

OFFICIAL**BOROUGH OF FOREST HILLS
ORDINANCE NO. 1119**

AN ORDINANCE OF THE BOROUGH OF FOREST HILLS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING CHAPTER 1, PART 6, OF THE FOREST HILLS BOROUGH CODE OF ORDINANCES, ADMINISTRATION AND GOVERNMENT, AS AMENDED, TO ADD A NEW SUBCHAPTER F, SECTION 1-651, TO ESTABLISH AN ARTS AND CULTURE ADVISORY COUNCIL OF THE BOROUGH, ITS POWERS, AND DUTIES.

WHEREAS, the Pennsylvania Borough Code, 8 Pa.C.S. §§ 101, *et seq.*, authorizes the Borough of Forest Hills (the "Borough") to establish an Arts and Culture Advisory Council; and

WHEREAS, Borough Council desires to establish an Arts and Culture Advisory Council as part of its continued commitment to its residents.

NOW, THEREFORE, the Council of the Borough of Forest Hills hereby ordains and enacts as follows:

SECTION 1. A new Subchapter F, Forest Hills Arts and Culture Advisory Council, Section 1-651 of Chapter 1 of the Forest Hills Borough Code of Ordinances, Administration and Government, is added as follows:

F. Forest Hills Arts and Culture Advisory Council

§ 1-651 Arts and Culture Advisory Council.

1. An Arts and Culture Advisory Council, to be known as the "Forest Hills Arts and Culture Advisory Council," (ACAC) is hereby established. The ACAC shall possess all the powers and be subject to all the responsibilities and duties provided by this ordinance.
2. Arts and Culture includes visual and applied arts, live performance, audio-visual and interactive media, literary arts, library and museums, festivals and events and ethno-cultural community arts and culture.
3. The purpose of the ACAC shall be:
 - a. To advise and recommend to Borough Council, policies and activities to ensure collaboration among the many local arts and culture groups and community partners.
 - b. Upon authorization and specific approval of Borough Council, the ACAC may organize, foster, create, promote and increase awareness of culture, arts, social and educational activities and expand attractions for Borough residents and visitors.
 - c. Promote diversity and inclusion in programs and events.
 - d. Prepare an arts and culture master plan.
4. The chairperson of the ACAC shall serve as liaison to Borough Council.
5. The ACAC shall work with other Borough committees and groups and its members shall be aware of and respect the powers and duties granted to other boards and committees established by Borough Council to avoid duplication of effort.
6. The ACAC's advice and recommendations will be taken into consideration by Borough Council prior to motions or actions taken involving matters under the scope of

the ACAC's responsibilities when such advice and/or recommendations are available to Borough Council.

7. The ACAC shall be notified prior to committee discussions and/or council votes which require their input such that the ACAC has at least one month to consider and advise on any action. However, Borough Council, in its sole discretion, may proceed with discussion or a vote on any such matter prior to the ACAC's input if doing so is in the best interests of the Borough.
8. ACAC Members are encouraged to attend Borough Council meetings and shall receive via email the agendas of Borough committees and Borough Council meetings that require their input.
9. The ACAC shall be composed of not less than five (5) nor more than seven (7) persons, all of whom shall be residents of the Borough. Relevant knowledge and expertise in the arts is preferred. Appointments of the members of the ACAC shall be made by motion of the Borough Council for a term of three (3) years.
10. The ACAC shall meet at least monthly, at its discretion, and shall keep minutes of its meetings and records of its activities and shall make a written report annually to the Borough Council by March 1st of each year.
11. The ACAC shall elect its officers annually from among its members. A chairperson and secretary shall be elected.
12. The ACAC shall follow bylaws and reasonable rules and regulations for the administration of its business. The ACAC's bylaws, rules and regulations shall be established by Borough Council.
13. Borough Council may appoint no more than three (3) residents of the Borough to serve as alternate members of the ACAC. Appointments of alternate members of the ACAC shall be made by motion of the Borough Council for a term of three (3) years.
14. If, by reason of absence, recusal, or disqualification of a member, or members, a quorum or a full complement of members is not reached, the Chairperson of the ACAC shall designate as many alternate members to sit on the ACAC as may be needed to provide a quorum or a full complement of members. Any alternate member shall continue to serve on the ACAC only so long as deemed necessary by the Chairperson. When seated pursuant to the provisions of this section, an alternate shall be entitled to participate in all proceedings and discussions of the ACAC to the same and full extent as provided by law for ACAC members, including specifically the right to cast a vote as a voting member and shall have all the powers and duties set forth in this section and as otherwise provided by law. Any alternate may participate in any proceeding or discussion of the ACAC but shall not be entitled to vote as a member unless designated as a voting alternate member by the Chairperson pursuant to this section.
15. Any member of the ACAC once qualified and appointed may be removed from office for malfeasance, misfeasance or nonfeasance in office or for other just cause by a majority vote of the Borough Council taken after the member has received 15 days' advance notice of the intent to take such a vote. A hearing shall be held in connection with the vote if the member requests it in writing. Any appointment to fill a vacancy created by removal shall be only for the unexpired term.
16. Vacancies during a term shall be filled by an alternate member selected by the Chairperson upon approval made by motion of the Borough Council. If an alternate member is not willing to fill a vacancy, the Borough Council shall appoint a resident of the Borough to fill the vacancy in accordance with § 1-651.10 herein .

SECTION 2. All prior ordinances are hereby repealed in whole or in part to the extent inconsistent herewith.

SECTION 3. This Ordinance shall take effect in accordance with applicable law.

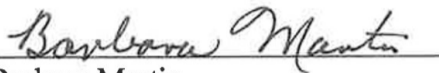
ORDAINED and **ENACTED** this 19th day of June, 2024, by the Council of the Borough of Forest Hills in lawful session duly assembled.

ATTEST:

BOROUGH OF FOREST HILLS



Seth Abrams
Borough Manager
Council (Seal)

By: 

Barbara Martin
President, Borough

EXAMINED and **APPROVED** this 14th day of August, 2024.



Frank Porco, Jr.
Mayor