

Monthly meeting of the Fairport Municipal Commission held at the Fairport Village Hall on August 12, 2019 at 8:00 a.m.

Commissioners Present:                **William Fritsch**, Chairman  
                                                 **Timothy Keef**, Deputy Chairman  
                                                 **Michael Starenko**  
                                                 **Steven Schalabba**  
                                                 **Robert Cantwell**

Others Present:                        **Matthew Hegarty**, Superintendent of Electric Operations  
                                                 **Aaron Daniels**, Deputy Treasurer  
                                                 **Janine Panipinto**, FMC Customer Service Billing Representative

**Visitors:**

M. Hegarty introduced Janine Panipinto, FMC Customer Service Billing Representative.

**Unfinished Business:**

Minute Approval

On the motion of T. Keef, seconded by M. Starenko, it was unanimously resolved to approve the minutes of the FMC meeting held July 15, 2019.

**New Business:**

Procurement Requests

A motion was made by T. Keef, seconded by S. Schalabba, and it was unanimously resolved to authorize the following items be procured by bid or other suitable means.

|                                                                                                                     | Est. Cost    |
|---------------------------------------------------------------------------------------------------------------------|--------------|
| Item #1- Fourteen Thousand Four Hundred (14,400) #2 600V<br>Triplex COVERED Service OH Conductor (FMC Stock #54004) | \$ 10,800.00 |
| Item #2- Seven Thousand Five Hundred (7,500) 2/0 600V<br>Triplex COVERED secondary OH Conductor (FMC Stock #54008)  | \$ 9,400.00  |

New York Power Authority – Electric Vehicle (EV) Model Community Program Update

M. Hegarty updated the Commission on EV charging stations that are being installed in conjunction with the NYSERDA Clean Community Grant and how it will tie into the NYPA's EV Model Community. The NYPA program will incorporate fifty EV chargers at residential sites both single family and multifamily and EPRI will monitor the usage of those fifty chargers over the next year. NYPA employees and FMC employees will be manning a booth and display with 5 EV vehicles during the Fairport Music Festival.

Fairport EV Shuttle

M. Hegarty updated the Commission on the anticipated arrival of an 8 person EV shuttle that was funded by the Village of Fairport and the New York Power Authority which will be utilized by Fairport employees to commute between job sites and assist the public in getting around the closed lift bridge. It will have prominent signage explaining the NYPA/Fairport partnership.

FMC Personnel Update

M. Hegarty updated the Commission on new hires in the line department to replace two lineman who retired and or resigned in the last 4 months. This brings us back to full staffing levels in the line department.

Municipal Electric Utilities Association of New York State (MEUA) Annual Conference – September 10-13, 2019 at the Woodcliff Hotel & Spa, Fairport, NY.

M. Hegarty updated the Commission on the annual conference and inquired on who was going to attend so registration could be completed. A general discussion of topics on the agenda followed.

Financial Reports

A. Daniels summarized the financial reports and answered questions from the Commissioners. A motion was made by R. Cantwell, seconded by T. Keef, it was unanimously resolved to accept the financial reports.

Approval of Vouchers

On the motion of S. Schalabba, seconded by T. Keef, voucher abstracts dated 7/31/2019, containing vouchers numbered 23238-23247 and 23160-23161, and wires #103-107 in the amount of \$1,081,903.84 and abstracts dated 8/12/2019, containing vouchers numbered 23309-23389, and wire #108 in the amount of \$355,910.33 were unanimously approved.

Meeting Date

The next regularly scheduled FMC meeting will be held September 9, 2019 at 8:00 a.m. in the Fairport Village Hall.

Adjournment

On the motion of R. Cantwell, seconded by S. Schalabba, it was unanimously resolved to adjourn the meeting at 8:40am.

Respectfully Submitted,

Deborah L. Fuller  
Fairport Municipal Commission