



TOWN OF HENRIETTA

STEPHEN L. SCHULTZ
Supervisor

ROBERT BARLEY, JR.
MICHAEL J. STAFFORD
MILLIE C. SEFRANEK
KRISTINA OWENS
Councilmembers

TOWN BOARD WORKSHOP
AGENDA
June 8, 2026
4:30 P.M.

This meeting will be held in person only.

- 1.) Pledge of Allegiance
- 2.) Review of Upcoming Presentations, Public Hearings, and Special Use Permits
 - **Special Use Permit Application No. 2026-007** – Hertz Car Rental – 2199 East Henrietta Road – to operate a car rental facility.
 - **Variance Request per Article X** – Request for 1,920 SF Accessory Structure Space (including 1,536 SF Barn), whereas 980 SF is allowed, for the Historic Property at 431 Lehigh Station Road
 - **Proposed Local Law** – to Amend Chapter 224 of the Henrietta Town Code to Update Regulations Pertaining to Electronic Reader Board Signs
 - **Proposed Local Law** – to Amend the Code of the Town of Henrietta to Update the Provisions Therein to Conform to the New York State Uniform Fire Prevention and Building Code
- 3.) Consider Approving/Denying Incentive Zoning Application No. 2026-002 and Special Use Permit Application No. 2026-007 – Hertz Car Rental – Schultz
- 4.) Consider Approving/Denying Variance for Additional Accessory Structure Space and Make Article X Determination on Requested Barn for the Historic Property at 431 Lehigh Station Road – Schultz
- 5.) Consider Adopting Proposed Local Law to Amend Chapter 224 of the Henrietta Town Code to Update Regulations Pertaining to Electronic Reader Board Signs and Update the 2026 Building and Fire Prevention Fee Schedule – Schultz / Mastrella / Wilson
- 6.) Consider Adopting Proposed Local Law to Amend the Code of the Town of Henrietta to Update to Provisions Therein to Conform to the New York State Uniform Fire Prevention and Building Code – Wilson / Mastrella
- 7.) Consider Authorizing the Supervisor to Sign an Intermunicipal Agreement with the Rush-Henrietta Central School District for Parking at the Soccer Fields South of Lookup Park – Schultz
- 8.) **Discussion Item:** Authorizing the Town to Apply Excess Unassigned Fund Balance from Calendar Year 2025 – Schultz / Salpini
- 9.) Consider Authorizing the Monroe County Sheriffs to Install License Plate Readers on Town Utility Poles – Eckert

- 10.) Consider Accepting Letter of Credit – Wintergarden Subdivision, Section 2 – Martin
- 11.) Consider Awarding Bid – Senior Center Building Addition Contract A – General Contractor – _____ – Martin
- 12.) Consider Awarding Bid – Senior Center Building Addition Contract B – Mechanical – _____ – Martin
- 13.) Consider Awarding Bid – Senior Center Building Addition Contract C – Plumbing – _____ – Martin
- 14.) Consider Awarding Bid – Senior Center Building Addition Contract D – Electrical – _____ – Martin
- 15.) Consider Reappointing Student Youth Development Advisory Committee Members – Grundman
- 16.) Consider Accepting Proposal from Precision Safe Sidewalks, LLC – Gudsela
- 17.) Consider Authorizing the Purchase of Desktop Computer Systems – Stewart
- 18.) Consider Recognizing Years of Service – Janet Howland – Wiesner
- 19.) Consider Appointing an Additional Marriage Officer – Wiesner
- 20.) Consider Adopting the Updated 2026 Dog Control Fee Schedule – Wiesner
- 21.) **Discussion Item:** Cannabis License Renewal for RISE Henrietta through NYS Office of Cannabis Management – Wiesner / Schultz
- 22.) Consider Authorizing Repair and Reinforcement of Henrietta Recreation Center Playground Shade Structure – Salpini / Grundman
- 23.) Consider Authorizing Budget Transfers and Adjustments – Salpini
- 24.) Consider Personnel Items – Salpini
- 25.) Consider Approving/Ratifying Agreements – Salpini
- 26.) Consider Bills Payable – Stafford
- 27.) Consider Proclaiming Pride Week in Henrietta – Schultz
- 28.) Miscellaneous Correspondence / Old Business
- 29.) Approval of Minutes of the Preceding Town Board Workshop Meeting
 - May 18, 2026

TOWN OF HENRIETTA
TOWN BOARD WORKSHOP MEETING MINUTES
June 8, 2026

A regular workshop meeting of the Town of Henrietta Town Board was held on Monday, June 8, 2026 at the Henrietta Town Hall, 475 Calkins Road, Rochester, New York 14623. The meeting was called to order at 4:36 p.m. by Supervisor Schultz.

PRESENT: Supervisor Stephen L. Schultz
Councilmember Robert Barley Jr.
Councilmember Michael J. Stafford
Councilmember Millie C. Sefranek
Councilmember Kristina J. Owens

ALSO PRESENT: Craig Barber, *Superintendent of Highways and Commissioner of Public Works*; Craig Eckert, *Deputy Town Supervisor*; Gary Goodridge, *Historic Site Committee Chair*; Pam Grundman, *Recreation Director*; Wasyl Gudselak, *Acting Deputy Commissioner of Public Works*; Amy Jorstad, *Assessor*; Chris Martin, *Director of Engineering and Planning*; Daniel Mastrella, *Attorney for the Town*; Adrienne Pettinelli, *Library Director*; Charlie Remelt, *Golf Course Superintendent*; Linda Salpini, *Director of Finance*; Andrew Stewart, *Director of Information Services*; Rebecca Wiesner, *Town Clerk and Receiver of Taxes*; Kevin Wilson, *Director of Building and Fire Prevention*.

1.) Pledge of Allegiance

2.) Review of Upcoming Presentations, Public Hearings, and Special Use Permits

- **Special Use Permit Application No. 2026-007 – Hertz Car Rental – 2199 East Henrietta Road – to operate a car rental facility.**
[See Town Board Workshop Item #3 below]
- **Variance Request per Article X – Request for 1,920 SF Accessory Structure Space (including 1,536 SF Barn), whereas 980 SF is allowed, for the Historic Property at 431 Lehigh Station Road**
[See Town Board Workshop Item #4 below]
- **Proposed Local Law – to Amend Chapter 224 of the Henrietta Town Code to Update Regulations Pertaining to Electronic Reader Board Signs**
[See Town Board Workshop Item #5 below]
- **Proposed Local Law – to Amend the Code of the Town of Henrietta to Update the Provisions Therein to Conform to the New York State Uniform Fire Prevention and Building Code**
[See Town Board Workshop Item #6 below]

3.) Consider Approving/Denying Incentive Zoning Application No. 2026-002 and Special Use Permit Application No. 2026-007 – Hertz Car Rental – Schultz

The Hertz Car Rental Special Use Permit Application is a continuation from the April 29th and May 20th Town Board meetings. With the application now being processed through incentive zoning, the public hearing was held open. As part of the incentive zoning arrangement, the applicant will improve a connecting pedestrian path from the neighboring residential area to the west of the plaza, which currently

passes near dumpsters. Improvements will include relocating the dumpsters or a portion of the trail and adding better lighting. The Town also intends to add a connector from its Bike Boulevard directing cyclists to Town Centre Plaza. Conditions reflecting those improvements have been incorporated into the drafted approval resolution with a cap of \$1,500 on required improvements. Additional conditions on the operation of a rental car facility include restrictions on where rental cars are parked and the placement of "No Overnight Parking" signs.

Councilmember Stafford raised concern that the exhibit map provided by the applicant was inaccurate, noting that the car wash was not depicted and that many of the spots shown did not reflect the actual layout of the parking lot. Supervisor Schultz acknowledged the map's inaccuracy but stated that the resolution itself was clear: rental cars may only be parked in the designated spaces in the rear, or in the parking spaces to the south or west of the car wash, away from other buildings. He indicated that the map was therefore largely irrelevant to enforcement.

Councilmember Stafford noted that the designated spots were frequently at or near capacity, having observed them being full as recently as the prior afternoon. Supervisor Schultz responded that in those cases, Hertz vehicles would simply need to use the adjacent overflow area, which he said was largely empty.

Councilmember Stafford asked whether signage would be posted for overnight parking restrictions. Supervisor Schultz confirmed that signs would be placed near the front of the lot indicating no overnight parking, though he was uncertain whether someone would be hired to actively enforce the restriction by towing vehicles.

Councilmember Stafford expressed broader opposition to the application, arguing that car rental facilities had previously been directed to locate on West Henrietta Road. Supervisor Schultz pushed back, noting that there are not ample vacancies on West Henrietta Road and that a key goal of the Town's incentive zoning program is to revitalize aging plazas. He also noted that since the approval of Avis Budget Car Rental in Frontier Commons Plaza at 1225 Jefferson Road (Special Use Permit No. 2018-025), the Town had not received a single complaint from tenants or customers about that facility. Councilmember Stafford raised concern about a slippery slope toward more intensive uses, such as a car dealership; Supervisor Schultz felt this was speculative and not supported by the terms of the approval.

The public hearing will continue at Thursday's Town Board meeting. Unless there is significant pushback or concern from the public, the Town Board is prepared to make a determination on the Incentive Zoning and Special Use Permit Applications for Hertz Car Rental.

4.) Consider Approving/Denying Variance for Additional Accessory Structure Space and Make Article X Determination on Requested Barn for the Historic Property at 431 Lehigh Station Road – Schultz

The Article X determination for the additional accessory structure at 431 Lehigh Station Road was on the May 20th Town Board agenda, but was delayed because the proposed structure exceeds the one-percent lot coverage threshold for accessory buildings per Town Code §295-9, requiring an area variance and a public hearing before granting approval at that size. A public hearing regarding the variance will be held at Thursday's Town Board meeting.

Supervisor Schultz reported that additional language had been added to the resolution — reviewed with Attorney for the Town Daniel Mastrella — stating that if the applicant fails to maintain the front facade or the required separating vegetation, the Town could revoke the approval and require removal of the barn. He said his intent was primarily to put the applicant on notice.

Gary Goodridge, Chair of the Historic Site Committee, reported being in contact with the property owner, who will be in attendance at Thursday's meeting. The owner is already in the process of moving lilacs and intends to bring photos and videos to show the Town Board. The Historic Site Committee reviewed the

variance component of the application at their June 1st meeting and have recommended that the Town Board approve the building permit and area variance, "conditional upon the agreed-upon landscaping being planted to restrict the view of the proposed structure from the street."

The public hearing will be held at Thursday's Town Board meeting. Unless there is significant pushback or concern from the public, the Town Board is prepared to approve the requested variance and make an Article X determination for 431 Lehigh Station Road.

5.) Consider Adopting Proposed Local Law to Amend Chapter 224 of the Henrietta Town Code to Update Regulations Pertaining to Electronic Reader Board Signs and Update the 2026 Building and Fire Prevention Fee Schedule – Schultz / Mastrella / Wilson

Supervisor Schultz summarized proposed updates to the electronic reader board sign regulations in Chapter 224, noting the existing Town Code was significantly outdated, including a one-hour dwell time requirement that does not reflect current industry practice. The proposed law sets a minimum dwell time of no shorter than 10 seconds, with a tiered fee approach: a standard license fee for a baseline one-minute dwell time, with an annual upcharge available for operators wishing to use a minimum 10-second dwell time. Existing permitted signs would not be affected until their next renewal.

He stated that the proposed fee structure would set electronic reader board signs at \$5 per square foot — compared to \$4 per square foot for fixed signs — with an additional \$3 charge for signs that change more rapidly (i.e., with a 10-second minimum dwell time), arriving at a total of \$8 per square foot for the most dynamic signs, effectively double the standard rate. He explained the \$3 figure was chosen over a \$1 annual fee because sign permits are renewed on a five-year cycle.

The public hearing will be held at Thursday's Town Board meeting. Unless there is significant pushback or concern from the public, the Town Board is prepared to adopt the local law.

6.) Consider Adopting Proposed Local Law to Amend the Code of the Town of Henrietta to Update to Provisions Therein to Conform to the New York State Uniform Fire Prevention and Building Code – Wilson / Mastrella

The Town adopted Local Law No. 14 of 2022 to implement a local energy code, including NYStretch on June 22, 2022 (Resolution #14-220/2022). However, with New York State's update to the New York State Uniform Fire Prevention and Building Code (Uniform Code) through the enactment of the 2025 Energy Conservation Construction Code of New York State, which became effective December 31, 2025, the new requirements supersede what was previously adopted by the Town of Henrietta. Therefore, the proposed law removes references to the outdated NYStretch codes and replaces them with references to the current Uniform Fire Prevention and Building Code.

The public hearing will be held at Thursday's Town Board meeting. Unless there is significant pushback or concern from the public, the Town Board is prepared to adopt the local law.

7.) Consider Authorizing the Supervisor to Sign an Intermunicipal Agreement with the Rush-Henrietta Central School District for Parking at the Soccer Fields South of Lookup Park – Schultz

Supervisor Schultz explained that soccer fields operated by the Rush-Henrietta Central School District are located immediately south of Lookup Park, at the far end of the Roth Junior High School property. Because of the distance from the school's own parking lots, parents and spectators have been parking in the Lookup Park parking lots, generating complaints from the Henrietta Foundation who operates The Range @ Lookup Park. Supervisor Schultz noted that restricting use of the park's lots would raise parkland alienation issues, so instead he reached an agreement with the School District to create milled parking spaces to the south of the road, straddling the property line.



Under the proposed Intermunicipal Agreement, the Town would be responsible for maintaining the milled surfaces, while the School District would be responsible for litter pickup. Supervisor Schultz was explicit that there would be no snow or ice removal from these spaces in winter. He also noted a broader discussion with the School District about whether they would be willing to install a portable restroom on their property, in response to the Henrietta Foundation's concerns about soccer spectators using the park's public restrooms. If so, the Town would provide lateral connections for water, sewer, and electricity given the proximity of existing infrastructure.

Councilmember Stafford asked whether there was a separate cross-parking agreement with the Rush-Henrietta Central School District for Good Shepherd Hall at 3286 East Henrietta Road. Supervisor Schultz believed something had been formalized previously and indicated he would confirm, but noted this new IMA was more urgent because it specifically addresses real property liability and maintenance responsibilities. Attorney for the Town Daniel Mastrella reviewed the draft and found it satisfactory, noting that the language was appropriate given the cooperative nature of the relationship with the School District.

8.) Discussion Item: Authorizing the Town to Apply Excess Unassigned Fund Balance from Calendar Year 2025 – Schultz / Salpini

Supervisor Schultz explained that the fund balance process involves reviewing fund balances, calculating 25% of the operating budget as the policy reserve threshold, and applying any excess amount toward the next year's budget. He noted that in order to keep taxes flat, approximately \$5.5 million would need to be applied.

Director of Finance Linda Salpini distributed a spreadsheet summarizing the figures. Supervisor Schultz walked through a number of identified expenditure priorities, including final HVAC fixes for the Henrietta Public Library, IT server upgrades and a server room air conditioning upgrade (quoted at approximately \$6,000–\$7,500), and sidewalk grinding in the Berkshire subdivision.

On the sidewalk issue, Supervisor Schultz explained that a slip-and-fall incident had occurred in the Berkshire Subdivision on a displaced sidewalk. Once the Town was made aware of and inspected the

hazard, it became liable for any future incidents at the flagged locations. He noted the Town's deductible per incident is \$25,000, making prompt remediation financially prudent. Grinding crews have already marked the hazardous locations, and Precision Safe Sidewalks has been engaged to address them under an option to repair all identified hazards for \$54,955 (see Town Board Workshop Item #16). Councilmember Stafford asked whether it would be cost-effective to purchase grinding equipment and train Town staff; staff noted the process is more labor-intensive than equipment-intensive and agreed to look into it.

Supervisor Schultz also noted a desire to purchase a prentice hook for one of the Town's excavators (approximately \$33,000), which would enable staff to handle fallen trees and place poles without outsourcing. He mentioned that various departments had also identified needs, including audio upgrades for the Main Meeting Room, front counter computers for the Assessor's Office, and a sidewalk plow for the Highway Department. He indicated a more complete wish list would be compiled for discussion in approximately three weeks.

Supervisor Schultz also raised the possibility of applying a portion of excess fund balance toward the Senior Center Building Addition Project, which is facing a significant funding gap (see Town Board Workshop Item #s 11-14).

9.) Consider Authorizing the Monroe County Sheriffs to Install License Plate Readers on Town Utility Poles – Eckert

Supervisor Schultz stated that his original understanding of the license plate reader (LPR) program was that the devices only check passing plates against a list — such as stolen vehicles, AMBER Alerts, and individuals subject to geographic monitoring orders — and discard non-matching data. However, during the discussion Deputy Town Supervisor Craig Eckert clarified that the system in fact stores all license plates that pass by, retaining them for up to one year. Supervisor Schultz indicated this was inconsistent with how the program had been pitched to the Town and expressed serious concern, stating, "If it's storing the plate, it's storing my info."

As an example of how stored data has been used, Deputy Town Supervisor Craig Eckert described a bank robbery case from two weeks prior in which investigators were able to track a vehicle's movements across multiple reader locations retroactively. Supervisor Schultz acknowledged the law enforcement value but stated that tracking every resident's movements for up to a year "is not going to go over well." Councilmember Owens agreed, noting it would likely generate public protests.

Supervisor Schultz requested that a direct conversation with the Monroe County Sheriff's representative, Investigator Jeff Branagan, occur before Thursday's meeting to get definitive clarification. Supervisor Schultz stated that if the system stores every plate that passes, he would not be in favor of proceeding, noting that at least one community member had already reached out with concerns.

10.) Consider Accepting Letter of Credit – Wintergarden Subdivision, Section 2 – Martin

Director of Engineering and Planning Chris Martin explained that this item covers the Letter of Credit for Wintergarden Subdivision, Section 2, which is the last and final section of that subdivision. This resolution involves reviewing and approving the Engineer's Estimate as the basis for the Letter of Credit.

11.) Consider Awarding Bid – Senior Center Building Addition Contract A – General Construction – _____ – Martin

12.) Consider Awarding Bid – Senior Center Building Addition Contract B – Mechanical – _____ – Martin

**13.) Consider Awarding Bid – Senior Center Building Addition Contract C – Plumbing –
_____ – Martin**

**14.) Consider Awarding Bid – Senior Center Building Addition Contract D – Electrical –
_____ – Martin**

The bid opening for the Henrietta Senior Center Building Addition was earlier today. Supervisor Schultz reported that only one response was received for the General Construction portion (Contract A) – from Loyal Nine Development – and it came in higher than expected at \$888,450.

Six responses were received for the Mechanical portion (Contract B) and Pipitone Enterprises had the lowest bid of \$143,000.

Eight responses were received for the Plumbing portion (Contract C) and Bell Mechanical Contractor, Inc. had the lowest bid of \$316,000.

Four responses were received for the Electrical portion (Contract D) and Kaplan Schmidt Electric, Inc. had the lowest bid of \$364,000.

The combined total of the lowest bids across all four contracts (A through D) was approximately \$1.7 million, against available funding of approximately \$800,000–\$900,000. Supervisor Schultz noted that Town staff would meet with Loyal Nine Development to explore whether the scope could be reduced to bring costs down.

To address the funding gap, Supervisor Schultz stated he had reached out to New York State Association of Towns to explore whether a senior center qualifies for parks and recreation capital funding, which would open additional funding streams. Supervisor Schultz also mentioned the possibility of pursuing naming rights through the Friends of Henrietta Parks and Recreation, noting that his wife, a former major gifts officer, might volunteer her time to help solicit donors for naming rights on spaces such as the kitchen.

**15.) Consider Reappointing Student Youth Development Advisory Committee Members –
Grundman**

Recreation Director Pam Grundman reported that Sybil Monteiro and Simra Hamad will be reappointed as student members to the Youth Development Advisory Committee Meeting. There is also a vacancy caused by the Chair, Jesse Redlo, stepping down. Elections for the Chair would take place at this evening's Youth Development Advisory Committee Meeting and appointment of a replacement adult member will take place at a future Town Board meeting.

16.) Consider Accepting Proposal from Precision Safe Sidewalks, LLC – Gudselak

Supervisor Schultz confirmed this item ratifies the engagement of Precision Safe Sidewalks, who have already been on-site in the Berkshire Subdivision to mark hazardous sidewalk locations. Pricing Option 2 was selected, which covers all identified hazards at a cost of \$54,955. The urgency of the engagement was emphasized in light of a recent slip-and-fall incident (see Town Board Workshop Item #8).

17.) Consider Authorizing the Purchase of Desktop Computer Systems – Stewart

Director of Information Services Andrew Stewart noted that the requested purchase covers nine desktop PCs; the original quantity had to be reduced because memory and component prices have risen significantly due to AI-driven demand and tariffs, limiting the purchase to nine units within the available budget. Supervisor Schultz acknowledged that nine units is better than none.

18.) Consider Recognizing Years of Service – Janet Howland – Wiesner

Janet Howland, a former Town Clerk's Office employee who has continued to serve as the Town's Marriage

Officer, is relocating to North Carolina to be closer to family. The Town Board plans to recognize her years of service at Thursday night's meeting.

Town Clerk and Receiver of Taxes Rebecca Wiesner described the arrangement for the surprise recognition: Janet has been told that Town Clerk's Office employee Heather Voss is receiving a FOIL-related award, and that she is invited to attend. In fact, Janet herself will be the honoree.

19.) Consider Appointing an Additional Marriage Officer – Wiesner

Town Clerk and Receiver of Taxes Rebecca Wiesner noted that there is strong demand for civil marriage ceremonies, particularly as the City of Rochester has been unable to meet their demand and has been directing couples to Henrietta. With Janet Howland's upcoming move out of state, Jennifer Black from the Finance Department was proposed as an additional marriage officer due to her people skills and existing collaborative work with the Town Clerk's Office, as well as her part-time status, which allows her to receive compensation for performing ceremonies without creating a payroll conflict. The Town Board was supportive of appointing Jennifer Black as an additional marriage officer.

20.) Consider Adopting the Updated 2026 Dog Control Fee Schedule – Wiesner

An update has been proposed to the Dog Control Fee Schedule to add a new fee type: a \$50 dog adoption fee.

21.) Discussion Item: Cannabis License Renewal for RISE Henrietta through NYS Office of Cannabis Management – Wiesner / Schultz

Supervisor Schultz noted that RISE Henrietta has been operating without issues at 556 Jefferson Road and that, absent any objection from the Town Board, he would submit a letter to the NYS Office of Cannabis Management in support of their license renewal, affirming continued compliance.

Councilmember Stafford asked about the status of the Town's outstanding cannabis tax revenue, as discussed at the December 8, 2025 and April 6, 2026 Town Board Workshops. Supervisor Schultz confirmed the issue remains unresolved, noting that the Town has received only one-third of what is owed; three-quarters of the revenue is supposed to flow to the Town and one quarter to the County, and Monroe County Executive Adam Bello – who only recently was made aware of the shortfall — is now also pursuing the matter.

22.) Consider Authorizing Repair and Reinforcement of Henrietta Recreation Center Playground Shade Structure – Salpini / Grundman

A windstorm damaged the playground shade structure at the Henrietta Recreation Center. Rather than simply replacing the structure in kind — which could result in the same failure in the next significant windstorm due to the absence of triangular bracing — the Town obtained a quote to straighten the legs and add structural bracing at the top to form triangles, which Supervisor Schultz explained are inherently rigid and cannot rack or skew the way rectangular frames can. Supervisor Schultz noted the repair/reinforcement approach was slightly less expensive than a direct replacement and would result in a more durable structure.

23.) Consider Authorizing Budget Transfers and Adjustments – Salpini

Director of Finance Linda Salpini noted that with the passing of New York State's budget, the Town was able to receive its CHIPS (Consolidated Local Street and Highway Improvement Program) allocation for the year. Also included were budget adjustments related to funding received from MM4 and DASNY/SAM for the East River Road Sidewalk/Renovation Project, as well as ARPA monies allocated to the Senior Center Addition. The budget transfers are necessary to put those funds into place.

24.) Consider Personnel Items – Salpini

Personnel items include new hires for the Buildings & Grounds Maintenance Department, Senior Center, and Recreation Center, as well as employee changes in the Buildings & Grounds Maintenance Department and Recreation Center. Also included is a list of hires and rehires for the Recreation Department Summer 2026 Programs.

25.) Consider Approving/Ratifying Agreements – Salpini

There are agreements to be approved for the Henrietta Public Library and the Recreation Department, as well as an agreement with the Livonia Avon & Lakeville Railroad Corp regarding Queens Park Subdivision, Section 3.

26.) Consider Bills Payable – Stafford

Councilmember Stafford will be reviewing the bills payable for this meeting.

27.) Consider Proclaiming Pride Week in Henrietta - Schultz

The 8th Annual Henrietta Pride Celebration is scheduled for Monday, June 15th. There will be a flag raising on the front lawn of Town Hall at 5:00 p.m. and a festival at the Dome Arena from 5:30 p.m. to 8:00 p.m. A resolution proclaiming Pride Week in the Town of Henrietta will be read at Thursday's Town Board meeting.

28.) Miscellaneous Correspondence / Old Business

a. East River Corridor Improvements at Erie Station Road and East River Road

As discussed at the March 4, 2024 and October 14, 2025 Town Board Workshops, a multimodal path was built on East River Road to improve safety for pedestrians and cyclists in conjunction with other improvements to East River Road by Monroe County Department of Transportation as a means of reducing costs. Due to the savings associated with doing work as part of other roadway improvements, there are funds remaining from the grants received – a \$500,000 SAM grant through DASNY in 2018 that was later increased to \$750,000 in December 2018 and an additional \$500,000 grant through the New York State Department of Transportation Multi-Modal Program (MM4).

Supervisor Schultz reported that the Town had received approval from the New York State Department of Transportation to use remaining MM4 contract funds for improvements to the intersection of Erie Station Road and East River Road, specifically the stretch from the Thruway bridge south through that intersection. However, final approval from DASNY to use remaining SAM grant funds outside the original area had not yet been obtained.

Supervisor Schultz stated his intention to revisit discussions with the operator of River View Cemetery about allowing a trail extension through that property. The Town would offer compensation for the trail easement which would also support the cemetery's financial viability, noting that keeping the cemetery solvent would spare the Town from having to take it over.

Supervisor Schultz also identified trail improvement needs to the existing trails along the East River corridor — including sinkholes beneath the trail surface near the Edgewater apartment complex, and a low area where water and ice melt consistently wash over the path — and indicated he intends to use remaining approved funds to address those issues rather than release them back to the State.

b. Zoning Board Review

Councilmember Sefranek raised concerns about two applications that were reviewed recently by the Zoning Board of Appeals (ZBA). The first involved a new accessory structure on Pinnacle Road — a very large building on a vacant lot adjacent to a historic property (ZBA2026-037). The building, described as a "storage unit" in style, was reportedly planned with black and gray vertical metal siding, creating a commercial appearance that was not in keeping with its rural residential surroundings. Councilmember Sefranek explained that the ZBA discussed the possibility of the applicant using a barn-style exterior as a compromise to align better with the neighborhood's character, but the applicant declined this request. Ultimately, the ZBA did not impose any conditions on the approval related to the building's appearance, resulting in a missed opportunity to preserve the character of the community.

The second involved an addition connecting a three-car garage to an existing one-and-a-half-car garage on a residential street (ZBA2026-001 and ZBA2026-002). The resulting structure created a garage mass that Councilmember Stafford described as clearly out of character with the existing neighborhood, raising aesthetic concerns.

Councilmember Sefranek expressed the view that at least some of these applications warranted additional review beyond the ZBA, noting that the ZBA is not equipped to evaluate broader architectural or neighborhood character impacts.

During the discussion, Supervisor Schultz agreed with the idea that the ZBA could and should impose conditions related to appearance when they impact character of the neighborhood, especially when granting area variances for oversized structures. Attorney for the Town Daniel Mastrella confirmed that while a detailed architectural review might be outside the ZBA's typical role, neighborhood character is a legitimate consideration under which conditions on exterior appearance can be imposed. Supervisor Schultz indicated he would have a discussion with the ZBA to clarify that this is within their authority when granting area variances for oversized structures.

c. Historic Properties on Pinnacle Road

Councilmember Sefranek raised the question of whether properties along Pinnacle Road, some dating to the 1800s, should be approached about historic designation. Several properties — including the Antoinette Brown Blackwell property and an adjacent cobblestone structure — are designated, but others are not, and many have recently changed ownership. She suggested the new owners might be more receptive to designation than prior owners, and Chair of the Historic Site Committee Gary Goodridge agreed it would be worth re-approaching them.

d. News Story about Riverview Cemetery on 13WHAM

Historic Site Committee Chair Gary Goodridge spoke about a 13WHAM news interview at River View Cemetery on Memorial Day, focused on the Revolutionary War veterans buried there and preservation of the headstones. Gary was interviewed, along with Town Historian Tina Thompson, and Stephanie Hohmann, an Army veteran who volunteers her services to clean cemetery headstones. Although the grass in the cemetery had been knee-high upon Gary's earlier visit to the River View Cemetery, after contacting the cemetery owner that a news crew would be present, it was mowed and trimmed by the time of the interview.

29.) Approval of Minutes of the Preceding Town Board Workshop Meeting
• May 18, 2026

Councilmember Barley made a motion to approve the Minutes from the May 18, 2026 Town Board Workshop and Councilmember Sefranek seconded the motion.

Duly put to a vote:

Councilmember Barley	Aye
Councilmember Stafford	Abstain
Councilmember Sefranek	Aye
Councilmember Owens	Aye
Supervisor Schultz	Aye

MINUTES APPROVED

On the motion of Councilmember Sefranek, seconded by Councilmember Owens, the Regular Town Board Workshop Meeting adjourned at 5:56 p.m. without objection.

Respectfully submitted,



Rebecca B. Wiesner
Town Clerk and Receiver of Taxes