



Fairport Industrial Development Agency Board of Directors Meeting

October 12, 2023
MINUTES

Board Members present:

H. Kevin Clark, Chair
Leslie White, Vice Chair
Donna Stefano, Secretary/Treasurer
Rob Genthner
Jennifer Townsend

Staff Present:

Martha Malone, Executive Director

Others Present:

Edmund J. Russell III, Counsel
Tom Danks, BME
Fred Shelly, BME

I. Call to Order

The special meeting of the Fairport IDA Board of Directors was called to order by Chair Kevin Clark at 8:30am. A quorum of Board members was present.

II. Financial Reports

- a. Cash Balances were reviewed.
- b. Investment Report was reviewed.

III. Old Business

- a. North Main Parking Lot - The Board reviewed the bids received for the expansion of the North Main Parking lot. Bids ranged from \$391,875 - \$614,591, well above the engineer's estimates. Board Member White asked the BME team if they would expect lower prices in the Spring. Tom Danks of BME offered comments that the timing constraints precluded five qualified contractors from making a bid. Mr. Danks also noted that the lack of specificity with regard to miscellaneous excavating, grading and topsoil excavation may have contributed to higher than expected bids. He suggested that obtaining more information via test pits may assist in resolving that issue for bidders. Board Member White expressed concerns with delay of the project, as we are trying to address the issues surrounding the parking pressures on North Main street and pedestrian

III. Old Business – cont’d

A brief discussion among Board Members noted that the fall/winter seasons see fewer patrons as the festival season is over and the weather is less conducive. Board Member Rob Genthner noted that discussion at the next regularly scheduled board meeting should include thinking creatively about how to help businesses in that area. Board Member Donna Stefano agreed with Chair Clark that the delay will provide time to advocate for additional solutions with other partners. A **MOTION** to reject the bids as submitted was made by Jennifer Townsend, seconded by Rob Genthner and passed unanimously. Executive Director will work with BME to obtain an assessment of existing conditions which will provide clarification when the project is re-bid in early 2024.

IV. Adjourn

A **MOTION** to adjourn at 8:55am was made by Donna Stefano, seconded by Rob Genthner, and passed unanimously.

Next Meeting- October 16, 2023

