



**Minutes of the Work Session of the Village Board of Trustees
August 28, 2018 held at 31 South Main Street**

Present:

Frederick H. May, Mayor

Trustees:

H. Kevin Clark, Deputy Mayor

Kenneth G. Rohr

Debra D. Tandoi

Also Present:

Bryan L. White, Village Manager

L. Kay Wharmby, Village Clerk-Treasurer

Matthew Hegarty, Electric Superintendent

Paul Feeley, Department of Public Works
Superintendent

Dan Pope, Architect

1 Other

Absent: Trustee Timothy Slisz

Mayor May opened the Work Session at 4:05 P.M. Attendance was taken.

Hogan Road Substation Upgrade Presentation

Matthew Hegarty, Electric Superintendent provided a status update of the construction to upgrade the Hogan Road Substation.

Public Restroom Feasibility Analysis and Site Plan Recommendation

Village Manager Bryan White and Daniel Pope Architect presented the preliminary renderings of the public restrooms. The Village Board was in favor of the concept but asked Mr. White and Mr. Pope to look for ways to reduce the cost for the proposed \$130,000.

A motion to enter into a Short Form Agreement for Architectural Services for the purposes of a conceptual design study for public restrooms between Daniel Pope Architect & Associates, PLLC and the Village of Fairport, and for Frederick H. May, as Mayor, to execute said agreement in an amount not to exceed \$4,100.

Sale of Real Property

Village Manager White has received offers to purchase village owned vacant land at:

a. Parcel ID: 153.17-4-74 (Winding Brook Drive)

b. Parcel ID: 152.08-2-12 (Parce Avenue)

The Village Board is not interested in the sale of the Winding Brook Drive parcel as it serves as parkland and is used regularly by the residents in the area. The Parce Avenue parcel will be made available for a conditional sale requiring a buffer between the intended parking lot and maintenance of the buffer by the purchaser.

Planning Board Member Changes

On the motion of Trustee Clark, seconded by Trustee Tandoi, it was unanimously agreed to accept, with regret, the resignation of Joseph Kosiorek from the Village of Fairport Planning Board and the boards of the Fairport Industrial Development Agency, the Fairport Urban Renewal Agency, and the Fairport Local Development Corporation.

On the motion of Trustee Rohr, seconded by Trustee Tandoi, it was unanimously agreed to appoint Michael Folino as a permanent member of the Planning Board, whose term shall expire on December 31, 2020.

W.Church St. Resurfacing Project – Construction Administration and Inspection Services.

On the motion of Trustee Clark, seconded by Trustee Rohr, it was unanimously agreed to authorize a Consultant Supplemental Agreement for Construction Administration and Inspection Services for the West Church Street Resurfacing Project, PIN 476.90, between the Village of Fairport and Fisher Associates for an amount not to exceed \$106,000, and for Frederick H. May, as Mayor, to execute said agreement.

Fairport Historical Museum Lease

Village Manager White presented a 20-year lease agreement between the Village of Fairport and the Fairport Historical Society for use of the building at 18 Perrin Street for their consideration. The reference to “snow removal” will be removed from the agreement before it is acted upon at the September meeting.

Board Meeting Announcements

Upcoming Village Board meetings:

- Regular Village Board Meeting: Monday, September 10, 2018 at 7:30 P.M. with the Citizens Forum at 7:00 P.M.

All meetings will be held at the Fairport Village Hall, 31 South Main Street, Fairport, New York, in the 2nd floor Boardroom.

Adjourn

On the motion of Trustee Tandoi, seconded by Trustee Clark, it was unanimously agreed to adjourn at 5:46 P.M.

Respectfully submitted,

L. Kay Wharmby
Village Clerk-Treasurer