



Monthly meeting of the Fairport Municipal Commission held at the Fairport Village Hall on August 21, 2023, at 8:00 a.m.

Commissioners Present:

Tim Keef - Absent
Steven Schalabba
William Fritsch
Rachel Stuckey
Jeremy Jordan

Others Present:

Bryan White, Village Manager
Matt Hegarty, Superintendent of Electric Operations
Lauren Nice, FMC Project Manager
Holly Evans, CFO
Mark Schmeer, FMC System Technician
John O'Leary, FMC System Technician
Nicole Ritz, Deputy Clerk

Unfinished Business:

Minutes Approval

No Minutes to Approve.

New Business:

Material Procurement Discussion

Superintendent Hegarty discussed the ongoing material procurement discussion. Matt discussed the challenges associated with vehicle procurement and the lengthy process to attain line trucks. FMC took delivery of a new vehicle last week. Future vehicles will not arrive until 2025.

FMC Billing Office Renovation

Superintendent Hegarty discussed the recent completion of the billing office and commended the work produced by his team to expedite the remodel before new employee Nicole Ritz commenced her tenure with us. The overall project was a success, and the office suite looks great.

Update on FMC Staffing Levels

Superintendent Hegarty stated that we are finally at our planned staffing levels. We have not been at full staff for over ten years.

Update on FMC Audit Status and PSC Report Filing

Staff have been working diligently with the auditors to complete the year-end financial documents. The process is going well, and the auditors have applauded the FMC financial team and especially Holly Evans for their financial competency.

Monthly Financial Report

CFO Holly Evans discussed the financial report for July 2023. A motion was made to accept the June 2023 financial report by Commissioner Stuckey, seconded by Commissioner Jordan, and unanimously approved.

Approval of Vouchers

A motion was made by Commissioner Schalabba, seconded by Commissioner Fritsch, unanimously approving payment of voucher abstracts for July 2023.

Upcoming Meetings

The next regularly scheduled FMC meeting will be held on Monday, August 21, 2023, at 8:00 a.m.

Commissioners requested we schedule a date to tour the substations. Matt Hegarty will facilitate the scheduling.

A motion to adjourn was made by Commissioner Schalabba, seconded by Commissioner Fritsch, and unanimously approved. The time was not recorded.

Respectfully Submitted,

Bryan L. White
Village Manager