

**PUBLIC INDUCTION OF NEWLY ELECTED CITY OFFICIALS AND
AGENDA FOR THE CITY COUNCIL MEETING OF WEDNESDAY JANUARY 3, 2024, 9:00
A.M.**

A. PROGRAM

1. City Council will escort Council Members-Elect, Brzezinski, Schaaf, Titus and City Treasurer-Elect Casimir J. Kwitowski into Council Chambers.
2. The City Council President calls the meeting to order.
3. Moment of Silence and Pledge of Allegiance.
4. The City Clerk reads the Official Certificates of Election from the Erie County Board of Elections.
5. Oath of Office:

Ed Brzezinski, by Aaron Susmarski, Esq.
Kathleen Schaaf, by City Clerk Laurie Watson
Tyler Titus, by Alison Scarpitti, Esq.
Casimir J. Kwitowski by Tony Logue, Esq.
6. ROLL CALL
7. The City Council adopts rules.
8. City Council receives and orders filed, data from the Erie County Board of Elections.
9. Remarks by newly elected Officials:
Council Members: Ed Brzezinski, Kathleen Schaaf, Tyler Titus
City Treasurer: Casimir J. Kwitowski
10. City Council will continue to regular business of City Council meeting of Wednesday, January 3, 2024.

B. Approval of Minutes/Bills

A resolution sponsored by Council Member Nelson nominating **Jasmine Flores** as **City Council President for 2024**.

A resolution sponsored by Council Member Flores nominating **Kathy Schaaf** as **City Council Vice President for 2024**.

Repository Sales:

C. Public Comments:

D. ORDINANCES: FOR FINAL PASSAGE

1. Council File No. 16,412 Pending Official File Ordinance No. 1-2024

An ordinance appropriating the sum of \$25,000.00 from unappropriated and unanticipated revenue from a donation for winter maintenance from WorkInProgress, LLC and providing the expenditure thereof.

ORDINANCES: FOR FIRST READING

1. Council File No. 16,413

An ordinance appropriating the sum of \$15,000.00 from unappropriated and unanticipated revenue for the expenditure thereof (contribution is from the Mercy Terrace Apartments for the use by the Bureau of Police, Fire and Streets).

E. OLD BUSINESS

1. Pursuant to the [recommendation](#) from the City Planning Commission and a public hearing held on Wednesday December 20, 2023 at approximately 8:00 P.M. in City Council Chambers, 626 State Street, Erie, PA, a request for Waterfront Conditional Use submitted by homeowner, Del Birch, for construction of a one-story rear addition to an existing two family dwelling located at 314-316 East 2nd Street, Erie, Pa. (Parcel ID 14010052014000) be hereby approved

F. NEW BUSINESS

1. A resolution sponsored by Council member Ed Brzezinski that City Council vote on Mel Witherspoon for the appointment to the 2 year council seat, with the knowledge that Mel Witherspoon is able to be appointed after his term ended and contribute with his many years of experience on City Council.
2. A [resolution](#) receiving the communication from Mayor Joe Schember and confirmed by Erie City Council that **Jeff Willis** of 1235 Boyer Road, Erie, Pa. 16511 be hereby appointed to the Erie City Water Authority to replace board member Brian Fife as a representative of Harborcreek, PA. Jeff Willis' term expires at the discretion of the Mayor.
3. A [resolution](#) authorizing and directing that the Mayor and City Council hereby request a Statewide Local Share grant of **\$30,000.00** from the Commonwealth Financing Authority to be used for twenty (20) **Knox Keysecure 6 boxes**. **This is a change order from the November 15, 2023 meeting (original amount \$23,226.00 added amount \$6,774.00).**
4. A [resolution](#) authorized to implement the Fee Schedule to complement § 719.11(b), Article 719 Streets and Sidewalks, with regard to Construction Closures of Sidewalks. **Fee Schedule: Commercial Sidewalk Closure: \$100.00** (Per block per week/side) (*no fee for covered walkway or alternate path) **Residential Sidewalk Closure: \$1.00** (per lineal foot of work per week).

G. TRANSFERS

That the following amounts be transferred in the **Office of Finance Department, General Fund 2023**

<i>Transferred from:</i>			<i>Transferred to:</i>		
<i>Amount</i>	<i>Account</i>	<i>Title</i>	<i>Amount</i>	<i>Account</i>	<i>Title</i>
\$ 8,305.00	002-0107-0000-4018	GROUP INSURANCE	\$ 8,000.00	002-0107-0000-4011	SALARIES
\$ 25,883.00	002-0202-0000-4011	SALARIES	\$ 305.00	002-0107-0000-4016	FICA/MEDICARE TAX
\$ 600.00	002-0205-0000-4059	OTHER SERVICES/CHARGES	\$ 24,700.00	002-0201-0000-4011	SALARIES
\$ 500.00	002-0205-0000-4059	OTHER SERVICES/CHARGES	\$ 283.00	002-0201-0000-4016	FICA/MEDICARE TAX
\$ 170.00	002-0249-0000-4021	DEFERRED COMPENSATION	\$ 900.00	002-0201-0000-4045	Communication
\$ 5,800.00	002-0301-0000-4006	OVERTIME WAGES	\$ 600.00	002-0205-0000-4041	PROFESSIONAL SERVICES
\$ 200.00	002-0422-0000-4018	GROUP INSURANCE	\$ 500.00	002-0205-0000-4041	PROFESSIONAL SERVICES
\$ 1,500.00	002-0501-0000-4013	SEASONAL WAGES	\$ 95.00	002-0249-0000-4043	EDUCATION & TRAINING
\$ 11,000.00	002-0531-0000-4011	SALARIES	\$ 75.00	002-0249-0000-4046	POSTAGE
\$ 300.00	002-0531-0000-4056	REPAIR/MAINT SERVICES	\$ 5,800.00	002-0301-0000-4018	GROUP INSURANCE
\$ 7,500.00	002-0532-0000-4011	SALARIES	\$ 200.00	002-0422-0000-4021	DEFERRED COMPENSATION
\$ 150.00	002-0535-0000-4043	EDUCATION & TRAINING	\$ 1,500.00	002-0501-0000-4021	DEFERRED COMPENSATION
\$ 8,950.00	002-0501-0000-4018	GROUP INSURANCE	\$ 11,000.00	002-0531-0000-4006	OVERTIME WAGES
\$ 1,282.00	002-0549-0000-4006	OVERTIME WAGES	\$ 300.00	002-0531-0000-4059	OTHER SERVICES/CHARGES

\$ 14,900.00	002-0603-0000-4006	OVERTIME WAGES	\$ 7,500.00	002-0532-0000-4006	OVERTIME WAGES
\$ 19,290.00	002-0613-0000-4007	SHIFT DIFFERENTIAL WAGES	\$ 150.00	002-0535-0000-4039	CONSUMABLE ITEMS
\$ 136,660.00	002-0613-0000-4011	SALARIES	\$ 8,800.00	002-0535-0000-4018	GROUP INSURANCE
\$ 254,850.00	002-0613-0000-4018	GROUP INSURANCE	\$ 150.00	002-0535-0000-4021	DEFERRED COMPENSATION
\$ 33,790.00	002-0613-0000-4024	TOOL ALLOW/UNIFM BENEFITS	\$ 800.00	002-0549-0000-4011	SALARIES
\$ 16,100.00	002-0613-0000-4033	OPERATING SUPPLIES	\$ 82.00	002-0549-0000-4016	FICA/MEDICARE TAX
\$ 30,115.00	002-0613-0000-4056	REPAIR/MAINT SERVICES	\$ 400.00	002-0549-0000-4021	DEFERRED COMPENSATION
\$ 163,245.00	002-0639-0000-4011	SALARIES	\$ 1,400.00	002-0603-0000-4007	SHIFT DIFFERENTIAL WAGES
\$ 22,847.00	002-0639-0000-4018	GROUP INSURANCE	\$ 13,500.00	002-0603-0000-4014	CROSSING GUARDS
\$ 20,879.00	002-0639-0000-4024	TOOL ALLOW/UNIFM BENEFITS	\$ 318,800.00	002-0613-0000-4006	OVERTIME WAGES
\$ 300.00	002-0701-0000-4018	GROUP INSURANCE	\$ 135,700.00	002-0613-0000-4021	DEFERRED COMPENSATION
\$ 190.00	002-0707-0000-4043	EDUCATION & TRAINING	\$ 21,000.00	002-0613-0000-4043	EDUCATION & TRAINING
\$ 450.00	002-0709-0000-4043	EDUCATION & TRAINING	\$ 15,305.00	002-0617-0000-4059	OTHER SERVICES/CHARGES
\$ 28,545.00	002-0713-0000-4006	OVERTIME WAGES	\$ 148,500.00	002-0639-0000-4006	OVERTIME WAGES
\$ 150,000.00	002-0713-0000-4006	OVERTIME WAGES	\$ 57,601.00	002-0639-0000-4021	DEFERRED COMPENSATION
\$ 61,850.00	002-0713-0000-4018	GROUP INSURANCE	\$ 870.00	002-0639-0000-4045	COMMUNICATION
\$ 615.00	002-0723-0000-4011	SALARIES	\$ 300.00	002-0701-0000-4021	DEFERRED COMPENSATION
\$ 9,503.00	002-0725-0000-4006	OVERTIME WAGES	\$ 60.00	002-0707-0000-4024	TOOL ALLOW/UNIFM BENEFITS
\$ 20,672.00	002-0725-0000-4013	SEASONAL WAGES	\$ 130.00	002-0707-0000-4033	OPERATING SUPPLIES
\$ 34,639.00	002-0725-0000-4018	GROUP INSURANCE	\$ 450.00	002-0709-0000-4021	DEFERRED COMPENSATION
\$ 7,218.00	002-0725-0000-4021	DEFERRED COMPENSATION	\$ 870.00	002-0713-0000-4007	SHIFT DIFFERENTIAL WAGES
\$ 8,185.00	002-0725-0000-4033	OPERATING SUPPLIES	\$ 26,515.00	002-0713-0000-4011	SALARIES
\$ 27,050.00	002-0963-0000-4013	SEASONAL WAGES	\$ 475.00	002-0713-0000-4024	TOOL ALLOW/UNIFM BENEFITS
\$ 27,200.00	002-0963-0000-4019	UNEMPLOYMENT COMPENSATION	\$ 685.00	002-0713-0000-4031	OFFICE SUPPLIES
\$ 17,058.00	002-0963-0000-4043	EDUCATION & TRAINING	\$ 8,050.00	002-0719-0000-4011	SALARIES
\$ 64,645.00	002-0963-0000-4098	CONTINGENCY ACCOUNT	\$ 16,400.00	002-0719-0000-4018	GROUP INSURANCE
\$ 4,012.00	002-0963-0000-4143	ERIE ZOO SOCIETY GAS	\$ 360.00	002-0719-0000-4024	TOOL ALLOW/UNIFM BENEFITS
			\$ 2,260.00	002-0719-0000-4034	FUEL/FLUIDS
			\$ 184,600.00	002-0719-0000-4035	REPAIR/MAINT SUPPLIES
			\$ 180.00	002-0719-0000-4039	CONSUMABLE ITEMS
			\$ 615.00	002-0723-0000-4006	OVERTIME WAGES
			\$ 66,330.00	002-0725-0000-4011	SALARIES
			\$ 256.00	002-0725-0000-4045	COMMUNICATION
			\$ 13,631.00	002-0725-0000-4047	HEAT,LIGHT,POWER/WATER
			\$ 67,840.00	002-0963-0000-4012	EMPLOYEE PAYOUTS
			\$ 145.00	002-0963-0000-4016	FICA/MEDICARE TAX
			\$ 71,980.00	002-0963-0000-4041	PROFESSIONAL SERVICES
\$ 1,246,948.00			\$ 1,246,948.00		

H. CONTRACTS

1. A [resolution](#) authorizing and directing a change order for the contract for Act 2 Remedial Investigation, Risk Assessment & Final Report, Orphan Gasoline UST, West 5th Street right-of-way (east of Peach Street), ER & R Proposal # P0322-1230R. **This is a change order from the September 7, 2022 meeting (original amount \$67,429.00, added amount \$24,113.00 for a total of \$91,542.00).**

PURCHASE ORDERS

1. [Techworx, LLC](#), 2618 Sigsbee St, Erie, Pa.16508 for renewal of support for SonicWall firewall system for three (3) years for the Office of Computer Services at a total cost of **\$12,357.91**.
2. [EPR Systems](#), 1016 Lasalle St., Jacksonville, FL for Fireworks (firehouse) Annual Software for the Bureau of Fire at a total cost of **\$22,017.00**.
3. [Penn Power Group](#), PO Box 829798, Philadelphia PA 19182-9798 for a Turbo Charger for Engine-12 for the Bureau of Fire at a total cost of **\$3,744.68**.
4. [APG Neuros](#), **1270 Michele-Bohec, Blainville QC, Canada J7C554** for replacement filters for the low-pressure turbo blowers at the Wastewater Treatment Plant for the Bureau of Sewers at a total cost of **\$6,257.00**.
5. [ESC Spectrum](#), SDS 12 1896, Minneapolis, MN 55486 for the replacement components for the Continuance Emissions Monitoring System at the Wastewater Treatment Plant for the Bureau of Sewers at a total cost of **\$3,057.20**.
6. [MS Process Corporation](#), PO Box 450902, Westlake, OH 44145 for two base power frames for the Polymer Pumps at the Wastewater Treatment Plant for the Bureau of Sewers at a total cost of **\$2,120.00**.
7. [PacTec, Inc.](#), PO Box 8069, Clinton, LA 70722 for Can Liners for the 20 Yard Dumpsters at the Wastewater Treatment Plant for the Bureau of Sewers at a total cost of **\$2,033.92..**

I. COMMITTEE REPORTS

J. ADJOURNMENT

Residents can watch the live stream on the City of Erie's YouTube Page (@CityofEriePennsylvania); the City of Erie's Website, Public Access TV Channel 1021, Facebook and after the meeting has concluded, on all social media platforms.