City of Havre de Grace

711 PENNINGTON AVENUE, HAVRE DE GRACE, MARYLAND 21078 410-939-1800
WWW.HAVREDEGRACEMD.COM

Public Notice

Havre de Grace
City Council Meeting

PLACE: **City Council Chambers**
City Hall
711 Pennington Avenue
Havre de Grace, Maryland 21078

TIME: **7:00 p.m.**

DATE: **Monday, June 1, 2026**

The public may attend the meeting or view it live by visiting the City of Havre de Grace website at www.havredegracemd.com and click on the City YouTube Videos tab. The video will be available to view on the website immediately following the meeting.

COUNCIL MEETING AGENDA
June 1, 2026
711 Pennington Avenue, Havre de Grace, Maryland
7:00 p.m.

Public Hearing on Application to the Maryland Community Development Block Grant Program (CDBG)
TO OBTAIN THE VIEWS OF CITIZENS ON COMMUNITY, ECONOMIC DEVELOPMENT, AND HOUSING NEEDS TO BE CONSIDERED FOR SUBMISSION OF AN APPLICATION TO THE MARYLAND COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Opening Prayer: Rev. Mary Whitehead, Spearhead Global Outreach

5. Approval of the Minutes:
    A. City Council Meeting Minutes – May 18, 2026
    B. City Council Closed Session Meeting Minutes on Selection of Council President – May 18, 2026
    C. City Council Closed Session Meeting Minutes on Consultation/Advice of Counsel – May 18, 2026
        i. Vote from Closed Session

6. Comments from Citizens

7. Appointments:
    A. Arts Commission (CM Boker)
        i. Wynona Hilton-Stanley – Reappointment
        ii. Kevin Harewood – Reappointment
        iii. Philip Samuel – Reappointment

    B. Board of Appeals (CP Boyer)
        i. Lauren Paige – Appointment

    C. Economic Development Advisory Board (CP Boyer)
        i. Charles Hiner – Reappointment

    D. Independence Day Commission (CP Boyer)
        i. Tammy Lynn Schneegas – Appointment

    E. Marina Commission (CP Boyer)
        i. Steve Lay – Reappointment

8. Oath of Office (Administered by Mayor Martin)
    A. Board of Appeals
        i. Lauren Paige

9. Recognitions: None

10. Proclamations: None

11. Presentations:

    A. Historic Preservation Commission Awards (Presented by the Historic Preservation Commission)
        i. 601 Chesapeake Avenue (James & Mary Ann McCauley)
        ii. 667 Otsego Street (M-Cubed Realty LLC)

12. Resolutions:

    A. **Resolution to Authorize Submission of an Application for Community Development Block Grant Funds (CP Boyer)**
    A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, PURSUANT TO THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTIONS 33 AND 34 OF THE CITY CHARTER TO AUTHORIZE SUBMISSION OF AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

    B. **Resolution to Approve a Memorandum of Understanding with the Havre de Grace Arts Collective (CP Boyer)**
    A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, PURSUANT TO THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTIONS 33 AND 34 OF THE CITY CHARTER TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF HAVRE DE GRACE AND THE HAVRE DE GRACE ARTS COLLECTIVE

13. Ordinances:

    A. **Ordinance No. 1219 concerning Amending Chapter 205 Zoning regarding Data Centers: Second Reading (CM Jones)**
    AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, ADOPTED PURSUANT TO THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, AND THE LAND USE ARTICLE AND THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AND SECTIONS 33 AND 34 OF THE HAVRE DE GRACE CITY CHARTER TO AMEND CITY CODE CHAPTER 205 ZONING REGARDING DATA CENTERS

    B. **Ordinance No. 1220 concerning Establishing New Chapter 105 Titled "Leases": Second Reading (CM Jones)**
    AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, ADOPTED PURSUANT TO THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AND SECTIONS 33 AND 34 OF THE HAVRE DE GRACE CITY CHARTER TO ESTABLISH A NEW CITY CODE CHAPTER 105 TITLED "LEASES"

    C. **Ordinance No. 1222 concerning Establishing the City's Water & Sewer Rates for FY 2027: Second Reading (CM Ellis)**
    AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, ADOPTED PURSUANT TO THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, SECTIONS 33 AND 34 OF THE HAVRE DE GRACE CITY CHARTER, CITY CODE CHAPTER 196 AND EXHIBIT A THERETO, ESTABLISHING THE CITY WATER AND SEWER RATES AND SERVICE PARTICIPATION FEES FOR THE USERS OF THE CITY WATER AND SEWER SYSTEM

D. **Ordinance concerning Establishing City Budget for FY 2027: First Reading (CM Ellis)**
AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE BY THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 37 OF THE HAVRE DE GRACE CITY CHARTER FOR THE PURPOSE OF ESTABLISHING THE CITY BUDGET FOR FISCAL YEAR 2027, BY DESIGNATING THE ANNUAL PROJECTION OF ANTICIPATED REVENUES AND PROPOSED AUTHORIZED EXPENSES FOR THE CITY OF HAVRE DE GRACE FOR FISCAL YEAR 2027

14. Old Business: None

15. New Business:
    A. Special Events (Dr. Chris Ricci)
        i. Havre de Grace Fall Fest, October 17, 2026
        10:00 a.m.-4:00 p.m., 400 Block of Franklin Street

16. Directors Report:
    A. Dr. Chris Ricci – Director of Administration
    B. Mr. Geoff Goins – Director of Planning
    C. Ms. Bridgette Johnson – Director of Economic Development & Tourism
    D. Mr. Abdul Abdi – Director of Finance
    E. Mr. Joe Conaway – Director of Public Works
    F. Chief Jonathan Krass – Chief of Police

17. Business from Mayor Martin

18. Business from Council:
    A. Council Member Ellis
    B. Council Member Jones
    C. Council Member Clarke
    D. Council Member Glenn
    E. Council Member Boker
    F. Council President Boyer

19. Adjournment

CITY COUNCIL
READ FILE COVER SHEET

Subject **Public Hearing on Application to the Maryland Community Development Block Grant Program (CDBG)**

Date: **5/20/2026**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

Purpose:

- ☐ FYI
- ☑ **Read and Comment as Needed**
- ☑ **Action Required by June 1, 2026**
- ☐ In Confidential File Drawer

Approve:

Johnny Boker	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Casi Boyer	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Lizz Clarke	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Matthew Ellis	☐ Yes	☐ No	☐ No Comment
Comment: _____			
David Glenn	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Vicki Jones	☐ Yes	☐ No	☐ No Comment
Comment: _____			

Note: N/A

STATE OF MARYLAND
CDBG PROGRAM

FFY26 / SFY 2027
APPLICATION

COMMUNITY DEVELOPMENT
SPECIAL PROJECTS

DRAFT

Maryland
DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT

Wes Moore, Governor
Aruna Miller, Lt. Governor

Jacob R. Day, Secretary
Julia Glanz, Deputy Secretary

DHCD
Division of Neighborhood Revitalization
7800 Harkins Road
Lanham, MD 20706
301/429-7525
TTY/RELAY 711 or 1/800-735-2258

MARYLAND
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
APPLICATION SFY 2027

1. Name of Jurisdiction: City of Havre de Grace	**2.** County (Municipal applicants only):Harford
3. Address:711 Pennington Ave, Havre de Grace MD 21078	**4.** Name of Subrecipient or Business, if applicable, and their Unique Entity Number: NA
5. FID Number: 52-6000-796 Unique Entity Number: HH2TV6FXKD46	**6.** Name, phone number and email of jurisdiction's contact person for this application: Wanda Boker, wandab@havredegracemd.com, 443-655-8935

7. Project title, brief description & location (**Full street address(es) and zip code of Project is required**): ***Roof Repair and Replacement and HVAC replacement for the Somerset Manor Community Activity & Management Offices Building.*** The Community Building & Management Offices for the Somerset Manor HUD community is located at 101 Stansbury Court, Havre de Grace, Maryland 21078. This address provides essential services to the Somerset Manor HUD community including a weekly food bank and biweekly health clinic. It is also where the large variety of outreach, educational and social programming for the Somerset Manor community is held.

8. Project type: ☐ Housing **X** Public Facilities ☐ Infrastructure ☐ Economic Development ☐ Other ☐ Public Services	9. National objective(s): **X** Low and moderate income benefit ☐ Elimination of slum/blight
10. CDBG request: $ 159,880 Local funds(In-kind)$ 21,000 Other funds $ Total costs $ 180,380	11. U.S. Congressional District No. MD01 State District No. 34 (List State legislators for ***entire*** district): State Senator Mary-Dulany James State Delegate Andre Johnson State Delegate Steve Johnson
12. Date Public Hearing held: June 1 2026 *(Attach minutes and hearing notice to application)*	13. Required Resolution attached? **X** Yes

14. Is Citizens Participation Plan current? **X** Yes Dated: September 16, 2024
If not, did you attach new plan? ☐ Yes ☐ No

15. Is Anti-Displacement Plan current? **X** Yes Dated: September 16, 2024
If not, did you attach new plan? ☐ Yes ☐ No

16. If applicable, did you complete Debarment Check on application subrecipient or business?
☐ No NA

17. Digital Photos and Drive included? X Yes *(User permissions must allow view and download)* Photos Sent with Proposal	18. Date: May 12, 2026

PART A

PROJECT DESCRIPTION: Describe the proposed project in detail. Include location and specific activities to be undertaken.

The proposed project ***Roof Repair/Replacement and HVAC Replacement for the Somerset Manor Community Building & Management Offices*** located at 101 Stansbury Court, Havre de Grace, Maryland 21078.

The Current state of the roof is in disrepair. There are two types of roofs at the Somerset Manor CC building. The shingle roof (dark brown) will be will be completely replaced and the metal roof (tan) will be refinished (cleaned and painted). All gutters and downspouts at all roof areas will be replaced. The shingles show significant staining signifying advanced age and UV exposure, they have reached their expected useful life and are susceptible to leakage and water damage, and need to be replaced. The gutter and downspout for the asphalt shingle roof areas also require replacement.
The 1-story metal roof area has debris and staining and the painted finish is substantially deteriorated, requiring a power washed and modern polymer coating designed for metal roof surfaces. The gutter and downspouts also need to be coated along with the metal roof. All of the above would considerably improve the integrity of the roof and sustainability and appearance of the building.

The existing HVAC units have exceeded the end of their useful life expectancy and are experiencing recurring mechanical failures. Both units experienced failed draft inducer fan motors, confirming deterioration and declining system reliability. The systems also show reduced operating efficiency, increased wear on critical components and rising maintenance costs. Full replacement will improve reliability and reduce long term maintenance costs and service interruptions, increase energy efficiency and extend service life by approximately 15 years. HVAC replacement scope of work provides necessary materials, equipment, supervision, and installation services required to replace two existing rooftop HVAC units serving the facility. The replacement systems consist of gas-fired furnaces for heating and split-system condensing units for air conditioning. The required work scope includes the following:

- Removal and disposal of two existing rooftop HVAC units and associated components.
- Furnishing and installation of two new gas-fired furnace systems.
- Furnishing and installation of two new outdoor condensing units for air conditioning.
- Installation of compatible evaporator coils, refrigerant piping, condensate drains, and related accessories.
- Reconnection and modification of existing ductwork as required for proper operation.
- Reconnection of existing electrical service, controls, gas piping, and thermostat wiring.
- Charging and testing refrigerant systems.
- Startup, testing, balancing, and commissioning of the new HVAC systems.
- Verification that all systems operate in accordance with manufacturer specifications.
- Removal of all debris and cleanup of work areas upon completion.
- All work shall comply with applicable local, state, and federal codes and regulations.

The proposed roof work would considerably extend the life of the roof and sustainability of the Sommerset Manor Community Building & Management Offices, which provide essential services to the residents of the Somerset Manor HUD Community, including a weekly food bank and bi-weekly health clinic, and a host of programming to build life skills like money management and healthy living, as well as continuing education opportunities.

A Somerset Manor resident speaks about the need for the Community Building:

The community building is the heartbeat of Somerset Manor, with our community room at its core. It is essential to replace the aging rooftop to prevent any potential issues or accidents in the future. Our Somerset Manor Community is a small and unique community. It is the only public housing authority in Harford County Maryland. I remember the first event I organized here. It was in the summer of 2012, and I named it "Summer Jam". It was my first resource fair for our community. It was a great experience and a great success!

PART B

PROJECT NEED/IMPACT: Describe the need for the proposed project. Include statistics and other documentation supporting the described need. Discuss how the project will make an impact on the described need? If existing infrastructure or facility, discuss past maintenance and improvements undertaken or deferred.

The Current state of the roof is in disrepair. The shingles show significant staining signifying advanced age and UV exposure, they have reached their expected useful life and are susceptible to leakage and the risk of water damage and need to be replaced. The gutter and downspout for the asphalt shingle roof areas also require replacement. The 1-story metal roof area has debris and staining and the painted finish is substantially deteriorated, requiring a power washed and modern polymer coating designed for metal roof surfaces. The gutter and downspouts also need to be coated along with the metal roof.

The HVAC system needs replacement because units have exceeded the end of their useful life expectancy and are experiencing recurring mechanical failures and inefficiencies. The work scope for HVAC replacement is the following:

- Removal and disposal of two existing rooftop HVAC units and associated components.
- Furnishing and installation of two new gas-fired furnace systems.
- Furnishing and installation of two new outdoor condensing units for air conditioning.
- Installation of compatible evaporator coils, refrigerant piping, condensate drains, and related accessories.
- Reconnection and modification of existing ductwork as required for proper operation.
- Reconnection of existing electrical service, controls, gas piping, and thermostat wiring.
- Charging and testing refrigerant systems.
- Startup, testing, balancing, and commissioning of the new HVAC systems.
- Verification that all systems operate in accordance with manufacturer specifications.
- Removal of all debris and cleanup of work areas upon completion.
- All work shall comply with applicable local, state, and federal codes and regulations.

All of the above would considerably improve the integrity of the roof and sustainability and appearance of the building.

The proposed roof work would considerably extend the life of the roof and sustainability of The Sommerset Manor Community Building & Management Offices, which provide essential services to the residents of the Somerset Manor HUD Community, including weekly food bank and bi-weekly health clinic, and a host of programming designed for life skills like money management and healthy living, as well as continuing education opportunities.

PART B WORKSHEET

NOTE: First time applicants must provide a copy of the most recent audit and copy of the most recent single audit.

1. As CDBG funds are "Gap" financing, did you pursue *appropriate* other funds from state, federal agencies and/or private sources? What other funding sources did you pursue for this project? Please list the funding source, amount and whether it is committed, pending, or denied.

The City is unaware of other public or private funding sources and no other funding has been solicited or granted

2. Documentation of commitment of funds must be attached, including copies of award and/or rejection letters, current statements of funds availability, etc.

NA

3. Will your project require payment from beneficiaries including, but not limited to: rent, fees for services, fees for participation, and utility charges?

No

If yes, what is the estimated monthly cost? _____

Is the cost per person or households? _____

If this project improves existing facilities, housing or utilities, is the estimated cost higher than the current amount? Yes ____ No _____

If yes, what is the % increase? _____

How were new or increased costs were determined?

Discuss how the grantee or subrecipient determined that charges are affordable to beneficiaries: NA

PART C

COMMUNITY SUPPORT AND INVOLVEMENT: Describe community involvement with developing this project and application. Attach current letters of support from community members and groups and potential beneficiaries for this project and the CDBG funding. *NOTE: This activity is separate from the public hearing(s).*

Outreach and public information for the project includes:

- Public Comments Collection between May 20- June 1, Monday through Friday 9am – 5pm at City Hall;
- Public Hearing at City Council Meeting; June 1, 2026
- Application announcement posted in City Council Meeting Agenda on City website; publication within the Somerset Manor HUD community through the Somerset Manor Residents Association, and publication in the regional newspaper *The Aegis* on May 20, 2026

PART D

LOCAL PLANNING/GROWTH MANAGEMENT:

Answer the following questions:

1. Describe how the proposed project conforms to revitalization strategies, marketing studies, economic development strategies, capital improvement plans, housing study, a comprehensive plan or other community plan. Do *not* submit copies of the entire plan(s), but reference the name and date of the plan, the section and the page. You should ATTACH a copy of the REFERENCED portion which specifically mentions your project.

The proposed project supports the City's Comprehensive Plan (2025 Envision Havre de Grace Comprehensive Plan) and Sustainable Communities Plan by providing safe and appropriate public infrastructure for its citizens, for all needs and incomes, and continuing to enforce the City's Property Maintenance Code.

2. For economic development projects discuss any feasibility studies, economic conditions survey, financial analysis, economic impact assessment or market analysis completed in relation to the proposed activity. Provide the dates those items were completed and information on who prepared them.

NA

3. Is your project located in a Priority Funding Area? Yes

ATTACH MAP(S) OF PROJECT AREA

List Census Tract(s) and Block Groups for all projects:

Overhead Map with HUD GIS Data is attached. The Somerset Manor Housing Development is a HUD financed Managed by the Havre de Grace Housing Authority.

PART E
NATIONAL OBJECTIVE:

1. **Using the attached "National Objective" chart, determine which national objective will be met by the proposed project.**
2. **Next, fill out the appropriate worksheet (A, B, C, D or E). Insert that page behind this one in your application.**
3. **In the space below, describe in narrative form how the project will meet at least ONE of the national objectives.**

☐ **1. Benefit to Low and Moderate Income Persons**:

X Area Benefit (LMA) — 100% Determined by survey or census HUD qualifying data (Attach Survey Approval Ltr)

☐ **Housing (LMH)** — ☐ Single Family ☐ Multi-Family
☐ Financial Assistance
☐ Water and Sewer Connections

☐ **Limited Clientele (LMC)** — ☐ Presumed
☐ 51% of clientele are persons whose family is LMI
☐ Nature and location conclude area is primarily LMI
☐ Removal of architectural barriers

☐ **Jobs (LMJ)** — ☐ Job Creation ☐ Job Retention

Total estimated # of beneficiaries 143
Total estimated # of LMI beneficiaries 143
% of LMI beneficiaries to total 100%

CDBG $ per beneficiary $ _____
CDBG $ per LMI beneficiary $ _____

☐ **2. Elimination of Slum and Blight**: ☐ Area Basis ☐ Spot Basis

NATIONAL OBJECTIVE CHART				
Nat. Objective	**Subcategory**	**Definition**	**Test**	**Examples**
Low/Moderate Income Persons	Area Benefit (LMA)	Activity benefits all residents in an area where at least 51% of the residents are LMI	* Census - 51% of persons residing in the service area are LMI, determined by using the most recent data provided by State for cities or towns * Survey - applicant may do a survey of residents in the service area. The results must meet statistical reliability standards and be approved by DHCD.	* water and sewer lines * neighborhood facilities * roadway improvements
Low/Moderate Income Persons	Limited Clientele (LMC)	Activity that benefits a limited number of people as long as at least 51% of those served are LMI	Activity must qualify under one of the following: * Presumed Clientele - benefit to a group presumed to be principally LMI: abused children, battered spouses, elderly persons, severely disabled adults, homeless persons, illiterate adults, persons living with AIDS and migrant workers; or * Require documentation on family size and income in order to show that at least 51% of the clientele are LMI; or * Be of such a nature and in such a location that it can be concluded that clients are primarily LMI	* construction of senior center * services for the homeless * meals on wheels for the elderly * construction of job training facilities for the disabled * construction of Head Start Center
Low/Moderate Income Persons	Housing Activities (LMH)	Activity that is undertaken for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by LMI persons	* Structures with one unit must be occupied by LMI persons * If structure contains more than 1 unit, at least 51% must be LMI occupied * 2-unit structures must have at least one unit occupied by a LMI household * Rental buildings under common ownership and management located on the same or contiguous properties may be considered as a single structure	* rehabilitation of owner-occupied housing * conversion of non-residential structures into permanent housing * infrastructure for new housing
Slum/Blight	Area Basis (SMA)	Activity that aids in the prevention or elimination of slums or blight in a designated area	* Delineated area in which the activity occurs must meet definition of slum, blighted, deteriorated or deteriorating area under state or local law; and * Substantial number of deteriorated or deteriorating buildings or public improvements in the area, and the activity must address one or more of the conditions which contributed to the deterioration of the area; and * Documentation must be maintained by recipient on the boundaries of the area and the conditions that qualified the area at the time of its designation	* public facilities or improvements * elimination of safety hazards
Slum/Blight	Spot Basis (SBS)	Activity that eliminates specific conditions of blight or physical decay on a spot basis not located in a slum or blighted area	* Only acquisition, clearance, relocation, historic preservation and building rehabilitation activities qualify for this national objective * Rehabilitation is limited to the extent necessary to eliminate a specific condition detrimental to public health and safety NOTE: Must demonstrate code enforcement actions taken by the local government	* elimination of damaged retaining wall creating danger for pedestrians * demolition of vacant, deteriorating building
Low/Moderate Income Persons	Jobs (LMJ)	Activity that results in the creation and/or retention of jobs	* At least 51% of jobs must be taken by LMI persons * At least 51% of jobs must be retained by LMI persons * Permanent, full-time jobs only * LMI status is determined by income of the family	* acquisition of land to construct a distribution center * extension of water and sewer service to land to be developed for a business(s) * acquisition of equipment

Low/Moderate Income Benefit
Worksheet A
Area Basis (LMA)

If you have determined that the proposed project will meet the national objective of benefit to low and moderate income (LMI) persons through area benefit (LMA) activities, please fill out this form and attach it to Part E of your application.

1. **Estimated** Total Beneficiaries 143 *(Count by Persons)*

2. **Estimated** Total LMI Beneficiaries 143 *(Count by Persons)*

3. **FOR THOSE WITH AN APPROVED SURVEY ONLY –** Provide race and ethnicity data for persons in the service area. The following is required for Civil Rights reporting.

Count for all estimated persons in the service area:	***RACE***	***Ethnicity (Hispanic or Latino)***
a. Total White	57	9
b. Total Black or African American	74	
c. Total Asian	4	
d. Total American Indian or Alaska Native	0	
e. Total Native Hawaiian or Other Pacific Islander	0	
f. Total American Indian or Alaska Native and White	0	
g. Total Asian & White	0	
h. Total Black or African American & White	8	
i. Total American Indian or Alaska Native & Black or African American	0	
j. Other Multi-Racial	0	
Total (number of all by Race must be the same as #1 above)	143	9

4. **Total** Number of Female-Headed Households 53 (out of 58 total households)

5. **Total** Number of Disabled 20

6. Describe the proposed accomplishments of the project:

   The Current state of the roof is in disrepair and the HVAC system needs replacing. The shingles show significant staining signifying advanced age and UV exposure, they have reached their expected useful life and are susceptible to leakage and the risk of water damage and need to be replaced. The gutter and downspout for the asphalt shingle roof areas also require replacement. The 1-story metal roof area has debris and staining and the painted finish is substantially deteriorated, requiring a power washed and modern polymer coating designed for metal roof surfaces. The gutter and downspouts also need to be coated along with the metal roof. All of the above would considerably improve the integrity of the roof and sustainability and appearance of the building.

Low/Moderate Income Benefit
Worksheet B
Limited Clientele (LMC)

If you have determined that the proposed project will meet the national objective of benefit to low and moderate income (LMI) persons through limited clientele (LMC) activities, please fill out the following form and then attach it to Part E of your application.

1. **Estimated** Total Beneficiaries _____ *(Count by Persons)*

2. **Estimated** Total LMI Beneficiaries _____ *(Count by Persons)*

Your project will qualify using ONE of the three categories identified below. Select the most appropriate.

▶ If the project benefits a group *presumed* to be low and moderate income, please identify the group:

☐ Abused Children
☐ Battered Spouses
☐ Migrant Farm Workers
☐ Homeless Persons
☐ Elderly Persons
☐ Illiterate Adults
☐ Severely Disabled Adults
☐ Person Living with AIDS

▶ If the project is of such a *nature* and in such a *location* that it can be concluded that the income of the persons benefitting are primarily low and moderate income, please explain why the nature and location demonstrate this:

▶ If the project requires information on family size and income, does the information demonstrate that at least 51% of the clientele served are persons from households whose income does not exceed the LMI income limits. The activity is restricted to the LMI persons. Please identify activities:

Describe the proposed accomplishments of the project:

Low/Moderate Income Benefit
Worksheet C
Housing (LMH)

If you have determined that the proposed project will meet the national objective of benefit to low and moderate income (LMI) by providing, constructing or improving permanent residential housing, please fill out this form and attach it to Part E of your application.

1. **Estimated** Total Beneficiaries *Count* _____ *Units AND* _____ *Persons*

2. For new construction, acquisition and/or renovation of rental units, how many units will be made available to rent? _____

   Of these, how many are to be occupied by LMI persons? _____

3. For new construction, acquisition and/or renovation of homeownership units, how many units will be made available to sell? _____

   Of these, how many are to be occupied by LMI persons? _____

4. For housing rehabilitation, how many total units will be rehabilitated? _____

5. For housing rehabilitation, how many total units will receive emergency repairs? _____

6. If providing financial assistance to homebuyers, how many homebuyers will be assisted? _____

7. Will requested funds for new housing be targeted to an area of minority concentration or a specific geographical area? ☐Y ☐ N

   If yes, provide specific explanation of why this area was targeted.

8. Will program income be generated by this activity? ☐Y ☐ N

   If yes, provide Re-Use Plan as an attachment to this application. *Previously approved Re-Use Plans will not be accepted*

Slum/Blight
Worksheet D

If you have determined that the proposed project will meet the national objective of the elimination of slum/blight, please fill out this form and attach it to Part E of your application.

Check One: ☐ Slum and Blight - Area Basis ***OR*** ☐Slum and Blight - Spot Basis

1. Provide property address or boundaries of blighted area. ***This activity requires a street address(s)***

2. If the project addresses slum and blight on an area basis, does the area:

   Have an official designation of blight by local government? ☐ No ☐ Yes
   If yes, what is the date of designation?_____
   Please provide a copy with your application.

   Meet a definition of slum, blighted, deteriorated or deteriorated area under State or local law? ☐ No ☐ Yes

   Have a substantial percentage of deteriorated buildings? ☐ No ☐ Yes

   If yes, what is the percentage? ___%

3. Does the activity address one or more of the blighting conditions? How?
   Identify each type of improvement located within the area and its condition at the time the area was designated slum/blight.

4. Describe the proposed accomplishments of the project:

NOTE: If your project involves the acquisition of property as an activity to eliminate blight, then the national objective should address the intended use of the property.

Low/Moderate Income Benefit
Worksheet E
Jobs (LMJ)

If you have determined that the proposed project will meet the national objective of benefit to low and moderate income (LMI) persons through job creation and/or retention activities, please fill out this form and attach it and all supporting documents to Part E of your application.

1. Will this project create new jobs? _____
   Or will this project result in retention of existing jobs? ____

2. How many total jobs are estimated to be created? _____
   Of those created, how many will be taken by LMI persons? _____

3. How many total jobs are estimated to be retained? _____
   Of those jobs retained, how many are retained by LMI persons? _____

Taken By Standard

In cases where the businesses will demonstrate that at least 51% of the jobs created will be taken by LMI persons, in addition to information identified in the Policies and Procedures Manual, provide the following:

1. a written commitment by the business that at least 51% of all the jobs created on a full time equivalent basis will be taken by LMI persons,

2. a listing by job title of all employees at the time the application for assistance is submitted,

3. a listing by job title of the permanent, full-time jobs to be created as a result of the CDBG assistance,

4. evidence supporting the estimated number of jobs to be created.

Retention Standard

Retained jobs are those that would be permanently lost due to a business closing or relocating out of the area without CDBG financial assistance. In cases where the business will retain jobs that are held by persons that are at least 51% LMI, in addition to information identified in the Policies and Procedures Manual, provide the following:

1. a clear and objective evidence that, in the absence of the CDBG assistance, the jobs would be lost. This includes a notice provided to affected employees, a public announcement, or analysis of relevant financial records demonstrating the need for job cuts,

2. a written commitment from the business that they will meet the standard for retained jobs involving the employment of LMI persons,

3. a listing by job title of the full-time, permanent jobs to be retained as a result of the CDBG assistance.

Business Information

Please provide the following information on the business to be assisted. If more than one, please provide information for each.

1. Name of Business;
2. Ownership of Business;
3. Business Management:
4. Company History including start-up date, type of operation, progress and number of employees to date;
5. Current Location(s):
6. Product Line(s) or Service;
7. Discuss their market area(s) including geography, major customers and other
8. Characteristics; and
9. Certificate of Good Standing from the State of Maryland if an existing business.

For projects which provide CDBG assistance as a financing measure to profit making businesses, discuss the need for financial assistance. Attach three years of historical financial statements and personal financial statements for principal owner(s) and a five-year pro-forma. Explain the basis for requesting assistance (e.g., gap financing). Additional financial information may be requested.

PART F

SOURCES AND USES OF FUNDS: List each specific project activity separately (*please break down the costs as far as possible*). Type in the actual sources of other funding. Indicate whether funds are "L" for loan or "G" for grant. INDICATE STATUS OF FUNDS using "P" for pending, "C" for committed, "R" for received, "N" for no action. Attach commitment letters and cost estimates directly behind this page of the application. For administrative costs, indicate what portion of local contribution is cash and what portion is in-kind.

THE APPLICANT IS THE JURISDICTION. ALL PROJECTS MUST INCLUDE ADMINISTRATIVE COSTS FOR THE APPLICANT.

ACTIVITY	SOURCES OF FUNDS					TOTALS BY ACTIVITY	STATUS
	CDBG:	APPLICANT	HOUSING AUTHORITY	OTHER:			
Roof and HVAC Replacement/Repair							
Supervision/Environmental Lead ACM	8,750						Requesting funds from CDBG
Demolition -remove existing shingles, depose of tear off debris	11,420						Requesting funds from CDBG
Carpentry/Roofing/Installation	91,320						Requesting funds from CDBG
HVAC Upgrade/Replacement	42,500						Requesting funds from CDBG
Contingency for Inflation @3%	5,890						
Administration							
In Kind Project Administration at 5% x 12 months x 2 City (Grants Manager and Procurement Officer)		$11,000					Committed in kind
In-Kind Project Administration at 5% x 12 months for HABC President & CEO			10,000				Committed in kind
TOTALS BY SOURCES OF FUNDS	$159,880	$11,000	$10,000	$	$	$	

PART G

STAFFING AND PROJECT MANAGEMENT: This section will discuss the capacity of the applicant to administer the project and how CDBG funds will be used for project administration costs. Project costs for engineering, architectural services and inspections are to be identified as separate line items in Part F.

Identify the primary person for the *jurisdiction* who will administer this project. Discuss their experience with CDBG regulations and requirements as well as past grant and project implementation.

The City of Havre de Grace, in partnership the Havre de Grace Housing Authority, currently receiving technical assistance from the Housing Authority of Baltimore County) will administer the proposed grant funds. The City of Havre de Grace has extensive experience administering state and federal public funding including DHCD and CDBG awards. Abdullahi Abdi is the City Director of Finance.

Identify others who will assist in the administration of this CDBG project.

Michele Widman, City Procurement Officer

Wanda Boker, City Grants Manager

Janet Abrahams, HABC President and CEO

Amount of funds requested for Project Administration, if any: NA

If Project Administration funds requested for staffing, please identify the following:

Person	# Hours Anticipated to Work on Project	Hourly Wage	Total Funds

If planning to use Project Administration funds for other expenses other than staffing, identify those expenses and estimated costs.

Expenses	Estimated Costs

PART H

PROJECT SCHEDULE: Using the anticipated month of grant award as the start of the activities, list all project activities and the anticipated dates for the start and end of specific activities. A CDBG grant agreement provides a 24-month implementation period so all activities to be paid for with CDBG funds must occur within this timeframe. If an activity is completed prior to application or award, indicate the actual dates.

EXAMPLE: For a Community Development application, CDBG funds are being requested for site acquisition and construction. The applicant provided the following schedule:

Activity	Begin	Completion
Grant Award	August 1, 2026	
Environmental Review	August 1, 2025	October 15, 2026
Preliminary Engineering	Completed	
Site Acquisition	October	November
Bidding & Selection for Engineering	October	November
Meeting 180 Day Expenditure Requirement	August 1,2026	January 28, 2026
Engineering Complete	November	December
Bidding & Selection Construction	December	January
Construction	January 2027	December 2028

NOTE: A*n Environmental Review is the first step for every funded grant after award date*

	BEGIN	COMPLETION	RESPONSIBLE PERSON
GRANT AWARD	August 1 2026		Applicant
ENVIRONMENTAL REVIEW	August 1 2026	October 15, 2026	Applicant
PROCUREMENT	October 15, 2026	November 30, 2026	Applicant
Roof Installation and Repair	December 1, 2026	January 31, 2027	Procured Contractor
HVAC Replacement	February 1, 2027	April 30, 2027	Procured Contractor
Final Reporting, Final Reimbursements & Ribbon Cutting Ceremony	May 1, 2027	July 31, 2027	

PART I

DAVIS BACON / BUILD AMERICA BUY AMERICA:

Do Davis-Bacon wage rates apply to the project? Yes

If yes, do cost estimates reflect the use of Davis-Bacon rates? Yes

Discuss Davis-Bacon rates and their impact on the project.

Contractors procured for the proposed project will be required to pay federal prevailing wages for the work performed.

Explain how you calculated the rates into your cost estimates.

Vendor estimates respect Davis-Bacon wage requirements

Explain how you factored in Build America Buy America requirements for iron and steel and listed construction materials, if applicable. When the City procures vendors for work we make sure that *Build America Buy America* requirements are in the code.

PART J

ACQUISITION / RELOCATION:

Has site control been secured? ☐ **Yes** ☐ **No** If yes, explain how:

Has an option been secured? ☐ **Yes** ☐ **No** If yes, explain how:

Estimated cost of acquisition: $	Sources of funds for acquisition:
Number of parcels to be acquired: Residential: Business	Will acquisition be done with eminent domain if needed? ☐ Yes ☐ No

Is acquisition of easements required? ☐ Yes ☐ No

If yes, did applicant include costs associated with the Uniform Act? ☐ Yes ☐ No

Has anyone been forced to move from the site within the three months prior to the initial application for funds? ☐ Yes ☐ No ☐ Unknown

If yes, explain:

Estimated cost of relocation: $	. Sources of funds for relocation:

# Units in Property(s) _____	Number of Units Occupied at time of application		Number of Occupants to be Displaced	Number of Occupants to Remain	
	Owner	Tenant		Total	Temporarily Relocated
Residential					
Business					

10. Do the activities of this project trigger the one-for-one replacement housing requirements? ☐ Yes ☐ No

If yes, discuss how you plan to meet these requirements.

11. If property is to be leased, describe lease terms.

PART K

FAIR HOUSING/EQUAL OPPORTUNITY: Applicants certify that a grant will be conducted and administered in conformity with applicable federal fair housing and equal opportunity laws and regulations. Complete the following to show what steps have been taken by the jurisdiction in these areas in recent years.

Does the jurisdiction have written employment and personnel policies and practices with equal opportunity guidelines? ☐ Yes ☐ No

If yes, please attach a copy.

In the past three years, have any complaints of discrimination in employment been filed against the jurisdiction by employees regarding employment? ☐Yes ☐ No If yes, please explain:

Has the jurisdiction adopted a fair housing ordinance? ☐ Yes ☐ No

Has the jurisdiction taken any actions to affirmatively further fair housing through activities such as land development, zoning, site selection policies or programming or needs assessment? ☐ Yes ☐ No If yes, please describe:

Are there fair housing advocates or agencies that work in your county? If yes, who are they? Have they informed you of either public or private issues or complaints regarding discrimination?

Are all buildings owned or occupied by the jurisdiction that are open to the public in compliance with the Americans with Disabilities Act? If not, which ones, and what are the plans to bring them into compliance?

PART L

ENVIRONMENTAL IMPACT: Complete the following information related to your overall project to the best of your knowledge. Provide copies of letters or other information received to date from state and/or federal agencies about these issues related to your project. Schedule and budget should account for any mitigation or corrective actions to be taken.

Will your project involve the renovation of a building that is at least 50 years old or is located in a national historic register district? X Yes The building was built in 1974 (52 years old)

Will your project involve or impact an archaeological site? X No

Will your project impact any wildlife that is threatened or endangered? X No

Will your project involve the abatement or removal of asbestos from a building?
X No

Will your project involve the abatement or removal of lead-based paint from a building?
X No

Is your project new construction? XYes, the replacement of a roof on an existing building

If you answered YES, is the proposed project located in any of the following:

☐ Special Flood Hazard Area – an area that is lower than the base flood elevation level and has special flood or mudflow, and/or flood related erosion hazard

☐ 100 Year Floodplain – an area that has a 1 in 100 or 1% probability of a flood event occurring in a given year

☐ Regulatory Floodway – an area beside a river or other watercourse that has certain restrictions placed on it related to discharging moving floodwaters downstream

☐ Coastal High Hazard Area – an area along the coast subject to high velocity wave action from storms or seismic sources

☐ 500 Year Floodplain – an area that has a 1 in 500 or .02% probability of a flood event occurring in a given year

☐ Non-Special Flood Hazard Area – an area that has a moderate to low risk of flooding

Comments:

Non of the above mentioned designations for flood and hazard areas are involved or included.

PART M

PROCUREMENT: All procurement must comply with the requirements and processes identified in the CDBG Financial and Procurement Manual.

REMINDER – For existing contractual agreements with an engineering firm, the applicant must be able to demonstrate that they hired the specific firm through a competitive process AND that the contract was for no more than a three year period with an option to extend twice for one year periods for a total of five years. Additionally, the contract must have identified all potential projects to be undertaken during the three to five year period including the one included in this application.

1. **Will your project use CDBG funds for professional services? No**

   If yes, is it for new services? ☐ Yes ☐ No

   If yes, will services be under a new contract? ☐ Yes ☐ No

   If no, please explain:

   Funds will be used for procured contractors to repair/replace the roof and replace the HVAC units on the roof of the *Somerset Manor Community Activity & Management Offices Building*.

2. **Will your project use CDBG funds for construction? Yes**

   If yes, attach the proposed scope of work and estimated costs for construction and materials.

   If yes, will construction be under a new contract(s)? Yes

   If no, is it for a change order? ☐ Yes ☐ No

   If the answer is yes, please contact CDBG staff to discuss further.

STATEMENT OF ASSURANCES AND CERTIFICATIONS

The applicant hereby assures and certifies that it:

1. has adopted and maintains a written Citizen Participation Plan in accordance with the citizen participation requirements for the Community Development Block Grant (CDBG) Program at the Code of Federal Regulations 24 Part 570.486; and

2. held a public hearing and provided appropriate notice to ensure participation of citizens in the development the project and of this application for CDBG funding; and

3. assures that all reasonable steps have been taken to minimize the displacement of persons as a result of CDBG assisted activities identified in this application; and

4. in the event that our project does trigger displacement of persons, we will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49CFR Part 24 and it has in effect and is following a Residential Anti-Displacement and Relocation Assistance Plan required under Section 104(d) of the Housing and Community Development Act of 1974, 42 U.S.C. § 5304(d), as amended, in connection with any activity assisted with funding under the CDBG Program; and

5. will not attempt to recover any capital costs of public improvements assisted with CDBG funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment attributable to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than with CDBG funds. In addition, with respect to properties owned and occupied by moderate-income (but not low-income) families, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds if the State certifies that it lacks CDBG funds to cover the assessment; and

6. will conduct and administer grant in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations and agrees to take action to affirmatively further fair housing; and

7. has adopted and is enforcing or will adopt if a new applicants:
   a) a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

   b) a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.

8. will certify, to the best of the certifying official's knowledge and belief, that:
   a) no Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of

Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and

b) if any funds other than Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress with this Federal contract, grant, loan or cooperative agreement, it will complete and submit Standard Form- LLL, Disclosure Form to Report lobbying in accordance with its instructions; and

c) it will require that the language of paragraphs (a) and (b) of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

9. will adhere to federal and state Code of Conduct or Conflict of Interest standards relative to conflict of interest restrictions and financial disclosure requirements for local elected officials and candidates; and

10. will prevent fraud, waste and abuse of federal funds and ensure that funds are expended on activities that are reasonable and necessary;

11. will comply with the requirements of the Build America, Buy America Act which was included in the federal Infrastructure Investment and Jobs Act which was signed into law on November 15, 2021;

12. will comply with the requirements of the Right to Report Crime and Emergencies from One's Home which was included in the Violence Against Women Act Reauthorization Act of 2022;

13. will comply with the provisions of Title I of the Housing and Community Development Act of 1974, 42 U.S.C. § 5301 et seq., as amended, Title 24 CFR Part 570, and with other applicable State and Federal laws if awarded this grant; and

14. will ensure that, if applicable, any subrecipient, developer or business will comply with all regulations, policies and laws that govern this grant.

I declare that I am duly authorized to make these certifications on behalf of the applicant and certify that the above actions have or will be taken.

Typed Name and Title Chief Elected Official	Signature	Date

Council Meeting Proceedings
May 18, 2026
711 Pennington Avenue, Havre de Grace, Maryland
7:00 p.m.

Public Hearing on Ordinance No. 1219 concerning Amending Chapter 205 Zoning regarding Data Centers was called to order on May 18, 2026, at 7:00 p.m. with Mayor Martin presiding. Council Members present: CP Ringsaker, CM Boker, CM Boyer, CM Ellis, CM Jones, and CM Schneegas.
AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, ADOPTED PURSUANT TO THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, AND THE LAND USE ARTICLE AND THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AND SECTIONS 33 AND 34 OF THE HAVRE DE GRACE CITY CHARTER TO AMEND CITY CODE CHAPTER 205 ZONING REGARDING DATA CENTERS
Comments from Citizens:
Chip Place, 301 Cigar Loop, Havre de Grace, spoke in support of the ordinance.

Jacob Bennett, 659 Bourbon Street, Havre de Grace, spoke in support of the ordinance as a County Councilman and a resident.
Public Hearing closed at 7:05 p.m.

Public Hearing on Ordinance No. 1220 concerning Establishing New Chapter 105 Titled "Leases" was called to order on May 18, 2026, at 7:05 p.m. with Mayor Martin presiding. Council Members present: CP Ringsaker, CM Boker, CM Boyer, CM Ellis, CM Jones, and CM Schneegas.
AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, ADOPTED PURSUANT TO THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AND SECTIONS 33 AND 34 OF THE HAVRE DE GRACE CITY CHARTER TO ESTABLISH A NEW CITY CODE CHAPTER 105 TITLED "LEASES"
Comments from Citizens:
Jason Robertson, address on file, had inquiries about the ordinance and its purpose, which City Attorney Ishak addressed.
Public Hearing closed at 7:09 p.m.

The regular meeting of the Mayor and City Council was called to order on May 18, 2026, at 7:10 p.m. with Mayor Martin presiding. Council Members present: CP Ringsaker, CM Boker, CM Boyer, CM Ellis, CM Jones, and CM Schneegas.

The Pledge of Allegiance was recited, and the opening prayer was given by Pastor Adam Barnes, Restore Church.

Approval of Minutes

City Council Meeting Minutes – CM Boker moved to approve the Council Meeting minutes of May 4, 2026. Second by CM Schneegas. Motion carried 5-0, with CM Jones abstaining due to her absence.

City Council Public Hearing Minutes on Ordinance No. 1221: Tax Rate and Ordinance No. 1222: Water & Sewer Rate – CP Ringsaker moved to approve the Council Public Hearing minutes on Ordinance No. 1221: Tax Rate and Ordinance No. 1222: Water & Sewer Rate of May 11, 2026. Second by CM Boker. Motion carried 5-0, with CM Jones abstaining due to her absence.

Comments from Citizens

Rev. Gene Proud, spoke as the President of the Susquehanna Ministerium. He offered a personal invitation to the Mayor and Council Members to the Blessing by the Bay event on June 27 with a rain date of June 28, so each of them could receive an individual blessing.

George Kasnic, 609 Green Street, Havre de Grace, spoke as the Vice Chair of the Havre de Grace Housing Authority. He gave information on the Beautification & Community Cleanup on June 6 and invited the Mayor and Council members.

Jason Robertson, address on file, recognized CM Jones, Chris Ricci, Jeff Thompson, and everyone who organized the street dedication ceremony to Lawrence Ringgold that was held June 17. He recognized CP Ringsaker and CM Schneegas for their service on the City Council, CM Boyer on her reelection, and the incoming Council members. He gave information on the Memorial Day Ceremony at Tydings Memorial Park at 11 a.m. on May 25. He gave information on the Havre de Grace Bike Fest, which is being voted on at tonight's meeting. CM Boker commented that this event is geared around veteran type activity.

Presentation

Board of Election Supervisors Chair Dominic Galloro presented the official election results from the municipal election on May 5, 2026. A total of 1,475 votes were cast. Listed alphabetically: Casi Boyer-843, Lizz Clarke-773, David Glenn-717, George Kasnic-644, Victoria Miller-162, Tammy Lynn Schneegas-432, and Kirk D. Smith 431. This year they added two more lines to get voters through more quickly. He thanked Dr. Chris Ricci and Tammy Brinkman for giving them everything they needed. Mayor Martin inquired if many people thought it was the primary election, Mr. Galloro responded that they did, but they still voted so he doesn't know if they just picked the first three names on the ballot. Mayor thanked Mr. Galloro and his team for all their work.

Ordinances

Ordinance No. 1221 concerning Establishing the City's Tax Rate for FY 2027: Second Reading

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, PURSUANT TO THE AUTHORITY PROVIDED BY THE ANNOTATED CODE OF MARYLAND TAX-PROPERTY ARTICLE TITLE 6 AND THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, FIXING THE TAX RATE FOR THE FISCAL YEAR JULY 1, 2026 TO JUNE 30, 2027 ON EACH ONE HUNDRED DOLLARS ($100.00) OF ASSESSABLE REAL PROPERTY, PERSONAL PROPERTY; AND PROVIDING AN ADDITIONAL SPECIAL TAX LEVIED WITHIN THE CRITICAL AREA SPECIAL TAXING DISTRICT AND SETTING THE SERVICE CHARGE FOR THE SEMI-ANNUAL PROPERTY TAX PAYMENT OPTION

A motion to introduce was made by CM Ellis. Second by CM Schneegas. Motion carried 6-0. A motion to adopt was made by CM Boker. Second by CM Schneegas. CM Ellis requested a friendly amendment to line 86, changing "One and Forty-Seven Hundredth Percent" to "One and Three Hundredth Percent" to match the number in parentheses. There were no objections. Mayor Martin commented that there are no tax increases this year. After a roll call vote, motion to approve carried 6-0.

Business from Mayor Martin

Mayor Martin gave his farewell remarks to CP Ringsaker and CM Schneegas. Mayor Martin commented on Governor Moore visiting HdG on May 15 and his tour of the City. It was his first official municipal visit, which was to open a motor pool on the Maryland Army National Guard facility. He was very gracious and Mayor Martin welcomes him back anytime he wants to come back to the City of Havre de Grace. Mayor Martin gave his assessment of what happened to HdG after I-95 was built.

Business from Council

Council Member Schneegas: CM Schneegas gave her farewell remarks.

Council Member Boker: CM Boker gave his farewell remarks to CP Ringsaker.

Council Member Ellis: CM Ellis congratulated the elected Council members and gave his farewell remarks to CP Ringsaker and CM Schneegas.

Council Member Jones: CM Jones congratulated the elected Council members and recognized everyone who ran for office. She gave her farewell remarks to CP Ringsaker and CM Schneegas. She thanked everyone who came out for the street dedication of Lawrence Ringgold and thanked Dr. Ricci and the Mayor for their support in getting this done. She commented on First Friday and what has been done in the past and that she is reaching out to groups to find things for the youth to do during First Friday.

Council Member Boyer: CM Boyer thanked the citizens for their confidence in her and she looks forward to working with them and the new Council members. She gave her farewell remarks to CP Ringsaker and CM Schneegas.

Council President Ringsaker: CP Ringsaker recognized Council President Adam Hiob from Aberdeen who was in the audience. He gave his farewell remarks and thanked his family for their support.

Motion to Adjourn Sine Die

CP Ringsaker made a motion to adjourn Sine Die. Second by CM Schneegas. Motion carried 6-0.

Mayor Martin and the Council members presented CP Ringsaker and CM Schneegas with a Pat Vincenti canvasback duck decoy. The canvasback was chosen because each of them may be back on Council in the future.

Oath of Office

The Honorable Paul W. Ishak administered the oath of office to newly elected Council members Casi Boyer, Lizz Clarke, and David Glenn.

Call to order Mayor Martin called to order the 2026-2027 Legislative Session on May 18, 2026 at 8:12 p.m.

Roll Call was made by Mayor Martin. Council Members present: CM Boker, CM Boyer, CM Clarke, CM Ellis, CM Glenn, and CM Jones.

A motion to move into Closed Session for the selection of the Council President was made by CM Boker at 8:14 p.m. Second by CM Jones. Motion carried 6-0. CM Jones read the closing statement. [See closing statement on page 5.]

The Council reconvened at 9:20 p.m.

Roll Call was made by Mayor Martin with all Council members present.

Motion for the Selection of Council President

CM Boker made a motion to elect CM Boyer as Council President for the 2026-2027 Council Session. Second by CM Ellis. Motion carried 6-0.

New Business

Dr. Chris Ricci presented the special event applications.

- Havre de Grace Little Free Library #41319 10th Anniversary, June 13, 2026 (Rain Date: 6/20/26)
  2:30 p.m.-4:30 p.m., Tydings Memorial Park
- Blessing by the Bay, June 27, 2026 (Rain Date: 6/28/26)
  3:00 p.m.-5:00 p.m., Concord Point Park
- Havre de Grace Bike Fest, August 28 & 29, 2026
  David Craig Park and St. John Street between Franklin & Warren Streets
  12:00 p.m.-10:00 p.m. each day

By consent calendar, a motion to approve the special event applications for Havre de Grace Little Free Library and Blessing by the Bay was made by CM Jones. Second by CM Glenn. Motion carried 6-0.

A motion was made by CM Boker to approve the special event application for Havre de Grace Bike Fest. Second by CM Clarke. CM Glenn and CP Boyer asked questions of the organizer, Jason Robertson. Motion carried 5-1 with CM Glenn voting nay.

Kooper's Saloon to serve Alcoholic Beverages on City-Owned Property – CP Boyer made a motion to approve the application from Kooper's Saloon to serve alcoholic beverages on City-owned property. Second by CM Clarke. Motion carried 6-0.

Directors Report

Chris Ricci, Director of Administration: Dr. Ricci apologized for sidewalk repair that caught residents off guard; moving forward, DPW will make every effort to provide residents with at least 24 hours' notice and when possible, 48 hours' notice before any repair work begins. He commented on the dedication of Lodge Lane this past Sunday to Lawrence Leroy Ringgold, Jr. who was the first African-American police officer in the City of HdG; Sunday marked exactly 60 years since Mr. Ringgold made the ultimate sacrifice in Vietnam in service to our country. He thanked CM Jones, Mayor Martin, City staff, community members, and the Ringgold family – it was a poignant service in time for the 60th anniversary. He thanked Tammy Brinkman, the Board of Election Supervisors, City staff, and the many

volunteers who helped with the May 5 municipal election; it was a great day and everything ran very smoothly. He gave his farewell comments to CM Schneegas and CP Ringsaker. He congratulated CP Boyer on her reelection and becoming Council President. He congratulated and welcomed CM Glenn and CM Clarke.

Geoff Goins, Director of Planning: Mr. Goins congratulated the newly elected Council members. Permits in April: 15 new construction (Bulle Rock, Sion Hill, Greenway Farm), 11 renovations and additions, 26 other minor permits. The Planning Commission will meet on May 21 to discuss the ordinance regarding data centers. The Board of Appeals will meet June 4 for the Legacy's Forest Conservation Plan appeal.

Bridgette Johnson, Director of Economic Development & Tourism: Ms. Johnson congratulated the new Council members and thanked former CP Ringsaker and CM Scheegas for their service. EDAB will meet on May 20 where Evoniks will give an update on the closing of their plant in July. The Local Loop newsletter will be sent soon. First Friday has a waiting list for vendors. They have new activities for youth at First Friday. The department had an opportunity to speak to Governor Moore regarding grants and made a case for funding in the future.

Abdul Abdi, Director of Finance: Mr. Abdi congratulated CP Boyer, CM Clarke and CM Glenn and thanked former CP Ringsaker and CM Schneegas. He reported on the current financial condition of General Fund 1, Water/Sewer Fund 9, and Marina Fund 8. The General Fund balance is $3,825,900, which is $749,800 below budget. The Water/Sewer Fund 9 balance is $5,495,800, which is $123,900 below budget. The Marina Fund 8 balance is $1,188,900, which is $29,400 below budget.

Joe Conaway, Director of Public Works: Mr. Joe Conaway was not in attendance. Dr. Ricci gave his report. Dr. Ricci extended his congratulations to Joe Conaway, his wife Tracy, and their daughter Ashley on Ashley's college graduation. A subcontractor for DXI, Horne Concrete will begin curb replacement and inlet rehabilitation the week of May 18 in Bayview Estates on Hutchins Court, Lighthouse Court, Brian Garth, Roosevelt Court, and Wilfong Court; DXI will follow immediately with paving.

Chief Jonathan Krass, Police Department: Chief Krass thanked CP Ringsaker and CM Schneegas for their service. He congratulated the newly elected Council members and congratulated CP Boyer. He commented on the street dedication to Lawrence Ringgold; unfortunately, he couldn't make it due to his son's commencement at Goucher for his Master's degree, but he was glad our Police Department was there with the honor guard and he could be remembered; he thanked CM Jones for setting it all up.

Business from Mayor Martin

Mayor Martin thanked Dr. Ricci and CM Jones for lining everything up for the street dedication to Lawrence Ringgold; it was a very nice ceremony on the corner of Alliance Street and Lodge Lane. He congratulated CP Boyer on being voted Council President. He congratulated CM Clarke and CM Glenn on being elected. He has a good feeling that this Council is going to get some good things done this 2026-2027 legislative session and he is looking forward to the future. The last 3 days, the trolleys had over 850 passengers, drove over 400 miles, and had 0 incidents. Our Trolley Ambassadors are doing a terrific job. He reported that we learned at the end of the day Friday that City Attorney Ishak needs to speak to the Mayor and Council, so there will be a closed session at the end of the Council meeting.

Business from Council

Council Member Boker: CM Boker congratulated CP Boyer, CM Glenn and CM Clarke, and thanked former CP Ringsaker and CM Schneegas. He was moved by the street dedication to Lawrence Ringgold and that Governor Moore was able to see the Gold Star Families monument. He thanked the Susquehanna Hose Company, Police Department, EMS, and first responders.

Council Member Ellis: CM Ellis thanked the Vandiver Inn for hosting so many important events in town such as the one recently hosted by Clark Turner where he gave information on the hospital property project. There will be an Independence Day Kick-Off dinner at the Vandiver on May 28. The Visitor Center has trolley shirts – he gave credit to Mark Hemler who originated the idea. He appreciates people sharing their ideas. The first Friday Concerts in the Park is June 5 at Tydings Memorial Park at 7:30 p.m. He congratulated the newly elected Council members and CP Boyer.

Council Member Jones: CM Jones reported on upcoming events: Eclipse at the American Legion on May 23, Joe's Cottage Core Market on June 6, UCB Pride Hangout at Susquehanna State Park on May 30, and Mushroom Hike on May 31. She congratulated CP Boyer on being appointed Council President.

Council Member Clarke: CM Clarke thanked her family and the citizens. She congratulated CP Boyer and CM Glenn. Jazz by the Bay is May 21 at Concord Point Park.

Council Member Glenn: CM Glenn thanked the voters and his wife for supporting him. He congratulated CM Clarke and CP Boyer. He thanked all the candidates for a positive campaign run with no negative comments – all ran on their own platform. He is excited to be part of the team. He recognized former CP Ringsaker and CM Schneegas for their service. He reported on his work to have a trailer at 1353 Old Post Road removed – it is located in HdG, but on Harford County property. He congratulated all the graduating seniors and wished them the best in their future endeavors. Warrior Proud, Grace on Top.

Council President Boyer: CM Boyer reminded people the Cultural Exchange Commission is hosting a movie tomorrow, "Mr. Nobody Against Putin" at the Opera House. On May 20, the Green Team is hosting the movie, "The Clean Bin Project" at the Opera House. Also on Wednesday, Tamera Rush is receiving the Good Scout Award at Harford Community College.

Motion to Move into Closed Session

CP Boyer made a motion at 10:03 p.m. to move into closed session to consult with counsel to obtain legal advice and to consult with the City Attorney about pending or potential litigation. Second by CM Jones. Motion carried 6-0. CP Boyer read the closing statement. [See closing statement on page 6.]

Adjournment

CM Glenn made a motion to adjourn at 10:04 p.m. Second by CM Boker. Motion carried 6-0.

Submitted by: Tamara Brinkman

Video recording of the City Council Meeting may be viewed through the City of Havre de Grace YouTube channel.

PRESIDING OFFICER'S ORAL STATEMENT

FOR CLOSING A MEETING

UNDER THE OPEN MEETINGS ACT (General Provision Article 3-305)

Motion to go into a closed session upon adjournment of the open session on **Monday, May 18, 2026** to consider the following matter:

Election of City Council President pursuant to City Charter Section 24.

This meeting will be closed under General Provisions Article Section 3-305(b)(1):

To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"

The reason for closing the meeting is:

The discussions surrounding the selection and appointment of the Council President and the appointment competencies of personnel are sensitive and potentially embarrassing to those being considered for appointment and are entitled to confidentiality.

THE CITY COUNCIL WILL RECONVENE OPEN SESSION AFTER THE CLOSED SESSION AND VOTES WILL BE RECORDED IN PUBLIC.

PRESIDING OFFICER'S ORAL STATEMENT

FOR CLOSING A MEETING

UNDER THE OPEN MEETINGS ACT (General Provision Article 3-305)

Motion to go into a closed session upon adjournment of the open session on **Monday, May 18, 2026** to consider the following matter:

1. To consult with counsel to obtain legal advice.
2. To consult with City staff and the City Attorney about pending or potential litigation.

This meeting will be closed under General Provisions Article Section 3-305(b):

(7) To consult with counsel to obtain legal advice; and

(8) To consult with staff, consultants, or other individuals about pending or potential litigation

The reason for closing the meeting is:

Consultations with the City Attorney regarding advice and pending or potential litigation are entitled to confidentiality under the attorney client privilege.

THE CITY COUNCIL WILL NOT RESUME OPEN SESSION AFTER THE CLOSED SESSION AND VOTES, IF ANY, WILL BE RECORDED IN PUBLIC AT THE COUNCIL MEETING ON JUNE 1, 2026.

PUBLIC SUMMARY – CLOSED SESSION
MINUTES OF MEETING OF THE HAVRE DE GRACE CITY COUNCIL

Monday May 18, 2026
City Hall
711 Pennington Avenue
Havre de Grace, MD 21078

Time of Closed Session: 8:20 P.M.

Place: City Hall, Mayor's office.

Purpose: To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction.

Persons Attending: Council Members Boyer; Boker, Clarke, Ellis, Glenn, Jones.

Absent: None.

Vote to go into Closed Session: Motion by Council Member Boker, 2nd by Council Member Jones, Motion passes 6-0.

Authority under Section 3-305 for the closed session: General Provision Article 3-305(b)(1). (Refer to Closing Statement).

Topics actually discussed:

The Council Members discussed candidates for Council President.

Action Taken: Vote to take place when Council resumed in open session.

Motion to adjourn made by Council Member Boker, second by Council Member Boyer. Motion passes.

Time of Adjournment of Closed Session: 9:15 PM

THERE ARE NO SEPARATE CONFIDENTIAL CLOSED SESSION MINUTES.

PUBLIC SUMMARY

PRESIDING OFFICER'S ORAL STATEMENT

FOR CLOSING A MEETING

UNDER THE OPEN MEETINGS ACT (General Provision Article 3-305)

Motion to go into a closed session upon adjournment of the open session on **Monday, May 18, 2026** to consider the following matter:

Election of City Council President pursuant to City Charter Section 24.

This meeting will be closed under General Provisions Article Section 3-305(b)(1):

To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"

The reason for closing the meeting is:

The discussions surrounding the selection and appointment of the Council President and the appointment competencies of personnel are sensitive and potentially embarrassing to those being considered for appointment and are entitled to confidentiality.

THE CITY COUNCIL WILL RECONVENE OPEN SESSION AFTER THE CLOSED SESSION AND VOTES WILL BE RECORDED IN PUBLIC.

PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT") UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)

This form has two sides. Complete items 1 – 4:

1. **Recorded vote to close the meeting:** Date: 5/18/26; Time of Vote to Close: 8:18 PM;

   Location: City Hall Council Chambers, 711 Pennington Avenue, Havre de Grace, Maryland 21078;

   Motion to close meeting made by: Johnny Boker; Seconded by: Vicki Jones;

   Members in favor: Johnny Boker (Y)N), Casi Boyer (Y)N), Lizz Clarke (Y)N), Matthew Ellis (Y)N), David Glenn (Y)N), Vicki Jones (Y)N);

   Abstaining: Ø;

   Absent: Ø.

2. **Statutory authority to close session (check all provisions that apply):**
   This meeting will be closed under General Provisions Art. § 3-305(b) only:
   (1) X **"To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals";**
   (2) ___ **"To protect the privacy or reputation of individuals concerning a matter not related to public business";**
   (3) ___ **"To consider the acquisition of real property for a public purpose and matters directly related thereto";**
   (4) ___ **"To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State";**
   (5) ___ **"To consider the investment of public funds";**
   (6) ___ **"To consider the marketing of public securities";**
   (7) ___ **"To consult with counsel to obtain legal advice";**
   (8) ___ **"To consult with staff, consultants, or other individuals about pending or potential litigation";**
   (9) ___ **"To conduct collective bargaining negotiations or consider matters that relate to the negotiations";**
   (10) ___ **"To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans";**
   (11) ___ **"To prepare, administer, or grade a scholastic, licensing, or qualifying examination";**
   (12) ___ **"To conduct or discuss an investigative proceeding on actual or possible criminal conduct";**
   (13) ___ **"To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter";**
   (14) ___ **"Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process."**

Continued →

3. **For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.**

Citation (insert # from above)	Topic	Reason for closed-session
§3-305(b) (1)	To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals	The discussions surrounding the selection and appointment of the Council President and the appointment competencies of personnel are sensitive and potentially embarrassing to those being considered for appointment and are entitled to confidentiality.

4. **This statement is made by** Vicki Jones **, Presiding Officer.**
(signature)

****

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION THAT MUST BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING

Start Time of closed session: 8:20 PM

Place: Havre de Grace City Hall, Council Chambers 711 Pennington Avenue, Havre de Grace, Maryland

Purpose(s): To elect the City Council President.

Members who voted to meet in closed session: Johnny Boker (Y/N), Casi Boyer (Y/N), Lizz Clarke (Y/N), Matthew Ellis (Y/N), David Glenn (Y/N), Vicki Jones (Y/N);

Abstaining: Ø;

Absent: Ø.

Persons attending closed session: Boker, Boyer, Clarke Ellis, Glenn Jones
(cross out those not in attendance)

OTHERS:

Authority under § 3-305 for the closed session: (Provision 1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

Topics actually discussed: See minutes - public Summary

Actions taken (if any): Casi Boyer elected as council President

Motion by: _____; Second by: _____

Each recorded vote: Johnny Boker (Y/N), Casi Boyer (Y/N), Lizz Clarke (Y/N), Matthew Ellis (Y/N), David Glenn (Y/N), Vicki Jones (Y/N)

Motion to adjourn made by: Johnny; Second by: Casi; Time: 9:15 pm

Members who voted to adjourn: Johnny Boker (Y/N), Casi Boyer (Y/N), Lizz Clarke (Y/N), Matthew Ellis (Y/N), David Glenn (Y/N), Vicki Jones (Y/N)

PUBLIC SUMMARY – CLOSED SESSION
MINUTES OF MEETING OF THE HAVRE DE GRACE CITY COUNCIL

Monday May 18, 2026
City Hall
711 Pennington Avenue
Havre de Grace, MD 21078

Time of Closed Session: 10:11 P.M.

Place: City Hall, Mayor's office.

Purpose: To consult with counsel to obtain legal advice, and to consult with staff, consultants, or other individuals about pending or potential litigation.

Persons Attending: Council President C. Boyer; Council Members Boker, Clarke, Ellis, Glenn, Jones. Also present: Mayor Martin, C. Ricci (Director of Administration), and City Attorney A. Ishak.

Absent: None.

Vote to go into Closed Session: Motion by Council President Boyer, 2nd by Council Member Jones, Motion passes 6-0.

Authority under Section 3-305 for the closed session: General Provision Article 3-305(b)(7) and (8) (refer to Closing Statement).

Topics actually discussed:

The City Attorney summarized what occurred at a pretrial conference in Circuit Court and made a recommendation regarding the case.

Action Taken: Motion by Council Member Boker, second by Council President Boyer to authorize settlement and dismissal of pending litigation. Motion passes 6-0.

Motion to adjourn made by Council Member Jones, second by Council Member Boker. Motion passes 6-0.

Time of Adjournment of Closed Session: 10:30 PM

PUBLIC SUMMARY

PRESIDING OFFICER'S ORAL STATEMENT

FOR CLOSING A MEETING

UNDER THE OPEN MEETINGS ACT (General Provision Article 3-305)

Motion to go into a closed session upon adjournment of the open session on **Monday, May 18, 2026** to consider the following matter:

1. To consult with counsel to obtain legal advice.
2. To consult with City staff and the City Attorney about pending or potential litigation.

This meeting will be closed under General Provisions Article Section 3-305(b):

(7) To consult with counsel to obtain legal advice; and

(8) To consult with staff, consultants, or other individuals about pending or potential litigation

The reason for closing the meeting is:

Consultations with the City Attorney regarding advice and pending or potential litigation are entitled to confidentiality under the attorney client privilege.

THE CITY COUNCIL WILL NOT RESUME OPEN SESSION AFTER THE CLOSED SESSION AND VOTES, IF ANY, WILL BE RECORDED IN PUBLIC AT THE COUNCIL MEETING ON JUNE 1, 2026.

PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT") UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)

This form has two sides. Complete items 1 – 4:

1. **Recorded vote to close the meeting:** Date: 5/18/26; Time of Vote to Close: 10:03 PM;

   Location: City Hall Council Chambers, 711 Pennington Avenue, Havre de Grace, Maryland 21078;

   Motion to close meeting made by: C P Boyer; Seconded by: C M Jones;

   Members in favor: Johnny Boker (Y/N), Casi Boyer (Y/N), Lizz Clarke (Y/N), Matthew Ellis (Y/N), David Glenn (Y/N), Vicki Jones (Y/N);

   Abstaining: N/A;

   Absent: N/A.

2. **Statutory authority to close session (check all provisions that apply):**
   This meeting will be closed under General Provisions Art. § 3-305(b) only:
   (1) ___ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals";
   (2) ___ "To protect the privacy or reputation of individuals concerning a matter not related to public business";
   (3) ___ "To consider the acquisition of real property for a public purpose and matters directly related thereto";
   (4) ___ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State";
   (5) ___ "To consider the investment of public funds";
   (6) ___ "To consider the marketing of public securities";
   (7) _X_ "To consult with counsel to obtain legal advice";
   (8) _X_ "To consult with staff, consultants, or other individuals about pending or potential litigation";
   (9) ___ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations";
   (10) ___ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans";
   (11) ___ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination";
   (12) ___ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct";
   (13) ___ "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter";
   (14) ___ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process."

Continued →

3. **For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.**

Citation (insert # from above)	Topic	Reason for closed-session
§3-305(b) (7)	To consult with counsel to obtain legal advice.	Consultations with the City Attorney regarding advice are entitled to confidentiality under the attorney client privilege.
§3-305(b) (8)	To consult with staff, consultants, or other individuals about pending or potential litigation.	Consultations with the City Attorney regarding advice are entitled to confidentiality under the attorney client privilege.

4. **This statement is made by** _____, **Presiding Officer.**
(signature)

****

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION THAT MUST BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING

Start Time of closed session: 10:11 PM

Place: Havre de Grace City Hall, Council Chambers 711 Pennington Avenue, Havre de Grace, Maryland

Purpose(s): To consult with counsel to obtain legal advice, and to consult with City Attorney about pending or potential litigation.

Members who voted to meet in closed session: Johnny Boker (Y/N), Casi Boyer (Y/N), Lizz Clarke (Y/N), Matthew Ellis (Y/N), David Glenn (Y/N), Vicki Jones (Y/N);
Abstaining: ;
Absent: .

Persons attending closed session: Boker, Boyer, Clarke Ellis, Glenn Jones
(cross out those not in attendance)

OTHERS: Mayor Martin, Chris Ricci, City Attorney Isbak

Authority under § 3-305 for the closed session: (7) To consult with counsel to obtain legal advice; and (8) To consult with staff, consultants, or other individuals about pending or potential litigation.

Topics actually discussed: See Minutes - public summary

Actions taken (if any): see minutes - Public Summary

Motion by: See minutes; Second by: See minutes

Each recorded vote: Johnny Boker (Y/N), Casi Boyer (Y/N), Lizz Clarke (Y/N), Matthew Ellis (Y/N), David Glenn (Y/N), Vicki Jones (Y/N)

Motion to adjourn made by: CM Jones; Second by: CM Boker; Time: 10:30

Members who voted to adjourn: Johnny Boker (Y/N), Casi Boyer (Y/N), Lizz Clarke (Y/N), Matthew Ellis (Y/N), David Glenn (Y/N), Vicki Jones (Y/N)

CITY COUNCIL
READ FILE COVER SHEET

Subject: **Resolution concerning Authorizing Submission of an Application for Community Development Block Grant Funds**

Date: **5/28/2026**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

Purpose:

- ☐ FYI
- ☑ **Read and Comment as Needed**
- ☑ **Action Required by June 1, 2026**
- ☐ In Confidential File Drawer

Approve:

Johnny Boker	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Casi Boyer	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Lizz Clarke	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Matthew Ellis	☐ Yes	☐ No	☐ No Comment
Comment: _____			
David Glenn	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Vicki Jones	☐ Yes	☐ No	☐ No Comment
Comment: _____			

Note: N/A

CITY COUNCIL

OF

HAVRE DE GRACE, MARYLAND

RESOLUTION NO. 2026-__

Introduced by Council President Boyer

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, PURSUANT TO THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTIONS 33 AND 34 OF THE CITY CHARTER TO AUTHORIZE SUBMISSION OF AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

WHEREAS, the State of Maryland through the Department of Housing and Community Development has solicited applications from eligible jurisdictions to apply for funding under the Maryland Community Development Block Grant Program; and

WHEREAS, the City of Havre de Grace is eligible to apply for funds from the Maryland Community Development Block Grant program through the Maryland Department of Housing and Community Development; and

WHEREAS, the Mayor and City Council have held the required public hearing related to the formulation of the City of Havre de Grace's Block Grant Application; and

WHEREAS, the Mayor and City Council understand and acknowledge that they would be responsible for completion of grant activities and any corrective actions including the repayment of funds if necessary;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council authorize the submittal of an application for Community Development Block Grant funds (Exhibit A) in the amount of $159,880 this 1st day of June, 2026 for the following project:

- Roof Repair/Replacement and HVAC replacement for the Somerset Manor Community Activity & Management Offices Building for Somerset Manor, a HUD community in Havre de Grace. The proposed project rehabilitates the Community Activity building where essential services are provided to the community, including a weekly food bank and biweekly health clinic.

BE IT FURTHER RESOLVED, that the Mayor is authorized and empowered to execute any and all documents required for the submission of the application.

ADOPTED by the City Council of Havre de Grace, Maryland this day___ day of June, 2026.

SIGNED by the Mayor and attested by the Director of Administration this___ day of June, 2026.

ATTEST:	MAYOR AND CITY COUNCIL OF HAVRE DE GRACE
_____	_____
Christopher Ricci Director of Administration	William T. Martin Mayor

Introduced: 6/1/2026
Passed/Adopted:

Effective Date:

Exhibit A

STATE OF MARYLAND
CDBG PROGRAM

FFY26 / SFY 2027
APPLICATION

DRAFT

COMMUNITY DEVELOPMENT
SPECIAL PROJECTS

Maryland
DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT

Wes Moore, Governor
Aruna Miller, Lt. Governor

Jacob R. Day, Secretary
Julia Glanz, Deputy Secretary

DHCD
Division of Neighborhood Revitalization
7800 Harkins Road
Lanham, MD 20706
301/429-7525
TTY/RELAY 711 or 1/800-735-2258

MARYLAND
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
APPLICATION SFY 2027

1. Name of Jurisdiction: City of Havre de Grace	**2.** County (Municipal applicants only):Harford
3. Address:711 Pennington Ave, Havre de Grace MD 21078	**4.** Name of Subrecipient or Business, if applicable, and their Unique Entity Number: NA
5. FID Number: 52-6000-796 Unique Entity Number: HH2TV6FXKD46	**6.** Name, phone number and email of jurisdiction's contact person for this application: Wanda Boker, wandab@havredegracemd.com, 443-655-8935

7. Project title, brief description & location (**Full street address(es) and zip code of Project is required**): ***Roof Repair and Replacement and HVAC replacement for the Somerset Manor Community Activity & Management Offices Building.*** The Community Building & Management Offices for the Somerset Manor HUD community is located at 101 Stansbury Court, Havre de Grace, Maryland 21078. This address provides essential services to the Somerset Manor HUD community including a weekly food bank and biweekly health clinic. It is also where the large variety of outreach, educational and social programming for the Somerset Manor community is held.

8. Project type: ☐ Housing **X** Public Facilities ☐ Infrastructure ☐ Economic Development ☐ Other ☐ Public Services	9. National objective(s): **X** Low and moderate income benefit ☐ Elimination of slum/blight
10. CDBG request: $ 159,880 Local funds(In-kind)$ 21,000 Other funds $ Total costs $ 180,380	11. U.S. Congressional District No. MD01 State District No. _34 (List State legislators for ***entire*** district): State Senator Mary-Dulany James State Delegate Andre Johnson State Delegate Steve Johnson
12. Date Public Hearing held: June 1 2026 *(Attach minutes and hearing notice to application)*	13. Required Resolution attached? **X** Yes

14. Is Citizens Participation Plan current? **X** Yes Dated: September 16, 2024
If not, did you attach new plan? ☐ Yes ☐ No

15. Is Anti-Displacement Plan current? **X** Yes Dated: September 16, 2024
If not, did you attach new plan? ☐ Yes ☐ No

16. If applicable, did you complete Debarment Check on application subrecipient or business?
☐ No NA

17. Digital Photos and Drive included? X Yes *(User permissions must allow view and download)* Photos Sent with Proposal	18. Date: May 12, 2026

PART A

PROJECT DESCRIPTION: Describe the proposed project in detail. Include location and specific activities to be undertaken.

The proposed project ***Roof Repair/Replacement and HVAC Replacement for the Somerset Manor Community Building & Management Offices*** located at 101 Stansbury Court, Havre de Grace, Maryland 21078.

The Current state of the roof is in disrepair. There are two types of roofs at the Somerset Manor CC building. The shingle roof (dark brown) will be will be completely replaced and the metal roof (tan) will be refinished (cleaned and painted). All gutters and downspouts at all roof areas will be replaced. The shingles show significant staining signifying advanced age and UV exposure, they have reached their expected useful life and are susceptible to leakage and water damage, and need to be replaced. The gutter and downspout for the asphalt shingle roof areas also require replacement.
The 1-story metal roof area has debris and staining and the painted finish is substantially deteriorated, requiring a power washed and modern polymer coating designed for metal roof surfaces. The gutter and downspouts also need to be coated along with the metal roof. All of the above would considerably improve the integrity of the roof and sustainability and appearance of the building.

The existing HVAC units have exceeded the end of their useful life expectancy and are experiencing recurring mechanical failures. Both units experienced failed draft inducer fan motors, confirming deterioration and declining system reliability. The systems also show reduced operating efficiency, increased wear on critical components and rising maintenance costs. Full replacement will improve reliability and reduce long term maintenance costs and service interruptions, increase energy efficiency and extend service life by approximately 15 years. HVAC replacement scope of work provides necessary materials, equipment, supervision, and installation services required to replace two existing rooftop HVAC units serving the facility. The replacement systems consist of gas-fired furnaces for heating and split-system condensing units for air conditioning. The required work scope includes the following:

- Removal and disposal of two existing rooftop HVAC units and associated components.
- Furnishing and installation of two new gas-fired furnace systems.
- Furnishing and installation of two new outdoor condensing units for air conditioning.
- Installation of compatible evaporator coils, refrigerant piping, condensate drains, and related accessories.
- Reconnection and modification of existing ductwork as required for proper operation.
- Reconnection of existing electrical service, controls, gas piping, and thermostat wiring.
- Charging and testing refrigerant systems.
- Startup, testing, balancing, and commissioning of the new HVAC systems.
- Verification that all systems operate in accordance with manufacturer specifications.
- Removal of all debris and cleanup of work areas upon completion.
- All work shall comply with applicable local, state, and federal codes and regulations.

The proposed roof work would considerably extend the life of the roof and sustainability of the Sommerset Manor Community Building & Management Offices, which provide essential services to the residents of the Somerset Manor HUD Community, including a weekly food bank and bi-weekly health clinic, and a host of programming to build life skills like money management and healthy living, as well as continuing education opportunities.

A Somerset Manor resident speaks about the need for the Community Building:

The community building is the heartbeat of Somerset Manor, with our community room at its core. It is essential to replace the aging rooftop to prevent any potential issues or accidents in the future. Our Somerset Manor Community is a small and unique community. It is the only public housing authority in Harford County Maryland. I remember the first event I organized here. It was in the summer of 2012, and I named it "Summer Jam". It was my first resource fair for our community. It was a great experience and a great success!

PART B

PROJECT NEED/IMPACT: Describe the need for the proposed project. Include statistics and other documentation supporting the described need. Discuss how the project will make an impact on the described need? If existing infrastructure or facility, discuss past maintenance and improvements undertaken or deferred.

The Current state of the roof is in disrepair. The shingles show significant staining signifying advanced age and UV exposure, they have reached their expected useful life and are susceptible to leakage and the risk of water damage and need to be replaced. The gutter and downspout for the asphalt shingle roof areas also require replacement. The 1-story metal roof area has debris and staining and the painted finish is substantially deteriorated, requiring a power washed and modern polymer coating designed for metal roof surfaces. The gutter and downspouts also need to be coated along with the metal roof.

The HVAC system needs replacement because units have exceeded the end of their useful life expectancy and are experiencing recurring mechanical failures and inefficiencies. The work scope for HVAC replacement is the following:

- Removal and disposal of two existing rooftop HVAC units and associated components.
- Furnishing and installation of two new gas-fired furnace systems.
- Furnishing and installation of two new outdoor condensing units for air conditioning.
- Installation of compatible evaporator coils, refrigerant piping, condensate drains, and related accessories.
- Reconnection and modification of existing ductwork as required for proper operation.
- Reconnection of existing electrical service, controls, gas piping, and thermostat wiring.
- Charging and testing refrigerant systems.
- Startup, testing, balancing, and commissioning of the new HVAC systems.
- Verification that all systems operate in accordance with manufacturer specifications.
- Removal of all debris and cleanup of work areas upon completion.
- All work shall comply with applicable local, state, and federal codes and regulations.

All of the above would considerably improve the integrity of the roof and sustainability and appearance of the building.

The proposed roof work would considerably extend the life of the roof and sustainability of The Sommerset Manor Community Building & Management Offices, which provide essential services to the residents of the Somerset Manor HUD Community, including weekly food bank and bi-weekly health clinic, and a host of programming designed for life skills like money management and healthy living, as well as continuing education opportunities.

PART B WORKSHEET

NOTE: First time applicants must provide a copy of the most recent audit and copy of the most recent single audit.

1. **As CDBG funds are "Gap" financing, did you pursue *appropriate* other funds from state, federal agencies and/or private sources? What other funding sources did you pursue for this project? Please list the funding source, amount and whether it is committed, pending, or denied.**

The City is unaware of other public or private funding sources and no other funding has been solicited or granted

2. **Documentation of commitment of funds must be attached, including copies of award and/or rejection letters, current statements of funds availability, etc.**

NA

3. **Will your project require payment from beneficiaries including, but not limited to: rent, fees for services, fees for participation, and utility charges?**

   No

   If yes, what is the estimated monthly cost? _____

   Is the cost per person or households? _____

   If this project improves existing facilities, housing or utilities, is the estimated cost higher than the current amount? Yes ____ No _____

   If yes, what is the % increase? _____

   How were new or increased costs were determined?

Discuss how the grantee or subrecipient determined that charges are affordable to beneficiaries: NA

PART C

COMMUNITY SUPPORT AND INVOLVEMENT: Describe community involvement with developing this project and application. Attach current letters of support from community members and groups and potential beneficiaries for this project and the CDBG funding. *NOTE: This activity is separate from the public hearing(s).*

Outreach and public information for the project includes:

- Public Comments Collection between May 20- June 1, Monday through Friday 9am – 5pm at City Hall;
- Public Hearing at City Council Meeting; June 1, 2026
- Application announcement posted in City Council Meeting Agenda on City website; publication within the Somerset Manor HUD community through the Somerset Manor Residents Association, and publication in the regional newspaper *The Aegis* on May 20, 2026

PART D
LOCAL PLANNING/GROWTH MANAGEMENT:

Answer the following questions:

1. **Describe how the proposed project conforms to revitalization strategies, marketing s economic development strategies, capital improvement plans, housing study, a comprehensive plan or other community plan. Do *not* submit copies of the entire pla but reference the name and date of the plan, the section and the page. You should ATTACH a copy of the REFERENCED portion which specifically mentions your proje**

The proposed project supports the City's Comprehensive Plan (2025 Envision Havre de Grace Comprehensive Plan) and Sustainable Communities Plan by providing safe and appropriate public infrastructure for its citizens, for all needs and incomes, and continuing to enforce the City's Property Maintenance Code.

2. **For economic development projects discuss any feasibility studies, economic condit survey, financial analysis, economic impact assessment or market analysis complete relation to the proposed activity. Provide the dates those items were completed and information on who prepared them.**

NA

3. **Is your project located in a Priority Funding Area? Yes**

ATTACH MAP(S) OF PROJECT AREA

List Census Tract(s) and Block Groups for all projects:

Overhead Map with HUD GIS Data is attached. The Somerset Manor Housing Development is a HUD financed Managed by the Havre de Grace Housing Authority.

PART E
NATIONAL OBJECTIVE:

1. **Using the attached "National Objective" chart, determine which national objective will met by the proposed project.**
2. **Next, fill out the appropriate worksheet (A, B, C, D or E). Insert that page behind this c your application.**
3. **In the space below, describe in narrative form how the project will meet at least ONE c national objectives.**

☐ **1. Benefit to Low and Moderate Income Persons**:

X Area Benefit (LMA) — 100% Determined by survey or census HUD qualifying data (Attach Survey Approval Ltr)

☐ **Housing (LMH)** — ☐ Single Family ☐ Multi-Family
☐ Financial Assistance
☐ Water and Sewer Connections

☐ **Limited Clientele (LMC)** — ☐ Presumed
☐ 51% of clientele are persons whose family is LMI
☐ Nature and location conclude area is primarily LMI
☐ Removal of architectural barriers

☐ **Jobs (LMJ)** — ☐ Job Creation ☐ Job Retention

Total estimated # of beneficiaries 143
Total estimated # of LMI beneficiaries 143
% of LMI beneficiaries to total 100%

CDBG $ per beneficiary $ _____
CDBG $ per LMI beneficiary $ _____

☐ **2. Elimination of Slum and Blight**: ☐ Area Basis ☐ Spot Basis

NATIONAL OBJECTIVE CHART				
Nat. Objective	**Subcategory**	**Definition**	**Test**	**Examples**
Low/Moderate Income Persons	Area Benefit (LMA)	Activity benefits all residents in an area where at least 51% of the residents are LMI	* Census - 51% of persons residing in the service area are LMI, determined by using the most recent data provided by State for cities or towns * Survey - applicant may do a survey of residents in the service area. The results must meet statistical reliability standards and be approved by DHCD.	* water and sewer lines * neighborhood facilities * roadway improvements
Low/Moderate Income Persons	Limited Clientele (LMC)	Activity that benefits a limited number of people as long as at least 51% of those served are LMI	Activity must qualify under one of the following: * Presumed Clientele - benefit to a group presumed to be principally LMI: abused children, battered spouses, elderly persons, severely disabled adults, homeless persons, illiterate adults, persons living with AIDS and migrant workers; or * Require documentation on family size and income in order to show that at least 51% of the clientele are LMI; or * Be of such a nature and in such a location that it can be concluded that clients are primarily LMI	* construction of senior center * services for the homeless * meals on wheels for the elderly * construction of job training facilities for the disabled * construction of Head Start Center
Low/Moderate Income Persons	Housing Activities (LMH)	Activity that is undertaken for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by LMI persons	* Structures with one unit must be occupied by LMI persons * If structure contains more than 1 unit, at least 51% must be LMI occupied * 2-unit structures must have at least one unit occupied by a LMI household * Rental buildings under common ownership and management located on the same or contiguous properties may be considered as a single structure	* rehabilitation of owner-occupied housing * conversion of non-residential structures into permanent housing * infrastructure for new housing
Slum/Blight	Area Basis (SMA)	Activity that aids in the prevention or elimination of slums or blight in a designated area	* Delineated area in which the activity occurs must meet definition of slum, blighted, deteriorated or deteriorating area under state or local law; and * Substantial number of deteriorated or deteriorating buildings or public improvements in the area, and the activity must address one or more of the conditions which contributed to the deterioration of the area; and * Documentation must be maintained by recipient on the boundaries of the area and the conditions that qualified the area at the time of its designation	* public facilities or improvements * elimination of safety hazards
Slum/Blight	Spot Basis (SBS)	Activity that eliminates specific conditions of blight or physical decay on a spot basis not located in a slum or blighted area	* Only acquisition, clearance, relocation, historic preservation and building rehabilitation activities qualify for this national objective * Rehabilitation is limited to the extent necessary to eliminate a specific condition detrimental to public health and safety NOTE: Must demonstrate code enforcement actions taken by the local government	* elimination of damaged retaining wall creating danger for pedestrians * demolition of vacant, deteriorating building
Low/Moderate Income Persons	Jobs (LMJ)	Activity that results in the creation and/or retention of jobs	* At least 51% of jobs must be taken by LMI persons * At least 51% of jobs must be retained by LMI persons * Permanent, full-time jobs only * LMI status is determined by income of the family	* acquisition of land to construct a distribution center * extension of water and sewer service to land to be developed for a business(s) * acquisition of equipment

Low/Moderate Income Benefit
Worksheet A
Area Basis (LMA)

If you have determined that the proposed project will meet the national objective of benefit to low and moderate income (LMI) persons through area benefit (LMA) activities, please fill out this form and attach it to Part E of your application.

1. **Estimated** Total Beneficiaries 143 *(Count by Persons)*

2. **Estimated** Total LMI Beneficiaries 143 *(Count by Persons)*

3. **FOR THOSE WITH AN APPROVED SURVEY ONLY –** Provide race and ethnicity data for persons in the service area. The following is required for Civil Rights reporting.

Count for all estimated persons in the service area:	***RACE***	***Ethnicity (Hispanic or Latino)***
a. Total White	57	9
b. Total Black or African American	74	
c. Total Asian	4	
d. Total American Indian or Alaska Native	0	
e. Total Native Hawaiian or Other Pacific Islander	0	
f. Total American Indian or Alaska Native and White	0	
g. Total Asian & White	0	
h. Total Black or African American & White	8	
i. Total American Indian or Alaska Native & Black or African American	0	
j. Other Multi-Racial	0	
Total (number of all by Race must be the same as #1 above)	143	9

4. **Total** Number of Female-Headed Households 53 (out of 58 total households)

5. **Total** Number of Disabled 20

6. Describe the proposed accomplishments of the project:

   The Current state of the roof is in disrepair and the HVAC system needs replacing. The shingles show significant staining signifying advanced age and UV exposure, they have reached their expected useful life and are susceptible to leakage and the risk of water damage and need to be replaced. The gutter and downspout for the asphalt shingle roof areas also require replacement. The 1-story metal roof area has debris and staining and the painted finish is substantially deteriorated, requiring a power washed and modern polymer coating designed for metal roof surfaces. The gutter and downspouts also need to be coated along with the metal roof. All of the above would considerably improve the integrity of the roof and sustainability and appearance of the building.

Low/Moderate Income Benefit
Worksheet B
Limited Clientele (LMC)

If you have determined that the proposed project will meet the national objective of benefit to low and moderate income (LMI) persons through limited clientele (LMC) activities, please fill out the following form and then attach it to Part E of your application.

1. **Estimated** Total Beneficiaries _____ *(Count by Persons)*

2. **Estimated** Total LMI Beneficiaries _____ *(Count by Persons)*

Your project will qualify using ONE of the three categories identified below. Select the most appropriate.

▶ If the project benefits a group *presumed* to be low and moderate income, please identify the group:

☐ Abused Children
☐ Battered Spouses
☐ Migrant Farm Workers
☐ Homeless Persons
☐ Elderly Persons
☐ Illiterate Adults
☐ Severely Disabled Adults
☐ Person Living with AIDS

▶ If the project is of such a *nature* and in such a *location* that it can be concluded that the income of the persons benefitting are primarily low and moderate income, please explain why the nature and location demonstrate this:

▶ If the project requires information on family size and income, does the information demonstrate that at least 51% of the clientele served are persons from households whose income does not exceed the LMI income limits. The activity is restricted to the LMI persons. Please identify activities:

Describe the proposed accomplishments of the project:

Low/Moderate Income Benefit
Worksheet C
Housing (LMH)

If you have determined that the proposed project will meet the national objective of benefit to low and moderate income (LMI) by providing, constructing or improving permanent residential housing, please fill out this form and attach it to Part E of your application.

1. **Estimated** Total Beneficiaries *Count* _____ *Units AND* _____ *Persons*

2. For new construction, acquisition and/or renovation of rental units, how many units will be made available to rent? _____

   Of these, how many are to be occupied by LMI persons? _____

3. For new construction, acquisition and/or renovation of homeownership units, how many units will be made available to sell? _____

   Of these, how many are to be occupied by LMI persons? _____

4. For housing rehabilitation, how many total units will be rehabilitated? _____

5. For housing rehabilitation, how many total units will receive emergency repairs? _____

6. If providing financial assistance to homebuyers, how many homebuyers will be assisted? _____

7. Will requested funds for new housing be targeted to an area of minority concentration or a specific geographical area? ☐Y ☐ N

   If yes, provide specific explanation of why this area was targeted.

8. Will program income be generated by this activity? ☐Y ☐ N

   If yes, provide Re-Use Plan as an attachment to this application. *Previously approved Re-Use Plans will not be accepted*

Slum/Blight
Worksheet D

If you have determined that the proposed project will meet the national objective of the elimination of slum/blight, please fill out this form and attach it to Part E of your application.

Check One: ☐ Slum and Blight - Area Basis ***OR*** ☐Slum and Blight - Spot Basis

1. Provide property address or boundaries of blighted area. ***This activity requires a street address(s)***

2. If the project addresses slum and blight on an area basis, does the area:

   Have an official designation of blight by local government? ☐ No ☐ Yes
   If yes, what is the date of designation?_____
   Please provide a copy with your application.

   Meet a definition of slum, blighted, deteriorated or deteriorated area under State or local law? ☐ No ☐ Yes

   Have a substantial percentage of deteriorated buildings? ☐ No ☐ Yes

   If yes, what is the percentage? ___%

3. Does the activity address one or more of the blighting conditions? How?
   Identify each type of improvement located within the area and its condition at the time the area was designated slum/blight.

4. Describe the proposed accomplishments of the project:

NOTE: If your project involves the acquisition of property as an activity to eliminate blight, then the national objective should address the intended use of the property.

Low/Moderate Income Benefit
Worksheet E
Jobs (LMJ)

If you have determined that the proposed project will meet the national objective of benefit to low and moderate income (LMI) persons through job creation and/or retention activities, please fill out this form and attach it and all supporting documents to Part E of your application.

1. Will this project create new jobs? _____
   Or will this project result in retention of existing jobs? ____

2. How many total jobs are estimated to be created? _____
   Of those created, how many will be taken by LMI persons? _____

3. How many total jobs are estimated to be retained? _____
   Of those jobs retained, how many are retained by LMI persons? _____

Taken By Standard

In cases where the businesses will demonstrate that at least 51% of the jobs created will be taken by LMI persons, in addition to information identified in the Policies and Procedures Manual, provide the following:

1. a written commitment by the business that at least 51% of all the jobs created on a full time equivalent basis will be taken by LMI persons,

2. a listing by job title of all employees at the time the application for assistance is submitted,

3. a listing by job title of the permanent, full-time jobs to be created as a result of the CDBG assistance,

4. evidence supporting the estimated number of jobs to be created.

Retention Standard

Retained jobs are those that would be permanently lost due to a business closing or relocating out of the area without CDBG financial assistance. In cases where the business will retain jobs that are held by persons that are at least 51% LMI, in addition to information identified in the Policies and Procedures Manual, provide the following:

1. a clear and objective evidence that, in the absence of the CDBG assistance, the jobs would be lost. This includes a notice provided to affected employees, a public announcement, or analysis of relevant financial records demonstrating the need for job cuts,

2. a written commitment from the business that they will meet the standard for retained jobs involving the employment of LMI persons,

3. a listing by job title of the full-time, permanent jobs to be retained as a result of the CDBG assistance.

Business Information

Please provide the following information on the business to be assisted. If more than one, please provide information for each.

1. Name of Business;
2. Ownership of Business;
3. Business Management:
4. Company History including start-up date, type of operation, progress and number of employees to date;
5. Current Location(s):
6. Product Line(s) or Service;
7. Discuss their market area(s) including geography, major customers and other
8. Characteristics; and
9. Certificate of Good Standing from the State of Maryland if an existing business.

For projects which provide CDBG assistance as a financing measure to profit making businesses, discuss the need for financial assistance. Attach three years of historical financial statements and personal financial statements for principal owner(s) and a five-year pro-forma. Explain the basis for requesting assistance (e.g., gap financing). Additional financial information may be requested.

PART F

SOURCES AND USES OF FUNDS: List each specific project activity separately (*please break down the costs as far as possible*). Type in the actual sources of other funding. Indicate whether funds are "L" for loan or "G" for grant. INDICATE STATUS OF FUNDS using "P" for pending, "C" for committed, "R" for received, "N" for no action. Attach commitment letters and cost estimates directly behind this page of the application. For administrative costs, indicate what portion of local contribution is cash and what portion is in-kind.

THE APPLICANT IS THE JURISDICTION. ALL PROJECTS MUST INCLUDE ADMINISTRATIVE COSTS FOR THE APPLICANT.

ACTIVITY	SOURCES OF FUNDS					TOTALS BY ACTIVITY	STATUS
	CDBG:	APPLICANT	HOUSING AUTHORITY	OTHER:			
Roof and HVAC Replacement/Repair							
Supervision/Environmental Lead ACM	8,750						Requesting funds from CDBG
Demolition -remove existing shingles, depose of tear off debris	11,420						Requesting funds from CDBG
Carpentry/Roofing/Installation	91,320						Requesting funds from CDBG
HVAC Upgrade/Replacement	42,500						Requesting funds from CDBG
Contingency for Inflation @3%	5,890						
Administration							
In Kind Project Administration at 5% x 12 months x 2 City (Grants Manager and Procurement Officer)		$11,000					Committed in kind
In-Kind Project Administration at 5% x 12 months for HABC President & CEO			10,000				Committed in kind
TOTALS BY SOURCES OF FUNDS	$159,880	$11,000	$10,000	$	$	$	

PART G

STAFFING AND PROJECT MANAGEMENT: This section will discuss the capacity of the applicant to administer the project and how CDBG funds will be used for project administration costs. Project costs for engineering, architectural services and inspections are to be identified as separate line items in Part F.

1. Identify the primary person for the *jurisdiction* who will administer this project. Discuss their experience with CDBG regulations and requirements as well as past grant and project implementation.
2. The City of Havre de Grace, in partnership the Havre de Grace Housing Authority, currently receiving technical assistance from the Housing Authority of Baltimore County) will administ proposed grant funds. The City of Havre de Grace has extensive experience administering and federal public funding including DHCD and CDBG awards. Abdullahi Abdi is the City Di of Finance.

3. Identify others who will assist in the administration of this CDBG project.

Michele Widman, City Procurement Officer

Wanda Boker, City Grants Manager

Janet Abrahams, HABC President and CEO

4. Amount of funds requested for Project Administration, if any: NA

5. If Project Administration funds requested for staffing, please identify the following:

Person	# Hours Anticipated to Work on Project	Hourly Wage	Total Funds

6. If planning to use Project Administration funds for other expenses other than staffing, identif those expenses and estimated costs.

Expenses	Estimated Costs

PART H

PROJECT SCHEDULE: Using the anticipated month of grant award as the start of the activities, list all project activities and the anticipated dates for the start and end of specific activities. A CDBG grant agreement provides a 24-month implementation period so all activities to be paid for with CDBG funds must occur within this timeframe. If an activity is completed prior to application or award, indicate the actual dates.

EXAMPLE: For a Community Development application, CDBG funds are being requested for site acquisition and construction. The applicant provided the following schedule:

Activity	Begin	Completion
Grant Award	August 1, 2026	
Environmental Review	August 1, 2025	October 15, 2026
Preliminary Engineering	Completed	
Site Acquisition	October	November
Bidding & Selection for Engineering	October	November
Meeting 180 Day Expenditure Requirement	August 1,2026	January 28, 2026
Engineering Complete	November	December
Bidding & Selection Construction	December	January
Construction	January 2027	December 2028

NOTE: A*n Environmental Review is the first step for every funded grant after award date*

	BEGIN	COMPLETION	RESPONSIBLE PERSON
GRANT AWARD	August 1 2026		Applicant
ENVIRONMENTAL REVIEW	August 1 2026	October 15, 2026	Applicant
PROCUREMENT	October 15, 2026	November 30, 2026	Applicant
Roof Installation and Repair	December 1, 2026	January 31, 2027	Procured Contractor
HVAC Replacement	February 1, 2027	April 30, 2027	Procured Contractor
Final Reporting, Final Reimbursements & Ribbon Cutting Ceremony	May 1, 2027	July 31, 2027	

PART I

DAVIS BACON / BUILD AMERICA BUY AMERICA:

1. **Do Davis-Bacon wage rates apply to the project? Yes**

If yes, do cost estimates reflect the use of Davis-Bacon rates? Yes

2. **Discuss Davis-Bacon rates and their impact on the project.**

Contractors procured for the proposed project will be required to pay federal prevailing wages for the work performed.

3. **Explain how you calculated the rates into your cost estimates.**
4. Vendor estimates respect Davis-Bacon wage requirements

Explain how you factored in Build America Buy America requirements for iron and steel and listed construction materials, if applicable. When the City procures vendors for work we make sure that *Build America Buy America* requirements are in the code.

PART J

ACQUISITION / RELOCATION:

1. Has site control been secured? ☐ **Yes** ☐ **No** If yes, explain how:

2. Has an option been secured? ☐ **Yes** ☐ **No** If yes, explain how:

3. Estimated cost of acquisition: $	**4.** Sources of funds for acquisition:
5. Number of parcels to be acquired: Residential: Business	**6.** Will acquisition be done with eminent domain if needed? ☐ Yes ☐ No

7. Is acquisition of easements required? ☐ Yes ☐ No
If yes, did applicant include costs associated with the Uniform Act? ☐ Yes ☐ No

8. Has anyone been forced to move from the site within the three months prior to the ini application for funds? ☐ Yes ☐ No ☐ Unknown
If yes, explain:

9. Estimated cost of relocation: $	**10.** Sources of funds for relocation:

# Units in Property(s) _____	**Number of Units Occupied at time of application**		**Number of Occupants to be Displaced**	**Number of Occupants to Remain**	
	Owner	**Tenant**		**Total**	**Temporarily Relocated**
Residential					
Business					

10. Do the activities of this project trigger the one-for-one replacement housing requirements? ☐ Yes ☐ No
If yes, discuss how you plan to meet these requirements.

11. If property is to be leased, describe lease terms.

PART K

FAIR HOUSING/EQUAL OPPORTUNITY: Applicants certify that a grant will be conducted and administered in conformity with applicable federal fair housing and equal opportunity laws and regulations. Complete the following to show what steps have been taken by the jurisdiction in these areas in recent years.

1. Does the jurisdiction have written employment and personnel policies and practices with opportunity guidelines? ☐ Yes ☐ No

If yes, please attach a copy.

2. In the past three years, have any complaints of discrimination in employment been filed a the jurisdiction by employees regarding employment? ☐Yes ☐ No If yes, please explain

3. Has the jurisdiction adopted a fair housing ordinance? ☐ Yes ☐ No

4. Has the jurisdiction taken any actions to affirmatively further fair housing through activitie as land development, zoning, site selection policies or programming or needs assessme Yes ☐ No If yes, please describe:

5. Are there fair housing advocates or agencies that work in your county? If yes, who are th Have they informed you of either public or private issues or complaints regarding discrimination?

6. Are all buildings owned or occupied by the jurisdiction that are open to the public in comp with the Americans with Disabilities Act? If not, which ones, and what are the plans to bri them into compliance?

PART L

ENVIRONMENTAL IMPACT: Complete the following information related to your overall project to the best of your knowledge. Provide copies of letters or other information received to date from state and/or federal agencies about these issues related to your project. Schedule and budget should account for any mitigation or corrective actions to be taken.

1. Will your project involve the renovation of a building that is at least 50 years old or is locate national historic register district? X Yes The building was built in 1974 (52 years old)

2. Will your project involve or impact an archaeological site? X No

3. Will your project impact any wildlife that is threatened or endangered? X No

4. Will your project involve the abatement or removal of asbestos from a building? X No

5. Will your project involve the abatement or removal of lead-based paint from a building? X No

6. Is your project new construction? XYes, the replacement of a roof on an existing building

If you answered YES, is the proposed project located in any of the following:

☐ Special Flood Hazard Area – an area that is lower than the base flood elevation level and has special flood or mudflow, and/or flood related erosion hazard

☐ 100 Year Floodplain – an area that has a 1 in 100 or 1% probability of a flood event occurring in a given year

☐ Regulatory Floodway – an area beside a river or other watercourse that has certain restrictions placed on it related to discharging moving floodwaters downstream

☐ Coastal High Hazard Area – an area along the coast subject to high velocity wave action from storms or seismic sources

☐ 500 Year Floodplain – an area that has a 1 in 500 or .02% probability of a flood event occurring in a given year

☐ Non-Special Flood Hazard Area – an area that has a moderate to low risk of flooding

Comments:

Non of the above mentioned designations for flood and hazard areas are involved or included.

PART M

PROCUREMENT: All procurement must comply with the requirements and processes identified in the CDBG Financial and Procurement Manual.

REMINDER – For existing contractual agreements with an engineering firm, the applicant must be able to demonstrate that they hired the specific firm through a competitive process AND that the contract was for no more than a three year period with an option to extend twice for one year periods for a total of five years. Additionally, the contract must have identified all potential projects to be undertaken during the three to five year period including the one included in this application.

1. **Will your project use CDBG funds for professional services? No**

   If yes, is it for new services? ☐ Yes ☐ No

   If yes, will services be under a new contract? ☐ Yes ☐ No

   If no, please explain:

   Funds will be used for procured contractors to repair/replace the roof and replace the HVAC units on the roof of the *Somerset Manor Community Activity & Management Offices Building*.

2. **Will your project use CDBG funds for construction? Yes**

   If yes, attach the proposed scope of work and estimated costs for construction and materials.

   If yes, will construction be under a new contract(s)? Yes

   If no, is it for a change order? ☐ Yes ☐ No

   If the answer is yes, please contact CDBG staff to discuss further.

STATEMENT OF ASSURANCES AND CERTIFICATIONS

The applicant hereby assures and certifies that it:

1. has adopted and maintains a written Citizen Participation Plan in accordance with the citizen participation requirements for the Community Development Block Grant (CDBG) Program at the Code of Federal Regulations 24 Part 570.486; and

2. held a public hearing and provided appropriate notice to ensure participation of citizens in the development the project and of this application for CDBG funding; and

3. assures that all reasonable steps have been taken to minimize the displacement of persons as a result of CDBG assisted activities identified in this application; and

4. in the event that our project does trigger displacement of persons, we will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49CFR Part 24 and it has in effect and is following a Residential Anti-Displacement and Relocation Assistance Plan required under Section 104(d) of the Housing and Community Development Act of 1974, 42 U.S.C. § 5304(d), as amended, in connection with any activity assisted with funding under the CDBG Program; and

5. will not attempt to recover any capital costs of public improvements assisted with CDBG funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment attributable to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than with CDBG funds. In addition, with respect to properties owned and occupied by moderate-income (but not low-income) families, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds if the State certifies that it lacks CDBG funds to cover the assessment; and

6. will conduct and administer grant in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations and agrees to take action to affirmatively further fair housing; and

7. has adopted and is enforcing or will adopt if a new applicants:
   a) a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

b) a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.

8. will certify, to the best of the certifying official's knowledge and belief, that:
   a) no Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and

   b) if any funds other than Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress with this Federal contract, grant, loan or cooperative agreement, it will complete and submit Standard Form- LLL, Disclosure Form to Report lobbying in accordance with its instructions; and

   c) it will require that the language of paragraphs (a) and (b) of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

9. will adhere to federal and state Code of Conduct or Conflict of Interest standards relative to conflict of interest restrictions and financial disclosure requirements for local elected officials and candidates; and

10. will prevent fraud, waste and abuse of federal funds and ensure that funds are expended on activities that are reasonable and necessary;

11. will comply with the requirements of the Build America, Buy America Act which was included in the federal Infrastructure Investment and Jobs Act which was signed into law on November 15, 2021;

12. will comply with the requirements of the Right to Report Crime and Emergencies from One's Home which was included in the Violence Against Women Act Reauthorization Act of 2022;

13. will comply with the provisions of Title I of the Housing and Community Development Act of 1974, 42 U.S.C. § 5301 et seq., as amended, Title 24 CFR Part 570, and with other applicable State and Federal laws if awarded this grant; and

14. will ensure that, if applicable, any subrecipient, developer or business will comply with all regulations, policies and laws that govern this grant.

I declare that I am duly authorized to make these certifications on behalf of the applicant and certify that the above actions have or will be taken.

Typed Name and Title Chief Elected Official	Signature	Date

CITY COUNCIL
READ FILE COVER SHEET

Subject: **Resolution to Approve MOU with Arts Collective for Management & Promotion of A&E District**

Date: **5/29/2026**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

Purpose:

- ☐ FYI
- ☑ **Read and Comment as Needed**
- ☑ **Action Required by June 1, 2026**
- ☐ In Confidential File Drawer

Approve:

Johnny Boker	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Casi Boyer	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Lizz Clarke	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Matthew Ellis	☐ Yes	☐ No	☐ No Comment
Comment: _____			
David Glenn	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Vicki Jones	☐ Yes	☐ No	☐ No Comment
Comment: _____			

Note: N/A

CITY COUNCIL

OF

HAVRE DE GRACE, MARYLAND

RESOLUTION NO. 2026-

Introduced by Council President Boyer

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, PURSUANT TO THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTIONS 33 AND 34 OF THE CITY CHARTER TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF HAVRE DE GRACE AND THE HAVRE DE GRACE ARTS COLLECTIVE

WHEREAS, the City of Havre de Grace ("City") and the Havre de Grace Arts Collective ("Collective") have enjoyed a successful and positive relationship in promoting and supporting the arts in the City; and

WHEREAS, in 2008, at the encouragement of the Arts & Entertainment Committee, (a committee of Havre de Grace Main Street), the City supported an application to the Secretary, Maryland Department of Business and Economic Development to establish an Arts and Entertainment District (Resolution 2008-02); and

WHEREAS, on March 2, 2017, the non-profit group Havre de Grace Arts Collective, Inc. Articles of Incorporation were formed from the previous nonprofit organization "Havre de Grace Main Street, Inc."; and

WHEREAS, in 2017, a Memorandum of Understanding ("MOU") was established between the City and the Collective which defined the responsibilities of both the City and the Collective for the shared management and operation of the Cultural Center at the Opera House (CCOH) which was the original 1870 Havre de Grace Opera House; and

WHEREAS, in late 2022 through early 2023, the City transitioned the responsibility under the 2017 MOU from the Collective to the newly formed City workgroup, under the Administration, "Parks, Events and Recreation"; and

WHEREAS, the Mayor and City Council approved a MOU with the Collective through Resolution 2024-05; and

WHEREAS, the Mayor and City Council amended and extended the MOU through Resolution 2025-07; and

WHEREAS, the Mayor and City Council would like to amend and extend the MOU and continue its cooperative arrangement with the Collective.

NOW THEREFORE, it is determined, decided, and resolved by the City Council of Havre de Grace to amend and extend the terms and conditions of the MOU arrangement with the Collective as depicted in the revised MOU, further known as EXHIBIT A of this Resolution and the Mayor is authorized to execute such MOU in substantially similar form, which MOU will not become binding until it is signed by the Mayor and attested by the Director of Administration.

ADOPTED by the City Council of Havre de Grace, Maryland this _____ day of June, 2026.

SIGNED by the Mayor and attested by the Director of Administration this ____ day of June, 2026.

ATTEST:

MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE

_____

Christopher Ricci
Director of Administration

_____

William T. Martin
Mayor

Introduced: 6/1/2026
Passed/Adopted:

Effective Date:

EXHIBIT A

AMENDED MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF HAVRE DE GRACE (CITY) AND THE HAVRE DE GRACE ARTS COLLECTIVE (COLLECTIVE) FOR THE MANAGEMENT & PROMOTION OF THE ARTS & ENTERTAINMENT DISTRICT (A&E DISTRICT)

1.0 Background:

- The City and the Collective have enjoyed a successful and positive relationship in promoting and supporting the arts in the City.
- In 2008, at the encouragement of the Arts & Entertainment Committee, (a committee of Havre de Grace Main Street), the City supported an application to the Secretary, Maryland Department of Business and Economic Development to establish an Arts and Entertainment District (Resolution 2008-02).
- On March 2, 2017, the non-profit group Havre de Grace Arts Collective, Inc. Articles of Incorporation were formed from the previous nonprofit organization "Havre de Grace Main Street, Inc.".
- In 2017, a MOU was established between the City and the Collective which defined the responsibilities of both the City and the Collective for the shared management and operation of the Cultural Center at the Opera House (CCOH) which was the original 1870 Havre de Grace Opera House.
- In late 2022 through early 2023, the City transitioned the responsibility under the 2017 MOU from the Collective to the newly formed City workgroup, under the Administration, "Parks, Events and Recreation"
- In 2024 the Mayor and City Council approved a MOU with the Collective through Resolution 2024-05.
- In 2025 the Mayor and City Council amended and extended the MOU through Resolution 2025-07.

2.0 Responsibilities:

The Mayor and City Council strongly believe and support the concept, mission and execution of the Collective and their oversight of the A&E District, and embracing arts and entertainment of all types and making the City a regional destination within Harford County and beyond.

The City shall:

- Provide financial support as a line item in the annual City budget to be used to assist the Collective with fulfilling its mission.
- Continue to provide support for special events, including those involving the Collective, and the A&E District.
- Recognize the Collective Executive Director as the official spokesperson for the Collective.

The Collective shall:

- Promote the economic growth and protect the ongoing maintenance and identity of the A&E District of the City, including the area's commercial, civic and religious enterprises and residences.
- Promote the arts and culture in historic Havre de Grace, including festivals, farmers markets and events celebrating the community and its varied constituents.
- Identify programming that showcases a variety of performance types, including theater, film, music and other performing arts. Performances should include both established and emerging artists drawn from local, regional and national markets.
- Collaborate with other arts organizations for the promotion of artists to exhibit and sell their work and to understand and maximize financial, marketing and collaborative opportunities in the City.
- Work in cooperation with the City's Parks, Events and Recreation personnel and City-owned arts venues to include the STAR Centre and the Cultural Center at the Opera House in various art performances and events.
- Increase communications among stakeholders in the community.
- Increase accessibility of visual and performance art to the community and visitors.

3.0 General Provisions:

- POINTS OF CONTACT: The following points of contacts (POCs) will be used by the parties to communicate in the implementation of this MOU. Each party may change its POCs upon reasonable notice to the other party.

  City of Havre de Grace:
  William T. Martin, Mayor
  Christopher Ricci, Director of Administration
  711 Pennington Avenue
  Havre de Grace, MD 21078

  The Havre de Grace Arts Collective:
  Laura Kozak, Chair
  307 St. John Street
  Havre de Grace, MD 21078

- REVIEW OF AGREEMENT: This MOU will be reviewed annually on or around the end of the third quarter of the City's fiscal year.

- MODIFICATION OF AGREEMENT: This MOU may only be modified by the written agreement of the parties, after approval by the Mayor, as authorized by the City Council, and duly signed by the authorized representatives of each.

- TERMINATION OF AGREEMENT: This MOU may be terminated by either party by giving at least 180 days written notice to the other party. A minimum of 180 days' notice is required to allow for reimbursement budgeting adjustments.

- TRANSFERABILITY: This MOU is not transferable except with the written consent of the parties and after approval by the Mayor as authorized by the City Council and duly signed by their authorized representatives.

- ENTIRE AGREEMENT: It is expressly understood and agreed that this MOU embodies the entire agreement between the parties regarding the MOU's subject matter.

- EFFECTIVE DATE: This MOU takes effect beginning on the day after the last party signs.

- EXPIRATION DATE: This agreement expires on June 30, 2027, but may be extended by written agreement by both parties.

WITNESS OUR HANDS AND SEALS

Dated: _____

WITNESS/ATTEST:

_____

HAVRE DE GRACE ARTS COLLECTIVE:

By: _____
William Price
Chair

Dated: _____

WITNESS/ATTEST:

_____
Christopher Ricci
Director of Administration

MAYOR AND THE CITY COUNCIL OF HAVRE DE GRACE, MARYLAND

By: _____
William T. Martin
Mayor

Approved as to form:

_____
April C. Ishak, Esquire
City Attorney for Havre de Grace

CITY COUNCIL
READ FILE COVER SHEET

Subject: **Ordinance 1219 concerning Amending Chapter 205 Zoning regarding Data Centers (2nd Reading)**

Date: **5/22/2026**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

Purpose:

- ☐ FYI
- ☑ **Read and Comment as Needed**
- ☑ **Action Required by June 1, 2026**
- ☐ In Confidential File Drawer

Approve:

Johnny Boker	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Casi Boyer	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Lizz Clarke	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Matthew Ellis	☐ Yes	☐ No	☐ No Comment
Comment: _____			
David Glenn	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Vicki Jones	☐ Yes	☐ No	☐ No Comment
Comment: _____			

Note: N/A

CITY COUNCIL

OF

HAVRE DE GRACE, MARYLAND

ORDINANCE NO. 1219

Introduced by Council Member Jones

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, ADOPTED PURSUANT TO THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, AND THE LAND USE ARTICLE AND THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AND SECTIONS 33 AND 34 OF THE HAVRE DE GRACE CITY CHARTER TO AMEND CITY CODE CHAPTER 205 ZONING REGARDING DATA CENTERS

On: April 20, 2026

at: 7:00 p.m.

Ordinance introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

Having been posted and notice of time and place of hearing and title of Ordinance having been published according to the Charter, a public hearing was held on May 18, 2026 at 7:00 p.m., and concluded on May 18, 2026 at 7:05 p.m.

EXPLANATION

Underlining indicates matter added to existing law.

[Bold Brackets] indicate matter deleted from existing law.

Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

Second Reading

WHEREAS, the Mayor and City Council of Havre de Grace (the "City") have the authority to adopt and amend zoning regulations to promote the health, safety, and general welfare of the community and to implement the goals of the City's Comprehensive Plan; and

WHEREAS, the City has observed a regional and national increase in the development of "Data Centers" – large-scale facilities dedicated to housing computer servers and telecommunications equipment, which present unique challenges to municipal infrastructure and land-use planning; and

WHEREAS, the City finds that Data Centers are characterized by high-intensity consumption of electrical power and water for cooling systems, which may strain local utility capacities; and

WHEREAS, the City recognizes that Data Centers typically occupy large physical footprints that lacks compatibility with the City's historic and scenic character; and

WHEREAS, the Mayor and City Council have determined that the placement of Data Centers in the Residential Office (R-O), Residential Business (R-B), and Mixed Office/Employment (MOE) districts is fundamentally incompatible with the intended transition-zone character and pedestrian-oriented goals of these areas; and

WHEREAS, the City has further determined that the limited inventory of Commercial (C) and Industrial (I) land within Havre de Grace should be preserved for uses that generate robust economic development opportunities without being a strain on the City's water and energy resources;

NOW THEREFORE, it is determined, decided, and ordained by the City Council that six amendments to the City Zoning Code Section 205 are adopted and approved as follows:

(1) Add the following definition in alphabetical order to City Code §205-13 Definitions:

DATA CENTER - any facility that primarily contains electronic equipment used to process, store, and transmit digital information, which may be (A) a free-standing structure; or (B) a facility within a larger structure, that uses environmental control equipment to maintain the proper conditions for the operation of electronic equipment.

(2) Add the following new subsection as City Code 205-25.1 Prohibited Uses under Article VI – RO Residential Office District:

§ 205-25.1 Prohibited Uses

A. The following uses are prohibited in the RO Residential Office District:

(1) Data Centers.

(3) Amend the City Code 205-28.1 Prohibited Uses under Article VII – RB Residential Business District by adding new subsection (8):

205-28.1. Prohibited uses

A. The following uses are prohibited in the RB/Residential Business zoning district. Uses listed below that are currently operating at the time this law is passed will be considered nonconforming:

Second Reading

(1) Bail bond business.
(2) Body art establishment.
(3) Cannabis growing and processing facilities.
(4) Cash for gold business.
(5) Pain management clinics.
(6) Pawn shops.
(7) Payday advance business.
(8) Data Centers.

(4) Add the following new subsection as City Code §205-32.1 Prohibited Uses under Article VIII – MOE Mixed Office Employment:

§ 205-32.1 Prohibited Uses

A. The following uses are prohibited in the MOE Mixed Office Employment District:

(1) Data Centers.

(5) Add the following new subsection as City Code 205-38.1 Prohibited Uses under Article IX – C Commercial District:

§ 205-38.1 Prohibited Uses

A. The following uses are prohibited in the C Commercial District:

(1) Data Centers.

(6) Add the following new subsection as City Code 205-50.1 Prohibited Uses under Article XIII – I Industrial District:

§ 205-50.1 Prohibited Uses

A. The following uses are prohibited in the Industrial District:

(4) Data Centers.

ADOPTED by the City Council of Havre de Grace, Maryland this __ day of _____, 2026.

SIGNED by the Mayor and attested by the Director of Administration this ____ day of _____, 2026.

ATTEST:

MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE

_____
Christopher Ricci
Director of Administration

_____
William T. Martin
Mayor

Second Reading

Introduced/First Reading: 4/20/2026
Public Hearing: 5/18/2026 (scheduled)
Second Reading/Adopted:

Effective Date:

In accordance with the provisions of Maryland Annotated Code Land Use Article §4-203 and the City Charter requirements, this ordinance shall become effective no earlier than ten days after the close of the public hearing on the Zoning Code amendments set forth herein.

Second Reading

CITY COUNCIL
READ FILE COVER SHEET

Subject: **Ordinance 1220 concerning Establishing New Code Chapter 105 Titled "Leases"**

(2nd Reading)

Date: **5/22/2026**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

Purpose:

- ☐ FYI
- ☑ **Read and Comment as Needed**
- ☑ **Action Required June 1, 2026**
- ☐ In Confidential File Drawer

Approve:

Johnny Boker	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Casi Boyer	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Lizz Clarke	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Matthew Ellis	☐ Yes	☐ No	☐ No Comment
Comment: _____			
David Glenn	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Vicki Jones	☐ Yes	☐ No	☐ No Comment
Comment: _____			

Note: N/A

CITY COUNCIL

OF

HAVRE DE GRACE, MARYLAND

ORDINANCE NO. 1220

Introduced by Council Member Jones

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, ADOPTED PURSUANT TO THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AND SECTIONS 33 AND 34 OF THE HAVRE DE GRACE CITY CHARTER TO ESTABLISH A NEW CITY CODE CHAPTER 105 TITLED "LEASES"

On: May 4, 2026

at: 7:00 p.m.

Ordinance introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

Having been posted and notice of time and place of hearing and title of Ordinance having been published according to the Charter, a public hearing was held on May 18, 2026 at 7:05 p.m., and concluded on May 18, 2026 at 7:09 p.m.

EXPLANATION
Underlining indicates matter added to existing law.
[Bold Brackets] indicate matter deleted from existing law.
Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

Second Reading

WHEREAS, the Mayor and City Council of the City of Havre de Grace find that City-owned real property, facilities, structures, and rights-of-way are public assets held in trust for the benefit of the public and subject to the City's continuing obligation to manage such assets so as to preserve public use, fiscal responsibility, and municipal flexibility; and

WHEREAS, the Mayor and City Council further find that the City authorizes use of City property through various legal instruments, each serving a distinct governmental purpose and carrying materially different legal consequences; and

WHEREAS, the Administration has reviewed the practices and administrative policy for entering leases for third party use of City-owned property, including City rights-of-way, streets and/or sidewalks; and

WHEREAS, it has been determined that the City historically has recognized leases of City Property for use by adjoining property owners, private companies, and/or non-profit charitable organizations for various purposes, but the City has not developed a consistent policy with regard to why, when, or how such leases are to be recognized; and

WHEREAS, in an effort to establish consistent policies and procedures for such leases of City Property, the City Council previously approved Resolution 2020-21, Resolution 2007-10, and Resolution 1998-7; and

WHEREAS, the Mayor and City Council find that the absence of clear distinctions among leases, licenses, and permits may result in inconsistent administration, the unintended conveyance of property interests, the creation of vested rights, or impairment of the City's police powers; and

WHEREAS, the Mayor and City Council further find that certain limited or routine uses of City property are appropriately governed through separate administrative programs, including Minor Privileges and uses governed by the City's Sidewalk Policy, which are intended to operate independently of this Chapter; and

WHEREAS, it is the intent of this new Chapter 105 to establish a clear hierarchy of authorization, whereby leases grant limited-term possessory use subject to express constraints and Council approval, licenses provide revocable and non-vested permissions that do not create property interests, and permits provide regulatory authorization only; and

WHEREAS, it is further the intent of this Chapter to preserve the City's discretion, public-trust responsibilities, and police powers, and to ensure that no authorization is construed to create a vested right, property interest, or entitlement beyond that expressly granted pursuant to this Ordinance.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, the Mayor and City Council of Havre de Grace, in accordance with the authority vested in the Mayor and City Council of Havre de Grace, by law and the Charter of the City of Havre de Grace hereby adopts new Chapter 105: Leases as set forth below:

Second Reading

CHAPTER 105: Leases; Encroachments onto City Property.

Article I. Definitions.

§105-1.1 City Property.

City Property includes without limitation all City lots, parcels, rights-of-way, streets, sidewalks, and easements as shown on deeds, rights of way or easements, boundary line surveys, or plats recorded among the Land Records for Harford County, including any structures on such property. City Property shall also presumptively include all original City streets, rights-of-way, lanes, and alleys shown as part of the original historic grid laid out by Robert Stokes and approved by the Maryland State Legislature, 1785 Maryland Laws LV (subsequently surveyed by French engineer C.P. Haudercoeur 1799), and also shown City Maps known as "Hopper's Maps", unless the presumption is rebutted by documentation showing by a preponderance of evidence abandonment by the City.

§105-1.2 Easement.

A nonpossessory right or interest in real property that authorizes the holder to use, enter upon, cross, maintain, install facilities within, or impose limitations upon land owned by another for a defined purpose, without transferring title to the land. Easements may be granted to public or private entities, may be exclusive or nonexclusive, temporary or permanent, and may run with the land or be limited in duration, as set forth in the instrument creating the easement.

§105-1.3 Lease.

A written contractual agreement by which the City grants to another party, for a specified term not to exceed forty-nine (49) years, the right to possess or use City-owned real property, facilities, structures, or a defined portion thereof, in exchange for rent or other lawful consideration and subject to express terms. A lease may provide for exclusive or non-exclusive use, as expressly stated. No lease shall be renewable or extendable by option, automatic renewal, holdover, or otherwise, and no lease shall convey fee ownership or permanent property rights beyond the stated term. Continued use after expiration requires approval of a new lease or other lawful authorization.

§105-1.4 License.

A revocable and non-vested authorization allowing limited use of City Property for a specific purpose and duration, without conferring possession, exclusive control, or any interest in real property. A license does not run with the land and may be modified or terminated by the City without entitlement to renewal or compensation unless expressly stated.

§105-1.5 Permit.

A regulatory authorization allowing a specified activity or work, subject to conditions imposed by law. A permit does not convey possession, use rights, or property interests and shall not be construed as a lease, license, or easement unless expressly stated.

§105-1.6 Right-of-Way.

A strip or area of land, whether fee-owned or subject to an easement, that is dedicated, reserved, granted, or otherwise legally established for public use or for use by authorized parties for streets, roads, alleys, sidewalks, trails, utilities, drainage facilities, or similar

Second Reading

public purposes. The term includes the full width of the area subject to the right-of-way interest, including any subsurface or aerial rights necessary to serve its intended function, regardless of whether the area is improved or currently in active use.

Article II. Application; Exclusions.

§105-2.1 Application.

This Chapter applies to all City Property. No lease shall be entered unless approved by the City Council by Ordinance and consistent with the City Charter and this Chapter.

§105-2.2 Existing Improvements/Occupation of City Property.

A. Findings.

The Mayor and City Council find that, in certain instances, existing fences, porches, decks, sheds, building structures, or other improvements have been constructed upon or extend into City Property without a duly authorized lease, license, or other lawful authorization, and that such improvements may impede or prevent reasonable access by City personnel for maintenance, inspection, public safety, or other municipal purposes. The City's Director of Planning or the Director of the Department of Public Works may jointly certify that an encroachment exists and that a lease is required.

B. Requirement to Enter Lease.

Where any private property owner or occupant maintains a fence, porch, building structure, or other improvement located in whole or in part upon City Property that may interfere with or restrict access by City personnel and/or the public, and where no valid lease or other authorization exists, the City shall require the owner or occupant to enter into a municipal lease approved in accordance with this Chapter as a condition of continued occupation or use. Notice of the requirement to enter a lease after the certification under Paragraph A above is made shall be mailed by the Department of Planning by certified mail, return receipt requested, and by regular mail, to the owner of record.

C. No Vested Rights.

The existence of such improvements, whether longstanding or not, shall not be construed to create a vested right, prescriptive right, easement, or ownership interest in City Property, nor shall delay in enforcement constitute a waiver of the City's rights or authority.

§105-2.3 Exclusions.

This Chapter shall not apply to:

1. Licenses; Minor Privileges authorized or regulated by City Code Chapter 106; or
2. Uses governed by the City's Sidewalk Policy under City Code Chapter 150, as amended, or
3. The Special Events approved by City Council; or
4. Leases of City Facilities such as the Star Centre, the Opera House, the City Yacht Basin, the Community Center, or such other facilities whose rental fees are set forth in City Code Chapter 70.

Nothing herein shall be construed to amend or supersede those programs.

Second Reading

Article III. Required Provisions of Municipal Leases

§105-3.1 Mandatory Lease Terms.

Every municipal lease entered under this Chapter shall include, at a minimum:

1. Public-Trust Acknowledgment
2. Fixed Term; Non-Renewability (≤ 49 years) per City Charter 76
3. Indemnification and Hold Harmless of the City
4. Insurance and Risk Allocation, including additional insured status
5. Compliance With All Laws
6. Maintenance and Surrender Obligations
7. Restrictions on Assignment/Sublease
8. Termination for Public Purpose
9. Default and Enforcement Remedies
10. No Waiver; Preservation of Governmental Immunities
11. Maryland Governing Law; Lease Severability
12. Good Standing Certificate if lessee is a business entity
13. Consideration pursuant to 105-3.3 below
14. Legal description of property with metes and bounds description or boundary line survey prepared by a Maryland licensed surveyor.

§105-3.2 Administrative Authority; Standard Forms.

A. The City may adopt and periodically update standard lease forms or administrative guidelines consistent with this Chapter. Use of a standard form shall not limit the City's authority to require additional or more restrictive provisions necessary to protect the public interest, the public trust, or City Property.

B. All leases must be approved for legal sufficiency by the City Attorney and recommended for approval by the Director of the Department of Public Works before being signed by the Mayor.

§105-3.3 Lease Payment Calculation for Existing Improvements or New Leases.

A. Valuation Method.

For leases required under this Chapter the annual lease payment shall be calculated based upon:

The most recent tax-assessed value of the adjoining privately owned property as determined by the Maryland State Department of Assessments and Taxation or successor agency; multiplied by the proportionate area of City Property occupied by the encroaching improvement, measured in square feet or such other reasonable unit of measurement as determined by the City.

B. Administrative Determination.

The City may require a survey, site plan, or other documentation, at the applicant's expense, to determine the precise area of City Property occupied for purposes of calculating the lease payment.

Second Reading

C. Minimum Lease Terms; Adjustments.
The lease shall comply with all mandatory provisions of Article III of this Chapter. Lease payments may be adjusted upon reassessment of the underlying property, modification of the occupied area, or upon execution of a new lease following expiration.

D. Failure to Enter Lease.
Failure or refusal to enter into a required lease may result in enforcement action, including removal of the encroaching improvement, denial of permits, or other remedies available at law or equity. The City reserves the right to place a notation on the property's tax record such that any property transfer would require entry of lease or removal of the encroachment prior to a tax clearance certificate being issued.

Article IV. Severability; Statutory Construction.

§105-4.1 Severability.
If any provision or application of this Chapter is held invalid or unenforceable, such invalidity shall not affect the remaining provisions or applications, which shall remain in full force. This Chapter is declared severable and would have been adopted irrespective of the invalid portion.

§105-4.2 Statutory Construction
This Chapter shall be liberally construed to effectuate its purposes. No provision of this Chapter shall be construed to convey title, permanent property interests, vested rights, or rights by implication, prescription, or estoppel. In the event of a conflict between this Chapter and another provision of the City Code or City policy, the provision that most fully preserves municipal control and the public interest shall govern, unless a contrary intent is expressly stated by ordinance.

Article V. Petition for Declaration of Surplus City Property and Boundary Line Agreement

§105-5.1 Petition for Declaration of Surplus Property.
A property owner whose improvement, fence, porch, building structure, or other encroachment occupies City Property may petition the City Council for a declaration that the affected City Property is no longer needed for a public purpose.

§105-5.2 Procedural Requirements.

A. Written Petition.
The property owner shall submit a written petition to the City Council describing the affected City Property, the nature of the encroachment, and the reasons for requesting a surplus declaration.

B. Notice.
Upon receipt of the petition, the City shall provide written notice to adjoining property owners, relevant municipal departments, and any other parties deemed necessary by the City Council. Notice shall also be posted on the City's official website and at City Hall.

Second Reading

C. Public Hearing.
The City Council shall schedule a public hearing within sixty (60) days of receipt of a complete petition. The petitioner and all interested parties shall be afforded an opportunity to present evidence and testimony.

D. Decision Timeline.
The City Council shall issue a written decision within thirty (30) days following the close of the public hearing, unless extended for good cause shown.

§105-5.3 Minimum Standards for Surplus Determination.

A. The City Council may declare City Property surplus only upon a finding, supported by clear and convincing evidence, that:

(1) The City Property is not required for any current or reasonably foreseeable public purpose, including but not limited to access, utilities, drainage, public safety, transportation, recreation, or other municipal operations;

(2) The proposed declaration will not impair the City's ability to exercise its police powers, maintain public assets, or satisfy its public-trust obligations;

(3) The proposed boundary adjustment will not adversely affect adjoining properties, public infrastructure, or City operations; and

(4) The proposed boundary line agreement complies with all applicable federal, State, and local laws, regulations, and policies.

B. The City Council may impose reasonable conditions or require additional documentation as necessary to protect the public interest, including recordation of public utility or access easements.

§105-5.4 Boundary Line Agreement.
If the City Council declares the affected City Property surplus, the City and the property owner may enter into a boundary line agreement as authorized by City Charter 75 establishing new property boundaries. Any such agreement shall be approved by the City Council by ordinance and such boundary line agreement is to be recorded among the Land Records of Harford County in accordance with law at the property owner's expense.

§105-5.5 Recalculation of Real Property Taxes.
Upon execution and recording of the boundary line agreement, the revised property boundaries shall be submitted to the Maryland State Department of Assessments and Taxation, or its successor agency, for recalculation of real property taxes due.

§105-5.6 Costs and Expenses.
All costs and expenses associated with the petition, notice, public hearing, surveys, legal review, boundary line agreement, recording, and tax reassessment shall be borne solely by the property owner.

Second Reading

Article VI Appeal Rights

§105-6.1 Appeal of City Council Determination.

A. Any petitioner or affected party aggrieved by a final decision of the City Council under Article V may appeal such decision to the Circuit Court for Harford County in accordance with Maryland law.

B. Notice of appeal shall be filed within thirty (30) days of the issuance of the City Council's written decision.

C. Upon request, the City shall transmit a certified record of the proceedings to the reviewing court.

D. The filing of an appeal shall stay the effectiveness of the City Council's decision unless otherwise ordered by the court.

E. All costs associated with the appeal, including preparation of the record, shall be borne by the appellant.

§105-6.2 Appeal of Administrative Decision.

A. Any petitioner or affected party aggrieved by a final decision of the City Administration under Article III of this Chapter may appeal such decision to the Circuit Court for Harford County in accordance with Maryland law.

B. Notice of appeal shall be filed within thirty (30) days of the issuance of the City's written decision. A final decision under Article III must be in writing and signed by the Director of the Department of Planning or their designee.

C. Upon request, the City shall transmit a certified record of the proceedings to the reviewing court.

D. The filing of an appeal shall stay the effectiveness of the City's decision unless otherwise ordered by the court.

ADOPTED by the City Council of Havre de Grace, Maryland this ___ day of _____, 2026.

SIGNED by the Mayor and attested by the Director of Administration this ____ day of _____, 2026.

ATTEST:

_____
Christopher Ricci
Director of Administration

MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE

_____
William T. Martin
Mayor

Second Reading

Introduced/First Reading: 5/4/2026
Public Hearing:
Second Reading:
Effective Date:

Second Reading

CITY COUNCIL
READ FILE COVER SHEET

Subject: **Ordinance 1222 concerning Establishing the City's Water & Sewer Rates for FY 2027 (2nd Reading)**

Date: **5/28/2026**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

Purpose:

- ☐ FYI
- ☑ **Read and Comment as Needed**
- ☑ **Action Required by June 1, 2026**
- ☐ In Confidential File Drawer

Approve:

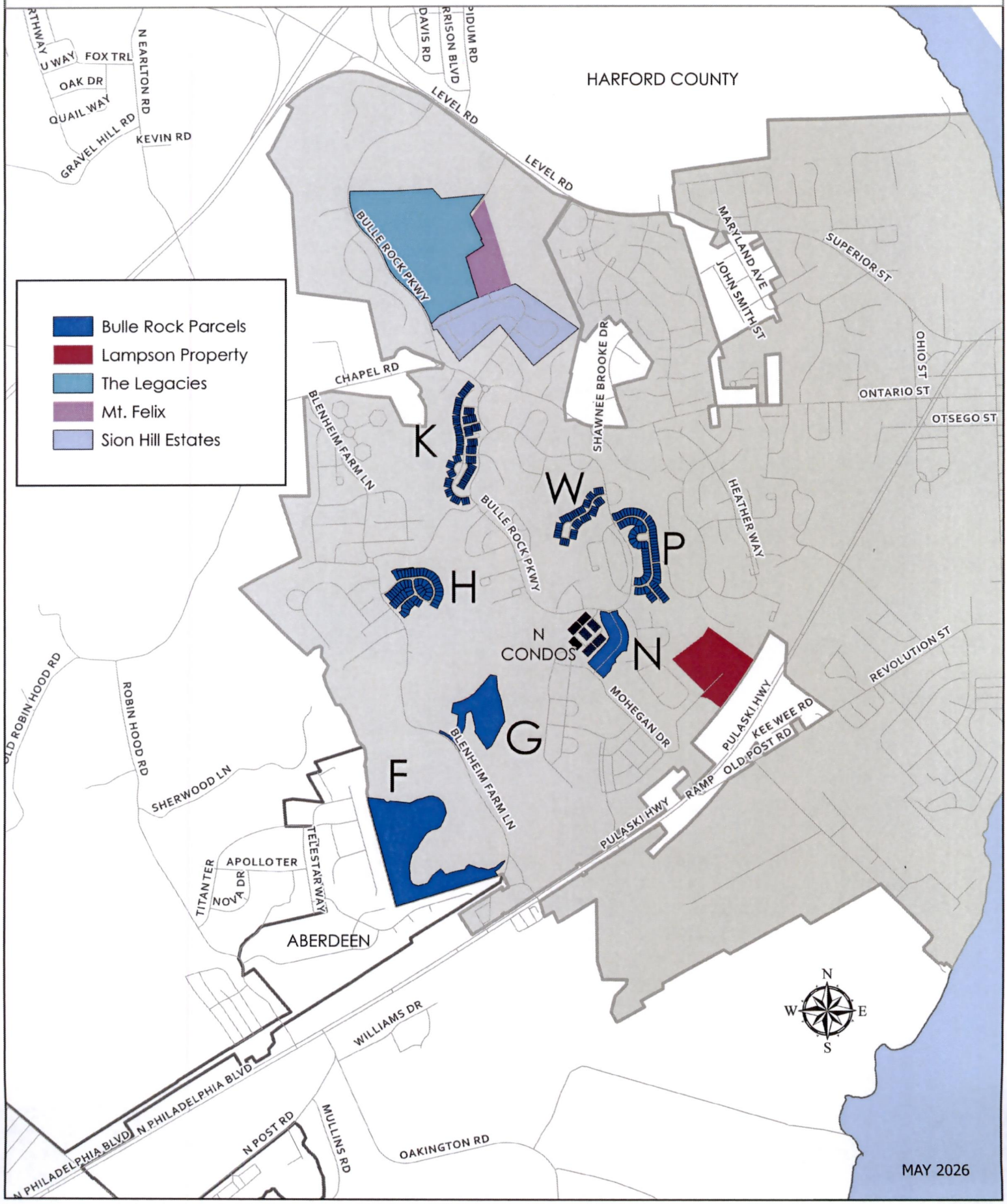
Johnny Boker	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Casi Boyer	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Lizz Clarke	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Matthew Ellis	☐ Yes	☐ No	☐ No Comment
Comment: _____			
David Glenn	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Vicki Jones	☐ Yes	☐ No	☐ No Comment
Comment: _____			

Note: Proposed amendment attached.

AMENDMENT TO ORDINANCE 1222

On page 3, line 103, strike "Water - $11,800, July 1, 2026 to June 30, 2027 per unit" and substitute "Water - $11,800, July 1, 2026 to June 30, 2027 per unit plus an additional $1,301.78 per each lot identified on Exhibit B:1 and any subsequently identified lot in Zone 2 until such time as capital costs have been recouped for the system upgrades serving Zone 2".

WATER ZONE 2 DEVELOPMENTS



CITY COUNCIL

OF

HAVRE DE GRACE, MARYLAND

ORDINANCE NO. 1222

Introduced by Council Member Ellis

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, ADOPTED PURSUANT TO THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, SECTIONS 33 AND 34 OF THE HAVRE DE GRACE CITY CHARTER, CITY CODE CHAPTER 196 AND EXHIBIT A THERETO, ESTABLISHING THE CITY WATER AND SEWER RATES AND SERVICE PARTICIPATION FEES FOR THE USERS OF THE CITY WATER AND SEWER SYSTEM

On: May 4, 2026

at: 7:00 p.m.

Ordinance introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

Having been posted and notice of time and place of hearing and title of Ordinance having been published according to the Charter, a public hearing was held on May 11, 2026 at 6:04 p.m., and concluded on May 11, 2026 at 6:05 p.m.

EXPLANATION

Underlining indicates matter added to existing law.

[Bold Brackets] indicate matter deleted from existing law.

Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

Second Reading

WHEREAS, the Mayor and City Council of Havre de Grace has purchased, constructed and maintained a water production and distribution system and a sewage collection and treatment system in the City of Havre de Grace and surrounding areas, and has established the applicability, rates, and procedures relating thereto pursuant to the authority granted by law and the Charter of the City of Havre de Grace; and

WHEREAS, Section 37A of the Charter of the Mayor and City Council of Havre de Grace requires that, on or before the first City Council Meeting in June of each year, the City Council shall set the City water and sewer rates by ordinance.

NOW, THEREFORE, BE IT ENACTED, in accordance with the authority vested in the Mayor and City Council of Havre de Grace, by law and the Charter of the City of Havre de Grace, that the terms and conditions of this Ordinance be and the same is hereby adopted for the purpose of establishing the City water and sewer rates for the fiscal years July 1, 2026 to June 30, 2027, July 1, 2027 to June 30, 2028, and July 1, 2028 to June 30, 2029 as follows:

1. The terms and provisions of City Code Chapter 196 and its Exhibit A, which contains a schedule listing all of the rates, charges or fees that the Mayor and City Council authorizes and imposes in connection with the City Water and Sewer System, are hereby reenacted and incorporated herein by reference without change, except for the following:

2. In Section 196-1 entitled "Cost Schedule" delete the language in its entirety and replace it with the following:

   A. The attached Exhibit A to Chapter 196 of the Code, entitled "Havre de Grace Water and Sewer Cost Schedule," is a schedule listing all of the rates, charges and fees that the Mayor and City Council of Havre de Grace authorize and impose in connection with the City water and sewer system for the period beginning July 1, 2026, and ending June 30, 2027, the basic metered water and sewer charges for the period beginning July 1, 2027, and July 1, 2028, and the basic metered water and sewer charges for the period beginning July 1, 2028, and ending June 30, 2029, together with certain procedures as to the applicability and collection of the water and sewer rates, capital cost recovery charges, fees and service participation fees, which Exhibit A is hereby amended and shall be enacted to read as set forth below.

   B. In Exhibit A Section One entitled "Water Service Within the City," delete the language in its entirety and replace it with the following:

      Beginning July 1, 2026, the basic rate for City water service shall be $ 8.00 per 1,000 gallons delivered. Beginning July 1, 2027, the basic rate for City water service shall be $8.00 per 1,000 gallons delivered. Beginning July 1, 2028, the basic rate for City water service shall be $ 8.00 per 1,000 gallons delivered. Such users shall pay the basic rates in effect when billed. User charges shall be payable quarterly upon receipt of bill.

   C. In Exhibit A Section Three entitled "City Sewer Charges Within the City," delete the language and replace it with the following:

Second Reading

Beginning July 1, 2026, the basic rate for City sewer service shall be $10.20 per 1,000 gallons of water delivered. Beginning July 1, 2027, the basic rate for City sewer service shall be $10.20 per 1,000 gallons delivered. Beginning July 1, 2028, the basic rate for City sewer service shall be $10.20 per 1,000 gallons delivered. Such users shall pay the basic rate in effect when billed.

D. In Exhibit A Section Five entitled "Capital Cost Recovery Charges," delete the language in its entirety and replace it with the following:

Capital Cost Recovery Charges are applicable to any new connections to the system that increase the demand on the water and sewer system. This includes changes in the use of an existing structure which increase the demand on the system as determined by fixture unit calculations.

Capital Cost Recovery Charges are not applicable to the replacement of a residence or the redevelopment of a property, provided such replacement or redevelopment occurs within three years from the disconnection from the water and/or sewer system prior to the issuance of a use and occupancy permit, and the replacement or redevelopment of the property does not increase the demand on the system as determined by fixture unit calculations.

The charges are as follows:

Residential Units:

1. Water - $11,800, July 1, 2026 to June 30, 2027 per unit
2. Sewer - $13,200, July 1, 2026 to June 30, 2027 per unit

Commercial/Industrial Units:

1. Charge determined by calculation of water use and type of sewer production above and beyond one residential capital cost recovery charge which is the minimum fee.

2. Charge for fire suppression use: Any commercial sprinkler system, stand pipe system, or combination thereof, will be assessed a capital cost recovery charge for water only. Charges will be based upon units of flow and charged at the residential rate per unit. One unit will be equal to a flow rate of 220 gallons per minute (220 gpm) (i.e., 1 to 220 gpm will equal 1 unit; 221 to 440 gpm will equal 2 units; 441 to 660 gpm will equal 3 units; 661 to 880 gpm will equal 4 units; and so on). A unit will be calculated using a factor of 10% of the total peak flow of the entire sprinkler system, stand pipe system or a total combination of both systems. All commercial sprinkler systems and stand pipe systems will be supplied by a dedicated line from the street main and shall be equipped with the proper back flow preventers and a meter. Upon installation, the customer will be responsible for all charges associated with the connection to the City water system. Each installed system will have

Second Reading

the meter read quarterly and will be billed for the base service charge, as hereinafter defined in Paragraph 10, and any gallons used.

E. In Exhibit A Section Ten entitled "Base Service Charge and Infrastructure Reinvestment Program Charge." Delete the language in its entirety and replace it with the following:

A. A base service charge will be included on each quarterly water and/or sewer bill. The amount of the charge will be based upon the size of the water meter connected to the City water system and the rates in effect beginning July 1, 2026, are as follows:

Meter Size (inches)	Quarterly Base Service Charge
5/8	$20.00
3/4	$20.00
1	$20.00
1 1/2	$85.00
2	$130.00
3	$210.00
4	$350.00
6	$550.00
8	$885.00

B. Any water meter connected to the City water system that is used solely for the purpose of supplying a fire suppression system, regardless of the meter size, shall be charged the base service charge as a one-inch meter.

C. An Infrastructure Reinvestment Program service charge will be included on each quarterly water and/or sewer bill. The amount of the charge will be based upon the size of the water meter connected to the City water system and the rates in effect beginning July 1, 2026, are as follows:

Meter Size (inches)	Quarterly IRP Service Charge
5/8	$30.00
3/4	$30.00
1	$30.00
1 1/2	$100.00
2	$200.00
3	$300.00
4	$400.00
6	$1,000.00
8	$1,000.00

Second Reading

D. Any water meter connected to the City water system that is used solely for the purpose of supplying a fire suppression system, regardless of the meter size, shall not be charged the Infrastructure Reinvestment Program service charge.

BE IT FURTHER ENACTED AND ORDAINED that this Ordinance shall take effect on July 1, 2026.

NOW THEREFORE, it is determined, decided, and ordained by the City Council that the foregoing amendments to the City Code are hereby approved.

ADOPTED by the City Council of Havre de Grace, Maryland this __ day of _____, 2026.

SIGNED by the Mayor and attested by the Director of Administration this ____ day of _____, 2026.

ATTEST:

MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE

_____
Christopher Ricci
Director of Administration

_____
William T. Martin
Mayor

Introduced/First Reading: 5/4/2026
Public Hearing: 5/11/2026
Second Reading/Adopted:

Effective Date:

Second Reading

CITY COUNCIL
READ FILE COVER SHEET

Subject: **Ordinance concerning Establishing City Budget for FY 2027**

(1st Reading)

Date: **5/28/2026**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

Purpose:

- ☐ FYI
- ☑ **Read and Comment as Needed**
- ☑ **Action Required by June 1, 2026**
- ☐ In Confidential File Drawer

Approve:

Johnny Boker	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Casi Boyer	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Lizz Clarke	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Matthew Ellis	☐ Yes	☐ No	☐ No Comment
Comment: _____			
David Glenn	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Vicki Jones	☐ Yes	☐ No	☐ No Comment
Comment: _____			

Note: N/A

CITY COUNCIL

OF

HAVRE DE GRACE, MARYLAND

ORDINANCE NO. ___

Introduced by Council Member Ellis

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE BY THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 37 OF THE HAVRE DE GRACE CITY CHARTER FOR THE PURPOSE OF ESTABLISHING THE CITY BUDGET FOR FISCAL YEAR 2027, BY DESIGNATING THE ANNUAL PROJECTION OF ANTICIPATED REVENUES AND PROPOSED AUTHORIZED EXPENSES FOR THE CITY OF HAVRE DE GRACE FOR FISCAL YEAR 2027

On: June 1, 2026

at: 7:00 p.m.

Ordinance introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

A Public Hearing is scheduled for June 8, 2026 at 6:00 p.m.

EXPLANATION
Underlining indicates matter added to existing law.
[Bold Brackets] indicate matter deleted from existing law.
Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

First Reading

WHEREAS, the Mayor and City Council of Havre de Grace, a Maryland municipal corporation, is required to establish an annual projection of anticipated revenues and proposed expenses, known as the budget, for the City of Havre de Grace for the fiscal year beginning July l, 2026 through June 30, 2027, said period known as fiscal year 2027; and

WHEREAS, the Mayor and City Council of Havre de Grace is further required to approve the budget by Ordinance, pursuant to the Havre de Grace Charter Section 37 and by the authority of the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, the Mayor and City Council held a budget work session on April 13, 2026 as required by the City Charter; and

WHEREAS, the Mayor and City Council of Havre de Grace shall conduct a public hearing for the purpose of receiving public comment on this budget Ordinance; and

WHEREAS, the Mayor and City Council of Havre de Grace have previously set the City tax rate and charges for water and sewer service by Ordinance, as required by the Charter.

NOW THEREFORE, it is determined, decided, and ordained by the City Council that the Annual Budget Ordinance for the City of Havre de Grace for the fiscal year 2027 shall be enacted as follows:

BUDGET ORDINANCE

Section 1. Attached hereto is the Havre de Grace Budget for the fiscal year 2027 ("Budget"). The Budget covers the General Fund, Water & Sewer Fund and Marina Fund. The Budget document and all of its attachments are incorporated by reference into this Ordinance and made a part hereof.

Section 2. The City shall collect the anticipated revenue and make the proposed expenditures in compliance with the Budget or by an appropriate Budget Amendment as authorized by Section 37 of the Havre de Grace City Charter.

Section 3. This Ordinance shall be effective on July 1, 2026 and expire on June 30, 2027.

ADOPTED by the City Council of Havre de Grace, Maryland this ____ day of June, 2026.

SIGNED by the Mayor and attested by the Director of Administration this ____ day of June, 2026.

[Signatures to follow on the next page.]

First Reading

ATTEST:

MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE

_____

Christopher Ricci
Director of Administration

_____

William T. Martin
Mayor

Introduced/First Reading: 6/1/2026
Public Hearing:
Second Reading/Adopted:

Effective Date:

First Reading

ANNUAL BUDGET
FISCAL YEAR 2027

William T. Martin, Mayor

Members of the City Council:
Cassandra Boyer, Council President
Johnny Boker
Lizz Clarke
Matthew Ellis
David Glenn
Vicki Jones

Fund 1 – General Fund

	GENERAL FUND ORIG. BGT. FY 2026	CURR. BGT. FY 2026	REQUESTED FY 2027	Page
Operating Revenues				
Taxes and Penalties	$14,339,600	$14,739,600	$15,717,400	1
Intergovernmental	1,310,400	1,310,400	1,270,800	1
Licenses and Permits	385,400	385,400	439,100	1
Service Fees	250,200	250,200	312,000	1
Fines and Forfeitures	10,100	10,100	11,200	1
Grants	1,892,200	2,204,700	3,430,500	2
Miscellaneous	1,821,100	1,841,100	2,132,500	2
	20,009,000	20,741,500	23,313,500	
Operating Expenses				
Mayor	64,800	64,800	85,100	3
City Council	89,300	89,300	103,800	4
Administration	5,200,200	5,350,200	5,388,100	5-7
Registration & Elections	5,900	5,900	7,900	8
Legal Services	225,000	225,000	225,000	8
Casualty & Liability Insurance	202,200	202,200	183,400	8
Economic Development	653,700	698,700	736,800	9-10
Finance	724,800	724,800	836,000	11
Planning and Code Enforcement	1,039,600	1,039,600	1,055,000	12
Public Safety	6,840,000	6,840,000	7,554,500	13-14
Public Works	5,735,100	5,735,100	5,835,500	15-17
Service Organizations	2,500	2,500	2,500	18
Museums	95,000	95,000	130,000	18
Civic Groups	184,700	184,700	213,000	18
Ambulance Corps	100,000	100,000	100,000	18
Susquehanna Hose Co.	710,500	710,500	774,500	18
	21,873,300	22,068,300	23,231,100	
Capital Expenses				
Capital Equipment	782,700	1,091,000	1,957,800	19
Capital Projects	467,100	1,677,500	1,605,000	19
Debt Service	387,300	387,300	304,900	20
	1,637,100	3,155,800	3,867,700	
	23,510,400	25,224,100	27,098,800	
Fund Increase/(Decrease)	(3,501,400)	(4,482,600)	(3,785,300)	
Beginning Balance	1,842,100	2,003,000	2,107,600	2
Fund Transfers/Reserves	1,659,300	2,479,600	1,677,700	2
Fund Excess/ (Deficiency)	***$0***	***$0***	***$0***	

GENERAL FUND OPERATING REVENUES

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	TAXES			
01-0001-41-01	Real Property Taxes	11,161,500	11,161,500	11,944,600
01-0001-41-06	Critical Area Tax	49,000	49,000	52,300
01-0001-41-12	Pers Prop, Unincorporated	4,700	4,700	14,900
01-0001-41-13	Pers Prop, RR/Utilities	257,400	257,400	293,400
01-0001-41-14	Pers Prop, Incorporated	318,400	318,400	138,300
01-0001-41-20	Penalties, Real Property	31,900	31,900	52,200
01-0001-41-23	Penalties, Personal Property Taxes	8,200	8,200	7,200
01-0001-41-41	Income Tax - City Share	2,042,500	2,042,500	2,344,800
01-0001-41-58	Pole and Conduit Tax	83,900	83,900	84,500
01-0001-41-61	Admissions & Amusements	89,300	89,300	92,400
01-0001-41-62	Hotel/Motel Tax	50,300	50,300	50,900
01-0001-41-63	County Stormwater Management Allotment	233,500	633,500	633,500
01-0001-41-95	County Pmts In Lieu of Taxes	9,000	9,000	8,400
	Subtotal - Taxes	***14,339,600***	***14,739,600***	***15,717,400***
	INTERGOVERNMENTAL			
01-0001-43-33	State Police Protection	275,100	275,100	265,500
01-0001-43-51	Highway User Fees	1,031,100	1,031,100	1,001,100
01-0001-43-63	Enterprise Zone Credit Reimb	4,200	4,200	4,200
	Subtotal - Intergovernmental	***1,310,400***	***1,310,400***	***1,270,800***
	LICENSES AND PERMITS			
01-0001-42-21	Food Truck Permits	100	100	100
01-0001-42-23	Trader Licenses	2,100	2,100	4,900
01-0001-42-32	Building Permits	242,600	242,600	304,400
01-0001-42-34	Cable TV License Fee	140,600	140,600	129,700
	Subtotal - Licenses/Permits	***385,400***	***385,400***	***439,100***
	GENERAL SERVICE FEES			
01-0001-44-15	Rent - American Tower	48,400	48,400	48,400
01-0001-44-16	Rent - Opera House	48,500	48,500	50,000
01-0001-44-30	Rent-Tydings Concession	14,900	14,900	14,900
01-0001-44-32	Backfin Blues Creole de Graw-Lease	1,400	1,400	1,400
01-0001-44-34	Rent - STAR Centre	87,200	87,200	155,000
01-0001-44-35	Rent - Upper Chesapeake	3,300	3,300	
01-0001-44-37	Candidate Filing Fees	400	400	400
01-0001-44-49	Firing Range Rental-Unbilled	400	400	100
01-0001-44-51	Firing Range Reimbursement-Billed	33,900	33,900	33,900
01-0001-44-52	Administrative Fees	8,600	8,600	6,400
01-0001-44-54	Board of Appeals Fees	3,200	3,200	1,500
	Subtotal - Service Fees	***250,200***	***250,200***	***312,000***
	FINES/FORFEITURES			
01-0001-45-01	City Ord Violations	8,100	8,100	5,800
01-0001-45-02	Police Misc Income	2,000	2,000	5,400
	Subtotal - Fines/Forfeitures	***10,100***	***10,100***	***11,200***
	GRANTS			
01-0001-48-34	State Grants	500,000	812,500	1,430,900
01-0001-48-65	County Grants - Fin. Inst.	5,100	5,100	5,100
01-0001-48-80	County Grants - Police Diff.	1,354,000	1,354,000	1,961,400
01-0001-48-81	Mini Police Grants	33,100	33,100	33,100
	Subtotal - Grants/Bonds	***1,892,200***	***2,204,700***	***3,430,500***

GENERAL FUND OPERATING REVENUES

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	MISCELLANEOUS			
01-0001-46-04	Contrib & Donations	21,700	41,700	21,300
01-0001-46-08	Sale of Surplus Property	40,400	40,400	61,300
01-0001-46-22	Interest Income	839,200	839,200	722,500
01-0001-46-23	City Sponsored Event Proceeds	712,100	712,100	
01-0001-46-24	First Friday's Revenue			50,000
01-0001-46-25	City Sponsored Festivals			61,800
01-0001-46-26	Star Centre Sponsored Event Revenue			795,600
01-0001-46-27	Opera House Event Revenue			75,000
01-0001-46-28	Misc Revenues	15,200	15,200	15,300
01-0001-46-29	Misc Revenues - Billed	6,400	6,400	81,600
01-0001-46-39	Expense Reimbursements - Billed	26,700	26,700	70,600
01-0001-46-40	Expense Reimbursement	110,400	110,400	79,000
01-0001-46-50	Misc AR Penalties	10,600	10,600	6,400
01-0001-46-76	Tourism Sales - Concenssions	31,300	31,300	34,100
01-0001-46-77	Tourism Advert/Sponsor Revenue	1,600	1,600	8,500
01-0001-46-78	Tourism Advertising - Guide	5,500	5,500	
01-0001-46-79	Tourism Sales - Vendor Fees			13,000
01-0001-46-80	Star Centre Concession Revenue			9,000
01-0001-46-81	Opera House Concession Revenue			15,000
01-0001-46-82	Star Centre Advert/Sponsor Revenue			10,000
01-0001-46-83	Opera House Advert/Sponsor Revenue			2,500
	Subtotal - Miscellaneous	***1,821,100***	***1,841,100***	***2,132,500***
	TRANSFERS IN/(OUT)			
01-0001-49-43	Distributed Expenses	1,830,700	1,830,700	1,815,900
01-0001-49-00	Fund Transfers (ARPA)		648,900	
01-0001-49-00	Fund Transfers (Emergency)	(171,400)		(138,200)
01-0001-49-98	Unrestricted Fund Balance	1,842,100	2,003,000	2,107,600
	Subtotal - Transfers/Reserves	***3,501,400***	***4,482,600***	***3,785,300***
	TOTAL REVENUES	**23,510,400**	**25,224,100**	**27,098,800**

MAYOR

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
01-1031-5001	Salaries - Regular Time	18,200	18,200	18,200
01-1031-5022	FICA Expense	1,400	1,400	1,400
01-1031-5031	Workers Compensation Insurance	200	200	200
	Subtotal - Employee	***19,800***	***19,800***	***19,800***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1031-6276	Professional Services	3,000	3,000	3,800
01-1031-6277	Travel Expense	5,000	5,000	9,500
01-1031-6282	Office Supplies	2,000	2,000	2,000
01-1031-6283	Public Relations	35,000	35,000	50,000
	Subtotal - Non-Employee	***45,000***	***45,000***	***65,300***
	TOTAL - MAYOR	**64,800**	**64,800**	**85,100**

CITY COUNCIL

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
01-1011-5001	Salaries - Regular Time	46,800	46,800	46,800
01-1011-5022	FICA Expense	3,600	3,600	3,600
01-1011-5031	Workers Compensation Insurance	100	100	100
	Subtotal - Employee	***50,500***	***50,500***	***50,500***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1011-6062	Dues and Subscriptions	20,000	20,000	24,000
01-1011-6070	Printing and Publishing	3,000	3,000	3,000
01-1011-6277	Travel Expense	3,500	3,500	10,000
01-1011-6283	Public Relations	12,000	12,000	16,000
01-1011-6290	Misc Operating Costs	300	300	300
	Subtotal - Non-Employee	***38,800***	***38,800***	***53,300***
	TOTAL - CITY COUNCIL	**89,300**	**89,300**	**103,800**

ADMINISTRATION OFFICES

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
01-1091-5001	Salaries - Regular Time	529,600	529,600	674,800
01-1091-5007	Salaries - Seasonal	156,800	156,800	156,800
01-1091-5013	Salaries - Sick Leave	31,800	31,800	39,500
01-1091-5016	Salaries - Annual Leave	17,100	17,100	29,700
01-1091-5019	Salaries - Personal Leave	8,600	8,600	11,100
01-1091-5022	FICA Expense	56,700	56,700	69,400
01-1091-5028	Hospitalization	125,600	125,600	173,000
01-1091-5030	Retirees' Medical Benefits	265,300	265,300	183,900
01-1091-5031	Workers Compensation Insurance	3,200	3,200	2,800
01-1091-5040	Retirement	66,900	66,900	41,500
01-1091-5045	Actuarial & Pension Servcies	9,400	9,400	7,300
	Subtotal - Employee	***1,271,000***	***1,271,000***	***1,389,800***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1091-6025	Medical Testing & Supplies	9,000	9,000	9,000
01-1091-6062	Dues and Subscriptions	4,000	4,000	4,000
01-1091-6067	Postage	28,000	28,000	40,000
01-1091-6192	City Buildings Water & Sewer	39,000	39,000	39,000
01-1091-6207	City-Wide Enhancement Projects	50,000	50,000	50,000
01-1091-6274	Employee Wellness Program	10,000	10,000	10,000
01-1091-6276	Professional Services	601,600	751,600	533,750
01-1091-6277	Travel Expense	9,000	9,000	9,000
01-1091-6278	Employee Development	50,000	50,000	65,000
01-1091-6280	Utilities	214,200	214,200	26,500
01-1091-6282	Office Supplies	17,500	17,500	12,500
01-1091-6283	Public Relations	100,000	100,000	170,000
01-1091-6284	Vehicle Maintenance	1,500	1,500	15,000
01-1091-6286	Vehicle Fuel	2,200	2,200	1,600
01-1091-6301	Historic District Commission	12,000	12,000	35,000
01-1091-6302	Arts Commission	15,100	15,100	21,000
01-1091-6303	Youth Commission	7,500	7,500	7,500
01-1091-6304	Independence Day Commission			10,000
	Subtotal - Non-Employee	***1,170,600***	***1,320,600***	***1,058,850***
	TOTAL - ADMINISTRATION	**2,441,600**	**2,591,600**	**2,448,650**

INFORMATION TECHNOLOGY

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
01-1094-5001	Salaries - Regular Time	102,100	102,100	104,000
01-1094-5013	Salaries - Sick Leave	5,300	5,300	5,400
01-1094-5016	Salaries - Annual Leave	5,300	5,300	5,400
01-1094-5019	Salaries - Personal Leave	1,800	1,800	1,800
01-1094-5022	FICA Expense	8,700	8,700	8,900
01-1094-5028	Hospitalization	39,400	39,400	41,400
01-1094-5031	Workers Compensation Insurance	300	300	200
01-1094-5040	Retirement	13,700	13,700	7,400
01-1094-5045	Actuarial & Pension Services	1,900	1,900	1,300
	Subtotal - Employee	***178,500***	***178,500***	***175,800***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1094-6075	Office Machine Rental	35,000	35,000	38,500
01-1094-6137	Other Supplies & Materials	2,500	2,500	2,500
01-1094-6155	Equipment Maintenance	284,000	284,000	312,000
01-1094-6281	Communications	72,000	72,000	85,000
01-1094-6285	Office Equipment	46,300	46,300	51,500
	Subtotal - Non-Employee	***439,800***	***439,800***	***489,500***
	TOTAL - IT	**618,300**	**618,300**	**665,300**

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	SPECIAL EVENTS ADMINISTRATION			
	EMPLOYEE-RELATED EXPENSES			
01-1095-5001	Salaries - Regular Time	365,500	365,500	360,200
01-1095-5004	Salaries - Overtime			
01-1095-5013	Salaries - Sick Leave	17,000	17,000	16,700
01-1095-5016	Salaries - Annual Leave	13,200	13,200	13,300
01-1095-5019	Salaries - Personal Leave	6,200	6,200	6,100
01-1095-5022	FICA Expense	30,700	30,700	30,200
01-1095-5028	Hospitalization	149,600	149,600	118,200
01-1095-5031	Workers Compensation Insurance	900	900	800
	Subtotal - Employee	***583,100***	***583,100***	***545,500***
	SPECIAL EVENTS			
01-1095-6062	Facility Subscriptions	4,000	4,000	
01-1095-6063	Facilities Concessions	5,000	5,000	
01-1095-6064	Facilities Cleaning	115,000	115,000	
01-1095-6080	Event Ticketing Fees			
01-1095-6137	Event Supplies, Hospitality, Misc.	131,200	131,200	
01-1095-6145	Event Rental Fees	63,000	63,000	
01-1095-6153	Facility Maintenance, Repairs, Upgrades	200,000	200,000	
01-1095-6155	Facility Equipment & Supplies	65,000	65,000	
01-1095-6276	Event Directors, Designers, Contractors	139,800	139,800	
01-1095-6287	Event Artists, Musicians, Entertainment	723,500	723,500	
01-1095-6288	Event Marketing and Promotion	110,700	110,700	
	Subtotal - Non-Employee	***1,557,200***	***1,557,200***	
	STAR CENTRE EVENTS			
01-1096-6062	Facility Subscriptions			2,000
01-1096-6064	Facilities Cleaning			80,000
01-1096-6137	Event Supplies & Materials			70,000
01-1096-6138	Hospitality			50,000
01-1096-6145	Event Rental Fees			51,000
01-1096-6153	Facility Maintenance, Repairs, Upgrades			150,000
01-1096-6155	Facility Equipment & Supplies			35,000
01-1096-6276	Event Directors, Designers, Contractors			157,000
01-1096-6280	Utilities			194,600
01-1096-6287	Event Artists, Musicians, Entertainment			425,000
01-1096-6288	Event Marketing and Promotion			75,000
	Subtotal - Non-Employee			***1,289,600***
	OPERA HOUSE EVENTS			
01-1097-6062	Facility Subscriptions			2,000
01-1097-6063	Facilities Concessions			13,000
01-1097-6064	Facilities Cleaning			45,000
01-1097-6137	Event Supplies & Materials			12,500
01-1097-6138	Hospitality			12,500
01-1097-6145	Event Rental Fees			8,600
01-1097-6153	Facility Maintenance, Repairs, Upgrades			50,000
01-1097-6155	Facility Equipment & Supplies			35,000
01-1097-6276	Event Directors, Designers, Contractors			19,400
01-1097-6280	Utilities			21,900
01-1097-6287	Event Artists, Musicians, Entertainment			55,000
01-1097-6288	Event Marketing and Promotion			17,700
	Subtotal - Non-Employee			***292,600***
	FESTIVAL EVENTS			
01-1098-6137	Event Supplies & Materials			14,400
01-1098-6138	Hospitality			400
01-1098-6145	Event Rental Fees			35,850
01-1098-6276	Event Directors, Designers, Contractors			33,300
01-1098-6287	Event Artists, Musicians, Entertainment			52,500
01-1098-6288	Event Marketing and Promotion			10,000
	Subtotal - Non-Employee			***146,450***
	TOTAL - SPECIAL EVENTS	**2,140,300**	**2,140,300**	**2,274,150**

REGISTRATION AND ELECTIONS, LEGAL SERVICES, AND INSURANCE

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	REGISTRATION AND ELECTIONS			
01-1041-5007	Salaries - Seasonal	2,400	2,400	2,400
01-1041-5022	FICA Expense	300	300	300
01-1041-6145	Facility Rental			2,000
01-1041-6282	Office Supplies	2,000	2,000	2,000
01-1041-6283	Public Relations	1,200	1,200	1,200
	TOTAL - REGISTRTN/ELECTIONS	**5,900**	**5,900**	**7,900**
	LEGAL SERVICES			
01-1061-6061	Legal Services - Council	225,000	225,000	225,000
	TOTAL - LEGAL SERVICES	**225,000**	**225,000**	**225,000**
	INSURANCE			
01-2400-6200	Casualty Insurance	197,200	197,200	183,400
01-2400-6290	Unemployment Insurance	5,000	5,000	
	TOTAL - INSURANCE	**202,200**	**202,200**	**183,400**

ECONOMIC DEVELOPMENT

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
01-1071-5001	Salaries - Regular Time	191,200	209,400	230,200
01-1071-5013	Salaries - Sick Leave	10,400	10,800	12,000
01-1071-5016	Salaries - Annual Leave	20,800	20,800	14,700
01-1071-5019	Salaries - Personal Leave	3,500	3,500	3,600
01-1071-5022	FICA Expense	17,200	18,600	19,900
01-1071-5028	Hospitalization	54,800	54,800	57,500
01-1071-5031	Workers Compensation Insurance	500	500	300
01-1071-5040	Retirement	16,300	16,300	9,300
01-1071-5045	Actuarial & Pension Services	2,300	2,300	1,600
	Subtotal - Employee	***317,000***	***337,000***	***349,100***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1071-6062	Dues and Subscriptions	2,000	2,000	2,000
01-1071-6070	Printing and Publishing	2,000	2,000	3,000
01-1071-6206	Economic Development Activities	12,000	12,000	15,000
01-1071-6277	Travel Expense	4,000	4,000	5,000
01-1071-6278	Employee Development	500	500	500
01-1071-6282	Office Supplies	500	500	500
01-1071-6283	Public Relations	1,000	1,000	1,000
01-1071-6288	Advertising	45,000	50,000	45,000
	Subtotal - Non-Employee	***67,000***	***72,000***	***72,000***
	TOTAL - ECON. DEV.	**384,000**	**409,000**	**421,100**

TOURISM

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
01-1072-5001	Salaries - Regular Time	69,600	69,600	71,300
01-1072-5004	Salaries - Overtime	100	100	
01-1072-5013	Salaries - Sick Leave	3,600	3,600	3,700
01-1072-5016	Salaries - Annual Leave	3,600	3,600	3,700
01-1072-5019	Salaries - Personal Leave	1,200	1,200	1,200
01-1072-5022	FICA Expense	6,000	6,000	6,100
01-1072-5028	Hospitalization	39,100	39,100	41,100
01-1072-5031	Workers Compensation Insurance	200	200	100
01-1072-5040	Retirement	9,400	9,400	5,100
01-1072-5045	Actuarial & Pension Servcies	1,300	1,300	900
	Subtotal - Employee	***134,100***	***134,100***	***133,200***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1072-6062	Dues and Subscriptions	2,000	2,000	2,000
01-1072-6067	Postage	300	300	300
01-1072-6070	Printing and Publishing	5,000	5,000	10,000
01-1072-6130	Items for Resale	20,000	20,000	30,000
01-1072-6145	Rental Expense	26,200	26,200	27,200
01-1072-6277	Travel Expense	5,500	5,500	6,500
01-1072-6280	Utilities	4,600	4,600	4,500
01-1072-6282	Office Supplies	2,000	2,000	2,000
01-1072-6283	Public Relations	50,000	70,000	60,000
01-1072-6288	Advertising	20,000	20,000	40,000
	Subtotal - Non-Employee	***135,600***	***155,600***	***182,500***
	TOTAL - TOURISM	**269,700**	**289,700**	**315,700**

FINANCE

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
01-1051-5001	Salaries - Regular Time	412,400	412,400	495,800
01-1051-5004	Salaries - Overtime	900	900	2,200
01-1051-5013	Salaries - Sick Leave	21,000	21,000	25,500
01-1051-5016	Salaries - Annual Leave	15,100	15,100	23,300
01-1051-5019	Salaries - Personal Leave	7,000	7,000	8,500
01-1051-5022	FICA Expense	34,800	34,800	42,400
01-1051-5028	Hospitalization	141,400	141,400	160,500
01-1051-5031	Workers Compensation Insurance	1,100	1,100	900
01-1051-5040	Retirement	48,900	48,900	29,900
01-1051-5045	Actuarial & Pension Services	6,700	6,700	5,500
	Subtotal - Employee	***689,300***	***689,300***	***794,500***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1051-6080	Bank Service Charges	26,000	26,000	32,000
01-1051-6277	Travel Expense	500	500	500
01-1051-6282	Office Supplies	9,000	9,000	9,000
	Subtotal - Non-Employee	***35,500***	***35,500***	***41,500***
	TOTAL - FINANCE	**724,800**	**724,800**	**836,000**

PLANNING AND CODE ENFORCEMENT

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
01-1089-5001	Salaries - Regular Time	584,100	584,100	551,500
01-1089-5004	Salaries - Overtime	300	300	100
01-1089-5013	Salaries - Sick Leave	29,800	29,800	28,100
01-1089-5016	Salaries - Annual Leave	25,300	25,300	23,200
01-1089-5019	Salaries - Personal Leave	8,700	8,700	8,300
01-1089-5022	FICA Expense	49,500	49,500	46,600
01-1089-5028	Hospitalization	177,200	177,200	154,500
01-1089-5031	Workers Compensation Insurance	21,700	21,700	21,700
01-1089-5040	Retirement	33,900	33,900	18,800
01-1089-5045	Actuarial & Pension Services	4,800	4,800	3,300
	Subtotal - Employee	***935,300***	***935,300***	***856,100***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1089-6161	Uniform Expense	600	600	1,000
01-1089-6183	Planning Commission	2,000	2,000	2,000
01-1089-6198	Board of Appeals	5,000	5,000	5,000
01-1089-6206	Community Outreach	7,500	7,500	6,000
01-1089-6274	Property Maintenance	60,000	60,000	60,000
01-1089-6275	County Inspections	25,000	25,000	120,000
01-1089-6277	Travel Expense	2,500	2,500	3,500
01-1089-6282	Office Supplies	400	400	400
01-1089-6286	Vehicle Fuel	1,300	1,300	1,000
	Subtotal - Non-Employee	***104,300***	***104,300***	***198,900***
	TOTAL - PLANNING/CODE ENFORCEMENT	**1,039,600**	**1,039,600**	**1,055,000**

POLICE ADMINISTRATION

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
01-1111-5001	Salaries - Regular Time	610,500	610,500	617,800
01-1111-5004	Salaries - Overtime	19,800	19,800	20,000
01-1111-5013	Salaries - Sick Leave	31,100	31,100	31,800
01-1111-5016	Salaries - Annual Leave	23,900	23,900	31,800
01-1111-5019	Salaries - Personal Leave	10,400	10,400	10,600
01-1111-5022	FICA Expense	53,100	53,100	54,300
01-1111-5028	Hospitalization	268,200	268,200	223,700
01-1111-5031	Workers Compensation Insurance	1,600	1,600	1,300
01-1111-5040	Retirement	81,000	81,000	40,800
01-1111-5045	Actuarial & Pension Services	11,400	11,400	7,200
	Subtotal - Employee	***1,111,000***	***1,111,000***	***1,039,300***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1111-6067	Postage	500	500	500
01-1111-6153	Range Facility Maintenance	15,000	15,000	15,000
01-1111-6275	Mandated Tests & Related Sup	8,000	8,000	6,000
01-1111-6276	Professional Services	43,500	43,500	43,500
01-1111-6277	Travel Expense	7,000	7,000	7,000
01-1111-6280	Utilities	47,600	47,600	58,000
01-1111-6281	Communications	30,000	30,000	32,000
01-1111-6282	Office Supplies	4,000	4,000	4,000
01-1111-6283	Public Relations	15,000	15,000	15,000
01-1111-6285	Office Equipment	20,000	20,000	20,000
	Subtotal - Non-Employee	***190,600***	***190,600***	***201,000***
	TOTAL - POLICE ADMINISTRATION	**1,301,600**	**1,301,600**	**1,240,300**

POLICE PATROL AND INVESTIGATION

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
01-1112-5001	Salaries - Regular Time	2,663,600	2,663,600	3,017,400
01-1112-5004	Salaries - Overtime	239,200	239,200	257,000
01-1112-5013	Salaries - Sick Leave	145,800	145,800	148,800
01-1112-5016	Salaries - Annual Leave	107,600	107,600	122,000
01-1112-5019	Salaries - Personal Leave	41,000	41,000	49,600
01-1112-5022	FICA Expense	222,000	222,000	266,200
01-1112-5028	Hospitalization	834,500	834,500	971,100
01-1112-5031	Workers Compensation Insurance	167,900	167,900	203,900
01-1112-5040	Retirement	600,400	600,400	720,500
01-1112-5045	Actuarial & Pension Services	91,900	91,900	127,400
	Subtotal - Employee	***5,113,900***	***5,113,900***	***5,883,900***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1112-6137	Supplies and Materials	180,800	180,800	180,800
01-1112-6151	K9 Expense	8,000	8,000	8,000
01-1112-6153	Building Maintenance	30,000	30,000	30,000
01-1112-6155	Equip Maintenance	11,000	11,000	11,000
01-1112-6161	Uniform Expense	60,000	60,000	60,000
01-1112-6163	Employee Training	30,000	30,000	30,000
01-1112-6284	Vehicle Maintenance	10,000	10,000	10,000
01-1112-6286	Vehicle Fuel	94,700	94,700	100,500
	Subtotal - Non-Employee	***424,500***	***424,500***	***430,300***
	TOTAL - POLICE PATROL & INVEST.	**5,538,400**	**5,538,400**	**6,314,200**

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	DPW ADMINISTRATION			
	EMPLOYEE-RELATED EXPENSES			
01-1211-5001	Salaries - Regular Time	997,700	997,700	1,005,700
01-1211-5004	Salaries - Overtime	21,700	21,700	33,100
01-1211-5013	Salaries - Sick Leave	50,600	50,600	51,300
01-1211-5016	Salaries - Annual Leave	35,300	35,300	39,500
01-1211-5019	Salaries - Personal Leave	16,900	16,900	17,100
01-1211-5022	FICA Expense	85,600	85,600	87,500
01-1211-5028	Hospitalization	363,200	363,200	382,900
01-1211-5031	Workers Compensation Insurance	46,500	46,500	56,800
01-1211-5040	Retirement	106,700	106,700	63,800
01-1211-5045	Actuarial & Pension Services	15,000	15,000	11,300
	Subtotal - Employee	***1,739,200***	***1,739,200***	***1,749,000***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1211-6161	Uniform Expense	5,500	5,500	5,500
01-1211-6277	Travel Expense	300	300	300
01-1211-6283	Public Relations	4,000	4,000	2,000
	Subtotal - Non-Employee	***9,800***	***9,800***	***7,800***
	TOTAL - DPW ADMINISTRATION	**1,749,000**	**1,749,000**	**1,756,800**
	WASTE DISPOSAL			
01-1244-6125	Contractual Services	1,400,000	1,400,000	1,400,000
	TOTAL - WASTE DISPOSAL	**1,400,000**	**1,400,000**	**1,400,000**
	SIDEWALKS AND CURBS			
01-1253-6137	Supplies and Materials	80,000	80,000	80,000
	TOTAL - SIDEWALKS AND CURBS	**80,000**	**80,000**	**80,000**
	SNOW AND ICE REMOVAL			
01-1254-6137	Other Supplies and Materials	35,000	35,000	35,000
01-1254-6155	Equip Maintenance	5,100	5,100	7,500
	TOTAL - SNOW AND ICE REMOVAL	**40,100**	**40,100**	**42,500**
	STORM DRAINAGE			
01-1256-6137	Other Supplies and Materials	7,000	7,000	7,000
	TOTAL - STORM DRAINAGE	**7,000**	**7,000**	**7,000**
	STREET LIGHTS			
01-1258-6137	Other Supplies and Materials	500	500	500
01-1258-6276	Professional Services	10,000	10,000	10,000
01-1258-6280	Utilities	219,200	219,200	233,400
	TOTAL - STREET LIGHTS	**229,700**	**229,700**	**243,900**
	TREE SERVICES			
01-1290-6137	Other Supplies and Materials	3,000	3,000	3,000
01-1290-6276	Professional Services	90,000	90,000	100,000
	TOTAL - TREE SERVICES	**93,000**	**93,000**	**103,000**
	BUILDING AND PROPERTY MAINTENANCE			
01-1292-6153	Building Maintenance	160,000	160,000	160,000
01-1292-6154	Living Shoreline Maintenance	10,000	10,000	10,000
01-1292-6274	Grounds Maintenance	185,000	185,000	195,000
	TOTAL - BLDG. AND PRPTY MAINT.	**355,000**	**355,000**	**365,000**
	RECREATION SUPPORT			
01-1293-6137	Supplies and Materials	50,000	50,000	50,000
01-1293-6275	Park Maintenance	70,000	70,000	70,000
01-1293-6280	Utilities	25,000	25,000	26,700
	TOTAL - RECREATION SUPPORT	**145,000**	**145,000**	**146,700**
	TOTAL - PUBLIC WORKS	**4,098,800**	**4,098,800**	**4,144,900**

HIGHWAYS & STREETS

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
01-1251-5001	Salaries - Regular Time	610,800	610,800	591,200
01-1251-5004	Salaries - Overtime	9,400	9,400	13,500
01-1251-5013	Salaries - Sick Leave	31,500	31,500	30,300
01-1251-5016	Salaries - Annual Leave	32,300	32,300	28,000
01-1251-5019	Salaries - Personal Leave	10,500	10,500	10,100
01-1251-5022	FICA Expense	53,000	53,000	51,300
01-1251-5028	Hospitalization	222,700	222,700	249,700
01-1251-5031	Workers Compensation Insurance	36,900	36,900	35,600
01-1251-5040	Retirement	78,300	78,300	42,100
01-1251-5045	Actuarial & Pension Services	11,000	11,000	7,400
	Subtotal - Employee	***1,096,400***	***1,096,400***	***1,059,200***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1251-6137	Supplies and Materials	50,000	50,000	120,000
01-1251-6145	Rental Expense	5,000	5,000	2,000
01-1251-6155	Equip Maintenance	55,000	55,000	30,000
01-1251-6159	Minor Equipment and Tools	3,000	3,000	3,000
01-1251-6161	Uniform Expense	13,000	13,000	13,000
01-1251-6277	Travel Expense	300	300	300
01-1251-6280	Utilities	9,000	9,000	18,900
01-1251-6281	Communications	4,000	4,000	4,000
01-1251-6282	Office Supplies	500	500	500
01-1251-6284	Vehicle Maintenance	3,500	3,500	25,000
01-1251-6285	Office Equipment	500	500	500
01-1251-6286	Vehicle Fuel	41,700	41,700	43,900
	Subtotal - Non-Employee	***185,500***	***185,500***	***261,100***
	TOTAL - HIGHWAYS/STREETS	**1,281,900**	**1,281,900**	**1,320,300**

SHOP OPERATION

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
01-1242-5001	Salaries - Regular Time	138,800	138,800	136,600
01-1242-5004	Salaries - Overtime	700	700	4,400
01-1242-5013	Salaries - Sick Leave	7,200	7,200	7,100
01-1242-5016	Salaries - Annual Leave	9,100	9,100	9,100
01-1242-5019	Salaries - Personal Leave	2,400	2,400	2,400
01-1242-5022	FICA Expense	12,100	12,100	12,200
01-1242-5028	Hospitalization	59,400	59,400	72,100
01-1242-5031	Workers Compensation Insurance	8,500	8,500	7,200
01-1242-5040	Retirement	18,900	18,900	9,900
01-1242-5045	Actuarial & Pension Services	2,700	2,700	1,700
	Subtotal - Employee	***259,800***	***259,800***	***262,700***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1242-6137	Supplies and Materials	15,000	15,000	15,000
01-1242-6155	Equipment Maintenance	1,000	1,000	1,000
01-1242-6159	Minor Equipment and Tools	5,000	5,000	5,000
01-1242-6161	Uniform Expense	4,500	4,500	4,500
01-1242-6276	Professional Services	10,000	10,000	10,000
01-1242-6280	Utilities	3,900	3,900	18,900
01-1242-6282	Office Supplies	200	200	200
01-1242-6284	Vehicle Maintenance	3,000	3,000	3,000
01-1242-6285	Office Equipment	100	100	100
01-1242-6286	Vehicle Fuel	51,900	51,900	49,900
	Subtotal - Non-Employee	***94,600***	***94,600***	***107,600***
	TOTAL - SHOP OPERATION	**354,400**	**354,400**	**370,300**

VOLUNTEER ORGANIZATIONS

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	SERVICE ORGANIZATIONS			
01-1815-6180	Army Alliance	2,500	2,500	2,500
	TOTAL - SERVICE ORGANIZATION	**2,500**	**2,500**	**2,500**
	CIVIC GROUPS			
01-2332-6084	Lower Susq Heritage Greenway	25,000	25,000	25,000
01-2332-6089	Harford Cy Boys & Girls Club	15,000	15,000	15,000
01-2332-6091	Little League	15,000	15,000	15,000
01-2332-6094	HdG Public Schools	6,000	6,000	6,000
01-2332-6193	Recreation Council	76,700	76,700	80,000
01-2332-6253	Community Projects of HdG	3,500	3,500	3,500
01-2332-6255	Historical Society-Harford Cnt			1,000
01-2332-6256	Kitchen Door	2,500	2,500	2,500
01-2332-6257	Grace Place	2,500	2,500	2,500
01-2332-6258	HdG Youth Sailing School	3,000	3,000	5,000
01-2332-6259	HdG Green Team	8,000	8,000	12,000
01-2332-6291	HdG Arts Collective	25,000	25,000	25,000
01-2332-6292	St. Johns Cupboard	2,500	2,500	2,500
01-2332-6293	American Legion Auxiliary			2,000
01-2332-6294	St. John's Commons			6,000
01-2332-6295	Havre de Grace Cert Team			10,000
	TOTAL - CIVIC GROUPS	**184,700**	**184,700**	**213,000**
	MUSEUMS			
01-2334-6208	Lockhouse Expenses	20,000	20,000	25,000
01-2334-6218	Lighthouse Expense	25,000	25,000	25,000
01-2334-6219	Maritime Museum Expenses	15,000	15,000	15,000
01-2334-6226	Decoy Museum	15,000	15,000	15,000
01-2334-6228	Harmers Town Project	15,000	15,000	15,000
01-2334-6230	HDG Living War Memorial	5,000	5,000	15,000
01-2334-6231	HdG Colored School Museum			10,000
01-2334-6232	Lighthouse Additional Contribution			10,000
	TOTAL - MUSEUMS	**95,000**	**95,000**	**130,000**
	EMERGENCY SERVICES			
01-1125-6290	HdG Ambulance Corps	100,000	100,000	100,000
01-1131-6290	Susquehanna Hose Co	710,500	710,500	774,500
	TOTAL - EMERGENCY SERVICES	**810,500**	**810,500**	**874,500**
	TOTAL - VOLUNTEER ORGS.	**1,092,700**	**1,092,700**	**1,220,000**

CAPITAL BUDGET WORKSHEET
General Fund

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	CAPITAL EQUIPMENT			
01-1091-6501	Capital Equipment	213,000	228,100	
01-1091-6501	Mobile Stage			200,000
01-1091-6508	STAR Centre Rehabilitation			930,900
01-1094-6501	Capital Projects - Domain Controls		152,400	25,000
01-1112-6501	Police Vehicles Lease	305,000	345,800	339,900
01-1112-6501	Capital Equipment - CCTV Cameras			30,000
01-1242-6501	DPW/Admin Vehicles Lease	245,000	345,000	345,000
01-1242-6501	2 1/2 Ton Dump Truck			50,000
01-1242-6501	New Tire Machine			10,000
01-1242-6501	Capital Equipment	19,700	19,700	
01-1251-6501	Polaris Vehicle			27,000
	Subtotal - Equipment	***782,700***	***1,091,000***	***1,957,800***
	CAPITAL PROJECTS			
01-1251-7013	Paving Program	400,000	422,500	850,000
01-1251-7073	MS4 Stormwater Remediation	57,100	57,100	50,000
01-1251-7083	Living Shoreline Projects		400,000	400,000
01-1251-7084	Critical Area Remediation	10,000	10,000	10,000
01-1251-7086	City Hall Repairs - HVAC			45,000
01-1251-7098	Downtown Infrastructure		779,500	
01-1251-7100	Bridge Inspections		8,400	
01-1251-7108	Sidewalk Connection & Curb Upgrades			200,000
01-1251-8000	Lilly Run			50,000
	Subtotal - Projects	***467,100***	***1,677,500***	***1,605,000***
	TOTAL CAPITAL ITEMS	**1,249,800**	**2,768,500**	**3,562,800**

GENERAL FUND DEBT SERVICE

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
01-2410-6416	130 CDA 2006 Park Improvemen	28,500	28,500	
01-2410-6417	130 CDA 2006 Park Improvemen	1,300	1,300	
01-2410-6418	130 CDA 2006 Park Improvemen	300	300	
01-2410-6428	141 701 Concord Principal	46,300	46,300	48,100
01-2410-6429	141 701 Concord Interest	33,800	33,800	32,000
01-2410-6439	143 2016 DHCD Opera House Principal	144,700	144,700	149,400
01-2410-6440	143 2016 DHCD Opera House Interest	22,600	22,600	20,400
01-2410-6441	144 627/649 Water Street Principal	55,000	55,000	55,000
01-2410-6444	148 Street Sweeper Lease Principal	53,100	53,100	
01-2410-6445	148 Street Sweeper Lease Interest	1,700	1,700	
	GENERAL FUND DEBT SERVICE	**387,300**	**387,300**	**304,900**

Fund 9 – Water & Sewer Fund

WATER & SEWER FUND

	ORIG. BGT. FY 2026	CURR. BGT. FY 2026	REQUESTED FY 2027	Page
Operating Revenues				
Water Production	$4,048,100	$4,048,100	$5,116,101	1
Water Distribution	1,725,600	1,725,600	1,976,600	1
Wastewater Treatment	4,390,800	4,390,800	2,880,399	1
Miscellaneous W&S	600,100	600,100	663,400	1
	10,764,600	10,764,600	10,636,500	
Operating Expenses				
Water Production	3,185,850	3,185,850	3,344,700	2
Water Distribution	2,618,000	2,618,000	1,996,500	3
Wastewater Treatment	3,242,050	3,242,050	3,487,700	4
	9,045,900	9,045,900	8,828,900	
Net Operating Income/(Loss)	**1,718,700**	**1,718,700**	**1,807,600**	
Capital Revenues				
Designated Infrastructure Fees	2,543,500	2,543,500	2,793,500	1
Grant/Debt Proceeds	99,700	246,800	99,700	1
	2,643,200	2,790,300	2,893,200	
Capital Expenses				
Debt Service	3,340,300	3,340,300	4,325,600	6
Capital Projects	3,035,500	3,520,400	2,630,000	5
	6,375,800	6,860,700	6,955,600	
Net Capital Income/(Loss)	**(3,732,600)**	**(4,070,400)**	**(4,062,400)**	
Fund Increase/(Decrease)	(2,013,900)	(2,351,700)	(2,254,800)	
Beginning Balance	2,358,900	2,696,700	2,599,800	1
Fund Transfers/Reserves	(345,000)	(345,000)	(345,000)	1
Fund Excess/ (Deficiency)	***$0***	***$0***	***$0***	

FUND 9 - WATER & SEWER
REVENUES

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	WATER PRODUCTION FEES			
09-1209-44-28	Truckload Wtr Sales	1,400	1,400	2,600
09-1209-44-41	Water Revenue	3,782,100	3,782,100	4,477,101
09-1209-44-41	Aberdeen Water Agreement	263,300	263,300	635,100
09-1209-44-70	Misc Revenue - Water	1,300	1,300	1,300
	Subtotal - Water Fees	***4,048,100***	***4,048,100***	***5,116,101***
	WATER DISTRIBUTION/WASTEWATER COLLECTION FEES			
09-1309-44-10	Water Meter Sales	14,000	14,000	25,600
09-1309-44-17	Service Participation Fee	14,100	14,100	19,600
09-1309-44-42	Infrastructure Replacement Fee	752,200	752,200	862,100
09-1309-44-43	Engineering Services Reimbur	400,000	400,000	475,000
09-1309-44-46	Base Fees	508,600	508,600	556,100
09-1309-44-56	Svc Chg Turn-On/Off	36,700	36,700	38,200
	Subtotal - Water Distribution	***1,725,600***	***1,725,600***	***1,976,600***
	WATER PLANT INFRASTRUCTURE FEES			
09-1209-42-47	User Benefit Fees - Water	22,000	22,000	22,000
09-1209-42-48	Capital Cost Recovery Charge	1,180,000	1,180,000	1,298,000
	Subtotal - Water Capital	***1,202,000***	***1,202,000***	***1,320,000***
	WASTEWATER TREATMENT FEES			
09-1409-44-41	Sewer Revenue	4,363,700	4,363,700	2,858,499
09-1409-44-49	Industrial Surcharge	27,100	27,100	21,900
	Subtotal - Wastewater Fees	***4,390,800***	***4,390,800***	***2,880,399***
	WASTEWATER PLANT INFRASTRUCTURE FEES			
09-1409-42-47	User Benefit Fees - Sewer	21,500	21,500	21,500
09-1409-42-48	Cost Recovery Charge	1,320,000	1,320,000	1,452,000
	Subtotal - Wastewater Capital	***1,341,500***	***1,341,500***	***1,473,500***
	MISCELLANEOUS FUND 9 REVENUES			
09-0001-46-08	Sale of Surplus Property	1,600	1,600	1,600
09-0001-46-22	Interest Income	13,200	13,200	12,000
09-0001-46-28	Misc Revenues - (Utility Bill Charges)	7,100	7,100	8,500
09-0001-46-39	Expense Reimbursement - Billed	400,000	400,000	23,000
09-0001-46-40	Expense Reimburment	11,000	11,000	475,000
09-0001-46-50	Misc AR Penalty	800	800	1,000
09-1209-46-43	Penalties - Water	15,400	15,400	21,300
09-1209-46-66	Penalties - User Benefits	600	600	700
09-1309-46-42	Connection Fees	36,500	36,500	8,400
09-1409-46-42	Connecting Fees	16,100	16,100	43,500
09-1409-46-43	Penalties - Sewer	16,300	16,300	21,300
09-1409-46-71	BOD Surcharge	81,500	81,500	47,100
	Subtotal - Miscellanous	***600,100***	***600,100***	***663,400***
	FUND TRANSFERS AND LOAN PROCEEDS			
09-0001-49-01	Appropriated Retained Earnings	2,358,900	2,696,700	2,599,800
09-0001-49-27	DHCD Bond Proceeds		147,100	
09-0001-48-50	State Grant Proceeds	99,700	99,700	99,700
09-0001-49-00	Fund Transfers	(345,000)	(345,000)	(345,000)
	Subtotal - Transfers/Reserves	***2,113,600***	***2,598,500***	***2,354,500***
	TOTAL - WATER & SEWER	**15,421,700**	**15,906,600**	**15,784,500**

WATER PRODUCTION

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
09-1231-5001	Salaries - Regular Time	554,700	554,700	645,900
09-1231-5004	Salaries - Overtime	32,400	32,400	62,200
09-1231-5013	Salaries - Sick Leave	28,600	28,600	33,600
09-1231-5016	Salaries - Annual Leave	28,300	28,300	39,100
09-1231-5019	Salaries - Personal Leave	9,500	9,500	10,600
09-1231-5022	FICA Expense	49,800	49,800	60,400
09-1231-5028	Hospitalization	209,100	209,100	234,700
09-1231-5031	Workers Compensation Insurance	31,600	31,600	33,900
09-1231-5040	Retirement	63,700	63,700	33,300
09-1231-5045	Actuarial & Pension Services	8,900	8,900	5,900
	Subtotal - Employee	***1,016,600***	***1,016,600***	***1,159,600***
	NON-EMPLOYEE-RELATED EXPENSES			
09-1231-6067	Postage	3,700	3,700	4,000
09-1231-6135	Contract Laboratory	65,000	65,000	75,000
09-1231-6136	Lab Supplies & Equipment	60,000	60,000	30,000
09-1231-6137	Other Supplies and Materials	7,500	7,500	7,500
09-1231-6139	Chemical Expense	200,000	200,000	185,000
09-1231-6141	Sludge Removal	170,000	170,000	65,000
09-1231-6145	Rental Expense	16,000	16,000	55,000
09-1231-6146	SHB Shared Chem & Utilities	32,000	32,000	32,000
09-1231-6147	SHB Shared Rep & Maint	30,000	30,000	30,000
09-1231-6153	Building Maintenance	120,000	120,000	100,000
09-1231-6155	Equip Maintenance	102,500	102,500	180,000
09-1231-6159	Minor Equipment and Tools	15,000	15,000	15,000
09-1231-6161	Uniform Expense	15,000	15,000	15,000
09-1231-6166	Distributed Expenses	875,150	875,150	864,600
09-1231-6193	City Buildings Water & Sewer	166,100	166,100	165,000
09-1231-6200	Casualty Insurance	51,200	51,200	60,700
09-1231-6212	Loop Meter	6,500	6,500	
09-1231-6274	Grounds Maintenance	16,000	16,000	25,000
09-1231-6276	Professional Services	46,500	46,500	60,000
09-1231-6278	Employee Development	8,000	8,000	8,000
09-1231-6280	Utilities	151,100	151,100	202,100
09-1231-6281	Communications	10,000	10,000	4,000
09-1231-6282	Office Supplies	1,500	1,500	1,500
09-1231-6286	Vehicle Fuel	500	500	700
	Subtotal - Non-Employee	***2,169,250***	***2,169,250***	***2,185,100***
	TOTAL - WATER PRODUCTION	**3,185,850**	**3,185,850**	**3,344,700**

WATER DISTRIBUTION

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
09-1232-5001	Salaries - Regular Time	505,100	505,100	475,000
09-1232-5004	Salaries - Overtime	27,300	27,300	26,700
09-1232-5013	Salaries - Sick Leave	25,600	25,600	24,100
09-1232-5016	Salaries - Annual Leave	17,700	17,700	17,900
09-1232-5019	Salaries - Personal Leave	8,500	8,500	8,000
09-1232-5022	FICA Expense	44,500	44,500	42,100
09-1232-5028	Hospitalization	257,000	257,000	164,600
09-1232-5031	Workers Compensation Insurance	30,000	30,000	24,400
09-1232-5040	Retirement	66,600	66,600	33,500
09-1232-5045	Actuarial & Pension Services	9,300	9,300	5,900
	Subtotal - Employee	***991,600***	***991,600***	***822,200***
	NON-EMPLOYEE-RELATED EXPENSES			
09-1232-6080	Bank Service Charges	71,200	71,200	114,000
09-1232-6137	Other Supplies and Materials	400,000	400,000	170,000
09-1232-6140	Meters	500,000	500,000	170,000
09-1232-6145	Rental Expense	5,000	5,000	5,000
09-1232-6155	Equip Maintenance	100,000	100,000	75,000
09-1232-6159	Minor Equipment and Tools	10,000	10,000	15,000
09-1232-6161	Uniform Expense	12,000	12,000	12,000
09-1232-6200	Casualty Insurance	5,900	5,900	7,000
09-1232-6276	Professional Services	65,000	65,000	75,000
09-1232-6277	Travel Expense	2,500	2,500	500
09-1232-6278	Employee Development	6,000	6,000	3,000
09-1232-6279	Engineering Services	400,000	400,000	475,000
09-1232-6281	Communications	7,200	7,200	2,500
09-1232-6282	Office Supplies	500	500	500
09-1232-6284	Vehicle Maintenance	6,000	6,000	12,000
09-1232-6285	Office Equipment	4,500	4,500	1,000
09-1232-6286	Vehicle Fuel	30,600	30,600	36,800
	Subtotal - Non-Employee	***1,626,400***	***1,626,400***	***1,174,300***
	TOTAL - WATER DISTRIBUTION	**2,618,000**	**2,618,000**	**1,996,500**

WASTEWATER TREATMENT

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
09-1245-5001	Salaries - Regular Time	415,600	415,600	486,200
09-1245-5004	Salaries - Overtime	43,200	43,200	47,700
09-1245-5013	Salaries - Sick Leave	21,600	21,600	25,000
09-1245-5016	Salaries - Annual Leave	25,200	25,200	23,200
09-1245-5019	Salaries - Personal Leave	7,200	7,200	8,300
09-1245-5022	FICA Expense	39,100	39,100	45,000
09-1245-5028	Hospitalization	158,900	158,900	167,300
09-1245-5031	Workers Compensation Insurance	25,300	25,300	25,200
09-1245-5040	Retirement	56,200	56,200	34,700
09-1245-5045	Actuarial & Pension Services	7,900	7,900	6,100
	Subtotal - Employee	***800,200***	***800,200***	***868,700***
	NON-EMPLOYEE-RELATED EXPENSES			
09-1245-6135	Contract Laboratory	81,500	81,500	81,500
09-1245-6136	Lab Supplies & Equipment	16,200	16,200	12,000
09-1245-6137	Supplies and Materials	4,000	4,000	4,200
09-1245-6139	Chemical Expense	221,000	221,000	221,000
09-1245-6140	Pretreatment Work	1,800	1,800	10,600
09-1245-6141	Sludge Removal	156,500	156,500	164,320
09-1245-6153	Building Maintenance	223,500	223,500	140,000
09-1245-6155	Equip Maintenance	100,000	100,000	200,000
09-1245-6159	Minor Equipment and Tools	6,500	6,500	15,000
09-1245-6161	Uniform Expense	10,000	10,000	10,500
09-1245-6166	Distributed Expenses	875,150	875,150	864,600
09-1245-6193	City Buildings Water & Sewer	42,500	42,500	42,500
09-1245-6200	Casualty Insurance	150,600	150,600	178,700
09-1245-6274	Grounds Maintenance	26,000	26,000	26,000
09-1245-6276	Professional Services	221,000	221,000	245,000
09-1245-6277	Travel Expense	300	300	1,500
09-1245-6278	Employee Development	5,200	5,200	8,380
09-1245-6280	Utilities	275,500	275,500	356,600
09-1245-6281	Communications	9,000	9,000	7,000
09-1245-6282	Office Supplies	3,800	3,800	3,800
09-1245-6284	Vehicle Maintenance	600	600	12,000
09-1245-6286	Vehicle Fuel	11,200	11,200	13,800
	Subtotal - Non-Employee	***2,441,850***	***2,441,850***	***2,619,000***
	TOTAL - WASTEWATER TREATM	**3,242,050**	**3,242,050**	**3,487,700**

CAPITAL BUDGET WORKSHEET
Water & Sewer Fund

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
09-1231-6501	Clearwell Inspection	273,000	273,000	
09-1231-6501	Flocculation Improvements	180,000	180,000	
09-1231-6501	Graceview & Lapidum Mixers			50,000
09-1231-9024	WTP Upgrades	147,500	147,500	
09-1231-9029	WTP Intake Repairs	100,000	100,000	
09-1231-9032	Solids Handling Facility	30,000	30,000	
09-1231-9033	Graceview Booster Pump Station	150,000	150,000	
09-1231-9034	Lapidum II Water Tank			950,000
09-1232-9048	Water Line Upgrades		52,700	
09-1232-9051	Water Main Replacement - Route 40		9,900	
09-1232-9055	Tower/Tank Reabilitation		52,600	
09-1232-9056	Commerce Street Water Line			300,000
09-1232-9057	Old Bay Lane Water Main Extension	450,000	450,000	
09-1232-9059	Rt 155 Water Transmission Line		351,100	
09-1232-9067	2" Galv. Water Line Replacement	400,000	240,400	
09-1232-9068	20" Force Main Replacement	300,000	140,400	600,000
09-1245-6501	Capital Expenditures	350,000	350,000	
09-1245-9037	WWTP SCADA Repairs		156,200	320,000
09-1245-9042	Lafayette St Pump Station Rehab	250,000	250,000	
09-1245-9043	National Guard Pump Station Rehab	235,000	235,000	
09-1245-9046	Pump Station Safety Upgrades (St.John& Erie St)	60,000	60,000	350,000
09-1245-9050	WWTP Csurge Protection Upgrades			60,000
09-1245-9051	Air Lift Replacement	60,000	60,000	
09-1245-9052	VFD Rebuilds	50,000	50,000	
09-1245-9053	500 kw Generator Replacement		181,600	
	TOTAL - CAPITAL PROJECTS	**3,035,500**	**3,520,400**	**2,630,000**

WATER AND SEWER DEBT SERVICE

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	WATER FACILITY DEBT SERVICE			
09-2410-6439	143 2016 DHCD WTP Repairs Principal	165,400	165,400	170,700
09-2410-6440	143 2016 DHCD WTP Repairs Interest	25,900	25,900	23,400
	Subtotal - Water Debt	***191,300***	***191,300***	***194,100***
	WASTEWATER FACILITY DEBT SERVICE			
09-2411-6434	138 MDE WWTP Upgrade Princip	1,559,600	1,559,600	2,592,300
09-2411-6435	138 MDE 2007 WWTP Upgrade In	139,600	139,600	106,800
09-2411-6436	138 MDE 2007 WWTP Upgrade Fe	77,100	77,100	77,200
09-2411-6437	142 2013 Refinancing Principal	66,000	66,000	55,000
09-2411-6438	142 2013 Refinancing Interest	2,400	2,400	1,100
09-2411-6441	146 2020 DHCD Infrastructure Principal	442,300	442,300	449,300
09-2411-6442	146 2020 DHCD Infrastructure Interest	280,600	280,600	266,900
09-2411-6443	149 2023 DHCD Infrastructure Principle	275,400	275,400	287,500
09-2411-6444	149 2023 DHCD Infrastructure Interest	306,000	306,000	295,400
	Subtotal - Wastewater Debt	***3,149,000***	***3,149,000***	***4,131,500***
	TOTAL - DEBT SERVICE	**3,340,300**	**3,340,300**	**4,325,600**

Fund 8 – Marina Fund

MARINE FACILITIES FUND

	ORIG. BGT. FY 2026	CURR. BGT. FY 2026	REQUESTED FY 2027	Page
Operating Revenues				
Facility Fees	$817,400	$817,400	$795,300	1
Miscellaneous Income	24,600	24,600	22,596	1
	842,000	842,000	817,896	
Operating Expenses				
Marine Expenses	842,600	842,600	830,496	2
	842,600	842,600	830,496	
Net Operating Income/(Loss)	**(600)**	**(600)**	**(12,600)**	
Capital Revenues				
Infrastructure Grants/Loans	0	0	0	1
Capital Expenses				
Capital Projects	20,000	20,000	180,000	3
Net Capital Income/(Loss)	**(20,000)**	**(20,000)**	**(180,000)**	
Fund Increase/(Decrease)	(20,600)	(20,600)	(192,600)	
Beginning Balance	927,269	927,269	1,049,800	1
Fund Transfers/Reserves	(906,669)	(906,669)	(857,200)	1
Fund Excess/ (Deficiency)	***$0***	***$0***	***$0***	

FUND 8 - MARINE FACILITIES - REVENUES

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	FACILITY FEES			
08-1809-44-52	Annual Slip Reservation Fee	200	200	200
08-1809-44-63	Leasing - Slip Contract	482,500	482,500	455,500
08-1809-44-64	Penalties - Slip Rent	7,300	7,300	27,800
08-1809-44-65	J. Roberts Ramp	3,300	3,300	3,300
08-1809-44-66	City Yacht Ramp Fees	33,500	33,500	48,900
08-1809-44-70	Gas Pump Sales	59,700	59,700	43,000
08-1809-44-71	Credit Card Gasoline Sales	173,500	173,500	161,700
08-1809-44-72	Electric Fees	23,200	23,200	20,200
08-1809-44-73	Diesel Fuel Sales	20,000	20,000	25,000
08-1809-44-74	Credit Card Diesel Sales	13,500	13,500	8,900
08-1809-44-75	Pumpout Fees	700	700	800
	Subtotal - Facility Fees	***817,400***	***817,400***	***795,300***
	MISCELLANEOUS REVENUES			
08-1809-46-22	Interest Income	15,900	15,900	14,600
08-1809-46-28	Misc Revenue	800	800	196
08-1809-46-69	Transient or Short Term	5,100	5,100	5,600
08-1809-46-76	Misc Resale Revenues	2,800	2,800	2,200
	Subtotal - Miscellaneous	***24,600***	***24,600***	***22,596***
	FUND TRANSFERS AND LOAN PROCEEDS			
08-1809-49-02	Capital Reserve	(906,669)	(906,669)	(857,200)
08-1809-49-02	Appropriated Retained Earnings	927,269	927,269	1,049,800
	Subtotal - Transfers/Reserves	***20,600***	***20,600***	***192,600***
	TOTAL - Marine Facilities	**862,600**	**862,600**	**1,010,496**

FUND 8 - MARINE FACILITIES

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
	EMPLOYEE-RELATED EXPENSES			
08-1839-5001	Salaries - Regular Time	109,700	109,700	126,600
08-1839-5004	Salaries - Overtime	300	300	1,000
08-1839-5007	Salaries - Seasonal	41,800	41,800	40,400
08-1839-5013	Salaries - Sick Leave	7,700	7,700	8,500
08-1839-5016	Salaries - Annual Leave	6,300	6,300	6,700
08-1839-5019	Salaries - Personal Leave	2,600	2,600	2,800
08-1839-5022	FICA Expense	12,800	12,800	14,100
08-1839-5028	Hospitalization	53,600	53,600	56,500
08-1839-5031	Workers Compensation Insurance	9,000	9,000	8,600
08-1839-5040	Retirement	15,100	15,100	9,200
08-1839-5045	Actuarial & Pension Services	2,100	2,100	1,600
	Subtotal - Employee	***261,000***	***261,000***	***276,000***
	NON-EMPLOYEE-RELATED EXPENSES			
08-1839-6070	Printing and Publishing	200	200	200
08-1839-6081	Credit Card Expense	10,400	10,400	12,000
08-1839-6130	Misc Resale Items	4,500	4,500	3,500
08-1839-6131	Gasoline (Resale)	250,000	250,000	260,000
08-1839-6132	Diesel Fuel (Resale)	20,000	20,000	25,000
08-1839-6137	Other Supplies and Materials	30,000	30,000	30,000
08-1839-6153	Building Maintenance	15,000	15,000	15,000
08-1839-6155	Equip Maintenance	2,500	2,500	2,500
08-1839-6157	Island Maintenance	4,000	4,000	10,000
08-1839-6161	Uniform Expense	2,500	2,500	2,000
08-1839-6163	Employee Training	600	600	400
08-1839-6166	Distributed Expenses	80,400	80,400	86,700
08-1839-6200	Casualty Insurance	13,700	13,700	16,400
08-1839-6210	Dock Maintenance	5,000	5,000	5,000
08-1839-6276	Professional Services	85,000	85,000	30,000
08-1839-6280	Utilities	53,800	53,800	53,196
08-1839-6281	Communications	2,000	2,000	1,000
08-1839-6282	Office Supplies	600	600	200
08-1839-6284	Vehicle Maintenance	1,000	1,000	1,000
08-1839-6286	Vehicle Fuel	400	400	400
	Subtotal - Non-Employee	***581,600***	***581,600***	***554,496***
	TOTAL - MARINA EXPENSE	**842,600**	**842,600**	**830,496**

FUND 8 - MARINE FACILITIES CAPITAL PROJECTS

Account No.	Description	Original Budget FY 2026	Current Budget FY 2026	Requested Budget FY 2027
08-1839-6501	DMP Site Engineering	20,000	20,000	
08-1839-6501	Pier 3 & Peir 6 Repairs			10,000
08-1839-6501	Macadam Parking Lot Repair			100,000
08-1839-6501	Hutchins Park Floating Dock Repair			70,000
	TOTAL - MARINA CAPITAL	**20,000**	**20,000**	**180,000**

City of Havre de Grace Civilian Pay Scale
July 1, 2025

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
Grade 1	15.00	15.30	15.60	15.90	16.20	16.50	16.85	17.20	17.55	17.90	18.25	18.60	18.95	19.35	19.75	20.15	20.55	20.95	21.35	21.80	22.25
	1,200.00	1,224.00	1,248.00	1,272.00	1,296.00	1,320.00	1,348.00	1,376.00	1,404.00	1,432.00	1,460.00	1,488.00	1,516.00	1,548.00	1,580.00	1,612.00	1,644.00	1,676.00	1,708.00	1,744.00	1,780.00
	31,200.00	31,824.00	32,448.00	33,072.00	33,696.00	34,320.00	35,048.00	35,776.00	36,504.00	37,232.00	37,960.00	38,688.00	39,416.00	40,248.00	41,080.00	41,912.00	42,744.00	43,576.00	44,408.00	45,344.00	46,280.00
Grade 2	16.17	16.50	16.85	17.20	17.55	17.90	18.25	18.60	18.95	19.35	19.75	20.15	20.55	20.95	21.35	21.80	22.25	22.70	23.15	23.60	24.05
	1,293.36	1,320.00	1,348.00	1,376.00	1,404.00	1,432.00	1,460.00	1,488.00	1,516.00	1,548.00	1,580.00	1,612.00	1,644.00	1,676.00	1,708.00	1,744.00	1,780.00	1,816.00	1,852.00	1,888.00	1,924.00
	33,627.36	34,320.00	35,048.00	35,776.00	36,504.00	37,232.00	37,960.00	38,688.00	39,416.00	40,248.00	41,080.00	41,912.00	42,744.00	43,576.00	44,408.00	45,344.00	46,280.00	47,216.00	48,152.00	49,088.00	50,024.00
Grade 3	17.20	17.55	17.90	18.25	18.60	18.95	19.35	19.75	20.15	20.55	20.95	21.35	21.80	22.25	22.70	23.15	23.60	24.05	24.55	25.05	25.55
	1,376.00	1,404.00	1,432.00	1,460.00	1,488.00	1,516.00	1,548.00	1,580.00	1,612.00	1,644.00	1,676.00	1,708.00	1,744.00	1,780.00	1,816.00	1,852.00	1,888.00	1,924.00	1,964.00	2,004.00	2,044.00
	35,776.00	36,504.00	37,232.00	37,960.00	38,688.00	39,416.00	40,248.00	41,080.00	41,912.00	42,744.00	43,576.00	44,408.00	45,344.00	46,280.00	47,216.00	48,152.00	49,088.00	50,024.00	51,064.00	52,104.00	53,144.00
Grade 4	18.30	18.65	19.00	19.40	19.80	20.20	20.60	21.00	21.40	21.85	22.30	22.75	23.20	23.65	24.10	24.60	25.10	25.60	26.10	26.60	27.15
	1,464.00	1,492.00	1,520.00	1,552.00	1,584.00	1,616.00	1,648.00	1,680.00	1,712.00	1,748.00	1,784.00	1,820.00	1,856.00	1,892.00	1,928.00	1,968.00	2,008.00	2,048.00	2,088.00	2,128.00	2,172.00
	38,064.00	38,792.00	39,520.00	40,352.00	41,184.00	42,016.00	42,848.00	43,680.00	44,512.00	45,448.00	46,384.00	47,320.00	48,256.00	49,192.00	50,128.00	51,168.00	52,208.00	53,248.00	54,288.00	55,328.00	56,472.00
Grade 5	19.45	19.85	20.25	20.65	21.05	21.45	21.90	22.35	22.80	23.25	23.70	24.15	24.65	25.15	25.65	26.15	26.65	27.20	27.75	28.30	28.85
	1,556.00	1,588.00	1,620.00	1,652.00	1,684.00	1,716.00	1,752.00	1,788.00	1,824.00	1,860.00	1,896.00	1,932.00	1,972.00	2,012.00	2,052.00	2,092.00	2,132.00	2,176.00	2,220.00	2,264.00	2,308.00
	40,456.00	41,288.00	42,120.00	42,952.00	43,784.00	44,616.00	45,552.00	46,488.00	47,424.00	48,360.00	49,296.00	50,232.00	51,272.00	52,312.00	53,352.00	54,392.00	55,432.00	56,576.00	57,720.00	58,864.00	60,008.00
Grade 6	20.65	21.05	21.45	21.90	22.35	22.80	23.25	23.70	24.15	24.65	25.15	25.65	26.15	26.65	27.20	27.75	28.30	28.85	29.45	30.05	30.65
	1,652.00	1,684.00	1,716.00	1,752.00	1,788.00	1,824.00	1,860.00	1,896.00	1,932.00	1,972.00	2,012.00	2,052.00	2,092.00	2,132.00	2,176.00	2,220.00	2,264.00	2,308.00	2,356.00	2,404.00	2,452.00
	42,952.00	43,784.00	44,616.00	45,552.00	46,488.00	47,424.00	48,360.00	49,296.00	50,232.00	51,272.00	52,312.00	53,352.00	54,392.00	55,432.00	56,576.00	57,720.00	58,864.00	60,008.00	61,256.00	62,504.00	63,752.00
Grade 7	21.95	22.40	22.85	23.30	23.75	24.25	24.75	25.25	25.75	26.25	26.80	27.35	27.90	28.45	29.00	29.60	30.20	30.80	31.40	32.05	32.70
	1,756.00	1,792.00	1,828.00	1,864.00	1,900.00	1,940.00	1,980.00	2,020.00	2,060.00	2,100.00	2,144.00	2,188.00	2,232.00	2,276.00	2,320.00	2,368.00	2,416.00	2,464.00	2,512.00	2,564.00	2,616.00
	45,656.00	46,592.00	47,528.00	48,464.00	49,400.00	50,440.00	51,480.00	52,520.00	53,560.00	54,600.00	55,744.00	56,888.00	58,032.00	59,176.00	60,320.00	61,568.00	62,816.00	64,064.00	65,312.00	66,664.00	68,016.00
Grade 8	23.30	23.75	24.25	24.75	25.25	25.75	26.25	26.80	27.35	27.90	28.45	29.00	29.60	30.20	30.80	31.40	32.05	32.70	33.35	34.00	34.70
	1,864.00	1,900.00	1,940.00	1,980.00	2,020.00	2,060.00	2,100.00	2,144.00	2,188.00	2,232.00	2,276.00	2,320.00	2,368.00	2,416.00	2,464.00	2,512.00	2,564.00	2,616.00	2,668.00	2,720.00	2,776.00
	48,464.00	49,400.00	50,440.00	51,480.00	52,520.00	53,560.00	54,600.00	55,744.00	56,888.00	58,032.00	59,176.00	60,320.00	61,568.00	62,816.00	64,064.00	65,312.00	66,664.00	68,016.00	69,368.00	70,720.00	72,176.00
Grade 9	24.75	25.25	25.75	26.25	26.80	27.35	27.90	28.45	29.00	29.60	30.20	30.80	31.40	32.05	32.70	33.35	34.00	34.70	35.40	36.10	36.80
	1,980.00	2,020.00	2,060.00	2,100.00	2,144.00	2,188.00	2,232.00	2,276.00	2,320.00	2,368.00	2,416.00	2,464.00	2,512.00	2,564.00	2,616.00	2,668.00	2,720.00	2,776.00	2,832.00	2,888.00	2,944.00
	51,480.00	52,520.00	53,560.00	54,600.00	55,744.00	56,888.00	58,032.00	59,176.00	60,320.00	61,568.00	62,816.00	64,064.00	65,312.00	66,664.00	68,016.00	69,368.00	70,720.00	72,176.00	73,632.00	75,088.00	76,544.00
Grade 10	26.30	26.85	27.40	27.95	28.50	29.05	29.65	30.25	30.85	31.45	32.10	32.75	33.40	34.05	34.75	35.45	36.15	36.85	37.60	38.35	39.10
	2,104.00	2,148.00	2,192.00	2,236.00	2,280.00	2,324.00	2,372.00	2,420.00	2,468.00	2,516.00	2,568.00	2,620.00	2,672.00	2,724.00	2,780.00	2,836.00	2,892.00	2,948.00	3,008.00	3,068.00	3,128.00
	54,704.00	55,848.00	56,992.00	58,136.00	59,280.00	60,424.00	61,672.00	62,920.00	64,168.00	65,416.00	66,768.00	68,120.00	69,472.00	70,824.00	72,280.00	73,736.00	75,192.00	76,648.00	78,208.00	79,768.00	81,328.00
Grade 11	27.95	28.50	29.05	29.65	30.25	30.85	31.45	32.10	32.75	33.40	34.05	34.75	35.45	36.15	36.85	37.60	38.35	39.10	39.90	40.70	41.50
	2,236.00	2,280.00	2,324.00	2,372.00	2,420.00	2,468.00	2,516.00	2,568.00	2,620.00	2,672.00	2,724.00	2,780.00	2,836.00	2,892.00	2,948.00	3,008.00	3,068.00	3,128.00	3,192.00	3,256.00	3,320.00
	58,136.00	59,280.00	60,424.00	61,672.00	62,920.00	64,168.00	65,416.00	66,768.00	68,120.00	69,472.00	70,824.00	72,280.00	73,736.00	75,192.00	76,648.00	78,208.00	79,768.00	81,328.00	82,992.00	84,656.00	86,320.00
Grade 12	29.70	30.30	30.90	31.50	32.15	32.80	33.45	34.10	34.80	35.50	36.20	36.90	37.65	38.40	39.15	39.95	40.75	41.55	42.40	43.25	44.10
	2,376.00	2,424.00	2,472.00	2,520.00	2,572.00	2,624.00	2,676.00	2,728.00	2,784.00	2,840.00	2,896.00	2,952.00	3,012.00	3,072.00	3,132.00	3,196.00	3,260.00	3,324.00	3,392.00	3,460.00	3,528.00
	61,776.00	63,024.00	64,272.00	65,520.00	66,872.00	68,224.00	69,576.00	70,928.00	72,384.00	73,840.00	75,296.00	76,752.00	78,312.00	79,872.00	81,432.00	83,096.00	84,760.00	86,424.00	88,192.00	89,960.00	91,728.00

Director Compensation Range

$100,000.00 - $170,000.00

City of Havre de Grace Civilian Pay Scale
July 1, 2025

	V	W	X	Y	Z	AA	BB	CC	DD	EE	FF	GG	HH	II	JJ	KK	LL	MM	NN
Grade 1	22.70	23.15	23.60	24.05	24.55	25.05	25.55	26.05	26.55	27.10	27.65	28.20	28.75	29.35	29.95	30.55	31.15	31.75	32.40
	1,816.00	1,852.00	1,888.00	1,924.00	1,964.00	2,004.00	2,044.00	2,084.00	2,124.00	2,168.00	2,212.00	2,256.00	2,300.00	2,348.00	2,396.00	2,444.00	2,492.00	2,540.00	2,592.00
	47,216.00	48,152.00	49,088.00	50,024.00	51,064.00	52,104.00	53,144.00	54,184.00	55,224.00	56,368.00	57,512.00	58,656.00	59,800.00	61,048.00	62,296.00	63,544.00	64,792.00	66,040.00	67,392.00
Grade 2	24.55	25.05	25.55	26.05	26.55	27.10	27.65	28.20	28.75	29.35	29.95	30.55	31.15	31.75	32.40	33.05	33.70	34.35	35.05
	1,964.00	2,004.00	2,044.00	2,084.00	2,124.00	2,168.00	2,212.00	2,256.00	2,300.00	2,348.00	2,396.00	2,444.00	2,492.00	2,540.00	2,592.00	2,644.00	2,696.00	2,748.00	2,804.00
	51,064.00	52,104.00	53,144.00	54,184.00	55,224.00	56,368.00	57,512.00	58,656.00	59,800.00	61,048.00	62,296.00	63,544.00	64,792.00	66,040.00	67,392.00	68,744.00	70,096.00	71,448.00	72,904.00
Grade 3	26.05	26.55	27.10	27.65	28.20	28.75	29.35	29.95	30.55	31.15	31.75	32.40	33.05	33.70	34.35	35.05	35.75	36.45	37.20
	2,084.00	2,124.00	2,168.00	2,212.00	2,256.00	2,300.00	2,348.00	2,396.00	2,444.00	2,492.00	2,540.00	2,592.00	2,644.00	2,696.00	2,748.00	2,804.00	2,860.00	2,916.00	2,976.00
	54,184.00	55,224.00	56,368.00	57,512.00	58,656.00	59,800.00	61,048.00	62,296.00	63,544.00	64,792.00	66,040.00	67,392.00	68,744.00	70,096.00	71,448.00	72,904.00	74,360.00	75,816.00	77,376.00
Grade 4	27.70	28.25	28.80	29.40	30.00	30.60	31.20	31.80	32.45	33.10	33.75	34.45	35.15	35.85	36.55	37.30	38.05	38.80	39.60
	2,216.00	2,260.00	2,304.00	2,352.00	2,400.00	2,448.00	2,496.00	2,544.00	2,596.00	2,648.00	2,700.00	2,756.00	2,812.00	2,868.00	2,924.00	2,984.00	3,044.00	3,104.00	3,168.00
	57,616.00	58,760.00	59,904.00	61,152.00	62,400.00	63,648.00	64,896.00	66,144.00	67,496.00	68,848.00	70,200.00	71,656.00	73,112.00	74,568.00	76,024.00	77,584.00	79,144.00	80,704.00	82,368.00
Grade 5	29.45	30.05	30.65	31.25	31.90	32.55	33.20	33.85	34.55	35.25	35.95	36.65	37.40	38.15	38.90	39.70	40.50	41.30	42.15
	2,356.00	2,404.00	2,452.00	2,500.00	2,552.00	2,604.00	2,656.00	2,708.00	2,764.00	2,820.00	2,876.00	2,932.00	2,992.00	3,052.00	3,112.00	3,176.00	3,240.00	3,304.00	3,372.00
	61,256.00	62,504.00	63,752.00	65,000.00	66,352.00	67,704.00	69,056.00	70,408.00	71,864.00	73,320.00	74,776.00	76,232.00	77,792.00	79,352.00	80,912.00	82,576.00	84,240.00	85,904.00	87,672.00
Grade 6	31.25	31.90	32.55	33.20	33.85	34.55	35.25	35.95	36.65	37.40	38.15	38.90	39.70	40.50	41.30	42.15	43.00	43.85	44.75
	2,500.00	2,552.00	2,604.00	2,656.00	2,708.00	2,764.00	2,820.00	2,876.00	2,932.00	2,992.00	3,052.00	3,112.00	3,176.00	3,240.00	3,304.00	3,372.00	3,440.00	3,508.00	3,580.00
	65,000.00	66,352.00	67,704.00	69,056.00	70,408.00	71,864.00	73,320.00	74,776.00	76,232.00	77,792.00	79,352.00	80,912.00	82,576.00	84,240.00	85,904.00	87,672.00	89,440.00	91,208.00	93,080.00
Grade 7	33.35	34.00	34.70	35.40	36.10	36.80	37.55	38.30	39.05	39.85	40.65	41.45	42.30	43.15	44.00	44.90	45.80	46.70	47.65
	2,668.00	2,720.00	2,776.00	2,832.00	2,888.00	2,944.00	3,004.00	3,064.00	3,124.00	3,188.00	3,252.00	3,316.00	3,384.00	3,452.00	3,520.00	3,592.00	3,664.00	3,736.00	3,812.00
	69,368.00	70,720.00	72,176.00	73,632.00	75,088.00	76,544.00	78,104.00	79,664.00	81,224.00	82,888.00	84,552.00	86,216.00	87,984.00	89,752.00	91,520.00	93,392.00	95,264.00	97,136.00	99,112.00
Grade 8	35.40	36.10	36.80	37.55	38.30	39.05	39.85	40.65	41.45	42.30	43.15	44.00	44.90	45.80	46.70	47.65	48.60	49.55	50.55
	2,832.00	2,888.00	2,944.00	3,004.00	3,064.00	3,124.00	3,188.00	3,252.00	3,316.00	3,384.00	3,452.00	3,520.00	3,592.00	3,664.00	3,736.00	3,812.00	3,888.00	3,964.00	4,044.00
	73,632.00	75,088.00	76,544.00	78,104.00	79,664.00	81,224.00	82,888.00	84,552.00	86,216.00	87,984.00	89,752.00	91,520.00	93,392.00	95,264.00	97,136.00	99,112.00	101,088.00	103,064.00	105,144.00
Grade 9	37.55	38.30	39.05	39.85	40.65	41.45	42.30	43.15	44.00	44.90	45.80	46.70	47.65	48.60	49.55	50.55	51.55	52.60	53.65
	3,004.00	3,064.00	3,124.00	3,188.00	3,252.00	3,316.00	3,384.00	3,452.00	3,520.00	3,592.00	3,664.00	3,736.00	3,812.00	3,888.00	3,964.00	4,044.00	4,124.00	4,208.00	4,292.00
	78,104.00	79,664.00	81,224.00	82,888.00	84,552.00	86,216.00	87,984.00	89,752.00	91,520.00	93,392.00	95,264.00	97,136.00	99,112.00	101,088.00	103,064.00	105,144.00	107,224.00	109,408.00	111,592.00
Grade 10	39.90	40.70	41.50	42.35	43.20	44.05	44.95	45.85	46.75	47.70	48.65	49.60	50.60	51.60	52.65	53.70	54.75	55.85	56.95
	3,192.00	3,256.00	3,320.00	3,388.00	3,456.00	3,524.00	3,596.00	3,668.00	3,740.00	3,816.00	3,892.00	3,968.00	4,048.00	4,128.00	4,212.00	4,296.00	4,380.00	4,468.00	4,556.00
	82,992.00	84,656.00	86,320.00	88,088.00	89,856.00	91,624.00	93,496.00	95,368.00	97,240.00	99,216.00	101,192.00	103,168.00	105,248.00	107,328.00	109,512.00	111,696.00	113,880.00	116,168.00	118,456.00
Grade 11	42.35	43.20	44.05	44.95	45.85	46.75	47.70	48.65	49.60	50.60	51.60	52.65	53.70	54.75	55.85	56.95	58.10	59.25	60.45
	3,388.00	3,456.00	3,524.00	3,596.00	3,668.00	3,740.00	3,816.00	3,892.00	3,968.00	4,048.00	4,128.00	4,212.00	4,296.00	4,380.00	4,468.00	4,556.00	4,648.00	4,740.00	4,836.00
	88,088.00	89,856.00	91,624.00	93,496.00	95,368.00	97,240.00	99,216.00	101,192.00	103,168.00	105,248.00	107,328.00	109,512.00	111,696.00	113,880.00	116,168.00	118,456.00	120,848.00	123,240.00	125,736.00
Grade 12	45.00	45.90	46.80	47.75	48.70	49.65	50.65	51.65	52.70	53.75	54.85	55.95	57.05	58.20	59.35	60.55	61.75	63.00	64.25
	3,600.00	3,672.00	3,744.00	3,820.00	3,896.00	3,972.00	4,052.00	4,132.00	4,216.00	4,300.00	4,388.00	4,476.00	4,564.00	4,656.00	4,748.00	4,844.00	4,940.00	5,040.00	5,140.00
	93,600.00	95,472.00	97,344.00	99,320.00	101,296.00	103,272.00	105,352.00	107,432.00	109,616.00	111,800.00	114,088.00	116,376.00	118,664.00	121,056.00	123,448.00	125,944.00	128,440.00	131,040.00	133,640.00

City of Havre de Grace Sworn Officer Pay Scale
July 1, 2027

Grade/Step	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Recruit/Officer	$60,603.12	$62,118.20	$63,671.15	$65,262.93	$66,894.51	$68,566.87	$70,281.04	$72,038.07	$73,839.02	$75,684.99	$77,577.12	$79,516.55	$81,504.46	$83,542.07	$85,630.62
% Increase Per Step		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Lateral			$67,491.42	$69,178.71	$70,908.18	$72,680.88	$74,497.90	$76,360.35	$78,269.36	$80,226.09	$82,231.74	$84,287.54	$86,394.73	$88,554.59	$90,768.46
% Increase Per Step				2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
PFC			$67,491.42	$69,178.71	$70,908.18	$72,680.88	$74,497.90	$76,360.35	$78,269.36	$80,226.09	$82,231.74	$84,287.54	$86,394.73	$88,554.59	$90,768.46
% Increase Per Step				2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Corporal					$75,162.67	$77,041.73	$78,967.78	$80,941.97	$82,965.52	$85,039.66	$87,165.65	$89,344.79	$91,578.41	$93,867.87	$96,214.57
% Increase Per Step						2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Sergeant						$81,664.24	$83,705.84	$85,798.49	$87,943.45	$90,142.04	$92,395.59	$94,705.48	$97,073.11	$99,499.94	$101,987.44
% Increase Per Step							2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Lieutenant							$88,728.19	$90,946.40	$93,220.06	$95,550.56	$97,939.32	$100,387.81	$102,897.50	$105,469.94	$108,106.69
% Increase Per Step								2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Captain								$98,222.11	$100,677.66	$103,194.60	$105,774.47	$108,418.83	$111,129.30	$113,907.53	$116,755.22
% Increase Per Step									2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Major									$108,731.88	$111,450.17	$114,236.43	$117,092.34	$120,019.65	$123,020.14	$126,095.64
% Increase Per Step									2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%

City of Havre de Grace Sworn Officer Pay Scale
July 1, 2027

16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
$87,771.39	$89,965.67	$92,214.81	$94,520.18	$96,883.19	$99,305.27	$101,787.90	$104,332.60	$106,940.91	$109,614.44	$110,710.58	$111,817.69	$112,935.86	$114,065.22	$115,205.87
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
$93,037.67	$95,363.61	$97,747.70	$100,191.40	$102,696.18	$105,263.58	$107,895.17	$110,592.55	$113,357.37	$116,191.30	$117,353.21	$118,526.75	$119,712.01	$120,909.13	$122,118.23
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
$93,037.67	$95,363.61	$97,747.70	$100,191.40	$102,696.18	$105,263.58	$107,895.17	$110,592.55	$113,357.37	$116,191.30	$117,353.21	$118,526.75	$119,712.01	$120,909.13	$122,118.23
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
$98,619.93	$101,085.43	$103,612.57	$106,202.88	$108,857.95	$111,579.40	$114,368.88	$117,228.11	$120,158.81	$123,162.78	$124,394.41	$125,638.35	$126,894.74	$128,163.68	$129,445.32
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
$104,537.13	$107,150.56	$109,829.32	$112,575.05	$115,389.43	$118,274.16	$121,231.02	$124,261.79	$127,368.34	$130,552.55	$131,858.07	$133,176.65	$134,508.42	$135,853.50	$137,212.04
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
$110,809.35	$113,579.59	$116,419.08	$119,329.56	$122,312.79	$125,370.61	$126,504.88	$131,717.50	$135,010.44	$138,385.70	$139,769.56	$141,167.25	$142,578.92	$144,004.71	$145,444.76
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
$119,674.10	$122,665.96	$125,732.60	$128,875.92	$132,097.82	$135,400.26	$138,785.27	$142,254.90	$145,811.27	$149,456.56	$150,951.12	$152,460.63	$153,985.24	$155,525.09	$157,080.34
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
$129,248.03	$132,479.23	$135,791.21	$139,185.99	$142,665.64	$146,232.28	$149,888.09	$153,635.29	$157,476.18	$161,413.08	$163,027.21	$164,657.48	$166,304.06	$167,967.10	$169,646.77
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%

City of Havre de Grace Water Sewer Employees Pay Scale
July 1, 2027

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
Trainee	20.90	21.30	21.75	22.20	22.65	23.10	23.55	24.00	24.50	25.00	25.50	26.00	26.50	27.05	27.60	28.15	28.70	29.25	29.85	30.45	31.05
	1,672.00	1,704.00	1,740.00	1,776.00	1,812.00	1,848.00	1,884.00	1,920.00	1,960.00	2,000.00	2,040.00	2,080.00	2,120.00	2,164.00	2,208.00	2,252.00	2,296.00	2,340.00	2,388.00	2,436.00	2,484.00
	43,472.00	44,304.00	45,240.00	46,176.00	47,112.00	48,048.00	48,984.00	49,920.00	50,960.00	52,000.00	53,040.00	54,080.00	55,120.00	56,264.00	57,408.00	58,552.00	59,696.00	60,840.00	62,088.00	63,336.00	64,584.00
Operator 1	23.74	24.20	24.70	25.20	25.70	26.20	26.70	27.25	27.80	28.35	28.90	29.50	30.10	30.70	31.30	31.95	32.60	33.25	33.90	34.60	35.30
	1,899.20	1,936.00	1,976.00	2,016.00	2,056.00	2,096.00	2,136.00	2,180.00	2,224.00	2,268.00	2,312.00	2,360.00	2,408.00	2,456.00	2,504.00	2,556.00	2,608.00	2,660.00	2,712.00	2,768.00	2,824.00
	49,379.20	50,336.00	51,376.00	52,416.00	53,456.00	54,496.00	55,536.00	56,680.00	57,824.00	58,968.00	60,112.00	61,360.00	62,608.00	63,856.00	65,104.00	66,456.00	67,808.00	69,160.00	70,512.00	71,968.00	73,424.00
Operator 2	26.11	26.65	27.20	27.75	28.30	28.85	29.45	30.05	30.65	31.25	31.90	32.55	33.20	33.85	34.55	35.25	35.95	36.65	37.40	38.15	38.90
	2,088.80	2,132.00	2,176.00	2,220.00	2,264.00	2,308.00	2,356.00	2,404.00	2,452.00	2,500.00	2,552.00	2,604.00	2,656.00	2,708.00	2,764.00	2,820.00	2,876.00	2,932.00	2,992.00	3,052.00	3,112.00
	54,308.80	55,432.00	56,576.00	57,720.00	58,864.00	60,008.00	61,256.00	62,504.00	63,752.00	65,000.00	66,352.00	67,704.00	69,056.00	70,408.00	71,864.00	73,320.00	74,776.00	76,232.00	77,792.00	79,352.00	80,912.00
Mechanic	26.11	26.65	27.20	27.75	28.30	28.85	29.45	30.05	30.65	31.25	31.90	32.55	33.20	33.85	34.55	35.25	35.95	36.65	37.40	38.15	38.90
	2,088.80	2,132.00	2,176.00	2,220.00	2,264.00	2,308.00	2,356.00	2,404.00	2,452.00	2,500.00	2,552.00	2,604.00	2,656.00	2,708.00	2,764.00	2,820.00	2,876.00	2,932.00	2,992.00	3,052.00	3,112.00
	54,308.80	55,432.00	56,576.00	57,720.00	58,864.00	60,008.00	61,256.00	62,504.00	63,752.00	65,000.00	66,352.00	67,704.00	69,056.00	70,408.00	71,864.00	73,320.00	74,776.00	76,232.00	77,792.00	79,352.00	80,912.00
Senior Op	28.72	29.30	29.90	30.50	31.10	31.70	32.35	33.00	33.65	34.30	35.00	35.70	36.40	37.15	37.90	38.65	39.40	40.20	41.00	41.80	42.65
	2,297.60	2,344.00	2,392.00	2,440.00	2,488.00	2,536.00	2,588.00	2,640.00	2,692.00	2,744.00	2,800.00	2,856.00	2,912.00	2,972.00	3,032.00	3,092.00	3,152.00	3,216.00	3,280.00	3,344.00	3,412.00
	59,737.60	60,944.00	62,192.00	63,440.00	64,688.00	65,936.00	67,288.00	68,640.00	69,992.00	71,344.00	72,800.00	74,256.00	75,712.00	77,272.00	78,832.00	80,392.00	81,952.00	83,616.00	85,280.00	86,944.00	88,712.00
Asst PM	31.59	32.20	32.85	33.50	34.15	34.85	35.55	36.25	37.00	37.75	38.50	39.25	40.05	40.85	41.65	42.50	43.35	44.20	45.10	46.00	46.90
	2,527.20	2,576.00	2,628.00	2,680.00	2,732.00	2,788.00	2,844.00	2,900.00	2,960.00	3,020.00	3,080.00	3,140.00	3,204.00	3,268.00	3,332.00	3,400.00	3,468.00	3,536.00	3,608.00	3,680.00	3,752.00
	65,707.20	66,976.00	68,328.00	69,680.00	71,032.00	72,488.00	73,944.00	75,400.00	76,960.00	78,520.00	80,080.00	81,640.00	83,304.00	84,968.00	86,632.00	88,400.00	90,168.00	91,936.00	93,808.00	95,680.00	97,552.00
Super	34.74	35.45	36.15	36.85	37.60	38.35	39.10	39.90	40.70	41.50	42.35	43.20	44.05	44.95	45.85	46.75	47.70	48.65	49.60	50.60	51.60
	2,779.20	2,836.00	2,892.00	2,948.00	3,008.00	3,068.00	3,128.00	3,192.00	3,256.00	3,320.00	3,388.00	3,456.00	3,524.00	3,596.00	3,668.00	3,740.00	3,816.00	3,892.00	3,968.00	4,048.00	4,128.00
	72,259.20	73,736.00	75,192.00	76,648.00	78,208.00	79,768.00	81,328.00	82,992.00	84,656.00	86,320.00	88,088.00	89,856.00	91,624.00	93,496.00	95,368.00	97,240.00	99,216.00	101,192.00	103,168.00	105,248.00	107,328.00
Water Dist	19.45	19.85	20.25	20.65	21.05	21.45	21.90	22.35	22.80	23.25	23.70	24.15	24.65	25.15	25.65	26.15	26.65	27.20	27.75	28.30	28.85
	1,556.00	1,588.00	1,620.00	1,652.00	1,684.00	1,716.00	1,752.00	1,788.00	1,824.00	1,860.00	1,896.00	1,932.00	1,972.00	2,012.00	2,052.00	2,092.00	2,132.00	2,176.00	2,220.00	2,264.00	2,308.00
	40,456.00	41,288.00	42,120.00	42,952.00	43,784.00	44,616.00	45,552.00	46,488.00	47,424.00	48,360.00	49,296.00	50,232.00	51,272.00	52,312.00	53,352.00	54,392.00	55,432.00	56,576.00	57,720.00	58,864.00	60,008.00
Crew Ldr	20.65	21.05	21.45	21.90	22.35	22.80	23.25	23.70	24.15	24.65	25.15	25.65	26.15	26.65	27.20	27.75	28.30	28.85	29.45	30.05	30.65
	1,652.00	1,684.00	1,716.00	1,752.00	1,788.00	1,824.00	1,860.00	1,896.00	1,932.00	1,972.00	2,012.00	2,052.00	2,092.00	2,132.00	2,176.00	2,220.00	2,264.00	2,308.00	2,356.00	2,404.00	2,452.00
	42,952.00	43,784.00	44,616.00	45,552.00	46,488.00	47,424.00	48,360.00	49,296.00	50,232.00	51,272.00	52,312.00	53,352.00	54,392.00	55,432.00	56,576.00	57,720.00	58,864.00	60,008.00	61,256.00	62,504.00	63,752.00
WD Mgr	26.30	26.85	27.40	27.95	28.50	29.05	29.65	30.25	30.85	31.45	32.10	32.75	33.40	34.05	34.75	35.45	36.15	36.85	37.60	38.35	39.10
	2,104.00	2,148.00	2,192.00	2,236.00	2,280.00	2,324.00	2,372.00	2,420.00	2,468.00	2,516.00	2,568.00	2,620.00	2,672.00	2,724.00	2,780.00	2,836.00	2,892.00	2,948.00	3,008.00	3,068.00	3,128.00
	54,704.00	55,848.00	56,992.00	58,136.00	59,280.00	60,424.00	61,672.00	62,920.00	64,168.00	65,416.00	66,768.00	68,120.00	69,472.00	70,824.00	72,280.00	73,736.00	75,192.00	76,648.00	78,208.00	79,768.00	81,328.00
Driver lab	18.30	18.65	19.00	19.40	19.80	20.20	20.60	21.00	21.40	21.85	22.30	22.75	23.20	23.65	24.10	24.60	25.10	25.60	26.10	26.60	27.15
	1,464.00	1,492.00	1,520.00	1,552.00	1,584.00	1,616.00	1,648.00	1,680.00	1,712.00	1,748.00	1,784.00	1,820.00	1,856.00	1,892.00	1,928.00	1,968.00	2,008.00	2,048.00	2,088.00	2,128.00	2,172.00
	38,064.00	38,792.00	39,520.00	40,352.00	41,184.00	42,016.00	42,848.00	43,680.00	44,512.00	45,448.00	46,384.00	47,320.00	48,256.00	49,192.00	50,128.00	51,168.00	52,208.00	53,248.00	54,288.00	55,328.00	56,472.00
	19.45	19.85	20.25	20.65	21.05	21.45	21.90	22.35	22.80	23.25	23.70	24.15	24.65	25.15	25.65	26.15	26.65	27.20	27.75	28.30	28.85
	1,556.00	1,588.00	1,620.00	1,652.00	1,684.00	1,716.00	1,752.00	1,788.00	1,824.00	1,860.00	1,896.00	1,932.00	1,972.00	2,012.00	2,052.00	2,092.00	2,132.00	2,176.00	2,220.00	2,264.00	2,308.00
	40,456.00	41,288.00	42,120.00	42,952.00	43,784.00	44,616.00	45,552.00	46,488.00	47,424.00	48,360.00	49,296.00	50,232.00	51,272.00	52,312.00	53,352.00	54,392.00	55,432.00	56,576.00	57,720.00	58,864.00	60,008.00

Director Compensation Range

$100,000.00 - $170,000.00

	V	W	X	Y	Z	AA	BB	CC	DD	EE	FF	GG	HH	II	JJ	KK	LL	MM	NN
Trainee	31.65	32.30	32.95	33.60	34.25	34.95	35.65	36.35	37.10	37.85	38.60	39.35	40.15	40.95	41.75	42.60	43.45	44.30	45.20
	2,532.00	2,584.00	2,636.00	2,688.00	2,740.00	2,796.00	2,852.00	2,908.00	2,968.00	3,028.00	3,088.00	3,148.00	3,212.00	3,276.00	3,340.00	3,408.00	3,476.00	3,544.00	3,616.00
	65,832.00	67,184.00	68,536.00	69,888.00	71,240.00	72,696.00	74,152.00	75,608.00	77,168.00	78,728.00	80,288.00	81,848.00	83,512.00	85,176.00	86,840.00	88,608.00	90,376.00	92,144.00	94,016.00
Operator 1	36.00	36.70	37.45	38.20	38.95	39.75	40.55	41.35	42.20	43.05	43.90	44.80	45.70	46.60	47.55	48.50	49.45	50.45	51.45
	2,880.00	2,936.00	2,996.00	3,056.00	3,116.00	3,180.00	3,244.00	3,308.00	3,376.00	3,444.00	3,512.00	3,584.00	3,656.00	3,728.00	3,804.00	3,880.00	3,956.00	4,036.00	4,116.00
	74,880.00	76,336.00	77,896.00	79,456.00	81,016.00	82,680.00	84,344.00	86,008.00	87,776.00	89,544.00	91,312.00	93,184.00	95,056.00	96,928.00	98,904.00	100,880.00	102,856.00	104,936.00	107,016.00
Operator 2	39.70	40.50	41.30	42.15	43.00	43.85	44.75	45.65	46.55	47.50	48.45	49.40	50.40	51.40	52.45	53.50	54.55	55.65	56.75
	3,176.00	3,240.00	3,304.00	3,372.00	3,440.00	3,508.00	3,580.00	3,652.00	3,724.00	3,800.00	3,876.00	3,952.00	4,032.00	4,112.00	4,196.00	4,280.00	4,364.00	4,452.00	4,540.00
	82,576.00	84,240.00	85,904.00	87,672.00	89,440.00	91,208.00	93,080.00	94,952.00	96,824.00	98,800.00	100,776.00	102,752.00	104,832.00	106,912.00	109,096.00	111,280.00	113,464.00	115,752.00	118,040.00
Mechanic	39.70	40.50	41.30	42.15	43.00	43.85	44.75	45.65	46.55	47.50	48.45	49.40	50.40	51.40	52.45	53.50	54.55	55.65	56.75
	3,176.00	3,240.00	3,304.00	3,372.00	3,440.00	3,508.00	3,580.00	3,652.00	3,724.00	3,800.00	3,876.00	3,952.00	4,032.00	4,112.00	4,196.00	4,280.00	4,364.00	4,452.00	4,540.00
	82,576.00	84,240.00	85,904.00	87,672.00	89,440.00	91,208.00	93,080.00	94,952.00	96,824.00	98,800.00	100,776.00	102,752.00	104,832.00	106,912.00	109,096.00	111,280.00	113,464.00	115,752.00	118,040.00
Senior Op	43.50	44.35	45.25	46.15	47.05	48.00	48.95	49.95	50.95	51.95	53.00	54.05	55.15	56.25	57.40	58.55	59.70	60.90	62.10
	3,480.00	3,548.00	3,620.00	3,692.00	3,764.00	3,840.00	3,916.00	3,996.00	4,076.00	4,156.00	4,240.00	4,324.00	4,412.00	4,500.00	4,592.00	4,684.00	4,776.00	4,872.00	4,968.00
	90,480.00	92,248.00	94,120.00	95,992.00	97,864.00	99,840.00	101,816.00	103,896.00	105,976.00	108,056.00	110,240.00	112,424.00	114,712.00	117,000.00	119,392.00	121,784.00	124,176.00	126,672.00	129,168.00
Asst PM	47.85	48.80	49.80	50.80	51.80	52.85	53.90	55.00	56.10	57.20	58.35	59.50	60.70	61.90	63.15	64.40	65.70	67.00	68.35
	3,828.00	3,904.00	3,984.00	4,064.00	4,144.00	4,228.00	4,312.00	4,400.00	4,488.00	4,576.00	4,668.00	4,760.00	4,856.00	4,952.00	5,052.00	5,152.00	5,256.00	5,360.00	5,468.00
	99,528.00	101,504.00	103,584.00	105,664.00	107,744.00	109,928.00	112,112.00	114,400.00	116,688.00	118,976.00	121,368.00	123,760.00	126,256.00	128,752.00	131,352.00	133,952.00	136,656.00	139,360.00	142,168.00
Super	52.65	53.70	54.75	55.85	56.95	58.10	59.25	60.45	61.65	62.90	64.15	65.45	66.75	68.10	69.45	70.85	72.25	73.70	75.15
	4,212.00	4,296.00	4,380.00	4,468.00	4,556.00	4,648.00	4,740.00	4,836.00	4,932.00	5,032.00	5,132.00	5,236.00	5,340.00	5,448.00	5,556.00	5,668.00	5,780.00	5,896.00	6,012.00
	109,512.00	111,696.00	113,880.00	116,168.00	118,456.00	120,848.00	123,240.00	125,736.00	128,232.00	130,832.00	133,432.00	136,136.00	138,840.00	141,648.00	144,456.00	147,368.00	150,280.00	153,296.00	156,312.00
Water Dist	29.45	30.05	30.65	31.25	31.90	32.55	33.20	33.85	34.55	35.25	35.95	36.65	37.40	38.15	38.90	39.70	40.50	41.30	42.15
	2,356.00	2,404.00	2,452.00	2,500.00	2,552.00	2,604.00	2,656.00	2,708.00	2,764.00	2,820.00	2,876.00	2,932.00	2,992.00	3,052.00	3,112.00	3,176.00	3,240.00	3,304.00	3,372.00
	61,256.00	62,504.00	63,752.00	65,000.00	66,352.00	67,704.00	69,056.00	70,408.00	71,864.00	73,320.00	74,776.00	76,232.00	77,792.00	79,352.00	80,912.00	82,576.00	84,240.00	85,904.00	87,672.00
Crew Ldr	31.25	31.90	32.55	33.20	33.85	34.55	35.25	35.95	36.65	37.40	38.15	38.90	39.70	40.50	41.30	42.15	43.00	43.85	44.75
	2,500.00	2,552.00	2,604.00	2,656.00	2,708.00	2,764.00	2,820.00	2,876.00	2,932.00	2,992.00	3,052.00	3,112.00	3,176.00	3,240.00	3,304.00	3,372.00	3,440.00	3,508.00	3,580.00
	65,000.00	66,352.00	67,704.00	69,056.00	70,408.00	71,864.00	73,320.00	74,776.00	76,232.00	77,792.00	79,352.00	80,912.00	82,576.00	84,240.00	85,904.00	87,672.00	89,440.00	91,208.00	93,080.00
WD Mgr	39.90	40.70	41.50	42.35	43.20	44.05	44.95	45.85	46.75	47.70	48.65	49.60	50.60	51.60	52.65	53.70	54.75	55.85	56.95
	3,192.00	3,256.00	3,320.00	3,388.00	3,456.00	3,524.00	3,596.00	3,668.00	3,740.00	3,816.00	3,892.00	3,968.00	4,048.00	4,128.00	4,212.00	4,296.00	4,380.00	4,468.00	4,556.00
	82,992.00	84,656.00	86,320.00	88,088.00	89,856.00	91,624.00	93,496.00	95,368.00	97,240.00	99,216.00	101,192.00	103,168.00	105,248.00	107,328.00	109,512.00	111,696.00	113,880.00	116,168.00	118,456.00
Driver lab	27.70	28.25	28.80	29.40	30.00	30.60	31.20	31.80	32.45	33.10	33.75	34.45	35.15	35.85	36.55	37.30	38.05	38.80	39.60
	2,216.00	2,260.00	2,304.00	2,352.00	2,400.00	2,448.00	2,496.00	2,544.00	2,596.00	2,648.00	2,700.00	2,756.00	2,812.00	2,868.00	2,924.00	2,984.00	3,044.00	3,104.00	3,168.00
	57,616.00	58,760.00	59,904.00	61,152.00	62,400.00	63,648.00	64,896.00	66,144.00	67,496.00	68,848.00	70,200.00	71,656.00	73,112.00	74,568.00	76,024.00	77,584.00	79,144.00	80,704.00	82,368.00
	29.45	30.05	30.65	31.25	31.90	32.55	33.20	33.85	34.55	35.25	35.95	36.65	37.40	38.15	38.90	39.70	40.50	41.30	42.15
	2,356.00	2,404.00	2,452.00	2,500.00	2,552.00	2,604.00	2,656.00	2,708.00	2,764.00	2,820.00	2,876.00	2,932.00	2,992.00	3,052.00	3,112.00	3,176.00	3,240.00	3,304.00	3,372.00
	61,256.00	62,504.00	63,752.00	65,000.00	66,352.00	67,704.00	69,056.00	70,408.00	71,864.00	73,320.00	74,776.00	76,232.00	77,792.00	79,352.00	80,912.00	82,576.00	84,240.00	85,904.00	87,672.00

CITY COUNCIL
READ FILE COVER SHEET

Subject: **Special Event - Havre de Grace Fall Fest (October 17, 2026)**

Date: **5/28/2026**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

Purpose:

- ☐ FYI
- ☑ **Read and Comment as Needed**
- ☑ **Action Required by June 1, 2026**
- ☐ In Confidential File Drawer

Approve:

Johnny Boker	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Casi Boyer	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Lizz Clarke	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Matthew Ellis	☐ Yes	☐ No	☐ No Comment
Comment: _____			
David Glenn	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Vicki Jones	☐ Yes	☐ No	☐ No Comment
Comment: _____			

Note: N/A

Office Use Only
Date Received 5/20/26
Tracking # 1091 25 0001

EVENT APPLICATION CHECKLIST

EVENT NAME: HDG Fall Fest
Sponsor Organization: Chesapeake Feline Assoc
Business Address: _____
On-Site Contact Person: Megan Moore + Sabrina Zannino
Contact Information **Phone:** _____ **Email:** _____
Back-Up On-Site Contact Person: Sabrina Zannino
Contact Information **Phone:** _____ **Email:** _____
Note: *The on-site contact must be at the event the entire duration to include set-up and break-down.*

Is the Sponsor Organization a Havre de Grace 501 C3? ☐ Yes ☒ No

Is the Sponsor Organization a 501 C3? ☒ Yes ☐ No
Tax ID # _____ (attach non-profit status documentation to application)
If the Sponsor Organization is not a Havre de Grace Non-Profit, please provide additional details below:

Chesapeake Feline Rescue

Event Category:

☐	Athletic/Recreation	☐	Concert/Performance	☐	Other (explain)
☒	Festival	☐	Carnival		
☐	Parade	☐	5K/10K/Walk *		
☐	Rally	☐	Fishing Tournament		

*** a fee may be charged**

Date/Time:
If this is a **multi-day event,** please **attach a detailed summary with applicable dates and times.**

Setup	Date: 10/17/26	Begin Time: 7AM	
Event Starts	Date: 10/17/26	Time: 10AM	
Event Ends	Date: 10/17/26	Time: 4pm	
Breakdown	Date: 10/17/26	End Time: 6pm	
Rain Date	Date: N/A	Is timeframe the same? ☐ Yes ☐ No	
		If no, include new times: _____	

Location: (see attached map)

☐ Millard E. Tydings Memorial Park (352 Commerce Street)

☐ Concord Point Park (701 Concord Street)

☐ McLhinney Park (811 N. Adams Street)

☐ Veteran's Park (418 Concord Street)

☐ Community Pavilion (tent) at Frank J. Hutchins Memorial Park (100 Congress Avenue) $250 fee per day (no amplified sound)

☐ David Craig Park (553 N. Union Avenue)

☐ K-9 Cody Dog Park (100 Lagaret Lane)

☒ Other location (explain)
Franklin St.
400 Block

(No vehicles permitted on park grounds – fees will apply for damage to the grounds.)

Anticipated Attendance: 500 **Admission Fee** (if any): 0

Requested City Services:
Following is a list of services City Staff may provide at no charge to Event Sponsors to help make your event successful. If your event needs assistance from the City for services, **please check the appropriate boxes below**: **Note: Only those services approved prior to the event will be provided.**

☒ **Traffic Control:** Please describe and attach a map (e.g. Google Maps) of intersections and street names affected and any road closures.

Blockades at St. John/Franklin + Union + Franklin
NO PARKING cones on the 400 Block of Franklin from 7AM-6PM

Note: Ohio Street, Otsego Street, Revolution Street, Superior Street, Union Avenue, and US Rt. 40 are State Roads, so Event Sponsor must submit the Maryland State Highway Administration (MSHA) Permit with this Special Event Application, but should not contact or submit the permit to MSHA – the Havre de Grace Police Department will handle this part of the process with MSHA. (https://www.roads.maryland.gov/mdotsha/pages/Index.aspx?PageId=59)

☒ **Parking/No Parking Signs:** Please designate on a map the areas to be designated for Parking/No Parking (include Handicap Parking).

☐ **Public Restrooms:** Public Restrooms are available and located at or near Millard E. Tydings Memorial Park and City Yacht Basin, Frank J. Hutchins Memorial Park, Concord Point Park, and McLhinney Park. These public restrooms will be cleaned and stocked with the necessary supplies.

☐ **Electricity Needed (limited availability):** Please attach an electrical site plan to include placement of extension cords, generators and the anticipated amperage draw.

☐ **Other:** Please explain:

It is the responsibility of the EVENT SPONSOR to provide tables, chairs, podium, stage, audio, fencing, and port-a-pots as needed.

Please remove all items at the end of your event and return the area to an equal or better condition than before the event; additional fees will/may apply for any damage caused by your event or items not removed at the end of your event.

Food Service:

☒ Yes ☐ No Will there be food sold at your event?

☐ Yes ☒ No Will there be food given away at your event?

It is the responsibility of the EVENT SPONSOR to contact and comply with the Harford County Health Department Regulations. It is also the responsibility of the EVENT SPONSOR to ensure the removal of all trash and recycling (see Trash and Recycling Collection and Disposal on page 4 of this application).

Alcohol:

☐ Yes ☒ No Will there be alcohol sold at your event?

☐ Yes ☒ No Will there be alcohol given away at your event?

Alcoholic beverages are not permitted at City Parks, unless you have permission from the Mayor and City Council and you apply for and receive a Liquor License from the Harford County Liquor Board.

The Harford County Liquor Board requires a License if alcohol is to be served – please note rules and regulations: http://www.hclcb.org/alcoholic-beverage-license-applications.

It is the responsibility of the EVENT SPONSOR to contact the Liquor Board for the appropriate permit. The Harford County Liquor Board Permit Application must be signed by the City. A copy of the approved License must be provided to the Chief of Parks, Events and Recreation at least 3 business days prior to the scheduled event.

Please describe your security plan to ensure the safe sale and distribution of alcohol at your event. Include how attendees of legal drinking age will be identified.

Security:

MANDATORY before submitting application - Contact the Havre de Grace Police Department at 410-939-2121 to discuss safety and security during the event.

Officer's Name: Chief Krass Badge # 7761

Date Contacted: 5/13/26

Gambling:

☐ Yes ☒ No Will there be raffles, 50/50 or other gambling games?

It is the responsibility of the EVENT SPONSOR to contact the Harford County Sheriff's Office for the appropriate permit: https://harfordsheriff.org/services/gambling/. A copy of the approved License must be provided to the Chief of Parks, Events and Recreation prior to the scheduled event.

First Aid Services/Medical Plan:

Please describe your medical plan including the number of first aid staff and/or first aid stations within the perimeter of your event. Please include your communication plan and types of resources that will be at your event for medical emergencies.

We both have 1st Aid kits in our stores

Affidavit:

The Applicant agrees to defend, indemnify and hold harmless the City of Havre de Grace, its agents, representatives, officials and employees, from and against any and all claims, damages, losses and expenses (including but not limited to attorney fees, court cost, and the cost of appellate proceedings), relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, or omissions of the Applicant, its agents, employees, contractors, subcontractors, customers, invitees, guests or other persons doing business with the Applicant, in connection with the Special Event described in this Application, provided that such claims, damages, losses and expenses are attributable to bodily injury or to injury to or destruction of property. Any cancellation must be made 48 hours prior to the scheduled event.

I have read and understand all of the attached policies and will abide by all policies, rules, regulations, and conditions as written. I understand that the Special Event Permit is not transferable to any other Sponsor, Individual or Group. I also understand the event cannot be advertised until the application has been submitted and approved by the Mayor and City Council.

Event Name: HDG Fall Fest

Print Name of Event Sponsor Chesapeake Feline Rescue

Title Owners Sabrina Zannino + Megan Moore

Phone _____ Email _____

Signature S. Zannino Megan Moore Date 5/14/26

Received by Rebecca Koss 5/20/26
City Official Date

Completed application may be mailed or delivered to:

City of Havre de Grace
711 Pennington Avenue
Havre de Grace, MD 21078

or emailed to: rebeccak@havredegracemd.com

CHESFEL-01 PATR09

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/1/26

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 8233428 Tangram Insurance Services 7200 Redwood Blvd Suite 320 Novato, CA 94945-3250	CONTACT NAME: Christina Doderick PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: AWOIP@tangramins.com
INSURED Chesapeake Feline Association, Inc. P.O. Box 743 North East, MD 21901	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Liberty Surplus Insurance Corporation INSURER B : The CIMA Companies, Inc. INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR	X		TAW000485-03	5/8/2026	5/8/2027	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ Included
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO	X		TAW000485-03	5/8/2026	5/8/2027	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
							H&NO Auto Liab	$ 2,000,000
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N / A						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
B	Volunteer Accidental			MHH010303	5/8/2026	5/8/2027	Vol. Acc. Med. Exp	50,000
A	Director & officers			TAW000485-03	5/8/2026	5/8/2027	D&O Liability	500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Loc.1 - 88 Spring Hill Ln, North East, MD 21901

Additional insured clause in favor of the certificate holder for the event Havre de Grace Fall Fest dated 10/17/26.

Vendor.

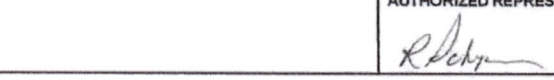
CERTIFICATE HOLDER

The City of Havre de Grace
711 Pennington Ave
Havre de Grace, MD 21078

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 30 2009

CHESAPEAKE FELINE ASSOCIATION INC
C/O VICKIE RICHARDS
2312 PULASKI HWY
NORTH EAST, MD 21901

Employer Identification Number:
27-0397894
DLN:
17053253344019
Contact Person:
PETER A ORLETT ID# 31436
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
June 8, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

CHESAPEAKE FELINE ASSOCIATION INC

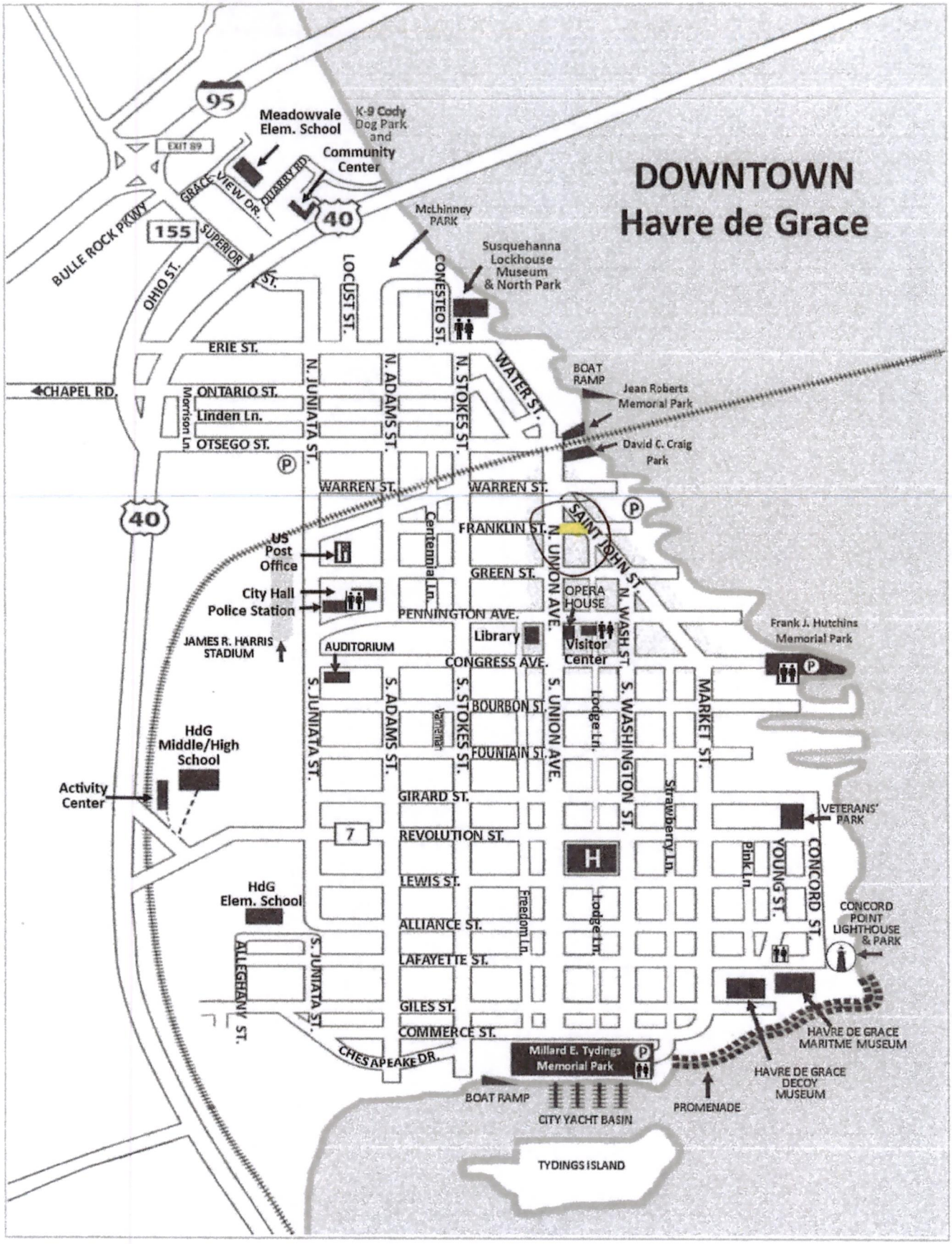
We have sent a copy of this letter to your representative as indicated in your power of attorney.

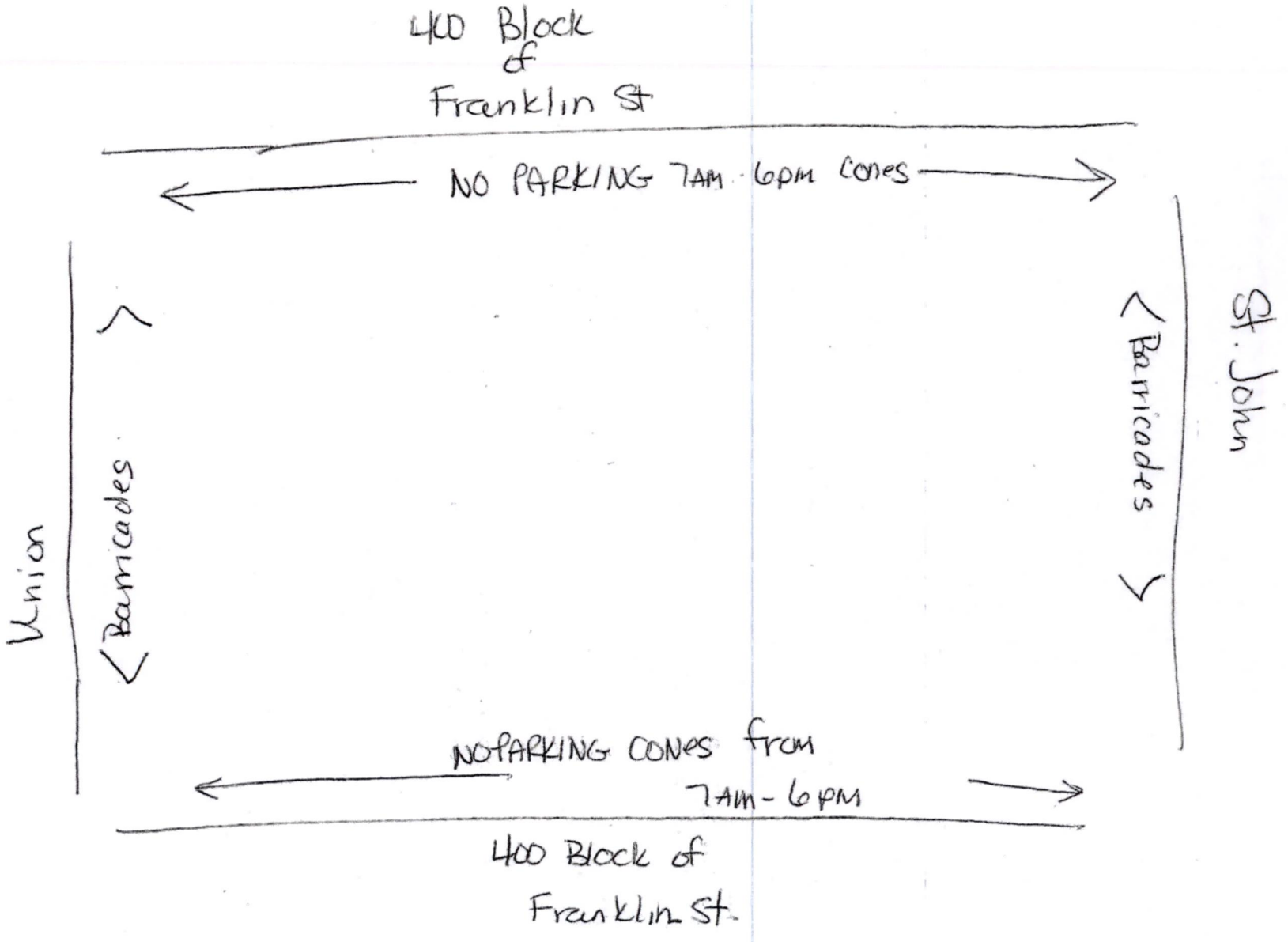
Sincerely,

Robert Choi

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC


DOWNTOWN
Havre de Grace
95
EXIT 89
Meadowvale Elem. School
K-9 Cody Dog Park and Community Center
GRACE VIEW DR.
QUARRY RD.
40
McLhinney PARK
Susquehanna Lockhouse Museum & North Park
155
SUPERIOR ST.
BULLE ROCK PKWY
OHIO ST.
LOCUST ST.
CONESTEO ST.
ERIE ST.
N. JUNIATA ST.
N. ADAMS ST.
N. STOKES ST.
WATER ST.
BOAT RAMP
Jean Roberts Memorial Park
David C. Craig Park
CHAPEL RD.
ONTARIO ST.
Morrison Ln.
Linden Ln.
OTSEGO ST.
WARREN ST.
WARREN ST.
SAINT JOHN ST.
FRANKLIN ST.
N. UNION AVE.
US Post Office
Centennial Ln.
GREEN ST.
City Hall
Police Station
OPERA HOUSE
N. WASH ST.
PENNINGTON AVE.
Library
Visitor Center
Frank J. Hutchins Memorial Park
JAMES R. HARRIS STADIUM
AUDITORIUM
CONGRESS AVE.
S. JUNIATA ST.
S. ADAMS ST.
S. STOKES ST.
S. UNION AVE.
Lodge Ln.
S. WASHINGTON ST.
MARKET ST.
BOURBON ST.
Valentine
FOUNTAIN ST.
HdG Middle/High School
Activity Center
GIRARD ST.
Strawberry Ln.
VETERANS' PARK
7
REVOLUTION ST.
H
Pink Ln.
YOUNG ST.
CONCORD ST.
HdG Elem. School
LEWIS ST.
Freedom Ln.
Lodge Ln.
CONCORD POINT LIGHTHOUSE & PARK
ALLIANCE ST.
LAFAYETTE ST.
ALLEGHANY ST.
S. JUNIATA ST.
GILES ST.
COMMERCE ST.
HAVRE DE GRACE MARITME MUSEUM
CHESAPEAKE DR.
Millard E. Tydings Memorial Park
HAVRE DE GRACE DECOY MUSEUM
BOAT RAMP
PROMENADE
CITY YACHT BASIN
TYDINGS ISLAND


400 Block
of
Franklin St
NO PARKING 7AM - 6PM Cones
Union
Barricades
St. John
Barricades
NO PARKING CONES from
7AM - 6PM
400 Block of
Franklin St.

SPECIAL EVENTS COST SHEET

	Event:	**HDG Fall Fest**					**Tracking ID: 1091 25 0001**
	Dates:	10/17/2026					
	Time of set up:	7:00 AM					
	Take down time:	4 PM - 6 PM					
	Time of actual event:	10 PM - 4 PM					
	Location:	400 block of Franklin Street between Union and St. John					
	Number of personnel	**Regular Pay (Hours)**	**FULLY Loaded Wage****	**Overtime Pay (Hours)***	**FULLY LOADED + OT**	**Total Estimated Hours**	**Total Estimated Cost**
PD					$0.00	0	$0.00
Notes	Patrol will monitor this event: ***Completed 05/20/2026***						
	Do you have the necessary resources and personnel to staff this event? Yes/No						
	Number of personnel	**Regular Pay (Hours)**	**FULLY Loaded Wage****	**Overtime Pay (Hours)***	**FULLY LOADED + OT**	**Total Estimated Hours**	**Total Estimated Cost**
DPW	5	12	$80.37		$120.56	12	$964.44
Notes	1 custodian to fill paper towels & toilet paper. DPW make/post NP signs, set up barricades, & extra trash cans. Completed 5.20.26						
	Do you have the necessary resources and personnel to staff this event? Yes/No				Yes		
Grand Total	**5**	**12**	**$80.37**	**0**	**$120.56**	**12**	**$964.44**
REVISION 3/26/2024	***Note: OT salary is 1.5 times average salary.** **** Note 2 - FULLY Loaded Wage provided by the Finance Department includes Wages, Fringe Benefits & Materials based on the U.S. Department of Health and Human Services Division of Cost Allocation (DCAA)**						

Note: This cost does not cover administrative wages to process the application.