

**ANNUAL ORGANIZATIONAL MEETING
PLANNING BOARD HEARING
PUBLIC HEARING
REGULAR MEETING
OF THE BOARD OF TRUSTEES
April 1, 2024**

The annual organizational meeting, Planning Board hearing, public hearing and regular meeting of the Board of Trustees was held on April 1, 2024. The meeting was called to order at 7:30 PM by Mayor Rosenbaum with the following in attendance:

Randall Rosenbaum	Mayor
Frank Genese	Deputy Mayor
Gary Lewandowski	Trustee
Mary Jo Collins	Trustee
Clare Dorfman	Trustee
Max Frankel	Trustee
Jeff Blinkoff	Village Attorney
Ronnie Shatzkamer	Village Administrator
Rich Falcones	Public Works Superintendent
Peter Albinski	Building Superintendent
Suzanne Tangredi	Deputy Clerk/Treasurer
Mitchell Schwartz	Village Historian

James Murphy led the assembly in the Pledge of Allegiance. There were four members of the public present.

ANNUAL ORGANIZATIONAL MEETING

All Officials elected at the March 17, 2024 Village Election have been sworn in and signed the oath book: Mayor Rosenbaum, Trustee Dorfman, Trustee Lewandowski, Trustee Smith, Village Justice Reisman.

**RESOLUTION NO. 11 – APRIL 1, 2024
ANNUAL ORGANIZATIONAL MEETING RESOLUTION**

The following resolution was offered by Mayor Rosenbaum, second by Trustee Collins:

- 1) **RESOLVED** that the Board of Trustees herewith sets the next Annual Meeting of the Board of Trustees for the 7th day of April, 2025 in the Village Hall, 1 Bonnie Heights Road, Manhasset, New York, 7:30 PM
- 2) **RESOLVED** that the 1st Monday of each month, or as otherwise designated by the Board, at the Village Hall, 1 Bonnie Heights Road, Manhasset, New York, at 7:30PM, is designated as the time and place for the Regular Meeting of the Board of Trustees.
- 3) **RESOLVED** that the Official Newspapers of the Village be The Manhasset Press, The Port Washington News and the Roslyn News.
- 4) **RESOLVED** that the Official Banks be TD Bank and thus is authorized as the depository of Village monies.
- 5) **RESOLVED** that the Village Treasurer and Mayor are authorized to invest and re-invest monies received by the Village in the various General and Capital Funds, which are not appropriated to any particular purpose or are not immediately required to be expended for the purpose for which they were appropriated, in Certificates of Deposit, Day of Deposit Day of Withdrawal Savings, Treasury Notes, irrevocable letter of credit issued in favor of

the Village by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100% of the aggregate amount of deposits and the agreed-upon interest rate, if any, Money Market or CLASS-MBIA investment accounts at the best interest rates available in the following banking & financial institutions:

CLASS – MBI

TD Bank

The First National Bank of Long Island

AND IT IS FURTHER RESOLVED that the foregoing investments shall be in accordance with applicable laws, rules and regulations of the State of New York and the United States Government.

BE IT FURTHER RESOLVED that the resolutions of each banking institution for the deposit of said monies be adopted as resolution of this Board.

6) RESOLVED, that any two of the following Village officials be and hereby are authorized as signatories and co-signatories on the general fund account and capital fund accounts of the Village: Treasurer, Village Administrator, Mayor and Deputy Mayor.

7) RESOLVED that the Board of Trustees authorize payment in advance of audit, claims for the following recurring charges: Public utility services, sanitation, postage, insurance premiums, taxes, payroll and deferred compensation, and any claims that would result in a late fee if unpaid until the next regularly scheduled Board of Trustees meeting. All such claims must be presented at the next regular meeting for audit.

8) RESOLVED that pursuant to Village Law Section 4-412(2), the rules of procedure of the Board of Trustees shall be as recommended by the New York State Conference of Mayors, a copy of which is on file with the Village Administrator.

9) RESOLVED that Nassau County act as Assessors of the Village of Flower Hill for the current fiscal year.

10) RESOLVED that pursuant to New York Village Law §3-306, the Village Administrator, Treasurer, Village Justices, and all other officers and employees are considered to have executed an undertaking which shall be in the form of employees and officer's liability insurance.

11) RESOLVED the following Village policies shall be renewed and deemed effective for the 2024 – 2025 fiscal year:

Agency Fund Policy

Alcohol & Drug Policy

Anti-Fraud Policy

Anti-Smoking Policy

Banking & Fidelity Policy

Block Party Policy

Budgeting Practices Policy

Budget Transfer Policy

Building Permit Fee Refund Policy

Building Dept. Post Disaster Policy

Capitol Asset Policy

Cash Receipts Policy

Cell Phone Policy

Communication with Village Officials Policy

Computer and Internet Usage Policy

Credit Card Use Policy

Credit Card Information Security Policy

Crisis Management Policy

Cyber Security Data Breach Notification Policy

Deposits & Investment Policy

Dress Code and Uniform Policy

Electronic Vendor Payment Policy

Emergency Management Policy

Employee Policy

Employee Compensation Policy

Equal Employment Opportunity Policy

Ethics Policy

Fidelity & Banking Procedure Policy

Fraud Policy

Fuel Efficient Vehicle Policy

Fund Balance Policy

Gas & Fuel Policy

Independent Contractor's Insurance Policy
Investment Policy
Meeting Procedure Policy
Non-Discrimination/Anti-Harassment Policy
Notice of Committee Meeting Policy
Open Building Permit Policy
Park Use Policy
Procurement Policy
Records Retention Policy
Reimbursement Policy
Reserve Fund Policy
Right of Way Policy

Road Opening Restoration Policy
Security Patrol Policy
Sexual and Other Harassment Prevention Policy
Social Media Policy
Street Tree Planting Policy
Telecommuting Policy
Travel & Conference Expense Policy
Tree Removal for New Construction Policy
Trustee Compensation
Vehicle Use Policy
Video Recording Policy
Workplace Violence Policy

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Trustee Collins	Aye
Trustee Frankel	Aye
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

RESOLUTION NO. 12 – APRIL 1, 2024

2024-2024 ANNUAL ORGANIZATIONAL MEETING MAYORAL APPOINTMENTS

The following resolution was offered by Deputy Mayor Genese, second by Trustee Frankel:

RESOLVED that the following appointments be effective for a two-year term, ending April, 2026

Building Superintendent: Peter Albinski
Village Deputy Clerk/Treasurer: Suzanne Tangredi
Superintendent of Public Works: Rich Falcones
Court Clerk: Susan Williams
Code Enforcement Officer: Jack Mancusi

RESOLVED that the following appointments be effective for a one-year term, ending April, 2025

Deputy Mayor: Frank Genese
Associate Village Justice: Damien Pieper
Zoning Board Chair: Michael Sahn
Zoning Board Alternate: William Clemency
ARC Alternate: Howard Miller
Village Historian: Mitchell Schwartz
Village Arborist: Ann Frankel
Architectural Review Committee Chair: Peter Albinski
Emergency Manager: Rich Falcones, Randall Rosenbaum
Jeffrey Blinkoff, Village Attorney
Brian Meyerson, Village Prosecutor
Dwight Kennedy, Village Prosecutor
Steven Lawniczak, Village Engineer
Bill Clemency: North Shore Cable Commission Rep
Marc Russo: Village Stenographer
Landmark Commission Member: Barbara Goldman

Landmark Commission Member: Mitchell Schwartz

Ethics Committee Member: Adam Horowitz

RESOLVED to appoint Andrew Grabiner as a member of the Zoning Board of Appeals for a five-year term expiring April 2029

RESOLVED to appoint Rob Soviero to the Architectural Review Committee for a four-year term ending 2028.

RESOLVED to appoint Randall Rosenbaum, Peter Albinski and Jack Mancusi as Code Compliance Officers for a one-year term, ending April, 2025; and

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Trustee Collins	Aye
Trustee Frankel	Aye
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

PLANNING BOARD HEARING

The hearing was opened on motion of Mayor Rosenbaum, second by Trustee Lewandowski. An application for a lot line adjustment by Mr. & Mrs. Wede of 75 Birch Lane, Manhasset, NY, Section 3, Block 13904, Lots 107 & 111 was presented by their attorney James M. Murphy.

RESOLUTION NO. 13 – APRIL 1, 2024 RESOLUTION GRANTING A LOT LINE ADJUSTMENT

The following resolution was offered by Mayor Rosenbaum, second by Deputy Mayor Genese:

RESOLVED that upon application to the Planning Board for a lot line adjustment at 75 Birch Lane, Manhasset NY also known as Section 3, Block 13904, Lots 107 & 111 on the Nassau County Land and Tax Map, the Board of Trustees acting as Planning Board hereby grants the lot line adjustment on the condition that upon transfer of lot 111, there shall begin a period of 120 days whereby the new owner either removes the existing basketball court or takes steps to legalize it by submitting plans for a conforming home to act as main structure to the court's accessory structure status; and

RESOLVED that this 120-day period may be extended for good cause by application to the Board of Trustees; and

RESOLVED that the Board of Trustees is designated as lead agency with respect to this action and the within action is deemed an Unlisted Action as defined under SEQRA having no significant impact on the environment and requiring no further action for the purposes of SEQRA.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Trustee Collins	Aye
Trustee Frankel	Aye
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

On motion of Mayor Rosenbaum, second by Trustee Frankel, the Board concluded the Planning Hearing and opened the Public Hearing.

PUBLIC HEARING**RESOLUTION NO. 14 – April 1, 2024****RESOLUTION ENACTING LOCAL LAW 1 OF 2024**

The following resolution was offered by Mayor Rosenbaum, second by Trustee Dorfman:

WHEREAS, the Board of Trustees has determined that it is in the best interests of the Village to adopt Proposed Local Law A – 2024 Amending Section 119-1(H) by adding subsection (3) “*Only the section of fence on properties abutting Northern Boulevard.*” this resolution hereby enacts proposed Local Law A– 2024 as Local Law 1– 2024; and

WHEREAS, the Board of Trustees has determined that it is the lead agency for the purposes of the State Environmental Quality Review Act, (“SEQRA”), and has further determined that the consideration of the within Local Law is a Type II Action requiring no further action under SEQRA;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustee hereby adopts Local Law 1 of the year 2024.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Trustee Collins	Aye
Trustee Frankel	Aye
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

RESOLUTION NO.15– April 1, 2024**RESOLUTION ENACTING LOCAL LAW 2 OF 2024**

The following resolution was offered by Mayor Rosenbaum, second by Trustee Dorfman:

WHEREAS, the Board of Trustees has determined that it is in the best interests of the Village to adopt Proposed Local Law 2 – 2024 “Replacing Chapter 219 “Trees”, this resolution hereby enacts proposed Local Law B– 2024 as Local Law 2– 2024; and

WHEREAS, the Board of Trustees has determined that it is the lead agency for the purposes of the State Environmental Quality Review Act, (“SEQRA”), and has further determined that the consideration of the within Local Law is a Type II Action requiring no further action under SEQRA;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustee hereby adopts Local Law 2 of the year 2024.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Trustee Collins	Aye
Trustee Frankel	Aye
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

RESOLUTION NO.16– April 1, 2024**RESOLUTION ENACTING LOCAL LAW 3 OF 2024**

The following resolution was offered by Mayor Rosenbaum, second by Deputy Mayor Genese:

WHEREAS, the Board of Trustees has determined that it is in the best interests of the Village to adopt Proposed Local Law C– 2024 “Amending Chapter A243 ‘Fees’”, this resolution hereby enacts proposed Local Law C– 2024 as Local Law 3– 2024; and

WHEREAS, the Board of Trustees has determined that it is the lead agency for the purposes of the State Environmental Quality Review Act, ("SEQRA"), and has further determined that the consideration of the within Local Law is a Type II Action requiring no further action under SEQRA;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustee hereby adopts Local Law 3 of the year 2024.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Trustee Collins	Aye
Trustee Frankel	Aye
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

BUDGET HEARING

RESOLUTION NO. 17 - APRIL 1, 2024

RESOLUTION TO AUTHORIZE A PROPERTY TAX LEVY IN EXCESS OF THE LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C FOR FISCAL YEAR 2024 – 2025

The following resolution was offered by Mayor Rosenbaum, second by Deputy Mayor Genese:

BE IT RESOLVED that on January 9, 2012, the Board of Trustees enacted Local Law 1 – 2012 Local Law A - 2012 to override the tax levy limit established under New York State General Municipal Law 3-c.; and

RESOLVED that as the 2024 – 2025 Adopted Budget increases the real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c;

THEREFORE, this resolution shall serve to override the tax levy limit.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Trustee Collins	Abstain
Trustee Frankel	Aye
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

The Mayor showed a power point presentation on the budget, explaining revenue and expenses.

Resolution No. 18 – April 1, 2024

RESOLUTION TO ADOPT THE 2024 - 2025 VILLAGE BUDGET

The following resolution was offered by Mayor Rosenbaum, second by Deputy Mayor Genese:

BE IT RESOLVED that the Board of Trustees has reviewed the tentative budget in accordance with Section 5-508 of the General Municipal Law and all required publications have been made in a timely manner; and

BE IT FURTHER RESOLVED that upon completion of a public hearing the tentative budget has been found acceptable,

THEREFORE, BE IT FURTHER RESOLVED, that the Tentative Budget of the Inc. Village of Flower Hill for the fiscal year commencing June 1, 2024 and ending May 31, 2025 be and hereby is adopted as the Final Budget; and

BE IT FURTHER RESOLVED, that the provisions of this resolution shall take effect immediately.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Trustee Collins	Aye
Trustee Frankel	Aye
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

On motion of the Mayor, second by Trustee Frankel the Board unanimously voted to close all the hearings.

REGULAR MEETING

Architectural Review Committee Report

Mr. Albinski reported on the March 25, 2024 Architectural Review Committee meeting.

The following application was approved with conditions: 20 Center Drive for a new one family dwelling. No action was taken on 69 Country Club Drive for additions and exterior alterations. 82 Elderfields Rd. was approved as submitted for addition and alteration to an existing cabana.

On motion of Mayor Rosenbaum, seconded by Trustee Dorfman, the Board approved the findings of the ARC. Trustee Lewandowski abstained.

Approval of Minutes

On motion of Deputy Mayor Genese, seconded by Mayor Rosenbaum, the minutes of the March 4, 2024 Regular Meeting and the March 26 Special Meeting were approved by all those who attended the meetings.

Treasurer's Report

The monthly claims, were unanimously approved on motion of Mayor Rosenbaum, seconded by Trustee Lewandowski.

Public Works Superintendent's Report

Mr. Falcones reported that the crew was installing undyed wood chips in the park, which he is getting at no cost.

Administrator's Report

Resolution No. 19 - April 1, 2024 RESOLUTION AMENDING PARK USE POLICY

The following resolution was offered by Mayor Rosenbaum, second by Trustee Collins:

BE IT RESOLVED that the Park Use policy be amended by adding "Use of cleats" under prohibited acts.

The Board was polled as follows:

Trustee Lewandowski	Aye
Trustee Dorfman	Aye
Trustee Collins	Aye
Trustee Frankel	Aye
Deputy Mayor Genese	Aye
Mayor Rosenbaum	Aye

The Village will hold an Arbor Day Celebration on Friday, April 26, 2024 at 10 am in Flower Hill Park where a tree will be planted and dedicated to long time resident and former Village Official, Rhoda Becker.

Mayor's Report

The Mayor attended the following meetings:

- Village Security Advisory Committee
- District 3 Elected officials with Congressman Suozzi
- North Shore Village Mayors with Police Commissioner Ryder
- Nassau County Village Officials Association regarding Fire Company's billing of private insurance for ambulance service

The Mayor has asked Code Enforcement to focus on obstructions to the roadway by shrubbery and rocks. He emphasized that pool water may not be dumped into the road. 2,000 feet of Elderfields Road will be repaired by National Grid after all gas line replacements are done. The Village received a ten-year recognition as a Tree City USA. LIRR discussed rebuilding the Webster Avenue Bridge with the Mayor. Propel NY Energy told the Mayor that as part of the project to bring power to Long Island and Westchester, a portion of Northern Blvd will need to be torn up and replaced. This project will not begin until 2026.

Executive Session

On motion of Mayor Rosenbaum, second by Deputy Mayor Genese, the Board voted to go into Executive Session to discuss an employment issue at 8:55 pm. As no action was taken during Executive Session, on motion of Mayor Rosenbaum, seconded by Trustee Frankel, the Board moved to close the Executive Session and the regular meeting at 9:20 pm.

Respectfully submitted,

Ronnie Shatzkamer
Village Administrator