

FINANCE COMMITTEE MEETING AGENDA

TUESDAY January 3, 2023

Meeting 4:00 PM

Review and discuss the NOVEMBER 2022 Bank Reconciliation. (Sign and Date as reviewed and approved).

Review and discuss the NOVEMBER 2022 Balance Sheet and Profit & Loss reports and the budget to actual variances by account.

Review and approve the NOVEMBER 2022 general ledger journal entries from KVS. (Sign and date as reviewed and approved)

The Finance Committee will review and audit all DECEMBER 2022 Claims paid out by the town. A town resolution will be made in JANUARY 2023 to have Town Board approve that all DECEMBER 2022 claims were audited and approved by the Finance Committee.

The Finance Committee will review and audit the DECEMBER 2022 payments made for the town payroll. A town resolution will be made in JANUARY 2023 to have the DECEMBER 2022 payroll amounts audited and approved by the Town Board.

(ANY?) update of the TOG signage and US Flag purchases as per the Main Street grant awarded to the town.

2023 schedule for department budget reviews

2023 Finance Committee Meeting Dates: 1/3/23, 2/7/23, 3/7/23, 4/4/23, 5/2/23, 6/6/23, 7/5/23*, 8/1/23, 9/5/23, 10/3/23, 11/6/23*, 12/5/23. All dates are on the first Tuesday of the month with the exception of 7/5/23 (Wednesday due to the July 4th holiday) and 11/6/23 (Monday due to Election Day the next day.)

Next meeting date: TUESDAY, FEBRUARY 7, 2023 at 4:00 pm.