



Minutes of a Proposed Budget Meeting of the Village Board of Trustees
March 27, 2023, held at 31 South Main Street

Present

Trustees: Emily Mischler
Adam Bonosky
Tracy Briggs
Mayor: Julie Domaratz (via Zoom from a Public address located at 5385 N Virginia Dare Trail #4, Southern Shores, NC 27949)

Also, present: Bryan White, Village Manager
Megan Cook, Clerk-Treasurer
Matthew Barnes, Police Chief
John Overacker, Fire Chief
Jill Wiedrick, Planner
Matthew Hegarty, Superintendent of Electrical Operations
Lauren Nice, Project Manager for Fairport Municipal Commission
Plus 9 others

Absent:

Trustees: Michael Folino

Deputy Mayor Mischler opened the meeting at 6:31 pm. Attendance was taken by roll call.

Public Hearing on the FY 23-24 Proposed Budget

Deputy Mayor Mischler opened the Public Hearing on the FY 23-24 Proposed Budget at 6:32 P.M.

- Margaret Frank, 44 Park Circle Drive
 - Stated that she saw the Liftbridge Lane East proposed project included in the Capital Projects section of the Budget. She asked if the project has been approved at a separate vote, and if not, will the approval of this budget, then approve this project. Deputy Mayor Mischler stated that at this point no decision has been made. The money has been put in the budget to make sure no doors have been closed for investments on this street. If it is decided to just mill & fill this street, then the money is there, and any remaining budgeted funds will stay in the General Capital Reserve and be reappropriated for future projects.
- Bob Cantwell, 3 Fifth Avenue
 - He had a follow up comment to Ms. Frank's question regarding the Liftbridge Lane East proposed project. He asked the Board why there is a sense of urgency regarding the Liftbridge Lane East project. He shared his thoughts that with the long range plan regarding the significant Main Street project, it makes sense to wait until this project is ongoing or complete, since Liftbridge Lane East intersects Main Street. He also shared his thoughts that there are many other streets in the Village that are in desperate need of reconstruction such as James, George, Clinton. He asked the Board to consider whether the money is better spent on reconstruction of those streets.
 - Stated he had trouble finding the 10-year Capital Budget and asked for assistance in finding this.
 - Lastly, he shared his opinion that the complexity of the proposed Liftbridge Lane East project will make the logistics difficult. The project should be simplified for the businesses that will be continuing to operate.
 - Manager White responded that there is no urgency to the project.
- Jim Tulloch, 136 West Church Street
 - He was happy to see reference to a settled agreement with Union Employees.
 - He asked the Board to expand on the Capital Line item in the budget totaling \$40,000 for crosswalks. Deputy Mayor Mischler responded that this will be spent on two (2) crosswalks at West Church Street/Nelson and an area on South Main Street. Mr. Tulloch suggested that the Village re-look at West Church Street. He feels there should be two (2) additional crosswalks placed on West Church Street. He suggested reallocating the money from the Village Hall upgrades, specifically Village Hall Restrooms and Boardroom Remodel, to additional crosswalk improvements.

- Village Manager White stated that there will also be improvements to the West Church Street/Perrin Street crosswalk to include flashing beacons.
- Christine Keil, 36 Dewey Ave
 - Stated that she agrees with Mr. Tulloch that the crosswalks are a very important issue.
 - Stated that she sent an email to the Village a while back regarding the survey that was done in 2020. She wanted to see specifically what questions were asked in the survey that the Comprehensive Plan was based on. Through this research she found that the postcards for the survey were distributed to a lot of the businesses and restaurants in the Village, including T.K.'s Pizza. She asked why the Board thought enough to utilize T.K.'s Pizza as an avenue to reach a lot of people during the Comprehensive Plan update, but now they going to be impacting the business with the proposed project at Liftbridge Lane East.

Deputy Mayor Mischler closed the Public Hearing on FY 23-24 Proposed budget at 6:51 P.M.

Budget Review #2

- The Board reviewed the Police Department Budget in detail located in Appendix 5 of the Budget Book. Topics discussed included the settlement of the union contract and the impact to labor costs, removal of the restorative justice initiative contract, taser replacements under the capital plan, and the purchase of a new Ford Explorer to replace Vehicle #937.
- The Board reviewed the Fire Department Budget in detail located in Appendix 5 of the Budget Book. Topics discussed included the switch from 1 full time administrative employee to 8 part time employees, an increase from 10 sets to 15 sets of turnout gear annual purchases, chassis for the fire rescue, and a new fire engine. Village Manager White commended Chief Overacker for all the work he did in completing this budget.
- The Board reviewed the Planning Department Budget in detail located in Appendix 5 of the Budget Book. Topics discussed included the Zoning Code Update expense. Village Manager White thanked Jill Wiedrick, Planner, for all the work she did to obtain a grant to cover a part of the cost of this project. Additionally, Village Planner Jill Wiedrick gave the Board some background regarding the proposed Village Hall Updates in the Capital Plan. She stated that this project will combine the offices of the Village Planner and the Code Enforcement Officer. They work together on a daily basis, and it is necessary for them to work in proximity to each other.
- The Board reviewed the Fairport Municipal Commission (FMC) Budget in detail located in Appendix 7. The budget is proposed to decrease to meet the anticipated reduced sales. FMC will be working on a rate review with the PSC within the next year. Superintendent of Electrical Operations, Matthew Hegarty, expressed to the Board that procurement has been difficult, especially with vehicles. Additionally, operations are tough when we experience a warm and windy winter, because the sales are lower than expected and windstorms are a significant cost to the franchise.
- The Board continued its review of the Ten-Year Capital Plan. Specifically, the Board reviewed the following projects:
 - Storm Sewer Design project for Briggs Street and Railroad Street, with the reconstruction to occur the following year.
 - Crosswalks were discussed and it was reiterated that Perrin Street will also be included in the Capital Plan to add flashing beacons. Additional crosswalks on West Church Street were discussed. Deputy Mayor Mischler reminded the Board that when the analysis was done regarding mid-block crosswalks, there was not another area on that street that was deemed appropriate and safe.
 - Sidewalks were discussed including any efforts to grind the sidewalks in certain areas to level them, in addition to the annual replacements.
 - Parking Lots were discussed. There is \$50,000 budgeted for additional Parking Lots. Deputy Mayor Mischler asked that money be budgeted in the operating fund for a Parking Utilization and Efficiency Study.
 - Improvements to Village Hall were discussed including updates to the three (3) bathrooms in Village Hall, updates to the Village Board room, and Updates to Village Hall offices in order to combine the Planning Department and Code Enforcement.
 - Green Space and Parks were discussed including the proposed improvements to the Parce-Barnum Pocket Park. Additionally, the Board discussed adding a Splash Park in the future.

Announcements

The Board discussed that the optional Budget #3 Review meeting scheduled for March 29, 2023, at 6:30 P.M. is not necessary.

Upcoming Village Board Meetings:

- Village Board Meeting Monday, April 10, 2023, at 6:30 p.m.

Adjourn

On the motion of Trustee Briggs seconded by Trustee Mischler, it was unanimously resolved to adjourn the work session at 8:27 pm.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Megan A. Cook". The signature is written in a cursive, slightly slanted style.

Megan A. Cook
Village Clerk-Treasurer