6.40	
Public	Uniform		\$ 7.31	
Government	Uniform		\$ 7.31	
Landscaping	Uniform		\$ 7.54	
Construction	Uniform		\$ 7.66	

## RECYCLED WATER RATES

Monthly Fixed Charge			Commodity Rates <sup>(9)</sup>		
Meter Size	Water Meter Service Charge <sup>(8)</sup>		Customer Class	Tier	Rate
1"	\$ 39.03		Agriculture	Uniform	\$ 5.56
1 1/2"	\$ 70.36		Commercial	Uniform	\$ 5.56
2"	\$ 108.11		Public	Uniform	\$ 5.56
3"	\$ 196.24		Government	Uniform	\$ 5.56
4"	\$ 322.12		Landscaping	Uniform	\$ 5.56
6"	\$ 636.53		Construction	Uniform	\$ 5.56

- (1) Potable Water Meter Service Charge billed bi-monthly to each customer based on the size of the water meter at their location.
- (2) Infrastructure Access Charge (IAC) is a bi-monthly pass-through charge from the San Diego County Water Authority, updated on January 1st of every calendar year.
- (3) Fire Meter Service Charge billed bi-monthly to customers with a separate fire meter/line, based upon the size of the fire meter/line at their location.
- (4) Residential Commodity Rates billed per unit of water consumed, based upon a tiered rate structure.
- (5) Multi-Family tier rate blocks multiplied times the number of dwelling units on the property.
- (6) SFR and MFR customers with qualifying agriculture or commercial uses pay corresponding Tier I through Tier III rates while reverting to the respective rate for Tier IV.
- (7) Non-Residential Commodity Rates billed per unit of water consumed, based upon a uniform rate structure.
- (8) Recycled Water Meter Service Charge billed monthly to each customer based on the size of the recycled water meter at their location
- (9) Recycled Water Commodity Rates billed per unit of water consumed, based upon a uniform rate structure at 80% of the potable water base rate as one uniform rate charge.

Note: One (1) unit of water is equal to one (1) hundred cubic feet (HCF) of water or 748 gallons.

\* Water rates are effective with all bills sent after July 1, 2024, per Resolution No. 2024-02, approved by Board action on April 17, 2024.