

## FINANCE COMMITTEE MEETING AGENDA

TUESDAY, December 5, 2023

Meeting 4:00 PM

Review and discuss the OCTOBER 2023 Bank Reconciliation. (Sign and Date as reviewed and approved).

Review and discuss the OCTOBER 2023 Balance Sheet and Profit & Loss reports and the budget to actual variances by account.

Review and approve the OCTOBER 2023 general ledger journal entries from KVS. (Sign and date as reviewed and approved)

The Finance Committee will review and audit all NOVEMBER 2023 Claims paid out by the town. A town resolution will be made in DECEMBER 2023 to have Town Board approve that all NOVEMBER 2023 claims were audited and approved by the Finance Committee.

The Finance Committee will review and audit the NOVEMBER 2023 payments made for the town payroll. A town resolution will be made in DECEMBER 2023 to have the NOVEMBER 2023 payroll amounts audited and approved by the Town Board.

Review the Highway Dept.'s proposal for a new lift.

NY CLASS review.

2024 topics for review: budget plan

2023 Finance Committee Meeting Dates: ~~1/3/23, 2/7/23, 3/7/23, 4/4/23, 5/2/23, 6/6/23, 7/5/23\*~~, 8/1/23, 9/5/23, 10/3/23, ~~11/6/23\*~~, 12/5/23. All dates are on the first Tuesday of the month with the exception of 7/5/23 (Wednesday due to the July 4th holiday) and 11/6/23 (Monday due to Election Day the next day.)