

ORDINANCE 24-05

AN ORDINANCE AMENDING CHAPTER 180 OF THE CODE OF THE CITY OF HARRINGTON RELATING TO VARIOUS MUNICIPAL FEES AND CLASSIFICATIONS.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HARRINGTON IN COUNCIL MET:

Section 1. That § 180-1 A shall be amended as follows:

§ 180-1 Fees established.

The fees charges by the City of Harrington for the various municipal services provided by the City of Harrington shall be as stated in the tables attached hereto and incorporated herein by this reference.

- A. Various municipal fees. [Amended 7-16-2007 by Ord. No. 07-09; 10-15-2007 by Ord. No. 07-14; 12-15-2008 by Ord. No. 08-07; 5-18-2009 by Ord. No. 09-01; 6-21-2010 by Ord. No. 10-02; 6-20-2011 by Ord. No. 11-02; 9-20-2011 by Ord. No. 11-06; 3-5-2012 by Ord. No. 12-03; 4-16-2012 by Ord. No. 12-09; 6-4-2012 by Ord. No. 12-11; 8-6-2012 by Ord. No. 12-19; 10-21-2013 by Ord. No. 13-05; 6-16-2014 by Ord. No. 14-04; 8-18-2014 by Ord. No. 14-13; 9-16-2014 by Ord. No. 14-14; 1-5-2015 by Ord. No. 14-17; 6-15-2015 by Ord. No. 15-05; 8-17-2015 by Ord. No. 15-08; 10-19-2015 by Ord. No. 15-12; 3-21-2016 by Ord. No. 16-02; 5-2-2016 by Ord. No. 16-05; 7-5-2016 by Ord. No. 16-10; 6-19-2017 by Ord. No. 17-07; 10-16-2017 by Ord. No. 17-14; 2-20-2018 by Ord. No. 18-01; 5-17-2021 by Ord. No. 21-03; 5-16-2022 by Ord. No. 22-02]

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
Administrative fee, per certified mail letter/notice	\$25	\$0	\$25	No
Animals Chapter violations	\$100	\$0	\$100	No
Commercial property tax rate	\$1.26/100 on 100%	\$0	\$1.26/100 on 100%	No
Copies, per page	\$0.30	\$0	\$0.30	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
FOIA request				
Standard size copies/printout, black and white, per page	\$0.30	\$0	\$0.30	No
Standard size copies/printout, color, per page	\$1	\$0	\$1	No
Labor, materials, and other costs charged at cost	At cost	\$0	At cost	No
Notary services, per stamp, out of town	\$5	\$0	\$5	No
Open burning violations	\$50	\$0	\$50	No
Residential property tax rate	\$1.06/\$10 on 100%	\$0	\$1.06/\$10 on 100%	No
Returned checks	\$30	\$0	\$30	No
Tax relief for senior citizens	5%	\$0	5%	No
Transfer tax	1.5%	\$0	1.5%	No
Vacant buildings				
Vacant building inspection (yearly after first year)	\$75	\$0	\$75	No
Vacant building registration	\$75	\$0	\$75	No
	<u>Residential</u>		<u>Residential</u>	

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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General Fees, Fines

	\$150		\$150	
	Commercial		Commercial	
	\$500		\$500	
Failure-to-register fine (monthly)	\$50	\$0	\$50	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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Zoning & Building Fees, Fines**

Annexation application plus professional fees	\$500 + \$50/acre	\$0	\$500 + \$50/acre	Yes
Board of Adjustment variances - commercial	\$500 + \$50 per variance	\$0	\$500 + \$50 per variance	No
Board of Adjustment variances - residential	\$400	\$0	\$400	Yes
Board of Adjustment appeals	\$500	\$0	\$500	Yes
Category A, Conceptual site plan review	\$400	\$0	\$400	Yes
Category A, Preliminary site	\$500 + \$50/1,000 sq. ft.	\$0	\$500 + \$50/1,000 sq. ft. new	Yes

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
plan review	new gross floor area		gross floor area	
Category A, Final site plan review	\$750 + \$50/1,000 sq. ft. new gross floor area	\$0	\$750 + \$50/1,000 sq. ft. new gross floor area	Yes
Category B, Administrative plan review, R-1 and R-2 residential properties except in approved residential subdivisions	\$350	\$0	\$350	Yes
Category B, Administrative plan review, all others	\$500	\$0	\$500	Yes
Category B, Administrative plan review in approved subdivisions	\$200	\$0	\$200	Yes
Certificate of occupancy	\$25	\$0	\$25	No
Conditional use plus professional fees	\$500	\$0	\$500	Yes
Demolition permit				
Accessory	\$40	\$0	\$40	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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General Fees, Fines

structure

Residential	\$85	\$0	\$85	No
Commercial/institutional	\$150	\$0	\$150	No
Impact fees*				
Community impact fee - library	\$200 400	\$0	\$200 400	No
Community impact fee - parks and recreation	\$200 400	\$0	\$200 400	No
Community impact fee - fire	\$300 600	\$0	\$300 600	No
Community impact fee - police	\$300 600	\$0	\$300 600	No
Water impact fee, per EDU	\$1,170* per chart	\$0	\$1,170* per chart	No
Major subdivision, conceptual and lot line adjustment - commercial	\$400	\$0	\$400	Yes
Major subdivision, conceptual and lot line adjustment - residential	\$200	\$0	\$200	Yes
Major subdivision, preliminary	\$600 + \$10/lot or dwelling unit + professional	\$0	\$500 + \$10/lot or dwelling unit + professional fees	Yes

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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General Fees, Fines

fees

Major subdivision, final plat approval	\$500 + \$10/lot or dwelling unit + professional fees	\$0	\$500 + \$10/lot or dwelling unit + professional fees	Yes
Minor subdivision (up to 6 lots with existing infrastructure)	\$400 + \$10 per lot	\$0	\$400 + \$10 per lot	Yes
Municipal project reimbursement fee (reimbursement based on linear footage to site)	Construction cost + 2%	\$0	Construction cost + 2%	Yes
Professional fees	Cost + 10%		Cost + 10%	Yes
Portable storage unit permit				
Initial permit	\$25	\$0	\$25	No
Permit renewal	\$50	\$0	\$50	No
Violation, first offense	\$25	\$0	\$25	No
Violation, second offense	\$50	\$0	\$50	No
Violation, third offense	\$100	\$0	\$100	No
Public open space contribution	\$325/dwelling unit	\$0	\$325/dwelling unit	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
Rezoning	\$500 + \$25/acre	\$0	\$500 + \$25/acre	Yes
Site inspection, per visit	\$35	\$0	\$35	No
Street opening permit	10% of project cost	\$0	10% of project cost	No
Temporary sign permit	\$15	\$0	\$15	No
Utility review	\$150	\$0	\$150	Yes
Zoning compliance certificate for lot line adjustment	\$100	\$0	\$100	Yes
Zoning compliance certificate, residential				
Project cost \$5,000 and below	\$25	\$0	\$25	Yes
Project cost \$5,001 and above	0.5% of total project cost	\$0	0.5% of total project cost	Yes
Zoning violations fines				
First offense	Not less than \$100	\$0	Not less than \$100	No
Second offense	\$250	\$0	\$250	No
Third offense	\$500	\$0	\$500	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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General Fees, Fines

Fourth and subsequent offenses	\$1,000	\$0	\$1,000	No
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* See § 180-1E for the sewer impact fee step increase schedule. Applicants will also be billed for the current Kent County sewer impact fee.

** (See Subsections B and C for more permit and inspection fees)

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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Utility & Public Works Fees, Fines

Farmington capping fee	\$400	\$0	\$400	No
Farmington sewer connection fee				
4-inch	\$1,700	\$0	\$1,700	No
6-inch	\$3,000	\$0	\$3,000	No
Fire service connection				
4-inch	\$3,000 + actual cost to install	\$0	\$3,000 + actual cost to install	Yes
6-inch	\$3,500 + actual cost to install	\$0	\$3,500 + actual cost to install	Yes
8-inch	\$4,000 + actual cost	\$0	\$4,000 + actual cost	Yes

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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General Fees, Fines

	to install		to install	
10-inch	\$6,000 + actual cost to install	\$0	\$6,000 + actual cost to install	Yes
Food service facility FOG interceptor or trap				
Inspection, per trap	\$100	\$0	\$100	No
Reinspection, per trap	\$200	\$0	\$200	No
Prohibited discharges violation fine, least serious offenses	\$500 or more	\$0	\$500 or more	No
Prohibited discharges violation fine, moderately serious offenses	\$3,000-\$5,000	\$0	\$3,000-\$5,000	No
Prohibited discharges violation fine, most serious offenses	\$5,000-\$10,000	\$0	\$5,000-\$10,000	No
Food service facility FOG interceptor or trap, criminal penalties				
§ 330-13B(1) per violation, per day	Up to \$5,000	\$0	Up to \$5,000	No
§ 330-13B(2)	At least	\$0	At least	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
	\$5,000		\$5,000	
§ 330-13B(3) per violation, per day	Up to \$5,000	\$0	Up to \$5,000	No
§ 330-13B(4) per violation, per day	Up to \$10,000	\$0	Up to \$10,000	No
Infrastructure inspection fee	4% of project cost	\$0	4% of project cost	Yes
Public works service fee				
Normal business hours (8:00 a.m.-4:00 p.m.), per hour	\$50	\$0	\$50	No
After hours and weekends, per hour	\$150	\$0	\$150	No
Service fee for disconnection/reconnection for non-payment, normal business hours	\$50.00	\$0	\$50.00	No
Service fee for disconnection/reconnection for non-payment, after hours and weekends	\$150.00	\$0	\$150.00	No
Tampering with Meter, fine	\$100.00	\$0	\$100.00	No
Backhoe, per hour	\$100	\$0	\$100	No
Dump truck, per	\$100	\$0	\$100	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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General Fees, Fines

hour

Vac truck, per hour \$150 \$0 \$150 No

Public Works rate, per hour \$50 \$0 \$50 No

Sewer connection fee

4-inch service \$1,700 \$0 \$1,700 Yes

6-inch service \$2,600 \$0 \$2,600 Yes

Road restoration/additional pipe, beyond 20 feet Cost + 15% \$0 Cost + 15% Yes

Water connection fee

1-inch service \$1,250 \$0 \$1,250 Yes

2-inch service \$3,600 \$0 \$3,600 Yes

Road restoration/additional pipe, beyond 20 feet Cost + 15% \$0 Cost + 15% Yes

Water meter

5/8 inch Cost + 15% \$0 Cost + 15% No

1 inch or larger Cost + 15% \$0 Cost + 15% Yes

Water meter pit and lid Cost + 15% \$0 Cost + 15% No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
Irrigation water meter permit	\$200 + cost	\$0	\$200 + cost	No
Water meter antenna replacement	\$125 + cost	\$0	\$125 + cost	No
Water meter calibration	\$75	\$0	\$75	No
Data Logger (after first request)	\$75	\$0	\$75	No
Utility final read (after first request)	\$35	\$0	\$35	No
Utility rate, in-City users, quarterly				
Sewer base fee, per EDU	\$80	\$0	\$80	No
Sewer usage fee, per 1,000 gallons*	\$5.76	\$0	\$5.76	No
Trash	Per contract	\$0	Per contract	No
Water base fee, per EDU	\$35	\$0	\$35	No
Water usage fee, per 1,000 gallons	\$3.25	\$0	\$3.25	No
Sprinklers (as fire suppression), 2-inch	\$125	\$0	\$125	No
Sprinklers (as fire suppression), 4-inch	\$200	\$0	\$200	No
Sprinklers (as fire	\$250	\$0	\$250	No

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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General Fees, Fines

suppression), 6-inch

Sprinklers (as fire suppression), 8-inch	\$300	\$0	\$300	No
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Utility rate, out-of-City users, quarterly

Sewer base fee, per EDU	\$106.40	\$0	\$106.40	No
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Sewer usage fee, per 1,000 gallons*	\$7.66	\$0	\$7.66	No
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Water base fee, per EDU	\$46.55	\$0	\$46.55	No
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Water usage fee, per 1,000 gallons	\$4.32	\$0	\$4.32	No
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Utility late payment fee, per month	2%	\$0	2%	No
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* In addition to the sewer usage fee, users will be billed for a Kent County treatment fee per published Kent County rate.

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
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Licensing Fees, Fines

Business license

All other trades, businesses or occupations, 1-9 employees	\$100	\$0	\$100	No
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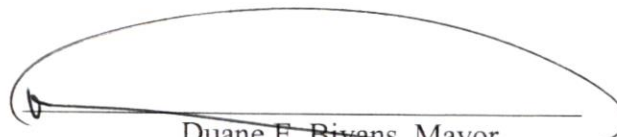
City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
All other trades, businesses or occupations, 10 or more employees	\$150	\$0	\$150	No
Distributors and manufacturers, 1-49 employees	\$250	\$0	\$350	No
Distributors and manufacturers, 50 or more employees	\$500	\$0	\$500	No
Gas, light, power, cable, TV, telephone, satellite companies	\$825	\$0	\$825	No
Hotels and motels, bed-and-breakfasts, rooming houses, treatment centers, per room	\$15	\$0	\$15	No
Hotels and motels, bed-and-breakfasts, rooming houses, treatment centers, per suite	\$20	\$0	\$20	No
Mobile home park, per space	\$25	\$0	\$25	No
Railroads	\$825	\$0	\$825	No
Contractor license	<u>\$400125</u>	\$0	<u>\$400125</u>	No
Failure to obtain license fine				

City of Harrington Fee Categories	Base Fee	Escrow Account Amount	Total Owed	Subject to Professional Fees
General Fees, Fines				
Per month	\$200	\$0	\$200	No
Failure to obtain a rental inspection fine				
Per month	\$100	\$0	\$100	No
Manufactured home annual license	\$225	\$0	\$225	No
Manufactured home license, fine for failure to renew, per month	10%	\$0	10%	No
Manufactured home park operator fines				
Allowing placement of manufactured home without registration sticker, doubled if not paid within 10 days	\$100	\$0	\$100	No
Allowing manufactured home to remain in park without license, doubled if not paid within 10 days	\$100	\$0	\$100	No
Removal of manufactured home without notifying the City	\$100	\$0	\$100	No

Repealer. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

Effective Date: The Clerk of Council shall certify to the adoption of this Ordinance and cause the same to be published as required by law; and this Ordinance shall take effect and be in force from and after its approval by Council.

SO ORDAINED by the majority of Council Members present at the regular session of Harrington City Council, to be effective upon signing.


Duane E. Bivans, Mayor

Attest: Emma Werner
Emma Werner, Clerk of Council

Date of Adoption: June 18, 2024

SYNOPSIS

This ordinance amends the Chapter 180 of the Code related to Municipal Fees for the City of Harrington to add/delete categories and/or adjust base fees.

First Reading: May 20, 2024
Public Hearing: June 18, 2024
Second Reading: June 18, 2024