

**TOWNSHIP OF FRANKFORD
SUSSEX COUNTY, NEW JERSEY**

ORDINANCE NO. 2026-006

**AN ORDINANCE TO AMEND CHAPTER 2 ENTITLED, "ADMINISTRATION,"
TO ESTABLISH A NEW SECTION 2-3 OF
THE CODE OF THE TOWNSHIP OF FRANKFORD ENTITLED
"PAYMENT OF CLAIMS"**

BE IT ORDAINED by the Mayor and Committee of the Township of Frankford, Sussex County, New Jersey Chapter 2 entitled, "Administration," be and hereby is amended as follows:

SECTION I.

2-3. Payment of Claims.

a. All bills shall be certified by the vendor and applicable department head and the voucher/bill list shall be approved by a majority of the Township Committee at a regularly scheduled meeting. Vouchers and supporting data shall be made physically and/or electronically available to Committee Members for review prior to the approval of the list. The Committee shall have the authority to establish by Resolution a specific list of bills eligible for payment, pursuant to this Ordinance provision.

b. Pursuant to N.J.S.A. 40A:5-17, the Chief Financial Officer or Finance Clerk, under the direction of the Chief Financial Officer, be and hereby are designated as certifying and approval officers for the making of certifications and ascertaining the existence of proper and sufficient appropriations for the payment of goods and services that would become delinquent prior to the next regularly scheduled Committee meeting, including, but not limited to, utility bills, insurance premiums, telecommunications bills, and other similar bills incurred in the routine operation of the Township. A bill list for all Purchase Orders paid outside of a regular meeting shall be submitted to and ratified by the Mayor and Committee at the next scheduled regular meeting. The Committee shall have the authority to establish by Resolution a specific list of bills eligible for payment, pursuant to this Ordinance provision.

SECTION II. Severability. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause of provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

SECTION III. Repealer. All Ordinances or parts of Ordinances inconsistent with or in conflict with the Ordinance are hereby repealed to the extent of such inconsistency.

SECTION IV. Codification. This Ordinance shall be a part of the Code of the Township of Frankford as though codified and fully set forth therein. The Township Clerk shall have this ordinance codified and incorporated in the official copies of the Code. The Township Clerk and the Township Attorney are authorized and directed to change any Chapter, Article and/or Section number of the

Code of the Township of Frankford in the event that the codification of this Ordinance reveals that there is a conflict between the numbers and the existing Code, and in order to avoid confusion and possible accidental repealers of existing provisions not intended to be repealed.

SECTION V. Effective Date. This Ordinance shall take effect after final passage, adoption and publication according to law.

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NOTICE OF INTRODUCTION

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Committee of the Township of Frankford held on April 14, 2026 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on May 12, 2026 at 7:00 p.m. or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 151 US Highway 206, Augusta, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

Lori Nienstedt, MBA, RMC
Municipal Clerk

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NOTICE OF ADOPTION

NOTICE is hereby given that the foregoing Ordinance was adopted on second reading after a public hearing at a regular meeting of the Mayor and Committee of the Township of Frankford, County of Sussex, State of New Jersey, held on the 12th day of May, 2026.

Lori Nienstedt, MBA, RMC
Municipal Clerk