

BOROUGH OF HIGHLAND PARK  
ORDINANCE NO. 21-2016

AN ORDINANCE TO AMEND AND SUPPLEMENT THE REVISED GENERAL ORDINANCES OF THE  
BOROUGH OF HIGHLAND PARK, CHAPTER 3, "ADMINISTRATION OF GOVERNMENT"

BE IT ORDAINED by the Borough Council of the Borough of Highland Park, County of Middlesex, State of New Jersey, as follows:

SECTION I. Chapter 3, "Administration of Government", Article IV, **§3-18** "Responsibilities of Mayor and Council", is hereby amended to read as follows with the [bracketed] material to be deleted, and the underlined material to be added:

**ARTICLE IV                    Governing Body (§3-18)**

- A. The Mayor shall preside at all meetings of the Borough Council and shall have principal responsibility for all public celebrations and events. He or she shall serve, ex officio, on all committees of Council.
- B. The following officers shall report directly to the Mayor: Borough Administrator, Borough Attorney, Borough Auditor, Borough Engineer and Borough Planner, provided that nothing contained herein shall be deemed to prevent any of said officials from reporting to, communicating with or performing services for the Borough at the direction of the Borough Council.
- C. The Council, at its organization meeting in January of each year, shall organize into the following standing committees, each of which shall bear primary responsibility for matters within designated areas:
  - (1) Recreation and Arts. Cultural and civic activities, Arts Commission, [Celebration of Public Events], Council on Aging, Department on Aging, Municipal Alliance, Recreation Advisory Committee, Recreation Department and Safe Walking & Cycling Committee.
  - (2) Economic Development and Planning. Zoning Board of Adjustment, Planning Board, Code Enforcement, County Transportation Committee, Rehabilitation and Redevelopment Screening Committee, [Safe Walking and Cycling Committee], and Main Street Liaison.
  - (3) Finance. Budget preparation and monitoring, execution of annual plan, audits, capital project review, Tax Assessment and Collection, investment oversight, insurance, purchasing, Federal and State aid, Community Development Block Grant (CDBG) Advisory Committee and Ethics Board Liaison.
  - (4) Health and Human Services. Board of Health, Commission for Universal Access, [Commission on Immigrant and Refugee Affairs], Community Food Pantry, [HP Equity Commission], HP Gives a Hoot, Housing Authority, Human Relations Commission, Mayor's Wellness Campaign, Mental Health Commission.
  - (5) Public Safety. Fire Department, Police Department, First Aid Squad, Office of Emergency Management, Municipal Court, and Community Emergency Response Team.
  - (6) Public Works and Public Utilities Committee. Clean Communities, Department of Public Works, Public Utilities, [Water & Sewer Department], Environmental Commission, Shade Tree Advisory Committee, Sustainable Highland Park, and Sidewalks.

SECTION II. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions of the Ordinance and to this end the provisions of this Ordinance are declared to be severable.

SECTION III. This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

Introduced and passed on first reading: January 19, 2021

ADOPTED: February 2, 2021  
ATTEST:

APPROVED: February 2, 2021

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Joan Hullings, Borough Clerk

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Gayle Brill Mittler, Mayor