

ORDINANCE NO. 7408

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE 2022-23 OPERATING BUDGET (BUDGET AMENDMENT NO. 1), PROVIDING FOR SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL FUND, THE TIF #1 FUND, THE ECONOMIC DEVELOPMENT FUND, THE INFORMATION TECHNOLOGY REPLACEMENT FUND, THE INFORMATION TECHNOLOGY PROJECT FUND, THE CUSTOMER SERVICE FUND, THE RECREATION PERFORMANCE FUND, THE WASTEWATER UTILITY FUND, THE STORMWATER MANAGEMENT FUND, THE FIREWHEEL GOLF PARK FUND, THE NARCOTIC SEIZURE FUND, THE PUBLIC SAFETY GRANT FUND, AND VARIOUS FUNDS ASSOCIATED WITH PURCHASE ORDER ENCUMBRANCES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council approved the 2022-23 Operating Budget and appropriated the necessary funds out of the general revenues, grants, and other revenues for the maintenance and operation of various departments, activities, and improvements of the City;

WHEREAS, the City Charter provides that the City Council may approve any amendments and supplements to the budget as deemed necessary; and

WHEREAS, Council has reviewed and concurred with a Policy Report that establishes the need for changes to appropriations in the General Fund, the TIF #1 Fund, the Economic Development Fund, the Information Technology Replacement Fund, the Information Technology Project Fund, the Customer Service Fund, the Recreation Performance Fund, the Wastewater Utility Fund, the Stormwater Management Fund, the Firewheel Golf Park Fund, the Narcotic Seizure Fund, the Public Safety Grant Fund, and various funds associated with purchase order encumbrances from the 2021-22 fiscal year;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GARLAND, TEXAS, THAT:

Section 1

The City Council of the City of Garland, Texas, hereby authorizes and approves an amendment to the 2022-23 Operating Budget (Budget Amendment No. 1) for the purposes and in the amounts as shown in Exhibit "A" (Policy Report), attached hereto and incorporated herein by reference.

Section 2

The City Council of the City of Garland, Texas, hereby amends Ordinance No. 7361, Section 1, adjusting operating appropriations in the General Fund, the TIF #1 Fund, the Economic Development Fund, the Information Technology Replacement Fund, the Information Technology Project Fund, the Customer Service Fund, the Recreation Performance Fund, the Wastewater Utility Fund, the Stormwater Management Fund, the Firewheel Golf Park Fund, the Narcotic Seizure Fund, the Public Safety Grant Fund, and various funds associated with Purchase Order encumbrances from the 2021-22 fiscal year, in the amounts and for the purposes specified in Exhibit "A" (Policy Report), attached hereto.

Section 3

That this Ordinance shall be and become effective immediately upon and after its passage and approval.

PASSED AND APPROVED this the 7th day of March, 2023.

CITY OF GARLAND, TEXAS

Mayor

ATTEST:

City Secretary



GARLAND

POLICY REPORT

City Council Work Session Agenda

Work Session Item 3.a.

Meeting Date: February 20, 2023

Item Title: FY 2022-23 Budget Amendment No. 1

Submitted By: Allyson Bell Steadman, Budget Director

Strategic Focus Sound Governance and Finances

Areas:

ISSUE

Amend the 2022-23 Adopted Budget in order to appropriate available funds for the following:

1. Projects approved in last year's Budget but not completed by the fiscal year-end.
2. Rollover of open Purchase Orders from the 2021-22 fiscal year.
3. Expenditures not anticipated in the 2022-23 Adopted Budget.

OPTIONS

- (A) Approve Budget Amendment No. 1 as proposed.
- (B) Approve portions of Budget Amendment No. 1.
- (C) Do not approve Budget Amendment No. 1.

RECOMMENDATION

Option (A) – Approve Budget Amendment No. 1 as proposed. Unless otherwise directed by Council, this item will be scheduled for formal consideration at the March 7, 2023, Regular Meeting.

BACKGROUND

(1) Carryover of 2021-22 Incomplete Projects

(a) Rolled-Forward Funds in the TIF #1 Fund for the Downtown TIF Project and Financing Plan

The FY 2021-22 Revised Budget for the TIF #1 Fund included \$543,844 for the Downtown Development Office that was not spent or committed prior to the end of FY 2021-22. Budget Amendment No. 1 proposes to increase FY 2022-23 operating appropriation by \$543,844 in the TIF #1 Fund to continue implementing the Downtown TIF Project and Financing Plan.

A Budget Amendment is required due to the timing of the expenditures only. There is no additional financial impact.

(b) Rolled-Forward Funds in the Economic Development Fund for the "Make Your Mark" Campaign

The FY 2021-22 Revised Budget for the Economic Development Fund included \$91,193 for the "Make Your Mark" campaign that was not spent or committed prior to the end of FY 2021-22. Budget Amendment No. 1 proposes to increase the FY 2022-23 operating appropriation by \$91,193 in the Economic Development Fund to continue the "Make Your Mark" campaign.

A Budget Amendment is required due to the timing of the expenditures only. There is no additional financial

impact.

(c) Rolled-Forward Funds in the IT Replacement Fund for IT, Library, and GP&L Equipment Replacement

The FY 2021-22 Revised Budget for the IT Replacement Fund included funding for equipment replacements in IT, Library, Police, and GP&L that was not spent or committed prior to the end of FY 2021-22. Budget Amendment No. 1 proposes to increase FY 2022-23 operating appropriation by \$739,900 in the IT Replacement Fund to complete the equipment purchases.

A Budget Amendment is required due to the timing of the expenditures only. There is no additional financial impact.

(d) Rolled-Forward Funds in the IT Project Fund for Prior Year Projects

The FY 2021-22 Revised Budget for the IT Project Fund included funding for various projects that were not completed in FY 2021-22. Budget Amendment No. 1 proposes to increase FY 2022-23 operating appropriation by \$6,702,431 in the IT Project Fund to complete the outstanding projects.

A Budget Amendment is required due to the timing of the expenditures only. There is no additional financial impact.

(e) Rolled-Forward Funds in the General Fund for PRCAD Vehicle

The FY 2021-22 Revised Budget for the General Fund included \$33,250 in funding for a Ford F-150 truck. Supply chain challenges prevented the purchase of the vehicle in FY 2021-22. The cost has escalated since the initial request. Budget Amendment No. 1 proposes to increase the FY 2022-23 operating appropriation by \$47,350 in the General Fund to complete the purchase of this vehicle.

A Budget Amendment is required due to the timing of the expenditures. There is an additional financial impact of \$14,100 due to cost escalation, which will come from excess, one-time fund balance reserves in the General Fund.

(f) Rolled-Forward Funds in the General Fund for Home Improvement Incentive Program

The FY 2021-22 Approved Budget for the General Fund included \$500,000 in funding for the Home Improvement Incentive Program (HIIP). Of this amount, \$23,995 is committed to a project, but not yet spent, and \$85,578 has not yet been committed. Budget Amendment No. 1 proposes to increase the FY 2022-23 operating appropriation by \$109,573 in the General Fund to complete the FY 2021-22 HIIP.

A Budget Amendment is required due to the timing of the expenditures only. There is no additional financial impact.

(g) Rolled-Forward Funds in the Customer Service Fund for Itron Meter Reading Equipment

The FY 2021-22 Revised Budget for the Customer Service Fund included \$130,336 in funding for essential daily meter reading equipment, including both handheld units and drive-by laptop computer hardware, that was not spent or committed prior to the end of FY 2021-22. The cost has escalated since the initial request. Budget Amendment No. 1 proposes to increase FY 2022-23 operating appropriation by \$151,101 in the Customer Service Fund to complete the purchase of this meter reading equipment.

A Budget Amendment is required due to the timing of the expenditures. There is an additional financial impact of \$20,765 due to cost escalation, which will come from fund balance reserves in the Customer Service Fund.

(h) Rolled Forward Funds in General Fund for Emergency Response Generators

The FY 2021-22 Revised Budget for the General Fund included \$720,000 in funding for emergency response generators and the retrofitting of recreation centers that was not spent or committed prior to the end of FY 2021-22. Budget Amendment No. 1 proposes to increase FY 2022-23 operating appropriation by \$720,000 in the General Fund to purchase and install the emergency generators at recreation centers.

A Budget Amendment is required due to the timing of the expenditures only. There is no additional financial impact.

(i) Rolled Forward Funds in General Fund for the Emergency Operations Center (EOC)

The FY 2021-22 Revised Budget for the General Fund included funding for the Emergency Management Department to make purchases of equipment, furnishings, and supplies for the EOC. Budget Amendment No. 1 proposes to increase FY 2022-23 operating appropriations by \$225,000 in the General Fund for the Emergency Management Department to outfit the EOC following the completion of the renovation.

A Budget Amendment is required due to the timing of the expenditures only. There is no additional financial impact.

(2) Rolled-Forward Encumbrances from Fiscal Year 2021-22

When an order is placed for goods or services, a Purchase Order is issued that encumbers the budgeted funds. This has the effect of reserving the funds for future payment of the items covered in the Purchase Order. Every year on September 30, when the fiscal year ends, there are open Purchase Orders related to goods or services that have been ordered but not yet received. Accordingly, the funds reserved for these open Purchase Orders are still in the year-end fund balances since the transactions are not yet completed.

Because the purchase of these open items was authorized by Council in the previous fiscal year (2021-22), the City's practice has been to roll these encumbrances forward into the current fiscal year (2022-23). This has the effect of increasing the current year's appropriation by the amount of the open Purchase Orders or encumbrances. The funding to cover the expenditures is available in the fund balance since payment was not made before the close of the fiscal year.

The projected fund balance for the current fiscal year is unaffected by the "roll forward" because it was assumed in the 2022-23 Adopted Budget that the expenditures would be completed in the prior year. The presence of the funds in the fund balance is above and beyond what the Budget assumes for the 2022-23 year-end balance.

Budget Amendment No. 1 proposes that encumbrances totaling \$17,416,911 be rolled forward to 2022-23. Of the total rollover amount, \$2,815,395 is related to the General Fund. Attachment A provides a detailed listing by fund of individual outstanding encumbrances over \$25,000.

A Budget Amendment is required due to the timing of the expenditures only. There is no additional financial impact.

(3) Expenditures Not Anticipated in the 2022-23 Adopted Budget

(I) General Fund

(a) Parks, Recreation & Cultural Arts Events

PRCAD requests \$4,000 to cover additional costs incurred for the Martin Luther King Day parade float, \$15,000 in additional funding for the second annual Juneteenth event, and \$40,000 to hold an Asian American Heritage Festival. The Asian American Heritage Festival would be held at Winters Park Amphitheater on May 20, 2023, and would feature live music, food vendors, and performances. Additionally, the City has the opportunity to host a traveling exhibit from NASA's Johnson Space Center in Houston at City Hall from May 1 through September 2. PRCAD is requesting \$20,000 to host the NASA Exhibit.

Budget Amendment No. 1 proposes to increase the General Fund's FY 2022-23 operating appropriation by a total of \$79,000 for these PRCAD events. Funding for these events will come from excess, one-time fund balance reserves in the General Fund.

(b) Christmas Tree & Décor

PRCAD requests additional funding to purchase holiday décor for the Downtown Square. Planned elements of the decorations include a large Christmas tree, dimensional displays, and lights for the

broader streetscapes.

Budget Amendment No. 1 proposes to increase the General Fund's FY 2022-23 operating appropriation by a total of \$520,000 to purchase the décor. Funding for the tree and décor will come from excess, one-time fund balance reserves in the General Fund.

(c) Repairs and Maintenance to City Properties

PRCAD requests additional repair and maintenance funding to address landscaping upgrades at the Main Street Municipal Building (\$15,000), tennis court repairs at Rick Oden (\$17,500), fence repairs at the Old Marina (\$5,500), and repair of the lake wall at John Paul Jones Park (\$72,100). Additionally, \$30,000 is requested for drainage and sidewalk improvements at the Granger Recreation Center. These maintenance and repair items are one-time needs outside the typical scope of the annual Park Operations' maintenance budget.

Budget Amendment No. 1 proposes to increase the General Fund's FY 2022-23 operating appropriation by \$140,100 to provide funding for additional repair and maintenance. Funding for the projects will come from excess, one-time fund balance reserves in the General Fund.

(d) Four (4) Additional Animal Services Positions

This request is for the addition of the following positions to the Animal Services Department: three (3) Animal Care Technicians and one (1) Adoption Specialist. The increased size of the new Animal Shelter, the design of the new kennels, and the recent increase in intakes and surrenders the Animal Services Department has experienced have all made daily maintenance of the 220 dog kennels and 140 cat kennels unsustainable at current staffing levels.

Budget Amendment No. 1 proposes to increase the General Fund's FY 2022-23 operating appropriation by \$128,500 for these new positions. Funding for these positions will come from excess, one-time fund balance reserves in the General Fund. The new positions will be funded with an ongoing revenue source in the FY 2023-24 Operating Budget.

(e) Roll-Off Containers for Homeless Task Group Initiative

In FY 2019-20, the Police Department implemented the Homeless Task Group to address the health and safety concerns related to the growing number of homeless camps within the city. The purpose of the task group is to bring a balanced approach, offering compassion and support through area support groups to provide shelter, clothing, identification, and services to reduce homeless encampments. The Sanitation Department assists with cleanup, utilizing their roll-off trucks to collect and store property. In order to maintain service levels while assisting with this program, an additional four (4) roll-off containers are requested to be dedicated to this initiative.

Budget Amendment No. 1 proposes to increase the General Fund's FY 2022-23 operating appropriation by \$25,232 for additional four (4) roll-off containers. Funding for this request will come from excess, one-time fund balance reserves in the General Fund.

(f) PRCAD Automated External Defibrillator (AED) Replacement

PRCAD requests one-time funding to replace the Automated External Defibrillator (AED) Lifepark CP 2 machines in all PRCAD facilities. The units currently in place are obsolete, making it difficult to find replacement pads and batteries. Replacing all of the units at once ensures the department can obtain parts as needed and interoperability between facilities.

Budget Amendment No. 1 proposes to increase the General Fund's FY 2022-23 operating appropriation by \$23,100 to increase the PRCAD Operations budget. Funding for this replacement will come from excess, one-time balance fund reserves in the General Fund.

(g) Transfer Station Permit Amendment – Administrative Review and Comment Response

Funding was approved as part of the FY 2021-22 Operating Budget to cover a new TCEQ permit amendment for the Transfer Station, which would allow the site to continue to meet growing service demands. The current permit limits the Transfer Station to 223 tons per day, while the site receives

over 500 tons per day at least 4 days per week. The submission of the TCEQ permit amendment has entered Administrative Review and Comment Response, which has led to additional unanticipated costs.

Budget Amendment No. 1 proposes to increase the General Fund's FY 2022-23 operating appropriation by \$60,000 for this increased permit amendment cost. Funding for this request will come from excess, one-time fund balance reserves in the General Fund.

(h) Citywide Strategic Plan Development and Management Consulting

One-time funding request of \$100,000 from the City Manager for the development of a Citywide strategic plan and management consulting.

Budget Amendment No. 1 proposed to increase the General Fund's FY 2022-23 Non-Departmental operating appropriation by \$100,000 for this request. Funding for this request will come from excess, one-time fund balance reserves in the General Fund.

(II) Other Funds

(a) Additional Athletic Maintenance in Recreation Performance Fund

Due to increased participation in athletics activities, additional maintenance needs have been identified. Participation in athletics activities determines the wear and replacement schedules for athletic fields and equipment.

Budget Amendment No. 1 proposes to increase the Recreation Performance Fund's FY 2022-23 operating appropriation by \$65,000 to maintain AA athletics fields, bases for baseball leagues, and soccer nets. Funding for the program will come from additional Recreation Performance Fund revenue, maintaining the projected fund balance near the FY 2022-23 approved ending balance.

(b) Wastewater Transfer to Parks CIP Duck Creek Greenbelt Trail - South Extension Project

Wastewater requests funding to increase its participation in the Parks Duck Creek Greenbelt Trail - South Extension project in the Capital Improvement Program (CIP). This transfer is reflected in the 2023 CIP, and the project is anticipated to be completed in 2023.

Budget Amendment No. 1 proposes to increase the Wastewater Utility Fund's FY 2022-23 operating appropriation by \$212,000 for the completion of the Parks Duck Creek Greenbelt Trail - South Extension CIP project. Funding for this request will come from fund balance reserves in the Wastewater Utility Fund.

(c) Evaluation for Streambank Erosion/Stabilization

The Stormwater Management Department requests approval of an additional \$770,000 to evaluate streams within the city, which will allow for stream repair recommendations, priorities, and cost estimates. This amount will be expensed across FY 2022-23 and FY 2023-24 but encumbered in FY 2022-23.

Budget Amendment No. 1 proposes to increase the Stormwater Management Fund's FY 2022-23 operating appropriation by \$770,000 to perform these stream evaluations. Funding for the program will come from fund balance reserves in the Stormwater Management Fund.

(d) Audit of Customer Service Billing Statements

With the recent "go live" of the new CIS and Billing System, the Customer Service Department seeks to secure the services of an outside party to conduct a billing statement audit. The focus of the audit will be on the rates and fees charged to customers, with the goal of confirming the integrity and accuracy of the customer bills processed and delivered to customers each month.

Budget Amendment No. 1 proposes to increase the Customer Service Fund's FY 2022-23 operating appropriation by \$93,000 for the audit. Funding for this request will come from excess fund balance reserves in the Customer Service Fund.

(e) Additional Hardware and Software for Customer Service

With the recent "go live" of the new CIS and Billing System, the Customer Service Department seeks to procure new hardware and software that would allow employees to perform their job duties remotely, enabling the department to remain open and functional during emergencies that may prevent on-site work.

Budget Amendment No. 1 proposes to increase the Customer Service Fund's FY 2022-23 operating appropriation by \$90,000 for the new hardware and software. Funding for this request will come from transfers of \$45,000 each from the Water Utility Fund and Electric Utility Fund.

(f) Transfer to Firewheel CIP Facility Improvements Project

Funding was requested as part of the 2023 Capital Improvement Program (CIP) for various facility improvements to the Old/Lakes interiors, the Pavilion, and the Bridges Clubhouse.

Budget Amendment No. 1 proposes to increase the Firewheel Fund's FY 2022-23 operating appropriation by \$500,000 for a transfer to the CIP in order to complete this proposed project. Funding for this request will come from one-time fund balance reserves in the Firewheel Golf Fund.

(g) Information Technology Project Fund – HR/Payroll Workday

This request is for the continuation of the implementation of Human Resources' new Workday system.

Budget Amendment No. 1 proposes to increase the Information Technology Project Fund's FY 2022-23 operating appropriation by \$3.0 million to complete this project. This request will be funded by increased transfers from the General Fund, Electric Utility Fund, Water and Wastewater Utility Funds, Sanitation Fund, Stormwater Management Fund, Group Health Insurance Fund, Self Insurance Fund, Information Technology Fund, Facilities Management Fund, Fleet Services Fund, and Customer Service Fund in the FY 2022-23 Revised Budget.

(h) Economic Development Small Area Plans

Funding was approved in the FY 2022-23 Budget for planning and implementation efforts in Catalyst Areas and other strategic areas for redevelopment. Additional funding is requested to expand this effort to study additional areas in FY 2022-23.

Budget Amendment No. 1 proposes to increase the Economic Development Fund's FY 2022-23 operations appropriation by \$100,000 to fund the increased cost for outside consulting services. Funding for this request will come from the fund balance reserve of the Economic Development Fund.

(i) Conversion of Eleven (11) Public Health Temporary Employees to Full-Time Employees

This request is for the conversion of the following positions in the Public Health / Immunization Grant Fund from temporary labor to full-time, grant-funded employees: two (2) Outreach/Audit Coordinators, one (1) Accounting Representative II, one (1) Outreach/Event Coordinator, six (6) Medical Assistants, and one (1) Department Representative II.

There is no anticipated financial impact to the Public Health / Immunization Grant Fund since this request proposes the conversion of positions that are fully grant-funded in the FY 2022-23 Operating Budget.

(j) Repair and Maintenance of Bomb Unit's Total Containment Vehicle

The Garland Police Bomb Unit's Total Containment Vessel (TCV) is approximately 15 years old and requires maintenance and possible repair. The TCV is a large, self-opening/closing containment trailer that the Bomb Unit uses to safely contain and transport explosive devices, biochemical devices and/or other hazardous materials. The TCV plays a vital role in responding to hazardous devices as it allows the Bomb Technicians to remotely secure and safely contain the devices for transport or disposal. The TCV was originally purchased with funds through a Department of Homeland Security grant.

Budget Amendment No. 1 proposes to increase the Narcotic Seizure Fund's FY 2022-23 operations appropriation by \$20,000 to fund this maintenance. Funding for this request will come from higher-than-projected FY 2022-23 revenue in the Narcotic Seizure Fund.

(k) 2023 Bullet-Resistant Shield Grant Program

The Office of the Governor Public Safety Office (PSO) Criminal Justice Division (CJD) has awarded a grant to the Police Department in the amount of \$200,000 under the 2023 Bullet-Resistant Shield Grant Program to obtain bullet-resistant shields compliant with the National Institute of Justice (NIJ) Level III, III+, or IV. Grant funds may only be used to equip peace officers (as defined by Article 2.12, Texas Code of Criminal Procedure) directly employed by a law enforcement agency operated by the City. State funding priorities included equipping peace officers directly employed by school districts, contracted by school districts, and other peace officers that may respond to school safety emergencies.

Budget Amendment No. 1 proposes to increase the Public Safety Grant Fund's FY 2022-23 operations appropriation by \$200,000 to fund the purchase of bullet-resistant shields. Funding for this request will come from the 2023 Bullet-Resistant Shield Grant award revenue in the Public Safety Grant Fund.

CONSIDERATION

The project continuation in the Downtown TIF Project and Financing Plan, Image Management Initiative, IT Replacement and IT Project Funds, purchase of a new PRCAD vehicle, and outstanding Purchase Orders carried forward were fully funded in the FY 2021-22 Budget, and the funds required to cover these expenditures remain within each fund's respective fund balance. As a result, there is no financial impact from approval of these items. The additional expenses in the General Fund, Wastewater Utility Fund, Stormwater Management Fund, Firewheel Golf Fund, Recreation Performance Fund, Economic Development Fund, Customer Service Fund, IT Project Fund, Public Health / Immunization Grant Fund, Narcotic Seizure Fund, and the Public Safety Grant Fund will be funded out of excess fund balance reserves in each respective fund as well as additional revenue.

Budget Amendment No. 1 proposes to appropriate funds as follows:

TIF #1 Fund		
Downtown TIF Project and Financing Plan	\$	543,844
Economic Development Fund		
Image Management Initiative		91,193
Small Area Plan Studies		100,000
IT Replacement Fund		
Equipment Replacement		739,900
IT Project Fund		
Project Implementation		6,702,431
HR/Payroll Project		3,000,000
General Fund		
PRCAD New Vehicle		47,350
Home Improvement Incentive Program		109,573
Emergency Response Generators		720,000
PRCAD Events		79,000
Christmas Tree & Decor		520,000
Repair and Maintenance to Various City Properties		140,100
Four New Animal Services Positions		128,500
Roll-off Containers for Homeless Task Group Initiative		25,232
PRCAD AED Replacement		23,100
Transfer Station Permit Amendment		60,000
Citywide Strategic Plan & Management Consulting		100,000
Emergency Operations Center		225,000
Customer Service Fund		
Itron Meter Reading Equipment		151,101
Audit of Customer Service Billing Statements		93,000
New, Additional Hardware & Software		90,000
Stormwater Management Fund		
Evaluation for Streambank Erosion/Stabilization	\$	770,000
Firewheel Golf Fund		

Transfer to Firewheel 2023 CIP	500,000
Wastewater Utility Fund	
Wastewater Transfer to Parks 2023 CIP	212,000
Recreation Performance Fund	
Additional Athletic Maintenance Needs	65,000
Narcotic Seizure Fund	
Garland Police Bomb Unit's Total Containment Vessel	20,000
Public Safety Grant Fund	
2023 Bullet-Resistant Shield Grant Program	200,000
Various Funds	
Rollover of Purchase Order Encumbrances	17,416,911
TOTAL SUPPLEMENTAL APPROPRIATION	<u>\$32,873,235</u>

Attachments

Attachment A – Schedule of Open Encumbrances being Rolled Forward

Attachment B - Summary of FY23 BA No. 1

**ATTACHMENT A
2021-22 Rollover
(With Detail of PO's Over \$25,000)**

*Amount
Outstanding
9/30/2022*

<i>Fund/Department</i>	<i>PO Description</i>	
<u>General Fund</u>		
Fire	Gravelly Utility Terrain Vehicle	\$45,209
Human Resources	Employee Service Awards & Recognition	\$30,786
Landfill	Replacement Ford F-350 Crew Cab	\$69,375
Parks, Recreation & Cultural Arts	Damaged plant Replacement	\$61,514
	Sod for Parks	27,518
	Granville Arts Center	75,000
	Brownlee Theater Audio Equipment	25,633
	Bob Hall Park Equipment	90,948
	Tractors & Equipment	141,941
	Playground Surfaces	48,550
	Sports Field Equipment	57,658
	Granger Monument Sign	26,887
Athletic Field Supplies	36,007	
Planning & Development	2022 Ford F-150 Truck	\$31,449
Police	Police Vehicles	\$1,089,270
	Police Ammunition	67,352
Transportation	Replacement Bucket Truck	\$188,088
	Replacement Forklift	41,978
Non-Department	Ridgewood Shopping Center Project	\$100,000
	Generator Connection System	30,000
	Demolition of Lakemere Property	28,051
Various	PO's Under \$25,000	\$502,180
Sub-Total General Fund		<u>\$2,815,395</u>
<u>Economic Development Fund</u>		
	Redevelopment/Brokerage Consulting Svcs.	\$90,000
	ED Strategic Plan	58,041
	Shopping Center Feasibility Study	59,362
	Hotel Feasibility Study	44,000
	PO's Under \$25,000	65,287
Sub-Total Economic Development Fund		<u>\$316,690</u>

Electric Utility Fund

Distribution Generation Assessment	\$87,632
Engineering Services for Arc Flash Hazard	86,603
SA BFI 10 Stage Boiler Feed Pumps	136,410
Unit 3 Feedwater Heater Maintenance	49,885
Conco 50 Ton Gearcase Rebuild	157,917
Olinger Unit 3 Bearing Repair and Manufacturing	48,965
Circulating Water System CrossTie Study	90,588
Olinger Rice Installation Feasibility Study	32,016
Repairs of R22400v Bus (Ground Fault)	279,857
Fabricate/Install SS Screens for Hydro Intake	28,789
Spencer 4-2 CWP Motor Repair	150,015
Spencer 5-1 Boiler Feed Pump Motor Repair	95,848
Spencer 5-2 Condensate Motor Rewind	43,056
Power Plant Dewater, Inspection, Repair, Rewater	142,375
TMPA Interconnection Operation Fees	29,474
Day Ahead Real Time Market Data Service	33,891
Minmax Subscription for Substations	28,638
PO's Under \$25,000	325,645

Sub-Total Electric Utility Fund

\$1,847,604

Equipment Replacement Fund

City Marshal	2023 Ford Transit T-350	\$72,123
Risk	Two 2022 Ford F-150 Trucks	59,502
Police	2022 Ford Escape	35,022
Police	Fifty (50) Patrol 2023 Chevrolet Tahoes	2,056,358
Police	GPD Vehicle Equipment	59,436
Police	2022 Toyota Camry Sedan	52,270
Police	2022 Toyota Camry Sedan	52,270
Police	2022 Ford F-150 Truck	30,150
Police	2022 BMW R1250 Motorcycle	30,025
Building Inspection	2021 Ford F-150 Truck	26,649
Landfill	2021 Ford F-150 Truck	29,545
Transportation	2022 Ford F-250 Truck	39,354
Transportation	2022 Ford F-250 Truck	39,354
Code Compliance	2021 Ford F-150 Truck	28,943
Animal Services	2022 Ford Escape	65,482
Animal Services	2022 Ford Escape	28,894
GP&L	2023 Ford F-550 Articulating Truck	188,338
GP&L	Replacement Aerial Bucket Truck	162,213
GP&L	Replacement Dump Truck	111,876
GP&L	2022 Freightliner M2-106 Chassis	262,786
GP&L	2022 Freightliner M2-106 Chassis	248,150
GP&L	2022 Freightliner M2-106 Chassis	377,509
GP&L	2022 Ford F-250 Truck	39,993
GP&L	2022 Chevrolet Express 2500 Cargo Van	33,270
GP&L	2022 Ford F-350 Truck	55,770
Water	2022 Toyota Camry XLE Sedan	31,051
Water	2020 Ford F-450 Truck	67,616
Water	2023 Freightliner with 12-Yard Dump Body	125,822
Water	2022 Ford F-250 Truck	37,195
Water	2022 Ford F-250 Truck	32,763

Equipment Replacement Fund (Continued)

Wastewater Collection	2022 Ford F-250 Truck	\$32,763
Wastewater Collection	2022 Peterbilt Jetter with Pipe Hunter	249,210
Wastewater Collection	2023 Western Star Vacall Combo Vac/Jet Body	494,465
Wastewater Collection	2022 Ford Transit T-350 CUES Van	253,007
Wastewater Collection	2022 Ford F-250 Truck	68,859
Wastewater Collection	Replacement Sewer Vacuum Truck	42,102
Wastewater Collection	2022 Ford F-350 Truck	44,860
Wastewater Collection	New Caterpillar Backhoe Loader	138,945
Wastewater Collection	2021 Ford F-150 Truck	30,153
Sanitation	2022 Ford F-350 Truck	78,970
Stormwater Management	2022 Chevrolet Silverado Truck	46,408
Stormwater Management	2022 Ford F-150 Truck	31,449
Fleet	2022 Ford F-450 Truck	100,492
Fleet	2022 Ford F-350 Truck	76,907
Customer Service	2021 Ford F-150 Truck	28,258
Various	PO's Under \$25,000	31,116

Sub-Total Equipment Replacement Fund

\$6,227,691**Facilities Management Fund**

Annual Access Control System Maint.	\$60,743
Duckworth USB - Replacements	43,400
COG Police Dep. - Camera Replacement	46,449
Central Park - Asbestos Survey	31,865
PO's Under \$25,000	196,304

Sub-Total Facilities Management Fund

\$378,761**Hotel/Motel Tax Fund**

Minor Computer Items	\$35,000
Marketing & Advertising	84,000
PO's Under \$25,000	9,366

Sub-Total Hotel/Motel Tax Fund

\$146,332**Information Technology Fund**

Multifactor Identification Term Contract	\$52,417
PESP-Remediation T&M	41,748
IT Project Management Services	95,000
Staff Augmentation for Workday	95,000
Microsoft CRM Portal Fixes Phase IV	57,700
NextGen Hosting Annual Service Fee	112,356
NeoGov High Line Annual Software	59,938
Annual Subscription for PaymentWorks	52,920
Annual Renewal of 911 System Support	52,899
Utility Systems for CIS Implementation	26,672
Microsoft Office 365 Hybrid Migration	268,425
PO's Under \$25,000	236,279

Sub-Total Information Technology Fund

\$1,151,354

Information Technology Replacement Fund

Computer Replacements	\$269,654
Networking Equipment Replacements	273,016
Dell Servers and Storage	85,000
PO's Under \$25,000	405,765

Sub-Total Information Technology Replacement Fund \$675,419

Infrastructure Repair & Replacement Fund

Paving Services	\$2,003,114
Replacement Vehicles	46,808
PO's Under \$25,000	9,569

Sub-Total Infrastructure Repair & Replacement Fund \$2,059,491

Stormwater Management Fund

Meadowcreek Park Drainage Improvements	\$34,615
Engineering Services for Drainage	47,445
Glenbrook Water and Sewer Replacement	48,496
PO's Under \$25,000	39,528

Sub-Total Stormwater Management Fund \$170,084

Wastewater Utility Fund

New Jet Truck	\$243,110
SCADA Masterplan Services	282,268
Meter Implementation Evaluation Services	78,880
Engineering Services for WW Treatment Plants	32,291
GCMS System	95,602
Aeration System	28,484
PO's Under \$25,000	166,006

Sub-Total Wastewater Utility Fund \$926,641

Water Utility Fund

SCADA Masterplan Services	\$199,945
New Excavator	220,755
New Trailers	44,417
PO's Under \$25,000	41,537

Sub-Total Water Utility Fund \$506,654

All Other Funds

PO's Under \$25,000	\$194,794
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TOTAL OUTSTANDING PO's \$17,416,911

ATTACHMENT B

Proposed Budget Amendment No. 1 FY 2022-23 Operating Budget

	<u>BA #1</u>	<u>BA #1 PO Rollover</u>	<u>Total Budget Amendments</u>
REVENUES AND EXPENDITURES			
Sources of Funds:			
Public Safety Grant Fund - Grant Revenue	\$200,000	\$0	\$200,000
Narcotic Seizure Fund - Revenue	20,000	0	20,000
Transfer to IT Project Fund from Various	3,000,000	0	3,000,000
Transfer to Customer Service from Water Utility Fund	45,000	0	45,000
Transfer to Customer Service from Electric Utility Fund	45,000	0	45,000
Fund Balance - Prior Year	12,146,324	17,416,911	29,563,235
Total Funds Provided	<u>\$15,456,324</u>	<u>\$17,416,911</u>	<u>\$32,873,235</u>
Use of Funds - Expenditures:			
General Fund (See Detail in Notes)	\$2,177,855	\$2,815,395	\$4,993,250
Electric Utility Fund	0	1,847,604	1,847,604
Water Utility Fund	0	506,654	506,654
Wastewater Utility Fund	212,000	926,641	1,138,641
Infrastructure Repair & Replacement Fund	0	2,059,491	2,059,491
Sanitation Fund	0	25,054	25,054
Stormwater Management Fund	770,000	170,084	940,084
Firewheel Fund	500,000	2,994	502,994
Recreation Performance Fund	65,000	22,640	87,640
Heliport Fund	0	20,000	20,000
Hotel/Motel Tax Fund	0	146,332	146,332
SafeLight Fund	0	32,274	32,274
Economic Development Fund	191,193	316,690	507,883
TIF #1 Fund	543,844	48,026	591,870
Group Health Insurance Fund	0	14,964	14,964
Narcotic Seizure Fund	20,000	20,336	40,336
Public Safety Grant Fund	200,000	0	200,000
Equipment Replacement Fund	0	6,227,691	6,227,691
Customer Service Fund	334,101	6,887	340,988
Facilities Management Fund	0	378,761	378,761
Information Technology Fund	0	1,151,354	1,151,354
IT Project Fund	9,702,431	675,419	10,377,850
IT Replacement Fund	739,900	0	739,900
Warehouse Fund	0	1,619	1,619
Total Expenditures	<u>\$15,456,324</u>	<u>\$17,416,911</u>	<u>\$32,873,235</u>

ATTACHMENT B

**Proposed Budget Amendment No. 1
FY 2022-23 Operating Budget**

	<u>BA #1</u>	<u>BA #1 PO Rollover</u>	<u>Total Budget Amendments</u>
REVENUES AND EXPENDITURES			
Notes:			
General Fund -			
Animal Services	\$128,500	\$0	\$128,500
City Administration	0	2,706	2,706
City Attorney	0	66,445	66,445
Emergency Management	225,000	18,179	243,179
Finance	0	9,587	9,587
Fire	0	65,189	65,189
Health	0	351	351
Human Resources	0	94,068	94,068
Landfill	60,000	80,990	140,990
Library	0	24,250	24,250
Neighborhood Vitality	109,573	0	109,573
Parks, Recreation & Cultural Arts	809,550	780,706	1,590,256
Planning & Development	0	55,660	55,660
Police	0	1,208,606	1,208,606
Transportation	0	241,529	241,529
Non-Departmental	845,232	167,129	1,012,361
Sub-Total General Fund	<u>\$2,177,855</u>	<u>\$2,815,395</u>	<u>\$4,993,250</u>