



VILLAGE BOARD MEETING AGENDA

Tuesday, October 10, 2017 at 7:00 PM

Village Hall Board Room

7:00 P.M. Citizens Forum

7:30 P.M. Board Meeting

Visitors:

Pledge Allegiance

Roll Call

Unfinished Business:

1. A motion to approve the minutes of the September 11, 2017 Village Board Meeting.
2. A motion to approve the minutes of the September 26, 2017 Village Board Work Session.

New Business

1. A motion to appoint William E. Zimmerman to membership in the Fairport Hook & Ladder Company of the Fairport Fire Department.
2. A motion to allow a Neighborhood Street Party on Clifford Street on October 14, 2017 from 2:00 pm – 6:00 pm. with a rain date for October 15, 2017 from 2:00 pm – 6:00 pm. The party will take place on Clifford Street with portions blocked off between Fifth and Nelson Streets during the afternoon of the party. Barriers will be provided by the Department of Public Works.
3. A motion to authorize Boy Scout Troop 209 to sell Christmas Trees in the parking lot behind Bank of America from Friday, November 24, 2017 through until Saturday, December 23, 2017. The hours of operation will be Monday – Friday 5:00 pm to 8:00 pm, Saturday 9:00 am to 8:00 pm, and Sunday 10:00 am to 7:00 pm.
4. A motion to authorize the Town of Perinton Recreation and Parks Department to hold the Annual Halloween Parade on Friday, October 27, 2017 starting at 6:00pm. The parade will begin at the Johanna Perrin Middle School, travel down Potter Place ending at Potter Park. Potter Place will be closed during the parade.
5. Mayor May to appoint Trustee Ken Rohr as the Village Board representative to the annual Tree Lighting and Come Home for the Holidays committee.

6.

LOCAL LAW NO. 7 of 2017

A LOCAL LAW TO CONTROL BRUSH, GRASS AND WEEDS

§ 186-1 Removal of weeds and other vegetation required.

Every owner of any lot, land or place in the Village of Fairport is hereby required to cut, trim or otherwise remove, or to cause to be cut, trimmed or otherwise removed, all weeds, grass, brush or other uncultivated vegetation or accumulation of dead weeds, grass or brush as shall constitute a health hazard, fire hazard, safety or traffic hazard or public nuisance.

§ 186-2 Determination of existence of hazard or nuisance.

The Code Enforcement Officer or his or her duly designated representative shall determine if any such growth of weeds, grass, brush or other such uncultivated vegetation or accumulation of dead weeds, grass or brush constitutes a health hazard, fire hazard, safety or traffic hazard or public nuisance.

§ 186-3 Notice to owner.

After it has been determined that a health hazard, fire hazard, safety or traffic hazard or public nuisance exists as a result of the existence of weeds, grass, brush or other uncultivated vegetation or accumulation of dead weeds, grass or brush, the Code Enforcement Officer shall give notice to the owner of such lot, land or place that such condition exists, by:

- (1) Mailing to such owner a written notice at his last known address and posting a copy of the written notice on such lot, land or place that such condition exists; or
- (2) Personally delivering a written notice to the owner of such lot, land, or place that such condition exists.

Service shall be complete upon personal delivery or posting.

§ 186-4 Noncompliance.

A person upon whom notice has been served to cut, trim or remove such noxious long grass or rank growths and who for four (4) days after service shall neglect or fail to comply with the provisions of any such notice shall be deemed to have violated this chapter.

§ 186-5 Removal by Village; cost to become lien.

If, after the expiration of four (4) days from the date of service of the notice provided in § 186-3, the owner shall fail to comply with the requirements of § 186-1, the Village shall have the authority to direct the DPW or to engage an outside contractor to cut, trim or remove such weeds, grass, brush or other uncultivated vegetation or accumulation of dead weeds, grass or brush on any such lot, land or place in the Village of Fairport, and the expense thereof shall be charged to the property so affected by including such expense in the next annual tax levy against the property, pursuant to the Village Law of New York.

§ 186-6 Enforcing authority.

The Code Enforcement Officer of the Village of Fairport is hereby empowered to enforce the provisions of this chapter.

§ 186-7 Penalties for offenses.

Any person committing an offense against any provision of this chapter shall, upon conviction, be guilty of a violation pursuant to the Penal Law of the State of New York, punishable by a fine not exceeding \$250.

7. A motion to accept the September Cash Flow Reports of the Village of Fairport and the Fairport Municipal Commission.
 8. A motion to authorize payment of the audited bills.
 9. A motion to amend the previously approved amount of \$46,000 to pay health and dental insurance premiums for the month of October to \$41,558.43
 10. A motion to authorize the Clerk-Treasurer to pay health and dental insurance premiums for the month of November, in an initial estimated amount not to exceed \$46,000, subject to audit and amending authorization by the Village Board at their regularly scheduled November meeting.
 11. Announcements and Committee Reports.
 12. Upcoming Village Board meetings:
 - Village Board Work Session: Tuesday, October 24, 2017 at 4:00 P.M.
 - Regular Village Board Meeting: Tuesday, November 13, 2017 at 7:30 P.M. with the Citizens' Forum at 7:00 P.M.
- All meetings will be held at the Fairport Village Hall, 31 South Main Street, Fairport, NY, in the 2nd floor Boardroom.
13. A motion to adjourn.



Fairport Fire Department

27 East Church Street
Fairport, NY 14450
(585) 223-9220

Request for Membership in the Indicated Company

- ☐ THE DELAND HOSE COMPANY
☒ THE FAIRPORT HOOK & LADDER COMPANY
☐ THE FAIRPORT PROTECTIVES

Application Page 1- Personal Information

Date	First Name	Middle Name(s)	Last Name
8/10/17	William	E	Zimmerman
Social Security Number	Home Phone	Work Phone	Spouse's Name
[REDACTED]	[REDACTED]		Kathleen Zimmerman
Current Home Address			
[REDACTED] Fairport NY 14450 Please provide all previous addresses for seven years on back			
List any names you may have previously been known by, and the dates associated with them			
Bill Use the back side of this paper if necessary			
What method of transportation will you use to attend Fire Department events?			
Car			
List any previous experience you may have had in the fire service, offices held, training received and reason for leaving.			
Use the backside of this paper if necessary. Be sure to include a letter of recommendation from head of most recent affiliation Volunteer fire fighter			
Have you ever been convicted of a crime? Yes ☐ No ☒			
If so, please describe in full.			
Use the backside of this paper if necessary.			
Are you a United States Citizen? Yes ☒ No ☐			

References	1	2	3
Name			
Address			
City, State, Zip			
Home Phone			
Work Phone			
Years Known			
Relation			

Fairport Fire Department
 27 East Church Street
 Fairport, NY 14450
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Application Page 2 - Work Experience

Name of Current or Most Recent Employer				RIT			
Address				46 Long Memorial Dr Rochester, NY 14623			
Your Title There		Full or Part Time?		Date Began		Date Ended	
Payroll Manager		Full Time		[Redacted]		-	
Name of Immediate Supervisor				Supervisor's Title		Supervisor's Work Phone	
Kathy Staffenbeck				Payroll Director		[Redacted]	
May we Contact Supervisor? If not, please explain							
Yes							
Your responsibilities there							
Payroll and all payroll related							
Were you ever in the U.S. Armed Forces? If so, please list duties, dates of service, and any special training you received.							
No							
Did you receive an honorable discharge? (A negative answer to this question does not necessarily constitute an automatic bar to membership) If so, please explain							
No							
Please list any other qualifications or experiences that you feel would qualify you for membership.							
Use the backside of this paper if necessary.							

Fairport Fire Department

27 East Church Street
Fairport, NY 14450
(585) 223-9220



Application Page 3 – Applicants certification

*** PLEASE READ CAREFULLY ***

I understand that this application and any other documents that I may receive are not an indication of membership.

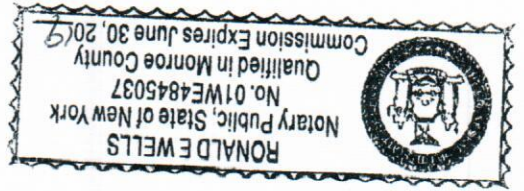
I hereby certify that the information set forth in this application is accurate and complete. I understand that any misrepresentation or omissions on this application may be considered sufficient cause for rejection, or discharge if already a member of the Fairport Fire Department. Prior to acceptance of the application, I must successfully pass a physical examination and drug test to be provided through the Fairport Fire Department.

Signature of Applicant

Willie E. Wells

On this 10th day of August, 2012, before me came the subscriber, Willie E. Wells, known to me and known to me to the person described

in the foregoing instrument and who executed same, and he/she duly acknowledged that he/she executed same.



Notary Public/Commissioner of Deeds

Ronald E Wells

Fairport Fire Department
27 East Church Street
Fairport, NY 14450
(585) 223-9220



Application Page 4 - Pre-Membership Security Clearance

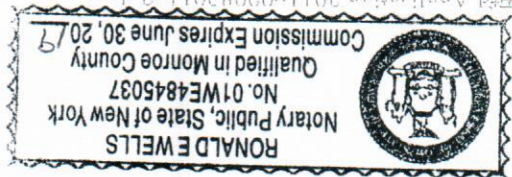
I, William Zimmerman, give my consent to the Fairport Fire Department to review my criminal records check as part of this application. I am furnishing the following information on a voluntary basis.

William Zimmerman
Applicant's Signature

First Name				Middle Name(s)		Last Name	
William				E		Zimmerman	
Sex	Date of Birth	Driver License Number	Pistol Permit Number/County				
M	[REDACTED]	[REDACTED]					
List any other names under which your records can be accessed.							B:11
"I (Applicant) have been fingerprinted."							
If you have been fingerprinted, please provide the fingerprint number below.							
TRUE FALSE							
"I (Applicant) have been convicted of a crime."							
TRUE FALSE							
If you have been convicted of a crime, please give details of such below.*							
Use the back side of this paper if necessary.							

* A conviction does not represent an automatic bar to membership. Each case is considered and evaluated in relation to the duties and responsibilities for which you are applying.

Applicant's Signature: William Zimmerman Date: 8/10/17
On this 10th day of August, 2017 before me came the subscriber in the foregoing instrument and who executed same, and he/she duly acknowledged that he/she executed same.



Ronald E Wells
Notary Public

4/26/2012

Ftd Application 2011 v09082011v2.docx



Fairport Fire Department

27 East Church Street
Fairport, NY 14450
(585) 223-9220

Application Page 5 – Authorization to Release Criminal Records

To Whom It May Concern:

I, William Zimmerman, hereby authorize and instruct any person, sworn or unsworn, employed by any Law Enforcement Agency, Police Department, or institution that reports to such an Agency, to release and deliver to the Chief of Fairport Fire Department or his designated representative, upon production of this document, or a copy of same, any and all information, records, reports and documents relating to any and all criminal charges, dispositions, traffic and juvenile contracts resulting between myself and any of the aforementioned types of agencies, departments or institutions. This authorization shall include the right of inspection and copying of any document contained in any file or record, by the Chief of the Fairport Police Department or designated representative.

I hereby authorize the Fairport Police Department to make copies of this authorization and release, and to give such a copy to any person, agency, department or institution requesting same from whom the above information has been requested.

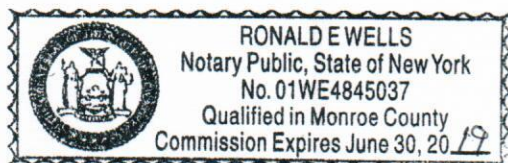
Applicant's Signature

On this 10th day of August, 2017 before came the subscriber,

William Zimmerman known to me and known to be to be the person

described in the foregoing instrument and who executed same, and he/she duly

acknowledged that he/she executed same.


Notary Public/Commissioner of Deeds

Wendy Lynn Parisi

RECEIVED
SEP 20 2017
VILLAGE OF FAIRPORT

7 Clifford Street • Fairport, New York 14450

585.678.1063 (h) 585.413-7115(c)

~~wendy.parisi@gmail.com~~
wendylynnparisi@
gmail.com

The Village of Fairport
c/o Village Clerk
31 S. Main Street
Fairport, NY 14450

9 September 2017

To Whom It May Concern,

We would like to request permission to have a Neighborhood Street Party on October 14th, 2015 from 2pm – 6pm with a rain date for October 15th from 2pm – 6pm. The party will take place on Clifford Street with portions blocked off between Fifth and Nelson Streets during the afternoon of the party. In the past the Village has supplied us with barriers. If possible, we would like to request these barriers again for the above dates.

Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Wendy Parisi

Wendy Parisi



BOY SCOUTS OF AMERICA

TROOP 209

FAIRPORT NY



September 29, 2017

Village of Fairport
Board of Trustees
31 South Main St.
Fairport, New York 14450

Dear Board of Trustees:

I am writing as a representative of Boy Scout Troop 209, Fairport, New York. We are requesting permission to sell Christmas Trees again this year in the parking lot behind the Bank of America. We would like to sell trees starting Friday, November 24, 2017 and continuing until Saturday, December 23, 2017. The hours of operation would be Monday-Friday 5:00pm to 8:00pm, Saturday 9:00 am to 8:00 pm, and Sunday 10:00 am to 7:00 pm. We will be doing initial set-up of the tree lot no earlier than the afternoon of Saturday November 18, 2017.

A certificate of insurance naming the Village of Fairport as an insured in the amount of one million dollars (\$1,000,000) will be filed in the Village Clerk's Office, at least seven (7) days prior to the event.

Thank you for your consideration and your past support.

Respectfully,

A handwritten signature in black ink, appearing to read "Kyle McMinn".

Kyle McMinn
Committee Member-Boy Scout Troop 209
25 Wood Lily Lane
Fairport, NY 14450
Ph: 585-205-5564
Email: kyle.d.mcminn@hpe.com

Chartered by Fairport Community Church

20 East Church Street, Fairport, NY 14450

www.troop209fairportny.org



TOWN OF PERINTON

1350 TURK HILL ROAD ■ FAIRPORT, NEW YORK 14450-8796
(585) 223-5050 ■ Fax: (585) 223-4045 ■ www.perinton.org

RECREATION & PARKS

Village of Fairport
31 South Main Street
Fairport, New York 14450

To Whom It May Concern,

The Town of Perinton Recreation and Parks Department is requesting permission to hold the Annual Halloween Parade which will be held Friday, October 27 and starting at 6:00pm. The parade will begin at the Johanna Perrin Middle School parking lot and travel down Potter Place ending at Potter Memorial Park. We also request the closing of Potter Place for the duration of the parade. At the park we will host the costume judging contest with support from the Fairport Rotary and the Fairport Fire Department.

If you have any questions, please contact me at:
223-5050 or twinslow@perinton.org.

Thank you for your support,

Tom Winslow
Recreation Supervisor
Perinton Recreation and Parks
1350 Turk Hill Road
Fairport, New York 14450





CASH REPORT SEPTEMBER 2017

GENERAL FUND

Beginning Balance September 1, 2017

Insurance Reserve Savings-NYCLASS	\$	28,497.73	
Workers Comp Reserve-NYCLASS	\$	201,243.38	
Asset Forfeiture	\$	43,560.68	
Gov't Savings Acct-Chase	\$	3,409,707.36	
Gov't Checking Acct-Chase	\$	-	
Chase Accts Payable	\$	1.00	
Certificate of Deposit	\$	367,155.09	
Certificate of Deposit	\$	490,510.17	
			<u>\$ 4,540,675.41</u>

Accounts Receivable	\$	5,954.59	
Taxes Receivable	\$	16,611.93	
TOTAL RECEIVABLES			<u>\$ 22,566.52</u>

REVENUES

Interest & Pen. On Tax	\$	1,095.31	
Utilities Gross Receipts	\$	2,028.19	
Treasurers Fees	\$	250.00	
Safety Inspection Fees	\$	50.00	
PD Public Safety Misc.	\$	4.25	
Park & Recreation Fees	\$	480.00	
Spec Rec Facility Fees	\$	4,174.00	
Zoning Fees	\$	285.00	
Planning Board Fees	\$	150.00	
General Fund Interest	\$	575.35	
Asset Forfeiture Savings Interest	\$	5.18	
Rental of Real Property	\$	12,326.11	
Fire Alarm Permits	\$	70.00	
Building & Alt Permits	\$	777.00	
Permits - Other	\$	285.00	
Sale of Real Property	\$	650.00	
Refund Prior Yrs Approp	\$	47,135.83	
Refund Current Year Approp.	\$	180.00	
Revenue Sharing	\$	140,035.00	
Other Gen Govt State Ad	\$	7,652.00	
Other Public Safety Incl Stop DWI	\$	4,846.40	
TOTAL REVENUES			<u>\$ 223,054.62</u>

MISCELLANEOUS RECEIPTS

Justice Court Fines-Barone	\$	5,530.00	<u>\$ 5,530.00</u>
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TOTAL MISCELLANEOUS RECEIPTS

TOTAL CASH RECEIPTS			<u>\$ 251,151.14</u>
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CASH DISBURSEMENTS

EXPENDITURES

Current Month Bills	\$	103,138.27	
Current Month Payroll	\$	197,108.65	
Village Share Social Security	\$	14,627.12	
Village Share Hospital Insurance	\$	37,933.89	
Other Employee Benefits	\$	10.17	
TOTAL CASH DISBURSEMENTS			<u>\$ 352,818.10</u>

Ending Balance September 30, 2017

Insurance Reserve Savings-NYCLASS	\$	28,519.22	
Workers Comp Reserve-NYCLASS	\$	201,395.15	
Asset Forfeiture	\$	43,565.86	
Gov't Savings Acct-Chase	\$	3,307,861.96	
Chase Accts Payable	\$	1.00	
Certificate of Deposit, CNB	\$	367,155.09	
Certificate of Deposit, CNB	\$	490,510.17	
			<u><u>\$ 4,439,008.45</u></u>

CONTINGENCY APPROPRIATION

Cash Balance		\$	40,000.00
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CAPITAL FUND

Beginning Balance	September 1, 2017		
	Government Savings Account, Chase	\$	61,035.15
	NYCLASS	\$	437,991.70
		\$	499,026.85

CASH RECEIPTS

Interest & Earnings		\$	337.90
Transfers		\$	14,895.00

TOTAL CASH RECEIPTS		\$	15,232.90
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CASH DISBURSEMENTS

		\$	14,895.00
		\$	14,895.00

Ending Balance	September 30, 2017		
	Government Savings Account, Chase	\$	61,042.71
	NYCLASS	\$	438,322.04
		\$	499,364.75

DEBT SERVICE

Beginning Balance	September 1, 2017		
	Government Savings Account, Chase	\$	61,832.37

CASH RECEIPTS

Interest & Earnings		\$	7.66
TOTAL CASH RECEIPTS		\$	7.66

CASH DISBURSEMENTS

Ending Balance	September 30, 2017	\$	61,840.03
	Government Savings Account, Chase	\$	61,840.03

COMBINED RESERVES

Beginning Balance	September 1, 2017		
Rolling Fire Reserve		\$	356,126.84
Capital Reserve		\$	239,244.21
Capital Reserve CD		\$	161,096.31
Fire Personnel Equipment Reserve		\$	112,767.43
TOTAL RESERVES		\$	869,234.79

CASH RECEIPTS

Interest & Earnings		\$	72.49
Transfer to Reserves			
TOTAL CASH RECEIPTS		\$	72.49

CASH DISBURSEMENTS

		\$	122,844.14
Transfer to Capital Fund		\$	122,844.14

Ending Balance	September 30, 2017		
Rolling Fire Reserve		\$	356,170.94
Capital Reserve		\$	116,414.49
Capital Reserve CD		\$	161,096.31
Fire Personnel Equipment Reserve		\$	112,781.40
		\$	746,463.14

TRUST & AGENCY

Beginning Balance September 1, 2017
J P Morgan Chase

\$ 9,933.54

CASH RECEIPTS

Aflac Cancer	\$ 198.66
Aflac Accident	\$ 39.12
State Retirement	\$ 3,568.80
Disability Insurance	\$ 554.90
Group Insurance	\$ 1,532.51
Charitable Contribution	\$ 172.00
Health & Dental	\$ 2,442.50
Flexible Benefits	\$ 628.46
Miscellaneous	

TOTAL CASH RECEIPTS

\$ 9,136.95

CASH DISBURSEMENTS

Aflac Cancer	\$ 160.80
Aflac Accident	\$ 39.12
State Retirement	\$ 3,568.80
Disability Insurance	\$ 554.87
Group Insurance	\$ 1,933.46
Health & Dental	\$ 2,580.42
Flexible Benefits	\$ 628.46

TOTAL CASH DISBURSEMENTS

\$ 9,465.93

Ending Balance September 30, 2017
J P Morgan Chase

\$ 9,604.56

MOUNT PLEASANT CEMETERY

Beginning Balance September 1, 2017
Public Funds Commercial MMDA

\$ 19,000.00
\$ 107,215.26

\$ 126,215.26

ACCOUNTS RECEIVABLE

\$ -

REVENUES

Interest & Earnings	\$ 15.26
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TOTAL RECEIPTS

\$ 15.26

CASH DISBURSEMENT

\$ 3,240.00

\$ 3,240.00

Ending Balance September 30, 2017
Public Funds Commercial MMDA

\$ 19,000.00
\$ 103,990.52

\$ 122,990.52

PERMANENT ACCOUNT

Greenvale Cemetery Trust

Beginning Balance September 1, 2017

Chase	\$ 420.46
NYCLASS	\$ 123.67
NYCLASS Trust Funds	\$ 23,009.52

\$ 23,553.65

CASH RECEIPTS

Interest & Earnings	\$ 7.72
Interfund Transfer from General Fund	\$ 1,890.00

TOTAL CASH RECEIPTS

\$ 1,897.72

CASH DISBURSEMENT

\$ 1,890.00

TOTAL CASH DISBURSEMENTS

\$ 1,890.00

Ending Balance September 30, 2017

Chase	\$ 420.74
NYCLASS	\$ 141.11
NYCLASS Trust Funds	\$ 23,009.52

\$ 23,571.37

FLEXIBLE SPENDING ACCOUNT

Beginning Balance	September 1, 2017			
	Chase Checking			<u>\$ 15,240.24</u>
<u>CASH RECEIPTS</u>				
		\$	792.06	
				<u>\$ 792.06</u>
<u>CASH DISBURSEMENT</u>				
	Withdrawals	\$	742.41	
	Admin Fee	\$	110.20	
				<u>\$ 852.61</u>
Ending Balance	September 30, 2017			<u><u>\$ 15,179.69</u></u>
	Chase Checking			