



**Minutes of the Work Session of the Village Board of Trustees
April 30, 2019 held at 31 South Main Street**

Trustees Present:

Julie Domaratz, Mayor
H. Kevin Clark, Deputy Mayor
Timothy Slisz
Debra D. Tandoi

Also Present:

Bryan L. White, Village Manager
Megan C. Anderson, Clerk-Treasurer
Paul Feeley, Superintendent of Public Works
3 others

Absent:

Matthew Brown

Mayor Domaratz opened the Work Session at 6:01 P.M. Attendance was taken by roll call.

22 Pleasant Street – Purchase Offer for Driveway

The Board discussed the sale of 22 Pleasant Street. The owners of 22 Pleasant Street have been utilizing Village Property for driveway purposes. The Village entered into an agreement with the previous owners on September 30, 1980 to pay a fee to utilize this property. The owners are currently paid up to date. The Village wishes to sell the land to the current owners for \$250. The owners of 22 Pleasant Street will pay for all legal fees and closing costs. The Board will vote on the sale of the property at the May 13, 2019 Board Meeting.

Colonial Belle Tour Agreement

On the motion of Trustee Slisz and seconded by Trustee Clark, it was unanimously resolved to enter into the Colonial Belle Tour Agreement, and to authorize Julie Domaratz to, as Mayor, to execute it.

Fairport Steel Rail Revival Music Festival

The Village Board discussed the Fairport Steel Rail Revival Music Festival and the restrict parking on various streets to facilitate a music festival on June 9, 2019. The items discussed included impacts to the surrounding neighborhoods, public safety, need of Village employees, and festival fatigue of the Village residents.

On the motion of Trustee Tandoi and seconded by Trustee Slisz, it was unanimously resolved to table the discussion to the May Board Meeting.

Mark A. Callanan 5K Memorial Run

On the motion of Trustee Clark, seconded by Trustee Slisz, it was unanimously resolved to authorize the Mark A. Callanan 5k Memorial Run on August 3, 2019. The registration will open at 8am at Potter Park. At 9am there will be opening remarks and reflection at the Veterans Memorial. The Race will begin at 9:30am at the corner of Main Street and Pleasant Street, move west to Parker St, north over Parker St Bridge through Thomas Creek Wetlands, and proceed east on the Canal for 1.5 miles and return in reverse to end at the corner of Main and Pleasant.

Designation of Capital Reserves

The Board discussed the option to establish 3 reserve funds. The Village Manager proposed to the Board three “type” reserve funds to finance the cash portion of the ongoing 10-year capital plan.

Committed Fund Balance Appropriation

Village Management informed the Board of the Committed Fund Balance recorded in the Capital Projects fund. The Board discussed that the amount was never truly designated by the Board as Committed.

ATM Installation in Public Parking Lot

The Village Manager discussed the option of a Remote Banking ATM Site within the Village of Fairport. The estimated monthly rent to the Village would range between \$1600 to \$2200 a month depending on the market. The Board discussed potential locations of the remote ATM.

Update on Hulburt Rd/Ave Curve & Signage

The Board continued the discussion regarding the curve and signage on Hulburt Rd/Ave with respect to public safety in the Village. The Board discussed that there should be another meeting with the neighborhood held in Village hall to be hosted by the Mayor.

Annual Contracts for Approvals for the May 13, 2019 Village Board Meeting

The Board received the following contracts to be reviewed and voted upon at the May 13th Village Board Meeting:

- Professional Services Agreement between the Village of Fairport and the Fairport/Perinton Senior Living Council, Inc.
- Economic Development Services Agreement between the Village of Fairport and the Fairport/Perinton Partnership for a Better Community
- Professional Services Agreement between the Village of Fairport and the Fairport-Perinton Healthy Communities – Health Youth Initiative
- Fire Apparatus Maintenance Agreement between the Village of Fairport and Floyd Truck Maintenance, Inc.
- Strong Employee Assistance Program (EAP)

Community Development Block Grants YR42 and YR 43

On the motion of Trustee Clark, seconded by Trustee Tandoi, it was unanimously resolved to grant Julie Domaratz, as Mayor, permission to enter in an agreement with Monroe County for Community Development Block Grant Programs as follows:

- CDBG 2017 YR 42, DeLand Park B Storm Sewer Main Lining, in the amount of \$48,967.
- CDBG 2018 YR 43, Maple St. Sanitary Sewer Main Lining, in the amount of \$35,000.

Miscellaneous Status Reports/Announcements

Village Manager White informed the Board that Request for Proposals (RFPs) will go out next week for the Comprehensive Plan and the Website. The Village Manager also updated the Board on the status of the NYPA EV Model Community and the Everbridge Communications Portal.

Mayor Domaratz shared her thoughts surrounding the formalization of Cemetery Policies in order to better manage the cemetery operations within the Village.

Mayor Domaratz made the announcement that the Village is looking for 1 full time Zoning Board Member and 2 alternate Zoning Board Members.

Upcoming Board Meetings

- Regular Village Board Meeting: Monday May 13, 2019 at 7 pm in the Village Hall
- Village Work Session: Tuesday May 21, 2019 at 6 pm in the Village Hall (previously scheduled for May 28, 2019 at 6 pm)

Adjourn

On the motion of Trustee Slisz, seconded by Trustee Tandoi, it was unanimously resolved to adjourn the work session at 7:59 P.M.

Respectfully submitted,

Megan C. Anderson
Clerk-Treasurer