

Monthly meeting of the Fairport Municipal Commission held at the Fairport Village Hall on June 10, 2019 at 8:00 a.m.

Commissioners Present:                   **William Fritsch**, Chairman  
   **Timothy Keef**, Deputy Chairman  
   **Michael Starenko**  
   **Steven Schalabba**

Others Present:                               **Bryan White**, Village Manager  
   **Matthew Hegarty**, Superintendent of Electric Operations  
   **Aaron Daniels**, Deputy Treasurer  
   **Deborah Fuller**, Assistant to the Village Manager  
   **Lauren Nice**, Engineer/Project Manager  
   **Nathan Murray**, Co-op Student

**Visitors:**

FMC Staff Introductions

M. Hegarty introduced Lauren Nice. She is now a full-time employee who will continue her work with FMC managing project.

M. Hegarty introduced Nathan Murray who is an engineering student at RIT.

**Unfinished Business:**

Minute Approval

On the motion of M. Starenko, seconded by T. Keef, it was unanimously resolved to approve the minutes of the FMC meeting held May 13, 2019.

**New Business:**

Procurement Requests

A motion was made by T. Keef, seconded by S. Schalabba, and it was unanimously resolved to authorize the following items be procured by bid or other suitable means.

	Est. Cost
Item #1- Two (2) Truckloads of Utility Poles (FMC Stock #40009)	\$ 22,400.00
Item #2- Seventy-Five (75) Secondary Enclosures	\$ 7,500.00
Item #3- Seven Thousand Two Hundred (7,200) #2600V Triplex COVERED Service OH Conductor (FMC Stock# 54004)	\$ 5,600.00
Item #4- Seven Thousand Five Hundred (7,500) 2/0 600V Triplex COVERED Secondary OH Conductor (FMC Stock #54008)	\$ 8,900.00

Tree Trimming Contract Update

L. Nice presented a summary of the current status of trees removed, mostly diseased Ash Trees. The balance of funds for the fiscal year need to be reserved for unexpected storm clean up.

LED Light Conversion – Fairport Municipal Parking Garage

IEEP Funds will be used to convert the parking garage lighting.

Proposed FY 2019-2020 Fairport Municipal Commission Budget Amendment-Backyard Pole Setter

The adopted 2019-2020 budget included the leasing of a backyard pole setter. It was requested that the Commission consider the allowance to purchase the equipment.

On the motion of T. Keef, seconded by M. Starenko, it was unanimously resolved to amend the FY 2019-2020 budget to reflect the purchase cost of the backyard pole setter.

Monthly meeting of the Fairport Municipal Commission held June 10, 2019 (continued)

Financial Reports

A. Daniels summarized the financial reports and answered questions from the Commissioners.

On the motion of M. Starenko, seconded by T. Keef, it was unanimously resolved to accept the financial reports as presented.

Approval of Vouchers

On the motion of T. Keef, seconded by S. Schalabba, voucher abstracts dated 5/31/2019, containing vouchers numbered 23003-23013, 23044 and wires #90-95 in the amount of \$1,262,775.85 and abstracts dated 6/10/19, containing vouchers numbered 23045-23116, in the amount of \$232,588.46 were unanimously approved.

Meeting Date

The next scheduled FMC meeting will be held July 15, 2019 at 8:00 a.m. in the Fairport Village Hall. This is a change from the regular meeting date.

Adjournment

On the motion of S. Schalabba seconded by T. Keef, it was unanimously resolved to adjourn the meeting at 8:27am.

Respectfully Submitted,

Deborah L. Fuller  
Fairport Municipal Commission