



31 South Main Street
Fairport, NY 14450

BOARD OF TRUSTEES
July 10, 2017 Agenda

7:00 P.M. Citizens Forum

7:30 P.M. Board Meeting

Pledge Allegiance

Roll Call

Public Hearing

1. Hearing related to the Certificate of Appropriateness granted by the Historic Preservation Commission for demolition of a garage and porch at 110 Hulburt Road.

Unfinished Business:

1. A motion to approve the June 7, 2017 minutes of the Village Board Special Meeting.
2. A motion to approve the June 12, 2017 minutes of the Village Board Meeting.
3. A motion to approve the June 22, 2017 minutes of the Village Board Special Meeting.
4. A motion to approve the June 29, 2017 minutes of the Village Board Work Session.
5. A motion to approve the July 4, 2017 minutes of the Village Board Special Meeting.

New Business

1. A motion to swear in Matthew Weber to the Fairport Police Department.
2. A motion to accept the resignation of Joe Herne from the Zoning Board of Appeals.
3. A motion to allow the Fairport Historical Club & Perinton Historical Society to reserve the gazebo on Wednesday, July 12, 2017 for the rehearsal for the VoteTilla Celebration to be held on July 19, 2017.
4. A motion to grant permission to the residents of Deland Park B to hold the 13th annual block party on Saturday, August 5th, with rain date of August 6th. Signs and barricades will be provided by the Department of Public Works.
5. A motion to enter into a Federal Aid Local Project Agreement for the West Church Street Resurfacing Project and to authorize Frederick H. May, as Mayor, to execute the agreement.

6. A motion to enter into a Revocable License Agreement for the Purposes of Encroachment on Public Property with The Residences at Canalside Condominium Homeowners Association and to authorize Frederick H. May, as Mayor, to execute the agreement, subject to final approval of the Village Manager.
7. A motion to enter into a Maintenance Agreement with The Residences at Canalside Condominium Homeowners Association and to authorize Frederick H. May, as Mayor, to execute the agreement, subject to final approval of the Village Manager.
8. A motion supporting the following resolution:

WHEREAS, the Fairport Perinton Partnership for a Better Community is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant from the Environmental Protection Fund for improvement of historic properties listed on the National or State Registers of Historic Preservation, for a property within the territorial jurisdiction of the Village of Fairport and;

WHEREAS, a requirement under the rules of these programs, said a not-for-profit corporation must obtain the approval and endorsement of the governing body of the municipality in which the project is located;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Village of Fairport hereby does approve and endorse the application, by the Fairport Perinton Partnership for a Better Community, for a grant from the Environmental Protection Fund for a project known as Fairport First Baptist Church Restoration, located within the Village.

9. A motion to accept the June Cash Flow Reports of the Village of Fairport and the Fairport Municipal Commission.
10. A motion to authorize payment of the audited bills.
11. A motion to amend the previously approved amount of \$46,000 to pay health and dental insurance premiums for the month of July to \$41,840.47.
12. A motion to authorize the Clerk-Treasurer to pay health and dental insurance premiums for the month of August, in an initial estimated amount not to exceed \$46,000, subject to audit and amending authorization by the Village Board at their regularly scheduled August meeting.
13. Announcements and Committee Reports.
14. Upcoming Village Board meetings:
 - Village Board Work Session: July 25, 2017 at 4:00 P.M.
 - Regular Village Board Meeting: Monday, August 14, 2017 at 7:30 P.M. with the Citizens' Forum at 7:00 P.M.

All meetings will be held at the Fairport Village Hall, 31 South Main Street, Fairport, NY, in the 2nd floor Boardroom.

15. A motion to adjourn.

From: Joe Herne
Sent: Thursday, June 08, 2017 10:01 AM
To: Frederick May
Subject: ZBA appointment

Mr. Mayor,

Per the correspondence below,

I realize my work schedule has not been offering the same flexibility that I'd thought it would when I interviewed and offered my time (which has been mainly unavailable) we underwent a restructuring and I'm now doing what was once the job of 4 people; as such I'm willing to offer my resignation as an alternate, if the committee requests it. I'm still incredibly interested in the position, and I'm willing to remain as available as possible; I think I'm well suited to the position – but I realize that availability is not what I'd originally believed it to be. So if the committee would rather me to vacate that alternate position in favor of another, I'd certainly understand that.

I want to serve my community, and I am happy to help in any way I can; I'm fully willing to stay on as an alternate, but I also believe the village deserves someone whose availability allows them to serve more predictably. Please let me know what action you'd prefer I take, and I'll happily oblige.

Respectfully;

Joe Herne | Director of Strategic Accounts | NutraClick
24 School Street, 4th Floor | Boston, MA 02108-5139
P: (585) 350-5094 | www.nutraclick.com

July 7, 2017

Fairport Village Board
Fairport Village Hall
31 S. Main St.
Fairport, NY 14450

Attention Mayor and Trustees:

The Deland Park B neighborhood is planning its 13th annual block party for Saturday, Aug. 5 (or Aug. 6 if there is poor weather). Homeowners respectfully request permission to close the street to traffic from noon to 9 p.m. for this wonderful event.

We would appreciate the use of the village's road closure barricades to accommodate the event. In years past, the DPW has left the signs and barricades at 25 Deland Park B and it works well. We hope that can happen again this year.

Thank you for your consideration.

Sincerely,

Leslie White

Leslie White
25 Deland Park B



CASH REPORT JUNE 2017

GENERAL FUND

Beginning Balance June 1, 2017	
Insurance Reserve Savings-NYCLASS	28,439.22
Workers Comp Reserve-NYCLASS	200,830.23
Asset Forfeiture	43,544.24
Gov't Savings Acct-Chase	1,219,074.77
Gov't Checking Acct-Chase	
Chase Accts Payable	1.00
Certificate of Deposit	366,674.50
Certificate of Deposit	489,838.49
NYCLASS	-
	<u>2,348,402.45</u>

Accounts Receivable	14,455.22
Federal and State Aid	117,836.90
Taxes Receivable	2,195,243.06
TOTAL RECEIVABLES	<u>2,327,535.18</u>

REVENUES

Utilities Gross Receipts	4,100.81	
Treasurers Fees	230.00	
Public Pound Charges	75.00	
Safety Inspection Fees	200.00	
Other Public Safety	2.00	
Spec Rec Facility Fees	5,182.00	
Zoning Fees	355.00	
Planning Board Fees	350.00	
General Fund Interest	349.42	- \$0.00
Asset Forfeiture Savings Interest	5.36	
Rental of Real Property	7,820.52	
Fire Alarm Permits	40.00	
Building & Alt Permits	1,334.00	
Permits - Other	405.00	
Sale of Refuse/Recycle	111.20	
Sale of Vehicles/Equip	14,490.00	
Prior Year Refund	769.91	
Gifts & Donations	500.00	
Unclassified Revenues	1,649.11	
Other Public Safety Incl Stop DWI	473.88	

TOTAL REVENUES	<u>38,443.21</u>	
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MISCELLANEOUS RECEIPTS

Justice Court Fines-Barone	9,521.00	<u>9,521.00</u>
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TOTAL MISCELLANEOUS RECEIPTS

TOTAL CASH RECEIPTS	<u>2,375,499.39</u>
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GENERAL FUND CONTINUED**CASH DISBURSEMENTS****EXPENDITURES**

Current Month Bills	104,691.91	
Current Month Payroll	215,557.84	
Village Share Social Security	23,896.79	
Village Share Hospital Insurance	75,069.47	
Other Employee Benefits	-	
TOTAL CASH DISBURSEMENTS		<u>419,216.01</u>

Ending Balance June 30, 2017

Insurance Reserve Savings-NYCLASS	28,456.41	
Workers Comp Reserve-NYCLASS	200,951.62	
Asset Forfeiture	43,549.60	
Gov't Savings Acct-Chase	3,175,214.21	
Gov't Checking Acct-Chase	-	
Chase Accts Payable	1.00	
Certificate of Deposit, CNB	366,674.50	
Certificate of Deposit, CNB	489,838.49	
NYCLASS	-	
		<u><u>4,304,685.83</u></u>

CONTINGENCY APPROPRIATION

Cash Balance	42,000.00
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CAPITAL FUND

Beginning Balance June 1, 2017	
Government Savings Account, Chase	61,018.78
NYCLASS	<u>437,092.52</u>
	498,111.30

CASH RECEIPTS

Interest & Earnings	267.19	
Transfer Fire Reserve		
TOTAL CASH RECEIPTS		<u>267.19</u>

CASH DISBURSEMENTS

		<u>37,193.30</u>
Ending Balance June 30, 2017		-
Government Savings Account, Chase	23,828.48	
NYCLASS	<u>437,356.71</u>	
	461,185.19	

DEBT SERVICE

Beginning Balance June 1, 2017	
Government Savings Account, Chase	<u>61,790.21</u>

CASH RECEIPTS

Interest & Earnings	7.77	
Serial Bonds		
Premium on Obligation	20.00	
TOTAL CASH RECEIPTS		<u>27.77</u>

CASH DISBURSEMENTS

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Ending Balance June 30, 2017
Government Savings Account, Chase

61,817.98

COMBINED RESERVES

Beginning Balance June 1, 2017	
Rolling Fire Reserve	355,994.80
Capital Reserve	239,158.50
Capital Reserve CD	160,885.44
Fire Personnel Equipment Reserve	112,727.03
TOTAL RESERVES	868,765.77

CASH RECEIPTS

Interest & Earnings	88.98
Transfer to Reserves	
TOTAL CASH RECEIPTS	88.98

CASH DISBURSEMENTS

Ending Balance June 30, 2017	
Rolling Fire Reserve	356,039.55
Capital Reserve	239,188.56
Capital Reserve CD	160,885.44
Fire Personnel Equipment Reserve	112,741.20
	868,854.75

TRUST & AGENCY

Beginning Balance June 1, 2017	
J P Morgan Chase	12,750.70

CASH RECEIPTS

Aflac Cancer	241.20
Aflac Accident	58.68
State Retirement	5,309.80
Disability Insurance	832.35
Group Insurance	1,579.69
Assoc & Union Dues	
Gifts & Donations	600.00
Charitable Contribution	374.00
Health & Dental	3,917.41
Flexible Benefits	942.69
Miscellaneous	
TOTAL CASH RECEIPTS	13,855.82

CASH DISBURSEMENTS

Aflac Cancer	236.52
Aflac Accident	58.68
State Retirement	5,142.08
Disability Insurance	420.96
Group Insurance	3,329.46
Assoc & Union Dues	-
Gifts & Donations	-
Charitable Contribution	95.00
Health & Dental	5,827.09
Flexible Benefits	628.46
Miscellaneous	-
TOTAL CASH DISBURSEMENTS	15,738.25

Ending Balance June 30, 2017	
J P Morgan Chase	10,868.27

MOUNT PLEASANT CEMETERY

Beginning Balance	June 1, 2017	19,000.00
	Public Funds Commercial MMDA	<u>106,802.56</u>
		125,802.56

ACCOUNTS RECEIVABLE**REVENUES**

Interest & Earnings	15.26	
Payment on grave	75.00	
Interments		
TOTAL RECEIPTS		90.26

CASH DISBURSEMENT

3,028.99	3,028.99
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Ending Balance	June 30, 2017	19,000.00
	Public Funds Commercial MMDA	<u>103,863.83</u>
		<u>122,863.83</u>

PERMANENT ACCOUNT

Greenvale Cemetery Trust

Beginning Balance	June 1, 2017	
	Chase	420.03
	NYCLASS	76.18
	NYCLASS Trust Funds	<u>23,009.52</u>
		<u>23,505.73</u>

CASH RECEIPTS

Interest & Earnings	14.29	
Interfund Transfer from General Fund	1,680.00	
TOTAL CASH RECEIPTS		<u>1,694.29</u>

CASH DISBURSEMENT**TOTAL CASH DISBURSEMENTS**

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Ending Balance	June 30, 2017	
	Chase	2,100.36
	NYCLASS	90.14
	NYCLASS Trust Funds	<u>23,009.52</u>
		<u>25,200.02</u>

FLEXIBLE SPENDING ACCOUNT

Beginning Balance	June 1, 2017	
	Chase Checking	15,628.60

CASH RECEIPTS

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CASH DISBURSEMENT

Withdrawals	
Admin Fee	
	-

Ending Balance	June 30, 2017	15,628.60
	Chase Checking	<u>15,628.60</u>