

Amended - 3/10/26

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# MEMO

**OFFICE**

To: HARRISBURG CITY COUNCIL  
From: Michael Parker, City Clerk  
LEGISLATIVE APPROVAL FORM

Date:

LEGISLATIVE APPROVAL FORM/CERTIFICATE OF ACCEPTANCE

BILL NO. 3 -2026

RESOLUTION NO. -2026

THE ABOVE LISTED ITEM WAS WRITTEN AND PREPARED FOR FINAL INTRODUCTION AT THE HARRISBURG CITY SOLICITOR'S OFFICE ON:

Neil A. Grover  
City Solicitor

February 24, 2026  
Date

Requested by Department/Bureau:

City Council

Department/Bureau Contact Person:

City Council

For Action on or before:

The attached was received in the Office of the City Clerk for introduction on

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Received by: Cedric King

Date: 2/24/26

BILL NO. 3 - 2026

Moved by: President Hill

An Ordinance amending Chapter 2-301 of Part 3 of the Administrative Code regarding Departments Heads; Appointment and Duties; and Acting Heads, to update and clarify provisions regarding such appointments.

**WHEREAS**, the government of the City of Harrisburg presently is structured through the annual budget process to include seven (7) Departments, each of which shall be headed by a Director appointed by the Mayor with the advice and consent of the Council; and

**WHEREAS**, the Council of the City of Harrisburg wishes to update and clarify certain provisions regarding appointments, providing for additional limitations on the use of funding related to acting department heads.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HARRISBURG, AND IT IS HEREBY ENACTED BY AUTHORITY OF THE SAME**, as follows:

Ch. 1-201.1.C PROVIDES "AMENDMENTS TO EXISTING LEGISLATION ARE TO BE UNDERLINED; DELETIONS ARE TO BE INDICATED BY [BRACKETING]. ADDITIONS TO PROPOSED LEGISLATION WHICH AMENDS EXISTING LEGISLATION SHALL BE CAPITALIZED; DELETIONS SHALL BE INDICATED BY STRIKING (-)." "

**SECTION 1. AMENDMENT TO THE ADMINISTRATIVE CODE.**

Part 3 of Title 2 of the Codified Ordinances of the City of Harrisburg is hereby amended as follows:

"Part 3 (2-300), ADMINISTRATIVE CODE

Chapter 2-301

DEPARTMENTS and BUREAUS GENERALLY

32 \*\*\*\*

33

34 § 2-301.5.C Departments Heads; Appointment and Duties; Acting Heads

35 The Mayor may appoint an acting department head for a time period not to exceed 120 days  
36 unless the appointment of such acting department head has been subject to the advice and  
37 consent of Council. No individual may serve or be entitled to compensation as an acting  
38 department head for more than 120 days during a Mayor's term of office, without the approval of  
39 the Council. Upon expiration of the 120 day acting appointment period, if such individual has  
40 not been approved by the Council as department head or for an extension of the 120 day period,  
41 the Controller shall be prohibited from approving or issuing any further compensation associated  
42 with such appointment. Nothing herein shall prohibit the Mayor and Council from authorizing an  
43 acting department head to serve beyond 120 days, as circumstances dictate. EXCEPT AS SET  
44 FORTH HEREIN, THE MAYOR IS PROHIBITED FROM APPOINTING AN INTERIM OR  
45 OTHER TEMPORARY DEPARTMENT HEAD, AND THE CONTROLLER SHALL BE  
46 PROHIBITED FROM APPROVING OR ISSUING ANY COMPENSATION ASSOCIATED  
47 WITH ANY SUCH APPOINTMENT.

48

49 **SECTION 2. DELEGATION.** Appropriate City officials are authorized to take such actions as  
50 are necessary to effectuate this ordinance.

51

52 **SECTION 3. SEVERABILITY.** If any provision, sentence, clause, section, or part of this  
53 ordinance is for any reason found to be unconstitutional, illegal, or invalid, such decision shall not  
54 affect the validity of the remaining portions of this ordinance.

55

56 **SECTION 4. REPEALER.** All ordinances or provisions of ordinances inconsistent herewith are  
57 hereby repealed insofar as they are inconsistent herewith.

58

59 **SECTION 5. EFFECTIVE DATE.** This ordinance shall take effect in accordance with the law.

60

61 Seconded by: Vice President Jones

BILL NO. 3 -2026 - as amended

Amendment

YEAS		NAYS
/	MS. DAVIS	
/	MS. GREEN	
/	MR. JONES	
/	MR. LAWSON	
/	MS. RAWLS	
/	MR. RODRIGUEZ	
/	MS. HILL	
Yeas	<u>7</u>	
Nays	<u>0</u>	

YEAS		NAYS
/	MS. DAVIS	
/	MS. GREEN	
/	MR. JONES	
/	MR. LAWSON	
/	MS. RAWLS	
/	MR. RODRIGUEZ	
/	MS. HILL	
YEAS	<u>7</u>	
NAYS	<u>0</u>	

Passed by City Council 3/10/2026

Danielle L Hill  
President of City Council

Attest Jan [Signature]  
City Clerk

Approved

Return to City Council with objections

Wanda R. W. Williams  
Mayor

Amendment: President Hill moved, seconded by Vice President Jones to amend the bill by adding the following language to the end of subsection 2-301.5.C: "Except as set forth herein, the mayor is prohibited from appointing an interim or other temporary department head, and the Controller shall be prohibited from approving or issuing any compensation associated with any such appointment."