

TOWN OF GRAND CHUTE
ORDINANCE, SERIES OF O-10-2023

AN ORDINANCE AMENDING EXISTING CHAPTER 110 OF THE CODE OF GENERAL ORDINANCES FOR THE TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN, BY AMENDING SECTION 110-4 TO CEASE REQUIREMENTS FOR A TREASURER'S SURETY BOND AS DESCRIBED.

WHEREAS, Chapter 110-4 of the Town of Grand Chute Municipal Code regulates duties of appointed officials; and,

WHEREAS, The Town of Grand Chute has determined the need to amend said Municipal Code in order to be exempt from furnishing a bond to the Outagamie County treasurer otherwise required by Wis. Stats. § 70.67(1), the Town of Grand Chute being hereby obligated to pay, in case the town treasurer shall fail to do so, all taxes of any kind required by law to be paid to the Outagamie County Treasurer as and when due; and,

NOW THEREFORE BE IT ORDAINED by the Town Board of Supervisors of the Town of Grand Chute, Outagamie County, Wisconsin, that Chapter 110 of the Code of General Ordinances is hereby amended by adding Number 1 to Section B creating Section 110-4 (B) (1) as shown on the attached Exhibit "A".

If any provision of this ordinance is invalid or unconstitutional, or the application of this ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the above provisions or applications of this ordinance, which can be given effect without the invalid or unconstitutional provision, or its application.


Approved and adopted this 15th day of August, 2023

Number Voted For 5
Number Voted Against 0

Town of Grand Chute



Jason Van Eperen
Town Chairman



Kayla Raatz
Town Clerk

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

Chapter 110

Officers and Employees

[HISTORY: Adopted by the Town Board of the Town of Grand Chute 1-7-1997 as §§ 1.01, 1.02, 1.04, 1.05 and 1.06 of the 1997 Code. Amendments noted where applicable.]

§ 110-1 Elected officials.

- A. At the annual spring election, the following Town officers shall be elected, with the exception of the Municipal Judge, whose term shall be four years: **[Amended 12-20-2011 by Ord. No. 2011-30]**
- (1) Five Town Supervisors, one of whom shall be designated on the election ballots as Town Chairperson.
 - (a) Two Supervisory Board member positions shall be elected in even-numbered years for a period of two years and three Supervisory Board member positions shall be elected in odd-numbered years with one designated on the election ballots as Town Chairperson.
 - (b) The Town Chairperson and two other Board members designated by appointment of the Town Chairperson shall be the Commissioners of the Town of Grand Chute Sanitary District No. 2 who shall serve as Commission members of the Grand Chute - Menasha West Sewerage Commission. Appointments by the Town Chairperson shall be made annually.
 - (2) One Municipal Judge pursuant to § 755.02, Wis. Stats., for a four-year term effective May 1, 1997.
- B. Pursuant to authority of the Town Meeting of April 1995, the Town Board designated that the Town Assessor would be selected by appointment of the Board. See § **110-2B**.
- C. Pursuant to authority of the Town Meeting of April 2006, the office of Town Clerk is an appointed position. **[Added 12-20-2011 by Ord. No. 2011-30]**
- D. Pursuant to authority of the Town Meeting of April 2002, the office of Town Treasurer is an appointed position. **[Added 12-20-2011 by Ord. No. 2011-30]**
- E. No sitting Town Board member and no candidate running for election to the Town Board shall be permitted to work at election sites in the Town as an election inspector, election official, or in any other capacity as an employee of the Town for the purpose of performing election duties. In addition, family members of a candidate whose name appears on the ballot shall not be permitted to work as an election inspector for those specific elections. **[Added 1-5-2016 by Ord. No. 2016-01]**

§ 110-2 Appointed officials.

[Amended 12-20-2011 by Ord. No. 2011-30]

The following officials shall be appointed annually by the Town Board of Supervisors at its first regular meeting following the Annual Town Meeting, unless the Town Board of Supervisors otherwise directs (§ 61.19, Wis. Stats.):

- A. Weed Commissioner (to be appointed by Town Chairperson).
- B. Town Assessor(s) (appointed for terms not to exceed three years). Section 60.307(3)(b), Wis. Stats.

§ 110-3 Duties of elected officials.
[Amended 12-20-2011 by Ord. No. 2011-30]

The following enumerated statutes, without limitation, shall govern the rights, duties and obligations of elected officials of the Town of Grand Chute:

- A. The Town Board of Supervisors shall have the rights, obligations and duties as specified in Ch. 60, Wis. Stats., particularly §§ 60.22 and 60.23, Wis. Stats.
- B. The Municipal Judge shall have the jurisdiction and powers prescribed in § 755.045, Wis. Stats., and Chapter 28 of this Code.

§ 110-4 Duties of appointed officials.
[Amended 12-20-2011 by Ord. No. 2011-30]

The rights, obligations and duties of appointed officials shall be as follows:

- A. The Town Clerk shall have the rights, obligations and duties as specified in § 60.33, Wis. Stats.
- B. The Town Treasurer shall have the rights, obligations and duties as specified in § 60.34, Wis. Stats.

(1) The Town of Grand Chute, Wisconsin, is hereby obligated to pay all State and county taxes required by law to be paid by the Clerk/Treasurer to the Outagamie County Treasurer, if such Treasurer shall fail to do so. This obligation is assumed in lieu of the Treasurer's Bond required by 70.67(1) of the Wisconsin Statutes.
- C. The Town Assessor shall have the rights, obligations and duties as specified in Ch. 70, Wis. Stats. Whenever the Assessor, in the performance of the Assessor's duties, requests or obtains income and expense information pursuant to § 70.47(7)(af), Wis. Stats., or any successor statute thereto, then such income and expense information that is provided to the Assessor shall be held by the Assessor on a confidential basis; except, however, that the information may be revealed to and used by persons in the discharge of duties imposed by law, in the discharge of duties imposed by office (including but not limited to use by the Assessor in performance of official duties of the Assessor's office and use by the Board of Review in performance of its official duties), or pursuant to order of a court. Income and expense information provided to the Assessor under § 70.47(7)(af), Wis. Stats., unless a court determines that it is inaccurate, is, per § 70.47(7)(af), Wis. Stats., not subject to the right of inspection and copying under § 19.35(1), Wis. Stats.
- D. The Town Administrator shall have the rights, obligations, and duties as specified by the Town Board per employment contract.

§ 110-5 Use of facsimile signatures.

The Town Board of Supervisors authorizes the use of facsimile signatures for signing documents, drafts, order checks and transfers under the following conditions:

- A. All facsimile signature stamps shall be kept under lock and key.
- B. All facsimile signature stamps shall be approved by the bank by submitting proper signature cards.
- C. At least one manual signature shall appear on all drafts, order checks and transfer orders unless the Board authorizes the use of a signature machine for the purpose of signing drafts.

