

**TOWNSHIP OF HARDYSTON**

**ORDINANCE 2024-02**

**AN ORDINANCE OF THE TOWNSHIP OF HARDYSTON, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AMEND CHAPTER 88-4, ENTITLED "FEES PAYABLE TO POLICE DEPARTMENT"**

**WHEREAS**, the Township recognizes the need to amend the various fees payable to the Police Department as set forth in Section 88-4.

**BE IT ORDAINED**, by the Township of Hardyston, in the County of Sussex, and State of New Jersey, as follows:

**SECTION 1.**

Chapter 88-4 is hereby amended and supplemented as follows:

§ 88-4. Fees payable to Police Department.

- A. Pistol permit: \$25 or as established by the NJ State Police.
- B. Firearms I.D.: \$50 or as established by the NJ State Police.
- C. Police reports: See § 88-8, Miscellaneous fees.
- D. Uniform police employment application/test fee: \$60.
- E. Charges for police services (§ 41-14).

(1) Escrow accounts.

(a) Any person or entity requesting the services of an off-duty law enforcement officer in the Hardyston Police Department shall estimate the number of hours such law enforcement services are required, which estimate shall be approved, in writing, by the Chief of Police, and shall establish an escrow account with the Treasurer of the Township of Hardyston by depositing an amount sufficient to cover the rates of compensation and administrative fees set forth in § 88-4E(2) for the total estimated hours of service.

(b) Prior to assigning any off-duty law enforcement officers, the Chief of Police or his designee shall verify that the balance in the escrow account of the person or entity requesting services is sufficient to cover the compensation and fees for the number of hours specified in the request for services. The Chief of Police shall not assign a request for services from any person or entity unless all fees and compensation required in the manner described above have been

deposited with the Township Treasurer. No officer shall provide any such service for more hours than are specified in the request for services.

(c) In the event the funds in such escrow account should become depleted, services of off-duty law enforcement officers shall cease and requests for further of future services shall not be performed or assigned until additional funds have been deposited in the escrow account in the manner prescribed above.

(d) The person or entity requesting such services shall be responsible for ensuring that sufficient funds remain in the escrow account in order to avoid any interruption of services.

(e) The person or entity requesting such services shall be responsible to notify the Township of Hardyston Police Department Dispatch Center in the event of a cancellation of such police officer services. Notification shall be made to the Dispatch Center no later than 2 hours prior to the scheduled start time. In the event there is either no cancellation notification provided to the Dispatch Center or the notification is untimely provided, the person or entity requesting such services shall remain responsible to the Township for the payment for the scheduled officer(s) of four hours of overtime pay. Such payment shall not include the Township of Hardyston, NJ administrative fee and vehicle fee set forth under Subsection E(2)(b) and (c).

(2) Rates of compensation; administrative fee; payment for services.

(a) Rates of compensation for contracting the services of a Township police officer or special officer assigned to a quasi-public duty shall be the overtime rate normally received by the Captain of the Hardyston Township Police Department as well as all statutory payroll expenses incurred by the Township of Hardyston. The minimum charge shall be for four (4) hours of pay, and all work shall be billed at a minimum of four (4) hours and in two (2) hour increments thereafter. However, should the officer who is providing such services be paid at a rate lower than the overtime rate normally received by the Captain of the Hardyston Township Police Department, the customer requesting such services shall be refunded the escrow balance remaining at the end of the project.

(b) In addition to the rates set forth under Subsection E(2)(a) above, an additional fee of 10% of the rate of compensation is hereby established to cover administrative costs, overhead and out-of-pocket expenses of the Township of Hardyston.

(c) Payment for a patrol vehicle will be \$75 per eight-hour shift or any part thereof and \$10 for each hour thereafter.

F. Registration of alarm system: \$25 (§ 53-4C).

**SECTION 2.** This Ordinance may be renumbered for codification purposes.

**SECTION 3.** All Ordinances of the Township of Hardyston which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4.** If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

**SECTION 5.** This Ordinance shall take effect immediately following adoption and publication as required by law.

**NOTICE**

**PLEASE TAKE NOTICE** that notice is hereby given that the above ordinance was introduced and passed at the regular meeting of the Hardyston Township Council held at the Municipal Building, 149 Wheatsworth Road, Hardyston, New Jersey, on January 24, 2024. The same came up for final adoption at a meeting of the Township Council of the Township of Hardyston held on February 28, 2024, and after all persons present were given the opportunity to be heard concerning the same, it was finally passed, adopted and will be in full force and effect in the Township according to law.

Jane Bakalarczyk, RMC/CMC  
Municipal Clerk