

SPECIAL MEETING DOCKET

HACKENSACK CITY COUNCIL MEETING – Friday, November 14, 2025 5:30 PM

I. CALL TO ORDER AND ORDER OF BUSINESS

- a. Open Public Meeting Act – The City Clerk announces that the meeting is being held in accordance with the “Open Public Meeting Act”, N.J.S.A. 10:4-6 et seq., notice of which was sent to The Record and The Star Ledger and was posted on the Municipal Bulletin Board.
- b. Roll Call
- c. Flag Salute
- d. Approval of Minutes – None

II. RESOLUTION FOR EXECUTIVE SESSION – None

III. PROCLAMATIONS AND PRESENTATIONS – None

IV. REPORTS AND PRESENTATIONS FROM PROFESSIONALS AND DEPARTMENT HEADS

- a. Department Head Reports – None
- b. City Professional Presentations – None
- c. City Manager’s Report– None

V. PUBLIC COMMENT (on agenda items only – 3 minutes)

VI. NEW BUSINESS (ORDINANCES AND RESOLUTIONS)

- 1. Resolution #479-25 Resolution Appointing Timothy Hoffman as Acting Municipal Clerk for the City of Hackensack

VII. PUBLIC COMMENT (3 minutes)

VIII. MAYOR AND COUNCIL COMMENTS

IX. ADJOURN

Council Member	Intro	Second	Yes	No	Abstain	Absent	Recused
Deputy Mayor Toomey			X				
Clark-Collins			X				
Carroll	X		X				
Diaz		X	X				
Mayor Gaines			X				

CITY OF HACKENSACK

RESOLUTION NO. 479-25

RESOLUTION APPOINTING TIMOTHY HOFFMAN AS ACTING MUNICIPAL CLERK FOR THE CITY OF HACKENSACK

WHEREAS, the Municipal Clerk retired effective October 1, 2025, creating a vacancy in the position of Municipal Clerk of the City of Hackensack; and

WHEREAS, N.J.S.A. 40A:9-133(c) requires that the governing body shall, within ninety (90) days of the occurrence of the vacancy, appoint a Municipal Clerk or an Acting Municipal Clerk to fill said vacancy; and

WHEREAS, the Mayor and Council, have thoughtfully reviewed the qualifications and experience of lifelong Hackensack resident Timothy J. Hoffman, who has spent several decades in public service, both within the City and throughout the State of New Jersey, as a qualified individual to serve in the capacity of Acting Municipal Clerk; and

WHEREAS, the Mayor and Council are particularly impressed with his excellence in key leadership roles within the Administrative Department in Millburn, where he oversees municipal expenditures, served on the board of their Business Improvement District, assists with the daily operations of their municipal government, including the supervision of all of the township's departments and liaising with over twenty of their municipal boards and committees, as well as positively interfacing with the public and working collaboratively with multiple teams for the well-being of the municipality's residents; and

WHEREAS, the Mayor and Council value his extensive and noteworthy educational and professional background in Public Administration, including his time serving as the Director for the Center for Community Research and

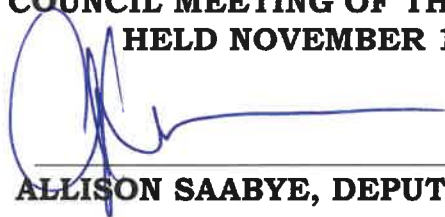
Engagement at Seton Hall University and the President of the New Jersey Chapter of the American Society for Public Administration; and

WHEREAS, Timothy J. Hoffman's professionalism, intelligence, humility, compassion, and deep commitment to serving the residents of this City has been evident for decades, from his time on the Hackensack Board of Education, where he was the youngest Trustee and Vice President to serve that body, and his time spent on the Board of Directors for the Boys & Girls Club of Lower Bergen County, to his continued community advocacy; and

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the City of Hackensack hereby appoint Timothy J. Hoffman to serve as Acting Municipal Clerk of the City of Hackensack for a term of three-hundred sixty-four (364) days, commencing on December 11, 2025, through December 10, 2026, pursuant to N.J.S.A. 40A:9-133(c); and

BE IT FURTHER RESOLVED by the Council of the City of Hackensack that it hereby authorizes the Mayor and other City Officials and employees to take all actions necessary to effectuate this Resolution.

**CERTIFIED TO BE A TRUE COPY OF THE RESOLUTION PASSED AT
THE CITY COUNCIL MEETING OF THE CITY OF HACKENSACK
HELD NOVEMBER 14, 2025**

A handwritten signature in blue ink, appearing to read 'Allison Saabye', is written over a horizontal line. The signature is stylized with a large loop at the beginning and a long horizontal stroke at the end.

ALLISON SAABYE, DEPUTY CITY CLERK