

HENRIETTA TOWN BOARD
AGENDA
March 11, 2020
7:00 P.M.

Supervisor Schultz
Councilman Barley
Councilman Stafford
Councilwoman Sefranek
Councilwoman Bolzner

ORDER OF BUSINESS

1. Roll Call
2. Silent Prayer/Pledge of Allegiance to the Flag
3. Approval of the Minutes of the preceding meetings
 - February 26, 2020
4. Public Presentations/Miscellaneous Communications
 - Henrietta Fire District Station 6 Updates and Tax Rates – Mark Strzyzynski
5. Introduction of, Public Discussion of, and Action Upon Resolutions, Local Laws, and Ordinances
6. Additional Public Comments
7. Committee/Miscellaneous Reports
8. Adjournment

RESOLUTION #6-102/2020
Authorize Bills Payable

RESOLUTION #6-103/2020
Article X Vote – to Redefine the Historic Site Boundaries for the Farmhouse at 3306 East Henrietta Road

RESOLUTION #6-104/2020
Article X Vote – to Redefine the Historic Site Boundaries for Good Shepherd Church (3286 East Henrietta Road) and Permitting its Combination with Surrounding Parcels

RESOLUTION #6-105/2020
Call for a Public Hearing – Lands to be Placed in a Conservation Easement as part of Forest View Cluster Subdivision

RESOLUTION #6-106/2020
Authorize Supervisor to Enter into Agreement with Environmental Design & Research (EDR) to Create a Supplemental GEIS for Incentive Zoning

RESOLUTION #6-107/2020
Authorize Supervisor to Enter into Contract with Environmental Design & Research (EDR) for Work on Local Waterfront Revitalization Program

RESOLUTION #6-108/2020

Call for Public Hearing – Article X Vote Regarding Mark IV’s Request to use the Driveway of the Historic Andrew Short House on Lehigh Station Road as a Construction Entrance for Lehigh Park Apartments, Phase II

RESOLUTION #6-109/2020

Authorize Revised Building Department Fee Schedule to Update the Section for Alternative Power Systems

RESOLUTION #6-110/2020

Authorize Equipment Purchase – Pickup Truck – Building Department

RESOLUTION #6-111/2020

Recognize 2020 Youth Hall of Fame Recipients

RESOLUTION #6-112/2020

Return Interest Earned in 2019 from Capital Project Fund to General Fund

RESOLUTION #6-113/2020

Replace and Upgrade Failed Sanitary Sewer Pump Station #14

RESOLUTION #6-114/2020

Authorize Personnel Items

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MARCH 11, 2020 AT 7:00 P.M.

RESOLUTION #6-102/2020 To authorize bills payable for March 11, 2020.

On Motion of
Councilmember Sefranek

Seconded by
Councilmember Barley

BE IT RESOLVED, that the Director of Finance be authorized to pay the following bills payable:

Exhibit A	Bills Payable dated 03/11/2020	\$ 474,411.76
-----------	--------------------------------	---------------

Duly put to a vote:

Councilmember Barley	voting	Aye
Councilmember Stafford	voting	Aye
Councilmember Sefranek	voting	Aye
Councilmember Bolzner	voting	Aye
Supervisor Schultz	voting	Aye
	Carried	

Vendor Activity Report Parameters

Report ID:	TB REPORT		
Vendor Code:		To:	
Trans. Date:	03/12/2020	To:	03/12/2020
Include Req?:	No	Include PO?:	No
Include Vch?:	Yes	Voucher Status:	Paid
Sort Vch By:	Due/Paid Date	Summary Only:	Yes
Report By:	Vendor Name	Include Vendors With No Activity:	No
Req/PO Outstanding Only:	No	1099 Vendors Only:	No
Print Multi Inv Detail:	No	Print Fed ID/SS:	No
Print Fiscal YTD Paid Amount: Yes			

TOWN OF HENRIETTA

Vendor Activity Report

Vendor Code	Vendor Name	\$ Outstand Vch Amt	\$ Paid Vch Amt	Total
0000102210	ADMAR SUPPLY CO.	0.00	124.30	124.30
0000014070	ADVANTAGE ARCHIVES, LLC	0.00	675.00	675.00
0000782790	AIRGAS USA LLC	0.00	234.79	234.79
0000013692	ALESSI, JENN	0.00	13.69	13.69
0000013939	ALLIANCE CLEANING SERVICE	0.00	3,955.00	3,955.00
0000108115	ALLIANCE DOOR & HARDWARE	0.00	990.00	990.00
0000109472	AMERICAN ROCK SALT CO LLC	0.00	55,263.74	55,263.74
0000113577	ARAMARK UNIFORM SERVICES	0.00	211.61	211.61
0000126830	BAKER & TAYLOR BOOKS	0.00	357.57	357.57
0000139750	BEAM MACK SALES & SERVICE	0.00	2,011.17	2,011.17
0000145450	BENEFIT RESOURCE, INC.	0.00	485.00	485.00
0000013764	BENTLEY, KATIE	0.00	70.00	70.00
0000169485	BOWL A ROLL INC.	0.00	140.00	140.00
0000181040	BRODART CO	0.00	1,067.93	1,067.93
0000717535	BSN/PASSONS SPORTS	0.00	219.40	219.40
0000014176	BURDETT, AMY	0.00	55.25	55.25
0000013963	CASELLA WASTE MANAGEMENT OF N.Y. IN	0.00	715.89	715.89
0000011742	CASTRONOVO, PETER	0.00	115.00	115.00
0000014065	CAYEA, TERRY	0.00	597.25	597.25
0000012880	CEILIDH CONNECTION	0.00	100.00	100.00
0000216208	CENTER POINT LARGE PRINT	0.00	172.04	172.04
0000223558	CINTAS CORPORATION	0.00	185.81	185.81
0000014421	COLLER, DEBBIE	0.00	150.00	150.00
0000233427	COLONIAL FIRE PROTECTION SYSTEMS, I	0.00	2,020.00	2,020.00
0000013931	COLONY HARDWARE CORPORATION	0.00	21.84	21.84
0000012084	COMMERCIAL POWER SYSTEMS, LLC	0.00	1,735.00	1,735.00
0000239935	COOK BROS. TRUCK	0.00	468.56	468.56
0000014389	COOK, ROBERT L	0.00	145.00	145.00
0000249057	CREATIVE FORECASTING, INC	0.00	72.00	72.00
0000259860	CYNCON EQUIPMENT	0.00	37.55	37.55
0000269650	DECKMAN OIL COMPANY	0.00	324.90	324.90
0000284015	DIVAL SAFETY EQ. CO.	0.00	55.88	55.88
0000012017	EAP WORKFORCE SOLUTIONS, LLC	0.00	650.00	650.00

TOWN OF HENRIETTA

Vendor Activity Report

Vendor Code	Vendor Name	\$ Outstand Vch Amt	\$ Paid Vch Amt	Total
0000014288	EC4B ENGINEERING P.C.	0.00	5,257.50	5,257.50
0000013334	ELM USA	0.00	175.38	175.38
0000014078	ELMIRA GYMNASTICS & FITNESS CENTER	0.00	1,349.30	1,349.30
0000012656	EMERGENCY POWER SYSTEMS, LLC	0.00	600.00	600.00
0000014058	ENAHARO, MAISHA	0.00	525.00	525.00
0000320000	FACTORY EXPRESS	0.00	119.57	119.57
0000329450	FINGER LAKES SYSTEM CHEMISTRY	0.00	37.80	37.80
0000014414	FISCHI, LIA	0.00	643.81	643.81
0000012759	FLEETPRIDE	0.00	542.26	542.26
0000334310	FORBES COURT REPORTING SERVICES,LLC	0.00	240.00	240.00
0000341498	FRED'S FLAGS	0.00	165.00	165.00
0000013459	FRONTIER	0.00	75.02	75.02
0000348309	FUSION DIGITAL	0.00	165.00	165.00
0000013581	FW WEBB	0.00	252.00	252.00
0000352775	GALE/CENGAGE LEARNING	0.00	1,096.91	1,096.91
0000362160	GENESEE STAMP INC.	0.00	202.10	202.10
0000362172	GENESEE VALLEY PENNY SAVER	0.00	194.32	194.32
0000011776	GIS/SIG	0.00	90.00	90.00
0000011958	GRAPHIXPRESS	0.00	295.00	295.00
0000013012	GRAY'S CARPET CLEANING INC	0.00	26.25	26.25
0000014402	GVC SHRM	0.00	210.00	210.00
0000014063	HANSEN, BARBARA	0.00	597.04	597.04
0000445550	HILLYARD/NEW YORK	0.00	1,448.51	1,448.51
0000464815	HOWLAND, JANET L	0.00	300.00	300.00
0000841817	IMAGE 360 ROCHESTER	0.00	321.42	321.42
0000014082	IN THE BALANCE HEALTH COACHING, LLC	0.00	32.00	32.00
0000476075	INGRAM BOOK CO	0.00	5,683.34	5,683.34
0000011529	INSULL, JOANNE	0.00	576.00	576.00
0000011741	INTERPRETEK	0.00	191.25	191.25
0000477017	IRON MOUNTAIN/SAFESITE	0.00	248.60	248.60
0000011140	J.T. GENIER SECURITY SERVICES	0.00	1,302.00	1,302.00
0000014422	JESSICA, WEGMAN	0.00	132.00	132.00
0000012074	JOE BASIL CHEVROLET INC	0.00	65,470.90	65,470.90

TOWN OF HENRIETTA

Vendor Activity Report

Vendor Code	Vendor Name	\$ Outstand Vch Amt	\$ Paid Vch Amt	Total
0000493105	JOHNSTONE SUPPLY	0.00	56.16	56.16
0000013732	JUST SIMPLY AQUARIUMS	0.00	65.00	65.00
0000502005	KAMAN FLUID POWER	0.00	864.29	864.29
0000011919	KIMMINS COFFEE SERVICE	0.00	36.50	36.50
0000526565	KLEIN STEEL SERVICE	0.00	294.00	294.00
0000011405	KOLADY, CRYSTAL	0.00	50.00	50.00
0000014425	KRZEMIEN, KRISTA	0.00	142.00	142.00
0000014406	LADD, EMMETT	0.00	100.00	100.00
0000012215	LAKESIDE TOOL, INC.	0.00	101.61	101.61
0000014208	LAMMES CONSTRUCTION, INC.	0.00	166,782.25	166,782.25
0000012620	LANE-AYERS, SARAH	0.00	512.00	512.00
0000583205	LOCAL 1170 CWA TRUST FUND	0.00	7,453.55	7,453.55
0000014338	LOUIS, SHAINA	0.00	225.00	225.00
0000588725	LOWE'S COMPANIES, INC.	0.00	366.56	366.56
0000012668	M & T CARDMEMBER SERVICES	0.00	648.35	648.35
0000632255	MARSHALL, DEAN C	0.00	239.75	239.75
0000011497	MC AVINNEY, GEORGE	0.00	154.28	154.28
0000014420	MCBRIDE, STEPHANIA	0.00	110.00	110.00
0000011367	MCGRANE GLASS	0.00	176.00	176.00
0000013828	MENGEL, METZGER, BARR, & CO. LLP	0.00	6,000.00	6,000.00
0000651040	MIDWEST TAPE	0.00	1,346.65	1,346.65
0000014351	MONOPRICE	0.00	72.51	72.51
0000662743	MONROE COUNTY DEPT OF HEALTH	0.00	55.00	55.00
0000662760	MONROE COUNTY LIBRARY SYSTEM	0.00	146.00	146.00
0000662781	MONROE COUNTY WATER AUTHORITY	0.00	1,506.12	1,506.12
0000690055	NATIONAL GRID	0.00	1,227.93	1,227.93
0000013269	NOLET, TRACY	0.00	34.57	34.57
0000014419	NYS DEPARTMENT OF ENVIRONMENTAL CON	0.00	450.00	450.00
0000701220	O CONNOR CHEVROLET INC	0.00	44.75	44.75
0000702745	OIL FILTER SERVICE	0.00	113.72	113.72
0000706205	ORIENTAL TRADING COMPANY, INC.	0.00	96.87	96.87
0000706730	OVERDRIVE, INC.	0.00	1,046.28	1,046.28
0000013721	PROFESSIONAL INSTANT PRESS	0.00	65.00	65.00
0000014415	QUACKENBUSH, BARBARA	0.00	597.25	597.25

TOWN OF HENRIETTA

Vendor Activity Report

Vendor Code	Vendor Name	\$ Outstand Vch Amt	\$ Paid Vch Amt	Total
0000013962	RICK, KATHLEEN	0.00	96.00	96.00
0000014423	RINALDO, SAMUEL	0.00	210.00	210.00
0000782738	ROCHESTER GAS & ELECTRIC	0.00	47,960.00	47,960.00
0000011668	ROMMES, CHERYL	0.00	64.00	64.00
0000013321	SCHLIERF, BARBARA	0.00	1,512.00	1,512.00
0000568575	SITEONE LANDSCAPE SUPPLY HOLDING, L	0.00	827.59	827.59
0000012499	SOCCER SHOTS	0.00	1,368.50	1,368.50
0000867008	SPRINT SPECTRUM REALTY CO., LP	0.00	1,338.81	1,338.81
0000013464	STAPLES BUSINESS ADVANTAGE	0.00	79.83	79.83
0000014059	SWEETLAND, KATHLEEN	0.00	525.00	525.00
0000647518	TAYLOR, LESLEY	0.00	45.50	45.50
0000012378	TELLMORR INTERNATIONAL TRANSLATION	0.00	210.00	210.00
0000011225	THE DAILY RECORD COMPANY - NY	0.00	130.87	130.87
0000013444	THE NICHOLS TEAM	0.00	774.50	774.50
0000013265	THOMAS, SYLVIA	0.00	155.00	155.00
0000914256	TICHACEK, ANITA L	0.00	138.12	138.12
0000920284	TOWN OF HENRIETTA SEWER	0.00	320.50	320.50
0000921192	TRACEY ROAD EQUIPMENT	0.00	897.43	897.43
0000011438	UNIQUE PAVING MATERIALS CORPORATION	0.00	183.43	183.43
0000930942	USHERWOOD OFFICE TECH	0.00	160.03	160.03
0000014407	VALVO, DAVID	0.00	100.00	100.00
0000014416	VARGAS, REINALDO	0.00	45.50	45.50
0000936215	VERIZON WIRELESS	0.00	892.17	892.17
0000937901	VISIONS DANCE STUDIO, INC	0.00	660.00	660.00
0000014424	VISIONS HOTELS	0.00	50,644.00	50,644.00
0000937900	VP SUPPLY CO.	0.00	158.75	158.75
0000011447	W.B. MASON CO INC	0.00	539.86	539.86
0000012662	WEGMANS FOOD MARKET	0.00	200.00	200.00
0000955850	WEGMANS FOOD MARKETS	0.00	936.66	936.66
0000630321	WINTON RD. PIZZA, INC., MARK'S	0.00	44.98	44.98
0000014398	YOUNG, DONALD, ESQ.	0.00	10,006.33	10,006.33
Grand Total		0.00	474,411.76	474,411.76

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MARCH 11, 2020 AT 7:00 P.M.

RESOLUTION #6-103/2020

To redefine the historic site boundaries for the Burger Farmhouse site at 3306 East Henrietta Road.

On Motion of
Supervisor Schultz

Seconded by
Councilman Barley

WHEREAS, the Henrietta Historic Site Committee received a request from the Rush-Henrietta Central School District, dated February 7, 2020, requesting the removal of the historic site designation of the property located at 3306 East Henrietta Road, Tax ID 176.14-1-50, commonly known as the site of the Burger Farmhouse; and

WHEREAS, the property, including the farmhouse that was part of the Burger homestead, was designated a historic site by Town Board Resolution #15-167/80 on July 16, 1980, and

WHEREAS, the Historic Site Committee recommended, in a letter to the Henrietta Town Board dated February 26, 2020, maintaining the historic designation for the property located at 3306 East Henrietta Road due its historic nature, especially with respect to the School District itself since one of its Middle High Schools is named after a member of the Burger family, and

WHEREAS, in order to better facilitate the School District's plans for the properties in the area, the Historic Site Committee recommended in the same letter to redefine the boundaries of the historic site designation so as not to include the entire parcel, but instead to redefine the boundaries of the historic site designation to more narrowly focus on the Burger Farmhouse itself, so as to include the full width of the parcel but only extend to a point ~15' beyond the back of the farmhouse.

THEREFORE, BE IT RESOLVED, that the Town Board denies the Rush-Henrietta Central School District request to remove the historic site designation from 3306 East Henrietta Road, tax ID 176.14-1-5.

BE IT FURTHER RESOLVED, that the Town Board hereby redefines the historic site designation at 3306 East Henrietta Road more narrowly, continuing to cover the farmhouse itself, but to cover only a portion of the remainder of the parcel, as defined below:

1. Beginning at the southwest corner of the current parcel boundary and continuing 85' in an easterly direction along the southern border of the current parcel, and
2. From there, continuing in a north-northeasterly direction, parallel to the right of way of East Henrietta Road, for 75' to the northern border of the current parcel, and
3. From there, continuing in a westerly direction for 85' along the northern border of the current parcel until reaching the right of way, and

4. From there, continuing in a south-southwesterly direction, along the right of way for East Henrietta Road, for 75' until it meets with the origin at the southwest corner of the current parcel boundary.

BE IT FURTHER RESOLVED, that the portion of the original parcel that lies within the above defined boundaries is to be henceforth the defined historic site for the Burger Farmhouse located at 3306 East Henrietta Road, as formerly designated historic by Town Board Resolution #15-167/80, which Resolution is hereby superseded by this instant resolution.

BE IT FURTHER RESOLVED, that the Rush-Henrietta Central School District must comply with Article X requirements for any current or future modifications within these newly defined boundaries of this historic site.

BE IT FURTHER RESOLVED, that should the Rush-Henrietta Central School District desire to transfer the historic property to another organization to maintain it, the subject parcel may be subdivided along the re-defined historic site boundaries as defined herein without requiring an Article X vote, however, the subdivision must provide access and parking for the subdivided parcels satisfactory to the Town Engineer, and the Historic Site contained within those boundaries will still require compliance with Article X requirements for any current or future modifications within these newly defined boundaries of such historic site.

Duly put to a vote:

Councilmember Barley	voting	Aye
Councilmember Stafford	voting	Aye
Councilmember Sefranek	voting	Aye
Councilmember Bolzner	voting	Aye
Supervisor Schultz	voting	Aye

Carried



TOWN OF HENRIETTA
County of Monroe • State of New York
475 Calkins Road, P.O. Box 999, Henrietta, N.Y. 14467
(585) 334-7700 • www.henrietta.org

STEPHEN L. SCHULTZ
Supervisor

CRAIG C. ECKERT
Deputy Town Supervisor

ROBERT BARLEY JR.
MICHAEL J. STAFFORD
MILLIE C. SEFRANEK
LISA S. BOLZNER
Council Members

February 26, 2020

Henrietta Town Board
475 Calkins Road
Henrietta, NY 14467

Re: 3306 East Henrietta Road

Dear Supervisor Schultz and members of the Town Board:

The Henrietta Historic Site Committee received the updated request letter from the Rush Henrietta School District, dated February 7, 2020, asking for the removal of the Historic Site designation from the property located at 3306 East Henrietta Road, Tax ID. 176.14-1-50.

The property was designated a historic site by Town Board Resolution #15-167/80 on July 16, 1980.

The committee held a plan review meeting on February 4, 2020 with the Rush Henrietta School District Representatives:

- Superintendent Lawrence Wright
- Assistant Superintendent Andrew Whitmore
- Representing LaBella Associates Lindsay Davis

A review of the information provided concerning 3306 East Henrietta Road was done at the regularly scheduled Historic Site Committee meeting on February 18, 2020.

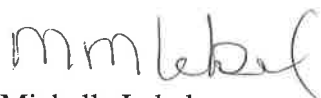
Evaluation of census and land record research on the farmhouse and property at 3306 East Henrietta Road indicate this was the childhood home of Henry Venn Burger for whom the Rush-Henrietta Central School District Henry V. Burger Junior High School is named. Henry's family purchased and moved to this property in the spring of 1872 where he lived for most of his life.

If the property is in a compromised structural condition, as verified by a licensed structural engineer, the committee would not object to the removal of the historic site designation.

Based on the proposed plans we've currently been shown by the School District, it would appear that the farmhouse could be left standing and either parceled out separately as a smaller parcel or smaller historic site boundary and used either for a non-educational use by the School or used to house community based organizations.

The committee therefore recommends not removing the historic site designation of the property at 3306 East Henrietta Road, but instead, reduce the size of the historic site such that the depth of the site and/or parcel is 75' from the right of way as measured perpendicularly to the right of way.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "mmllebel".

Michelle Lebel

Chair, Henrietta Historic Site Committee

I want to...



I want to...



2018 ima... NAD83 State Plane ▲ X 1407513.93 Y 1214822.41 0 15 30m 39m

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MARCH 11, 2020 AT 7:00 P.M.

RESOLUTION #6-104/2020

To redefine the historic site boundaries for the Good Shepherd Church at 3286 East Henrietta Road, thus permitting its combination with surrounding parcels while continuing to protect the historic nature of the Church site.

On Motion of
Supervisor Schultz

Seconded by
Councilmember Sefranek

WHEREAS, the Henrietta Historic Site Committee received an amended request from the Rush-Henrietta Central School District, dated February 7, 2020, requesting the combination of five parcels into a single parcel, including the historic sites at 3306 East Henrietta Road and 3286 East Henrietta Road, while limiting the historic site designation boundaries; and

WHEREAS, the property at 3286 East Henrietta Road was designated a historic site by Town Board Resolution #15-167/80 on July 16, 1980, and

WHEREAS, the property at 3306 East Henrietta Road was designated a historic site by Town Board Resolution #15-167/80 on July 16, 1980 but the boundaries of the historic site were more narrowly redefined, to be independent of the then-current parcel boundaries, by Town Board Resolution #6-103/2020 on March 11, 2020, and

WHEREAS, the Historic Site Committee has recommended, in a letter to the Henrietta Town Board dated February 26, 2020, to redefine the historic site boundary at 3286 East Henrietta Road, so that the redefined boundary will now span the entire road frontage of the original parcel and then taper back toward the historic Church building completely encompassing both the Church and all of the lawns around it, but not including much of the paved areas of the parcel including a large rear parking lot, thus continuing to protect both the historic nature and community importance of the historic Church and its surrounding lawns, and

WHEREAS, the Historic Site Committee, in the same letter, also recommended allowing the School District to combine the five parcels, while still protecting the two historic sites, 3306 and 3286 East Henrietta Road, by redefining separate historic site boundaries that are independent of parcel boundaries but instead are more directly related areas comprising the structures that are of historic importance.

BE IT RESOLVED, that the Town Board hereby redefines the historic site designation at 3286 East Henrietta Road more narrowly, continuing to cover the church itself, but to cover only a portion of the remainder of the parcel, as defined below:

1. Beginning at the southwest corner of the current parcel boundary and continuing 150' in an easterly direction along the southern border of the current parcel, and

2. From there, continuing in a north-northeasterly direction, parallel to the right of way of East Henrietta Road, for 95', and
3. From there, continuing in a northwesterly direction for 140' to the northwest corner of the current parcel boundary, and
4. From there, continuing in a south-southwesterly direction, along the right of way for East Henrietta Road, for 193' until it meets with the origin at the southwest corner of the current parcel boundary.

BE IT FURTHER RESOLVED, that the portion of the original parcel that lies within the above defined boundaries is to be henceforth the defined historic site for the Good Shepherd Church located at 3286 East Henrietta Road, as formerly designated historic by Town Board Resolution #15-167/80, which Resolution is hereby superseded by this instant resolution.

BE IT FURTHER RESOLVED, that should the Rush-Henrietta Central School District desire to transfer the historic property to another organization to maintain it, the subject parcel may be subdivided along the re-defined historic site boundaries as defined herein without requiring an Article X vote, however, the subdivision must provide access and parking for the subdivided parcels satisfactory to the Town Engineer, and the Historic Site contained within those boundaries will still require compliance with Article X requirements for any current or future modifications within these newly defined boundaries of such historic site.

BE IT FURTHER, RESOLVED, that the Town Board does not object to the combination by the Rush-Henrietta Central School of the five parcels, 3286, 3288, 3306, 3310, and 3318 East Henrietta Road, tax ID numbers 176.14-1-51, 176.14-1-47, 176.14-1-50, 176.14-1-49, and 176.14-1-52 into larger parcels, including a single new parcel containing both the historic site comprising the church at 3286 East Henrietta Road, as well as the historic site comprising the farmhouse at 3306 East Henrietta Road.

Duly put to a vote:

Councilmember Barley	voting	Aye
Councilmember Stafford	voting	Aye
Councilmember Sefranek	voting	Aye
Councilmember Bolzner	voting	Aye
Supervisor Schultz	voting	Aye

Carried



TOWN OF HENRIETTA
County of Monroe • State of New York
475 Calkins Road, P.O. Box 999, Henrietta, N.Y. 14467
(585) 334-7700 • www.henrietta.org

STEPHEN L. SCHULTZ
Supervisor

CRAIG C. ECKERT
Deputy Town Supervisor

ROBERT BARLEY JR.
MICHAEL J. STAFFORD
MILLIE C. SEFRANEK
LISA S. BOLZNER
Council Members

February 26, 2020

Henrietta Town Board
475 Calkins Road
Henrietta, NY 14467

Re: 3286 East Henrietta Road / Combination of Parcels

Dear Supervisor Schultz and members of the Town Board:

The Historic Site Committee of Henrietta received the updated letter from the Rush Henrietta School District, dated February 7, 2020, requesting that the town combine the following five parcels:

- 3286 East Henrietta Road Tax ID 176.14-1-51
- 3288 East Henrietta Road Tax ID 176.14-1-47
- 3306 East Henrietta Road Tax ID 176.14-1-50
- 3310 East Henrietta Road Tax ID 176.14-1-49
- 3318 East Henrietta Road Tax ID 176.14-1-52

The committee held a plan review meeting on February 4, 2020 with the Rush Henrietta School District Representatives:

- Superintendent Lawrence Wright
- Assistant Superintendent Andrew Whitmore
- Representing LaBella Associates Lindsay Davis

The committee was informed of the proposed plans for these properties. A site visit and pictures were taken of the property by the committee.

A committee review of the provided information concerning 3286 East Henrietta Road was done at the regularly scheduled meeting of the Henrietta Historic Site Committee held on February 18, 2020.

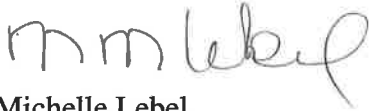
The parcel located at 3286 East Henrietta Road, Tax ID. 176.14-1-51, known as the Church of the Good Shepherd, is a Henrietta Historic Site designated by Town Board Resolution #15-167/80 on July 16, 1980.

Due to not only the historic nature of the church but also its importance to the community, the Historic Site Committee of Henrietta is recommending that the front of the parcel, the church, and its surrounding lawn be fully preserved as a historic site.

As such, if the parcels are combined, the committee recommends that the Town define the historic site boundaries for the 3286 East Henrietta Road property to include the full parcel frontage along East

Henrietta Road, to extend back to 15' beyond the back of the church, and to extend wide enough to encompass all of the lawn surrounding the church, as currently bounded by the parking lots and driveway entrance.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "m m lebel".

Michelle Lebel
Chair, Henrietta Historic Site Committee

I want to...



I want to...



PUBLIC HEARING

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MARCH 11, 2020 AT 7:00 P.M.

RESOLUTION #6-105/2020

To call for a public hearing regarding lands to be placed in a conservation easement as a part of the proposed Forest View Cluster Subdivision.

On Motion of
Councilmember Stafford

Seconded by
Councilmember Bolzner

WHEREAS, the Town Board has received a written application from co-applicants JPE Realty Associates, LP and Larkin Properties, LLC, relating to the proposed Forest View Subdivision located on the south side of Ward Hill Road bearing Tax Account Nos. 202.01-2-3.111 and 203.01-2-4, and

WHEREAS, the applicants would like to propose a cluster residential subdivision consisting of 47 lots to be developed under Section 278 of Town Law with 90.6 acres of open space, conservation easement areas, and agricultural land to be placed in a perpetual conservation easement.

THEREFORE, BE IT RESOLVED, that the Town Board calls for a public hearing to be held on March 25, 2020 at 7:00 p.m. at the Henrietta Town Hall, Main Meeting Room, 475 Calkins Road, Henrietta, New York to discuss the Town Board approval for the lands available for open space, conservation easements, and agricultural land to be placed in a conservation easement.

Duly put to a vote:

Councilmember Barley	voting	Aye
Councilmember Stafford	voting	Aye
Councilmember Sefranek	voting	Aye
Councilmember Bolzner	voting	Aye
Supervisor Schultz	voting	Aye

Carried

February 6, 2020

Town Board
Town of Henrietta
475 Calkins Road
Henrietta, NY 14467

**Re: Forest View (formerly Ward Hill Road Property)
Open Space & Conservation Easement Area**

2566

Dear Board Members:

On behalf of property owners and co-applicants JPE Realty Associates, L.P., and Larkin Properties LLC, we submitted an application to the Planning Board for preliminary subdivision review on February 5, 2020 for the above-referenced project. The proposal is for a cluster subdivision of two adjoining tax parcels per Section 278 of Town Law and Section 295-60D of the Town Code, and the Open Space Incentive Option per Section 295-52.1 of the Town Code. We will be appearing at the Planning Board's March 10, 2020 meeting.

The proposal is to subdivide ± 108.5 acres of land for 47 residential lots and provide ± 90.6 acres of open space and conservation easement area. The parcels, which are zoned RR-Rural Residential, are located on the south side of Ward Hill Road across from Branchbrook Drive. A density calculation table for the 47 proposed lots utilizing a density factor of 0.35 and a 25% density credit is provided on the enclosed Preliminary Subdivision Plat. The open space requirement is 65%, which this proposal exceeds at ± 90 acres ($\pm 83\%$).

The following Open Space & Conservation easement areas proposed for Town Board consideration are as follows:

- Open Space 'A' (6.073 acres) – to be offered in dedication to the Town of Henrietta
- Open Space 'B' (1.269 acres) – to be offered in dedication to the Town of Henrietta
- Parkland Area (28.846 acres) – to be offered in dedication to the Town of Henrietta
- Conservation Easement 'A' (54.396 acres) – lands to be retained by Larkin and placed in a perpetual Conservation Easement for the purpose of maintaining an agricultural use on the property.

An Open Space Aerial exhibit is also enclosed for reference, which highlights the locations of the proposed open space areas and conservation easement area.

Finally, the applicant is also seeking Town Board approval to allow for concrete gutter to be installed along the proposed dedicated road in place of curbing.

We request that you place this item on your next available agenda for Town Board consideration. Once notified of the meeting date, we will appear at the meeting to answer any questions.

Please contact our office if you require any additional information prior to the hearing.

Sincerely,
BME ASSOCIATES

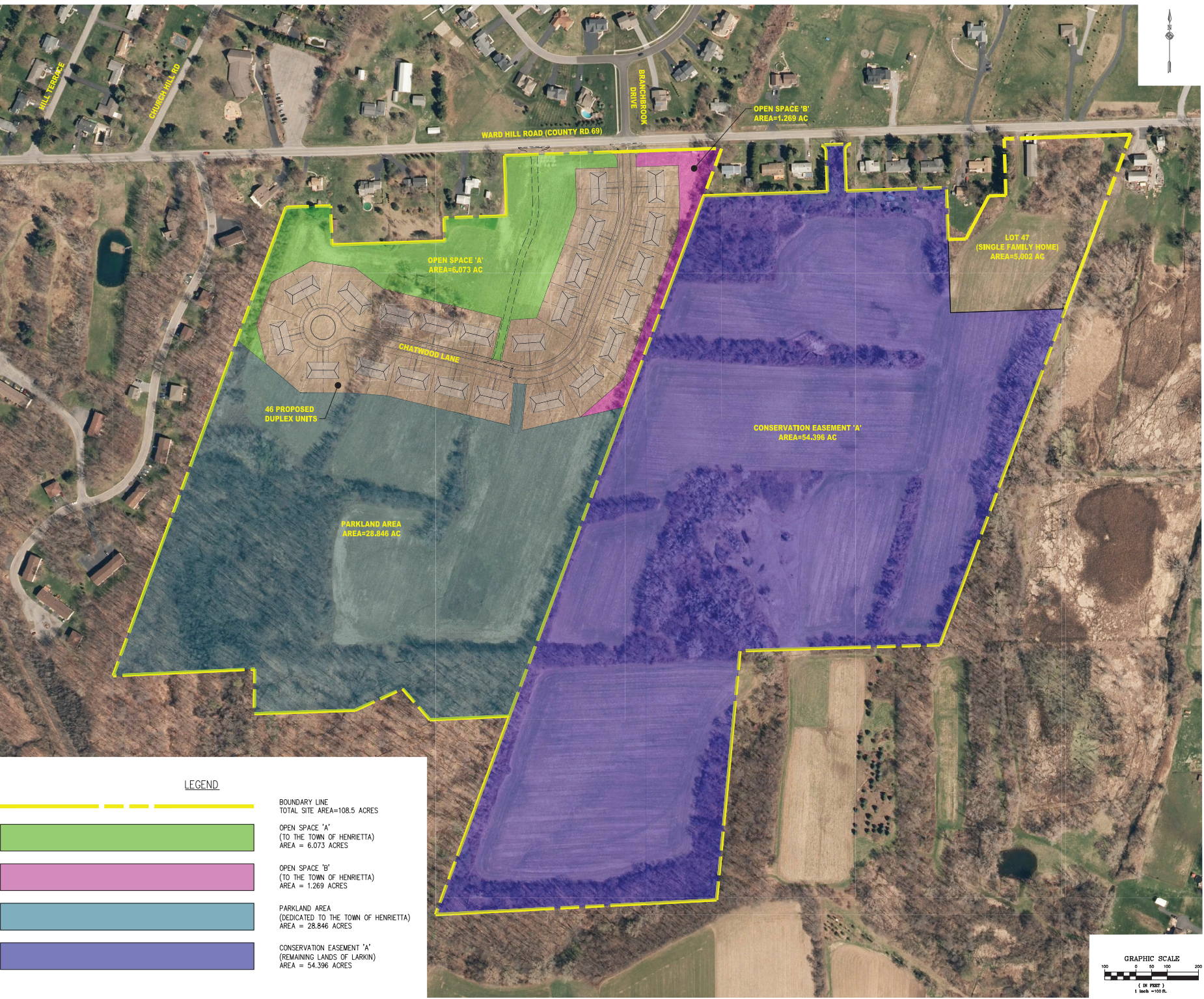
A handwritten signature in blue ink that reads "Ryan T. Destro". The signature is written in a cursive style with a horizontal line extending to the right.

Ryan T. Destro, P.E.

/RTD

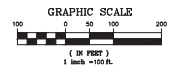
Encl.

c: Ron Henkel; JPE Realty Associates, L.P.



LEGEND

- BOUNDARY LINE
TOTAL SITE AREA=108.5 ACRES
- OPEN SPACE 'A'
(TO THE TOWN OF HENRIETTA)
AREA = 6.073 ACRES
- OPEN SPACE 'B'
(TO THE TOWN OF HENRIETTA)
AREA = 1.269 ACRES
- PARKLAND AREA
(DEDICATED TO THE TOWN OF HENRIETTA)
AREA = 28.846 ACRES
- CONSERVATION EASEMENT 'A'
(REMAINING LANDS OF LARKIN)
AREA = 54.396 ACRES



These drawings are prepared by the Designer for the Client. The Client is responsible for the accuracy of the information provided to the Designer. The Designer is not responsible for the accuracy of the information provided to the Client. The Designer is not responsible for the accuracy of the information provided to the Client.

NO.	REVISION	DATE	BY
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

NO.	REVISION	DATE	BY
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

BME ASSOCIATES
ENGINEERS • SURVEYORS • LANDSCAPE ARCHITECTS
1100 BROADWAY SUITE 100
HENRIETTA, NY 14456
WWW.BMEASSOCIATES.COM

FOREST VIEW
TOWN OF HENRIETTA, WARREN COUNTY, NEW YORK STATE
PROJECT NO. 2024-001
DATE OF PLAN: 08/20/24
PROJECT TITLE: OPEN SPACE AERIAL EXHIBIT

PROJECT MANAGER	J. WARD	DATE ISSUED	
PROJECT ENGINEER	A. WARD	PERMITS/ISSUE	
DRAWN BY	A. WARD		
CHECKED BY	J. WARD		
PROJECT NO.	2566		

DRAWING NO. 2566
EXHIBIT

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MARCH 11, 2020 AT 7:00 P.M.

RESOLUTION #6-106/2020 To authorize the Supervisor to enter into an Agreement with Environmental Design & Research to create a Supplemental GEIS for Incentive Zoning Laws.

On Motion of
Councilmember Bolzner

Seconded by
Councilmember Sefranek

WHEREAS, the Town of Henrietta wishes to adopt Incentive Zoning Laws in order to encourage (a) the preservation of agricultural and open land, (b) the reuse of existing buildings and revitalization of rundown commercial areas, and (c) better transitions to residential neighborhoods and the extension of utilities to existing neighborhoods that lack them, and

WHEREAS, the Town of Henrietta's Comprehensive Land Use Plan Update, adopted February 27, 2019 via Resolution #5-103/2019, and the corresponding Generic Environmental Impact Statement (GEIS), approved January 9, 2019 through Resolution #2-64/2019, both discussed the addition of Incentive Zoning Laws as a logical next step in that plan, and

WHEREAS, the Town wishes to study the feasibility and impact of the proposed Incentive Zoning Laws through the creation of a Supplemental GEIS, adding to the aforementioned previous works, and

WHEREAS, Environmental Design & Research (EDR) has submitted a proposal, which is attached hereto, for professional services to create and execute the Supplemental GEIS necessary for the Town to be able to adopt the aforementioned Incentive Zoning Laws, with a Phase 2 to address SEQR Compliance for a not-to-exceed cost of \$30,200.00, and

WHEREAS, EDR had performed the original professional services work on the Comprehensive Land Use Plan and GEIS and is very familiar with the goals the Town has laid out for its Incentive Zoning Laws and is best suited to be able to cost effectively create the Supplemental GEIS, and

WHEREAS, EDR has completed Phase 1: Coordination, Development of Incentive Zoning and Research on Transfer of Development Rights and Regulations, and is ready to commence Phase 2.

THEREFORE, BE IT RESOLVED, that the Town Board accepts the proposal from EDR for the Phase 2 professional services as described above and in the attached proposal; authorizes the Town Supervisor to enter into a professional services contract with EDR based on the specifications above and in the attached proposal; and authorizes the Director of Finance to pay submitted invoices from EDR that have been approved by the Director of Engineering and Planning for a total cost not to exceed \$30,200.00.

Duly put to a vote:

Councilmember Barley	voting	Aye
Councilmember Stafford	voting	Aye
Councilmember Sefranek	voting	Aye
Councilmember Bolzner	voting	Aye
Supervisor Schultz	voting	Aye

Carried



Environmental Design & Research,
Landscape Architecture, Engineering & Environmental Services, D.P.C.

274 North Goodman Street, Rochester, New York 14607
P. 585.271.0040 • F. 585.271.0042 • www.edrdpc.com

August 9, 2019

Stephen I. Schultz
Town Supervisor
Town of Henrietta, New York
475 Calkins Road
Henrietta, New York 14467
(via email)

**RE: Professional Planning Services
Town of Henrietta Incentive Zoning/Transfer of Development Rights and SEQRA Compliance**

Dear Supervisor Schultz:

We are pleased to provide this scope of services in support of the Town of Henrietta's proposed implementation of Incentive Zoning and possibly a Transfer of Development Rights (TDR) program. Our scope includes attendance at Town Board work sessions/meetings, completing draft regulations, and preparing State Environmental Quality Review Act (SEQRA) documents. We understand the need to complete these proposed regulations and SEQRA compliance in an expeditious manner because of possible pending projects. We have reviewed your initial draft of Incentive Zoning requirements provided to us and think this is a very good approach. We should discuss if this should also address incentives for redevelopment within the mixed-use overlay districts as we discussed last year, since the draft regulations appear to address base zoning districts, but not overlays.

We are concerned about moving too quickly on deciding to undertake a true Transfer of Development Rights program according to State regulations and if it is in the Town's best interest to do so without first discussing its implications including its administration. A TDR program as promoted by the NYS Department of Agriculture and Markets (NYSDAM) and as recommended by the Town's Farmland Protection Plan can become a very complex and time-consuming effort. Perhaps the Town has identified a less traditional process to transfer development rights that is legally defensible.

Because of our concern with a TDR program and its uncertainty, we propose a two-phase approach that can get EDR working with the Town immediately in identifying the pros and cons of a TDR program and how that program can be integrated with Incentive Zoning, to protect farmland and open space. It is uncertain if the Town has undertaken its own research on TDR programs. If not, the two-phase approach may be an opportunity to bring in expertise from NYSDAM or the Genesee Land Trust or conduct other research on lessons learned with TDR programs. The Town can then make an informed decision on Incentive Zoning and Transfer of Development Rights before moving on to Phase II with SEQRA compliance. This two-phase approach is reflected in the scope of services that follows.

Phase I. Coordination, Development of Incentive Zoning and Research on Transfer of Development Rights Regulations

Task 1. Incentive Zoning and Possible TDR Programming

1.A. ASSISTANCE IN COMPLETING INCENTIVE ZONING REGULATIONS

EDR, working in consultation with the Town Board (TB) and Town Legal Counsel, will assist in the review and completion of draft and final Incentive Zoning regulations consistent with Sections 261-B of New York's Consolidated Laws Under Article 16 – Zoning and Planning. EDR recommends deciding on whether to include the mixed-use redevelopment overlay areas into Incentive Zoning as prepared in 2018 before it was decided to postpone implementation. As recommended in the past all draft materials will need to be reviewed by the Town's Attorney prior to public review and a public hearing on the draft regulations. Once counsel has reviewed these draft regulations EDR will assist in revising the documents into finalized draft versions for posting to the Town's website and presentation at a SEQRA public hearing(s). We assume two complete rounds of revisions based on review by the TB, Town staff, and legal counsel.

Fee: \$5,500

1.B. TRANSFER OF DEVELOPMENT RIGHTS PROGRAM

As discussed above EDR, the Town Board, and Town Counsel will work together to determine if the Town should implement a Transfer of Development Rights program that is consistent with Section 261-A of New York's Consolidated Laws Under Article 16 – Zoning and Planning. Under this Task EDR will assist in research on best practices and lessons learned from other communities and identify experts from NYSDAM, NYSDOS, or other agencies, for example, Bob King from MCC, that can provide technical information to the Town in deciding on whether a TDR program is in the best interest of the Town or if possible alternatives to a TDR program are available to accomplish the Town's goals.

This fee will be used to conduct the research and outline how a TDR program might work. This fee would not be sufficient to prepare a TDR program, so a separate scope and fee would be needed to prepare TDR regulations if the Town decides to pursue a traditional TDR program and the extent of the program becomes more certain.

Fee: \$5,500

1.C. MEETINGS AND COORDINATION

EDR will coordinate its efforts under Phase I, Task 1A and Task 1B with Town officials and the Town Attorney through conference calls, emails and a series of coordination meetings/work sessions. Our fee assumes up to a total of 5 meetings:

- Five (5) coordination meetings/work sessions with the Town Board and other Stakeholders

Fee: \$2,500

Total Phase I Not-to-Exceed Fee \$13,500

Phase 2. SEQRA Compliance (*Fees for Phase II are estimated pending Phase I decisions)

Task 2.A. PREPARATION of the DRAFT SUPPLEMENTAL GEIS

EDR, working in consultation with the Town Board and Town Counsel, will prepare a Supplemental Generic Environmental Impact Statement (GEIS) for compliance with SEQRA as required under Section 261-B. The Supplemental GEIS will reference and integrate information contained in the 2018-2019 GEIS for the Comprehensive Plan Update and Zoning Amendments. SEQRA requires certain procedural steps as outlined below with the appropriate level of documentation that addresses the potential environmental impacts and mitigation required prior to the adoption, approval and implementation of the proposed regulations. EDR will prepare the Supplemental GEIS in accordance with the requirements of the SEQRA as described in 6 NYCRR Part 617. It is assumed that the Henrietta Town Board will continue to be SEQRA Lead Agency.

The SEQRA regulations require that a supplemental EIS be subject to the full procedural requirements for any other EIS, except for mandatory scoping. Thus, when a supplemental EIS is required after a draft or final EIS, the following steps apply:

- The lead agency should document its assessment of the impacts which are the basis for requiring the supplemental EIS, preferably using a full EAF;
- The lead agency must prepare and file a notice of intent to prepare a supplemental EIS, that is, a positive declaration;
- The lead agency may choose to conduct scoping (which remains optional for supplemental EISs);
- The lead agency must prepare or review the draft supplemental EIS to determine whether the document is adequate for public review;
- Once the draft supplemental EIS is accepted, the lead agency must notice and conduct a public review period;
- The lead agency may choose to conduct a hearing on the supplement;
- The lead agency must respond to comments, prepare a final supplemental EIS including comments plus responses, and file notice of the completion of the document; and
- The lead agency and all other involved agencies must then make their findings.

Public scoping to identify the content and extent of issues to be addressed in the Draft Supplemental GEIS is optional. Following issuance of a Draft Supplemental GEIS, a public comment period and public hearing will be followed by preparation of a Final Supplemental GEIS and a SEQRA Findings Statement. The Final Supplemental GEIS, including responses to substantive comments received from the public and agencies, will incorporate the contents of the Draft Supplemental GEIS by reference.

EDR will utilize, to the greatest extent practical, existing and readily available information to prepare the Draft Supplemental GEIS, including information already prepared by EDR for previous work on the Comprehensive Plan Update and Zoning Amendments. The Supplemental Draft GEIS will focus on substantive issues in compliance with 6 NYCRR Part 617.9 specific to the implementation of proposed regulations. The outline of the Draft Supplemental GEIS will be similar to but not as lengthy as the original GEIS:

- I. EXECUTIVE SUMMARY
- II. DESCRIPTION OF THE PROPOSED ACTION
- III. ENVIRONMENTAL SETTING, IMPACTS and MITIGATION
- IV. OTHER ENVIRONMENTAL EFFECTS
- V. ALTERNATIVES
- VI. SUBSEQUENT SEQRA ACTIONS
- VII. REFERENCES
- VIII. DRAFT GEIS APPENDICES

EDR will prepare a working draft of the Draft Supplemental GEIS for review and comment by the Town. Individual sections of the Draft Supplemental GEIS may be provided as they are completed to expedite the review process between EDR and the Town. The Draft Supplemental GEIS should be posted to the Town website in accordance with SEQRA requirements as soon as it is accepted as complete by the Lead Agency and remain posted until the Final Supplemental GEIS is accepted.

Potential impacts on the environment from adoption and implementation of the proposed regulations will be identified. Impacts will be discussed in relation to potential changes from existing conditions, the likelihood of their occurrence, the geographic extent of their occurrence, and anticipated significance. The potential type and degree of impacts will be determined through specific research and the analysis of data and other information. The identification of impacts will also be based on information provided by any involved and/or interested agencies and other project stakeholders and consistency of the proposed action with applicable local, regional, state and federal regulations and what may be considered acceptable impact limits and thresholds. Mitigation measures, if necessary and recommended alternatives will be discussed to avoid or minimize potentially adverse impacts from implementation of proposed regulations.

***Estimated Fee: \$13,500**

2.B. DRAFT SUPPLEMENTAL GEIS PUBLIC HEARING

EDR will prepare for and attend one (1) public hearing session to present an overview of the SEQRA process and the contents and conclusions of the Draft Supplemental GEIS to the public. We will work with the Town to determine meeting arrangements/logistics (e.g., date, location, notices, etc.). It is assumed that the Town will arrange to have the Town Hall reserved and a stenographer present (if necessary) at the hearing to prepare a formal transcript.

***Estimated Fee: \$1,000**

2.C. PREPARE RESPONSES AND FINAL SUPPLEMENTAL GEIS

Three primary steps are necessary to complete the SEQRA process following the public hearing and close of the public comment period on the Draft Supplemental GEIS. These include:

- a.) Preparing responses to substantive comments received on the Draft Supplemental GEIS,
- b.) Preparation of the Final Supplemental GEIS incorporating comments and responses, and
- c.) Preparation of a SEQRA Statement of Findings

Following the public comment period on the Draft Supplemental GEIS, EDR will compile and organize written and verbal comments provided during the public hearing and comment period. Comments will be categorized and numbered. We will prepare draft responses to substantive comments for Town review and incorporation into the Final Supplemental GEIS. To respond to comments, EDR will cross-reference the Draft Supplemental GEIS and rely upon an accurate transcript of the hearing from the Town. The response to comments will elaborate on or clarify information presented in the Draft Supplemental GEIS. We assume that technical responses will be based on the contents of the Draft Supplemental GEIS and that additional technical data collection and/or analyses will not be necessary. The scope of services and cost of additional data collection or technical studies to be prepared by EDR, if necessary, will be provided at that time upon Town request.

Under this scope and fee, we assume that the number of substantive comments that will require organization, review and technical responses will be in the range of up to 20 commenters. It is also assumed that comments by agencies, organizations and individuals will address the same or similar impact topics so that many of the technical responses will be applied to respond to multiple comments and commenters. If the number of comments significantly exceeds the number assumed or if the topics are significantly different or require additional data collection and analysis, EDR may request an amendment to our scope and fee to prepare the Final Supplemental GEIS.

EDR will provide a preliminary draft of the Final Supplemental GEIS with responses to the Town for review and comment. Based on Town review, the preliminary draft will be revised as the Final Supplemental GEIS for action by the Town Board as Lead Agency. Once the Final Supplemental GEIS is deemed complete for public review, the document will be made available on the Town's website. EDR will assist the Town Attorney in preparing notices to the NYSDEC Environmental Notice Bulletin (ENB) regarding the availability of the Final Supplemental GEIS.

***Estimated Fee: \$8,500**

2.D. PREPARE FINDINGS STATEMENT

Upon the Notice of Completion of the Final Supplemental GEIS by the Town, EDR will prepare a Draft Statement of Findings on behalf of the Town Board for review by the Town Attorney. EDR will conduct a meeting with the Town Board in preparing the draft Findings Statement. Upon completion of the Town's review, EDR will prepare the Final SEQRA Findings Statement for the proposed action in collaboration with the Town Attorney for subsequent adoption by resolution of the Town Board.

***Estimated Fee: \$3,500**

2.E. MEETINGS AND COORDINATION

EDR will coordinate its efforts under Phase II with Town officials and the Town Attorney through conference calls, emails and a series of coordination meetings/work sessions. Our fee assumes up to a total of 5 meetings, including:

- Four (4) coordination meetings/work sessions with the Town Board and other Stakeholders
- One (1) public information/Town Board meeting

***Estimated Fee: \$2,500**

Total Phase II *Estimated Not-to-Exceed Fee \$29,000

*** Phase II Fees are only estimated at this time due to uncertainty on whether the Town will pursue a traditional Transfer of Development Rights program which could increase the scope and fees associated with SEQRA compliance for implementing a TDR program.**

DELIVERABLES

Based on our expectations, we propose the following deliverables:

- Electronic files in WORD and PDF format of all preliminary draft documents (Draft Regulations, Supplemental Draft GEIS, Supplemental Final GEIS, and Supplemental Findings Statement) for review by the Town Attorney and Town officials.
- 6 printed and bound copies and PDF format of a complete Draft Supplemental GEIS and Final Supplemental GEIS suitable for public review and posting to the Town website. Additional hardcopies of the document will be provided at cost of reproduction.
- Thumb drives will be used to distribute the Draft and Final GEIS to any involved/interested agencies and parties requesting copies.
- Five meetings and coordination
- Expenses include: Report production; presentation and meeting materials; mileage.

Total *Estimated Phase II Expenses: \$1,200

SCHEDULE

EDR is prepared to begin work immediately upon written notice to proceed. The project schedule is dictated to a large extent by a decision on TDR programming, SEQRA timeframes and public comments received. Note: If Incentive Zoning is solely pursued, we anticipate possible completion of the Draft Supplemental GEIS in October 2019, with Town Board action accepting the Draft Supplemental GEIS as complete and notification of the availability of the document for public review and comment. We anticipate possible completion of the Supplemental Final GEIS in December 2019 and issuance of the Town Board's SEQRA Findings Statement in January 2020.

PROFESSIONAL FEES

EDR will provide this scope of services on an hourly basis based on 2019 staff rates for a not-to-exceed fee for Phase I of \$13,500. If additional services or meetings are requested by the Town, we will notify the Town if additional fee is required. The breakdown in fee is as follows:

Phase I.

Task 1A. Assistance in Preparing Incentive Zoning Regulations	\$5,500
Task 1B. Determination on a TDR Program	\$5,500
Task 1C. Coordination and Meetings	<u>\$2,500</u>
Total Phase I Not-to-Exceed Fee	\$13,500

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MARCH 11, 2020 AT 7:00 P.M.

RESOLUTION #6-107/2020

To authorize Environmental Design & Research to prepare a Local Waterfront Revitalization Program plan for the Town of Henrietta, with the waterfront boundary areas extending from Ballantyne Bridge in the north to NY-251 in the Town of Rush to the south.

On Motion of
Councilmember Sefranek

Seconded by
Councilmember Barley

WHEREAS, Town Board Resolution #19-229/2019 authorized the submittal of a Local Waterfront Revitalization Program (LWRP) grant application, with assistance from Environmental Data & Research DPC (EDR), and committed the Town to its required matching amount should the Town be awarded the grant, to create an LWRP Plan for a waterfront area extending from Ballantyne Bridge in the north to Route NY-251 in the Town of Rush to the south as well as the area along the Erie Canal in the northeast portion of Town, with an agreement from the Town of Rush to meet the matching fund requirements for any portion of the project that planned for LWRP improvements in the Town of Rush, and

WHEREAS, the Town of Henrietta was awarded a Local Waterfront Revitalization Program (LWRP) grant from the New York Department of State for \$75,000 to complete an LWRP plan for the Towns of Henrietta and Rush, with a matching amount of \$25,000 to be paid by the Towns of Henrietta and Rush, either through internal costs of labor or external costs incurred, and

WHEREAS, per an agreement between the Town of Rush and Henrietta, at a minimum, 70% of the LWRP Plan will cover the planning of future projects located within the Town of Henrietta and a maximum of 30% of the LWRP Plan will cover the planning of future projects located in the Town of Rush. As such, the Town of Rush has committed to covering any matching costs for the creation of the plan that covers projects located within the Town of Rush, up to a maximum of 30% of the plan, or \$7,500 in funds, and the Town of Henrietta's commitment will be for the remainder of the \$25,000 matching cost requirement, for a minimum of \$17,500, should Rush projects reach their 30% maximum, of a maximum of \$25,000, should no Rush projects be included in the project, and

WHEREAS, the Town of Henrietta, as the principal recipient of the grant, would like to select EDR as their professional services consultant to perform the work on the LWRP plan based on their exemplary work on the Comprehensive Land Use Plan Update and their work on the application for the LWRP grant, all in accordance with their proposed and attached Statement of Work and Fee Schedule, for a not-to-exceed amount of \$85,000, including professional service fees and all estimated out-of-pocket expenses as per Department of State regulations.

THEREFORE, BE IT RESOLVED, that the Town Supervisor is hereby authorized to enter into the attached proposed contract with EDR to create the LWRP plan for a maximum amount of \$85,000, of which \$75,000 will be reimbursed by the State of New York and the remaining \$10,000 will be paid for

by the Towns of Henrietta and Rush per their respective amounts as detailed above.

BE IT FURTHER RESOLVED, that the Director of Finance be authorized to pay invoices to EDR, per the signed contract up to a maximum amount of \$85,000, after said invoices have been approved by the Deputy Town Supervisor.

BE IT FURTHER RESOLVED, that the Town of Henrietta commits to an additional \$15,000 in matching costs comprised of internal labor, volunteer committees, and donated services, as per New York Department of State regulations for LWRP grants, with the Towns of Henrietta and Rush contributing their respective amounts as detailed above.

Duly put to a vote:

Councilmember Barley	voting	Aye
Councilmember Stafford	voting	Aye
Councilmember Sefranek	voting	Aye
Councilmember Bolzner	voting	Aye
Supervisor Schultz	voting	Aye

Carried



Service Agreement

This Service Agreement, hereinafter referred to as “Agreement” is entered into and made effective as of the date set forth at the end of this document by and between the following parties:

The Town of Henrietta, a municipality organized under the laws of the State of New York, located at the following address:

475 Calkins Road
Henrietta, NY 14467

and

Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C., a corporation organized under the laws of the State of New York, with the following address:

217 Montgomery Street, Suite 1000
Syracuse, NY 13202

Hereinafter, “Town” will refer to and be used to describe the following party: The Town of Henrietta. “Contractor” will refer to and be used to describe the following party: Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. Town and Contractor may be referred to individually as “Party” and collectively as “Parties.”

RECITALS:

WHEREAS, The Town wishes to retain the Services (as defined) below of the Contractor:

WHEREAS, the Contractor has the skills, qualifications and expertise required to provide the Services to the Town;

WHEREAS, the Contractor wishes to render such Services to the Town.

NOW, Therefore, in consideration of the promises and covenants contained herein, as well as other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged), the Parties do hereby agree as follows:

Article 1 –SERVICES:

Contractor agrees to provide the Town planning services to assist in the preparation and submittal of the Town of Henrietta/Rush Local Waterfront Revitalization Program (“LWRP”) per the NYSDOS Contract #C1001647. Contractor will work closely with New York Department of State (“DOS”) and the Towns of Henrietta and Rush to complete LWRP per the Town’s specifications. The LWRP will be prepared consistent with the updated DOS guidelines to facilitate and efficient planning process, including the 60-day review and approval period by the Department of State. The services will include labor, travel and



Town of Henrietta

materials necessary to perform the work stated in the Scope of Services for the Preparation and Submittal of the Town of Henrietta/Rush Local Waterfront Revitalization Program annexed to and made part of this Agreement as Schedule A.

Article 2—TERM:

This Agreement shall commence on March 12, 2020 and shall remain in effect through March 11, 2019 unless terminated earlier in accordance with the terms of this Agreement or extended by the Henrietta Town Supervisor.

Article 3 – FEES:

The Town agrees to pay the Contractor an amount not to exceed \$85,000.00, including labor costs, travel expenses, notices and reproduction costs and reports, for the services as outlined in Schedule A. It is understood that before an Invoice may be paid, the Town Board must approve payment of the same. Upon the Town Board's approval of payment of an Invoice the Town shall pay such Invoice within ten (10) days. In order to provide the Town Board adequate time to make Invoice approval an agenda item for a meeting, the Town must receive an Invoice no later than the Thursday of the week prior to the week in which a Town Board meeting is scheduled.

Article 4 – PERSONNEL AND INDEPENDENT CONTRACTOR:

It is mutually agreed that the Contractor shall provide all personnel required to render the Services under this Agreement and that such personnel shall be under Contractor's exclusive control and that Contractor shall be required to pay all wages, benefits and taxes relating to such personnel. It is understood that Contractor is an independent contractor and not an agent of the Town, and as such, neither Contractor nor any of Contractor's personnel shall be entitled to apply for or receive any Town employment, retirement or other benefits. No subcontracting will be permitted under this Agreement without prior written approval by the Town.

Article 5 – PROTECTION AND DAMAGE:

Contractor shall exercise care in rendering Services under this Agreement and shall be responsible for all damages to persons and property that occurs as a result of the Contractor's fault or negligence in rendering Services under this Agreement. Contractor shall repair or replace any property, belonging to the Town or to third parties, damaged, destroyed or lost as a result of the Contractor's negligence in rendering Services under this Agreement.

Article 6 – SUSPENSION OR TERMINATION OF AGREEMENT:

The Town shall have the right to terminate the Agreement without cause upon 14 days' written notice. In the event the Town determines that any of Contractor's Services have not been rendered in conformance with the terms of this Agreement or has committed acts of negligence. Contractor shall be in breach of the contract and the Town may take corrective action as it deems necessary including, but not limited to, immediate termination and withholding or reduction of payment of the Fees. Additionally, in the event of Contractor's breach, the Town shall also have the right to suspend this Agreement upon written notice to the Contractor. Such written notice shall state the reasons for



Town of Henrietta

suspension and allow for a review period of ten (10) days during which the Contractor shall be afforded an opportunity to respond with an explanation or justification, and/or undertake any reasonable remedial action required by the Town. If, in the sole opinion of the Town the Contractor remains in violation of this Agreement at the completion of the ten (10) day suspension period, the Town shall have the right to terminate this Agreement immediately whereupon all obligations of the Town to Contractor shall cease. Any suspension of this Agreement, properly exercised, shall not extend the term of this Agreement. Upon termination, all future rights and obligations under this Agreement shall be deemed terminated, but the terms of the Agreement shall remain in effect with regard to Services rendered and any acts or omissions by Contractor prior to the date of termination. Nothing contained herein shall prevent the Town from pursuing any other remedy, which it may have against the Contractor including claims for damages.

Article 7 – INSURANCE REQUIREMENTS:

The Contractor shall procure and maintain at his own expense throughout the term of this Agreement, insurance of the kind and coverage minimums hereinafter provided, issued by insurance companies authorized to do business in the State of New York, covering Contractors Services, acts and omissions relating to Contractor's Services under this Agreement whether performed by the Contractor or by his subcontractors. For purposes of this Agreement, the term "Contractor" shall include the contractor as well as the following: contractor's employees, agents, invitees, subcontractors, etc.

The insurance shall be acceptable as to form, content and special conditions by the Town. In addition, all policies required by the Town shall be written on a primary, non-contributory basis with regard to work performed by the named insured. Contractor waives all rights against Town of Henrietta and their agents, officers, directors and employees for recovery of damages to the extent these damages are covered by Commercial General Liability, Umbrella Liability, Auto Liability or Workers Compensation and Employers Liability insurance maintained by the Contractor per requirements stated below.

The Town of Henrietta must be named as Certificate Holder and added as an Additional Insured on a primary and non-contributing basis on the Commercial General Liability, Automobile Liability and Umbrella Liability policies. Within ten (10) days after Contractor receives notice that he has been selected to provide Services under this Agreement, Contractor shall furnish to the Town evidence of insurance in a form satisfactory to the Town showing that Contractor has complied with all insurance requirements set forth herein. Contractor's insurance policies shall provide that such policies may not be changed or cancelled until thirty (30) days written notice of cancellation has been given to the Town.

Please note, a certificate of insurance alone is not sufficient as proof of the Town covered as Certificate Holder. A copy of the Additional Insured endorsement(s) from the Contractor's Commercial General Liability policy is required to be attached to the certificate of insurance. Except for Worker's Compensation Insurance, no insurance required herein shall contain any exclusion of municipal operations performed in connection with the Contract resulting from this bid solicitation. Contractor shall obtain the following insurance coverage in no less than the minimum amounts noted:

A. WORKER'S COMPENSATION & EMPLOYERS LIABILITY AND DISABILITY INSURANCE:

A policy covering the operations of the Contractor in accordance with the provisions of the New York Worker's Compensation Law, covering all operations under the Agreement, whether performed by



Town of Henrietta

Contractor’s employees or Contractor’s subcontractors (collectively “Workers”). Such coverage shall include either as part of such Worker’s Compensation policy, or as part of a separate policy, coverage for Workers in accordance with that part of the provisions of the New York Worker's Compensation Law known as the Disability Benefits Law and amendments hereto. Coverage shall be at statutory New York Limits.

B. COMMERCIAL GENERAL LIABILITY INSURANCE:

Insurance in no less than the following coverage amounts for the following:

General Aggregate	\$2,000,000
Products - Comp.or Agg.	\$2,000,000
Personal & Adv. Injury	\$1,000,000
Each Occurrence	\$1,000,000

The CGL coverage shall include a General Aggregate Limit and such General Aggregate shall apply separately to each project.

There shall be no exclusions to Contractual Liability for Employee Injuries (i.e. Labor Law Exclusions)

C. AUTOMOBILE LIABILITY INSURANCE:

Insurance on the Contractor's motor vehicles covering public liability and property damage in the following coverage amounts:

Business Auto Liability with limits of at least \$1,000,000 Combined Single Limit.
Business Auto coverage must include coverage for liability arising out of all owned, leased, hired and non-owned automobiles.

D. UMBRELLA LIABILITY INSURANCE:

Umbrella limits must be at least \$5,000,000.

E. PROFESSIONAL LIABILITY INSURANCE

Please note: Contractor shall not be relieved of its duty to indemnify Owner in the event that Owner fails to verify Contractor’s insurance coverage, Contractor fails to procure or maintain the required insurance, Contractor’s insurer fails to provide coverage or policy limits are not adequate to cover the loss sustained.

Article 8 – RELEASE AND INDEMNITY:

Contractor hereby agrees to defend, indemnify and save harmless the Town (including all officers, representatives, agents and employees thereof) (for purpose of this Section, collectively the “Town”) against any and all liabilities, loss, damage, injury, detriment, suit, litigation, claim, action, demand,



Town of Henrietta

cost, charge, attorney's fees and expenses of whatever kind or nature which the Town may directly or indirectly incur, suffer or be required to pay by reason or in consequence of the carrying out of any of the provisions or requirements of this Agreement, including any additional work or services rendered under the terms of this Agreement, where such loss or expense is incurred directly or indirectly by the Town, its employees or agents, as a result of any act, conduct, omission, breach, default, negligence or fault of the Contractor, its agents, employees or subcontractors.

If a claim or action is made or brought against the Town for which the Contractor may be responsible hereunder, in whole or in part, then the Town shall notify Contractor of the same and Contractor shall be required to handle or pay for the handling of the portion of the claim for which the Contractor is responsible as a result of this indemnification. In the event of any actual negligence on the part of the Town either causing or contributing to a claim, this indemnification shall be limited to any and all liability imposed over and above that percentage attributable to actual fault on the part of the Town whether by statute, operation of law or otherwise. Where partial indemnity is provided under the contract, attorneys' fees, costs, court costs, expenses and disbursements shall be indemnified on a pro rata basis.

Recovery of attorneys' fees, costs, court costs, expenses and disbursements hereunder shall include all those attorneys' fees costs, court costs, expenses and disbursements incurred in defense of any underlying claim, in the enforcement of this indemnity agreement, in the prosecution of any claim for indemnification hereunder and in pursuit of any claim for insurance coverage that the Contractor is required to procure.

Article 9 – GENERAL PROVISIONS:

A. GOVERNING LAW

This Agreement shall be governed in all respects by the laws of the state of New York and applicable federal law. Both Parties consent to jurisdiction under the state and federal courts within the state of New York. The parties agree that this choice of law, venue, and jurisdiction provision is not permissive, but rather mandatory by nature.

B. REGULATIONS

Per Federal and State Regulations, Contractor must meet all Federal and State regulations regarding all New York State Department of Labor and OSHA Safety regulations and standards. New York State Department of Labor prevailing wage rates must be followed under this contract. Pursuant to the provision of section 220-A of the New York State Labor Law, as amended, Contractor (and his Sub-Contractors) will be obligated to pay all workers in the covered classes the applicable prevailing wage rates and supplements. The minimum hourly wage rate to be paid the various classes of labor performing work under this contract shall be in accordance with schedules that have been established, or may hereafter be established or increased, by the New York State Department of Labor during the contract term. Wage schedules are in effect from July 1 through June 30, but may be amended throughout the period. It is the responsibility of Contractor to pay the current wage schedule. Please visit the New York State Department of Labor website at www.labor.state.ny.us for updated schedules.



C. ASSIGNMENT

This Agreement, or the rights granted hereunder, may not be assigned, sold, leased or otherwise transferred in whole or part by either Party.

D. AMMENDMENTS

This Agreement may only be amended in writing signed by both Parties subsequent to the full execution of this Agreement.



Town of Henrietta

CONTRACTOR:

Name: Environmental Design & Research Landscape Architecture, Engineering & Environmental Services D.P.C.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

TOWN:

Name: Stephen L. Schultz

Signature: _____

Title: Henrietta Town Supervisor

Date: _____

Schedule A**EXHIBIT A – Scope of Services**

As provided in the proposed scope of services dated March 5, 2020 and attached hereto and made part of this Agreement.



Environmental Design & Research,
Landscape Architecture, Engineering & Environmental Services, D.P.C.

217 Montgomery Street, Suite 1000, Syracuse, New York 13202
P. 315.471.0688 • F. 315.471.1061 • www.edrdpc.com

March 5, 2020

Stephen Schultz
Town Supervisor
Henrietta Town Hall
475 Calkins Road
Henrietta, NY 14467

RE: NYSDOS Contract #C1001647 - Proposed EDR Planning Services to Assist in the Preparation of the Town of Henrietta/Rush Local Waterfront Revitalization Program

Dear Supervisor Schultz:

EDR is very pleased to provide this proposed scope of services to assist the Town of Henrietta and the Town of Rush in the preparation and submittal of your Local Waterfront Revitalization Program (LWRP). As you know EDR is well qualified to assist both towns in the preparation of the LWRP based on our prior planning services and familiarity with both communities. EDR has considerable experience in preparing community LWRPs and shepherding these projects through the NYS DOS review and approval process. We have formed many successful working relationships with DOS representatives.

Some of the NY communities that EDR is currently working with or has worked with in preparing plans under the Local Waterfront Revitalization Program include:

- Madison County - Old Erie Canal
- Town of Amherst
- Town of Dewitt
- Town and Village of Cape Vincent
- Town and Village of Clayton
- Town of Alexandria and Village of Alexandria Bay
- Village of Sackets Harbor
- City of Binghamton
- City of Ogdensburg

We have reviewed the information made available from the NYSDOS as Attachment C – Work Plan in preparing this scope of services. The goal of EDR is to work closely with the DOS and both communities to complete an LWRP that meets the needs of both towns by improving public access, increasing the usability of your waterways and waterfronts, and enhancing recreational resources and amenities along both the Genesee River as well as possible opportunities along the segment of the Erie Canal in northeastern Henrietta. EDR has become very familiar with the Town's resources and planning goals based on our work on the Town's 2019 Comprehensive Plan update and amendments to the Zoning Ordinance that are based on Smart Growth and sustainable principles.

PROJECT APPROACH

In 2019 the NYSDOS released its updated guidelines for preparing an LWRP. These are available at <https://www.dos.ny.gov/opd/programs/pdfs/LWRPPreparationGuidanceMarch2019.pdf>. EDR will prepare the LWRP consistent with the updated DOS guidelines to facilitate an efficient planning process including the required 60-day review and approval period by the Department of State. Our approach to the LWRP will incorporate the following critically important aspects of sustainability:

Integrate Environments. Successful community growth and development patterns including waterfront revitalization need to link the diverse aspects of a community's character and quality of life, urban and rural landscapes, and natural systems with the goals of regional economic, environmental, and community development plans.

Design for Economic Resiliency. Future projects occurring throughout the region should use the following strategies to achieve this vision of economic resiliency: increase diversity in workforce, implement smart growth, foster and support entrepreneurs, increase employment, and facilitate the growth and enhanced quality of tourism and regional destinations.

Enhance Water Resources. Traditional development patterns may stress watersheds, altering stream flow and availability of clean water for aquatic ecosystems. It is critical to protect local and regional water resources. Through an attitude of "thinking globally and acting locally", we recommend innovative ideas and designs that best recreate or restore natural systems while benefiting the Henrietta and Rush communities with easy access and appealing recreational opportunities.

Champion Natural Habitat. Concern for enhanced biodiversity, particularly along the water's edge, will translate into preservation plans, maintenance strategies, and sustainable designs that are hospitable to the natural habitats found in the waterfront area.

EDR will work closely with the Waterfront Advisory Committee (WAC) and other local and regional stakeholders to gather and review existing information, consider what changes might better realize the vision of a revitalized waterfront, and facilitate group discussions and public meetings. These meetings will be critical in confirming the vision, identifying goals, issues and opportunities, and setting priorities. We have successfully guided other communities through this process. We have developed some guiding principles for success based on experience.

- Stakeholders must remain involved and convinced that their input is desired and fully considered.
- Meetings must be open to the public.
- Inventories and analyses of existing conditions should reflect local knowledge and expertise.
- Opportunities for stakeholder engagement build on initial community participation efforts.
- Multiple platforms of communication, such as a project website or Facebook page and other social media platforms, local public meetings, local events (e.g. festivals, etc.), are all opportunities to share project information and engage a broader cross-section of the community.

SCOPE OF SERVICES

EDR will provide the following Scope of Services based on the NYSDOS Work Plan under NYSDOS Contract #C1001647. We are open to amending aspects of our proposed scope of services to better meet the needs of Henrietta and Rush, if necessary. EDR will be available to assist the Towns as needed immediately upon contract execution, including attendance at the Project Initiation Meeting under Task 1 and other initial Town actions such as establishing the Waterfront Advisory Committee (WAC). EDR will work with project partners to ensure that all materials printed, constructed, and/or produced acknowledge the contributions of the NYSDOS (Department) to the

project. All final and public facing materials must include the Department of State logo and the following acknowledgment:

"This [document, report, map, etc.] was prepared with funding provided by the New York State Department of State under Title 11 of the Environmental Protection Fund."

Task 1. Project Initiation Meeting

Work required under this task is the primary responsibility of the Town of Henrietta and Town of Rush in coordination with the DOS. EDR project management and technical staff will be available to participate in this meeting upon request by the Town of Henrietta and Town of Rush.

Task 2. Waterfront Advisory Committee

Work required under this task is the primary responsibility of the Town of Henrietta and Town of Rush in coordination with the DOS. EDR will be available if needed to assist the Towns of Henrietta and Rush in establishing a Waterfront Advisory Committee and in reviewing a list of potential members that will oversee all aspects of the LWRP planning process. We anticipate the WAC will be comprised of approximately 10 members representing each town, possibly including local residents, business and property owners, local developers, County agencies or other stakeholders.

Task 3. Subcontract Preparation and Execution and Compliance with Procurement Requirements

Work required under this task is the primary responsibility of the Town of Henrietta in coordination with the DOS.

Task 4. Waterfront Advisory Committee Meetings

In consultation with the Department, the Towns of Henrietta and Rush will hold a second project meeting with the consultant and the Waterfront Advisory Committee (WAC) to review project requirements, site conditions, roles and responsibilities; identify new information needs and next steps, and transfer any information to the consultant which would assist in completion of the LWRP. The Waterfront Advisory Committee shall meet regularly over the course of the project to guide project development and review findings and draft documents.

EDR Deliverables: *Following each WAC meeting, EDR will prepare and distribute a brief meeting summary including a list of attendees, main topics discussed, decisions agreed upon by committee, and action items.*

Task 5. Preparation of a Community Outreach Process and Plan

EDR will work closely with the WAC, and other partners as appropriate, to prepare an outreach process for facilitating community (public) engagement throughout the LWRP planning initiative. EDR will prepare a written Community Outreach Plan early in the planning process that will identify key individuals, stakeholders, organizations, and public and private sector entities who will be involved in this process. The Outreach Plan will include key project partners, outline outreach meetings, events and other opportunities for participation with targeted milestone dates. The Outreach Plan will identify various means (websites, social media platforms, etc.) by which both communities will be encouraged to participate and be kept informed of the projects' progress. Through each portion of the outreach process, EDR staff will:

- **Listen** to the ideas, concerns, and recommendations of community stakeholders, organizations, and interested citizens.

- **Educate** residents, local decision-makers, business and property owners of the economic, environmental, and cultural benefits associated with local land use and development regulations that support the LWRP and economic revitalization.
- **Communicate** the implications of policy decisions regarding waterfront revitalization to the public at large.

Details of the Outreach Plan will be developed in consultation with the DOS, the WAC and Town officials. At this time, we anticipate the following:

- EDR anticipates up to 8 WAC meetings that may be held either in Henrietta or Rush to review and discuss project related decisions and draft deliverables. Draft deliverables will be provided to members at least one week in advance of the meetings to facilitate discussions.
- EDR anticipates up to 3 Public meetings/workshops in an open house style format to facilitate casual discussions.
 - Public meeting/open house #1: Project introduction, confirmation/review of the proposed WRA boundary, and preliminary feedback on the inventory and analysis of resources
 - Public meeting/open house #2: Seek input on LWRP policies and proposed projects
 - Public meeting/open house #3: Seek input regarding final priority projects, LWRP policies, and other elements of the Draft LWRP
- Social Media Platform: A project website (linked to the Town of Henrietta website), and possible Facebook page, Instagram and/or Twitter accounts may be valuable and efficient platforms for communicating progress and announcing meetings.
- *Added Value Outreach effort:* Targeted Stakeholder/Focus Group meetings (the number of sessions and locations to be determined in consultation with the WAC)
- *Added Value Outreach effort:* Pop Up meetings/Community events (anticipate attending up to 2 events): The focus of this effort is intended to simply “reach into” the community to get input on specific issues relative to local waterfront revitalization. We may organize appropriate materials to be brought to community festivals/events.
- *Added Value Outreach effort:* EDR is aware of the Genesee Greenway Corridor Action Plan that is being prepared somewhat simultaneously with this LWRP process. EDR will consult with that project sponsor to determine opportunities for sharing information, participating in outreach events, and identifying potential future waterfront projects that may serve as connections with tourism destinations and trail networks.

The Draft Outreach Plan will be submitted to the Department for review and approval.

EDR Deliverables: EDR will prepare a Community Outreach Plan for implementation throughout the life of the project. EDR will prepare all materials, which may include display boards, PowerPoint slides or similar presentations, sign-in sheets, agendas, and informational materials, for all public meetings and public hearings. We may take photographs during the meetings to properly record the events and EDR staff will set up/take down all materials and equipment for each meeting.

Task 6. Draft Section I - Waterfront Revitalization Area Boundary

The EDR team will prepare a narrative description and map of the proposed Waterfront Revitalization Area (WRA). We anticipate that the WRA boundaries will extend along the entire length of the Genesee River corridor in the Towns of Henrietta and Rush and may include a segment of the Erie Canal within the northeastern portion of Henrietta. In our experience, it is helpful to keep the draft map and description open for possible refinement until the

Final LWRP is submitted for adoption and approval. Modifications may be required due to changes in proposed projects or other changes that may be required in draft sections of the LWRP. EDR will prepare a GIS base map(s) of the WRA boundaries.

EDR Deliverables: *EDR will prepare Draft Section I of the LWRP that includes the Local Waterfront Revitalization Area Boundary narrative description and GIS base map.*

Task 7. Draft Section II – Inventory and Analysis

EDR will synthesize information from site visits, relevant plans and studies, and data provided by the Towns of Henrietta and Rush, as well as other stakeholder agencies such as Monroe County and the Genesee Transportation Council. EDR will specifically address existing waterfront conditions as well as landside and underwater ownership, existing and future land use, natural and cultural resources, and related issues and opportunities. EDR will follow DOS 2019 guidelines in preparing community profiles of both Henrietta and Rush in Section II accompanied by photos, tables and other graphics. The inventory and analysis will summarize the findings of a review of local comprehensive plans, farmland protection plans, future land use plans, hazard mitigation and resiliency plans and studies, resource management plans, as well as local laws and regulations relative to the LWRP and its implementation.

In our experience, a complete LWRP calls for numerous maps that illustrate existing and proposed conditions within the WRA. As stated under Task 1 EDR will develop a base map that represents the proposed Waterfront Revitalization Area Boundary. The WRA boundary will then be included and shown on all subsequent LWRP maps. Based on our experience we anticipate preparing at a minimum the following GIS maps as part of each community profile:

- Existing surface waters, existing water uses and public access
- Existing land use and zoning
- Existing sewer, water, and transportation infrastructure
- Existing natural resources, floodplains and wetlands
- Existing agricultural districts (if applicable)
- Existing scenic, cultural, and historic resources
- Existing Federal, State, regional and local jurisdictions
- Proposed land and water use and waterfront projects
- Future land use and proposed zoning (if applicable)
- Ownership patterns and underwater resources and utilities

EDR Deliverables: *EDR will prepare a comprehensive inventory and analysis of needs of all existing natural, cultural and historic resources; community facilities; infrastructure, utilities, land use, agency jurisdictions and ownership; and future land use and zoning within the WRA. The inventory will include written narrative supported by photographs, charts, tables, and maps as needed. EDR will develop GIS based maps as needed for the LWRP. Each map will be provided as PDFs and JPEGs so they can be used during outreach events as display boards, presentations, informational material, social media, as well as in the draft and final LWRP.*

Task 8. First Public Information Meeting

The First Public Information Meeting will be scheduled following completion of the initial drafts of Section I - Waterfront Revitalization Area (WRA) Boundary and Section II – Inventory and Analysis of the LWRP. The purpose of this meeting will be to solicit feedback on Draft Sections I and II as well as identify local waterfront issues and opportunities. Presentation materials will be prepared to explain the purpose of the LWRP process, opportunities to

participate in the process, and preliminary maps and descriptions of the WRA, existing resources, and preliminary issues and opportunities.

EDR Deliverables: *EDR will facilitate the First Public Information Meeting and provide meeting and presentation materials including agendas, notices, slide presentations, handouts and follow-up notes of meeting with list of attendees.*

Task 9. Draft Section III – Local Waterfront Revitalization Program Policies

All local waterfront revitalization plans must include specific language of New York State Coastal Policies as developed and provided by the DOS, which can then be tailored to local and regional revitalization needs and preservation issues. EDR will work with the WAC and the Department of State to review the State's waterfront revitalization policies and provide explanatory discussions of local applicability in Section III of the LWRP. Once the policies are reviewed and applied to local conditions EDR will work with the WAC in discussing local zoning laws and other land use regulations to determine whether they are consistent with the proposed LWRP policies. These discussions will determine if new local laws and regulations need to be prepared or if any amendments to existing regulations are necessary to implement the LWRP.

Draft Section III will be submitted to the Department for review and approval.

EDR Deliverables: *Section III will provide a comprehensive draft of all 44 policies that address the various aspects of waterfront revitalization and preservation. This section of the LWRP will provide a list of any local laws or regulations in both the Town of Henrietta and/or Town of Rush that will need to be prepared or amended to implement the LWRP.*

Task 10. Draft Section IV – Proposed Land and Waterfront Uses and Proposed Projects

EDR will describe and map proposed long-term land and water uses within the waterfront revitalization area based on the results of Draft Sections I, II and III and input from the WAC and both communities. Based on findings developed while collecting data on existing conditions, EDR will identify opportunities for future land and water uses, including specific improvement projects, such as trails, public access and parking, bank stabilization or other projects in each Town along the waterfront and within the waterfront revitalization area.

Projects will be mapped and described according to DOS guidelines for Section IV (Appendix 8 of the 2019 guidance document) accompanied by project descriptions, preliminary cost estimates, conceptual schematics, precedent images, or other graphics. Issues and opportunities will be discussed as well as challenges that will need to be overcome to implement specific projects. Funding sources and project timeframes will also be provided. EDR will present preliminary project information to the WAC for review and further discussion before developing concepts in more detail. Proposed land and water uses and projects described in Section IV will translate the LWRP policies in Section III into a cohesive physical plan for the waterfront area along the Genesee River in Henrietta and Rush.

Draft Section IV will be submitted to the Department for review and approval.

EDR Deliverables: *It is important that projects are deemed feasible and that each community has reviewed sufficient information to fully understand and appreciate the components and benefits of proposed projects. To accomplish this EDR recommends that certain projects be illustrated conceptually to provide both communities with sufficient detail to generate excitement and consensus for advancing specific projects identified in the LWRP. EDR is experienced in conducting design workshops with the goal of producing conceptual project plans and we will utilize this expertise at WAC or community outreach meetings to develop conceptual ideas and projects.*

Task 11. Second Public Information Meeting

The second public information meeting will be scheduled following completion of Draft Section IV. The meeting will address and seek input and feedback on policies, proposed projects, waterfront resources/issues, and local implementation techniques.

EDR Deliverables: EDR will provide staff and facilitate Public Information Meeting #2. Meeting materials will be prepared by EDR and notes of meetings and presentation materials will be documented in the LWRP.

Task 12. Draft Section V – Techniques for Local Implementation of the Program

Local land use regulations (subdivision, site plan review, design and development standards, etc.) and zoning ordinances of both Towns will be reviewed to identify where revisions and updates are necessary to improve community economic resilience and implement LWRP policies, strategies, proposed uses, and projects set forth in the LWRP. EDR will review local laws with an eye towards updating uses allowed (by right or by special permit), design standards (or guidelines), and incorporating development incentives where possible. All new or amended (existing) laws and regulations, including the required local LWRP Consistency Review Law (to be adopted by resolution by each Town) will be included in the appendices of the LWRP. The EDR team will present the recommended implementation techniques for review and discussion to the WAC.

EDR will also describe other public and private sector actions necessary to implement the LWRP, including approval or actions by federal and state agencies necessary to fully implement and advance projects in the waterfront revitalization area. Floodplain and stormwater management regulations will be reviewed and may need updating. Additionally, in collaboration with the WAC we will describe the local management structure for reviewing proposed waterfront projects for consistency with the approved LWRP and identify the financial resources that may be required to implement the approved LWRP.

Draft Section V will be submitted to the Department for review and approval.

EDR Deliverables: EDR will prepare Draft Section V – Techniques for Local Implementation of the Program including a Local Consistency Review Law based on DOS guidelines. EDR assumes that all drafts of any necessary amendments to existing laws or new local laws other than the Consistency Review Law is the responsibility of the Town of Henrietta and the Town of Rush and is not included in this scope or our fee. EDR can provide additional services in amending existing laws or preparing new laws, if applicable, under a separate scope and fee and subsequent approval by the appropriate Town.

Task 13. Draft Section VI – State Actions and Programs Likely to Affect Implementation of the LWRP

EDR will obtain a generic list of State agency actions and programs from the DOS which are to be undertaken in a manner consistent with the LWRP amendment. EDR will also describe specific State actions necessary to further implementation of the LWRP.

Draft Section VI will be submitted to the Department for review and approval.

EDR Deliverables: EDR will prepare Draft Section VI – State Actions and Programs Likely to Affect Implementation of the LWRP.

Task 14. Draft Section VII – Local Commitment and Consultation

The EDR team will describe the public consultation efforts undertaken in the preparation of the LWRP such as public meetings/hearings, focus group discussions, etc. as identified in the Community Outreach Plan to be prepared under Task 5. The results of the Outreach Plan and stakeholder participation will serve as the framework for this section of the LWRP. EDR will also describe input received from the WAC and other stakeholder groups as well as the role of municipal and regional agencies participating in the preparation of the LWRP.

Draft Section VII will be submitted to the Department for review and approval.

EDR Deliverables: *EDR will prepare text of Draft Section VII – Local Commitment and Consultation. Written memorandum describing the local commitment and consultations undertaken during this planning initiative.*

Task 15. Determination of Significance and Compliance with SEQRA

EDR will assist the Towns of Henrietta and Rush in complying with the SEQRA review process throughout the LWRP process. We anticipate the Henrietta Town Board will be designated as Lead Agency for purposes of SEQRA. We will assist the Town in the preparation and filing of a Full Environmental Assessment Form (FEAF) for purposes of evaluating the significance of the potential impacts associated with preparing and adopting the LWRP. We will also assist the Henrietta Town Board in making its Determination of Significance in accordance with the SEQRA regulations and in preparing for and holding a Public Hearing on the Draft LWRP. If the Lead Agency issues a Positive Declaration and a Draft Generic Environmental Impact Statement is required, EDR will work closely with the Town to determine budget requirements and the need, if any, for amending this scope and fee for the preparation of a GEIS. At this time, EDR assumes that a Negative Declaration will be determined by the Town of Henrietta and that a GEIS will not be required. This is subject to change, however, depending upon specific LWRP projects and the potential for adverse environmental impacts.

SEQRA documents will be submitted to the Department for review and approval.

EDR Deliverables: *EDR will assist the Town with SEQRA compliance with preparation of a Full Environmental Assessment Form (Parts 1, 2 and 3) and a Determination of Significance relative to adoption of the LWRP.*

Task 16. Complete Draft LWRP

EDR will review preliminary review comments from the WAC and DOS on each draft section submitted under previous tasks and address revisions accordingly. EDR will revise and compile sections of the preliminary draft into an acceptable Draft LWRP for review by the WAC and Towns and then submittal for the 60-day (legal) review by DOS. EDR will complete the Draft LWRP pursuant to New York State Executive Law, Article 42.

EDR will submit an electronic copy (WORD format with each map as an individual pdf, as well as a GIS shapefile of the LWRP boundary in a format compatible with the Department's Geographic Information Gateway). EDR will provide up to two (2) paper copies upon request of the complete Draft LWRP document, including a complete Draft Generic Environmental Impact Statement (if one is to be prepared) and new or amended laws and regulations, incorporating comments provided on each component section, to the Department for approval. If revisions to the complete Draft LWRP are needed, based on Department review, EDR will make the required changes and resubmit the document to the Department for review. All comments and requested revisions must be addressed to the satisfaction of the Department prior to advancing the document to the 60-Day Review.

Following acceptance of the complete Draft LWRP document by the Department, the Towns shall formally accept the Draft LWRP as complete and ready for public review and authorize its submission to the Department for review by

potentially affected State, Federal, and local agencies - by resolution of each Town Board. EDR will provide one (1) hard copy and one electronic copy (formatted in Microsoft WORD) of the complete Draft LWRP document to the Department.

Upon receipt of the required number of copies of the Draft LWRP, the DOS will initiate a 60-Day Review by State, Federal, and other local agencies concurrent with the SEQRA review.

EDR Deliverables: *EDR will prepare a Draft LWRP that is acceptable in format to the DOS; and resolutions of the local municipal legislative body (Henrietta and Rush Town Board) accepting the Draft LWRP as complete and ready to be submitted to DOS for review and initiation of the 60-Day review process.*

Task 17. Third Public Information Meeting

Following the completion of the Draft LWRP and in conjunction with the DOS 60-day review process, and in compliance with SEQRA regulations, EDR will work with the Towns of Henrietta and Rush in conducting the third public information meeting on the Draft LWRP at a suitable location.

EDR Deliverables: *EDR will facilitate the 3rd Public Information Meeting. Minutes of the public information meeting(s) and identification of changes to be made to the Draft LWRP as a result of the public meeting will be submitted to the DOS for its review and approval. We assume meeting notices, invitations and arrangements for meeting venues will be the responsibility of the Towns of Henrietta and Rush with assistance in preparing meeting materials by EDR.*

Task 18. Final LWRP

At the outset of this task, EDR will prepare a schedule of adoption of the LWRP and adoption of any local laws necessary for implementation and prior to final approval of the LWRP by the DOS. This schedule will essentially reflect the length of time to advance the complete Draft LWRP to final adoption. EDR will meet with the Advisory Committee and the DOS to discuss all of the comments received following the 60-Day Review period of the Public Review Draft LWRP. We expect to determine appropriate responses to all comments and undertake necessary revisions to reflect the responses to the received comments. We anticipate one round of revisions to the Draft LWRP (and Final Environmental Impact Statement, if applicable) in responding to DOS comments. With regard to proposed new/amended supporting laws, we will review the necessary amendments as prepared by the Town of Henrietta or the Town of Rush to ensure the local laws support the LWRP policies and goals.

EDR Deliverables: *EDR will revise the Draft LWRP based on one round of comments from the DOS review into a Final LWRP. Two paper copies and one electronic version of the Final LWRP, supporting local laws and complete SEQRA FEA/ (or Final Generic Environmental Impact Statement, if applicable), and schedule of adoption. EDR will also provide electronic data for all GIS mapping submitted in ArcGIS or other format suitable to the DOS.*

Task 19. MWBE Reporting

While undertaking this work, EDR will coordinate with the Town of Henrietta on all relevant MWBE reports according to the DOS Work Plan for submittal to the DOS through the New York State Contract System (NYSCS) throughout the life of the project.

EDR Deliverables: *Ongoing reporting of MWBE information will be provided to the Town by EDR for documentation through the NYSCS during the life of the project.*

Task 20. Project Status Reports

EDR will submit project status reports to the Town of Henrietta semi-annually (every June 30 and December 31) on the appropriate DOS form. These semi-annual reports will include descriptions of the work accomplished, the status of all tasks in the work plan, schedule for completion of remaining tasks, and an explanation for any encountered issues. We will provide necessary documents/materials, meeting notes, invoices, draft documents, photologs, etc.

EDR Deliverables: EDR will provide information on project status for submittal to the DOS by the Town of Henrietta during the life of the contract.

Task 21. Final Project Summary Report and Measurable Results Forms

EDR will work closely with the Towns of Henrietta and Rush to complete the Final Project Summary Report and Measurable Results Form. EDR will provide necessary documents/materials, meeting notes, invoices, draft documents, photologs, etc.

EDR Deliverables: EDR will provide information for Completed Final Project Summary Report and Measurable Results Forms for submittal to the DOS by the Town of Henrietta.

SCHEDULE

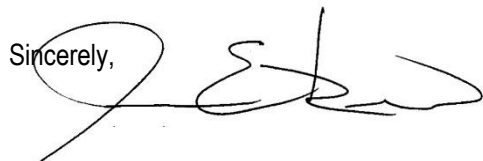
Project schedules for deliverables will be discussed and refined under Task 1 at the Project Initiation Meeting. EDR will work with the Towns of Henrietta and Rush to meet project schedule requirements in anticipation of future project funding applications by each community. We anticipate that a Draft LWRP could be tentatively available for submittal to the DOS before April 1, 2021 to begin the 60-day legal review period. However, numerous factors may influence the schedule to provide a Draft LWRP to the DOS within this timeframe. EDR will work with project partners to expedite the process but has no control over Town or WAC schedules or in completing internal review of LWRP draft sections by the Towns or the DOS in conducting its preliminary and final 60-day review processes.

FEE

EDR's proposed fee for this project is a total not-to-exceed cost of \$85,000 (stated in the LWRP Consolidated Funding Application Number 92527). This fee includes EDR labor costs and estimated expenses for travel, notices and reproduction costs of meeting materials and LWRP reports.

Thank you for this opportunity to work with the Town of Henrietta and the Town of Rush on this important waterfront revitalization initiative. We truly enjoy this type of work and enthusiastically look forward to making an important contribution to the future of both communities.

Sincerely,



Jane E. Rice, JD, AICP

Principal-in-Charge, Director of Planning

PUBLIC HEARING

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MARCH 11, 2020 AT 7:00 P.M.

RESOLUTION #6-108/2020

To call for a public hearing for an Article X vote regarding Mark IV's request to use the driveway of the historic Andrew Short House on Lehigh Station Road as a construction entrance for Lehigh Park Apartments, Phase II.

On Motion of
Councilmember Barley

Seconded by
Supervisor Schultz

WHEREAS, Mark IV Construction is developing Phase II of their Lehigh Park Apartments located on Lehigh Station Road and one of the parcels they own contains the historic Andrew Short House, and

WHEREAS, Mark IV Construction has requested using the driveway of the historic property as a construction entrance for their Phase II construction and this has the potential to disrupt the historic site, per Town Code § 295-39, thus requiring an Article X vote.

THEREFORE, BE IT RESOLVED, that the Town Board calls for a Public Hearing to be held at the Town Board Meeting on March 25th, 2020, starting at 7:00 p.m. in the Main Meeting Room of the Henrietta Town Hall at 475 Calkins Road, Henrietta, NY, for the purposes of an Article X vote on the consideration of Mark IV's request regarding the historic site of the Andrew Short House.

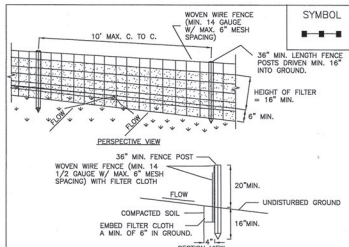
BE IT FURTHER RESOLVED, that the Town Clerk be instructed to advertise and file public notices consistent with public meeting laws and that the Historic Site Committee of the Town of Henrietta submit a recommendation on the above issue to the Town Board prior to Friday, March 20, 2020.

Duly put to a vote:

Councilmember Barley	voting	Aye
Councilmember Stafford	voting	Aye
Councilmember Sefranek	voting	Aye
Councilmember Bolzner	voting	Aye
Supervisor Schultz	voting	Aye

Carried

P:\2012\Drawings\Drawn\2512\251201.dwg



- CONSTRUCTION SPECIFICATIONS**
- WOVEN WIRE FENCE TO BE FASTENED SECURELY TO FENCE POSTS WITH WIRE TIES OR STAPLES. POSTS SHALL BE STEEL EITHER "1" OR "1 1/2" TYPE OR HARDWOOD.
 - FILTER CLOTH TO BE TO BE FASTENED SECURELY TO WOVEN WIRE FENCE WITH TIES SPACED EVERY 24" AT TOP AND MID SECTION. FENCE SHALL BE WOVEN WIRE, 6" MAXIMUM MESH OPENING.
 - WHEN TWO SECTIONS OF FILTER CLOTH ADJOIN EACH OTHER THEY SHALL BE OVERLAPPED BY SIX INCHES AND TOLDED. FILTER CLOTH SHALL BE EITHER FILTER X, MIRA1 100K, STABILAKA T140N, OR APPROVED EQUIVALENT.
 - PREFABRICATED UNITS SHALL BE GEOTAF, ENVROFENCE, OR APPROVED EQUIVALENT.
 - MAINTENANCE SHALL BE PERFORMED AS NEEDED AND MATERIAL REMOVED WHEN "BULGES" DEVELOP IN THE SILT FENCE.

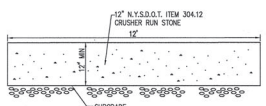
ADAPTED FROM DETAILS PROVIDED BY USDA - NRCS,
NEW YORK STATE DEPARTMENT OF TRANSPORTATION,
NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION,
NEW YORK STATE SOIL & WATER CONSERVATION COMMITTEE

- THE CONTRACTOR SHALL DETERMINE EXACT LOCATION AND ELEVATION OF UNDERGROUND UTILITIES BEFORE COMMENCING CONSTRUCTION. CONTRACTOR SHALL MAKE EXPLORATION EXCAVATIONS TO LOCATE EXISTING UNDERGROUND FACILITIES SUFFICIENTLY AHEAD OF CONSTRUCTION TO PERMIT REVISIONS AS REQUIRED TO MEET EXISTING CONDITIONS.
- EXISTING UNDERGROUND UTILITIES SHOWN HEREIN WERE PLOTTED FROM FIELD LOCATIONS AND/OR UTILITY COMPANY RECORDS PLANS. PRIOR TO ANY CONSTRUCTION, THE CONTRACTOR SHALL CALL THE UPPO HOTLINE AT 1-800-862-7862 FOR STAKE-OUT OF EXISTING UTILITIES.
- SPEED LIMIT OF NYS ROUTE 253 = 35 MPH.
- NYS ROUTE 253 PROPOSED WORK IS BETWEEN MILE MARKERS 253 4301 1076 AND 253 4301 1078

BME ASSOCIATES IS RESPONSIBLE FOR THE DESIGN OF THE PROJECT. MICHAEL BOGOLJEVOIC, P.E. IS THE DESIGNER AND IS FAMILIAR WITH NYS DOT STANDARDS AND REQUIREMENTS AND SHALL BE CONTACTED AT (585) 377-7360 TO RESOLVE ISSUES OR PROBLEMS DURING CONSTRUCTION. ALL REVISIONS, INCLUDING REVISIONS NECESSARY DUE TO FIELD CONDITIONS, SHALL BE APPROVED BY THE NYS DOT.

THIS PLAN IS ONLY TO BE USED FOR THE PROPOSED ACCESS PERMIT WORK WITHIN THE NYS RIGHT-OF-WAY

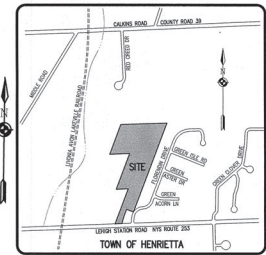
SEE LEHIGH PARK II SITE PLANS, BME DWG #2512-03 TO -27 FOR WORK OUTSIDE OF THE NYS RIGHT-OF-WAY



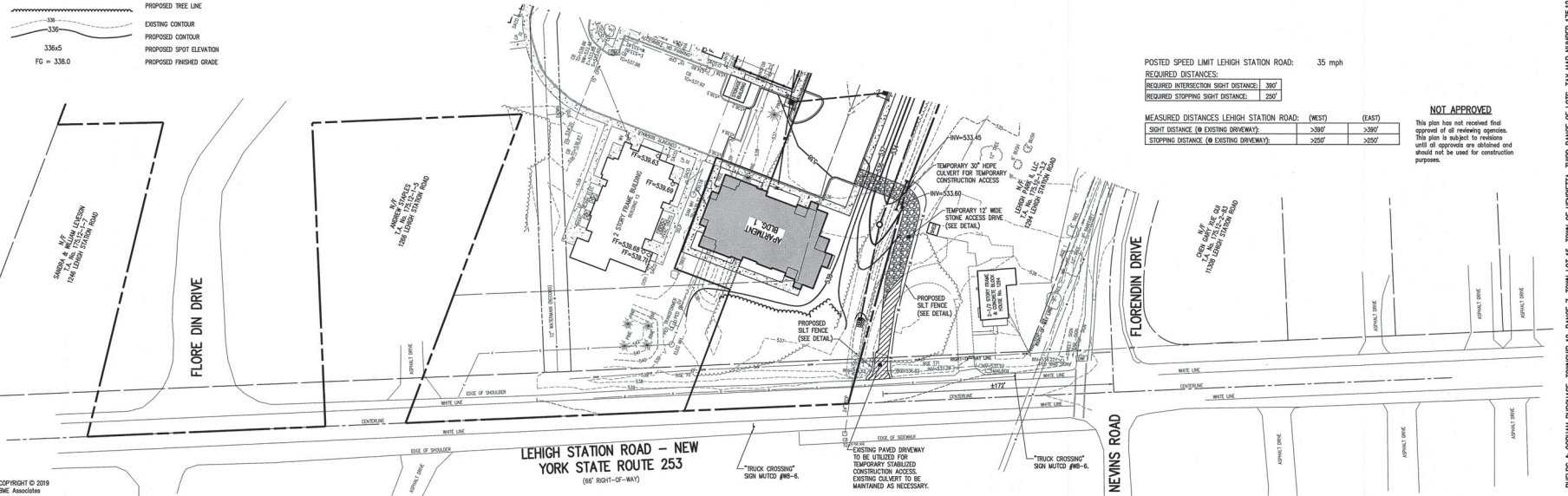
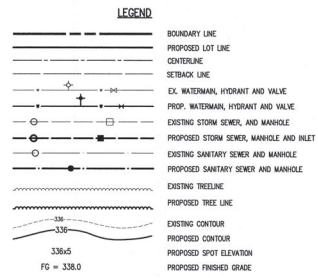
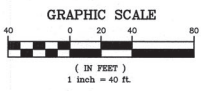
TEMPORARY STONE ACCESS DRIVE
N.T.S.

Standard General Plan Notes

- ROAD TO BE KEPT CLEAN OF MUD AND DEBRIS AT ALL TIMES.
 - ROADSIDE DRAINAGE TO BE MAINTAINED AT ALL TIMES.
 - MATERIALS, EQUIPMENT AND VEHICLES ARE NOT TO BE STORED OR PARKED WITHIN THE NEW YORK STATE RIGHT-OF-WAY.
 - MAINTENANCE AND PROTECTION OF TRAFFIC MUST COMPLY WITH THE CURRENT NATIONAL MUTCD WITH NYS SUPPLEMENT. SECTION 69 OF THE CURRENT NYS DOT STANDARD SPECIFICATIONS. THESE PLANS AND AS ORDERED BY THE ASSISTANT RESIDENT ENGINEER, ON A NYS DOT CONSTRUCTION PROJECT, MAINTENANCE AND PROTECTION OF TRAFFIC MUST COMPLY WITH THESE PLANS AND BE IN ACCORDANCE WITH THE NYS DOT CONTRACT DOCUMENTS AS DETAILED NECESSARY BY THE NYS ENGINEER-IN-CHARGE.
 - NOTIFY THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION'S ASSISTANT RESIDENT ENGINEER AT THE APPROPRIATE NUMBER, AS NOTED BELOW, FIVE (5) WORK DAYS PRIOR TO WORKING WITHIN THE STATE RIGHT-OF-WAY.
GENESSEE CO. - DAN STABLEY (885) 343-0922 LIVINGSTON CO. - ADAM KISHAH (885) 346-3036
MONROE CO. - WEST OF GENESSEE RIVER BARRELL FAZIO (885) 352-3471 MONROE CO. - EAST OF GENESSEE RIVER KEVIN KIESER (885) 386-4814
ONTARIO CO. - GREG TROST (885) 396-4955 ORLEANS CO. - ANDREW SHICK (885) 389-6655
WAYNE CO. - GREG TROST (885) 396-4955 WYOMING CO. - KATHRYN MURRAY (885) 786-3310
- IN ADDITION, THE PERMITTEE SHALL NOTIFY NYS DOT REGIONAL TRAFFIC OPERATIONS CENTER (RTOC) OF ALL LANE AND SHOULDER CLOSURES AT LEAST THREE (3) DAYS IN ADVANCE OF THE PROPOSED WORK UTILIZING RTOC'S CONSTRUCTION NOTIFICATION FORM. RTOC'S CONSTRUCTION NOTIFICATION FORM CAN BE OBTAINED FROM THE 21 NY NOTIFICATION LINK AT THE WORK ZONE TRAFFIC CONTROL ICON ON THE REGION 4 PERMITS WEBSITE: WWW.DOT.NY.GOV/BAW/RTCP/PERMITS
- PROPOSED CLOSURES WILL BE REVIEWED FOR CONCURRENT AND OVERLAPPING CLOSURE OR INCIDENT CONDITIONS AND WILL BE ENTERED INTO 511 NY.ORG. CLOSURES INCLUDED IN THE NOTIFICATION SHALL CONFORM TO TIME, DATE, AND LOCATION RESTRICTIONS IN THE PERMIT. RTOC MAY DEALLOW OR REDUCE CLOSURES DUE TO OTHER CLOSURES OR WORK, EVENTS, OR INCIDENTS FOUND IN CONFLICT WITH THE PROPOSED CLOSURES.
- ALL LANE AND SHOULDER CLOSURES SHALL BE REMOVED DURING NON-WORKING HOURS, EXCEPT WHERE AUTHORIZED BY THE NYS DOT REGIONAL TRAFFIC ENGINEER OR DESIGNER.
- NOTIFY THE NYS DOT TRAFFIC SIGNAL MAINTENANCE ENGINEER AT (585) 753-7793 5 DAYS PRIOR TO WORKING WITHIN 350' OF A SIGNALIZED INTERSECTION. NOTIFY ONE SAFELY NEW YORK 2 WORK DAYS PRIOR TO DIGGING, DRILLING OR BLASTING AT 811 FOR A UTILITY STAKE-OUT.
 - ALL MATERIALS USED WITHIN THE STATE RIGHT-OF-WAY MUST COMPLY WITH THE CURRENT NEW YORK STATE DEPARTMENT OF TRANSPORTATION SPECIFICATIONS ALONG WITH ANY APPROPRIATE CURRENT NY'S DEPARTMENT OF TRANSPORTATION'S STANDARD SHEETS.
 - QUALITY CONTROL OF ASPHALT CONCRETE SHALL MEET THE REQUIREMENTS OF SECTION 401 OF THE STANDARD SPECIFICATIONS. ALL ASPHALT PRODUCED AS PART OF SECTION 401 WILL BE PAID AT A FINAL QUANTITY ADJUSTMENT FACTOR OF 1.0. ASPHALT COURSE DEPTHS SHOWN ON THE PLANS ARE CONTACTED DEPTHS.
 - NO NIGHT WORK SHALL BE ALLOWED UNLESS APPROVED PRIOR TO START OF PROJECT. ADDITIONAL MAINTENANCE AND PROTECTION OF TRAFFIC MAY BE REQUIRED INCLUDING THE ADDITION OF REFLECTIVE MATERIALS AND LIGHTING.
 - HAZARDOUS WASTE NOTIFICATION - THE PERMITTEE ACCEPTS THE RIGHT-OF-WAY OF THE STATE HIGHWAY IN ITS "AS IS" CONDITION. THE DEPARTMENT OF TRANSPORTATION MAKES NO REPRESENTATION AS TO THE ABSENCE OF UNDERGROUND TANKS, STRUCTURES, FEATURES OR SIMILAR IMPEDIMENTS TO THE COMPLETION OF THE WORK PERMITTED HEREUNDER. SHOULD THE PERMITTEE FIND SOME PREVIOUSLY UNKNOWN UNDERGROUND IMPEDIMENTS TO ITS WORK, THE DEPARTMENT OF TRANSPORTATION SHALL HAVE NO OBLIGATION TO CURE, REMOVE, REMEDY OR OTHERWISE DEAL WITH SUCH PREVIOUSLY UNKNOWN UNDERGROUND IMPEDIMENTS. THE PERMITTEE IS REQUIRED TO REMOVE, MODIFY OR OTHERWISE DEAL WITH SUCH UNDERGROUND TANKS, STRUCTURES, FEATURES OR IMPEDIMENTS IN A MANNER WHICH MEETS ACCEPTABLE ENGINEERING PRACTICE AND IS APPROVED BY THE DEPARTMENT OF TRANSPORTATION.
 - ADA COMPLIANCE - ALL WORK ON PEDESTRIAN FACILITIES SHALL BE COMPLIANT WITH THE AMERICANS WITH DISABILITIES ACT (ADA).



LOCATION MAP
NOT TO SCALE



POSTED SPEED LIMIT LEHIGH STATION ROAD: 35 mph
REQUIRED DISTANCES:
REQUIRED INTERSECTION SIGHT DISTANCE: 390'
REQUIRED STOPPING SIGHT DISTANCE: 250'

MEASURED DISTANCES LEHIGH STATION ROAD: (WEST)	(EAST)
SIGHT DISTANCE (Ø EXISTING DRIVEWAY):	>390'
STOPPING DISTANCE (Ø EXISTING DRIVEWAY):	>250'

NOT APPROVED

This plan has not received final approval of all reviewing agencies. This plan is subject to revisions until all approvals are obtained and should not be used for construction purposes.

Drawing Attention
The following is an excerpt from the New York State Executive Law Article 170-A, Section 1701.1 and applies to this drawing:
"The design of any drawing for any person, unless he is acting under the direction of a licensed professional engineer, shall be in accordance with the standards of the state board of engineering and architecture. The design of any drawing for any person, unless he is acting under the direction of a licensed professional engineer, shall be in accordance with the standards of the state board of engineering and architecture. The design of any drawing for any person, unless he is acting under the direction of a licensed professional engineer, shall be in accordance with the standards of the state board of engineering and architecture."

NO.	DATE	BY	REVISIONS
1			
2			
3			
4			
5			

BME ASSOCIATES
ENGINEERS • SURVEYORS • LANDSCAPE ARCHITECTS
14141 FREDMAN LANE EAST
HARRISBURG, NY 14450
PHONE 585-377-7360
FAX 585-377-7399
WWW.BMEASSOCIATES.COM



LEHIGH PARK II
TOWN OF HENRIETTA, WORCESTER COUNTY, NEW YORK STATE
300 LEHIGH PARK II, LLC
14141 FREDMAN LANE EAST
HARRISBURG, NY 14450

PROJECT
LOCATION
CLIENT

PROJECT MANAGER
P. WARS
PROJECT ENGINEER
M. BOGOLJEVOIC
DRAWN BY
M. SPRENG
SCALE
1"=40'
DATE ISSUED
FEBRUARY 13, 2020
PROJECT NO.
2512

DRAWING TITLE
NYS DOT TEMPORARY ACCESS PLAN

DRAWING NO.
28

**Significance Andrew Short Property
Now owned by Lehigh Park II, LLC**

Located on Tax Parcel 175.12-1-3.2
1294 Lehigh station Road

Placed in the Eleventh Historic Site District by Town Board Resolution #5-88/2015 at the request of the owner and recommendation of the Historic Site Committee

Placed on the State and National Register of Historic Places January 23, 2015

The following excerpts are from the Registration Form for the National Register of Historic places written and submitted by Virginia L. Bartos, Ph.D, NYS Office of Parks, Recreation, & Historic Preservation

Regarding the construction of the house:

"Constructed in the 1850's, the house is a farm residence of vertical wood plank construction, the first to be documented for the locality...

The interior is largely intact in plan and has visible evidence of plank construction, including exposed corner beams on the first floor and exposed sections of vertical plank framing where plaster has been removed. The interior also retains historic features such as much of the original lath and plaster walls, wall and ceiling moldings, wood floors and an enclosed staircase.

With most of the historic fabric still intact, the house is an excellent example of mid nineteenth century plank house construction and how it was updated to fit the needs of the farm and family. The house is a rare example of this construction method in the town...."

Brief history for Andrew Short:

"Andrew Short was an Irish immigrant who settled in Henrietta around 1855. After working as a laborer in Rochester, Short was able to buy three acres of farmland, which was quickly expanded to eight acres and eventually twenty acres by 1870. It was at this time that the town of Henrietta was well into its transformation from densely wooded forest to active agricultural area.

After his death in 1895, the farm was inherited by his daughter Elizabeth, the first child of his second marriage. It eventually passed to her daughter Esther Schaefer Halpin, who sold the property out of the family in 1948."

Additional information from T. Thompson, Historian:

I know of only one other house with plank construction and it is located at 556 Middle Road.

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MARCH 11, 2020 AT 7:00 P.M.

RESOLUTION #6-109/2020

To authorize the revised Building Department Fee Schedule to update the section for Alternative Power Systems.

On Motion of
Supervisor Schultz

Seconded by
Councilmember Stafford

WHEREAS, Large Scale Solar Arrays were added as an allowed use in Rural Residential Zones as part of the Comprehensive Land Use Plan Update adopted in 2019, and

WHEREAS, there are no applicable fees on the approved Building Permit Fee Schedule contained in Henrietta Town Code §A301-2, and

WHEREAS, the majority of the inspections necessary for Large Scale Solar Arrays will be by licensed electricians with the cost being borne by the developer of the project, but there are inspections required to ensure the solar arrays, utility pads, and fencing has been installed properly.

THEREFORE, BE IT RESOLVED, that the Henrietta Town Board adds Large Scale Solar Array fees to the approved Building Permit Fee Schedule contained in Henrietta Town Code §A301-2 by replacing the current section for "Alternative Power Systems" with the following:

TYPE	FEE
Alternative Power Systems	
Residential	
Roof Top Solar [S]	\$75
Small Scale Solar [S]	\$75
Other [S]	\$75
Commercial	
Roof Top Solar [S]	\$500 + \$0.25/sf
Small Scale Solar [S]	\$500 + \$0.25/sf
Medium Scale Solar [M]	\$500 + \$0.25/sf
Large Scale Solar [L]	\$1,000 + \$100/acre
Other [S]	\$500 + \$0.25/sf
Solar projects are not subject to Large Project Surcharge	

Duly put to a vote:

Councilmember Barley	voting	Aye
Councilmember Stafford	voting	Aye
Councilmember Sefranek	voting	Aye
Councilmember Bolzner	voting	Aye
Supervisor Schultz	voting	Aye

Carried

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MARCH 11, 2020 AT 7:00 P.M.

RESOLUTION #6-110/2020 To authorize the purchase of a 4x4 pickup truck for the Building Department.

On Motion of
Councilmember Stafford

Seconded by
Councilmember Bolzner

WHEREAS, the 2020 Building Department budget contains funds to purchase a new 2020 ½ ton 4x4 pickup truck, and

WHEREAS, a pickup truck meeting specifications is available from Cappellino Chevrolet, Inc. as part of the NYSOGS mini Bid Contract #PC68926 for a not to exceed price of \$27,091.40.

THEREFORE, BE IT RESOLVED, that Cappellino Chevrolet, Inc., 900 Boston State Road, Boston, New York 14025 be hereby awarded the purchase of one 2020 Chevrolet CK 1500 4x4 pickup truck, per specifications.

BE IT FURTHER RESOLVED, that the Director of Finance be hereby authorized to pay Cappellino Chevrolet, Inc. in an amount not to exceed \$27,091.40 upon delivery, receipt of all proper documentation, and acceptance by the Commissioner of Public Works.

Duly put to a vote:

Councilmember Barley	voting	Aye
Councilmember Stafford	voting	Aye
Councilmember Sefranek	voting	Aye
Councilmember Bolzner	voting	Aye
Supervisor Schultz	voting	Aye

Carried

TOWN OF HENRIETTA
DEPARTMENT OF PUBLIC WORKS
MEMORANDUM

March 6, 2020

TO: Supervisor Schultz and the Town Board

FROM: Chuck Marshall, Commissioner of Public Works

SUBJECT: Purchase of New ½ Ton 4X4 Pickup truck

The 2020 Building & Fire Prevention Department budget provides funding to purchase one (1) new 2020 4X4 Pickup Truck. A Pickup truck meeting specifications is available from Cappellino Chevrolet, Inc. as part of the NYS OGS mini bid PC # 68926. I am requesting authorization to purchase a new 2020 Chevrolet CK 1500 4X4 Pickup truck per attached specs, price not to exceed \$27,091.40.

HENRIETTA MINI BID SPEC

(1) 2020 CHEVROLET SILVERADO 1500 4WD WT

ITEM #	DESCRIPTION
CK10753	2020 Chevrolet Silverado 1500 4WD Double Cab 147" Work Truck
1WT	Work Truck Preferred Equipment Group
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories
A31	Windows, power, includes door locks
AQQ	Remote Keyless Entry, with 2 transmitters
BAQ	Work Truck Package
C5W	GVWR, 7000 lbs. (3175 kg)
CGN	Chevytec spray-on bedliner, Black with Chevrolet logo
CTT	Hitch Guidance
DLF	Mirrors, outside heated power-adjustable
G80	Differential, heavy-duty locking rear
GAZ	Summit White
GU6	Rear axle, 3.42 ratio
H1T	Jet Black, Cloth seat trim
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal color touchscreen, AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable
JL1	Trailer brake controller, integrated
K34	Cruise control, electronic
K47	Air cleaner, high-capacity
KNP	Cooling, auxiliary external transmission oil cooler
L82	Engine, 5.3L EcoTec3 V8
MYC	Transmission, 6-speed automatic, electronically controlled
NE1	Emissions, Connecticut, Delaware, Maine, Maryland, Massachusetts, New Jersey, New York
NZZ	Skid Plates
QDV	Tires, 265/70R17 all-terrain, blackwall
QT5	Tailgate, gate function manual
R9Y	Fleet Free Maintenance Credit
RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel
UE1	OnStar and Chevrolet connected services capable
TGK	Special Paint
VK3	License plate kit, front
VQK	LPO, Molded splash guards, Black
VV4	4G LTE Wi-Fi Hotspot capable
XCQ	Tire, spare 265/70R17SL all-season, blackwall
Z82	Trailer Package
ZLQ	WT Fleet Convenience Package includes (AQQ) Remote Keyless Entry, (QT5) EZ Lift power lock and release tailgate, (K34) cruise control, (DLF) power mirrors

HENRIETTA MINI BID SPEC
(1) 2020 CHEVROLET SILVERADO 1500 4WD WT

- ___ Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr, maintenance-free
- ___ Compass
- ___ Chevrolet Connected Access capable

NON OEM EQUIPMENT

Install factory supplied up fitter switch kit and knee bolster

DELIVERY

REGION 1



**Office of General Services
Procurement Services**

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contractor Information Summary

Updated: February 24, 2020

Group 40440 – VEHICLES, CLASS 1 - 8 (STATEWIDE)

Award Number: [23166](#) Contract Period *November 14, 2019 - November 13, 2029*

OGS CONTRACT NUMBER	CONTRACTOR INFORMATION		CONTRACT SPECIFICS
PC68921	AlbanyT LLC DBA Northway Toyota 737 New Loudon Rd. Latham, NY 12110	Federal ID: 47-4196962 NYS Vendor ID: 1100156748	Contact and Product Information
PC68922	Beam Mack Sales & Service, Inc. 6260 East Molloy Rd. East Syracuse, NY 13057	Federal ID: 16-0742432 NYS Vendor ID: 1000007477	Contact and Product Information
PC68923	Beyer Ford LLC 170 Ridgedale Ave. Morristown, NJ 07962	Federal ID: 27-5234130 NYS Vendor ID: 1100042690	Contact and Product Information
PC68924	Beyer of Morristown LLC DBA Beyer Chrysler Dodge Jeep Ram 200 Ridgedale Ave. Morristown, NJ 07962	Federal ID: 45-0904269 NYS Vendor ID: 1100069778	Contact and Product Information
PC68987 SB	Buzz Chew Chevrolet-Cadillac, Inc. 656 County Road 39A Southampton, NY 11968	Federal ID: 11-2568292 NYS Vendor ID: 1100050259	Contact and Product Information
PC68991	C. Basil Ford, Inc. 1540 Walden Ave. Cheektowaga, NY 14225	Federal ID: 16-1243987 NYS Vendor ID: 1000015606	Contact and Product Information Offers Leasing
PC68925 SB	Cady Brook Enterprises LLC DBA Mohawk Valley Freightliner PO Box 201 703 Oriskany Blvd. Yorkville, NY 13495	Federal ID: 20-0427909 NYS Vendor ID: 1100021362	Contact and Product Information
PC68926 SB	Cappellino Chevrolet, Inc. 900 Boston State Rd. PO Box 410 Boston, NY 14025	Federal ID: 47-2774902 NYS Vendor ID: 1100141222	Contact and Product Information
PC68992 SB	Carmody Ford, Inc. 1111 State Route 29 Greenwich, NY 12834	Federal ID: 14-1458192 NYS Vendor ID: 1000006713	Contact and Product Information Offers Leasing

4016 (1) Chevrolet Silverado 1500WT Double Cab 4WD 147" - Town of Henrietta

Cappellino Chevrolet Inc

Vehicles Built to Specifications Pricing Sheet

#	Model Year	Make	Model & Trim Level	Model Code	Drive Type	Fuel Type	NYS Base MSRP	NYS Discount (%)	NYS Base Price	NYS Aftermarket Components Price	NYS Price for Vehicle	Total Number of Vehicles	Total Price for Mini-Bid
1	2020	Chevrolet	Silverado 1500 Double cab WT	CK10753	4WD	Gasoline	\$41,235	34.3%	\$27,091.40	\$0	\$27,091.40	1	\$27,091.40
Total												\$27,091.40	

Comment:

- Do not enter dollar signs (\$) or percentage signs (%) in the above fields.
- The Total Number of Vehicles entered must match the Number of Vehicles requested in the Mini-Bid.

Rank	Name	Model Year	Make	Model & Trim Level	Total Number of Vehicle	Total Price for Mini-Bid
1	Cappellino Chevrolet Inc	2020	Chevrolet	Silverado 1500 Double c	1	\$27,091.40
2	Hoselton Chevrolet, Inc.	2020	CHEVROLET	SILVERADO DBL CAB 4	1	\$27,352.00
3	Websmart Chevrolet LLC	2020	Chevy	Silverado	1	\$29,890.34

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MARCH 11, 2020 AT 7:00 P.M.

RESOLUTION #6-111/2020

On Motion of
Supervisor Schultz

Seconded by
Councilmember Bolzner

WHEREAS, the Henrietta Youth Board has selected twenty-six exceptional young people to be inducted into the Year 2020 Youth Hall of Fame because of their special accomplishments, and

WHEREAS, these individuals have made significant contributions to the Henrietta community and/or have made a great personal achievement, and

WHEREAS, the Henrietta Town Board hereby recognizes the contributions and achievements of these young people.

THEREFORE, BE IT RESOLVED, that

Karnavaal Al-Rubayie
Daysia Augustin
Stephanie Bates
Melat Bekele
Madison Boyce
Chanya Bryant
Jacob Carroll
Irene Feng
Laura Giugno

Zachary Kroesen
Gionna Laracuente
Matthew Martin
Giovan McKnight
Jessica McNeil
Grace Monette
Ereny Morcos
Sara Morcos
Celeste Naughton

Alyssa Nguyen
Saige Paddock
Tory Scott
Patrick Sherron
Carlene Swanson
Gagan Timsina
Emily Tubbs
Madison White

are congratulated by the Town Board for their induction into the Year 2020 Youth Hall of Fame and will be recognized on Sunday, March 29, 2020 at 5:30 p.m. during a dinner being held at the RIT Inn and Conference Center, Henrietta, New York, for their positive influence on the quality of life in our community.

Duly put to a vote:

Councilmember Barley	voting	Aye
Councilmember Stafford	voting	Aye
Councilmember Sefranek	voting	Aye
Councilmember Bolzner	voting	Aye
Supervisor Schultz	voting	Aye

Carried

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MARCH 11, 2020 AT 7:00 P.M.

RESOLUTION #6-112/2020

To return interest earned in 2019 from the Capital Project Fund to the General Fund.

On Motion of
Councilmember Bolzner

Seconded by
Councilmember Sefranek

WHEREAS, the calendar year end 2019 review of the Capital Project Funds confirms 2019 earned interest in the amount of \$527.52 allocated to the Library construction project, and

WHEREAS, the interest allocated to the project was based on General Fund deposits from prior years that is currently included in the Capital Project Fund balance.

THEREFORE, BE IT RESOLVED, that the Director of Finance be hereby authorized to return \$527.52 from the Capital Project Fund to the General Fund.

Duly put to a vote:

Councilmember Barley	voting	Aye
Councilmember Stafford	voting	Aye
Councilmember Sefranek	voting	Aye
Councilmember Bolzner	voting	Aye
Supervisor Schultz	voting	Aye

Carried

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MARCH 11, 2020 AT 7:00 P.M.

RESOLUTION #6-113/2020 To replace and upgrade the failed sanitary sewer pump station #14.

On Motion of
Councilmember Sefranek

Seconded by
Councilmember Barley

WHEREAS, a main grinder pump at Henrietta Pump Station #14, in the Country Hills Estates area, has failed and needs to be replaced in an expedited manner, and

WHEREAS, the Town has had plans to upgrade the pump station to larger pumps to be able to support the increased need in the area, and

WHEREAS, in order to save taxpayer money, rather than pay to replace or repair the existing pump only to later pay to upgrade the entire pump station, the Town wishes to upgrade the pump station now so that the failed pump is replaced with the upgraded pump station, and

WHEREAS, the long lead-time items are the pumps and pump controllers for the pump station, all of which are only available through a sole source provider: Xylem Water Solutions, 8039 Oak Orchard, Batavia, NY 12067, and

WHEREAS, any remaining non-long lead time items, including the pump well and the labor to install it, will be purchased through normal procurement procedures via a subsequent resolution at the March 25th Town Board Meeting.

THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Supervisor to place purchase orders for the pumps and pump controllers required for the upgraded Pump Station #14, for a total purchase commitment not to exceed \$45,000.

BE IT FURTHER RESOLVED, that the Director of Finance be authorized to pay for these purchases out of the Sewer Contingency Fund, for a total amount not to exceed \$45,000, upon acceptance by the Sewer Senior Labor Foreman or the Commissioner of Public Works.

Duly put to a vote:

Councilmember Barley	voting	Aye
Councilmember Stafford	voting	Aye
Councilmember Sefranek	voting	Aye
Councilmember Bolzner	voting	Aye
Supervisor Schultz	voting	Aye

Carried



**Xylem Water Solutions USA, Inc.
Flygt Products**

March 15, 2019

8039 Oak Orchard
Batavia, NY 12067
Tel (585) 344-3156
Fax (585) 344-3158

TOWN OF HENRIETTA SEWER DIV
475 CALKINS RD
HENRIETTA NY 14467

Quote # 2019-BAT-0213
Re: Town of Henrietta County Hills Upgrade

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment.

Pumps

Qty	Part Number	Description	Unit Price	Extended Price
2	3153.095-0167	Flygt Model NP-3153.095 4" volute Submersible pump equipped with a 230 Volt / 3 phase / 60 Hz 17 HP 3550 RPM motor, 276 impeller, 1 x 50 Ft. length of SUBCAB 4G10+S(2x0,5) submersible cable, FLS leakage detector, volute is prepared for Flush Valve	\$ 13,774.50	\$ 27,549.00

Pumps Price \$ 27,549.00

Accessories

Qty	Part Number	Description	Unit Price	Extended Price
2	540 13 05	CONNECTION,DISCH 4X4" CI	\$ 666.00	\$ 1,332.00
2	613 68 04	BRACKET,GUIDE BAR UPPER 2" 316	\$ 158.25	\$ 316.50
80	14-49 01 03	TS3162 FEET 2"GUIDE RAIL 316SS	\$ 34.50	\$ 2,760.00
40	14-48 71 17	CHAIN 5/16" 316SS SWL2750#	\$ 34.50	\$ 1,380.00
2	14-58 72 09	KIT,CHAIN FITTING 316SS+ FLYGT SWL1250#	\$ 42.00	\$ 84.00
1	620 09 00	GRIP EYE UNIT	\$ 92.25	\$ 92.25
1	556 51 01	VALVE,FLUSH	\$ 2,670.75	\$ 2,670.75

Accessories Price \$ 8,635.50

Start Up

Qty	Part Number	Description	Unit Price	Extended Price
1	14-69 00 09A	START UP,FLYGT,NO TAX 1-TP MODELS: 3000,7000,8000	\$ 1,299.00	\$ 1,299.00

Start Up Price \$ 1,299.00

Total Project Price \$ 37,483.50



Qty	Part Number	Description	Unit Price	Extended Price
			Freight Charge	\$ 1,734.00
Total Project Price				\$ 39,217.50

Terms & Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Freight Terms: 3 DAP - Delivered At Place 08 - Jobsite (per IncoTerms 2010)
See Freight Payment (Delivery Terms) below.

Taxes: State, local and other applicable taxes are not included in this quotation.

Back Charges: Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

Shortages: Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to the jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.

Exclusions: This Quote includes only the items listed specified above.

Schedule: Submittals will be supplied 3-4 weeks after order acceptance.

Time of delivery: Approximately 8–9 working weeks after acceptance of order.

Terms of payment: 100% Net 30 Standard

Terms of delivery: Delivery Charged as a Line Item

Validity: This Quote is valid for thirty (30) days.

Please note this Quote # on your PO

Please confirm that this order is taxable. YES_____ NO_____

Please confirm the shipping address is the same as the billing address. YES_____ NO_____

Customer Acceptance:

A signed facsimile copy of this quote is acceptable as a binding contract.

Signature: _____ Company/Utility: _____

Name : _____ Address: _____
(PLEASE PRINT)

Email: _____

Date: _____ Phone _____

PO#: _____ Fax: _____



Thank you for the opportunity to provide this quotation. Please contact us if there are any questions.

Sincerely,



Mark Candido
Sales Representative
Phone: (585)344-3156
Cell: (585)435-5048
mark.candido@xyleminc.com
Fax: (585)344-3158



Lisa Traynor
Technical Inside Sales
Phone: 610-408-6524
lisa.traynor@xyleminc.com
Fax: 610-647-5563



**Xylem Water Solutions USA, Inc.
Flygt Products**

Customer Acceptance

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xylem.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

A signed copy of this Quote is acceptable as a binding contract.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Quote #: 2019-BAT-0213
Customer Name: TOWN OF HENRIETTA SEWER DIV
Job Name: County Hills Upgrade
Total Amount: \$ 37,483.50
(excluding freight)

Signature: _____	Name: _____ (PLEASE PRINT)
Company/Utility: _____	PO: _____
Address: _____	Date: _____
_____	Phone: _____
_____	Email: _____
_____	Fax: _____



AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON MARCH 11, 2020 AT 7:00 P.M.

RESOLUTION #6-114/2020 To hire personnel and to make employee changes.

On Motion of
Councilmember Barley

Seconded by
Supervisor Schultz

BE IT RESOLVED, that the person on the attachment Exhibit A be hired.

BE IT FURTHER RESOLVED, that the employee change on the attachment, Exhibit B, be made.

Duly put to a vote:

Councilmember Barley	voting	Aye
Councilmember Stafford	voting	Aye
Councilmember Sefranek	voting	Aye
Councilmember Bolzner	voting	Aye
Supervisor Schultz	voting	Aye
	Carried	

Personnel Information
Available Upon
Request