

Monthly meeting of the Fairport Municipal Commission held in the Board Room, Village Hall on April 8, 2013 at 8:00 a.m.

Commissioners

Michael Starenko, Chairperson (highlighted in attendance)
Robert Cantwell Vice-Chairperson
Timothy Keef, P.E.
Steven E. Schalabba
William Fritsch

Staff

Kenneth W. Moore, Village Administrator
Mitchell Wilke, Electric Superintendent
Matthew Hegarty, Distribution Engineer
Margaret Webster, Supervising Accountant

Motion to Approve the Minutes

Motion was made by T. Keef, seconded by W. Fritsch, and it was unanimously resolved to approve the minutes of the FMC meeting held March 11, 2013.

Bid Awards

Sealed bids were received as follows:

<u>Item #1- Twenty Five (25) Fiberglass Transformer Vaults (FMC Stock #36005)</u>	Est.\$	7,000.00
Stuart C. Irby Inc. representing Highline	\$	6,350.00
<u>Item #2- Twenty Five (25) URD Secondary Enclosures (FMC Stock #37003)</u>	Est.\$	7,000.00
Stuart C. Irby Inc. representing Pencil Plastics Inc.	\$	6,362.50
Stuart C. Irby Inc. representing Carson Inc.	\$	2,247.50
<u>Item #3-Five(5) 15 KV Single Phase Sectionalizing Enclosures (FMC Stock #44003)</u>	Est.\$	3,500.00
Bid pulled due to construction schedule changes		
<u>Item #4- Three (3) 15KV Three Phase Sectionalizing Enclosures (FMC Stock #44005)</u>	Est.\$	3,500.00
Stuart C. Irby Inc. representing Trinetics Inc.	\$	2,424.00
<u>Item #5- Two (2) 15KV Fused Sectionalizing Cabinets (FMC Stock #44007)</u>	\$	25,000.00
Bid pulled due to construction schedule changes		
<u>Item #6- 15,000 Feet 1/0 ACSR Overhead Conductor (FMC Stock #52005)</u>	\$	6,000.00
Stuart C. Irby Inc. representing Southwire Inc. @ \$0.345/ft.	\$	5,175.00
Stuart C. Irby Inc. representing CME Inc. @ \$0.35/ft. (but bid 20,000 ft. minimum order)	\$	7,000.00
Gottogo Electric @ \$0.459/ft.	\$	6,885.00
<u>Item #7- 25,000 Feet 1/0 15KV URD Jacketed Concentric Neutral Conductor (FMC Stock #53005)</u>	\$	68,750.00
Stuart C. Irby Inc. representing Okonite Inc. @ \$2.19/ft.	\$	54,750.00
Stuart C. Irby Inc. representing CME Inc.	\$	51,450.00
Gottogo Electric @ \$2.349/ft	\$	58,725.00

On the motion of S. Schalabba, and second of T. Keef, it was unanimously adopted to award to the lowest compliant bidder, Item #1-Twenty Five (25) Fiberglass Transformer Vaults (FMC Stock #36005), to

Stuart C. Irby, representing Highline for \$6,350.00 and Item #2-Twenty Five (25) URD Secondary Enclosures (FMC Stock # 37003), to Stuart C. Irby, representing Carson Inc. for 2,247.50 and Item #4-Three (3) Phase Sectionalizing Enclosures (FMC Stock # 44005), to Stuart C. Irby, representing Trinetics Inc. for \$2,424.00, and Item #6- 15,000 Feet 1/0 ACSR Overhead Conductor (FMC Stock #52005), to Stuart C. Irby, representing Southwire Inc. for \$5,175.00, and Item #7- 25,000 Feet 1/0 15KV URD jacketed Concentric Neutral Conductor (FMC Stock #53005), to Stuart C. Irby representing CME Inc. for \$51,450.00. Items 3 and 5 will be rebid as needed.

Procurement Requests

On the motion of W. Fritsch and second of S. Schalabba, it was unanimously resolved to authorize the following items be procured by bid or other suitable means.

	Est. cost
Item #1-One Hundred (100) LED Traditionaire Style Street Light Fixture (FMC Stock #31006)	\$ 60,000.00
Item #2-Truck Load of Utility Poles (FMC Stock #40009 & 40011)	\$ 14,200.00
Item #3-MEUA Semi Annual Meeting Attendance April 17 th – 18 th , in Syracuse	
Item #4-NYMPA Annual Meeting Attendance, May 10 th , Syracuse	
Item #5 MEUA Western Regional, June 11 th and 12 th , Fairport	
Item #6 FMC Operations Center Roof Repair Proposal	

Appoint Voting Delegate / MEUA Semi Annual Conference

On the motion of T. Keef and second of S. Schalabba, it was unanimously resolved to appoint M. Wilke as the voting delegate for the MEUA Semi Annual Conference being held April 17th & 18th, 2013 in Syracuse.

Appoint Voting Delegate to NYMPA Annual Conference

On the motion of T. Keef, and second of W. Fritsch, it was unanimously resolved to appoint M. Hegarty as the voting delegate for the NYMPA Annual Conference being held May 10, 2013 in Syracuse.

PSC Rate Request/Cash Flow Discussion

K. Moore explained the last ten months of cash flow, much more money was spent than received. Three years back the cash flow fell short approximately 10 ½% and remains consistent; this prompting a rate increase request. After the recommendation of multiple minor rate increases instead of one large, the first increase of 2 ½% was approved but not sufficient. Future requests were denied. Mr. Moore is meeting in Albany with PSC representatives to discuss the matter further.

Adoption of the 2013-2014 Budget

On the motion of T. Keef, and second of S. Schalabba, it was unanimously resolved to adopt, as proposed, the 2013-2014 Electric and Water Department budget, the Electric budget with estimated receipts and disbursements of \$21,723,045; the Water budget with estimated receipts and disbursements of \$178,925.

Tree Power Program

The New York Power Authority offers a tree donation program to municipalities. Trees are donated based on the number of trees purchased by the municipality. Fairport Municipal Commission utilizes the program. On the motion of W. Fritsch, and second of T. Keef, it was unanimously resolved to participate in the Tree Power Program.

On-going Activities

M. Hegarty explained the current projects:

- Parce Avenue, Park Street, and Ayrault Road, poles are being set.
- Frontier Communications funds owed to FMC for pole maintenance are still attempting to be recouped, with some success.

Energy Conservation

A vehicle charging station was installed in the Village Landing parking area for public use. Signs were posted to keep the area open and available for electric cars being charged. An iPhone App is available for those trying to locate stations.

Financial Reports

M. Webster reviewed the monthly financial reports with Commissioners and answered questions.

Approval of Vouchers

On the motion of T. Keef, and second of W. Fritsch, voucher abstracts dated 3/31/2013, containing vouchers numbered 14059-14070, 313213, 320313, and 327213 in the amount of \$1,813,604.34 and abstracts dated 4/8/2013, containing vouchers numbered 14104-14179 in the amount of \$655,896.69 were unanimously approved.

Meeting Date

The next regularly scheduled FMC meeting will be held May 13, 2013 at 8:00 a.m. at the Village Hall.

Executive Session

On the motion of T. Keef, and second of S. Schalabba, it was unanimously resolved to enter into executive session to discuss a personnel matter.

Adjournment

There being no other business, the meeting adjourned at 9:43 a.m.

Respectfully Submitted,

Deborah L. Fuller, Secretary
Fairport Municipal Commission