

Monthly meeting of the Fairport Municipal Commission held at the FMC Operation Center on November 13, 2018 at 8:00 a.m.

Commissioners Present: **Steven Schalabba**, Chairman
 William Fritsch, Deputy Chairman
 Timothy Keef, P.E.
 Michael Starenko
 Robert Cantwell

Others Present: **Bryan White**, Village Manager
 Matthew Hegarty, Superintendent of Electric Operations
 Deborah Fuller, Assistant to the Village Manager
 Brent Losey, Lineman
 Fritz May, Mayor

FMC Staff Introductions
M. Hegarty introduced Brent Losey, FMC Lineman.

Minute Approval
A motion was made by M. Starenko, seconded by W. Fritsch, it was unanimously resolved to approve the minutes of the FMC meeting held October 9, 2018.

Procurement Requests
A motion was made by T. Keef, seconded by R. Cantwell, it was unanimously resolved to authorize the following items be procured by bid or other suitable means.

	Est. Cost
Item #1-Twenty-Five (25) Fiberglass Transformer Vaults (FMC Stock #36005)	\$ 8,625.00

Included in the approval but not going out to bid:

Item A-Attendance at the MEUA Operations Workshop 12/11-12/12/2018	\$ 1,650.00
Item B-Annual Utility Tree Trimming and Tree Removal Contract	\$ 425,000.00

Hogan Road Substation Construction and Schedule Update
M. Hegarty explained that one of the transformers at the substation will be energized by the end of November and the second in December.

The dedication ceremony of the Hogan Road substation to Mitchell C. Wilke will be on November 15, 2018 at 11am.

Holiday Lights
The Lineman will be installing the holiday lights in the trees on Main Street and wreathes on the light poles. Kennelly Park will have two lit trees and a Menorah.

Whitney Road Project
M. Hegarty commented that the Whitney Road East pole relocation project is ongoing.

Financial Reports
B. White summarized the financial reports and answered questions from the Commissioners.

A motion was made by W. Fritsch, seconded by T. Keef, it was unanimously resolved to accept the October 2018 financial reports.

Approval of Vouchers
A motion was made by R. Cantwell, seconded by T. Keef, voucher abstracts dated 10/31/2018, containing vouchers numbered 22103-22114, 22144, and wires #38-42 in the amount of \$1,179,117.82 and abstracts dated 11/13/2018, containing vouchers numbered 22148-22216, and wires #43, 44, & 45 in the amount of \$2,782,707.30 were unanimously approved.

Meeting Date
The next regularly scheduled FMC meeting will be held December 10, 2018 at 8:00 a.m. in the Municipal Operation Center.

Adjournment
A motion was made by T. Keef, seconded by R. Cantwell, it was unanimously resolved to adjourn the meeting at 8:33.

Respectfully Submitted,

Deborah L. Fuller
Fairport Municipal Commission