

FY 24-25

PROPOSED BUDGET



BUDGET DELIVERABLES

- ✓ SUSTAINABLE
- ✓ NEW DOWNTOWN STREETScape
- ✓ COMMITMENT TO CAPITAL INVESTMENT
- ✓ CONTINUOUS IMPROVEMENT



TABLE OF CONTENTS

2024-2025 PROPOSED BUDGET

SECTION 1: VILLAGE OVERVIEW	3
Meet the Village Board	4
Meet the Village Management Team	5
Proposed Budget Message	6
Budget Process and Timeline	13
History & Demographics	16
Financial Structure	22
SECTION 2: GENERAL FUND	25
Total General Fund Overview	26
Average Tax Bill—Breakdown by Function	27
Expenditures	29
Revenues	48
Fund Balance	59
Multi-Year Forecast	62
SECTION 3: CAPITAL PROJECTS FUND	65
The Importance of Multiyear Capital Planning	66
Capital Projects Overview—Summary	67
General Capital Plans	74
Fire Capital Plans	86
SECTION 4: SEWER FUND	89
Total Sewer Fund Overview	91
Expenditures	92
Revenue	93
Fund Balance	94
SECTION 5: ELECTRIC FUND	95
Meet the Commissioners and Management Team	96
Total Electric Fund Overview	97
Expenditure Summary	98
Revenue Summary	99



TABLE OF CONTENTS

2024-2025 PROPOSED BUDGET

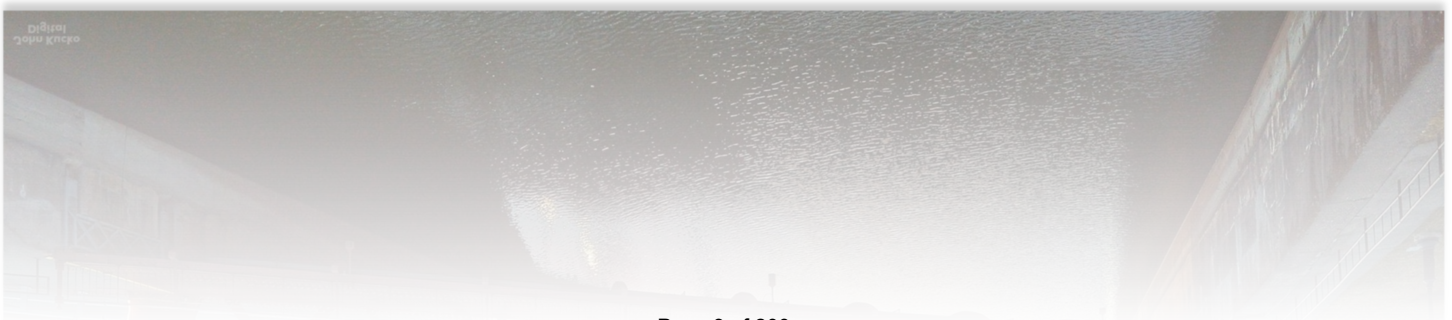
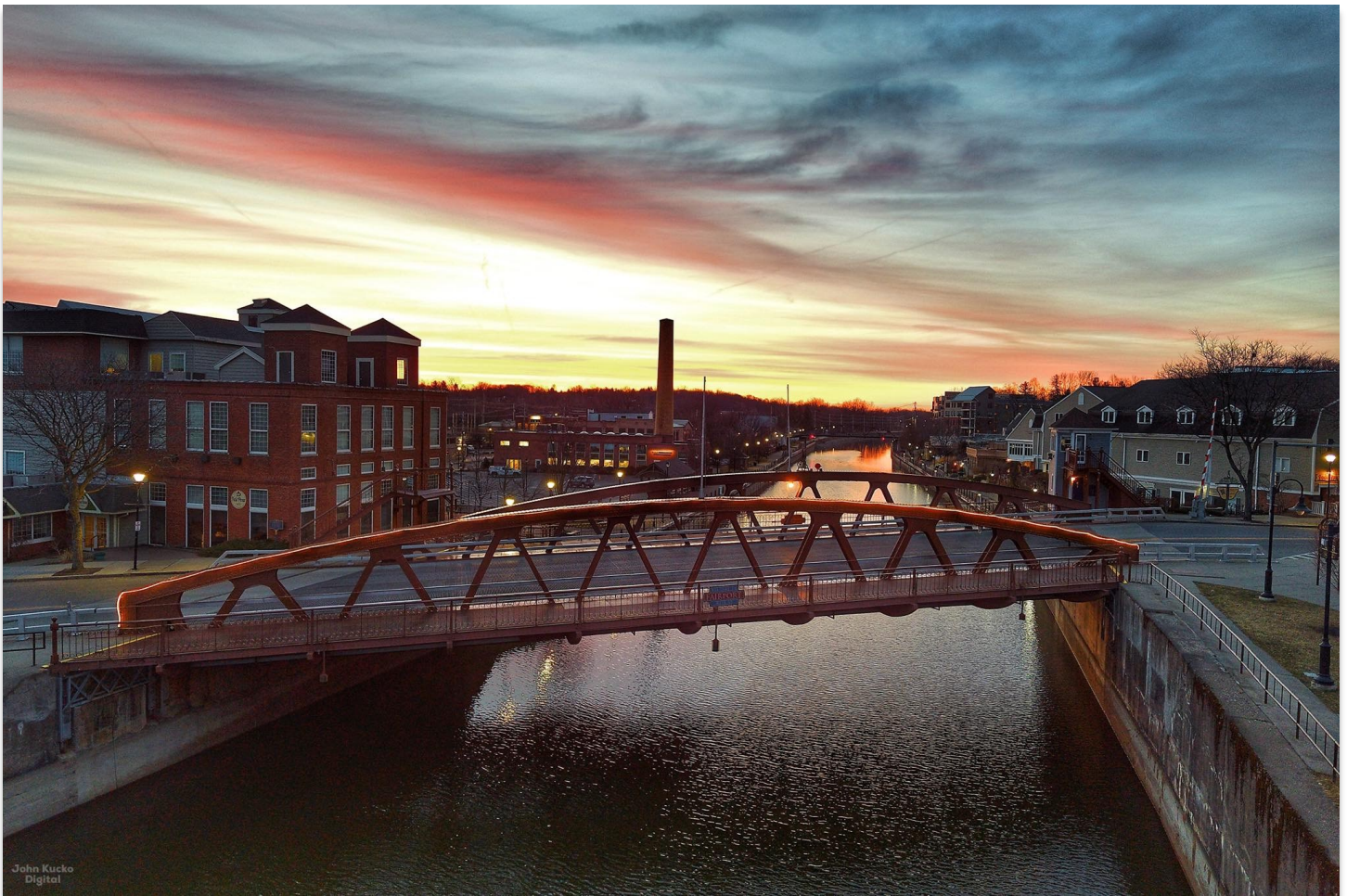
APPENDICES

APPENDIX 1	Glossary	101
APPENDIX 2	2023-2024 Fee Schedule	107
APPENDIX 3	2023-2024 Wage and Salary Schedule	111
APPENDIX 4	2023-2024 Organizational Charts	121
APPENDIX 5	Detailed General Fund Budget from Accounting Software (Line Item Budget)	125
	Revenues	130
	Board of Trustees	139
	Mayor	139
	Village Manager	140
	Village Clerk-Treasurer	140
	Village Attorney	141
	Personnel	142
	Village Hall	142
	Central Garage	143
	DPW Facility	144
	Information Technology	145
	Insurance	145
	Police	146
	Fire	149
	Safety Inspection	152
	DPW Admin	153
	Street Maintenance/ Snow Removal/ Street Lighting/ Sidewalks	155
	Parks	158
	ZBA/ PB/ HPC	160
	Sewer/ Refuse/ Trees	162
	Employees Benefits	166
	Capital Transfers	168
	Debt Service	168
APPENDIX 6	Detailed Sewer Fund Budget from Accounting Software (Line Item Budget)	171
APPENDIX 7	Detailed Electric Fund Budget (Line Item Budget)	179
APPENDIX 8	Financial Policies	187

VILLAGE OF
FAIRPORT
on the Erie Canal

Section 1

Village Overview





MEET THE VILLAGE BOARD OF TRUSTEES



Mayor Julie M. Domaratz

TERM: January 1, 2023 - December 31, 2026

Mayor Domaratz was elected Mayor of the Village of Fairport in 2019 and recently re-elected in 2023. Julie worked in the private sector for Xerox for a number of years in addition to holding various opportunities in the food service industry. Julie is an avid yoga instructor and enjoys all things wellness. She is married to her husband Pat and has two dogs, per her words, that are like having children.

Deputy Mayor Emily Mischler

TERM: January 1, 2024 - December 31, 2027

Emily Mischler was elected as Village Trustee in 2019. Emily has lived in Fairport for over 30 years and currently works as a Literacy Specialist following her passion of helping children learn to read. Emily and her son Chase enjoy the quality of life they have living in the Village of Fairport. As a Village Trustee, Emily is committed to moving Fairport forward-ensuring it continues to be a special and inclusive place to live and work.



Trustee Heidi Woika

TERM: January 1, 2024 - December 31, 2027

Heidi Woika was elected as a Village Trustee in 2023. She has lived in the Village of Fairport for 15 years with her husband and 3 boys. Heidi worked as a Certified Athletic Trainer for 20 years at various collegiate institutions. Heidi is committed to making Fairport accessible and enjoyable for everyone.

Trustee Adam Bonosky

TERM: January 1, 2023 - December 31, 2026

As a licensed architect and certified planner, Adam strives to work to make Fairport more accessible and ensure long-term resiliency for the Village.



Trustee Tracy Briggs

TERM: January 1, 2023 - December 31, 2026

Tracy Briggs has been a resident of Fairport for the majority of her life. She and her husband, also a FHS graduate, choose to raise their family in Fairport. She has 35 year experience in public education and was recently elected to serve the Fairport community for the next 4 years as a Village Trustee. Tracy is committed to working collaboratively with village residents as we collectively plan for our future.



MEET THE VILLAGE MANAGEMENT TEAM

The Village's Management Team is made up of department heads that oversee and lead the various services the Village offers to its residents. Each member plays an important and participatory role in defining and facilitating all aspects of this organization. The Village Manager provides direction and helps create the tone and standard for the Village,. However, it is up to the members of this team, in collaboration with the Village Manager, that this message and standard is shared through the organization and is put forth in our everyday lives.

BRYAN L. WHITE

VILLAGE MANAGER

MEGAN A. COOK

CLERK-TREASURER

MATTHEW BARNES

POLICE CHIEF

JASON KALUZA

SUPERINTENDENT OF PUBLIC WORKS

JILL WIEDRICK

PLANNER

MATTHEW HEGARTY

SUPERINTENDENT OF ELECTRICAL OPERATIONS

MARK LENZI

CODE ENFORCEMENT OFFICER

JOHN OVERACKER

FIRE CHIEF



FY 2024-2025 PROPOSED BUDGET MESSAGE

On behalf of the staff of the Village of Fairport, I am pleased to present you with the FY 2024-2025 Proposed Budget. Preparing the budget affords staff and the Village Board an opportunity to carefully reflect, review and prioritize the interests and needs of our community. The goal with any successful organization is to have its operations and services provided sustain themselves long-term while delivering the best quality product and/or service. To meet this standard, structured expenditures must not exceed anticipated revenues. While this is a best practices statement, it is a difficult reality to achieve in the public sector. This budget continues to find the balance between increasing expenditures and the necessary sustainable revenues, while relying less on fund balance to achieve this result. In preparing any budget, it is important to understand the approach when considering expenses and the ability to hold the line with capital infrastructure improvements and other operational costs. The Fairport community is one that is proud and desires to have a high quality of life associated with its Village. The Village strives to meet the expectations and standards set forth by its residents to ensure Fairport is represented proudly by our residents and visitors. Fairport is one of the few upstate Village's that provide a full array of services which include, police, fire, public works, refuse collections, leaf pickup, canal services and an electric utility.

This budget was one of the more challenging and in-depth processes I have been a part of since joining this organization. I was previously stated above, our desire to continuously improve and invest in our community is always at odds with financial constraint and the desire to be sustainable and methodical in our approach to short and long-term budgeting. This budget meets that need. Budget increases are inevitable, and we have gone three years without any increase and even longer without an increase of significance. This budget unfortunately bucks that trend, however, drastically invests in our community and continues to grow Fairport into one of the best Village's in NYS.

As we continue to progress forward and enhance the services and vibrancy of our community, continuous maintenance and investment will be at the forefront of our fiscal strategy to ensure a long-term and desirable presence where residents are ambassadors for the Village and call it home. This budget will provide you with the insight utilized to determine this direction as well as opportunities we can capitalize on to continue progressing Fairport forward.

GENERAL FUND – REVENUES

The 24-25 budget anticipates total revenue of \$7,467,003 (same as expenditures as we adopt a balanced budget by law), which includes a contribution from fund balance (FB) of \$201,651. The revenues were budgeted conservatively with respect to Sales Tax projections as we do not want to become too reliant on an uncontrollable revenue stream. As we project forward, the current state of the economy is slowing due to inflation, high borrowing costs and increased governmental spending. Sales tax is projected to be \$20k or 1% higher than we budgeted in the adopted 23-24 budget. We are hopeful our year-end projections will match our budgeted sales tax figures. The Village was down in our third quarter sales tax revenues by approximately 5%, however our previous quarters were meeting, if not exceeding our projections. Sales tax is 100% dictated on the economy and consumer confidence levels in the market. Most of our revenues, outside of sales tax, are generally flat with little volatility or fluctuation from outside factors. Our projections anticipate 2.0% annual increases in sales tax over the next few years. This revenue stream should not be viewed as a stop gap to make up for increased expense obligations over the long term. At some point in the future (as is currently occurring), the economy will always shift, and sales tax will be directly impacted accordingly, just as it did with the Coronavirus or the current inflation occurrence. Mortgage Tax estimates have decreased approximately \$23k due to high housing prices and mortgage rates which have hovered in the 7-8% range. Our proposed budget assumes a 33% reduction in anticipated mortgage revenue moving forward. While we are relatively flat with sales tax moving forward, we are seeing a leveling, if not a reduction with interest & earnings. As inflation flattens, so do interest rates. Fines & forfeitures have been reduced, as expected, with the Village Court being dissolved and the Town Court assuming administrative operations. Recreational fees, AIM funding and other miscellaneous revenues remain at historical levels. We increased our farmers' market fees and our docking fees to assist with the ongoing costs associated with providing these services in addition to ensuring the revenues fully fund the cost of the operation.

General Fund revenues total \$7,467,003 and are projected to be higher than the 23-24 adopted budget by approximately 2.7% or \$196,250, and 4.3% or \$311,282 more than the 23-24 projected year-end estimate. The variance in projected year end to next year's budget is mostly due to the proposed increase in real property taxes required to balance the budget due to the remaining revenue streams being steady or less robust, thereby not increasing enough to keep up with inflation and the rising costs of operating costs. The major revenue sources contributing to the increase and variances include:

Major Difference between FY 23-24 and FY 24-25

<i>Property Tax</i>	\$157,254
<i>Sales Tax</i>	\$20,000
<i>Interest & Earnings</i>	\$30,000
<i>Rec. Facility Fees</i>	\$10,000
<i>Farmers Market Fees</i>	\$12,000
<i>Interfund Transfers</i>	\$10,000
<i>Appropriated Fund Balance</i>	\$70,000
<i>Rental of Real Property</i>	(\$10,000)
<i>State Aid (Zoning Code Grant)</i>	(\$75,000)
<i>Mortgage Tax</i>	(\$25,000)
<i>Fines & Forfeitures</i>	(\$7,500)
<i>Building Permits</i>	(\$15,000)
<i>Miscellaneous</i>	\$10,000

Total \$196,000

This year, the Village of Fairport realized a slight increase in overall assessed valuation by approximately \$4,862,195 or 1.14%. The current assessment equalization rate is at 71%. We have discussed lower than desired equalization rate with the Town of Perinton and we are anticipating a full reassessment of the Village within the next year. Our desire is to get back to an equalization rate of 100% thereby ensuring equity amongst all taxpayers and their true real property value. Due to the timing of the establishment of the tax roll between the Town and the Village, we may be delayed an additional year before the new assessed values and equalization rates are realized by the Village.

GENERAL FUND – EXPENDITURES

The 24-25 proposed budget includes total appropriations of \$7,467,003 (same as revenues as we adopt a balanced budget by law). General Fund expenditures are proposed to increase 2.7% or \$196,250. Most of this increase is due to personnel-related costs associated with salary and other fringe benefits as well as central garage, information technology and general increases in overall procurement. The remaining line-item expenses of the budget remain flat as we attempt to sustain service levels with reasonable costs.

Staff make every effort to reduce volatility and operate within the confines of the budget. Structured expenses continue to be minimized with this proposed budget; however, personnel-related costs will continue to dominate the budget process on an annual basis as they are 65-70% of the overall budget. Departmental budgets, outside of personnel-related expenses, were held flat from the previous year. Overall discretionary spending has remained flat with this budget as we continue to live within the confines of our budget while maximizing effectiveness and efficiency within the operation. The costs of materials, equipment and the demand for capital infrastructure maintenance and replacement are unprecedented and will continue to drive cost increases for the near future.

Major Difference between FY 23-24 and FY 24-25

<i>Personnel (COLA, Salary Increases)</i>	\$42,000
<i>Information Technology</i>	\$50,000
<i>Central Garage</i>	\$65,000
<i>Police</i>	\$116,000
<i>NYS Retirement</i>	\$88,000
<i>Health Insurance</i>	\$30,000
<i>ZBA Contractual-Code Revision Removed</i>	(\$117,000)
<i>DPW Admin (Personnel)</i>	(\$90,000)
<i>Miscellaneous</i>	\$12,000
Total	\$196,000

FAIRPORT MUNICIPAL COMMISSION – ELECTRIC FUND

The Fairport Municipal Commission (FMC) continues to provide quality electric service to its customers at some of the best rates in the country. The proposed 24-25 budget is \$34,219,134 which is an increase of \$6,589,414 or 24% from the adopted 23-24 budget. Our purchased power adjustment (PPA) costs have increased by over \$1.5 million, and they continue to be volatile in the marketplace. We continue to experience significantly elevated inventory and procurement costs associated with the distribution system. Our Pass-Through collections account has increased by approximately \$5 million due to the anticipated debt issuance associated with the installation of digital automatic meter readers as well as a sub station rehabilitation project.

Our revenues associated with electricity sales are anticipated to be up by approximately \$150k, however we continue to experience unseasonable warmer winters which are impacting our annual sales revenue. Due to the fact that FMC is a winter peaking utility due to electric heating needs in the winter, we count on a colder winter to assist with increased kWh sales to meet budget projections. Our normalization of weather and annual sales is facilitated by averaging the previous ten years of metrics. The last 3-4 years have been warmer, which is contributing to our normalization by selling less electricity during the months needed for utility operations, thereby normalizing our sales downward. Due to the costs associated with running the distribution system, personnel demands and weather changes, we are undergoing a rate case process where we will request an increase in our base electric utility rates. Should we be successful in this process, we would not see a rate increase until most likely the Fall of 2024 or later.

As you are aware, so much of our revenues are unpredictable and out of the control of our organization. FMC needs to have a little more flexibility and cushion to weather the fluctuations that are becoming normal in our industry.

Fairport Electric continues to invest in its distribution system to continue providing a reliable and cost-effective system. We consistently replace old poles at a robust rate, and we are replacing transformers and other related systems to keep our system as dependable as possible.

CAPITAL FUND

A major focus of the annual budget process is the long-term planning, forecasting and management of our ten-year capital plan. This plan continues to be fluid and react to the priorities and initiatives set forth by the community and Village Board each year and will more accurately reflect the level of service and strategic initiatives we are able to achieve with the current organizational structure.

The Capital Plan assumes many factors regarding funding, revenue allocation, debt service and community priorities. The Village is continuing with its allocation to the General Fund in the amount of \$400,000 this year to sustain the plan with \$64,706 of this appropriation being utilized for capital project debt associated with the SW and NW Bank Enhancement project. Due to the increased costs of capital work, we are proposing an appropriation of \$450k for years 2025 and 2026 and an appropriation of \$475k thereafter. A principal factor to consider when reviewing the need for necessary cash contribution levels is that the proposed capital fund incorporates alternative funding sources in the form of cash to balance the fund and contribute to its solvency. This plan is changing and evolving daily, and it would not be prudent to alter our approach until we fully realize what projects will come to fruition and what those project costs will be. The plan should be able to adapt to new priorities, increases/decreases in funding sources, and emergency infrastructure needs of the community. Staff continue to research and find other means of revenue, such as grants and state appropriations, to alleviate the burden of expense with respect to the Capital Fund. With

the capital appropriation adjustments that include cash and anticipated one-time revenues, the capital fund continues to stay solvent for another ten years as it currently is stated, however it is reasonable to assume the fund will require additional resources and revenue to keep up with rising costs and the demands set forth by the age and magnitude of our infrastructure . In addition to the infusion of revenue, capital projects were shifted or rearranged to average spending over the entire capital plan and meet the needs this community requires and demands.

Annual Restatement: ***Capital projects and infrastructure improvements are the cornerstone of why government exists and the most basic demand we have from our constituency. Capital planning should be comprehensive and sustain itself, both financially and politically. Infrastructure does not care who is in office or what the political structure is. It requires consistent attention, planning, funding, and foresight at all times.***

The General Capital Fund is scheduled to spend \$1,770,477 on projects and equipment this year. \$557,214 of the total appropriation will be funded by grants, donations, and state/federal aid. The Fire Capital Fund is managed separately as a formalized reserve fund in an effort not to comingle funds due to our partnership with the Town of Perinton for fire protection services and their contributions to the reserve. This fund is anticipated to spend \$280,000 for equipment purchases, building repairs, and a new Chief's vehicle.

A major effort each year is the resurfacing of numerous streets and parking lots in the Village. We anticipate spending approximately \$935k on street work and another \$200k on sidewalk replacement to keep Fairport walkable. The sidewalk program has been increased by \$100k (100%) to allocate more money to our sidewalk program and fund at a level that assists with a sidewalk program that replaces all sidewalks every 40 years. The street work allocation includes approximately \$354k for street and storm sewer work on Briggs Avenue, \$165k on Railroad Street, and \$405k on Summit Street. We will also be chip sealing another 6-8 streets throughout the Village to promote preventative maintenance and longevity to our road surfaces in between pavement cycles. This program was commenced this year and has determined to be highly effective and efficient in our street maintenance program. Other projects of significance proposed in the 24-25 capital plan include a Village Board room remodel, improvements to Mt. Pleasant cemetery, landscaping on the SE canal bank, and the commencement of our Downtown Streetscape Project in the Spring of 2025.

Capital planning and the continuous investment of resources for infrastructure and other service-related improvements is the cornerstone of any successful and progressive community. Our capital plan specifically states our needs based on current operations and existing infrastructure maintenance and replacement. Over the next ten years, our capital plan is projected to invest almost \$15 million dollars in our community. This is a commitment to our residents that states we have their future and the vitality of this community as a first priority.

SANITARY SEWER FUND

The sanitary sewer fund was implemented with adoption of the 19-20 budget. This budget proposes no increase to the sanitary sewer rent which is currently \$175 per parcel based on the engineer's recommendation and known liabilities associated with this operation. In FY 24-25, our sanitary sewer expenses are \$435,272. We project to complete approximately \$250k worth of sewer main televising and lining by May 31, 2024. Another \$160k worth of sewer main lining and repairs should be completed with this budget. We are making significant investments with our infrastructure and the lining is extending the life of the mains indefinitely. We continue to prioritize our efforts on the oldest infrastructure first and work our forward thereafter. The Village also continues to be successful in realizing CDBG grants and funding to assist in our infrastructure upgrades.

UNAPPROPRIATED FUND BALANCE

The Village of Fairport is proposing to appropriate \$167,547 in Fund Balance (savings) in addition to another \$34,104 from our WC Reserve for a total of \$201,651 to balance the budget. This is a 56% increase from last year's appropriation of \$129,338. Due to our fiscal prudence, we will most likely not need this appropriation when we approach our year-end as we generally do not spend all money that is allocated in the budget as we did not this year. With that said, due to inflation and the rising costs of operating, we are only carrying over approximately \$97k this year from last year's surplus. The Village generally realizes \$200-\$300k in unspent monies to fall to fund balance and be reappropriated the following year. The reason for the less than average carry over is the number of projects, initiatives and higher costs of services that were facilitated throughout the year that did not get funded when the budget was crafted 12 months ago. The fund balance appropriation does not hurt our unrestricted fund balance and if it is not utilized in this year's budget, it will fall to fund balance next year. As always, the term "fund balance" can also be referred to as monies that were not utilized in the existing budget, therefore fell to fund balance, and were appropriated to the next year's budget to assist with required funding that may be needed. Under no circumstance will fund balance be appropriated to subsidize the operating budget should fund balance levels fall below 20% of the adopted budget.

The 24-25 budget provides the Board with an unappropriated fund balance projection of \$2,240,101. The balance complies with the Village of Fairport's Fund Balance Policy of having unrestricted fund balance in an amount between 20%-30% of adopted expenditures. The balance meets this guideline at 30%. Also, if you review the historical fund balance appropriations with the unrestricted fund balance allotments, you will see that we have not eroded our fund balance and simply continue to reappropriate the same money on an annual basis. The fund balance projection also includes an appropriation of \$260k to the Capital Reserve to assist with lowering the amount of debt bonded for the upcoming streetscape project. Once fund balance is appropriated to the Capital Reserve, it cannot be removed for another purpose. Under no circumstance would I recommend the Village Board appropriate additional fund balance to artificially reduce the tax levy. Staff has worked diligently to present a more sustainable budget where expenditures do not exceed anticipated revenues. The appropriation of fund balance will compound on itself in future years, thus requiring higher than needed tax levy increases to make up the difference.

NYS PROPERTY TAX CAP IMPACT

The tax cap law establishes a limit on the annual growth of property taxes levied by local governments and school districts to two percent or the rate of inflation, whichever is less, with some exceptions. In this particular year, inflation was greater than 2%. The allowable tax base growth factor permitted by NYS for Fairport is 2% or \$94,273. The allowable levy growth factor authorized by NYS is 1.0080% or a \$24,313 increase. Inclusive of these two numbers as well as our carryover amount for not utilizing our full taxing potential last year in addition to our PILOT's, our allowable tax levy limit (the amount we can legally tax up to) is \$3,145,908. Staff is pleased to provide a balanced budget to the Village Board that comes in under the NYS mandated 2% property tax.

TAX LEVY AND RATE IMPACT

The 24-25 proposed budget increases the levy by 5.1% or \$157,254 for a total levy of \$3,239,405. The tax rate will increase approximately 3.91% or .028 cents to \$7.52 per thousand dollars of assessed valuation. The average tax bill in the Village of Fairport will increase \$56.65 (\$1,350.08) as a result of this proposed budget based on a home assessed at \$179,300 which is the median assessed value for a single-family home in Fairport. Per the NYS Tax Cap legislation, this budget does not exceed the 2% tax cap and meets the requirement set forth by NYS. The Village has not raised taxes over the last three years. Our ability to raise taxes higher than 2% is due to a number of factors including the Village not taking advantage of its full taxable value each year as permitted by NYS and by controlling spending and living within its budgetary constraints. The tax cap allows us to realize any levy increase that was not utilized last year in addition to the limits permitted this year.

CONCLUSION

I would like to thank the Village Board for providing me with the opportunity to present this budget to you. I also thank the dedicated Village employees for their conservative approach to spending and especially the Management Team for their very thorough budget analysis, preparation, and effort throughout this process. Clerk-Treasurer, Megan Cook, FMC Chief Financial Officer, Holly Evans, and all of our great staff contributed significantly toward this budget, and I cannot thank them enough for their efforts. Our management team and department heads have a substantial knowledge base toward their operations and how proper financing assists their ability to provide valuable service the most efficient and effective way possible. This budget cycle provided a significant challenge for us during its preparation and hundreds of hours were put into it to get where we are today. We saw the budgetary challenges and constraints of this budget coming over six months ago and started to anticipate and plan for how we would present this budget to you. It is appropriate that I continue to state each year that we *are all budget officers*, and I am grateful for the professional and resolute team we have the privilege to work with and could not have prepared this budget without their support.

I look forward to working with the Village Board during this budget process and welcome any questions you may have. Staff are prepared to review this budget collectively with you and discuss how we continue to move this Village forward.

Respectfully Submitted,

Bryan L. White
Village Manger



ANNUAL BUDGET PROCESS

Budget Development

The budgetary process for the Village of Fairport begins in January when the budget manual is distributed by the Village Manager to all departments and bureaus, which outlines the budget calendar, submission dates, department budget review meetings and parameters for budget requests. Departments are required to complete their budgetary requests for the new fiscal year and include justifications for any infrastructure, capital and program change requests. In addition to future spending requests, departments must review current year spending and determine their projected year end spending as part of this process. The Village Manager and the Clerk-Treasurer works with departments in reviewing personnel needs and the costs associated with existing or future staff. All funds, capital programs, infrastructure replacement programs and staffing are presented to the Village Manager to discuss with the department heads. The Village's Management Team reviews all requests on the timeframe as identified in the annual budget calendar. The proposed budget is then presented to the Village Board no later than March 31st for review and discussion. Pursuant to Village Law, a public hearing on the budget must be held no later than April 15th. Prior to the public hearing, multiple budget work sessions are conducted with the Village Board and staff to discuss the proposed budget and capital projects. The final budget must be adopted by resolution no later than May 1st.

Budgetary Control

Formal budgetary accounting is used as a management control for all funds of the Village. Budgetary controls are exercised both at the departmental level, with the adoption of the budget, and at the line item level through accounting controls. Additionally, budgetary control is maintained by individual departments, acting in conjunction with the Village Manager's Office with final approval of all purchases and vouchers by the Village Board Audit Committee.

Under the provisions of General Municipal Law, the Village Board annually adopts the operating budgets of the general fund, capital fund, sewer fund and of the Fairport Municipal Commission (Fairport Electric), which cannot exceed appropriations except by approval of the governing body. An annual budget for the capital projects included in the Capital Fund and is adopted with the project specific line items associated with the accompanying funding sources. Amendments to the budget occur throughout the year for a variety of reasons. Possible factors include encumbrances from the prior year, unexpended purchase orders which are added to the current year budget at the close of the prior year, grants or other forms of financial aid which were received during the year but not anticipated in the original budget, appropriations of fund balances needed to offset unanticipated and unavoidable expenditures, and transfers of appropriations among funding classes, in accordance with the NYS approved chart of accounts, within department budgets to address particular requirements not anticipated in the original budget. The Village Board approves and authorizes the annual budget at the level of object class totals within each department. The Village Manager has the authority to transfer appropriations among line items within a department as long as it does not exceed \$5k. All transfers between departments and funds must be approved by Village Board. The encumbrances on prior year purchase orders are added to the budget as part of the annual financial closing and year-end process. All other budget amendments must be authorized by formal resolution of the Village Board. The Village disperses its capital projects fund monies to various projects, which may cause a deficit within the project. However, the Village adopts a comprehensive and all-inclusive Ten- Year Capital Improvements Program where funds can be transferred within the fund to meet reasonable expenditure increases/decreases that occur when projects and/or purchases are facilitated.

Fiscal Accountability

Fiscal accountability is achieved through development and adoption of the annual budget and long- range financial plans. This practice authorizes the allocation of resources for programs and services for the coming year and allows for insight into the next three-year planning period projected in our multi-year General Fund forecast. The Village works diligently to ensure that the budget document is easy to understand and that residents have a clear picture of how tax dollars are used. Once proposed, the budget is placed on the Village's website and related social media accounts. Once adopted, the budget is updated in same manner. Interested parties can also view a copy of the adopted budget at anytime as it is readily available, without request, at the front counter.

Throughout the fiscal year the Clerk-Treasurer's Office prepares and disseminates monthly financial reports to the Village Manager and every Village department. The report provides revenue and expenses for their respective budgets. The Finance Office also prepares monthly financial reports comparing actual revenues and expenditures with budgeted revenue and expenditures as well as comparing year-to-date actual revenues and expenditures to the prior fiscal year. Moving forward, staff will be providing, at minimum, quarterly financial reports to the Village Board for review and adoption. This process will complement the existing monthly cash flow reports provided to the Village Board and adopted at each board meeting.

At the end of each fiscal year, the Village conducts an annual audit. Records for every fund are audited by an independent audit firm that tests and reviews supporting documents and financial statements. The audit report is presented to the Village Board. Once presented and reviewed by the Village Board, the audit will be placed on the Village's website.

The Village continues to improve the budget in order to submit its revised adopted budget to the Government Finance Officers Association (GFOA) for consideration for the Distinguished Budget Presentation Award. The purpose of Distinguished Budget Presentation Awards Program (Budget Awards Program) is to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Board on State and Local Budgeting and the GFOAs best practices on budgeting and then to recognize individual governments that succeed in achieving that goal.

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HISTORY OF THE VILLAGE



Copyright 1885 by L.R. BURLEIGH, Troy, N.Y.

Fairport, N.Y.

- 11 Daley House.
- 12 Osborn House.
- 13 N. Y. C. & H.
- 14 N. Y. W. S. &
- 15 Burlingame's Ca
- 16 Dobbin & Moore
- 17 De Land & Co's
- 18 Clark's Grist Mill
- 19 Green Mc Auliff
- 20 P. Cox, Shoe Co
- 21 Green's Box Fa



History of Village

Fairport is a village located in the Town of Perinton, which is part of Monroe County, New York, United States. Fairport is a suburb 9 miles (14 km) east of Rochester. It is also known as the "Crown Jewel of the Erie Canal". In 2005, it was named as one of the "Best Places to Live" by *Money Magazine*. The population of the Village of Fairport was 5,353 as of the 2010 census.

The town of Perinton was first settled by European Americans in the two flat areas of Perinton Center (Turk Hill and Ayrault Roads) and Egypt. The first settlers in Perinton were Glover Perrin, his wife Johanna and his brother Jesse. What was developed as the village of Fairport was a swampy area within the Town of Perinton until the 1820s, when it was drained by construction of the new Erie Canal. With the opening of the Canal, what was then known as Perrinsville quickly became a busy canal port with a reputation for being a "fair port." A further boon to the area's reputation as an industry and transportation center came with the construction of railroads in 1853. This now booming section of Perrinsville was incorporated as a village on April 30, 1867 and eventually became the center of activity for the town of Perinton.

Perspective map of Fairport with list of landmarks from 1885 by L.R. Burleigh

In the 19th century industry moved into Fairport, including Deland Chemical (baking soda), Cobb Preserving (the predecessor to American Can), and the Trescott Company (fruit grading and packing systems). Deland Chemical later became Fairport Vinegar Works, makers of Certo brand pectin used to jell foodstuffs.

In the early 20th century, the Erie Canal was expanded and renamed the Barge Canal. (It reverted to its original name in 1992). Barge transportation rapidly declined as automobiles and trucks became popular. The town began to expand away from the canal. The Erie Canal is now used mainly for recreation.

Fairport acquired its name in the mid-19th century from a traveler on the Erie Canal who was overheard at Mallett's Tavern referring to the village as a *fair port*. Local legend has it that the same visitor vociferously complained the next morning that the Millstone Block Hotel had bedbugs, and he stormed out of Fairport, never to return. The name, however, stuck.

In 2005, *Money Magazine* and *CNN/Money* ranked Fairport as #62 on their "Best Places to Live" list.

In 2008, Relocate America included Fairport in their "Top 100 Places To Live" list.

The First Baptist Church of Fairport, Wilbur House, and Henry DeLand House are listed on the National Register of Historic Places.

Most residents of the Town of Perinton reside within both the Fairport Central School District and the Fairport postal district; as a result, it is common for Perinton residents to describe their place of residence as "Fairport" even if they live outside of the village.



DEMOGRAPHICS OF FAIRPORT

Population Overview



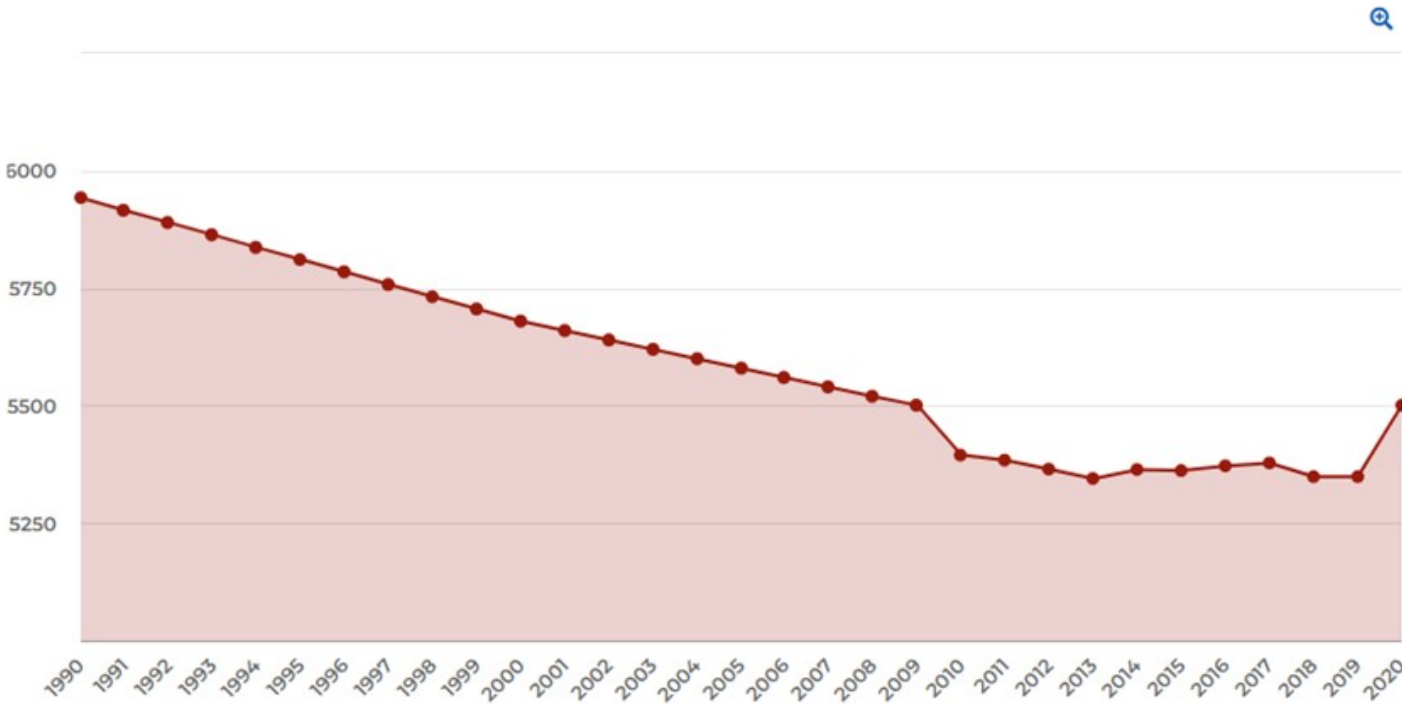
TOTAL POPULATION

5,501

▲ **2.8%**
vs. 2019

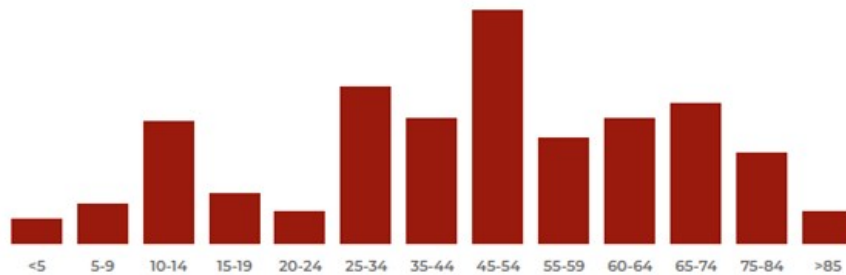
GROWTH RANK

489 out of **1529** Municipalities in New York



* Data Source: U.S. Census Bureau American Community Survey 5-year Data and the 2020, 2010, 2000, and 1990 Decennial Censuses

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

* Data Source: American Community Survey 5-year estimates



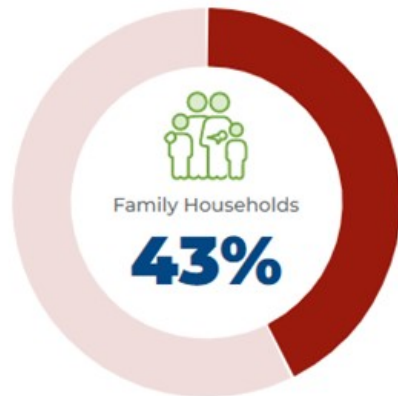
DEMOGRAPHICS OF FAIRPORT

Household Analysis

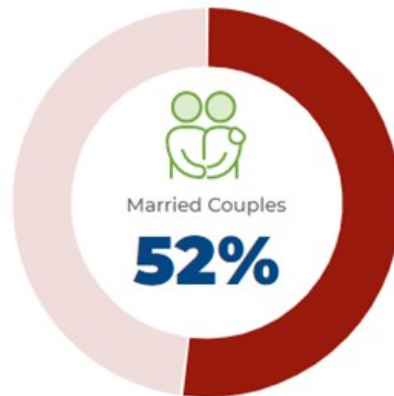
TOTAL HOUSEHOLDS

2,655

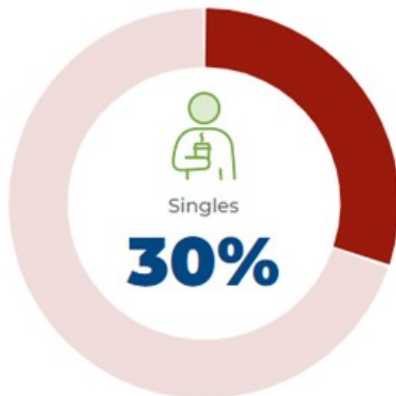
Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



▼ 3%
lower than state average



▲ 18%
higher than state average



▲ 1%
higher than state average



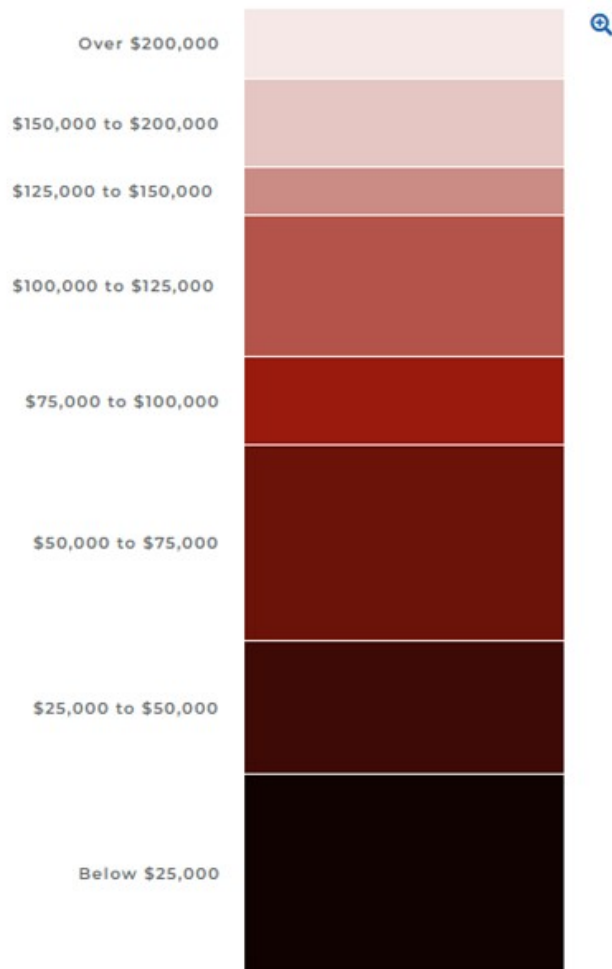
▲ 26%
higher than state average



DEMOGRAPHICS OF FAIRPORT

Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



HOUSEHOLD INCOME

Above \$200,000

7%

▼ **38%**
lower than state average

Median Income

\$67,337

▼ **5%**
lower than state average

Below \$25,000

21%

▲ **8%**
higher than state average



DEMOGRAPHICS OF FAIRPORT



Housing Overview



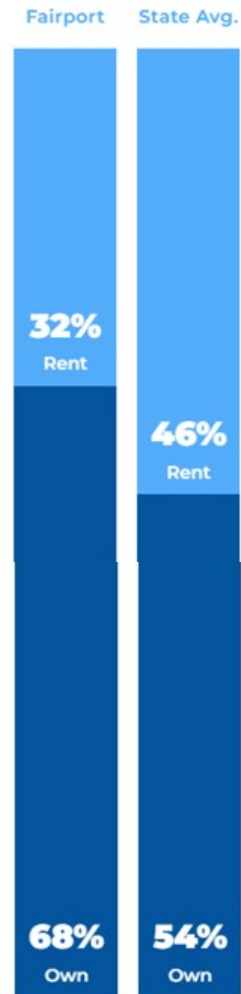
2020 MEDIAN HOME VALUE

\$198,700



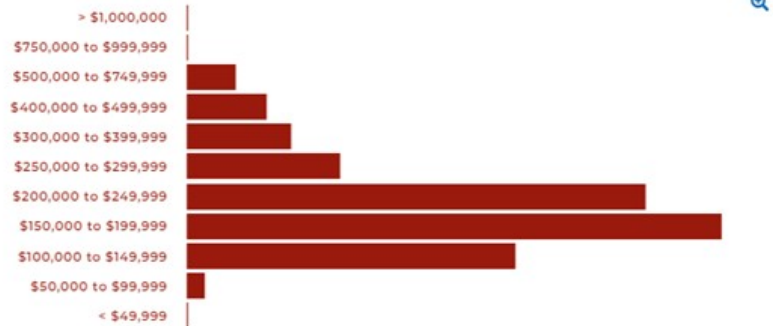
* Data Source: 2020 US Census Bureau, American Community Survey. Home value data includes all types of owner-occupied housing.

HOME OWNERS VS RENTERS



* Data Source: 2020 US Census Bureau, American Community Survey. Home value data includes all types of owner-occupied housing.

HOME VALUE DISTRIBUTION



* Data Source: 2020 US Census Bureau, American Community Survey. Home value data includes all types of owner-occupied housing.



FINANCIAL STRUCTURE

In reviewing the Village of Fairport budget, it is first important to understand the Financial Structure. The Village of Fairport, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All funds of the Village can be divided into three categories: (1) governmental funds, (2) proprietary funds, and fiduciary funds.

Governmental Funds account for most governmental functions. Governmental funds focus on near-term inflows and outflows of spendable resources. Such funds are recorded using the “modified accrual basis of accounting” meaning cash flow must occur within a short enough period to affect current spendable resources.

Proprietary Funds account for a government’s ongoing activities that are similar to those in the private sector. Such funds are recorded using the “full accrual basis of accounting” meaning revenues and expenses are recognized when they occur regardless of cashflow.

Fiduciary Funds account for assets held by a governmental unit in a trust or agent capacity. Such funds are also recorded using the “full accrual basis of accounting”.

The Village is not required to legally adopt a budget for the following four (4) funds and therefore there is no detailed analysis provided in this document:

- Trust and Agency
- Debt Service
- Greenvale Cemetery
- Mount Pleasant Cemetery

The Village of Fairport adopts a budget for the following four (4) funds and there is a full analysis for each of these funds found on the following page:

- General Fund
 - Capital Projects Fund
 - Sewer Fund
 - Electric Fund
-



FINANCIAL STRUCTURE (Continued)

GENERAL FUND

This is the chief operating fund and is used to account for all financial transactions except those required to be accounted for in another Fund.

A detailed review of the annually adopted General Fund Budget can be found in [Section 2.](#)

ALPHA CODE: A

BASIS OF ACCOUNTING: Modified Accrual

CAPITAL PROJECTS FUND

This fund accounts for financial resources to be used for the acquisition or construction of Capital Facilities or Equipment, other than those financed by proprietary funds. In addition to the annually adopted budget, the Village adopts a 10-year Capital Plan.

A detailed review of the annually adopted Capital Fund Budget can be found in [Section 3.](#)

ALPHA CODE: H

BASIS OF ACCOUNTING: Modified Accrual

SEWER FUND

This fund accounts for Sewer Operations as a governmental fund.

A detailed review of the annually adopted Sewer Fund Budget can be found in [Section 4.](#)

ALPHA CODE: G

BASIS OF ACCOUNTING: Modified Accrual

ELECTRIC FUND

This is a self - supporting, or otherwise known as an Enterprise Fund, financed through charges to customers in the Village's franchise area based on electric use. The electric fund is subject to regulations by the state of New York Public Service Commission (PSC) with respect to whole sale power purchases, rate structure, accounting , and other matters.

A detailed review of the annually adopted Electric Fund Budget can be found in [Section 5.](#)

ALPHA CODE: EE

BASIS OF ACCOUNTING: Full Accrual

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VILLAGE OF
FAIRPORT
on the Erie Canal

Section 2

General Fund



VILLAGE OF FAIRPORT *on the Erie Canal*

Total Proposed Budget Overview

General Fund Overview

	Adopted 2020-2021	Adopted 2021-2022	Adopted 2022-2023	Adopted 2023-2024	Proposed 2024-2025	Change (%)	Change (\$)
Assessed Valuation	424,311,355	416,157,506	418,872,830	425,353,154	430,215,349	1.14%	\$ 4,862,195
Tax Levy	3,116,881	3,051,635	3,051,635	3,082,151	3,239,405	5.10%	\$ 157,254
Tax Rate	7.34574	7.33288	7.28535	7.24610	7.52973	3.91%	\$ 0.28
Median Taxable Assessed Value for Single Family Homeowner	175,000	176,300	177,100	178,500	179,300	0.45%	\$ 800
Average Tax Bill	1,285.50	1,292.79	1,290.24	1,293.43	1,350.08	4.38%	\$ 56.65
General Fund Budget	6,908,894	6,931,992	7,032,740	7,270,753	7,467,003	2.70%	\$ 196,250
Appropriated Fund Balance	237,000	253,395	74,846	129,338	201,651	55.91%	\$ 72,313

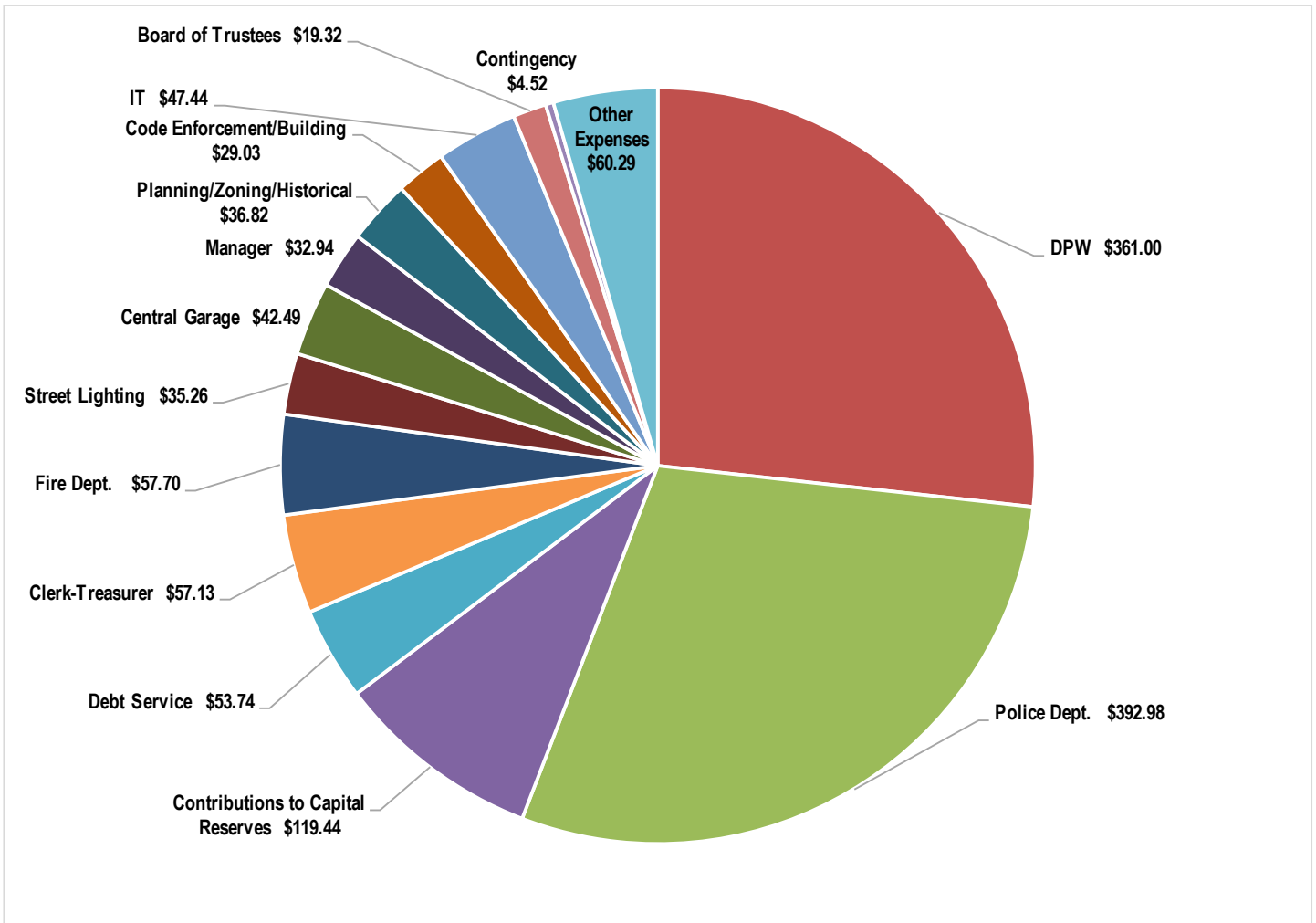
In the Total Proposed Budget document presented above, the Village of Fairport continues to be fiscally conservative in presenting a total proposed budget increase of only 2.7% or \$196,250 from the prior year. Due to our ability to control spending and budget appropriately, the tax levy (revenue raised by taxes alone) will increase by 5.10%. The Village anticipates that the Average Tax Bill for residents in 2024-2025 will be \$1,350.08.

VILLAGE OF FAIRPORT

on the Erie Canal

Average Tax Bill - \$1,350.08

Breakdown by Function



As noted on the previous page, the Average Tax Bill for residents of the Village of Fairport is anticipated to be flat or decrease slightly with this budget. In the proposed budget, the Village of Fairport continues to provide the same level of services to its resident while also planning for future capital investments.

The chart above, breaks down the average tax bill by “service area” as a visual aid to residents of the value of services provided to them. For example, the average resident will pay only \$392.98 a year to have a Police Department keep their Village safe and \$361.00 to the Public Works Department to maintain the Village’s infrastructure including roads and sidewalks.

VILLAGE OF
FAIRPORT
on the Erie Canal
Total Proposed Budget Overview

General Fund

	2023-2024 ADOPTED	2024-2025 PROPOSED	\$\$ Variance	% Variance
Real Property Taxes	3,082,151	3,239,405	157,254	5.10%
Sales Tax	2,029,248	2,049,540	20,292	1.00%
Fire Protection	760,368	767,226	6,858	0.90%
Appropriated Fund Balance	129,338	201,651	72,313	55.91%
PILOTs	221,036	224,110	3,074	1.39%
Rental of Real Property	180,838	170,458	(10,380)	-5.74%
Interfund Transfers - Sewer	162,000	167,400	5,400	3.33%
AIM Related Payments	140,035	140,035	-	0.00%
Interfund Revenues - FMC	116,650	125,620	8,970	7.69%
Franchise Fees	60,000	58,000	(2,000)	-3.33%
Mortgage Tax	75,000	50,000	(25,000)	-33.33%
Commercial Refuse Collection	43,880	44,020	140	0.32%
Interest & Earnings	25,000	55,000	30,000	120.00%
Other Revenues	245,209	174,538	(70,671)	-28.82%
TOTAL REVENUE	<u>7,270,753</u>	<u>7,467,003</u>	<u>196,250</u>	2.70%
DPW	1,570,902	1,484,896	(86,006)	-5.47%
Police Dept.	1,294,491	1,409,314	114,823	8.87%
Health Insurance	603,898	639,218	35,320	5.85%
Contributions to Capital Reserves	663,255	660,581	(2,674)	-0.40%
NYS Retirement	485,763	572,385	86,622	17.83%
Other Personnel Costs	447,570	461,625	14,055	3.14%
Debt Service	296,739	297,213	474	0.16%
Fire Dept.	282,000	276,110	(5,890)	-2.09%
Street Lighting	192,000	195,000	3,000	1.56%
IT	210,895	262,372	51,477	24.41%
Clerk-Treasurer	213,694	217,598	3,904	1.83%
Planning/Zoning/Historical	258,975	147,589	(111,386)	-43.01%
Central Garage	170,865	235,000	64,135	37.54%
Manager	149,092	145,092	(4,000)	-2.68%
Code Enforcement/Building	103,343	109,592	6,249	6.05%
Board of Trustees	61,888	65,618	3,730	6.03%
Contingency	25,000	25,000	-	0.00%
Mayor	19,456	19,456	-	0.00%
Other Expenses	220,927	243,344	22,417	10.15%
TOTAL Expenditures	<u>7,270,753</u>	<u>7,467,003</u>	<u>196,250</u>	2.70%

The proposed general fund budget anticipates total revenue of \$7,467,003 which includes a contribution from fund balance of \$167,547 and a contribution from the Workers Compensation Reserve of \$34,101. The majority of the proposed budget, or 71%, is financed through two major sources of revenue. The amount of funds raised by taxes is 43% or \$3,239,405. The next largest funding source is sales tax at 28% or \$2,049,540.

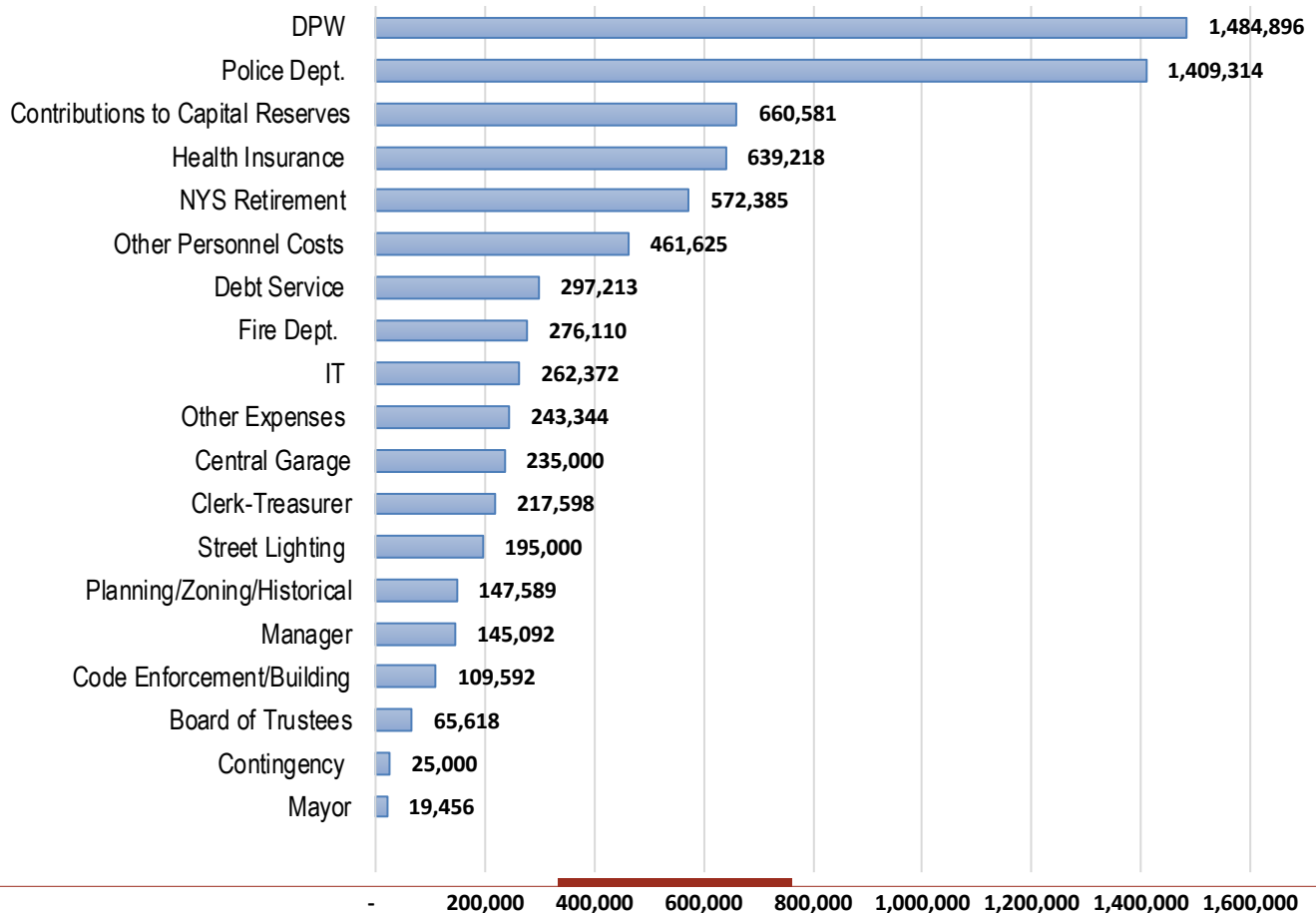
The proposed general fund budget includes total appropriations of \$7,467,003 This is an increase of \$196,250 or 2.70% over the prior year adopted budget.

VILLAGE OF FAIRPORT *on the Erie Canal*

GENERAL FUND EXPENDITURES

Total 2024-2025 Proposed Budget

\$7,467,003



The above graph contains the major expenditures of the General Fund. The following pages include detailed background information, trending analysis, a budget breakdown, and budget commentary for each of the significant line items noted above.

For the full detailed General Fund Budget from the KVS Accounting Software, please refer to [Appendix 5](#).



Village Board of Trustees

Background

The Village Board of Trustees is the Governing Body of the Village of Fairport and as such is the policy-making entity of the Village. The Village Board of Trustees includes the Mayor and four (4) Trustees each elected to four (4) year terms.



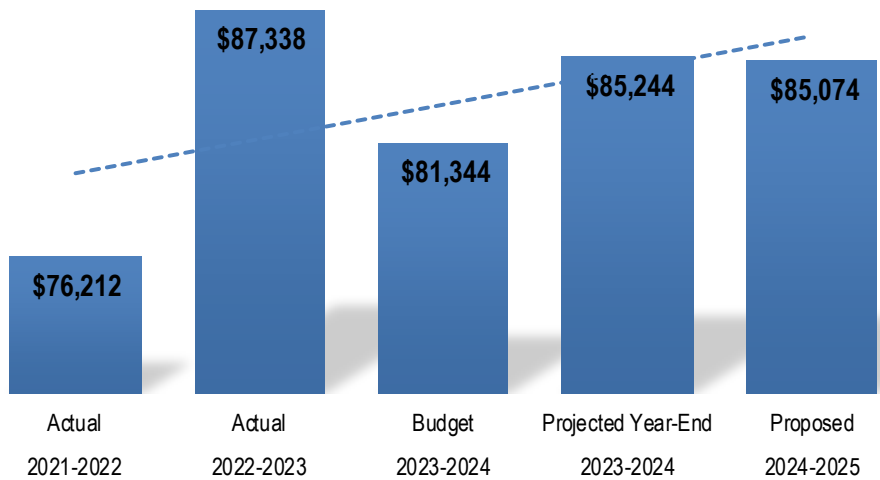
2024-2025 Proposed Budget

\$85,074

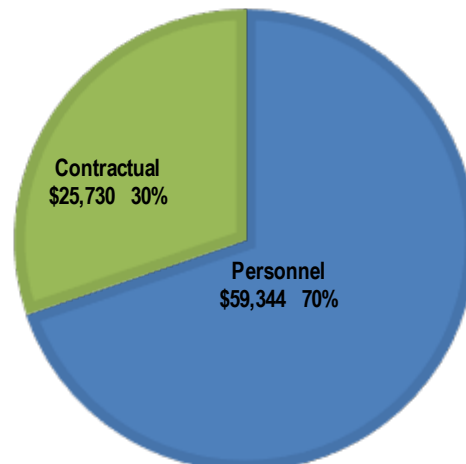
Budget Comments

The Village Board budget incorporates personnel, training, and contractual expenses.

- The proposed FY 2025 budget is consistent with prior years.
- The FY 2024 projection is set to slightly exceed budget due to increased trainings for new trustees.



2024 - 2025 BUDGET BREAKDOWN





Village Manager

Background



The Village Manager is the chief administrative officer of the Village government and is directly responsible to the Mayor and Board of Trustees for planning, organizing, and directing the day-to-day functions of all Village operations. The Village Manager ensures all laws and ordinances governing the Village are enforced; recommends to the Board of Trustees such measures or actions which appear necessary and desirable and prepares and submits the annual operating budget to the Board of Trustees.

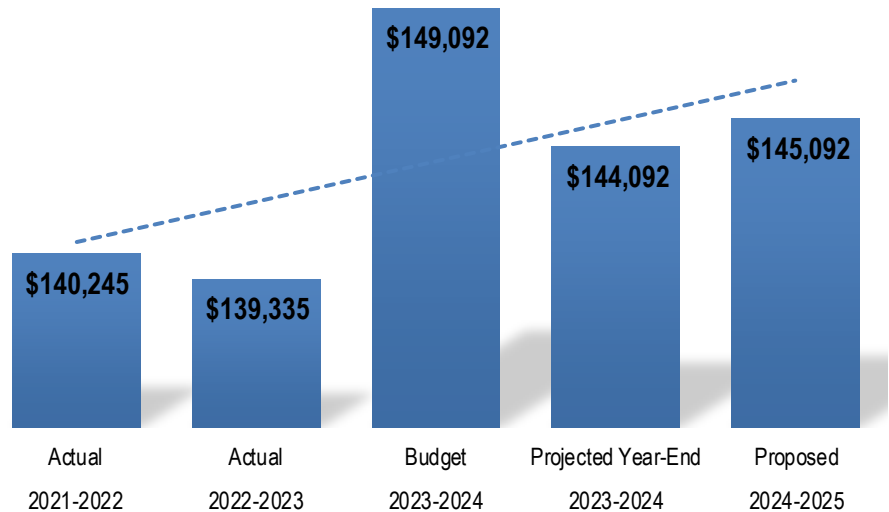
2024-2025 Proposed Budget

\$145,092

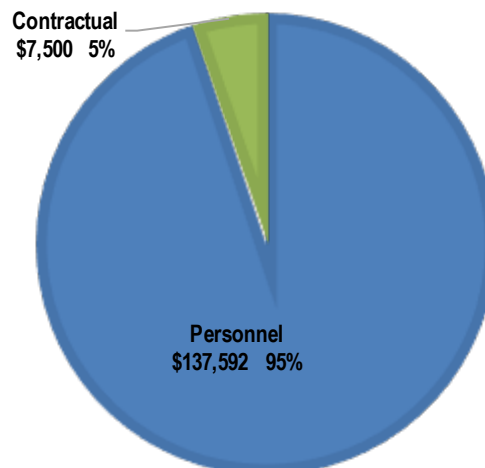
Budget Comments

The budget is mainly comprised of personnel costs for the Village Manager in addition to grant writing services and training.

- The FY 2025 proposed budget of \$145,092 is slightly lower than the prior year due to controlled spending.
- The FY 2024 projection is expected to come in under budget by \$5,000 due to less training and grant writing. The FY 2025 budget has been adjusted to be comparable to the FY 2024 projected spending.



2024-2025 BUDGET BREAKDOWN





Clerk-Treasurer

Background



The Clerk-Treasurer's Office's oversees all records and documents associated with the Village, in addition to advertising bids and other legal notices, budgets, local laws, financial reports, etc. The office assists in preparing the budget, transfers of funds, bank reconciliations, federal and state audits, and payment of claim vouchers. Daily deposits of revenue are received and recorded in this office. In addition, the Clerk-Treasurer's office maintains payroll, taxes, and other withholdings; service records; wage and salary schedules; life, health, and specialty insurances; payroll deduction plans; NYS retirement plans; and workers' compensation.

2024-2025 Proposed Budget

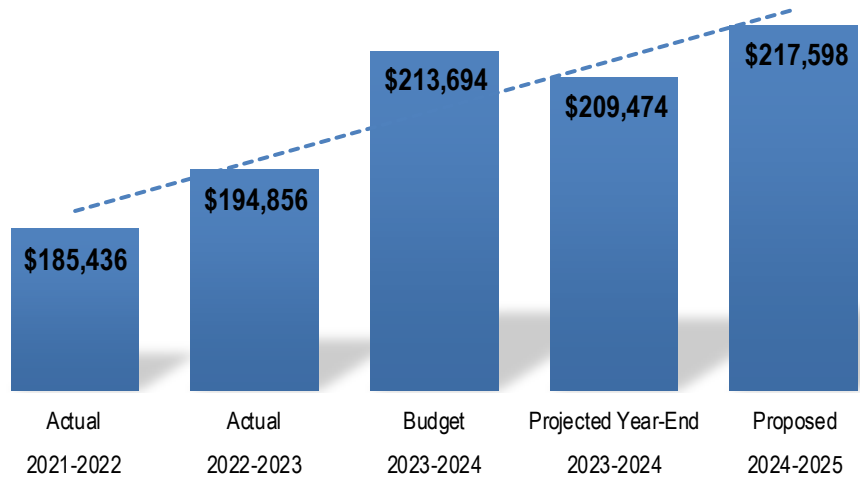
\$217,598

Budget

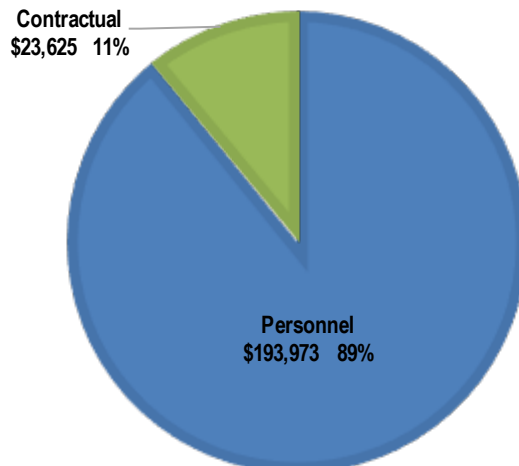
Comments

The budget is mainly comprised of personnel costs for the Clerk-Treasurer and Accounts Payable Clerk. The contractual expenses include payroll processing, fiscal advisor fees, trainings, budget book software and actuarial services.

- The FY 2025 budget is proposed to increase due to increase in personnel costs.
- The FY 2024 projection is set to come in under budget noting a significant amount of training was done remotely during the fiscal year.



2024-2025 BUDGET BREAKDOWN





Central Garage Background



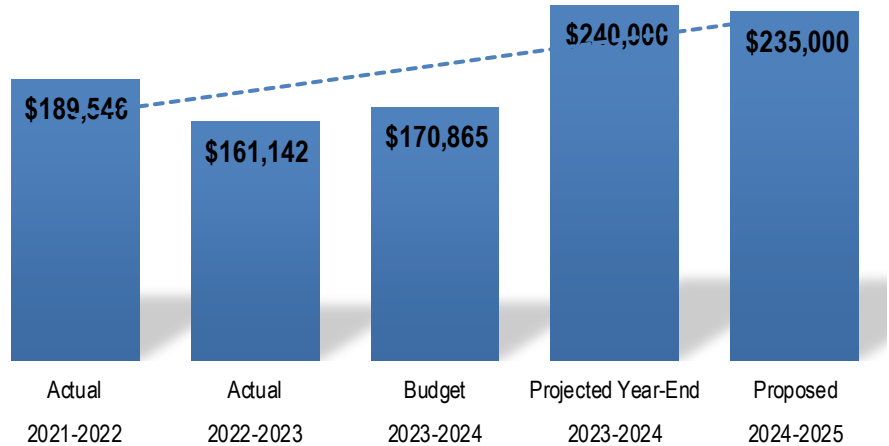
The Central Garage / Fleet Management Department provides maintenance and repair on over 200 vehicles and pieces of equipment, supporting Village-Wide operations. These operations include refuse trucks, line trucks, construction equipment, snow removal equipment, street sweepers, police vehicles, fire apparatus as well as a large fleet of sedans and pickup trucks. All maintenance operations have been consolidated into one central facility, located at the FMC Operations Center at 43 Liftbridge Lane.

2024-2025 Proposed Budget \$235,000

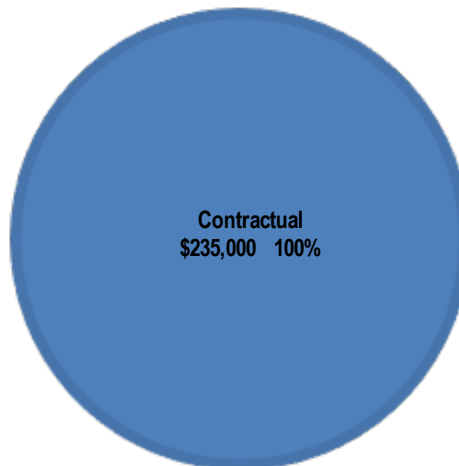
Budget

Comments

- The FY 2025 budget is proposed to increase significantly due to the increased cost of labor (additional mechanic hired) and parts. Additionally, the maintenance of Fire Trucks is now solely performed in-house, noting the previous third party provider is no longer in business.
- The FY 2024 projection is set to exceed the budget by the end of the year for the same reasons for the increase in the FY 2025 budget.



2024-2025 BUDGET BREAKDOWN





Department of Public Works

Background



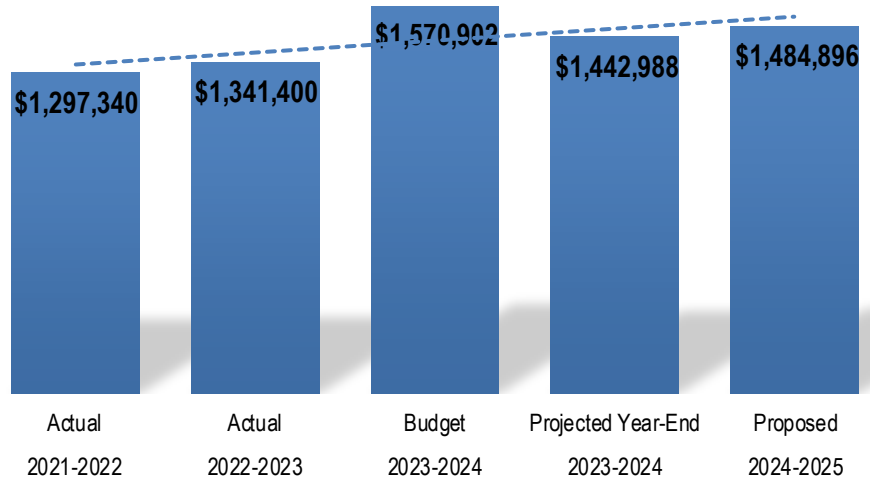
The Department of Public Works (DPW) maintains the majority of the infrastructure that our residents and visitors enjoy each day. DPW provides refuse/yard waste collection, snow removal, street and parking lot maintenance, Village owned facility maintenance, sidewalk replacement, sanitary and storm sewer maintenance, etc. They are the team that keeps Fairport vibrant and maintains the high standard of living from an infrastructure standpoint.

2024-2025 Proposed Budget

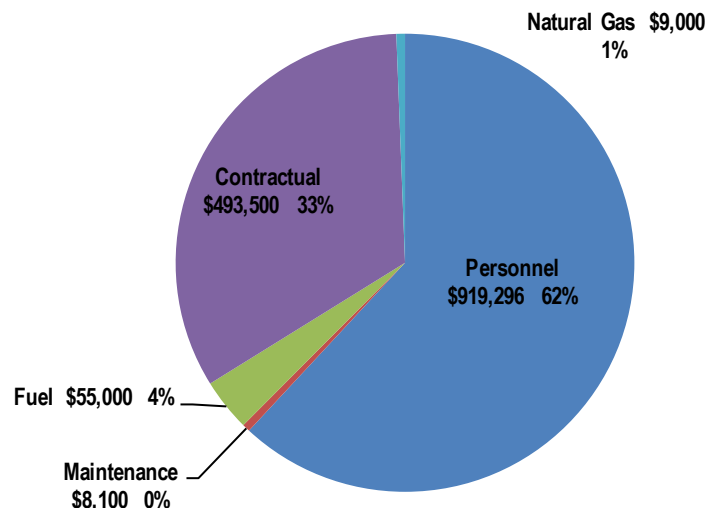
\$1,484,896

Budget Comments

- The FY 2025 budget is inline with the FY 2024 projected year end. The slight increase is due to personnel costs as well as expected increases in parts.
- The FY 2024 projection is set to come in under budget due to unfilled labor positions, a mild winter leading to smaller snow removal costs, and a reallocation of the Parking Analysis budget of \$40,000 from the DPW to the Zoning budget noting the analysis will be performed in conjunction with the Zoning Code Update.



2024-2025 BUDGET BREAKDOWN





Information Technology

Background

Information Technology (IT) provides staff with the ability to utilize technology such as computers, networks, tablets, financial systems and other related electronic platforms to conduct day-to-day operations more efficiently and effectively. IT demands continue to grow as the organization demands to be more effective in a time sensitive environment increases.



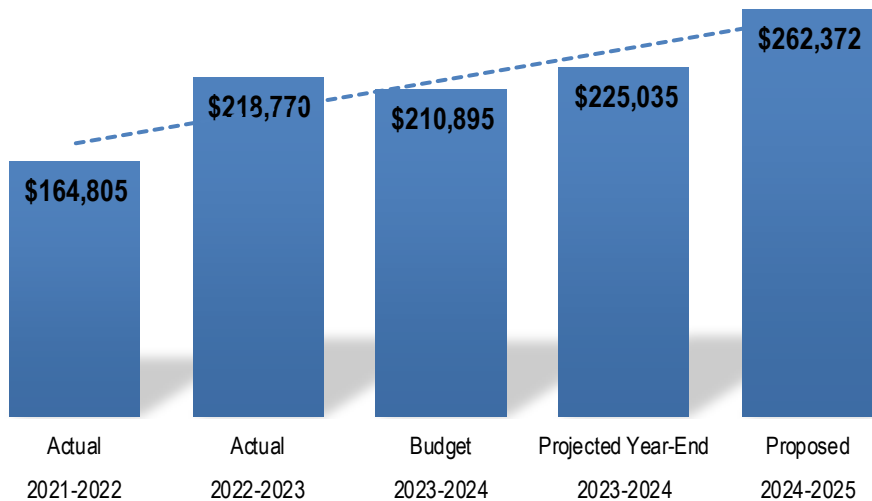
2024-2025 Proposed Budget

\$262,372

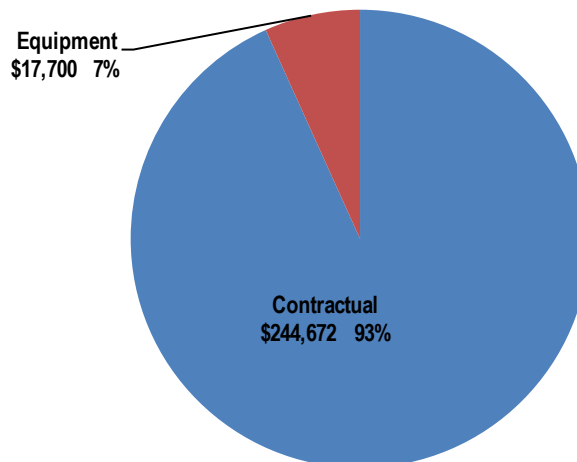
Budget Comments

IT continues to be a service area that is ever increasing with demands from the organization and the public. Continuous networking of our internal data system as well as fiber connections to all Village owned facilities continues to be a priority.

- The FY 2025 budget is proposed to increase due to contractual increases as well as an increase in the time needed for staffing from the third party provider.
- The FY 2024 projection will slightly exceed budget due to necessary, but unbudgeted projects throughout the year.



2024-2025 BUDGET BREAKDOWN





Fire Department

Background



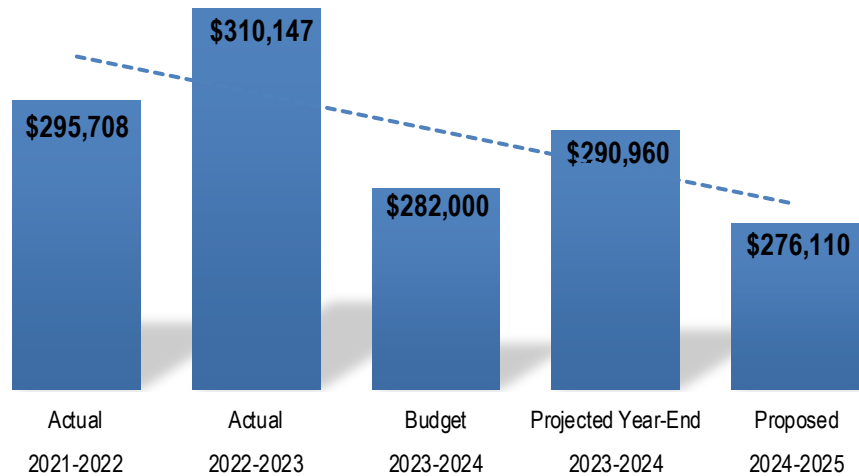
The Fairport Fire Department was established in 1877. The dedicated volunteers of the Fairport Fire Department operate fire, rescue, and emergency medical units 24 hours a day, working out of two strategically located stations. Our district is approximately fifteen (15) square miles and protects the Village of Fairport and a large portion of the Town of Perinton. The district is bisected by the Erie Canal and the CSX mainline railroad. Because of the busy railroad crossings and the canal lift bridge on Main Street, Station #1 is located to the south at 27 East Church Street and Station #2 sits to the north located at 1105 East Whitney Road.

2024-2025 Proposed Budget

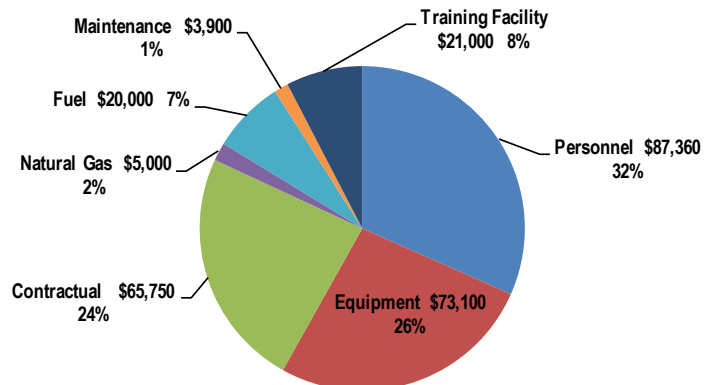
\$276,110

Budget Comments

- The FY 2025 budget is consistent with the FY 2024 budget.
- The FY 2024 projection is set to exceed budget due to an increase in personnel hours based on the needs of the department and the cost of the shared Fire Facility is expected to exceed budget.



2024-2025 BUDGET BREAKDOWN





Police Department

Background



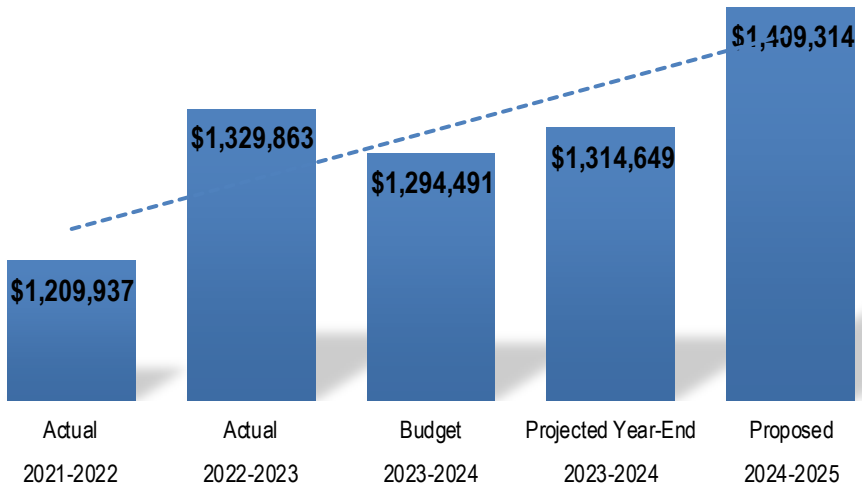
The Fairport Police Department was established in 1867. The force consists of 10 police officers who provide around the clock police coverage to the citizens of Fairport. The Department responds to approximately 12,500 requests for police services a year. The Fairport Police Department is an accredited agency with the New York State Law Enforcement Accreditation Council. A strong community policing program coupled with the latest in law enforcement technology and training allows the Department to maintain one of the lowest crime rates and highest clearance rates in the County.

2024-2025 Proposed Budget

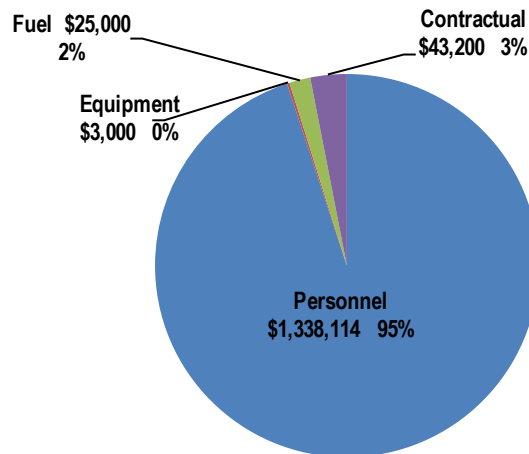
\$1,409,314

Budget Comments

- The FY 2025 budget is set to increase mainly due to an increase in Personnel Costs. There is a contractual rate increase for all union employees and there will be the hiring of a new police officer in the Summer of 2024 with the anticipated retirement of a Sergeant in the Fall of 2024.
- The FY 2024 projection is set to slightly exceed budget due to personnel costs.



2024-2025 BUDGET BREAKDOWN





Code Enforcement

Background

The Code Enforcement/Building Inspection office provides information and facilitates the enforcement, compliance, and violations of codes and laws, including the fire code, building code, health code, and zoning codes. This office consists of one person and he/she also acts as the Fire Marshal for the Village.

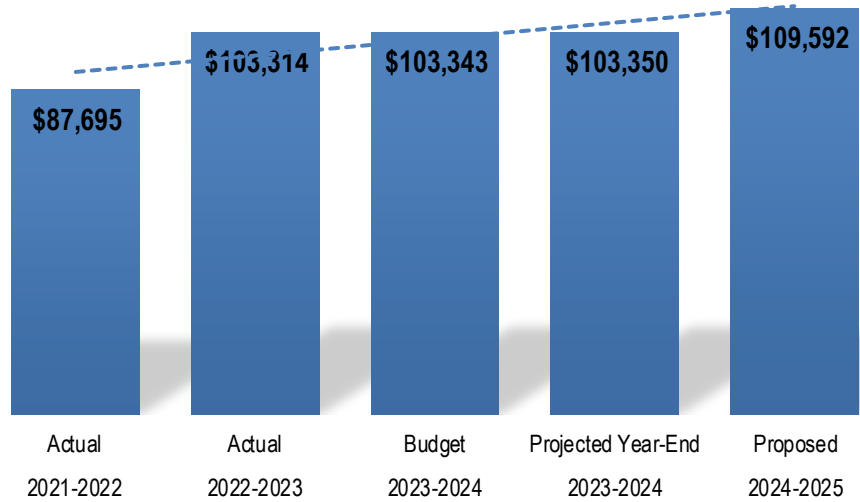


2024-2025 Proposed Budget

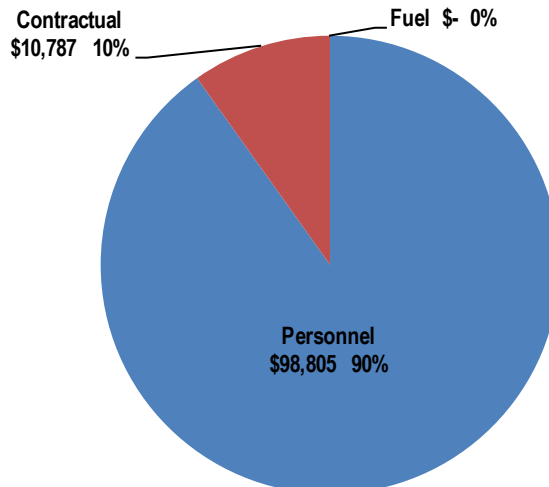
\$109,592

Budget Comments

- The FY 2025 budget is proposed to slightly increase to facilitate a Master Code Enforcement Officer Designation.
- The FY 2024 projection is set to meet budget.



2024-2025 BUDGET BREAKDOWN





Zoning Board of Appeals



Background

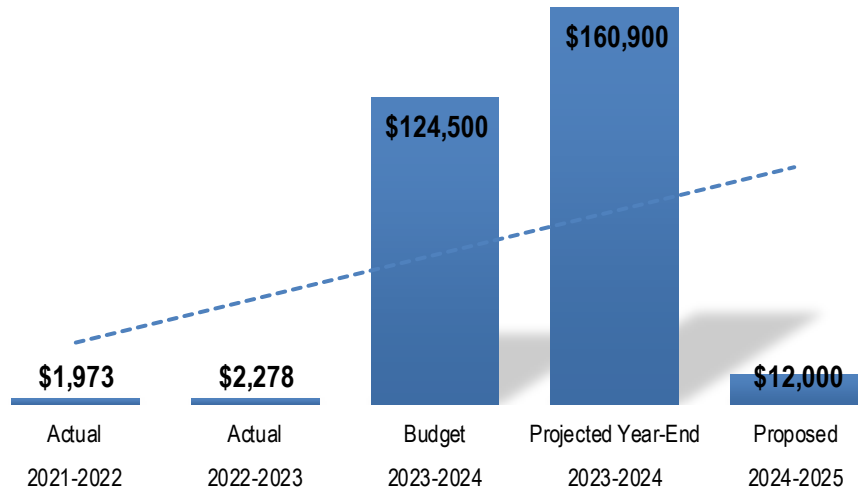
A five-member Board, appointed to five-year terms (no term limit), which typically meets the fourth Monday of each month at 6:00 p.m. in the Village Hall Board Room. The Zoning Board of Appeals is a legally constituted Board primarily responsible for making decisions on any variance requests from Village zoning ordinances. It also may hear and decide upon any appeals from any order, decision, or determination of any official charged with

2024-2025 Proposed Budget

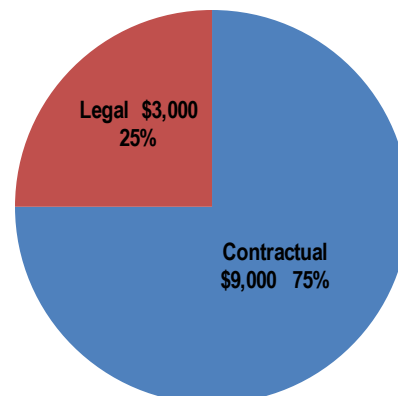
\$12,000

Budget Comments

- The FY 2025 budget returns to normal levels after the Code Revision project. The FY 2025 budget includes reimbursable legal fees of \$3,000. These costs are incurred based on the extent of the projects submitted, however, there is a matching revenue account and therefore has a net neutral impact on the budget.
- The FY 2024 projection is set to come in over budget due to the final contract price for the Zoning Code Revision and the reallocation of the Parking Study from the DPW department to the Zoning Department.



2024-2025 BUDGET BREAKDOWN





Planning Board

Background



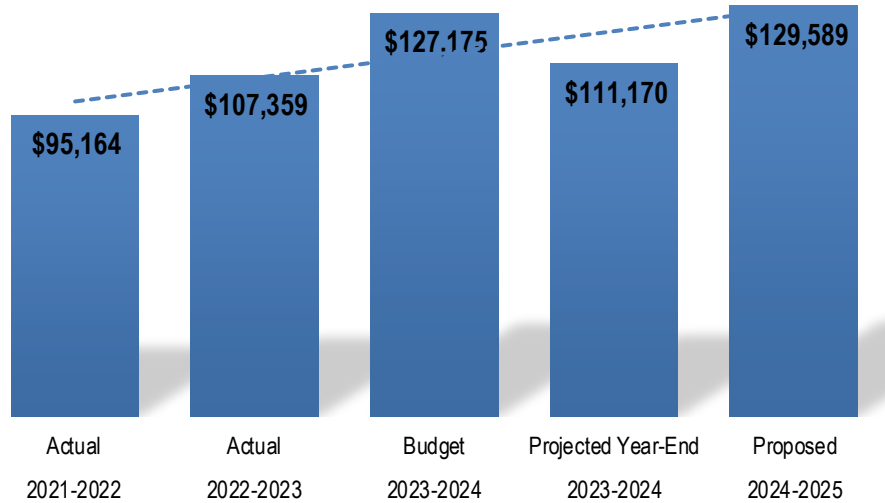
A five-member Board, appointed to five-year terms (no term limit), which typically meets the first Monday of each month at 6:00 p.m. in the Village Hall Board Room. This board is comprised of a body of citizens that serve within local government, acting as an advisory group to the municipal governing body on issues and policies related to planning, land use regulation, site plan applications, and community development.

2024-2025 Proposed Budget

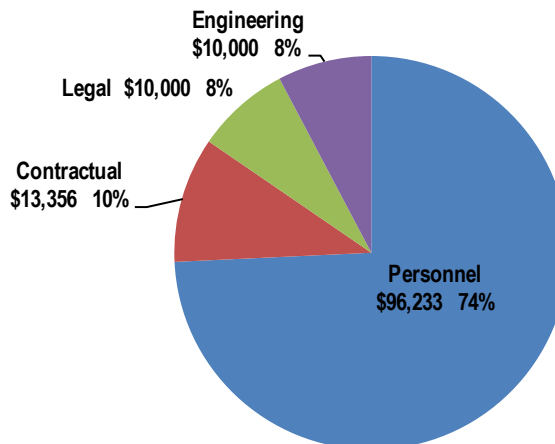
\$129,589

Budget Comments

- The FY 2025 budget is consistent with prior years.
- The FY 2024 projection is set to come in under budget noting the reimbursed legal fees were less than anticipated. There is a matching revenue and therefore there is a net neutral impact to the budget.



2024-2025 BUDGET BREAKDOWN





Historic Preservation



Background

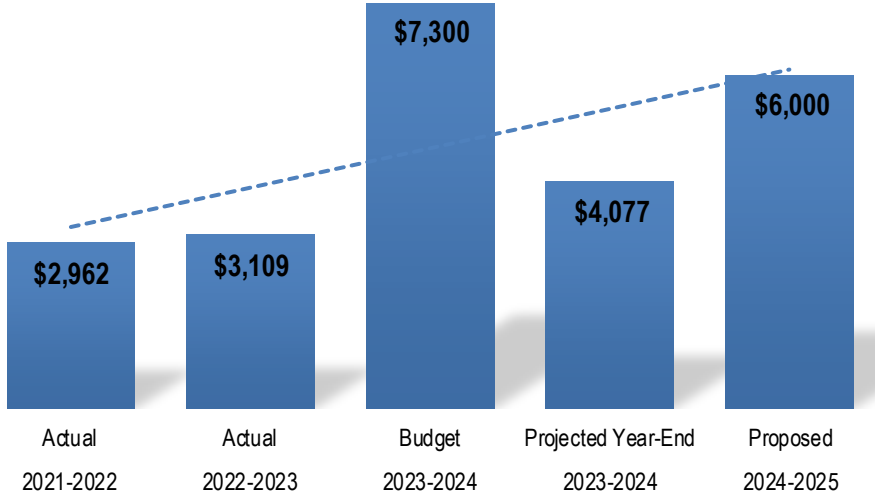
A five-member Board, appointed to five-year terms (no term limit), which typically meets the first Thursday of each month at 6:00 p.m. in the Village Hall Board Room. The Commission seeks to protect, enhance, and perpetuate Fairport's landmarks and historic districts in a manner consistent with our changing society. In doing so, promote the economic, cultural, educational, and general welfare of the Village of Fairport. and its residents.

2024-2025 Proposed Budget

\$6,000

Budget Comments

- The FY 2025 budget is consistent with prior year budgets.
- The FY 2024 projection is set to come in under budget due to less than needed contractual costs.



2024-2025 BUDGET BREAKDOWN





NYS Retirement System

Background

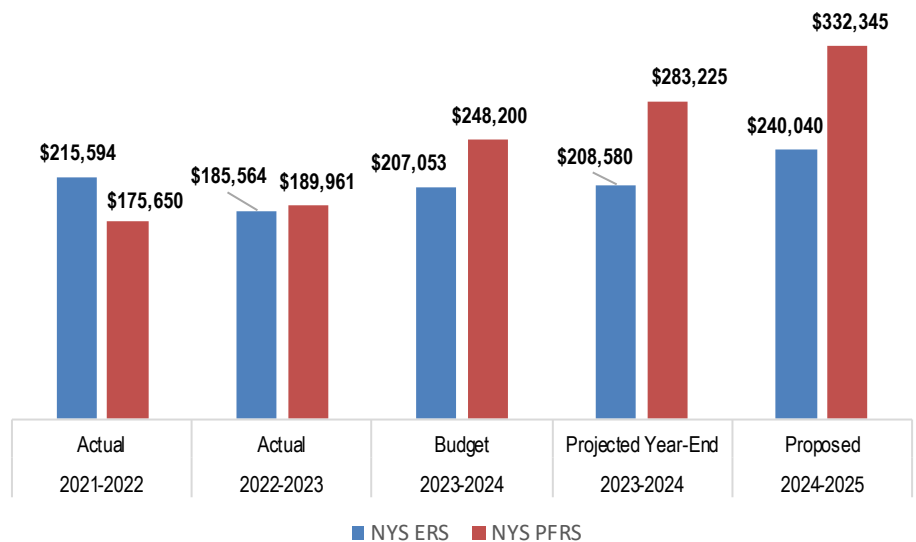
NYS requires all state and local government employees to participate in the NYS Retirement System. The NYS Employees' Retirement System (ERS) is for the majority of the general government (non uniformed) personnel. This system is based on a 30-year retirement plan. Enrollment in the New York State Retirement system is mandatory for all full time public employees.

Budget Comments

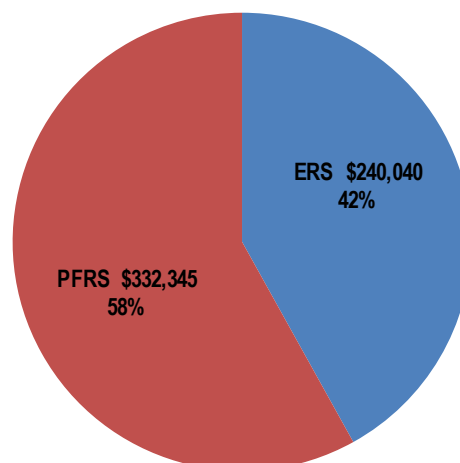
- The FY 2025 budget is proposed to significantly increase due to an increase in ERS and PFRS rates
 - Average ERS Rates increased 19% from 13.05% to 15.55% (Tiers 3-6)
 - Average PFRS Rates increased 15% from 25.75% to 29.55%
- The FY 2024 Projection is set to come in slightly over budget noting two months of the fiscal year need to be calculated at the State's new rates.

2024-2025 Proposed Budget

\$572,385



2024-2025 BUDGET BREAKDOWN





Health Insurance

Background

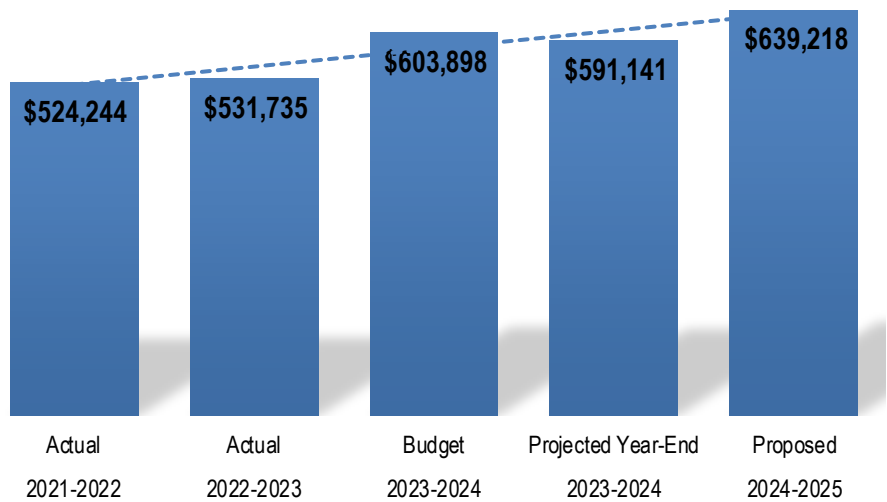
Health Insurance is part of the fringe benefits offered to FT Village employees. On average, health insurance premiums increase from 6%-12%/year. The Village is a member of the Finger Lakes Municipal Health Insurance Trust (FLMHIT). This trust purchases insurance collectively with over 15 other municipalities in an effort to lower insurance premiums and control the cost of this human resource related expense.

Budget Comments

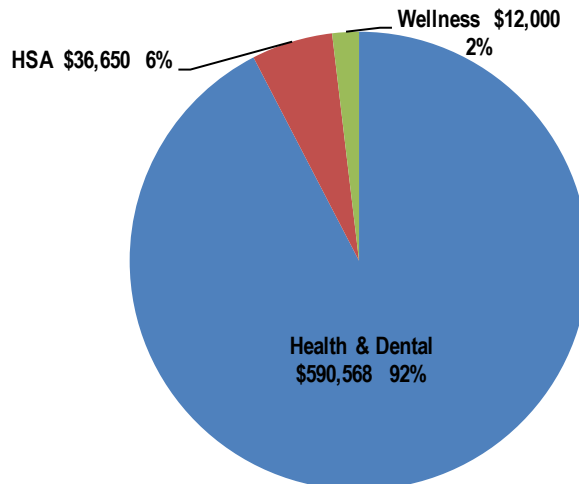
- The FY 2025 budget is proposed to increase due to an increase of 12% in premiums in 2024 and a budgeted increase of 5% for 2025.
- The FY 2024 projection will be slightly under budget noting that the DPW department was not fully staffed for the full fiscal year.

2024-2025 Proposed Budget

\$639,218



2024-2025 BUDGET BREAKDOWN





Other Personnel Costs

Background

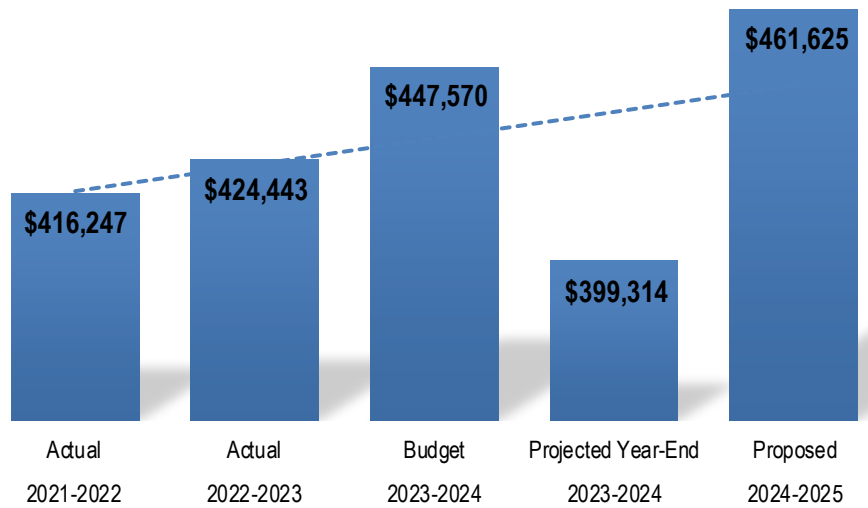
Other Personnel Costs include required Workers Compensation Benefits to all employees (including Volunteer Firefighters), a Cancer Disability Benefit for Volunteer Firefighters, and Social Security Benefits.

Budget Comments

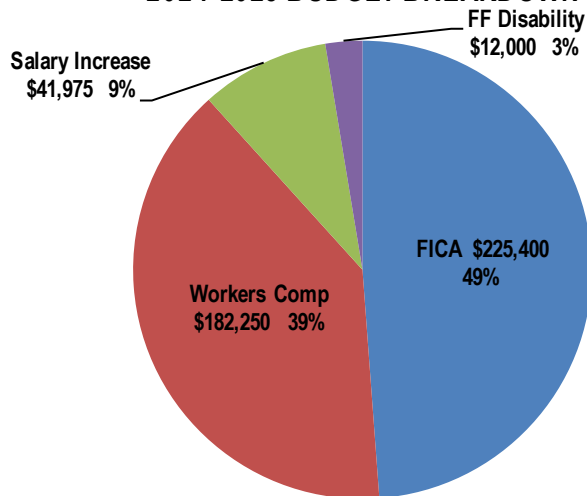
- The Budget for workers compensation has decreased noting the market has stabilized post COVID. Cancer benefit and social security benefits remain comparable year over year.
- The FY 2024 projection is set to come in under budget due to a less than anticipated workers compensation premiums. The FY 25 budget has been adjusted to account for this stabilization .

2024-2025 Proposed Budget

\$461,625



2024-2025 BUDGET BREAKDOWN





Contribution to Capital Reserves

Background

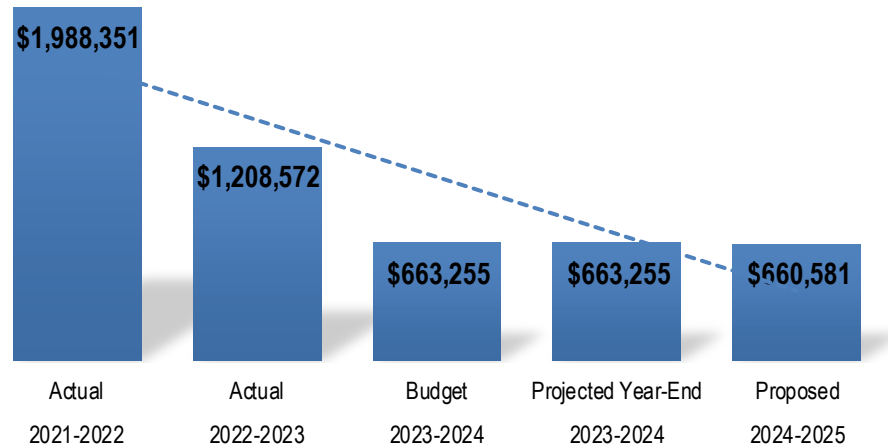
The Village of Fairport is dedicated to long term planning through the establishment of three (3) Capital Reserve funds used to finance a 10-year Capital Plan for the Village. Each fiscal year, the Village makes a contribution to these reserve funds from the General Fund in order to finance the 10-year Capital Plan.

Budget Comments

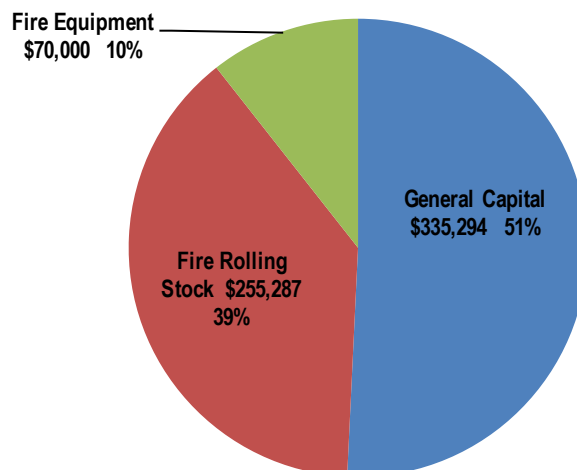
- The FY 2025 budget includes a contribution to the General Capital Reserve of \$335,294, the Fire Equipment Reserve of \$70,000, and the Fire Rolling Stock Reserve of \$255,287.
- The FY 2024 projection is set to meet budget. The Board will review Unassigned Fund Balance at the close of the fiscal year and determine if there are additional funds to be allocated to the reserves.

2024-2025 Proposed Budget

\$660,581



2024-2025 BUDGET BREAKDOWN





Debt Service

Background

Debt Service is the cash that is required to cover the repayment of interest and principal on a debt for a particular period. If an individual is taking out a mortgage or a student loan, the borrower needs to calculate the annual or monthly debt service required on each loan, and, in the same way, local governments must meet debt service requirements for loans and bonds issued to the public. The ability to service debt is a factor when a local government needs to raise additional capital to operate the organization and pay for capital related projects.

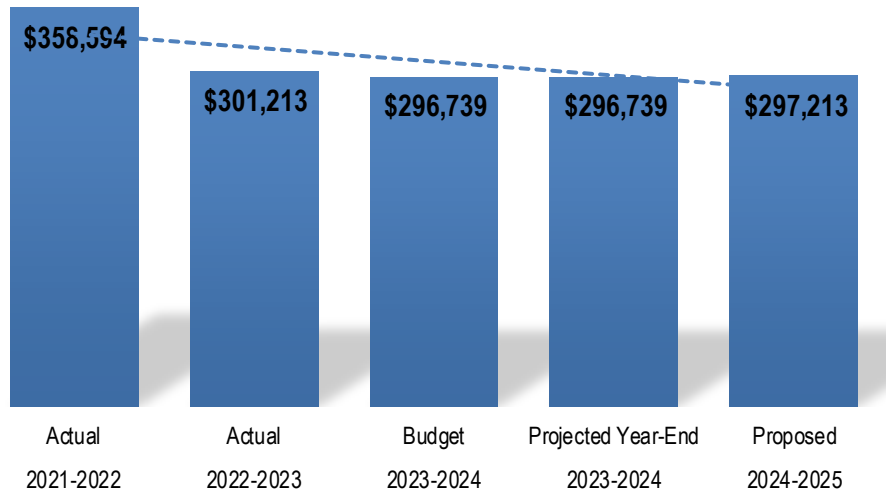
2024-2025 Proposed Budget

\$297,213

Budget Comments

The FY 2025 Budget was calculated based upon known debt service payments scheduled for the FY as follows:

- Fire Truck \$37,300
- Fire Equipment \$78,406
- DPW \$116,800
- Bicentennial \$64,706



Debt Payment Schedule

	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028	2028 - 2029	2029 - 2030	2030 - 2031	2031 - 2032	2032 - 2033	2033 - 2034
Fire Truck	37,300	42,000	40,600	39,200	37,800	36,400	-	-	-	-
Fire Equipment	78,406	81,944	80,281	83,619	81,744	34,775	33,950	33,050	32,113	36,138
Subtotal Fire	115,706	123,944	120,881	122,819	119,544	71,175	33,950	33,050	32,113	36,138
DPW	116,800	119,600	117,300	-	-	-	-	-	-	-
Canal Gateway	64,706	64,031	63,356	62,681	67,006	66,194	20,300	-	-	-
GENERAL FUND	\$ 297,213	\$ 307,575	\$ 301,538	\$ 185,500	\$ 186,550	\$ 137,369	\$ 54,250	\$ 33,050	\$ 32,113	\$ 36,138



Debt Service (Continued)

Computation of Constitutional Debt Limit

19.42%

Fiscal Year Ended	Assessed Valuation	Equalization Rates	Equalized Value
5/31/2021	\$ 424,311,355	100%	\$ 424,311,355
5/31/2022	\$ 416,157,506	93%	\$ 447,481,189
5/31/2023	\$ 418,872,830	93%	\$ 450,400,892
5/31/2024	\$ 425,353,154	80%	\$ 531,691,443
5/31/2025	\$ 430,215,349	71%	<u>\$ 605,937,111</u>
Five-Year Total Full Valuation			<u>\$ 2,459,821,990</u>
Five Year Average Valuation			\$ 491,964,398
Constitutional Debt Limit (7% for Villages)			\$ 34,437,508
Total Outstanding Indebtedness (as of 5/31/2024)			
	<i>Bonds</i>	\$ 7,295,000	
	<i>Leases</i>	\$ 187,843	
Total Inclusions			<u>\$ 7,482,843</u>
Total Exclusions (payments to be made in 2024-25)			
	<i>2024-25 Bond Payments</i>	\$ 655,000	
	<i>2024-25 Lease Payments</i>	\$ 140,990	
			<u>\$ 795,990</u>
Total Net Indebtedness			\$ 6,686,853
Percentage of Debt-Contracting Power Exhausted			19.42%
Net Debt-Contracting Margin			\$ 27,750,655

The Village has the power to contract indebtedness for any Village purpose so long as the principal amount thereof shall not exceed 7% of the average full valuation of taxable assessed valuation of the Village for the last five years subject to certain exclusions and inclusions.

- Inclusions = Outstanding Indebtedness
- Exclusions = Current Year Bond Payments

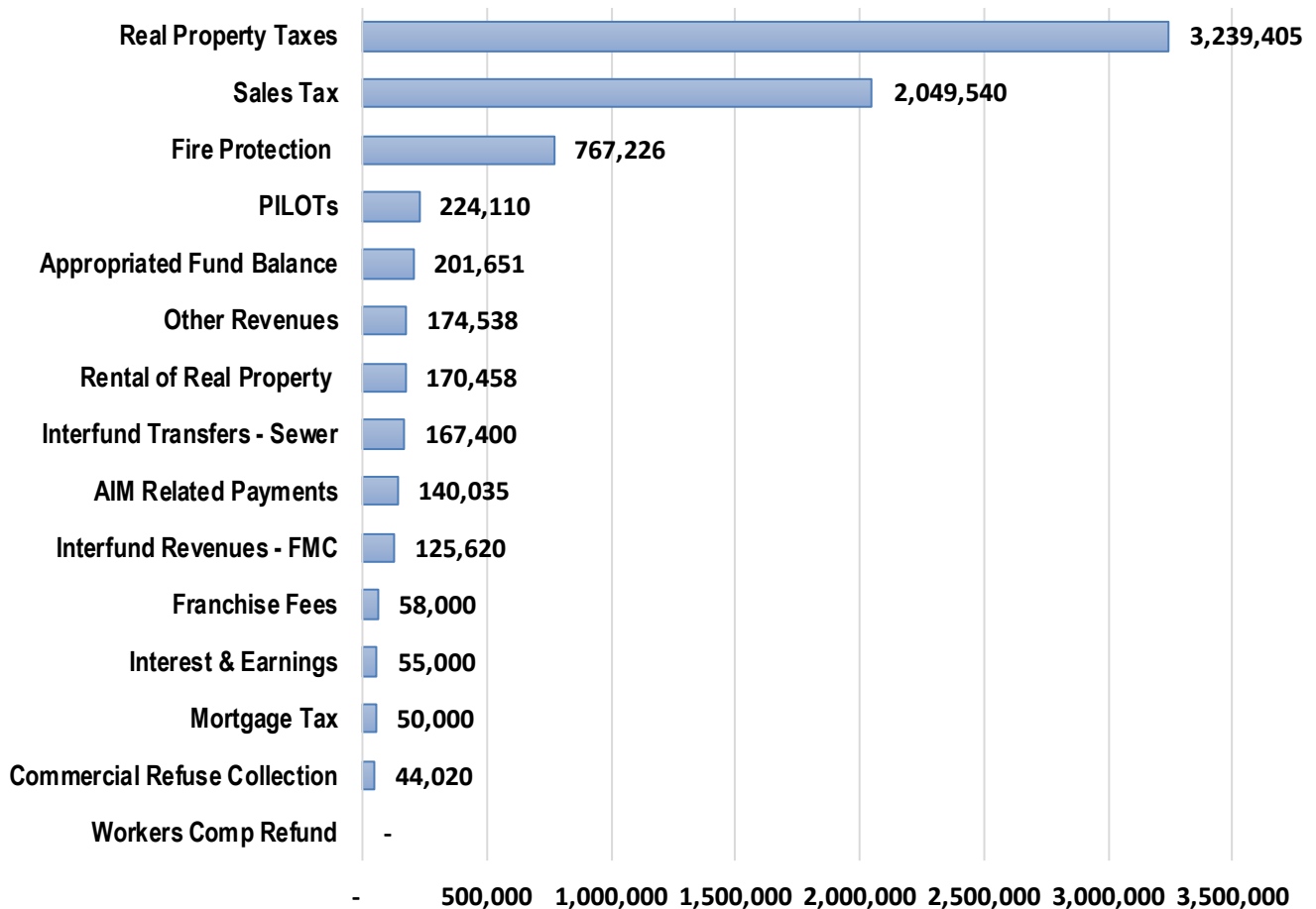
For the upcoming fiscal year, the Village has exhausted 19.42% of its Debt Contracting Power.

VILLAGE OF FAIRPORT *on the Erie Canal*

GENERAL FUND REVENUES

Total 2024-2025 Proposed Budget

\$7,467,003



The above graph contains the major revenues of the General Fund. The following pages include detailed background information, trending analysis, a % of total financing, and budget commentary for each of the significant line items noted above.

For the full detailed General Fund Budget from the KVS Accounting Software, please refer to [Appendix 5](#).



Real Property Taxes

Background

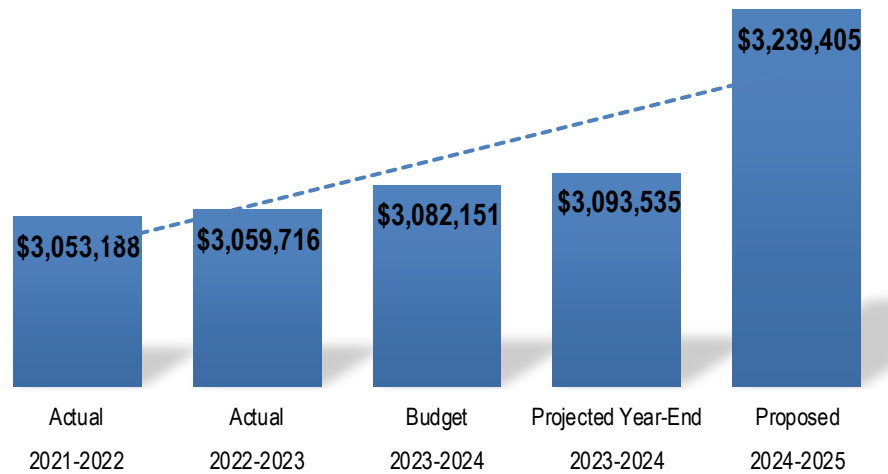
Real property tax is a local tax on the value of real estate. The property may be assessed at full value, which is presumably the price that the owner could sell it for in the current market, or using some other valuation method. Property taxes are derived by taking total expenditures and subtracting all other revenues from it. The remaining balance or gap is the amount of money needed to be raised, or levied, via property taxes and is commonly referred to as the "tax levy".

Budget Comments

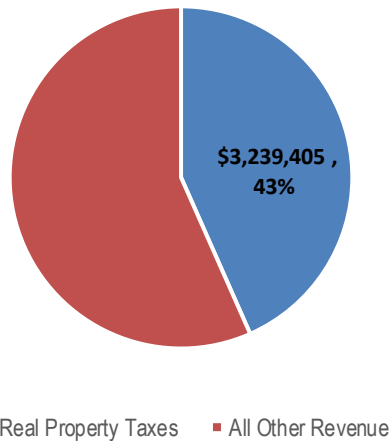
- FY 2025 Revenue raised by Real Property Taxes (tax levy) is proposed to increase 5% over the prior year.
- **This budget complies with the NYS 2% Tax Cap Law**, noting there was an allowable carryover from past years, and exemptions allowed for the significant increase in NYS Retirement Rates.

2024-2025 Proposed Budget

\$3,239,405



% of Total Financing





Real Property Taxes (Continued)

Property Tax Cap Calculation

The NYS Property Tax Cap limits the amount local governments and most school districts can increase property taxes to the lower of 2% or the rate of inflation. For the 2024-2025 fiscal year calculation, the rate of inflation was 4.12% and therefore, the limit is capped at 2%. Based on the calculation below, the Village was allowed to increase the levy by \$157,254. The allowable increase is larger than 2% due to a carryover from prior years and exemptions allowed for NYS Retirement, noting the rates increased greater than two percentage points. The proposed budget increases the levy by the full amount allowed under the Tax Cap Calculation.

NYS Real Property Tax Cap Calculation		
Village of Fairport 2024 - 2025 Allowable Levy Growth - \$157,254		
2024 Year Tax Levy	\$	3,082,151
LESS: Reserve amount	-	-
MULTIPLIED BY: Tax Base Growth Factor	X	1.0085
	=	3,108,349
PLUS: PILOTS receivable in 2024	+	221,036
LESS: Tort Exclusion amount claimed in 2023	-	-
	=	3,329,385
MULTIPLIED BY: Allowable levy growth factor	X	1.0200
	=	3,395,973
PLUS: Available Carryover from 2024	+	47,189
LESS: PILOTS receivable in 2025	-	(224,110)
Tax Levy Limit	=	3,219,052
LESS: Transfer of Government Function	-	-
PLUS: Exclusions	+	20,353
2025 Tax Levy Limit	=	\$ 3,239,405
2025 Proposed Tax Levy	\$	3,239,405
\$\$ Over (Under) Limit		-
% Over (Under) Limit		0.00%

Tax Base Growth Factor Comparison in Monroe County				
East				
Brockport	Churchville	Rochester	Scottsville	Spencerport
1.0059	1.0069	1.0030	1.0000	1.0009
Fairport	Hilton	Honeoye Falls	Pittsford	Webster
1.0085	1.0012	1.0031	1.0024	1.0053



Real Property Taxes (Continued)

Computation of Constitutional Tax Limit

29.90% Exhausted

Fiscal Year Ended	Assessed Valuation	Equalization Rates	Equalized Value
5/31/2021	\$ 424,311,355	100%	\$ 424,311,355
5/31/2022	\$ 416,157,506	93%	\$ 447,481,189
5/31/2023	\$ 418,872,830	93%	\$ 450,400,892
5/31/2024	\$ 425,353,154	80%	\$ 531,691,443
5/31/2025	\$ 430,215,349	71%	\$ <u>605,937,111</u>
Five-Year Total Full Valuation			\$ 2,459,821,990
Five Year Average Valuation			\$ 491,964,398
Constitutional Tax Limit (2% for Villages)			\$ 9,839,288
Tax Levy			\$ 3,239,405
Total Exclusions			\$ 297,213
Tax Levy Subject to Tax Limit			\$ 2,942,192
Percentage of Tax Limit Exhausted			29.90%
Constitutional Tax Margin			\$ 6,897,096

Real Property Taxes are the single largest source of revenue for local governments in New York State. Property Taxes are typically used to cover the difference between appropriations and estimated non-property tax revenues.

The New York State Constitution places a legal limit on the authority of villages to impose proper taxes. Statutes intended to enforce these constitutional provisions require the Controller to withhold certain local assistance payment if taxes are levied in excess of a municipality's tax limit.

In the current environment, many municipalities are facing growing budgets and shrinking non-property tax revenue streams, causing an increased pressure to increase property taxes, thus exhausting a greater percentage of the Constitutional Tax Limit. The Village of Fairport continues to maintain a LOW Percentage Exhausted, currently at 29.90%.

The Office of the New York State Comptroller typically considers municipalities in a "caution" zone at 80% and a "danger" zone at 90%.



Sales Tax

Background

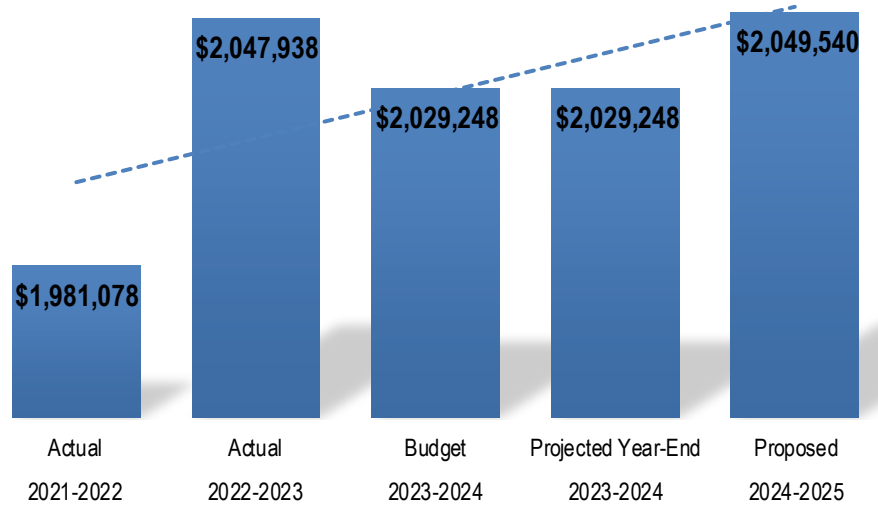
Sales tax is a consumption or regressive tax imposed by the government on the sale of goods and services. A conventional sales tax is levied at the point of sale, collected by the retailer, and passed on to the government. Monroe County assesses a sale tax of 4% in addition to NYS which has a sales tax of 4%. The combined sales tax is 8%. Sales tax is distributed to the Village by Monroe County on a quarterly basis and received every August 15, November 15, February 15, and May 15.

2024-2025 Proposed Budget

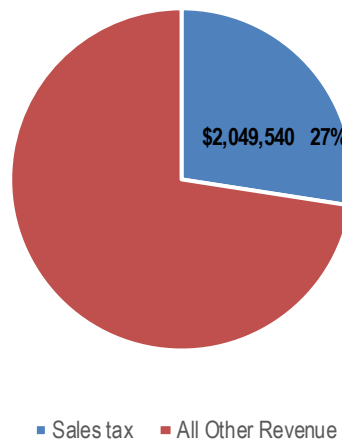
\$2,049,540

Budget Comments

- Sales Tax significantly increased following pandemic related reductions. NYS is now experiencing stabilized growth due to slowing inflation.
- The FY 2025 Budget proposes a 1% increase over the year end projection.



% of Total Financing





Fire Protection

Background

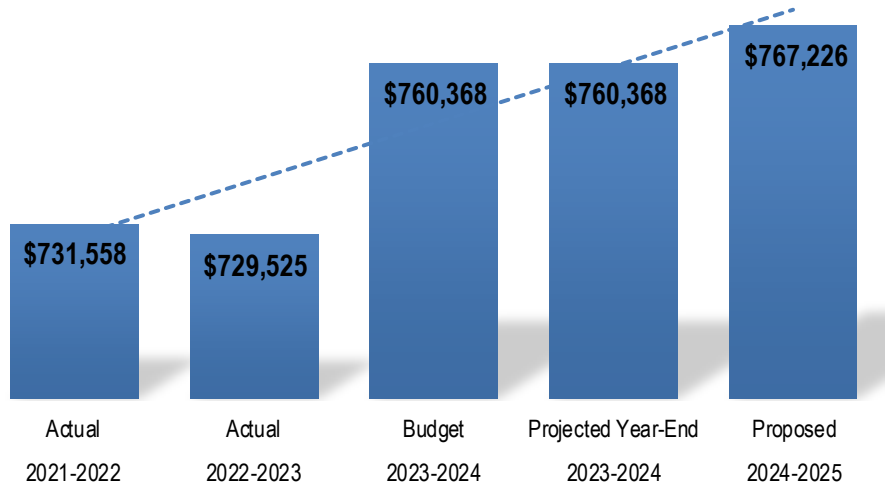
The Village of Fairport and the Town of Perinton has a Fire Protection Agreement for the purposes of the Village providing fire protection services to a defined area in the Town of Perinton. The Town/Village of East Rochester, Bushnell's Basin Fire District, and the Egypt Fire District all serve the Town of Perinton in a similar fashion.

Budget Comments

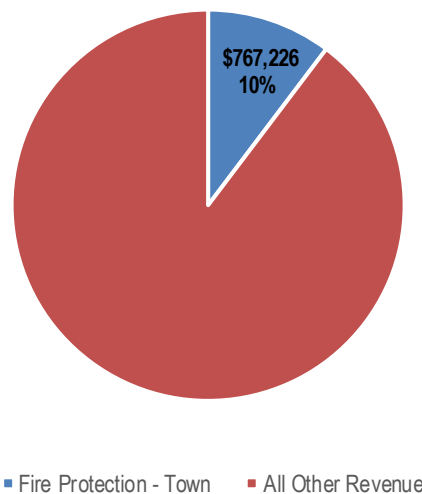
- This revenue line is directly correlated to the expenses of the Fire Department. The FY 2025 is consistent with the prior year, noting the consistent operational spending of the Fire Department.

2024-2025 Proposed Budget

\$767,226



% of Total Financing





Payments in Lieu of Taxes (PILOT)

Background

A payment in lieu of taxes (usually abbreviated as PILOT) is a payment made to compensate a government for some or all of the property tax revenue lost due to tax exempt ownership or use of real property. Generally, the PILOT is an agreed upon property tax payment that is less than the property owner would pay if they were being assessed at the full valuation of the property. PILOTS are utilized when the economics of a development are less than desirable or when a local government or agency is incentivizing a developer to build or develop in a specific jurisdiction.

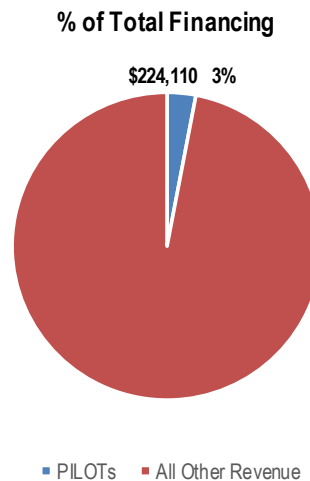
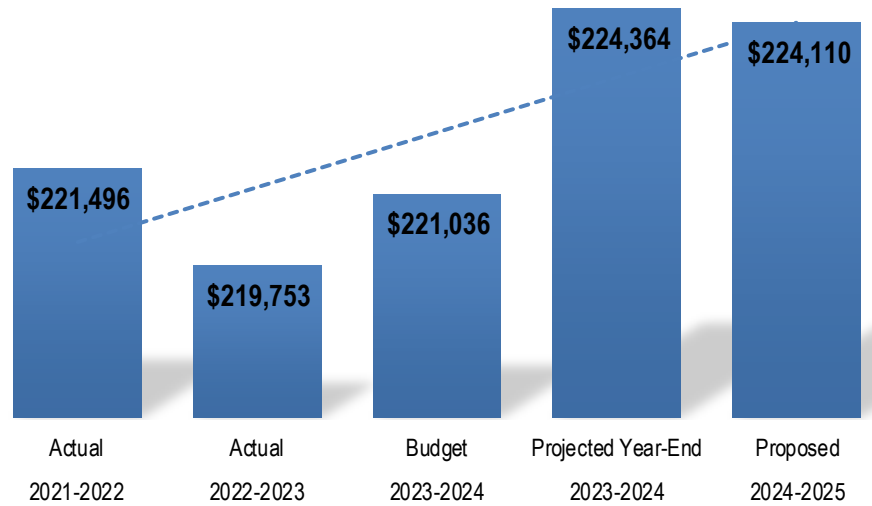
2024-2025 Proposed Budget

\$224,110

Budget Comments

The FY 2025 Proposed Budget includes eleven (11) PILOT agreements with various agencies. The Village will receive PILOTs from the following:

- Fairport Landing
- Fairport Municipal Commission
- Crossman Limited Partnership
- Monroe ARC
- Continuing Development Services
- Highview Senior Housing
- 25 Parce Avenue
- 75 North Main Street
- 56 West Ave
- 52-54 West Ave
- 121 S Main Street





Rental of Real Property

Background

Rental of Real property includes revenue received under ten (10) different contracts. The Village receives rent from the Fairport Municipal Commission and the Office of Community and Economic Development for use of office space at Village Hall. The Village also has two rental agreements with Fairport Landing for lease of Land and a portion of Gross Receipts rent. Finally, the Village has five communications agreements for rental of the cell tower on Summit Street with Sprint, Verizon, T-Mobile, Dish, and Fairport Community Radio.

Budget Comments

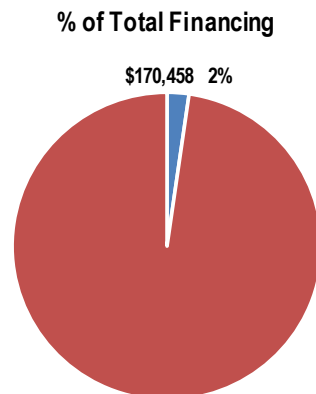
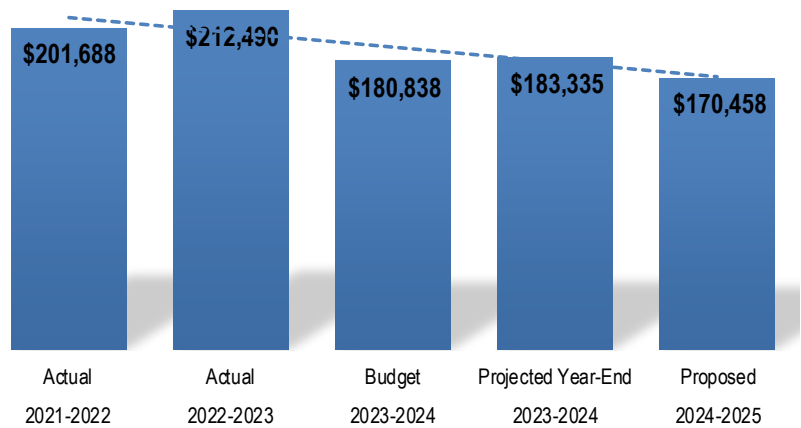
The FY 2025 Budget was calculated based upon known contractual amounts. Based on the contracts in place, the Village will receive the following:

- FMC \$14,305
- OCED \$9,124
- T-Mobile \$30,633
- Verizon \$27,568
- Fairport Radio \$4,751
- DISH \$18,727
- Land Lease \$31,000
- Landing Gross Receipts \$30,000
- Revocable License Agreements (3) \$4,350

The decrease in the FY 2024 budget is due to the Sprint contract expiring in February 2024.

2024-2025 Proposed Budget

\$170,458



■ Rental of Real Property ■ All Other Revenue



Transfer from Sewer Fund

Background

In Fiscal year 2018-2019, the Village implemented a Sanitary Sewer Fund. This Fund is financed through a per parcel fee. The purpose of this revenue source is to refund the General Fund for any administrative costs associated with its facilitation and operation. There are six Public Works employees who are assigned to Sanitary Sewer Work. Additionally, there is administrative time spent by the Village Manager, Clerk-Treasurer, Superintendent of Public Works and DPW Foreman. Such time is reimbursed to the General Fund from the Sanitary Sewer Fund through an interfund transfer.

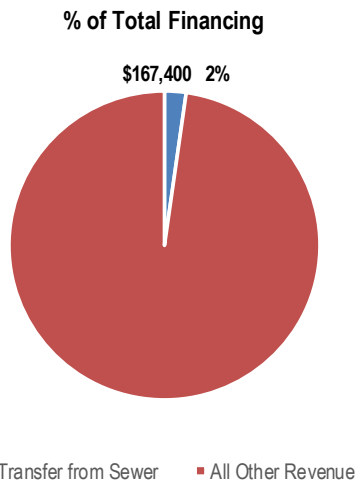
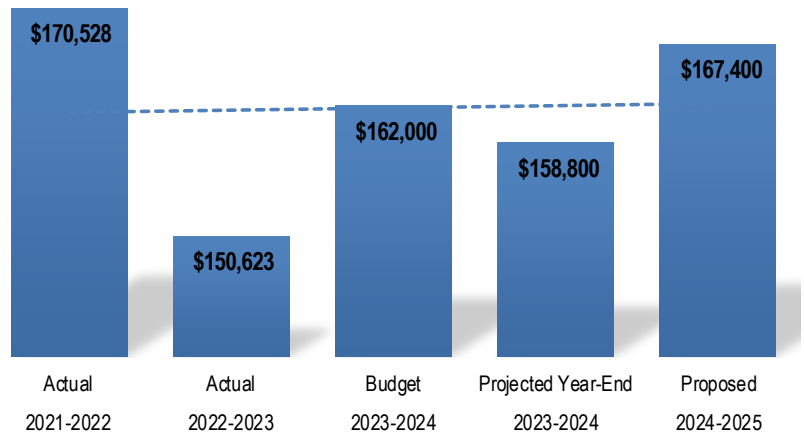
2024-2025 Proposed Budget

\$167,400

Budget Comments

The FY 2025 budget includes six (6) Public Works employees' compensation as percentages ranging from 4-11% as well as administrative time for the Village Manager, Clerk-Treasurer, Superintendent of Public Works, and DPW Foreman.

This reimbursement type revenue line item increased due to annual increases in personnel costs.





Interfund Revenues

Background

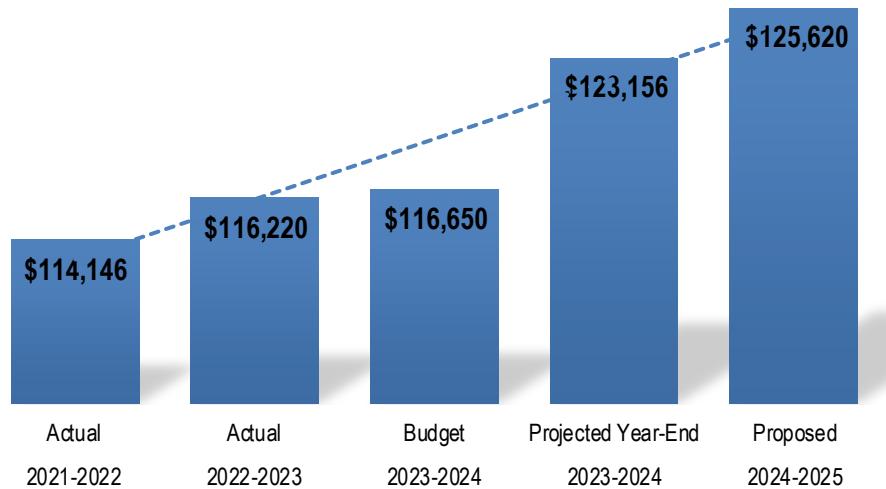
The Interfund Revenue account represents payments made by Fairport Municipal Commission to the Village of Fairport for shared services. 50% of the Village Manager's time and 25% of the Clerk-Treasurer's time is paid by the Fairport Municipal Commission.

Budget Comments

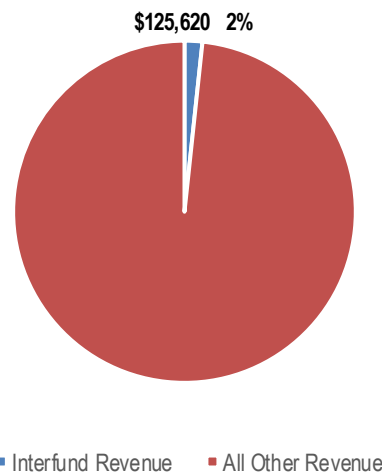
The increase in the proposed FY 2025 budget as compared to FY 2024 is due to proposed increases in personnel costs that are shared between the General Fund and the Electric Fund.

2024-2025 Proposed Budget

\$125,620



% of Total Financing





AIM Related Payments

Background

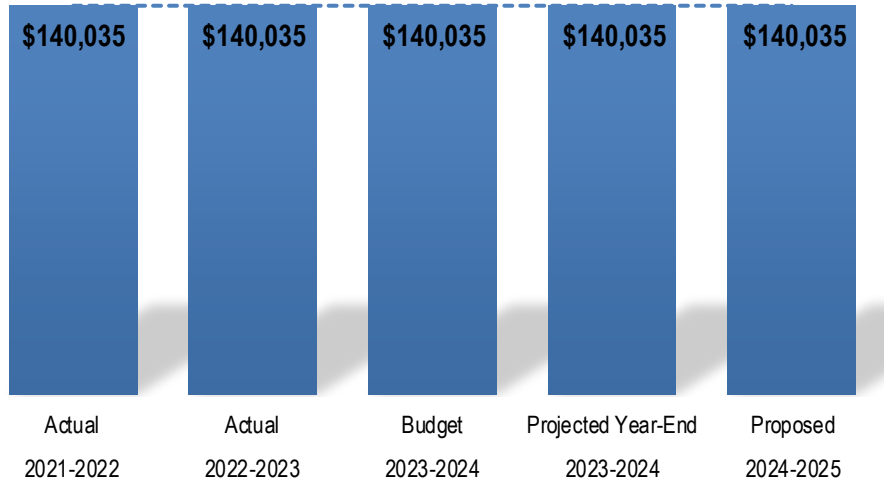
AIM revenue (Aid and Incentives for Municipalities) program provides state aid to all of New York's cities (other than New York City), towns, and villages. AIM traditionally been provided to the Village in the form of State Aid with the funding levels remaining relatively unchanged since 2010-11.

2024-2025 Proposed Budget

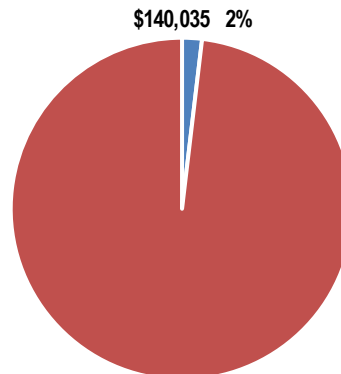
\$140,035

Budget Comments

The proposed budget assumes no change in the funding to the Village of Fairport based on the NYS proposed Budget for fiscal year 2024-2025.



% of Total Financing



■ AIM Related Payments ■ All Other Revenue



Fund Balance

Background

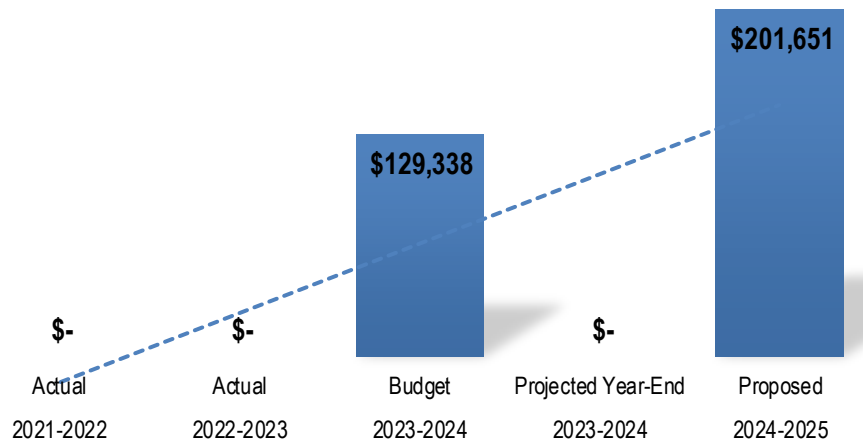
Fund Balance is the difference between assets (revenues) and liabilities (expenses) in a governmental fund and is sometimes referred to as the “rainy day” fund. Appropriated Fund Balance is the cash on hand utilized to balance the budget. The Village has a Fund Balance policy that requires unassigned fund balance to be between 20%-30% of its adopted expenditures for the next fiscal year.

Budget Comments

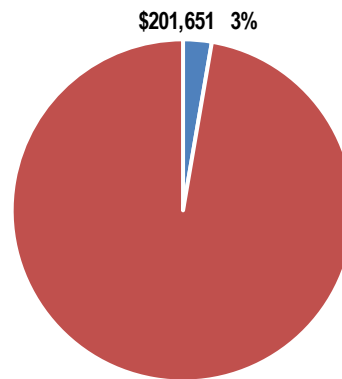
- When determining the amount to appropriate in Fund Balance for the subsequent year budget, it is important to ensure that the use of fund balance will not cause the overall projected unassigned fund balance to fall below the limit set in the fund balance policy.
- The FY 2025 budget proposes the utilization of \$201,651 in fund balance from the following sources:
 - \$167,547 from unassigned Fund Balance
 - \$34,104 from the Workers Compensation Refund
- This amount ensures that unassigned fund balance will not fall below the Village’s threshold.

2024-2025 Proposed Budget

\$201,651



% of Total Financing



■ Appropriated Fund Balance ■ All Other Revenue



Fund Balance (Continued)

Unassigned Fund Balance Projection - June 1, 2024

When determining the amount to appropriate in Fund Balance for the subsequent year budget, it is important to ensure that the use of fund balance will not cause the overall projected unassigned fund balance to fall below the limit set in the fund balance policy. The calculation below ensures that unassigned fund balance will not fall below the Village's threshold by utilizing the proposed amount of \$201,651

Unassigned Fund Balance-June 1, 2023	\$	2,571,338	
Assigned Appropriated Fund balance-June 1, 2023		129,338	
Contribution to Capital Reserve - Estimated		(259,163)	
Unbudgeted Workers Comp Refund		34,104	
Estimated Excess Revenue & Expense - Estimated		(33,865)	
Fund Balance-May 31, 2024		<u>2,441,752</u>	
Appropriated Fund Balance		<u>(201,651)</u>	
Projected Fund Balance - June 1, 2024	\$	<u><u>2,240,101</u></u>	
Unassigned Fund Balance Policy Calculation			
Proposed GF Expense 2024- 2025	\$	7,467,003	
Fund Balance Policy Limit	\$	1,493,401	20.00%
	\$	1,866,751	25.00%
	\$	2,240,101	30.00%
Projected Fund Balance - June 1, 2024	\$	<u>2,240,101</u>	30.00%
Excess/(Deficiency) in Fund Balance	\$	<u><u>-</u></u>	

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Multi-Year Forecast

While the General Fund Budget is adopted on an annual basis, the decisions that are made for the current year have an impact on the future of the General Fund and the status of Unassigned Fund Balance.

The Multi-Year Financial Projection assumes a stable economy. The projection allows us to see the status of Fund Balance should the revenue streams and expenditures continues on a **stable trend**.

This Projection includes the following assumptions:

- 3.0% Increase In Real Property Taxes.
- 2.0% Increase in Sales Tax noting that Sales Tax in Upstate New York has been growing at a slowing rate (exclusive of the pandemic impact).
- 2.0% Increase in PILOTs to match the increase in taxes noting most of the Village's PILOT agreements utilize the Tax Rate to calculate payments.
- Restored Interest Earnings.
- 2% Increase in Salaries/FICA/Retirement/Workers Comp/Operating costs noting the normal cost of living increase.
- 6.5% Increase in Health Care Costs based on trending analysis from Insurance Brokers.

Based on the assumptions utilized above:

- In 2025-2026, the Village would need to close a budget gap of \$293,903 utilizing fund balance and would be projected to remain within its Fund Balance Policy with remaining Unassigned Fund Balance of \$2,046,198 or 26.48%.
- In 2026-2027, the Village would need to close a budget gap of \$281,811 utilizing fund balance and would be projected to remain within its Fund Balance Policy with remaining Unassigned Fund Balance of \$1,764,387 or 22.36%.



Multi-Year Forecast

	Projected Year-End FY 23-24	Assumptions	Proposed FY 24-25	Projected FY 25-26	Projected FY 26-27
Total Revenues	\$ 7,155,721	0.0%	\$ 7,467,003	\$ 7,434,357	\$ 7,607,638
Property Taxes	3,093,535	3.0%	3,239,405	3,336,587	3,436,685
Property Taxes-New Development	-		-	-	-
Sales Tax	2,029,248	2.0%	2,049,540	2,090,531	2,132,341
PILOTS	224,364	2.0%	224,110	228,592	233,164
Rental of Real Property	183,335	2.0%	170,458	173,867	177,345
Fire Protection Services - Perinton	760,368	2.0%	767,226	782,571	798,222
Interest and Earnings	68,400	0.0%	55,000	55,000	55,000
Fund Balance	-		201,651	-	-
All Other Revenues	796,471	1.0%	759,613	767,209	774,881

	\$ 7,189,587	0.00%	\$ 7,467,003	\$ 7,728,260	\$ 7,889,449
Total Expenditures					
Interfund Transfers-Capital Reserve	400,000		400,000	450,000	450,000
Reduction to Capital Reserve for Debt Repayments - Bicentennial	(65,382)		(64,706)	(64,031)	(63,356)
Interfund Transfers-Fire Capital Equipment Reserve	170,000		70,000	70,000	70,000
Interfund Transfers-Fire Capital Vehicle Reserve	100,000		100,000	100,000	100,000
Interfund Transfers-Fire Debt Stabilization	58,637		155,278	147,049	150,112
Debt Service (P&I)	296,739		297,213	307,575	301,538
New Debt	-		-	50,000	50,000
Contingency	-	0.0%	25,000	25,000	25,000
IT Contractual Services	225,035	2.0%	262,372	267,619	272,972
Central Garage	240,000	2.0%	235,000	239,700	244,494
Salaries and Wages	2,758,830	2.0%	2,987,692	3,047,446	3,108,395
FICA	208,850	2.0%	225,400	229,908	234,506
Health Insurance	584,641	6.50%	639,218	680,767	725,017
NYS ERS	208,580	2.0%	240,040	244,841	249,738
NYS PFRS	283,225	2.0%	332,345	338,992	345,772
Workers Compensation Insurance	178,685	2.0%	182,250	185,895	189,613
Operating Expenditures	1,541,747	2.0%	1,379,901	1,407,499	1,435,649

Estimated Assessed Valuation	425,353,154	2.0%	\$ 430,215,349	\$ 438,819,656	\$ 570,465,553
Estimated Tax Rate			\$ 7.53	\$ 7.60	\$ 6.02
Average Home Value			\$ 179,300	\$ 182,886	\$ 237,752
Estimated Tax Bill			\$ 1,350	\$ 1,391	\$ 1,432
Estimated Tax Bill Increase			\$	\$ 41	\$ 42

Budget Surplus (Shortfall)	\$ -	\$ (293,903)	\$ (281,811)
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Beginning Fund Balance	2,441,752	2,240,101	2,046,198
Surplus/(Deficit) in GF	(201,651)	(293,903)	(281,811)
Projected Budget Carryover		100,000	100,000
Contribution to Capital Reserve			
Ending Fund Balance	\$ 2,240,101	\$ 2,046,198	\$ 1,764,387

20% of FB Policy	1,493,401	1,545,652	1,577,890
25% of FB Policy	1,866,751	1,932,065	1,972,362
30% of FB Policy	2,240,101	2,318,478	2,366,835
Fund Balance Policy (%)	30.00%	26.48%	23.36%
Over/(Under) Fund Balance Policy (\$)	0	(272,280)	(602,447)

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VILLAGE OF
FAIRPORT
on the Erie Canal

Section 3

Capital Fund





The Importance and Fiscally Prudent Responsibility of Multiyear Capital Planning

The Village of Fairport is responsible for maintaining and improving its public infrastructure. A safe and reliable transportation network through continued street maintenance, a walkable community through sidewalk repairs, modernized facilities, new projects, and many other capital assets form the foundation for successful communities.

The Village of Fairport has developed and adopts a robust ten-year capital plan which includes a comprehensive inventory of all its capital assets and their associated lifespans. Capital Assets are resources which are purchased for long-term use and are not likely to be converted quickly into cash, such as land, buildings, equipment, streets, sidewalks, sanitary sewer mains and storm sewer drainage systems.

Each of the Village's Capital Assets has a useful life expectancy and must be maintained to extend the period of probable usefulness or replaced at the end of its life cycle. Such assets are maintained in the Capital Plan and is reviewed annually to ensure that it meets the current and future strategic priorities of our community.

While it is useful for a municipality to maintain this comprehensive listing of capital assets and planned maintenance and/or replacement, there must also be a comprehensive and sustainable funding source. In addition to grants and state aid, the Village of Fairport has established three (3) capital reserve funds to finance the cost of these anticipated purchases and projects. Such reserves are financed through an annual contribution from the general fund each year. This practice allows the operating budget to remain consistent, while building up reserve balance to fund these future significant capital costs. The amount of the contributions are reassessed each year in order to meet the needs of the ever changing capital plan and remain solvent for a ten-year period.

The following pages include a summary of the planned capital improvements in the upcoming fiscal year as well as a ten-year capital plan for asset maintenance or replacement in the following areas:

- Village Hall
- Police Department
- Fire Department
- Infrastructure (roads, sidewalks, pump stations, storm sewers, etc.)
- Buildings and Grounds
- Vehicles



Capital Projects Overview

Page 67 of 200

Reserve	Program	Expenditures	2024-2025 Budget	FUNDING SOURCE					Total by Program	
				Donations	Bond	Cash Reserves	Grants	State/Federal Aid		Total Funding
GENERAL	Village Hall	Village Hall IT Upgrades	\$ 31,500			\$ 31,500			\$ 31,500	
GENERAL	Village Hall	Village Hall Conference Room Chairs	\$ 8,000			\$ 8,000			\$ 8,000	
GENERAL	Village Hall	Village Hall Board Room Remodel	\$ 80,000			\$ 80,000			\$ 80,000	
GENERAL	Village Hall	Village Hall ADA Doors	\$ 10,000			\$ 10,000			\$ 10,000	
GENERAL	Village Hall	Village Hall Garage Door with Openers	\$ 7,000			\$ 7,000			\$ 7,000	
GENERAL	Village Hall	Village Hall Front Step Repair	\$ 5,000			\$ 5,000			\$ 5,000	\$ 141,500
GENERAL	Police Dept.	Body Worn Cameras	\$ 15,000			\$ 15,000			\$ 15,000	
GENERAL	Police Dept.	Investigatory Space Analysis	\$ 5,000			\$ 5,000			\$ 5,000	
GENERAL	Police Dept.	Interior Design	\$ 20,000			\$ 20,000			\$ 20,000	
GENERAL	Police Dept.	Ford Explorer #931	\$ 44,880			\$ 44,880			\$ 44,880	
GENERAL	Police Dept.	Police Vehicle Equipment / Accessories	\$ 3,000			\$ 3,000			\$ 3,000	\$ 87,880
GENERAL	DPW-Buildings & Grounds	Mt Pleasant Cemetery Improvements	\$ 10,000			\$ 10,000			\$ 10,000	
GENERAL	DPW-Buildings & Grounds	Kennelly Park Gazebo Ceiling	\$ 7,500			\$ 7,500			\$ 7,500	
GENERAL	DPW-Buildings & Grounds	Park Benches and Trash Cans	\$ 30,000			\$ 30,000			\$ 30,000	
GENERAL	DPW-Buildings & Grounds	Parce-Barnum Pocket Park	\$ 75,000			\$ 75,000			\$ 75,000	
GENERAL	DPW-Buildings & Grounds	Southeast Canal Bank Landscaping	\$ 100,000			\$ 100,000			\$ 100,000	\$ 222,500
GENERAL	DPW-Infrastructure	Bicentennial Canal Gateway Project Debt Payment	\$ 64,706			\$ 64,706			\$ 64,706	
GENERAL	DPW-Infrastructure	Main Street Streetscape	\$ 21,736		\$ 4,347		\$ 17,389		\$ 21,736	
GENERAL	DPW-Infrastructure	Briggs Street - Construction	\$ 354,000			\$ 354,000			\$ 354,000	
GENERAL	DPW-Infrastructure	Railroad Street - Construction	\$ 165,204			\$ 165,204			\$ 165,204	
GENERAL	DPW-Infrastructure	Summit Street - Resurfacing	\$ 405,951					\$ 405,951	\$ 405,951	
GENERAL	DPW-Infrastructure	Sidewalk Replacement	\$ 200,000			\$ 70,473		\$ 129,527	\$ 200,000	
GENERAL	DPW-Infrastructure	Door Security and Lock Sets	\$ 15,000			\$ 15,000			\$ 15,000	\$ 1,226,597
GENERAL	DPW-Vehicles	Pickup Truck with V-Plow	\$ 65,000			\$ 65,000			\$ 65,000	
GENERAL	DPW-Vehicles	Zero Turn Mower (Gas Powered)	\$ 15,000			\$ 15,000			\$ 15,000	
GENERAL	DPW-Vehicles	F550 Flat Bed and Boxes (from FMC)	\$ 12,000			\$ 12,000			\$ 12,000	\$ 92,000
Total Capital Expenditures - General Fund			\$ 1,770,477		\$ 4,347	\$ 1,213,263	\$ 17,389	\$ 535,478	\$ 1,770,477	\$ 1,770,477
FIRE	Fire-Rolling Stock	Pickup Truck	\$ 55,000			\$ 55,000			\$ 55,000	
FIRE	Fire-Rolling Stock	Chief Truck Rotation	\$ 5,000			\$ 5,000			\$ 5,000	
FIRE	Fire-Equipment	Roof Replacement Station #1	\$ 90,000			\$ 90,000			\$ 90,000	
FIRE	Fire-Equipment	Roof Replacement Station #2	\$ 90,000			\$ 90,000			\$ 90,000	
FIRE	Fire-Equipment	Attack Hose Replacement Project	\$ 40,000			\$ 40,000			\$ 40,000	
Total Capital Expenditures - Fire			\$ 280,000			\$ 280,000			\$ 280,000	\$ 280,000
Total Capital Fund Expenditures			\$ 2,050,477		\$ 4,347	\$ 1,493,263	\$ 17,389	\$ 535,478	\$ 2,050,477	\$ 2,050,477



2024-2025 Project Descriptions



Village Hall Conference Room Chairs

COST: \$8,000

FUNDING: General Capital Reserve

This project will replace the chairs in both of our conference rooms.

Village Hall IT Upgrades

COST: \$31,500

FUNDING General Capital Reserve

This project includes camera equipment upgrades, new SAN & ESX host, mini splits for IT rooms, additional ram for older hosts, VMWare and Veem Licenses for 4th host, server upgrades, and 10 switches for fire closet.



Village Hall ADA Doors

COST: \$10,000

FUNDING General Capital Reserve

This project will retrofit the Village Hall doors to make them accessible and have an automatic open/close feature..

Village Hall Garage Doors with Openers

COST: \$7,000

FUNDING General Capital Reserve

This project will place new garage doors and openers on the two existing doors at Village Hall.



Village Hall Boardroom Remodel

COST: \$80,000

FUNDING General Capital Reserve

This project will renovate the Village Hall Board room and reconfigure the set up to be more collaborative amongst the Village Board and the public.



2024-2025 Project Descriptions



Village Hall Front Step Repair

COST: \$5,000

FUNDING: General Capital Reserve

This project will repair the front steps to Village Hall that are deteriorating due to rebar spalling.

Police Dept. - Ford Explorer

COST: \$47,880

FUNDING: General Capital Reserve

The Police Department replaces each patrol vehicle on an approximate five-year rotation. This vehicle (#931) will be replaced with a Ford Explorer Hybrid.



Police Dept. - Body Worn Camera Replacement

COST: \$15,000

FUNDING: General Capital Reserve

This project will replace the aging body worn cameras our officers wear in addition to them no longer being supported by the manufacturer.

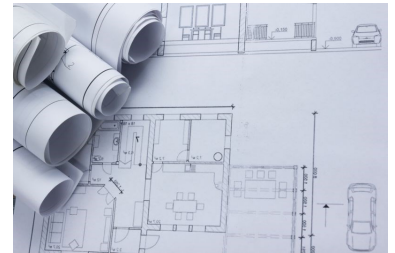


Police Dept. - Interior Design Analysis

COST: \$25,000

FUNDING: General Capital Reserve

The PD is dated and does not lend itself to a productive and professional space to operate in. This funding will assist in looking at the space for efficiency and options for interior design.



Parce-Barnum Pocket Park

COST: \$75,000

FUNDING: General Capital Reserve

This project proposes to construct a small pocket park for the Northwest Residents of the Village to enjoy.



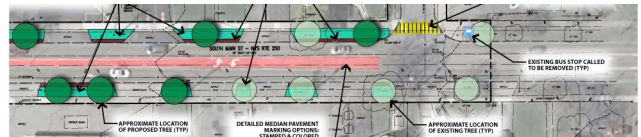
2024-2025 Project Descriptions

Main St Streetscape Project

COST: \$21,736

FUNDING: TAP Grant & General Capital Reserve

The current proposed capital costs include the preliminary design, detailed design, right of way incidentals, and right of way acquisitions.



Briggs, Railroad and Summit St Resurfacing

COST: \$925,155

FUNDING: General Capital Reserve & CHIPS

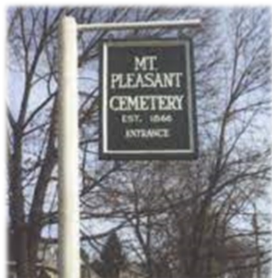
These streets will receive new road surfaces in addition to new storm sewer gutters along the ROW.

Sidewalk Replacement

COST: \$200,000

FUNDING: General Capital Reserve & CHIPS

Sidewalks are replaced on a 40 year cycle with 1/40th of the Village being completed on an annual basis. We have increased the allocation from \$100k to \$200k in an effort to catch up on sidewalk repair and replacement.



Mt. Pleasant Cemetery Improvements

COST: \$10,000

FUNDING: General Capital Reserve

Improvements will include new roadway, tree removal, furniture and other general improvements.

Kennelly Park Gazebo Ceiling

COST: \$7,500

FUNDING: General Capital Reserve

This project will add a ceiling in the Kennelly Park Gazebo. This will eliminate the bird nesting and feces removal that occurs on a daily basis. We will also add better lighting for use at night.





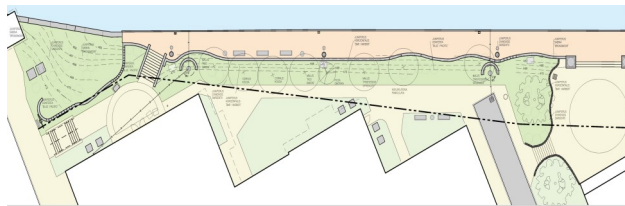
2024-2025 Project Descriptions

Park Benches and Trash Cans

COST: \$30,000

FUNDING: General Capital Reserve

The Village will continue to replace benches and trash receptacles as needed. We will also be sanding and powder coating existing furniture to



SE Canal Bank Landscaping

COST: \$100,000

FUNDING: General Capital Reserve

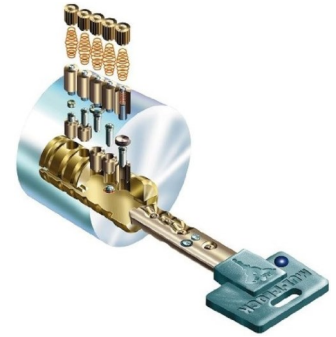
This project will relandscape the SE Canal Bank and beautify the area.

Door Security and Lock Sets

COST: \$15,000

FUNDING: General Capital Reserve

Rekey all of the Village's doors and locks for continuity and security.



Pickup Truck with V Plow

COST: \$65,000

FUNDING: General Capital Reserve

Replacement of existing fleet vehicle.

Zero-turn Mower

COST: \$15,000

FUNDING: General Capital Reserve

Replace existing equipment.





2024-2025 Project Descriptions

F-550 Flat Bed

COST: \$12,000

FUNDING: General Capital Reserve

This is a used vehicle that will be purchased from FMC and repurposed for DPW. Storage boxes will be added to the vehicle.



Fire Dept. Chief's Vehicle

COST: \$60,000

FUNDING: Fire Rolling Stock Reserve

FD Roof Replacement—Station 1 & 2

COST: \$180,000

FUNDING: Fire Equipment Reserve

The roof systems will be evaluated for longevity and replaced if required.



Fire Dept.-Attack Hose Replacement

COST: \$40,000

FUNDING: Fire Equipment Reserve

Replacement of existing equipment that has met its useful life expectancy.

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GENERAL FUND - SUMMARY

Village of Fairport - Capital Plan

2023-2024

2024-2025

2025-2026

2026-2027

2027-2028

2028-2029

2029-2030

2030-2031

2031 - 2032

2032 - 2033

2033 - 2034

FUNDING	INFRASTRUCTURE / EQUIPMENT	BUDGET			Final Projection	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031 - 2032	2032 - 2033	2033 - 2034	
		Original	Amendments	Final												
CASH	VILLAGE HALL	\$235,960	\$27,703	\$263,663	\$160,333	\$141,500	\$20,000	\$20,000	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	
CASH	POLICE	\$30,000	-\$30,000	\$0	\$0	\$40,000	\$315,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
CASH	DPW-INFRASTRUCTURE	\$1,246,335	-\$60,394	\$1,185,941	\$426,735	\$604,677	\$443,726	\$270,000	\$195,000	\$195,000	\$195,000	\$445,000	\$195,000	\$195,000	\$195,000	
CASH	DPW-BUILDINGS & GROUNDS	\$110,000	\$2,734	\$112,734	\$116,034	\$222,500	\$10,000	\$0	\$8,000	\$10,000	\$0	\$0	\$0	\$0	\$0	
	Sub-Total	\$1,622,295	-\$59,957	\$1,562,338	\$703,102	\$1,008,677	\$788,726	\$290,000	\$203,000	\$245,000	\$195,000	\$445,000	\$195,000	\$195,000	\$195,000	
BOND Repayments	DPW-INFRASTRUCTURE	\$65,381	\$0	\$65,381	\$65,381	\$64,706	\$64,031	\$63,356	\$62,681	\$67,006	\$66,194	\$20,300	\$0	\$0	\$0	
	Sub-Total	\$65,381	\$0	\$65,381	\$65,381	\$64,706	\$64,031	\$63,356	\$62,681	\$67,006	\$66,194	\$20,300	\$0	\$0	\$0	
BOND Financing	DPW-INFRASTRUCTURE	\$0	\$0	\$0	\$0	\$4,347	\$718,649	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Sub-Total	\$0	\$0	\$0	\$0	\$4,347	\$718,649	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
GRANTS	VILLAGE HALL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
GRANTS	POLICE	\$0	\$45,498	\$45,498	\$45,498	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
GRANTS	DPW-INFRASTRUCTURE - TAP	\$0	\$0	\$0	\$265,094	\$17,389	\$3,722,317	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
GRANTS	DPW-INFRASTRUCTURE (CDBG)	\$0	\$0	\$0	\$53,745	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
GRANTS	DPW-BUILDINGS & GROUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Sub-Total	\$0	\$45,498	\$45,498	\$364,337	\$17,389	\$3,972,317	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
CHIPS	DPW-STREET MAINTENANCE	\$302,083	\$208,941	\$511,024	\$1,065,975	\$535,478	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	
	Sub-Total	\$302,083	\$208,941	\$511,024	\$1,065,975	\$535,478	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	
OTHER FUNDING SOURCES	DPW-INFRASTRUCTURE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
OTHER FUNDING SOURCES	DPW-BUILDINGS & GROUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Sub-Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	VEHICLES															
CASH	POLICE	\$47,000	\$0	\$47,000	\$46,670	\$47,880	\$48,778	\$49,693	\$50,627	\$51,580	\$52,551	\$53,542	\$54,553	\$55,584	\$56,636	
CASH	DPW	\$395,000	\$160,000	\$555,000	\$480,000	\$92,000	\$0	\$604,500	\$285,000	\$205,000	\$331,500	\$225,000	\$100,000	\$305,000	\$280,000	
	Sub-Total	\$442,000	\$160,000	\$602,000	\$526,670	\$139,880	\$48,778	\$654,193	\$335,627	\$256,580	\$384,051	\$278,542	\$154,553	\$360,584	\$336,636	
GRANTS	DPW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	Sub-Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
OTHER FUNDING SOURCES	DPW	\$0	\$0	\$0	\$0	\$0	\$0	\$28,000	\$0	\$0	\$0	\$28,000	\$300,000	\$0	\$0	
	Sub-Total	\$0	\$0	\$0	\$0	\$0	\$0	\$28,000	\$0	\$0	\$0	\$28,000	\$300,000	\$0	\$0	
	TOTAL	\$2,431,759	\$354,482	\$2,786,241	\$2,725,465	\$1,770,477	\$5,810,501	\$1,293,549	\$859,308	\$826,586	\$903,245	\$1,029,842	\$907,553	\$813,584	\$789,636	
	AVG.															
	CASH RESERVE	\$1,340,076.15	\$2,064,295	\$100,043	\$2,187,338	\$1,229,772	\$1,148,557	\$837,504	\$944,193	\$538,627	\$501,580	\$579,051	\$723,542	\$349,553	\$555,584	\$531,636
	BOND Repayments	\$54,947.16	\$65,381	\$0	\$65,381	\$65,381	\$64,706	\$64,031	\$63,356	\$62,681	\$67,006	\$66,194	\$20,300	\$0	\$0	\$0
	BOND Financing	\$117,141.56	\$0	\$0	\$0	\$0	\$4,347	\$718,649	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	GRANTS	\$526,869.33	\$0	\$45,498	\$22,498	\$364,337	\$17,389	\$3,972,317	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	
	OTHER FUNDING SOURCES	\$84,314.78	\$0	\$0	\$0	\$0	\$0	\$28,000	\$0	\$0	\$0	\$28,000	\$300,000	\$0	\$0	
	FUND BALANCE	\$0.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	CHIPS	\$484,379.17	\$302,083	\$208,941	\$511,024	\$1,065,975	\$535,478	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	
	TOTAL	\$2,607,728	\$2,431,759	\$354,482	\$2,786,241	\$2,725,465	\$1,770,477	\$5,810,501	\$1,293,549	\$826,586	\$903,245	\$1,029,842	\$907,553	\$813,584	\$789,636	
Reserve	Revenue Sources															
Reserve	CAPITAL RESERVES - Cash Contribution from General Fund	\$400,000	\$0	\$400,000	\$400,000	\$400,000	\$450,000	\$450,000	\$475,000	\$475,000	\$475,000	\$475,000	\$475,000	\$475,000	\$475,000	
Reserve	ESTIMATED NEW DEBT-Bicentennial Canal Gateway Project	(40,000)	0	(40,000)	(66,056)	(64,706)	(64,031)	(63,356)	(62,681)	(67,006)	(66,194)	(20,300)	-	-	-	
Reserve	CAPITAL RESERVES - Cash Contribution-Other Sale of Assets	15,000.00	0	\$15,000	19,685	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
Reserve	CAPITAL RESERVES - Cash Contribution- One Time Revenues	\$2,500	\$0	\$2,500	\$190,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Reserve	CAPITAL RESERVES - Interest	\$1,500	\$0	\$1,500	\$115,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
Reserve	CONTRIBUTION EXCESS - From Fund Balance	\$0	\$0	\$0	\$259,163	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Reserve	CAPITAL RESERVES - FY Expense	(\$2,064,295)	(\$100,043)	(\$2,164,338)	(1,229,772)	(1,148,557)	(837,504)	(944,193)	(538,627)	(501,580)	(579,051)	(723,542)	(349,553)	(555,584)	(531,636)	
Reserve	CAPITAL RESERVES - Ending Balance	\$557,435	\$814,808	-\$870,487	\$1,930,750	\$1,182,487	\$795,952	\$303,403	\$242,095	\$213,509	\$108,264	(\$95,578)	\$94,869	\$79,285	\$87,649	

VILLAGE HALL

Village of Fairport - Capital Plan

2023-2024

2024-2025

2025-2026

2026-2027

2027-2028

2028 -2029

2029 - 2030

2030 - 2031

2031 - 2032

2032 - 2033

2033 - 2034

FUNDING	INFRASTRUCTURE / EQUIPMENT	BUDGET			Final Projection	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028 -2029	2029 - 2030	2030 - 2031	2031 - 2032	2032 - 2033	2033 - 2034
		Original	Amendments	Final												
CASH	Carpet Replacement	\$50,000		\$50,000	\$0											
CASH	Village Hall Fire Alarm System - Replace		\$27,703	\$27,703	\$27,703											
CASH	Village Hall IT Upgrades	\$60,960		\$60,960	\$75,000	\$31,500										
CASH	Village Hall Office Renovations	\$25,000		\$25,000	\$0											
CASH	Village Hall Restroom remodel	\$50,000		\$50,000	\$50,000											
CASH	Village Hall Conference Room chairs					\$8,000										
CASH	Village Hall Board Room remodel	\$50,000		\$50,000	\$7,630	\$80,000										
CASH	Rear Entry ADA Doors					\$10,000										
CASH	Two Garage Doors with Openers					\$7,000										
CASH	Front Step Repair					\$5,000										
CASH	Front Step Hand Rails						\$15,000									
CASH	Buidling Envelope Maintenance						\$5,000									
CASH	Village Hall Garage Roof									\$40,000						
CASH	Village Hall Parking Lot								\$20,000							
	TOTAL	\$235,960	\$27,703	\$263,663	\$160,333	\$141,500	\$20,000	\$20,000	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0
	CASH	\$235,960	\$27,703	\$263,663	\$160,333	\$141,500	\$20,000	\$20,000	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0
	BOND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL	\$235,960	\$27,703	\$263,663	\$160,333	\$141,500	\$20,000	\$20,000	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0

POLICE DEPARTMENT

Village of Fairport - Capital Plan

2023-2024

2024-2025

2025-2026

2026-2027

2027-2028

2028 - 2029

2029-2030

2030-2031

2031-2032

2032 - 2033

2033-2034

FUNDING	INFRASTRUCTURE / EQUIPMENT	BUDGET			Final Projection	2024-2025	2025-2026	2026-2027	2027-2028	2028 - 2029	2029-2030	2030-2031	2031-2032	2032 - 2033	2033-2034
		Original	Amendments	Final											
CASH	Taser Replacement	\$30,000	-\$30,000	\$0	\$0										
GRANTS	Taser Replacement		\$45,498	\$45,498	\$45,498										
CASH	Body Worn Cameras Upgrades (Hardware & Software)				\$15,000										
CASH	Reception, Patrol, Organizational Upgrades														
CASH	PD Front Doors					\$15,000									
CASH	PD Investigatory Space Analysis				\$5,000										
CASH	PD Interior Design				\$20,000	\$300,000									
	Sub-Total	\$30,000	\$15,498	\$45,498	\$45,498	\$40,000	\$315,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	VEHICLES														
CASH	931 2019 Ford Explorer Hybrid				\$44,880						\$49,551				
CASH	932 2022 Ford Utility Police Intercepteur						\$46,693						\$51,553		
CASH	933 2023 Ford Utility Police Intercepteur							\$47,627						\$52,584	
CASH	934 2020 Ford Explorer						\$45,778					\$50,542			
CASH	937 2023 Dodge Durango	\$44,000		\$44,000	\$43,997					\$48,580					\$53,636
CASH	Police Vehicle Equipment/Accessories	\$3,000		\$3,000	\$2,672	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
	Sub-Total	\$47,000	\$0	\$47,000	\$46,670	\$47,880	\$48,778	\$49,693	\$50,627	\$51,580	\$52,551	\$53,542	\$54,553	\$55,584	\$56,636
	TOTAL	\$77,000	\$15,498	\$92,498	\$92,168	\$87,880	\$363,778	\$49,693	\$50,627	\$51,580	\$52,551	\$53,542	\$54,553	\$55,584	\$56,636
CASH		\$77,000	-\$30,000	\$47,000	\$46,670	\$87,880	\$363,778	\$49,693	\$50,627	\$51,580	\$52,551	\$53,542	\$54,553	\$55,584	\$56,636
BOND		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GRANTS		\$0	\$45,498	\$45,498	\$45,498	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL		\$77,000	\$15,498	\$92,498	\$92,168	\$87,880	\$363,778	\$49,693	\$50,627	\$51,580	\$52,551	\$53,542	\$54,553	\$55,584	\$56,636

DPW - BUILDINGS & GROUNDS

Village of Fairport - Capital Plan

			2023-2024		2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032 - 2033	2033 - 2034
			Original	BUDGET Amendments	Final	Final Projection								
FUNDING	BUILDINGS & GROUNDS													
CASH		Dockmaster Station												
CASH		DPW Operations Center - Garage Drain Replacement	\$80,000	\$0	\$80,000	\$80,000				\$10,000				
CASH		Mt. Pleasant Cemetery Signage - 2 Entrances	\$10,000	\$0	\$10,000	\$10,000								
CASH		Mt. Pleasant Cemetery Improvements					\$10,000							
CASH		Pavilion-Fairport Junction							\$1,000					
CASH		Pavilion-Fairport Junction							\$7,000					
CASH		Parking Lot Signage and Directories		\$2,734	\$2,734	\$2,734								
CASH		Greenvale Cemetery												
CASH		Greenvale Cemetery Sign	\$5,000	\$0	\$5,000	\$5,000								
CASH		Kennelly Park Gazebo						\$10,000						
CASH		Kennelly Park Gazebo					\$7,500							
CASH		Park Benches and Trash Cans					\$30,000							
CASH		Parce-Barnum Pocket Park	\$15,000	\$0	\$15,000	\$3,300	\$75,000							
CASH		South East Canal Bank Landscaping				\$15,000	\$100,000							
		TOTAL	\$110,000	\$2,734	\$112,734	\$116,034	\$222,500	\$10,000	\$0	\$8,000	\$10,000	\$0	\$0	\$0
		CASH	\$110,000	\$2,734	\$112,734	\$116,034	\$222,500	\$10,000	\$0	\$8,000	\$10,000	\$0	\$0	\$0
		BOND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		OTHER FUNDING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		FUND BALANCE												
		TOTAL	\$110,000	\$2,734	\$112,734	\$116,034	\$222,500	\$10,000	\$0	\$8,000	\$10,000	\$0	\$0	\$0

DPW - VEHICLES

Village of Fairport - Capital Plan

				2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034				
				BUDGET		Final												
				Original	Amendments	Final	Projection											
FUNDING	Truck#	Year	VEHICLES															
CASH	1	2019	F-350 Pickup Truck with Plow					\$60,000										
CASH	2	2017	Dump Truck w/ Plow & Wing							\$235,000								
CASH	3	2014	Leaf and Brush Collection Truck						\$150,000									
CASH	4	2019	Dump Truck w/ Plow & Wing									\$	235,000					
CASH	5	2020	F-550 Stakebody Truck											\$				
CASH	6	2012	Garbage Truck	\$210,000	\$20,000	\$230,000	\$230,000											
CASH	7	2020	F-250 Pickup Truck with Plow							\$60,000								
CASH	9	2011	Dump Truck w/ Plow, Wing & Salter	\$110,000	\$140,000	\$250,000	\$250,000											
CASH	10	2021	F-550 6-Wheel Stakebody Truck															
CASH	11	2015	Garbage Truck					\$225,000										
CASH	12	2004	Sewer Truck									\$	100,000					
OTHER FUNDING SOURCES	12	2004	Sewer Truck - Sewer Portion									\$	200,000					
OTHER FUNDING SOURCES	12	2004	Sewer Truck - FMC Portion									\$	100,000					
CASH	13	2021	Leaf and Brush Collection Truck											\$				
CASH	14	2018	Garbage Truck								\$225,000			\$				
CASH	15	2020	Pickup Truck w/ Plow, Liftgate & Fuel Tank					\$65,000					\$	55,000				
CASH	16	2014	F-250 Pickup Truck with V-Plow															
CASH	17	2003	F550 with Dump Body with new 2020 Salter															
CASH	20	2016	F-250 Pickup Truck with Plow & Liftgate					\$50,000										
CASH	21	2022	Loader #1															
CASH	22	2010	Loader #2					\$160,000										
CASH	23	2009	Street Sweeper					\$360,000										
CASH	24	2000	Bombardier Track Sidewalk Plow															
CASH	25	2011	Tractor with V-Plow	\$75,000		\$75,000	\$0											
CASH	26	2004	Skidsteer															
CASH	27	2022	Tractor with Snowblower & V -Plow											\$				
CASH	30	1998	Brush Chipper						\$40,000									
CASH	31	2006	Leaf Machine					\$34,500										
CASH	32	2011	Leaf Machine							\$30,500								
CASH	33	1987	Air Compressor(FMC #94)															
CASH	41	2021	1-Ton Roller															
OTHER FUNDING SOURCES	43	2022	Zero Turn Mower-60" Electric (Gravelly)					\$28,000			\$28,000							
CASH	44	2018	Zero Turn Mower-60" Gas Powered					\$15,000		\$15,000			\$15,000					
CASH	45	2014	Walk Behind Mower-52"															
CASH	47	2021	Paint Machine							\$6,000								
CASH	57	2011	F550 Flat Bed and Boxes - from FMC					\$12,000										
TOTAL				\$395,000	\$160,000	\$555,000	\$480,000	\$92,000	\$0	\$632,500	\$285,000	\$205,000	\$331,500	\$253,000	\$400,000	\$305,000	\$280,000	
CASH				\$395,000	\$160,000	\$555,000	\$480,000	\$92,000	\$0	\$604,500	\$285,000	\$205,000	\$331,500	\$225,000	\$100,000	\$305,000	\$280,000	
BOND				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
CHIPS				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER FUNDING SOURCES				\$0	\$0	\$0	\$0	\$0	\$0	\$28,000	\$0	\$0	\$0	\$28,000	\$300,000	\$0	\$0	
TOTAL				\$395,000	\$160,000	\$555,000	\$480,000	\$92,000	\$0	\$632,500	\$285,000	\$205,000	\$331,500	\$253,000	\$400,000	\$305,000	\$280,000	

DPW - INFRASTRUCTURE

Village of Fairport - Capital Plan

		2023-2024			2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034	
		Original	BUDGET Amendments	Final	Final Projection										
FUNDING	INFRASTRUCTURE / EQUIPMENT														
BOND Repayments	Bicentennial Canal Gateway Project - South West Bank& North West	\$65,381		\$65,381	\$65,381	\$64,706	\$64,031	\$63,356	\$62,681	\$67,006	\$66,194	\$20,300			
CASH	Bicentennial Canal Gateway Project - North West Bank		\$4,963	\$4,963	\$4,963										
GRANTS (TAP)	Main St. Streetscape Project-Design & ROW	\$331,368	\$19,369	\$350,737.29	\$265,094	\$17,389									
BOND Financing	Main St. Streetscape Project-Design & ROW					\$4,347									
GRANTS (TAP)	Main St. Streetscape Project-Construction						\$3,398,371								
BOND Financing	Main St. Streetscape Project-Construction						\$637,662								
GRANTS (TAP)	Main St. Streetscape Project-Construction Inspeition						\$323,946								
BOND Financing	Main St. Streetscape Project-Construction Inspection						\$80,987								
CASH	Main St Streetscape				\$66,274		\$233,726								
GRANT (CHIPS)	Street Resurfacing (Mill & Fill)	\$94,715		\$94,715.16	\$484,488		\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	
CASH	Liftbridge Ln East Rehabilitation - <i>Engineering & Design</i>		\$13,290	\$13,290.00	\$25,000.00										
GRANT (CHIPS)	Liftbridge Ln East Rehabilitation - <i>Paving /Curbs & Construction</i>	\$207,368	\$208,941	\$416,309.00	\$392,601.00										
CASH	Liftbridge Ln East Rehabilitation - <i>Construction</i>	\$195,141	-\$195,141	\$0.00	\$0.00										
CASH	Liftbridge Ln East Rehabilitation - <i>Electric</i>	\$200,000	\$15,000	\$215,000.00	\$215,000.00										
CASH	Liftbridge Ln East Rehabilitation - <i>Benches (6 @ \$2000)</i>	\$12,000	-\$12,000	\$0.00	\$0.00										
CASH	Liftbridge Ln East Rehabilitation - <i>Bike Racks (4 @ \$1000)</i>	\$4,000	-\$4,000	\$0.00	\$0.00										
CASH	Liftbridge Ln East Rehabilitation - <i>Refuse / Recycling Containers (4 @ \$3200)</i>	\$12,800	-\$12,800	\$0.00	\$0.00										
CASH/GRANT(CHIPS)	Briggs Street					\$354,000									
CASH/GRANT(CHIPS)	Railroad Street					\$165,204									
CASH/GRANT(CHIPS)	Summit Street					\$405,951									
CASH	Sidewalks	\$86,026		\$86,026	\$119,171	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	
CASH	Street Drainage Gutters-Concrete	\$35,000		\$35,000.00	\$0	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	
CASH	Street Drainage Gutters-Rollover from Prior Year(s)	\$170,000		\$170,000.00	\$0	\$205,000									
CASH	Street Drainage Gutters - Reallocated to Briggs & Railroad Projects					-\$240,000									
CASH	Fairport Entrance Signs		\$53,925	\$53,925.00	\$56,103										
CASH	Railroad Street - Storm Sewer & Drainage Design	\$30,000		\$30,000.00	\$28,400										
CASH	Briggs Street - Storm Sewer & Drainage Design	\$30,000		\$30,000.00	\$31,050										
CASH	Crosswalk - Hulburt	\$90,000		\$90,000.00	\$63,000										
CASH	Public Parking Addition	\$50,000		\$50,000.00	\$0										
GRANTS (CDBG) YR #47	Homestead/Fireside Storm Sewer Lining Phase 2		\$57,000	\$57,000.00	\$53,745										
CASH	Homestead/Fireside Storm Sewer Lining Phase 1			\$0.00	\$6,661										
CASH	Door Security and Lock Sets					\$15,000	\$15,000								
	PARKING LOTS														
GRANT	Village Landing (Mill & Fill)						\$210,000								
CASH	N. Main St. - Ricki's (Mill & Fill)														
CASH	Fairport Junction Parking Lot														
CASH	Police Department Parking Lot						\$50,000								
CASH	Packetts Landing Parking Lot						\$25,000				\$250,000				
CASH	Potter Park Parking Lot														
TOTAL		\$1,613,799	\$148,547	\$1,762,346	\$1,876,930	\$1,226,597	\$5,416,723	\$591,356	\$515,681	\$520,006	\$519,194	\$723,300	\$453,000	\$453,000	\$453,000
CASH		\$1,246,335	-\$60,394	\$1,185,941	\$426,735	\$604,677	\$443,726	\$270,000	\$195,000	\$195,000	\$195,000	\$445,000	\$195,000	\$195,000	\$195,000
BOND Repayments		\$65,381	\$0	\$65,381	\$65,381	\$64,706	\$64,031	\$63,356	\$62,681	\$67,006	\$66,194	\$20,300	\$0	\$0	\$0
BOND Financing		\$0	\$0	\$0	\$0	\$4,347	\$718,649	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER FUNDING SOURCES		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GRANTS (CDBG)		\$0	\$0	\$0	\$53,745	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
GRANTS (NYS)		\$0	\$0	\$0	\$0	\$0	\$210,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GRANTS (TAP)		\$0	\$0	\$0	\$265,094	\$17,389	\$3,722,317	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GRANTS (OCED) - Streetscape		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GRANTS (GTC) - Streetscape		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GRANTS (FLREDC)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CHIPS		\$302,083	\$208,941	\$511,024	\$1,065,975	\$535,478	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000	\$218,000
TOTAL		\$1,613,799	\$148,547	\$1,762,346	\$1,876,930	\$1,226,597	\$5,416,723	\$591,356	\$515,681	\$520,006	\$519,194	\$723,300	\$453,000	\$453,000	\$453,000

FIRE DEPARTMENT

Village of Fairport - Capital Plan

2023-2024

2024-2025

2025-2026

2026-2027

2027-2028

2028-2029

2029-2030

2030-2031

2031-2032

2032-2033

2033-2034

FUNDING

				BUDGET		Final	Final												
				Original	Amendments		Projection												
INFRASTRUCTURE / EQUIPMENT																			
CASH																			
CASH																			
CASH																			
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CASH																			
CASH																			
GRANT																			
Sub-Total				\$140,500	\$29,326	\$169,826	\$140,963	\$220,000	\$60,000	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0			
VEHICLES																			
CASH	Vin#	Truck #	Year	Station															
CASH	3GCUKREC8HG275321	301	2017	Deputy Chief	Chevy Pick up Silverado 4WD			\$55,000					\$5,000		\$5,000				
CASH	1FTEWIEP1NKD74452	302	2022	Fire Chief	Ford F-150 4WD Crew Cab					\$55,000									
CASH	1GNSK3K1FR516441	303	2015	Station 2	Chevy Tahoe-I			\$5,000		\$5,000									
CASH	1GCUYEED5KZ205363	304	2019	Assistant Chief	Chevy Pick up Silverado 4WD			\$55,000				\$55,000							
CASH	1FTFW1E55MKD05264	305	2021	Station 1	Ford F-150 4WD Crew Cab				\$55,000						\$55,000				
CASH	4EN3ABA89B1006659	310	2011	Station 1	Emergency One Engine Ladder					\$1,900,000									
CASH	4S7CU2D98DC077370	313	2013	Station 1	Spartan Engine							\$900,000							
CASH	4P1BAAFF3JA018213	314	2018	Station 1	Peirce Engine														
CASH	4XAHR76A2A4903320	316	2013	Station 1	Polaris UTV					\$35,000									
CASH	4TCSU1122EHW12523	317	2013	Station 1	UTV Trailer					\$2,000									
CASH	4Z3AAACA21RH40035	318	2000	Station 1	American LaFrance Rescue	\$100,000	\$195,932	\$295,932	\$295,932										
CASH	1FV6JLCB1VH572732	322	1996	Station 2	Emergency One Engine	\$700,000	\$0	\$700,000	\$698,783										
CASH	4P1CS01A38A008444	325	2008	Station 2	Pierce Engine					\$800,000									
CASH	4TCSU11028H221956	326	2008	Station 2	Boat					\$20,000									
CASH	1FDWW37SXYED81982	327	2000	Station 2	Ford F-550 (Fire Police)			\$100,000											
CASH	4TCSU11028H221956	330	2008	Station 2	Boat Trailer					\$3,000									
Sub-Total				\$800,000	\$195,932	\$995,932	\$994,715	\$60,000	\$100,000	\$110,000	\$800,000	\$120,000	\$1,900,000	\$60,000	\$900,000	\$60,000	\$0		
Total				\$940,500	\$225,258	\$1,165,758	\$1,135,678	\$280,000	\$160,000	\$110,000	\$800,000	\$120,000	\$1,900,000	\$60,000	\$900,000	\$360,000	\$0		
EQUIPMENT	CASH					\$140,500	\$0	\$140,500	\$120,063	\$220,000	\$60,000	\$0	\$0	\$0	\$0	\$300,000	\$0		
EQUIPMENT	BOND					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
EQUIPMENT	GRANT					\$0	\$0	\$0	\$20,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
EQUIPMENT	TOTAL					\$140,500	\$0	\$140,500	\$140,963	\$220,000	\$60,000	\$0	\$0	\$0	\$0	\$300,000	\$0		
AVERAGE																			
EQUIPMENT	CAPITAL RESERVES - Cash Contribution							\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000			
EQUIPMENT	CAPITAL RESERVES - Sale of Assets							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
EQUIPMENT	CAPITAL RESERVES - Interest							\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000			
EQUIPMENT	CAPITAL RESERVES - FY Expense							-\$120,063	-\$120,063	-\$120,063	-\$120,063	-\$120,063	-\$120,063	-\$120,063	-\$120,063	-\$120,063			
EQUIPMENT	REDUCED DEBT - ALLOCATION TO CAPITAL FUND							\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000			
EQUIPMENT	CAPITAL RESERVES - Ending Balance							\$274,143.31	\$274,143	\$134,143	\$134,143	\$204,143	\$274,143	\$344,143	\$414,143	\$484,143	\$554,143	\$624,143	\$694,143
VEHICLES	CASH					\$800,000	\$0	\$800,000	\$994,715	\$60,000	\$100,000	\$110,000	\$800,000	\$120,000	\$1,900,000	\$60,000	\$900,000	\$60,000	\$0
VEHICLES	BOND					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
VEHICLES	GRANT					\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
VEHICLES	TOTAL					\$800,000	\$0	\$800,000	\$994,715	\$60,000	\$100,000	\$110,000	\$800,000	\$120,000	\$1,900,000	\$60,000	\$900,000	\$60,000	\$0
VEHICLE	CAPITAL RESERVES - Cash Contribution							\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000		
VEHICLE	CAPITAL RESERVES - Sale of Assets							\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000		
VEHICLE	CAPITAL RESERVES - Interest							\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000		
VEHICLE	CAPITAL RESERVES - FY Expense							-\$994,715	-\$994,715	-\$994,715	-\$994,715	-\$994,715	-\$994,715	-\$994,715	-\$994,715	-\$994,715	-\$994,715		
VEHICLE	REDUCED DEBT - ALLOCATION TO CAPITAL FUND							\$58,637	\$58,637	\$58,637	\$58,637	\$58,637	\$58,637	\$58,637	\$58,637	\$58,637	\$58,637		
VEHICLE	CAPITAL RESERVES - Ending Balance							\$943,346	\$943,346	\$491,603	\$491,603	\$631,714	\$79,888	\$211,336	-\$1,388,846	-\$1,111,804	-\$1,673,861	-\$1,394,982	-\$1,060,127
BOND	CURRENT DEBT SERVICE							\$112,356	\$112,356	\$112,356	\$112,356	\$112,356	\$112,356	\$112,356	\$112,356	\$112,356	\$112,356		
BOND	TOTAL NEW DEBT							\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	TOTAL DEBT SERVICE							\$112,356	\$112,356	\$112,356	\$112,356	\$112,356	\$112,356	\$112,356	\$112,356	\$112,356	\$112,356		
	CHANGE IN DEBT SERVICE							\$208,637	\$208,637	\$197,049	\$200,112	\$198,174	\$201,449	\$249,818	\$287,043	\$287,943	\$288,880	\$284,855	
								\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000		
								\$58,637	\$58,637	\$58,637	\$58,637	\$58,637	\$58,637	\$58,637	\$58,637	\$58,637	\$58,637		

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VILLAGE OF
FAIRPORT
on the Erie Canal

Section 4

Sewer Fund



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VILLAGE OF FAIRPORT *on the Erie Canal*

Total Budget Overview

Sanitary Sewer Fund

	2023-2024 ADOPTED	2024-2025 PROPOSED	\$\$ Variance	% Variance
Sewer Rent	374,850	374,850	-	0%
Sewer Services from other Governments	34,205	34,205	-	0%
Federal Aid - CDBG	50,495	-	(50,495)	
Appropriated Fund Balance	49,972	26,217	(23,755)	0%
TOTAL Revenue	509,522	435,272	(74,250)	-14.57%
Sanitary Sewer Equipment	19,000	11,000	(8,000)	-42%
Sanitary Sewer Contractual Expenses	319,667	231,872	(87,795)	-27%
Sanitary Sewer Maintenance	8,800	25,000	16,200	184%
Transfer to Capital	-	-	-	100%
Transfer to General Fund	162,055	167,400	5,345	3%
TOTAL Expenditures	509,522	435,272	(74,250)	-14.57%

The Sewer Fund Budget was implemented with the adoption of the 2018-2019 Budget. The Village has partnered with an Engineering firm to document, televise and set up the necessary structures to properly maintain and operate our Sanitary Sewer Collection System project.

The following pages included a detailed analysis of expenditures, revenues, and the state of fund balance.

For the full detailed Sewer Fund Budget from the KVS Accounting Software, please refer to [Appendix 6](#).



Sanitary Sewer Expenditures

Background

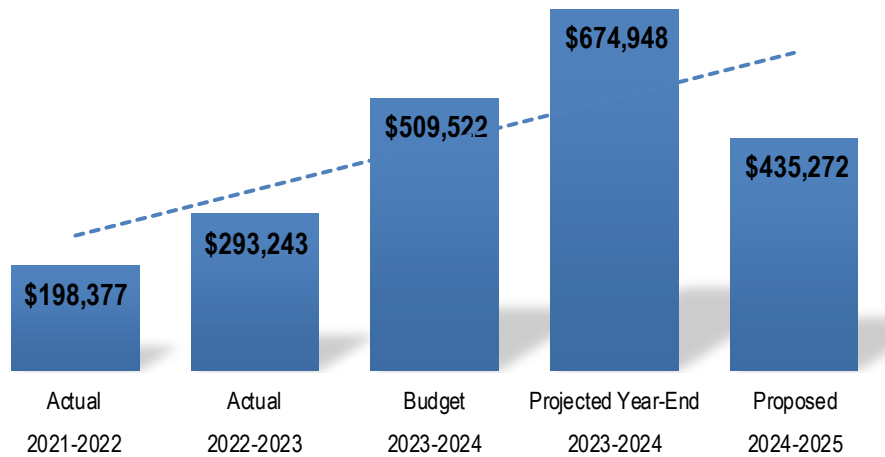
The Sanitary Sewer Fund is currently completing an analysis of the current state of the Village's Sanitary Sewer System. The Village has contracted with an engineering firm to manage this analysis. Documentation of existing infrastructure is near completion. Televising contracts have been awarded and began during FY 2022-24. The televising will continue in FY 2023-24, with Sanitary Sewer Lining to begin.

Budget Comments

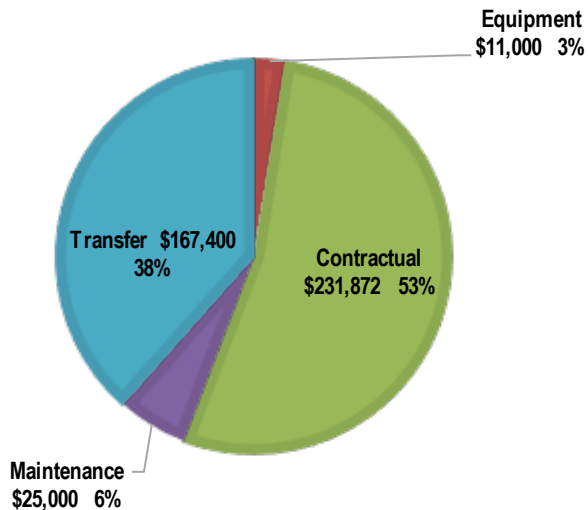
- The proposed FY 2025 budget includes \$100,000 in Sanitary Sewer Lining.
- The 2023-2024 "lining program" includes parts of (1) Roselawn Extension, (2) Parce Avenue, (3) Clinton Place, (4) Dewey Ave Extension, (5) James Street, and (6) Barratt Pl.
- The 2023-24 projection also includes the Sanitary Sewer Lining of Frank Street to be funded through CDBG.

2024-2025 Proposed Budget

\$435,272



2024-2025 BUDGET BREAKDOWN





Sanitary Sewer Revenues

Background

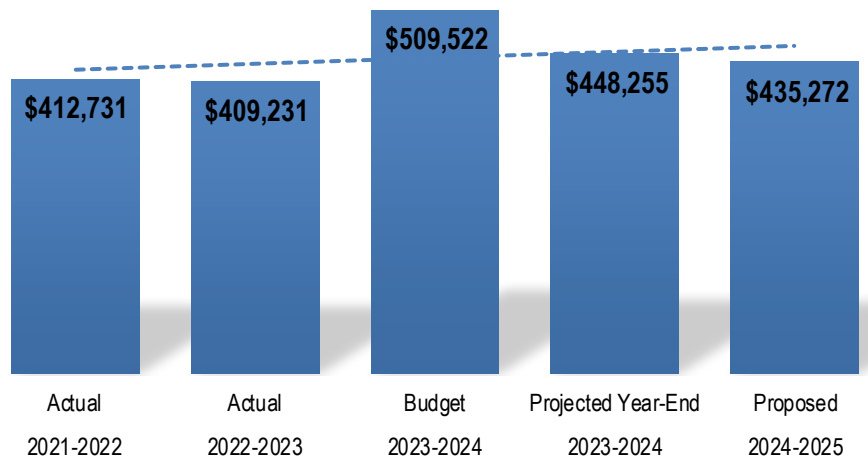
The Sanitary Sewer Fund supports its costs through a “per parcel” fee. Of the 2,200 parcels in the Village of Fairport, 58 parcels are either exempt or do not have access to sewer. Therefore in the upcoming fiscal year, 2,142 parcels will be charged a fee to support the sanitary sewer analysis and eventual rehabilitation of the Sanitary Sewer System within the Village.

Budget Comments

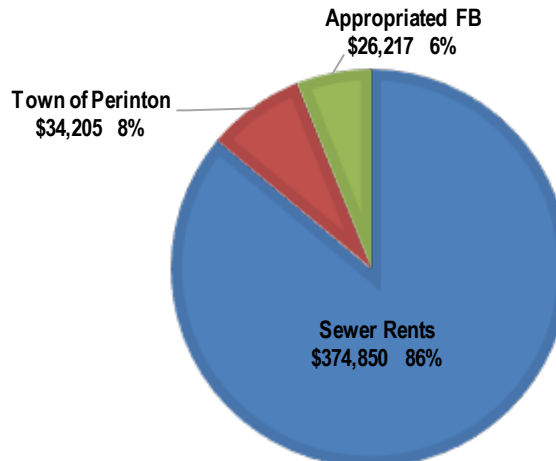
- The “per parcel” fee will remain flat in FY 2025 at the rate of \$175 per parcel.

2024-2025 Proposed Budget

\$435,272



2024-2025 BUDGET BREAKDOWN





Sanitary Sewer Fund Balance

Sanitary Sewer Fund Balance Projection - June 1, 2024

As noted in previous pages, the Village implemented the Sanitary Sewer Fund in 2018-2019. Over that time fund balance has accumulated. These funds will be utilized rapidly once a capital plan has been adopted. In the current fiscal year, the Village will be appropriating \$26, 217 to balance the Sewer Fund budget.

Sanitary Sewer Fund Balance-June 1, 2023	\$	669,636
Assigned Appropriated Fund balance-June 1, 2023		49,972
Estimated Excess Revenue & Expense		<u>(226,693)</u>
Sanitary Sewer Fund Balance-May 31, 2024		<u>492,915</u>
Appropriated Fund Balance		<u>(26,217)</u>
Projected Sanitary Sewer Fund Balance - June 1, 2024	\$	<u><u>466,698</u></u>

VILLAGE OF
FAIRPORT
on the Erie Canal

Section 5

Electric Fund





MEET THE COMMISSIONERS AND MANAGEMENT TEAM

FAIRPORT MUNIICIPAL COMMISSION

WILLIAM FRITSCH	Commissioner
RACHEL STUCKEY	Commissioner
TIMOTHY E. KEEF	Chairman
STEVEN E. SCHALABBA	Commissioner
VACANT	Commissioner



MANAGEMENT TEAM

BRYAN L. WHITE	GENERAL MANAGER OF ELECTRICAL OPERATIONS
MATTHEW J. HEGARTY	SUPERINTENDENT OF ELECTRICAL OPERATIONS
VACANT	CHIEF FINANCIAL OFFICER

VILLAGE OF FAIRPORT *on the Erie Canal*

Total Budget Overview

Electric Fund

	2023-2024 ADOPTED	2024-2025 PROPOSED	\$\$ Variance	% Variance
Electricity Sales	20,201,558	20,348,719	147,161	1%
PPAC Revenues	5,422,543	7,013,034	1,590,491	29%
Other Income	871,538	916,599	45,061	5%
Pass-through Collections	396,824	5,420,394	5,023,570	1266%
Financing from Depreciation Fund	737,257	520,388	(216,869)	-29%
TOTAL Revenue	<u>27,629,720</u>	<u>34,219,134</u>	<u>6,589,414</u>	24%
Purchased Power	11,465,572	11,441,409	(24,163)	0%
PPAC Expenditures	5,422,543	7,013,034	1,590,491	29%
Personnel	3,458,317	3,221,388	(236,929)	-7%
Operating	2,394,471	2,338,424	(56,047)	-2%
Employee Benefits	1,350,268	1,401,271	51,003	4%
Capital Expenditures	1,145,132	-	(1,145,132)	-100%
Depreciation Expense	-	1,881,307	1,881,307	#DIV/0!
Taxes	1,211,169	842,795	(368,374)	-30%
Debt Service	583,238	565,663	(17,575)	-3%
Inventory Purchases	408,064	93,449	(314,615)	-77%
Open Purchase Orders	190,946	-	(190,946)	100%
Passthrough Expenses	-	5,420,394	5,420,394	#DIV/0!
TOTAL Expenditures	<u>27,629,720</u>	<u>34,219,134</u>	<u>6,589,414</u>	24%

Electric Fund rates are determined by the Public Service Commission. The Electric Fund is 100% funded by the rate payers with 84% received from the Town of Perinton Customers and 16% received from the Village of Fairport Customers.

For the full detailed Electric Fund Budget , please refer to [Appendix 7](#)



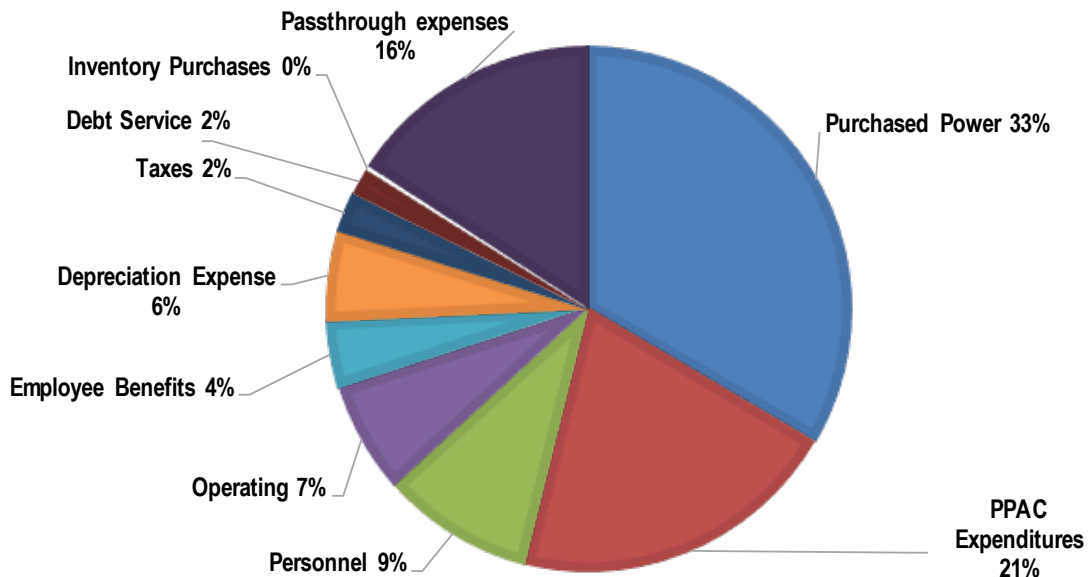
Electric Fund Expenditures

Budget Comments

- The Purchased Power Adjustment costs have increased by over \$1.5 million, as they continue to be volatile in the marketplace.
- We continue to experience significantly elevated inventory and procurement costs associated with the distribution system.
- Our Pass-Through collections account has increased by approximately \$5 million due to the anticipated debt issuance associated with the installation of digital automatic meter readers as well as a sub station rehabilitation project.

2024-2025 PROPOSED	
Purchased Power	11,441,409
PPAC Expenditures	7,013,034
Personnel	3,221,388
Operating	2,338,424
Employee Benefits	1,401,271
Capital Expenditures	-
Depreciation Expense	1,881,307
Taxes	842,795
Debt Service	565,663
Inventory Purchases	93,449
Open Purchase Orders	-
Passthrough expenses	<u>5,420,394</u>
TOTAL Expenditures	<u>34,219,134</u>

2024-2025 BUDGET BREAKDOWN





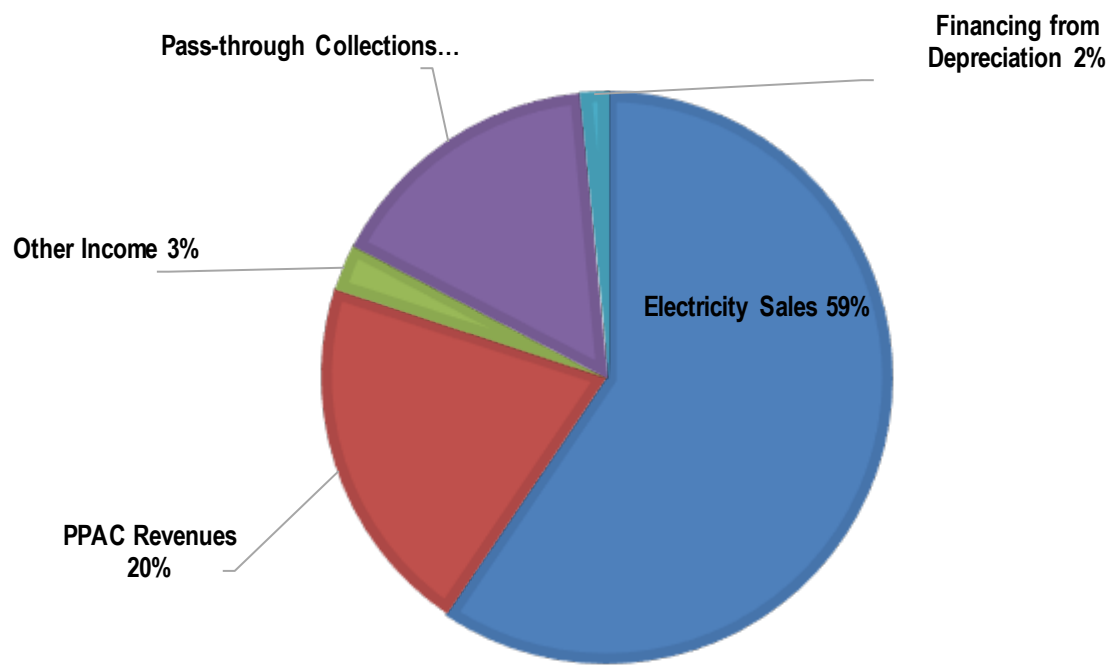
Electric Fund Revenues

Budget Comments

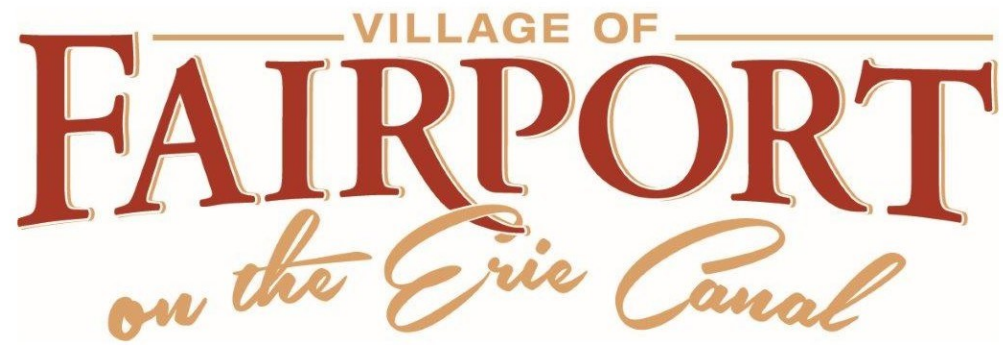
Much of our revenues are unpredictable and out of control of the organization due to the weather. Fairport Electric is a winter peaking utility. However, we continue to experience unseasonable warmer winter which is impacting the ten-year average used in the required weather normalization calculation. Due to the costs associated with running the distribution system, personnel demands and weather trends, we are undergoing a rate case to request an increase in the base electric utility rates, however, if awarded, the rate increase would not take effect until the Fall of 2024.

2024-2025 PROPOSED	
Electricity Sales	20,348,719
PPAC Revenues	7,013,034
Other Income	916,599
Pass-through Collections	5,420,394
Financing from Depreciation Fund	520,388
TOTAL Revenue	<u>34,219,134</u>

2024-2025 BUDGET BREAKDOWN



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Appendix 1

Glossary



GLOSSARY

ACRONYMS AND DEFINITIONS

AED	Automated External Defibrillator – a portable electronic device that checks the heart rhythm and can send an electric shock to the heart to try to restore a normal rhythm.
AIM	Aid and Incentive to Municipalities – state aid provided to all of New York's cities (other than New York City), towns and villages.
Amortization	The gradual reduction of a financial commitment according to a specified schedule of times and amounts.
Appropriation	The legal authorization granted by the Common Council to make expenditures and to incur obligations.
APWA	American Public Works Association is a not-for-profit, professional association of public works agencies, private companies, and individuals dedicated to promoting professional excellence and public awareness through education, advocacy and the exchange of knowledge.
Assessment Roll	The official list containing the legal description of each parcel of property and its assessed valuation
Assigned Fund Balance	Amounts of fund balance that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed, except for stabilization arrangements.
Balanced Budget	The total of revenues, other financing sources and appropriation of fund balance equals the total of appropriations/expenditures and other financing used in governmental funds. All local governments in NYS must adopt a balanced budget each year.
BAN	Bond Anticipation Note – Short-term interest-bearing notes issued by a government in anticipation of bonds to be issued at a later date. The notes are retired from the proceeds of the bond issue to which they are related. The Village does not issue revenue and tax anticipation notes which are repaid exclusively from taxes or earnings from an enterprise fund.
Bond	A written promise to pay a specified sum of money at a specified date or dates in the future.
Budget	A financial work plan embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.
Capital Expenditures	Expenditures which result in the acquisition of, or addition or improvements to, Village facilities.
Capital Project	A major physical improvement such as construction, acquisition, technology enhancement, and/or infrastructure improvement that adds value to the physical assets of a government or significantly increases the useful life of an asset. Can also refer to building and construction of a new government asset.
CBA	Collective Bargaining Agreement – a legal contract between the employer and an authorized representative of a recognized bargaining unit for specific terms and conditions of employment.
CD	Certificate of Deposit – a savings certificate with a fixed maturity date, specified fixed interest rate and can be issued in any denomination aside from minimum investment requirements.
CDBG Program	Community Development Block Grant Program is a flexible program that provides communities with resources to address a wide range of unique community development needs. The CDBG program provides annual grants on a formula basis to 1209 general units of local government and States.
CFA	Consolidated Funding Application - created to streamline and expedite the grant application process. The CFA process marks a fundamental shift in the way New York State resources are allocated, ensuring less bureaucracy and greater efficiency to fulfill local economic development needs.
CHIPS	Consolidated Local Street and Highway Improvement Program – A New York State local aid program designed to improve the physical condition of local streets and bridges.
CIP	Capital Improvement Plan – a five to ten year plan outlining capital projects, the estimated expense for each project and the resources needed to complete the projects along with a time line of when the projects are to be completed.
Committed Fund Balance	Amounts of fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision making authority.
Contingency	An appropriation of funds to cover unforeseen events that occur during a fiscal crisis to address unfunded mandates, revenue shortfalls and other similar events.
DbA	Doing Business As
Debt	An obligation resulting from the borrowing of money. The Village's debt includes bonds and bond anticipation notes.
Debt Limit	The maximum amount of debt which is legally permitted.
Debt Service	Payment of principal and interest on borrowed money according to a predetermined payment schedule.
Deficit	A negative fund balance. The excess of an entity's liabilities over its assets or the excess expenses over revenues during a single accounting period.
Department	An operational unit of Village government.
Depreciation	1 – Expiration in the service life of fixed assets (buildings, machinery, equipment, etc.) attributable to normal wear and tear. 2 – The proportion of the cost of a fixed asset which is charged as an expense during a particular period.

DOT	Department of Transportation
DPW	Department of Public Works
Encumbrance	A contingent liability, contract, purchase order, payroll commitment, tax payable or legal penalty that is chargeable to an account. It ceases to be an encumbrance when paid out or when the actual liability amount is determined and recorded as an expense.
Enterprise Fund	A fund, such as the Electric Fund, whose operations are financed in a manner similar to a private business in which the cost of providing goods or services is recovered through user charges.
ERS	Employees' Retirement System – the local retirement system that offers services for the public members, retirees and employers of New York State.
FASB	Financial Accounting Standards Board – an independent, private- section, not-for-profit organization that establishes financial accounting and reporting standards for public and private companies and not-for-profit organizations that follow generally accepted accounting principles.
FEMA	Federal Emergency Management Agency – an agency of the United States Department of Homeland Secretary whose primary purpose is to coordinate the response to a disaster that has occurred in the United States and that overwhelms the resources of local and state authorities.
Fiduciary Fund	A fund used to account for assets held by the Village in trustee or custodial capacity.
Fiscal Year	A 12-month period to which the annual operation budget applies. In Fairport, the fiscal year runs from June 1 through May 31.
Fixed Assets	Assets of long-term nature intended to continue to be held or used. Examples are: buildings, land, machinery, future and other equipment.
FOIL	Freedom of Information Law that allows members of the public to access records of governmental agencies. It provides a process for the review and copying of an agency's records.
FTE	Full Time Equivalent – a full-time position or a part-time position converted to the equivalent of a full-time position based on 2,080 hours per year (or a variation relative to the contract agreed upon for that classification). For example, a part-time employee working for 20 hours per week would be the equivalent of a .5 of a full-time position.
Full Valuation	The valuation of assessable property with the Village of Fairport which is calculated by applying a State Equalization Rate for the purpose of "equalizing" assessment practices statewide. Full valuation is the basis of computing the Village's debt and taxing limits.
Fund	A fiscal and accounting entity used to control and account for the use of government resources.
Fund Balance	Governmental funds are, in essence, accounting segregations of financial resources. Expendable assets are assigned to various governmental funds accounting to the purposes for which they may or must be used; current liabilities are assigned to the fund from which they are to be paid; and the difference between governmental fund assets and liabilities, the fund equity is referred to as fund balance.
GAAP	Generally Accepted Accounting Principles – a widely accepted set of rules, standards, conventions and procedures for reporting financial information as established by the Financial Accounting Standards Board.
GASB	General Accounting Standards Board- the source of generally accepted accounting principles used by state and local governments in the United States.
General Fund	A general fund is the primary fund used by a government entity. This fund is used to record all resource inflows and outflows that are not associated with special-purpose funds. The activities being paid for through the general fund constitute the core administrative and operational tasks of the government entity.
GFOA	Government Financial Officers Association - a professional association of state, provincial and local finance officers in the United States and Canada, headquartered in downtown Chicago, provides consulting services, maintains publications, sponsors award programs and scholarships and offers training opportunities to municipalities.
GML	General Municipal Law
Governmental Fund	Funds that include most governmental functions.
Grant	A contribution by a government or other organization to support a particular function and/or purpose. Grants may come from other governments (Federal, State) or from private donors.
HHI	Household Income
HPC	Historic Preservation Commission
HUD	U.S. Department of Housing and Urban Development – oversees home ownership, low-income housing assistance, fair housing laws, homelessness, aid for distressed neighborhoods and housing development, free from discrimination.
ICMA	International City/County Management Association – a professional and educational association for appointed local government administrators throughout the world.
ICS	Incident Command System – a standardized approach to the command, control, and coordination of emergency response providing a common hierarchy within which responders from multiple agencies can be effective.

IDA	Industrial Development Agency
Infrastructure	Government facilities no which the continuance and growth of a community depend on such as roads, bridges and similar assets that are immovable.
Interest	The fee charged by a lender to a borrower for the use of borrowed money, usually expressed as an annual percentage of the principal; the rate is dependent on the time value of money, the credit risk of the borrower, and the inflation rate.
Issue	A bond offered for sale by a government.
KVS	(Knowledge, Value and Service) Specialized municipal financial software system
Levy	A fixed rate for services that is imposed by a government to support its operations.
Liability	Debt or other legal obligation arising out of a past transaction that must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.
Long-Term Debt	Debt with a maturity of more than one year
Modified Accrual Basis of Accounting	The method of accounting under which revenues are recognized in the period that they become available and measurable. Expenses are recognized at the time a liability is incurred pursuant to appropriation authority.
Net position	In Proprietary funds, the difference between the assets and the liabilities plus or minus the net position of the fund from the prior year. The total amount is the net position of the fund. The assets are the operating revenues and the non-operating revenues. The liabilities are the operating expenses and non-operating expenses.
NIMS	National Incident Management System – a systematic, proactive approach to guide departments and agencies at all levels of government, nongovernmental organizations, and the private sector to work together seamlessly and manage incidents involving all threats and hazards.
NYCOM	New York State Conference of Mayors & Municipal Officials – an organization that coordinates state legislative advocacy efforts and provides municipalities with legal and technical assistance on many issues and challenges municipalities face. In addition, they maintain a database of sample local laws as well as PILOT and franchise agreements and other agreements from municipalities across the state.
NYS	State of New York
NYSDCJS	New York State Division of Criminal Justice Services
NYSDEC	New York State Department of Environmental Conservation
NYSDOH	New York State Department of Health
NYSOSC	New York State Office of the State Comptroller
OPEB	Other Post Employee Benefit
Operating Budget	The annual spending plan for the daily, recurring operating costs of the government.
Ordinance	A formal legislative enactment by the Council having the full force of effect of law. The budget is adopted by ordinance.
PBA	Police Benevolent Association – a law enforcement labor union representing the interests of members of the New York State Agency Police Services Unit.
PD	Police Department
PB	Planning Board
PFRS	Police and Fire Retirement System - the local retirement system that offers services for the public members, retirees and employers of New York State who are police officers or fire fighters.
PILOT	Payment in Lieu of Taxes – agreements between the taxing entity and the taxpayer whereby a negotiated payment is substituted for the property tax. PILOTs are usually for a fixed period of time and are often used in conjunction with private/public development projects.
Policy	A principle used to guide a managerial, operational, or financial decision.
PPA or PPAC	A purchase power adjustment or sometimes known as a purchase power adjustment charges reflects the increase/decrease in the systems power purchased wholesale from the New York Power Authority (NYPA) and/or the costs associate with transmission and/or electric or hybrid vehicle or equipment financing through NYPA.
PPU	Period of Probable Usefulness – an estimation of the expected life of a capital improvement project. These are generally determined by State statute.
Principal	The original amount borrowed through a loan, bond issue or other form of debt.
Proprietary Fund	A Fund used to account for services for which the Village charges customers. This fund uses accrual accounting, which is the same method used by the private sector.
Refunded bond	Bonds issued to retire outstanding bonds that have a higher interest rate. Typically done to effect net present value savings.
Reserves	A portion of fund equity (set-aside) legally restricted for a specified purpose or not available for appropriation and subsequent spending.
Resolution	An order of the council requiring less legal formality than an ordinance.
Restricted Fund Balance	Amounts of fund balance that are restricted to specific purposes. Fund balance should be reported as restricted when constraints placed on the use of resources are either: a) externally imposed by creditors (such as through debt covenants), grantors, or contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Retained Earnings	An equity account which records the accumulated earnings of an enterprise fund.
Revenue	The taxes, fees, charges, special assessments, grants, and other funds collected and received by the Village to support its services and/or capital improvement projects.
RFP	Request for Proposal
RFQ	Request for Qualifications
Surplus	The amount by which the government's total revenues exceed its total outlays in a given period, usually a fiscal year.
Tax	Compulsory charge levied to finance services performed by the government for the benefit of the community (citizens, businesses, etc.).
Tax Certiorari	The legal process by which the courts review a real property assessment. Generically speaking, it encompasses the entire assessment review process from filing a grievance complaint with the local Board of Assessment review through judicial review of the assessment.
Tax Levy	The resultant product when the tax base multiplied by the tax rate per \$1000.
Taxing Limit	The maximum rate at which the Village may levy a tax. In New York State, the taxing limit is 2% of the average of the full valuation of assessable property within the Village. This law has been in effect since 2011.
Unassigned Fund Balance	Unassigned fund balance is the residual classification for the general fund. The classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund.
Variance	The difference between the budget and actual. The effort in government is to stay within budget and to avoid unfavorable variances, that is, where the actual collection or expense is out of line with the budget.
Vision	A long term goal which indicates the intent of the government and what it wants to achieve.
Year End	This term is used to reference the end of the Village's fiscal year, May 31.
ZBA	Zoning Board of Appeals
Zoning	Areas of land are divided by appropriate authorities into zones which various uses are permitted. It is a technique of land

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Appendix 2

Fee Schedule

VILLAGE OF
FAIRPORT
on the Erie Canal

2024-2025 Fee Schedule

2024-2025 Fee Schedule				
Residential Building Permits	Budget Code	Description	Fee	Min Fee
Construction	A2555	Single & Two Family Homes only - New construction, additions, interior & exterior renovations, alterations, decks, porches & general repairs <i>**may require a Certificate of Occupancy Inspection and/or engineering fees</i>	.25/ft ²	\$50 Min
Certificate of Occupancy Inspection	A.1560	Required whenever creating new/additional habitable space.	\$75/dwelling unit	
Accessory Structure	A2555	Residential detached garages, barns, shed, storage structures, gazebos, greenhouses & similar structures	.25/ft ²	\$50 Min
Demolition	A2555	Demolition or removal of any residential structure (home, shed, pool, garage, etc.) or portion thereof.	\$100	
Electrical	A2555	Addition, repair, alteration or removal of rough electrical work, service upgrades, panel repairs/replacements, & similar work	\$50	
Fence	A2590	All fences - <i>except those installed in conjunction with the installation of a permitted in ground pool.</i>	\$50	
Fireplace	A2555	Wood burning, gas or other combustible fuel fireplace, insert, area heater	\$50	
Mechanical Equipment	A2555	All permanently installed, exterior free standing mechanical equipment - Generators, air conditioning units & similar	\$50	
Plumbing	A2555	Addition, repair, alteration or removal of rough plumbing	\$50	
Pool - <i>except in ground</i>	A2555	Above ground pools, hot tubs, temporary pools or above ground structure capable of holding water 24" in depth or greater.	\$75	
Pool - In ground	A2555	In ground pools or structure capable of holding water 24" in depth or greater, constructed below grade.	\$150	
Violation - Building Permit	A2590	Commencement of construction prior to issuance of a Building Permit <i>**this fee is in addition to the permit fee</i>	Permit Fee x 2	
Violation - Inspection/Reinspection	A2590	Required inspection not performed/failure to correct previous violation	\$50	
Building Permit Renewal (expire after 1 year)	A2590	First six (6) month extension	100% of original Permit Fee	
		Second six (6) month extension	200% of original Permit Fee	
Fire Alarm Permit	A2550	Required by Village of Fairport Code §158-3	\$10 / year	
Commercial Building Permits	Budget Code	Description	Fee	Min Fee
Construction	A2555	Commercial Structures, Multi-Family Homes & all other than residential - New construction, additions, renovations, alterations, porches, decks, & repairs <i>**may require a Certificate of Occupancy Inspection and/or engineering fees</i>	.30/ft ²	\$150
Certificate of Occupancy Inspection - Commercial or Business	A1560	Required whenever creating new/additional habitable space, change of occupancy classification or new commercial tenant.	\$10 per 1000ft ² , \$100 minimum	\$150
Certificate of Occupancy Inspection - Multi-Family	A1560	Required whenever creating new/additional habitable space or change of ownership prior to sale of the property.	\$50 + \$25 per dwelling unit	
Accessory Structure	A2555	Any detached structure, accessory in nature to the use of the principle structure.	.30/ft ²	\$150
Demolition	A2555	Demolition or removal of any commercial structure (principle or accessory) or portion thereof.	\$250	
Electrical	A2555	Addition, repair, alteration or removal of rough electrical work, service upgrades, panel repairs/replacements, & similar work	\$150	
Fence	A2590	Fences, retaining walls, structural buffers, etc.	\$50	
Fireplace / Wood-Fired Oven	A2555	Wood burning, gas or other combustible fuel fireplace, insert, area heater, or solid fuel oven	\$150	
Mechanical Equipment	A2555	Type I & II hoods, RTU's, generators, elevators & all permanently installed, exterior free standing mechanical equipment.	\$150	
Plumbing	A2555	Addition, repair, alteration or removal of rough plumbing, including grease traps & separators	\$150	
Annual Fire Safety/Assembly Inspection	A1560	Required pursuant to 19 NYCRR PART 1203.3(h)	\$50	
Multi-Family Dwelling Fire Safety Inspection	A1560	Required pursuant to 19 NYCRR PART 1203.3(h) - Once every 3 years	\$75	
Violation - Building Permit	A2590	Commencement of construction prior to issuance of a Building Permit <i>**this fee is in addition to the permit fee</i>	Permit Fee x 2	
Violation - Inspection/Reinspection	A2590	Required inspection not performed/failure to correct previous violation	\$50	
Fire Alarm Permit	A2550	Required by Village of Fairport Code §158-3	\$10 / year	

VILLAGE OF
FAIRPORT
on the Erie Canal

2024-2025 Fee Schedule

Planning, Zoning & Development	Budget Code	Description	Fee	Min Fee
Landscape Alteration - Residential	A2590	excavating, grading, regrading, landfilling, berming, diking or the installation or modification of any drainage swale, channel or pipe of any land. <i>**may require engineering fees</i>	\$50	
Landscape Alteration - Commercial	A2590	excavating, grading, regrading, landfilling, berming, diking or the installation or modification of any drainage swale, channel or pipe of any land. <i>**may require engineering fees</i>	\$125	
Sewer Entrance/Connection Fee	Monroe County	Monroe County Pure Waters Entrance Fee - Sanitary sewer collection connection	Per MCWA fee schedule	
Sewer Entrance/Connection Fee	A2122	Village of Fairport Entrance Fee - Sanitary sewer collection connection	\$250	
Signage Permit	A2590	Signs requiring a permit pursuant to Village Code §408	\$75	
Business Advertising Device	A2590	Per Village Code §408-6B(2)(c)	\$20	
Engineering Fees & Legal Fees	A2116	Additional 3rd party Design Professional review - Where required by project scope for Planning, Zoning and/or NYS Uniform Code review. Reimbursed by the applicant to the Village of Fairport. <i>**this applies to all applications</i>	As Invoiced	
SWPPP Inspections	A2556	Additional 3rd party professional inspection - where required by project scope conform to Stormwater Pollution Prevention requirements.	As Invoiced	
Permit Search/Zoning Compliance Letter	A2590	Parcel record history search/verification of compliance based on record history	\$50	
Area Variance - Residential	A2110	Application fee, request for relief from Village Code lot, yard & bulk restrictions.	\$250	
Area Variance - Commercial	A2110	Application fee, request for relief from Village Code lot, yard & bulk restrictions.	\$250	
Use Variance - Residential	A2110	Application fee, request for relief from Village Code allowed uses by Zoning District.	\$500	
Use Variance - Commercial	A2110	Application fee, request for relief from Village Code allowed uses by Zoning District.	\$500	
Special Use Permit/Special Use Permit Renewal	A2110	As required by Village of Fairport Code §550-52 & §550-53	\$250	
Sign Site Plan Application	A2115	As required by Village of Fairport Code §408-4	\$250	
Site Plan Application	A2115	As required by Village of Fairport Code §550-17.	\$300	
Subdivision Application	A2115	As required by Village of Fairport Code §455.	\$300	
Certificate of Appropriateness Application Fee	A2110	As required by Village of Fairport Code §279-4	\$100	
Re-Zoning	A.1010		\$400	
Animal Control	Budget Code	Description	Fee	Min Fee
Animal Impound Fee	A1550	Pursuant to Village Code §169-7	\$50 + \$25 / subsequent occurrence + reasonable boarding fees	\$50
Cemetery	Budget Code	Description	Fee	Min Fee
Greenville & Mt. Pleasant	TE2770	Adult Internment	\$500	
	TE2770	Child Internment	\$260	
	TE2660	Lot - holds one casket or one casket + one cremation or two cremations	\$1,500	
	TE2770	Cremation Internment	\$350	
	TE2660	Cremation Lot - holds two cremations per lot	\$750	
	TE2770	Saturday/Sunday/Holiday Internment in addition to the above internment fees	\$300	
Clerk	Budget Code	Description	Fee	Min Fee
Copies	A1230	FOIL Guidelines	\$0.25 ea	
Peddler's/Solicitor's Permit	A2501	Issued and paid after approved by Police Department	\$100	
Return Check Fee	A1230	Maximum NYS allows	\$20	
Tax Search	A1230	Includes copy of tax statement/bill	\$20	
Notary Fee	A1230	Per Notarization	\$2	
Special Event Application Fee	A1230	Per Event	\$50	
Alcohol Consumption Permit Fee	A2501	Per Event	\$100	
Going Out of Business	A1230	\$425 refunded if closed within 60 days of license issue date	\$500	

VILLAGE OF
FAIRPORT
on the Erie Canal

2024-2025 Fee Schedule

2024-2025 Fee Schedule				
Parks and Recreation Fees	Budget Code	Description	Fee	Min Fee
Commercial Docking Fee	A2025	Per Contract & Subject to Special Use Permit Requirements, §550-52	TBD	
Recreational Docking Fee	A2025	Subject to Village of Fairport Docking Policy - Per night fees, http://www.village.fairport.ny.us/parks--recreation.html	Per Village Docking Policy	
		16 ft	\$11	
		17 ft - 30ft	\$15	
		31ft - 40ft	\$19	
		> 40ft	\$23	
Gazebo Rental	A2001	Subject to Village of Fairport Use Policy - http://www.village.fairport.ny.us/parks--recreation.html	\$25	
North Bank Pavilion	A2001	Subject to Village of Fairport Use Policy - http://www.village.fairport.ny.us/parks--recreation.html	\$25	
Processing Fee	A2001	Applied to refunds/changes to paid Parks & Recreational reservations	\$10	
Farmers Market Vendor Fee	A2089	Full Season (29 weeks)	\$450/space	
		Half Season (15 weeks)	\$300/space	
		Seasonal (7 weeks or less)	\$225/space	
Department of Public Works	Budget Code	Description	Fee	Min Fee
Off Schedule Refuse Collection	A.2130	Removal of refuse other than collection day - Residential	Cost	\$150
Off Schedule Refuse Collection	A.2130	Removal of refuse other than collection day - Commercial Dumpster	Cost	\$200
Commercial Refuse & Recycling Collection	A.2130	Maximum of an eight (8) cubic yard commercial dumpster	\$165/quarter	
		96 Gallon Toters - Three or more	\$165/quarter	
		32 Gallon Refuse Container - Seven or more	\$165/quarter	
		96 Gallon Toters - Two or less	\$100/quarter	
		32 Gallon Refuse Container - Six or less	\$100/quarter	



Appendix 3

Wage and Salary Schedule

VILLAGE OF
FAIRPORT
on the Erie Canal

2024-2025 Salary by Department

GENERAL FUND

UNIT & TITLE	NO. OF PERSONS	RATE COMP.	TOTAL APPROP.	FUND
<u>BOARD OF TRUSTEES</u>				
	4	\$ 10,597	\$ 42,388	\$ 42,388
<u>EXECUTIVE</u>				
Mayor	1	\$ 16,956	\$ 16,956	\$ 16,956
Village Manager	1	Contract	\$ 137,592	\$ 57,537
TOTAL	2		\$ 154,548	\$ 74,493
<u>FINANCE</u>				
Clerk - Treasurer	1	Contract	\$ 105,575	\$ 68,624
Accounts Payable Clerk	1	Grade 8	\$ 71,469	\$ 71,469
TOTAL	2		\$ 177,044	\$ 140,093
<u>POLICE DEPARTMENT</u>				
Police Chief	1	Contract	\$ 130,670	\$ 130,670
Sergeant	3	Contract	\$ 387,231	\$ 387,231
Patrolman	6	Contract	\$ 575,331	\$ 575,331
Police Clerk	1	Grade 6	\$ 62,368	\$ 62,368
Cross Guard P/T	3	\$40.00 / day	\$ 17,640	\$ 17,640
TOTAL	14		\$ 1,173,240	\$ 1,173,240
<u>FIRE DEPARTMENT</u>				
Part-time Laborers	8	\$21.00/ hour	\$ 87,360	\$ 87,360
<u>SAFETY INSPECTION</u>				
Bldg. Inspector/ Fire Marshal	1	Contract	\$ 90,207	\$ 90,207
Asst. Bldg. Inspector/Fire Marshal	0.1	Grade 9	\$ 8,598	\$ 8,598
TOTAL	1.1		\$ 98,805	\$ 98,805
<u>PLANNING, ZONING & HISTORIC PRESERVATION</u>				
Planning Coordinator/Asst. to the Village Manager	1	Contract	\$ 96,233	\$ 96,233
TOTAL	1		\$ 96,233	\$ 96,233

DEPARTMENT OF PUBLIC WORKS

Superintendent of Public Works	1	Contract	\$ 105,435	\$ 68,533
Assistant Foreman	0.9	Grade 9	\$ 77,389	\$ 47,294
Senior Motor Equipment Operator	2	Grade 8	\$ 142,938	\$ 142,938
Motor Equipment Operator	1	Grade 5	\$ 64,096	\$ 64,096
Laborer	5	Grades 3- 4	\$ 393,188	\$ 368,213
Summer Help Part-time	6	\$7,500 / season	\$ 45,000	\$ 45,000
Dockmaster	6	\$3,000 / season	\$ 18,000	\$ 18,000
	<u>TOTAL</u>		<u>\$ 846,046</u>	<u>\$ 754,073</u>
	<u>GENERAL FUND TOTAL</u>		<u>\$ 2,675,664</u>	<u>\$ 2,466,685</u>

SANITARY SEWER FUND

Village Manager			\$ 13,759
Clerk-Treasurer			\$ 10,558
Assistant Foreman			\$ 30,095
Superintendent of Public Works			\$ 36,902
Laborer Allocation to Sewer			\$ 24,975
	<u>SANITARY SEWER FUND TOTAL</u>		<u>\$ 116,289</u>

FAIRPORT MUNICIPAL COMMISSION

<u>UNIT & TITLE</u>	<u>NO. OF PERSONS</u>	<u>RATE COMP.</u>	<u>TOTAL APPROP.</u>	<u>FUND</u>
Commissioners	5	N/A	\$ 19,675	\$ 19,675
Superintendent of Electrical Operations	1	Contract	\$ 153,616	\$ 153,616
Project Manager	1	Grade 19	\$ 114,858	\$ 114,858
GIS Coordinator	1	Grade 19	\$ 108,732	\$ 108,732
Systems Technician	1	Grade 15	\$ 93,204	\$ 93,204
Line Foreman	1	Grade 17E	\$ 123,822	\$ 123,822
Crew Chief	5	Grade 16E	\$ 571,189	\$ 571,189
Lineworker	12	Grade 12E/15E	\$ 1,043,086	\$ 1,043,086
Meter Foreman	1	Grade 15E	\$ 114,234	\$ 114,234
Meter Tester	1	Grade 8	\$ 54,995	\$ 54,995
Mechanic	3	Grade 8, 10	\$ 217,193	\$ 217,193
Stock Clerk	1	Grade 8	\$ 65,987	\$ 65,987
Station Operator	8	Contract	\$ 176,640	\$ 176,640
Deputy Village Treasurer	1	Contract	\$ 102,960	\$ 102,960
Deputy Clerk	1	Grade 4	\$ 63,597	\$ 63,597
Senior Account Clerk	1	Grade 10	\$ 79,622	\$ 79,622
Clerk III/Customer Service	2	Grade 4	\$ 124,092	\$ 124,092
Village Manager			\$ -	\$ 66,296
Clerk-Treasurer			\$ -	\$ 26,394
	<u>ELECTRIC FUND TOTAL</u>		<u>\$ 3,227,502</u>	<u>\$ 3,320,192</u>

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2024 - 2025 WAGE AND SALARY SCHEDULE

GRADE	TERM	START	6 MONTHS	1 YEAR	2 YEARS	3 YEARS	4 YEARS	5 YEARS
1	37.5 HOURLY	15.15	15.15	15.15	15.15	15.15	15.78	15.78
	40 HOURLY	14.20	14.20	14.20	14.20	14.20	14.79	14.79
	BIWEEKLY	1,136.00	1,136.00	1,136.00	1,136.00	1,136.00	1,183.23	1,183.23
	ANNUAL	29,536.00	29,536.00	29,536.00	29,536.00	29,536.00	30,764.00	30,764.00
1A	37.5 HOURLY	17.29	17.29	18.60	19.89	21.20	22.48	22.48
	40 HOURLY	16.21	16.21	17.44	18.64	19.88	21.08	21.08
	BIWEEKLY	1,296.77	1,296.77	1,395.27	1,491.58	1,590.23	1,686.23	1,686.23
	ANNUAL	33,716.00	33,716.00	36,277.00	38,781.00	41,346.00	43,842.00	43,842.00
2	37.5 HOURLY	17.78	18.67	19.56	20.44	21.33	22.22	23.11
	40 HOURLY	16.67	17.50	18.34	19.17	20.00	20.83	21.66
	BIWEEKLY	1,333.77	1,400.27	1,466.92	1,533.35	1,600.00	1,666.46	1,733.04
	ANNUAL	34,678.00	36,407.00	38,140.00	39,867.00	41,600.00	43,328.00	45,059.00
2A	37.5 HOURLY	18.04	18.94	19.84	20.75	21.64	22.54	23.44
	40 HOURLY	16.92	17.76	18.60	19.45	20.29	21.13	21.97
	BIWEEKLY	1,353.31	1,420.54	1,487.69	1,556.00	1,623.19	1,690.38	1,757.65
	ANNUAL	35,186.00	36,934.00	38,680.00	40,456.00	42,203.00	43,950.00	45,699.00
3	37.5 HOURLY	21.17	22.22	23.27	24.32	25.38	26.43	27.51
	40 HOURLY	19.85	20.83	21.82	22.80	23.79	24.78	25.79
	BIWEEKLY	1,587.62	1,666.46	1,745.35	1,824.35	1,903.19	1,982.04	2,063.46
	ANNUAL	41,278.00	43,328.00	45,379.00	47,433.00	49,483.00	51,533.00	53,650.00
4	37.5 HOURLY	24.49	25.70	26.95	28.17	29.42	30.64	31.82
	40 HOURLY	22.96	24.10	25.27	26.41	27.58	28.72	29.83
	BIWEEKLY	1,836.62	1,927.73	2,021.50	2,112.73	2,206.50	2,297.65	2,386.42
	ANNUAL	47,752.00	50,121.00	52,559.00	54,931.00	57,369.00	59,739.00	62,047.00
5	37.5 HOURLY	25.28	26.56	27.81	29.09	30.34	31.62	32.87
	40 HOURLY	23.70	24.90	26.07	27.27	28.44	29.64	30.82
	BIWEEKLY	1,895.81	1,991.92	2,085.65	2,181.85	2,275.50	2,371.58	2,465.23
	ANNUAL	49,291.00	51,790.00	54,227.00	56,728.00	59,163.00	61,661.00	64,096.00

2024 - 2025 WAGE AND SALARY SCHEDULE

GRADE	TERM	START	6 MONTHS	1 YEAR	2 YEARS	3 YEARS	4 YEARS	5 YEARS
6	37.5 HOURLY	26.66	28.00	29.32	30.67	31.98	33.33	34.68
	40 HOURLY	24.99	26.25	27.49	28.75	29.98	31.25	32.51
	BIWEEKLY	1,999.38	2,100.35	2,199.12	2,300.15	2,398.77	2,499.88	2,600.85
	ANNUAL	51,984.00	54,609.00	57,177.00	59,804.00	62,368.00	64,997.00	67,622.00
7	37.5 HOURLY	26.85	28.20	29.55	30.90	32.25	33.59	34.91
	40 HOURLY	25.18	26.44	27.70	28.97	30.23	31.49	32.73
	BIWEEKLY	2,014.12	2,115.19	2,216.23	2,317.58	2,418.50	2,519.50	2,618.15
	ANNUAL	52,367.00	54,995.00	57,622.00	60,257.00	62,881.00	65,507.00	68,072.00
8	37.5 HOURLY	28.20	29.62	31.03	32.44	33.86	35.27	36.65
	40 HOURLY	26.44	27.76	29.09	30.42	31.74	33.07	34.36
	BIWEEKLY	2,115.19	2,221.19	2,327.15	2,433.27	2,539.27	2,645.35	2,748.81
	ANNUAL	54,995.00	57,751.00	60,506.00	63,265.00	66,021.00	68,779.00	71,469.00
9	37.5 HOURLY	30.70	32.25	33.79	35.34	36.88	38.43	39.94
	40 HOURLY	28.78	30.23	31.68	33.13	34.58	36.02	37.44
	BIWEEKLY	2,302.62	2,418.50	2,534.35	2,650.27	2,766.04	2,881.96	2,995.23
	ANNUAL	59,868.00	62,881.00	65,893.00	68,907.00	71,917.00	74,931.00	77,876.00
10	37.5 HOURLY	31.42	33.00	34.58	36.16	37.74	39.31	40.83
	40 HOURLY	29.46	30.94	32.42	33.90	35.38	36.86	38.28
	BIWEEKLY	2,356.81	2,475.19	2,593.50	2,711.96	2,830.23	2,948.50	3,062.00
	ANNUAL	61,277.00	64,355.00	67,431.00	70,511.00	73,586.00	76,661.00	79,612.00
11	37.5 HOURLY	33.17	34.81	36.49	38.13	39.81	41.45	43.09
	40 HOURLY	31.09	32.63	34.21	35.75	37.32	38.86	40.40
	BIWEEKLY	2,487.46	2,610.73	2,736.42	2,859.77	2,985.42	3,108.65	3,232.04
	ANNUAL	64,674.00	67,879.00	71,147.00	74,354.00	77,621.00	80,825.00	84,033.00
12	37.5 HOURLY	27.64	30.83	34.02	37.21	40.40	43.59	46.74
	40 HOURLY	25.92	28.91	31.89	34.89	37.87	40.86	43.82
	BIWEEKLY	2,073.31	2,312.46	2,551.58	2,790.81	3,029.77	3,269.08	3,505.73
	ANNUAL	53,906.00	60,124.00	66,341.00	72,561.00	78,774.00	84,996.00	91,149.00

2024 - 2025 WAGE AND SALARY SCHEDULE

GRADE	TERM	START	6 MONTHS	1 YEAR	2 YEARS	3 YEARS	4 YEARS	5 YEARS
12E	37.5 HOURLY	28.19	31.44	34.69	37.94	42.43	50.10	55.52
	40 HOURLY	26.43	29.47	32.52	35.57	39.78	46.97	52.05
	BIWEEKLY	2,114.04	2,357.81	2,601.62	2,845.46	3,182.00	3,757.27	4,163.96
	ANNUAL	54,965.00	61,303.00	67,642.00	73,982.00	82,732.00	97,689.00	108,263.00
13	37.5 HOURLY	36.29	38.10	39.90	41.71	43.52	45.33	47.17
	40 HOURLY	34.02	35.72	37.41	39.10	40.80	42.50	44.22
	BIWEEKLY	2,721.77	2,857.31	2,992.85	3,128.38	3,264.00	3,399.62	3,537.77
	ANNUAL	70,766.00	74,290.00	77,814.00	81,338.00	84,864.00	88,390.00	91,982.00
14	37.5 HOURLY	37.61	39.48	41.35	43.23	45.08	46.97	48.88
	40 HOURLY	35.26	37.01	38.77	40.52	42.26	44.04	45.82
	BIWEEKLY	2,820.42	2,960.85	3,101.35	3,241.92	3,381.12	3,522.85	3,665.88
	ANNUAL	73,331.00	76,982.00	80,635.00	84,290.00	87,909.00	91,594.00	95,313.00
15	37.5 HOURLY	38.26	40.17	42.07	43.98	45.89	47.79	49.73
	40 HOURLY	35.87	37.66	39.44	41.23	43.02	44.81	46.62
	BIWEEKLY	2,869.54	3,012.65	3,155.54	3,298.54	3,441.54	3,584.50	3,729.96
	ANNUAL	74,608.00	78,329.00	82,044.00	85,762.00	89,480.00	93,197.00	96,979.00
15E	37.5 HOURLY	39.01	40.96	42.90	44.84	46.79	52.08	58.58
	40 HOURLY	36.57	38.40	40.22	42.04	43.86	48.82	54.92
	BIWEEKLY	2,925.88	3,071.77	3,217.46	3,363.31	3,509.12	3,905.65	4,393.54
	ANNUAL	76,073.00	79,866.00	83,654.00	87,446.00	91,237.00	101,547.00	114,232.00
16	37.5 HOURLY	39.41	41.38	43.36	45.33	47.30	49.27	51.25
	40 HOURLY	36.95	38.80	40.65	42.50	44.34	46.19	48.04
	BIWEEKLY	2,955.85	3,103.85	3,251.73	3,399.62	3,547.54	3,695.46	3,843.38
	ANNUAL	76,852.00	80,700.00	84,545.00	88,390.00	92,236.00	96,082.00	99,928.00
16E	37.5 HOURLY	40.18	42.20	44.21	46.22	48.23	56.89	61.13
	40 HOURLY	37.67	39.56	41.44	43.33	45.21	53.33	57.31
	BIWEEKLY	3,013.81	3,164.77	3,315.38	3,466.31	3,617.12	4,266.46	4,584.62
	ANNUAL	78,359.00	82,284.00	86,200.00	90,124.00	94,045.00	110,928.00	119,200.00

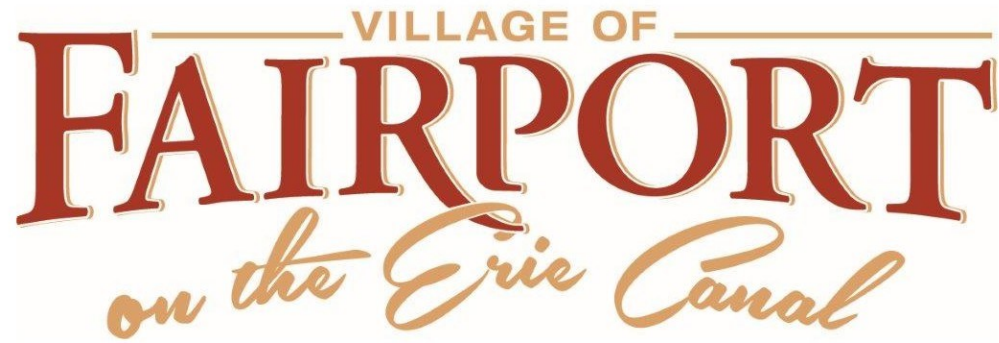
2024 - 2025 WAGE AND SALARY SCHEDULE

GRADE	TERM	START	6 MONTHS	1 YEAR	2 YEARS	3 YEARS	4 YEARS	5 YEARS
17	37.5 HOURLY	40.79	42.83	44.87	46.91	48.94	50.98	53.02
	40 HOURLY	38.24	40.15	42.07	43.98	45.88	47.79	49.71
	BIWEEKLY	3,059.46	3,212.23	3,365.27	3,518.04	3,670.69	3,823.58	3,976.54
	ANNUAL	79,546.00	83,518.00	87,497.00	91,469.00	95,438.00	99,413.00	103,390.00
17E	37.5 HOURLY	41.59	43.67	45.75	47.83	49.90	59.16	63.50
	40 HOURLY	38.99	40.94	42.89	44.84	46.78	55.46	59.53
	BIWEEKLY	3,119.42	3,275.23	3,431.19	3,586.96	3,742.65	4,437.04	4,762.54
	ANNUAL	81,105.00	85,156.00	89,211.00	93,261.00	97,309.00	115,363.00	123,826.00
18	37.5 HOURLY	41.12	43.19	45.23	47.30	49.34	51.41	53.48
	40 HOURLY	38.55	40.49	42.40	44.34	46.25	48.20	50.14
	BIWEEKLY	3,084.12	3,239.46	3,392.27	3,547.54	3,700.38	3,855.69	4,011.00
	ANNUAL	80,187.00	84,226.00	88,199.00	92,236.00	96,210.00	100,248.00	104,286.00
19	37.5 HOURLY	45.33	47.60	49.87	52.13	54.40	56.67	58.90
	40 HOURLY	42.50	44.62	46.75	48.88	51.00	53.13	55.22
	BIWEEKLY	3,399.62	3,569.81	3,739.92	3,910.08	4,080.00	4,250.04	4,417.85
	ANNUAL	88,390.00	92,815.00	97,238.00	101,662.00	106,080.00	110,501.00	114,864.00
20	37.5 HOURLY	47.63	50.03	52.40	54.80	57.16	59.56	61.93
	40 HOURLY	44.65	46.90	49.12	51.37	53.59	55.84	58.06
	BIWEEKLY	3,572.15	3,752.19	3,929.69	4,109.65	4,287.15	4,467.19	4,644.62
	ANNUAL	92,876.00	97,557.00	102,172.00	106,851.00	111,466.00	116,147.00	120,760.00
21	37.5 HOURLY	49.90	52.40	54.89	57.39	59.89	62.39	64.85
	40 HOURLY	46.78	49.12	51.46	53.81	56.15	58.49	60.80
	BIWEEKLY	3,742.35	3,929.69	4,117.12	4,304.46	4,491.81	4,679.27	4,864.04
	ANNUAL	97,301.00	102,172.00	107,045.00	111,916.00	116,787.00	121,661.00	126,465.00
22	37.5 HOURLY	52.17	54.80	57.39	60.02	62.62	65.23	67.81
	40 HOURLY	48.91	51.37	53.81	56.27	58.70	61.15	63.57
	BIWEEKLY	3,912.54	4,109.65	4,304.46	4,501.65	4,696.38	4,892.31	5,085.96
	ANNUAL	101,726.00	106,851.00	111,916.00	117,043.00	122,106.00	127,200.00	132,235.00

2024 - 2025 WAGE AND SALARY SCHEDULE

GRADE	TERM	START	6 MONTHS	1 YEAR	2 YEARS	3 YEARS	4 YEARS	5 YEARS
23	37.5 HOURLY	56.01	58.81	61.60	64.40	67.19	69.98	72.81
	40 HOURLY	52.51	55.13	57.75	60.37	62.99	65.61	68.26
	BIWEEKLY	4,200.81	4,410.42	4,619.96	4,829.65	5,039.08	5,248.73	5,460.69
	ANNUAL	109,221.00	114,671.00	120,119.00	125,571.00	131,016.00	136,467.00	141,978.00
24	37.5 HOURLY	57.85	60.75	63.64	66.53	69.42	72.32	75.21
	40 HOURLY	54.24	56.95	59.66	62.37	65.08	67.80	70.51
	BIWEEKLY	4,338.85	4,555.88	4,772.85	4,989.73	5,206.73	5,423.69	5,640.50
	ANNUAL	112,810.00	118,453.00	124,094.00	129,733.00	135,375.00	141,016.00	146,653.00

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Appendix 4

Organizational Charts



Mayor
Julie M. Domaratz

**Deputy Mayor/
Trustee**
Emily Mischler

Trustee Adam
Bonosky

Trustee
Tracy Briggs

Trustee
Heidi Woika

Village Attorney
John Mancuso

Village Manager
Bryan White

Zoning Board
Jamie Meuwissen, Chair
Mike Fortner
Phillip Sparkes
Daniel Dovidio
Aaron Stuckey
Justin Beckman (Alternate)

Planning Board
Jana Gawronski, Chair
Andrew Martin
David Kruse
Joseph Burkart, IV
Heather Williams
Thomas O'Gara (Alternate)

**Code Enforcement
Officer**
Mark Lenzi

Fire Department
Chief John Overacker
Deputy Chief PJ Kolb
Asst. Chief Dan Riordan

**Public Works
Superintendent**
Jason Kaluza

**Village Clerk-
Treasurer**
Megan Cook

Police Chief
Matthew Barnes

Planning Coordinator
Jill Wiedrick

**Part-Time
Laborers (8)**

**Public Works
Assistant**
Manuel Ortega

**Accounts Payable
Clerk**
Christine Parsons

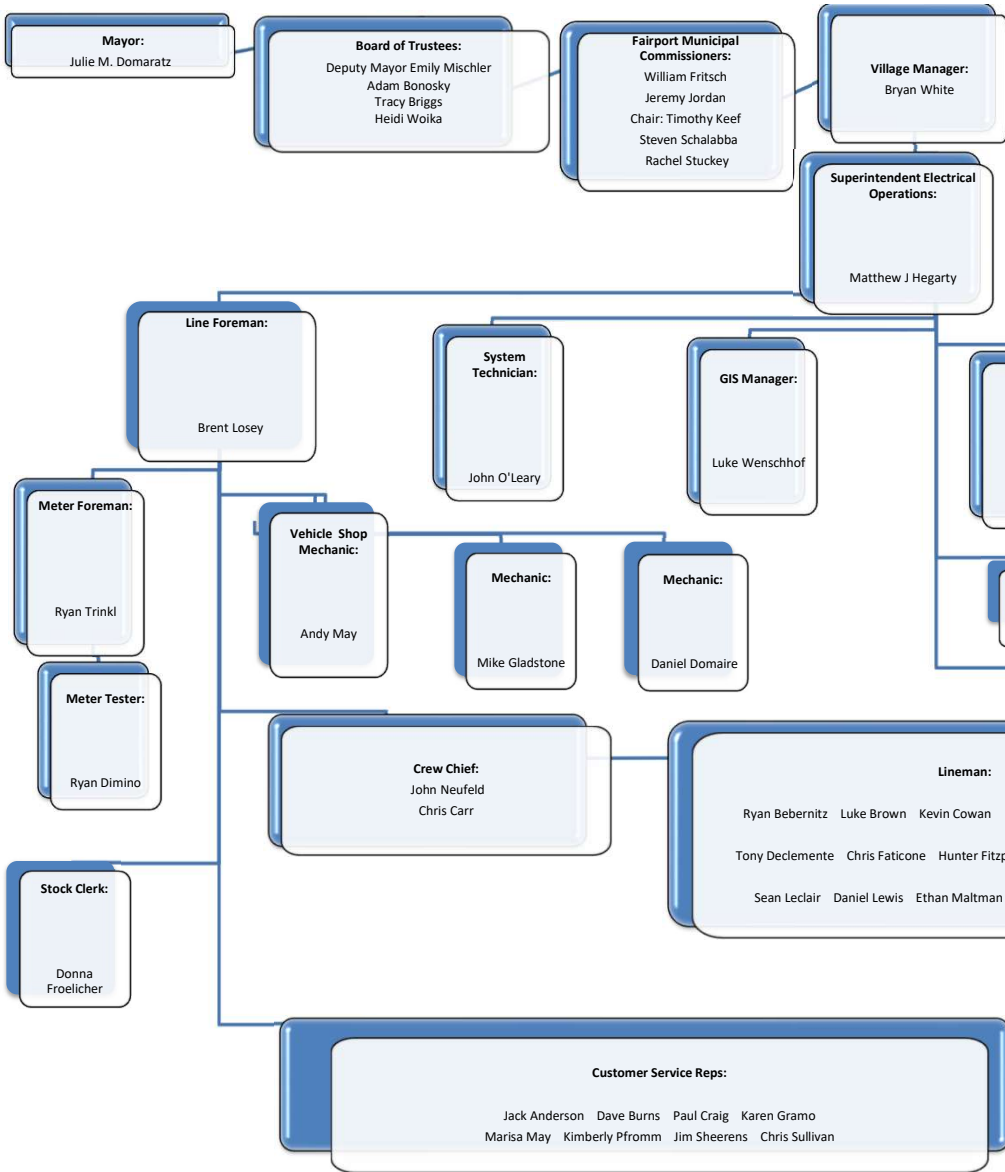
Sergeants
Matthew Weber
Joseph Monahan
Ryan Callin

Operator / Laborers

Josh Abbott	Maurizio Burroni	Christopher Castrecini	Mark Daciv	Hunter Groh
Nicholas Holley	Alan Knapp	Nicholas Polizzi	Zachary Rowell	Todd Shuryn

Police Clerk
Karen Kelley

Patrolmen
Brian Schrom
John Phillips III
Lance Nemitz
Christopher Thompson
Christopher Dinan
Connor Cantwell



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Appendix 5

Detailed General Fund Budget

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Budget Preparation Report Parameters

Report ID:	2024-2025	3 Stage Only:	No	Print Saved Report Description:	No
Version Code:	VILLAGE	Year:	2025	Print Summary Page:	No
Period:	6	To:	5		
Column 1 Stage:	DEPT RECOM	Column 2 Stage:	VM RECOM		
Column 3 Stage:	RECOMMEND	Column 4 Stage:	ADOPTED		
Variance:	Original Budget	Against:	Column 3 Stage		
Memo Date:	01/01/2024	To:	04/08/2024	Use Alt Fund:	No
Description:	Display	Acct Status:	Active	Exclude Revenue Brackets:	Yes
Summary Only:	No	Column:	Final Current Proj	Grand Totals on Separate Page:	No
Spacing:	Single	Prior Yr Orig Budget:	GL Posted	Display Rank:	Yes
Print:	Lines	Print Detail: Yes	Include Accts From Version Only: Yes	Suppress Zero Accts:	Yes
Account Table:	A	FUND A GENERAL FUND			

Rule No.	Component	From	To	Acct Type
				From To
1	FUND	A	A	

Alt. Sort Table:

Sort:	Sort	Subtotal	Page Break	Subheading
1	Type	Yes	Yes	Yes
2	Fund	Yes	Yes	No
3	Org	Yes	No	No
4	Item	No	No	No

Print Display Description: No Subtotal/Page Break Expenses Only: No

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To	
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	RECOMMEND	
Type R	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	
Revenue												
A.1001	REAL PROPERTY TAXES											
Rank	Item	Type	Sub									
	1		PROPERTY TAX				3,239,405.00	3,239,405.00	3,239,405.00			
		3,053,188.10	3,059,715.95	3,082,151.00	3,082,151.00	3,093,534.51	3,093,534.51	3,239,405.00	3,239,405.00	3,239,405.00	5.10%	
Total Org 1001												
REAL PROPERTY TAXES												
		3,053,188.10	3,059,715.95	3,082,151.00	3,082,151.00	3,093,534.51	3,093,534.51	3,239,405.00	3,239,405.00	3,239,405.00	0.00 5.10%	
A.1081	PYMNTS IN LIEU OF TAXES											
Rank	Item	Type	Sub									
	1		VILLAGE LANDING - BUILDING				32,000.00	32,000.00	32,000.00			
	2		VILLAGE LANDING - LAND				14,583.00	14,583.00	14,583.00			
	3		FAIRPORT MUNICIPAL COMMISSION				69,142.00	69,142.00	69,142.00			
	4		CROSMAN LIMITED PARTNERSHIP				5,000.00	5,000.00	5,000.00			
	5		ARC 41 ROSELAWN				1,920.00	1,920.00	1,920.00			
	6		CONTINUING DEVELOPMENTAL SERVICES				10,078.00	10,078.00	10,078.00			
	7		HIGH VIEW SENIOR HOUSING				57,650.00	57,650.00	57,650.00			
	8		25 PARCE AVENUE				5,322.00	5,322.00	5,322.00			
	9		75 NORTH MAIN STREET				8,130.00	8,130.00	8,130.00			
	10		56 WEST AVE				3,644.00	3,644.00	3,644.00			
	11		52-54 WEST AVE				12,761.00	12,761.00	12,761.00			
	12		121 S MAIN ST				3,880.00	3,880.00	3,880.00			
		221,495.81	219,753.30	221,036.00	221,036.00	224,364.00	198,144.67	224,110.00	224,110.00	224,110.00	1.39%	
Total Org 1081												
PYMNTS IN LIEU OF TAXES												
		221,495.81	219,753.30	221,036.00	221,036.00	224,364.00	198,144.67	224,110.00	224,110.00	224,110.00	0.00 1.39%	
A.1090	INTEREST & PEN. ON TX.											
Rank	Item	Type	Sub									

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To	
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage	
Type R	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	
Revenue												
A.1090 INTEREST & PEN. ON TX.												
Rank	Item	Type	Sub									
	1		LATE PAYMENT OF PROPERTY TAX					7,500.00	7,500.00	7,500.00		
		10,006.48	12,758.88	7,500.00	7,500.00	11,184.84	7,507.17	7,500.00	7,500.00	7,500.00	0.00%	
Total Org 1090												
INTEREST & PEN. ON TX.												
		10,006.48	12,758.88	7,500.00	7,500.00	11,184.84	7,507.17	7,500.00	7,500.00	7,500.00	0.00	
0.00%												
A.1120 SALES TAX DISTRIBUTION												
Rank	Item	Type	Sub									
	1		SALES TAX PER AGREEMENTS					2,049,540.00	2,049,540.00	2,049,540.00		
		1,981,078.01	2,047,938.47	2,029,248.00	2,029,248.00	2,029,248.00	1,213,883.41	2,049,540.00	2,049,540.00	2,049,540.00	0.99%	
			02/15/2024	1%	INCREASE							
Total Org 1120												
SALES TAX DISTRIBUTION												
		1,981,078.01	2,047,938.47	2,029,248.00	2,029,248.00	2,029,248.00	1,213,883.41	2,049,540.00	2,049,540.00	2,049,540.00	0.00	
1.00%												
A.1130 UTILITIES GROSS REC. TX												
		21,078.71	25,990.26	20,000.00	20,000.00	20,000.00	14,785.91	20,000.00	20,000.00	20,000.00	0.00%	
Total Org 1130												
UTILITIES GROSS REC. TX												
		21,078.71	25,990.26	20,000.00	20,000.00	20,000.00	14,785.91	20,000.00	20,000.00	20,000.00	0.00	
0.00%												
A.1170 FRANCHISE FEES												
Rank	Item	Type	Sub									
	1		CABLE TV					60,000.00	58,000.00	58,000.00		
		61,379.13	61,494.57	60,000.00	60,000.00	58,003.01	58,003.01	60,000.00	58,000.00	58,000.00	-3.33%	
Total Org 1170												
FRANCHISE FEES												
		61,379.13	61,494.57	60,000.00	60,000.00	58,003.01	58,003.01	60,000.00	58,000.00	58,000.00	0.00	
-3.33%												
A.1230 TREASURER FEES												
Rank	Item	Type	Sub									
	1		TREASURER FEES					2,000.00	2,000.00	2,000.00		

Page 129 of 200

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To			
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	RECOMMEND			
Type R	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage			
Revenue														
A.1230 TREASURER FEES														
Rank	Item	Type	Sub											
	2		NOTARY FEES					250.00	250.00	250.00	_____			
	3		SPECIAL EVENT APPLICATION FEE					500.00	500.00	500.00	_____			
				3,082.71	2,198.07	2,750.00	2,750.00	2,250.00	1,755.95	2,750.00	2,750.00	2,750.00	_____	0.00%
Total Org 1230														
TREASURER FEES														
				3,082.71	2,198.07	2,750.00	2,750.00	2,250.00	1,755.95	2,750.00	2,750.00	2,750.00	0.00	0.00%
A.1560 SAFETY INSPECTION FEES														
Rank	Item	Type	Sub											
	1		MULTI-FAMILY C OF O'S					1,000.00	1,000.00	1,000.00	_____			
	2		COMMERCIAL INSPECTIONS					1,000.00	1,000.00	1,000.00	_____			
	3		CHANGE IN OCCUPANCY OR USE					1,000.00	1,000.00	1,000.00	_____			
				2,650.00	2,848.00	3,000.00	3,000.00	3,000.00	1,230.00	3,000.00	3,000.00	3,000.00	_____	0.00%
Total Org 1560														
SAFETY INSPECTION FEES														
				2,650.00	2,848.00	3,000.00	3,000.00	3,000.00	1,230.00	3,000.00	3,000.00	3,000.00	0.00	0.00%
A.1589 PD PUBLIC SAFETY MISC														
Rank	Item	Type	Sub											
	1		PD MISC											
				167.00	44.00	0.00	0.00	14.75	38.25	_____	_____	_____	_____	0.00%
Total Org 1589														
PD PUBLIC SAFETY MISC														
				167.00	44.00	0.00	0.00	14.75	38.25	0.00	0.00	0.00	0.00	0.00%
A.1710 PUBLIC WORKS SERVICES														
Rank	Item	Type	Sub											
	1		CANAL DAYS OT											
				2,238.30	2,305.33	1,500.00	1,500.00	2,860.70	2,860.70	1,500.00	1,500.00	1,500.00	_____	0.00%
				2,238.30	2,305.33	1,500.00	1,500.00	2,860.70	2,860.70	1,500.00	1,500.00	1,500.00	_____	0.00%

Page 130 of 200

VILLAGE OF FAIRPORT Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description	Original	Adjusted	Final	2024	2025	2025	2025	2025	2025	Variance To	
		2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	RECOMMEND	Stage	
Type R	Revenue	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	Stage	
2022	2023											
Actual	Actual											
Total Org 1710												
PUBLIC WORKS SERVICES												
	2,238.30	2,305.33	1,500.00	1,500.00	2,860.70	2,860.70	1,500.00	1,500.00	1,500.00	0.00	0.00%	
A.2001	PARK & RECREATION FEES - VILLAGE FACILITY RENTALS											
	75.00	75.00	0.00	0.00	75.00	75.00					0.00%	
Total Org 2001												
PARK & RECREATION FEES												
	75.00	75.00	0.00	0.00	75.00	75.00	0.00	0.00	0.00	0.00	0.00%	
A.2025	SPEC REC FACILITY FEES											
Rank	Item	Type	Sub									
	1		COLONIAL BELLE									
	2		ERIE CANAL BOAT COMPANY									
	3		DOCKING									
			34,961.34	39,098.42	45,900.00	45,900.00	38,300.00	35,682.48	42,832.00	55,992.00	55,992.00	21.98%
				02/21/2024	35% INCREASE TO DOCKING FEES.							
Total Org 2025												
SPEC REC FACILITY FEES												
	34,961.34	39,098.42	45,900.00	45,900.00	38,300.00	35,682.48	42,832.00	55,992.00	55,992.00	0.00	21.99%	
A.2089	OTHER CULT. & REC.											
Rank	Item	Type	Sub									
	1		FARMER'S MARKET VENDOR									
			18,155.00	17,260.00	15,250.00	15,250.00	17,260.00	1,560.00	22,875.00	27,375.00	27,375.00	79.50%
				02/13/2024	10 VENDORS @ \$900 = \$9,000 35 VENDORS @ \$450 = \$15,750 ** 5 VENDORS @ \$300 = \$1,500 5 VENDORS @ \$225 = \$1,125 ** ADDITIONAL 10 VENDORS							
Total Org 2089												
OTHER CULT. & REC.												
	18,155.00	17,260.00	15,250.00	15,250.00	17,260.00	1,560.00	22,875.00	27,375.00	27,375.00	0.00	79.51%	
A.2110	ZONING FEES											
	875.00	1,855.00	1,000.00	1,000.00	1,500.00	1,800.00	1,000.00	1,000.00	1,000.00		0.00%	

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To			
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage			
Type R	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage			
Revenue														
Total Org 2110														
ZONING FEES														
	875.00	1,855.00	1,000.00	1,000.00	1,500.00	1,800.00	1,000.00	1,000.00	1,000.00	0.00	0.00%			
A.2115	PLANNING BOARD FEES													
	12,618.50	391.82	5,000.00	5,000.00	1,595.00	1,595.00					-100.00%			
Total Org 2115														
PLANNING BOARD FEES														
	12,618.50	391.82	5,000.00	5,000.00	1,595.00	1,595.00	0.00	0.00	0.00	0.00	-100.00%			
A.2116	PLANNING DEPT REIMBURSE - ENGINEERING													
Rank	Item	Type	Sub											
	1		PB ENGINEERING REIMBURSE - MATCHES A.8020.412				10,000.00	10,000.00	10,000.00					
	2		PB LEGAL REIMBURSE - MATCHES A.8020.402				10,000.00	10,000.00	10,000.00					
	3		ZBA LEGAL REIMBURSE - MATCHES A.8010.401				3,000.00	3,000.00	3,000.00					
	4		HPC LEGAL REIMBURSE - MATCHES A.8030.403				3,000.00	3,000.00	3,000.00					
				7,635.50	2,353.50	23,000.00	23,000.00	10,250.00	4,975.00	26,000.00	26,000.00	26,000.00	0.00	13.04%
Total Org 2116														
PLANNING DEPT REIMBURSE - ENGINEERING														
				7,635.50	2,353.50	23,000.00	23,000.00	10,250.00	4,975.00	26,000.00	26,000.00	26,000.00	0.00	13.04%
A.2130	GARBAGE AND REFUSE COLLECTION													
Rank	Item	Type	Sub											
	1		COMMERCIAL REFUSE				44,020.00	44,020.00	44,020.00					
				39,854.27	36,900.00	43,880.00	43,880.00	44,470.00	33,465.00	44,020.00	44,020.00	44,020.00	0.00	0.31%
Total Org 2130														
GARBAGE AND REFUSE COLLECTION														
				39,854.27	36,900.00	43,880.00	43,880.00	44,470.00	33,465.00	44,020.00	44,020.00	44,020.00	0.00	0.32%
A.2189	OTHER HOME & COMM. SVCS													
	0.00	260.00	0.00	0.00	520.00	520.00					0.00%			
Total Org 2189														
OTHER HOME & COMM. SVCS														
	0.00	260.00	0.00	0.00	520.00	520.00	0.00	0.00	0.00	0.00	0.00%			

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To	
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage	
Type R	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	
Revenue												
A.2262	FIRE PROTECTION TOWN											
	731,558.00	729,525.00	760,368.00	760,368.00	760,368.00	760,368.00	797,307.00	767,226.00	767,226.00	_____	0.90%	
Total Org 2262												
FIRE PROTECTION TOWN												
	<u>731,558.00</u>	<u>729,525.00</u>	<u>760,368.00</u>	<u>760,368.00</u>	<u>760,368.00</u>	<u>760,368.00</u>	<u>797,307.00</u>	<u>767,226.00</u>	<u>767,226.00</u>	<u>0.00</u>	<u>0.90%</u>	
A.2389	OTHER SVCS OTHER GOVTS											
	Rank	Item	Type	Sub								
	1	TOWN OF PERINTON TRAFFIC CROSSING GUARD @ MOSELEY ROAD										
		4,170.97	4,468.68	4,000.00	4,000.00	4,445.41	4,445.41	4,000.00	4,500.00	4,500.00	_____	12.50%
Total Org 2389												
OTHER SVCS OTHER GOVTS												
		<u>4,170.97</u>	<u>4,468.68</u>	<u>4,000.00</u>	<u>4,000.00</u>	<u>4,445.41</u>	<u>4,445.41</u>	<u>4,000.00</u>	<u>4,500.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>12.50%</u>
A.2401	INTEREST & EARNINGS											
		1,222.64	41,392.72	25,000.00	25,000.00	68,400.00	51,573.71	55,000.00	55,000.00	55,000.00	_____	120.00%
Total Org 2401												
INTEREST & EARNINGS												
		<u>1,222.64</u>	<u>41,392.72</u>	<u>25,000.00</u>	<u>25,000.00</u>	<u>68,400.00</u>	<u>51,573.71</u>	<u>55,000.00</u>	<u>55,000.00</u>	<u>55,000.00</u>	<u>0.00</u>	<u>120.00%</u>
A.2410	RENTAL OF REAL PROPERTY											
	Rank	Item	Type	Sub								
	1	FMC										
							14,305.00	14,305.00	14,305.00	_____		
	2	VILLAGE LANDING LAND LEASE										
							31,000.00	31,000.00	31,000.00	_____		
	3	VILLAGE LANDING GROSS RECEIPTS										
							30,000.00	30,000.00	30,000.00	_____		
	4	OCED RENT										
							9,124.00	9,124.00	9,124.00	_____		
	6	SPRINT (BU44XO44) - ENDS 02/2024										

	7	T-MOBILE										
							30,633.00	30,633.00	30,633.00	_____		
	8	FAIRPORT COMMUNITY										
							4,751.00	4,751.00	4,751.00	_____		
	9	VERIZON										
							27,568.00	27,568.00	27,568.00	_____		
	10	DISH										
							18,727.00	18,727.00	18,727.00	_____		

Page 133 of 200

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To			
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	RECOMMEND			
Type R	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage			
Revenue														
A.2410 RENTAL OF REAL PROPERTY														
Rank	Item	Type	Sub											
	11		MY WINE & CHEESE				2,100.00	2,100.00	2,100.00	_____				
	12		FULL BUNZ				1,200.00	1,200.00	1,200.00	_____				
	13		RUSTIC TACO				1,050.00	1,050.00	1,050.00	_____				
				201,688.19	212,490.31	180,838.00	180,838.00	183,335.37	134,801.68	<u>170,458.00</u>	<u>170,458.00</u>	<u>170,458.00</u>	_____	-5.73%
Total Org 2410														
RENTAL OF REAL PROPERTY														
				<u>201,688.19</u>	<u>212,490.31</u>	<u>180,838.00</u>	<u>180,838.00</u>	<u>183,335.37</u>	<u>134,801.68</u>	<u>170,458.00</u>	<u>170,458.00</u>	<u>170,458.00</u>	<u>0.00</u>	<u>-5.74%</u>
PA.2501 LICENSES-BUSINESS														
Rank	Item	Type	Sub											
	1		ALCOHOL CONSUMPTION PERMITS					300.00	300.00	300.00	_____			
				300.00	400.00	300.00	300.00	200.00	<u>300.00</u>	<u>300.00</u>	<u>300.00</u>	_____	0.00%	
Total Org 2501														
LICENSES-BUSINESS														
				<u>300.00</u>	<u>400.00</u>	<u>300.00</u>	<u>300.00</u>	<u>200.00</u>	<u>300.00</u>	<u>300.00</u>	<u>300.00</u>	<u>0.00</u>	<u>0.00%</u>	
A.2550 FIRE ALARM PERMITS														
				310.00	0.00	300.00	300.00	50.00	50.00	_____	<u>300.00</u>	<u>300.00</u>	_____	0.00%
Total Org 2550														
FIRE ALARM PERMITS														
				<u>310.00</u>	<u>0.00</u>	<u>300.00</u>	<u>300.00</u>	<u>50.00</u>	<u>50.00</u>	<u>0.00</u>	<u>300.00</u>	<u>300.00</u>	<u>0.00</u>	<u>0.00%</u>
A.2555 BUILDING & ALT PERMITS														
Rank	Item	Type	Sub											
	1		ALL OTHER					25,000.00	10,000.00	10,000.00	_____			
				15,556.60	36,059.80	25,000.00	25,000.00	10,000.00	8,075.70	<u>25,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	_____	-60.00%
Total Org 2555														
BUILDING & ALT PERMITS														
				<u>15,556.60</u>	<u>36,059.80</u>	<u>25,000.00</u>	<u>25,000.00</u>	<u>10,000.00</u>	<u>8,075.70</u>	<u>25,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>-60.00%</u>
A.2590.404 PERMITS-OTHER.CONSULTANT PLAN REVIEW FEES														
				0.00	0.00	0.00	0.00	0.00	0.00	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	_____	100.00%

Page 134 of 200

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	2025	Variance To	
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	RECOMMEND	RECOMMEND	ADOPTED RECOMMEND	Stage
Type R	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	Stage	Stage
Revenue													
A.2590		PERMITS-OTHER											
	2,276.25	2,412.50	2,000.00	2,000.00	3,735.50	3,885.50	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	0.00%
Total Org 2590													
PERMITS-OTHER													
	2,276.25	2,412.50	2,000.00	2,000.00	3,735.50	3,885.50	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	0.00	250.00%
A.2610		FINES & FORFEITURES											
	12,228.50	9,166.25	10,000.00	10,000.00	3,600.00	2,250.00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	-64.00%
Total Org 2610													
FINES & FORFEITURES													
	12,228.50	9,166.25	10,000.00	10,000.00	3,600.00	2,250.00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	0.00	-64.00%
A.2651		SALE OF REFUSE/RECYCL.											
	4,145.40	2,161.50	0.00	0.00	2,303.40	2,303.40							0.00%
Total Org 2651													
SALE OF REFUSE/RECYCL.													
	4,145.40	2,161.50	0.00	0.00	2,303.40	2,303.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A.2680		INSURANCE RECOVERIES											
	29,470.17	(23,761.91)	0.00	0.00	(4,111.75)	(4,111.75)							0.00%
Total Org 2680													
INSURANCE RECOVERIES													
	29,470.17	(23,761.91)	0.00	0.00	(4,111.75)	(4,111.75)	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A.2701		REFUND PRIOR YRS APPROP											
	250,719.00	231,782.22	0.00	0.00	538.00	41,642.00							0.00%
Total Org 2701													
REFUND PRIOR YRS APPROP													
	250,719.00	231,782.22	0.00	0.00	538.00	41,642.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A.2702		REFUND CURRENT YEAR APPROP.											
	10,891.46	6,339.00	0.00	0.00	3,263.99	3,263.99							0.00%
Total Org 2702													
REFUND CURRENT YEAR APPROP.													
	10,891.46	6,339.00	0.00	0.00	3,263.99	3,263.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A.2705		GIFTS & DONATIONS											
Rank	Item Type	Sub											

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To	
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	RECOMMEND	
Type R	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	
Revenue												
A.2705	GIFTS & DONATIONS											
Rank	Item	Type	Sub									
	1		FLMHIT									
	1,640.00	1,000.00	500.00	500.00	1,000.00	1,000.00					-100.00%	
Total Org 2705	GIFTS & DONATIONS											
	1,640.00	1,000.00	500.00	500.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00	-100.00%	
A.2750	AIM RELATED PAYMENTS											
	140,035.00	0.00	0.00	0.00	0.00	0.00					0.00%	
Total Org 2750	AIM RELATED PAYMENTS											
	140,035.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
A.2770	UNCLASSIFIED REVENUES											
	1,560.75	19,295.03	0.00	0.00	0.00	(228.91)					0.00%	
Total Org 2770	UNCLASSIFIED REVENUES											
	1,560.75	19,295.03	0.00	0.00	0.00	(228.91)	0.00	0.00	0.00	0.00	0.00%	
A.2801	INTERFUND REVENUES											
Rank	Item	Type	Sub									
	1		FMC MGR & TREAS SALARY									
	114,146.22	116,220.24	116,650.00	116,650.00	123,156.00	69,638.64	125,620.00	125,620.00	125,620.00		7.68%	
Total Org 2801	INTERFUND REVENUES											
	114,146.22	116,220.24	116,650.00	116,650.00	123,156.00	69,638.64	125,620.00	125,620.00	125,620.00	0.00	7.69%	
A.3001	REVENUE SHARING - STATE											
Rank	Item	Type	Sub									
	1		AIM									
	0.00	140,035.00	140,035.00	140,035.00	140,035.00	140,035.00	140,035.00	140,035.00	140,035.00		0.00%	
Total Org 3001	REVENUE SHARING - STATE											
	0.00	140,035.00	140,035.00	140,035.00	140,035.00	140,035.00	140,035.00	140,035.00	140,035.00	0.00	0.00%	
A.3005	MORTGAGE TAX											

Page 136 of 200

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To
Type R	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage
	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Revenue											
A.3005	MORTGAGE TAX										
	95,292.71	89,905.41	75,000.00	75,000.00	57,545.57	57,545.57	50,000.00	50,000.00	50,000.00		-33.33%
Total Org 3005											
MORTGAGE TAX											
	<u>95,292.71</u>	<u>89,905.41</u>	<u>75,000.00</u>	<u>75,000.00</u>	<u>57,545.57</u>	<u>57,545.57</u>	<u>50,000.00</u>	<u>50,000.00</u>	<u>50,000.00</u>	<u>0.00</u>	<u>-33.33%</u>
A.3089	OTHER GEN GOVT STATE AD										
	15,000.00	0.00	75,000.00	75,000.00	75,000.00	0.00					-100.00%
			02/21/2024	GTC ZONING CODE GRANT							
Total Org 3089											
OTHER GEN GOVT STATE AD											
	<u>15,000.00</u>	<u>0.00</u>	<u>75,000.00</u>	<u>75,000.00</u>	<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-100.00%</u>
A.3389	OTHER PUB. SAFETY AID										
Rank	Item	Type	Sub								
	1	DWI DEPT OF JUSTICE - FROM MONROE COUNTY									
	1,528.83	2,867.72	3,209.00	3,209.00	4,483.91	4,483.91	3,721.00	3,721.00	3,721.00		15.95%
Total Org 3389											
OTHER PUB. SAFETY AID											
	<u>1,528.83</u>	<u>2,867.72</u>	<u>3,209.00</u>	<u>3,209.00</u>	<u>4,483.91</u>	<u>4,483.91</u>	<u>3,721.00</u>	<u>3,721.00</u>	<u>3,721.00</u>	<u>0.00</u>	<u>15.96%</u>
A.4389	OTHER PUBLIC SAFETY - HOMELAND SECURITY										
	0.00	2,775.64	0.00	0.00	1,042.80	1,042.80					0.00%
Total Org 4389											
OTHER PUBLIC SAFETY INCL STOP DWI											
	<u>0.00</u>	<u>2,775.64</u>	<u>0.00</u>	<u>0.00</u>	<u>1,042.80</u>	<u>1,042.80</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
A.4489	OTHER HEALTH										
	272,050.46	272,050.46	0.00	0.00	0.00	0.00					0.00%
Total Org 4489											
OTHER HEALTH											
	<u>272,050.46</u>	<u>272,050.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
A.5031	INTERFUND TRANSFER										
Rank	Item	Type	Sub								
	1	GENERAL FUND ADMIN COST OF SEWER									
							123,700.00	123,700.00	123,700.00		

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To			
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage			
Type R	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage			
Revenue														
A.5031 INTERFUND TRANSFER														
Rank	Item	Type	Sub											
	2		EMPLOYEE COSTS FOR SEWER				43,700.00	43,700.00	43,700.00					
				170,528.43	150,622.86	162,000.00	162,000.00	158,800.00	0.00	167,400.00	167,400.00	167,400.00	3.33%	
Total Org 5031														
INTERFUND TRANSFER														
				170,528.43	150,622.86	162,000.00	162,000.00	158,800.00	0.00	167,400.00	167,400.00	167,400.00	0.00	3.33%
A.5999 APPROPRIATED FUND BALANCE														
Rank	Item	Type	Sub											
	1		UNASSIGNED FB							167,547.00				
	2		CONTRIBUTION FROM WC RESERVE							34,104.00				
				0.00	0.00	129,338.00	129,338.00	0.00	0.00	201,651.00			55.91%	
Total Org 5999														
APPROPRIATED FUND BALANCE														
				0.00	0.00	129,338.00	129,338.00	0.00	0.00	0.00	0.00	201,651.00	0.00	55.91%
Total Fund A														
GENERAL FUND														
				7,546,858.44	7,580,449.00	7,270,753.00	7,270,753.00	7,155,721.01	5,953,680.71	7,293,973.00	7,265,352.00	7,467,003.00	0.00	2.70%
Total Type R														
Revenue														
				7,546,858.44	7,580,449.00	7,270,753.00	7,270,753.00	7,155,721.01	5,953,680.71	7,293,973.00	7,265,352.00	7,467,003.00	0.00	2.70%

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

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	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	RECOMMEND	RECOMMEND	ADOPTED RECOMMEND		
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	Stage		
Expense														
A.1010.1 BOARD OF TRUSTEES.PERSONAL SERVICES														
Rank	Item	Type	Sub											
	1		BASED ON 4 MEMBERS @\$10,597					42,388.00	42,388.00	42,388.00				
				40,486.66	41,497.32	42,388.00	42,388.00	42,388.00	31,323.90	42,388.00	42,388.00	42,388.00	0.00%	
			02/01/2024	BASED ON 4 MEMBERS @ \$10,597.										
A.1010.4 BOARD OF TRUSTEES.CONTRACTUAL EXPENSES														
Rank	Item	Type	Sub											
	1		AUDIT					13,230.00	13,230.00	13,230.00				
	2		TRAINING					5,000.00	5,000.00	5,000.00				
	3		ANNUAL RETREAT					3,000.00	3,000.00	3,000.00				
	4		REGISTRATION COSTS					1,000.00	1,000.00	1,000.00				
	5		MISCELLANEOUS					1,000.00	1,000.00	1,000.00				
				18,492.80	27,596.55	19,500.00	24,250.00	24,250.00	17,353.56	23,230.00	23,230.00	23,230.00	19.12%	
Total Org 1010														
BOARD OF TRUSTEES														
				58,979.46	69,093.87	61,888.00	66,638.00	66,638.00	48,677.46	65,618.00	65,618.00	65,618.00	0.00	6.03%
A.1110.1 VILLAGE JUSTICE.PERSONAL SERVICES														
				53,752.71	33,871.49	0.00	0.00	0.00	0.00				0.00%	
A.1110.4 VILLAGE JUSTICE.CONTRACTUAL EXPENSES														
				509.75	2,020.68	0.00	0.00	46.00	0.00				0.00%	
Total Org 1110														
VILLAGE JUSTICE														
				54,262.46	35,892.17	0.00	0.00	46.00	0.00	0.00	0.00	0.00	0.00%	
A.1210.1 MAYOR.PERSONAL SERVICES														
Rank	Item	Type	Sub											
	1		MAYOR					16,956.00	16,956.00	16,956.00				
				16,195.66	16,599.93	16,956.00	16,956.00	16,956.00	12,530.40	16,956.00	16,956.00	16,956.00	0.00%	
A.1210.4 MAYOR.CONTRACTUAL EXPENSES														
Rank	Item	Type	Sub											
	1		CONFERENCES					2,500.00	2,500.00	2,500.00				

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To		
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage		
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage		
Expense													
A.1210.4	MAYOR.CONTRACTUAL EXPENSES												
	1,037.34	1,643.79	2,500.00	1,650.00	1,650.00	723.00	2,500.00	2,500.00	2,500.00		0.00%		
Total Org 1210													
MAYOR	17,233.00	18,243.72	19,456.00	18,606.00	18,606.00	13,253.40	19,456.00	19,456.00	19,456.00	0.00	0.00%		
A.1230.1	MANAGER.PERSONAL SERVICES												
Rank	Item	Type	Sub										
1	MANAGER						137,592.00	137,592.00	137,592.00				
				131,341.80	135,001.85	137,592.00	137,592.00	137,592.00	137,592.00		0.00%		
A.1230.4	MANAGER.CONTRACTUAL EXPENSES												
Rank	Item	Type	Sub										
1	DUES						1,300.00	1,300.00	1,300.00				
2	TRAVEL& CONFERENCES						3,200.00	3,200.00	3,200.00				
3	MISCELLANEOUS						500.00	500.00	500.00				
5	LEADERSHIP TRAINING						2,500.00	2,500.00	2,500.00				
				8,903.48	4,333.11	11,500.00	6,500.00	6,500.00	4,928.39	7,500.00	7,500.00	7,500.00	-34.78%
Total Org 1230													
MANAGER	140,245.28	139,334.96	149,092.00	144,092.00	144,092.00	106,588.28	145,092.00	145,092.00	145,092.00	0.00	-2.68%		
A.1325.1	TREASURER.PERSONAL SERVICES												
Rank	Item	Type	Sub										
1	CLERK-TREASURER						105,575.00	105,575.00	105,575.00				
2	CLERK III (RETIRE 7/31)						16,493.00	16,493.00	16,493.00				
3	VACATION BUYOUT						400.00	400.00	400.00				
4	RETIREMENT BUYOUT						8,247.00	8,247.00	8,247.00				
5	DEPUTY CLERK-TREASURER						63,258.00	63,258.00	63,258.00				
				158,563.18	167,342.29	179,044.00	181,474.00	181,474.00	132,806.59	193,973.00	193,973.00	193,973.00	8.33%
A.1325.4	TREASURER.CONTRACTUAL EXPENSES												
Rank	Item	Type	Sub										

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Expense											
A.1325.4	TREASURER.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
1	GENERAL CODE UPDATES						2,000.00	2,000.00	2,000.00		
2	FISCAL ADVISOR						2,000.00	2,000.00	2,000.00		
3	TAX BILLS & ROLL						1,500.00	1,500.00	1,500.00		
4	ADVERTISING						1,000.00	1,000.00	1,000.00		
5	TRAINING						6,000.00	6,000.00	6,000.00		
6	OPEB - INTERIM REPORT						1,125.00	1,125.00	1,125.00		
7	PAYROLL PROCESSING						7,500.00	7,500.00	7,500.00		
8	DUES						500.00	500.00	500.00		
10	BUDGET BOOK PRINTING						2,000.00	2,000.00	2,000.00		
	26,872.85	27,514.11	34,650.00	28,000.00	28,000.00	22,957.24	23,625.00	23,625.00	23,625.00		-31.81%
Total Org 1325											
TREASURER											
	185,436.03	194,856.40	213,694.00	209,474.00	209,474.00	155,763.83	217,598.00	217,598.00	217,598.00	0.00	1.83%
A.1326.4	RECORD ARCHIVE.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
1											
2											
	32.92	144.00	550.00	550.00	100.00	39.31					-100.00%
			02/21/2024	ABSORBED INTO CLERK-TREASURER							
Total Org 1326											
RECORD ARCHIVE											
	32.92	144.00	550.00	550.00	100.00	39.31	0.00	0.00	0.00	0.00	-100.00%
A.1420.4	VILLAGE ATTORNEY.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
1	VILLAGE ATTORNEY						40,000.00	40,000.00	40,000.00		

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Expense											
A.1420.4	VILLAGE ATTORNEY.CONTRACTUAL EXPENSES										
	26,917.25	41,017.69	29,000.00	40,000.00	40,000.00	33,895.00	40,000.00	40,000.00	40,000.00		37.93%
Total Org 1420											
VILLAGE ATTORNEY	<u>26,917.25</u>	<u>41,017.69</u>	<u>29,000.00</u>	<u>40,000.00</u>	<u>40,000.00</u>	<u>33,895.00</u>	<u>40,000.00</u>	<u>40,000.00</u>	<u>40,000.00</u>	<u>0.00</u>	<u>37.93%</u>
A.1430.4	PERSONNEL.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
1	FLEXIBLE BENEFIT PLAN ADMINISTRATION						450.00	450.00	450.00		
2	DRUG TESTING						3,000.00	3,000.00	3,000.00		
3	EMPLOYEE ASSISTANCE PROGRAM ADMIN						1,320.00	1,320.00	1,320.00		
4	HR WORKS						650.00	650.00	650.00		
5	AFFORDABLE CARE ACT						850.00	850.00	850.00		
6	BACKGROUND CHECKS						1,200.00	1,200.00	1,200.00		
7	HANDBOOK UPDATE **NEW**						5,000.00	5,000.00	5,000.00		
	6,421.59	10,057.76	9,070.00	8,500.00	8,500.00	7,762.25	12,470.00	12,470.00	12,470.00		37.48%
Total Org 1430											
PERSONNEL	<u>6,421.59</u>	<u>10,057.76</u>	<u>9,070.00</u>	<u>8,500.00</u>	<u>8,500.00</u>	<u>7,762.25</u>	<u>12,470.00</u>	<u>12,470.00</u>	<u>12,470.00</u>	<u>0.00</u>	<u>37.49%</u>
A.1620.11	VILLAGE HALL.PERSONAL SERVICES O/T										
Rank	Item	Type	Sub								
1	CARPET CLEANING						750.00				
	0.00	0.00	750.00	0.00	0.00	0.00	750.00				-100.00%
A.1620.4	VILLAGE HALL.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
2	MISCELLANEOUS						700.00	700.00	700.00		
3	CLEANING SERVICES & SUPPLIES						1,200.00	1,200.00	1,200.00		
4	CARPET RENTAL						900.00	900.00	900.00		
5	OFFICE SUPPLIES						5,000.00	5,000.00	5,000.00		

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

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	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Expense											
A.1620.4	VILLAGE HALL.CONTRACTUAL EXPENSES										
	9,176.09	5,772.79	7,712.00	7,712.00	7,712.00	6,676.95	<u>7,800.00</u>	<u>7,800.00</u>	<u>7,800.00</u>		1.14%
A.1620.42	VILLAGE HALL.NATURAL GAS										
Rank	Item	Type	Sub								
1	NATURAL GAS										
	598.86	540.51	800.00	800.00	800.00	256.50	<u>800.00</u>	<u>800.00</u>	<u>800.00</u>		0.00%
A.1620.45	VILLAGE HALL.MAINTENANCE										
Rank	Item	Type	Sub								
1	FIRE EXTINGUISHER INSPECTION										
							250.00	250.00	250.00		
2	HVAC CONTRACT										
							2,400.00	2,400.00	2,400.00		
3	HVAC REPAIRS										
							2,000.00	2,000.00	2,000.00		
4	ELEVATOR INSPECTIONS & MAINTENANCE										
							1,500.00	1,500.00	1,500.00		
5	MISC REPAIRS										
							2,000.00	2,000.00	2,000.00		
6	FIRE ALARM INSPECTION AND REPAIRS										
							900.00	900.00	900.00		
7	MCWA - WATER										
	6,773.80	15,293.92	8,400.00	8,400.00	8,400.00	8,349.01	<u>9,300.00</u>	<u>9,300.00</u>	<u>9,300.00</u>		10.71%
Total Org 1620											
VILLAGE HALL											
	<u>16,548.75</u>	<u>21,607.22</u>	<u>17,662.00</u>	<u>16,912.00</u>	<u>16,912.00</u>	<u>15,282.46</u>	<u>18,650.00</u>	<u>17,900.00</u>	<u>17,900.00</u>	<u>0.00</u>	<u>1.35%</u>
A.1640.4	CENTRAL GARAGE.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
1	FMC EQUIPMENT REPAIR & TIRES										
	189,546.01	161,142.46	170,865.00	240,000.00	240,000.00	187,183.58	<u>235,000.00</u>	<u>235,000.00</u>	<u>235,000.00</u>		37.53%
Total Org 1640											
CENTRAL GARAGE											
	<u>189,546.01</u>	<u>161,142.46</u>	<u>170,865.00</u>	<u>240,000.00</u>	<u>240,000.00</u>	<u>187,183.58</u>	<u>235,000.00</u>	<u>235,000.00</u>	<u>235,000.00</u>	<u>0.00</u>	<u>37.54%</u>
A.1641.4	DPW FACILITY.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
1	CARPET RENTAL										
							1,000.00	1,000.00	1,000.00		

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

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	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Expense											
A.1641.4	DPW FACILITY.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
2	CLEANING SUPPLIES						1,000.00	1,000.00	1,000.00		
3	MISC SUPPLIES AND TOOLS						4,200.00	4,200.00	4,200.00		
4	MCWA - WATER						3,000.00	3,000.00	3,000.00		
5	NUTS, BOLTS, WIRE, CLAMPS, MISCELLANEOUS						1,000.00	1,000.00	1,000.00		
7	PAINT & SUPPLIES						300.00	300.00	300.00		
	6,571.85	8,226.23	6,600.00	22,000.00	22,000.00	16,179.03	10,500.00	10,500.00	10,500.00		59.09%
A.1641.42	DPW FACILITY.NATURAL GAS										
Rank	Item	Type	Sub								
1	NATURAL GAS						9,000.00	9,000.00	9,000.00		
	12,573.81	11,054.46	9,000.00	9,000.00	9,000.00	3,890.09	9,000.00	9,000.00	9,000.00		0.00%
A.1641.45	DPW FACILITY.MAINTENANCE										
Rank	Item	Type	Sub								
1	HVAC CONTRACT						1,600.00	1,600.00	1,600.00		
2	HVAC REPAIRS						1,300.00	1,300.00	1,300.00		
3	FIRE EXTINGUISHER INSPECT						700.00	700.00	700.00		
4	FIRE ALARM INSPECTION AND REPAIRS						750.00	750.00	750.00		
5	SPRINKLER INSPECTION AND REPAIRS						750.00	750.00	750.00		
8	BACKFLOW INSPECTION AND REPAIRS						500.00	500.00	500.00		
9	MISC REPAIRS						2,500.00	2,500.00	2,500.00		
	15,815.95	5,320.55	7,840.00	8,065.00	8,065.00	2,448.30	8,100.00	8,100.00	8,100.00		3.31%
Total Org 1641											
DPW FACILITY	34,961.61	24,601.24	23,440.00	39,065.00	39,065.00	22,517.42	27,600.00	27,600.00	27,600.00	0.00	17.75%
A.1680.2	INFORMATION TECHNOLOGY.EQUIPMENT										
Rank	Item	Type	Sub								

Page 144 of 200

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To	
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage	
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	
Expense												
A.1680.2	INFORMATION TECHNOLOGY.EQUIPMENT											
Rank	Item	Type	Sub									
	1		COMPUTER REPLACEMENTS					17,700.00	17,700.00	17,700.00		
		15,350.74	15,347.27	18,200.00	25,000.00	25,000.00	21,948.53	<u>17,700.00</u>	<u>17,700.00</u>	<u>17,700.00</u>	-2.74%	
A.1680.4	INFORMATION TECHNOLOGY.CONTRACTUAL EXPENSES											
Rank	Item	Type	Sub									
	1		IT SUPPORT					259,541.00	259,541.00	255,204.00		
	2		ADMIN FEE					14,252.00	14,252.00	7,168.00		
	3		COMPUTER UPGRADES					(17,700.00)	(17,700.00)	(17,700.00)		
		149,454.07	203,422.25	192,695.00	200,035.00	200,035.00	156,765.79	<u>256,093.00</u>	<u>256,093.00</u>	<u>244,672.00</u>	26.97%	
Total Org 1680	INFORMATION TECHNOLOGY											
		<u>164,804.81</u>	<u>218,769.52</u>	<u>210,895.00</u>	<u>225,035.00</u>	<u>225,035.00</u>	<u>178,714.32</u>	<u>273,793.00</u>	<u>273,793.00</u>	<u>262,372.00</u>	<u>0.00</u> <u>24.41%</u>	
A.1910.4	UNALLOCATED INSURANCE.CONTRACTUAL EXPENSES											
Rank	Item	Type	Sub									
	1		COMMERCIAL PACKAGE					79,875.00	79,875.00	79,875.00		
	2		CYBER					6,250.00	6,250.00	6,250.00		
	3		FLOOD					2,850.00	2,850.00	2,850.00		
	4		CRIME					1,200.00	1,200.00	1,200.00		
		75,546.00	80,168.74	83,965.00	85,881.00	85,880.00	85,880.82	<u>90,175.00</u>	<u>90,175.00</u>	<u>90,175.00</u>	7.39%	
Total Org 1910	UNALLOCATED INSURANCE											
		<u>75,546.00</u>	<u>80,168.74</u>	<u>83,965.00</u>	<u>85,881.00</u>	<u>85,880.00</u>	<u>85,880.82</u>	<u>90,175.00</u>	<u>90,175.00</u>	<u>90,175.00</u>	<u>0.00</u> <u>7.40%</u>	
A.1920.4	MUNICIPAL ASSN DUES.CONTRACTUAL EXPENSES											
Rank	Item	Type	Sub									
	1		NYCOM					3,545.00	3,545.00	3,545.00		
	2		MONROE COUNTY VILLAGES					1,000.00	1,000.00	1,000.00		
		3,545.00	3,545.00	4,545.00	4,545.00	4,545.00	2,799.00	<u>4,545.00</u>	<u>4,545.00</u>	<u>4,545.00</u>	0.00%	

Page 145 of 200

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To	
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage	
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	
Expense												
Total Org 1920												
MUNICIPAL ASSN DUES												
	3,545.00	3,545.00	4,545.00	4,545.00	4,545.00	2,799.00	4,545.00	4,545.00	4,545.00	4,545.00	0.00	0.00%
A.1950.4 TAXES & ASSESS - REAL PROPERTY.CONTRACTUAL EXPENSES												
Rank	Item	Type	Sub									
1			PURE WATER CHARGES ON VILLAGE OWNED PROPERTY				3,600.00	3,600.00	3,600.00			
	2,782.32	3,283.17	3,600.00	2,852.00	2,851.30	2,851.30	3,600.00	3,600.00	3,600.00		0.00%	
Total Org 1950												
TAXES & ASSES ON R/PROP												
	2,782.32	3,283.17	3,600.00	2,852.00	2,851.30	2,851.30	3,600.00	3,600.00	3,600.00	0.00	0.00%	
A.1990.4 CONTINGENT ACCOUNT.CONTRACTUAL EXPENSES												
Rank	Item	Type	Sub									
1			CONTINGENCY				25,000.00	25,000.00	25,000.00			
	0.00	2,500.00	25,000.00	25,000.00	0.00	0.00	25,000.00	25,000.00	25,000.00		0.00%	
Total Org 1990												
CONTINGENCY ACCOUNT												
	0.00	2,500.00	25,000.00	25,000.00	0.00	0.00	25,000.00	25,000.00	25,000.00	0.00	0.00%	
A.3120.1 POLICE.PERSONAL SERVICES												
Rank	Item	Type	Sub									
1			CHIEF				130,670.00	130,670.00	130,670.00			
2			SERGEANT 1ST PLATOON				115,089.00	115,089.00	115,089.00			
3			SERGEANT 2ND PLATOON (10/24 RETIRE)				52,079.00	52,079.00	52,079.00			
4			SERGEANT 3RD PLATOON				114,537.00	114,537.00	114,537.00			
5			1ST PLATOON, 36 MONTHS				100,963.00	100,963.00	100,963.00			
6			1ST PLATOON, 24/36 MONTHS				96,663.00	96,663.00	96,663.00			
7			2ND PLATOON, 36 MONTHS				98,988.00	98,988.00	98,988.00			
8			2ND PLATOON, 36 MONTHS				98,988.00	98,988.00	98,988.00			

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

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Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Expense											
A.3120.1	POLICE.PERSONAL SERVICES										
Rank	Item	Type	Sub								
9	3RD PLATOON, 36 MONTHS						100,475.00	100,475.00	100,475.00	_____	
10	3RD PLATOON, SERGENT REPLACEMENT						105,526.00	105,526.00	105,526.00	_____	
11	CLERK						62,368.00	62,368.00	62,368.00	_____	
12	NEW POLICE OFFICER **START DATE 6/1**						79,254.00	79,254.00	79,254.00	_____	
13	EDUCATION INCENTIVE PAYMENT						2,750.00	2,750.00	2,750.00	_____	
14	COMP TIME						16,000.00	16,000.00	16,000.00	_____	
15	PT STAFFING						7,500.00	7,500.00	7,500.00	_____	
16	HEALTH INSURANCE BUYOUT						3,500.00	3,500.00	3,500.00	_____	
17	CROSSING GUARDS						17,640.00	17,640.00	17,640.00	_____	
18	RETIREMENT BUYOUT						22,000.00	22,000.00	22,000.00	_____	
	1,032,553.58	1,162,602.14	1,123,632.00	1,123,199.00	1,122,697.00	826,608.03	1,224,990.00	1,224,990.00	1,224,990.00	_____	9.02%
A.3120.102	POLICE.PERS SVCS - LONGEVITY										
Rank	Item	Type	Sub								
1	LONGEVITY PAYMENTS						9,150.00	9,150.00	9,150.00	_____	
	11,950.00	9,700.00	7,200.00	9,150.00	9,150.00	8,400.00	9,150.00	9,150.00	9,150.00	_____	27.08%
A.3120.108	POLICE.PERS SVCS - HOLIDAY										
Rank	Item	Type	Sub								
1	HOLIDAY PAY						50,253.00	50,253.00	50,253.00	_____	
	46,476.00	40,531.68	31,500.00	47,088.00	47,087.04	47,087.04	50,253.00	50,253.00	50,253.00	_____	59.53%
A.3120.11	POLICE.PERSONAL SERVICES O/T										
Rank	Item	Type	Sub								
1	OVERTIME						60,000.00	50,000.00	50,000.00	_____	
2	STOP DWI						3,721.00	3,721.00	3,721.00	_____	
3	WARRANT / DISCOVERY						5,000.00	5,000.00	5,000.00	_____	
	48,573.33	39,853.76	60,209.00	53,000.00	53,000.00	36,763.99	68,721.00	53,721.00	53,721.00	_____	-10.77%
A.3120.2	POLICE.EQUIPMENT										

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Expense											
A.3120.2											
	4,420.99	1,683.50	5,000.00	5,000.00	5,000.00	0.00	3,000.00	3,000.00	3,000.00	_____	-40.00%
A.3120.4											
Rank	Item	Type	Sub								
1			CAR WASH MAINTENANCE				500.00	500.00	500.00	_____	
2			OFFICE SUPPLIES				3,000.00	3,000.00	3,000.00	_____	
3			GUN AMMUNITION & MAINTENANCE				5,000.00	5,000.00	5,000.00	_____	
4			UNIFORMS DRY CLEANING				1,000.00	1,000.00	1,000.00	_____	
5			UNIFORMS				4,000.00	4,000.00	4,000.00	_____	
6			EMERGENCY EQUIP MAINTENANCE				300.00	300.00	300.00	_____	
7			MISCELLANEOUS				1,500.00	1,500.00	1,500.00	_____	
8			RADAR/BREATHALYZER ASSOCIATED ITEMS				1,800.00	1,800.00	1,800.00	_____	
10			PROMOTIONAL ITEMS				1,000.00	1,000.00	1,000.00	_____	
11			DUES				300.00	300.00	300.00	_____	
12			PRINTING / BANNERS / ADVERTISEMENTS				500.00	500.00	500.00	_____	
13			SERVICE CONTRACTS				10,900.00	10,900.00	10,900.00	_____	
14			BUILDING MAINTENANCE				1,000.00	1,000.00	1,000.00	_____	
15			COMMUNITY SERVICES				1,500.00	1,500.00	1,500.00	_____	
16			TRAVEL IACP				3,000.00	3,000.00	3,000.00	_____	
17			TRAINING				3,000.00	3,000.00	3,000.00	_____	
18			HVAC MAINTENANCE				1,000.00	1,000.00	1,000.00	_____	
19			CLEANING SUPPLIES				1,200.00	1,200.00	1,200.00	_____	
20			OFFICE EQUIPMENT REPAIRS				1,000.00	1,000.00	1,000.00	_____	
21			TUITION				1,200.00	1,200.00	1,200.00	_____	

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	2025	Variance To
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	ADOPTED RECOMMEND	Stage
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	Stage
Expense												
A.3120.4	POLICE.CONTRACTUAL EXPENSES											
Rank Item Type Sub												
23	PERINTON REC CENTER											
	46,439.07	51,229.18	41,950.00	45,000.71	45,000.00	23,557.64	500.00	500.00	500.00	500.00	500.00	2.97%
A.3120.41	POLICE.VEHICLE FUEL											
Rank Item Type Sub												
1	FUEL											
	19,524.18	19,060.73	25,000.00	21,000.00	21,000.00	11,190.73	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	0.00%
Total Org 3120	POLICE											
	1,209,937.15	1,324,660.99	1,294,491.00	1,303,437.71	1,302,934.04	953,607.43	1,424,314.00	1,409,314.00	1,409,314.00	1,409,314.00	0.00	8.87%
A.3122.2	ASSET FORFEITURE.EQUIPMENT											
	0.00	0.00	0.00	9,729.50	9,704.50	9,704.50						0.00%
A.3122.4	ASSET FORFEITURE.CONTRACTUAL EXPENSES											
	0.00	5,202.00	0.00	0.00	2,010.00	2,010.00						0.00%
Total Org 3122	ASSET FORFEITURE											
	0.00	5,202.00	0.00	9,729.50	11,714.50	11,714.50	0.00	0.00	0.00	0.00	0.00	0.00%
A.3410.1	FIRE.PERSONAL SERVICES											
Rank Item Type Sub												
4	8 PART TIME EMPLOYEES											
	65,647.03	57,378.47	81,900.00	87,360.00	87,360.00	61,950.00	87,360.00	87,360.00	87,360.00	87,360.00	87,360.00	6.66%
A.3410.11	FIRE.PERSONAL SERVICES O/T											
	451.47	215.84	0.00	0.00	0.00	0.00						0.00%
A.3410.2	FIRE.EQUIPMENT											
Rank Item Type Sub												
1	PERSONAL TURN-OUT GEAR (15 SETS COATS AND PANTS)											
							57,100.00	57,100.00	57,100.00	57,100.00	57,100.00	
2	BOOTS											
							5,500.00	5,500.00	5,500.00	5,500.00	5,500.00	
3	GLOVES											
							1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	
4	HOODS											
							1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
5	HELMETS											
							7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Expense											
A.3410.2	FIRE.EQUIPMENT										
Rank	Item	Type	Sub								
6	MISC						1,000.00	1,000.00	1,000.00		
	80,761.53	97,220.18	74,100.00	74,100.00	74,100.00	70,676.33	73,100.00	73,100.00	73,100.00	-1.34%	
			02/02/2024	15 SETS OF TURNOUT GEAR 15 PAIR BOOTS 20 PAIR GLOVES 20 HOODS 15 HELMETS MISC = EYE PROTECTION, HEARING PROTECTION, SUSPENDETS, BAILOUT BELTS							
A.3410.4	FIRE.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
1	EMS EQUIPMENT & SUPPLIES						5,000.00	5,000.00	5,000.00		
2	VEHICLE MAINTENANCE & REPAIRS - THIRD PARTY						5,000.00	5,000.00	5,000.00		
3	EQUIPMENT MAINTENANCE & REPAIRS						2,000.00	2,000.00	2,000.00		
4	GROUND LADDER TESTING						1,000.00	1,000.00	1,000.00		
5	HURST TOOL TESTING						2,800.00	2,800.00	2,800.00		
6	AERIAL LADDER TESTING						650.00	650.00	650.00		
7	HOSE TESTING						1,000.00	1,000.00	1,000.00		
8	PUMP TESTING						2,000.00	2,000.00	2,000.00		
9	TURNOUT GEAR INSPECTION & REPAIR						9,500.00	9,500.00	9,500.00		
10	FIREFIGHTER PHYSICALS						8,800.00	8,800.00	8,800.00		
11	DOOR SECURITY SOFTWARE MAINTENANCE						3,500.00	3,500.00	3,500.00		
12	STATION CONTRACTUAL EXPENSE						3,000.00	3,000.00	3,000.00		
13	BUILDING SUPPLIES						1,000.00	1,000.00	1,000.00		
14	BOX ALARM MAINTENANCE						1,500.00	1,500.00	1,500.00		
15	WATER SERVICE						3,600.00	3,600.00	3,600.00		

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

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	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Expense											
A.3410.4	FIRE.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
16			TRAINING SOFTWARE				4,500.00	4,500.00	4,500.00		
17			AIRPACK INSPECTION AND MAINTENANCE				3,000.00	3,000.00	3,000.00		
18			REPLACEMENT HOSE - MOVED TO CAPITAL				40,000.00				
19			AIR BOTTLES								
20			SCBA FACE MASKS				2,000.00	2,000.00	2,000.00		
21			FIRE REPORTING SOFTWARE				3,900.00	3,900.00	3,900.00		
22			MISC				2,000.00	2,000.00	2,000.00		
	67,943.09	95,343.73	79,350.00	79,350.00	79,350.00	66,465.10	105,750.00	65,750.00	65,750.00		-17.13%
A.3410.41	FIRE.VEHICLE FUEL										
Rank	Item	Type	Sub								
1			FUEL				20,000.00	20,000.00	20,000.00		
	18,371.03	21,506.62	20,000.00	20,000.00	20,000.00	12,379.10	20,000.00	20,000.00	20,000.00		0.00%
A.3410.42	FIRE.NATURAL GAS										
Rank	Item	Type	Sub								
1			NATURAL GAS				5,000.00	5,000.00	5,000.00		
	8,459.29	7,620.40	7,500.00	5,000.00	5,000.00	4,063.41	5,000.00	5,000.00	5,000.00		-33.33%
A.3410.45	FIRE.MAINTENANCE										
Rank	Item	Type	Sub								
1			FIRE EXTINGUISHER INSPECTION				350.00	350.00	350.00		
2			FIRE ALARM INSPECTION AND REPAIRS				700.00	700.00	700.00		
3			SPRINKLER INSPECTION AND REPAIRS				800.00	800.00	800.00		
4			BACKFLOW INSPECTION AND REPAIRS				100.00	100.00	100.00		
5			ELEVATOR				950.00	950.00	950.00		
6			HVAC MAINTENANCE & REPAIR				1,000.00	1,000.00	1,000.00		
	11,478.55	9,220.91	4,150.00	4,150.00	4,150.00	3,010.18	3,900.00	3,900.00	3,900.00		-6.02%

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage
Type E	Expense		Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Total Org 3410											
FIRE											
	253,111.99	288,506.15	267,000.00	269,960.00	269,960.00	218,544.12	295,110.00	255,110.00	255,110.00	0.00	-4.45%
A.3411.4 FIRE TRAINING FACILITY.CONTRACTUAL EXPENSES											
Rank	Item	Type	Sub								
	1		NO MORTGAGE				15,000.00	21,000.00	21,000.00		
				42,595.60	21,641.00	15,000.00	21,000.00	21,000.00	21,000.00	0.00	40.00%
Total Org 3411											
FIRE TRAINING FACILITY											
				42,595.60	21,641.00	15,000.00	21,000.00	21,000.00	21,000.00	0.00	40.00%
A.3620.1 SAFETY INSPECTION.PERSONAL SERVICES											
Rank	Item	Type	Sub								
	1		CODE ENFORCEMENT OFFICER				90,207.00	90,207.00	90,207.00		
	2		10% ASST. BLDG INSPECTOR				8,598.00	8,598.00	8,598.00		
				84,241.88	98,923.33	98,798.00	98,805.00	98,805.00	98,805.00	74,181.76	0.00%
A.3620.11 SAFETY INSPECTION.PERSONAL SERVICES O/T											
				368.14	164.39	0.00	0.00	0.00	0.00	0.00	0.00%
A.3620.4 SAFETY INSPECTION.CONTRACTUAL EXPENSES											
Rank	Item	Type	Sub								
	1		THIRD PARY REVIEWS (REIMBURSEABLE)				5,000.00	5,000.00	5,000.00		
	2		FLBOA CONFERENCE				1,080.00	1,080.00	1,080.00		
	3		FIRE MARSHAL CONFERENCE				250.00	250.00	250.00		
	4		AACE MEMBERSHIP				75.00	75.00	75.00		
	5		AACE CONFERENCE				1,900.00	1,900.00	1,900.00		
	6		NFPA LINK				115.00	115.00	115.00		
	7		MASTER CODE PROFESSIONAL CERTIFICATION				3,367.00	3,367.00	3,367.00		
	8		OFFICE SUPPLIES				200.00	200.00	200.00		
	9		POSTAGE				200.00	200.00	200.00		

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

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	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage			
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage			
Expense														
A.3620.4	SAFETY INSPECTION.CONTRACTUAL EXPENSES													
Rank	Item	Type	Sub											
	10		UNIFORM					500.00	500.00	500.00	_____			
	11		ATTORNEY FEES					10,000.00	_____	_____	_____			
				2,901.77	3,929.59	4,120.00	4,120.00	4,120.00	3,471.56	<u>22,687.00</u>	<u>10,787.00</u>	<u>10,787.00</u>	_____	161.82%
A.3620.41	SAFETY INSPECTION.VEHICLE FUEL													
Rank	Item	Type	Sub											
	1		FUEL											
				183.33	296.82	425.00	425.00	425.00	161.27	_____	_____	_____	_____	-100.00%
Total Org 3620														
SAFETY INSPECTION														
	<u>87,695.12</u>	<u>103,314.13</u>	<u>103,343.00</u>	<u>103,350.00</u>	<u>103,350.00</u>	<u>77,814.59</u>	<u>121,492.00</u>	<u>109,592.00</u>	<u>109,592.00</u>	<u>0.00</u>	<u>6.05%</u>			
A.5010.1	DPW ADMINISTRATION.PERSONAL SERVICES													
Rank	Item	Type	Sub											
	1		SUPERINTENDENT					105,435.00	105,435.00	105,435.00	_____			
	2		90% DPW FOREMAN					77,389.00	77,389.00	77,389.00	_____			
	3		ON-CALL 8 HOURS PER WEEK					13,150.00	13,150.00	13,150.00	_____			
	4		SENIOR MOTOR EQUIPMENT OPERATOR - GRADE 8 STEP 5					71,469.00	71,469.00	71,469.00	_____			
	5		SENIOR MOTOR EQUIPMENT OPERATOR - GRADE 8 STEP 5					71,469.00	71,469.00	71,469.00	_____			
	6		MOTOR EQUIPMENT OPERATOR GRADE 5 STEP 5					64,096.00	64,096.00	64,096.00	_____			
	7		LABORER - GRADE 4 STEP 5					62,047.00	62,047.00	62,047.00	_____			
	8		LABORER - GRADE 3 STEP 3&4					51,068.00	51,068.00	51,068.00	_____			
	9		LABORER - GRADE 3 STEP 2&3					49,087.00	49,087.00	49,087.00	_____			
	10		LABORER - GRADE 3 STEP 4&5					53,239.00	53,239.00	53,239.00	_____			
	11		LABORER - GRADE 3 STEP 6 MONTHS & 1					44,990.00	44,990.00	44,990.00	_____			
	12		LABORER - GRADE 3 STEP 6 MONTHS & 1					44,752.00	44,752.00	44,752.00	_____			

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

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	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage			
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage			
Expense														
A.5010.1	DPW ADMINISTRATION.PERSONAL SERVICES													
Rank	Item	Type	Sub											
	13		LABORER - GRADE 3 STEP 6 MONTHS & 1				44,594.00	44,594.00	44,594.00	_____				
	14		LABORER - GRADE 3 STEP START, 6 MONTHS & 1				43,411.00	43,411.00	43,411.00	_____				
	18		SUMMER HELP				7,500.00	7,500.00	7,500.00	_____				
	19		SUMMER HELP				7,500.00	7,500.00	7,500.00	_____				
	20		SUMMER HELP				7,500.00	7,500.00	7,500.00	_____				
	21		SUMMER HELP				7,500.00	7,500.00	7,500.00	_____				
	25		SUMMER HELP				7,500.00	7,500.00	7,500.00	_____				
	26		SUMMER HELP				_____	7,500.00	7,500.00	_____				
	28		PUBLIC RESTROOM CLEANING				15,000.00	10,000.00	_____	_____				
	29		VACATION BUYBACK				5,300.00	3,600.00	3,600.00	_____				
	30		LABOR CHARGES TO SEWER				(24,233.00)	(24,233.00)	(24,233.00)	_____				
				790,970.09	813,990.91	882,902.00	772,242.00	770,030.00	586,743.75	829,763.00	830,563.00	820,563.00	_____	-7.06%
A.5010.11	DPW ADMINISTRATION.PERSONAL SERVICES O/T													
Rank	Item	Type	Sub											
	1		REGULAR OVERTIME/ CALL-IN OVERTIME				10,000.00	10,000.00	10,000.00	_____				
				12,869.71	10,500.05	10,000.00	10,000.00	10,000.00	5,683.57	10,000.00	10,000.00	10,000.00	_____	0.00%
A.5010.2	DPW ADMINISTRATION.EQUIPMENT													
				0.00	2,873.50	0.00	710.00	710.00	710.00	_____	_____	_____	_____	0.00%
A.5010.4	DPW ADMINISTRATION.CONTRACTUAL EXPENSES													
Rank	Item	Type	Sub											
	1		SAFETY & TRAINING INCL NYCOM, ICMA, ELDP, MISC				5,000.00	5,000.00	5,000.00	_____				
	2		OFFICE SUPPLIES				1,500.00	1,500.00	1,500.00	_____				
	3		EMPLOYEE PROTECTIVE EQUIP AND UNIFORMS				10,200.00	10,200.00	10,200.00	_____				
	4		PUBLIC WORKS TRAINING NYCOM				2,000.00	2,000.00	2,000.00	_____				
	5		STAKEOUTS				35,000.00	35,000.00	35,000.00	_____				

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

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	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Expense											
A.5010.4	DPW ADMINISTRATION.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
6			ORGANIC WEED CONTROL				15,000.00	15,000.00	15,000.00		
7			MISC CONTRACT WORK				10,000.00	10,000.00	10,000.00		
8			MSDS SOFTWARE SUBSCRIPTION								
9			PARKING LOT STUDY								
	30,697.24	43,027.28	108,100.00	84,350.00	69,500.00	40,061.25	78,700.00	78,700.00	78,700.00		-27.19%
Total Org 5010											
DPW ADMINISTRATION											
	834,537.04	870,391.74	1,001,002.00	867,302.00	850,240.00	633,198.57	918,463.00	919,263.00	909,263.00	0.00	-9.16%
A.5110.1	STREETS MAINT. & CLEAN.PERSONAL SERVICES										
	0.00	0.00	0.00	27.00	27.00	27.00					0.00%
A.5110.11	STREETS MAINT. & CLEAN.PERSONAL SERVICES O/T										
Rank	Item	Type	Sub								
1			OVERTIME				15,000.00	15,000.00	15,000.00		
	8,175.67	5,607.59	6,200.00	15,000.00	15,000.00	14,160.60	15,000.00	15,000.00	15,000.00		141.93%
A.5110.4	STREETS MAINT. & CLEAN.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
1			BLACKTOP PATCHING				10,000.00	10,000.00	10,000.00		
2			STONE & OIL				30,000.00	30,000.00	30,000.00		
3			CROSSWALK PAINT				1,500.00	1,500.00	1,500.00		
4			TRAFFIC CONES				500.00	500.00	500.00		
5			HAND TOOLS				500.00	500.00	500.00		
6			STONE FOR DIG-UPS				1,000.00	1,000.00	1,000.00		
7			SIGNS AND SIGN MATERIALS				15,000.00	15,000.00	15,000.00		
8			CRACK SEAL				2,500.00	2,500.00	2,500.00		
9			STRIPING				3,000.00	3,000.00	3,000.00		

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Expense											
A.5110.4	STREETS MAINT. & CLEAN.CONTRACTUAL EXPENSES										
	31,406.89	29,522.93	66,700.00	54,900.00	50,000.00	33,463.36	64,000.00	64,000.00	64,000.00		-4.04%
A.5110.41	STREETS MAINT. & CLEAN.VEHICLE FUEL										
Rank	Item	Type	Sub								
1		FUEL									
	38,802.45	43,013.64	37,000.00	37,000.00	37,000.00	23,123.10	37,000.00	37,000.00	37,000.00		0.00%
Total Org 5110											
STREETS MAINT. & CLEAN											
	78,385.01	78,144.16	109,900.00	106,927.00	102,027.00	70,774.06	116,000.00	116,000.00	116,000.00	0.00	5.55%
A.5142.11	SNOW REMOVAL.PERSONAL SERVICES O/T										
Rank	Item	Type	Sub								
1		OVERTIME									
2		BUSINESS DISTRICT SNOW REMOVAL									
	35,274.55	21,652.99	52,000.00	33,660.00	20,000.00	13,981.52	52,000.00	45,500.00	35,000.00		-32.69%
A.5142.4	SNOW REMOVAL.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
1		SALT									
2		PLOW STAKES									
3		TOP SOIL & SEED FOR PLOW DAMAGE									
4		ICE MELT									
5		PLOW BLADE REPLACEMENT									
	33,754.09	39,809.29	41,200.00	41,200.00	40,000.00	715.62	39,600.00	39,600.00	39,600.00		-3.88%
Total Org 5142											
SNOW REMOVAL											
	69,028.64	61,462.28	93,200.00	74,860.00	60,000.00	14,697.14	91,600.00	85,100.00	74,600.00	0.00	-19.96%
A.5182.4	STREET LIGHTING.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
1		LIGHTING PROVIDED BY FMC									
	191,597.79	193,604.69	192,000.00	195,000.00	195,000.00	132,329.44	195,000.00	195,000.00	195,000.00		1.56%

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To		
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage		
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage		
Expense													
Total Org 5182													
STREET LIGHTING													
	191,597.79	193,604.69	192,000.00	195,000.00	195,000.00	132,329.44	195,000.00	195,000.00	195,000.00	0.00	1.56%		
A.5410.4	SIDEWALKS.CONTRACTUAL EXPENSES												
	5,885.00	0.00	0.00	0.00	952.96	952.96					0.00%		
Total Org 5410													
SIDEWALKS													
	5,885.00	0.00	0.00	0.00	952.96	952.96	0.00	0.00	0.00	0.00	0.00%		
A.5650.4	OFF STREET PARKING.CONTRACTUAL EXPENSES												
Rank	Item	Type	Sub										
	1		GROUNDS MAINTENANCE				1,200.00	1,200.00	1,200.00				
	2		BLACKTOP FOR PATCHING				800.00	800.00	800.00				
	3		CROSSWALK PAINT AND TAPE				1,500.00	1,500.00	1,500.00				
	4		SIGNS AND MATERIALS				1,000.00	1,000.00	1,000.00				
				1,401.19	6,767.64	3,600.00	3,600.00	3,600.00	84.27	4,500.00	4,500.00	4,500.00	25.00%
Total Org 5650													
OFF STREET PARKING													
	1,401.19	6,767.64	3,600.00	3,600.00	3,600.00	84.27	4,500.00	4,500.00	4,500.00	0.00	25.00%		
A.6410.4	PUBLICITY.CONTRACTUAL EXPENSES												
Rank	Item	Type	Sub										
	1		NEWSLETTER COSTS - 2 ISSUES										
	2		CABLE SUPPORT - FACT 12				2,200.00						
	3		PUBLIC RELATIONS / MEDIA				8,250.00	8,250.00	8,250.00				
	4		CANAL FLAGS (\$80 * 30 FLAGS) **NEW**				1,600.00	2,400.00	2,400.00				
				6,238.53	9,261.87	14,450.00	14,450.00	7,200.00	3,919.58	12,050.00	10,650.00	10,650.00	-26.29%
Total Org 6410													
PUBLICITY													
	6,238.53	9,261.87	14,450.00	14,450.00	7,200.00	3,919.58	12,050.00	10,650.00	10,650.00	0.00	-26.30%		

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description	Original	Adjusted	Final	2024	2025	2025	2025	2025	2025	Variance To	
2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	RECOMMEND	RECOMMEND	ADOPTED RECOMMEND	Stage
Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	Stage	Stage
Type E Expense												
A.6989.4	ECONOMIC DEVELOPMENT.CONTRACTUAL EXPENSES											
7,936.50	0.00	0.00	0.00	0.00	0.00							0.00%
Total Org 6989												
ECONOMIC DEVELOPMENT												
<u>7,936.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
A.7110.4	PARKS.CONTRACTUAL EXPENSES											
Rank	Item	Type	Sub									
1	MULCH - 80 YDS.						2,500.00	2,500.00	2,500.00			
2	MISC MAINTENANCE						500.00	500.00	500.00			
3	TREES, PLANTS & SEED						700.00	700.00	700.00			
4	BENCH REPAIRS/GARBAGE RECYCLING BINS						61,800.00					
5	BLOWN IN MULCH						16,000.00	16,000.00	16,000.00			
							<u>81,500.00</u>	<u>19,700.00</u>	<u>19,700.00</u>			35.39%
Total Org 7110												
PARKS												
<u>11,766.37</u>	<u>12,943.67</u>	<u>14,550.00</u>	<u>27,969.00</u>	<u>24,000.00</u>	<u>16,332.51</u>	<u>81,500.00</u>	<u>19,700.00</u>	<u>19,700.00</u>	<u>19,700.00</u>	<u>0.00</u>	<u>35.40%</u>	
A.7140.4	POTTER PLAYGRND & COMMUNITY CNTR.CONTRACTUAL EXPENSES											
199.18	7,879.68	0.00	9,631.00	9,630.16	9,630.16							0.00%
A.7140.42	POTTER PLAYGRND & COMMUNITY CNTR.NATURAL GAS											
1,566.34	507.47	0.00	140.00	139.85	139.85							0.00%
A.7140.45	POTTER PLAYGRND & COMMUNITY CNTR.MAINTENANCE											
160.00	395.87	0.00	0.00	0.00	0.00							0.00%
Total Org 7140												
POTTER PLAYGRND & COMMUNITY CNTR												
<u>1,925.52</u>	<u>8,783.02</u>	<u>0.00</u>	<u>9,771.00</u>	<u>9,770.01</u>	<u>9,770.01</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
A.7180.1	SPECIAL REC DOCK FACILITIES.PERSONAL SERVICES											
Rank	Item	Type	Sub									
1	DOCK MASTERS						18,000.00	18,000.00	18,000.00			
							<u>18,000.00</u>	<u>18,000.00</u>	<u>18,000.00</u>			0.00%
A.7180.4	SPECIAL REC DOCK FACILITIES.CONTRACTUAL EXPENSES											
Rank	Item	Type	Sub									

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To	
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage	
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	
Expense												
A.7180.4	SPECIAL REC DOCK FACILITIES.CONTRACTUAL EXPENSES											
Rank	Item	Type	Sub									
1			NYS CANAL AUTHORITY FEES				1,670.00	2,210.00	2,210.00			
2			REPAIRS PARTS & SUPPLIES				3,500.00	3,500.00	3,500.00			
3			BACKFLOW INSPECTIONS & REPAIRS				700.00	700.00	700.00			
4			WATER				1,200.00	1,200.00	1,200.00			
5			BOATER BATHROOM RENT				4,039.00	4,039.00	4,039.00			
6			TABLETS / SQUARES OR SOFTWARE				1,600.00	1,600.00	1,600.00			
7			BOAT PUMPOUT MAINTENANCE				1,200.00	1,200.00	1,200.00			
	11,565.13	10,691.33	9,530.00	9,530.00	9,530.00	9,103.41	13,909.00	14,449.00	14,449.00		51.61%	
A.7180.42	SPECIAL REC DOCK FACILITIES.NATURAL GAS											
Rank	Item	Type	Sub									
1			NATURAL GAS				300.00	300.00	300.00			
	244.79	274.91	300.00	300.00	300.00	197.11	300.00	300.00	300.00		0.00%	
Total Org 7180												
SPECIAL REC DOCK FACILITIES												
	27,499.77	27,623.45	27,830.00	27,830.00	26,330.00	23,870.52	32,209.00	32,749.00	32,749.00	0.00	17.68%	
A.7450.4	MUSEUM.CONTRACTUAL EXPENSES											
Rank	Item	Type	Sub									
1			HVAC CONTRACT				200.00	200.00	200.00			
2			MISCELLANEOUS				1,300.00	1,300.00	1,300.00			
	265.09	0.00	500.00	500.00	500.00	175.30	1,500.00	1,500.00	1,500.00		200.00%	
			02/20/2024	MISC INCLUDES WATER HEATER AND WINDOW SILLS								
Total Org 7450												
MUSEUM												
	265.09	0.00	500.00	500.00	500.00	175.30	1,500.00	1,500.00	1,500.00	0.00	200.00%	
A.7550.11	CELEBRATIONS.PERSONAL SERVICES O/T											
Rank	Item	Type	Sub									

Page 159 of 200

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To			
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage			
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage			
Expense														
A.7550.11 CELEBRATIONS.PERSONAL SERVICES O/T														
Rank	Item	Type	Sub											
	1		CANAL DAYS OVERTIME					1,500.00	1,500.00	1,500.00	_____			
	2		JULY 4TH PARADE					600.00	600.00	600.00	_____			
	3		MEMORIAL DAY PARADE					600.00	600.00	600.00	_____			
				2,624.23	2,150.14	2,568.00	2,597.00	2,597.00	2,596.62	2,700.00	2,700.00	2,700.00	5.14%	
Total Org 7550														
CELEBRATIONS														
				2,624.23	2,150.14	2,568.00	2,597.00	2,597.00	2,596.62	2,700.00	2,700.00	2,700.00	0.00	5.14%
A.8010.4 ZONING BOARD OF APPEALS.CONTRACTUAL EXPENSES														
Rank	Item	Type	Sub											
	1		ADVERTISING					2,000.00	2,000.00	2,000.00	_____			
	2		APPRECIATION DINNER					2,000.00	2,000.00	2,000.00	_____			
	3		TRAINING					1,000.00	1,000.00	1,000.00	_____			
	4		CODE REVISIONS					117,600.00	117,600.00	117,600.00	_____			
	5		NON REIMBURSEABLE - LEGAL					1,000.00	1,000.00	1,000.00	_____			
	6		CODE REVISIONS - LEGAL					5,000.00	5,000.00	5,000.00	_____			
				1,826.26	1,963.32	121,500.00	159,900.00	159,900.00	11,999.62	123,600.00	9,000.00	9,000.00	-92.59%	
A.8010.401 ZONING BOARD OF APPEALS.ZBA LEGAL														
Rank	Item	Type	Sub											
	1		LEGAL FEES - REIMBURSEABLE					3,000.00	3,000.00	3,000.00	_____			
				147.00	315.00	3,000.00	3,000.00	1,000.00	0.00	3,000.00	3,000.00	3,000.00	0.00%	
Total Org 8010														
ZONING BOARD OF APPEALS														
				1,973.26	2,278.32	124,500.00	162,900.00	160,900.00	11,999.62	126,600.00	12,000.00	12,000.00	0.00	-90.36%
A.8020.1 PLANNING BOARD.PERSONAL SERVICES														
Rank	Item	Type	Sub											
	1		PLANNER					96,233.00	96,233.00	96,233.00	_____			
				81,640.73	98,126.79	91,225.00	91,240.00	91,240.00	67,413.17	96,233.00	96,233.00	96,233.00	5.48%	

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To				
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage				
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage				
Expense															
A.8020.4	PLANNING BOARD.CONTRACTUAL EXPENSES														
Rank	Item	Type	Sub												
	1		ADVERTISING					500.00	500.00	500.00	_____				
	2		DUES & REGISTRATIONS					901.00	901.00	901.00	_____				
	3		APPRECIATION DINNER					2,000.00			_____				
	4		TRAINING					1,000.00	1,000.00	1,000.00	_____				
	5		ENGINEERING - NON REIMBURSED					4,000.00	4,000.00	4,000.00	_____				
	6		LEGAL - NON REIMBURSED					4,000.00	4,000.00	4,000.00	_____				
	7		CITIZEN SERVE - BILLED THROUGH IT								_____				
	8		VILLAGE PLANNER TRAINING					2,955.00	2,955.00	2,955.00	_____				
				3,897.53	7,766.47	15,950.00	15,935.00	11,679.76	7,125.68	15,356.00	13,356.00	13,356.00	=====	-16.26%	
A.8020.402	PLANNING BOARD.PLANNING BOARD LEGAL														
Rank	Item	Type	Sub												
	1		LEGAL FEES - REIMBURSEABLE					10,000.00	10,000.00	10,000.00	=====				
				2,646.00	294.00	10,000.00	10,000.00	6,750.00	4,750.00	10,000.00	10,000.00	10,000.00	=====	0.00%	
A.8020.412	PLANNING BOARD.PLANNING BOARD ENGINEERING														
Rank	Item	Type	Sub												
	1		ENGINEERING - REIMBURSEABLE					10,000.00	10,000.00	10,000.00	=====				
				6,980.00	1,172.00	10,000.00	10,000.00	1,500.00	600.00	10,000.00	10,000.00	10,000.00	=====	0.00%	
Total Org 8020	PLANNING BOARD														
				95,164.26	107,359.26	127,175.00	127,175.00	111,169.76	79,888.85	131,589.00	129,589.00	129,589.00	=====	0.00	1.90%
A.8030.4	HISTORIC PRESERVATION COMM.CONTRACTUAL EXPENSES														
Rank	Item	Type	Sub												
	1		LEGAL NOTICES & MC RECORDING FEES					1,000.00	1,000.00	1,000.00	_____				
	3		APPRECIATION DINNER					2,000.00			_____				
	4		TRAINING					1,000.00	1,000.00	1,000.00	_____				

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

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	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	RECOMMEND	RECOMMEND	ADOPTED RECOMMEND	
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	Stage	
Expense													
A.8030.4	HISTORIC PRESERVATION COMM.CONTRACTUAL EXPENSES												
Rank	Item	Type	Sub										
	5		NON REIMBURSEABLE LEGAL					1,000.00	1,000.00	1,000.00			
				2,647.40	2,289.84	4,300.00	4,300.00	3,077.00	2,440.97	5,000.00	3,000.00	3,000.00	-30.23%
A.8030.403	HISTORIC PRESERVATION COMM.HPC LEGAL												
Rank	Item	Type	Sub										
	1		LEGAL FEES - REIMBURSEABLE					3,000.00	3,000.00	3,000.00			
				315.00	819.00	3,000.00	3,000.00	1,000.00	0.00	3,000.00	3,000.00	3,000.00	0.00%
Total Org 8030	HISTORIC PRESERVATION COMM												
	2,962.40	3,108.84	7,300.00	7,300.00	4,077.00	2,440.97	8,000.00	6,000.00	6,000.00	6,000.00	0.00	-17.81%	
A.8120.1	SANITARY SEWER.PERSONAL SERVICES												
Rank	Item	Type	Sub										
	1		DPW SUPPORT					24,233.00	24,233.00	24,233.00			
				25,257.61	26,292.44	24,975.00	24,975.00	24,975.00	11,239.12	24,233.00	24,233.00	24,233.00	-2.97%
A.8120.11	SANITARY SEWER.PERSONAL SERVICES O/T												
Rank	Item	Type	Sub										
	1		OVERTIME					5,000.00	5,000.00	5,000.00			
				4,942.68	3,548.45	5,000.00	5,000.00	5,000.00	1,373.09	5,000.00	5,000.00	5,000.00	0.00%
Total Org 8120	SANITARY SEWER												
	30,200.29	29,840.89	29,975.00	29,975.00	29,975.00	12,612.21	29,233.00	29,233.00	29,233.00	29,233.00	0.00	-2.48%	
A.8160.1	REFUSE COLLECTION.PERSONAL SERVICES												
	0.00	418.48	0.00	0.00	334.80	334.80							0.00%
A.8160.11	REFUSE COLLECTION.PERSONAL SERVICES O/T												
Rank	Item	Type	Sub										
	1		LEAF COLLECTION (2 DAYS OT)					6,000.00	6,000.00	6,000.00			
	2		HOUSEHOLD HAZARDOUS WASTE COLLECTION (2 PEOPLE 1 DAY)					800.00	800.00	800.00			
				2,598.17	2,141.70	6,617.00	6,617.00	6,617.00	2,633.66	6,800.00	6,800.00	6,800.00	2.76%
				02/20/2024 MAY 11TH IS HAZARDOUS WASTE DAY IN CONJUNCTION WITH THE TOWN									
A.8160.4	REFUSE COLLECTION.CONTRACTUAL EXPENSES												
Rank	Item	Type	Sub										

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

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	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage			
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage			
Expense														
A.8160.4	REFUSE COLLECTION.CONTRACTUAL EXPENSES													
Rank	Item	Type	Sub											
	1		TIPPING TICKETS				160,000.00	145,000.00	145,000.00					
	2		REFUSE CONTAINERS & CARTS				1,200.00	1,200.00	1,200.00					
				128,730.71	136,419.57	141,200.00	141,200.00	141,200.00	91,869.53	161,200.00	146,200.00	146,200.00		3.54%
A.8160.41	REFUSE COLLECTION.VEHICLE FUEL													
Rank	Item	Type	Sub											
	1		FUEL				18,000.00	18,000.00	18,000.00					
				14,428.17	17,818.80	18,000.00	18,000.00	18,000.00	10,187.64	18,000.00	18,000.00	18,000.00		0.00%
A.8160.48	REFUSE COLLECTION.COMPOSTING													
Rank	Item	Type	Sub											
	1		VILLAGE WIDE COMPOST				6,000.00	6,000.00	6,000.00					
				3,216.76	4,991.06	6,000.00	6,000.00	6,000.00	5,316.16	6,000.00	6,000.00	6,000.00		0.00%
Total Org 8160														
REFUSE COLLECTION														
	148,973.81	161,789.61	171,817.00	171,817.00	172,151.80	110,341.79	192,000.00	177,000.00	177,000.00	0.00	3.02%			
A.8170.4	STREET CLEANING.CONTRACTUAL EXPENSES													
Rank	Item	Type	Sub											
	1		HOSES & BROOMS FOR SWEEPER & LEAF MACHINES				3,600.00	3,600.00	3,600.00					
				1,967.61	1,300.95	3,000.00	3,000.00	3,000.00	1,361.28	3,600.00	3,600.00	3,600.00		20.00%
Total Org 8170														
STREET CLEANING														
	1,967.61	1,300.95	3,000.00	3,000.00	3,000.00	1,361.28	3,600.00	3,600.00	3,600.00	0.00	20.00%			
A.8510.11	COMM. BEAUTIFICATION.PERSONAL SERVICES O/T													
Rank	Item	Type	Sub											
	1		FLOWER WATERING (102 HOURS)				400.00							
				0.00	0.00	400.00	400.00	0.00	0.00	400.00				-100.00%
A.8510.2	COMM. BEAUTIFICATION.EQUIPMENT													
				7,000.00	7,000.00	0.00	5,800.00	0.00	0.00					0.00%
A.8510.4	COMM. BEAUTIFICATION.CONTRACTUAL EXPENSES													
Rank	Item	Type	Sub											

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To			
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	RECOMMEND			
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage			
Expense														
A.8510.4	COMM. BEAUTIFICATION.CONTRACTUAL EXPENSES													
Rank	Item	Type	Sub											
	1		FLOWERS FOR VLG SIGNS AND OTHER PLANTINGS				4,000.00	4,000.00	4,000.00	_____				
	2		FLOWER BASKETS - MAIN ST				5,000.00	5,000.00	5,000.00	_____				
	3		LIFT BRIDGE LANE WEST				2,000.00	2,000.00	2,000.00	_____				
	4		PUBLIC ARTS COMMITTEE				5,000.00	5,000.00	5,000.00	_____				
	5		MAIN STREET FLAGS (\$22*40)				880.00	880.00	880.00	_____				
	6		LIFTBRIDGE LANE EAST					3,000.00	3,000.00	_____				
				5,255.96	7,715.48	16,000.00	19,934.00	19,934.00	12,886.61	<u>16,880.00</u>	<u>19,880.00</u>	<u>19,880.00</u>	_____	24.25%
Total Org 8510														
COMM. BEAUTIFICATION														
				<u>12,255.96</u>	<u>14,715.48</u>	<u>16,400.00</u>	<u>26,134.00</u>	<u>19,934.00</u>	<u>12,886.61</u>	<u>17,280.00</u>	<u>19,880.00</u>	<u>19,880.00</u>	<u>0.00</u>	<u>21.22%</u>
A.8540.4	STORM SEWER DRAINAGE.CONTRACTUAL EXPENSES													
Rank	Item	Type	Sub											
	1		FRAMES, GRATES, PIPE & TILE				8,200.00	8,200.00	8,200.00	_____				
	2		MORTAR, BRICKS, & BLOCKS				2,000.00	2,000.00	2,000.00	_____				
	3		PRE-CAST CATCH BASINS				24,000.00	24,000.00	24,000.00	_____				
	4		MONROE COUNTY STORMWATER				3,250.00	3,250.00	3,250.00	_____				
	5		CONCRETE					3,000.00	3,000.00	_____				
				12,183.51	38,984.61	25,250.00	25,250.00	25,250.00	943.99	<u>40,450.00</u>	<u>40,450.00</u>	<u>40,450.00</u>	_____	60.19%
Total Org 8540														
STORM SEWER DRAINAGE														
				<u>12,183.51</u>	<u>38,984.61</u>	<u>25,250.00</u>	<u>25,250.00</u>	<u>25,250.00</u>	<u>943.99</u>	<u>40,450.00</u>	<u>40,450.00</u>	<u>40,450.00</u>	<u>0.00</u>	<u>60.20%</u>
A.8560.2	SHADE TREES.EQUIPMENT													
				0.00	0.00	0.00	0.00	425.00	425.00	_____	_____	_____	_____	0.00%
A.8560.4	SHADE TREES.CONTRACTUAL EXPENSES													
Rank	Item	Type	Sub											
	1		ARBORIST CONTRACT					3,000.00	3,000.00	3,000.00	_____			

Page 164 of 200

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Expense											
A.8560.4	SHADE TREES.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
2	NEW TREES						3,000.00	3,000.00	3,000.00	_____	
3	TRAINING - TREE BOARD						1,500.00	1,500.00	1,500.00	_____	
4	TREE REMOVAL & TRIMMING						35,000.00	35,000.00	35,000.00	_____	
5	ASH TREE REMOVAL						11,370.00	11,370.00	11,370.00	_____	
6	ASH TREE/COPPER BEACH TREATMENT						1,500.00	1,500.00	1,500.00	_____	
7	TREE INVENTORY & HAZARD ASSESSMENT						4,500.00	4,500.00	4,500.00	_____	
8	ARBOR DAY CELEBRATION						500.00	500.00	500.00	_____	
	51,244.00	29,524.09	76,200.00	141,549.00	100,000.00	8,444.30	60,370.00	60,370.00	60,370.00	_____	-20.77%
Total Org 8560											
SHADE TREES											
	51,244.00	29,524.09	76,200.00	141,549.00	100,425.00	8,869.30	60,370.00	60,370.00	60,370.00	0.00	-20.77%
OTHER HOME & COMM SERV.CONTRACTUAL EXPENSES											
A.8989.4	OTHER HOME & COMM SERV.CONTRACTUAL EXPENSES										
Rank	Item	Type	Sub								
1	FARMERS' MARKET CONFERENCE						525.00	525.00	525.00	_____	
2	ADVERTISING						200.00	200.00	200.00	_____	
3	MEMBERSHIP						200.00	200.00	200.00	_____	
4	MARKET MANAGER CONTRACT						15,000.00	15,000.00	15,000.00	_____	
5	PORTABLE RESTROOM						1,530.00	1,530.00	1,530.00	_____	
6	SUPPLIES & MATERIALS						1,500.00	1,500.00	1,500.00	_____	
	15,486.91	18,686.54	18,955.00	18,955.00	16,850.00	11,310.02	18,955.00	18,955.00	18,955.00	_____	0.00%
Total Org 8989											
OTHER HOME & COMM SERV											
	15,486.91	18,686.54	18,955.00	18,955.00	16,850.00	11,310.02	18,955.00	18,955.00	18,955.00	0.00	0.00%
NYS RETIREMENT.EMPLOYEE BENEFITS											
A.9010.8	NYS RETIREMENT.EMPLOYEE BENEFITS										
Rank	Item	Type	Sub								

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To			
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage			
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage			
Expense														
A.9010.8 NYS RETIREMENT.EMPLOYEE BENEFITS														
Rank	Item	Type	Sub											
	1		ANNUAL PAYMENT					240,040.00	240,040.00	240,040.00				
				215,593.63	185,564.01	207,053.00	208,580.00	208,580.00	202,550.00	240,040.00	240,040.00	240,040.00	15.93%	
Total Org 9010														
NYS RETIREMENT				215,593.63	185,564.01	207,053.00	208,580.00	208,580.00	202,550.00	240,040.00	240,040.00	240,040.00	0.00	15.93%
A.9015.8 NYS POLICE RETIREMENT.EMPLOYEE BENEFITS														
Rank	Item	Type	Sub											
	1		ANNUAL PAYMENT					332,345.00	332,345.00	332,345.00				
				250,892.97	260,572.55	278,710.00	283,225.00	283,225.00	273,178.00	332,345.00	332,345.00	332,345.00	19.24%	
Total Org 9015														
NYS POLICE RETIREMENT				250,892.97	260,572.55	278,710.00	283,225.00	283,225.00	273,178.00	332,345.00	332,345.00	332,345.00	0.00	19.24%
A.9030.8 SOCIAL SECURITY.EMPLOYEE BENEFITS														
Rank	Item	Type	Sub											
	1		FICA					225,400.00	225,400.00	225,400.00				
				198,044.57	207,533.90	220,300.00	209,866.00	208,850.00	152,020.53	225,400.00	225,400.00	225,400.00	2.31%	
Total Org 9030														
SOCIAL SECURITY				198,044.57	207,533.90	220,300.00	209,866.00	208,850.00	152,020.53	225,400.00	225,400.00	225,400.00	0.00	2.32%
A.9040.8 WORKERS COMPENSATION.EMPLOYEE BENEFITS														
Rank	Item	Type	Sub											
	1		WORKERS' COMPENSATION					182,250.00	182,250.00	182,250.00				
				208,617.92	207,187.08	216,270.00	210,300.00	178,685.00	139,317.00	182,250.00	182,250.00	182,250.00	-15.73%	
Total Org 9040														
WORKER'S COMPENSATION				208,617.92	207,187.08	216,270.00	210,300.00	178,685.00	139,317.00	182,250.00	182,250.00	182,250.00	0.00	-15.73%
A.9050.8 UNEMPLOYMENT INSURANCE.EMPLOYEE BENEFITS														
Rank	Item	Type	Sub											

Page 166 of 200

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To	
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage	
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	
Expense												
A.9050.8	UNEMPLOYMENT INSURANCE.EMPLOYEE BENEFITS											
Rank	Item	Type	Sub									
	1		RATE INC					33,595.00	33,595.00	41,975.00		
			0.00	0.00	0.00	0.00	0.00	<u>33,595.00</u>	<u>33,595.00</u>	<u>41,975.00</u>	100.00%	
Total Org 9050												
UNEMPLOYMENT INSURANCE												
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>33,595.00</u>	<u>33,595.00</u>	<u>41,975.00</u>	<u>0.00</u>	<u>100.00%</u>	
A.9055.8	DISABILITY INSURANCE FIRE FIGHTERS.EMPLOYEE BENEFITS											
	9,584.25	9,722.05	11,000.00	11,780.00	11,779.26	11,779.26	12,000.00	12,000.00	12,000.00		9.09%	
Total Org 9055												
DISABILITY INSURANCE FIRE FIGHTERS												
	<u>9,584.25</u>	<u>9,722.05</u>	<u>11,000.00</u>	<u>11,780.00</u>	<u>11,779.26</u>	<u>11,779.26</u>	<u>12,000.00</u>	<u>12,000.00</u>	<u>12,000.00</u>	<u>0.00</u>	<u>9.09%</u>	
A.9060.8	HEALTH INSURANCE.EMPLOYEE BENEFITS											
Rank	Item	Type	Sub									
	1		PREMIUMS					576,349.00	576,349.00	576,349.00		
	2		DENTAL					14,219.00	14,219.00	14,219.00		
	3		HSA					34,900.00	34,900.00	34,900.00		
	4		FSA					1,750.00	1,750.00	1,750.00		
			523,863.66	531,735.41	597,398.00	597,398.00	584,641.00	458,747.80	<u>627,218.00</u>	<u>627,218.00</u>	<u>627,218.00</u>	4.99%
Total Org 9060												
HEALTH INSURANCE												
	<u>523,863.66</u>	<u>531,735.41</u>	<u>597,398.00</u>	<u>597,398.00</u>	<u>584,641.00</u>	<u>458,747.80</u>	<u>627,218.00</u>	<u>627,218.00</u>	<u>627,218.00</u>	<u>0.00</u>	<u>4.99%</u>	
A.9089.8	OTHER EMPLOYEE BENEFITS.EMPLOYEE BENEFITS											
Rank	Item	Type	Sub									
	1		EMPLOYEE APPRECIATION DAY					9,000.00	9,000.00	9,000.00		
	2		FLMHIT GRANT									
	3		HOLIDAY PARTY					3,000.00	3,000.00	3,000.00		
			379.96	0.00	6,500.00	6,500.00	6,500.00	5,094.33	<u>12,000.00</u>	<u>12,000.00</u>	<u>12,000.00</u>	84.61%

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Expense											
Total Org 9089											
OTHER EMPLOYEE BENEFITS											
	379.96	0.00	6,500.00	6,500.00	6,500.00	5,094.33	12,000.00	12,000.00	12,000.00	0.00	84.62%
A.9550.9	CAPITAL TRANSFERS.TRANSFER										
	34,930.00	0.00	0.00	0.00	0.00	0.00					0.00%
Total Org 9550											
CAPITAL TRANSFERS											
	34,930.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
A.9911.9	TRANSFER TO PERMANENT FUND.TRANSFER										
Rank	Item	Type	Sub								
	1		GREENVALE CEMETERY MOWING				10,800.00	10,800.00	10,800.00		
				7,895.00	8,370.00	10,800.00	10,800.00	10,680.00	8,685.00	10,800.00	10,800.00
Total Org 9911											
TRANSFER TO PERMANENT FUND											
	7,895.00	8,370.00	10,800.00	10,800.00	10,680.00	8,685.00	10,800.00	10,800.00	10,800.00	0.00	0.00%
A.9950.9	TRANSFERS TO CAP PROJ.TRANSFER										
Rank	Item	Type	Sub								
	1		GENERAL CAPITAL RESERVE CONTRIBUTION				400,000.00	400,000.00	400,000.00		
	2		BICENTENNIAL DEBT PAYMENT				(64,706.00)	(64,706.00)	(64,706.00)		
				1,760,380.58	933,944.00	334,618.00	334,618.00	334,618.00	250,963.50	335,294.00	335,294.00
Total Org 9950.93											
TRANS TO DEBT SERVICE FUND											
Rank	Item	Type	Sub								
	1		\$1,055,000 PUBLIC IMPROVEMENT BONDS - DPW				116,800.00	116,800.00	116,800.00		
	2		\$802,000 PUBLIC IMPROVEMENT BONDS				78,407.00	78,407.00	78,407.00		
	3		\$1,930,000 PUBLIC IMPROVEMENT BONDS - FIRE				37,300.00	37,300.00	37,300.00		
	4		\$565,000 WATERFRONT IMPROVEMENTS				64,706.00	64,706.00	64,706.00		
	5		BAN INTEREST - STREETScape					40,000.00			
				358,594.04	301,212.52	296,739.00	296,739.00	296,739.00	18,368.75	297,213.00	337,213.00
										297,213.00	0.15%

Page 168 of 200

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To		
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage		
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage		
Expense													
Total Org 9950													
CAPITAL EXPENDITURE													
	2,118,974.62	1,235,156.52	631,357.00	631,357.00	631,357.00	269,332.25	632,507.00	672,507.00	632,507.00	0.00	0.18%		
A.9952.9 TRANSFER TO FIRE ROLLING STOCK A1 ACCT.TRANSFER													
Rank	Item	Type	Sub										
	1		ANNUAL TRANSFER				100,000.00	100,000.00	100,000.00				
	2		DEBT SERVICE STABILIZATION				205,287.00	205,287.00	205,287.00				
	3		REALLOCATION TO EQUIPMENT				(50,000.00)	(50,000.00)	(50,000.00)				
				182,830.00	251,937.00	158,637.00	158,637.00	158,637.00	118,977.75	255,287.00	255,287.00	255,287.00	60.92%
Total Org 9952													
TRANSFER TO FIRE ROLLING STOCK A1 ACCT													
	182,830.00	251,937.00	158,637.00	158,637.00	158,637.00	118,977.75	255,287.00	255,287.00	255,287.00	0.00	60.93%		
A.9960.9 TRANS FIRE EQUIP RES.TRANSFER													
Rank	Item	Type	Sub										
	1		FIRE FIGHTING EQUIPMENT				20,000.00	20,000.00	20,000.00				
	2		REALLOCATION FROM ROLLING STOCK				50,000.00	50,000.00	50,000.00				
				45,140.00	22,691.20	170,000.00	170,000.00	170,000.00	127,500.00	70,000.00	70,000.00	70,000.00	-58.82%
Total Org 9960													
TRANS FIRE EQUIP RES													
	45,140.00	22,691.20	170,000.00	170,000.00	170,000.00	127,500.00	70,000.00	70,000.00	70,000.00	0.00	-58.82%		
Total Fund A													
GENERAL FUND													
	7,978,851.62	7,366,773.16	7,270,753.00	7,377,931.21	7,189,586.63	5,051,426.61	7,751,554.00	7,530,544.00	7,467,003.00	0.00	2.70%		
Total Type E													
Expense													
	7,978,851.62	7,366,773.16	7,270,753.00	7,377,931.21	7,189,586.63	5,051,426.61	7,751,554.00	7,530,544.00	7,467,003.00	0.00	2.70%		
Grand Total													
	(431,993.18)	213,675.84	0.00	(107,178.21)	(33,865.62)	902,254.10	(457,581.00)	(265,192.00)	0.00	0.00	0.00%		

NOTE: One or more accounts may not be printed due to Account Table restrictions.

Page 169 of 200

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Appendix 6

Detailed Sewer Fund Budget

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Budget Preparation Report Parameters

Report ID:	2024-2025	3 Stage Only:	No	Print Saved Report Description:	No
Version Code:	VILLAGE	Year:	2025	Print Summary Page:	No
Period:	6	To:	5		
Column 1 Stage:	DEPT RECOM	Column 2 Stage:	VM RECOM		
Column 3 Stage:	RECOMMEND	Column 4 Stage:	ADOPTED		
Variance:	Original Budget	Against:	Column 3 Stage		
Memo Date:	01/01/2024	To:	04/08/2024	Use Alt Fund:	No
Description:	Display	Acct Status:	Active	Exclude Revenue Brackets:	Yes
Summary Only:	No	Column:	Final Current Proj	Grand Totals on Separate Page:	No
Spacing:	Single	Prior Yr Orig Budget:	GL Posted	Display Rank:	Yes
Print:	Lines	Print Detail: Yes	Include Accts From Version Only: Yes	Suppress Zero Accts:	Yes
Account Table:	GS	SANITARY SEWER FUND			

Rule No.	Component	From	To	Acct Type
				From To
1	FUND	GS	GS	

Alt. Sort Table:

Sort:	Sort	Subtotal	Page Break	Subheading
1	Type	Yes	Yes	Yes
2	Fund	Yes	Yes	No
3	Org	Yes	No	No
4	Item	No	No	No

Print Display Description: No Subtotal/Page Break Expenses Only: No

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To	
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage	
Type R	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	
Revenue												
GS.2120	SEWER RENT											
Rank	Item	Type	Sub									
	1		SEWER RENT					374,850.00	374,850.00	374,850.00		
				378,525.00	375,025.00	374,850.00	374,850.00	374,850.00	374,850.00	374,850.00	0.00%	
Total Org 2120												
SEWER RENT				378,525.00	375,025.00	374,850.00	374,850.00	374,850.00	374,850.00	374,850.00	0.00%	
GS.2374	SEWER SVCS OTHER GOVTS											
Rank	Item	Type	Sub									
	1		SEWER RENT ON TOWN PROPERTIES					34,205.00	34,205.00	34,205.00		
				34,205.60	34,205.60	34,205.00	34,205.00	0.00	34,205.00	34,205.00	0.00%	
Total Org 2374												
SEWER SVCS OTHER GOVTS				34,205.60	34,205.60	34,205.00	34,205.00	0.00	34,205.00	34,205.00	0.00%	
GS.4910	COMMUNITY DEVELOPMENT BLOCK GRANT											
Rank	Item	Type	Sub									
	1		YEAR 48									
				0.00	0.00	50,495.00	50,495.00	39,200.00	0.00		-100.00%	
Total Org 4910												
COMMUNITY DEVELOPMENT BLOCK GRANT				0.00	0.00	50,495.00	50,495.00	39,200.00	0.00	0.00	-100.00%	
GS.5999	APPROPRIATED FUND BALANCE											
				0.00	0.00	49,972.00	49,972.00	0.00	0.00	26,217.00	-47.53%	
Total Org 5999												
APPROPRIATED FUND BALANCE				0.00	0.00	49,972.00	49,972.00	0.00	0.00	26,217.00	-47.54%	
Total Fund GS												
GENERAL SEWER FUND												
				412,730.60	409,230.60	509,522.00	509,522.00	448,255.00	374,850.00	435,272.00	-14.57%	

Page 174 of 200

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To	
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND		
	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage	
Type R	Revenue											
Total Type R	Revenue											
	412,730.60	409,230.60	509,522.00	509,522.00	448,255.00	374,850.00	435,272.00	435,272.00	435,272.00	435,272.00	0.00	-14.57%

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To		
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	Stage		
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage		
Expense													
GS.8120.2	SANITARY SEWER.EQUIPMENT												
Rank	Item	Type	Sub										
	1		LIFT STATION PUMP				11,000.00	11,000.00	11,000.00	_____			
	2		TRENCH BOX							_____			
				23,026.99	9,899.79	19,000.00	19,000.00	16,100.00	0.00	<u>11,000.00</u>	<u>11,000.00</u>	<u>11,000.00</u>	-42.10%
GS.8120.4	SANITARY SEWER.CONTRACTUAL EXPENSES												
Rank	Item	Type	Sub										
	1		FRAMES, COVERS & PIPES				14,000.00	14,000.00	14,000.00	_____			
	2		HOSE FOR FLUSH TRUCK				4,400.00	4,400.00	4,400.00	_____			
	3		MORTAR, BRICKS, & BLOCKS				2,000.00	2,000.00	2,000.00	_____			
	4		NOZZLES FOR SEWER MACHINE							_____			
	5		LIFT STATION MONITORING				1,472.00	1,472.00	1,472.00	_____			
	6		TELEVISIONING SEWER MAINS				6,000.00	6,000.00	6,000.00	_____			
	7		MRB ENGINEERING SERVICES AND SUPPORT				20,000.00	20,000.00	20,000.00	_____			
	8		ROOT CONTROL				4,000.00	4,000.00	4,000.00	_____			
	9		MANHOLE REPLACEMENTS							_____			
	10		REPAIRS				60,000.00	60,000.00	60,000.00	_____			
	11		LINING				100,000.00	100,000.00	100,000.00	_____			
	13		SANITARY SEWER PIPE & FITTINGS				20,000.00	20,000.00	20,000.00	_____			
				16,407.42	130,462.58	319,667.00	500,048.40	500,048.00	180,458.18	<u>231,872.00</u>	<u>231,872.00</u>	<u>231,872.00</u>	-27.46%
GS.8120.45	SANITARY SEWER.MAINTENANCE												
Rank	Item	Type	Sub										
	1		R.O.W. REPAIR OF LATERALS				20,000.00	20,000.00	20,000.00	_____			
	2		VALVES				5,000.00	5,000.00	5,000.00	_____			
				802.90	0.00	8,800.00	8,800.00	0.00	0.00	<u>25,000.00</u>	<u>25,000.00</u>	<u>25,000.00</u>	184.09%

VILLAGE OF FAIRPORT

Budget Preparation Report

Fiscal Year: 2025 Period From: 6 To: 5

Account	Description		Original	Adjusted	Final	2024	2025	2025	2025	2025	Variance To
	2022	2023	2024	2024	Current	Actual	DEPT RECOM	VM RECOM	RECOMMEND	ADOPTED RECOMMEND	RECOMMEND
Type E	Actual	Actual	Budget	Budget	Projection	Per 6-5	Stage	Stage	Stage	Stage	Stage
Expense											
Total Org 8120											
SANITARY SEWER											
	40,237.31	140,362.37	347,467.00	527,848.40	516,148.00	180,458.18	267,872.00	267,872.00	267,872.00	0.00	-22.91%
GS.9910 INTERFUND TRANSFERS											
Rank	Item	Type	Sub								
1			GF SALARY EXPENSE				43,700.00	43,700.00	43,700.00		
2			GF ADMIN COSTS				123,700.00	123,700.00	123,700.00		
3			TRANSFER TO RESERVE								
	158,140.39	152,880.80	162,055.00	162,055.00	158,800.00	0.00	<u>167,400.00</u>	<u>167,400.00</u>	<u>167,400.00</u>		3.29%
Total Org 9910											
INTERFUND TRANSFERS											
	158,140.39	152,880.80	162,055.00	162,055.00	158,800.00	0.00	167,400.00	167,400.00	167,400.00	0.00	3.30%
Total Fund GS											
GENERAL SEWER FUND											
	198,377.70	293,243.17	509,522.00	689,903.40	674,948.00	180,458.18	435,272.00	435,272.00	435,272.00	0.00	-14.57%
Total Type E											
Expense											
	198,377.70	293,243.17	509,522.00	689,903.40	674,948.00	180,458.18	435,272.00	435,272.00	435,272.00	0.00	-14.57%
Grand Total	<u>214,352.90</u>	<u>115,987.43</u>	<u>0.00</u>	<u>(180,381.40)</u>	<u>(226,693.00)</u>	<u>194,391.82</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

NOTE: One or more accounts may not be printed due to Account Table restrictions.

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Appendix 7

Detailed Electric Fund Budget

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Fairport Municipal Commission
Electric Fund Revenues Budget
2024-2025 Proposed

Account #	Account Description	2022-23 Actual	2023-24 Budget	2023-24 Estimated	2024-25 Budget	Variance \$	Variance Percent
442.00	Interest Revenue - Consumer Deposits	5,513	-	8,515	4,000	4,000	100%
442.10	Interest Revenue - Depreciation Reserve	32,561	-	50,294	53,000	53,000	100%
444.00	Misc. Non-Operating Revenue	323,830		259,146			
	Workers Comp Refunds		34,000		-	(34,000)	-100%
	Vehicle Auction Results		10,000		18,000	8,000	80%
	Miscellaneous Non-Operating Revenues		10,000		26,000	16,000	160%
454.00	Release on Premium on Debt - CR	6,945	-	4,800	4,800	4,800	100%
601.00	Residential Sales	14,307,684	15,216,002	14,138,456	16,424,567	1,208,564	8%
602.00	Commercial Sales	5,872,773	6,245,603	6,093,334	6,677,092	431,489	7%
603.00	Industrial Sales	3,629,955	3,860,402	3,651,484	3,919,608	59,206	2%
604.00	Public Street Lighting - Operating Municipality	144,684	153,870	170,610	170,036	16,166	11%
605.00	Public Street Lighting - Others	56,583	60,175	72,935	81,459	21,284	35%
606.00	Other Sales to Operating Municipality	49,347	52,479	50,593	56,805	4,326	8%
610.00	Security Lighting	33,446	35,570	35,158	32,187	(3,383)	-10%
621.00	Rent from Property	149,781	80,000	78,397	92,738	12,738	16%
622.00	Miscellaneous Operating Revenues	(1,015,875)		233,920			
	Tree Trimming Reimbursements		60,000		30,000	(30,000)	-50%
	IT Service Reimbursements		290,402		316,789	26,387	9%
	Fleet Service Reimbursements		175,136		235,000	59,864	34%
	Other Reimbursed Services		75,000		61,603	(13,397)	-18%
	Late Charges & Fees		30,000		25,358	(4,642)	-15%
	Disconnect Fees		3,000		3,942	942	31%
	Returned Payment Fees		4,000		6,198	2,198	55%
	Mutual Aid Related Reimbursements		100,000		39,172	(60,828)	-61%
281.00	Appropriated Surplus	-	737,257		520,388	(216,869)	-29%
Passthrough Revenues							
	Cash Investment in Capital Assets		-	1,537,312	715,443	715,443	100%
	Financing from PPAC		-	-	169,684	169,684	100%
	Financing from Debt Service		-	-	4,100,000	4,100,000	100%
	Sales Tax	416,050	383,584	383,584	423,868	40,284	11%
	Retiree Health Insurance	19,342	13,240	13,240	11,398	(1,842)	-14%
Total		24,032,619	27,629,720	26,781,778	34,219,134	6,589,414	23.85%

Fairport Municipal Commission
Electric Fund Expenditure Budget by Account
2024-2025 Proposed

Acct #	Description	2022-23 Actual	2023-24 Budget	2023-24		Budget to Budget \$	
				Expected	2024-25 Budget	Variance	% Variance
Non-Operating Income Deductions					-	-	100%
403.00	Taxes Accrued	816,295	827,585	829,386	842,795	15,210	2%
404.00	Bad Debt Expense	41,872	-	33,638	35,000	35,000	100%
449.00	Non-Operating Revenue Expense	42,520	58,579	49,149	48,670	(9,909)	-17%
451.00	Interest on Long Term Debt	218,569	208,238	208,238	200,663	(7,576)	-4%
452.00	Bond Principal Payment	589,000	375,000	375,000	365,000	(10,000)	-3%
459.00	Contract. Approp. (IEEP)	532,313	448,645	526,376	447,700	(945)	0%
459.03	Contract. Approp. (Loans)	195,764	304,699	229,793	309,112	4,413	1%
Electricity Purchased						-	100%
721.00	Electric Purchased/ Power Bills	13,695,293	16,134,771	14,502,452	17,697,632	1,562,861	10%
Transmission Expenses						-	100%
731.10	Transm. Superv. & Engineer.	7,040	19,742	17,726	17,677	(2,065)	-10%
731.21	Transm. Substation labor	17,584	23,338	21,448	22,050	(1,288)	-6%
731.22	Transm. Substation Supplies & Expenses	19,268	19,350	20,237	22,216	2,866	15%
732.10	Repairs Transmission System Structures	1,763	2,203	2,086	2,226	23	1%
732.30	Repairs Transmission Substation Equipment	26,978	137,825	140,449	32,549	(105,276)	-76%
733.00	Depreciation - Transmission Operating Property	498,182	-	460,015	460,015	460,015	100%
Maintenance of Poles, Towers, Fixtures, & Conduits						-	100%
736.00	Repairs to Powers, Towers & Fixtures	22,354	31,987	30,926	33,876	1,889	6%
738.00	Depreciation - Poles, Tow, Fixt & Conduits	379,093	-	368,178	369,909	369,909	100%
Distribution Expenses						-	100%
741.10	Distributuion Superv. & Engineer.	61,131	163,091	146,766	148,319	(14,772)	-9%
741.22	Distrib. Subst. Supplies & Expenses	31,332	48,177	51,934	33,381	(14,796)	-31%
741.42	Operating of OH Distribt Lines	914,497	1,145,183	1,129,343	1,178,318	33,135	3%
741.43	Oper. Of Underground Distribution Lines	457,632	554,228	494,182	509,583	(44,645)	-8%
741.44	Remove & Reset Line Transformers	23,519	40,627	38,333	41,533	906	2%
741.45	Misc. Distrib. Line Operating Expenses	1,534,228	2,317,072	1,950,431	2,144,651	(172,421)	-7%
741.52	Remove & Reset Meters	206,446	281,243	251,263	256,464	(24,779)	-9%
741.60	Service on Consumers' Premises	165	226	203	202	(24)	-10%
742.13	Repairs Distrib. Subst. Equipment	-	-	-	-	-	100%

742.71	Repairs to OH Services	34,885	49,301	43,462	45,898	(3,402)	-7%
742.72	Repairs to underground Services	25,807	35,341	33,596	36,145	804	2%
743.00	Depreciation of Distribution Operating Property	1,160,490	-	978,879	912,533	912,533	100%
Street Lighting & Signal System Expenses					-	-	100%
751.10	Street Light & Sig. Sys. Superv. & Eng.	6,482	18,978	17,040	16,993	(1,985)	-10%
751.21	Oper. OH St. Lights & Sig. Systems	1,315	4,239	3,417	3,571	(668)	-16%
751.22	Oper. Undgr. St. Lights & Sig. Sys.	36,445	69,148	49,365	51,010	(18,138)	-26%
752.10	Repairs OH St. Lights & Sig. Sys	2,763	2,836	2,797	3,219	383	14%
753.00	Deprec. Of St. Lights & Sig. Sys	46,732	-	43,402	43,452	43,452	100%
Consumer Accounting & Collecting Expenses					-	-	100%
761.10	Consumers Acctg & Collect Supv.	75,084	102,820	92,321	92,066	(10,754)	-10%
761.21	Consumers' Orders	97,961	134,146	120,449	120,116	(14,030)	-10%
761.22	Meter Reading	7,646	7,679	10,291	8,816	1,137	15%
761.23	Collecting	(3)	-	(2)	-	-	100%
761.30	Consumers' Billing & Accounting	320,063	343,674	332,898	370,544	26,870	8%
764.00	Consumers Accounting & Collect Rents	8,583	8,583	8,583	8,583	(0)	0%
Sales Expenses					-	-	100%
771.23	Miscellaneous Sales Expenses	11,000	111,000	11,000	11,000	(100,000)	-90%
772.10	Expenses- Village Reimbursed	5,509	-	-	-	-	100%
772.20	Expenses- Cental Garage	-	-	-	-	-	100%
772.30	Expenses - General IT	-	-	-	-	-	100%
Administrative & General Expenses					-	-	100%
781.10	Executive Department	236,475	118,583	118,460	121,364	2,781	2%
781.20	Treasury & Accounting Departments	76,842	107,997	111,228	91,316	(16,681)	-15%
781.30	Law Department	2,058	127	125	146	19	15%
781.40	Other General office Salaries	48,310	70,172	63,376	63,848	(6,324)	-9%
781.50	General office Supplies & Expenses	4,166	4,184	4,141	4,804	620	15%
783.10	Insurance, Property	69,421	69,031	82,086	85,000	15,969	23%
783.11	Insurance, Workers Comp.	(50,588)	39,327	29,509	31,499	(7,828)	-20%
785.10	Employee Benefits	1,309,670	1,303,299	1,137,138	1,307,122	3,823	0%
785.20	Misc. General Expenses	160,036	142,951	103,429	127,710	(15,241)	-11%
786.00	General Rents	5,722	5,722	5,722	5,722	0	0%
787.00	Repairs to General Property	3,988	5,871	7,210	4,433	(1,438)	-24%
788.00	Depreciation of General Property	15,826	-	12,317	12,289	12,289	100%
Total		24,055,524.35	25,896,818.00	25,299,789.34	28,798,740.26	2,901,922.25	64

Fairport Municipal Commission
Electric Fund Expenditure Budget by Object
2024-2025 Proposed

Objec Object - Subacct		2022-23 Actual	2023-24 Budget	2023-24 Expected	2024-25 Budget	Budget to Budget \$	
						Variance	% Variance
Payroll						-	100%
	Regular	2,645,091	3,246,182	3,419,859	3,295,748	49,566	2%
	Overtime	247,606	162,169	154,222	176,176	14,007	9%
	On Call	50,534	49,967	42,247	85,437	35,470	71%
	Sick & Vacation Buyback	2,600	5,500	5,200	4,400	(1,100)	-20%
	Capitalized Payroll	(416,363)	-	(511,392)	(460,220)	(460,220)	100%
	Management Billing	115,461	116,650	119,016	119,847	3,197	2.74%
Electricity Purchases & PPAC Surcharges		14,423,370	16,888,115	15,258,621	18,454,443	1,566,328	9.27%
Contractual							
	Tree Trimming	428,282	350,000	415,506	425,000	75,000	21%
	IT Services	710,978	739,990	732,428	961,208	221,218	30%
	Fleet Services	292,376	226,925	199,381	295,000	68,075	30%
	Contractual	280,017	170,170	268,972	257,437	87,267	51%
	Mutual Aid Related Expenditures	43,366	100,000	-	-	(100,000)	-100%
	Underground Utility Location Services	113,470	122,430	129,981	128,552	6,122	5%
	Membership Dues	84,930	56,000	54,008	53,000	(3,000)	-5%
	General Liability Insurance	69,421	69,031	82,086	85,000	15,969	23%
	PSC Assessment	77,807	86,951	49,421	74,710	(12,241)	-14%
	Rent Expense	14,305	14,305	14,305	14,305	-	0%
	Economic Development Services	-	11,000	11,000	11,000	-	0%
	Capitalized Contractual	(87,690)	-	(60,000)	(240,537)	(240,537)	100%
Supplies & Materials							
	Materials & Supplies	837,517	739,082	752,171	775,845	36,763	5%
	Capitalized Materials & Supplies	(396,349)	-	(389,112)	(443,646)	(443,646)	100%
Taxes		816,295	827,585	829,386	842,795	15,210	2%
Bad Debt Expense		41,872	-	33,636	35,000	35,000	100%
Debt Service							
	Bond Interest	218,569	208,238	208,238	200,663	(7,576)	-4%
	Bond Principal	589,000	375,000	375,000	365,000	(10,000)	-3%
Employee Benefits							

Health Insurance	587,436	504,515	463,206	574,293	69,778	14%
Workers Comp.	(50,588)	39,327	33,483	36,982	(2,345)	-6%
Dental Insurance	13,521	14,559	13,807	14,332	(227)	-2%
HSA Contributions	44,283	45,200	47,384	50,450	5,250	12%
Retirement Contributions	328,923	379,912	373,732	451,727	71,815	19%
Social Security & Medicare	229,191	264,560	251,083	265,602	1,042	0%
Professional Development	68,177	78,095	80,567	144,440	66,345	85%
Employee Wellness	-	4,000	-	4,000	-	0%
Employee Assistance Plan	83	960	1,080	1,113	153	16%
Cafeteria Plan Contributions	-	400	-	-	(400)	-100%
Unemployment	829	-	6,828	1,000	1,000	100%
Capitalized Benefits	(129,072)	-	(107,410)	(142,668)	(142,668)	100%
Depreciation Expense	2,100,322	-	1,941,849	1,881,307	1,881,307	100%
Passthrough Expenses					-	100%
Capital Expenditures	-	1,145,132	-	-	(1,145,132)	-100%
Open Purchase Orders	-	190,946	-	-	(190,946)	-100%
Capital Assets	649,843	-	1,537,312	4,985,127	4,985,127	100%
Sales Tax	445,889	383,584	383,584	423,868	40,284	11%
Retiree Health Insurance	19,342	13,240	13,240	11,398	(1,842)	-14%
Totals	25,510,644	27,629,720	27,233,925	34,219,134	6,589,414	23.85%
Totals Net of Passthrough Expenses	26,514,645	25,896,818	25,299,789	28,798,740	23,942,228	92.45%

Fairport Municipal Commission

Electric Fund Summarized Budget

2024-2025 Proposed

Revenues	2023-24 Budget	2024-25 Budget	Dollar Variance	Percent Variance
Interest Revenue	-	57,000	57,000	100.00%
Release of Bond Premium Revenues	-	4,800	4,800	100.00%
Misc Non-Operating Revenues	54,000	44,000	(10,000)	-18.52%
Electricity Sales & PPAC Revenues	25,624,101	27,361,753	1,737,652	6.78%
Rent from Property	80,000	92,738	12,738	15.92%
Misc. Operating Revenues	737,538	718,061	(19,477)	-2.64%
Appropriated Surplus/Depreciation Reserve	737,257	520,388	(216,869)	-29.42%
Passthrough Revenues	396,824	5,420,394	5,023,570	1265.94%
Total Revenues	27,629,720	34,219,134	6,589,414	23.85%

Expenses	2023-24 Budget	2024-25 Budget	Dollar Variance	Percent Variance
Payroll	3,580,468	3,221,388	(359,080)	-10.03%
Electricity Purchases & PPAC Surcharges	16,888,115	18,454,443	1,566,328	9.27%
Contractual	1,946,802	2,064,674	117,872	6.05%
Supplies & Materials	739,082	332,199	(406,883)	-55.05%
Taxes	827,585	842,795	15,210	1.84%
Bad Debt Expense	-	35,000	35,000	100.00%
Debt Service	583,238	565,663	(17,576)	-3.01%
Employee Benefits	1,331,528	1,401,271	69,743	5.24%
Depreciation Expense	-	1,881,307	1,881,307	100.00%
Capital Expenditures	1,145,132	-	(1,145,132)	-100.00%
Open Purchase Orders	190,946	-	(190,946)	-100.00%
Passthrough Expenses	396,824	5,420,394	5,023,570	1265.94%
Total Expenses	27,629,720	34,219,134	6,589,414	23.85%



Appendix 8

Financial Policies



General Fund Balance Policy

In an effort to protect Village citizens and/or taxpayers against potentially reducing service levels because of temporary revenue shortfalls, or to fund the need for unexpected one-time expenditures and uncontrollable emergencies and disasters, the Village of Fairport hereby adopts this General Fund Balance Policy.

The Village Board will strive to maintain an unrestricted fund balance within a range equal to 20-30% of the most current year budgeted appropriations. In preparing each year's new budget, the Village Board will calculate the amount of fund balance available for budgeting and decide how much fund balance to use in support of the budget.

At any time, should the amount of unrestricted fund balance exceed the 20-30% range set herein, the Village Board may appropriate some or all of the "excess" fund balance for desired one-time expenditures, contributions to existing reserve funds, or the creation of new, additional reserves.

Should the amount of unrestricted fund balance fall below the 20-30% range set herein, the Village Board shall develop and adopt a fiscal plan to restore the "shortfall" of fund balance to no less than the 20% minimum of the range. Such plan should resolve the shortfall in no more than 3 years.

This General Fund Balance Policy will be reviewed and modified as necessary on no less than an annual basis (as part of the Village Board's annual organizational meeting).

Revised February 2014



Village of Fairport and Fairport Municipal Commission Investment Policy

1. SCOPE

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

2. OBJECTIVES

The primary objectives of the Village of Fairport's investment activities are, in priority order,

- a) To conform with all applicable federal, state and other legal requirements;
- b) To adequately safeguard principal;
- c) To provide sufficient liquidity to meet all operating requirements; and
- d) To provide a reasonable rate of return.

3. DELEGATION OF AUTHORITY

The Board of Trustees' responsibility for administration of the investment program is delegated to the Village Clerk-Treasurer who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

4. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Village of Fairport to govern effectively.

Investments shall be made with judgement and care, under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

5. DIVERSIFICATION

Revised February 9, 2016
Revised January 7, 2020

It is the policy of the Village of Fairport to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling. No more than 80% of total cash shall be deposited in any one bank at a given time.

6. INTERNAL CONTROLS

It is the policy of the Village of Fairport for all moneys collected by any officer or employee of the government to transfer those funds to the Village Clerk-Treasurer within ten (10) days of deposit, or within the time period specified by law, whichever is shorter.

The Village Clerk-Treasurer is responsible for the establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

7. DESIGNATION OF DEPOSITORIES

The banks and trust companies authorized for the deposit of monies up to the maximum amount collateralized are:

<u>Depository Name</u>	<u>Authorized Officers</u>
J P Morgan Chase Bank NYCLASS	Village Clerk-Treasurer Deputy Village Clerk Deputy Village Treasurer – FMC Village Manager

8. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Village of Fairport, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of "eligible securities" with an aggregate of 102% of the "market value" as provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to this policy.
2. By an eligible surety bond payable to the Village of Fairport for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

The agreement should also describe that the custodian shall confirm the receipt, substitution, or release of the securities.

9. SAFEKEEPING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by this depository and/or a third-party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure Village of Fairport deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government exercise its rights against the pledged securities. In

Revised February 9, 2016
Revised January 7, 2020

the event that the securities are not registered or inscribed in the name of the Village of Fairport, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Village of Fairport or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the Village of Fairport, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be comingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution, or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the Village of Fairport a perfected interest in the securities.

10. PERMITTED INVESTMENTS

As authorized by General Municipal Law, Section XI, the Village of Fairport, authorizes the Village Clerk-Treasurer to invest moneys not required for immediate expenditure for items not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts;
- Certificates of deposit;
- Obligations of the United States of America;
- Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- Obligations of the State of New York, or any municipality, school district or district corporation other than the Village of Fairport with the State Comptroller's approval;
- Obligations issued pursuant to Local Finance Law Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, school district, or district corporation other than the Village of Fairport;
- Obligations of this local government, but only with any moneys in a reserve fund established pursuant to General Municipal Law Sections 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n
- All investment obligations shall be payable or redeemable at the option of the Village of Fairport within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Village of Fairport within two years of the date of purchase.

11. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Village of Fairport shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the Village of Fairport conducts business must be credit-worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the Village of Fairport. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Village Clerk-Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners, and custodians. NYCLASS, in addition to the depositories listed in Section VII above, is approved for investment purposes. All such investments are limited to \$5 million per institution.

12. PURCHASE OF INVESTMENTS

The Village Clerk-Treasurer is authorized to contract for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.

Revised February 9, 2016
Revised January 7, 2020

2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, Chapter 623 of the Laws of 1998 (94L Article 3A) and the specific program has been authorized by the Board of Trustees.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the Board of Trustees.

All purchased obligations, unless registered or inscribed in the name of the Village of Fairport, shall be purchased through, delivered to, and held in the custody of a bank or trust company. Such obligations shall be purchased, sold, or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Village of Fairport by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the Village of Fairport will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the Village of Fairport a perfected interest in the securities.

13. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.
- No substitution of securities will be allowed.
- The custodian shall be a party other than the trading partner.

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APPENDIX A

SCHEDULE OF ELIGIBLE SECURITIES

1. Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof, or a United States sponsored corporation.
2. Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.
3. Obligations of the State of New York that are backed by the full faith and credit of such governmental entity.
4. Obligations issued by states (other than the State of New York) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
5. Obligations of counties, cities, and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.

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VILLAGE OF FAIRPORT/FAIRPORT MUNICIPAL COMMISSION PROCUREMENT POLICY

1. Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract by the Department Head responsible for the purchase. Once that determination is made, a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a year. The following items **are not subject to competitive bidding**:
 - a. purchase contracts under \$20,000 and public works contracts under \$35,000
 - b. Preferred sources
 - c. State Contracts
 - d. County Contracts
 - e. Certain Federal Contracts
 - f. Emergencies
 - g. Sole Source
 - h. Professional Services
 - i. True Leases
 - j. Insurance
 - k. Second Hand Equipment from other Governments
 - l.
 - m. Certain Food and Milk Products
 - n. Certain Municipal Hospital Purchases

The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. This documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or any other written documentation that is appropriate.

2. Whenever prudent and cost-effective, utilization of New York State or local government contract, the Empire State Purchasing Group, the National Joint Powers Alliance (NJPA), or other purchasing groups will be used provided that the contract is let in a manner that constitutes competitive bidding consistent with New York State law, made available for use by other governmental entities and approved by the Village Manager. Surplus and second-hand purchases are permissible when purchased from a reliable vendor or other governmental entity. All other goods and services will be secured by use of written requests for proposals, written quotations, verbal quotations, or any other

method as described in section 3 of this policy that assures that goods will be purchased at the lowest price and that favoritism will be avoided, except in the following circumstances:

- a. purchase contracts over \$20,000 and public works contracts over \$35,000
- b. goods purchased from agencies for the blind or severely handicapped pursuant to Section 175-b of the State Finance Law
- c. goods purchased from correction institutions pursuant to section 186 of the Correction Law
- d. purchases pursuant to Section 104-b(2)(g) of General Municipal Law as described in section 6 of this policy.

3. The following method of purchase will be used when required by this policy in order to achieve the highest savings:

<u>Estimated Amount of Purchase Contract</u>	<u>Method</u>
\$1,000 - \$4,999.99.....	Verbal Quotes
\$5,000 - \$19,999.99.....	Written Quotes or Written Request for Proposal

<u>Estimated Amount of Public Works Contract</u>	<u>Method</u>
\$1,000 - \$4,999.99.....	Verbal Quotes
\$5,000 - \$34,999.99.....	Written Quotes or Written Request for Proposal

A good faith effort shall be made to obtain a minimum of three (3) proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser will document the attempt made at obtaining the proposals. In no event shall the failure to obtain the proposals be a bar to the procurement.

4. Documentation is required of each action taken in connection with each procurement.
5. Documentation and an explanation are required whenever a contract is awarded to other than the lowest responsible offeror. This documentation will include an explanation of how the award will achieve savings or how the offeror was not responsible. A determination that the offeror is not responsible shall be made by the purchaser, approved in writing by the supervisor of the purchaser.
6. Pursuant to General Municipal Law section 104-b(2)(g), the procurement policy may contain certain circumstances when, or types of procurements for which, in the sole discretion of the governing body the solicitation of alternative proposals or quotations will not be in the best interest of the municipality. In the following circumstances it may not

be in the best interest of the Village of Fairport or the Fairport Municipal Commission to solicit quotations or document the basis for not accepting the lowest bid:

- a. **Professional Services or services requiring specialized expertise, use of professional judgment or a high degree of creativity.** The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity, and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures.

In determining whether a service fits into this category the Board of Trustees shall take into consideration the following guidelines:

- i. If the services are subject to state licensing or testing requirements
 - ii. If substantial formal education or training is a necessary prerequisite to the performance of the services
 - iii. If the services require a personal business relationship between the individual and municipal officials
 - iv. Professional or technical services shall include but not be limited to the following: services of an attorney; services of a physician; technical services of an engineer engaged to prepare plans, maps and estimates; securing insurance coverage and/or services of an insurance broker; services of a certified public accountant; investment management services; printing services involving extensive writing, editing or art work; management of municipally owned property; and computer software or programming services for customized programs, or services involved in substantial modification and customizing of pre-package software.
- b. **Emergency Purchases pursuant to Section 103(4) of the General Municipal Law.** Due to the nature of this exception, these goods or services must be purchased immediately and a delay in order to seek alternate proposals may threaten the life, health, safety or welfare of the residents. This section does not preclude alternate proposals if time permits.
 - c. **Purchases of Surplus and second-hand goods from any source.** If alternate proposals are required, the Village is precluded from purchasing surplus and second-hand goods at auctions or through specific advertised sources where the best prices are usually obtained. It is also difficult to try to compare prices of used goods and a lower price may indicate an older product.
 - d. **Goods or services under \$1,000.** The time and documentation required to purchase through this policy may be more costly than the item itself and would therefore not be in the best interests of the taxpayer or electric rate payer. In addition, it is not likely that such de minimis contracts would be awarded based on favoritism.

7. Sole Source Procurement: A Sole Source procurement is one in which only one bidder can supply the commodities or services required by the Village. In accordance with State Finance Law Section 163(10)(b)(i), the Village must document why the proposed bidder or seller is the only viable source for the commodities and/or services needed by the Village. Prior to proceeding with a Sole Source procurement, the, the Village pre-approval must be obtained for a Sole Source procurement if the value is over the Village's contract approval threshold as set forth in this policy

8. Change Order(s) to a previously awarded bid may be necessary. Change Orders that fall within the budgeted amount for the purchase/project and with a combined change order total amount equal to the lessor of 10% of the total bid award or \$20,000 will be submitted to the Village Manager for approval. Change Orders in excess of the budgeted amount or with a combined Change Order amount in excess of 10% of the approved bid or \$20,000 will be referred to the Village Board for approval. In the absence of the Village Manager the Clerk-Treasurer may approve the change.

9. This policy shall be reviewed annually.

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VILLAGE OF
FAIRPORT
on the Erie Canal

VILLAGE HALL



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PHOTOGRAPHY