



VILLAGE OF FAIRPORT

Minutes of the Organization Meeting of the Village Board of Trustees December 5, 2011 held at 31 South Main Street

Present: Frederick H. May, Mayor

Trustees: H. Kevin Clark
Sean M. Delehanty
Kenneth G. Rohr
Timothy J. Slisz

Also Present: William. Walker Jr., Attorney
Kenneth W. Moore, Village Administrator
Laura K. Wharmby, Clerk/Treasurer
Jessica Mallow, Youth Advisor
Approximately 3 others were present for the Board Meeting

Mayor May opened the meeting at 7:00 p.m.

Mayor May performed the swearing in ceremony for Trustees Clark and Delehanty who were elected in November.

Mayor May asked all present to rise and pledge allegiance to the flag of the United States of America. The roll was taken.

Fairport Perinton Merchants Association

On the motion of Trustee Slisz seconded by Trustee Clark, it was unanimously resolved to authorize the Fairport Perinton Merchants Association to hold visits with Santa on Thursday 12/8, 12/15 and 12/22 at the Gazebo in Kennelley Park from 6 p.m. to 7 p.m.

Appointments

Mayor May made the following appointments for the 1/1/2012 thru 12/31/2012 year:

Deputy Mayor	H. Kevin Clark	
Finance	Kenneth G. Rohr	Sean M. Delehanty
Legislative	Sean M. Delehanty	Timothy J. Slisz

The following appointments were made with Village Board Approval

On the motion of Trustee Clark seconded by Trustee Rohr, it was unanimously resolved to appoint, as Village Attorney, William Walker for the period of 1/1/2012–12/31/2012.

On the motion of Trustee Delehanty seconded by Trustee Clark, it was unanimously resolved to appoint, as Acting Village Justice, Michael Arnold for the period of 1/1/2012–12/31/2012.

On the motion of Trustee Rohr seconded by Trustee Clark, it was unanimously resolved to appoint, as Village Clerk-Treasurer, Laura K. Wharmby for the period of 1/1/2012-12/31/2013.

On the motion of Trustee Slisz seconded by Trustee Delehanty, it was unanimously resolved to appoint, as Deputy Village Clerk, Charlotte A. Williams for the period of 1/1/2012–12/31/2012.

On the motion of Trustee Rohr seconded by Trustee Slisz, it was unanimously resolved to appoint, as Deputy Zoning Officer, Deborah L. Fuller for the period of 1/1/2012–12/31/2012.

On the motion of Trustee Slisz seconded by Trustee Delehanty, it was unanimously resolved to appoint, as Fire Marshal, James Steen for the period of 1/1/2012–12/31/2012.

On the motion of Trustee Clark seconded by Trustee Slisz, it was unanimously resolved to appoint, as a member of Fairport Municipal Commission, Robert Cantwell for the period of 1/1/2012-12/31/2016.

On the motion of Trustee Rohr seconded by Trustee Slisz, it was unanimously resolved to appoint, as Planning Board Chair, Andrew Raus for the period of 1/1/2012-12/31/2012 and as a member of the Planning Board, Robert Salmon for the period of 1/1/2012-12/31/2016.

On the motion of Trustee Slisz seconded by Trustee Clark, it was unanimously resolved to appoint, as a member of Zoning Board of Appeals, Eileen Wierzbicki for the period of 1/1/2012-12/31/2016.

On the motion of Trustee Delehanty seconded by Trustee Slisz, it was unanimously resolved to appoint, as Historic Preservation Commission Chair, Jean Whitney for the period of 1/1/2012-12/31-2012 and as a Commissioner, Charles Smith for the period of 1/1/2012-12/31/2016.

On the motion of Trustee Slisz seconded by Trustee Rohr, it was unanimously resolved to appoint, as Legal Counsel to Planning and Zoning Boards and to the Historic Preservation Commission, George T. Wolf for the period of 1/1/2012–12/31/2012.

On the motion of Trustee Slisz seconded by Trustee Clark, it was resolved, by a roll call vote, to appoint, as Tree Board Chair, Kenneth G. Rohr for the period of 1/1/2012-12/31-2012 and, as a member of the Tree Board, Kenneth G. Rohr for the period of 1/1/2012-12/31/2016. Trustee Rohr abstained and all others voted yea.

On the motion of Trustee Delehanty seconded by Trustee Clark, it was unanimously resolved to appoint, as the village representative on the Senior Living Council, Susan Roberts for the period of 1/1/2012-12/31/2012.

On the motion of Trustee Slisz seconded by Trustee Clark, it was unanimously resolved to appoint, as School Traffic Guards: Jean N. Matzke, Ronald Wells, and Alen Wheeler and as School Traffic Guard substitutes: Joyce Carney, Margaret Frank, Suzanne Sevenler and Sandra Wheeler for the period of 1/1/2012-12/31/2012.

Village Operations

On the motion of Trustee Clark seconded by Trustee Slisz it was unanimously agreed to hold Regular Monthly Meetings on the 2nd Monday of each month at 7:30 P.M., except the October Meeting will be held on Tuesday, October 9, 2012 at 7:30 P.M..

On the motion of Trustee Clark seconded by Trustee Slisz it was unanimously agreed that the Official Newspaper of the Village is the Daily Record.

On the motion of Trustee Slisz seconded by Trustee Rohr it was unanimously agreed that mileage reimbursement will be based on the Internal Revenue Service employee business rate established for tax deductions.

Procurement Policy

On the motion of Trustee Slisz seconded by Trustee Clark it was unanimously agreed that the Village Procurement Policy will remain unchanged.

Investment Policy

On the motion of Trustee Slisz seconded by Trustee Clark it was unanimously agreed that the Village Investment Policy should be amended to include investment in the obligations of any municipality, school district or district corporation other than the Village of Fairport.

Village Board Meetings Procedure

On the motion of Trustee Slisz seconded by Trustee Clark it was unanimously agreed that the Village Board Meetings Procedure will remain unchanged.

Village Fee Schedule

On the motion of Trustee Slisz seconded by Trustee Clark it was unanimously agreed that the Village Fee Schedule will remain unchanged.

Goals

The 2011 Goals were reviewed. Mayor May requested submission of the 2012 goals by January 15, 2012.

New York Conference of Mayors (NYCOM)

On the motion of Trustee Slisz seconded by Trustee Delehanty it was unanimously agreed to authorize the Village officials and employees to attend the New York Conference of Mayors (NYCOM) Main Street Conference; the Annual Meeting; the Legislative Sessions; the Fall Training School; the Elected Officials Training; Planning and Zoning School and the Public Works School.

Government Finance Officers Association (GFOA)

On the motion of Trustee Rohr seconded by Trustee Slisz it was unanimously agreed to authorize the Village officials and employees to attend the Government Finance Officers Association (GFOA) Elected Officials Training Program.

On the motion of Trustee Rohr seconded by Trustee Delehanty it was unanimously agreed to authorize the Clerk-Treasurer to attend the annual and regional meetings of the Government Finance Officers Association (GFOA).

KVS Conference

On the motion of Trustee Clark seconded by Trustee Slisz it was unanimously agreed to authorize members of the Clerk-Treasurer's Office to attend the annual KVS User Group Conference.

Western Erie Canal Municipal Association

On the motion of Trustee Clark seconded by Trustee Delehanty it was unanimously agreed to authorize the Mayor and Trustees to attend meetings of the Western Erie Canal Municipal Association.

NY State Canal Corporation Conference and the Erie Canal Western Heritage Conferences

On the motion of Trustee Clark seconded by Trustee Slisz it was unanimously agreed to authorize the Mayor and Trustees to attend the Annual New York State Canal Corporation Conference and the Erie Canal Western Heritage Conferences.

Finger Lakes Building Officials Association (FLBOA)

On the motion of Trustee Delehanty seconded by Trustee Slisz it was unanimously agreed to authorize renewal memberships of J. Steen the Code Enforcement Officer and the Assistant Code Enforcement Officer in the Finger Lakes Building Officials Assoc. (FLBOA) for the calendar year 2012.

On the motion of Trustee Slisz seconded by Trustee Clark it was unanimously agreed to authorize J. Steen to attend the FLBOA Education Conference and the New York State Academy of Fire Science.

Fire Marshals and Inspectors Association

On the motion of Trustee Clark seconded by Trustee Rohr it was unanimously agreed to authorize renewal of membership for J. Steen in the Fire Marshals and Inspectors Association for 2012.

Monroe County Land Use Decision-Making Training and the Genesee Finger Lakes Regional Planning Council

On the motion of Trustee Slisz seconded by Trustee Delehanty it was unanimously agreed to authorize the Mayor, Trustees, Planning Board members, Zoning Board of Appeals members and staff to attend the Monroe County Land Use Decision-Making training programs and the Genesee Finger Lakes Regional Planning Council programs to be held 2012.

Pennsylvania Fire Exposition

On the motion of Trustee Slisz seconded by Trustee Delehanty it was unanimously agreed to authorize members of the Fairport Fire Department to attend the annual Harrisburg, Pennsylvania Fire Exposition.

Monroe County Court Clerk's Association and the NYS Court Clerk's Association

On the motion of Trustee Clark seconded by Trustee Slisz it was unanimously agreed to authorize the renewal of membership in the Monroe County Court Clerk's Association and the NYS Court Clerk's Association for Carol Smeenck and a new membership for Nicole Vanderwall.

NYS Magistrates Association

On the motion of Trustee Rohr seconded by Trustee Delehanty it was unanimously agreed to authorize renewal of membership in the NYS Magistrates Association for Judge Barone.

NYS Magistrates Association and the New York State Association of Municipal Court Clerks

On the motion of Trustee Slisz seconded by Trustee Clark it was unanimously agreed to authorize Judge Barone and Court Clerk Smeenk to attend the NYS Magistrates Association and the New York State Association of Municipal Court Clerks training and conferences.

New York State Building officials Conference

On the motion of Trustee Slisz seconded by Trustee Delehanty it was unanimously agreed to authorize the Assistant Code Enforcement Officer to attend the New York State Building officials Conference.

Executive Session

On the motion of Trustee Slisz seconded by Trustee Clark it was unanimously agreed to go into executive session to discuss a particular personnel issue at 7:36 p.m.

On the motion of Trustee Clark seconded by Trustee Slisz it was unanimously agreed to return to regular session at 8:01 p.m.

Police Chief

On the motion of Trustee Clark seconded by Trustee Slisz it was unanimously agreed to grant approval for amounts to be paid to the Chief of Police as was required by Section 207 m for the 2011-2012 fiscal year without prejudice or precedent.

Adjourn

On the motion of Trustee Slisz seconded by Trustee Delehanty it was unanimously agreed to adjourn at 8:04 p.m.

Respectfully submitted,

L. Kay Wharmby, Clerk-Treasurer