



BOROUGH OF HIGHLANDS  
COUNTY OF MONMOUTH

## ORDINANCE O-24-08

### AMENDING CHAPTER 16 (HEALTH), SECTION 16-3 (RETAIL FOOD HANDLING ESTABLISHMENT CODE), SECTION 16-3.5 (GREASE TRAP)

**WHEREAS**, the governing body desires to amend Chapter 16 (Health) Section 16-3 (Retail Food Handling Establishing), Section 16-3.5 (Grease Trap) in order to update reference to the National Standard Plumbing Code, update the Borough's address, and to require semiannual inspections to be requested by the owner, tenant, lessee and/or occupant of any facility or food establishment.

**NOW, THEREFORE, BE IT ORDAINED**, by the governing body of the Borough of Highlands as follows:

#### SECTION I.

Borough Code Chapter 16 (Health), Section 16-3 (Retail Food Handling Establishment Code), Section 16-3.5 (Grease Trap), shall be amended as follows (additions are shown in **bold with underlines**, deletions are shown as **~~strikeovers~~**).

#### Section 16-3.5 Grease Trap

a.-d. No change.

#### e. Design Criteria

1. Construction. Grease traps shall be constructed in accordance with the National Standard Plumbing Code ~~(2015)~~, **as adopted and amended pursuant to the N.J.A.C. 5:23-3.15, et seq.**, and shall have a minimum of two (2) compartments with fittings designed for grease retention. All grease removal devices or technologies shall be subject to the written approval of the plumbing subcode official. Such approval shall be based on demonstrated removal efficiencies of the proposed technology.
2. No change.
3. No change.
4. No change.
5. Grease Trap Sizing. All grease traps shall have a capacity of not less than one thousand (1,000) gallons nor exceed a capacity of three thousand (3,000) gallons. Grease traps shall be sized in accordance with the National Standard Plumbing Code ~~(2015)~~, **as adopted and amended pursuant to the N.J.A.C. 5:23-3.15, et seq.**, Chapter 6.2.10. If the calculated capacity exceeds three thousand (3,000) gallons, multiple units plumbed in series shall be installed.

#### f. Grease Trap Maintenance

1.-4. No change.

#### 5. Submittal of Records

(a)-(f). No change.

(g) The user shall be required to submit maintenance records to the plumbing subcode official and to the Department of Public Works on a **biannual semiannual** basis (twice per year). Records shall be submitted by March 1 and September 1 of each year. The records shall be submitted to:

Plumbing Subcode Official Borough of Highlands  
**42 Shore Drive 151 Navesink Avenue**  
Highlands, NJ 07732

and

Department of Public Works Borough of Highlands  
**42 Shore Drive 151 Navesink Avenue**  
Highlands, NJ 07732

(h) The plumbing subcode official, construction official or their designees within the Department of Buildings and Housing, and/or the Department of Public Works, **will may** perform periodic inspections of these facilities and shall notify the user of any additional required maintenance or repairs. Upon written notification by the plumbing subcode official, construction official or their designees within the Department of Buildings and Housing, or the Department of Public Works, the user shall be required to perform the maintenance and provide records of said maintenance within fourteen (14) calendar days. Upon inspection by the plumbing subcode official, construction official or their designees within the Department of Buildings and Housing the user may be required to install, at his expense, additional controls to provide a complete system which prevents discharges of undesirable materials into the wastewater collection system.

**(i) The owner(s), tenant(s), lessee(s) and/or occupant(s) of any facility or food establishment in the Borough of Highlands shall have semiannual inspections (twice per year) of their grease trap(s). At least one of the semiannual inspections shall be performed between Memorial Day and Labor Day each year. Semiannual inspections shall be performed at least three months apart. A semiannual inspection performed within three months of a prior semiannual inspection will not be considered as having performed the second semiannual inspection for the year. The owner(s), tenant(s), lessee(s) and/or occupant(s) of the facility or food establishment shall schedule their semiannual inspection in accordance with this Section.**

**(j) Semiannual inspections by the Plumbing Subcode Official or other Township official shall be requested by the owner(s), tenant(s), lessee(s) and/or occupant(s) of the facility or food establishment, in writing or online, to the Department of Buildings and Housing, which shall schedule said inspection(s) of the grease trap(s) at its discretion. The fee for each semiannual inspection shall be \$75.**

g.-j. No change.

**SECTION II. SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

**SECTION III. REPEALER.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

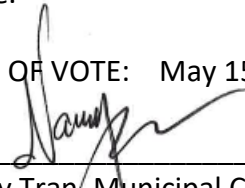
**SECTION IV. EFFECTIVE DATE.** This ordinance shall take effect immediately upon its passage and publication in accordance with law.

First Reading and Set Hearing Date for O-24-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						X
CHELAK		X	X			
MELNYK			X			
OLSZEWSKI			X			
BROULLON	X		X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: May 15, 2024

  
 Nancy Tran, Municipal Clerk  
 Borough of Highlands

Public Hearing for O-24-08:

	INTRODUCED	SECOND	AYE	NAY	ABSTAIN	ABSENT
CERVANTES						X
CHELAK			X			
MELNYK			X			
OLSZEWSKI		X	X			
BROULLON	X		X			

This is a Certified True copy of the Original Ordinance on file in the Municipal Clerk's Office.

DATE OF VOTE: June 5, 2024

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 Carolyn Broullon, Mayor

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 Nancy Tran, Municipal Clerk  
 Borough of Highlands