

# Minutes

2015

## FINANCE COMMITTEE

MONDAY, DECEMBER 7,

7:00 P.M.

4<sup>th</sup> Floor Conference Room  
Municipal Building, Jamestown, New York

Members Present: A. Dolce, G. Rabb

Members Absent: K. Ecklund

Others Present: M. Fiore-Lehman

Councilman Dolce called the meeting to order.

The minutes of the November 2, 2015 meeting were approved.

### Public Comment/Persons to address the Committee

No one appeared to speak.

### Resolutions

1. RESOLVED, That Key Bank of New York, N.A., Jamestown Office, Jamestown, New York; Key Banc Capital Markets, Jamestown, New York; First Niagara Commercial Bank, Lockport, New York and New York State Investment Firms be and hereby are designated as depositories of the City of Jamestown and that they be and hereby are requested, authorized and directed to honor checks, drafts, or other orders for payment of money drawn in the City's name, including those payable to the individual order of any person or persons whose name or names appear thereon as a signer or signore thereof, when bearing or purporting to bear the facsimile signatures of the City Comptroller and Director of Financial Services and the above mentioned banks shall be entitled to honor and charge this city for such checks, drafts or other orders, regardless of by whom or by what means the actual or purposed facsimile signatures or signature thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimen duly certified to or filed with the above mentioned banks by the Director of Financial Services of the City of Jamestown.

The members agreed that a resolution be prepared for the December 28, 2015 meeting.

2. RESOLVED, That Mayor Sam Teresi and City Council members be, and they hereby are, authorized to attend meetings of the Chautauqua County Conference of Mayors, the Southern Tier West Regional Planning and Development Board, the New York State Conference of Mayors, the National League of Cities and any other job related

conferences during 2016, with expenses paid pursuant to Section 77-b of the General Municipal Law.

The members agreed that a resolution be prepared for the December 28, 2015 meeting.

3. WHEREAS, Section 104-b of the General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid, and

WHEREAS, comments have been solicited from all officers in the city involved in the procurement process, now, therefore be it

RESOLVED, that the City of Jamestown does hereby adopt a procurement policy for the year 2016 which is intended to apply to all goods and services which are not required by law to be publicly bid.

The members agreed that a resolution be prepared for the December 28, 2015 meeting.

4. RESOLVED, that the Mayor be, and he hereby is, authorized to enter into an agreement with the County of Chautauqua for Snow Removal & Ice Control Services (16-25-02), for the time period November 1, 2015 through April 30, 2018, in the amount of \$4,916.00 per center line mile for the 2015-2016 season, \$5,162.00 per center line mile for the 2016-2017 season and, \$5,420.00 per center line mile for the 2017-2018 season subject to the approval of the Corporation Counsel as to form.

The members agreed that a resolution be prepared for the December 28, 2015 meeting.

5. RESOLVED, That the Mayor of the City of Jamestown be and he hereby is authorized to enter into a contractual agreement with DNA Diagnostics Center (DDC), One DDC Way, Fairfield, OH 45014, for the rental of office space for DNA testing on behalf of the Chautauqua County Child Support/Social Services in the amount of \$175.00 per month for the time period January 1, 2016 to December 31, 2017 with the option to renew for up to two (2) additional terms subject to the approval of the Corporation Counsel as to form.

The members agreed that a resolution be prepared for the December 28, 2015 meeting.

6. WHEREAS, On January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

WHEREAS, On November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Department of Parks, Recreation and Conservation an effort to effectively manage the city's day-to-day responsibilities in a cost efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain positions, now therefore be it

RESOLVED, that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and resolution number 200611B17 authorizing the filling of the following positions due to the essential nature of the position.

- One (1) Laborer (Retirement - funded in the 2016 General Fund Budget).

The members agreed that a resolution be prepared for the December 28, 2015 meeting.

#### Executive Session

Councilman Rabb moved, seconded by councilman Dolce to go into an Executive Session. Carried 2-0.

Claim 23-2015	Lovey	Denied
Claim 27-2015	Theofilactidis	Denied
Claim 28-2015	Salapek	Denied
Claim 29-2015	Fitzgerald	Denied
Claim 31-2015	Tanner	Denied

Councilman Rabb moved, seconded by councilman Dolce to go out of an Executive Session. Carried 2-0.

There being no further business, the meeting was adjourned.

cc: S. Teresi, Mayor, J. Bellitto, J. Olson, M. Fiore-Lehman