VILLAGE BOARD MEETING AGENDA

Monday, June 9, 2025, at 6:00 PM
Village Hall Board Room

Pledge of Allegiance

Land Acknowledgement

Roll Call

Citizens Forum

***Please sign-in upon entering the board room with your name and address if you would like to address the Board during the citizens forum.**

Unfinished Business

1. A motion by the Village Board to approve the minutes of the May 12, 2025, Village Board Meeting.

2. A motion by the Village Board to approve the minutes of the May 27, 2025, Village Board Work Session.

New Business

1. A motion by the Village Board to authorize the Fourth of July Parade and Race, subject to final approval by the Village Manager.

2. A motion by the Village Board to appoint Michael Allan Chaffee to the Hook and Ladder Company of the Fairport Fire Department.

3. A motion by the Village Board to accept the May 2025 financial statements for the Village of Fairport.

4. A motion by the Village Board to authorize payment of the audited bills.

5. A motion by the Village Board to amend the previously approved amount of $60,000 to pay health and dental insurance premiums paid in the month of June to $53,063.67.

6. A motion by the Village Board to authorize the Clerk-Treasurer to pay health and dental insurance premiums for the month of July in an initial estimated amount not to exceed $60,000, subject to audit and amending authorization by the Village Board at their regularly scheduled July meeting.

7. Announcements and Committee Reports.

8. Upcoming Village Board meetings:
   - Village Board Work Session — Monday, June 23, 2025, at 6:00 P.M.
   - Village Board Meeting — Monday, July 14, 2025, at 6:00 P.M.

   Meetings will be held in Village Hall, 31 South Main Street, Fairport, New York, in the 2nd floor Board Room.

9. A motion by the Village Board to adjourn.

Minutes of the Regular Meeting of the Village Board of Trustees
May 12, 2025, held at 31 South Main Street

Present

Trustees:	Adam Bonosky Tracy Briggs Emily Mischler Heidi Woika
Mayor:	Julie Domaratz
Also, present:	Bryan White, Village Manager Megan A. Cook, Clerk-Treasurer John Mancuso, Village Attorney Jill Wiedrick, Village Planner Plus 7 others

The full recording of the meeting can be found on the Village website:
https://www.village.fairport.ny.us/village_government/board_of_trustees_live_archived_meetings/index.php

Board Meeting
Mayor Domaratz opened the regular meeting at 6:00 P.M.

The attendance was taken by roll call.

Citizens Forum
Mayor Domaratz opened the Citizens Forum at 6:03 P.M.

- ***Amber Brown, 46 Nelson Street***: Stated that she is excited the Board will be reviewing the Sustainability Plan in the next couple of months.
- ***Ginny Maier, 52 Dewey Ave:*** Read a formal statement regarding walkability in the Village and its impacts on climate change. The formal statement is attached to the minutes as **APPENDIX 1.**
- ***Paul Kietz, 45 Briggs Ave:*** Shared his praise for the construction crew completing the work on Briggs Ave.

Mayor Domaratz closed the Citizens Forum at 6:12 P.M.

Public Hearing
Mayor Domaratz opened the Public Hearing for Local Law No. 2 of 2025, to amend Chapter 550of the Code of the Village of Fairport Article III – Definitions and Article V – Miscellaneous Regulations at 6:12 P.M.

- ***Amber Brown, 46 Nelson Street***: Shared her support of Local Law No. 2 of 2025. Drive-throughs add unnecessary pass through traffic.
- ***Matt Brown, 46 Nelson Street:*** Shared his support of Local Law No. 2 of 2025. There has always been opposition from residents concerning drive-throughs in the Village.
- ***Michael Santariello, 10 Olde Orchard Lane:*** Shared his support of Local Law No. 2 of 2025. This represents the values of the residents in the Village.

Mayor Domaratz recognized three emails that were received supporting the adoption of Local Law No. 2 of 2025. These emails are attached to the minutes as **APPENDIX 2.**

Mayor Domaratz closed the Public Hearing at 6:19 P.M.

Unfinished Business

Minutes Approval
On the motion of Trustee Woika, seconded by Trustee Mischler, it was unanimously resolved to accept the minutes of the April 22, 2025, Regular Village Board Meeting.

On the motion of Trustee Briggs, seconded by Trustee Bonosky, it was unanimously resolved to accept the minutes of the April 28, 2025, Village Board Work Session.

New Business

Local Law No. 2 of 2025
On the motion of Trustee Bonosky, seconded by Trustee Mischler, it was unanimously resolved to pass a resolution by the Village Board to adopt Local Law No. 2 of 2025 to amend Chapter 550 of the Code of the Village of Fairport Article III – Definitions and Article V – Miscellaneous Regulations.

WHEREAS, a public hearing was duly advertised and then held on May 12, 2025, before the Village of Fairport Board of Trustees, wherein the public was permitted to speak relative to a proposed local law to amend Chapter 550 of the Code of the Village of Fairport, Article III – Definitions and Article V – Miscellaneous Regulations; and

WHEREAS, the application was referred to and reviewed by Monroe County; and

WHEREAS, the Village of Fairport Board of Trustees, after due deliberation, finds it in the best interest of the Village to adopt said local law; and

WHEREAS, the Village Board has assessed this matter for purposes of SEQR, including by way of the attached Parts 1, 2 and 3 of the EAF;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board hereby declares itself lead agency pursuant to SEQR, has taken a hard look at the potential environmental impacts of the proposed action, and finds that the approval of said local law will not have any significant adverse environmental impacts and, consistent with those findings on Part 2 and Part 3 of the EAF, which EAF is hereby approved, the Village Board hereby issues a negative declaration; and

BE IT FURTHER RESOLVED, that the Village Board of Trustees hereby adopts said Local Law No. 2 of 2025 to amend Chapter 550 of the Code of the Village of Fairport, Article III – Definitions and Article V – Miscellaneous Regulation, which Local Law is attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED, that the Village of Fairport Village Clerk is directed to enter said local law into the minutes of this meeting and to give due notice of the adoption of said local law to the Secretary of State of the State of New York; and

BE IT FURTHER RESOLVED, that said local law shall take effect immediately upon its filing in the Office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Appointment to the Fairport Fire Department
On the motion of Trustee Mischler, seconded by Trustee Woika, it was unanimously resolved to appoint Peter Daniel Kachurak to the Hook and Ladder Company of the Fairport Fire Department.

Online Learning Management System Agreement
On the motion of Trustee Briggs, seconded by Trustee Bonosky, it was unanimously resolved to renew the Online Learning Management System Agreement between the Village of Fairport and CypherWorx, Inc., for the term of June 1, 2025, through May 31, 2026, and to authorize Julie M. Domaratz, as Mayor, to execute the agreement, when received

Encumbrances
On the motion of Trustee Bonosky, seconded by Trustee Woika, it was unanimously resolved to authorize the Clerk-Treasurer to carry forward to the 2025-2026 fiscal year, encumbrances outstanding at the end of the current fiscal year.

Financial Statements
On the motion of Trustee Briggs, seconded by Trustee Bonosky, it was unanimously resolved to accept the April 2025 financial statements for the Village of Fairport and the March 2025 financial statements for the Fairport Municipal Commission.

Audited Bills
On the motion of Trustee Bonosky, seconded by Trustee Woika, it was unanimously resolved to authorize payment of the audited bills in the amount of $733,869.85

May Health and Dental
On the motion of Trustee Woika, seconded by Trustee Mischler, it was unanimously resolved to amend the previously approved amount of $60,000 to pay health and dental insurance premiums paid in the month of May to $56,450.02.

June Health and Dental
On the motion of Trustee Briggs, seconded by Trustee Woika, it was unanimously resolved to authorize the Clerk-Treasurer to pay health and dental insurance premiums for the month of June, in an initial estimated amount not to exceed $60,000, subject to audit and amending authorization by the Village Board at their regularly scheduled June meeting.

Announcements and Committee Reports

Trustee Briggs

- Updated the Board on events she has attended including the Finger Lakes Tourism meeting, NY Canal Tour Boats luncheon, Partnership meeting, Bicentennial Planning Committee meeting, Fairport Foundation Fundraiser, opening day of the Farmers Market, National Comic Book Day event at the library.
- This Friday at 2 P.M. there will be a ribbon cutting for opening and celebrating the 200th Canal Season.
- Saturday is the Perinton recycling and shredding day.

Trustee Mischler

- The Memorial Day Parade on May 26th will have an altered route beginning at Village Hall and ending at the Potter Memorial.
- The Farmers Market is open every Saturday from 7 A.M. to Noon.
- New Business, Mescolata Men, is opening soon.
- There is new artwork on the back of the Village Wayfinding Signs.

Trustee Bonosky

- Recognized Mark Lenzi who is taking classes and exams to be a Master Code Enforcement Officer.

Trustee Woika

- Virtually attended the Canalway Working Group meeting. Approximately 4 million people travel along the Erie Canal each year.

Mayor Domaratz

- Friday at 2 P.M. will be the ribbon cutting for the Opening of the Canal.
- Canal Days is 6/6/2025 through 6/8/2025.
- There is an art contest for the new Banners being placed along the Canal.
- Remaining Electric Meters will be installed by 5/31.
- Fairport Electric is getting a new application for Fairport Electric Customers.
- The new Streetlights on Main Street will be replacing Streetlights from the 1970s.

Upcoming Village Board Meetings:

- Village Board Work Session — Tuesday May 27, 2025, at 6:00 P.M.
- Village Board Meeting — Monday June 9, 2025, at 6:00 P.M.

Executive Session

On the motion of Trustee Bonosky, seconded by Trustee Mischler, it was unanimously resolved to enter into executive session at 6:49 P.M. to discuss the proposed acquisition, sale or lease of real property.

On the motion of Trustee Bonosky, seconded by Trustee Woika, it was unanimously resolved to exit executive session at 7:03 P.M.

Adjourn

On the motion of Trustee Briggs, seconded by Trustee Bonosky, it was unanimously resolved to adjourn at 7:04 P.M.

Respectfully submitted,

Megan A. Cook
Village Clerk-Treasurer

Ginny Maier. 51 Dewey Ave.
I support this amendment to the zoning code. I agree with the legislative finding in this law that – "The ability to safely traverse the Village by foot and other non-automobile modes of transportation is impacted by the presence of drive-through facilities as these facilities are designed for and serve automobile traffic."

I agree with this finding not only because I like "to safely traverse the Village" but also because if we are to prevent the worst impacts of climate change, we need to stop burning fossil fuels as quickly as possible. Gas powered automobiles represent over ⅓ of our greenhouse gas emissions in Fairport and Perinton. Whatever our local government rules and policies can do to discourage car use and facilitate other non-polluting modes of transportation will help this community do its part to fight climate change. Poll after poll tells us that the majority of people support their local government taking action to fight climate change. My fellow climate activists and I talked to hundreds of visitors to the Fairport Farmer's Market last year who agreed with the statement "I support local action to combat climate change by reducing fossil fuel emissions"

Government actions that help us fight climate change are the most consequential things this board can do as community leaders. We know climate change is happening. 2024 was the hottest year on record, and the last 10 years are the hottest decade. Storms continue to get more destructive and weather more unpredictable – if future generations are to have "the ability to safely traverse the Village" in any way, we need action now. So I'm here to ask you, once you've passed this ordinance, to address other rules and policies that also are "designed for and serve automobile traffic".

First: free on-street parking, which is in the way of making bicycle travel a safe alternative. We know from the just completed parking study that there is abundant – also free -- off-street parking in the Village center. Experts tell us that when on-street parking is free, people spend MORE time cruising looking for the "best" parking spot instead of just parking in a lot and walking. On-street parking causes traffic congestion when people stop to park, makes it less safe to walk because drivers are distracted by the search, and is making it impossible to bike safely on our busiest streets. Because Main Street is a village street, there is nothing stopping you from reducing or ending free on street parking here to make room for bicycles, even right now.

Second: we have a significant part of the village restricted to single-family zoning, which is a barrier to creating a walkable community, defined as one where "most services are within reasonable walking distance from residences." Extensive single-family zoning means our entire community is "designed for and serves automobile traffic." Reducing single-family restrictions will help the village become less car-dependent. Because the village is completely in charge of zoning in its own boundaries, you also have significant agency here.

Like banning drive-thrus, removing on street parking, painting bike lanes, and changing our zoning rules costs almost no money. I do understand that unlike banning drive-thrus, these changes are politically difficult. But I also know from experience co-leading five community dialogues about changing zoning rules to meet sustainability goals that you can have productive, respectful conversations about these issues. You will never face zero criticism if you make these changes. However, the experience of many other communities who have tells us that once they are made, most communities LIKE changes that make them more sustainable and less reliant on cars.

Unchecked climate change is going to be much more damaging to the people of this community in the future than a bike lane or some triplexes will be. I believe everyone here knows this. The question I have is are you going use the power you have to do politically difficult things now, or let future residents deal with consequences you could have played a part in avoiding.

Go further than banning drive-throughs; remove on-street parking, paint bicycle lanes, and remove the zoning rules that require us to be car-dependent.

Megan A. Cook

From: Julie Domaratz
Sent: Sunday, May 11, 2025 4:28 PM
To: Adam Bonosky; Tracy Briggs; Emily E. Mischler; Heidi M. Woika
Cc: Jill M. Wiedrick; Bryan White; Megan A. Cook
Subject: Re: proposed Local law #2-2025

Hi Trustees,
I will ask Megan to please compile any email comments that come in regarding Local Law 2 for our meeting.
Julie

Julie Domaratz
Mayor, Village of Fairport
(585) 421-3209

> On May 11, 2025, at 3:13 PM, Nancy Shadd <nancyshadd@gmail.com> wrote:
>
> To Mayor Julie and Village Trustees:
>
> While I am unable to attend the 5/12/2025 Village Board Meeting, I DO Support the passage of Local Law #2-2025 prohibiting drive -throughs because they are not compatible with the greater walkability of this community. I ask you to vote in Favor of this local law, to assure passage.
>
> Thank you for your time and effort to guide Fairport Village.
>
> Sincerely , Nancy G. Shadd 18 Fifth Ave Fairport NY 14450
> CAUTION: This message originated outside the Village of Fairport email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.
>

Megan A. Cook

From: janw0506@aol.com
Sent: Sunday, May 11, 2025 6:41 PM
To: Megan A. Cook
Subject: Public hearing re. Drive-throughs

To the Village of Fairport Trustees,

I'm writing to throw my support behind updating village code to ban drive-throughs in the village.

I believe this kind of car-centered business model has no place in an urban area like the Village of Fairport. Changing the code will let anyone wanting to open a business in the Village know that a drive-through should not be a part of their business plan.

There is already a lot of congestion on Main Street due to trains and the lift bridge. A drive-through in the Main Street business district would only exacerbate congestion.

Using Starbucks as an example, many of their locations in areas like Fairport don't have a drive-through, so its not a necessary part of their buisness plan. Businesses wanting to open here should embrace the walkability of the village and forgo the perceived, unnecessary need for a drive-through!

Thank you,

Janice Williams
205 Packetts Glen
Fairport, NY 14450

Megan A. Cook

From: Cheryl W <clw0987@aol.com>
Sent: Sunday, May 11, 2025 6:42 PM
To: Megan A. Cook
Subject: Local Law No. 2 of 2025

To: Mayor Domaratz and Village Trustees

I am unable to attend the public hearing for Local Law No. 2 of 2025, so I am writing to express my support for adopting this Law to add drive-thrus to the list of specifically prohibited uses in the Village of Fairport.

Traffic in and out of a drive-thru increases the risk of accidents, especially ones involving pedestrians and cyclists. If there is not adequate space to accommodate a line of cars, the line ends up in the roadway, causing traffic congestion. Land that could be used for other purposes, such as additional businesses, outdoor seating areas, or pocket parks to name a few, instead ends up dedicated to a line of cars, idling away and polluting the air with their emissions. I'm sure there are many more negatives associated with drive-thrus than those I've mentioned. Personally, I can't think of a single positive to allowing drive-thrus.

Fairport is a wonderful walkable community, and drive-thrus do not belong here. Banning them is the right move!

Sincerely,

Cheryl L. Williams
205 Packetts Glen
Fairport, NY 14450

Minutes of a Work Session of the Village Board of Trustees

May 27, 2025, held at 31 South Main Street

Present

Trustees: Adam Bonosky
Emily Mischler
Heidi Woika (arrived at 6:30 P.M.)

Mayor: Julie Domaratz

Also, present: Bryan White, Village Manager

Absent

Trustees: Tracy Briggs

The full recording of the meeting can be found on the Village website:
https://www.village.fairport.ny.us/village_government/board_of_trustees_live_archived_meetings/index.php

Mayor Domaratz opened the Village Board Work Session at 6:05 PM.

Native Plant Signage

The Board discussed the possibility of Native Plant Signage in the Village. The signs would include both the English name and the name of the Seneca People. The possible areas include the Southeast Canal Banks, the new Main Street trees and the beds in Kennelly Park.

Pro Housing Communities Program

On the motion of Trustee Bonosky, seconded by Trustee Mischler, it was unanimously resolved to pass a Resolution by the Village Board of the Village of Fairport Supporting the Pro-Housing Communities Program

WHEREAS, the Village of Fairport (hereinafter “local government”) believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Village of Fairport, in order to take positive steps to alleviate the housing crisis, adopts the Pro- Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.

5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

The purpose of this resolution is to assist the Village in applying for a Downtown Revitalization Initiative (DRI) grant this fall noting that the DRI application mandates that local government organizations be a Pro-Housing Community. This program does not mandate certain actions to be taken with respect to housing, it only mandates that the Village attempt to increase housing where feasible to meet NYS's goal of adding housing opportunities in the state. The Village will be working with OCED on the grant application.

<u>Contribution to General Capital Reserve</u>
On the motion of Trustee Bonosky, seconded by Trustee Mischler, it was unanimously resolved to authorize the Clerk-Treasurer to transfer cash proceeds totaling $15,514.70 to the General Capital Reserve, arising from the Public Encroachment Purchase at 15 ½ Main Street North.

<u>Announcements and Committee Reports</u>

Mayor Domaratz
- Update on the Feral Cat issues in the Thomas Creek Wetlands. The Village DPW will be placing signs that state the activities not allowed in the Thomas Creek Wetlands. Now that the area is posted the NYS DEC can now go in and enforce violations in the area. There will be cameras from the NYS DEC.
- The Town of Perinton will be installing a fence around the Community Garden in Potter Park to assist with the deer problem.
- Signs were placed by DPW throughout the Construction Site indicating that Businesses are open.

<u>Board Meetings</u>
Upcoming Village Board Meetings:
- Regular Village Board Meeting — *Monday June 9, 2025, at 6:00 PM*
- *Village Board Work Session* — *Monday June 23, 2025, at 6:00 PM*

<u>Adjourn</u>
On the motion of Trustee Woika, seconded by Trustee Mischler, it was unanimously resolved to adjourn at 7:15 P.M.

Respectfully submitted,

Megan A. Cook
Village Clerk-Treasurer

VILLAGE OF FAIRPORT, NY

FINANCIAL REPORT

MAY 2025
(Through 6/4/2025)

Prepared by:
Megan A. Cook, CPA
Clerk-Treasurer

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Megan A. Cook, CPA
Clerk-Treasurer

31 S. Main Street, Fairport, NY 14450
Office: (585) 421-3202
Email: mac@fairportny.com

June 9, 2025

To the Board of Trustees,

I have compiled this Financial Report for the month of May 2025 ***as of June 4, 2025***. The Village will keep the June 1, 2024, through May 31, 2025, Fiscal Year open through the July 2025 check run. Therefore, this May report provided to you today is ***not finalized.*** The Board will receive the final report for the 2024-2025 Fiscal Year at the July Work Session. The significant items that remain open as of June 4, 2025, are as follows:

- Sales Tax Revenue for April 2025 and May 2025
- Reimbursement from FMC for shared personnel costs for the time frame January 1, 2025, through May 31, 2025.
- Reimbursement from the Sewer fund for shared personnel costs for the time frame June 1, 2024, through May 31, 2025.
- Remainder of May bills to be received and paid in June and July check runs.

This report includes an analysis of the General Fund, Capital Projects Fund, Reserves Fund, Sewer Fund, and Debt Service Fund through May 31, 2025 ***as of June 4, 2025***. Included in each fund is a monthly analysis, a balance sheet, a revenue statement, an expenditure statement, and a statement of changes in fund balance.

I have also included a reconciliation of the 3 capital reserve funds as well as the May Bank Reconciliation.

Sincerely,

Megan A. Cook, CPA

Clerk-Treasurer

GENERAL FUND ANALYSIS
MAY 2025

BALANCE SHEET
The General Fund ended the month with a fund balance of **$2,823,035.52** of which $2,205,898.07 is unassigned. The fund balance equal to cash in the bank is $2,145,203.02. The remainder of the fund balance is related to $37,758.42 in invoices billed but not yet received in cash, an amount owed from other funds of $695,606.37, a prepayment of the Workers Compensation contract bill of $81,268.25, offset by amounts owed to the NYS retirement systems and May invoices to be paid in June.

REVENUES
Through May 31, 2025, 95% of budged revenues have been earned and recorded.

Current Month Activity
During the month of May, the Village earned and recorded $582,388.19 in revenue. Significant revenues earned in May were as follows:

- $506,486.04 in quarterly Sales Tax for the period January 1 – March 31, 2025. This is an increase of 2.84% over the prior year for the same quarter.
- $10,721.60 for Culture and Rec Fees arising from the Farmers Market vendors as well as docking fees.
- $7,297.76 in monthly rental fees from the Cell Tower and other contractual rental agreements.
- $47,189.70 in miscellaneous revenues, mainly arising from a refund received from the administration fund of the Workers' Compensation consortium.

Year – to Date Activity
As of May 31, 2025, the Village should expect that the entire budget be collected. As noted in the introduction, the amount owed from FMC for personnel costs for the months January 2025 – May 2025 has not yet been recorded. Additionally, Sales Tax for the months April 2025 – May 2025 has not yet been recorded. Finally, the annual transfer from Sewer Fund for personnel costs has not yet been recorded. These items will either be finalized or estimated as part of the final year-end report presented after the July 2025 check run. Significant variances are explained below:

- ***Sales Tax*** is at 84% noting the Village has only received Sales Tax through March 31, 2025. The next payment will be received on August 15, 2025. The Village will accrue April-May 2025 as part of year end close. The Village is on track to meet budget.

- ***Departmental Income – Culture & Rec*** is only 85% noting the docking fees came in under budget this year and there was a late start to the management of the Famers Market noting a vacant Market Manager position. The Village expects to remain under budget in this account for the year.

- ***Departmental Income – Home & Comm*** is only 71% noting this includes reimbursable fees for Planning that did not occur. There is a matching unrealized expense causing a net zero impact to the fund.

- ***Misc*** is well above budget noting the Village does not budget for the Workers Comp Refund due to its volatility. Such proceeds will be reinvested in either the Workers Comp Reserve or a Capital Reserve at year-end as determined by the Board.

- ***Interfund Revenues*** is only 61% noting this includes transactions through 12/31/2024. The remainder of the year will be billed back to FMC in May.

- ***Transfer-in*** is at 0% as this account is paid once a year in May.

GENERAL FUND ANALYSIS
MAY 2025

EXPENDITURES
Through May 31, 2025, 93% of budgeted appropriations have been spent or encumbered.

Current Month Activity
During the month of May, the Village incurred and recorded $942,605.06 in expenditures. Significant expenditures in May were as follows:

- The Village recorded Payroll expenses of $110,829.22 for check date May 8, 2025.
- The Village recorded Payroll expenses of $120,339.49 for check date May 22 , 2025.
- The Village paid monthly Fleet costs of $23,903.34 for April 2025.
- The Village paid monthly IT costs of $28,957.68 for April 2025.
- The Village paid monthly electric costs of $16,153.37.
- The Village paid its second semi-annual debt service payment of $281,106.26
- The Village paid $165,145.25 in quarterly contributions to the General Capital Reserve, Fire Rolling Stock Reserve, and Fire Equipment Reserve of $83,823.50. $63,821.75, and $17,500.00, respectively.
- The Village paid its monthly health care bills of $49,686.93 (Employer portion).

Year – to – Date Activity
As of May 31, 2025, the Village should expect that 100% of expenditures have been incurred and recorded, Due to timing of invoices, all the May 2025 bills have not been received by the Village. The remainder of the May bills will be paid in the June and July check runs and accrued back to the 2024-2025 fiscal year. The Village will also be submitting budget amendments to the Village Board to cover the budget overages in certain accounts .

VILLAGE OF FAIRPORT
GENERAL FUND
Balance Sheet

	MAY 31, 2025	APRIL 30, 2025	$$ VARIANCE
ASSETS:			
Cash - Flexible Spending	2,269.17	2,704.17	(435.00)
Cash - Savings Account	706,091.53	1,500,146.39	(794,054.86)
Investments - NYCLASS	1,157,669.55	1,153,585.11	4,084.44
Cash - Accounts Payable	1.00	1.00	-
Cash - Petty	500.00	500.00	-
Cash - Departmental	177.50	177.50	-
Restricted Cash - Insurance Reserve	34,060.25	33,942.23	118.02
Restricted Cash - Workers Compensation	240,998.00	240,151.35	846.65
Restricted Cash - Asset Forfeiture	3,436.02	3,432.64	3.38
Taxes Receivable - Current	-	-	-
Accounts Receivable	37,758.42	36,904.59	853.83
Due from other funds	695,606.37	230,618.17	464,988.20
Due from Federal & State	-	-	-
Due from other governments	-	-	-
Prepaid Expense	81,268.25	81,268.25	-
Total Assets	2,959,836.06	3,283,431.40	(323,595.34)
LIABILITIES:			
Accounts Payable	37,081.53	-	37,081.53
Accrued Liabilities	-	-	-
Deposits for Flexible Spending	2,269.17	2,704.17	(435.00)
Due to other funds	(7.19)	(7.19)	-
Due to NYS Retirement Systems	95,397.53	95,397.53	-
Overpayments and clearing	2,059.50	2,059.50	-
Total Liabilities	136,800.54	100,154.01	36,646.53
FUND BALANCE:			
Non-Spendable	81,268.25	81,268.25	-
Assigned for Encumbrances	55,723.93	63,835.91	(8,111.98)
Appropriated for 2024-2025 Budget	201,651.00	201,651.00	-
Restricted:			
Insurance	34,060.25	33,942.23	118.02
Workers Compensation	240,998.00	240,151.35	846.65
Asset Forfeiture	3,436.02	3,432.64	3.38
Unassigned	2,205,898.07	2,558,996.01	(353,097.94)
Total Fund Balance	2,823,035.52	3,183,277.39	(360,241.87)
Total Liabilities & Fund Balance	2,959,836.06	3,283,431.40	(323,595.34)

VILLAGE OF FAIRPORT

General Fund

TOTAL REVENUES & EXPENDITURES

	MONTH TO DATE	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	ADJUSTED BUDGET	YEAR TO DATE	BUDGET VARIANCE OVER (UNDER)	% OF BUDGET RECORDED
REVENUES:							
Real Property Taxes	-	3,239,405.00	-	3,239,405.00	**3,246,960.17**	7,555.17	100%
PILOTS	-	224,110.00	-	224,110.00	**208,982.76**	(15,127.24)	93%
Interest & Penalties	-	7,500.00	-	7,500.00	**14,064.71**	6,564.71	188%
Sales Tax	506,486.04	2,049,540.00	-	2,049,540.00	**1,722,387.32**	(327,152.68)	84%
Utilities Gross Receipts	199.35	20,000.00	-	20,000.00	**23,652.49**	3,652.49	118%
Franchise Fees	-	58,000.00	-	58,000.00	**53,802.46**	(4,197.54)	93%
Departmental - General Gov	204.00	2,750.00	-	2,750.00	**2,521.98**	(228.02)	92%
Departmental - Public Safety	53.25	3,000.00	-	3,000.00	**2,876.25**	(123.75)	96%
Departmental - Transportation	-	1,500.00	-	1,500.00	**5,074.08**	3,574.08	338%
Departmental - Culture & Rec	10,721.60	83,367.00	-	83,367.00	**70,502.83**	(12,864.17)	85%
Departmental - Home & Comm	2,250.00	71,020.00	-	71,020.00	**50,200.00**	(20,820.00)	71%
Fire Protection	-	767,226.00	-	767,226.00	**767,226.00**	-	100%
Intergovernmental Charges	-	4,500.00	-	4,500.00	**4,457.76**	(42.24)	99%
Interest & Earnings	5,052.49	55,000.00	-	55,000.00	**64,583.81**	9,583.81	117%
Rental of Real Property	7,297.76	170,458.00	-	170,458.00	**203,889.78**	33,431.78	120%
Licenses & Permits	2,840.00	17,600.00	-	17,600.00	**24,237.34**	6,637.34	138%
Fines & Forfeitures	-	3,600.00	-	3,600.00	**3,500.00**	(100.00)	97%
Sale of Property & Insurance Recoveries	94.00	-	-	-	**23,455.97**	23,455.97	
Misc	47,189.70	-	-	-	**84,148.19**	84,148.19	
Interfund Revenues	-	125,620.00	-	125,620.00	**76,042.45**	(49,577.55)	61%
AIM	-	140,035.00		140,035.00	**140,035.00**	-	100%
Mortgage Tax	-	50,000.00	-	50,000.00	**63,823.20**	13,823.20	128%
Stated Aid - Zoning	-	-	-	-	**44,335.94**	44,335.94	
State Aid - Other	-	-	-	-	**9,796.00**	9,796.00	
State Aid - Public Safety	-	3,721.00	-	3,721.00	**4,217.66**	496.66	113%
Transfer - In	-	167,400.00	-	167,400.00	**-**	(167,400.00)	0%
Appropriated Fund Balance	-	201,651.00	-	201,651.00	**-**		
Total Revenues	582,388.19	7,467,003.00	-	7,467,003.00	**6,914,774.15**	(350,577.85)	93%

VILLAGE OF FAIRPORT
GENERAL FUND
Total Expenditures

	MONTH TO DATE	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	ADJUSTED BUDGET	YEAR TO DATE	ENCUM	BUDGET AVAILABLE	% OF BUDGET SPENT
BOARD OF TRUSTEES	3,860.84	66,678.00	-	66,678.00	66,325.46	-	352.54	**99%**
MAYOR	1,673.61	19,879.00	-	19,879.00	18,887.51	-	991.49	**95%**
MANAGER	10,947.00	148,524.00	-	148,524.00	144,690.02	-	3,833.98	**97%**
TREASURER	18,353.93	222,002.00	-	222,002.00	227,672.89	-	(5,670.89)	**103%**
VILLAGE ATTORNEY	5,325.00	40,000.00	-	40,000.00	47,928.74	-	(7,928.74)	**120%**
PERSONNEL	1,503.84	12,470.00	-	12,470.00	14,375.08	-	(1,905.08)	**115%**
VILLAGE HALL	2,200.39	17,900.00	-	17,900.00	18,896.01	-	(996.01)	**106%**
CENTRAL GARAGE	23,903.34	235,000.00	-	235,000.00	223,858.72	-	11,141.28	**95%**
DPW FACILITY	4,057.43	27,600.00	-	27,600.00	21,816.82	-	5,783.18	**79%**
INFORMATION TECHNOLOGY	28,957.68	262,372.00	-	262,372.00	232,994.26	-	29,377.74	**89%**
UNALLOCATED INSURANCE	-	90,175.00	-	90,175.00	86,305.52	-	3,869.48	**96%**
MUNICIPAL ASSN DUES	-	4,545.00	-	4,545.00	3,599.00	-	946.00	**79%**
TAXES & ASSESS	-	3,600.00	-	3,600.00	3,107.85	-	492.15	**86%**
CONTINGENT ACCOUNT	-	25,000.00	-	25,000.00	-	-	25,000.00	**0%**
POLICE	97,455.65	1,414,149.00	948.95	1,415,097.95	1,289,431.85	-	125,666.10	**91%**
ASSET FORFEITURE	-	-	-	-	-	-	-	
FIRE	47,909.80	255,110.00	-	255,110.00	287,487.63	-	(32,377.63)	**113%**
FIRE FACILITY TRAINING	-	21,000.00	-	21,000.00	23,723.26	-	(2,723.26)	**113%**
SAFETY INSPECTION	9,189.88	112,494.00	-	112,494.00	102,707.40	-	9,786.60	**91%**
DPW ADMINISTRATION	63,335.65	928,784.00	26,338.00	955,122.00	872,640.32	-	82,481.68	**91%**
STREETS MAINT. & CLEAN.	10,141.74	116,000.00	-	116,000.00	95,270.42	-	20,729.58	**82%**
SNOW REMOVAL	-	74,600.00	(2,000.00)	72,600.00	45,387.88	-	27,212.12	**63%**
STREET LIGHTING	16,153.37	195,000.00	-	195,000.00	181,804.42	-	13,195.58	**93%**
SIDEWALKS	-	-	-	-	-	-	-	
OFF STREET PARKING	-	4,500.00	-	4,500.00	1,383.70	-	3,116.30	**31%**

PUBLICITY	-	10,650.00	5,750.00	16,400.00	10,692.98	-	5,707.02	**65%**
PARKS	1,364.30	19,700.00	(2,000.00)	17,700.00	6,416.12	-	11,283.88	**36%**
POTTER	-	-	-	-	-	-	-	
DOCK FACILITIES	3,760.65	32,749.00	-	32,749.00	35,144.98	-	(2,395.98)	**107%**
MUSEUM	85.00	1,500.00	-	1,500.00	195.17	-	1,304.83	**13%**
CELEBRATIONS	-	2,700.00	-	2,700.00	263.66	-	2,436.34	**10%**
ZBA	8,470.46	12,000.00	123,776.85	135,776.85	96,703.09	21,971.18	17,102.58	**87%**
PLANNING BOARD	9,440.37	131,987.00	-	131,987.00	101,603.44	-	30,383.56	**77%**
HPC	177.82	6,000.00	-	6,000.00	615.27	-	5,384.73	**10%**
SANITARY SEWER	2,339.48	29,233.00	-	29,233.00	23,953.62	-	5,279.38	**82%**
REFUSE COLLECTION	4,361.10	177,000.00	-	177,000.00	121,557.46	-	55,442.54	**69%**
STREET CLEANING	-	3,600.00	-	3,600.00	1,639.48	-	1,960.52	**46%**
COMM. BEAUTIFICATION	2,737.54	19,880.00	(3,000.00)	16,880.00	15,374.94	-	1,505.06	**91%**
STORM SEWER DRAINAGE	31,745.46	40,450.00	17,024.25	57,474.25	62,471.40	2,004.75	(7,001.90)	**112%**
SHADE TREES	1,792.89	60,370.00	84,147.50	144,517.50	24,824.67	31,748.00	87,944.83	**39%**
OTHER HOME & COMM SERV	4,060.49	18,955.00	-	18,955.00	22,280.55	-	(3,325.55)	**118%**
NYS RETIREMENT	-	572,385.00	-	572,385.00	572,156.00	-	229.00	**100%**
EMPLOYEE BENEFITS	65,534.14	1,061,868.00	-	1,061,868.00	1,060,743.61	-	1,124.39	**100%**
TRANSFER-OUT	461,766.21	968,594.00	-	968,594.00	991,883.22	-	(23,289.22)	**102%**
Total Expenditures	942,605.06	7,467,003.00	250,985.55	7,717,988.55	7,158,814.42	55,723.93	503,450.20	**93%**

VILLAGE OF FAIRPORT

GENERAL FUND

Change in Fund Balance

	5/1/2025 - 5/31/2025 MONTH - TO - DATE	6/1/2024 - 5/31/2025 YEAR - TO - DATE
FUND BALANCE - beginning	$ 3,183,277.39	$ 3,067,075.79
REVENUES	582,388.19	6,914,774.15
EXPENDITURES	(942,605.06)	(7,158,814.42)
FUND BALANCE - ending	$ 2,823,060.52	$ 2,823,035.52

CAPITAL PROJECTS FUND ANALYSIS
MAY 2025

BALANCE SHEET
The Capital Projects Fund ended the month with a fund balance of **$(23,764.61).** The negative fund balance is due to a timing issue. This will be funded on 6/9/2025 when a transfer from the capital reserves in completed.

CURRENT MONTH ACTIVITY
During the month of May, the Village incurred total capital costs of $583,862.09 related to the following projects:

COST	PROJECT DESCRIPTION	FUNDING SOURCE
$12,288.98	*Village Hall ADA door openers*	General Capital Reserve
$33,291.56	*Fire Department Attack Hose*	Fire Equipment Reserve
$322,029.61	*Briggs and Railroad Street Construction*	CHIPs
$216,251.94	*Main Street Streetscape Construction and Inspection*	General Capital Reserve & TAP Grant

YEAR TO DATE ACTIVITY
Through May 31, 2025, the Village has incurred total capital costs of $2,639,599.23, related to the following projects:

COST	PROJECT DESCRIPTION	FUNDING SOURCE
$6,040.26	*Village Hall Garage doors*	General Capital Reserve
$12,288.98	*Village Hall ADA door openers*	General Capital Reserve
$4,870.43	*Deposit for Server upgrade project*	General Capital Reserve
$125,602.19	*Police Equipment (UTV, Vehicles)*	Federal Grant, Insurance Proceeds & General Capital Reserve
$142.60	*Police Office Investigatory Analysis*	General Capital Reserve
$56,480.94	*New Fire Chief Truck – 2024 Ford F-150 XTL*	Fire Rolling Stock Reserve
$325,474	*American Rescue Truck*	Fire Rolling Stock
$47,304.56	*Attack Hose Project*	Fire Equipment Reserve
$2,408.33	*Fire Station Repairs*	Fire Equipment Reserve
$429,468.21	*DPW Equipment (Mowers, Vehicles, Trench Drain, Freightliners)*	General Capital Reserve
$1,984.33	*Installation of Welcome Signs*	General Capital Reserve
$528.848.38	*2024-2025 Street Maintenance*	CHIPS
$282,228.04	*Liftbridge Lane East Resurfacing*	CHIPS & General Capital Reserve
$441,224.86	*Main Street Streetscape*	TAP Grant & General Capital Reserve
$139,563.03	*2024-2025 Sidewalk Replacement*	General Capital Reserve
$40,840.00	*Parks (Sculpture at Southwest Banks, Benches/Trash Cans)*	General Capital Reserve & Donations
$107,614.55	*Southeast Canal Banks Landscaping Project*	General Capital Reserve
$87,215.54	*Storm Sewer Drainage Projects*	General Capital Reserve

VILLAGE OF FAIRPORT

CAPITAL PROJECTS FUND

BALANCE SHEET

	MAY 31, 2025	APRIL 30, 2025	$$ VARIANCE
ASSETS			
CHASE BANK	**$ 1,918,544.95**	$ -	$ 1,918,544.95
ACCOUNTS RECEIVABLE	**-**	-	-
STATE & FEDERAL AID RECEIVABLE	**695,106.37**	230,118.17	464,988.20
DUE FROM OTHER FUNDS	**-**	-	-
Total Assets	**$ 2,613,651.32**	$ 230,118.17	$ 2,383,533.15
LIABILITIES:			
ACCOUNTS PAYABLE	**$ 42,309.56**	-	42,309.56
BAN PAYABLE	**1,900,000.00**	-	
DUE TO OTHER FUNDS	**695,106.37**	$ 230,118.17	$ 464,988.20
Total Liabilities	**2,637,415.93**	230,118.17	2,407,297.76
FUND BALANCE:			
Unassigned	**(23,764.61)**	(0.00)	(23,764.61)
Total Fund Balance	**(23,764.61)**	(0.00)	(23,764.61)
Total Liabilities & Fund Balance	**$ 2,613,651.32**	$ 230,118.17	$ 2,383,533.15

VILLAGE OF FAIRPORT

CAPITAL PROJECTS FUND

TOTAL REVENUES & EXPENDITURES

	5/1/2025 - 5/31/2025 MONTH - TO - DATE	6/1/2024 - 5/31/2025 YEAR - TO - DATE
REVENUES:		
INTEREST	$ -	$ -
INSURANCE	-	45,257.00
PREMIUM ON OBLIGATION	18,544.95	18,544.95
STATE AID - OTHER	-	-
STATE AID - CHIPS	314,335.60	556,158.37
STATE AID - IEEP	-	-
FEDERAL AID - PUBLIC SAFETY	-	30,208.99
FEDERAL AID - ARPA	-	-
FEDERAL AID - TAP	150,652.60	271,056.80
FEDERAL AID - CDBG	-	-
TRANSFER IN	76,564.33	1,694,608.51
Total Revenues	$ 560,097.48	$ 2,615,834.62
EXPENDITURES:		
VILLAGE HALL EQUIPMENT	$ 12,288.98	$ 23,199.67
POLICE EQUIPMENT	-	125,744.79
FIRE EQUIPMENT	33,291.56	429,259.50
FIRE IT INTEGRATION	-	-
FIRE ROOF REPAIRS AND IMPROVEMENTS	-	-
FIRE STATION REPAIRS	-	2,408.33
FIRE TURNOUT GEAR	-	-
DPW EQUIPMENT	-	429,468.21
SIGNAGE	-	1,984.33
STREETS MAINT. & CLEAN.EQUIPMENT	322,029.61	528,848.38
LIFTBRIDGE LANE E	-	282,228.04
STREETSCAPE	216,251.94	441,224.86
SIDEWALKS	-	139,563.03
PARKING LOT	-	-
PARKS	-	148,454.55
STORM SEWER DRAINAGE EQUIPMENT	-	87,215.54
CEMETERY SIGNS	-	-
TRANSFER TO GENERAL FUND	-	-
TRANSFER TO DEBT SERVICE	-	-
Total Expenditures	$ 583,862.09	$ 2,639,599.23

VILLAGE OF FAIRPORT

CAPITAL PROJECTS FUND

CHANGE IN FUND BALANCE

	4/1/2025 - 4/30/2025 MONTH - TO - DATE	6/1/2024 - 4/30/2025 YEAR - TO - DATE
FUND BALANCE - beginning	**$ -**	$ -
REVENUES	**560,097.48**	2,615,834.62
EXPENDITURES	**(583,862.09)**	(2,639,599.23)
FUND BALANCE - ending	**$ (23,764.61)**	$ (23,764.61)

CAPITAL RESERVES FUND ANALYSIS
MAY 2025

BALANCE SHEET
The Capital Reserves Fund ended the month with a fund balance of **$3,462,884.14.** The balance is equal to the cash in the bank allocated to the three reserves as follows: (1) $2,549,412.58 in General Capital, (2) $609,136.22 in Fire Rolling Stock, and (3) $304,335.34 in Fire Equipment.

CURRENT MONTH ACTIVITY
During the month of May 2025, the Village utilized $43,272.77 from the General Capital Reserve to fund the following projects:

- $42,872.70 in Construction costs and Inspection costs for the Main Street Enhancement Project.
- $400.07 for the Village Hall ADA door openers project.

During the month of May 2025, the Village utilized $33,291.56 from the Fire Equipment Capital Reserve to fund the following projects:

- Attack Hose project.

Additionally, during the month of May 2025, the Village earned and recorded $199,514.90 in contributions to the reserves from the following sources:

- $11,784.95 in interest revenue allocated to each reserve accordingly.
- $7,070 in auction proceeds from the sale of the 2000 Freightliner American LeFance Rescue Truck. The proceeds were reinvested in the Fire Rolling Stock Reserve.
- $15,514.70 in one time revenue received for the Public Encroachment Sale at 15 ½ Main Street North. The Board approved to reinvest the proceeds in the General Capital Reserve.
- $165,145.25 in quarterly contributions to the General Capital Reserve, Fire Rolling Stock Reserve, and Fire Equipment Reserve of $83,823.50. $63,821.75, and $17,500.00, respectively.

YEAR TO DATE ACTIVITY
Through May 31, 2025, the Village has utilized $1,694,608.51 in capital reserve money fund ongoing projects.

Additionally, through May 31, 2025, $902,122.93 has been reinvested in the Capital Reserve Funds.

A YTD reconciliation of each reserve fund along with the Capital Projects can be found on pages 16-18.

VILLAGE OF FAIRPORT
CAPITAL RESERVES FUND
BALANCE SHEET

	MAY 31, 2025	APRIL 30, 2025	$$ VARIANCE
ASSETS:			
CASH RESERVE - Capital	**$ 2,549,412.58**	$ 2,484,593.48	$ 64,819.10
CASH RESERVE - Fire Rolling Stock	**609,136.22**	536,280.69	72,855.53
CASH RESERVE - Fire Equipment	**304,335.34**	319,059.40	(14,724.06)
ACCOUNTS RECEIVABLE - Capital	**-**	-	
DUE FROM OTHER FUNDS - Capital	**-**	-	-
Total Assets	**$ 3,462,884.14**	$ 3,339,933.57	$ 122,950.57
LIABILITIES:			
DUE TO OTHER FUNDS - Capital	**$ -**	$ -	$ -
DUE TO OTHER FUNDS - Fire Rolling Stock	**-**	-	-
DUE TO OTHER FUNDS - Fire Equipment	**-**	-	-
Total Liabilities	**-**	-	-
FUND BALANCE:			
RESTRICTED			
Capital Plan	**2,549,412.58**	2,484,593.48	64,819.10
Fire Rolling Stock	**609,136.22**	536,280.69	72,855.53
Fire Equipment	**304,335.34**	319,059.40	(14,724.06)
Total Fund Balance	**3,462,884.14**	3,339,933.57	122,950.57
Total Liabilities & Fund Balance	**$ 3,462,884.14**	$ 3,339,933.57	$ 122,950.57

VILLAGE OF FAIRPORT

CAPITAL RESERVES FUND

TOTAL REVENUES & EXPENDITURES

	5/1/2025 - 5/31/2025 MONTH - TO - DATE	6/1/2024 - 5/31/2025 YEAR - TO - DATE
REVENUES:		
INTEREST - General Capital	$ 8,753.67	$ 126,299.89
INTEREST - Fire Rolling Stock	1,963.78	29,833.76
INTEREST - Fire Equipment	1,067.50	13,249.58
SALE OF PROPERTY - General Capital	-	25,804.00
SALE OF PROPERTY - Fire Rolling Stock	7,070.00	21,640.00
SALE OF PROPERTY - Fire Equipment	-	-
GIFTS & DONATIONS - General Capital	-	9,200.00
TRANSFER IN - General Capital	99,338.20	350,808.70
TRANSFER IN - Fire Rolling Stock	63,821.75	255,287.00
TRANSFER IN- Fire Equipment	17,500.00	70,000.00
Total Revenues	$ 199,514.90	$ 902,122.93
EXPENDITURES:		
TRANSFER OUT - General Capital	43,272.77	1,262,940.68
TRANSFER OUT - Fire Rolling Stock	-	381,954.94
TRANSFER OUT - Fire Equipment	33,291.56	49,712.89
Total Expenditures	$ 76,564.33	$ 1,694,608.51

VILLAGE OF FAIRPORT

CAPITAL RESERVES FUND

CHANGE IN FUND BALANCE

	5/1/2025 - 5/31/2025 MONTH - TO - DATE	6/1/2024 - 5/31/2025 YEAR - TO - DATE
FUND BALANCE - beginning	**$ 3,339,933.57**	$ 4,255,369.72
REVENUES	**199,514.90**	902,122.93
EXPENDITURES	**(76,564.33)**	(1,694,608.51)
FUND BALANCE - ending	**$ 3,462,884.14**	$ 3,462,884.14

VILLAGE OF FAIRPORT
THE CURRENT STATE OF THE CAPITAL FUND
For the Period 6/1/2024 - 5/31/2025

	CAPITAL RESERVE BALANCE	CAPITAL FUND PROJECT Police	CAPITAL FUND PROJECT DPW Infrastructure	CAPITAL FUND PROJECT DPW Buildings & Grounds	CAPITAL FUND PROJECT DPW Vehicles	CAPITAL FUND PROJECT Village Hall	TOTAL CAPITAL FUND
BALANCE ON JUNE 01, 2024	$ 3,320,958.20	$ -	$ -	$ -	$ -	$ -	**$ -**
GRANT/OTHER FUNDING SOURCES/BOND							
CHIPs			918,025.92				**918,025.92**
Street Resurfacing/Side Walk/Equipment			(511,596.25)				**(511,596.25)**
Liftbridge Lane East			(406,429.67)				
Transfer to General Capital Reserve							**-**
							-
FEDERAL AID - JAG		30,208.99					**30,208.99**
Police Equipment		(30,208.99)					**(30,208.99)**
FEDERAL AID - TAP			279,704.25				**279,704.25**
Streetscape			(279,704.25)				**(279,704.25)**
CDBG			45,435.50				**45,435.50**
Storm Sewer			(45,435.50)				**(45,435.50)**
CAPITAL RESERVE TRANSACTIONS							
Fund Capital Reserve from Unrestricted	350,808.70						
Transfer to H Fund from Cap Reserve	(1,283,658.21)	(50,278.80)	(899,853.89)	(1,984.33)	(311,722.33)	(19,818.86)	**(1,283,658.21)**
VILLAGE HALL EQUIPMENT						19,818.86	**19,818.86**
POLICE EQUIPMENT		50,278.80					**50,278.80**
DPW EQUIPMENT			117,745.88		311,722.33		**429,468.21**
SIGNS				1,984.33			
STREETS MAINT. & CLEAN.EQUIPMENT			4,463.60				**4,463.60**
LIFTBRIDGE LANE E			242,760.44				**242,760.44**
STREETSCAPE			149,603.29				**149,603.29**
SIDEWALKS			139,563.03				**139,563.03**
PARKS			148,454.55				**148,454.55**
STORM SEWER DRAINAGE EQUIPMENT			97,263.10				**97,263.10**
CEMETERY							**-**
Additional Funding							
Sale of Assets	25,804.00						**-**
Gifts and Donations	9,200.00						
Interest	126,299.89						**-**
CURRENT BALANCES	**$ 2,549,412.58**	**$ -**	**$ (0.00)**	**$ -**	**$ -**	**$ -**	**$ (0.00)**

VILLAGE OF FAIRPORT
THE CURRENT STATE OF THE CAPITAL FUND
For the Period 6/1/2024 - 5/31/2025

	Fire Equipment RESERVE	CAPITAL FUND PROJECT	CAPITAL FUND PROJECT	CAPITAL FUND PROJECT	CAPITAL FUND PROJECT	CAPITAL FUND PROJECT	TOTAL CAPITAL
	BALANCE	Roof Replacement #1	Roof Replacement #2	Attack Hose	Fire Station Repairs		FUND
BALANCE ON JUNE 01, 2024	$ 270,798.65	$ -	$ -	$ -	$ -	$ -	**$ -**
GRANT/OTHER FUNDING SOURCES/BOND							
							-
CAPITAL RESERVE TRANSACTIONS							
Fund Capital Reserve from Unrestricted	70,000.00						
Transfer to H Fund from Cap Reserve	(49,712.89)	-	-	(47,304.56)	(2,408.33)	-	**(49,712.89)**
ROOF REPLACEMENT STATION 1							**-**
ROOF REPLACEMENT STATION 2							**-**
STATION REPAIRS					2,408.33		**2,408.33**
ATTACK HOSE				47,304.56			**47,304.56**
							-
Additional Funding							
Sale of Assets							
Interest	13,249.58						**-**
							-
CURRENT BALANCES	**$ 304,335.34**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

VILLAGE OF FAIRPORT
THE CURRENT STATE OF THE CAPITAL FUND
For the Period 6/1/2024 - 5/31/2025

	FIRE ROLLING STOCK RESERVE BALANCE	CAPITAL FUND PROJECT Pick up Truck	CAPITAL FUND PROJECT Chief Rotation	CAPITAL FUND PROJECT American Rescue	CAPITAL FUND PROJECT	CAPITAL FUND PROJECT	TOTAL CAPITAL FUND
BALANCE ON JUNE 01, 2024	$ 684,330.40	$ -	$ -	$ -	$ -	$ -	**$ -**
GRANT TRANSACTIONS							
							-
							-
							-
							-
							-
							-
CAPITAL RESERVE TRANSACTIONS							
Fund Capital Reserve from Unrestricted	255,287.00						
Transfer to H Fund from Cap Reserve	(381,954.94)	-	(56,480.94)	(325,474.00)			**(381,954.94)**
FIRE EQUIPMENT			56,480.94	325,474.00			**381,954.94**
Additional Funding							
Sale of Assets	21,640.00						
Interest	29,833.76						**-**
							-
CURRENT BALANCES	**$ 609,136.22**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SEWER FUND ANALYSIS
MAY 2025

BALANCE SHEET
The Sewer Fund ended the month with a fund balance of **$821,649.36.** The fund balance is equal to cash in the bank of $821,896.86.

REVENUES
Through May 31, 2025, 87% of budgeted revenues have been earned and recorded.

There was no revenue earned during the month of May.

EXPENDITURES
Through May 31, 2025, 29% of the budget has been spent or encumbered mainly due to contracts with Kenyon Pipeline.

In May there were expenditures of $14,236.35 to install a backflow preventer at 156 Parce Ave, due to an issue with the Village Sewer Lateral backup in that location. The other expenditures in May were for Sewer Line root control annual maintenance.

As part of the year -end close, the Village General Fund will be charging back personnel administration costs to the Sewer Fund based upon the budgeted allocation for specific employees.

VILLAGE OF FAIRPORT
SEWER FUND
BALANCE SHEET

	May 31, 2025	APRIL 30, 2025	$$ VARIANCE
ASSETS:			
CASH	821,896.86	843,510.10	(21,613.24)
TAXES REXCEIVABLE	-	-	-
DUE FROM OTHER FUNDS	-	-	
DUE FROM STATE & FED	-	-	-
DUE FROM PERINTON	-	-	-
Total Assets	821,896.86	843,510.10	(21,613.24)
LIABILITIES:			
DUE TO OTHER FUNDS	-	-	-
ACCOUNTS PAYABLE	247.50	-	247.50
Total Liabilities	247.50	-	247.50
FUND BALANCE:			
ASSIGNED	821,649.36	843,510.10	(21,860.74)
Total Fund Balance	821,649.36	843,510.10	(21,860.74)
Total Liabilities & Fund Balance	821,896.86	843,510.10	(21,613.24)

VILLAGE OF FAIRPORT

SEWER FUND

TOTAL REVENUES & EXPENDITURES

	MONTH TO DATE	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	ADJUSTED BUDGET	ENCUM	YEAR TO DATE	BUDGET VARIANCE OVER (UNDER)	% OF BUDGET COLLECTED
REVENUES:								
SEWER RENT	-	374,850.00	-	374,850.00	-	374,500.00	(350.00)	99.91%
INTEREST	-	-	-	-	-	-	-	
INTERGOVERNMENTAL	-	34,205.00	-	34,205.00	-	-	(34,205.00)	0.00%
FEDERAL AID - CDBG	-	-	-	-	-	3,512.90	3,512.90	#DIV/0!
TRANSFER IN	-	-	-	-	-	-	-	
APPROPRIATED FB	-	26,217.00	-	26,217.00	-	-	(26,217.00)	0.00%
Total Revenues	-	435,272.00	-	435,272.00	-	378,012.90	(57,259.10)	87%

	MONTH TO DATE	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	ADJUSTED BUDGET	ENCUM	YEAR TO DATE	BUDGET AVAILABLE	% OF BUDGET USED
EXPENDITURES:								
EQUIPMENT	-	11,000.00	-	11,000.00	17,894.00	24,400.00	(31,294.00)	384%
CONTRACTUAL	21,860.74	231,872.00	284,309.28	516,181.28	134,309.28	33,450.08	348,421.92	33%
MAINTENANCE	-	25,000.00	-	25,000.00	-	-	25,000.00	0%
TRANSFER OUT	-	167,400.00	-	167,400.00	-	-	167,400.00	0%
Total Expenditures	21,860.74	435,272.00	284,309.28	719,581.28	152,203.28	57,850.08	509,527.92	29%

VILLAGE OF FAIRPORT

SEWER FUND

CHANGE IN FUND BALANCE

	5/1/2025 - 5/31/2025 MONTH - TO - DATE	6/1/2024 -5/31/2025 YEAR - TO - DATE
FUND BALANCE - beginning	843,510.10	501,486.54
REVENUES	-	378,012.90
EXPENDITURES	(21,860.74)	(57,850.08)
FUND BALANCE - ending	821,649.36	821,649.36

DEBT SERVICE FUND ANALYSIS
MAY 2025

BALANCE SHEET
The Debt Service Fund ended the month with a fund balance of **$0.**

CURRENT MONTH ACTIVITY
The Village made its first semi-annual debt payment on May 15, 2025, as follows:

	VILLAGE	
	Principal	Interest
$1,055,000 Public Improvement Bonds Refunding; 2016	110,000.00	3,400.00
$5,850,000 Public Improvement Bonds; 2018	-	-
$802,000 Public Improvement Bonds; 2019	65,000.00	6,703.12
$1,930,000 Public Improvement Bonds; 2021	30,000.00	3,650.00
$565,000 Public Improvement Bonds; 2021	60,000.00	2,353.14
Total Debt Service Payment	265,000.00	16,106.26

YEAR TO DATE ACTIVITY
Through May 31, 2025, the Village made both semi-annual payments, as follows:

	VILLAGE	
	Principal	Interest
$1,055,000 Public Improvement Bonds Refunding; 2016	110,000.00	6,800.00
$5,850,000 Public Improvement Bonds; 2018	-	-
$802,000 Public Improvement Bonds; 2019	65,000.00	13,406.25
$1,930,000 Public Improvement Bonds; 2021	30,000.00	7,300.00
$565,000 Public Improvement Bonds; 2021	60,000.00	4,706.27
Total Debt Service Payment	265,000.00	32,212.52

VILLAGE OF FAIRPORT
DEBT SERVICE FUND
BALANCE SHEET

	May 31, 2025	APRIL 30, 2025	$$ VARIANCE
ASSETS:			
CASH	$ -	$ -	$ -
Total Assets	**$ -**	$ -	$ -
FUND BALANCE:			
RESTRICTED	-	-	-
Total Fund Balance	**-**	-	-
Total Liabilities & Fund Balance	**$ -**	$ -	$ -

VILLAGE OF FAIRPORT

DEBT SERVICE FUND

TOTAL REVENUES & EXPENDITURES

	5/1/2025 - 5/31/2025 MONTH - TO - DATE	6/1/2024 - 5/31/2025 YEAR - TO - DATE
REVENUES:		
INTEREST	**$ -**	$ -
SERIAL BONDS	**-**	-
TRANSFER IN	**281,106.26**	297,212.52
Total Revenues	**$ 281,106.26**	$ 297,212.52
EXPENDITURES:		
PRINCIPAL	**265,000.00**	265,000.00
INTEREST	**16,106.26**	32,212.52
Total Expenditures	**$ 281,106.26**	$ 297,212.52

VILLAGE OF FAIRPORT

DEBT SERVICE FUND

CHANGE IN FUND BALANCE

	5/1/2025 - 5/31/2025 MONTH - TO - DATE	6/1/2024 - 5/31/2025 YEAR - TO - DATE
FUND BALANCE - beginning	**$ -**	$ -
REVENUES	**281,106.26**	297,212.52
EXPENDITURES	**(281,106.26)**	(297,212.52)
FUND BALANCE - ending	**$ -**	$ -

BANK RECONCILIATIONS
MAY 2025

BANK RECONCILIATIONS
Bank Reconciliations were performed by the Clerk – Treasurer for the month ending May 31, 2025. A summary of the Bank Reconciliations is provided below:

BANK RECONCILIATIONS

Bank Account	Bank Balance	O/S Checks	DIT	Other	Book Balance by Bank account
5307	-		4.00	(4.00)	-
8372	70,774.30	(70,773.30)			1.00
5420	1,712,197.93		50.00	4.00	1,712,251.93
5705	2,269.17				2,269.17
0547	1,837.05				1,837.05
5439	1,918,544.95				1,918,544.95
5005	3,436.02				3,436.02
2199	74,534.25				74,534.25
NYCLASS	4,922,907.91				4,922,907.91
	8,706,501.58	(70,773.30)	54.00	-	$ 8,635,782.28

RECORDED IN GENERAL LEDGER BY FUND:

GENERAL FUND		2,145,203.02
CAPITAL RESERVES FUND		3,462,884.14
CAPITAL PROJECTS		1,918,544.95
SEWER		821,896.86
PERMANENT		211,559.51
TRUST & AGENCY		1,837.05
PERMANENT - MOUNT PLEASANT		74,534.25
DEBT SERVICE		-
	Total Funds	$ 8,636,459.78
DIFFERENCE		677.50
LESS: Petty Cash		(677.50)
DIFFERENCE		-