



TOWN OF HENRIETTA

STEPHEN L. SCHULTZ  
Supervisor

ROBERT BARLEY, JR.  
MICHAEL J. STAFFORD  
MILLIE C. SEFRANEK  
KRISTINA J. OWENS  
Councilmembers

**HENRIETTA TOWN BOARD  
AGENDA  
Thursday, June 11, 2026  
6:00 P.M.**

This meeting will be held both in person and virtually.  
Please visit [www.henrietta.org/wishyouwerehere](http://www.henrietta.org/wishyouwerehere)  
to view all options for participating in the meeting virtually.

**ORDER OF BUSINESS**

1. Roll Call
2. Silent Prayer/Pledge of Allegiance to the Flag
3. Approval of the Minutes of preceding meetings
  - May 20, 2026
4. Announcements, Presentations, Public Hearings, and Special Use Permits
  - **Special Use Permit Application No. 2026-007 & Incentive Zoning Application No. IZ2026-002** – Hertz Car Rental – 2199 East Henrietta Road – to operate a car rental facility.
  - **Variance Request per Article X** – Request for 1,920 SF Accessory Structure Space (including 1,536 SF Barn), whereas 980 SF is allowed, for the Historic Property at 431 Lehigh Station Road
  - **Proposed Jayne's Riverview Subdivision, Parcel F** – Cluster Development per NY State Town Law §278
  - **Proposed Local Law** – to Amend Chapter 224 of the Henrietta Town Code to Update Regulations Pertaining to Electronic Reader Board Signs
  - **Proposed Local Law** – to Amend the Code of the Town of Henrietta to Update the Provisions Therein to Conform to the New York State Uniform Fire Prevention and Building Code
5. Introduction of, Public Discussion of, and Action Upon Resolutions, Local Laws, and Ordinances
6. Committee and Miscellaneous Reports from the Board
7. Additional Discussion Items or Comments from the Public
8. Adjournment

**RESOLUTION #11-213/2026**

Recognize Years of Service – Janet Howland

**RESOLUTION #11-214/2026**

Approve/Deny Incentive Zoning Application No. 2026-002 and Special Use Permit Application No. 2026-007 – Hertz Car Rental

**RESOLUTION #11-215/2026**

Approve/Deny Variance for Additional Accessory Structure Space and Make Article X Determination on Requested Barn for the Historic Property at 431 Lehigh Station Road

RESOLUTION #11-216/2026  
Approve/Ratify Agreements

RESOLUTION #11-217/2026  
Authorize Bills Payable and Associated Contracts or Agreements

RESOLUTION #11-218/2026  
Proclaim Pride Week in Henrietta

RESOLUTION #11-219/2026  
Approve a Special Event Permit for Lovin'cup

RESOLUTION #11-220/2026  
Authorize the Supervisor to Sign an Intermunicipal Agreement with the Rush-Henrietta Central School District for Parking at the Soccer Fields South of Lookup Park

RESOLUTION #11-221/2026  
Accept Letter of Credit – Wintergarden Subdivision, Section 2

RESOLUTION #11-222/2026  
Reappoint Student Youth Development Advisory Committee Members

RESOLUTION #11-223/2026  
Accept Proposal from Precision Safe Sidewalks, LLC

RESOLUTION #11-224/2026  
Authorize the Purchase of Desktop Computer Systems

RESOLUTION #11-225/2026  
Appoint an Additional Marriage Officer

RESOLUTION #11-226/2026  
Adopt the Updated 2026 Dog Control Fee Schedule

RESOLUTION #11-227/2026  
Authorize Repair and Reinforcement of Henrietta Recreation Center Playground Shade Structure

RESOLUTION #11-228/2026  
Authorize Budget Transfers and Adjustments

RESOLUTION #11-229/2026  
Authorize Personnel Items

RESOLUTION #11-230/2026  
Adopt Local Law No. 8 of 2026 to Amend Chapter 224 of the Henrietta Town Code to Update Regulations Pertaining to Electronic Reader Board Signs and Update the 2026 Building and Fire Prevention Fee Schedule

RESOLUTION #11-231/2026  
Adopt Local Law No. 9 of 2026 to Amend the Code of the Town of Henrietta to Update to Provisions Therein to Conform to the New York State Uniform Fire Prevention and Building Code



RESOLUTION #11-232/2026

Award Bid – Senior Center Building Addition Contract A – General Contractor – Loyal 9 Development Corp.

RESOLUTION #11-233/2026

Award Bid – Senior Center Building Addition Contract B – Mechanical – Pipitone Enterprises, LLC

RESOLUTION #11-234/2026

Award Bid – Senior Center Building Addition Contract C – Plumbing – Bell Mechanical Contractor, Inc.

RESOLUTION #11-235/2026

Award Bid – Senior Center Building Addition Contract D – Electrical – Kaplan Schmidt Electric Inc.

RESOLUTION #11-236/2026

Authorize the Monroe County Sheriffs to Install License Plate Readers on Town Utility Poles

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-213/2026

On Motion of  
Supervisor Schultz

Seconded by  
Councilmember Barley

WHEREAS, Janet Howland worked as a Part-Time Clerk in the Town Clerk's Office from October 2008 to January 2019; and

WHEREAS, in her time as Part-Time Clerk, Jan was consistently relied on for her extensive knowledge and experience, yet never hesitated to ask questions, was fearless in learning new things, and was always the first to offer assistance to the rest of the team, taking on extra responsibilities to help the department on more than one occasion, even coming out of retirement in September 2020 to assist the Town Clerk's Office as a Temporary Clerk during school tax collection when they were short-staffed; and

WHEREAS, after being ordained by the Universal Life Church in 2013 to officiate a co-worker's wedding ceremony and performing additional ceremonies, it was evident that Jan had a real gift for weddings and was appointed by the Town of Henrietta as Marriage Officer in May 2015; and

WHEREAS, even after her retirement from being a Part-Time Clerk, she has continued to serve as Marriage Officer for the Town of Henrietta; and

WHEREAS, in her continued service as Marriage Officer, Jan has proven to make genuine connections with people – couples in attendance at her ceremonies have asked for her to officiate their own ceremonies, couples have traveled from as far away as New York City, and couples have continued to stay in contact with her; and

WHEREAS, in all of her experiences representing the Town of Henrietta, Jan's greatest asset is her interactions with people – she has a unique gift of kindness and empathy that doesn't go unnoticed, making her able to relate to anyone and everyone, providing a level of service that goes above and beyond; and

WHEREAS, Jan is retiring as Marriage Officer so that she can move out of state to live closer to her family.

THEREFORE, BE IT RESOLVED, that the Henrietta Town Board, along with Town staff, recognizes Janet Howland for her many years of dedicated, compassionate, and exemplary service to the Town of Henrietta and to the community as a whole. Her unwavering commitment, her kindness, and the countless lives she has touched stand as a lasting testament to the profound impact one person can have.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-214/2026

To approve Special Use Permit Application No. 2026-007 and Incentive Zoning Application No. 2026-002 for a Rental Car Facility at 2199 East Henrietta Road.

On Motion of  
Councilmember Barley

Seconded by  
Councilmember Sefranek

WHEREAS, Hertz Car Rental (the "Applicant") has applied for a Special Use Permit (Application No. SP2026-007) to operate a car rental facility (the "Application") located in a Commercial B-1 Zoned District at 2199 East Henrietta Road, New York 14623, Tax Account No. 162.18-2-1.005 (the "Property"), or as more particularly described in plans on file in the Town Clerk's Office; and

WHEREAS, the use of a car rental facility is neither an enumerated allowed use nor an enumerated prohibited use, and which, based upon Town Code §295-15[L], any use not otherwise enumerated as a permitted use is prohibited, would otherwise not be allowed at the plaza; and

WHEREAS, the Town Center Plaza, in which the facility would be located, is the second oldest shopping plaza in Henrietta and the owners have been actively revitalizing the plaza, working on bringing in new tenants after the Department of Motor Vehicles moved out of the plaza, and the plaza is located in a designated revitalization corridor; and

WHEREAS, the Town Board considers a small rental car facility to be an acceptable "complementary use" under Town Code §295-34.11[B](2) of the Commercial Revitalization Incentive Zone; and

WHEREAS, the Applicant has submitted an Incentive Zoning Application (No. IZ2026-002), asking for the "Complementary uses" incentive in exchange for the amenity of "Revitalization of long vacant buildings or plazas" plus a community benefit of improving the pedestrian and bicycle access to the plaza from the neighborhoods to the west, which aligns with the Town's Active Transportation Plan and its goals of improving multi-modal transportation; and

WHEREAS, the Town identified the potential adverse impact regarding parking since the plaza shares a parking lot with a diminished capacity due to the addition of a car wash located in the main parking field, and in response the Applicant has offered to have rental cars located in designated spots out of the main parking field or in overflow areas away from the main plaza where there is plenty of additional parking; and

WHEREAS, the Town Board has reviewed the original Special Use Permit application and new Incentive Zoning application, along with the supporting materials, the site plan, the location of the proposed use within the Property as well as relative to other properties, testimony from the applicant, and feedback from the public hearings, held on April 29, 2026, May 20, 2026, and June 11, 2026, all at 6:00 p.m. in Town Hall, and believes all identified adverse impacts have been mitigated.

THEREFORE, BE IT RESOLVED, that the Town Board hereby approves Incentive Zoning

Application IZ2026-002 for the Property to allow a car rental facility as a complementary use incentive in exchange for a revitalization amenity and the community benefit of making improvements to a multi-modal connection to the adjacent neighborhood, with the following conditions:

- A. The plaza owner will improve the multi-modal connection where it comes into the plaza so that it is not immediately adjacent to the dumpsters, that it has striping or sidewalk connecting the trail to the internal plaza sidewalk system, and that it has sufficient lighting, with plans submitted to the Town for approval prior to doing the work.
- B. The plaza owner will not be required to do more than \$1,500 worth of work on the above improvements.

BE IT FURTHER RESOLVED, that Town Board hereby approves Special Use Permit Application No. SP2026-007 to allow the operation of a rental car facility in a Commercial B-1 Zoning District through Incentive Zoning as dictated above, with the following conditions:

- 1. That the conditions of the above Incentive Zoning be met prior to the rental car facility receiving a Certificate of Occupancy.
- 2. That the rental cars be parked in one of the designated spaces indicated on the Application or in an overflow area in the portion of the main parking field to the south or to the west of the car wash, away from any other business in the plaza.
- 3. That "No Overnight Parking" sign(s) be placed in the main parking field situated between the car wash and the proposed rental car facility along the median between the parking field and the access road in front of the northern plaza building.
- 4. That a maximum of 20 rental vehicles will be allowed on site at any one time.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | No  |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED



The Hertz Corporation  
Jennifer Colon  
Real Estate Director

Tel: [REDACTED]

Attention Town of Henrietta

**RE: Incentive Zoning Application -2199 East Henrietta Road, Rochester NY – Hertz Car Rental**

To Whom It May Concern:

This letter is submitted in connection with some parking questions related to the proposed vehicle rental operation at Henrietta Town Centre in the Town of Henrietta.

Hertz is allowed ten (10) designated parking spaces located near the north end of the plaza in accordance with the lease. In the event that there are any overflow vehicles that need to be parked temporarily, Hertz will use the areas located to the south or west of Ruby Car Wash, away from primary parking fields serving the other tenants and customers of the shopping center.

Additionally, should a customer return a rental vehicle and leave it in a non-designated parking area, Hertz will make reasonable efforts to relocate the vehicle in a timely manner to one of the designated parking or overflow parking areas described above.

These operational measures are intended to reduce potential parking conflicts and minimize impacts to neighboring tenants and customers within the plaza.

If you have any further questions, do not hesitate to contact me.

Sincerely,

*Jennifer Colon*  
Director, Real Estate



✉ info@hakimicapgroup.com

📍 150 Great Neck Rd., Ste. 404  
Great Neck, New York, 11021

☎ T. 516.439.4657  
F. 516.636.1188

May 21, 2026

Town of Henrietta  
475 Calkins Road  
Henrietta, NY 14467

**Re: Incentive Zoning Request – Henrietta Town Centre (formerly known as Suburban Plaza)**

To Whom It May Concern:

This letter is submitted in support of the requested Incentive Zoning approval associated with Henrietta Town Centre, FKA Suburban Plaza, located within the Town of Henrietta's Commercial B-1 Zone.

**1. Description of Incentive Requested**

The Applicant respectfully requests approval of a "complementary use" pursuant to the Town's Incentive Zoning provisions to permit the operation of a car rental facility within the Commercial B-1 Zone outside of the portion of the zone specifically designated for automobile dealerships. Specifically, the proposed tenant would operate a limited-scale vehicle rental facility ancillary and complementary to the existing commercial uses within the plaza.

**2. Description of Amenities Offered to the Town**

In connection with the requested incentive, the Applicant is offering the following public and community amenities:

***(a) Revitalization of an Older Commercial Plaza***

Henrietta Town Centre, is the second oldest retail plaza within the Town of Henrietta. Ownership has undertaken an ongoing effort to revitalize and modernize the property through leasing activity, site improvements, and reinvestment into the long-term viability of the plaza as a commercial and community asset. The proposed tenancy would support revitalization efforts.

***(b) Improvements to Pedestrian Multi-Modal Access***

Ownership also proposes improvements to the existing pedestrian multi-modal pathway connecting the plaza to the residential area located west of the property. These improvements are intended to better integrate the plaza with the Town's newly designated "Wedgewood Park Bike Boulevard" and bolster more accessible pedestrian connectivity.

**3. Estimated Cost and Market Value of Amenities**

Certain aspects of the proposed amenities, particularly the broader revitalization and repositioning of an aging commercial center, are difficult to quantify in precise monetary terms. The long-term economic and community benefit associated with attracting quality tenants, increasing occupancy, preserving

commercial vitality, and improving aging infrastructure extends beyond a readily calculable market value.

Ownership anticipates expending funds toward the proposed access improvements, including pathway accessibility enhancements associated with the connection point into the plaza. Detailed costs remain under evaluation at this time.

#### **4. Consistency with Town Land Use Goals and Policies**

The requested incentive and associated amenities are consistent with and help advance several of the Town's adopted planning objectives and policy initiatives.

In particular, the proposal directly supports the goals of the Commercial Revitalization Incentive Zone established under § 295-34.12(B)(1), which was introduced as part of the Town's 2019 Comprehensive Land Use Plan Update. The proposal encourages continued reinvestment into an aging commercial corridor, supports occupancy and economic vitality within an existing retail center, and promotes adaptive reuse and long-term sustainability of existing commercial infrastructure.

Additionally, the proposed pedestrian improvements further the Town's Active Transportation Plan objectives by enhancing multi-modal transportation access, improving pedestrian safety, and strengthening neighborhood connectivity to existing commercial destinations.

#### **5. Necessity of the Incentive**

The requested incentive is an important component in facilitating the proposed tenancy and corresponding site improvements. Without the granting of the complementary use incentive under § 295-34.11(B)(2), the proposed tenant would not be permitted to operate at this location.

Absent the additional tenancy and resulting revenue associated with the proposed use, the continued revitalization of the plaza and implementation of the proposed multi-modal access improvements may be significantly delayed or otherwise financially impractical. The requested incentive therefore directly enables both the proposed occupancy and the related public-facing site improvements described herein.

Thank you for your consideration of this application. Please do not hesitate to contact us should you require any additional information.

Best,

A handwritten signature in dark ink, appearing to read "Alex Rahmani", with a long horizontal flourish extending to the right.

**Alexander Rahmani | Asset Manager | Hakimi Capital Group**

E: [REDACTED]



*The Hertz Corporation*  
Jennifer Colon  
Real Estate Director

Tel: [REDACTED]  
Email: [REDACTED]

Attention Town of Henrietta

**RE: LETTER OF INTENT: Lease OF 2199 East Henrietta Road, Rochester NY – Hertz Car Rental**

To Whom It May Concern:

Please note that Hertz is seeking approval to operate at the subject location as a car rental location generally in accordance with our Use clause as follows:

The Premises may be used for the operation of a motor vehicle leasing and renting business, motor vehicle sharing business, and uses ancillary thereto, including, without limitation, insured motor vehicle replacement services.

Typical retail store operations are Monday through Friday from 8am to 5pm and Saturdays 9am-noon. Hertz anticipates between 1 and 3 employees at this location.

In accordance with the lease, we will be permitted 10 dedicated parking spaces as depicted in the attached Exhibit A. We expect some overnight parking here. We utilize drivers to help move fleet around the area to the different locations as fleet is needed and the goal is to have about 90% of our fleet on rent at all times, otherwise we pull the fleet to move it where there is more demand for it.

We deploy burglar alarms, CCTVs, license plate readers and live view technology to keep our fleet secure. We also have manager of security overseeing this assigned region.

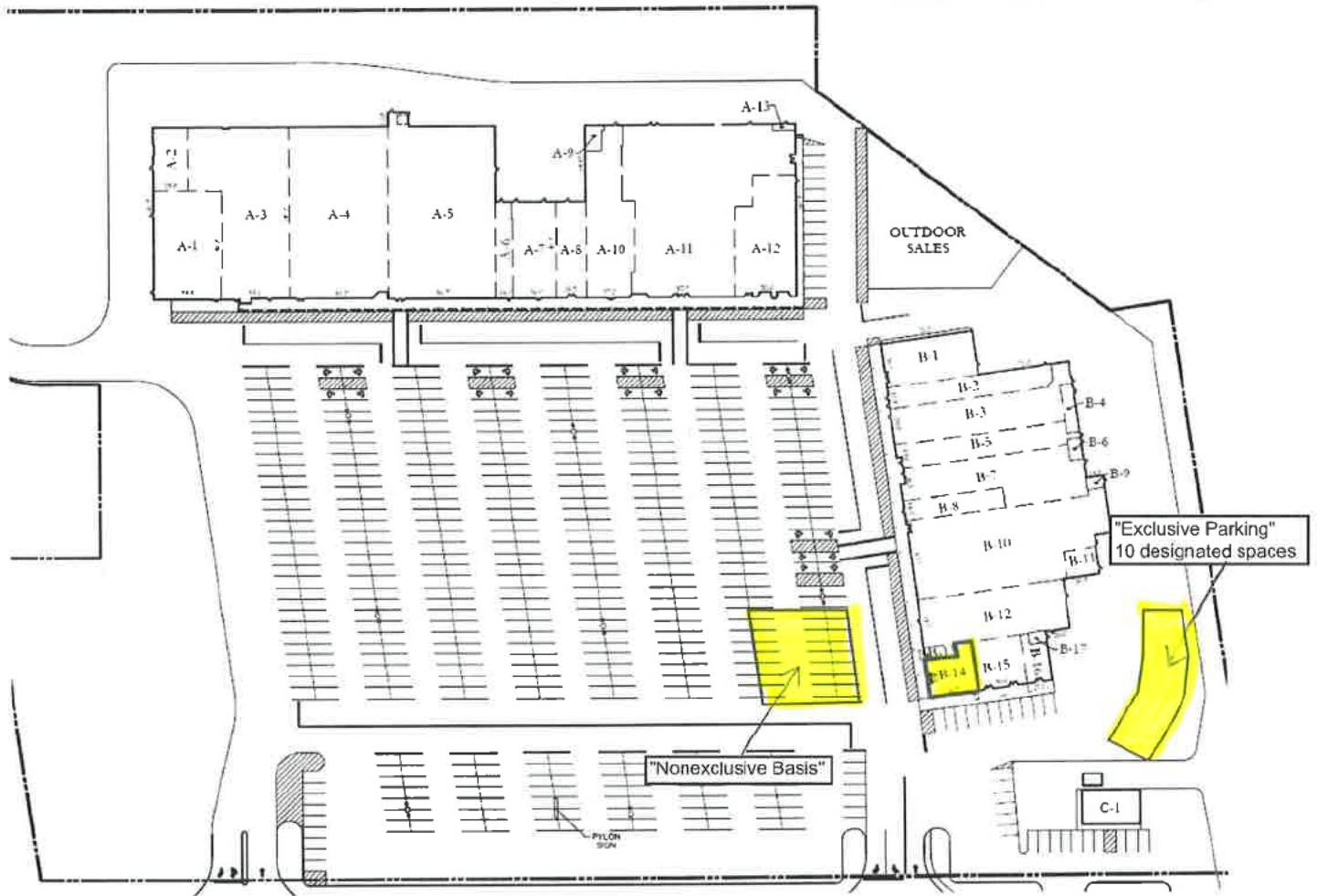
If you have any further questions, do not hesitate to contact me.

Sincerely,  
*Jennifer Colon*  
Director, Real Estate



## EXHIBIT A

### SITE PLAN



AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-215/2026

To approve the variance request to allow a total of 1,920 SF for accessory structures and to approve the proposed pole barn on the historic property located at 431 Lehigh Station Road under Article X.

On Motion of  
Councilmember Sefranek

Seconded by  
Councilmember Owens

WHEREAS, a building permit has been submitted to the Town of Henrietta by Lee Bradley (the "Applicant") regarding the Applicant's proposal to construct a new +/- 1,536 SF barn (the "Application") at the historic property commonly known as 431 Lehigh Station Road, with Tax Map ID 174.04-1-6.2 (the "Property"); and

WHEREAS, said request also requires an area variance, ZBA Application No. 2026-044, for 1,920 SF of total accessory structure space, whereas 980 SF is allowed on the property, including the size of the proposed pole barn (the "Accessory Structure Size Variance"); and

WHEREAS, said Property has been locally designated as a Historic Site in the Town of Henrietta, all pursuant to the Henrietta Town Code at Article X of Chapter 295, and thus the proposal herein is subject to review and approval by the Historic Site Committee and was referred to the Town Board for review and approval; and

WHEREAS, by letter dated March 5, 2026, the Town of Henrietta Historic Site Committee has recommended that the Application only be approved on the specific conditions that there be either vegetative screening added to hide the pole barn from the view of the historic house or dress the front façade of the pole barn to match the Tudor style of the historic house; and

WHEREAS, the Applicant has offered to mitigate the issues raised by the Historic Site Committee by providing adequate screening such that the pole barn front does not impose upon the historic Tudor house; and

WHEREAS, the Town Board called for a public hearing to be duly advertised, via Town Board Resolution #10-212/2026, for June 11, 2026 at 6:00 p.m. at the Henrietta Town Hall to consider granting an area variance under Article X, as per Town Code §295- 39[D], and said public hearing was held and any and all comments were heard from interested parties and the public; and

WHEREAS, the Town Board has determined their findings of fact noting that the variance will not result in an undesirable change to the character of the neighborhood, the variance cannot be achieved by some other feasible alternative, the variance requested is substantial, the variance will not have a negative effect on the physical or environmental conditions, and the difficulty relating to the variance was self-created; and

WHEREAS, the Town Board has duly advertised and held a public hearing, has considered the potential benefit to the applicant versus the potential detriment to the neighborhood or community in

relation to such variance, and carefully considered all relevant documentary, testimonial, and other evidence submitted relevant to the Application, including but not limited to the application and related materials and information submitted by the Applicant, any correspondence and/or oral testimony that may have been provided, and any other relevant information, including the letter of recommendation by the Historic Site Committee, and makes these findings set forth relative to the Application; and

WHEREAS, the proposal is a Type II action pursuant to SEQR, including pursuant to 6 NYCRR 617.5(c)(12), and thus not subject to further review thereunder.

THEREFORE, BE IT RESOLVED, that, based on the aforementioned information, documentation, testimony and findings, and consistent with the letter of recommendation from the Historic Site Committee, the Town Board hereby approves the Application for the construction of the proposed pole barn with adequate mitigation per the Historic Site Committee’s recommendations, including a variance for the total accessory structure space on the property of 1,920 SF, subject to the following conditions:

- 1. That the pole barn be constructed in the location depicted on and otherwise consistent with the Concept Plan provided as part of the Application; and
- 2. That the pole barn be no larger than 1,536 SF in size, per the Article X Area Variance granted by this resolution; and
- 3. That the pole barn be constructed and maintained with the proposed mitigation, per the recommendation and review of the Historic Site Committee.
- 4. Should the owner of the property ever fail to maintain the approved mitigation, the Town shall notify the owner of the violation of the above condition and given sixty (60) days to get the property back into compliance with this approval. Failure to correct the condition could result in the revocation of this approval and the required removal of the pole barn.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED



**TOWN OF HENRIETTA**  
**APPLICATION TO THE ZONING BOARD OF APPEALS**  
**FOR AN AREA VARIANCE**

Appeal No ZBA-2026-044

Date 5-21-2026

I (we) Lee B. Bradley of 431 Lehigh Station Road  
Name of Applicant / Business Business (Number & Street)

W. HENRIETTA, NY 14586 hereby appeal to the Zoning Board of Appeals from the decision  
Town, State, Zip

of the Building Inspector, whereby the Building Inspector did ☒ deny ☐ grant a permit relating to the below property.

|                                              |                               |                                  |                          |
|----------------------------------------------|-------------------------------|----------------------------------|--------------------------|
| <u>431 Lehigh Station Rd</u><br>No. & Street | <u>West Henrietta</u><br>City | <u>NY</u><br>State               | <u>14586</u><br>Zip Code |
| <u>263200 174.04-1-6.2</u><br>Tax Map No.    |                               | <u>R-1-15</u><br>Zoning District |                          |

PROVISION(S) OF THE ZONING ORDINANCE APPEALED, (Indicate the article, section and paragraph of the Zoning Ordinance being appealed) 295-9  
Number Only (Do not quote the ordinance)

Description of Proposal: To have a 32 x 48' Pole barn erected on my property as per site map.

1920 SQ' OF ACCESSORY STRUCTURE WHERE 980 SQ' ALLOWED

Applicant should answer all statements regarding this application on page 2. Incomplete applications shall not be acted upon.

Received by: CCM Agent / Application: Lee B. Bradley

Reviewed by: \_\_\_\_\_ Address: 431 Lehigh Station Road

Date of Meeting: JUNE 1<sup>st</sup>, 2026 TOWN BOARD West Henrietta, NY 14586

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: Lee B. Bradley

NOTE: If signature is other than owner, written authorization from owner must accompany application

APPLICANT OR REPRESENTATIVE MUST BE PRESENT AT THE MEETING  
**PLEASE PRINT ALL INFORMATION**

- 1) Whether an undesirable change will be produced in the character of the neighborhood or a detriment to nearby properties will be created by the granting of the area variance.

No it will not

- 2) Whether the benefit sought by the applicant can be achieved by some method, feasible for the applicant to pursue other than an area variance.

No

- 3) Whether the requested area variance is substantial.

No

- 4) Whether the proposed variance will have an adverse effect or impact on the physical or environmental conditions in the neighborhood or district.

No

- 5) Whether the alleged difficulty was self-created, which consideration shall be relevant to the decision of the board of appeals, but shall not necessarily preclude the granting of the area variance.

No



# Lake Shore Metal, LLC

10694 Ridge Rd. (Rt. 104)

Medina, NY 14103

PH. (585) 798-2744

FAX (585) 798-3871

Name: Lee Bradley

Address: 431 Lehigh Station Rd.

City/ST/Zip: W. Henrietta NY 14586

Job Location: \_\_\_\_\_

Date: 4-6-26 Quote subject to change

Phone: \_\_\_\_\_

Job Name: \_\_\_\_\_

## Building Specifications

Dimensions (width x length x bottom chord height): 32' x 48' x 12'

Overhang: 12"

Truss spacing: ☒ 4' o.c. ☐ 2' o.c.

Factory engineered trusses

2x4 Roof and sidewall purlin spacing: 24" o.c.

Header size: 2" x 12"

Sidewall post spacing: 8' o.c.

End wall post spacing: 8'

Post embedding: 2 Bags 80# Sakrete

Engineered columns: ☒ 8 ply 2x6 ☐ 4 ply 2x6

Skirt board: 2x8 Pressure treated

Roofing: 28 Gauge Cascade Panel Color \_\_\_\_\_

Siding: 28 Gauge Cascade Panel Color \_\_\_\_\_

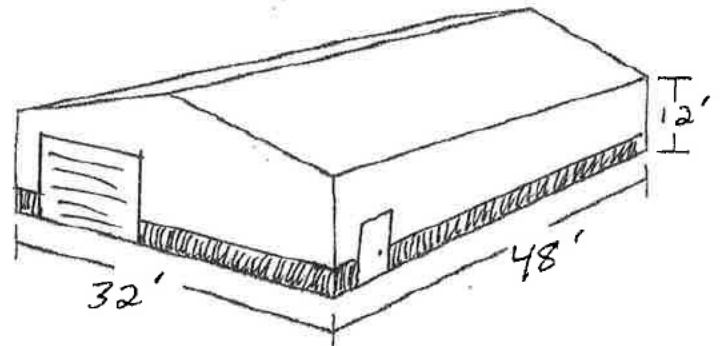
Wainscoting (if selected) ☐ Color 42" Height

Walk door(s) 1 ☐ Solid ☒ 1/2 Glass ☐ 9 lite ☐ R.H. ☐ L.H.

3 Windows 4' x 4' opening only

Overhead door(s): 1 - 10' x 10' Description CHI #2283 - with windows and electric opener

☒ Vented ridge cap ☒ Vented eaves ☒ Cougar Shield or ☐ Drip Stop® below roofing metal



## Description / Options

|                                                                                 |                         |
|---------------------------------------------------------------------------------|-------------------------|
| (1) Polo building package as specified above                                    | 20,900.00               |
| 1-9' x 6'8" opening for Customer-supplied door                                  |                         |
| 2' x 8' Ledger board with metal flashing on one Gable end                       |                         |
| R-38 Blow-in insulation and Liner Panel on ceiling                              | 2,300.00                |
| R-19 Batt insulation and housewrap on wall                                      | 4,500.00                |
| 8% Tax                                                                          | 2,216.00                |
| Includes \$600 for Architect stamped plans. Deductable if not needed.           | Package Total 29,916.00 |
| Labor quote is an estimate only and may change according to availability. Labor | 15,000.00               |
|                                                                                 | 44,916.00               |

Items and services not specified in this contract are not included. Payment terms: 20% due with order placement, 30% upon first delivery, 40% upon final delivery of materials, prior to delivery and installation of garage doors, 10% when completed.

Quotation prepared by: Curtis Taylor for Lake Shore Metal LLC

Quotation accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Customer Signature

Total: \$ \_\_\_\_\_ Less Deposit: \$ \_\_\_\_\_ Balance: \$ \_\_\_\_\_

Customer responsible for any additional costs for removal of large rocks, debris, etc.

Thank You!



# Lake Shore Metal, LLC

10694 Ridge Rd. (Rt. 104)

Medina, NY 14103

PH. (585) 798-2744

FAX (585) 798-3871

Name: Lee Bradley

Address: 431 Lehigh Station Rd.

City/St/Zip: W. Henrietta NY 14586

Job Location: \_\_\_\_\_

Date: 4-01-26 Quote subject to change

Phone: \_\_\_\_\_

Job Name: \_\_\_\_\_

## Building Specifications

Dimensions (width x length x bottom chord height): 32' x 48' x 12' Pitch= 4/12

Overhang: 12"

Truss spacing: ☒ 4' o.c. ☐ 2' o.c.

Factory engineered trusses

2x4 Roof and sidewall purlin spacing: 24" o.c.

Header size: 2" x 12"

Sidewall post spacing: 8' o.c.

End wall post spacing: 8'

Post embedding: 2 Bags 80# Sakrete

Engineered columns: ☒ 8 ply 2x6 ☐ 4 ply 2x6

Skirt board: 2x8 Pressure treated

Roofing: 28 Gauge Cascade Panel ☒ Color

Siding: 28 Gauge Cascade Panel ☒ Color

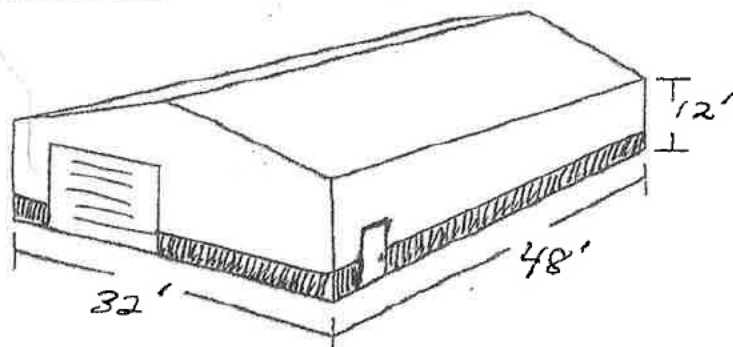
Wainscoting (if selected) ☒ Color 42" Height

Walk door(s) 1 ☐ Solid ☒ 1/2 Glass ☐ 9 lite ☐ R.H. ☐ L.H.

4 Windows 2' x 4' openings only

Overhead door(s): 1 - 10' x 10' Description CHI #2283 - no openers or windows

☒ Vented ridge cap ☒ Vented eaves ☒ Cougar Shield or ☐ Drip Stop below roofing metal



| Description / Options                                                           |           |
|---------------------------------------------------------------------------------|-----------|
| (1) Pole building package as specified above                                    | 19,100.00 |
| 1 - 9' x 6' 8" opening for customer supplied door                               |           |
| R-19 Batt insulation for walls (Add \$2,300 + tax)                              |           |
| 3" spray foam insulation on walls (Add \$7,400 + tax)                           |           |
| Liner Panel metal ceiling with R-38 Blow-in insulation (Add \$4,500 + tax)      |           |
| 8% Tax                                                                          | 1,536.00  |
| Includes \$600 for Architect stamped plans. Deductable if not needed.           |           |
| Package Total                                                                   | 20,736.00 |
| Labor quote is an estimate only and may change according to availability. Labor | 12,200.00 |
|                                                                                 | 32,936.00 |

Items and services not specified in this contract are not included. Payment terms: 20% due with order placement, 30% upon first delivery, 40% upon final delivery of materials, prior to delivery and installation of garage doors, 10% when completed.

Quotation prepared by: Carl M. Stuffer for Lake Shore Metal LLC

Quotation accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

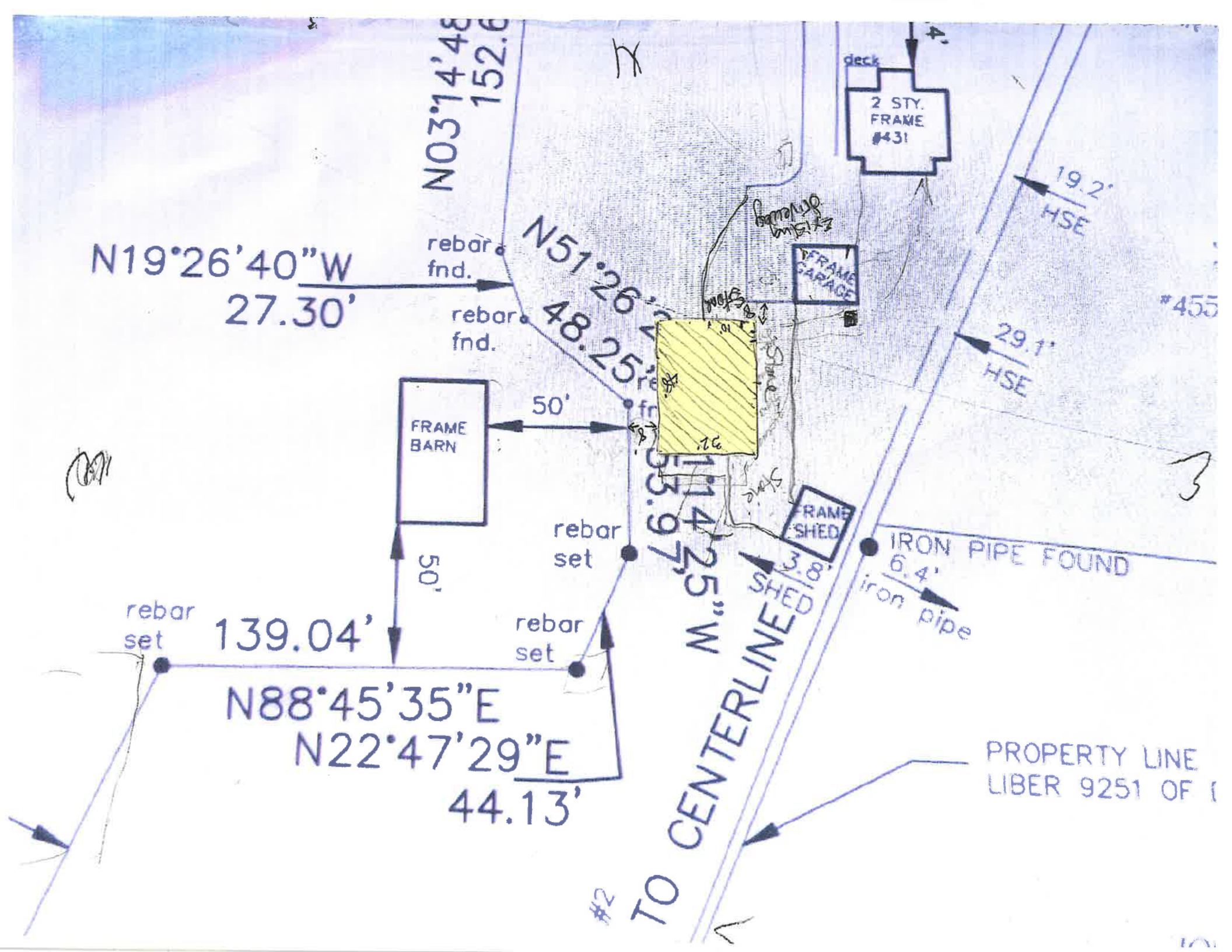
Customer Signature

Customer responsible for any additional costs for removal of large rocks, debris, etc.

Total: \$ \_\_\_\_\_ Less Deposit: \$ \_\_\_\_\_ Balance: \$ \_\_\_\_\_

Thank You!









↑↑ Vertical

< Mon Apr 28 2025 >

RM

new  
pole  
barn



NEW YORK  
MAP  
STATE POWER AUTHORITY  
#MMH 3691 - R1 PAR.  
LIBER 3264  
PAGE 517  
N 90°00'00" W 206.77'

SEE NUMBERED COURSES:

|   |               |        |
|---|---------------|--------|
| ① | N 24°01'54" E | 44.13' |
| ② | N 00°00'00" E | 53.97' |
| ③ | N 50°12'01" W | 48.25' |
| ④ | N 18°12'15" W | 27.30' |

NORTHSTAR MORTGAGE CORP., ITS SUCCESSORS AND/OR ASSIGNS  
HARRIS, BEACH, WILCOX, RUBIN & LEVEY  
THE TITLE INSURANCE COMPANY INSURING THE MORTGAGE  
LEE B. & DONNA LEE BRADLEY

6-20-88  
(DATE)

Myron R. Brewster, Jr.  
MYRON R. BREWSTER, JR.  
N.Y.S.P.E. & L.S. #33171



JOHN S. ZIMMER AND ANNE M. ZIMMER HIS WIFE  
BEING PART OF LIBER 1735 OF DEEDS PAGE 145  
AND PART OF WEST PART OF LOT 17 IN 5TH RANGE  
OF TOWNSHIP 12 RANGE 7

TOWN OF HENRIETTA

MONROE COUNTY

JUNE 20, 1988

SCALE: 1"=60

SCALE: 1"=60' H  
RD.



*36' x 48' – Charcoal & Ash Gray*







TOWN OF HENRIETTA

County of Monroe • State of New York  
475 Calkins Road, P.O. Box 999, Henrietta, N.Y. 14467  
(585) 334-7700 • [www.henriettany.gov](http://www.henriettany.gov)

STEPHEN L. SCHULTZ  
Supervisor

CRAIG C. ECKERT  
Deputy Town Supervisor

ROBERT BARLEY JR.  
MICHAEL J. STAFFORD  
MILLIE C. SEFRANEK  
KRISTINA J. OWENS  
Council Members

June 4th, 2026

Mr. Supervisor and members of the Town Board,

The owner of 431 Lehigh Station Road, Tax ID 174.04-1-6.2, a designated Henrietta Historic Site, has previously applied for a permit to build a pole barn on the property. The permit request was reviewed, and recommendations were made to the property owner at the April 13<sup>th</sup>, 2026, Historic Site Committee meeting.

The Historic Site Committee's recommendations for the permit application were discussed at the May 20<sup>th</sup> Town Board Article X hearing. At that time, the current town code regarding designated historic sites in Henrietta was explained, with particular emphasis on the property's street-facing view.

The property owner has agreed to have landscaping planted to restrict the view of the proposed structure from the street as recommended by the committee.

During a review of the building permit application, it was noted that the proposed pole barn exceeds the square footage allowable for the property's parcel size, and its intended location is close to the edge of the property's parcel line.

These conditions require a Zoning Area Variance.

This was explained to the property owner by the supervisor at the May 20<sup>th</sup> Article X hearing.

The application for the Zoning Variance was submitted to the Building Department on May 21<sup>st</sup>, 2026.

At the June 1st Historic Site Committee meeting, the May 20<sup>th</sup> Article X hearing and the Zoning Area Variance application were reviewed and discussed.

It was noted at that meeting that the committee's proposed recommendation regarding the view of the pole barn from the street was agreed to by the applicant.

After discussion and review, the committee recommends that the Town Board approve the Pole Barn Building Permit and Zoning Area Variance, conditional upon the agreed-upon landscaping being planted to restrict the view of the proposed structure from the street.

The Historic Site Committee respectfully submits this recommendation to the Town Board for review.

Thank you,

Gary Goodridge – Chair, Henrietta Historic Site Committee



**TOWN OF HENRIETTA**

County of Monroe • State of New York  
475 Calkins Road, P.O. Box 999, Henrietta, N.Y. 14467  
(585) 334-7700 • [www.henriettany.gov](http://www.henriettany.gov)

STEPHEN L. SCHULTZ  
Supervisor

CRAIG C. ECKERT  
Deputy Town Supervisor

ROBERT BARLEY, JR.  
MICHAEL J. STAFFORD  
MILLIE C. SEFRANEK  
KRISTINA J. OWENS  
Council Members

May 5<sup>th</sup>, 2026

Mr. Supervisor and members of the Town Board,

The owner of 431 Lehigh Station Road, Tax ID 174.04-1-6.2, a designated Henrietta Historic Site, has applied for a permit to build a pole barn on the property.

The homeowner attended the April 13<sup>th</sup>, 2026, Historic Site Committee meeting to discuss this project.

At that time, the current town code regarding designated historic sites in Henrietta was explained, and more specifically, the view of the property from the street.

This project was discussed with the building department, and the property was viewed by the committee chair.

On April 15<sup>th</sup>, the committee's recommendations and a link to the current town code, [Article X: Historic Sites](#), were emailed to the homeowner for his review. (Attached)

On April 21<sup>st</sup>, the committee received an email from the homeowner disagreeing with our recommendations. (Attached)

On April 23<sup>rd</sup>, the building department received the attached building permit application for the pole barn.

At the May 4<sup>th</sup> HSC meeting, the permit application was discussed, and it was noted that neither of the committee's prior proposed recommendations was included.

After discussion and review of the permit application, the committee again recommends that the portion of the pole barn visible from the road have landscape planted to block the view of the structure from the street, or the front view be constructed in a material and style appropriate to the 1920s era. This would tie in with the present character of your Tudor home. Stucco or Faux Brick could be used on the front around the edges of the garage doors. I've included an example of this. Metal could then be used on the other sides of the barn, not seen from the road.

An email has been sent to Mr. Bradley stating the committee's recommendation to the Town Board.

The committee feels a large 32'x48' pole barn, visible from the road, would detract from the historic nature of the Tudor home and recommends the permit application not be approved as currently proposed.

Therefore, according to Article X of the Town Code, the Historic Site Committee submits this recommendation to the Town Board for review.

Thank you,

Gary Goodridge – Chair, Henrietta Historic Site Committee





AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-216/2026

To approve and/or ratify the following Agreement(s).

On Motion of  
Councilmember Owens

Seconded by  
Councilmember Stafford

BE IT RESOLVED, that the following agreements and/or contracts are hereby approved or otherwise ratified by the Henrietta Town Board, and that the Town Supervisor or his designee's execution of the same is hereby authorized and approved:

- Livonia Avon & Lakeville Railroad Corp
- Library
  - Kuhn, Jennifer (Magpie Class / Kuhnhound Studios LLC).
  - Flower City Pride Band LLC
  - Cornell Cooperative Extension
  - Taylor, Julian S. (Sockwood Press LLC)
  - Mitchell, Ann (Vocal Stylings by Ann)
  - Kennard, Jim
- Recreation
  - Lee, Rick (Stickler Audio)

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

**Assignment and Amendment Agreement between  
Livonia Avon & Lakeville Railroad Corp. and  
Forest Creek Equity Corp.  
Agreement No. 402736**

THIS AMENDMENT, made this 1 day of JUNE, 2026 by and between the **Livonia Avon & Lakeville Railroad Corp.**, a New York limited liability company (hereinafter called **the Railroad**) and **Town of Henrietta**, a New York municipality, (hereinafter called **the Town**), collectively referred to as the Parties.

WHEREAS the Town is successor by purchase of assets to certain properties of **Forest Creek Equity Corp.** (hereinafter called **FCEC**).

WHEREAS the rights acquired by the Town included an agreement dated December 21, 2023, between the Railroad and FCEC. This agreement is now referred to as **LAL Agreement No. 402736** (hereinafter called Agreement).

FIRST: The Town, located at 475 Calkins Road, Rochester, NY 14623 is the successor in interest to FCEC as far as it pertains to this Agreement.

SECOND: The Town desires and the Railroad is willing, effective upon execution hereof, to amend the Agreement to reflect the changes as set forth herein.

- (i) The **Forest Creek Equity Corp.**, licensee, shall be amended to become **Town of Henrietta**, licensee.

THIRD: The Agreement in all other respects shall remain in full force and effect.

(signature page follows)

IN WITNESS HEREOF, the Parties hereto have executed this Amendment on the date first stated above.

WITNESS:

LIVONIA AVON & LAKEVILLE RAILROAD  
CORP.  
Railroad

Robert G. Babson

By:

[Signature]

WITNESS:

TOWN OF HENRIETTA  
Licensee

[Signature]  
Heather Voss

By:

[Signature]

Who, by the execution hereof, affirms that he/she has the authority to do so and to bind the Utility to the terms and conditions of this Amendment Agreement.

Name: Stephen L. Schultz

Title: Henrietta Town Supervisor

Tax ID Number: 16-6002276



## INDEPENDENT CONTRACTOR AGREEMENT FOR THE TOWN OF HENRIETTA

This Independent Contractor Agreement, hereinafter referred to as "Agreement" is entered into and made effective as of 4/9/26 (date) between the following parties:

The Town of Henrietta, a municipality organized under the laws of the State of New York, located at 475 Calkins Road, Henrietta, NY 14467 (hereinafter referred to as the "Town")  
and

Independent Contractor Name: Jennifer Kuhn  
(hereinafter referred to as the "Independent Contractor")

Business/Sole Proprietorship Name, if different from above: Magic Glass/Kuhnhoof Studios LLC

Address:



Phone Number:

Email:



Town and Independent Contractor may be referred to individually as "Party" and collectively as "Parties."

### RECITALS:

**WHEREAS**, The Town wishes to retain the Services (as defined) below of the Independent Contractor:

**WHEREAS**, the Independent Contractor has the skills, qualifications and expertise required to provide the Services to the Town;

**WHEREAS**, the Independent Contractor wishes to render such Services to the Town.

**NOW, Therefore**, in consideration of the promises and covenants contained herein, the Parties do hereby agree as follows:

1. The Independent Contractor shall perform the labor necessary to: Run a ~2 hr. program for the children's camp consisting of a hot glass demonstration and an activity in keeping with the theme of 'Dinosaurs'.

The work shall be performed and completed in a professional manner for the sum of:

\$300.  
or hourly rate of \_\_\_\_\_ per hour at a cost not to exceed \_\_\_\_\_.

2. The term of this agreement is from 7/26 to 8/26.



3. The Parties expressly intend and agree that this Agreement establishes an independent contractor relationship and that no employer/employee relationship shall be created between the parties. The Town shall have no control and shall have no right of control over the Independent Contractor's performance of the work contemplated in this Agreement. Town is interested only in the results to be achieved and the conduct and control of the work shall lie solely with the Independent Contractor. No Town resources (phones, vehicles, office space) will be allocated for use by the Independent Contractor.
4. The Independent Contractor hereby agrees to defend, indemnify and save harmless the Town (including all officers, representatives, agents and employees thereof; for purposes of this Section, collectively the "Town") against any and all liabilities, loss damage, injury, detriment, suit, litigation, claim action, demand, cost, charge, attorney's fees and expenses of whatever kind or nature which the Town may directly or indirectly incur, suffer or be required to pay by reason or in consequence of the carrying out of any of the provisions or requirements of this Agreement, including any additional work or services rendered under the terms of this Agreement, where such loss or expense is incurred directly or indirectly by the Town as a result of any act, conduct, omission, breach, default, negligence or fault of the Independent Contractor, its agents, its employees or its subcontractors.

If a claim or action is made or brought against the Town for which the Independent Contractor may be responsible hereunder, in whole or in part, then the Town shall notify Independent Contractor of the same and Independent Contractor shall be required to handle or pay for the handling of the portion of the claim for which the Independent Contractor is responsible as a result of this indemnification. In the event of any actual negligence on the part of the Town either causing or contributing to a claim, this indemnification shall be limited to any and all liability imposed over and above that percentage attributable to actual fault on the part of the Town whether by statute, operation of law or otherwise. Where partial indemnity is provided under the Agreement, attorneys' fees, costs, court costs, expenses and disbursements shall be indemnified on a pro rata basis.

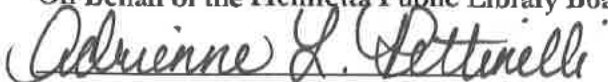
Recovery of attorneys' fees, costs, court costs, expenses and disbursements hereunder shall include all those attorneys' fees costs, court costs, expenses and disbursements incurred in defense of any underlying claim, in the enforcement of this indemnity agreement, in the prosecution of any claim for indemnification hereunder and in pursuit of any claim for insurance coverage that the Independent Contractor is required to procure.

5. This Agreement is the entire Agreement between the parties as to its subject matter and supersedes all prior or contemporaneous understandings, negotiations, or agreements between the parties, whether written or oral, with respect thereto. This Agreement may be amended only in a writing signed by both parties.

#### SIGNATURES

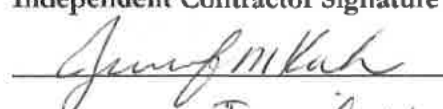
By these signatures, the parties agree to all the terms, conditions and provisions of this Agreement,

On Behalf of the Henrietta Public Library Board



Adrienne Pettinelli, Director

Independent Contractor Signature



Printed Name: Jennifer M. Kuhn



INDEPENDENT CONTRACTOR AGREEMENT FOR THE TOWN OF HENRIETTA

This Independent Contractor Agreement, hereinafter referred to as "Agreement" is entered into and made effective as of 0/4/20 (date) between the following parties:

The Town of Henrietta, a municipality organized under the laws of the State of New York, located at 475 Calkins Road, Henrietta, NY 14467 (hereinafter referred to as the "Town")  
and

Independent Contractor Name: Flower City Pride Band LLC  
(hereinafter referred to as the "Independent Contractor")

Business/Sole Proprietorship Name, if different from above: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: president@flowercitypride.com

Town and Independent Contractor may be referred to individually as "Party" and collectively as "Parties."

RECITALS:

**WHEREAS**, The Town wishes to retain the Services (as defined) below of the Independent Contractor:

**WHEREAS**, the Independent Contractor has the skills, qualifications and expertise required to provide the Services to the Town;

**WHEREAS**, the Independent Contractor wishes to render such Services to the Town.

**NOW, Therefore**, in consideration of the promises and covenants contained herein, the Parties do hereby agree as follows:

1. The Independent Contractor shall perform the labor necessary to: \_\_\_\_\_  
Musical performance from 6:30pm - 8:00pm  
\_\_\_\_\_  
\_\_\_\_\_

The work shall be performed and completed in a professional manner for the sum of:  
\$300

or hourly rate of \_\_\_\_\_ per hour at a cost not to exceed \$300.

2. The term of this agreement is from 6/4 to \_\_\_\_\_.

3. The Parties expressly intend and agree that this Agreement establishes an independent contractor relationship and that no employer/employee relationship shall be created between the parties. The Town shall have no control and shall have no right of control over the Independent Contractor's performance of the work contemplated in this Agreement. Town is interested only in the results to be achieved and the conduct and control of the work shall lie solely with the Independent Contractor. No Town resources (phones, vehicles, office space) will be allocated for use by the Independent Contractor.
4. The Independent Contractor hereby agrees to defend, indemnify and save harmless the Town (including all officers, representatives, agents and employees thereof; for purposes of this Section, collectively the "Town") against any and all liabilities, loss damage, injury, detriment, suit, litigation, claim action, demand, cost, charge, attorney's fees and expenses of whatever kind or nature which the Town may directly or indirectly incur, suffer or be required to pay by reason or in consequence of the carrying out of any of the provisions or requirements of this Agreement, including any additional work or services rendered under the terms of this Agreement, where such loss or expense is incurred directly or indirectly by the Town as a result of any act, conduct, omission, breach, default, negligence or fault of the Independent Contractor, its agents, its employees or its subcontractors.

If a claim or action is made or brought against the Town for which the Independent Contractor may be responsible hereunder, in whole or in part, then the Town shall notify Independent Contractor of the same and Independent Contractor shall be required to handle or pay for the handling of the portion of the claim for which the Independent Contractor is responsible as a result of this indemnification. In the event of any actual negligence on the part of the Town either causing or contributing to a claim, this indemnification shall be limited to any and all liability imposed over and above that percentage attributable to actual fault on the part of the Town whether by statute, operation of law or otherwise. Where partial indemnity is provided under the Agreement, attorneys' fees, costs, court costs, expenses and disbursements shall be indemnified on a pro rata basis.

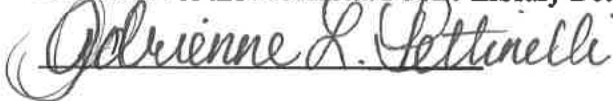
Recovery of attorneys' fees, costs, court costs, expenses and disbursements hereunder shall include all those attorneys' fees costs, court costs, expenses and disbursements incurred in defense of any underlying claim, in the enforcement of this indemnity agreement, in the prosecution of any claim for indemnification hereunder and in pursuit of any claim for insurance coverage that the Independent Contractor is required to procure.

5. This Agreement is the entire Agreement between the parties as to its subject matter and supersedes all prior or contemporaneous understandings, negotiations, or agreements between the parties, whether written or oral, with respect thereto. This Agreement may be amended only in a writing signed by both parties.

## SIGNATURES

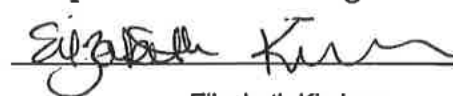
By these signatures, the parties agree to all the terms, conditions and provisions of this Agreement,

On Behalf of the Henrietta Public Library Board



Adrienne Pettinelli, Director

Independent Contractor Signature



Printed Name: Elizabeth Kirchner



## INDEPENDENT CONTRACTOR AGREEMENT FOR THE TOWN OF HENRIETTA

This Independent Contractor Agreement, hereinafter referred to as "Agreement" is entered into and made effective as of 1/2/26 (date) between the following parties:

The Town of Henrietta, a municipality organized under the laws of the State of New York, located at 475 Calkins Road, Henrietta, NY 14467 (hereinafter referred to as the "Town")  
and

Independent Contractor Name: \_\_\_\_\_  
(hereinafter referred to as the "Independent Contractor")

Business/Sole Proprietorship Name, if different from above: Cornell Cooperative Extension

Address: 2449 Saint Paul Blvd Rochester, NY 14617  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: (585) 753-2550 Email: pgoodspe@brockport.edu

Town and Independent Contractor may be referred to individually as "Party" and collectively as "Parties."

### RECITALS:

**WHEREAS**, The Town wishes to retain the Services (as defined) below of the Independent Contractor:

**WHEREAS**, the Independent Contractor has the skills, qualifications and expertise required to provide the Services to the Town;

**WHEREAS**, the Independent Contractor wishes to render such Services to the Town.

**NOW, Therefore**, in consideration of the promises and covenants contained herein, the Parties do hereby agree as follows:

1. The Independent Contractor shall perform the labor necessary to: \_\_\_\_\_  
deliver a 60-minute presentation via Zoom on basic garden design.  
\_\_\_\_\_  
\_\_\_\_\_

The work shall be performed and completed in a professional manner for the sum of: \$100.00  
or hourly rate of \_\_\_\_\_ per hour at a cost not to exceed \_\_\_\_\_.

2. The term of this agreement is from 1/2/2026 to 12/31/2026.

3. The Parties expressly intend and agree that this Agreement establishes an independent contractor relationship and that no employer/employee relationship shall be created between the parties. The Town shall have no control and shall have no right of control over the Independent Contractor's performance of the work contemplated in this Agreement. Town is interested only in the results to be achieved and the conduct and control of the work shall lie solely with the Independent Contractor. No Town resources (phones, vehicles, office space) will be allocated for use by the Independent Contractor.
4. The Independent Contractor hereby agrees to defend, indemnify and save harmless the Town (including all officers, representatives, agents and employees thereof; for purposes of this Section, collectively the "Town") against any and all liabilities, loss damage, injury, detriment, suit, litigation, claim action, demand, cost, charge, attorney's fees and expenses of whatever kind or nature which the Town may directly or indirectly incur, suffer or be required to pay by reason or in consequence of the carrying out of any of the provisions or requirements of this Agreement, including any additional work or services rendered under the terms of this Agreement, where such loss or expense is incurred directly or indirectly by the Town as a result of any act, conduct, omission, breach, default, negligence or fault of the Independent Contractor, its agents, its employees or its subcontractors.

If a claim or action is made or brought against the Town for which the Independent Contractor may be responsible hereunder, in whole or in part, then the Town shall notify Independent Contractor of the same and Independent Contractor shall be required to handle or pay for the handling of the portion of the claim for which the Independent Contractor is responsible as a result of this indemnification. In the event of any actual negligence on the part of the Town either causing or contributing to a claim, this indemnification shall be limited to any and all liability imposed over and above that percentage attributable to actual fault on the part of the Town whether by statute, operation of law or otherwise. Where partial indemnity is provided under the Agreement, attorneys' fees, costs, court costs, expenses and disbursements shall be indemnified on a pro rata basis.

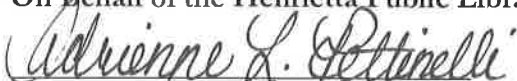
Recovery of attorneys' fees, costs, court costs, expenses and disbursements hereunder shall include all those attorneys' fees costs, court costs, expenses and disbursements incurred in defense of any underlying claim, in the enforcement of this indemnity agreement, in the prosecution of any claim for indemnification hereunder and in pursuit of any claim for insurance coverage that the Independent Contractor is required to procure.

5. This Agreement is the entire Agreement between the parties as to its subject matter and supersedes all prior or contemporaneous understandings, negotiations, or agreements between the parties, whether written or oral, with respect thereto. This Agreement may be amended only in a writing signed by both parties.

## SIGNATURES

By these signatures, the parties agree to all the terms, conditions and provisions of this Agreement,

On Behalf of the Henrietta Public Library Board



Adrienne Pettinelli, Director

Independent Contractor Signature

Andrea M  
Lista

Digitally signed by Andrea  
M Lista  
Date: 2026.05.12  
10:49:17 -04'00'

Printed Name: Andrea M Lista





## INDEPENDENT CONTRACTOR AGREEMENT FOR THE TOWN OF HENRIETTA

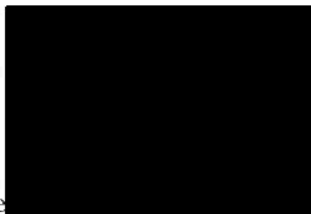
This Independent Contractor Agreement, hereinafter referred to as "Agreement" is entered into and made effective as of 4/17/26 (date) between the following parties:

The Town of Henrietta, a municipality organized under the laws of the State of New York, located at 475 Calkins Road, Henrietta, NY 14467 (hereinafter referred to as the "Town")  
and

Independent Contractor Name: Julian S. Taylor  
(hereinafter referred to as the "Independent Contractor")

Business/Sole Proprietorship Name, if different from above: Sockwood Press LLC

Address:



Phone Number:

Email:



Town and Independent Contractor may be referred to individually as "Party" and collectively as "Parties."

### RECITALS:

**WHEREAS**, The Town wishes to retain the Services (as defined) below of the Independent Contractor:

**WHEREAS**, the Independent Contractor has the skills, qualifications and expertise required to provide the Services to the Town;

**WHEREAS**, the Independent Contractor wishes to render such Services to the Town.

**NOW, Therefore**, in consideration of the promises and covenants contained herein, the Parties do hereby agree as follows:

1. The Independent Contractor shall perform the labor necessary to: perform a collaborative reading of the Constitution of the United States.

The work shall be performed and completed in a professional manner for the sum of:  
zero dollars

or hourly rate of -- per hour at a cost not to exceed \_\_\_\_\_.

2. The term of this agreement is from 4/17/2026 to 6/3/2026.

3. The Parties expressly intend and agree that this Agreement establishes an independent contractor relationship and that no employer/employee relationship shall be created between the parties. The Town shall have no control and shall have no right of control over the Independent Contractor's performance of the work contemplated in this Agreement. Town is interested only in the results to be achieved and the conduct and control of the work shall lie solely with the Independent Contractor. No Town resources (phones, vehicles, office space) will be allocated for use by the Independent Contractor.
4. The Independent Contractor hereby agrees to defend, indemnify and save harmless the Town (including all officers, representatives, agents and employees thereof; for purposes of this Section, collectively the "Town") against any and all liabilities, loss damage, injury, detriment, suit, litigation, claim action, demand, cost, charge, attorney's fees and expenses of whatever kind or nature which the Town may directly or indirectly incur, suffer or be required to pay by reason or in consequence of the carrying out of any of the provisions or requirements of this Agreement, including any additional work or services rendered under the terms of this Agreement, where such loss or expense is incurred directly or indirectly by the Town as a result of any act, conduct, omission, breach, default, negligence or fault of the Independent Contractor, its agents, its employees or its subcontractors.

If a claim or action is made or brought against the Town for which the Independent Contractor may be responsible hereunder, in whole or in part, then the Town shall notify Independent Contractor of the same and Independent Contractor shall be required to handle or pay for the handling of the portion of the claim for which the Independent Contractor is responsible as a result of this indemnification. In the event of any actual negligence on the part of the Town either causing or contributing to a claim, this indemnification shall be limited to any and all liability imposed over and above that percentage attributable to actual fault on the part of the Town whether by statute, operation of law or otherwise. Where partial indemnity is provided under the Agreement, attorneys' fees, costs, court costs, expenses and disbursements shall be indemnified on a pro rata basis.

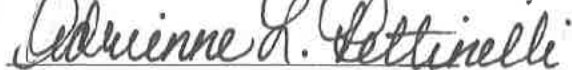
Recovery of attorneys' fees, costs, court costs, expenses and disbursements hereunder shall include all those attorneys' fees costs, court costs, expenses and disbursements incurred in defense of any underlying claim, in the enforcement of this indemnity agreement, in the prosecution of any claim for indemnification hereunder and in pursuit of any claim for insurance coverage that the Independent Contractor is required to procure.

5. This Agreement is the entire Agreement between the parties as to its subject matter and supersedes all prior or contemporaneous understandings, negotiations, or agreements between the parties, whether written or oral, with respect thereto. This Agreement may be amended only in a writing signed by both parties.

## SIGNATURES

By these signatures, the parties agree to all the terms, conditions and provisions of this Agreement,

On Behalf of the Henrietta Public Library Board



Adrienne Pettinelli, Director

Independent Contractor Signature



Printed Name: Julian S. Taylor



INDEPENDENT CONTRACTOR AGREEMENT FOR THE TOWN OF HENRIETTA

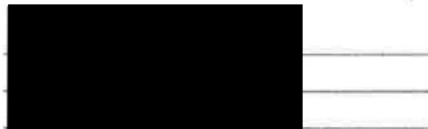
This Independent Contractor Agreement, hereinafter referred to as "Agreement" is entered into and made effective as of 1/2/2026 (date) between the following parties:

The Town of Henrietta, a municipality organized under the laws of the State of New York, located at 475 Calkins Road, Henrietta, NY 14467 (hereinafter referred to as the "Town")  
and

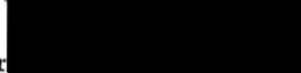
Independent Contractor Name: Ann Mitchell  
(hereinafter referred to as the "Independent Contractor")

Business/Sole Proprietorship Name, if different from above: Vocal Stylings By Ann

Address:



Phone Number



Email:



Town and Independent Contractor may be referred to individually as "Party" and collectively as "Parties."

RECITALS:

**WHEREAS**, The Town wishes to retain the Services (as defined) below of the Independent Contractor:

**WHEREAS**, the Independent Contractor has the skills, qualifications and expertise required to provide the Services to the Town;

**WHEREAS**, the Independent Contractor wishes to render such Services to the Town.

**NOW, Therefore**, in consideration of the promises and covenants contained herein, the Parties do hereby agree as follows:

1. The Independent Contractor shall perform the labor necessary to: perform an hourlong jazz concert.

The work shall be performed and completed in a professional manner for the sum of:  
\$300.00

or hourly rate of \_\_\_\_\_ per hour at a cost not to exceed \_\_\_\_\_.

2. The term of this agreement is from 1/2/2026 to 12/31/2026.

3. The Parties expressly intend and agree that this Agreement establishes an independent contractor relationship and that no employer/employee relationship shall be created between the parties. The Town shall have no control and shall have no right of control over the Independent Contractor's performance of the work contemplated in this Agreement. Town is interested only in the results to be achieved and the conduct and control of the work shall lie solely with the Independent Contractor. No Town resources (phones, vehicles, office space) will be allocated for use by the Independent Contractor.
4. The Independent Contractor hereby agrees to defend, indemnify and save harmless the Town (including all officers, representatives, agents and employees thereof; for purposes of this Section, collectively the "Town") against any and all liabilities, loss damage, injury, detriment, suit, litigation, claim action, demand, cost, charge, attorney's fees and expenses of whatever kind or nature which the Town may directly or indirectly incur, suffer or be required to pay by reason or in consequence of the carrying out of any of the provisions or requirements of this Agreement, including any additional work or services rendered under the terms of this Agreement, where such loss or expense is incurred directly or indirectly by the Town as a result of any act, conduct, omission, breach, default, negligence or fault of the Independent Contractor, its agents, its employees or its subcontractors.

If a claim or action is made or brought against the Town for which the Independent Contractor may be responsible hereunder, in whole or in part, then the Town shall notify Independent Contractor of the same and Independent Contractor shall be required to handle or pay for the handling of the portion of the claim for which the Independent Contractor is responsible as a result of this indemnification. In the event of any actual negligence on the part of the Town either causing or contributing to a claim, this indemnification shall be limited to any and all liability imposed over and above that percentage attributable to actual fault on the part of the Town whether by statute, operation of law or otherwise. Where partial indemnity is provided under the Agreement, attorneys' fees, costs, court costs, expenses and disbursements shall be indemnified on a pro rata basis.

Recovery of attorneys' fees, costs, court costs, expenses and disbursements hereunder shall include all those attorneys' fees costs, court costs, expenses and disbursements incurred in defense of any underlying claim, in the enforcement of this indemnity agreement, in the prosecution of any claim for indemnification hereunder and in pursuit of any claim for insurance coverage that the Independent Contractor is required to procure.

5. This Agreement is the entire Agreement between the parties as to its subject matter and supersedes all prior or contemporaneous understandings, negotiations, or agreements between the parties, whether written or oral, with respect thereto. This Agreement may be amended only in a writing signed by both parties.

#### SIGNATURES

By these signatures, the parties agree to all the terms, conditions and provisions of this Agreement,

On Behalf of the Henrietta Public Library Board

*Adrienne L. Pettinelli*

Adrienne Pettinelli, Director

Independent Contractor Signature

*Ann Mitchell*

Printed Name: Ann Mitchell



## INDEPENDENT CONTRACTOR AGREEMENT FOR THE TOWN OF HENRIETTA

This Independent Contractor Agreement, hereinafter referred to as "Agreement" is entered into and made effective as of 1/2/26 (date) between the following parties:

The Town of Henrietta, a municipality organized under the laws of the State of New York, located at 475 Calkins Road, Henrietta, NY 14467 (hereinafter referred to as the "Town")  
and

Independent Contractor Name: Jim Kennard  
(hereinafter referred to as the "Independent Contractor")

Business/Sole Proprietorship Name, if different from above: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Town and Independent Contractor may be referred to individually as "Party" and collectively as "Parties."

### RECITALS:

**WHEREAS**, The Town wishes to retain the Services (as defined) below of the Independent Contractor:

**WHEREAS**, the Independent Contractor has the skills, qualifications and expertise required to provide the Services to the Town;

**WHEREAS**, the Independent Contractor wishes to render such Services to the Town.

**NOW, Therefore**, in consideration of the promises and covenants contained herein, the Parties do hereby agree as follows:

1. The Independent Contractor shall perform the labor necessary to: \_\_\_\_\_  
deliver a 90-minute presentation on the shipwrecks of Lake Ontario.  
\_\_\_\_\_  
\_\_\_\_\_

The work shall be performed and completed in a professional manner for the sum of:  
\$125.00

or hourly rate of \_\_\_\_\_ per hour at a cost not to exceed \_\_\_\_\_.

2. The term of this agreement is from 1/2/2026 to 12/31/2026.



3. The Parties expressly intend and agree that this Agreement establishes an independent contractor relationship and that no employer/employee relationship shall be created between the parties. The Town shall have no control and shall have no right of control over the Independent Contractor's performance of the work contemplated in this Agreement. Town is interested only in the results to be achieved and the conduct and control of the work shall lie solely with the Independent Contractor. No Town resources (phones, vehicles, office space) will be allocated for use by the Independent Contractor.
4. The Independent Contractor hereby agrees to defend, indemnify and save harmless the Town (including all officers, representatives, agents and employees thereof; for purposes of this Section, collectively the "Town") against any and all liabilities, loss damage, injury, detriment, suit, litigation, claim action, demand, cost, charge, attorney's fees and expenses of whatever kind or nature which the Town may directly or indirectly incur, suffer or be required to pay by reason or in consequence of the carrying out of any of the provisions or requirements of this Agreement, including any additional work or services rendered under the terms of this Agreement, where such loss or expense is incurred directly or indirectly by the Town as a result of any act, conduct, omission, breach, default, negligence or fault of the Independent Contractor, its agents, its employees or its subcontractors.

If a claim or action is made or brought against the Town for which the Independent Contractor may be responsible hereunder, in whole or in part, then the Town shall notify Independent Contractor of the same and Independent Contractor shall be required to handle or pay for the handling of the portion of the claim for which the Independent Contractor is responsible as a result of this indemnification. In the event of any actual negligence on the part of the Town either causing or contributing to a claim, this indemnification shall be limited to any and all liability imposed over and above that percentage attributable to actual fault on the part of the Town whether by statute, operation of law or otherwise. Where partial indemnity is provided under the Agreement, attorneys' fees, costs, court costs, expenses and disbursements shall be indemnified on a pro rata basis.

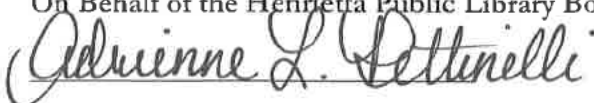
Recovery of attorneys' fees, costs, court costs, expenses and disbursements hereunder shall include all those attorneys' fees costs, court costs, expenses and disbursements incurred in defense of any underlying claim, in the enforcement of this indemnity agreement, in the prosecution of any claim for indemnification hereunder and in pursuit of any claim for insurance coverage that the Independent Contractor is required to procure.

5. This Agreement is the entire Agreement between the parties as to its subject matter and supersedes all prior or contemporaneous understandings, negotiations, or agreements between the parties, whether written or oral, with respect thereto. This Agreement may be amended only in a writing signed by both parties.

## SIGNATURES

By these signatures, the parties agree to all the terms, conditions and provisions of this Agreement,

On Behalf of the Henrietta Public Library Board



Adrienne Pettinelli, Director

Independent Contractor Signature



Printed Name: James Kennard

# INDEPENDENT CONTRACTOR AGREEMENT FOR THE TOWN OF HENRIETTA

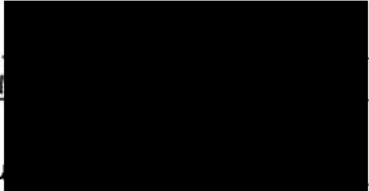
This agreement is made this May 7, 2026 for the Town of Henrietta, 475 Calkins Road, Henrietta, NY 14467 by and between

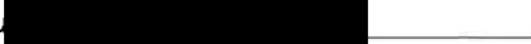
The Town (hereinafter referred to as the "Town")

And

Individual Name: Rick Lee

Business/Sole Proprietorship Name, if different from above: Stickler Audio

Address: 

Phone Number:  Email:

(hereinafter referred to as the "Independent Contractor")

## WITNESSETH:

WHEREAS, the Independent Contractor desires to contract with the Town to perform the work described herein on the terms and conditions set forth and the Town desires to have said work performed by the Independent Contractor on the terms and conditions set forth.

NOW, THEREFORE, in consideration of the premises and mutual covenants and agreements herein set forth, the parties agree as follows:

1. **The Independent Contractor shall perform the labor necessary to:** Provide Sound reinforcement during the Memorial Day Parade and the Ceremony following the parade on Sunday, May 17, 2026. Equipment to be provided includes two full range speaker stacks, connection for a music source, and a vocal mic for the MC.

The work shall be performed and completed in a professional manner for the sum of: \$950.

or hourly rate \$  at a cost not to exceed \$

2. The term of this agreement is 05/07/2026 to 5/17/2026
3. The parties expressly intend and agree that this Agreement establishes an independent contractor relationship and that no employer/employee relationship shall be created between the parties. The Town shall have no control and shall have no right of control over the Independent Contractor's performance of the work contemplated in this Agreement. Town is interested only in the results to be achieved and the conduct and control of the work shall lie solely with the Independent Contractor. No Town resources (phones, vehicles, office space) will be allocated for use by the Independent Contractor.

4. **The Independent Contractor** hereby waives and releases the Town from any claims the Contractor may have at any time arising out of or relating in any way to this agreement, except to the extent caused by the Town's willful misconduct. Notwithstanding the foregoing, the parties agree that in no event shall the Town be liable for any loss of the Contractor's business, revenues or profits, or special, consequential, incidental, indirect or punitive damages of any nature, even if the Town has been advised in advance of the possibility of such damages. This shall constitute the Town's sole liability to the Contractor and the Contractor's exclusive remedies against the Town. Except for the sole negligence or willful misconduct of the Town the Contractor shall indemnify, hold harmless and defend the Town and its Town Board, officers, employees, and agents from any liability, losses, costs, damages, claims, and obligations relating to or arising from this agreement. Without limiting the foregoing, the Contractor shall indemnify and hold harmless the Town, and its Town Board, officers, employees, and agents from all liability, losses, costs, damages, claims, and obligations of any nature or kind, including attorneys' fees, costs, and expenses, for infringement or use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article or appliance, registered or unregistered trademark, service mark, or trade name, furnished or used in connection with this agreement. The Contractor, at its own expense, shall defend any action brought against the Town to the extent that such action is based upon a claim that the goods or services supplied by the Contractor or the operation of such goods infringes a patent, trademark, or copyright or violates a trade secret. The contractor hereby agrees to defend, indemnify and save harmless the Town against any and all liabilities, loss, damage, detriment, suit, claim, demand, cost, charge, attorney's fees and expenses of whatever kind or nature which the Town may directly or indirectly incur, suffer or be required to pay by reason or in consequence of the carrying out of any of the provisions or requirements of this contract, where such loss or expense is incurred directly or indirectly by the Town, its employees or agents, as a result of the negligent act or omission, breach or fault of the contractor, its agents, employees or contractors. If a claim or action is made or brought against the Town and for which the contractor may be responsible hereunder in whole or in part, then the contractor shall be notified and shall be required to handle or pay for the handling of the portion of the claim for which the contractor is responsible as a result of this section.
5. This Contract is the entire Contract between the parties as to its subject matter and supersedes all prior or contemporaneous understandings, negotiations, or agreements between the parties, whether written or oral, with respect thereto. This Contract may be amended only in a writing signed by both parties.

#### **SIGNATURES**

By these signatures, the parties agree to all the terms, conditions and provisions of this Agreement,

**On Behalf of the Henrietta Town Board**

  
**Stephen L. Schultz, Supervisor**

**Contractor**

  
**RIK LEE, OWNER**

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-217/2026                      To authorize bills payable and any associated contracts or agreements for May 21, 2026 through today, June 11, 2026.

On Motion of  
Councilmember Stafford

Seconded by  
Supervisor Schultz

BE IT RESOLVED, that the Director of Finance be authorized to pay the following bills payable:

|           |                                        |    |            |
|-----------|----------------------------------------|----|------------|
| Exhibit A | Bills Payable dated 06/11/2026         | \$ | 797,294.14 |
| Exhibit B | Manuals Bills Payable dated 06/08/2026 | \$ | 132,097.94 |
| Exhibit C | Manuals Bills Payable dated 06/02/2026 | \$ | 1,698.79   |
| Exhibit D | Manuals Bills Payable dated 05/29/2026 | \$ | 6.30       |
| Exhibit E | Manuals Bills Payable dated 05/28/2026 | \$ | 13,572.00  |
| Exhibit F | Manuals Bills Payable dated 05/21/2026 | \$ | 44,923.20  |

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

Exhibit A

Vendor Activity Report Parameters

|                                   |               |                                   |            |
|-----------------------------------|---------------|-----------------------------------|------------|
| Report ID:                        | TB REPORT     |                                   |            |
| Vendor Code:                      |               | To:                               |            |
| Trans. Date:                      | 06/12/2026    | To:                               | 06/12/2026 |
| Include Req?:                     | No            | Include PO?:                      | No         |
| Include Vch?:                     | Yes           | Voucher Status:                   | Paid       |
| Sort Vch By:                      | Due/Paid Date | Summary Only:                     | Yes        |
| Report By:                        | Vendor Name   | Include Vendors With No Activity: | No         |
| Req/PO Outstanding Only:          | No            | 1099 Vendors Only:                | No         |
| Print Multi Inv Detail:           | No            | Print Fed ID/SS:                  | No         |
| Print Fiscal YTD Paid Amount: Yes |               |                                   |            |



# TOWN OF HENRIETTA

## Vendor Activity Report

| Vendor Code | Vendor Name                            | \$ Outstand Vch Amt | \$ Paid Vch Amt | Total     |
|-------------|----------------------------------------|---------------------|-----------------|-----------|
| 0000015014  | A-VERDI LLC                            | 0.00                | 898.00          | 898.00    |
| 0000013344  | ABC CARPET CLEANING, INC               | 0.00                | 3,625.00        | 3,625.00  |
| 0000102210  | ADMAR SUPPLY CO.                       | 0.00                | 6,673.11        | 6,673.11  |
| 0000108115  | ALLIANCE DOOR & HARDWARE               | 0.00                | 228.26          | 228.26    |
| 0000015941  | ALSCO                                  | 0.00                | 993.87          | 993.87    |
| 0000015083  | ANDERSON, JUSTIN                       | 0.00                | 225.00          | 225.00    |
| 0000114935  | ARLENES COSTUMES                       | 0.00                | 98.00           | 98.00     |
| 0000015475  | ASSA ABLOY ENTRANCE SYSTEMS US<br>INC  | 0.00                | 1,960.00        | 1,960.00  |
| 0000139750  | BEAM MACK SALES & SERVICE              | 0.00                | 91.14           | 91.14     |
| 0000145450  | BENEFIT RESOURCE, INC.                 | 0.00                | 399.00          | 399.00    |
| 0000013618  | BERNARD P. DONEGAN, INC                | 0.00                | 1,063.75        | 1,063.75  |
| 0000015594  | BIRDSONG LANDSCAPE DESIGN LLC          | 0.00                | 332.50          | 332.50    |
| 0000015800  | BIRINGER PRESS INC                     | 0.00                | 340.00          | 340.00    |
| 0000156200  | BLACK, DWAYNE ERIC                     | 0.00                | 5,922.50        | 5,922.50  |
| 0000014354  | BOBCAT OF THE FINGER LAKES             | 0.00                | 1,200.00        | 1,200.00  |
| 0000171660  | BRAD'S TRAILER SUPPLY                  | 0.00                | 21.95           | 21.95     |
| 0000016654  | BRADDOCK BAY RAPTOR RESEARCH           | 0.00                | 160.00          | 160.00    |
| 0000011225  | BRIDGE TOWER OPCO, LLC                 | 0.00                | 622.08          | 622.08    |
| 0000177384  | BRIGHTON MOWER SERVICE                 | 0.00                | 125.90          | 125.90    |
| 0000181040  | BRODART CO                             | 0.00                | 150.35          | 150.35    |
| 0000101080  | BRODNER EQUIPMENT                      | 0.00                | 148.72          | 148.72    |
| 0000016675  | BRYNE, STEPHANIE                       | 0.00                | 404.00          | 404.00    |
| 0000015788  | BUICK, HAYLEY                          | 0.00                | 588.02          | 588.02    |
| 0000012668  | CARDMEMBER SERVICES                    | 0.00                | 3,047.40        | 3,047.40  |
| 0000013963  | CASELLA WASTE MANAGEMENT OF<br>N.Y. IN | 0.00                | 227.70          | 227.70    |
| 0000015169  | CHARTER COMMUNICATIONS 140704601       | 0.00                | 145.31          | 145.31    |
| 0000219575  | CHASES GREENHOUSE                      | 0.00                | 1,230.50        | 1,230.50  |
| 0000014582  | CHEN, JIE                              | 0.00                | 978.00          | 978.00    |
| 0000223549  | CHRISTA CONSTRUCTION, LLC              | 0.00                | 14,650.00       | 14,650.00 |
| 0000223558  | CINTAS CORPORATION                     | 0.00                | 35.80           | 35.80     |
| 0000016464  | CLEARWATER CIVIL LLC                   | 0.00                | 9,425.00        | 9,425.00  |
| 0000013931  | COLONY HARDWARE CORPORATION            | 0.00                | 675.78          | 675.78    |
| 0000016497  | CONTINENTAL HOSPITALITY HOLDINGS       | 0.00                | 43.50           | 43.50     |

# TOWN OF HENRIETTA

## Vendor Activity Report

| Vendor Code | Vendor Name                         | \$ Outstand Vch Amt | \$ Paid Vch Amt | Total     |
|-------------|-------------------------------------|---------------------|-----------------|-----------|
| 0000239935  | COOK BROS. TRUCK                    | 0.00                | 2,472.03        | 2,472.03  |
| 0000244761  | CORTESE FORD                        | 0.00                | 204.00          | 204.00    |
| 0000013463  | COSTUME SPECIALISTS                 | 0.00                | 380.00          | 380.00    |
| 0000259860  | CYNCON EQUIPMENT LLC                | 0.00                | 290.00          | 290.00    |
| 0000273250  | DEMCO, INC.                         | 0.00                | 141.49          | 141.49    |
| 0000284015  | DIVAL SAFETY EQ. CO.                | 0.00                | 1,882.11        | 1,882.11  |
| 0000286884  | DOLOMITE PRODUCTS CO, INC           | 0.00                | 39,679.37       | 39,679.37 |
| 0000016685  | DUNWOODY, CHANDRA                   | 0.00                | 490.00          | 490.00    |
| 0000016399  | EASTCOM ASSOCIATES                  | 0.00                | 1,200.00        | 1,200.00  |
| 0000016321  | EASTERN VSP, INC (NY)               | 0.00                | 351.22          | 351.22    |
| 0000016463  | EISENHART, RACHEL                   | 0.00                | 198.79          | 198.79    |
| 0000311913  | ENERGETIX CORP                      | 0.00                | 60.00           | 60.00     |
| 0000015361  | EPIC TRAININGS                      | 0.00                | 161.00          | 161.00    |
| 0000320245  | FARONICS                            | 0.00                | 918.75          | 918.75    |
| 0000016327  | FERRELLGAS                          | 0.00                | 302.08          | 302.08    |
| 0000327022  | FILTREC CORP                        | 0.00                | 600.00          | 600.00    |
| 0000329450  | FINGER LAKES SYSTEM CHEMISTRY       | 0.00                | 88.80           | 88.80     |
| 0000016108  | FIRNSTEIN, SARA                     | 0.00                | 455.04          | 455.04    |
| 0000016486  | FOODLINK, INC                       | 0.00                | 14,756.35       | 14,756.35 |
| 0000016069  | FOREUP GOLF SOFTWARE                | 0.00                | 481.50          | 481.50    |
| 0000015997  | FRONT LINE SECURITY AND PROTECTION, | 0.00                | 6,240.00        | 6,240.00  |
| 0000013459  | FRONTIER                            | 0.00                | 450.96          | 450.96    |
| 0000352775  | GALE/CENGAGE LEARNING               | 0.00                | 518.40          | 518.40    |
| 0000362120  | GENERAL CODE PUBLISHERS             | 0.00                | 2,395.00        | 2,395.00  |
| 0000016546  | GENESEE/FINGER LAKES REGIONAL PLANN | 0.00                | 60.00           | 60.00     |
| 0000385730  | GRAINGER, INC.                      | 0.00                | 147.93          | 147.93    |
| 0000389064  | GRAR, INC.                          | 0.00                | 585.00          | 585.00    |
| 0000386934  | GRASSLAND EQUIPMENT & IRRIGATION CO | 0.00                | 1,505.66        | 1,505.66  |
| 0000015087  | GRATZER, DAVID                      | 0.00                | 747.50          | 747.50    |
| 0000388809  | GRAYBAR ELECTRIC COMPANY, INC       | 0.00                | 1,241.87        | 1,241.87  |
| 0000015886  | GRIMCO INC,                         | 0.00                | 778.46          | 778.46    |
| 0000401200  | H M CROSS & SONS                    | 0.00                | 89.41           | 89.41     |
| 0000016650  | HAND VENTURES, INC                  | 0.00                | 1,800.00        | 1,800.00  |

# TOWN OF HENRIETTA

## Vendor Activity Report

| Vendor Code | Vendor Name                            | \$ Outstand Vch Amt | \$ Paid Vch Amt | Total      |
|-------------|----------------------------------------|---------------------|-----------------|------------|
| 0000016673  | HARBOR FREIGHT                         | 0.00                | 421.89          | 421.89     |
| 0000016686  | HATCHER, TRACEY                        | 0.00                | 240.00          | 240.00     |
| 0000418300  | HAWK FRAME AND AXLE                    | 0.00                | 9,998.69        | 9,998.69   |
| 0000407020  | HEIDELBERG MATERIALS NORTHEAST-<br>NY  | 0.00                | 16,260.74       | 16,260.74  |
| 0000445550  | HILLYARD INC.                          | 0.00                | 3,981.59        | 3,981.59   |
| 0000464815  | HOWLAND, JANET L                       | 0.00                | 900.00          | 900.00     |
| 0000474341  | HYNES CONCRETE CONTRACTOR              | 0.00                | 42,625.60       | 42,625.60  |
| 0000476075  | INGRAM BOOK CO                         | 0.00                | 15,529.19       | 15,529.19  |
| 0000011529  | INSULL, JOANNE                         | 0.00                | 525.00          | 525.00     |
| 0000016074  | INTENTION YOGA                         | 0.00                | 1,418.20        | 1,418.20   |
| 0000477010  | INTERSTATE BATTERY SYSTEM              | 0.00                | 291.95          | 291.95     |
| 0000477017  | IRON MOUNTAIN/SAFESITE                 | 0.00                | 484.61          | 484.61     |
| 0000505000  | J.J. KELLER & ASSOCIATES, INC.         | 0.00                | 645.00          | 645.00     |
| 0000481110  | JAMESTOWN SOAP & SOLVENT               | 0.00                | 3,471.25        | 3,471.25   |
| 0000016054  | JIMENEZ LLANOS, MARGARITA              | 0.00                | 240.00          | 240.00     |
| 0000493109  | JOE JOHNSON EQUIPMENT LLC              | 0.00                | 1,650.00        | 1,650.00   |
| 0000013493  | KENYON PIPELINE INSPECTION LLC         | 0.00                | 172,575.15      | 172,575.15 |
| 0000015040  | KEYSTONE INTERPRETING SOLUTIONS,<br>IN | 0.00                | 574.00          | 574.00     |
| 0000012087  | KIMBALL MIDWEST                        | 0.00                | 203.34          | 203.34     |
| 0000525025  | KITTO, JACLYN                          | 0.00                | 1,284.81        | 1,284.81   |
| 0000016434  | KRENZER FARMS                          | 0.00                | 70.00           | 70.00      |
| 0000016655  | KUHNHOUND STUDIO LLC                   | 0.00                | 300.00          | 300.00     |
| 0000011469  | LAKESHORE LEARNING                     | 0.00                | 580.82          | 580.82     |
| 0000014455  | LANDER, JONATHON                       | 0.00                | 400.00          | 400.00     |
| 0000540012  | LANDPRO EQUIPMENT LLC                  | 0.00                | 121.43          | 121.43     |
| 0000012620  | LANE-AYERS, SARAH                      | 0.00                | 515.00          | 515.00     |
| 0000583205  | LOCAL 1170 CWA TRUST FUND              | 0.00                | 4,264.35        | 4,264.35   |
| 0000588725  | LOWE'S COMPANIES, INC.                 | 0.00                | 2,550.81        | 2,550.81   |
| 0000015950  | LYNCH, DANIEL                          | 0.00                | 180.00          | 180.00     |
| 0000591134  | M.E. SERVICES COM., INC.               | 0.00                | 260.00          | 260.00     |
| 0000015374  | MARSHALL, PATRICIA                     | 0.00                | 234.90          | 234.90     |
| 0000633820  | MASTRELLA, P.C., DANIEL J. J           | 0.00                | 9,000.00        | 9,000.00   |
| 0000011279  | MATTHEWS & FIELDS                      | 0.00                | 486.04          | 486.04     |

# TOWN OF HENRIETTA

## Vendor Activity Report

| Vendor Code | Vendor Name                            | \$ Outstand Vch Amt | \$ Paid Vch Amt | Total      |
|-------------|----------------------------------------|---------------------|-----------------|------------|
| 0000012521  | MCCARTHY TENTS & EVENTS                | 0.00                | 1,797.36        | 1,797.36   |
| 0000015348  | MCSHEA, HILLARY                        | 0.00                | 123.03          | 123.03     |
| 0000013113  | METRODATA SERVICES, INC.               | 0.00                | 259.50          | 259.50     |
| 0000651040  | MIDWEST TAPE                           | 0.00                | 679.18          | 679.18     |
| 0000016551  | MIND OVER MATTER                       | 0.00                | 360.00          | 360.00     |
| 0000662761  | MONROE COUNTY DIV OF SOLID<br>WASTE    | 0.00                | 235.15          | 235.15     |
| 0000662760  | MONROE COUNTY LIBRARY SYSTEM           | 0.00                | 35,742.99       | 35,742.99  |
| 0000016582  | MONROE PIPING & SHEET METAL, LLC       | 0.00                | 4,339.70        | 4,339.70   |
| 0000660260  | MTE EQUIPMENT SOLUTIONS, INC           | 0.00                | 6,528.30        | 6,528.30   |
| 0000745200  | MVP HEALTH CARE, INC.                  | 0.00                | 130,684.52      | 130,684.52 |
| 0000690055  | NATIONAL GRID                          | 0.00                | 254.61          | 254.61     |
| 0000015381  | NOCO ELECTRIC, LLC                     | 0.00                | 128.08          | 128.08     |
| 0000696440  | NORTHERN NURSERIES OF NEW YORK         | 0.00                | 827.50          | 827.50     |
| 0000016088  | O'REILLY AUTO PARTS                    | 0.00                | 1,935.55        | 1,935.55   |
| 0000015317  | OCHS, EMMA                             | 0.00                | 322.05          | 322.05     |
| 0000702745  | OIL FILTER SERVICE                     | 0.00                | 580.12          | 580.12     |
| 0000706730  | OVERDRIVE, INC.                        | 0.00                | 5,688.35        | 5,688.35   |
| 0000016403  | PARDI PARTNERSHIP ARCHITECTS, P.C.     | 0.00                | 540.00          | 540.00     |
| 0000012106  | PASSERO ASSOC, ARCHIT &<br>SURVEYING,  | 0.00                | 16,611.00       | 16,611.00  |
| 0000016385  | PATRICK J MORABITO AIA ARCHITECT<br>PC | 0.00                | 9,875.00        | 9,875.00   |
| 0000015257  | PATRICK PRINTING                       | 0.00                | 375.00          | 375.00     |
| 0000015743  | PAULL, CORINNE                         | 0.00                | 393.40          | 393.40     |
| 0000013320  | PAZRAL, EVA                            | 0.00                | 780.00          | 780.00     |
| 0000016657  | POSTLER & JAECKLE                      | 0.00                | 5,549.46        | 5,549.46   |
| 0000013245  | POTTERS INDUSTRIES, LLC                | 0.00                | 1,780.00        | 1,780.00   |
| 0000741990  | POWER & CONSTRUCTION GROUP, INC.       | 0.00                | 3,704.30        | 3,704.30   |
| 0000013198  | RADIOMAX COMMUNICATIONS INC            | 0.00                | 243.00          | 243.00     |
| 0000012713  | RECORD MANAGEMENT SOFTWARE,<br>INC     | 0.00                | 365.00          | 365.00     |
| 0000016356  | REGIONAL EVENTS GROUP LLC              | 0.00                | 2,550.00        | 2,550.00   |
| 0000763275  | REGIONAL INTERNATIONAL<br>CORPORATION  | 0.00                | 152.71          | 152.71     |
| 0000764500  | REL COMM, INC                          | 0.00                | 7,884.06        | 7,884.06   |
| 0000016529  | RICHARDSON, EMILY                      | 0.00                | 78.00           | 78.00      |

# TOWN OF HENRIETTA

## Vendor Activity Report

| Vendor Code | Vendor Name                         | \$ Outstand Vch Amt | \$ Paid Vch Amt | Total     |
|-------------|-------------------------------------|---------------------|-----------------|-----------|
| 0000013962  | RICK, KATHLEEN                      | 0.00                | 140.00          | 140.00    |
| 0000782738  | ROCHESTER GAS & ELECTRIC            | 0.00                | 14,979.08       | 14,979.08 |
| 0000795811  | RUSH GRAVEL CORP                    | 0.00                | 427.50          | 427.50    |
| 0000797230  | RUSH HENRIETTA CENTRAL SCHOOL DIST. | 0.00                | 11,457.50       | 11,457.50 |
| 0000015704  | SAMPLE, MARK                        | 0.00                | 100.00          | 100.00    |
| 0000015509  | SENSENI'S LANDSCAPE SUPPLY          | 0.00                | 649.98          | 649.98    |
| 0000011708  | SHRED-TEXT, INC                     | 0.00                | 49.00           | 49.00     |
| 0000016676  | SHULTZ, WILLIAM                     | 0.00                | 55.00           | 55.00     |
| 0000568575  | SITEONE LANDSCAPE SUPPLY HOLDING, L | 0.00                | 120.00          | 120.00    |
| 0000016618  | SKYWORKS, LLC                       | 0.00                | 2,943.50        | 2,943.50  |
| 0000016027  | SONG, EUNCHAE                       | 0.00                | 60.00           | 60.00     |
| 0000013464  | STAPLES BUSINESS ADVANTAGE          | 0.00                | 202.57          | 202.57    |
| 0000012135  | STATE COMPTROLLER                   | 0.00                | 28,925.00       | 28,925.00 |
| 0000016387  | STATION 1 BRANDS                    | 0.00                | 427.00          | 427.00    |
| 0000016384  | STICKLER AUDIO                      | 0.00                | 950.00          | 950.00    |
| 0000015998  | STITCHWORKS                         | 0.00                | 216.00          | 216.00    |
| 0000016688  | STRONG MEMORIAL HOSPITAL            | 0.00                | 60.69           | 60.69     |
| 0000013593  | T MINA SUPPLY EAST INC              | 0.00                | 2,963.63        | 2,963.63  |
| 0000016184  | T-MOBILE                            | 0.00                | 147.60          | 147.60    |
| 0000901701  | TARGET PEST CONTROL                 | 0.00                | 575.00          | 575.00    |
| 0000905105  | TENCO INDUSTRIES, INC.              | 0.00                | 220.00          | 220.00    |
| 0000013838  | TERMINAL SUPPLY COMPANY             | 0.00                | 583.11          | 583.11    |
| 0000355706  | THE GARDEN FACTORY                  | 0.00                | 486.03          | 486.03    |
| 0000914250  | THRU-WAY AUTO SPRING SERVICE, INC.  | 0.00                | 4,559.00        | 4,559.00  |
| 0000362130  | TOWN OF HENRIETTA                   | 0.00                | 29,098.33       | 29,098.33 |
| 0000920284  | TOWN OF HENRIETTA SEWER             | 0.00                | 660.30          | 660.30    |
| 0000921192  | TRACEY ROAD EQUIPMENT               | 0.00                | 13,500.00       | 13,500.00 |
| 0000921201  | TRACTOR SUPPLY CREDIT PLAN          | 0.00                | 399.99          | 399.99    |
| 0000011506  | UNYREIS                             | 0.00                | 634.00          | 634.00    |
| 0000011102  | VANGUARD ENGINEERING                | 0.00                | 1,014.00        | 1,014.00  |
| 0000936215  | VERIZON WIRELESS                    | 0.00                | 1,519.85        | 1,519.85  |
| 0000015830  | VISIONS DANCE STUDIO                | 0.00                | 2,016.00        | 2,016.00  |
| 0000657002  | VOCAL STYLINGS BY ANN               | 0.00                | 300.00          | 300.00    |

TOWN OF HENRIETTA  
Vendor Activity Report

| Vendor Code | Vendor Name                    | \$ Outstand Vch Amt | \$ Paid Vch Amt | Total      |
|-------------|--------------------------------|---------------------|-----------------|------------|
| 0000937900  | VP SUPPLY CO.                  | 0.00                | 823.77          | 823.77     |
| 0000011447  | W.B. MASON CO INC              | 0.00                | 1,470.61        | 1,470.61   |
| 0000016503  | WALENT, ABIGAIL                | 0.00                | 200.00          | 200.00     |
| 0000016684  | WEBSTER, ELLEN                 | 0.00                | 390.00          | 390.00     |
| 0000960153  | WEST HERR AUTOMOTIVE GROUP     | 0.00                | 56.10           | 56.10      |
| 0000016687  | WESTERN NY MEDICAL PRACTICE    | 0.00                | 78.99           | 78.99      |
| 0000630321  | WINTON RD. PIZZA, INC., MARK'S | 0.00                | 30.87           | 30.87      |
| 0000014398  | YOUNG, ESQ, DONALD             | 0.00                | 1,750.00        | 1,750.00   |
| Grand Total |                                | 0.00                | 797,294.14      | 797,294.14 |



Vendor Activity Report Parameters

|                                   |               |                                   |            |
|-----------------------------------|---------------|-----------------------------------|------------|
| Report ID:                        | TB REPORT     |                                   |            |
| Vendor Code:                      |               | To:                               |            |
| Trans. Date:                      | 06/08/2026    | To:                               | 06/08/2026 |
| Include Req?:                     | No            | Include PO?:                      | No         |
| Include Vch?:                     | Yes           | Voucher Status:                   | Paid       |
| Sort Vch By:                      | Due/Paid Date | Summary Only:                     | Yes        |
| Report By:                        | Vendor Name   | Include Vendors With No Activity: | No         |
| Req/PO Outstanding Only:          | No            | 1099 Vendors Only:                | No         |
| Print Multi Inv Detail:           | No            | Print Fed ID/SS:                  | No         |
| Print Fiscal YTD Paid Amount: Yes |               |                                   |            |

TOWN OF HENRIETTA  
Vendor Activity Report

| Vendor Code | Vendor Name                   | \$ Outstand Vch Amt | \$ Paid Vch Amt | Total      |
|-------------|-------------------------------|---------------------|-----------------|------------|
| 0000014157  | CEDE & CO.                    | 0.00                | 128,065.63      | 128,065.63 |
| 0000662781  | MONROE COUNTY WATER AUTHORITY | 0.00                | 4,032.31        | 4,032.31   |
| Grand Total |                               | 0.00                | 132,097.94      | 132,097.94 |

Vendor Activity Report Parameters

|                                   |               |                                   |            |
|-----------------------------------|---------------|-----------------------------------|------------|
| Report ID:                        | TB REPORT     |                                   |            |
| Vendor Code:                      |               | To:                               |            |
| Trans. Date:                      | 06/02/2026    | To:                               | 06/02/2026 |
| Include Req?:                     | No            | Include PO?:                      | No         |
| Include Vch?:                     | Yes           | Voucher Status:                   | Paid       |
| Sort Vch By:                      | Due/Paid Date | Summary Only:                     | Yes        |
| Report By:                        | Vendor Name   | Include Vendors With No Activity: | No         |
| Req/PO Outstanding Only:          | No            | 1099 Vendors Only:                | No         |
| Print Multi Inv Detail:           | No            | Print Fed ID/SS:                  | No         |
| Print Fiscal YTD Paid Amount: Yes |               |                                   |            |

# TOWN OF HENRIETTA

## Vendor Activity Report

| Vendor Code | Vendor Name | \$ Outstand Vch Amt | \$ Paid Vch Amt | Total    |
|-------------|-------------|---------------------|-----------------|----------|
| 0000013459  | FRONTIER    | 0.00                | 1,698.79        | 1,698.79 |
| Grand Total |             | 0.00                | 1,698.79        | 1,698.79 |

Vendor Activity Report Parameters

|                                   |               |                                   |            |
|-----------------------------------|---------------|-----------------------------------|------------|
| Report ID:                        | TB REPORT     |                                   |            |
| Vendor Code:                      |               | To:                               |            |
| Trans. Date:                      | 05/29/2026    | To:                               | 05/29/2026 |
| Include Req?:                     | No            | Include PO?:                      | No         |
| Include Vch?:                     | Yes           | Voucher Status:                   | Paid       |
| Sort Vch By:                      | Due/Paid Date | Summary Only:                     | Yes        |
| Report By:                        | Vendor Name   | Include Vendors With No Activity: | No         |
| Req/PO Outstanding Only:          | No            | 1099 Vendors Only:                | No         |
| Print Multi Inv Detail:           | No            | Print Fed ID/SS:                  | No         |
| Print Fiscal YTD Paid Amount: Yes |               |                                   |            |

TOWN OF HENRIETTA  
Vendor Activity Report

| Vendor Code | Vendor Name             | \$ Outstand Vch Amt | \$ Paid Vch Amt | Total |
|-------------|-------------------------|---------------------|-----------------|-------|
| 0000688044  | NYS DEPARTMENT OF LABOR | 0.00                | 6.30            | 6.30  |
| Grand Total |                         | 0.00                | 6.30            | 6.30  |



Vendor Activity Report Parameters

|                                   |               |                                   |            |
|-----------------------------------|---------------|-----------------------------------|------------|
| Report ID:                        | TB REPORT     |                                   |            |
| Vendor Code:                      |               | To:                               |            |
| Trans. Date:                      | 05/28/2026    | To:                               | 05/28/2026 |
| Include Req?:                     | No            | Include PO?:                      | No         |
| Include Vch?:                     | Yes           | Voucher Status:                   | Paid       |
| Sort Vch By:                      | Due/Paid Date | Summary Only:                     | Yes        |
| Report By:                        | Vendor Name   | Include Vendors With No Activity: | No         |
| Req/PO Outstanding Only:          | No            | 1099 Vendors Only:                | No         |
| Print Multi Inv Detail:           | No            | Print Fed ID/SS:                  | No         |
| Print Fiscal YTD Paid Amount: Yes |               |                                   |            |

TOWN OF HENRIETTA  
Vendor Activity Report

| Vendor Code | Vendor Name          | \$ Outstand Vch Amt | \$ Paid Vch Amt | Total     |
|-------------|----------------------|---------------------|-----------------|-----------|
| 0000016464  | CLEARWATER CIVIL LLC | 0.00                | 8,330.00        | 8,330.00  |
| 0000280560  | IMS OF WESTERN NY    | 0.00                | 5,000.00        | 5,000.00  |
| 0000011708  | SHRED-TEXT, INC      | 0.00                | 242.00          | 242.00    |
| Grand Total |                      | 0.00                | 13,572.00       | 13,572.00 |

Vendor Activity Report Parameters

|                                   |               |                                   |            |
|-----------------------------------|---------------|-----------------------------------|------------|
| Report ID:                        | TB REPORT     |                                   |            |
| Vendor Code:                      |               | To:                               |            |
| Trans. Date:                      | 05/22/2026    | To:                               | 05/22/2026 |
| Include Req?:                     | No            | Include PO?:                      | No         |
| Include Vch?:                     | Yes           | Voucher Status:                   | Paid       |
| Sort Vch By:                      | Due/Paid Date | Summary Only:                     | Yes        |
| Report By:                        | Vendor Name   | Include Vendors With No Activity: | No         |
| Req/PO Outstanding Only:          | No            | 1099 Vendors Only:                | No         |
| Print Multi Inv Detail:           | No            | Print Fed ID/SS:                  | No         |
| Print Fiscal YTD Paid Amount: Yes |               |                                   |            |

TOWN OF HENRIETTA  
Vendor Activity Report

| Vendor Code | Vendor Name                   | \$ Outstand Vch Amt | \$ Paid Vch Amt | Total     |
|-------------|-------------------------------|---------------------|-----------------|-----------|
| 0000016590  | BRIDGE BROTHERS INC.          | 0.00                | 14,588.20       | 14,588.20 |
| 0000223549  | CHRISTA CONSTRUCTION, LLC     | 0.00                | 29,300.00       | 29,300.00 |
| 0000662755  | MONROE COUNTY DIR. OF FINANCE | 0.00                | 35.00           | 35.00     |
| 0000016674  | RELTEK                        | 0.00                | 1,000.00        | 1,000.00  |
| Grand Total |                               | 0.00                | 44,923.20       | 44,923.20 |

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-218/2026

On Motion of  
Supervisor Schultz

Seconded by  
Councilmember Barley

WHEREAS, the Town of Henrietta has adopted a motto of "A Town for All" due to its highly diverse composition of residents, and the Town's belief in equal opportunity for all people, regardless of gender, race, creed, national origin, sexual orientation, or gender identity and expression; and

WHEREAS, the Town Board believes that a diverse population leads to a vibrant community and that greater diversity in leadership leads to better decision making; and

WHEREAS, in recognition of Pride Month, the Town Board wishes to celebrate contributions the Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) community have made to the cultural, civic, economic, and overall success of the Town of Henrietta; and

WHEREAS, the Town Board believes that increased awareness and education can help to end discrimination and prejudice; and

WHEREAS, especially in light of recent events, including laws in some communities eroding the rights of members of the LGBTQ+ community, or to ban books that include members of the LGBTQ+ community, the Town wishes to reaffirm its commitment to equality under the law, such that individuals in the community have the same opportunities and are free from discrimination in all aspects of life, including employment, housing, and services.

THEREFORE, BE IT RESOLVED, that the Town of Henrietta proclaims June 15<sup>th</sup> through June 22<sup>nd</sup> 2026 as Pride Week in the Town of Henrietta to celebrate the LGBTQ+ community in Henrietta, the diversity that makes Henrietta strong, and to reaffirm the Town's commitment to working towards equal rights for all.

BE IT FURTHER RESOLVED, that the Town of Henrietta will fly a rainbow Pride Flag in support of Pride Week at Town Hall, beginning with a Pride Flag Raising ceremony held on Monday, June 15<sup>th</sup> at 5:00 p.m. on the front lawn of Town Hall followed by a Pride Festival at the Dome Arena, beginning at 5:30 p.m. with all interested people invited and welcome to attend.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-219/2026

To approve a Special Event Permit for Lovin'cup to serve alcohol at their concert series being held at Park Point on June 12<sup>th</sup>, July 10<sup>th</sup>, and August 7<sup>th</sup>.

On Motion of  
Councilmember Barley

Seconded by  
Councilmember Sefranek

WHEREAS, the Town has received the attached Special Events Application from Leslie Zinck Ward (Lovin'cup) to serve alcohol at Park Point during the Lovin'cup Concert Series being held on June 12<sup>th</sup>, July 10<sup>th</sup>, and August 7<sup>th</sup> from 6:30 p.m. to 10:30 p.m.; and

WHEREAS, the concert series is being held in the courtyard at Park Point, which has adequate space, parking, crowd control measures, and proper procedures for ensuring the legal sale of alcohol.

THEREFORE, BE IT RESOLVED, that the Town Board approves the Special Event Permit for Lovin'cup to serve alcohol at their Lovin'cup Concert Series on June 12<sup>th</sup>, July 10<sup>th</sup>, and August 7<sup>th</sup> from 6:30 p.m. to 10:30 p.m.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

# SPECIAL EVENTS APPLICATION

In accordance with the Code of the Town of Henrietta and the NYS Fire Prevention and Building Code, no permit-required work will begin prior to the issuance of proper permits and/or approvals by the Town of Henrietta.

## Town of Henrietta

Office of the Fire Marshal  
475 Calkins Rd.  
Henrietta, NY 14467  
(585) 359-7060  
(585) 321-6093 Fax



FP11778

EXP 8/7/26  
Date: 6/2/26

All fields must be completed. If not applicable, please mark with N/A

Date:

UNSIGNED APPLICATIONS WILL BE RETURNED

### SPECIAL EVENT / EVALUATION INFORMATION

|                     |                                            |
|---------------------|--------------------------------------------|
| NAME OF EVENT:      | Lovin'cup Concert Series                   |
| EVENT LOCATION:     | Park Point                                 |
| EVENT SPONSOR:      | Wright Beverage, Konar, Bob Johnson, Sysco |
| START DATE & TIME:  | June 12, July 10th, & August 7             |
| ENDING DATE & TIME: | 6:30-10:30 each night                      |

### APPLICANT INFORMATION

|            |                               |        |           |
|------------|-------------------------------|--------|-----------|
| NAME:      | Leslie Zinck Ward (Lovin'cup) |        |           |
| ADDRESS:   | 300 Park Point Dr.            | CITY:  | Rochester |
| PHONE#:    |                               | STATE: | NY        |
| E-MAIL:    |                               | ZIP:   | 14623     |
| FAX#:      |                               |        |           |
| SIGNATURE: |                               |        |           |

### MAILING ADDRESS (If different from applicant information)

|          |  |
|----------|--|
| NAME:    |  |
| ADDRESS: |  |
| CITY:    |  |
| STATE:   |  |
| ZIP:     |  |

Submittal of application and payment of fees does not imply permission or permit by the Town of Henrietta. Director of Building & Fire Prevention will authorize this event.

**EVENT NARRATIVE:** We are bringing back our summer concert, which we ended during Covid 19. It will be a gather for families and patrons!

### SPECIAL EVENTS:

|                                                                  | FEE      | ALCOHOL?                                                            |
|------------------------------------------------------------------|----------|---------------------------------------------------------------------|
| <input type="checkbox"/> Special Event – Single Event            | \$150.00 | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| <input checked="" type="checkbox"/> Special Event – Event Series | \$250.00 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Special Event – Outdoor Sales           | \$200.00 | <input type="checkbox"/> Yes <input type="checkbox"/> No            |

Requirements for Application: Site Plan, Letter of Authorization and Insurance Certificate

**Town Board Approval is required if the event includes the public sale or distribution of alcohol**



## **Rules and Regulations for Special Events**

Special Events are allowed in the Town of Henrietta with a permit from the Building & Fire Prevention Department. There are three basic categories for Special Events:

### **1. Special Event – Single Event**

This permit is for events such as a holiday celebration, festival, concert, or other single time event. If the single event lasts longer than a single day, then it is considered an event series with each day being a separate instance in the series.

### **2. Special Event – Event Series**

This permit is for a series of events, such as a summer concert series or monthly barbeque, that can include up to twenty-six separate events in the series over a maximum extent of a six-month period. The events must be of a similar nature (e.g. all concerts, all barbeques, all flea markets, etcetera) and take place in the same general area with the same general site plan. If there is alcohol to be served at the events, they must be served by the same vendor with the liquor license (see Liquor Service below).

### **3. Special Event – Outdoor Sales**

This permit is for outdoor sales events, such as fireworks sales, mulch sales, a “tent sale” at an existing property, etcetera.

Application for an outdoor Special Event must be received by the Building Department two weeks prior to the event and must include the application, site plan, letter of authorization, and insurance certificate. Please provide a sample flyer for the event, if available.

An event may be extended to a series or additional events added to a series by submitting an update to the application and paying any additional fees, as applicable (i.e. going from single event to event series).

## **Alcohol at the Event**

If the event is an outdoor event with the public sale or distribution of alcohol in an area not specifically covered by a Liquor License from the New York State Liquor Authority, an approval from the Town Board, through a resolution authorizing the event, is required prior to the event.

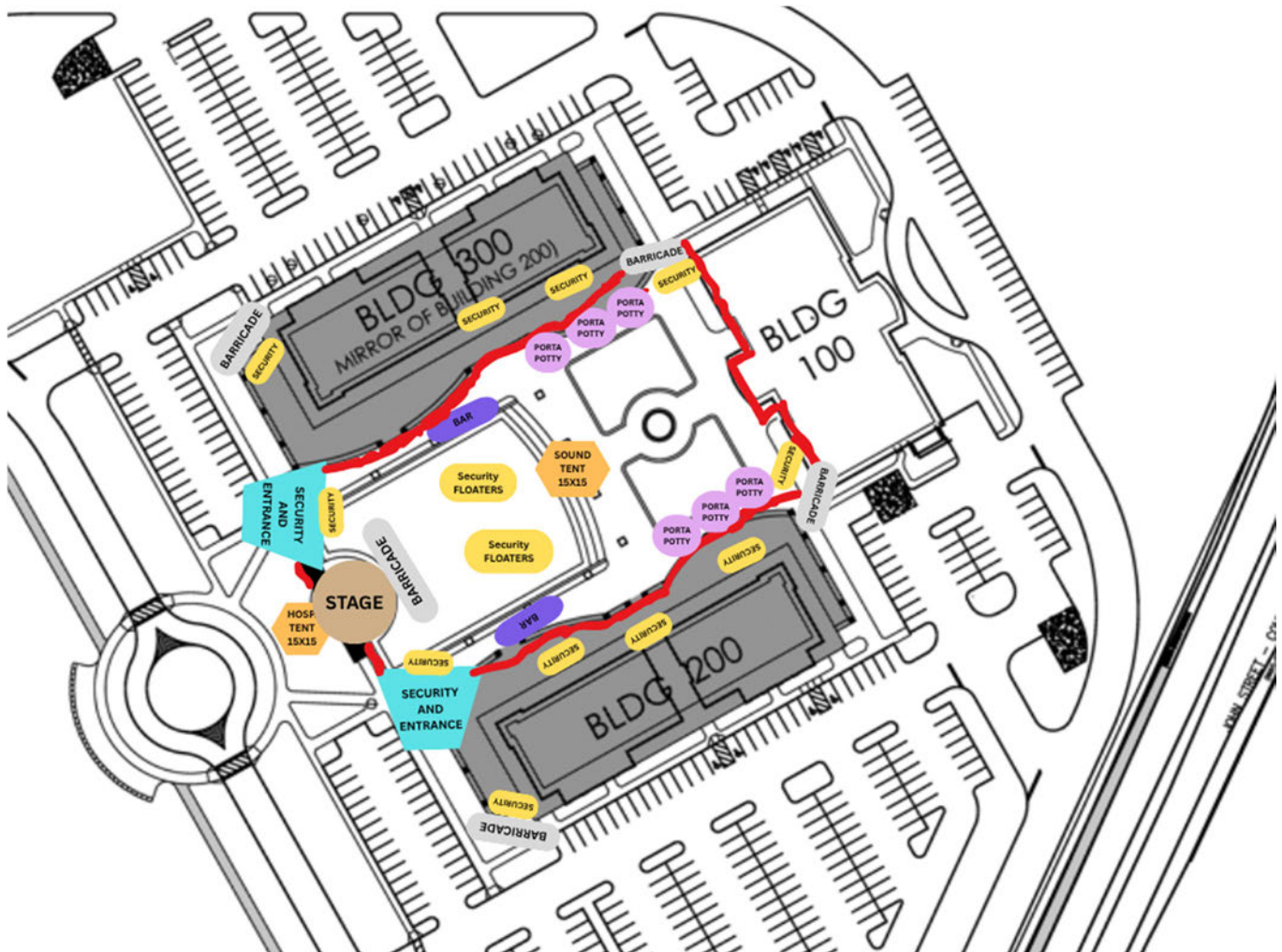
Application for an outdoor Special Event with alcohol must be received by the Building Department two weeks before the Town Board meeting preceding the event. The applicant must detail the area where alcohol will be served, including how access control and ID checking will be maintained

For Event Series permits, the following requirements must be met with regards to the public sale or distribution of alcohol, in order to meet the requirements of the Town and the New York State Liquor Authority:

- The alcohol for all of the events in the series must be served by the same vendor holding the liquor license under which the events in the series will be served or distributed.
- All of the events in the series must be overseen, operated, and controlled by the same organization, although there can be different co-sponsors involved in the different individual events in the series.
- All of the events in the series must take place in the same general area with the same general access control and ID checking as detailed in the application.

There are two entrances where people will pay and be ID'd. We have security at every entrance and egress, with also several floating around. People will be wrist banded based on if they paid and based on their age.

Bars are indicated on the diagram.









lovin'cup

# CONCERT

IN THE

Square



JUNE

12

2026

**DONNA  
THE  
BUFFALO**

JULY

10

2026

**TRAVELING  
MCCOURY'S**  
FT *Grateful Ball*

AUGUST

7

2026

**CRUEL  
SUMMER**  
(TAYLOR SWIFT TRIBUTE)

SHOWS START @ 6PM | TIX \$10 EA | 3 DAY PASS \$25



**Town of Henrietta**  
**Office of the Fire Marshal**  
475 Calkins Road Henrietta, New York 14467  
(585) 359-7065 Office (585) 321-6093 Fax

## ***Tent Permit Application***

A Tent Permit is required for a tent or air supported structure that is put up within the Town of Henrietta.

The purpose of the Tent Permit is to document that the tent or air supported structure meets all applicable life safety and fire codes adopted by New York State and the Town of Henrietta.

A copy of the Certificate of Flammability shall be attached to this application with a sketch identifying the distance separation to any building or structure in the area where the tent is set up.

The permit is valid for the specified dates supplied on this application.

The fee for a Tent Permit is One Hundred Dollars (\$100.00). This fee covers the administration, filing, and any required fire safety inspections.

**Tent Dimensions:** 15x15 **Start Date:** 6/12, 7/10, 8/7 **End Date:** 8/7

**Business or Lease Space Where Tent is Used**

Name: Louie Corp  
Address: 300 park point Drive  
City, State, Zip: Rochester, NY 14610  
Telephone: [REDACTED]  
Email: [REDACTED]

**Permit Issued To**

Name: "  
Address: "  
City, State, Zip: "  
Telephone: [REDACTED]  
Email: "

**Primary Contact or Manager:**

Name: Erik Ward  
Address: 300 park pt.  
City, State, Zip: Rochester, NY 14623  
Telephone: [REDACTED]  
Email: [REDACTED]

**Secondary Contact or Manager :**

Name: leslie Zinke  
Address: 300 park pt.  
City, State, Zip: [REDACTED]  
Telephone: [REDACTED]  
Email: [REDACTED]

**Official Use**

**Permit Number:** \_\_\_\_\_ **Permit Expiration Date:** \_\_\_\_\_

**PLEASE SEE REVERSE SIDE FOR TENT FIRE SAFETY RULES**



1. A site plan is required to be submitted for approval by the Fire Marshal. The plan shall show the location of the tent(s) and or festival site and all adjacent tent or buildings within 20 feet. This plan shall show the locations of all designated emergency exits for each tent, seating plan if tent is to be used with an occupant load over 50 persons.
2. All tents shall be located 10 feet from adjacent combustible structures and 10 feet from any adjacent tent. These distances shall be measured from the stake lines.
3. Applicant needs to submit flame retardant certificate for tent fabric and all other fabrics attached to the tent. The certificate shall state that the tent fabric(s) meet NFPA 701.

**NOTE:** Open flame devices shall not be allowed inside or within 20 feet of the tent or air supported structure, unless approved by the Fire Marshal.

Hay, straw, shavings or similar combustible materials shall not be located within any tent or air-supported structure containing an assembly occupancy, except the materials necessary for the daily feeding and care of animals. Sawdust and shavings utilized for a public performance or exhibit shall not be prohibited provided the sawdust and shavings are kept damp. Combustible materials shall not be permitted under stands or seats at any time. The areas within and adjacent to the tent or air-supported structure, shall be maintained clear of all combustible materials or vegetation that could create a fire hazard within 20 feet (6096 mm) from the structure. Combustible trash shall be removed at least once a day from the structure during the period the structure is occupied by the public.

4. Emergency exit openings shall remain unobstructed. Curtains shall be permitted across means of egress openings of tent walls if they are distinctly marked in contrast to the tent wall so as to be recognizable as a means of egress, installed across an opening that is a minimum of 6 feet in width, and hung from slide rings or equivalent hardware so as to be readily moved to the side to create an unobstructed opening in the tent wall.
5. All electrical installations shall conform to the National Electrical Code, NFPA 70. Electric cords and wiring shall not placed directly on the ground unless properly protected from physical damage, and shall be placed so as not to create a tripping hazard. All electrical receptacles shall be ground fault.
6. Portable fire extinguishers shall be furnished and maintained by the applicant. Multi-purpose portable fire extinguishers shall be placed so that the travel distance from anywhere in tent(s) to an extinguisher shall not exceed 75 feet.
7. Portable fire extinguishers shall be provided within a 30-foot (9144 mm) travel distance of commercial-type cooking equipment. Cooking equipment involving vegetable or animal oils and fats shall be protected by a Class K rated portable extinguisher.
8. Generators and other internal combustion power sources shall be separated from tents, air-supported, air-inflated or tensioned membrane structures, temporary membrane structures or canopies by a minimum of 20 feet (6096 mm) and shall be isolated from contact with the public by fencing, enclosure or other approved means
9. 20' Fire Lanes shall be maintained during event
10. Fuel fired cooking appliances shall be allowed under the following conditions.
  - All cooking appliances and their installation shall be approved by the Fire Marshal prior to their use.
  - All cooking appliances shall have their own individual in line shut off.
  - LPG cylinders shall be installed not less than 5 feet from the tents(s) and 10 feet from all designated emergency exits.
  - LPG cylinders shall be secured in the upright position.
  - LPG cylinders shall be protected from vehicular traffic.
  - Only rubber hose stamped "APPROVED FOR L.P. GAS" or rigid black pipe shall be used to transport gas from the tank to appliance. Rubber hose shall be kept off the ground and protected from damage.
  - LPG cylinders shall be shut off whenever appliances are shut off.
11. Solid fuel cooking device, (i.e.: charcoal or wood), shall be allowed under the following conditions:
  - Solid fuel cooking devices shall be placed in an open area, not less than 10 feet from the tent(s) and 10 feet from all designated emergency exits.
  - Solid fuel cooking devices shall be properly supported and protected so that the public will not come into contact with the device.
  - Only approved charcoal lighter fluid shall be used to start the fire. Once the fire is ignited, the lighter fluid shall be removed from the area and stored properly.

**12. The office of the Fire Marshal shall perform a fire prevention and safety inspection prior to the public occupying the tent(s).**

# Certificate of Flame Resistance

Page: 2

Date Manufactured

4/10/2015

**AZTEC TENTS**  
2665 COLUMBIA ST  
TORRANCE, CA 90503  
(800) 228-3687

Invoice Number: 0210879-IN

Customer P.O.:

Customer Number: NOLA146

This is to certify that the materials described below have been flame retardant treated (or are inherently flame retardant).

Nolan's Rental  
80 Sovran  
Webster, NY 14580

Certification is hereby made that the articles described below hereof are made from a flame-retardant fabric or material registered and approved by the California State Fire Marshal for such use. The fabric has been tested and passes NFPA 701 Large Scale. See chart to right for trade name of flame-resistant fabric or material used and additionally referenced on the label of the fabric panel.

| Vendor            | Trade Name               | CA Cert. # |
|-------------------|--------------------------|------------|
| Brun              | Mardi Gras               | F-222.02   |
| Brun              | Mesh                     | F-222.04   |
| California Comb.  | Lam-Tex 12, 14, 16, 18oz | F-419.01   |
| Coated Fabrics    | Clear Vinyl 16ga / 20ga  | F-570.02   |
| DAF               | Clear Vinyl 16ga / 20ga  | F-553.01   |
| DAF               | DAF                      | F-553.02   |
| Exclusively Expo  | PolySateen Liner         | F-434.01   |
| Ferran            | Preconstraint 502        | F-444.01   |
| Ferran            | Preconstraint 702        | F-444.08   |
| Phillips Textiles | Flit-Tex Liner           | F-500.01   |
| PVC Tech.         | Deco Cloth / Vilon       | F-504.01   |
| Snyder            | Weatherspan              | F-140.03   |
| Tn Vantage        | Firestet Sunbrella       | P-368.08   |
| Tn Vantage        | Falco 500                | F-121.02   |
| Tn Vantage        | Big Top                  | F-121.10   |
| Tn Vantage        | Vanguard Webbing         | F-069.01   |
| Tn Vantage        | Webbing / Coaltime       | F-069.01   |
| Versheidag        | Duraskin B16271, B1515   | F-530.01   |

**THE FLAME RETARDANT PROCESS USED WILL NOT BE REMOVED BY WASHING**

**David Bradley**

Name of Applicator or Production Superintendent

**General Manager- Manufacturing**

Title of Applicator or Production Superintendent

| ITEM CODE     | ITEM DESCRIPTION                                                               | UNIT | ORDERED | PRODUCED |
|---------------|--------------------------------------------------------------------------------|------|---------|----------|
| Z225W15FC1501 | 15x15 1pc Festival CAN-W Top UW w/ CAN-W Rope Tensioners & Flag Blockout White | EACH | 3       | 3        |
| Z226W15X15X08 | #15x15x08 Festival Frame Can-W #Use 14'3" 1pc Eave Pipes                       | EACH | 3       | 3        |
| Z51700070     | #15' Univ Gutter w/downspout 8' Leg-UW Blockout White #For CAN-W Valance       | EACH | 3       | 3        |
| Z299P2.50903  | 2.5" OD CAN Pipe x 9'-3" Can-T/W Spreader or 9.25 Leg                          | EACH | 2       | 2        |
| Z299P2.50009  | 2.5 OD CAN Splice x 9" Can-T/W Festival Spreader Splice                        | EACH | 1       | 1        |
| Z29700250     | Festival Fabric Tool                                                           | EACH | 1       | 1        |
| /M            | Items shipped on sample order                                                  |      |         |          |

15x15 Hi Peak Tops



PERMIT EFFECTIVE DATE: 06/12/2026

RAIN DATE:

Hours Of Event: From: 5:00PM To 11:00PM



# State Liquor Authority

Number Of Bars: 2

## One Day Alcohol Event Permit

Permission is granted to the permittee hereafter designated under Section 97 of the ABC Law, to purchase beer,braggot,cider,mead,wine and liquor from any New York State licensed manufacturer or wholesaler.

**TO BE USED AT A(N):**      **Concert series**

**TO BE HELD AT:**            **Park Point**  
                                     **300 Park Point Dr, Rochester, New York 14623-2923**

This permit and the exercise of the privileges granted hereunder is subject to the rules of the New York State Liquor Authority now or hereafter promulgated.  
This permit is valid for one point of sale only.

This certificate must be prominently displayed at the above event.

*Lovin' cup, LLC*  
*75 Highpower Rd*  
*Rochester, New York 14623-3435*



Certificate No. 0578-26-45288-1

A handwritten signature in black ink, appearing to read "L7a", located to the left of the official name.

Lily M. Fan  
Chair



PERMIT EFFECTIVE DATE: 07/10/2026

RAIN DATE:

Hours Of Event: From: 5:00PM To 11:00PM



# State Liquor Authority

Number Of Bars: 2

## One Day Alcohol Event Permit

Permission is granted to the permittee hereafter designated under Section 97 of the ABC Law, to purchase beer,braggot,cider,mead,wine and liquor from any New York State licensed manufacturer or wholesaler.

**TO BE USED AT A(N):**      **Concert series**

**TO BE HELD AT:**              **Park Point**  
**300 Park Point Dr, Rochester, New York 14623-2923**

This permit and the exercise of the privileges granted hereunder is subject to the rules of the New York State Liquor Authority now or hereafter promulgated. This permit is valid for one point of sale only.

This certificate must be prominently displayed at the above event.

*Lovin' cup, LLC*  
*75 Highpower Rd*  
*Rochester, New York 14623-3435*



Certificate No. 0578-26-45288-2

*L7a*  
Lily M. Fan  
Chair



PERMIT EFFECTIVE DATE: 08/07/2026

RAIN DATE:

Hours Of Event: From: 5:00PM To 11:00PM



# State Liquor Authority

Number Of Bars: 2

## One Day Alcohol Event Permit

Permission is granted to the permittee hereafter designated under Section 97 of the ABC Law, to purchase beer,braggot,cider,mead,wine and liquor from any New York State licensed manufacturer or wholesaler.

**TO BE USED AT A(N):**      **Concert series**

**TO BE HELD AT:**            **Park Point**  
                                 **300 Park Point Dr, Rochester, New York 14623-2923**

This permit and the exercise of the privileges granted hereunder is subject to the rules of the New York State Liquor Authority now or hereafter promulgated. This permit is valid for one point of sale only.

This certificate must be prominently displayed at the above event.

***Lovin' cup, LLC***  
***75 Highpower Rd***  
***Rochester, New York 14623-3435***



**Certificate No. 0578-26-45288-3**

A handwritten signature in black ink, appearing to read "L7a", located above the name of the official.

**Lily M. Fan**  
**Chair**



AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-220/2026

To authorize the Supervisor to sign an agreement between the Town of Henrietta and the Rush-Henrietta Central School District for cross-parcel parking and utilities from Lookup Park.

On Motion of  
Councilmember Sefranek

Seconded by  
Councilmember Owens

WHEREAS, the eastern-most athletic fields for Roth Junior High School, located at 4000 East Henrietta Road, Henrietta, New York 14467, are a good distance from the nearest parking lots on School property and, as a result, many athletes and visitors using the athletic fields park at Lookup Park, creating capacity issues for the nearby driving range; and

WHEREAS, the Town of Henrietta wishes to work with the Rush-Henrietta Central School District to provide the best service for those athletes and visitors, most of whom are also residents of the Town; and

WHEREAS, the Town has proposed installing additional parking along the south side of the park access road, which is conveniently located for the athletic fields, but which crosses the parcel boundary between the Park parcel and the School Parcel; and

WHEREAS, the District is considering whether to install additional restroom facilities for the convenience of the athletes and visitors, and the Town has offered to assist in those efforts, should they be undertaken, by allowing the District to connect utilities to the nearby services running through the Park; and

WHEREAS, the Town and District wish to enter into a simple agreement between the two entities to reflect this proposed partnership to provide convenience for the athletes and visitors to the athletic fields adjacent to the Park.

THEREFORE, BE IT RESOLVED, that the Henrietta Town Board authorizes the Town Supervisor to sign the attached Agreement between the Town of Henrietta and Rush-Henrietta Central School District.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

## **AGREEMENT**

AGREEMENT, entered into this \_\_\_\_ day of \_\_\_\_\_, 2026, by and between RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT ("RHCS D"), a Central School District formed pursuant to the Education Law of the State of New York, located in Monroe County, New York, with principal offices at 2034 Lehigh Station Road, Henrietta, NY, 14467, and the TOWN OF HENRIETTA ("HENRIETTA"), a Municipal Corporation located in Monroe County, New York, with an office and place of business at 475 Calkins Road, Rochester, NY, 14623.

## **WITNESSETH**

WHEREAS, RHCS D and HENRIETTA desire to provide convenient access for residents and visitors to the athletic fields located on the eastern end of the RHCS D property for Roth Junior High School, 4000 E Henrietta Rd, Henrietta, NY 14467, with tax parcel ID #190.05-1-31.1 ("SCHOOL"). That access would be from the park road in the HENRIETTA property for Lookup Park, 3850 E Henrietta Rd, Henrietta, NY 14467, with parcel ID #190.05-1-31.1 ("PARK").

NOW, THEREFORE, in consideration of the foregoing and in consideration of the covenants and agreements hereinafter set forth, the parties hereto agree to the following:

1. HENRIETTA will install parking spaces, per HENRIETTA's specifications, along the southern edge of the PARK access road, including potentially across the parcel boundary between the PARK and the SCHOOL.
2. HENRIETTA will maintain said parking areas; however, as they are likely to be unpaved, they would not be plowed or have other ice and snow removal performed on them in the winter.
3. Neither HENRIETTA nor RHCS D shall make adverse possession claims regarding the parking spaces extending into the other party's property.
4. Neither HENRIETTA nor RHCS D shall make liability claims against the other, with exceptions for gross negligence or willful dereliction of duty, regarding the parking areas or the access road to them.
5. HENRIETTA will grant access to RHCS D maintenance crews, as well as the athletes, attendees, or other visitors to the SCHOOL athletic fields.
6. Should a RHCS D event be taking place at the SCHOOL outside the normal times when the PARK is open and said event requires access through the PARK, RHCS D shall be responsible for coordinating with HENRIETTA for an earlier opening or later closing of the PARK, which access shall not be unreasonably denied.
7. RHCS D is responsible for cleaning up litter left in the parking area, including on PARK property, from any events held at the SCHOOL.
8. Should an external event be taking place at the SCHOOL that requires access through the PARK, any liability requirements from that third party shall include providing

HENRIETTA with a Certificate of Insurance with HENRIETTA named as an additional insured, with minimum coverages of:

- a. Commercial General Liability Insurance:
    - i. \$2-million – general aggregate
    - ii. \$1-million – products
    - iii. \$1-million – personal and adv. injury
    - iv. \$1-million – each occurrence
  - b. Automotive Liability Insurance: \$1-million, combined single limit
  - c. Umbrella liability insurance: \$5-million minimum limit
9. Should RHCS D decide to install a permanent restroom facility on SCHOOL property for use by users or visitors to the athletic fields, HENRIETTA would provide lateral connections for water service and sanitary sewer systems. Should HENRIETTA and RHCS D decide to collaborate on the construction of the restroom, the restrooms would include access from the PARK such that PARK patrons could use the facilities as well.

THIS AGREEMENT shall be effective as of the day and year first above written and shall continue in effect indefinitely, except that either party hereto may cancel this contract upon thirty (30) days written notice to the other, whereupon any and all further liability on account hereof shall cease.

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

TOWN OF HENRIETTA

By: \_\_\_\_\_

Name: Stephen L. Schultz

Title: Henrietta Town Supervisor



AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-221/2026                      To accept a letter of credit for the Wintergarden Subdivision, Section 2.

On Motion of  
Councilmember Owens

Seconded by  
Councilmember Stafford

WHEREAS, Morrell Builders, the Developer of the Wintergarden Subdivision, Section 2 (located off of Northern Lights Drive) has submitted an Engineer's Estimate for construction of all site improvements for said subdivision section; and

WHEREAS, the Director of Engineering and Planning has reviewed the estimate prepared by Marathon Engineering, and has found it acceptable in amount and form; and

WHEREAS, the Town Board wishes to ensure proper and complete installation of all site improvements required by the Town.

THEREFORE, BE IT RESOLVED, that the developer, Morrell Builders, submit a Letter of Credit in favor of the Town in the amount of \$1,054,490.66.

BE IT FURTHER RESOLVED, that the Letter of Credit be in a form acceptable to the Attorney for the Town and the Director of Engineering and Planning.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED



Morrell Builders

## Estimate for Letter of Credit

1501 Pittsford Victor Road  
Suite 100, Victor, NY 14564  
T: 585-249-1330  
F: 585-249-1333

**Project:** Wintergarden Section 2  
**Date:** 6/2/2026

This estimate represents the probable construction costs in 2026 dollars to complete the site and infrastructure construction of section 2, as show on the approved plans prepared by Marathon Engineering.

### Summary of Costs

| Section No.                   | Section Description                       | Amount (\$)            |
|-------------------------------|-------------------------------------------|------------------------|
| LD00                          | <b>GENERAL CONDITIONS</b>                 |                        |
|                               | <b>TOTAL</b>                              | <b>\$ 15,000.00</b>    |
| LD01                          | <b>DEMOLITION</b>                         |                        |
|                               | <b>TOTAL</b>                              | <b>\$ 36,000.00</b>    |
| LD02                          | <b>EROSION &amp; SEDIMENT CONTROL</b>     |                        |
|                               | <b>TOTAL</b>                              | <b>\$ 62,443.40</b>    |
| LD03                          | <b>EARTHWORK</b>                          |                        |
|                               | <b>TOTAL</b>                              | <b>\$ 120,657.00</b>   |
| LD04                          | <b>STORM WATER MANAGEMENT (PERMANENT)</b> |                        |
|                               | <b>TOTAL</b>                              | <b>\$ 51,420.20</b>    |
| LD05                          | <b>SANITARY SEWER SYSTEM</b>              |                        |
|                               | <b>TOTAL</b>                              | <b>\$ 114,672.00</b>   |
| LD06                          | <b>STORM WATER CONVEYANCE SYSTEM</b>      |                        |
|                               | <b>TOTAL</b>                              | <b>\$ 154,909.80</b>   |
| LD07                          | <b>WATER DISTRIBUTION SYSTEM</b>          |                        |
|                               | <b>TOTAL</b>                              | <b>\$ 151,494.00</b>   |
| LD08                          | <b>ROADWAY &amp; PARKING</b>              |                        |
|                               | <b>TOTAL</b>                              | <b>\$ 180,352.00</b>   |
| LD13                          | <b>LANDSCAPING</b>                        |                        |
|                               | <b>TOTAL</b>                              | <b>\$ 13,200.00</b>    |
| LD14                          | <b>MISCELLANEOUS</b>                      |                        |
|                               | <b>TOTAL</b>                              | <b>\$ 16,800.00</b>    |
| <b>CONSTRUCTION TOTAL</b>     |                                           | <b>\$ 916,948.40</b>   |
| <b>10% CONTINGENCY</b>        |                                           | <b>\$ 91,694.84</b>    |
| <b>5% TOWN INSPECTION FEE</b> |                                           | <b>\$ 45,847.42</b>    |
| <b>OVERALL TOTAL</b>          |                                           | <b>\$ 1,054,490.66</b> |

| SECTION LD00: GENERAL CONDITIONS |                       |          |      |                 |                     |
|----------------------------------|-----------------------|----------|------|-----------------|---------------------|
| Item Number                      | Item Description      | Quantity | Unit | Unit Price (\$) | Amount (\$)         |
| LD00.001                         | Survey CONST stakeout | 1        | LS   | \$ 15,000.00    | \$ 15,000.00        |
|                                  |                       |          |      | <b>TOTAL</b>    | <b>\$ 15,000.00</b> |

| SECTION LD01: DEMOLITION |                   |          |      |                 |                     |
|--------------------------|-------------------|----------|------|-----------------|---------------------|
| Item Number              | Item Description  | Quantity | Unit | Unit Price (\$) | Amount (\$)         |
| LD01.005                 | Tree removal (AC) | 9.00     | AC   | \$ 4,000.00     | \$ 36,000.00        |
|                          |                   |          |      | <b>TOTAL</b>    | <b>\$ 36,000.00</b> |

| SECTION LD02: EROSION & SEDIMENT CONTROL |                                 |          |      |                 |                    |
|------------------------------------------|---------------------------------|----------|------|-----------------|--------------------|
| Item Number                              | Item Description                | Quantity | Unit | Unit Price (\$) | Amount (\$)        |
| LD01.030                                 | ORANGE CONSTRUCTION FENCE (TYP) | 2,235    | LF   | \$2.00          | \$ 4,470.00        |
| LD02.001                                 | Construction entrance           | 1        | EA   | \$3,375.00      | \$ 3,375.00        |
| LD02.002                                 | Concrete washout                | 1        | EA   | \$1,200.00      | \$ 1,200.00        |
| LD02.010                                 | Silt fence                      | 3,329    | LF   | \$2.00          | \$ 6,658.00        |
| LD02.012                                 | Temp sediment trap              | 647      | CY   | \$4.00          | \$ 2,588.00        |
| LD02.020                                 | Stone check dam                 | 21       | EA   | \$1,000.00      | \$ 21,000.00       |
| LD02.031                                 | Double layer straw blanket      | 44,556   | SF   | \$0.40          | \$ 17,822.40       |
| LD02.050                                 | Insert inlet protection         | 11       | EA   | \$410.00        | \$ 4,510.00        |
| LD02.053                                 | Fabric inlet protection         | 2        | EA   | \$410.00        | \$ 820.00          |
|                                          |                                 |          |      | <b>TOTAL</b>    | <b>\$62,443.40</b> |

| SECTION LD03: EARTHWORK |                                |          |      |                 |              |
|-------------------------|--------------------------------|----------|------|-----------------|--------------|
| Item Number             | Item Description               | Quantity | Unit | Unit Price (\$) | Amount (\$)  |
| EARTHWORK               |                                |          |      |                 |              |
| LD03.001                | Topsoil stripping to stockpile | 6,758    | CY   | \$ 3.00         | \$ 20,274.00 |
| LD03.002                | Topsoil placement              | 2,895    | CY   | \$ 6.00         | \$ 17,370.00 |
| LD03.010                | Mass earthwork cut to fill     | 27,671   | CY   | \$ 3.00         | \$ 83,013.00 |
| TOTAL                   |                                |          |      |                 | \$120,657.00 |

| SECTION LD04: STORM WATER MANAGEMENT (PERMANENT) |                               |          |      |                 |              |
|--------------------------------------------------|-------------------------------|----------|------|-----------------|--------------|
| Item Number                                      | Item Description              | Quantity | Unit | Unit Price (\$) | Amount (\$)  |
|                                                  |                               |          |      |                 |              |
| LD04.001                                         | Bio-retention                 | 4,027    | SF   | \$ 8.00         | \$ 32,216.00 |
| LD04.054                                         | Pond/Wetland stone protection | 1,739    | SF   | \$ 6.00         | \$ 10,434.00 |
| LD04.055                                         | Pond/Wetland access drive     | 2,074    | SF   | \$ 2.30         | \$ 4,770.20  |
| LD.04.080                                        | Flow diffuser                 | 1        | EA   | \$ 4,000.00     | \$ 4,000.00  |
| TOTAL                                            |                               |          |      |                 | \$51,420.20  |

| SECTION LD05: SANITARY SEWER SYSTEM |                                                |          |      |                 |              |
|-------------------------------------|------------------------------------------------|----------|------|-----------------|--------------|
| Item Number                         | Item Description                               | Quantity | Unit | Unit Price (\$) | Amount (\$)  |
|                                     |                                                |          |      |                 |              |
| LD05.001                            | Sanitary connect to existing MH                | 1        | EA   | \$ 4,500.00     | \$ 4,500.00  |
| LD05.004                            | Concrete Encasement San SWR                    | 18       | LF   | \$ 67.00        | \$ 1,206.00  |
| LD05.010                            | 4' DIA sanitary MH                             | 7        | EA   | \$ 4,660.00     | \$ 32,620.00 |
| LD05.050                            | 8" PVC SDR-35 SAN                              | 1,014    | LF   | \$ 41.00        | \$ 41,574.00 |
| LD05.101                            | 4" PVC SAN lateral & CO                        | 860      | LF   | \$ 31.00        | \$ 26,660.00 |
| LD05.998                            | TELEWISE SANITARY MAIN & PROVIDE TOWN WITH DVD | 1,014    | LF   | \$ 3.30         | \$ 3,346.20  |
| LD05.999                            | Sanitary testing                               | 1,014    | LF   | \$ 4.70         | \$ 4,765.80  |
| TOTAL                               |                                                |          |      |                 | \$114,672.00 |

| SECTION LD06: STORM WATER CONVEYANCE SYSTEM |                             |          |      |                 |                     |
|---------------------------------------------|-----------------------------|----------|------|-----------------|---------------------|
| Item Number                                 | Item Description            | Quantity | Unit | Unit Price (\$) | Amount (\$)         |
| LD06.020                                    | 4' DIA storm MH             | 3        | EA   | \$ 3,600.00     | \$ 10,800.00        |
| LD06.021                                    | 5' DIA storm MH             | 3        | EA   | \$ 4,400.00     | \$ 13,200.00        |
| LD06.060                                    | 24"x24" yard/field inlet    | 1        | EA   | \$ 2,800.00     | \$ 2,800.00         |
| LD06.062                                    | 36"x36" yard/field inlet    | 1        | EA   | \$ 3,200.00     | \$ 3,200.00         |
| LD06.070                                    | Gutter catch basin          | 9        | EA   | \$ 3,100.00     | \$ 27,900.00        |
| LD06.081                                    | 12" metal ES                | 2        | EA   | \$ 1,100.00     | \$ 2,200.00         |
| LD06.084                                    | 24" metal ES                | 2        | EA   | \$ 1,500.00     | \$ 3,000.00         |
| LD06.201                                    | 12" DIA PE SICPP Storm      | 741      | LF   | \$ 34.00        | \$ 25,194.00        |
| LD06.204                                    | 24" DIA PE SICPP Storm      | 658      | LF   | \$ 63.00        | \$ 41,454.00        |
| LD06.801                                    | 6" PVC storm lateral & CO   | 792      | LF   | \$ 26.00        | \$ 20,592.00        |
| LD.06.850                                   | Light stone fill protection | 373      | SF   | \$ 4.00         | \$ 1,492.00         |
| LD06.998                                    | TELEWISE STORM SEWER        | 1,399    | LF   | \$ 2.20         | \$ 3,077.80         |
|                                             |                             |          |      | <b>TOTAL</b>    | <b>\$154,909.80</b> |

| SECTION LD07: WATER DISTRIBUTION SYSTEM |                                |          |      |                 |                     |
|-----------------------------------------|--------------------------------|----------|------|-----------------|---------------------|
| Item Number                             | Item Description               | Quantity | Unit | Unit Price (\$) | Amount (\$)         |
| LD07.001                                | Connect to existing water main | 1        | EA   | \$ 1,000.00     | \$ 1,000.00         |
| LD07.120                                | Hydrant/valve assembly         | 3        | EA   | \$ 7,950.00     | \$ 23,850.00        |
| LD07.151                                | Sampling/disinfection tap      | 2        | EA   | \$ 1,000.00     | \$ 2,000.00         |
| LD07.262                                | 8" DIA DI CL52 Zinc            | 1,035    | LF   | \$ 82.00        | \$ 84,870.00        |
| LD07.301                                | 1.5" type K copper svc         | 999      | LF   | \$ 26.00        | \$ 25,974.00        |
| LD07.320                                | Curb stop/box                  | 23       | EA   | \$ 600.00       | \$ 13,800.00        |
|                                         |                                |          |      | <b>TOTAL</b>    | <b>\$151,494.00</b> |

| SECTION LD08: ROADWAY & PARKING |                        |          |      |                 |                     |
|---------------------------------|------------------------|----------|------|-----------------|---------------------|
| Item Number                     | Item Description       | Quantity | Unit | Unit Price (\$) | Amount (\$)         |
| LD08.010                        | Geotextile             | 3,156    | SY   | \$ 1.00         | \$ 3,156.00         |
| LD08.032                        | LD08.032 Stone, type 2 | 1,052    | CY   | \$ 23.00        | \$ 24,196.00        |
| LD08.051                        | HMA binder course      | 3,156    | SY   | \$ 16.00        | \$ 50,496.00        |
| LD08.052                        | HMA top course         | 3,156    | SY   | \$ 9.00         | \$ 28,404.00        |
| LD08.090                        | Concrete gutter        | 2,100    | LF   | \$ 17.00        | \$ 35,700.00        |
| LD08.092                        | Concrete curb          | 200      | LF   | \$ 45.00        | \$ 9,000.00         |
| LD08.101                        | Weeps                  | 2,100    | LF   | \$ 14.00        | \$ 29,400.00        |
|                                 |                        |          |      | <b>TOTAL</b>    | <b>\$180,352.00</b> |



| SECTION LD13: LANDSCAPING |                      |          |      |                 |             |
|---------------------------|----------------------|----------|------|-----------------|-------------|
| Item Number               | Item Description     | Quantity | Unit | Unit Price (\$) | Amount (\$) |
| LD13.100                  | Deciduous tree       | 48.0     | EA   | \$ 150.00       | \$ 7,200.00 |
| LD13.500                  | Deciduous bush/shrub | 40.0     | EA   | \$ 150.00       | \$ 6,000.00 |
| TOTAL                     |                      |          |      |                 | \$13,200.00 |

| SECTION LD14: MISCELLANEOUS |                                                |          |      |                 |             |
|-----------------------------|------------------------------------------------|----------|------|-----------------|-------------|
| Item Number                 | Item Description                               | Quantity | Unit | Unit Price (\$) | Amount (\$) |
| LD14.002                    | Record plans and GIS information               | 1        | LS   | \$ 8,000.00     | \$ 8,000.00 |
| LD14.010                    | ROW monuments                                  | 8        | EA   | \$ 500.00       | \$ 4,000.00 |
| LD14.053                    | MISC sign/post (Conservation and Wetland Sign) | 24       | EA   | \$ 200.00       | \$ 4,800.00 |
| TOTAL                       |                                                |          |      |                 | \$16,800.00 |

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-222/2026                      To reappoint Sybil Monteiro and Simra Hamad as student members to the Youth Development Advisory Committee.

On Motion of  
Councilmember Stafford

Seconded by  
Supervisor Schultz

WHEREAS, Sybil Monteiro and Simra Hamad's student member positions on the Youth Development Advisory Committee expire on June 30, 2026; and

WHEREAS, Sybil Monteiro and Simra Hamad are qualified residents residing in the Rush-Henrietta Central School District and wish to continue serving on the Youth Development Advisory Committee.

THEREFORE, BE IT RESOLVED, that Sybil Monteiro and Simra Hamad be reappointed to the Henrietta Youth Development Advisory Committee (student term) for a two-year term effective July 1, 2026 and expiring June 30, 2028.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

Date: 05/29/2026

To: Stephen Schultz, Town Supervisor

From: Dr. Jesse M. Redlo, Chairperson, Youth Development Advisory Committee

Mrs. LaCresha Scott, Vice-Chairperson, Youth Development Advisory Committee

Re: Youth Member Appointments

Greetings:

On behalf of the Youth Development Advisory Committee, we strongly recommend the reappointment of youth member Sybil Monteiro to a two-year term, ending on 6/30/2028.

Feel free to contact us with any questions. Thank you for your time and attention to this matter.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jesse M. Redlo", written over a horizontal line.

Dr. Jesse M. Redlo, Chairperson, Youth Development Advisory Committee

A handwritten signature in dark ink, appearing to read "LaCresha G. Scott", written over a horizontal line.

Mrs. LaCresha Scott, Vice-Chairperson, Youth Development Advisory Committee

cc: Jennifer Miranda, Deputy Town Clerk & Receiver of Taxes

cc: Town Board Members

Date: 05/29/2026

To: Stephen Schultz, Town Supervisor

From: Dr. Jesse M. Redlo, Chairperson, Youth Development Advisory Committee

Mrs. LaCresha Scott, Vice-Chairperson, Youth Development Advisory Committee

Re: Youth Member Appointments

Greetings:

On behalf of the Youth Development Advisory Committee, we strongly recommend the reappointment of youth member Simra Hamad to a two-year term, ending on 6/30/2028.

Feel free to contact us with any questions. Thank you for your time and attention to this matter.

Sincerely,

A handwritten signature in cursive script, reading "Jesse M. Redlo", written over a horizontal line.

Dr. Jesse M. Redlo, Chairperson, Youth Development Advisory Committee

A handwritten signature in cursive script, reading "LaCresha G. Scott", written over a horizontal line.

Mrs. LaCresha Scott, Vice-Chairperson, Youth Development Advisory Committee

cc: Jennifer Miranda, Deputy Town Clerk & Receiver of Taxes

cc: Town Board Members

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-223/2026

To accept a proposal from Precision Safe Sidewalks, LLC for the grinding of hazardous sidewalks in the Berkshire Subdivision.

On Motion of  
Supervisor Schultz

Seconded by  
Councilmember Barley

WHEREAS, funds available to make hazardous sidewalk repairs; and

WHEREAS, sidewalks in the Berkshire Subdivision are unsafe and creating tripping and falling hazards, as listed on the attached proposal; and

WHEREAS, Precision Safe Sidewalk, LLC has created a sidewalk Trip Hazard Removal Survey and Proposal dated May 22, 2026; and

WHEREAS, Precision Safe Sidewalks, LLC, 25 Maryland Avenue, Annapolis, Maryland 21401 is available to provide precision concrete cutting method for eliminating the hazards found on the sidewalks listed on the attached proposal, in the amount of \$54,955.00.

THEREFORE, BE IT RESOLVED, that the Town Board hereby accepts the proposal from Precision Safe Sidewalks, LLC to complete the precision concrete cutting of the sidewalks, per the attached proposal.

BE IT FURTHER RESOLVED, the Director of Finance be hereby authorized to pay Precision Safe Sidewalks, LLC, in an amount not to exceed \$54,955.00, upon successful completion of said work and acceptance by the Acting Deputy Commissioner of Public Works.

Duly put to a vote:

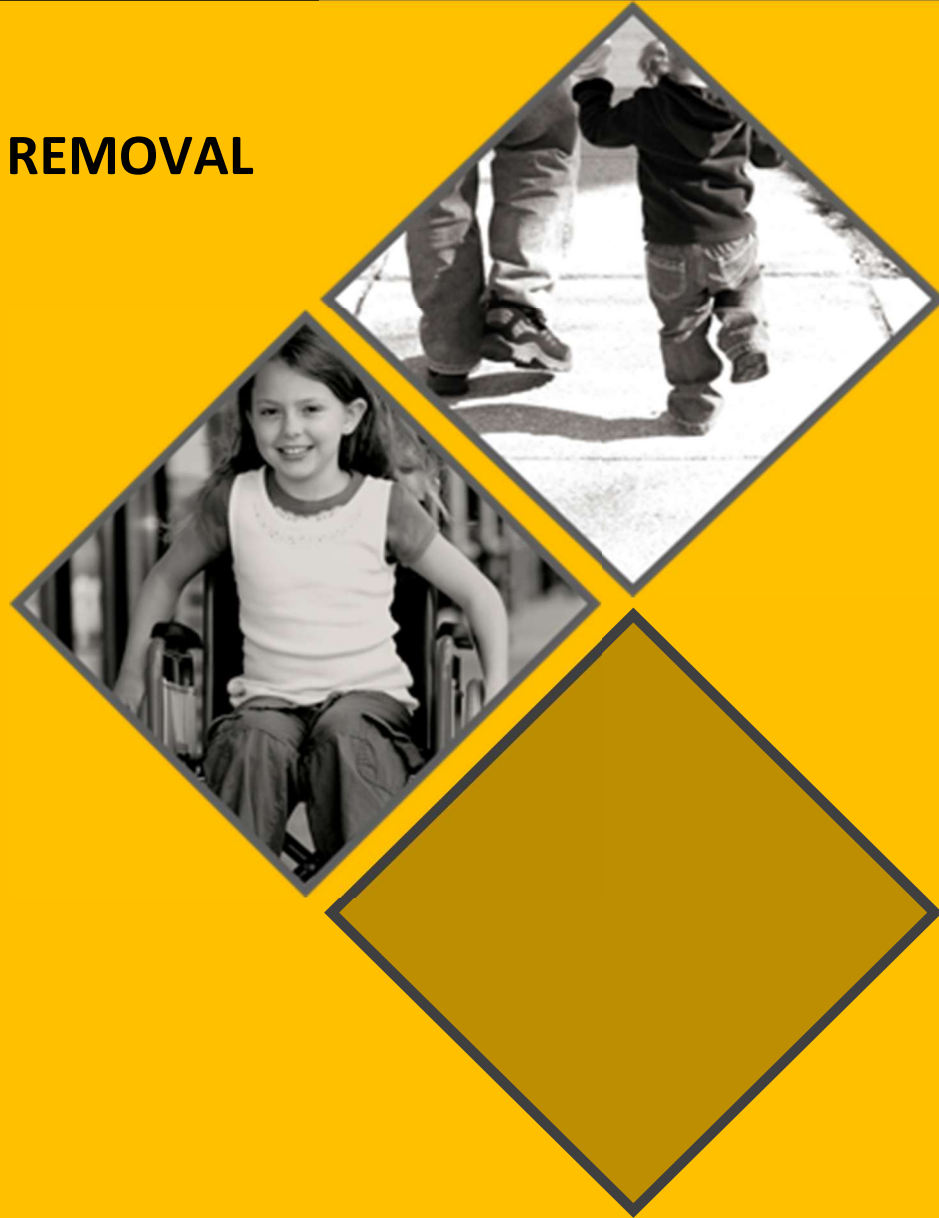
|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED



## **TOWN OF HENRIETTA – BERKSHIRE SUBDIVISION**

### **SIDEWALK TRIP HAZARD REMOVAL SURVEY AND PROPOSAL**



May 22, 2026

© 2026 Precision Safe Sidewalks, LLC.

**Presented to: Wasył Gudselak,**

**Submitted by: Colt Agnew, Business Development Manager**

(800) 734-8891 ext. 335 M: (716) 229-9248 | [c.agnew@precisionsafesidewalks.com](mailto:c.agnew@precisionsafesidewalks.com)



ESTIMATE & PROPOSAL  
TOWN OF HENRIETTA  
PROPOSAL NUMBER PSS CAKM26-141-06

Precision Safe Sidewalks, LLC.  
Raleigh NC | Charlotte NC  
Mechanicsville VA | Charleston WV  
Washington DC | Albany NY | Western PA  
Office/Fax: (800) 734-8891  
[www.precisionsafesidewalks.com](http://www.precisionsafesidewalks.com)

**ESTIMATE:** This estimate has been prepared for:

**TOWN OF HENRIETTA  
BERKSHIRE SUBDIVISION  
TRIP & FALL HAZARD REMOVAL**

**Wasył Gudselak,**  
475 Calkins Rd, Rochester, NY 14623  
585-729-7653 | [wgudselak@henrietta.org](mailto:wgudselak@henrietta.org)

**EXECUTIVE SUMMARY:**

Using the information provided by Wasył Gudselak for the Town of Henrietta, Precision Safe Sidewalks conducted a risk assessment within the Berkshire Subdivision to identify sidewalk hazards that create trip-and-fall liabilities. Our assessment, conducted using the specifications of the Americans with Disabilities Act (ADA), revealed 319 trip-and-fall hazards (Vertical Height Displacements).

We observed that the overall sidewalk infrastructure in the assessed area is in generally good structural condition and is an ideal application for our precision-concrete-cutting repair method. Precision Safe Sidewalks proposes to remove all **319 sidewalk trip-and-fall hazards** in the assessed areas, meeting the customer's requirements, for **\$54,955**. We have also provided the option to select a subset of the hazards for repair by CLASS and AREA.

Should you request all hazards be repaired, Precision Safe Sidewalks can complete the work in as few as **4** workdays with 3 technicians. While the sidewalk restoration project is underway, we will:

- ✓ keep the sidewalks in service
- ✓ require no heavy equipment or traffic control
- ✓ remove all debris and recycle the concrete waste materials
- ✓ leave the repaired areas clean and free of trip-and-fall hazards.

Please note that our assessment also identified approximately **415 square feet** that cannot be repaired, shown in Exhibit C. The hazards shown in Exhibit C require demolition and replacement (D&R), which our company does not provide.



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## ESTIMATED SAVINGS SUMMARY:

We estimate our innovative, proprietary, precision-concrete-cutting method will save the Town of Henrietta more than **\$145,545** on this project versus traditional D&R methods.

We would be happy to discuss any aspect of this proposal and look forward to working with the Town of Henrietta to enhance its sidewalk ADA compliance program, reduce liability for trip-and-fall incidents, and improve the safety and walkability of public walkways.

At the Town of Henrietta's request, Precision Safe Sidewalks, LLC. will evaluate additional or alternate locations where our repair services can help stretch funds for sidewalk repairs.

## RISK MANAGEMENT:

Vertical Height Displacements (VHDs) with a differential between panels exceeding  $\frac{1}{4}$ " are considered accessibility barriers, pose a risk of trip-and-fall incidents, and are non-compliant with the Public Right of Way Accessibility Guidelines (PROWAG). It is important to note that all VHDs present a potential hazard to both individuals with disabilities and those without and can lead to accessibility barriers and trip-and-fall incidents. Our organization offers a classification system for trip-and-fall hazards based on height differentials, which can provide options for those with limited budgets.

It is worth noting that the risk of a trip-and-fall incident is generally equal for all identified hazards that require repair using our precision concrete cutting process. **Interestingly, customers have informed us that VHDs with a  $\frac{1}{2}$ " differential actually result in more incidents than larger VHDs, likely due to the fact that individuals have difficulty perceiving the differential, leading to a higher rate of trip-and-fall incidents.**

**RISK ASSESSMENT HAZARD LOCATIONS  
TOWN OF HENRIETTA  
475 CALKINS RD, ROCHESTER, NY 14623**



**The color of the symbol will appear as the hazard size**

**VHD ¼" to ½"**

**VHD ½" to 1"**

**VHD 1" to 2 ½"**



ESTIMATE & PROPOSAL  
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## METHODOLOGY – PREPARING THIS ESTIMATE:

1. A census was conducted and the following hazards were identified and grouped into two CLASSES and 10 AREAS:
- 2.

### CLASSES & SPECIFICATIONS

VHD 1" to 2½"

VHD ½" to 1"

3. An estimate of inch feet for each CLASS was prepared based on a slope of 1:12 for ½"-2½".
4. A fixed bid was prepared giving the flexibility to choose to repair hazards by CLASS, AREA, or all hazards in the proposal.

## PRICING **OPTION 1**: REPAIR SELECTED HAZARDS BY CLASS or AREA

| TABLE 1: SIDEWALK TRIP & FALL HAZARDS |                    |         |                 |                 |                  |          |
|---------------------------------------|--------------------|---------|-----------------|-----------------|------------------|----------|
| AREA                                  | LOCATION           |         | VHD<br>¼" to ½" | VHD<br>½" to 1" | VHD<br>1" to 2½" | TOTAL    |
| A                                     | Bracknell Cir      | Hazards | 0               | 8               | 1                | 9        |
|                                       |                    | Cost    | \$0             | \$1,316         | \$245            | \$1,561  |
| B                                     | Harrogate Crossing | Hazards | 0               | 42              | 29               | 71       |
|                                       |                    | Cost    | \$0             | \$6,909         | \$7,599          | \$14,508 |
| C                                     | Westcombe Park     | Hazards | 0               | 75              | 11               | 86       |
|                                       |                    | Cost    | \$0             | \$12,338        | \$2,695          | \$15,033 |
| D                                     | Sedgley Park       | Hazards | 0               | 34              | 6                | 40       |
|                                       |                    | Cost    | \$0             | \$5,593         | \$1,470          | \$7,063  |
| E                                     | Blaydon Loop       | Hazards | 0               | 5               | 1                | 6        |
|                                       |                    | Cost    | \$0             | \$823           | \$245            | \$1,068  |
| F                                     | Haywards Heath     | Hazards | 0               | 17              | 2                | 19       |
|                                       |                    | Cost    | \$0             | \$2,797         | \$490            | \$3,287  |
| G                                     | Southend Square    | Hazards | 0               | 5               | 0                | 5        |
|                                       |                    | Cost    | \$0             | \$823           | \$0              | \$823    |
| H                                     | Doncaster Trail    | Hazards | 0               | 28              | 9                | 37       |
|                                       |                    | Cost    | \$0             | \$4,606         | \$2,266          | \$6,872  |
| I                                     | Longton Pl         | Hazards | 0               | 35              | 11               | 46       |
|                                       |                    | Cost    | \$0             | \$5,758         | \$3,211          | \$8,969  |
| TOTAL ALL AREAS                       |                    | Hazards | 0               | 249             | 70               | 319      |
|                                       |                    | Cost    | \$0             | \$40,961        | \$18,222         |          |
|                                       |                    |         |                 |                 |                  |          |

*Note: Our company minimum to mobilize is \$12,468*





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You can choose any or all cells for repair in this option. For example, if you choose to repair all the VHD ½" to 1" hazards, the price is \$40,961. If you wanted to repair all trip-and-fall hazards in AREA C, Westcombe Park, the price is \$15,033. The options to make sidewalk repairs at a slope of 1:10 or 1:12 are available for any pricing option.

**PRICING OPTION 2: REPAIR ALL HAZARDS**

Precision Safe Sidewalks will remove **all identified sidewalk and curb hazards in the assessed area** from ¼" to 2½" for a **fixed price of \$54,955**.



## SCOPE OF WORK:

The scope of work includes identifying, measuring, recording, marking, and repairing the sidewalk hazards noted in our census at a slope of 1:8 for up to ½" and 1:12 for ½"-2½" (handicap ramps at 1:12), and removing approximately 507 lbs. of concrete debris from the area. Typically, we recycle this debris.

## AVERAGE PRICE PER SQUARE FOOT: \$5.48

There are 10,025 total square feet in the project area. Precision Safe Sidewalks' average price per square foot for the total project is \$5.48. While Precision Safe Sidewalks does not conduct Demolish & Replacement – (D&R) work, we can estimate that it would cost approximately \$15.00 per square foot for the Town of Henrietta to demolish and replace the project area using a third party. Estimated D&R costs for the Town of Henrietta would include:

- Cost of concrete – \$100 per cubic yard
- Underground scanning for lines, wires, utilities
- Tree and root removal
- Hydro excavation to remove soil with pressurized water near underground utilities
- Labor and Break up to remove existing concrete
- Labor to Pour, Form, Level, Finish, Float & Cut control joints.
- Fuel for multiple site visits to repair or break-up, remove, pour, remove forms, and restore adjacent items
- Equipment such as a backhoe, vehicle to transport backhoe, utility vehicle, and dump truck to remove debris
- Miscellaneous materials to prepare concrete
- Landscape repair

| TABLE 2: COST PER SQUARE FOOT |
|-------------------------------|
| \$5.48                        |

## ESTIMATED SAVINGS: \$145,545

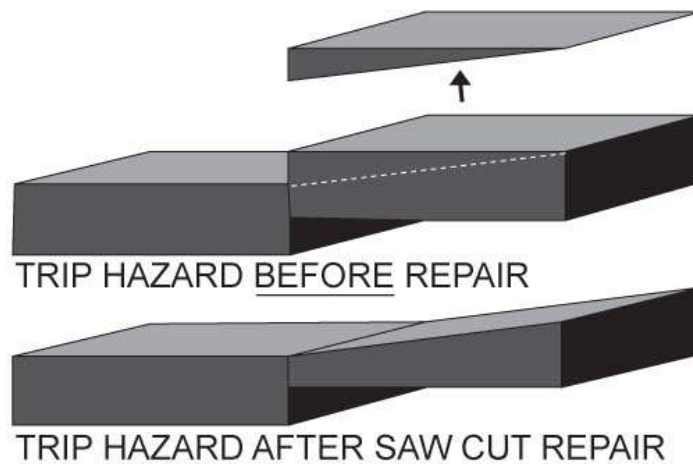
If all the panels were demolished and replaced by a third party at a replacement cost of \$15.00 per square foot, we estimate the Town of Henrietta will save more than \$145,545 by using Precision Safe Sidewalks proprietary repair process.

## REPAIR SCHEDULE & DURATION: 4 – 6 Days

When scheduled, we estimate the repairs for all hazards on the property will require 4 to 6 workdays with the note that wet weather days will delay our operations. We will remove small sections (10' to 15') of sidewalk from service for periods that range from 3 minutes to 45 minutes and will control all traffic around these areas while they are being repaired. No assistance will be required from the Town of Henrietta, although we welcome site visits, evaluations, or inspections at your convenience at any time.

## REPAIR SPECIFICATIONS:

1. Three measurements will be taken of every hazard:
  - Height<sup>1</sup> – the highest point of the hazard
  - Height<sup>2</sup> – the lowest point of the hazard
  - Length
  - Full Address Location
2. Hazards will be removed from the full length of the panel (full edge-to-edge repair);
3. Sidewalks will be repaired at a slope of 1:12 for ½"-2½"
4. Handicap ramps or special areas will be repaired at a slope of 1:12. Debris from repaired areas will be collected and removed
5. A dust abatement system will be used during all repair operations
6. The repaired area will be smooth and uniform with a coefficient of friction exceeding OSHA requirements for public walkways
7. A detailed, auditable invoice will be presented for every repair.



## WARRANTY:

Precision Safe Sidewalks, LLC. guarantees its work as follows:

1. All trip and fall hazard repairs will have a zero point of differential in height with the adjacent panel.
2. Repairs will affect only the panel causing the hazard; adjacent panels or immovable objects will be unaffected.
3. The slope of all repairs will be at your specification. For this estimate, we have assumed a repair slope of 1:12.
4. The repaired surface will exceed OSHA requirements for friction on public walkways.



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## SAFETY:

Precision Safe Sidewalks, LLC. has an impeccable safety record: we use OSHA-approved equipment, certify all employees who work directly in trip and fall hazard repair, and utilize outstanding safety practices for both employees and the public who may be using the walkways we are repairing. We have worked in dense urban, high-pedestrian-traffic areas and universities, as well as residential neighborhoods and historic districts to complete projects without incident. Our clients often receive unsolicited compliments for the work we have performed for them.

## INSURANCE and INCORPORATION:

Precision Safe Sidewalks, LLC, is a corporation registered in the state of South Carolina with Certificates of Authority to operate in North Carolina, Virginia, West Virginia, Pennsylvania, New York, and the District of Columbia. We serve the entire states of North Carolina, Virginia, West Virginia, and the District of Columbia. Proof of liability, workers compensation, and auto insurance will be provided as requested.

## SOLE SOURCE:

Due to the nature of our business, and in lieu of the competitive bidding process, frequently we have been asked to provide documentation that our technology relies upon proprietary methods, information, exclusive licenses, and/or patented equipment that have been issued by the U.S. Patent and Trademark office.

PSS is a franchisee of Precision Concrete Cutting (PCC). Within the states of North Carolina, Virginia, West Virginia, Pennsylvania, New York, and the District of Columbia, Precision Safe Sidewalks, LLC, is the sole party and sole licensee (license number: PCCVA2008A) to utilize PCC's proprietary training and method for identifying and removing sidewalk trip hazards. PSS also uses proprietary technology as described by the following patent numbers:

U.S. Pat. No. 11,628,596

U.S. Pat. No. 9,759,559

U.S. Pat. No. 9,494,407

Generally, these patents apply to the equipment and dust abatement system used by Precision Safe Sidewalks, LLC and enable us to provide the best available trip-and-fall hazard removal service to our clients. PSS also utilizes various trade secrets to conduct its work using its proprietary process for identifying, analyzing, and removing sidewalk trip hazards. As shown by the quality of our work, we use these trade secrets to provide unparalleled results for our customers. PSS also utilizes proprietary, copyright-protected software for the collection, organization, analysis, and presentation of trip hazards. This allows us to provide the most thorough and detailed sidewalk hazard surveys, which is the vital first step to an effective sidewalk asset management program.

A sole source letter is available upon request.

## US GREEN BUILDING COUNCIL MEMBER

As a member of the Green Building Council, we track savings from the use of our service, which is a green building practice. For this project, we estimate savings will include:



The U.S. Green Building Council (USGBC) is a 501(c)(3) nonprofit membership organization with a vision of a sustainable built environment within a generation. Its membership includes corporations, builders, universities, government agencies, and other nonprofit organizations. USGBC is dedicated to expanding green building practices and education and its LEED® (Leadership in Energy and Environmental Design) Green Building Rating System™.

## GREEN PARAMETERS:

### **Estimated Natural Resources Saved:**

- between 221 and 234 tons of waste concrete from removal and landfills (3,342 cubic feet of concrete at an average weight of 132 to 140 lbs. per cubic foot)
- approximately same amount of materials and resources to replace the concrete that was removed

### **Estimated Fossil Fuels Saved: 365 gallons**

- hauling equipment to and from the site to remove sidewalks
- operating backhoe equipment to break up and remove concrete
- round trip transportation of 221 to 234 tons of debris to the landfill
- round trip transportation of new materials to replace the removed sidewalks

### **Estimated Greenhouse Gas Emissions Avoided: 33.0 Metric Tons CO<sub>2</sub>**

Our clients often wonder what reducing carbon dioxide (CO<sub>2</sub>) emissions from repairing sidewalks means in everyday terms – instead of demolishing and replacing them. We have taken the parameters from your project and used the Greenhouse Gas Equivalencies Calculator (provided by the US Environmental Protection Agency) to help us understand just that. For this project, an estimated 33.0 *Metric Tons of CO<sub>2</sub> – Carbon Dioxide or CO<sub>2</sub> equivalent gases will not be produced*: This is the result of repairing the trip-and-fall hazards on sidewalks versus demolishing the sidewalk panels and sending them to the landfill.





ESTIMATE & PROPOSAL  
TOWN OF HENRIETTA  
PROPOSAL NUMBER PSS CAKM26-141-06

Precision Safe Sidewalks, LLC.  
Raleigh NC | Charlotte NC  
Mechanicsville VA | Charleston WV  
Washington DC | Albany NY | Western PA  
Office/Fax: (800) 734-8891  
[www.precisionssafesidewalks.com](http://www.precisionssafesidewalks.com)

## PICTURES & SPECIAL CASES:

Pictures of VHD hazard examples and Special Cases in the project area are included in Exhibit A.

Some sidewalk panels were cracked but serviceable – if the hazard around the crack was repaired; if a panel had 2 or more cracks, no repair work was estimated. Generally, if a panel had one or two cracks and was serviceable, repairs were estimated and included in the totals above. These numbers are small and not significant.

## UNREPAIRABLE HAZARDS:

A small percentage of trip-and-fall hazards cannot be repaired using our process. There are approximately 415 square feet of sidewalk that will require D&R, which we do not provide. Information about these hazards PSS cannot repair is shown in Exhibit C. If requested in advance, PSS can provide information to the customer about where those hazards are located.

## CONFIDENTIALITY:

This copyrighted material is presented by Precision Safe Sidewalks, LLC. to the Town of Henrietta for the purpose of evaluating an offer to provide trip-and-fall hazard removal services. These literary, graphic, and pictorial works may not be reproduced or retransmitted in any form and the information presented in this proposal may not be disseminated without express written consent.

## PROJECT INITIATION:

When advised of acceptance of this proposal, Precision Safe Sidewalks will assign an Operations Manager for the project who will conduct a kick-off meeting with the project manager assigned by the Town of Henrietta. During this meeting, we will discuss:

- Project Strategy and starting location
- Project Schedule and workdays
- Special scheduling requests
- Reporting on progress
- General specifications for repairs
- Contact information
- Additional Town of Henrietta requirements

## EXHIBIT A: Sample Hazards



**VHD 1" to 2 ½"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD 1" to 2 ½"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD 1" to 2 ½"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD 1" to 2 ½"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process





**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process





**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process





**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



**VHD ½" to 1"**  
**TRIP AND FALL HAZARD**  
Repairable using Precision  
Concrete Cutting Process



## EXHIBIT B

### Sidewalk Trip-and-Fall Hazard Repair Example







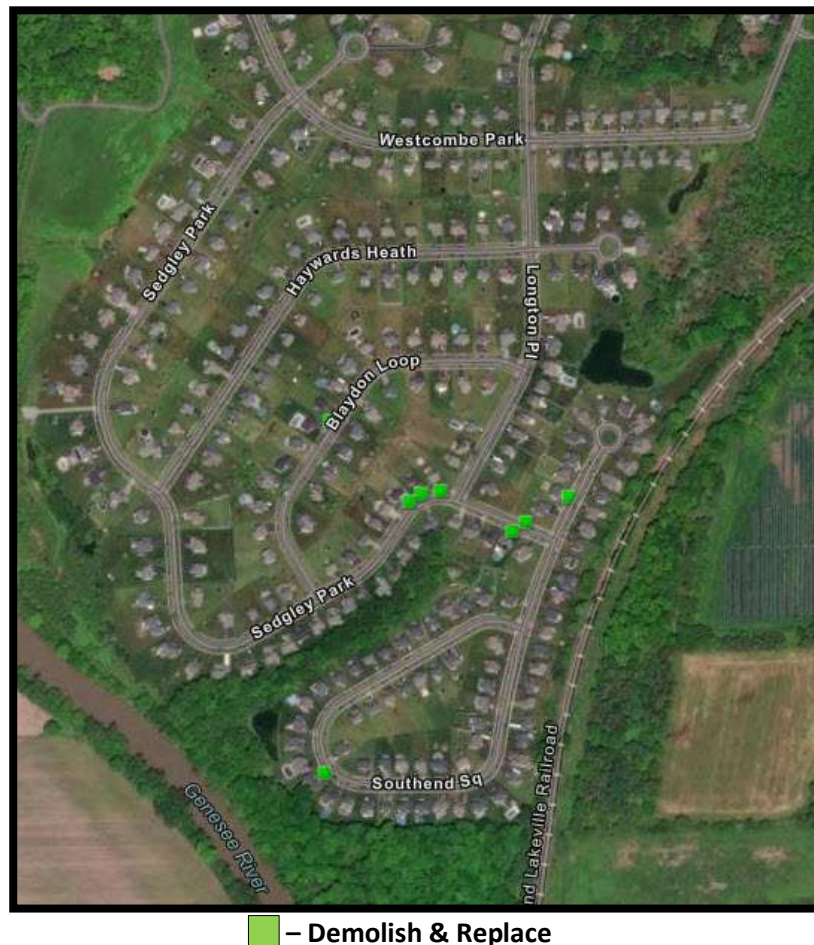
## EXHIBIT C

### Unrepairable Hazards

(These areas require demolition & replacement, which PSS does not provide.)

| TABLE 3: DEMOLISH & REPLACEMENT PANELS (D&R) |                 |             |
|----------------------------------------------|-----------------|-------------|
| Area                                         | Location        | Square Feet |
| D                                            | SEDGLEY PARK    | 230         |
| E                                            | BLAYDON LOOP    | 75          |
| G                                            | SOUTHEND SQUARE | 75          |
| H                                            | DONCASTER TRL   | 35          |
| TOTAL                                        |                 | 415         |

Precision Safe Sidewalks does not conduct Demolition & Replacement (D&R) operations and this work must be performed by a third party.



## DEMOLISH & REPLACE EXAMPLES

Precision Safe Sidewalks does not conduct Demolition & Replacement (D&R) operations; this work must be performed by a third party if the client so chooses. PSS provides this information as a courtesy only.



## EXHIBIT D

### Slope Specifications from Americans with Disabilities Act

**303.3 Beveled.** Changes in level between  $\frac{1}{4}$  inch (6.4 mm) high minimum and  $\frac{1}{2}$  inch (13 mm) high maximum shall be beveled with a slope not steeper than 1:2.

**Advisory 303.3 Beveled.** A change in level of  $\frac{1}{2}$  inch (13 mm) is permitted to be  $\frac{1}{4}$  inch (6.4 mm) vertical plus  $\frac{1}{4}$  inch (6.4 mm) beveled. However, in no case may the combined change in level exceed  $\frac{1}{2}$  inch (13 mm). Changes in level exceeding  $\frac{1}{2}$  inch (13 mm) must comply with 405 (Ramps) or 406 (Curb Ramps).

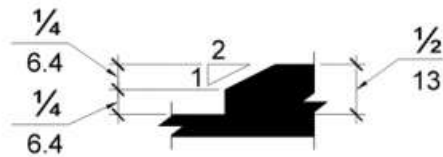


Figure 303.3  
Beveled Change in Level

**303.4 Ramps.** Changes in level greater than  $\frac{1}{2}$  inch (13 mm) high shall be *ramped*, and shall comply with 405 or 406.

#### 405 Ramps

**405.1 General.** *Ramps* on *accessible* routes shall comply with 405.

**EXCEPTION:** In *assembly areas*, aisle *ramps* adjacent to seating and not serving *elements* required to be on an *accessible* route shall not be required to comply with 405.

**405.2 Slope.** *Ramp* runs shall have a *running slope* not steeper than 1:12.

**EXCEPTION:** In existing *sites*, *buildings*, and *facilities*, *ramps* shall be permitted to have *running slopes* steeper than 1:12 complying with Table 405.2 where such slopes are necessary due to *space* limitations.

TECHNICAL

CHAPTER 4: ACCESSIBLE ROUTES

Table 405.2 Maximum Ramp Slope and Rise for Existing Sites, Buildings, and Facilities

| Slope <sup>1</sup>                          | Maximum Rise      |
|---------------------------------------------|-------------------|
| Steeper than 1:10 but not steeper than 1:8  | 3 inches (75 mm)  |
| Steeper than 1:12 but not steeper than 1:10 | 6 inches (150 mm) |

1. A slope steeper than 1:8 is prohibited.

**Advisory 405.2 Slope.** To accommodate the widest range of users, provide ramps with the least possible running slope and, wherever possible, accompany ramps with stairs for use by those individuals for whom distance presents a greater barrier than steps, e.g., people with heart disease or limited stamina.





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[www.precisionsafesidewalks.com](http://www.precisionsafesidewalks.com)

## NOTES

1. Precision Safe Sidewalks LLC ("PSS"), provides the proposal subject to the terms and conditions set forth in herein (the "Terms"). Acceptance of PSS's proposal by the customer (the "customer" or "you") constitutes the agreement by customer to engage PSS in accordance with such proposal and these Terms. Acceptance of PSS's proposal will occur by the customer providing a purchase order to PSS in respect of the proposed services or by click-through or similar agreement by the parties. PSS priced this proposal based on the customer's approved repair specifications. The ADA's guidance on sidewalk repair is provided in Exhibit D for the customer's review (see sections 303 and 405). Approval of this project by any method is approval of the specifications/slopes priced in the proposal.
2. PSS repairs only those uneven sidewalk panels specifically approved by you, our customer, and therefore makes no guarantee that the property is free of uneven sidewalk hazards or other trip hazards. Once on site, PSS may not complete an approved repair(s) in some cases because: (a) a hazard's actual measurement at the time of repair exceeds approved customer specifications, and/or (b) in the crew leader's judgment, our repair attempt would cause further damage to the concrete slab or be insufficient to satisfactorily remove the existing hazard and/or mitigate its potential liability. Such excluded hazards, if any, will be left "as found" and will require customer's alternative remedy.
3. If PSS is required to halt work due to circumstances outside of its control, including but not limited to delays caused by the Customer, property access issues, third-party interventions, permitting or regulatory disputes, or any other unforeseen interruptions not attributable to PSS, the Customer agrees to compensate PSS for downtime at a rate of \$250 per hour per crew. Time will be calculated in one-hour increments, beginning from the moment work is stopped until PSS is authorized and able to resume operations. If work cannot resume within a reasonable timeframe, PSS reserves the right to demobilize, and additional remobilization fees may apply. By accepting this proposal, the Customer acknowledges this policy and agrees to these terms.
4. After the project is completed, new trip-and-fall hazards may occur or reoccur due to tree roots, water, settling, and other natural and man-made causes outside of PSS' control. Upon completion of the project, PSS is not liable for any related claims, losses, or damages. PSS is not responsible for cracks or defects in poured concrete that may exist due to materials or methods used by original installer. In the course of performing trip hazard removal services, PSS may encounter flaws or defects within the concrete that are not visible or detectable prior to cutting. Such flaws, while uncommon, may include air pockets, voids, or weak points resulting from how the concrete was originally poured. These defects can impact the structural integrity of the panel and, in some cases, may cause chipping, spalling, or unexpected breakage when cutting occurs. PSS technicians will use commercially reasonable efforts to achieve ADA compliance and an aesthetically pleasing result; however, PSS cannot guarantee a flawless appearance or the structural integrity of any panel affected by such pre-existing defects. By accepting this proposal, the Customer acknowledges and accepts that PSS is not responsible for the presence of such flaws, nor is PSS liable for any associated costs or obligations to repair or replace affected areas.
5. While we endeavor to perform our services in a professional, thorough, and workmanlike manner, we work with hundreds or thousands of hazards on each job and therefore cannot make any guarantees or warranties regarding the completeness of hazard removal. Should you identify any hazards that were missed, whether within the specified scope of this project or not, please contact us and we will work with you to address them.



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6. PSS is an equal opportunity employer. PSS does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender identity, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, volunteers, subcontractors, vendors, and clients. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, religion (creed), gender, gender identity, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military or veteran's status.

7. PSS is committed to providing a safe environment for all its employees free from discrimination on any ground and from harassment at work including sexual harassment. PSS will treat all incidents seriously and promptly investigate all allegations of sexual harassment. Any person found to have sexually harassed another will face disciplinary action, up to and including dismissal from employment. All complaints of sexual harassment will be taken seriously and treated with respect and in confidence. No one will be retaliated against for making such a complaint. Sexual harassment is unwelcome conduct of a sexual nature which makes a person feel offended, humiliated, and/or intimidated. It includes situations where a person is asked to engage in sexual activity as a condition of that person's employment, as well as situations which create an environment that is hostile, intimidating, or humiliating for the recipient. Sexual harassment may involve one or more incidents, and actions constituting harassment may be physical, verbal, or non-verbal.

8. In accepting any portion of this proposal, if you certify that a job or project is not subject to prevailing wage, and it is later determined to be a prevailing wage job, there will be a 30% upcharge or the calculated additional cost of the wages, whichever is greater.

9. Although drawn by PSS, this Agreement shall – in the event of any dispute over its meaning or application – be interpreted fairly and reasonably and neither more strongly for nor against either Party.

10. The undersigned (the "Customer") hereby engages Precision Safe Sidewalks ("PSS") and agrees to the terms and conditions set forth below. PSS removes only those trip-and-fall hazards specifically requested by customers. PSS makes no guarantee or representation that the property is free of trip-and-fall hazards after the contract is completed. In addition, PSS only performs certain trip-and-fall hazard repairs. Among other things, PSS does not remove and replace sidewalk. Furthermore, to preserve clients' budgets, PSS typically does not perform any repair at or around any sidewalk slab that requires demolition and replacement (D&R). Also, it is recognized that after completion of the contract, trip-and-fall hazards may and frequently do continue to move naturally over time due to roots, water, freezing, pipes, and other natural or man-made causes. PSS is not responsible for movement or changes in the sidewalk and is not liable for any related claims, losses, damages, or liabilities pertaining thereto. It is the customer's responsibility to provide proper access to the project area, and PSS assumes no liability for trip-and-fall hazards that cannot be identified or repaired due to parked vehicles or other obstacle preventing safe and practical access.

11. This proposal is valid for 60 days from the issuance date. After that date, PSS' survey (and therefore our pricing) will become outdated, as sidewalk panels are always shifting, creating new hazards. Your post 60 days pricing would be \$60,451 and would be valid until 180 days after this proposal's issuance date.



ESTIMATE & PROPOSAL  
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[www.precisionsafesidewalks.com](http://www.precisionsafesidewalks.com)

12. By signing below acceptance of proposal, I attest that I have read the above statements, understand them completely, and agree. I confirm that I am duly authorized to sign this agreement on behalf of the Customer. By my signature, I authorize PSS to complete the work detailed in this proposal in accordance with PSS's schedule and pricing below and attached. Also, payment of PSS's invoice(s) will confirm that I have inspected PSS's work and that it was performed to my satisfaction.

13. Hazard Remedy Disclaimer. Pursuant to this agreement, PSS is utilizing commercially reasonable efforts to locate and remedy hazards within the scope of its engagement. PSS's engagement, however, is not and shall not be interpreted as a warranty or guarantee that all hazards and potential hazards have been identified and remedied. Hazards can be difficult to locate and may be hidden in various ways; while PSS will attempt to locate all reasonably identifiable hazards, PSS cannot guarantee that it will locate all hazards. In addition, worksites can change on a daily basis (or more frequently), and PSS is not responsible for ongoing changes to worksites after it identifies and remedies hazards. By signing this agreement, Customer agrees and acknowledges that PSS cannot and does not claim to identify and remove all hazards from the worksite, and that Customer, and not PSS, holds responsibility for hazards on its property.

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ESTIMATE & PROPOSAL  
TOWN OF HENRIETTA  
PROPOSAL NUMBER PSS CAKM26-141-06

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Office/Fax: (800) 734-8891  
[www.precisionsafesidewalks.com](http://www.precisionsafesidewalks.com)

## ACCEPTANCE OF PROPOSAL

FAX TO: (800) 734-8891

Or EMAIL TO: [c.agnew@precisionsafesidewalks.com](mailto:c.agnew@precisionsafesidewalks.com)

**SCOPE of PROJECT:**

Repair of trip and fall hazards in areas identified in PROPOSAL  
NUMBER: PSS CAKM26-141-06

**OPTION/COST:**

**P. O. NUMBER:**

Date:

Name:

**APPROVED BY:**

Signature:

Title:

Phone:

Email:

**NOTES:**

Will this project require payment of prevailing wage and/or certified payroll reports? YES NO

Is your company exempt from NY state sales tax? YES NO

(If yes, please provide a copy of your exemption certificate for our records.)

If your organization utilizes a vendor registration or management system that requires our enrollment, please provide all relevant links and documentation prior to proposal acceptance. If such requirements are not disclosed prior to execution of this agreement, we cannot be held responsible for delays in enrollment or additional administrative obligations that may affect timely payment. Unless otherwise agreed in writing, payment is due upon receipt of invoice. Any undisclosed post-contract registration or approval processes shall not serve as a valid basis to delay or withhold payment.

Upon receipt of this signed acceptance, Precision Safe Sidewalks, LLC. will schedule the requested repairs. Every effort will be made to accommodate the Requested Start Date. Approved projects are subject to progress billing.

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-224/2026                      To authorize the purchase of desktop computer systems per the 2026 Adopted budget.

On Motion of  
Councilmember Barley

Seconded by  
Councilmember Sefranek

WHEREAS, the 2026 Budget has funds for replacement desktop computer systems; and

WHEREAS, the Director of Information Technology has reviewed the appropriate specifications for replacing the computers that are designated for replacement as per the IT Department desktop replacement schedule; and

WHEREAS, a SourceWell purchasing contract offers the computer systems meeting those specifications and offers such systems through CDW Government in the amount of \$13,500.00.

THEREFORE, BE IT RESOLVED, that CDW Government, 75 Remittance Drive, Suite 1515, Chicago, Illinois 60675-1515, be hereby awarded the purchase of nine HP ProDesk Desktop computer systems.

BE IT FURTHER RESOLVED, that the Director of Finance be hereby authorized to pay CDW Government in the amount not to exceed \$13,500.00, upon delivery, receipt of all proper documentation, and acceptance by the Director of Information Technology.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED





Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

## QUOTE CONFIRMATION

### Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

### ANDREW STEWART,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

| QUOTE # | QUOTE DATE | QUOTE REFERENCE | CUSTOMER # | GRAND TOTAL        |
|---------|------------|-----------------|------------|--------------------|
| PXCM494 | 6/8/2026   | HP (9)          | 3939691    | <b>\$13,322.07</b> |

### QUOTE DETAILS

| ITEM                                                                                                                                                                                              | QTY | CDW#    | UNIT PRICE | EXT. PRICE  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------|------------|-------------|
| <a href="#">HP ProDesk 4 G1i Desktop Computer - Intel Core Ultra 5 15th Gen 235 - vPro</a><br>Mfg. Part#: BH9H0UT#ABA<br>Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)          | 9   | 8394828 | \$1,334.52 | \$12,010.68 |
| <a href="#">HP 3y Onsite w Predictive Detection Alerts Desktop</a><br>Mfg. Part#: UJ0G3E<br>Electronic distribution - NO MEDIA<br>Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923) | 9   | 8398006 | \$103.33   | \$929.97    |
| <a href="#">HP DisplayPort 2.1 v3 Flex IO</a><br>Mfg. Part#: B6BS8AA<br>Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)                                                           | 9   | 8532744 | \$42.38    | \$381.42    |

**SUBTOTAL**

**\$13,322.07**

|             |                    |
|-------------|--------------------|
| SHIPPING    | \$0.00             |
| SALES TAX   | \$0.00             |
| GRAND TOTAL | <b>\$13,322.07</b> |

| PURCHASER BILLING INFO                                                                                                                                                                            | DELIVER TO                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Billing Address:</b><br>TOWN OF HENRIETTA<br>ACCTS PAYABLE<br>475 CALKINS RD<br>ROCHESTER, NY 14623-4241<br><b>Phone:</b> (585) 334-7700<br><b>Payment Terms:</b> Net 30 Days-Govt State/Local | <b>Shipping Address:</b><br>TOWN OF HENRIETTA<br>ADIS CULINOVIC<br>475 CALKINS RD<br>ROCHESTER, NY 14623-4241<br><b>Phone:</b> (585) 334-7700<br><b>Shipping Method:</b> UPS Ground (2- 3 Day) |
|                                                                                                                                                                                                   | <b>Please remit payments to:</b><br><br>CDW Government<br>75 Remittance Drive<br>Suite 1515<br>Chicago, IL 60675-1515                                                                          |



### Sales Contact Info

**Angelo Cappetta** | (855) 822-9415 | [angelo@cdwg.com](mailto:angelo@cdwg.com)

### Need Help?



My Account



Support



Call 800.800.4239

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2026 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-225/2026                      To appoint Jennifer Black as an additional Marriage Officer.

On Motion of  
Councilmember Sefranek

Seconded by  
Councilmember Owens

WHEREAS, the Town of Henrietta first appointed Janet L. Howland as Marriage Officer on May 6, 2015 through Resolution #10-146/2015, per New York State Domestic Relations Law Article 3, Section §11-C; and

WHEREAS, Janet L. Howland has continued to serve as Marriage Officer, but plans to relocate out of state and will therefore discontinue officiating marriage ceremonies for the Town of Henrietta in July 2026; and

WHEREAS, over the last eleven years the Town of Henrietta has found it beneficial having a Marriage Officer; and

WHEREAS, Jennifer Black is a qualified resident of the Town of Henrietta who wishes to serve as Marriage Officer.

THEREFORE, BE IT RESOLVED, that Jennifer Black be and is hereby appointed as an additional Marriage Officer for the remainder of a two (2) year term, expiring on December 31, 2026, at the discretion of the Town Board.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-226/2026                      To update the 2026 Dog Control Fee Schedule.

|                                     |                                       |
|-------------------------------------|---------------------------------------|
| On Motion of<br>Councilmember Owens | Seconded by<br>Councilmember Stafford |
|-------------------------------------|---------------------------------------|

WHEREAS, the Town of Henrietta from time to time has dogs that are found and never claimed;  
and

WHEREAS, many dog shelters are unable to take on additional dogs and the Town wishes to adopt dogs out to responsible owners; and

WHEREAS, there are many fees associated with taking care of the dogs in the Town’s possession prior to being able to adopt them out and the Town wishes to charge a fee for the adoption of dogs from the Town.

THEREFORE, BE IT RESOLVED, that the 2026 Dog Control Fee Schedule be updated to add the following fee:

| <i>Type of Service</i> | <i>Proposed Fees</i> |
|------------------------|----------------------|
| Dog Adoption           | \$50                 |

|                        |     |
|------------------------|-----|
| Duly put to a vote:    |     |
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

**Exhibit G**  
**Town of Henrietta**  
**Dog Control Fee Schedule**  
*Effective June 11, 2026*

*§ A301-1. Dog Control Fee Schedule*

| Type of Service                                                                                                                                                                                                                                             | Proposed Fees                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <b>Dog Vaccinations</b>                                                                                                                                                                                                                                     | <b>\$40.00 per vaccine</b>                                                           |
| <b>Dog Flea Treatment</b>                                                                                                                                                                                                                                   | <b>\$20.00</b>                                                                       |
| <b>Dog Deworming</b>                                                                                                                                                                                                                                        | <b>\$50.00</b>                                                                       |
| <b>Dog Emergency Exam</b>                                                                                                                                                                                                                                   | <b>Passed through from Hospital</b>                                                  |
| <b>Dog Medical Expenses</b>                                                                                                                                                                                                                                 | <b>Passed through from Hospital</b>                                                  |
| <b>Dog Adoption</b>                                                                                                                                                                                                                                         | <b>\$50</b>                                                                          |
| <b>Dog Cremation Fee</b> <i>(ashes are not returned to owner)</i>                                                                                                                                                                                           | <b>\$100 per dog</b>                                                                 |
| <b>Dog Euthanasia Fee</b> <i>(Injured or Severely Sick Animals ONLY)</i>                                                                                                                                                                                    | <b>\$80.00</b>                                                                       |
| <b>Dog Seizure Fees</b><br><i>(When an owner's dog(s) is picked up, within the past 12-months)</i>                                                                                                                                                          | <b>*State requires per owner. (If 3 dogs get out, that's incident 1, 2, &amp; 3)</b> |
| First Incident                                                                                                                                                                                                                                              | <b>\$30.00 per owner</b>                                                             |
| Second Incident                                                                                                                                                                                                                                             | <b>\$50.00 per owner</b>                                                             |
| Third Incident                                                                                                                                                                                                                                              | <b>\$75.00 per owner</b>                                                             |
| Fourth Incident                                                                                                                                                                                                                                             | <b>\$100.00 per owner</b>                                                            |
| Five or More Incidents                                                                                                                                                                                                                                      | <b>\$150.00 per owner</b>                                                            |
| <b>Dog Boarding Fees</b> <i>(Charged per 24-hour period, from time of seizure)</i>                                                                                                                                                                          |                                                                                      |
| First Day (0-24 hrs.)                                                                                                                                                                                                                                       | <b>\$40.00</b>                                                                       |
| Second through Fifth Day                                                                                                                                                                                                                                    | <b>\$30.00per day</b>                                                                |
| Each Additional Day                                                                                                                                                                                                                                         | <b>\$60.00per day</b>                                                                |
| <p>Except for unusual circumstances or when other arrangements have been made, after the stray hold is up, the dog will be transferred to the Humane Society or a NYS licensed rescue for adoption. Dogs not deemed fit for adoption may be euthanized.</p> |                                                                                      |



AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-227/2026                      To authorize the repair and reinforcement of the Henrietta Recreation Center playground shade structure (canopy).

On Motion of  
Councilmember Stafford

Seconded by  
Supervisor Schultz

WHEREAS, by Resolution #12-160/2019, on May 8, 2019, the Henrietta Town Board authorized the purchase of a new playground with surfacing and shade structure to be furnished and installed at the Henrietta Recreation Center; and

WHEREAS, a significant wind storm caused extensive damage to the shade structure; and

WHEREAS, the Town of Henrietta wishes to repair the shade structure and make it more resilient to future wind events, using funding from the Capital Projects Fund (H) – Parks & Rec Improvement Projects; and

WHEREAS, the Town sought quotes to either repair or replace the shade structure and two vendors responded with a third vendor declining to submit a quote; and

WHEREAS, Alpha Iron Works, LLC, 65 Goodway Drive South, Rochester, New York 14623 submitted the lowest quote in the amount of \$16,825.00 for the repair and reinforcement of the structure.

THEREFORE, BE IT RESOLVED, that the Director of Finance be hereby authorized to pay Alpha Iron Works, LLC, 65 Goodway Drive South, Rochester, New York 14623 for the Henrietta Recreation Center playground shade structure replacement, including labor and materials, at a cost not to exceed \$16,825.00, upon completion, receipt of all proper documentation, and acceptance by the Commissioner of Public Works or his designee.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED



65 Goodway Dr South  
Rochester, NY 14623  
Phone: (585) 424-7260  
Fax: (585) 424-7261  
<http://www.alphairon.com>

May 26, 2026

To: Town of Henrietta  
Attn: Wasyl Gudselak

Re: **Rec Center Shade Structure**

## REVISED Scope of Work

*ALPHA IRON WORKS, LLC'S SCOPE OF WORK, EXCLUSIONS AND QUALIFICATIONS ARE TO BE INCLUDED AS AN INTEGRAL PART OF THIS BID PROPOSAL AND ANY SUBSEQUENT P.O. OR CONTRACT THAT MAY RESULT;*

### To fabricate and install:

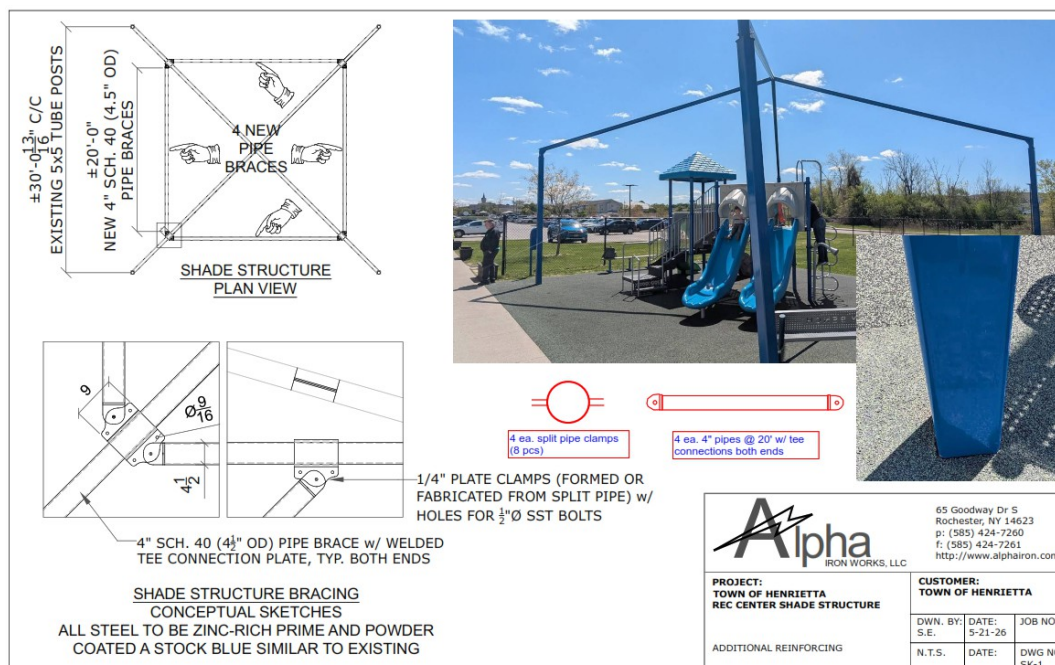
Four (4) 4" sch. 40 (4.5" OD) pipe braces attached to existing structure with custom clamps

All steel to be powder coated stock blue  
Shop sketch provided (No P.E. stamp)

**All for the sum of \$16,825.00, no tax included**

### We Do Not Include:

Items not listed  
Lawn Repair (we will need boom lift to work)  
Code Compliance  
Shift work or Premium Time  
Field Paint or Touch Up  
Demolition, Cutting, Patching, Removal or Protection of existing materials or Interferences with our work  
Professional Engineering or PE Stamp on Drawings



AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-228/2026                      To make appropriate budget transfers and adjustments to the 2026 Adopted Budget.

On Motion of  
Supervisor Schultz

Seconded by  
Councilmember Barley

WHEREAS, the Director of Finance has requested authorization to make Budget transfers and adjustments as part of the 2026 expenditures reconciliation, 2026 notification of CHIPS funding, and the 2026 approved budget; and

WHEREAS, the funds are available in the 2026 Budget year.

THEREFORE, BE IT RESOLVED, that the Director of Finance be hereby authorized to make the Budget Transfers and Adjustments per the attachment.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

**2026 Budget Transfers and Adjustments for MONTH DAY, 2026 Town Board Meeting**

| From Account | Account Description | Amount | To Account | Account Description |
|--------------|---------------------|--------|------------|---------------------|
|--------------|---------------------|--------|------------|---------------------|

**2026 Budget Transfers**

|                                                                         |                                          |             |              |                                   |
|-------------------------------------------------------------------------|------------------------------------------|-------------|--------------|-----------------------------------|
| <b>General</b>                                                          |                                          |             |              |                                   |
| A.1410.4.413                                                            | Town Clerk - Office Supplies             | \$ 25.00    | A.1330.4.413 | Tax Collector - Supplies - Office |
| <i>Department Head request</i>                                          |                                          |             |              |                                   |
| A.1440.4.413                                                            | Engineer - Supplies-Office               | \$ 254.79   | A.1440.2.200 | Engineer - Equipment              |
| A.1620.4.493                                                            | B&G Mtc - Payments to Contracted Vendors | \$ 5,200.80 | A.1620.2.203 | B&G Mtc - Field Equipment         |
| <i>Department Head/Supervisor request - Ventrac mower for wet areas</i> |                                          |             |              |                                   |

**2026 Budget Adjustments**

|                         |                                                                                             |                        |                      |                                   |
|-------------------------|---------------------------------------------------------------------------------------------|------------------------|----------------------|-----------------------------------|
| <b>Capital Projects</b> |                                                                                             |                        |                      |                                   |
| H.5410.3.301            | East River Rd Sidewalk                                                                      | \$ 478,570.49          | H.3089.0.000         | State Aid/Other                   |
|                         | Received funding from MM4 and DASNY/SAM for the East River Road Sidewalk/Renovation project |                        |                      |                                   |
|                         |                                                                                             | <b>Original Budget</b> | <b>NYS Funding</b>   | <b>Increase (Decrease) Amount</b> |
|                         | MM4                                                                                         | \$ -                   | \$ 253,916.62        | \$ 253,916.62                     |
|                         | DASNY/SAM                                                                                   | \$ -                   | \$ 224,653.87        | \$ 224,653.87                     |
|                         |                                                                                             | <u>\$ -</u>            | <u>\$ 478,570.49</u> | <u>\$ 478,570.49</u>              |

|              |                                                                     |               |              |                    |
|--------------|---------------------------------------------------------------------|---------------|--------------|--------------------|
| H.1620.3.318 | B&G Mtc - Sr. Center Addition                                       | \$ 515,000.00 | H.4089.0.000 | Federal Aid. Other |
|              | Book Monroe County ARPA monies allocated to the Sr. Center Addition |               |              |                    |

|                |                                                                                            |                        |                                   |                                   |
|----------------|--------------------------------------------------------------------------------------------|------------------------|-----------------------------------|-----------------------------------|
| <b>Highway</b> |                                                                                            |                        |                                   |                                   |
| DA.3501        | CHIPS                                                                                      | \$ 373,357.83          | DA.5112.4.400                     | Repairs - CHIPS                   |
|                | Received notification from NYS DOT for additional funding for CHIPS, Pave NY, EWR, and POP |                        |                                   |                                   |
|                |                                                                                            | <b>Original Budget</b> | <b>Final Funding per NYS DOT*</b> | <b>Increase (Decrease) Amount</b> |
|                | CHIPS                                                                                      | \$ 300,000.00          | \$ 384,412.32                     | \$ 84,412.32                      |
|                | Pave NY                                                                                    | \$ -                   | \$ 76,657.61                      | \$ 76,657.61                      |
|                | Extreme Weather                                                                            | \$ -                   | \$ 61,739.43                      | \$ 61,739.43                      |
|                | State Touring Route                                                                        | \$ 322,000.00          | \$ 421,443.40                     | \$ 99,443.40                      |
|                | Pave Our Potholes                                                                          | \$ -                   | \$ 51,105.07                      | \$ 51,105.07                      |
|                |                                                                                            | <u>\$ 622,000.00</u>   | <u>\$ 995,357.83</u>              | <u>\$ 373,357.83</u>              |

\* Add'l Funding of CHIPS, Pave NY and EWR per NYS DOT letters dated 06/02/2026

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-229/2026                      To hire personnel and make the attached changes.

On Motion of  
Councilmember Barley

Seconded by  
Councilmember Sefranek

BE IT RESOLVED, that the people found on Exhibit A be hired.

BE IT FURTHER RESOLVED, that the employee changes on Exhibit B be made.

BE IT FUTHER RESOLVED, that the employee hires and rehires for the Recreation Department summer 2026 programs be made.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED



## **Exhibit A**

|                 |                                                                                                                             |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------|
| Palmer, Drew    | Buildings & Grounds Department, effective June 1, 2026 <ul style="list-style-type: none"><li>• Laborer – Seasonal</li></ul> |
| Maehr, Daniel   | Buildings & Grounds Department, effective June 1, 2026 <ul style="list-style-type: none"><li>• Laborer – Seasonal</li></ul> |
| Smith, Kelly    | Senior Center, effective June 14, 2026 <ul style="list-style-type: none"><li>• Rec Ass't – Step 1</li></ul>                 |
| Barber, Melissa | Recreation Center (Parks), effective June 29, 2026 <ul style="list-style-type: none"><li>• Laborer – PT/Seasonal</li></ul>  |

## **Exhibit B**

|                 |                                                                                                                                                                                                              |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Young, John     | Buildings & Grounds Mtc. Department, effective March 22, 2026 <ul style="list-style-type: none"><li>• To: Sr. GEO</li><li>• From: GEO</li><li>• Correct effective date from previous TB Resolution</li></ul> |
| Foxluger, Dylan | Buildings & Grounds Mtc. Department, effective May 31, 2026 <ul style="list-style-type: none"><li>• To: MMII</li><li>• From: MMIII</li></ul>                                                                 |
| Elberty, Jack   | Recreation Center, effective June 14, 2026 <ul style="list-style-type: none"><li>• To: Recreation Leader</li><li>• From: Recreation Ass't. - PT</li></ul>                                                    |
| Young, John     | Buildings & Grounds Mtc. Department, effective June 1, 2026 <ul style="list-style-type: none"><li>• To: Sr. GEO</li><li>• From: Sr. GEO</li></ul>                                                            |
| Kitto, Jaclyn   | Recreation Department, effective May 18, 2026 <ul style="list-style-type: none"><li>• To: Sr. Recreation Supervisor</li><li>• From: Recreation Supervisor</li></ul>                                          |

## Exhibit C

# TOWN OF HENRIETTA INTER-OFFICE MEMORANDUM

To: Supervisor Stephen Schultz and Town Board

From: Recreation Department

Dept. Head: Pam Grundman, Director of Parks and Recreation

Date: 6/3/26

Subject: Summer 2026 New Hires

The following are **new and rehire staff** for the Recreation Department for summer 2026 programs. There will be a second list, submitted for the June 11<sup>th</sup> Town Board meeting, which will include new hires and a few additional returning staff. Effective date for new hires will be the payroll period beginning **June 28, 2026** through **September 5, 2026**.

| Name                      | Position/<br>Program  | Code     | Step              | Current<br>Rate | New<br>Rate | Hire<br>Status | Notes                      |
|---------------------------|-----------------------|----------|-------------------|-----------------|-------------|----------------|----------------------------|
| Arthmann-Martin           | Alexander             | 7310.5   | RA Step 1         | -----           |             | Rehire         |                            |
| Baker, Sarah              | Playground            | 7310.5   | RA Step 2         |                 |             | Rehire         |                            |
| Baumgartner, Brook        | Playground            | 7310.5   | Social Worker     |                 |             | Rehire         | Rate increase-since 2022   |
| Bekele, Yohana            | Zoom- Asst. Dir       | 7310.3   | R Att. Step 3     |                 |             | Rehire         | Position Chg.              |
| Bibb, Kenneth             | Basketball            | A.7310.1 | RS Step 4         |                 |             | Rehire         |                            |
| Blatter, Aiden            | Playground            | 7310.5   | RS Step 2         |                 |             | Rehire         |                            |
| Blatter, Julia            | Preschool Asst. Dir.  | 7310.5   | R Att Step 5      |                 |             | Rehire         |                            |
| Burrows, Alek             | Playground            | 7310.5   | R Att Step 4      |                 |             | Rehire         | Position chg. School prof. |
| Cassata, Joseph           | Zoom                  | 7310.3   | RA Step 3         |                 |             | Rehire         |                            |
| Cassidy, Jackson          | Baseball              | 7310.1   | RA Step 1         | -----           |             | New            |                            |
| Cassidy, Lauren           | Preschool             | 7310.2   | RA Step 3         |                 |             | Rehire         |                            |
| Clark, Payton             | Drama                 | 7310.1   | RA Step 3         |                 |             | Rehire         | Dept. Chg.                 |
| Coon, Therese             | Playground            | 7310.5   | Rec Spec          |                 |             | Rehire         | New Position               |
| Cox, Daile                | Playground Dir.       | 7310.5   | Prog. Dir. Step 3 |                 |             | Rehire         |                            |
| Cox, Lena                 | Playground Asst. Dir. | 7310.5   | RA Step 2         |                 |             | Rehire         | Exp./Position Chg.         |
| Cox, Maya                 | Teen Zoom Co-Dir.     | 7310.3   | Prog. Dir. Step 5 |                 |             | Rehire         |                            |
| Fox, Nathan               | Baseball              | 7310.1   | Baseball          | -----           |             | New            |                            |
| Genuard, Georgia          | Playground            | 7310.5   | Playground        | -----           |             | New            |                            |
| Gienau, Evan              | Playground Asst. Dir. | 7310.5   | R Att Step 4      |                 |             | Rehire         | Position Chg.              |
| Gilbert, Monica           | Bus Driver            | 7310.5   | Bus Driver        | -----           |             | New            |                            |
| Gilroy, Liam              | Playground            | 7310.5   | RA Step 3         |                 |             | Rehire         |                            |
| Godown, Emma              | Baseball              | 7310.1   | RA Step 2         |                 |             | Rehire         |                            |
| Gross, Matthew            | Baseball              | 7310.1   | RA Step 3         |                 |             | Rehire         |                            |
| Gurell, Reece             | Drama                 | 7310.1   | RA Step 2         |                 |             | Rehire         |                            |
| Hamilton-Much, Kristopher | Playground            | 7310.5   | RA Step 1         | -----           |             | New            |                            |
| Harrell, Judith           | Playground            | 7310.5   | RA Step 2         |                 |             | Rehire         |                            |
| Harris, Chance            | Playground Co-Dir     | 7310.5   | Prog. Dir. Step t | -----           |             | New            |                            |
| Herreid, Birknesh         | Playground            | 7310.5   | RA Step 2         |                 |             | Rehire         |                            |
| Herrera, Alexander        | S.T.A.R.              | 7310.6   | RA Step1          |                 |             | Rehire         |                            |

Rates available upon request.

|                       |                   |        |                   |       |  |             |                      |
|-----------------------|-------------------|--------|-------------------|-------|--|-------------|----------------------|
| House, Jalen          | Playground        | 7310.5 | RA Step 2         |       |  | Past Hire   |                      |
| Howe, Allanah         | Zoom              | 7310.3 | RA Step 3         | ----- |  | New         | School Prof.         |
| Kuhn, Kelly           | Zoom Dir.         | 7331.5 | Prog. Dir. Step 5 | ----- |  | New         |                      |
| Lamica, Allison       | Drama             | 7310.1 | Rec Att Step 5    |       |  | Rehire      | *Prof.               |
| Lamica, Emily         | Drama             | 7310.1 | RA Step 4         | ----- |  | New         | Teacher              |
| Lamica, Carol         | Drama Dir.        | 7310.1 | RS Step 5         |       |  | Rate Change |                      |
| Leathersich, Ella     | Drama             | 7310.1 | RA Step 2         |       |  | Rehire      |                      |
| Lembaris, Brittany    | Playground Sub    | 7310.5 | RS-PD Step 4      |       |  | Rehire/sub  | Past Hire/Teacher    |
| Mohamed, Aala         | Teen Zoom         | 7310.3 | RA Step 1         | ----- |  | New         |                      |
| McCormick, Kevin      | Playground Dir.   | 7310.5 | RS-PD Step 5      |       |  | Rehire      | Rehire, Teacher      |
| McGovern, Connor      | Playground        | 7310.5 | R Att Step 4      |       |  | Rehire      |                      |
| McFadden, Cierra      | Playgrounds       | 7310.5 | RA Step 3         |       |  | Rehire      | Dept.                |
| Mee, Timothy          | WSI/Lifeguard     | 7310.6 | WSI/Lifeguard     |       |  | Rehire      |                      |
| Miller, Jacquelyn     | S.T.A.R. Dir.     | 7310.6 | RS Step 5         |       |  | Rehire      |                      |
| O'Connor, Kelly       | Zoom Dir.         | 7310.3 | Prog. Dir. Step 5 | ----- |  | New         |                      |
| Osario, Joseph        | Playground        | 7310.5 | RA Step 1         |       |  | New         |                      |
| Pfluke, Cara          | Playground Co-Dir | 7310.5 | Prog. Dir. Step 5 |       |  | Rehire      | Position Chg.        |
| Pfluke, Evan          | Playground        | 7310.5 | RA Step 1         | ----- |  | New         |                      |
| Piedici, Caden        | Playground        | 7310.5 | RA Step 2         |       |  | Rehire      |                      |
| Pisano, Mia           | Preschool         | 7310.2 | RA Step 1         |       |  | Rehire      |                      |
| Richardson, Jazmin    | Preschool Dir.    | 7310.2 | Prog. Dir. Step 1 |       |  | Rehire      | Past Hire/Dept. Chg  |
| Rogers-Clark, Anthony | Playground        | 7310.5 | RA Step 2         |       |  | Rehire      |                      |
| Scott, Tory           | Playground Dir.   | 7310.5 | Prog. Dir. Step 5 |       |  | Rehire      | Position Chg/Prof.   |
| Shenoy, Kumuda        | Playground        | 7310.  | Playground        | ----- |  | New         | School Prof.         |
| Sherron, Emily        | Playground Dir.   | 7310.5 | Prog. Dir. Step 5 |       |  | Rehire      | Position Chg/Teacher |
| Smith, Douglas        | Bus Driver        | 7310.5 | Bus Driver        | ----- |  | New         |                      |
| St. John, Raina       | Playground        | 7310.5 | RA Step 1         | ----- |  | New         |                      |
| Stevens, Sherry       | Preschool Dir.    | 7310.2 | RS Step 4         |       |  | Returning   |                      |
| Tawfeeq, Keith        | STAR              | 7310.6 | RA Step 4         |       |  | New         | Prof-School          |
| Thompson, Reid        | Playground        | 7310.5 | RA Step 1         | ----- |  | New         |                      |
| Tisdale, Phoebe       | Playground        | 7310.5 | RA Step 4         | ----- |  | New         | Prof. Teacher        |
| Walent, Christopher   | Zoom              | 7310.3 | RA Step 4         | ----- |  | New         | Prof. Teacher        |
| Wright, Tobey         | Playground        | 7310.5 | RA Step 3         |       |  | Rehire      |                      |

**Please Note:** The Henrietta Recreation Department is still in the process of hiring additional staff to fill open positions. The following Programs will be hiring:

| Abbreviation Key |                                                                                                                                    |
|------------------|------------------------------------------------------------------------------------------------------------------------------------|
| Plgd             | Playground                                                                                                                         |
| PS               | Preschool                                                                                                                          |
| YAT              | Youth Asset Team                                                                                                                   |
| RS               | Rec Specialist                                                                                                                     |
| RA               | Rec Aide                                                                                                                           |
| R Att            | Rec Attendant                                                                                                                      |
| Prof.            | <b>*Professional: Indicates reason why staff placed on hire step, also includes experienced playground staff in new positions.</b> |
| RS               | Rec Specialist-Program Director of small programs                                                                                  |
| Prog. Dir.       | Program Director                                                                                                                   |

Rates available upon request.

## **\*See Bus Drive Activation List**

### **Bus Driver Re-Activation**

**Please Note:** Effective June 28, 2026 the new bus driver rate of \$22.15 for drivers and \$24.15 for the bus driver coordinator will go into effect for all bus drivers including payroll and voucher drivers per resolution at the June 11, 2026 Town Board Meeting.

| <b>Name</b>        | <b>Position</b>   | <b>Dept. Code</b> | <b>Step</b>      | <b>Current Rate</b> | <b>New Rate</b> | <b>Notes</b> |
|--------------------|-------------------|-------------------|------------------|---------------------|-----------------|--------------|
| Balliet, Molly     | Bus Driver        | 7310.5            | Bus Driver       |                     |                 | Rate Change  |
| Brown, Christine   | Bus Driver        | 7310.6            | Bus Driver       |                     |                 | Rate Change  |
| Burdett, Amy       | Bus Driver Coord. | 7310.5            | Bus Driver Cord. |                     |                 | Rate Change  |
| Butler, Ryan       | Bus Driver        | 7310.5            | Bus Driver       |                     |                 | Rat Change   |
| Carpenter, Jeffrey | Bus Driver        | 7310.3            | Bus Driver       |                     |                 | Rate Change  |
| Gaudioso, Jeffrey  | Bus Driver        | Sr. center        | Bus Driver       |                     |                 | Rate Change  |
| Hayes, Christopher | Bus Driver        | 7310.5            | Bus Driver       |                     |                 | Rate Change  |
| Kuehl, John        | Bus Driver        | 7310.3            | Bus Driver       |                     |                 | Rate Change  |
| LaSalle, Alexander | Bus Driver        | 7310.5            | Bus Driver       |                     |                 | Rate Change  |
| Manning, Ronald    | Bus Driver        | 7310.5            | Bus Driver       |                     |                 | Rate Change  |
| Mason, Charles     | Bus Driver        | 7310.5            | Bus Driver       |                     |                 | Rate Change  |
| Rodriguez, Robert  | Bus Driver        | 7310.5            | Bus Driver       |                     |                 | Rate Change  |
| Slattery, Andrea   | Bus Driver        | 7310.5            | Bus Driver       |                     |                 | Rate Change  |
| Stewart, Douglas   | Bus Driver        | 7310.5            | Bus Driver       |                     |                 | Rate Change  |
| Welch, Timothy     | Bus Driver        | 7310.5            | Bus Driver       |                     |                 | Rate Change  |
| Warren, Brandon    | Bus Driver        | 7310.5            | Bus Driver       |                     |                 | Rate Change  |

Rates available upon request.

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-230/2026                      To adopt Local Law No. 8 of 2026 to amend Chapter 224 of the Henrietta Town Code to update regulations pertaining to electronic reader board signs.

On Motion of                                              Seconded by  
Councilmember Sefranek                      Councilmember Owens

WHEREAS, Henrietta Town Code §224-13 details the restrictions for electronic reader board signs; and

WHEREAS, the Town Board believes those restrictions have become outdated and need to be updated to match the practice within the Town; and

WHEREAS, the Town is considering requiring higher sign license fees for signs that change more frequently, but under no circumstances, would allow a sign to transition from one message to the next in less time than 10-seconds; and

WHEREAS, a public hearing was duly advertised for and held on Thursday, June 11, 2026, at 6:00 p.m. with attendance both in-person and virtually for the purposes of gathering feedback with regards to said proposed Local Law, as called for by Town Board Resolution #10-201/2026, passed on May 20, 2026; and

WHEREAS, after reviewing all of the feedback received, and after careful deliberation, the Town Board has determined it is in the best interest of the Town to adopt the local law to update Town Code §224-13 to update the rules and restrictions regarding electronic reader board signs, including allowing for more frequent transitions between messages for a higher sign permit fee.

THEREFORE, BE IT RESOLVED, that the Town adopts the attached Local Law No. 8 of 2026 to amend Chapter 224 of the Henrietta Town Code to update regulations pertaining to electronic reader board signs.

BE IT FURTHER RESOLVED, that the Town Clerk of the Town of Henrietta is hereby directed to enter said Local Law into the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State of the State of New York.

BE IT FURTHER RESOLVED, that the 2026 Fee Schedule be updated to include the following entries under the "Signs" section of §A301-2 Department of Building and Fire Prevention Fee Schedule:

| <i>Type</i>                                                 | <i>Fee</i>                 |
|-------------------------------------------------------------|----------------------------|
| Electronic Reader Board Sign – New or Renewal               | Minimum \$150 or \$5.00/sf |
| Electronic Reader Board Sign – 10-second minimum dwell time | Additional \$3.00/sf       |

Duly put to a vote:  
Councilmember Barley                      Aye  
Councilmember Stafford                      Aye  
Councilmember Sefranek                      Aye  
Councilmember Owens                      Aye  
Supervisor Schultz                      Aye

RESOLUTION ADOPTED



## **LOCAL LAW No. 8 of 2026**

### **A Local Law to Amend Chapter 224 of the Henrietta Town Code to Update Regulations Pertaining to Electronic Reader Board Signs.**

Be it enacted by the Town Board of the Town of Henrietta, Monroe County, State of New York, as follows:

#### **Section I.     Authorization**

The adoption of this Local Law is in accordance with Municipal Home Rule Law § 10.

#### **Section II.    Title and Purpose**

This law shall be known as and may be cited as Local Law No. 8 of 2026 to amend Chapter 224 of the Henrietta Town Code to update regulations relating to electronic reader board signs.

#### **Section III.   Legislative Finding**

The Town Board of the Town of Henrietta finds and hereby determines that Henrietta Town Code Chapter 224 requires updating regarding the regulations governing electronic reader board signs. Advances in technology and the growing availability of such signs have changed the practices associated with the display of messages on these electronic signs and warrants the updating of said regulations which were last amended by Local Law No. 1 of 2015 on February 18, 2015.

#### **Section IV.    Amendment**

Section 224-13, titled Electronic Reader Board Signs, is hereby modified to read as follows:

An electronic reader board sign is an illuminated sign with a changeable message. Electronic reader board signs are permitted in the Town of Henrietta subject to the following restrictions:

- A. They are not permitted in residential zoning districts.
- B. They may only be permitted upon obtaining a Special Use Permit from the Town Board, as provided by Article XII of Chapter 295.
- C. They must be free-standing signs, either mounted on poles or monuments.
- D. They shall have no flashing, scrolling, or other animation in displayed messages, or when transitioning from one message to the next.
- E. The minimum time between transitions from one message to the next is determined by the license granted for the sign, but can be no less than 10 seconds between transitions.
- F. The sign must meet all New York State standards for safety, including maximum intensity at night.

Section V.     Validity and Severability

Should any word, section, clause, paragraph, sentence, part, or provision of this local law be declared invalid by a court of competent jurisdiction, such determination shall not affect the validity of any other part hereof.

Section VI.    Repeal, Amendment, and Supersession of Other Laws

All other ordinances or local laws of the Town of Henrietta which are in conflict with the provisions of this local law are hereby superseded or repealed to the extent necessary to give this local law force and effect during its effective period.

Section VII.   Effective Date

This Local Law will take effect upon filing in the office of the New York State Secretary of State.

**Exhibit A**  
Town of Henrietta  
Building and Fire Prevention Fees  
Effective January 1, 2026

§ A301-2. Department of Building and Fire Prevention Fee Schedule with **[Project Size in brackets]**

| TYPE                                                                                     | FEE                                       |
|------------------------------------------------------------------------------------------|-------------------------------------------|
| <b>New structures [M]</b>                                                                |                                           |
| Residential                                                                              |                                           |
| One- and two-family dwellings                                                            | \$0.30/sf                                 |
| Apartments and townhouses                                                                | \$0.50/sf                                 |
| Commercial and industrial                                                                |                                           |
| Commercial and industrial                                                                | \$0.50/sf                                 |
| <b>Large Project Surcharge [L]</b>                                                       |                                           |
| Commercial and industrial (over \$500,000)<br>(new construction, additions, renovations) | (below values are cumulative)             |
| Up to the first \$100,000,000 in project cost                                            | \$0.008 x project cost                    |
| Over \$100,000,000 and up to \$200,000,000 in project cost                               | \$0.006 x project cost over \$100,000,000 |
| Over \$200,000,000 in project cost                                                       | \$0.004 x project cost over \$200,000,000 |
| <b>Late Permit Project Surcharge [S/M/L] †</b>                                           |                                           |
| When Permit is filed after construction has started                                      | 50% of base permit fee                    |
| When Permit is filed after construction has completed                                    | 100% of base permit fee                   |
| <b>Renovation/Alteration [M]</b>                                                         |                                           |
| Residential                                                                              | Minimum \$75 or \$0.15/sf                 |
| Commercial and industrial                                                                | \$0.50/sf + \$150                         |
| <b>Building Additions [M]</b>                                                            |                                           |
| Residential                                                                              | Minimum \$75 or \$0.30/sf                 |
| Commercial and industrial                                                                | Minimum \$200 or \$0.50/sf                |
| <b>Accessory Structures [S/M – see below]</b>                                            |                                           |
| Residential                                                                              |                                           |
| Garage [M]                                                                               | \$75                                      |
| Deck [S]                                                                                 | \$75                                      |
| Porch [S]                                                                                | \$75                                      |
| Sheds [S]                                                                                | \$45                                      |
| Pole barn or other similar structure [M]                                                 | \$135                                     |
| Gazebo/Pergola [S]                                                                       | \$50                                      |
| Ramps [S]                                                                                | \$0                                       |
| Sunroom [S]                                                                              | \$75                                      |
| Carport [S]                                                                              | \$75                                      |
| Re-roof [S]                                                                              | \$50                                      |
| Commercial                                                                               |                                           |
| Storage shed [S]                                                                         | \$150                                     |
| Dumpster enclosure [S]                                                                   | \$100                                     |
| Ramps [S]                                                                                | \$150                                     |
| Re-roof [S]                                                                              | \$400                                     |
| <b>Alternative Power System [S]</b>                                                      |                                           |
| Residential                                                                              |                                           |
| Roof Top Solar [S]                                                                       | \$75◇                                     |
| Small Scale Solar [S]                                                                    | \$75◇                                     |
| Other [S]                                                                                | \$75                                      |

|                                                                                                  |                                                           |
|--------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| Commercial                                                                                       |                                                           |
| Roof Top Solar <b>[S]</b>                                                                        | \$500 + \$0.25/sf                                         |
| Small Scale Solar <b>[S]</b>                                                                     | \$500 + \$0.25/sf                                         |
| Medium Scale Solar <b>[M]</b>                                                                    | \$500 + \$0.25/sf                                         |
| Large Scale Solar <b>[L]</b>                                                                     | \$1,000 + \$100/acre                                      |
| Other <b>[S]</b>                                                                                 | \$500 + \$0.25/sf                                         |
| Solar projects are not subject to Large Project Surcharge                                        |                                                           |
| ◊ When using the Unified Solar Permit, the CofC and Plan Review fees are included in this price. |                                                           |
| <b>Charging Stations [S]</b>                                                                     |                                                           |
| Commercial                                                                                       | \$100 up to Five Stations<br>\$25 each additional Station |
| <b>Certificates of Occupancy [N/A]</b>                                                           |                                                           |
| Residential                                                                                      |                                                           |
| Additions                                                                                        | \$75                                                      |
| One- and two-family dwellings                                                                    | \$100                                                     |
| Apartments and townhouses (per Building)                                                         | \$100                                                     |
| Commercial                                                                                       | \$200                                                     |
| <b>Certificates of Compliance [N/A]</b>                                                          |                                                           |
| Residential                                                                                      | \$55                                                      |
| Commercial                                                                                       | \$175                                                     |
| <b>Demolition [S]</b>                                                                            |                                                           |
| Residential                                                                                      | \$150                                                     |
| Residential Small                                                                                | \$75                                                      |
| Commercial                                                                                       |                                                           |
| Interior                                                                                         | \$500                                                     |
| Entire Building                                                                                  | \$750                                                     |
| Relocation of building                                                                           | \$350                                                     |
| <b>Fences [S]</b>                                                                                |                                                           |
| Residential                                                                                      | \$50                                                      |
| Commercial                                                                                       | \$150                                                     |
| <b>Pools [S]</b>                                                                                 |                                                           |
| Residential                                                                                      | \$50                                                      |
| Commercial                                                                                       | \$200                                                     |
| <b>Trailers [N/A]</b>                                                                            |                                                           |
| Residential                                                                                      | \$150                                                     |
| Commercial                                                                                       | \$200                                                     |
| <b>Plumbing [N/A]</b>                                                                            |                                                           |
| Residential                                                                                      | \$4 per fixture<br>plus \$50 permit                       |
| Commercial                                                                                       | \$5 per fixture<br>plus \$100 permit                      |
| License                                                                                          | \$125                                                     |
| <b>Sewer [N/A]</b>                                                                               |                                                           |
| Residential Sewer Repair                                                                         | \$50                                                      |
| Commercial Sewer Repair                                                                          | \$150                                                     |
| Sewer Connection Permit                                                                          | \$50                                                      |
| Sewer Lateral Connection                                                                         | \$175                                                     |
| <b>Stop-work orders [N/A]</b>                                                                    |                                                           |
| Rescind Stop Work Order – Residential                                                            | \$100 †                                                   |
| Rescind Stop Work Order – Commercial/Non-Residential                                             | \$300 †                                                   |
| Post-Construction Permit Review – Residential                                                    | \$100 †                                                   |
| Post-Construction Permit Review – Commercial/Non-Residential                                     | \$600 †                                                   |

|                                                                                                                                                                                                                                                                                                                                                       |                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| † This fee shall be capped such that the maximum shall be the fee listed here or the base permit fee, whichever is lower, but with a minimum fee of \$25.                                                                                                                                                                                             |                                            |
| ‡ These fees are assessed if the permit application is first received and reviewed after the associated work has been completed. Collection of this fee shall be in addition to and does not constitute a waiver of any associated fines, other fees (including base permit fees), or other remedies that may be available to or pursued by the Town. |                                            |
| <b>Plan Reviews [N/A]</b>                                                                                                                                                                                                                                                                                                                             |                                            |
| Residential                                                                                                                                                                                                                                                                                                                                           | \$75                                       |
| One- and two-family                                                                                                                                                                                                                                                                                                                                   | \$75                                       |
| Multiple dwelling                                                                                                                                                                                                                                                                                                                                     | \$150                                      |
| Commercial                                                                                                                                                                                                                                                                                                                                            | \$150                                      |
| <b>Applications [N/A]</b>                                                                                                                                                                                                                                                                                                                             |                                            |
| Town Board                                                                                                                                                                                                                                                                                                                                            |                                            |
| Special Permit                                                                                                                                                                                                                                                                                                                                        |                                            |
| Residential (initial/each additional co-submission)                                                                                                                                                                                                                                                                                                   | \$100/\$50                                 |
| Commercial (initial/each additional co-submission)                                                                                                                                                                                                                                                                                                    | \$200/\$100                                |
| Renewal of Unmodified Expired Application*<br>*must be filed within 12-months of original expiration                                                                                                                                                                                                                                                  | \$50                                       |
| Minor Modification of Approved Special Use Permit                                                                                                                                                                                                                                                                                                     | \$75                                       |
| Rezoning                                                                                                                                                                                                                                                                                                                                              | \$200                                      |
| Incentive Zoning                                                                                                                                                                                                                                                                                                                                      |                                            |
| Residential                                                                                                                                                                                                                                                                                                                                           | \$100                                      |
| Commercial                                                                                                                                                                                                                                                                                                                                            | \$150                                      |
| Zoning Board                                                                                                                                                                                                                                                                                                                                          |                                            |
| Area Variance                                                                                                                                                                                                                                                                                                                                         |                                            |
| Residential (initial/each additional co-submission)                                                                                                                                                                                                                                                                                                   | \$100/\$25                                 |
| Commercial (initial/each additional co-submission)                                                                                                                                                                                                                                                                                                    | \$250/\$100                                |
| Use Variance                                                                                                                                                                                                                                                                                                                                          |                                            |
| Residential                                                                                                                                                                                                                                                                                                                                           | \$100                                      |
| Commercial                                                                                                                                                                                                                                                                                                                                            | \$250                                      |
| Planning Board                                                                                                                                                                                                                                                                                                                                        |                                            |
| Residential                                                                                                                                                                                                                                                                                                                                           | \$150                                      |
| Commercial                                                                                                                                                                                                                                                                                                                                            | \$150                                      |
| <b>Signs [N/A]</b>                                                                                                                                                                                                                                                                                                                                    |                                            |
| Standard Sign – New or Renewal                                                                                                                                                                                                                                                                                                                        | Minimum \$100 or \$4.00/sf                 |
| Billboard – New or Renewal                                                                                                                                                                                                                                                                                                                            | Minimum of \$500 or \$6.00/sf              |
| Replacing sign - (Change of Face)                                                                                                                                                                                                                                                                                                                     | \$100                                      |
| <b>Electronic Reader Board Sign – New or Renewal</b>                                                                                                                                                                                                                                                                                                  | <b>Minimum \$150 or \$5.00/sf</b>          |
| <b>Electronic Reader Board Sign – 10-second minimum dwell time</b>                                                                                                                                                                                                                                                                                    | <b>Additional \$3.00/sf</b>                |
| <b>Signs Temporary [N/A]</b>                                                                                                                                                                                                                                                                                                                          |                                            |
| Grand opening per 2-weeks                                                                                                                                                                                                                                                                                                                             | \$100                                      |
| Going out of business per 2-weeks                                                                                                                                                                                                                                                                                                                     | \$100                                      |
| Special events and promotions per 2-weeks                                                                                                                                                                                                                                                                                                             | \$100                                      |
| Public Hearing                                                                                                                                                                                                                                                                                                                                        | \$200                                      |
| <b>Re-inspections [N/A]</b>                                                                                                                                                                                                                                                                                                                           |                                            |
| Residential                                                                                                                                                                                                                                                                                                                                           | 1 <sup>st</sup> - \$75 subsequent - \$100  |
| Commercial                                                                                                                                                                                                                                                                                                                                            | 1 <sup>st</sup> - \$150 subsequent - \$200 |
| <b>Inspections [N/A]</b>                                                                                                                                                                                                                                                                                                                              |                                            |
| Residential                                                                                                                                                                                                                                                                                                                                           | \$65                                       |
| Commercial                                                                                                                                                                                                                                                                                                                                            | \$150                                      |



|                                                                |                                         |
|----------------------------------------------------------------|-----------------------------------------|
| <b>Peddler, solicitor and vendor permits [N/A]</b>             |                                         |
| Company                                                        | \$225                                   |
| Each individual                                                | \$50                                    |
| <b>Rental Registry [N/A]</b>                                   |                                         |
| Rental Registry Fee                                            | \$150                                   |
| <b>Video and arcade games (Amusement center license) [N/A]</b> |                                         |
| Three machines or fewer                                        | \$75, plus \$25 per machine             |
| Four machines or more                                          | \$150, plus \$20 per machine            |
| <b>Commercial outdoor sales [N/A]</b>                          |                                         |
| Commercial outdoor sales                                       | \$200                                   |
| <b>Professional services [N/A]</b>                             |                                         |
| Zoning compliance letter                                       | \$75                                    |
| Professional review by staff, per hour                         | \$50                                    |
| Professional services, per hour                                | \$75                                    |
| <b>Fire Prevention Operating Permits [N/A]</b>                 |                                         |
| Public assembly                                                | \$100                                   |
| Alarm, commercial                                              | \$50                                    |
| Alarm, residential (permit required)                           | -                                       |
| Hazardous materials/fuel dispensing                            | \$200                                   |
| Elevator permit, per elevator, per year                        | \$50                                    |
| Fuel burning device - residential                              | \$100                                   |
| Fuel burning device - commercial                               | \$250                                   |
| Kiosk (interior/exterior)                                      | \$100/unit                              |
| Tent                                                           | \$100                                   |
| Use and occupancy                                              | \$100                                   |
| Hot Work                                                       | \$100                                   |
| Fire systems plan review and permit                            | Minimum \$125 or \$0.010 x Project Cost |
| Temporary fuel storage tank (LP, gas, diesel)                  | \$150                                   |
| Aboveground and underground tank installation                  | \$200                                   |
| Aboveground and underground tank closure or removal            | \$200                                   |
| Liquefied petroleum gas (LPG)                                  |                                         |
| To install, maintain and operate LPG tank/container            |                                         |
| 125 - 600 gallons                                              | \$100                                   |
| 601 - 1,200 gallons                                            | \$150                                   |
| Over 1,200 gallons                                             | \$200                                   |
| To install, maintain and operate a propane exchange            |                                         |
| 0 – 500 pounds                                                 | \$125                                   |
| 501 – 2,500 pounds                                             | \$200                                   |
| 2,501 – 6,000 pounds                                           | \$275                                   |
| 6,001 – 10,000 pounds                                          | \$350                                   |
| Over 10,000 pounds                                             | \$500                                   |
| Bonfire Permit                                                 | \$100                                   |
| <b>Fire Restoration [M]</b>                                    |                                         |
| Residential                                                    |                                         |
| Permit                                                         | \$50                                    |
| Certificate of occupancy                                       | \$75                                    |
| Professional services                                          | \$75                                    |
| Commercial                                                     |                                         |
| Permit                                                         | \$0.40 per sf plus \$150                |
| Certificate of occupancy                                       | \$150                                   |
| Plan review, per hour                                          | \$95                                    |

| <b>Communication Towers [M]</b>                                                                                                                                                                                                                                                                                                            |         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Construction of new tower                                                                                                                                                                                                                                                                                                                  | \$1,000 |
| Co-location on existing tower                                                                                                                                                                                                                                                                                                              | \$500   |
| Equipment modification on existing tower                                                                                                                                                                                                                                                                                                   | \$500   |
| <b>Special events/inspections [N/A]</b>                                                                                                                                                                                                                                                                                                    |         |
| Fire/life safety inspections (carnivals/fairs/exhibits/trade shows, concerts, and others)                                                                                                                                                                                                                                                  | \$200   |
| Conduct a fireworks display                                                                                                                                                                                                                                                                                                                | \$200   |
| Special Event Permit / Outdoor Sales                                                                                                                                                                                                                                                                                                       | \$200   |
| Air-supported temporary membrane structure over 200 square feet                                                                                                                                                                                                                                                                            | \$200   |
| Liquid- or gas-fueled vehicles or equipment in assembly buildings                                                                                                                                                                                                                                                                          | \$200   |
| Special amusement buildings (includes haunted houses)                                                                                                                                                                                                                                                                                      | \$200   |
| Additional personnel standby fees/inspection of fireworks display fees:<br>Standby/fireworks display fees will be charged at a base rate of \$200.<br>The complexity of the special event will determine the number of hours required.<br>Additional fees will not be charged if the event is held during normal Town Hall business hours. |         |
| <b>Food Trucks [N/A]</b>                                                                                                                                                                                                                                                                                                                   |         |
| Annual fire prevention inspection                                                                                                                                                                                                                                                                                                          | \$75    |
| Permit to operate at a specific location                                                                                                                                                                                                                                                                                                   | \$400   |
| <b>Chickens [N/A]</b>                                                                                                                                                                                                                                                                                                                      |         |
| Chicken Coop Building Permit                                                                                                                                                                                                                                                                                                               | \$10    |
| Backyard Chicken License                                                                                                                                                                                                                                                                                                                   | \$10    |
| <b>Property Maintenance [N/A]</b>                                                                                                                                                                                                                                                                                                          |         |
| Administrative Expenses (e.g., inspection(s)/oversight, documentation, etc.), per Henrietta Town Code §148-35, §207-6, and §209-8                                                                                                                                                                                                          | \$100   |

**Building Permit Fee Renewal** – The renewal fee for any expired Building Permit shall be equal to one-half of its structure fee, whether calculated by square footage or by structure. A renewed Building Permit is valid for the length of time as dictated by Town Code Section 48-11.

**Project Size** – The project sizes indicated above are with respect to Town Code Section 48-11, paragraph A regarding Building Permit expirations:

[S] – Indicates a Small project size

[M] – Indicates a Medium project size

[L] – indicates a Large project size

[N/A] – indicates the permit either has no expiration, has a specific expiration set by a specific section of code, or is not a Building Permit whose expiration is determined under 48-11 A.

† **Late Permit Project Surcharge** – Only one of the Late Permit Project Surcharges is charged per project depending on whether the permit fee is filed after construction has started but before completion or is filed after construction has completed. For new home purchases where there was unpermitted construction that now needs permitting and would include a Late Permit Project Surcharge, an attempt will be made to recover the fee from the previous owner; but if that fails, the new owners may be responsible for paying the permit fees, including the Late Permit Project Surcharge.

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-231/2026

To adopt Local Law No. 9 to amend the Code of the Town of Henrietta to update the provisions therein to conform to the New York State uniform Fire Prevention and Building Code.

On Motion of  
Councilmember Owens

Seconded by  
Councilmember Stafford

WHEREAS, the Town of Henrietta Local Energy Code, NYStretch requirements have been reviewed compared to the requirements of the 2025 Energy Conservation Construction Code of New York; and

WHEREAS the requirements of the 2025 Energy Conservation Construction Code of New York State aligns with or exceeds the requirements of the Town of Henrietta Local Energy Code, NYStretch; and

WHEREAS, a Local Law is being considered to amend the Henrietta Town Code to correct and/or remove Town Code Section 48-1(B) and 1(C) regarding Town of Henrietta Local Energy Code, NYStretch.

WHEREAS, a public hearing was duly advertised for and held on June 11, 2026, at 6:00 p.m. with attendance both in-person and virtually, as called for in Town Board Resolution #10-202/2026, and where all who were interested in providing feedback with regards to the proposed Local Law were allowed to do so; and

WHEREAS, after reviewing all of the feedback received, and after careful deliberation, the Town Board has determined it is in the best interest of the Town to adopt the local law to remove references to NYStretch from Town Code §48-1.

THEREFORE, BE IT RESOLVED, that the Town adopts the attached Local Law No. 9 of 2026 to amend the Code of the Town of Henrietta to update the provisions therein to conform to the New York State uniform Fire Prevention and Building Code.

BE IT FURTHER RESOLVED, that the Town Clerk of the Town of Henrietta is hereby directed to enter said Local Law into the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State of the State of New York.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

## **LOCAL LAW No. 9 of 2026**

### **A LOCAL LAW TO AMEND THE CODE OF THE TOWN OF HENRIETTA TO UPDATE THE PROVISIONS THEREIN TO CONFORM TO THE NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE.**

Be it enacted by the Town Board of the Town of Henrietta, Monroe County, State of New York, as follows:

#### Section I. Authorization

The adoption of this Local Law is in accordance with Municipal Home Rule Law § 10.

#### Section II. Title and Purpose

This law shall be known as and may be cited as Local Law No. 9 of 2026 to amend the Code of the Town of Henrietta to update the provisions therein to conform to the recently updated New York State Uniform Fire Prevention and Building Code.

#### Section III. Legislative Finding

The Town Board of the Town of Henrietta finds and hereby determines that the State of New York has recently updated the New York State Uniform Fire Prevention and Building Code with the enactment of the 2025 Energy Conservation Construction Code of New York State which took effect on December 31, 2025. The requirements of that code supersede the requirements of the Town of Henrietta Local Energy Code, which was enacted in 2022 and adopted the requirements of the New York Stretch Code. The Town Board finds it desirable and necessary to adopt the new and generally more restrictive conditions of the 2025 Energy Conservation Construction Code.

#### Section IV. Amendment

Section 48-1 of the Henrietta Town Code is hereby amended to repeal and eliminate subsections A, B, and C and will read as follows:

##### § 48-1. Adoption of standards.

There is hereby adopted by the Town Board of the Town of Henrietta, New York, for the purpose of prescribing regulations governing building construction and conditions hazardous to life and property from fire, explosion or other causes, the regulations and standards as set forth in the New York State Uniform Fire Prevention and Building Code (henceforth referred to as the “Uniform Code”).

Section 295-69 (C) is hereby amended to delete reference to “NY Stretch” and will read as follows:

§295-69. Applicability; general requirements for energy systems.

- C. All solar energy systems shall be designed, erected, and installed by a qualified solar installer, except that residential rooftop solar energy systems installed on single-family homes may be installed by the homeowner so long as the installation is inspected by a duly qualified third-party electrical inspector, and all such installations must be in accordance with all applicable codes, regulations and industry standards as referenced in the New York State Uniform Fire Prevention and Building Code (Building Code), the New York State Energy Conservation Code (Energy Code), and the Town of Henrietta Code.

Section 295-62 (E), related to the Zoning Board of Appeals’ authority to hear requests for variances from the local Energy Code, is hereby repealed and deleted.

Section V.     Validity and Severability

Should any word, section, clause, paragraph, sentence, part, or provision of this local law be declared invalid by a court of competent jurisdiction, such determination shall not affect the validity of any other part hereof.

Section VI.    Repeal, Amendment, and Supersession of Other Laws

All other ordinances or local laws of the Town of Henrietta which are in conflict with the provisions of this local law are hereby superseded or repealed to the extent necessary to give this local law force and effect during its effective period.

Section VII.   Effective Date

This Local Law will take effect upon filing in the office of the New York State Secretary of State.



AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-232/2026                      To award the Henrietta Senior Center Building Addition Project, Contract A – General Construction, bid to Loyal 9 Development Corp.

On Motion of  
Councilmember Stafford

Seconded by  
Supervisor Schultz

WHEREAS, Resolution #9-180/2026 authorized the advertisement of bids for the Henrietta Senior Center Building Addition Project; and

WHEREAS, one bid was received for Contract A – General Construction, meeting specifications, from Loyal 9 Development Corp. for a total cost of \$888,450; and

WHEREAS, the Town Attorney and the Director of Engineering and Planning have validated the form and content of the bid to ensure it is compliant with the contract documents for Contract A – General Construction for the Henrietta Senior Center Building Addition Project, and the bid was found to be compliant; and

WHEREAS, the total cost for the project came in higher than projected leading to the potential that the scope may have to be reduced if enough additional funding cannot be found, including up to forgoing either the kitchen expansion or dining room expansion; and

WHEREAS, the Town will work with the winning contractor to identify potential savings as part of a First Addendum to an AIA contract prior to signing said contract.

THEREFORE, BE IT RESOLVED, that Loyal 9 Development Corp., 119 Garson Avenue, Rochester, New York 14609 be hereby awarded the bid for the Henrietta Senior Center Building Addition Project, Contract A – General Construction for an amount not to exceed \$888,450.00, subject to contract being executed along with a First Addendum that is consistent with the terms and conditions of the bid and bid response specifications as well as acceptable by the Town Board in terms of being within the available funding.

BE IT FURTHER RESOLVED, that the Director of Finance be hereby authorized to pay Loyal 9 Development Corp., in a total amount not to exceed \$888,450.00 or the lower amount specified in Contract, upon successful completion of the designated work, in accordance with the terms of the executed contract, upon receipt of invoices from Loyal 9 Development Corp. and after acceptance of those invoices by the Director of Engineering and Planning.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

|  <b>TOWN OF<br/>HENRIETTA</b> | Town of Henrietta- Senior Center Renovation |                        |        |        |        |                       |
|----------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------------------|--------|--------|--------|-----------------------|
|                                                                                                                | Bid Package A                               |                        |        |        |        |                       |
|                                                                                                                | General Construction                        |                        |        |        |        |                       |
| Company Name                                                                                                   | 5% Bid Bond                                 | Executed Non-Collusion | Add. 1 | Add. 2 | Add. 3 | Total Base Bid Amount |
| Loyal 9 Development                                                                                            | X                                           | X                      | X      | X      | X      | \$888,450.00          |
|                                                                                                                |                                             |                        |        |        |        |                       |
|                                                                                                                |                                             |                        |        |        |        |                       |
|                                                                                                                |                                             |                        |        |        |        |                       |
|                                                                                                                |                                             |                        |        |        |        |                       |
|                                                                                                                |                                             |                        |        |        |        |                       |
|                                                                                                                |                                             |                        |        |        |        |                       |
|                                                                                                                |                                             |                        |        |        |        |                       |
|                                                                                                                |                                             |                        |        |        |        |                       |

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-233/2026

To award the Henrietta Senior Center Building Addition Project, Contract B – Mechanical, bid to Pipitone Enterprises, LLC.

On Motion of  
Supervisor Schultz

Seconded by  
Councilmember Barley

WHEREAS, Resolution #9-180/2026 authorized the advertisement of bids for the Henrietta Senior Center Building Addition Project; and

WHEREAS, six bids were received for Contract B – Mechanical, and the low bid, meeting specifications, was received from Pipitone Enterprises, LLC for a total cost of \$143,000; and

WHEREAS, the Town Attorney and the Director of Engineering and Planning have validated the form and content of the bid to ensure it is compliant with the contract documents for Contract B – Mechanical for the Henrietta Senior Center Building Addition Project, and the bid was found to be compliant; and

WHEREAS, the total cost for the project came in higher than projected leading to the potential that the scope may have to be reduced if enough additional funding cannot be found, including up to forgoing either the kitchen expansion or dining room expansion; and

WHEREAS, the Town will work with the winning contractor to identify potential savings as part of a First Addendum to an AIA contract prior to signing said contract.

THEREFORE, BE IT RESOLVED, that Pipitone Enterprises, LLC, 25 East Buffalo Street, Churchville, New York 14428, be hereby awarded the bid for the Henrietta Senior Center Building Addition Project, Contract B – Mechanical for an amount not to exceed \$143,000.00, subject to contract being executed along with a First Addendum that is consistent with the terms and conditions of the bid and bid response specifications as well as acceptable by the Town Board in terms of being within the available funding.

BE IT FURTHER RESOLVED, that the Director of Finance be hereby authorized to pay Pipitone Enterprises, LLC, in a total amount not to exceed \$143,000.00 or the lower amount specified in Contract, upon successful completion of the designated work, in accordance with the terms of the executed contract, upon receipt of invoices from Pipitone Enterprises, LLC and after acceptance of those invoices by the Director of Engineering and Planning.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

|  <b>TOWN OF<br/>HENRIETTA</b> | Town of Henrietta- Senior Center Renovation |                        |        |        |        |                       |
|----------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------------------|--------|--------|--------|-----------------------|
|                                                                                                                | Bid Package B                               |                        |        |        |        |                       |
|                                                                                                                | Mechanical                                  |                        |        |        |        |                       |
| Company Name                                                                                                   | 5% Bid Bond                                 | Executed Non-Collusion | Add. 1 | Add. 2 | Add. 3 | Total Base Bid Amount |
| Monroe Piping                                                                                                  | X                                           | X                      | X      | X      | X      | \$232,800.00          |
| LMC                                                                                                            | X                                           | X                      | X      | X      | X      | \$209,850.00          |
| Pipitone                                                                                                       | X                                           | X                      | X      | X      | X      | \$143,000.00          |
| WYCO                                                                                                           | X                                           | X                      | X      | X      | X      | \$224,900.00          |
| Bell                                                                                                           | X                                           | X                      | X      | X      | X      | \$219,400.00          |
| Landry                                                                                                         | X                                           | X                      | X      | X      | X      | \$257,000.00          |
|                                                                                                                |                                             |                        |        |        |        |                       |
|                                                                                                                |                                             |                        |        |        |        |                       |
|                                                                                                                |                                             |                        |        |        |        |                       |
|                                                                                                                |                                             |                        |        |        |        |                       |

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-234/2026

To award the Henrietta Senior Center Building Addition Project, Contract C – Plumbing, bid to Bell Mechanical Contractor, Inc.

On Motion of  
Councilmember Barley

Seconded by  
Councilmember Sefranek

WHEREAS, Resolution #9-180/2026 authorized the advertisement of bids for the Henrietta Senior Center Building Addition Project; and

WHEREAS, eight bids were received for Contract C – Plumbing, and the low bid, meeting specifications, was received from Bell Mechanical Contractor, Inc. for a total cost of \$316,000; and

WHEREAS, the Town Attorney and the Director of Engineering and Planning have validated the form and content of the bid to ensure it is compliant with the contract documents for Contract C – Plumbing for the Henrietta Senior Center Building Addition Project, and the bid was found to be compliant; and

WHEREAS, the total cost for the project came in higher than projected leading to the potential that the scope may have to be reduced if enough additional funding cannot be found, including up to forgoing either the kitchen expansion or dining room expansion; and

WHEREAS, the Town will work with the winning contractor to identify potential savings as part of a First Addendum to an AIA contract prior to signing said contract.

THEREFORE, BE IT RESOLVED, that Bell Mechanical Contractor, Inc., 105 Lincoln Parkway, East Rochester, New York 14445, be hereby awarded the bid for the Henrietta Senior Center Building Addition Project, Contract C – Plumbing for an amount not to exceed \$316,000.00, subject to contract being executed along with a First Addendum that is consistent with the terms and conditions of the bid and bid response specifications as well as acceptable by the Town Board in terms of being within the available funding.

BE IT FURTHER RESOLVED, that the Director of Finance be hereby authorized to pay Bell Mechanical Contractor, Inc., in a total amount not to exceed \$316,000.00 or the lower amount specified in Contract, upon successful completion of the designated work, in accordance with the terms of the executed contract, upon receipt of invoices from Bell Mechanical Contractor, Inc. and after acceptance of those invoices by the Director of Engineering and Planning.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

|  <b>TOWN OF<br/>HENRIETTA</b> | <b>Town of Henrietta- Senior Center Renovation</b> |                        |        |        |        |                       |
|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------|------------------------|--------|--------|--------|-----------------------|
|                                                                                                                | <b>Bid Package C</b>                               |                        |        |        |        |                       |
|                                                                                                                | <b>Plumbing</b>                                    |                        |        |        |        |                       |
| Company Name                                                                                                   | 5% Bid Bond                                        | Executed Non-Collusion | Add. 1 | Add. 2 | Add. 3 | Total Base Bid Amount |
| Thurston                                                                                                       | X                                                  | X                      | X      | X      | X      | \$567,500.00          |
| DG Messmer Corp.                                                                                               | X                                                  | X                      | X      | X      | X      | \$460,000.00          |
| LMC                                                                                                            | X                                                  | X                      | X      | X      | X      | \$626,125.00          |
| MA Ferrauilo                                                                                                   | X                                                  | X                      | X      | X      | X      | \$532,000.00          |
| Pipitone                                                                                                       | X                                                  | X                      | X      | X      | X      | \$524,800.00          |
| WYCO                                                                                                           | X                                                  | X                      | X      | X      | X      | \$429,000.00          |
| Bell                                                                                                           | X                                                  | X                      | X      | X      | X      | \$316,000.00          |
| Landry                                                                                                         | X                                                  | X                      | X      | X      | X      | \$555,000.00          |
|                                                                                                                |                                                    |                        |        |        |        |                       |
|                                                                                                                |                                                    |                        |        |        |        |                       |



AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

RESOLUTION #11-235/2026

To award the Henrietta Senior Center Building Addition Project, Contract D – Electrical, bid to Kaplan Schmidt Electric Inc.

On Motion of  
Councilmember Sefranek

Seconded by  
Councilmember Owens

WHEREAS, Resolution #9-180/2026 authorized the advertisement of bids for the Henrietta Senior Center Building Addition Project; and

WHEREAS, four bids were received for Contract D – Electrical, and the low bid, meeting specifications, was received from Kaplan Schmidt Electric Inc. for a total cost of \$364,000; and

WHEREAS, the Town Attorney and the Director of Engineering and Planning have validated the form and content of the bid to ensure it is compliant with the contract documents for Contract D – Electrical for the Henrietta Senior Center Building Addition Project, and the bid was found to be compliant; and

WHEREAS, the total cost for the project came in higher than projected leading to the potential that the scope may have to be reduced if enough additional funding cannot be found, including up to forgoing either the kitchen expansion or dining room expansion; and

WHEREAS, the Town will work with the winning contractor to identify potential savings as part of a First Addendum to an AIA contract prior to signing said contract.

THEREFORE, BE IT RESOLVED, that Kaplan Schmidt Electric Inc., 50 Saginaw Drive, Rochester, New York 14623, be hereby awarded the bid for the Henrietta Senior Center Building Addition Project, Contract D – Electrical for an amount not to exceed \$364,000.00, subject to contract being executed along with a First Addendum that is consistent with the terms and conditions of the bid and bid response specifications as well as acceptable by the Town Board in terms of being within the available funding.

BE IT FURTHER RESOLVED, that the Director of Finance be hereby authorized to pay Kaplan Schmidt Electric Inc., in a total amount not to exceed \$364,000.00 or the lower amount specified in Contract, upon successful completion of the designated work, in accordance with the terms of the executed contract, upon receipt of invoices from Kaplan Schmidt Electric Inc. and after acceptance of those invoices by the Director of Engineering and Planning.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION ADOPTED

|  <b>TOWN OF<br/>HENRIETTA</b> | <b>Town of Henrietta- Senior Center Renovation</b> |                               |        |        |        |                       |
|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------|-------------------------------|--------|--------|--------|-----------------------|
|                                                                                                                | <b>Bid Package D</b>                               |                               |        |        |        |                       |
|                                                                                                                | <b>Electrical</b>                                  |                               |        |        |        |                       |
| Company Name                                                                                                   | 5% Bid<br>Bond                                     | Executed<br>Non-<br>Collusion | Add. 1 | Add. 2 | Add. 3 | Total Base Bid Amount |
| Kaplan Schmidt                                                                                                 | X                                                  | X                             | X      | X      | X      | \$364,000.00          |
| NB Electric                                                                                                    | X                                                  | X                             | X      | X      | X      | \$423,400.00          |
| Hewitt Young                                                                                                   | X                                                  | X                             | X      | X      | X      | \$454,000.00          |
| Concord                                                                                                        | X                                                  | X                             | X      | X      | X      | \$387,000.00          |
|                                                                                                                |                                                    |                               |        |        |        |                       |
|                                                                                                                |                                                    |                               |        |        |        |                       |
|                                                                                                                |                                                    |                               |        |        |        |                       |
|                                                                                                                |                                                    |                               |        |        |        |                       |
|                                                                                                                |                                                    |                               |        |        |        |                       |
|                                                                                                                |                                                    |                               |        |        |        |                       |

AS ACTED UPON DURING A DULY NOTICED OPEN MEETING OF THE TOWN BOARD OF THE TOWN OF HENRIETTA, COUNTY OF MONROE, STATE OF NEW YORK, HELD AT THE HENRIETTA TOWN HALL AT 475 CALKINS ROAD, HENRIETTA, NEW YORK ON JUNE 11, 2026 AT 6:00 P.M.

## **MOTION TO TABLE**

RESOLUTION #11-236/2026

To authorize the Monroe County Sheriff's Office to install License Plate Reader equipment on Town owned Infrastructure, within the New York State Department of Transportation and Monroe County Rights-of-Way.

On Motion of  
Councilmember Owens

Seconded by  
Councilmember Stafford

WHEREAS, the Monroe County Legislature recently passed a resolution approving the contract for the Monroe County Sheriff's Office (MCSO) to install roughly 150 automated License Plate Readers (LPR)'s across the County, with the program focusing on locating stolen vehicles, tracking missing persons, and investigating criminal activity, with 85 priority locations initially identified, and nine of those locations in Henrietta; and

WHEREAS, the MCSO requests to install the LPR's on Town owned utility poles, with the MCSO supplying all infrastructure of the LPR's, per Town Standards; and the MCSO will oversee and maintain their equipment with no cost or oversight being provided by the Town; and

WHEREAS, attached hereto at Appendix A is a list of the nine locations where the MCSO wishes to place its initial LPRs; and

WHEREAS, the Town of Henrietta and the Monroe County Sheriff's Office agree that the locations in Appendix A, and any future locations where the MCSO wishes to place an LPR within the Monroe County Highway System, shall be governed by this resolution with the terms and conditions of each location's respective NYSDOT, MCDOT permit, or Town 149 Highway Permit, and additional installations shall not require a new resolution subsequent to those listed in Appendix A.

THEREFORE, BE IT RESOLVED, that the Monroe County Sheriff's Office be permitted to install and maintain License Plate Readers on Town infrastructure on the condition that the Town may require the cameras to be removed and/or remove and return the cameras in the event the Monroe County Sheriff's Office fails to abide by the terms of the agreement, including allowing access to the data by ICE, or for any reason the Town loses confidence in the Sheriff's Office ability to protect the data.

BE IT FURTHER RESOLVED, that the Town Supervisor will only sign the agreement after it is modified to address the condition above.

BE IT FURTHER RESOLVED, that the Superintendent of Highways be authorized to allow additional installation locations that may be requested by the MCSO once the agreement has been signed.

Duly put to a vote:

|                        |     |
|------------------------|-----|
| Councilmember Barley   | Aye |
| Councilmember Stafford | Aye |
| Councilmember Sefranek | Aye |
| Councilmember Owens    | Aye |
| Supervisor Schultz     | Aye |

RESOLUTION TABLED

# Town of Henrietta



Jefferson Rd near East River



Out front of 1583 Brighton Hen TLR



*If the pole out front of 1583 is too busy / congested, we can use either of the next few poles heading west*



# Town of Henrietta



In front of 2973 W Henrietta Rd



Jefferson Rd – out front of Marketplace Mall

# Town of Henrietta



Hylan Dr and Summer Sky



Pole in front of Taco Bell at 950 Jefferson Rd



# Town of Henrietta



Pole out front of 1777 E Henrietta Rd



Pole in front of 1111 Jefferson Rd

# Town of Henrietta



Pole in front Walgreens on Calkins Rd just West of E. Henrietta Rd



***MOTOROLA SOLUTIONS***

L5F Sample Design Document

**Project Plan Scoping Document for:**  
Monroe County Sheriff Office

**Project Type:**  
Fixed LPR

**Date:**  
5/29/2025

**Location:**  
Monroe County NY

**Project Scoping Provided by:**  
Jonathan Blair, Sales Solutions Engineer

**Motorola Solutions Points of Contact**  
Jonathan Blair, Sales Solutions Engineer, 865-257-1337, [Jonathan.Blair1@motorolasolutions.com](mailto:Jonathan.Blair1@motorolasolutions.com)

## **Opening Notes**

- The pictures depicted in this document are intended to represent the suggested camera location for the Motorola Solutions fixed LPR equipment.
- The illustrations below were created to show approximate equipment installation locations in order to provide optimal coverage and product efficiency.
- An additional site walk may be required prior to installation in order to confirm final camera placement. In addition to project approval; final camera placement will also be contingent on camera viewing specs, power sourcing availability, new/existing infrastructure availability and attachment approval.
- For questions regarding hardware and software compliance and setup, please contact the Sales Engineer at the contact listed above.
- Please note that when covering two lanes of traffic with a single camera, obstruction from larger vehicles may occur.

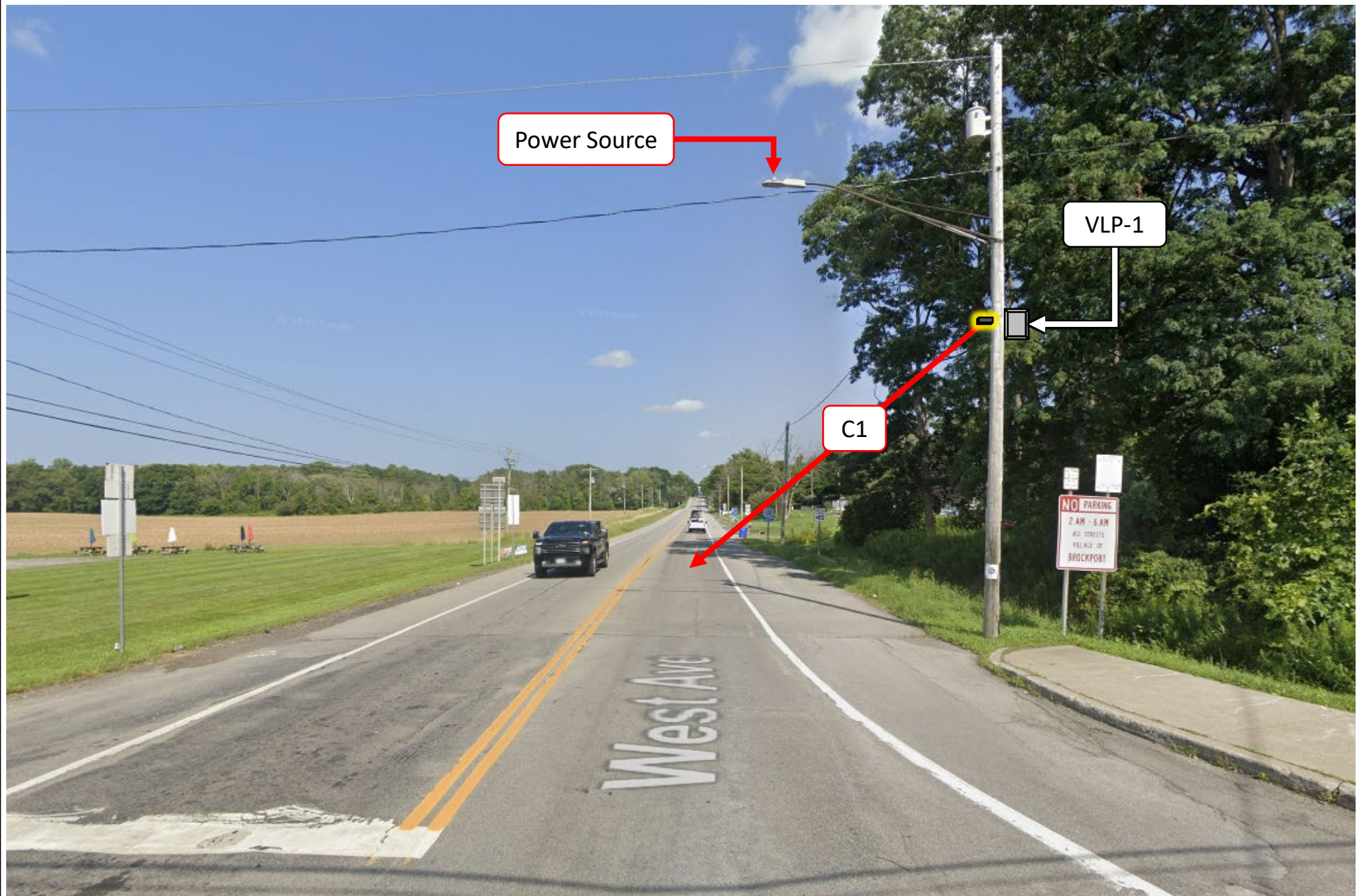
## **L5F General Equipment Notes**

- All power provided for the LPR Motorola VLP Communications Boxes should be terminated on a dedicated circuit.
- All Motorola LPR equipment shall be connected to its own dedicated electrical circuit. Motorola LPR equipment must not be connected to the same electrical circuit as existing traffic signals, safety message boards, cross walk signals, or any other public safety equipment or devices.
- All Power supplied to Motorola VLP Communications Boxes MUST be at least 120V. Any power source greater than 120volts will require a step-down transformer to properly supply power to the VLP Comms Box, which shall be supplied by the installation contractor unless otherwise noted within this document.
- Installation contractors will be responsible for determining the needs to convert power supply points to the proper voltage required to operate Motorola equipment.
- All Motorola LPR cameras run exclusively off POE. All POE cables MUST be terminated into the designated VLP Comms Box.
- All CAT6 cable runs **SHALL NOT** exceed 100 meters in length from the VLP Comms Box to the camera, without a POE switch to account for additional lengths.
- Motorola VLP Comms Boxes to support up to 4 LPR cameras. More than 4 cameras in a location will require additional VLP Comms Box.
- Customer to work with installation contractor and Motorola Solutions on coordinating site personnel for approval as it pertains to power sourcing and LPR camera attachment points for ALL Motorola LPR equipment.
- The approved Installation contractor will be responsible for coordinating ALL site utility locates, which MUST be performed prior to any construction.
- Customer is responsible for purchasing ALL additional hardware outside of what is included with the Motorola purchased cameras and VLP Comms Box as it pertains to mounting and installation.
- New poles and arms for LPR camera attachment to be purchased by customer and/or contractor and installed by the contractor.



Site Street View Sample

NOTES



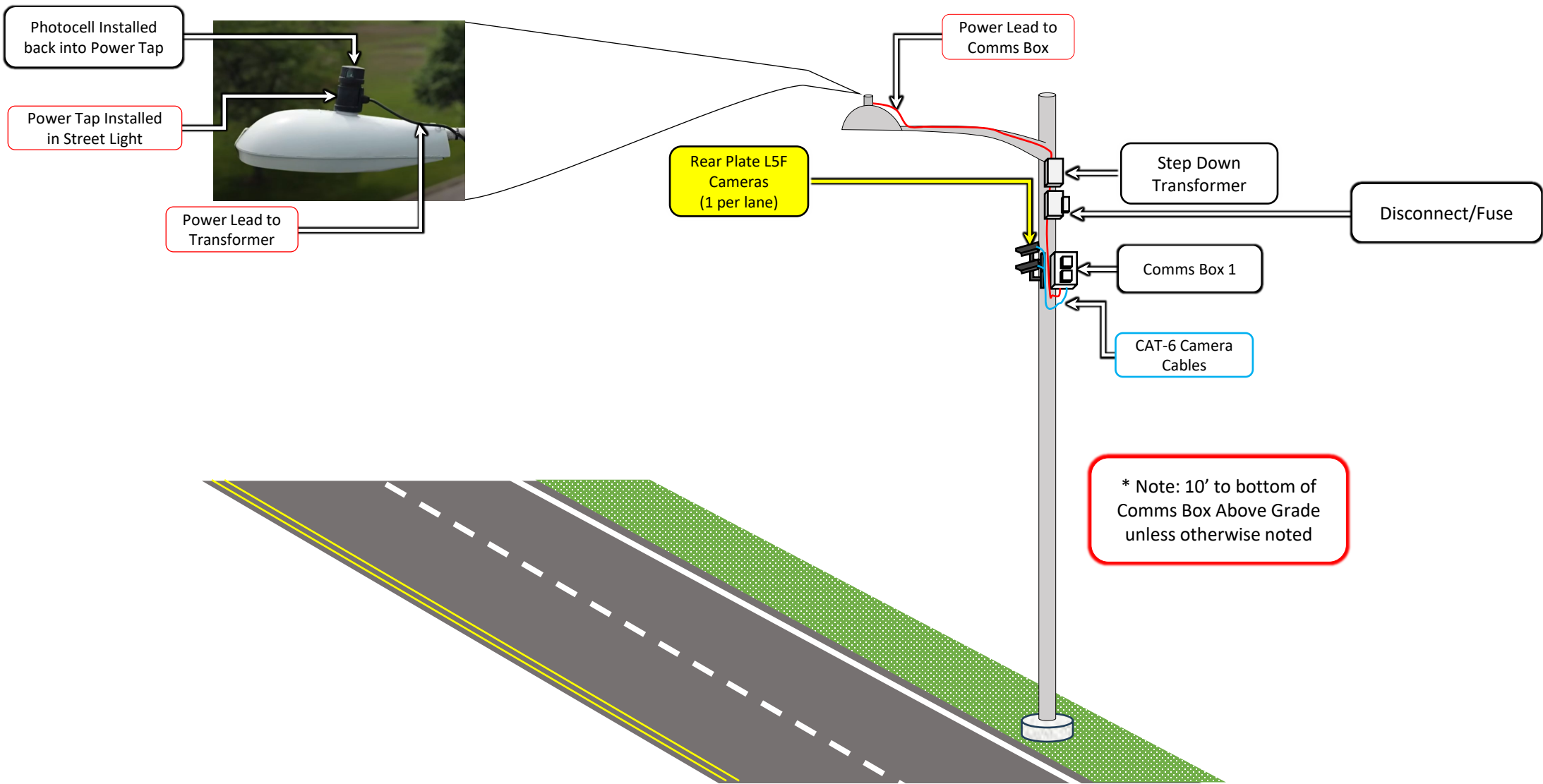
**POWER SOURCES**  
The following site will utilize a Photocell Power Tap to source 120vac power from the existing street photocell.

- POWER NOTES**
- Each VLP Comms Box will require a constant 120vac power source. (See Power Draw spec sheet attached at end of this document)
  - Peak power usage for each system
    - VLP Comms Box – 20watts
    - L5F LPR Camera – 15watts
  - A VLP Comms Box with a single camera will draw 35watts peak.

- CONNECTIVITY**
- Cellular SIM card to be used in each VLP Comms Box for connectivity
  - Customer responsible for providing activated SIM card for installation.

| SITE BOM                            |          |
|-------------------------------------|----------|
| Equipment Type                      | Quantity |
| VLP Comms Box                       | 1        |
| 25mm L5F Camera                     | 1        |
| Uni-Pole Single Camera Bracket      | 1        |
| MultiTap Transformer with Power Tap | 1        |

Sample Design 1 – Street Light Photocell with Power Tap Installation Non Metered Non 120 V Service

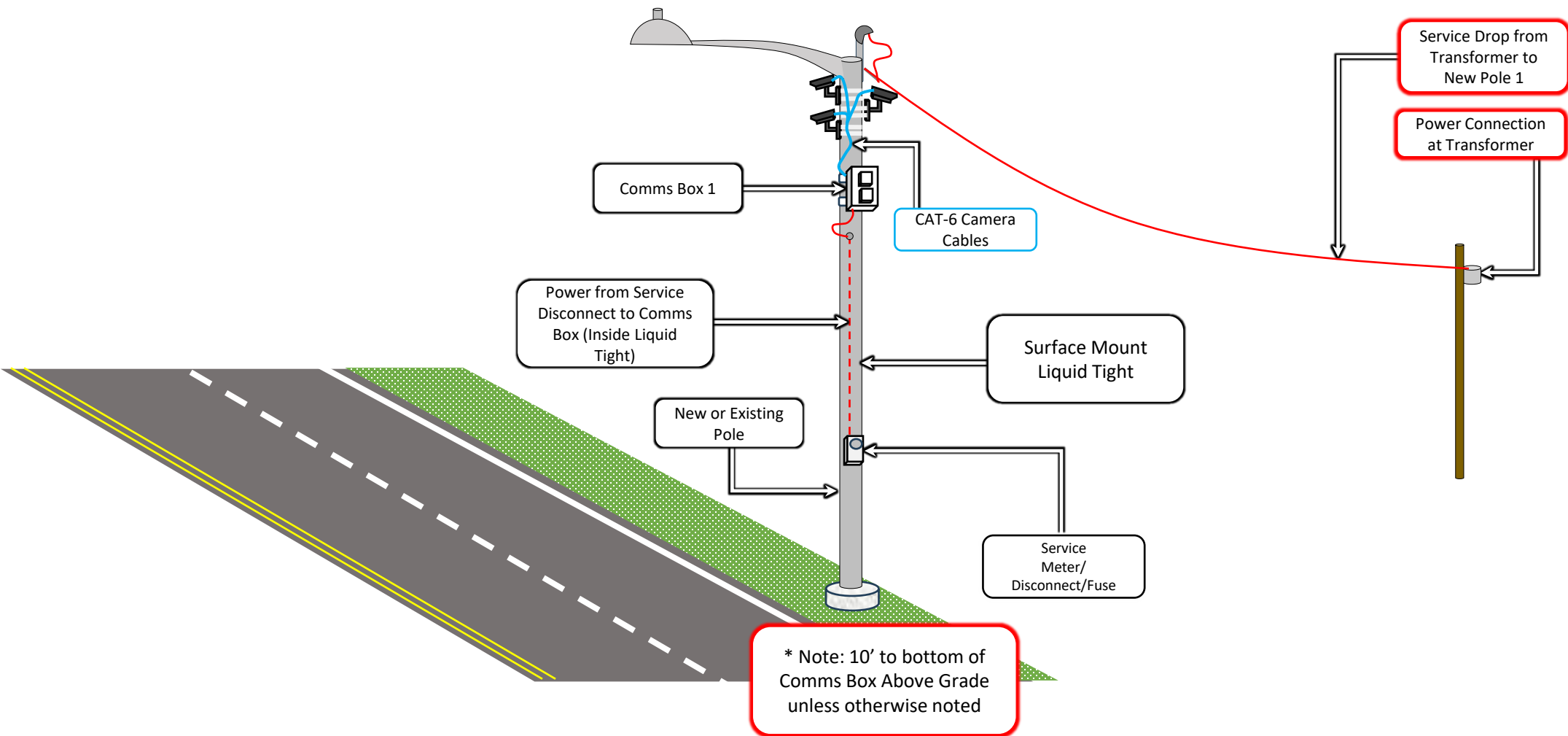


**MOTOROLA SOLUTIONS**

| Document Type | Sample Power Tap and Street Light Installation | Project Name   | Page |  |
|---------------|------------------------------------------------|----------------|------|--|
| Issue         | 1                                              | Project Number | N/A  |  |
| Rev           | A                                              | Author         |      |  |



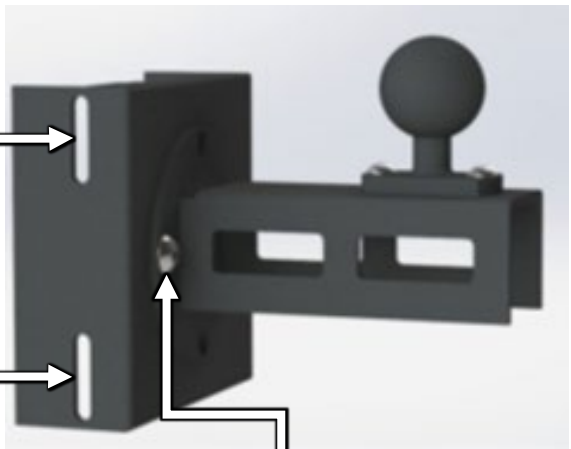
Sample Design 2 – Pole Installation (Power Detail) Metered



# L5F Fixed LPR Equipment Mounting Notes and Camera Aiming

Use these holes to mount back plate to concrete ceiling.  
Recommend using an approved concrete anchor.

**NOTE – Installer is responsible for ensuring attachment method complies with all codes and safety requirements. If recommended mounting method isn't possible, installer may use other attachment methods as long as equipment locations remain the same. If equipment locations must change, please contact a Motorola Presales Engineer to review changes.**



Remove these bolts, rotate bracket 90 degrees and reinstall bolts to attach arm to back plate.  
This will allow for proper orientation when mounting the bracket to the ceiling.

| Camera Performance                                    |                      |                |
|-------------------------------------------------------|----------------------|----------------|
| Part Number                                           | Optimum Focal Length | Capture Range* |
| VSR-5x-908                                            | 14 ft                | 6-27 ft        |
| VSR-5x-916                                            | 40 ft                | 25-55 ft       |
| VSR-5x-925                                            | 70 ft                | 55-85 ft       |
| VSR-5x-935                                            | 95 ft                | 85-105 ft      |
| VSR-5x-950                                            | 115 ft               | 105-125 ft     |
| *Up to 2 lanes of traffic coverage in most scenarios. |                      |                |

A 3D perspective view of the L5F Mounting Bracket mounted to a vertical pole. The bracket is dark grey and has a rectangular back plate with two vertical slots. A horizontal arm extends from the front of the bracket, and a camera is mounted on top of the arm. The back plate is attached to the pole using two bolts. The camera is aimed horizontally.

- Camera brackets to be mounted to vertical or horizontal structures using band clamps.
- Camera attaches to ball mount using clamp hardware located on back of camera.
- Rear mounting plate may be rotated to accommodate vertical or horizontal poles.
- If mounting to a wall, or other flat surface, the back plate is not required. (Mount will screw directly to wall or other flat surface when using this option.)

- Recommend installing VLP Comms Box on vertical poles using the included hardware
  - Suggest mounting high enough above ground to prevent easy access from ground level.
  - If additional hardware is required to meet state and local codes for installation, customer and/or installer will be responsible for providing those items.
- Recommend mounting cameras on vertical poles.
  - Camera may also be mounted on horizontal mast arm and aimed aimed from the direct overhead position in some scenarios.
  - If camera is aimed from side fire position, capture angle must not exceed 30 degrees from height angle or side angle.
  - If unable to mount cameras within the indicated range, please contact Motorola Sales Engineer to review other options for mounting heights and locations.
- Recommend running all camera cables inside code approved conduit when possible, or inside pole/mast arm structure.
  - When unable to route camera cables inside conduit or pole/mast arm structure, ensure cables are secured to pole with suitable cable ties or other code approved straps.
  - Must ensure the weight of the camera cable is not putting stress on the connectors on either end of the cable.
- Leave a drip loop on all cables.

L5F Fixed LPR Equipment Mounting and Camera Aiming

Motorola Solutions Responsibilities

- Motorola Solutions/Motorola Solutions Inc. is responsible for the following items as it pertains to this project.
- Supplying the Motorola Solutions L5F LPR cameras, camera cables, camera mounting hardware, VLP Communication Boxes.
- Final start-up and final commissioning of the solution by a certified Field Technician (if purchased).
- Testing and Training on all equipment, hardware, and software provided by a qualified Field Technician.

Customer and/or Installation Contractor Responsibilities

- Customer is responsible for the following items as it pertains to this project.
- Supplying a proper power source to all Motorola Solutions provided equipment.
- Providing ALL points of attachment for hardware that include L5F LPR Cameras and VLP Comms Boxes and ensuring all equipment is attached in accordance with local policies and codes.
- Customer is responsible for all poles and existing infrastructure that are not being purchased from Motorola as part of the LPR solution.
- Obtaining all permits required for installation.
- All Utility locates needed for impacted areas.
- Supplying any new infrastructure required to mount or attach the Motorola Solutions hardware to.
- Providing the communications point of attachment for each site.
- When cellular service is used as the point of connection, customer is responsible for providing cellular service and SIM cards if they are not being purchased from Motorola as part of the LPR solution.
- Modem requires size “2FF” SIM card.

Questions

- For any questions related to the information contained within this statement of work, please contact Motorola Solutions Sales Engineer.

Motorola L5F Camera – Key Specifications

|                |                                                                               |
|----------------|-------------------------------------------------------------------------------|
| Size           | 6.9 x 6.5 x 2 in. / 175 x 165. 51 mm                                          |
| Fixed Mounting | 3-axis (aim precision) lock in place, low profile, solid mount, and sunshield |
| Color          | Matte Black                                                                   |
| Weight         | 3.5 lbs.                                                                      |

Motorola VLP COMMS Box – Key Specifications

|                    |                                              |
|--------------------|----------------------------------------------|
| Enclosure Material | Fiberglass Reinforced                        |
| Enclosure Color    | Machine Tool Gray                            |
| Weight             | 35 lbs. (15.9 kg)                            |
| Outside Dimensions | 19.5 x 17.5 x 8.5 in / 49.5 x 44.4 x 25.4 cm |
| Inside Dimensions  | 17.7 x 15.7 x 8.5 in / 44.9 x 39.9 x 21.6 cm |

# L5F power consumption

This data is intended to provide information on the required power to operate the Motorola Solutions LPR Communications Box and L5F LPR Cameras.

## POWER REQUIREMENTS

| Item               | Communications Box | L5F LPR Camera              |
|--------------------|--------------------|-----------------------------|
| Part Number        | BCAV1F2 - C600     | VSF - L5F                   |
| Power Input        | 120vac             | POE from Communications Box |
| Maximum Power Draw | 20 watts           | 15 watts                    |

## MAXIMUM SYSTEM POWER DRAW Communications Box & Cameras

|                  |           |
|------------------|-----------|
| 1 Camera System  | 40 watts  |
| 2 Camera Systems | 60 watts  |
| 3 Camera Systems | 85 watts  |
| 4 Camera Systems | 120 watts |

\* Specifications are subject to change.

- The maximum number of cameras that may be connected to a Communications Box is four.
- The Communications Box requires a direct power connection.
- All cameras are powered through POE connection from the Communications Box

Learn more at  
[motorolasolutions.com/l5f](https://motorolasolutions.com/l5f)



# L5F pole tap accessory

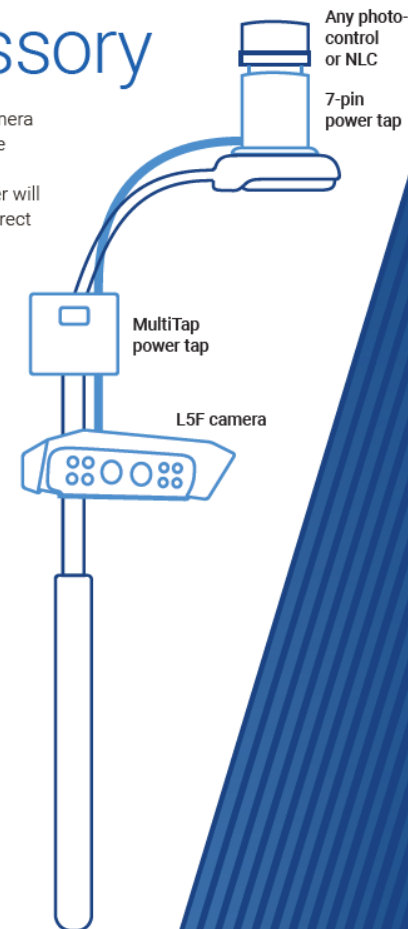
For quick and easy power to the L5F fixed license plate recognition camera system, just twist and lock a 7-pin power tap on the top of the luminaire that will power this advanced MultiTap Power Tap from any 120VAC - 480VAC streetlight. Inside the MultiTap enclosure, a special transformer will accommodate any streetlight voltage and will convert to 120VAC for direct wiring to the L5F LPR camera.

## Features

- Draws power directly from streetlight luminaires
- 7-pin power tap will accommodate any photocontrol or NLC
- Built for harsh outdoor environments

## SPECIFICATIONS

|                         |                                                                                          |
|-------------------------|------------------------------------------------------------------------------------------|
| Input Voltage           | 208 / 240 / 277 / 480 VAC, 50/60 Hz                                                      |
| Output Voltage          | 120 VAC, 50/60 Hz                                                                        |
| Cable from Luminaire    | 20 feet from luminaire photocontrolbase to transformer box                               |
| Cable to Camera         | Field wiring is required from L5F camera system to MultiTap enclosure                    |
| Power                   | 20W (with De-rating)                                                                     |
| Transformer Load Rating | 150 VA                                                                                   |
| Transformer Protection  | Circuit breaker                                                                          |
| MultiTap Enclosure      | NEMA 4X (weatherproof), Fiberglass Reinforced Polyester 6" Length x 6" Width x 4" Height |
| Power Tap Receptacle    | 7-pin twist-lock per ANSI C136.41                                                        |
| Power Tap Housing       | 3-1/2" Diameter Polypropylene                                                            |
| Operating Temperature   | -40C to +70C (-40F to +158F)                                                             |
| Dielectric Strength     | 5000 Volts between current carrying parts and metal surfaces                             |



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