



VILLAGE BOARD MEETING AGENDA

Monday, December 11, 2017 at 7:00 PM

Village Hall Board Room

7:00 P.M. Citizens Forum

7:30 P.M. Board Meeting

Visitors:

Pledge Allegiance

Roll Call

Public Hearing Local Law # 7 of 2017

Local Law # 7 – A local law to Control Brush, Grass and Weeds

Unfinished Business:

1. A motion to approve the minutes of the November 13, 2017 Village Board Meeting.
2. A motion to approve the minutes of the November 28, 2017 Village Board Work Session.
3. A motion to approve the minutes of the December 4, 2017 Village Board Organizational Meeting.

New Business

1. A motion to appoint Doris Davis-Fritsch, Chairperson of the Historic Preservation Commission, for the term of January 1, 2018 to December 31, 2018.
2. A motion to submit a shared services Local Government Records Management Information Funding grant application with the Town of Perinton to digitize the Code Enforcement records and to declare the Village of Fairport the lead agency for the grant.
3. A motion to accept the \$2,500 Proposal for Services from La Bella Associates to write the application and to authorize Frederick H. May as Mayor to sign the proposal.
4. A motion to accept the year-end financial report for the fiscal year 2016-2017 and the fiscal year 2017-2018 quarterly reports through November 22, 2017.
5. A motion to re-appropriate the amount of \$3,500 from fund balance for the 2016-2017 payment to the Senior Living Council.

6. A motion to recognize the receipt of \$4,500 to cover the costs of Crisis Intervention Training and to amend the Police Department overtime budget by that amount.
7. A motion to enter into a Dockmaster Station Design and Construction Administration Agreement with LoMonaco Architecture and to authorize Frederick H. May, as Mayor, to execute the agreement.
8. A motion of the Fairport Village Board to declare certain items surplus and to dispose of said items through public auction, private sale or sealed bid and for revenues received from sale of said property be appropriated to the Fire Vehicle Reserve.
 - 2009 Chevrolet Tahoe VIN: 1GNFK03049RZ55525 Odometer Reading 74,490 miles.
 - 1993 Emergency One Pumper VIN: 4EN6AAA88P1002258 Odometer Reading 69,488 miles.
9. A motion of the Village Board of the Village of Fairport to recognize and accept a grant award, project ID #LG17-1486-D00, from the New York State Division of Criminal Justice Services in the amount of \$5,000 to purchase Automated External Defibrillators for use by the Fairport Police Department. Revenue shall be appropriated to budget line item A.3120.2 Police Equipment.
10. A motion to accept the October Cash Flow Reports of the Fairport Municipal Commission and the November Cash Flow Reports of the Village of Fairport and the Fairport Municipal Commission.
11. A motion to authorize payment of the audited bills.
12. A motion to amend the previously approved amount of \$46,000 to pay health and dental insurance premiums for the month of December to \$41,017.09.
13. A motion to authorize the Clerk-Treasurer to pay health and dental insurance premiums for the month of January, in an initial estimated amount not to exceed \$46,000, subject to audit and amending authorization by the Village Board at their regularly scheduled January meeting.

14. Announcements and Committee Reports.

Upcoming Village Board meetings:

- Village Board Work Session: Tuesday, December 19, 2017 at 4:00 P.M.
- Regular Village Board Meeting: Monday, January 08, 2017 at 7:30 P.M. with the Citizens' Forum at 7:00 P.M.

All meetings will be held at the Fairport Village Hall, 31 South Main Street, Fairport, NY, in the 2nd floor Boardroom.

15. A motion to adjourn.

VILLAGE OF FAIRPORT

LOCAL LAW # 7 OF 2017

§ 186-1 Removal of weeds and other vegetation required.

Every owner of any lot, land or place in the Village of Fairport is hereby required to cut, trim or otherwise remove, or to cause to be cut, trimmed or otherwise removed, all weeds, grass, brush or other uncultivated vegetation or accumulation of dead weeds, grass or brush as shall constitute a health hazard, fire hazard, safety or traffic hazard or public nuisance.

§ 186-2 Determination of existence of hazard or nuisance.

The Code Enforcement Officer or his or her duly designated representative shall determine if any such growth of weeds, grass, brush or other such uncultivated vegetation or accumulation of dead weeds, grass or brush constitutes a health hazard, fire hazard, safety or traffic hazard or public nuisance. Said growth, uncultivated vegetation or accumulation of dead weeds, grass, or brush shall not exceed 8 inches in height.

§ 186-3 Notice to owner.

After it has been determined that a health hazard, fire hazard, safety or traffic hazard or public nuisance exists as a result of the existence of weeds, grass, brush or other uncultivated vegetation or accumulation of dead weeds, grass or brush, the Code Enforcement Officer shall give notice to the owner of such lot, land or place that such condition exists, by:

- (1) Mailing to such owner a written notice at his last known address and posting a copy of the written notice on such lot, land or place that such condition exists; or
- (2) Personally delivering a written notice to the owner of such lot, land, or place that such condition exists.

Service shall be complete upon personal delivery or posting.

§ 186-4 Noncompliance.

A person upon whom notice has been served to cut, trim or remove such noxious long grass or rank growths and who for four(4) days be deemed to have violated this chapter.

§ 186-5 Removal by Village; cost to become lien.

If, after the expiration of four (4) days from the date of service of the notice provided in § 186-3, the owner shall fail to comply with the requirements of § **186-1**, the Village shall

have the authority to direct the DPW or to engage an outside contractor to cut, trim or remove such weeds, grass, brush or other uncultivated vegetation or accumulation of dead weeds, grass or brush on any such lot, land or place in the Village of Fairport, and the expense thereof shall be charged to the property so affected by including such expense in the next annual tax levy against the property, pursuant to the Village Law of New York.

§ 186-6 Enforcing authority.

The Code Enforcement Officer of the Village of Fairport is hereby empowered to enforce the provisions of this chapter.

§ 186-7 Penalties for offenses.

Any person committing an offense against any provision of this chapter shall, upon conviction, be guilty of a violation pursuant to the Penal Law of the State of New York, punishable by a fine not exceeding \$250.



**Minutes of the Regular Meeting of the Village Board of Trustees
November 13, 2017 held at 31 South Main Street**

Present: Frederick H. May, Mayor
Trustees: Timothy J. Slisz
Debra D. Tandoi
Kenneth G. Rohr
H. Kevin Clark

Also Present: Bryan White, Village Administrator
William Walker, Village Attorney
Doug Sharp, Fairport Perinton Merchants Association President
4 others were present

Citizens Forum

Mayor May opened the Citizens Forum at 7:02 P.M.

- Nicole Simonetti – Doggy day care facility operation request at 11 Parce Avenue. It would be a 2,500 square foot indoor facility operating from 7:00 A.M. – 7:00 P.M. It would offer grooming and dog walking services. It will need to be discussed. Someone will get back to her.
- Frank Diel – 39 E Church St. – stated that the canal side green space is in need of attention. The Canal Side Residence would shield light by creating “wings”. The village manager will follow up.

Mayor May closed the Citizens Forum at 7:12 P.M.

Mayor May reopened the Citizens Forum at 7:27 P.M.

- Terry Callahan – 36 George St., Fairport, and Robert A. Altieri, Williamsville, NY – discussed a proposed 5K Run in memory of Mark Callahan to be held in August 2018. They will be in contact with the village manager in May 2018 to follow up.

Mayor May closed the Citizens Forum at 7:29 P.M.

Board Meeting

Mayor May opened the regular Board meeting at 7:30 P.M.

Pledge of Allegiance and Attendance

Mayor May asked all present to rise for the Pledge of Allegiance to the Flag of the United States of America.

The attendance was taken by roll call.

Minutes Approval

- On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously resolved to approve the minutes of the October 2, 2017 Joint Village Board Meeting.

November 13, 2017

- On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously resolved to approve the minutes of the October 10, 2017 Village Board Meeting.
- On the motion of Trustee Slisz, seconded by Trustee Clark, it was unanimously resolved to approve the minutes of the November 7, 2017 Village Board Work Session.

Brandon Gene Walters - Fairport Hook & Ladder Company Appointment

On the motion of Trustee Slisz, seconded by Trustee Clark, it was unanimously resolved to appoint Brandon Gene Walters to membership in the Fairport Hook & Ladder Company of the Fairport Fire Department.

Matthew Eric Metzler - The Deland Hose Company Appointment

On the motion of Trustee Clark, seconded by Trustee Tandoi, it was unanimously resolved to appoint Matthew Eric Metzler to membership in The Deland Hose Company of the Fairport Fire Department.

Michael Joseph Wainwright - The Deland Hose Company Appointment

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously resolved to appoint Michael Joseph Wainwright to membership in The Deland Hose Company of the Fairport Fire Department.

Joseph Burkart – Zoning Board of Appeals Alternate Appointment

On the motion of Trustee Clark, seconded by Trustee Rohr, it was unanimously resolved to appoint Joseph Burkart as an alternate to the Zoning Board of Appeals through 12/31/2022.

Dan Dovidio – Zoning Board of Appeals Alternate Appointment

On the motion of Trustee Clark, seconded by Trustee Slisz, it was unanimously resolved to appoint Dan Dovidio as an alternate to the Zoning Board of Appeals through 12/31/2022.

Tree Lighting and Come Home for the Holidays Event

On the motion of Trustee Rohr, seconded by Trustee Tandoi, it was unanimously resolved to authorize the Fairport Perinton Merchants Association to hold their annual Tree Lighting and Come Home for the Holidays event on Saturday, December 2, 2017 from 2:00 P.M. to 6:00 P.M. at Kennelley Park. Signs will be posted closing Main Street to parking from Liftbridge Lane West south to the Village Landing entrance and in front of Packett's Landing for the day. Caroling will commence throughout the village from 2:00 P.M. to 3:00 P.M. followed by entertainment provided by Spotlight Studios from 3:00 P.M. to 4:00 P.M. Santa will arrive at 4:00 P.M. to greet children, while the Fairport Fire Department Band plays holiday classics. There will be free cookies and cocoa. Horse drawn wagon rides will be available for a donation of a dollar or a non-perishable food item, to benefit the Perinton Food Shelf. The tree lighting will be at 5:00 P.M. Jazz music will be performed in the library at 2:30 P.M. The Perinton Historical Society Museum will be open from 10:00 A.M. to 1:00 P.M. and exhibiting their yuletide trees, available through their silent auction. Doug Sharp, Come Home for the Holidays Chair, stated that Happy Pirates Caroling will be at 5:15 P.M. in Kennelley Park. Santa will return to Kennelley Park to greet children on Thursday, December 7th, 14th, and 21st from 6:00 P.M. to 7:00 P.M. The Village Hall will be decorated on December 20th and will be provided electric access.

NYSCMA Fall Training Seminar

On the motion of Trustee Clark, seconded by Trustee Slisz, it was unanimously resolved to authorize Bryan White, Deborah Fuller, Samuel Farina, Paul Feeley and Jason Kaluza to attend the 2017 New York State City/County Management Association Fall Training Seminar on Friday, November 17, 2017 in Oneonta, NY, including lodging, meals, and transportation.

UR Medicine EAP Professional Services Agreement

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously resolved to renew the Professional Services Agreement with UR Medicine EAP and to authorize Frederick H. May, as Mayor, to execute the agreement.

Local Law # 7 of 2017 – A Local Law to Control Brush, Grass and Weeds

On the motion of Trustee Tandoi, seconded by Trustee Slisz, it was unanimously resolved to introduce Local Law # 7 of 2017 as follows:

§ 186-1 Removal of weeds and other vegetation required.

Every owner of any lot, land or place in the Village of Fairport is hereby required to cut, trim or otherwise remove, or to cause to be cut, trimmed or otherwise removed, all weeds, grass, brush or other uncultivated vegetation or accumulation of dead weeds, grass or brush as shall constitute a health hazard, fire hazard, safety or traffic hazard or public nuisance.

§ 186-2 Determination of existence of hazard or nuisance.

The Code Enforcement Officer or his or her duly designated representative shall determine if any such growth of weeds, grass, brush or other such uncultivated vegetation or accumulation of dead weeds, grass or brush constitutes a health hazard, fire hazard, safety or traffic hazard or public nuisance. Said growth, uncultivated vegetation or accumulation of dead weeds, grass, or brush shall not exceed 8 inches in height.

§ 186-3 Notice to owner.

After it has been determined that a health hazard, fire hazard, safety or traffic hazard or public nuisance exists as a result of the existence of weeds, grass, brush or other uncultivated vegetation or accumulation of dead weeds, grass or brush, the Code Enforcement Officer shall give notice to the owner of such lot, land or place that such condition exists, by:

(1) Mailing to such owner a written notice at his last known address and posting a copy of the written notice on such lot, land or place that such condition exists; or

(2) Personally delivering a written notice to the owner of such lot, land, or place that such condition exists.

Service shall be complete upon personal delivery or posting.

§ 186-4 Noncompliance.

A person upon whom notice has been served to cut, trim or remove such noxious long grass or rank growths and who for four(4) days be deemed to have violated this chapter.

§ 186-5 Removal by Village; cost to become lien.

If, after the expiration of four (4) days from the date of service of the notice provided in § 186-3, the owner shall fail to comply with the requirements of § 186-1, the Village shall have the authority to direct the DPW or to engage an outside contractor to cut, trim or remove such weeds, grass, brush or other uncultivated vegetation or accumulation of dead weeds, grass or brush on any such lot, land or place in the Village of Fairport, and the expense thereof shall be charged to the property so affected by including such expense in the next annual tax levy against the property, pursuant to the Village Law of New York.

§ 186-6 Enforcing authority.

The Code Enforcement Officer of the Village of Fairport is hereby empowered to enforce the provisions of this chapter.

§ 186-7 Penalties for offenses.

Any person committing an offense against any provision of this chapter shall, upon conviction, be guilty of a violation pursuant to the Penal Law of the State of New York, punishable by a fine not exceeding \$250.

Mayor May set the Public Hearing for the proposed Local Law # 7 for December 11, 2017 at 7:30 P.M.

Surrender of Taxes to Monroe County

On the motion of Trustee Clark, seconded by Trustee Slisz, it was unanimously resolved to surrender \$25,642.41 unpaid property taxes and \$2,051.35 in accumulated interest to the Monroe County Treasurer for collection.

Cash Flow Reports

On the motion of Trustee Clark, seconded by Trustee Rohr, it was unanimously resolved to accept the October 2017 Cash Flow Reports of the Village of Fairport.

Bills

On the motion of Trustee Rohr, seconded by Trustee Slisz, it was unanimously resolved to pay the audited bills.

On the motion of Trustee Rohr, seconded by Trustee Tandoi, it was unanimously resolved to authorize Laura K. Wharmby, Clerk-Treasurer, to pay the New York State Retirement System annual invoice.

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously resolved to authorize Laura K. Wharmby, Clerk-Treasurer, to make the payments due on debt service in the amount of \$137,990.25.

On the motion of Trustee Clark, seconded by Trustee Tandoi, it was unanimously resolved to amend the previously approved amount of \$46,000 to pay health and dental insurance premiums for the month of November to \$42,099.81.

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously resolved to authorize the Clerk-Treasurer to pay health and dental insurance premiums, for the month of December, in an initial estimated amount not to exceed \$46,000, subject to audit and amending authorization by the Village Board, at their regularly scheduled December meeting.

Announcements and Committee Reports

Mayor May:

- This Saturday, November 18, 2017, will be the last Farmers Market for this year. Fall products are still available.
- The New York State Canal Corporation is holding an information meeting regarding the bank cleanup. The session will be from 6:00 P.M. to 8:00 P.M. on Monday, November 20th at The Clubhouse at the Reserve, 1 Reserve View Blvd. in Brighton. This is your chance to learn about their project to clean up and protect the canal bank integrity.
- The New York Historic Preservation Office Review Board has listed the Fairport Public Library (currently the Perinton Historic Museum) on the State Register of Historic Places. The nomination has been forwarded to the Keeper of the National Register in Washington, D.C., recommending that it be placed on the National Register.
- Happy Thanksgiving to everyone.

Trustee Slisz:

- Thank you to the new volunteers to the Fairport Fire Department. We know that this is a large time commitment and we appreciate it.
- Reminder that the Saturday after Thanksgiving is the “Shop Local, Shop Small” event. We have some great merchants here in the village and I encourage people to come out and shop.

Trustee Tandoi:

- The Public Arts Committee will meet this Thursday here at the Village Hall at 7:00 P.M. This month we will be focusing on writing some guidelines for murals.
- Happy Thanksgiving to all and I encourage everyone to come out for the Come Home for the Holidays event on December 2, 2017 from 2:00 P.M. to 6:00 P.M.
- Be sure to check the Fairport School District website during the holidays. They have phenomenal concerts coming up. It is free entertainment and can be enjoyed by all ages.
- Happy Holidays everybody and Happy Thanksgiving!

Trustee Clark:

- The Fairport Music Festival was a great success. A check for \$203,825.18 was recently presented to The Golisano Children’s Hospital. The total raised in the 13 years of the festival is over \$1.3 million dollars. Special thanks to Andy McDermott and Rob Burch who were the founders of this event 13 years ago. Next year’s festival will be August 25, 2018.

Trustee Rohr:

- The Department of Public Works has planted 26 new trees all across the village. By planting these trees ourselves, the DPW saves our taxpayers hundreds of dollars.
- Paul Feeley and his staff are collecting leaves and urge our residents to get the leaves out to the tree lawn area as soon as possible to be collected before the significant snow falls.
- The Mayor will light the Christmas tree at 5:00 P.M. on December 2, 2017.

Village Manager Bryan White:

- We have been notified that the liftbridge will be closed from 10:00 P.M. to 3:00 A.M. tonight. DOT engineers will be on site reviewing the bridge for the rehab project that is starting in January of 2019.

Board Meeting Announcements

Upcoming Village Board meetings:

- Village Board Work Session: Tuesday, November 28, 2017 at 4:00 P.M.
- Village Board Organizational Meeting: Monday, December 4, 2017 at 5:00 P.M.
- Regular Village Board Meeting: Monday, December 11, 2017 at 7:30 P.M. with the Citizens’ Forum at 7:00 P.M.

All meetings will be held at the Fairport Village Hall, 31 South Main Street, Fairport, New York, in the 2nd floor Boardroom.

Executive Session

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously resolved to enter into an executive session to discuss the collective bargaining agreement at 8:17 P.M.

November 13, 2017

On the motion of Trustee Clark, seconded by Trustee Slisz, it was unanimously resolved to return to the open session at 8:35 P.M.

Adjourn

On the motion of Trustee Tandoi, seconded by Trustee Slisz, it was unanimously resolved to adjourn at 8:36 P.M.

Respectfully submitted,

Carol A. Moranz
Deputy Village Clerk



**Minutes of the Work Session of the Village Board of Trustees
November 28, 2017 held at 31 South Main Street**

Trustees Present: Frederick H. May, Mayor
H. Kevin Clark, Deputy Mayor
Kenneth G. Rohr
Timothy Slisz
Debra D. Tandoi

Also Present: Bryan L. White, Village Manager
L. Kay Wharmby, Clerk-Treasurer
Deborah Fuller, Assistant Village manager
Cara Farrell, Intern

Mayor May opened the Work Session at 4:00 P.M. The attendance was taken.

Review of Village Sign Code

Deborah Fuller reported that proposed changes to the Village Code §408 Sign Code were reviewed with the merchants committee. Changes made to the Code include:

- The Planning Board will review all applications and will pass to the Zoning Board of Appeals only those that require action of the ZBA.
- Applicants can request a variance from the Zoning Board of Appeals.
- Portable signs will need to be within 10 feet of the front entrance door of the business.
- Neon color paint cannot be used.
- 50% coverage of window surfaces will be enforced.
- One A-frame per business is allowed, while the business is open.

The Board requested the following changes be made to the following lines:

- 70 – delete “; however, ...sign.”
- 71 - delete “as may.... code”
- 213 – define Portable Signs
- 251 - add “can be placed in the right of way.”
- Portable Signs be added to the Chart.

Doggy Day Care

The Board has received a request that a Doggy Day Care be permitted in the American Can building. Manager White provide changes to the current Village Code allowing for more than three dogs be kept during the day in the M1 District. The Zoning Board of Appeals will issue any Special Use Permits related to the amended section of the Code.

NYS Paid Family Leave

Bryan White, Village Manager, explained the new Paid Family Leave Law and that the Village is not required to Opt-In to it.

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously agreed that the Village of Fairport will not participate in New York State Paid Family Leave.

Review of Financial Reports

Kay Wharmby, Clerk-Treasurer, reviewed the 2016-2017 year ending financial reports and the current year reports through November 22, 2017.

Adjourn

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously resolved to adjourn the work session at 5:38 P.M.

Respectfully submitted,

Laura K. Wharmby
Clerk-Treasurer



**Minutes of the Organization Meeting of the Village Board of Trustees
December 4, 2017 held at 31 South Main Street**

Present: Frederick H. May, Mayor
Trustees: Timothy J. Slisz
Debra D. Tandoi
Kenneth G. Rohr
Absent: H. Kevin Clark

Also Present: Bryan White, Village Administrator
L. Kay Wharmby, Clerk-Treasurer
William Walker, Village Attorney
Steve Schalabba, Fairport Municipal Commission

Appointments by the Mayor

Mayor May made the following appointments for the 1/1/2018 thru 12/31/2018 year:

Deputy Mayor:	H. Kevin Clark	
Finance Committee:	Kenneth G. Rohr	Timothy J. Slisz

The following appointments were made with Village Board Approval

On the motion of Trustee Tandoi, seconded by Trustee Rohr, it was unanimously resolved to appoint the following for the term of 1/1/2018 – 12/31/2018:

- William H. Walker Jr., Village Attorney
- Christian M. Nadler, Legal Counsel for the Planning Board, Zoning Board of Appeals and the Historic Preservation Commission
- Michael Arnold, Acting Village Justice
- Carol A. Moranz, Deputy Village Clerk
- Deborah L. Fuller, Deputy Zoning Officer
- Jason Kaluza, Fire Marshal

On the motion of Trustee Rohr, seconded by Trustee Slisz it was unanimously resolved to appoint the following for the term of 1/1/2018 – 12/31/2019:

- Laura K. Wharmby, Village Clerk-Treasurer

Fairport Municipal Commission

On the motion of Trustee Tandoi, seconded by Trustee Rohr, it was unanimously resolved to appoint:

- Steven Schalabba, Fairport Municipal Commission Chair, for the term of 1/1/2018-12/31/2018

- Michael Starenko, as a member of the Fairport Municipal Commission, for the term of 1/1/2018-12/31/2022

Planning Board

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously resolved to appoint:

- Thomas O’Gara, Planning Board Chair, for the term of 1/1/2018-12/31/2018
- Andrew Raus, as a member of the Planning Board, for the term of 1/1/2018-12/31/2022

Zoning Board of Appeals

On the motion of Trustee Tandoi, seconded by Trustee Rohr, it was unanimously resolved to appoint:

- John Himmelberg, Jr., Zoning Board member, for the term of 1/1/2018-12/31/2022
- John Himmelberg, Jr., Zoning Board Chair, for the term of 1/1/2018-12/31/2020

Historic Preservation Commission

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously resolved to appoint:

- David Steitz, as a member of the Historic Preservation Commission, for the term of 1/1/2018-12/31/2022

Tree Board

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was resolved by roll call vote to appoint:

- Kenneth G. Rohr, Tree Board Chair, for the term of 1/1/2018-12/31-2018
 - Kathy Clark, as a member of the Tree Board, for the term of 1/1/2018-12/31/2022
- Trustee Slisz – aye, Trustee Tandoi – aye, Mayor May – aye, Trustee Rohr – abstain. Final Vote: 3 aye, 0 nay, 1 abstain

Senior Living Council

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously resolved to appoint the following:

- Susan Roberts, as a member of the Senior Living Council, for the term of 1/1/2018-12/31/2018
- Karen Unckless, as a member of the Senior Living Council, for the term of 1/1/2018-12/31/2018

School Crossing Guards

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously resolved to appoint:

Title	Name	Term
School Traffic Guards:	Jean N. Matzke	1/1/2018-12/31/2018
	Ronald Wells	1/1/2018-12/31/2018
	Alen Wheeler	1/1/2018-12/31/2018
Substitute School Traffic Guards:	Joyce Carney	1/1/2018-12/31/2018
	Margaret Frank	1/1/2018-12/31/2018
	Suzanne Sevenler	1/1/2018-12/31/2018
	Sandra Wheeler	1/1/2018-12/31/2018

Upstate New York Municipal Workers' Compensation Plan

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously resolved to appoint the following:

- Laura K. Wharmby, as a voting member of the Upstate New York Municipal Workers' Compensation Plan, for a term of 1/1/2018-12/31/2018
- Matthew Hegarty, as an alternate voting member of the Upstate New York Municipal Workers' Compensation Plan, for a term of 1/1/2018-12/31/2018
- Bryan L. White, as facilitator of the Upstate New York Municipal Workers' Compensation Plan, for a term of 1/1/2018-12/31/2018

Village Operations

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously agreed:

- Regular Monthly Meetings will be held on the 2nd Monday of each month at 7:30 P.M., except the October meeting which will be held on Tuesday, October 9, 2018 and the November meeting which will be held on Tuesday, November 13, 2018.
- Village Board Work Sessions will be held on the 4th Tuesday of each month at 4:00 P.M.
- The Daily Record is the official newspaper until May 31, 2018 at which time it will become the Messenger Post.
- The mileage reimbursement will be based on the Internal Revenue Service employee business rate established for tax deductions.

Policies

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously agreed to review the following policies and procedures:

- The Board Meetings Procedure
- The Cash Management Procedure
- The Investment Policy
- The Procurement Policy

Village Fee Schedule

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously agreed to accept the Village Fee Schedule.

New York Conference of Mayors (NYCOM)

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously agreed to authorize Village officials and employees to attend the New York Conference of Mayors (NYCOM) Main Street Conference; the Annual Meeting; the Legislative Sessions; the Fall Training School; the Elected Officials Training; Planning and Zoning School and the Public Works School.

Government Finance Officers Association (GFOA)

On the motion of Trustee Rohr, seconded by Trustee Slisz, it was unanimously agreed to authorize Village officials and staff to attend the Government Finance Officers Association (GFOA) Elected Officials Training Program.

On the motion of Trustee Rohr, seconded by Trustee Slisz, it was unanimously agreed to authorize the Clerk-Treasurer and the Deputy Clerk to attend the annual and regional meetings of the Government Finance Officers Association (GFOA).

International City/County Managers Association

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously agreed to authorize Bryan White, Village Manager, to attend the annual International City/County Management Association Conference.

New York State City/County Management Association

On the motion of Trustee Tandoi, Seconded by Trustee Rohr, it was unanimously agreed to authorize Bryan White, Village Manager, to attend the New York State City/County Management Association Conference.

Western Erie Canal Municipal Association, New York State Canal Corporation, Erie Canal Western Heritage

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously agreed to authorize the Mayor and Trustees to attend meetings of:

- The Western Erie Canal Municipal Association
- The Annual New York State Canal Corporation Conference
- The Erie Canal Western Heritage Conferences

Farmers' Market Management Training

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously agreed to authorize the Mayor to attend Farmers' Market Management events sponsored by the Cornell Cooperative Extension or the Farmers' Market Federation of New York.

New York State Building Officials Conference

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously agreed to authorize the Code Enforcement Officer and the Assistant Code Enforcement Officer to attend the New York State Building Officials Conference or the Finger Lakes Building Officials Association Education Conference.

Finger Lakes Building Officials Association (FLBOA)

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously agreed to authorize the Code Enforcement Officer to attend the New York State Building Officials Conference or the Finger Lakes Building Officials Association's Education Conference.

On the motion of Trustee Rohr, seconded by Trustee Slisz, it was unanimously agreed to authorize the memberships of Jason Kaluza, Code Enforcement Officer and Manuel Ortega, Assistant Code Enforcement Officer, in the Finger Lakes Building Officials Association (FLBOA).

International Code Council

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously agreed to authorize the membership of Jason Kaluza, Code Enforcement Officer, in the International Code Council and participation in the 2018 continuing education certification courses.

Fire Marshals and Inspectors Association

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously agreed to authorize the membership of Jason Kaluza, as Fire Marshal, in the Fire Marshals and Inspectors Association and to attend the 2018 annual conference.

December 04, 2017

Monroe County Soil and Water Conservation

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously agreed to authorize Paul Feeley, Department of Public Works Foreman, to attend the Monroe County Soil and Water Conservation District training.

Monroe County Land Use Decision-Making Training and the Genesee Finger Lakes Regional Planning Council

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously agreed to authorize the Mayor, Trustees, Planning Board members, Zoning Board of Appeals members and staff to attend:

- Monroe County Land Use Decision-Making Training
- The Genesee Finger Lakes Regional Planning Council programs

Pennsylvania Fire Exposition

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously agreed to authorize members of the Fairport Fire Department to attend the annual Harrisburg, Pennsylvania Fire Exposition.

Fire Department Instructor Conference

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously agreed to authorize a maximum of four (4) Fairport Fire Department officers or instructors to attend the annual Fire Department Instructor Conference in Indianapolis, Indiana.

Monroe County Court Clerk's Association and the NYS Court Clerk's Association

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously agreed to authorize the membership of the Court Clerk in the Monroe County Court Clerk's Association and the New York State Court Clerk's Association.

NYS Magistrates Association

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously agreed to authorize the renewal membership of Judge Vincent Barone in the New York State Magistrates Association.

NYS Magistrates Association

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously agreed to authorize Judge Barone to attend the NYS Magistrates Association training and conferences.

Attorney Engagement Letter

On the motion of Trustee Slisz, seconded by Trustee Rohr, it was unanimously agreed to authorize Frederick H. May, as Mayor, to sign the terms of engagement for William H. Walker as Village Attorney from January 1, 2018 through December 31, 2018.

Adjourn

On the motion of Trustee Tandoi, seconded by Trustee Slisz, it was unanimously agreed to adjourn at 5:23 P.M.

Respectfully submitted,

Carol A. Moranz

Deputy Village Clerk

300 State Street, Suite 201 | Rochester, NY 14614 | p 585.454.6110 | f 585.454.3066 | www.labellapc.com

RECEIVED
NOV 27 2017
VILLAGE OF FAIRPORT

November 22, 2017

L. Kay Wharmby, Village Clerk
Village of Fairport
31 South Main Street
Fairport, NY 14450**RE: Proposal for Services
Local Government Records Management Improvement Fund (LGRMIF)**

Dear Kay:

As a follow-up to our discussion, I am submitting this letter form of proposal/agreement to prepare an application for funding for the Village of Fairport under the Records Management program administered by State Archives. I understand that the Village proposes to convert maps, plans and drawings and building permits to an electronic format. I also understand that the Village may work with the Town of Perinton for a Shared Services application.

If the Village decides to proceed without the Town, our fee to prepare the Individual application will be \$3,000. If the Village and Town are able to develop a Shared Services project, our fee will be \$5,000 (\$2,500 per municipality). Payment of the fee would be due within 30 days following the submission of the application which is January 16, 2017.

If the proposal is acceptable please have it signed by the Mayor and return a copy to me. If you have questions or would like to discuss details associated with this engagement, please call me at your earliest convenience. LaBella Associates looks forward to assisting the Village in securing funding to improve its records management program.

Sincerely,

Kathleen Dear
Program Manager

Accepted by the Village of Fairport

By: _____

Date: _____



2016-2017 Revenue

Agenda Item #4

ACCOUNT NO	ACCOUNT DESCRIPTION	ACTUAL 2015	ACTUAL 2016	ORIGINAL BUDGET 2017	ADJUSTED BUDGET 2017	FINAL 2017 PROJECTION	ACTUAL	VARIANCE YTD TO FINAL PROJECTION
A.1001	REAL PROPERTY TAXES	2,424,219.18	2,465,737.80	2,591,349.00	2,594,662.56	2,594,662.56	2,594,344.00	318.56
A.1081	PYMNTS IN LIEU OF TAXES	234,102.63	130,717.99	102,195.00	102,195.00	109,064.00	109,064.49	(0.49)
A.1090	INTEREST & PEN. ON TX.	9,266.77	8,003.17	7,500.00	7,500.00	7,586.00	7,429.20	156.80
A.1120	SALES TAX DISTRIBUTION	1,416,206.24	1,482,004.46	1,475,000.00	1,475,000.00	1,511,875.00	1,534,171.00	(22,296.00)
A.1130	UTILITIES GROSS REC. TX	23,989.92	23,733.82	24,000.00	24,000.00	24,000.00	40,536.06	(16,536.06)
A.1170	FRANCHISE FEES	74,016.31	36,981.22	72,000.00	72,000.00	74,000.00	75,437.04	(1,437.04)
A.1230	TREASURER FEES	2,048.60	3,499.28	2,800.00	2,800.00	2,925.00	3,517.71	(592.71)
A.1550	PUBLIC POUND CHARGES	175.00	200.00	-	-	50.00	50.00	-
A.1560	SAFETY INSPECTION FEES	918.05	2,615.00	6,650.00	6,650.00	6,650.00	4,224.40	2,425.60
A.1589	PD PUBLIC SAFETY MISC	23.50	1,919.40	50.00	50.00	50.00	574.43	(524.43)
A.1710	PUBLIC WORKS SERVICES	-	1,323.78	-	-	-	-	-
A.2001	PARK & RECREATION FEES	3,815.00	2,645.00	2,000.00	2,000.00	2,000.00	2,580.00	(580.00)
A.2025	SPEC REC FACILITY FEES	20,685.00	25,682.00	22,350.00	22,350.00	23,500.00	25,024.00	(1,524.00)
A.2110	ZONING FEES	550.00	26,555.00	500.00	500.00	500.00	1,100.00	(600.00)
A.2115	PLANNING BOARD FEES	2,072.00	1,130.00	1,000.00	1,000.00	1,000.00	1,515.00	(515.00)
A.2122	SEWER CHARGES	-	-	1,000.00	1,000.00	500.00	250.00	250.00
A.2262	FIRE PROTECTION TOWN	828,154.00	837,347.00	854,000.00	854,000.00	854,000.00	845,461.00	8,539.00
A.2374	SEWER SVCS OTHER GOVTS	35,309.60	34,205.60	38,000.00	38,000.00	34,205.00	34,206.00	(1.00)
A.2389	OTHER SVCS OTHER GOVTS	5,427.92	5,367.81	5,368.00	5,368.00	5,524.00	5,524.33	(0.33)
A.2401.012	INTEREST & EARNINGS.POTTER FUNDS	-	-	-	-	15.18	-	15.18
A.2401.02	INTEREST & EARNINGS..	49.52	21.24	-	-	15.18	27.87	(12.69)
A.2401.04	INTEREST FIRE RESERVE..	21.68	60.45	-	-	128.21	204.33	(76.12)
A.2401.05	INTEREST ST & SEWER RES..	898.03	829.86	-	-	702.54	926.94	(224.40)
A.2401.06	INTEREST LAND & BLDG RES..	61.45	47.53	-	-	42.86	52.88	(10.02)
A.2401.09	INTEREST FIRE EQUIP RESERVE	33.93	35.49	-	-	39.65	64.78	(25.13)
A.2401	INTEREST & EARNINGS	6,582.25	5,498.69	3,700.00	3,700.00	5,500.00	6,838.53	(1,338.53)
A.2410	RENTAL OF REAL PROPERTY	161,139.42	189,570.46	138,123.00	138,123.00	138,123.00	134,290.74	3,832.26
A.2501	LICENSES-BUSINESS	1,250.00	1,875.00	400.00	400.00	400.00	300.00	100.00
A.2550	FIRE ALARM PERMITS	350.00	200.00	600.00	600.00	320.00	330.00	(10.00)
A.2555	BUILDING & ALT PERMITS	25,500.86	67,229.73	48,000.00	48,000.00	48,000.00	48,933.50	(933.50)
A.2590	PERMITS-OTHER	3,937.08	2,423.00	3,000.00	3,000.00	3,131.00	4,568.80	(1,437.80)
A.2610	FINES & FORFEITURES	50,082.30	36,873.00	50,000.00	50,000.00	38,500.00	35,650.75	2,849.25
A.2625	FORFIETURE OF CRIME PROCEEDS						441.00	
A.2651	SALE OF REFUSE/RECYCL.	8,032.52	-	4,000.00	4,000.00	4,000.00	3,556.80	443.20



2016-2017 Revenue

ACCOUNT NO	ACCOUNT DESCRIPTION	ACTUAL 2015	ACTUAL 2016	ORIGINAL BUDGET 2017	ADJUSTED BUDGET 2017	FINAL 2017 PROJECTION	ACTUAL	VARIANCE YTD TO FINAL PROJECTION
A.2655	MISCELLANEOUS SALES	-	0.20	-	-	-	-	-
A.2660	SALE OF REAL PROPERTY	-	24,995.00	-	-	-	-	-
A.2665	SALE OF VEHICLES/EQUIP	3,340.00	57,040.00	25,900.00	25,900.00	6,000.00	14,490.00	(8,490.00)
A.2680	INSURANCE RECOVERIES	1,742.91	-	-	-	1,369.01	1,369.01	-
A.2690	OTHER COMP FOR LOSSES	-	-	-	-	1,291.00	1,291.00	-
A.2701	REFUND PRIOR YRS APPROP	155,803.49	182,167.01	45,000.00	45,000.00	339,338.00	385,297.00	(45,959.00)
A.2705	GIFTS & DONATIONS	289.00	500.00	-	500.00	500.00	460.00	40.00
A.2715	PROCEEDS UNCLAIM PROP.	149.15	240.00	-	-	-	-	-
A.2770	UNCLASSIFIED REVENUES	32.31	310.91	-	-	-	-	-
A.2801	INTERFUND REVENUES	281,470.00	281,551.03	238,687.00	238,687.00	238,687.00	256,995.13	(18,308.13)
A.3001	REVENUE SHARING - STATE	145,726.00	140,035.00	140,035.00	140,035.00	140,035.00	140,035.00	-
A.3005	MORTGAGE TAX	46,322.29	63,190.05	60,000.00	60,000.00	75,831.00	75,830.98	0.02
A.3089	OTHER GEN GOVT STATE AD	12,100.00	5,698.00	-	-	5,712.00	5,712.00	-
A.3389	OTHER PUB. SAFETY AID	15,305.62	16,867.87	11,467.00	11,467.00	13,987.63	14,903.01	(915.38)
A.3501	STATE AID HIGHWAY	106,037.60	119,925.32	95,878.00	95,878.00	95,878.00	127,439.00	(31,561.00)
A.4389	OTHER PUBLIC SAFETY INCL STOP DWI	-	-	-	-	-	2,958.82	(2,958.82)
A.4910	COMMUNITY DEVELOPMENT BLOCK GR	69,514.00	-	-	-	-	-	-
A.5031.011	INTERFUND TRANSFER.WORKERS' COM	139,557.99	-	-	-	-	-	-
A.5031.04	INTERFUND TRANSFER FIRE..	127,348.22	158,038.03	43,000.00	43,000.00	43,000.00	100,000.00	(57,000.00)
A.5031.05	INTERFUND TRANSFER ST & SEWER RES	113,308.71	-	112,000.00	112,000.00	72,000.00	-	72,000.00
A.5031.06	INTERFUND TRANSFER LAND & BLDG..	-	-	10,000.00	10,000.00	10,000.00	-	10,000.00
A.5031.09	INTERFUND TRANSFER.FIRE EQUIP RESI	20,000.00	20,000.00	20,000.00	-	20,000.00	20,000.00	-
A.5031	INTERFUND TRANSFER	173,359.33	159,634.93	70,000.00	70,000.00	70,000.00	(0.91)	70,000.91
A.5710	SERIAL BONDS	-	-	-	12,945.38	12,945.38	12,945.38	-
A.5999	APPROPRIATED FUND BALANCE	-	-	178,847.00	175,533.44	-	-	-
		6,750,325.38	6,624,526.13	6,504,399.00	6,497,844.38	6,637,583.20	6,680,921.00	+(42,896.80)

431



2016-2017 Expense

FUND	ORG	ACCOUNT DESCRIPTION	ACTUAL 2015	ACTUAL 2016	ORIGINAL BUDGET 2017	ADJUSTED BUDGET 2017	FINAL 2017 PROJECTION	ACTUAL	VARIANCE YTD TO FINAL PROJECTION
	1010 Total	BOARD OF TRUSTEES	48,001.88	60,256.87	61,972.00	61,972.00	56,272.00	55,111.04	1,160.96
	1110 Total	VILLAGE JUSTICE	62,030.83	59,237.18	68,668.00	68,668.00	68,668.00	60,585.63	8,082.37
	1210 Total	MAYOR	17,732.46	18,474.40	18,620.00	18,620.00	18,610.00	18,511.02	98.98
	1230 Total	MANAGER	91,714.36	117,415.50	103,974.00	103,974.00	107,942.00	109,907.09	(1,965.09)
	1325 Total	TREASURER	241,914.29	234,124.54	235,505.00	243,209.54	242,468.00	244,058.18	(1,590.18)
	1420 Total	VILLAGE ATTORNEY	19,687.09	28,766.66	27,000.00	27,000.00	27,000.00	18,332.88	8,667.12
	1430 Total	PERSONNEL	3,938.80	4,989.63	8,120.00	8,120.00	8,100.00	5,334.77	2,765.23
	1440 Total	ENGINEER	3,032.50	3,466.66	5,000.00	5,000.00	-	-	-
	1620 Total	VILLAGE HALL	61,181.63	42,869.62	53,392.00	58,714.01	53,514.00	43,805.65	9,708.35
	1640 Total	CENTRAL GARAGE	92,406.79	87,668.08	93,641.00	93,641.00	93,484.00	107,983.35	(14,499.35)
	1641 Total	DPW FACILITY	-	12,378.50	20,465.00	20,465.00	16,500.00	16,158.65	341.35
	1680 Total	INFORMATION TECHNOLOGY	25,000.00	55,511.93	55,875.00	55,875.00	55,875.00	47,774.00	13,501.00
	1910 Total	UNALLOCATED INSURANCE	63,279.13	69,156.34	75,000.00	74,037.00	62,000.00	73,120.00	(11,120.00)
	1920 Total	MUNICIPAL ASSN DUES	3,545.00	3,545.00	3,700.00	3,700.00	3,600.00	3,545.00	55.00
	1930 Total	JUDGMENTS & CLAIMS	954.88	44,446.75	1,000.00	1,000.00	1,000.00	212.50	787.50
	1950 Total	TAXES & ASSESS	3,341.96	3,053.33	3,500.00	3,500.00	3,651.07	3,651.07	-
	1989 Total	MISCELLANEOUS EXPENSE	12,301.30	11,232.83	-	963.00	3,624.68	5,625.00	(2,000.32)
	1990 Total	CONTINGENCY	-	-	42,000.00	42,000.00	-	-	-
	3120 Total	POLICE	1,048,753.05	1,018,201.87	1,090,386.00	1,090,386.00	1,064,365.88	1,075,439.54	(11,073.66)
	3122 Total	ASSET FORFEITURE	10,280.51	3,890.32	-	-	1,450.00	2,880.00	(1,430.00)
	3410 Total	FIRE	333,286.00	239,384.45	302,768.00	311,730.25	310,486.25	257,270.87	53,215.38
	3411 Total	FIRE TRAINING FACILITY	121,012.90	61,481.88	61,405.00	61,405.00	61,405.00	62,131.13	(726.13)
	3510 Total	CONTROL OF ANIMALS	225.00	-	-	-	-	-	-
	3620 Total	SAFETY INSPECTION	94,545.66	123,629.93	100,931.00	100,931.00	101,911.00	114,798.25	(12,887.25)
	5010 Total	DPW ADMINISTRATION	100,374.46	108,376.00	122,654.00	123,090.94	121,681.94	115,816.28	5,865.66
	5110 Total	STREETS MAINT. & CLEAN	197,902.53	213,864.99	258,374.00	249,616.00	225,444.00	220,907.02	4,536.98
	5142 Total	SNOW REMOVAL	255,808.39	200,591.85	273,732.00	283,200.00	277,784.00	260,453.64	17,330.36
	5182 Total	STREET LIGHTING	187,218.00	182,662.98	185,057.00	185,057.00	185,057.00	201,812.00	(16,755.00)
	5410 Total	SIDEWALKS	104,909.21	30,349.78	25,801.00	25,801.00	25,801.00	26,119.00	(318.00)
	5650 Total	OFF STREET PARKING	19,593.60	41,038.50	23,207.00	23,207.00	23,028.44	19,954.93	3,073.51
	6410 Total	PUBLICITY	5,071.88	10,262.28	25,200.00	25,200.00	12,200.00	11,990.09	209.91
	6772 Total	PROGRAMS FOR AGING	3,500.00	-	3,500.00	3,500.00	3,500.00	3,500.00	-
	6989 Total	ECONOMIC DEVELOPMENT	11,000.00	7,333.32	11,000.00	11,000.00	11,000.00	10,999.98	0.02
	7110 Total	PARKS	23,214.57	27,178.85	35,298.00	30,830.00	30,830.00	30,740.97	89.03
	7140 Total	POTTER PLAYGROUND	25,571.83	24,060.79	23,774.00	26,295.76	26,295.76	21,538.33	4,757.43
	7180 Total	SPECIAL REC DOCK FACILITIES	3,714.32	15,387.40	16,930.00	20,027.37	18,112.37	18,674.09	(561.72)
	7450 Total	MUSEUM	678.85	135.00	1,200.00	7,200.00	7,200.00	5,358.21	1,841.79
	7550 Total	CELEBRATIONS	-	-	11,220.00	11,700.00	11,700.00	10,672.88	1,027.12
	8010 Total	ZONING BOARD	24,713.10	22,544.01	26,751.00	26,751.00	26,751.00	24,662.84	2,088.16



2016-2017 Expense

FUND	ORG	ACCOUNT DESCRIPTION	ACTUAL 2015	ACTUAL 2016	ORIGINAL BUDGET 2017	ADJUSTED BUDGET 2017	FINAL 2017 PROJECTION	ACTUAL	VARIANCE YTD TO FINAL PROJECTION
	8020 Total	PLANNING BOARD	25,007.64	26,029.99	31,951.00	31,951.00	31,951.00	25,417.37	6,533.63
	8030 Total	HISTORIC PRESERVATION COMM	19,044.89	12,695.04	15,430.00	15,430.00	15,430.00	13,183.89	2,246.11
	8120 Total	SANITARY SEWER	48,683.96	41,013.65	53,083.00	53,287.13	51,192.39	54,036.95	(2,844.56)
	8160 Total	REFUSE COLLECTION	516,619.77	359,841.72	394,843.00	392,289.08	377,846.45	370,056.79	7,789.66
	8170 Total	STREET CLEANING	15,399.11	16,979.70	18,537.00	18,537.00	18,480.00	18,680.06	(200.06)
	8510 Total	COMMUNITY BEAUTIFICATION	1,669.71	2,472.24	2,750.00	2,404.98	2,404.98	2,424.15	(19.17)
	8540 Total	STORM SEWER	31,452.13	33,299.21	36,458.00	39,207.74	80,013.93	74,011.09	6,002.84
	8560 Total	SHADE TREES	17,463.44	67,494.87	50,743.00	52,668.00	52,668.00	52,561.59	106.41
	8989 Total	OTHER HOME & COMMUNITY SERV	1,073.70	187.70	931.00	931.00	931.00	292.91	638.09
	9010 Total	NYS RETIREMENT EMPLOYEES	288,057.14	350,479.33	245,173.00	245,173.00	237,810.00	206,726.00	31,084.00
	9015 Total	NYS POLICE RETIREMENT	194,255.00	193,301.00	195,079.00	195,079.00	180,984.00	211,148.00	(30,164.00)
	9030 Total	SOCIAL SECURITY	182,596.70	174,759.01	196,864.00	196,864.00	196,864.00	190,253.00	6,611.00
	9040 Total	WORKERS COMPENSATION	372,191.24	240,871.44	301,646.00	301,646.00	288,426.00	279,731.00	8,695.00
	9050 Total	UNEMPLOYMENT INSURANCE	-	-	-	-	-	-	-
	9060 Total	HEALTH INSURANCE	441,641.71	461,490.87	512,984.00	512,984.00	491,000.00	495,467.00	(4,467.00)
	9089 Total	OTHER EMPLOYEE BENEFITS	2,063.17	841.96	1,250.00	1,750.00	1,750.00	1,277.00	473.00
	9710 Total	SERIAL BONDS	449,303.50	437,897.50	432,117.00	432,117.00	72,117.00	205,081.00	(132,964.00)
	9901 Total	TRANSFERS FROM RESERVES	73,344.09	106,178.58	-	-	-	-	-
	9950 Total	TRANSFERS TO RESERVES	292,997.50	886,260.00	43,000.00	43,000.00	43,000.00	755,151.95	(712,151.95)
	9952 Total	TRANSFER TO FIRE ROLLING STOC	-	-	100,000.00	100,000.00	100,000.00	100,000.00	-
	9953 Total	WORKERS COMPENSATION RESEI	139,557.99	-	-	-	-	-	-
	9960 Total	TRANS FIRE EQUIP RES	-	158,038.03	20,000.00	20,000.00	20,000.00	20,000.00	-
	Grand Total		6,433,859.15	6,757,099.86	6,129,459.00	6,162,705.80	5,631,181.14	6,384,935.63	(748,354.49)

(200K) Difference



2ND Quarter 2017-2018 Financial Review

ACCOUNT N° ACCOUNT DESCRIPTION		ORIGINAL BUDGET	YTD ADJUSTED BUDGET	YTD ACTUAL REVEXP	YTD BUDGET BALANCE	YTD ENCUMBERED	YTD AVAILABLE BALANCE	PERCENT RECEIVED /EXPENDED
REVENUE								
A.1001	REAL PROPERTY TAXES	2,646,525.00	2,646,525.00	2,651,649.63	5,124.63	-	5,124.63	100.19%
A.1081	PYMNTS IN LIEU OF TAXES	102,111.00	102,111.00	63,562.84	(38,548.16)	-	(38,548.16)	62.25%
A.1090	INTEREST & PEN. ON TX.	7,500.00	7,500.00	7,486.31	(13.69)	-	(13.69)	99.82%
A.1120	SALES TAX DISTRIBUTION	1,520,000.00	1,520,000.00	795,122.34	(724,877.66)	-	(724,877.66)	52.31%
A.1130	UTILITIES GROSS REC. TX	25,000.00	25,000.00	7,407.37	(17,592.63)	-	(17,592.63)	29.63%
A.1170	FRANCHISE FEES	74,000.00	74,000.00	34,652.60	(39,347.40)	-	(39,347.40)	46.83%
A.1230	TREASURER FEES	2,800.00	2,800.00	1,717.00	(1,083.00)	-	(1,083.00)	61.32%
A.1550	PUBLIC POUND CHARGES	-	-	300.00	300.00	-	300.00	
A.1560	SAFETY INSPECTION FEES	6,650.00	6,650.00	800.00	(5,850.00)	-	(5,850.00)	12.03%
A.1589	PD PUBLIC SAFETY MISC	50.00	50.00	16.25	(33.75)	-	(33.75)	32.50%
A.1710	PUBLIC WORKS SERVICES	-	-	2,231.70	2,231.70	-	2,231.70	
A.2001	PARK & RECREATION FEES	2,000.00	2,000.00	1,850.00	(150.00)	-	(150.00)	92.50%
A.2025	SPEC REC FACILITY FEES	22,350.00	22,350.00	21,457.00	(893.00)	-	(893.00)	96.00%
A.2110	ZONING FEES	500.00	500.00	940.00	440.00	-	440.00	188.00%
A.2115	PLANNING BOARD FEES	1,000.00	1,000.00	1,717.60	717.60	-	717.60	171.76%
A.2122	SEWER CHARGES	500.00	500.00	-	(500.00)	-	(500.00)	0.00%
A.2262	FIRE PROTECTION TOWN	845,461.00	845,461.00	-	(845,461.00)	-	(845,461.00)	0.00% Paid in April
A.2374	SEWER SVCS OTHER GOVTS	34,700.00	34,700.00	-	(34,700.00)	-	(34,700.00)	0.00% Paid in April
A.2389	OTHER SVCS OTHER GOVTS	5,700.00	5,700.00	-	(5,700.00)	-	(5,700.00)	0.00% Paid in May
A.2401	INTEREST & EARNINGS	5,500.00	5,500.00	4,994.60	(505.40)	-	(505.40)	90.81%
A.2401.02	INTEREST & EARNINGS.ASSET FORFEITURE	-	-	27.34	27.34	-	27.34	
A.2401.04	INTEREST FIRE RESERVE..	-	-	176.14	176.14	-	176.14	
A.2401.09	INTEREST FIRE EQUIP RESERVE	-	-	79.99	79.99	-	79.99	
A.2410	RENTAL OF REAL PROPERTY	179,303.00	179,303.00	72,090.27	(107,212.73)	-	(107,212.73)	40.21%
A.2501	LICENSES-BUSINESS	400.00	400.00	600.00	200.00	-	200.00	150.00%
A.2550	FIRE ALARM PERMITS	300.00	300.00	150.00	(150.00)	-	(150.00)	50.00%
A.2555	BUILDING & ALT PERMITS	30,000.00	30,000.00	8,962.20	(21,037.80)	-	(21,037.80)	29.87%
A.2590	PERMITS-OTHER	3,100.00	3,100.00	2,080.00	(1,020.00)	-	(1,020.00)	67.10%
A.2610	FINES & FORFEITURES	40,000.00	40,000.00	11,644.50	(28,355.50)	-	(28,355.50)	29.11%
A.2651	SALE OF REFUSE/RECYCL.	4,000.00	4,000.00	1,379.60	(2,620.40)	-	(2,620.40)	34.49%
A.2660	SALE OF REAL PROPERTY	0	0	650.00	650.00	-	650.00	
A.2680	INSURANCE RECOVERIES	0	0	2,709.23	2,709.23	-	2,709.23	
A.2701	REFUND PRIOR YRS APPROP	100,000.00	100,000.00	54,022.22	(45,977.78)	-	(45,977.78)	54.02%
\$4,500 refund of OT for Crisis Intervention								
A.2702	REFUND CURRENT YEAR APPROP.	5,500.00	5,500.00	5,049.34	(450.66)	-	(450.66)	91.81% Training. No Canal Days Billing.
A.2705	GIFTS & DONATIONS	-	-	535.00	535.00	-	535.00	
A.2770	UNCLASSIFIED REVENUES	-	-	796.04	796.04	-	796.04	
A.2801	INTERFUND REVENUES	231,917.00	231,917.00	2,086.35	(229,830.65)	-	(229,830.65)	0.90%
A.3001	REVENUE SHARING - STATE	140,035.00	140,035.00	140,035.00	-	-	-	100.00%
A.3005	MORTGAGE TAX	100,000.00	100,000.00	26,493.45	(73,506.55)	-	(73,506.55)	26.49%
A.3089	OTHER GEN GOVT STATE AD	0	0	7,652.00	7,652.00	-	7,652.00	
A.3389	OTHER PUB. SAFETY AID - Per Capita Aid	26,235.00	26,235.00	3,503.74	(22,731.26)	-	(22,731.26)	13.36%
A.4389	OTHER PUBLIC SAFETY INCL STOP DWI	-	-	7,016.98	7,016.98	-	7,016.98	
A.5031.09	INTERFUND TRANSFER.FIRE EQUIP RESERVE	-	-	-	-	-	-	
A.5999	APPROPRIATED FUND BALANCE	271,248.00	271,248.00	-	(271,248.00)	-	(271,248.00)	0.00%
TOTAL		6,434,385.00	6,434,385.00	3,943,644.63	(2,490,740.37)		(2,490,740.37)	61.29%



2ND Quarter 2017-2018 Financial Review

ACCOUNT N°	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	YTD ADJUSTED BUDGET	YTD ACTUAL REVEXP	YTD BUDGET BALANCE	YTD ENCUMBERED	YTD AVAILABLE BALANCE	PERCENT RECEIVED /EXPENDED
EXPENSE								
A.1010.1	BOARD OF TRUSTEES.PERSONAL SERVICES	38,017.00	38,017.00	16,669.54	(21,347.46)	-	(21,347.46)	43.85%
A.1010.4	BOARD OF TRUSTEES.CONTRACTUAL EXPENSES	16,200.00	16,200.00	20,079.16	3,879.16	-	3,879.16	123.95%
		54,217.00	54,217.00	36,748.70	(17,468.30)	-	(17,468.30)	67.78%
A.1110.1	VILLAGE JUSTICE.PERSONAL SERVICES	61,849.00	61,849.00	25,846.47	(36,002.53)	-	(36,002.53)	41.79%
A.1110.4	VILLAGE JUSTICE.CONTRACTUAL EXPENSES	6,725.00	6,725.00	1,613.53	(5,111.47)	-	(5,111.47)	23.99%
A.1110.43	VILLAGE JUSTICE.COMMUNICATIONS	1,300.00	1,300.00	1,126.75	(173.25)	-	(173.25)	86.67%
		69,874.00	69,874.00	28,586.75	(41,287.25)	-	(41,287.25)	40.91%
A.1210.1	MAYOR.PERSONAL SERVICES	15,208.00	15,208.00	6,668.09	(8,539.91)	-	(8,539.91)	43.85%
A.1210.4	MAYOR.CONTRACTUAL EXPENSES	2,600.00	2,600.00	1,473.98	(1,126.02)	-	(1,126.02)	56.69%
A.1210.43	MAYOR.COMMUNICATIONS	1,400.00	1,400.00	1,000.01	(399.99)	-	(399.99)	71.43%
		19,208.00	19,208.00	9,142.08	(10,065.92)	-	(10,065.92)	47.60%
A.1230.1	MANAGER.PERSONAL SERVICES	109,519.00	109,519.00	49,550.62	(59,968.38)	-	(59,968.38)	45.24%
A.1230.2	MANAGER.EQUIPMENT	250.00	250.00	-	(250.00)	-	(250.00)	0.00%
A.1230.4	MANAGER.CONTRACTUAL EXPENSES	5,700.00	5,700.00	3,516.31	(2,183.69)	-	(2,183.69)	61.69%
		115,469.00	115,469.00	53,066.93	(62,402.07)	-	(62,402.07)	45.96%
A.1325.1	TREASURER.PERSONAL SERVICES	206,751.00	206,751.00	91,737.07	(115,013.93)	-	(115,013.93)	44.37%
A.1325.11	TREASURER.PERSONAL SERVICES O/T	520.00	520.00	56.86	(463.14)	-	(463.14)	10.93%
A.1325.2	TREASURER.EQUIPMENT	1,200.00	1,996.38	2,381.88	385.50	-	385.50	119.31%
A.1325.4	TREASURER.CONTRACTUAL EXPENSES	31,490.00	31,490.00	17,179.28	(14,310.72)	-	(14,310.72)	54.55%
A.1325.43	TREASURER.COMMUNICATIONS	2,000.00	2,000.00	1,582.09	(417.91)	-	(417.91)	79.10%
		241,961.00	242,757.38	112,937.18	(129,820.20)	-	(129,820.20)	46.52%
A.1326.4	RECORD ARCHIVE.CONTRACTUAL EXPENSES	3,550.00	3,550.00	-	(3,550.00)	-	(3,550.00)	0.00%
		3,550.00	3,550.00	-	(3,550.00)	-	(3,550.00)	0.00%
A.1420.4	VILLAGE ATTORNEY.CONTRACTUAL EXPENSES	24,000.00	24,000.00	10,846.79	(13,153.21)	-	(13,153.21)	45.19%
A.1430.4	PERSONNEL.CONTRACTUAL EXPENSES	8,500.00	8,500.00	2,964.53	(5,535.47)	-	(5,535.47)	34.88%
A.1440.4	ENGINEER.CONTRACTUAL EXPENSES	2,500.00	2,500.00	-	(2,500.00)	-	(2,500.00)	0.00%
		35,000.00	35,000.00	13,811.32	(21,188.68)	-	(21,188.68)	0.80
A.1620.1	VILLAGE HALL.PERSONAL SERVICES	36,040.00	36,040.00	15,463.40	(20,576.60)	-	(20,576.60)	42.91%
A.1620.11	VILLAGE HALL.PERSONAL SERVICES O/T	2,122.00	2,122.00	727.11	(1,394.89)	-	(1,394.89)	34.27%
A.1620.2	VILLAGE HALL.EQUIPMENT	9,100.00	9,100.00	3,400.00	(5,700.00)	-	(5,700.00)	37.36%
A.1620.4	VILLAGE HALL.CONTRACTUAL EXPENSES	8,350.00	8,350.00	2,700.18	(5,649.82)	-	(5,649.82)	32.34%
A.1620.42	VILLAGE HALL.NATURAL GAS	375.00	375.00	85.49	(289.51)	-	(289.51)	22.80%
A.1620.43	VILLAGE HALL.COMMUNICATIONS			63.56	63.56		63.56	#DIV/0!
A.1620.45	VILLAGE HALL.MAINTENANCE	7,900.00	7,900.00	1,659.63	(6,240.37)	-	(6,240.37)	21.01%
		63,887.00	63,887.00	24,099.37	(39,787.63)	-	(39,787.63)	37.72%
A.1640.1	CENTRAL GARAGE.PERSONAL SERVICES	75,771.00	75,771.00	33,026.64	(42,744.36)	-	(42,744.36)	43.59%
A.1640.11	CENTRAL GARAGE.PERSONAL SERVICES O/T	660.00	660.00	-	(660.00)	-	(660.00)	0.00%
A.1640.4	CENTRAL GARAGE.CONTRACTUAL EXPENSES	22,300.00	22,300.00	8,343.03	(13,956.97)	-	(13,956.97)	37.41%
		98,731.00	98,731.00	41,369.67	(57,361.33)	-	(57,361.33)	41.90%
A.1641.4	DPW FACILITY.CONTRACTUAL EXPENSES	5,400.00	5,400.00	1,560.90	(3,839.10)	-	(3,839.10)	28.91%
A.1641.42	DPW FACILITY.NATURAL GAS	4,500.00	4,500.00	1,437.96	(3,062.04)	-	(3,062.04)	31.95%
A.1641.43	DPW FACILITY.COMMUNICATIONS	2,400.00	2,400.00	1,919.59	(480.41)	-	(480.41)	79.98%
A.1641.45	DPW FACILITY.MAINTENANCE	8,720.00	8,720.00	185.13	(8,534.87)	-	(8,534.87)	2.12%
		21,020.00	21,020.00	5,103.58	(15,916.42)	-	(15,916.42)	24.28%
A.1680.4	INFORMATION TECHNOLOGY.CONTRACTUAL EXPENSES	52,760.00	52,760.00	45,050.03	(7,709.97)	-	(7,709.97)	85.39%
		52,760.00	52,760.00	45,050.03	(7,709.97)	-	(7,709.97)	85.39%
A.1910.4	UNALLOCATED INSURANCE.CONTRACTUAL EXPENSES	65,000.00	65,000.00	60,273.65	(4,726.35)	-	(4,726.35)	92.73%
A.1920.4	MUNICIPAL ASSN DUES.CONTRACTUAL EXPENSES	3,700.00	3,700.00	2,745.00	(955.00)	-	(955.00)	74.19%
A.1930.4	JUDGMENTS & CLAIMS.CONTRACTUAL EXPENSES	1,000.00	1,000.00	-	(1,000.00)	-	(1,000.00)	0.00%
A.1950.4	TAXES & ASSESS - REAL PROPERTY.CONTRACTUAL EXPENSES	3,700.00	3,700.00	-	(3,700.00)	-	(3,700.00)	0.00%
A.1989.4	MISCELLANEOUS EXPENSE.CONTRACTUAL EXPENSES	1,000.00	1,000.00	1,242.08	242.08	-	242.08	124.21% Refund of Prior Yr Taxes
A.1990.4	CONTINGENT ACCOUNT.CONTRACTUAL EXPENSES	40,000.00	40,000.00	-	(40,000.00)	-	(40,000.00)	0.00%
		114,400.00	114,400.00	64,260.73	(50,139.27)	-	(50,139.27)	2.91



2ND Quarter 2017-2018 Financial Review

ACCOUNT N/ACCOUNT DESCRIPTION		ORIGINAL BUDGET	YTD ADJUSTED BUDGET	YTD ACTUAL REVEXP	YTD BUDGET BALANCE	YTD ENCUMBERED	YTD AVAILABLE BALANCE	PERCENT RECEIVED /EXPENDED
A.3120.1	POLICE.PERSONAL SERVICES	924,940.00	924,940.00	407,841.90	(517,098.10)	-	(517,098.10)	44.09%
A.3120.102	POLICE.PERS SVCS - LONGEVITY	8,600.00	8,600.00	8,600.00	-	-	-	100.00%
A.3120.108	POLICE.PERS SVCS - HOLIDAY	35,126.00	35,126.00	36,934.80	1,808.80	-	1,808.80	105.15%
A.3120.11	POLICE.PERSONAL SERVICES O/T	61,838.00	61,838.00	20,377.42	(41,460.58)	-	(41,460.58)	32.95% Emp Date Dependent
A.3120.111	POLICE.PERSONAL SERVICES GRANT OT	-	-	3,192.42	3,192.42	-	3,192.42	#DIV/0!
A.3120.2	POLICE.EQUIPMENT	2,650.00	4,650.00	8,005.02	3,355.02	-	3,355.02	172.15%
A.3120.4	POLICE.CONTRACTUAL EXPENSES	40,550.00	38,550.00	13,595.76	(24,954.24)	-	(24,954.24)	35.27%
A.3120.41	POLICE.VEHICLE FUEL	20,000.00	20,000.00	5,508.95	(14,491.05)	-	(14,491.05)	27.54%
A.3120.43	POLICE.COMMUNICATIONS	4,980.00	4,980.00	3,904.93	(1,075.07)	-	(1,075.07)	78.41%
		1,098,684.00	1,098,684.00	507,961.20	(590,722.80)	-	(590,722.80)	46.23%
A.3410.1	FIRE.PERSONAL SERVICES	65,152.00	65,152.00	28,965.25	(36,186.75)	-	(36,186.75)	44.46%
A.3410.11	FIRE.PERSONAL SERVICES O/T	-	-	196.83	196.83	-	196.83	#DIV/0!
A.3410.2	FIRE.EQUIPMENT	30,000.00	47,731.63	42,896.33	(4,835.30)	6,388.50	(11,223.80)	89.87%
A.3410.4	FIRE.CONTRACTUAL EXPENSES	83,100.00	83,100.00	36,172.50	(46,927.50)	-	(46,927.50)	43.53%
A.3410.41	FIRE.VEHICLE FUEL	17,000.00	17,000.00	4,453.13	(12,546.87)	-	(12,546.87)	26.19%
A.3410.42	FIRE.NATURAL GAS	6,000.00	6,000.00	749.92	(5,250.08)	-	(5,250.08)	12.50%
A.3410.43	FIRE.COMMUNICATIONS	7,500.00	7,500.00	5,859.76	(1,640.24)	-	(1,640.24)	78.13%
A.3410.45	FIRE.MAINTENANCE	4,960.00	4,960.00	-	(4,960.00)	-	(4,960.00)	0.00%
		213,712.00	231,443.63	119,293.72	(112,149.91)	6,388.50	(118,538.41)	51.54%
A.3411.4	FIRE TRAINING FACILITY.CONTRACTUAL EXPENSES	61,505.00	61,505.00	-	(61,505.00)	-	(61,505.00)	0.00%
		61,505.00	61,505.00	-	(61,505.00)	-	(61,505.00)	0.00%
A.3510.4	CONTROL OF ANIMALS.CONTRACTUAL EXPENSES	-	-	200.00	200.00	-	200.00	#DIV/0!
		-	-	200.00	200.00	-	200.00	#DIV/0!
A.3620.1	SAFETY INSPECTION.PERSONAL SERVICES	86,467.00	86,467.00	37,120.84	(49,346.16)	-	(49,346.16)	42.93%
A.3620.11	SAFETY INSPECTION.PERSONAL SERVICES O/T	765.00	765.00	96.06	(668.94)	-	(668.94)	12.56%
A.3620.2	SAFETY INSPECTION.EQUIPMENT	1,100.00	1,100.00	-	(1,100.00)	-	(1,100.00)	0.00%
A.3620.4	SAFETY INSPECTION.CONTRACTUAL EXPENSES	6,300.00	6,300.00	4,485.05	(1,814.95)	-	(1,814.95)	71.19%
A.3620.41	SAFETY INSPECTION.VEHICLE FUEL	400.00	400.00	87.03	(312.97)	-	(312.97)	21.76%
A.3620.43	SAFETY INSPECTION.COMMUNICATIONS	1,800.00	1,800.00	1,211.44	(588.56)	-	(588.56)	67.30%
		96,832.00	96,832.00	43,000.42	(53,831.58)	-	(53,831.58)	44.41%
A.5010.1	DPW ADMINISTRATION.PERSONAL SERVICES	108,476.00	108,476.00	49,316.49	(59,159.51)	-	(59,159.51)	45.46%
A.5010.4	DPW ADMINISTRATION.CONTRACTUAL EXPENSES	43,700.00	43,700.00	13,898.30	(29,801.70)	-	(29,801.70)	31.80%
A.5010.45	DPW ADMINISTRATION.MAINTENANCE	1,200.00	1,200.00	-	(1,200.00)	-	(1,200.00)	0.00%
		153,376.00	153,376.00	63,214.79	(90,161.21)	-	(90,161.21)	41.22%
A.5110.1	STREETS MAINT. & CLEAN.PERSONAL SERVICES	155,854.00	155,854.00	56,663.39	(99,190.61)	-	(99,190.61)	36.36%
A.5110.11	STREETS MAINT. & CLEAN.PERSONAL SERVICES O/T	5,306.00	5,306.00	5,033.35	(272.65)	-	(272.65)	94.86%
A.5110.4	STREETS MAINT. & CLEAN.CONTRACTUAL EXPENSES	70,200.00	70,200.00	45,619.69	(24,580.31)	-	(24,580.31)	64.99%
A.5110.41	STREETS MAINT. & CLEAN.VEHICLE FUEL	35,000.00	35,000.00	10,733.73	(24,266.27)	-	(24,266.27)	30.67%
A.5110.45	STREETS MAINT. & CLEAN.MAINTENANCE	11,000.00	11,000.00	9,767.31	(1,232.69)	-	(1,232.69)	88.79%
		277,360.00	277,360.00	127,817.47	(149,542.53)	-	(149,542.53)	46.08%
A.5142.1	SNOW REMOVAL.PERSONAL SERVICES	168,604.00	168,604.00	66,488.73	(102,115.27)	-	(102,115.27)	39.43%
A.5142.11	SNOW REMOVAL.PERSONAL SERVICES O/T	50,934.00	50,934.00	-	(50,934.00)	-	(50,934.00)	0.00%
A.5142.2	SNOW REMOVAL.EQUIPMENT	4,200.00	4,200.00	-	(4,200.00)	-	(4,200.00)	0.00%
A.5142.4	SNOW REMOVAL.CONTRACTUAL EXPENSES	30,200.00	30,200.00	1,811.20	(28,388.80)	-	(28,388.80)	6.00%
A.5142.45	SNOW REMOVAL.MAINTENANCE	26,000.00	26,000.00	19,333.62	(6,666.38)	-	(6,666.38)	74.36%
		279,938.00	279,938.00	87,633.55	(192,304.45)	-	(192,304.45)	31.30%
A.5182.4	STREET LIGHTING.CONTRACTUAL EXPENSES	191,663.00	191,663.00	23,836.54	(167,826.46)	-	(167,826.46)	12.44%
		191,663.00	191,663.00	23,836.54	(167,826.46)	-	(167,826.46)	12.44%
A.5410.1	SIDEWALKS.PERSONAL SERVICES	27,065.00	27,065.00	12,189.58	(14,875.42)	-	(14,875.42)	45.04%
		27,065.00	27,065.00	12,189.58	(14,875.42)	-	(14,875.42)	45.04%
A.5650.1	OFF STREET PARKING.PERSONAL SERVICES	17,106.00	17,106.00	7,157.39	(9,948.61)	-	(9,948.61)	41.84%
A.5650.11	OFF STREET PARKING.PERSONAL SERVICES O/T	4,821.00	4,821.00	1,901.16	(2,919.84)	-	(2,919.84)	39.43%
A.5650.4	OFF STREET PARKING.CONTRACTUAL EXPENSES	3,600.00	3,600.00	1,671.31	(1,928.69)	-	(1,928.69)	46.43%
A.5650.44	OFF STREET PARKING.ICE RINK COSTS	2,725.00	2,725.00	526.57	(2,198.43)	-	(2,198.43)	19.32%



2ND Quarter 2017-2018 Financial Review

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A.6410.4	PUBLICITY.CONTRACTUAL EXPENSES	28,252.00	28,252.00	11,256.43	(16,995.57)	-	(16,995.57)	39.84%	
A.6772.4	PROGRAMS FOR AGING.CONTRACTUAL EXPENSES	25,200.00	25,200.00	6,197.08	(19,002.92)	-	(19,002.92)	24.59%	
A.6989.4	ECONOMIC DEVELOPMENT.CONTRACTUAL EXPENSES	3,500.00	3,500.00	7,000.00	3,500.00	-	3,500.00	200.00%	One payment payment from prior year.
		11,000.00	11,000.00	-	(11,000.00)	-	(11,000.00)	0.00%	
		39,700.00	39,700.00	13,197.08	(26,502.92)	-	(26,502.92)	2.25	
A.7110.1	PARKS.PERSONAL SERVICES	26,559.00	26,559.00	12,173.34	(14,385.66)	-	(14,385.66)	45.84%	
A.7110.11	PARKS.PERSONAL SERVICES O/T	-	-	26.76	26.76	-	26.76	#DIV/0!	
A.7110.2	PARKS.EQUIPMENT	300.00	300.00	-	(300.00)	-	(300.00)	0.00%	
A.7110.4	PARKS.CONTRACTUAL EXPENSES	7,150.00	7,150.00	1,420.90	(5,729.10)	-	(5,729.10)	19.87%	
A.7110.45	PARKS.MAINTENANCE	1,300.00	1,300.00	517.30	(782.70)	-	(782.70)	39.79%	
		35,309.00	35,309.00	14,138.30	(21,170.70)	-	(21,170.70)	40.04%	
A.7140.1	POTTER PLAYGRND & COMMUNITY CNTR.PERSONAL SERVICES	21,385.00	21,385.00	9,240.81	(12,144.19)	-	(12,144.19)	43.21%	
A.7140.11	POTTER PLAYGRND & COMMUNITY CNTR.PERSONAL SERVICES O/T	275.00	275.00	-	(275.00)	-	(275.00)	0.00%	
A.7140.4	POTTER PLAYGRND & COMMUNITY CNTR.CONTRACTUAL EXPENSES	1,300.00	1,300.00	628.86	(671.14)	-	(671.14)	48.37%	
A.7140.42	POTTER PLAYGRND & COMMUNITY CNTR.NATURAL GAS	575.00	575.00	130.07	(444.93)	-	(444.93)	22.62%	
A.7140.43	POTTER PLAYGRND & COMMUNITY CNTR.COMMUNICATIONS	336.00	336.00	80.70	(255.30)	-	(255.30)	24.02%	
A.7140.45	POTTER PLAYGRND & COMMUNITY CNTR.MAINTENANCE	500.00	500.00	3.75	(496.25)	-	(496.25)	0.75%	
		24,371.00	24,371.00	10,084.19	(14,286.81)	-	(14,286.81)	41.38%	
A.7180.1	SPECIAL REC DOCK FACILITIES.PERSONAL SERVICES	13,671.00	13,671.00	8,895.24	(4,775.76)	-	(4,775.76)	65.07%	
A.7180.4	SPECIAL REC DOCK FACILITIES.CONTRACTUAL EXPENSES	4,015.00	4,015.00	1,593.28	(2,421.72)	-	(2,421.72)	39.68%	
A.7180.42	SPECIAL REC DOCK FACILITIES.NATURAL GAS	500.00	500.00	92.93	(407.07)	-	(407.07)	18.59%	
		18,186.00	18,186.00	10,581.45	(7,604.55)	-	(7,604.55)	58.18%	
A.7450.4	MUSEUM.CONTRACTUAL EXPENSES	700.00	700.00	-	(700.00)	-	(700.00)	0.00%	
		700.00	700.00	-	(700.00)	-	(700.00)	0.00%	
A.7550.11	CELEBRATIONS.PERSONAL SERVICES O/T	1,730.00	1,730.00	1,513.96	(216.04)	-	(216.04)	87.51%	
A.7550.4	CELEBRATIONS.CONTRACTUAL EXPENSES	-	-	506.00	506.00	-	506.00	#DIV/0!	
		1,730.00	1,730.00	2,019.96	289.96	-	289.96	116.76%	
A.8010.1	ZONING BOARD OF APPEALS.PERSONAL SERVICES	18,656.00	18,656.00	8,261.15	(10,394.85)	-	(10,394.85)	44.28%	
A.8010.11	ZONING BOARD OF APPEALS.PERSONAL SERVICES O/T	2,391.00	2,391.00	408.03	(1,982.97)	-	(1,982.97)	17.07%	
A.8010.4	ZONING BOARD OF APPEALS.CONTRACTUAL EXPENSES	6,600.00	6,600.00	3,233.01	(3,366.99)	-	(3,366.99)	48.99%	
		27,647.00	27,647.00	11,902.19	(15,744.81)	-	(15,744.81)	43.05%	
A.8020.1	PLANNING BOARD.PERSONAL SERVICES	18,657.00	18,657.00	8,261.53	(10,395.47)	-	(10,395.47)	44.28%	
A.8020.11	PLANNING BOARD.PERSONAL SERVICES O/T	2,391.00	2,391.00	521.90	(1,869.10)	-	(1,869.10)	21.83%	
A.8020.4	PLANNING BOARD.CONTRACTUAL EXPENSES	11,800.00	11,800.00	2,879.16	(8,920.84)	-	(8,920.84)	24.40%	
		32,848.00	32,848.00	11,662.59	(21,185.41)	-	(21,185.41)	35.50%	
A.8030.1	HISTORIC PRESERVATION COMM.PERSONAL SERVICES	6,219.00	6,219.00	2,754.13	(3,464.87)	-	(3,464.87)	44.29%	
A.8030.11	HISTORIC PRESERVATION COMM.PERSONAL SERVICES O/T	2,391.00	2,391.00	512.42	(1,878.58)	-	(1,878.58)	21.43%	
A.8030.4	HISTORIC PRESERVATION COMM.CONTRACTUAL EXPENSES	7,350.00	7,350.00	4,049.36	(3,300.64)	-	(3,300.64)	55.09%	
		15,960.00	15,960.00	7,315.91	(8,644.09)	-	(8,644.09)	45.84%	
A.8120.1	SANITARY SEWER.PERSONAL SERVICES	33,303.00	33,303.00	12,806.43	(20,496.57)	-	(20,496.57)	38.45%	
A.8120.11	SANITARY SEWER.PERSONAL SERVICES O/T	7,922.00	7,922.00	6,743.99	(1,178.01)	-	(1,178.01)	85.13%	
A.8120.4	SANITARY SEWER.CONTRACTUAL EXPENSES	7,450.00	7,450.00	1,806.25	(5,643.75)	-	(5,643.75)	24.24%	
A.8120.45	SANITARY SEWER.MAINTENANCE	6,404.00	6,404.00	532.29	(5,871.71)	-	(5,871.71)	8.31%	
		55,079.00	55,079.00	21,888.96	(33,190.04)	-	(33,190.04)	39.74%	
A.8160.1	REFUSE COLLECTION.PERSONAL SERVICES	252,025.00	252,025.00	123,648.16	(128,376.84)	-	(128,376.84)	49.06%	
A.8160.11	REFUSE COLLECTION.PERSONAL SERVICES O/T	9,037.00	9,037.00	45.00	(8,992.00)	-	(8,992.00)	0.50%	
A.8160.4	REFUSE COLLECTION.CONTRACTUAL EXPENSES	110,300.00	110,300.00	64,014.04	(46,285.96)	-	(46,285.96)	58.04%	
A.8160.41	REFUSE COLLECTION.VEHICLE FUEL	11,500.00	11,500.00	3,623.51	(7,876.49)	-	(7,876.49)	31.51%	
A.8160.45	REFUSE COLLECTION.MAINTENANCE	21,000.00	21,000.00	4,072.71	(16,927.29)	-	(16,927.29)	19.39%	
		403,862.00	403,862.00	195,403.42	(208,458.58)	-	(208,458.58)	48.38%	
A.8170.1	STREET CLEANING.PERSONAL SERVICES	14,820.00	14,820.00	5,574.11	(9,245.89)	-	(9,245.89)	37.61%	
A.8170.45	STREET CLEANING.MAINTENANCE	4,000.00	4,000.00	2,931.96	(1,068.04)	-	(1,068.04)	73.30%	
		18,820.00	18,820.00	8,506.07	(10,313.93)	-	(10,313.93)	45.20%	
A.8510.11	COMM. BEAUTIFICATION.PERSONAL SERVICES O/T	1,836.00	1,836.00	1,276.06	(559.94)	-	(559.94)	69.50%	



2ND Quarter 2017-2018 Financial Review

ACCOUNT N°	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	YTD ADJUSTED BUDGET	YTD ACTUAL REVEXP	YTD BUDGET BALANCE	YTD ENCUMBERED	YTD AVAILABLE BALANCE	PERCENT	
								RECEIVED /EXPENDED	
A.8510.4	COMM. BEAUTIFICATION.CONTRACTUAL EXPENSES	850.00	850.00	85.49	(764.51)	-	(764.51)	10.06%	
A.8510.45	COMM. BEAUTIFICATION.MAINTENANCE	-	-	82.35	82.35	-	82.35	#DIV/0!	
		2,686.00	2,686.00	1,443.90	(1,242.10)	-	(1,242.10)	53.76%	
A.8540.1	STORM SEWER DRAINAGE.PERSONAL SERVICES	22,179.00	22,179.00	7,846.24	(14,332.76)	-	(14,332.76)	35.38%	
A.8540.11	STORM SEWER DRAINAGE.PERSONAL SERVICES O/T	281.00	281.00	-	(281.00)	-	(281.00)	0.00%	
A.8540.4	STORM SEWER DRAINAGE.CONTRACTUAL EXPENSES	14,750.00	14,750.00	20,051.25	5,301.25	-	5,301.25	135.94%	
		37,210.00	37,210.00	27,897.49	(9,312.51)	-	(9,312.51)	74.97%	
A.8560.1	SHADE TREES.PERSONAL SERVICES	13,100.00	13,100.00	5,547.62	(7,552.38)	-	(7,552.38)	42.35%	
A.8560.11	SHADE TREES.PERSONAL SERVICES O/T	650.00	650.00	-	(650.00)	-	(650.00)	0.00%	
A.8560.2	SHADE TREES.EQUIPMENT	975.00	975.00	-	(975.00)	-	(975.00)	0.00%	
A.8560.4	SHADE TREES.CONTRACTUAL EXPENSES	45,900.00	45,900.00	2,668.55	(43,231.45)	-	(43,231.45)	5.81%	
A.8560.45	SHADE TREES.MAINTENANCE	300.00	300.00	-	(300.00)	-	(300.00)	0.00%	
		60,925.00	60,925.00	8,216.17	(52,708.83)	-	(52,708.83)	13.49%	
A.8989.4	OTHER HOME & COMM SERV.CONTRACTUAL EXPENSES	931.00	931.00	-	(931.00)	-	(931.00)	0.00%	
		931.00	931.00	-	(931.00)	-	(931.00)	0.00%	
A.9010.8	NYS RETIREMENT.EMPLOYEE BENEFITS	244,000.00	244,000.00	-	(244,000.00)	-	(244,000.00)	0.00%	Due December
A.9015.8	NYS POLICE RETIREMENT.EMPLOYEE BENEFITS	185,194.00	185,194.00	-	(185,194.00)	-	(185,194.00)	0.00%	Due December
A.9030.8	SOCIAL SECURITY.EMPLOYEE BENEFITS	209,380.00	209,380.00	101,105.27	(108,274.73)	-	(108,274.73)	48.29%	
A.9040.8	WORKERS COMPENSATION.EMPLOYEE BENEFITS	302,850.00	302,850.00	-	(302,850.00)	-	(302,850.00)	0.00%	
A.9050.8	UNEMPLOYMENT INSURANCE.EMPLOYEE BENEFITS	17,325.00	17,325.00	-	(17,325.00)	-	(17,325.00)	0.00%	
A.9060.8	HEALTH INSURANCE.EMPLOYEE BENEFITS	517,065.00	517,065.00	261,028.59	(256,036.41)	-	(256,036.41)	50.48%	
A.9089.8	OTHER EMPLOYEE BENEFITS.EMPLOYEE BENEFITS	1,750.00	1,750.00	61.70	(1,688.30)	-	(1,688.30)	3.53%	
		1,477,564.00	1,477,564.00	362,195.56	(1,115,368.44)	-	(1,115,368.44)	24.51%	
A.9911.9	TRANSFER TO PERMANENT FUND.TRANSFER	-	-	6,090.00	6,090.00	-	6,090.00	#DIV/0!	
		-	-	6,090.00	6,090.00	-	6,090.00	#DIV/0!	
A.9950.9	TRANSFERS TO CAP PROJ.TRANSFER	370,000.00	370,000.00	-	(370,000.00)	-	(370,000.00)	0.00%	Greenvale Mowing
A.9950.93	TRANS TO DEBT SERVICE FUND	178,725.00	178,725.00	287,620.75	108,895.75	-	108,895.75	160.93%	
		548,725.00	548,725.00	287,620.75	(261,104.25)	-	(261,104.25)	52.42%	
A.9952.9	TRANSFER TO FIRE ROLLING STOCK.TRANSFER	288,068.00	288,068.00	644,238.94	356,170.94	-	356,170.94	223.64%	
		288,068.00	288,068.00	644,238.94	356,170.94	-	356,170.94	223.64%	
Transfer made in the second quarter upon arrival of the new fire truck.									
A.9959.9	TRANSFER TO PERMANENT ACCT - GREENVALE.TRANSFER	5,600.00	5,600.00	-	(5,600.00)	-	(5,600.00)	0.00%	
		5,600.00	5,600.00	-	(5,600.00)	-	(5,600.00)	0.00%	
A.9960.9	TRANS FIRE EQUIP RES.TRANSFER	20,000.00	20,000.00	-	(20,000.00)	-	(20,000.00)	0.00%	
		20,000.00	20,000.00	-	(20,000.00)	-	(20,000.00)	0.00%	
TOTAL		6,434,385.00	6,452,913.01	3,074,982.97	(3,377,930.04)	6,388.50	(3,384,318.54)	47.65%	



2ND Quarter 2017-2018 Financial Review

ACCOUNT N°	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	YTD ADJUSTED BUDGET	YTD ACTUAL REVEXP	YTD BUDGET BALANCE	YTD ENCUMBERED	YTD AVAILABLE BALANCE	PERCENT RECEIVED /EXPENDED
A1.2401	INTEREST & EARNINGS	-	-	530.54	530.54		530.54	#DIV/0!
A1.2665	SALE OF VEHICLES/EQUIP	52,300.00	52,300.00		(52,300.00)	-	(52,300.00)	0.00%
A1.3501	STATE AID HIGHWAY	95,838.00	95,838.00	-	(95,838.00)	-	(95,838.00)	0.00%
A1.3910	CONSERVATION AID	100,000.00	100,000.00	-	(100,000.00)	-	(100,000.00)	0.00%
A1.4510	FEDERAL AID - HIGHWAY SAFETY	80,000.00	80,000.00	-	(80,000.00)	-	(80,000.00)	0.00%
A1.4910	COMMUNITY DEVELOPMENT BLOCK GRANT	59,800.00	59,800.00	-	(59,800.00)	-	(59,800.00)	0.00%
A1.4960	EMERGENCY DISASTER AID	970,981.00	970,981.00	-	(970,981.00)	-	(970,981.00)	0.00%
A1.5031	INTERFUND TRANSFER	50,000.00	50,000.00	-	(50,000.00)	-	(50,000.00)	0.00%
A1.5031.04	INTERFUND TRANSFER..	288,068.00	288,068.00	644,238.94	356,170.94	-	356,170.94	223.64%
A1.5031.09	INTERFUND TRANSFER.FIRE EQUIP RESERVE	20,000.00	20,000.00	-	(20,000.00)	-	(20,000.00)	0.00%
A1.5999	APPROPRIATED FUND BALANCE	776,272.00	776,272.00	-	(776,272.00)	-	(776,272.00)	0.00%
TOTAL		2,493,259.00	2,493,259.00	644,769.48	(1,848,489.52)	-	(1,848,489.52)	25.86%
A1.9950.22	CAPITAL EXPENDITURE.DPW EQUIPMENT	865,569.00	865,569.00	-	(865,569.00)	-	(865,569.00)	0.00%
A1.9950.9	CAPITAL EXPENDITURE.TRANSFER	1,109,690.00	1,109,690.00	202,299.86	(907,390.14)	-	(907,390.14)	18.23%
A1.9950.91	CAPITAL EXPENDITURE.TRANSFER FROM RESERVES FOR CAPITAL PROJS	518,000.00	518,000.00	517,592.00	(408.00)	-	(408.00)	99.92%
TOTAL		7,479,777.00	7,479,777.00	2,009,430.82	(5,470,346.18)	-	(5,470,346.18)	
REVENUE								
H.2401	INTEREST & EARNINGS			1,617.99				
H.5031	INTERFUND TRANSFERS			719,891.86				
TOTAL				721,509.85				
EXPENSE								
H.1620.2	VILLAGE HALL.WINDOWS	\$ 130,000	\$ 130,000	\$ -	\$ 130,000	\$ -	\$ 130,000	0.0%
H.1641.2	DPW FACILITY. LIGHTS	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ 50,000	0.0%
H.1641.213	DPW FACILITY.DOCKMASTERS - HUT REPAIR	\$ 40,000	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ 40,000	0.0%
H.3410.2	FIRE.EQUIPMENT	\$ 1,109,690	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
H.3410.241	FIRE.FIT TEST MACHINE	\$ -	\$ 9,500	\$ -	\$ 9,500	\$ -	\$ 9,500	0.0%
H.3410.243	FIRE.TRUCK PURCHASE CASH	\$ 518,000	\$ 518,000	\$ 517,592	\$ 408	\$ -	\$ 408	99.9%
H.3410.244	FIRE.RADIOS NEW TRUCK 3414	\$ -	\$ 27,000	\$ -	\$ 27,000	\$ -	\$ 27,000	0.0%
H.5010.2	DPW ADMINISTRATION.EQUIPMENT - PICKUP	\$ 32,000	\$ 32,000	\$ -	\$ 32,000	\$ -	\$ 32,000	0.0%
H.5110.2	STREETS MAINT. & CLEAN.MILL & FILL	\$ 165,000	\$ 170,000	\$ 98,679	\$ 71,321	\$ -	\$ 71,321	58.0%
H.5110.22	STREETS MAINT. & CLEAN.DPW EQUIPMENT - LOADER	\$ 139,500	\$ 139,500	\$ -	\$ 139,500	\$ -	\$ 139,500	0.0%
H.5112.212	WEST CHURCH STREET DESIGN	\$ 96,000	\$ 96,000	\$ -	\$ 96,000	\$ -	\$ 96,000	0.0%
H.5410.2	SIDEWALKS.SIDEWALK REPLACEMENT	\$ 109,000	\$ 70,000	\$ 69,488	\$ 512	\$ -	\$ 512	99.3%
H.5410.210	SIDEWALKS.SKID STEER	\$ -	\$ 39,000	\$ -	\$ 39,000	\$ -	\$ 39,000	0.0%
H.7110.2	PARKS.EQUIPMENT	\$ 8,000	\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 8,000	0.0%
H.7110.221	PARKS.PARKS EQUIPMENT - MOWERS	\$ 6,650	\$ 6,650	\$ -	\$ 6,650	\$ -	\$ 6,650	0.0%
H.8120.2	SANITARY SEWER.EQUIPMENT	\$ 13,000	\$ 13,000	\$ -	\$ 13,000	\$ -	\$ 13,000	0.0%
H.8540.2	STORM SEWER DRAINAGE.EQUIPMENT	\$ 76,419	\$ 76,419	\$ -	\$ 76,419	\$ -	\$ 76,419	0.0%
TOTAL		\$ 2,493,259	\$ 1,425,069	\$ 685,759	\$ 739,310	\$ -	\$ 739,310	48.1%
GRANTS NOT RECEIVED - PROJECTS CANCELLED								
H.3410.240	FIRE.SCBA BOTTLES	\$ 320,198	\$ 320,198	\$ -	\$ 320,198	\$ -	\$ 320,198	
H.3410.245	FIRE.TRUCK & PORTABLE RADIOS	\$ 752,992	\$ 752,992	\$ -	\$ 752,992	\$ -	\$ 752,992	
TOTAL		\$ 1,073,190	\$ 1,073,190	\$ -	\$ 1,073,190	\$ -	\$ 1,073,190	



2ND Quarter 2017-2018 Financial Review

ACCOUNT N°	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	YTD ADJUSTED BUDGET	YTD ACTUAL REVEXP	YTD BUDGET BALANCE	YTD ENCUMBERED	YTD AVAILABLE BALANCE	PERCENT RECEIVED /EXPENDED
GREENVALE CEMETERY								
REVENUE								
PN.2401	INTEREST & EARNINGS	-	-	47.92				
PN.2770	OTHER UNCLASSIFIED REVENUES	-	-	-				
PN.5031	INTERFUND TRANSFER	-	-	2,520.00				
	TOTAL			2,567.92				
EXPENSE								
PN.8810.4	CEMETERIES.CONTRACTUAL EXPENSES	-	-	4,410.00				
	TOTAL			4,410.00				
MT. PLEASANT								
REVENUE								
TE.2401	INTEREST & EARNINGS	-	-	46.69				
TE.2660	SALE OF REAL PROPERTY	-	-	500.00				
TE.2770	UNCLASSIFIED REVENUES	-	-	1,750.00				
	TOTAL			2,296.69				
TE.8810.4	CEMETERIES.CONTRACTUAL EXPENSES	-	-	9,323.09				
	TOTAL			9,323.09				
DEBT SERVICE								
REVENUE								
V.2401	INTEREST & EARNINGS	-	-	22.16				
V.2710	PREMIUM ON OBLIGATION	-	-	20.00				
V.5710	SERIAL BONDS	-	-	-				
	TOTAL			42.16				
EXPENSE								
V.9710.6	SERIAL BONDS.PRINCIPAL			112,500.00				
V.9710.7	SERIAL BONDS. INTEREST			25,490.25				
	TOTAL			137,990.25				

Dockmaster Station Design and Construction
Administration Agreement

between
The Village of Fairport
and
LoMonaco Architecture

THIS AGREEMENT made effective the _____ day of December, 2017, by and between the **VILLAGE OF FAIRPORT**, a municipal corporation organized and existing under and by virtue of the Laws of the State of New York and being one of its political subdivisions, having its principal place of business at 31 South Main Street, Fairport, New York, 14450, Monroe County, New York, hereinafter called “**Village**”, and **LOMONACO ARCHITECTURE**, a corporation having offices at 129 Canterbury Rd, Rochester, New York 14607 hereinafter called “**Contractor**.”

WITNESSETH:

WHEREAS, the Village owns and maintains the Dockmaster Station; and

WHEREAS, the Village has determined the Dockmaster Station requires engineering services and construction administration for roof and exterior repairs; and

WHEREAS, the Contractor provides these services; and

WHEREAS, the parties are desirous of entering into a contract for said purposes.

NOW THEREFORE, in consideration of the mutual promises and covenants hereinafter contained the parties agree as follows:

1. SCOPE OF WORK.

- a. Scope of work is contained in the Scope of Services, which is attached hereto as **Appendix “A”** and incorporated as if fully set forth herein.
- b. The work shall commence no later than January 22, 2018 and shall progress with due diligence and in the order and manner in which the Village through its Department Head may reasonably require, said work to be completed on or before the May 4, 2018.
- c. It is understood and agreed between the parties hereto that no claim for damages or extra work shall be made in connection with this work except such as may be ordered in writing by the Department Head of the Village with the approval, by resolution or motion of the Fairport Village Board and further evidenced by the execution of a supplemental agreement between the Village and the Contractor.

d. It is further understood and agreed that title to all materials delivered upon the work paid for or partly paid for by the Village shall vest in and become the property of the Village.

2. **TERM.** The term shall be for the duration of the project.
3. **CONSIDERATION.** Consideration shall not exceed \$11,000.

Before payment is made by or on behalf of the Village of any sum or sums due on account of this contract, the Village shall require the Contractor and each and every subcontractor doing work contemplated by the terms of this contract to file a statement in writing, in a form satisfactory to the Village, certifying to the amounts then due and owing to the Contractor or subcontractor filing such statement to any and all laborers on account of labor performed, setting forth therein the names of the persons to whom wages are due and the amount due to each respectively, which statement shall be verified by the oath of the Contractor or subcontractor as the case may be.

4. **INSURANCE.** Contractor agrees to maintain insurance as specified by attached **Appendix "B"** and shall provide the Fairport Clerk/Treasurer with a certificate of insurance naming the Village of Fairport as an additional insured. Self-employed persons must carry such workers' compensation coverage as directed by the Clerk/Treasurer. If Workers' Compensation Insurance is required by law and Contractor fails to provide it then this Agreement shall be void and of no effect unless the person or corporation making or performing the same shall secure compensation for the benefit of, and keep insured during the life of said contract, such employees, in compliance with the provisions of such law. The cost of obtaining any additional insurance shall be the responsibility of Contractor.
5. **COMPLIANCE WITH RULES, REGULATIONS AND LAWS.**
 - a. It is mutually agreed that all rules, regulations and laws pertaining hereto shall be deemed to be part of this Agreement, and anything contained herein that may be in whole or in part inconsistent therewith shall be deemed to be hereby amended and modified to comply with such legislation, rules, regulations and laws, for and during such time the same shall be in effect, but at no other time. If any provision contained herein is found now or during the life of this Agreement to be null and void, in whole or in part as a matter of law, then said clause or part hereof shall be deemed to be severed and deleted from this Agreement leaving all other clauses or parts thereof in full force and effect. It is further agreed that there shall be no gap in the coverage or applicability of said remaining clauses or parts thereof.
 - b. Contractor, if applicable, agrees to comply with the Federal Commercial Drivers License Drug and Alcohol Testing Program requirements set forth in 49 CFR Parts 40 and 382.

c. Every mechanic, laborer, and workman employed by the Contractor or by any subcontractor or other person about or upon the work contemplated by this contract shall be paid not less than the prevailing rate of wages as provided for by §220 of the Labor Law of the State of New York, to wit, there shall be paid to each employee engaged in work on the projects under this contract in the trade or occupation listed below not less than the hourly wage rate set opposite the occupation.

d. The Contractor shall post at conspicuous points at the site of the work, a schedule showing all determined minimum wage rates as specified in the contract to be paid for the various classes of mechanics, workmen and laborers employed on the work; and showing all authorized deductions, if any, from unpaid wages actually earned.

e. The Village may require the Contractor or any subcontractor or other person performing any work contemplated by this contract or any extra work to file with the governing board of such Village a schedule of the wages to be paid to such laborers, workmen and mechanics, and such Contractor shall, within 10 days after the receipt of written notice of such requirement, file with the Village such schedule of wages.

f. Payment to each and every laborer, workman, and mechanic employed by the Contractor, any subcontractor or other person performing any work contemplated by this contract shall be made not less often than once in every week.

g. In the hiring of employees for the performance of work under this contract, no Contractor, subcontractor or other person engaged in the performance of any work contemplated by this contract shall, by reason of race, creed, color, disability, sex or national origin, discriminate against any citizen of the State of New York who is qualified and available to perform the work to which the employment relates. No Contractor, subcontractor, or any person on his behalf, shall, in any manner, discriminate against or intimidate any employee hired for the performance of work under this contract on account of race, creed, color, disability, sex or national origin. There may be deducted from the amount payable to the Contractor by the Village, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this contract. This contract may be cancelled or terminated by the Village, and all moneys due or to become due hereunder may be forfeited, for a second or any subsequent violation of the terms or provisions of this paragraph.

h. In acceptance of this Agreement, Contractor covenants and certifies that it will comply in all respects with all Federal, State, County or other Municipal Law which pertains hereto regarding work on municipal contracts, matters of employment, length of hours, workers' compensation and human rights.

6. **GOVERNING LAW AND VENUE.**
- a. The Laws of the State of New York, excluding its choice of law provisions, shall govern and control the within Agreement. The parties agree to submit themselves in any legal action or proceeding arising out of or relating to this agreement, or for the recognition and enforcement of any judgment in respect thereof, to the exclusive general jurisdiction of the Supreme Court of the State of New York, Monroe County, if in State Court, or the courts of the United States District Court, Western District of New York, if in Federal Court, and all related appellate courts. The parties agree to be subject to personal jurisdiction in and consent to service of process issued by a court in which venue is proper as defined in this paragraph.
- b. It is expressly understood and agreed that upon the refusal of the Contractor or any agent or employee of the Contractor, when called before a grand jury, to testify concerning any transaction or contract had with the State of New York, any political subdivision thereof, a public authority thereof or with any public department, agency or official of the State or of any political subdivision thereof or of any public authority thereof, to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant questions concerning such transaction or contract shall cause the cancellation or termination of this contract and the Village shall be liable to the Contractor only for goods delivered or work done prior to the time of the said cancellation or termination.
7. **CONFLICT OF INTEREST.** Contractor hereby stipulates and certifies that there is no member of the Fairport Village Board or other Fairport Village Officer or Employee forbidden by law to be interested in the Agreement directly or indirectly, who will benefit therefrom or who is a party thereto.
8. **LICENSES.** Contractor hereby agrees that it will obtain, at its own expense, all licenses or permits necessary for this work, if any are necessary prior to the commencement of said work.
9. **WARRANTIES AND REPRESENTATIONS.** Contractor warrants and represents, that it is qualified by training and experience to perform the services outlined in this Agreement.
10. **CONFIDENTIAL INFORMATION.** The Contractor agrees that any information or data obtained, documents produced, or any other material received by the Contractor during the furtherance of Contractor's obligations in accordance with this Agreement will be treated by the Contractor in full confidence and will not be revealed to any other persons, firms, or organizations.
11. **INDEPENDENT CONTRACTOR STATUS.** Contractor covenants and agrees that it will conduct itself consistent with its status, said status being that of an independent contractor and that itself, its employees or agents will neither

hold themselves out as, nor claim to be an officer or employee of the Village of Fairport, for such purposes as, but not limited to, Workers' Compensation coverage, Unemployment Insurance Benefits, Social Security or Retirement membership or credit.

12. **HOLD HARMLESS.** Contractor shall at all times save harmless the Village of Fairport, its officers, and its employees, together with their officers, agents, servants, and employees, from and against any and all liability, losses, claims, suits, causes of action, costs, expenses, damages or judgments or for the defense or payment thereof, based on any claim, action or cause of action whatsoever, including any action for libel, slander, or personal injury, or any affiliated claims, by reason of any act or failure to properly act on the part of Contractor or its agents, officers, employees and/or sub-contractors and in particular as may arise from Contractor's performance under this contract, except those arising out of any willful misconduct or grossly negligent act of Village.
13. **NOTICE OF INJURY.** In the event that Contractor's employee, agent, or sub-contractor is injured or causes injury or damage while in performance of services under this Agreement then Contractor shall cause written notice to be served upon the Fairport Village Attorney at 31 South Main Street, Fairport, New York 14450 within twenty-four hours of any such injury or damage.
14. **AUDIT.** Contractor shall take such action, if applicable and as necessary and appropriate, to comply with Federal Circular A-128 or Circular A-133 relative to Single Audit of Federal Financial Assistance. In any event, Contractor shall provide the Village with appropriate documentation should the Village wish to conduct an audit relative to the expenditure of the funds pursuant to this agreement.
15. **EXAMINATION OF BUDGET AND APPROPRIATION OF FUNDS.** It is expressly understood by and between the parties that any and all payments made pursuant to the within contract may not be in an amount in excess of the sum appropriated therefore in the Budget. Contractor specifically acknowledges its responsibility to examine the Budget to assure itself that the within contract price complies with the amount appropriated therefore. Should the contract price exceed the amount appropriated for the object purpose of the contract, the within contract shall be unenforceable, unless approved by a majority of a roll call vote of the Fairport Village Council. The contract shall be deemed executory only to the extent of money available to the Village of Fairport for the performance of the terms hereof and the Village of Fairport shall incur no liability, beyond monies available, for the purpose thereof.

In accordance with State Finance Law, the Village shall have no liability under this Agreement to Contractor or to anyone else beyond funds appropriated and available for this contract.

16. **TAXES.** The Village shall not be responsible for payment of any state or federal taxes, which may be incurred by Contractor, pursuant to this Agreement.
17. **TERMINATION.**
- a.) The Village may terminate this Agreement at any time with thirty (30) days advance written notice if the Village determines that Contractor is unable or unwilling to provide the services described in this Agreement or the Contractor fails to immediately correct any problems after notification of such problem from the Village.
 - b.) The Village may terminate this Agreement immediately upon written notice in the event of bankruptcy, insolvency, or any other financial condition creating reasonable doubt as to Contractor's ability to perform hereunder.
 - c.) Upon written notice of termination from the Village, the Contractor shall immediately cease all work under this Agreement and remit all outstanding funds, if any, due to the Village.
 - d.) No such termination shall affect or discharge any obligations of either party, which arose prior to the effective date of termination with respect to warranties, indemnification, monies owed or confidential information.
18. **CONFLICT OF TERMS.** In the event that a conflict exists between the terms and conditions of this Agreement and any exhibits, appendices, or attachments hereto, that are proposed by Contractor, the terms and conditions of this Agreement shall control, unless such conflicting or additional terms are accepted in a writing making reference to this Agreement and signed by the Village. Performance of the Scope of Work pursuant to this Agreement shall be deemed to be unqualified acceptance of the terms and conditions contained herein.
19. **COUNTERPARTS.** This Agreement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.
20. **ASSIGNABILITY.** This contract may not be assigned, transferred, conveyed, sublet or disposed of without the previous consent, in writing, of the Village of Fairport.
21. **AMENDMENTS.** This Agreement may be amended, modified or extended only by written instrument duly authorized and executed by the parties with the same formality as this Agreement.
22. **WAIVER.** The failure of the Village to insist, in any one or more instances, upon the full performance of any of the terms and conditions of this Agreement, or to exercise any rights it may have hereunder, shall not be construed as a waiver of any legal rights it may have with respect to such nonperformance, or be construed as the Village's condoning of further nonperformance of such terms or conditions.
23. **NOTICES.** Any notice or consent required or permitted to be given pursuant to this Agreement shall be given to the respective parties in writing, by ordinary, first

class mail or otherwise delivered to the addresses listed above, or any other addresses the parties may from time to time designate. Notices and consents, which are sent by mail, shall be deemed received by the other party five (5) days following their deposit in the U.S. Mail. Contractor agrees to accept service of process at the address listed above in any action brought by the Village pursuant to this Agreement.

24. **HEADINGS.** Titles, captions, or headings to any provision, article, etc. shall not limit the full contents of the same. Each article has the same full force and effect as if no title existed.
25. **MERGER CLAUSE.**
- a. The parties agree the foregoing and the attached exhibits constitute the entire Agreement between the parties and shall supersede any verbal statements or other writings, except an amendment, mutually agreed upon between the parties and in writing, and designated as an amendment to this Agreement, shall supersede or vary the positions herein.
 - b. Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to have been inserted herein, and if through mistake or otherwise, such provision is not inserted, then upon the application of either party, this contract shall be amended forthwith to make such insertion.
26. **AUTHORIZATION.** Each party asserts and acknowledges that the signatory indicated below is authorized and empowered to execute this Agreement on behalf of that party. Contractor acknowledges that this Agreement has no force and affect unless approved by the Fairport Village Council.
27. **PIGGY-BACK.** Pursuant to NYS General Municipal Law §103(16) the Village of Fairport certifies that this contract was awarded in compliance with the competitive bidding requirements of the State of New York for a competitive bids and agrees that the terms and conditions of such contract are available for use by other government entities and authorized Purchasers provided that Purchaser enters into a separate independent contract with Contractor and in said contract Purchaser accepts sole responsibility for any payment due the Vendor for services/material rendered to that Purchaser. However, it is understood that the extension of such contracts are entirely at the discretion of the Contractor and the Contractor is only bound to any contracts between the Village of Fairport and the Contractor. This proposal in part or in whole shall become the basis of the awarded contract and must meet all applicable standards as set forth under NYS General Municipal Law, New York State Finance Law and or local resolutions or updated versions thereof. Extension of contract terms to another entity is strictly between the Contractor and participating entities and the Village of Fairport shall be held harmless from any such activity. The Village of Fairport reserves the right to be informed of any such activity without obligation, written or implied.

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.
SIGNATURE PAGE FOLLOWS**

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

VILLAGE OF FAIRPORT

Dated: _____ BY: _____
Frederick H. May
Village Mayor

CONTRACTOR

Dated: _____ BY: _____
Print Name: _____
LoMonaco Architecture

STATE OF NEW YORK)
COUNTY OF MONROE)

On this _____ day of _____, 2017, before me, the undersigned, a Notary Public in and for said State, **FREDERICK H. MAY**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC

STATE OF NEW YORK)
COUNTY OF MONROE)

On this _____ day of _____, 2017, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC

LoMonaco Architecture

CREATING INNOVATIVE SOLUTIONS FOR CLIENTS

Nov. 21, 2017

Mr. Paul Feeley
VILLAGE OF FAIRPORT
31 South Main Street
Fairport, NY 14450

RE. Canal Master Bldg. Proposal

Dear Paul,

Based on our recent discussions, we are pleased to submit our Proposal to provide Architectural services for the Canal Master Building Restoration Project. Our Scope of Services is outlined below:

Construction Contract Documents

- Document existing conditions & development of existing building drawings on CAD.
- Replacement of existing roof, framing & wood joists, window & door restoration.
- Options and Recommendations.
- Construction Drawings & Specifications.
- Client review and signoff before proceeding with next phase.

Bid Phase

- Prepare Bid Documents
- Conduct Pre- Bid walk through.
- Address Contractor questions.
- Develop Addendum (if required)
- Review Contractor Bids

Construction Administration Phase

- Conduct pre Construction meeting.
- Shop drawing review.
- Intermittent observation of work
- Conduct progress meetings including Meeting minutes.
- Process Contractor Applications for Payment

- Provide punch list & conduct close out process.

TERMS & CONDITIONS

Included you will find "LoMonaco Associates Terms and Conditions" which shall apply to this Proposal for Services.

FEE FOR BASIC SERVICES

For the Fairport Canal Master Building Restoration Project we propose a lump sum fee of Ten Thousand Four Hundred (\$10,400). Our breakdown by Phase is as follows;

Construction Document Phase - 4,700

Bid Phase - 2,600

Construction Administration Phase - 3,100.

Not included in the above noted fee are reimbursables: printing, overnight delivery, contractor to uncover existing construction, hazardous material analysis, etc. If this meets with your approval please acknowledge your acceptance where indicated below and return a signed copy for our records.

Paul, we appreciate this opportunity to serve you and look forward to a very successful project. If you have any questions or comments, please don't hesitate to contact me.

Sincerely,

Guy LoMonaco, AIA
Principal

Accepted by _____ Date _____

Village of Fairport

LOMONACO ARCHITECTURE TERMS & CONDITIONS

Performance of Services:

LoMonaco Architecture (L. A.) shall perform the services outlined in the attached proposal in consideration of the stated fee and payment terms.

Billings/Payments:

Invoices for L. A. services will be submitted on a monthly basis. Invoices are due upon presentation and shall be payable within 30 days of the invoice date. If the invoice is not paid within 60 days, L. A. may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of services. Retainers will be credited on the final invoice.

The parties have discussed their respective risks, rewards and benefits of the project and our total fee or services. The parties have allocated the risks such that you agree that, to the fullest extent permitted by law, our total liability to you for any and all injuries, claims, losses, expenses, damages or claim expenses (for which you do not provide indemnification to us) arising out of this Agreement from any cause or causes shall not exceed the total amount of \$1,000,000.00.

Late Payments:

Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5% (or the legal rate) on the then unpaid balance. In the event any portion or all of an account remains unpaid 120 days after the invoice date, the Client shall pay L. A. all costs of collection, including reasonable attorney's fees.

Access to Site:

Unless otherwise stated, L. A. shall have access to the site for activities necessary for the performance of the services. L. A. will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage due to site investigations and exploratory work.

Indemnification:

The Client shall, to the fullest extent permitted by law, indemnify and hold harmless L. A., its officers, directors, employees, agents and sub consultants from and against all damage, liability and cost, including reasonable attorney's fees and defense costs, to the extent caused by the Client's negligent acts in connection with the project and the acts of its contractors, subcontractors, consultants or anyone for whom the Client is legally liable. Neither the Client nor L. A. shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

Certifications, Guarantees and Warranties:

L. A. shall not be required to execute any document that would result in their certifying, guaranteeing or warranting the existence of conditions whose existence of L. A. cannot ascertain.

Ownership of Documents:

All reports, drawings, specifications, computer files, field data, notes and other documents and instruments prepared by L. A. are instruments of service under this agreement and shall remain the property of L. A., and may not be used by the Client for any other endeavor without the written consent of L. A. L. A. shall retain all common law, statutory and other reserved rights, including the copyright thereto.

Dispute Resolution:

Any claims or disputes made during design, construction or post-construction between the Client and L. A. shall be submitted to non-binding mediation. Client and L. A. agree to include a similar mediation agreement with all contractors, sub-contractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties.

Termination of Services:

This agreement may be terminated by the Client or L. A. should the other fail to perform its obligation hereunder. In the event of termination, the Client shall pay L. A. for all services rendered to the date of termination including all reimbursable expenses.

Assignment:

Neither Client nor L. A. shall transfer, sublet or assign any rights or interest to the proposed services, including, but not limited to monies that are due or monies that may be due, without the prior written consent of the other party.

Changes in Scope and Schedule:

L. A. shall not be responsible for additional services resulting from significant changes in the scope, extent, or complexity of any portions of the Project designed or specified by L. A. caused by changes in Owner's schedule, Contractor's Schedule, length of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Contract Documents when such revisions are required by changes in Laws and Regulations or Codes enacted subsequent to the Effective Date of this Agreement or are due to any other causes beyond L. A. control.

VILLAGE OF FAIRPORT STANDARD INSURANCE REQUIREMENTS

Prior to commencement of work, delivery of services, acquisition of merchandise or equipment a Certificate of Insurance and a policy endorsement covering items A, B & C must be delivered to the Village Department responsible for the agreement and to the Village Clerk/Treasurer. A Certificate of Insurance may be used to show coverage only.

ITEMS:

- A. The Village of Fairport, 31 South Main Street, Fairport, N.Y., 14450 shall be named as an additional insured (for the purposes of coverage but not the payment of premium).
- B. **ACKNOWLEDGEMENT:** The insurance companies providing coverage acknowledge that the named insured is entering into a contract with the Village of Fairport in which the named insured agrees to defend, hold harmless, and indemnify the Village, its officials, employees and agents against all claims resulting from work performed, material handled and services rendered. The contractual liability coverage evidenced will cover the liability assumed under the Village-Contractor agreement.
- C. Prior to non-renewal, cancellation or a change of converge on this policy, at least twenty (20) days advance written notice shall be given to Village Clerk/Treasurer at Village Hall, 31 South Main Street, Fairport, N.Y., 14450

MINIMUM COVERAGES AND LIMITS ARE

Workers' Compensation Coverage will be required for anyone doing any kind of work for the Village of Fairport. This includes self-employed individuals. The Village Clerk/Treasurer may waive this requirement.

TYPE OF CONTRACT	COVERAGES REQUIRED	LIMITS REQUIRED
PROFESSIONAL SERVICES	PROFESSIONAL LIABILITY	MINIMUM \$1,000,000
	AUTO LIABILITY TO INCLUDE: OWNED, HIRED & NON OWNED	MINIMUM \$1,000,000
	WORKERS' COMPENSATION	STATUTORY
	EMPLOYERS LIABILITY	STATUTORY
	DISABILITY BENEFITS	STATUTORY
CONSTRUCTION & MAINTENANCE	COMPREHENSIVE GENERAL LIABILITY TO INCLUDE: PREMISES & OPERATIONS, PRODUCTS & COMPLETED OPERATIONS, INDEPENDENT CONTRACTOR, CONTRACTUAL, BROAD FORM PROPERTY DAMAGE, (XCU HAZARDS)	MINIMUM \$1,000,000
	AUTO LIABILITY TO INCLUDE: OWNED, HIRED, & NON OWNED	MINIMUM \$1,000,000
	WORKERS' COMPENSATION	STATUTORY
	EMPLOYERS LIABILITY	STATUTORY
	DISABILITY BENEFITS	STATUTORY
ACQUISITION OF SUPPLIES OR EQUIPMENT	COMPREHENSIVE GENERAL LIABILITY TO INCLUDE: PRODUCTS & COMPLETED OPERATIONS, CONTRACTUAL, BROAD FORM PROPERTY	MINIMUM \$1,000,000
	WORKERS' COMPENSATION	STATUTORY
	EMPLOYERS LIABILITY	STATUTORY
	DISABILITY BENEFITS	STATUTORY
CITY PROPERTY USED BY OTHERS	COMPREHENSIVE GENERAL LIABILITY TO INCLUDE: PREMISES & OPERATIONS, PRODUCTS & COMPLETED OPERATIONS, INDEPENDENT CONTRACTOR, CONTRACTUAL, PERSONAL INJURY, LIQUOR LEGAL LIABILITY	MINIMUM \$1,000,000
	AUTO LIABILITY TO INCLUDE: OWNED, HIRED, & NON OWNED	MINIMUM \$1,000,000
	WORKERS' COMPENSATION	STATUTORY
	EMPLOYERS LIABILITY	STATUTORY
	DISABILITY BENEFITS	STATUTORY
CONCESSIONAIRE SERVICES LIVERY SERVICES MUNICIPAL AGREEMENTS	COMPREHENSIVE GENERAL LIABILITY TO INCLUDE: PREMISES & OPERATIONS, PRODUCTS & COMPLETED OPERATIONS, INDEPENDENT CONTRACTOR, CONTRACTUAL, PERSONAL INJURY, LIQUOR	MINIMUM \$1,000,000
	AUTO LIABILITY TO INCLUDE: OWNED, HIRED, & NON OWNED	MINIMUM \$1,000,000
	WORKERS' COMPENSATION	STATUTORY
	EMPLOYERS LIABILITY	STATUTORY
	DISABILITY BENEFITS	STATUTORY

Bid specifications, particular contracts, leases or agreements may require increased limits and or additional coverage's. If there are questions, please contact the Village Clerk/Treasurer at 585-421-3202.



The Fire Department Village of Fairport

27 EAST CHURCH STREET FAIRPORT, N.Y. 14450-6124
(585) 223-9220 • Fax: (585) 223-7891

Office of the Chief

November 1, 2017

Mayor Fredrick May
Board of Village Trustees
Village Administrator Bryan White
Village of Fairport
31 South Main Street
Fairport, NY 14450

Ladies and Gentlemen,

I would like to formally request that the following vehicle in the Fire Department fleet be declared surplus:

2009 Chevrolet Tahoe
VIN: 1GNFK03049RZ55525
Odometer Reading: 74,490 Miles

This vehicle has been replaced by a 2017 Chevrolet Silverado that has been placed in service.

Respectfully submitted,

Logan W. Muster
Chief of Department



The Fire Department Village of Fairport

27 EAST CHURCH STREET FAIRPORT, N.Y. 14450-6124
(585) 223-9220 • Fax: (585) 223-7891

Office of the Chief

November 1, 2017

Mayor Fredrick May
Board of Village Trustees
Village Administrator Bryan White
Village of Fairport
31 South Main Street
Fairport, NY 14450

Ladies and Gentlemen,

I would like to formally request that the following vehicle in the Fire Department fleet be declared surplus:

1993 Emergency One Pumper
VIN: 4EN6AAA88P1002258
Odometer reading: 69,488 Miles

This vehicle will be replaced by a 2017 Pierce pumper that will be placed in service in the near future.

Respectfully submitted,

Logan W. Muster
Chief of Department

Samuel A. Farina, Jr.
VILLAGE POLICE CHIEF



31 S. Main Street, Fairport, NY 14450
Office: (585) 223-1740
Email: sfarina@fairportpd.com

MEMORANDUM

TO: Bryan White, Village Manager

FROM: Samuel A. Farina, Jr., Village Police Chief

DATE: December 8, 2017

RE: Accepting Grant Funds from NYS Division of Criminal Justice Services

Pursuant to the adoption of the most recent state budget, Senator Funke's Office procured \$5000 grant funding for the Fairport Police Department that was fully executed on 11/27/2017. The project ID #LG17-1486-D00 allows for Fairport PD to spend up to \$5000 for police related equipment. We elected to purchase Automated External Defibrillators (AED) for our police cars. We currently have 4 EAD's in inventory that were purchased 9 years ago and are considered by industry standards to be obsolete. In the wake of the opioid epidemic that exists today, the ability to access and use AED's in the field in a rapid manner would allow for our ability to potentially save lives by aiding those with a medical emergency. In addition, the immediate access is important to the well-being of all Village employees that may require its use.

With that said, the Fairport PD would ask for the Village Board review and approval to accept the funding from NYS and proceed with the procurement of AED's.



Division of Criminal Justice Services

MEMORANDUM

TO: Award Recipients

FROM: Michael C. Green
Executive Deputy Commissioner, NYS Division of Criminal Justice Services
(DCJS)

DATE: October 25, 2017

SUBJECT: Legislative Grant via Purchase Order

I am pleased to advise you that the enacted 2017-18 New York State Budget includes an appropriation of funds to support the program noted on the attached Grant Information Sheet.

To streamline grant administration, New York State has begun utilizing a purchase order process for grants of \$10,000 or less, which employs a "Letter of Agreement" (LOA) regarding terms and conditions of the grant. It is expected that this streamlined process will improve grant processing time and reduce some reporting and documentation requirements for grantees. As your grant is less than \$10,000, it will be processed as a purchase order.

The Office of Program Development and Funding (OPDF) has assigned a Criminal Justice Program Representative to assist you with the processing of this grant. For details about your grant, please see the enclosed ***Grant Award Information Sheet***. Should you have any questions, please have a member of your staff contact Jodi Clark at (518) 485-0913 or by email at Jodi.clark@dcjs.ny.gov.

Our staff will work with you to complete an application and it will be submitted on your behalf through the Grants Management System (GMS). Once a budget and work plan have been agreed upon, DCJS will issue a LOA/Purchase Order authorizing the expenditure of money in relation to the grant.

Congratulations on your grant award. DCJS looks forward to working with your organization to administer this grant.

Attachment

GRANT AWARD INFORMATION

October 24, 2017

Project ID: LG17-1486-D00

DCJS Number: LG17102681

Project Title: Equipment Purchase

Award Recipient: Fairport Village Police Department

Mailing Address: Fairport Village Police Department
301 South Main Street
Fairport, NY 14450

Contact Person: Chief Sam Farina

Award Amount: \$5,000

DCJS Contact: Jodi Clark, Criminal Justice Program Representative
Division of Criminal Justice Services
Office of Program Development and Funding
80 S. Swan Street
Albany, NY 12210
(518) 485-0913
(518) 485-2728 Fax

Application Return Date: Within 30 Days of Receipt of this Award Notice

Technical Assistance to Complete
Applications Available Upon Request
GMS Help Desk
At (518) 457-9787