



Agenda

**Jamestown City Council Full Work Session
7:30 p.m., 3rd Floor Conference Room
Municipal Building
Monday, December 13, 2021**

Individual Committee Meetings

Housing – No Meeting
Finance – 7:00 p.m., Mayor’s Conference Room
Public Safety – 7:00 p.m., Police Training Room
Public Works – 7:00 p.m., DOD Conference Room

Twan Leenders will be presenting on the Chadakoin River to begin the full work session.

Standing Committees

Opportunity for Public Comment

Finance Committee

7:00 p.m., Mayor’s Conference Room

Resolutions

1. Resolved that the Jamestown City Council hereby adopts the American Rescue Plan Act Recovery Funds Master Plan to expend of American Rescue Plan Act Recovery Funds received through the American Rescue Plan Act of 2021 for the following purposes:

Lost Revenue: Ten Million, One Hundred Seventy-Nine Thousand, One Hundred Forty-Five Dollars and No Cents (\$10,179,145.00).

Economic Development: Ten Million Dollars and No Cents (\$10,000,000.00).

Healthy Communities & Neighborhoods: Five Million Dollars and No Cents (\$5,000,000.00).

Water, Sewer & Broadband: Two Million Dollars and No Cents (\$2,000,000.00).

Transparency & Tracking: Nine Hundred Thousand Dollars and No Cents (\$900,000.00).

Finance Committee cont'd.

2. WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

Whereas, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Comptroller's Office an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

One (1) Project Manager in the Comptroller's Office.

Funding included in the City of Jamestown American Rescue Plan Act Master Plan.

3. Resolution authorizing the Jamestown Local Development Corporation to expend up to ten million dollars and no cents (\$10,000,000.00) of American Rescue Plan Act Recovery Funds for the purposes of Economic Development, of which only five million dollars and no cents (\$5,000,000.00) may be spent before the City of Jamestown receives its second tranche of funds from the American Rescue Plan Act Recovery Funds.
4. WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

Whereas, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within Mayor's Office an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

Finance Committee Con't.

One (1) Communications Coordinator in the Mayor's Office.

Funding included in the City of Jamestown American Rescue Plan Act Master Plan.

5. Resolution authorizing the Mayor to execute Change Order #1 to the Concrete Work 2021: Bowen St.- Price St. to Falconer St. contract with R. Patti Concrete & Excavating, P. O. Box 3081, Jamestown, NY 14701 to include changes as follows:

INCREASE:

| | |
|---|-------------|
| 1,320 SF Concrete Flatwork: 4" @ \$11.75/SF | \$15,510.00 |
| 124 LF Standard 18" Concrete Curb and Gutter @ \$46.00/LF | \$ 8,060.00 |
| 6 SY Asphalt Pavement @ \$55.00 SY | \$ 330.00 |

DECREASE:

| | |
|--|--------------|
| Concrete Flatwork 6" @ \$12.50 SF | \$(6,450.00) |
| 52 SY Brick Pavement Replacement @ \$143.00/SY | \$(7,436.00) |
| 40 SY Brick Pavement Relay @ \$132.00/SY | \$(5,280.00) |
| 40 SF Detectable Warning Surface @ \$15.00/SF | \$(600.00) |

Total Change \$ 4,134.00

for a total increase of Four Thousand One Hundred Thirty-Four Dollars and No Cents (\$4,134.00) subject to the approval of Corporation Counsel as to form.

6. Resolution authorizing the Mayor to execute Change Order #1 to the Cold Mill and Overlay 5th Street Project – Washington St. to Prendergast Ave. contract with Lake Shore Paving Inc. 7 Osmer Street, Jamestown, NY 14701 to include changes as follows:

INCREASE:

| | |
|---|--------------|
| Tack Coat for Polymer Asphalt 125 gal @ \$6.17 gal | \$ 771.25 |
| 9.5mm Top Course 111.78 ton @ \$24.28/ton | \$ 2,714.02 |
| Flatwork 4 " 2,576.00 sf @ \$13.65/sf | \$ 35,162.40 |
| Concrete Curb and Gutter 22 lf @ \$73.04/lf | \$ 1,606.88 |
| 4 Pedestrian Warning Sign Assemblies 1 ls @ \$2,350 | \$ 2,350.00 |
| White Epoxy ReflectORIZED Pavement Stripes 2,788.50 lf @ \$3.43 | \$ 9,564.56 |
| White Epoxy ReflectORIZED Pavement Stripes 3 ea @ \$338.50 | \$ 1,015.50 |

DECREASE:

| | |
|--|--------------|
| Production Cold Milling of Bituminous Concrete 189 sy @ \$3.89 | \$(735.21) |
| Flatwork 6" 433 sf @ \$14.76/sf | \$(6,391.08) |
| Concrete Vertical Curb 21.50 lf @ \$600.98/lf | \$(1,311.07) |
| Cast Iron Detectable Warning Surface 1 @ \$333.50/ea | \$(333.50) |
| Brick Replacement 12.50 sy @ \$173.00/sy | \$(2,162.50) |
| Joint Sealant 9 lf @ \$.60/lf | \$(5.40) |

Total Change \$ 42,245.85

Finance Committee Con't.

for a total increase of Forty-Two Thousand Two Hundred Forty-Five Dollars and Eighty-Five Cents (\$42,245.85) subject to the approval of Corporation Counsel as to form.

7. RESOLVED, that the Mayor is authorized to execute Change Order #1 to the 2021 Jefferson Street Reconstruction Project: 8th St. to Isabella St., contract with R. Patti Concrete & Excavating, P. O. Box 3081, Jamestown, NY 14701 to include changes as follows:

INCREASE:

Additional curb and sidewalk completed on Isabella., near 8th St. intersection \$12,071.25

Total Change \$12,071.25

for a total increase of Twelve Thousand Seventy- One Dollars and Twenty-Five Cents (\$12,071.25) subject to the approval of Corporation Counsel as to form.

8. WHEREAS, NYS Homes & Community Renewal (HCR) proposes to utilize up to \$60 Million in Community Development Block Grant (CDBG) funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act to help communities throughout the state to safely reopen and restart their local economies in the wake of COVID-19. HCR proposes funding for a series of activities to prevent the spread of the virus, respond to the impacts of the virus, safely reopen and prepare businesses and facilities for new safety protocols; and

WHEREAS, No less than \$30 Million of this amount must be allocated to non-entitlement communities. Awards will be made based on factors that may include, but are not limited to, need, impact, capacity, relationship to coronavirus, and geography; and

WHEREAS, the City of Jamestown has been designated an entitlement community and is eligible to prepare and submit an Application for Community Development Block Grant (CDBG) funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act which proposed activities must meet critical thresholds that include but are not limited to Compliance with HUD's National Objectives, Explicitly prevent, prepare for and respond to Coronavirus, Can be completed within 12 months of award; and

WHEREAS, one (1) one required public hearings was held on December 27, 2021, for the purpose of obtaining citizen input regarding the proposed CDBG-CV activities; and

WHEREAS, additional comments of support and public input received during the aforesaid public hearing and/or submitted to the Department of Development until 4:00 pm on December 27, 2021 has been carefully considered by Administration officials and City Council members; now therefore be it

Finance Committee cont'd.

RESOLVED, that the Mayor is authorized and directed to submit the CDBG-CV grant application and activities contained therein, to the NYS Office of Community Renewal, and be it further

RESOLVED; that the specific CDBG-CV activities contained within therein will be comprised of:

Summary of 2021 CDBG-CV Activities:

| <u>Activity</u> | <u>Amount</u> |
|---|-------------------------|
| The Chautauqua Center Behavioral Health Facility | \$500,000 |
| Chautauqua County Health Network Public Health Campaign | \$100,000 |
| Jamestown Strong Starts Project | \$322,300 |
| TOTAL | <u>\$922,300</u> |

9. RESOLVED, That the City Comptroller is authorized to make the following amendment to the 2021 General Fund Budget for Multi-Factor Authentication follows:

INCREASE: Appropriations \$7,500.00
Information Services Maintenance Agreements
A.1680.428

DECREASE: Appropriations \$7,500.00
Contingent Account
A.1990.0400

Informational/Report

Opportunity for Public Comment

Resolutions

1. RESOLVED, That the regular meetings of the City Council of the City of Jamestown shall be held in the City Council Chambers, Municipal Building at 7:30 p.m. beginning the evening of January 31, 2022 and on scheduled Monday evenings thereafter in the year 2022, at the same time and place.

2. RESOLVED, That the Jamestown City Council hereby grants the following organizations a Games of Chance (Bell Jar) license for the 2022 calendar year:

Jamestown Lodge #263 BPO Elks
Chautauqua Aerie #2145, Fraternal Order of Eagles, Inc.
Jamestown Vietnam Veterans
ILS Veterans Club Inc.

3. Resolution authorizing the Mayor to approve and execute an affiliation agreement between the City of Jamestown and Jamestown Community College, 525 Falconer Street, Jamestown, NY 14701 for the purposes of establishing a joint educational program for students of the Emergency Medical Technician Program, subject to the approval of Corporation Counsel as to form.

Informational Report

4. Tower Rate Card Request – Johnson Family Towing, LLC

Public Works Committee

Resolutions

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- This resolution also appears on the Finance Agenda.

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Public Works Committee con't.

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- This resolution also appears on the Finance Agenda.

Informational Report

Mayor's Remarks

Executive Session

COUNCIL MEMBERS: PLEASE CONTACT THE COUNCIL PRESIDENT OR CITY CLERK IF UNABLE TO ATTEND THE WORK SESSION AT 7:30.

Resolved that the Jamestown City Council hereby adopts the American Rescue Plan Act Recovery Funds Master Plan to expend of American Rescue Plan Act Recovery Funds received through the American Rescue Plan Act of 2021 for the following purposes:

Lost Revenue: Ten Million, One Hundred Seventy-Nine Thousand, One Hundred Forty-Five Dollars and No Cents (\$10,179,145.00).

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Water, Sewer & Broadband: Two Million Dollars and No Cents (\$2,000,000.00).

Transparency & Tracking: Nine Hundred Thousand Dollars and No Cents (\$900,000.00).

American Rescue Plan Act Recovery Funds

2021

Master Plan

CITY OF JAMESTOWN, NEW YORK





Our Plan for ARP Recovery Funds

To the Members of City Council and the Jamestown Community:

Due to the COVID-19 pandemic, we have experienced one of the strongest challenges to public health and fiscal stability that Jamestown has ever seen. The City government, due to disciplined budgeting, spending restrictions, and the hard work of the Council, staff, and administration, has emerged fiscally strong, with a 2020 budget surplus. The rest of Jamestown, however, is clearly hurting, with unemployment still sky-high and investment low; the pandemic having wreaked havoc on all of our residents, workers, and businesses.

To help local governments, which have borne the brunt of the costs of the pandemic, the American Rescue Plan Act of 2021 (ARP) established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments, to bolster their response to the COVID-19 emergency and its economic impacts. The City of Jamestown is in line to receive more than \$28 million in federal funding, half of which was received in May 2021, and the second half scheduled to be delivered in 2022. The funds are intended for a number of purposes, including to replace lost public sector revenue, support economic stabilization for households and businesses, and address systemic public health and economic challenges.

The recovery funds are intended to be expended quickly. The timeframe for the use of these funds runs through July 1, 2024, with the funds needing to be completely expended by 2026. Time is of the essence, and the City must start planning eligible capital projects, new initiatives, and build the capacity to carry these projects out immediately to help assist the economic recovery of our residents and businesses. The City of Jamestown has taken a proactive approach to put together a plan that allows for broad funding allocations to classifications that are eligible expenditures. These categories will set the basis for the use of these stimulus funds into the future. These classifications include:

1. Economic Development
2. Lost Revenue
3. Housing & Mental Health Funds
4. Water, Sewer, & Broadband Projects
5. Transparency & Tracking of Recovery Funds

Our plan focuses on spurring economic development for a sustainable future, delivering a shot in the arm to complete needed City projects, and making the City of Jamestown a better place to live and do business in.



Our Plan for ARP Recovery Funds

The City will also make it a priority to seek public input and ensure the funds are spent appropriately and transparently, holding public meetings in the community on the use of recovery funds. This plan proposes the creation of a new position to manage projects, track and administer the funds, and to maintain a public dashboard to show progress on how the funds are being spent.

The American Rescue Plan provides a much-needed injection of capital into our community. The City of Jamestown intends to use these funds in an efficient, effective, and open manner. With your help, we can work together to create the path to a sustainable and prosperous future for our City.

Respectfully,

Edward A. Sundquist, Mayor



Revisions to the Master Plan

In cooperation with the Chautauqua Regional Community Foundation (CRCF), the City of Jamestown undertook a listening tour to receive feedback from residents, businesses, and non-profits making up the City. These feedback sessions were held on Thursday, July 22, 2021, at Jefferson Middle School; Saturday, July 24, 2021, at the James Prendergast Library; Tuesday, July 27, 2021, at the Chautauqua Center; and, Thursday, July 29, 2021 at Emmanuel Baptist Church, as well as multiple sessions with, and focused on, the non-profit and business communities. During this time, the City received feedback from more than 125 residents, businesses, and non-profits. The plan has changed substantially from the draft version to reflect the feedback received, and the recommendations received, from the Community Foundation.

The following was revised or added to this report from the previous draft plan:

- Updated Lost Revenue Projections.
- Reducing the money allocated to Water, Sewer, and Broadband from \$5,000,000 to \$2,000,000 in anticipation of more federal funding for infrastructure priorities.
- Changing the name of “Housing & Mental Health” to “Healthy Communities & Neighborhoods,” with funding increased from \$2,000,000 to \$5,000,000 based on input received through public feedback sessions.
- Sample projects throughout the report were changed to accurately reflect requests from City department heads and input received through feedback sessions.
- The addition of the Chautauqua Region Community Foundation’s Public Feedback Report, with key themes heard throughout the public feedback sessions with recommendations for a number of items including how to deal with the unprecedented pace funds must be expended, implementation of a community committee to oversee use of funds, the need for additional staff/contractor to directly report use of the funds, and the lens on which projects should gain priority.

The Report also includes specific feedback given by residents, businesses, and non-profits broken down by category.

Revised September 30, 2021



Funding Allocation Summary

| <i>Eligible Use Allocations (American Rescue Plan Act)</i> | 2021 Proposed Allocations | 2022 – 2024 Proposed Allocations | Total |
|--|--------------------------------------|---|------------------------|
| <i>Total Allocation to the City from Federal Government</i> | \$14,039,572.50 | \$14,039,572.50 | \$28,079,145.00 |
| <i>Lost Revenue</i> | \$2,500,00 | \$7,679,145 | \$10,179,145 |
| <i>Economic Development</i> | \$5,000,000 | \$5,000,000 | \$10,000,000 |
| <i>Water, Sewer, and Broadband</i> | \$500,000 | \$1,500,000 | \$2,000,000 |
| <i>Healthy Communities & Neighborhoods</i> | \$500,000 | \$4,500,000 | \$5,000,000 |
| <i>Transparency & Tracking (these expenses may run through 2026)</i> | \$70,000 | \$830,000 | \$900,000 |
| Total | \$8,570,000 | \$19,509,145 | \$28,079,145.00 |



Eligible Use Classification – Lost Revenues

Lost Revenues

Total Funds: \$10,000,000

Breaking Down Lost Revenues

Using a standard formula for growth from a baseline revenue year of 2019, the American Rescue Plan allows the City of Jamestown to establish lost revenue for the fiscal years 2020-2023. For administrative convenience, Treasury’s Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. The City will have the opportunity to re-calculate revenue loss at each year throughout the program. Importantly, once a shortfall in revenue is identified, the City has broad latitude to use this funding to support government services, up to this amount of lost revenue. This is the most flexible category of funding; however, some restrictions do apply. Prohibited uses include funding pension costs, establishing or transferring to reserve fund, payment of legal settlements or court judgements, and funding the City’s debt service.

Funding Oversight

Funding oversight of all recovery funds is key to program success. Funds in the “Lost Revenue” eligible use allocation will be incorporated into the normal City budgeting process as proposed capital and non-capital expenses. Projects and expenses not included in the official City budget will be proposed to the City Council, which will maintain oversight and approval of expenditures. Any resolution on approving spending will note that the monies for the project are from American Rescue Plan Recovery Funds. We note that the approximately ten (10) million dollars allocated to this classification is a conservative estimate based on projection models and the formulas provided by the U.S. Treasury Department.



Eligible Use Classification – Lost Revenues (Cont.)

Lost Revenue Projection Model (Estimated Loss)

City of Jamestown

ARP Recovery Funds

Estimated Revenue Losses

| | 2020 | 2021 | 2022 | 2023 | Grand Total |
|-----------------------------------|---------------|---------------|---------------|---------------|---------------|
| PY Eligible Revenues | \$ 36,594,722 | \$ 38,095,106 | \$ 39,657,005 | \$ 41,282,942 | |
| Growth Factor | 4.10% | 4.10% | 4.10% | 4.10% | |
| Baseline | \$ 38,095,106 | \$ 39,657,005 | \$ 41,282,942 | \$ 42,975,543 | |
| Eligible Actuals/Estimates | \$ 35,539,735 | \$ 37,208,122 | \$ 38,733,655 | \$ 40,321,735 | |
| Revenue Losses | \$ 2,555,371 | \$ 2,448,883 | \$ 2,549,287 | \$ 2,653,808 | \$ 10,207,349 |
| | \$ 2,555,371 | | | | |
| | \$ 0 | | | | |



Eligible Use Classification – Lost Revenues (Cont.)

Sample Projects

Among the many potential projects that this funding could be used for, here is a list of sample projects to enhance the services to Jamestown residents and businesses.

| Lost Revenue Sample Projects | | |
|--|---|-----------------------|
| Project Title | Description | Estimated Cost |
| Parks Expansion | Investments in our parks increase quality of life, attract tourists and new residents, as well encourage the community to become more active. A world-class parks system is desirable for the City, and there are a number of relatively low cost, high-impact additions, that can be made to parks throughout all of Jamestown. Examples of projects that could be completed include: a Splash Pad that could convert into a skating rink in the winter, a BMX Pump Track, Dog Park, Frisbee Golf course, an expanded network of walking and bike trails, and various sports courts, among other potential projects. | \$1,000,000+ |
| Fire Station Renovations & Improvements | The four fire houses in Jamestown are all in need of extensive renovation. A certain amount of money could be set aside each year to upgrade and make necessary repairs to the fire stations to ensure their usefulness for years to come. | \$500,000+ |
| Fleet Replacements | The City fleet has some necessary and major upgrades that would normally have to be borrowed for. This would allow the City to continue to provide essential services, such as plowing, maintenance of streets and parks, and street cleaning with less downtime. | \$1,000,000+ |



Eligible Use Classification – Economic Development

Economic Development Total Funds: \$10,000,000

Building Economic Development Capacity

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, travel declined precipitously, and over 20 million jobs were lost between February and April 2020. In light of this, the City has an interest in using its wholly-owned non-profit organizations to manage programs intended to support economic development projects around the City, including but not limited to, support for business and industry, activation of public space to both increase public health and to attract tourism and business, and investment in affordable housing.

The City may use Coronavirus State and Local Fiscal Recovery Funds to support additional services in Qualified Census Tracts (“QCT”) as a direct support to businesses, COVID-recovery related projects, speeding the recovery of impacted industries, and projects that increase public health and wellbeing. Funding directed to QCTs are presumed to meet the test for eligibility under the American rescue Plan Act and therefore have more flexibility in use.

Qualified Census Tracts



Qualified Census Tracts, 2021, Jamestown NY



Funding Classifications – Economic Development (Cont.)

Funding Oversight

The City proposes a transfer of these funds to the Jamestown Local Development Corporation (“JLDC”) a qualified not-for-profit organization, as authorized by the American Rescue Plan Act. JLDC will receive two tranches \$5,000,000 each, one in 2021 and the second in late 2022. The JLDC Board would provide necessary oversight and approval of the use and disbursement of any of the funds, with the City Council requiring to sign off on any project exceeding the \$100,000 threshold. This will ensure funds are directly accountable to both a public board and to our publicly elected body.

Sample Projects

| Economic Development Sample Projects | | |
|--|---|--------------------------|
| Project Title | Description | Estimated Cost |
| Chadakoin River Basin Investments | This would promote activation of the Chadakoin River Basin area, and a navigable waterway from Chautauqua Lake to the river basin, Panzarella Point and the Comedy Center Park area. Potential projects include: clearing the waterways to allow for safe small watercraft navigation, a dock(s), kayak launches, enhancements to the Riverwalk public art, and a tiered amphitheater, among others. This would be in conjunction with a larger County, City, and Non-profit initiative to activate the water spaces in Jamestown and would connect with County investment. | \$300,000 - \$1,500,000+ |
| Programming Fund & Events Coordinator | This would make a fund for programming in the downtown area more robust and easily accessible, driving tourism and business activity in Jamestown. An events coordinator would be funded out of this allocation to work directly with businesses, non-profits, and residents to facilitate year-round programming and ensuring that people are utilizing Jamestown’s public spaces to their fullest potential. | \$1,000,000 |



Eligible Use Classification – Economic Development (Cont.)

| | | |
|-----------------------------|--|-----------|
| Receivership Program | <p>This program would ensure vacant buildings are preserved utilizing the vacant property receivership program and/or Article 19-A real property actions. The receivership program would designate the City as a court appointed receiver of a neglected property. Once appointed, the receiver has physical control of the property, and can borrow and spend money to rehabilitate the property. They can also place liens against the property for to recoup the amount invested to bring the property back up to habitable standards. Once the property has been rehabilitated, the owner may be able to regain control by making the receiver whole, or the property is sold by the court or by the receiver. This has the opportunity to both improve much of the City’s housing stock as well as be a self-sustaining program from a revenue standpoint after the initial investment.</p> | \$675,000 |
|-----------------------------|--|-----------|



Funding Classifications – Healthy Communities & Neighborhoods

Healthy Communities & Neighborhoods **Total Funds: \$5,000,000**

Addressing Housing & Mental Health Disparities

The pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color, and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts, including our community. The funding allocated would address health disparities, social determinants of health, and make investments into housing and neighborhoods. This funding shows that the City is committed to addressing the root of social problems, poverty, and mental health issues.

Statistics

According to the National Institute on Mental Health, nearly one in five U.S. adults live with a mental illness (51.5 million in 2019), and one in five young people are affected by mental, emotional and behavioral disorders, including conduct disorders, depression, and substance abuse. In the City alone, 6.5% of all calls for service from the Jamestown Police Department are to check on the well-being of an individual (City of Jamestown Police Reform and Reinvention Collaborative, 2021). This, coupled with an increasing homeless population in the City, creates the need to radically change how we address housing and mental health disparities in our community.

Funding Oversight

The City intends to fund “Housing & Mental Health” eligible use allocation projects immediately through a budget amendment process. In future years, these funds will be incorporated into the normal City budgeting process as proposed expenses. Projects and expenses not included in the official City budget will be proposed to the City Council, which will maintain oversight and approval of expenditures. Any resolution on approving spending will note that the monies for the project are from American Rescue Plan Recovery Funds.



Funding Classifications – Healthy Communities & Neighborhoods (Cont.)

Sample Projects

| Housing & Mental Health Sample Projects | | |
|--|--|-----------------------|
| Project Title | Description | Estimated Cost |
| Mental Health Rapid Response | The City will work with mental health not-for-profits to have on call and in person social workers to respond to police and emergency service calls. These positions would work directly in and with the Police Department to coordinate responses based on the call intake. | \$600,000 |
| Neighborhood Investments | The City will make direct investment in housing rehabilitation programs by working with not-for profits (such as supporting City-wide painting program) or providing direct support for home improvements, resulting in increased neighborhood stabilization. | \$3,000,000 |
| Underutilized Parks Investments | The City will make investments in underutilized neighborhood parks, such as Tower Park, Roseland, and Newland, located in QCTs to increase usage and encourage play and healthy activities for youths and families. | \$1,000,000 |
| Sidewalk Rebate Program | The City will create a fund to increase the reimbursement rate for homeowners for sidewalk replacements specifically for tree-damaged sidewalks, increasing accessibility for handicapped individuals and taking care of the City's most damaged sidewalks. | \$400,000 |



Funding Classifications – Water, Sewer & Broadband

Water, Sewer & Broadband

Total Funds: \$2,000,000

Investing in Physical & Digital Infrastructure

The Pandemic has shown the need for critical investments in our City’s aging physical and digital infrastructure. From our children not being able to access essential internet needed for virtual classroom, to replacement of storm sewers, now, more than ever, infrastructure funding is necessary. The Recovery Funds explicitly allow for the investment in necessary improvements to our water, sewer, and broadband infrastructures, including priority projects that address the impacts of climate change.

Funding Oversight

The City will work with the Jamestown Board of Public Utilities (BPU) to determine which projects will be completed by the City or BPU. Depending on the project, the City may transfer these funds to the BPU and their board to manage or keep the funds in the City to be used for projects approved by City Council. This will ensure these funds will be directly accountable to a public board and to our publicly elected body.



Funding Classifications – Water, Sewer & Broadband (Cont.)

Sample Projects

| Water, Sewer & Broadband Sample Projects | | |
|---|--|-----------------------|
| Project Title | Description | Estimated Cost |
| Water Main Replacements | Replace essential water mains throughout the City. BPU would coordinate this project. All projects that are eligible to be funded through the Drinking Water State Revolving Fund and the Clean Water State Revolving Fund program are eligible to be funded through Recovery Funds. | \$500,000+ |
| Stormwater Management Projects | This could fund essential stormwater management projects throughout the City. These funds would be administered through the City and be completed by the Department of Public Works (DPW). | \$500,000+ |
| Broadband Infrastructure Buildout | Build out broadband infrastructure, using the Jamestown BPU's existing fiber-ring. This money could be used on the City or BPU side. The BPU is currently conducting a feasibility study to see if Municipal Broadband is feasible, as well as a rough cost estimate for the system based on Jamestown's assets and needs. | \$1,000,000+ |



Funding Classifications – Transparency & Tracking

Transparency & Tracking Total Funds: \$900,000

Accountable Administration & Transparency

The City may use this funding to build internal capacity to successfully implement, track, and execute economic relief programs. The need for project tracking, federal reporting, and transparency on the use of these funds requires the hiring of a Project Manager. This position would track projects and related finances, while also preparing the interim, quarterly, and annual reports on the use of Recovery Funds to the Treasury department as required by law. This position would also develop a public dashboard which would directly show how the Recovery Funds are being spent and the status of projects. This position would report directly to the City Comptroller and would work with the Mayor's Office, department heads, related boards, and the City Council on coordinating and reporting projects. Note, Recovery Fund projects must be committed by Fiscal Year 2024 and completed by Fiscal Year 2026.

A second position would help with public communications and coordination. This position would relay and showcase the successes of the projects, as well as gather feedback and help with messaging on the use of the funds.

Funding Oversight

Due to the nature of the positions, the City Council would be asked to authorize the creation of these positions at the adoption of this plan. The City Council would approve the funds set aside. Thereafter, the City intends to use these funds through the formal budget process for the next fiscal year. These funds may be dispersed through the 2024 Fiscal Year, as projects must be completely expended by then.



Funding Classifications – Transparency & Tracking (Cont.)

Allocation Per Year

| Year | Project Manager | Public Communications & Coordination | Grand Total |
|---------------------|----------------------|--------------------------------------|----------------------|
| Year 1 - 2021 | \$ 37,620.93 | \$ 31,703.43 | \$ 69,324.35 |
| Year 2 - 2022 | \$ 79,003.94 | \$ 66,577.19 | \$ 145,581.14 |
| Year 3 - 2023 | \$ 82,954.14 | \$ 69,906.05 | \$ 152,860.19 |
| Year 4 - 2024 | \$ 87,101.85 | \$ 73,401.36 | \$ 160,503.20 |
| Year 5 - 2025 | \$ 91,456.94 | \$ 77,071.42 | \$ 168,528.36 |
| Year 6 - 2026 | \$ 96,029.79 | \$ 80,924.99 | \$ 176,954.78 |
| 5 Year Total | \$ 474,167.58 | \$ 399,584.44 | \$ 873,752.02 |

City of Jamestown American Rescue Plan Funding

Prepared by:

CHAUTAUQUA REGION
COMMUNITY
FOUNDATION



Summary of Feedback

The City of Jamestown has been allocated more than \$28 million in American Rescue Plan Act Funding. This has been described as a game-changing opportunity that brings tremendous resources to a community with significant needs. Under the Mayor's leadership, a preliminary plan was drafted to deploy the funding using five broad classifications indicated in the ARP legislation and Interim Final Guidance.

The City of Jamestown and the Chautauqua Region Community Foundation worked collaboratively to host four general community listening sessions and roundtable discussions with business and nonprofit leaders to present and solicit feedback on the preliminary plan.

These sessions were attended by *118 residents* and a total of *8 responses* were received through email and telephone, bringing significant community voice to this government process.

Classifications receiving the most support include:

1. Housing Stability and Neighborhood Revitalization
2. Economic and Workforce Development
3. Resident Health and Wellbeing (Mental and Physical Health)
4. Recreation and Youth Activities

Cross cutting themes:

1. **Equity** should be a primary focus when considering how proposed programs and projects, including impact on populations that have historically been underserved or marginalized (people of color, residents living in poverty, people with disabilities and older adults).
2. **Prioritize community need** by funding programs and projects that will directly impact local residents, balancing the "nice-to-have" with quality of life needs for residents.
3. **Sustainability** should be considered before utilizing funding from ARP for new programs or projects requiring ongoing maintenance.

Needs that surpass the ARP funding scope alone:

1. Reducing the poverty rate
2. Addressing transportation needs
3. Meeting the needs of an aging community
4. Being more inclusive and equitable when deploying resources



Recommendations

The Chautauqua Region Community Foundation seeks opportunities to improve the quality of life for all residents of our region. This process captured the voice of the community and is the basis for these recommendations.

- 1) The obligations of both the pace of expenditure and documentation expected are nearly unprecedented in City history. It is unlikely that these obligations can be met without investing in capacity and oversight. This can be internal or contracted. Keep in mind that documentation relates to reporting to the federal government AND being transparent with City residents about how the dollars are deployed.
- 2) The pace of the expenditures is likely to challenge the community's capacity to deliver. This will exacerbate existing shortages with both materials and skilled labor force. The City should consider how these dollars could encourage new small businesses in under-resourced sectors and increase the number of MWBE vendors.
- 3) Utilize community-based organizations to expand the scope of what is possible through the City of Jamestown alone. Directly overseeing the spending of \$28 million and moving all of the projects through existing City processes may slow down the expenditure and risk the second payment of the funding.
- 4) Conduct an open and transparent process to identify the best community-based organizations to run programs that expand the City's reach. Consider how an Ad-Hoc Committee comprised of elected officials AND community members could be created to keep community voice present. Explore if the City Charter includes an existing Commission that can do this. Learn from other organizations that routinely administer funding to gain efficiency and expertise.
- 5) Prioritize projects that present opportunities to leverage ARP funding with other funding sources, including philanthropic dollars. Along the same lines, leverage the experience of community-based organizations by building on existing programs with ARP funding.
- 6) Most importantly, apply an equity lens to all aspects of this funding. If specific projects are funded, consider how all City residents benefit. Document demographics like race, ethnicity, income and age when identifying the target audience. If specific programs are funded, engage individuals with lived experience in the funding decision and in monitoring the progress. Measure success and report on those metrics as part of the effort to be transparent to the community.



Specific Feedback by Category

Economic Development and Lost Revenue

- Long-term and strategic vision for the use and potential impact of funds.
- Promote economic development opportunities across the City, not just downtown.
- Improvements to areas of the City heavily trafficked by local residents every day, such as North Main, E 2nd, Fairmount, Falconer, Washington, Foote and Buffalo St.)
- Economic development plan for Washington St, Fluvanna Ave. and North Main St. (equivalent Peach St., Erie PA or Route 60, Fredonia/Dunkirk).
- Replacement of 3rd St. trees should be matched by planting trees along Washington St.
- Sample project of the 3rd St. trees is more of a “nice to have,” of the approx. 29 properties the \$500K project breaks down to \$17,241 each.
- Neighborhood revitalization, improvement projects, parks and recreation need greater equity in the selection of locations across the entire City; prioritize neglected areas.
- Consider multiple smaller projects at several locations instead of just one larger project.
- Indoor, year-round athletic facility for youth and college level sports.
- Community or recreation centers for youth, seniors and other residents.
- Promotion of specific projects, such as YMCA of Jamestown new facility, Northwest Arena’s TheZone, or new ones such as short golf course/youth learning course.
- Expansion of the Public Market to be year-round, indoors, community food co-op.
- Rebuilding more of the curbs and sidewalks, and install new ones where none exist.
- Need for greater City representation on the CCIDA.
- Business development, more “shovel ready” sites for developers.
- Turn vacant factory locations into green space or public use areas.
- Bring back the Youth Bureau Director position to coordinate activities and programs.
- More recreation opportunities for families across different parks in the City, rather than just one and the development of different offerings in parks such as natural play spaces.
- Workforce programs to help businesses support employees.
- Target bringing 4-year degree programs to the community that can help workforce recruitment and fill current gaps by attracting and developing more skilled workers.
- Training program (exit ramp) for applicants that are not accepted into JCC Nursing program; to offer other healthcare training here locally (LPN, CAN, lab tech).
- Business incubators for MWBE start-ups.
- Civic Engagement Incubator, recruit BIPOC residents in government and nonprofits.
- Preparedness for future pandemics, through mitigation strategies and capacities.
- Develop alternative, sustainable energy, that could also serve as a revenue source
- Sample projects, fire stations, city infrastructure and other are good investments.



Housing

- \$1.4 million is not enough to address housing issues in the City.
- Programs should target improving housing stock and tax base.
- Strategy to buy back housing stock, purchase of rental properties on tax auction.
- Programs for home improvement should require simpler paper work; not based on income eligibility; prioritize support for older adults and people with disabilities.
- Increase investment in the gateway corridors into the City.
- Creation of pre-fab housing that can be locally manufactured.
- Efforts to mediate issues with notoriously delinquent landlords.
- Establish a registration program for landlords and renters.
- Position at the City to help bridge the gap/ communication with landlords and renters.
- Receivership program is positive; concerns about landlord/tenant issues.
- Creation of tax tiers to favor local ownership of properties.
- Option to collect property taxes monthly, versus an annual basis.
- Demolition of abandoned and condemned structures.
- Incentives for first time home buyers, program for down payments and closing costs.
- Programs to support low income homeowners and prevention of eviction.
- Concerns on increase of housing insecurity when the moratorium on evictions is lifted.
- Gap of an emergency shelter serving women and families.
- Ability to leverage ARP funds to bring in additional/more dollars for projects.

Mental Health

- Not enough funding is allocated to address mental health and substance use; priority to addressing issues of poverty, addiction, improving quality of life for residents.
- Multi-disciplinary approach to address the root causes of mental health crises.
- Trauma informed care community and building trauma informed infrastructures.
- Whole health focus, not just mental health aspect.
- Embed mental health providers in existing structures in the community, and provide training to community members.
- Need for more high-quality community-based providers, services and greater capacity given to substance use treatment options.
- Address the long-term sustainability of programs.
- Mental Health Rapid Response is a great idea, but concern over whether or not other components are in place to make this an effective program.
- Lack of local and regional rehab programs; affordability of programs.
- Concerns on coordination and duplication of services being offered.



- Address cultural and economic bias in law enforcement that may hinder individuals from being able to get the right help.
- Provide greater support for mental health workers.
- Consider other social determinants of health and the impact on children.

Water, Sewer and Broadband

- Sample projects are needed and long overdue.
- Investment in water, such as clean water, recycling water.
- Understanding the difference and costs between waste v. storm water.
- Broadband is a needed and an essential service; ensure availability is offered across entire City to not create a “digital redline” in certain areas.
- In addition to accessing internet service, there is a need for devices in homes without them.

Transparency & Tracking

- Not a required category, concerns on level of funding for this category.
- Much needed to ensure accurate reporting, so not to compromise future funding.
- Consider options to utilize partners to be able to share in the cost, instead of creating new positions.
Events coordinator position is redundant, already offered by many existing attractor entities, Chamber and CCVB.
- Suggestion on tracking big picture, data, time line and regular updates on the City website and to local media.

Other

- Focus on reducing the city’s high poverty rate.
- Proposed projects should be linked to job creation.
- Prioritize projects that cannot be funded through other sources, CFA and CDBG.
- Address transportation, to better serve a diverse population, need for a more robust system; greater access, availability and funds to support the use by local residents.
- Support for local entities like the James Prendergast Library serving diverse populations, such as a station for a social worker.
- Programs to support Senior citizens; registry of reliable vendors, home improvement incentives or rebates, community center/activities.
- Need for shared, accurate data and data driven strategies across organizations.
- A mechanism to follow up with the public on the feedback received as part of these sessions, and ongoing transparency and feedback on the use of the funds over the next five-year period.



WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

Whereas, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within the Comptroller's Office an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

One (1) Project Manager in the Comptroller's Office.

Funding included in the City of Jamestown American Rescue Plan Act Master Plan.

Resolution authorizing the Jamestown Local Development Corporation to expend up to ten million dollars and no cents (\$10,000,000.00) of American Rescue Plan Act Recovery Funds for the purposes of Economic Development, of which only five million dollars and no cents (\$5,000,000.00) may be spent before the City of Jamestown receives it's second tranche of funds from the American Rescue Plan Act Recovery Funds.

WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

Whereas, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within Mayor's Office an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it


RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

One (1) Communications Coordinator in the Mayor's Office.

Funding included in the City of Jamestown American Rescue Plan Act Master Plan.

STAFF REPORT

DATE: December 8, 2021
TO: Edward A. Sundquist, Mayor
FROM: Mark Roetzer
SUBJECT: Resolution to Approve a Change Order with R-Patti Concrete & Excavating for concrete work contract item overages on Bowen St. between Price St. and Falconer St.
ACTION: Resolution Ordinance/Local Law Informational/Report

Approved and Forwarded to City Council

Edward A. Sundquist, Mayor

ISSUE STATEMENT: On projects with a large quantity of concrete work the City will put out a contract for competitive bid for the concrete work. R-Patti Concrete and Excavation was the low bidder and was awarded the contract and has completed the project.

BACKGROUND: The Bowen Street project runs between Price St. and Falconer St. The project removed and replaced badly damaged sidewalk, driveway aprons, curbs, brick pavement sections, and replaced out of compliance handicap ramps.

FISCAL IMPACT: The total cost of the project will increase \$4,134.00 bringing the total contract cost to \$163,839.00. R- Patti has agreed to hold his contract price on three overage items.

RECOMMENDATION: Staff requests that the City Council authorize this change order, from the contractor R-Patti at the contract prices.

ATTACHMENT(S):

1. Concrete Work: Bowen St., 2021 – Change Order #1
2. Resolution

CHANGE ORDER #1

**OWNER
ARCHITECT
CONTRACTOR**

**CITY OF JAMESTOWN, NY
R. Patti Concrete Excavating, LLC**

**PROJECT: Concrete Work 2021
Bowen St. - Falconer St. to Price St.**

CHANGE ORDER: NO #1

DATE: 10/19/2021

CONTRACTOR: R. Patti Concrete Excavating, LLC

PROJECT NO.:

**CONTRACT FOR: 2021 Concrete Work
BOWEN ST. - FALCONER ST. TO PRICE ST.**

The Contract is changed as follows:

INCREASE:

| | |
|---|-------------|
| 1,320 SF Concrete Flatwork: 4" @ \$11.75/SF | \$15,510.00 |
| 124 LF Standard 18" Concrete Curb and Gutter @ \$46.00/LF | \$ 8,060.00 |
| 6 SY Asphalt Pavement @ \$55.00 SY | \$ 330.00 |

DECREASE:

| | |
|--|--------------|
| Concrete Flatwork 6" @ \$12.50 SF | \$(6,450.00) |
| 52 SY Brick Pavement Replacement @ \$143.00/SY | \$(7,436.00) |
| 40 SY Brick Pavement Relay @ \$132.00/SY | \$(5,280.00) |
| 40 SF Detectable Warning Surface @ \$15.00/SF | \$(600.00) |

TOTAL \$4,134.00

for a total increase of Four Thousand One Hundred Thirty-Four Dollars and Zero Cents (\$4,134.00)

| | |
|---|--------------|
| The original Contract Sum was | \$159,705.00 |
| Net change by previously authorized Change Order | \$0 |
| Contract Sum prior to this Change Order was | \$159,705.00 |
| The Contract Sum will increase by this Change Order in the amount of..... | \$ 4,134.00 |
| The new Contract Sum including this Change Order will be | \$163,839.00 |
| The Contract Time will be unchanged by | 0 days |

CONTRACTOR

Address

BY

DATE

CITY OF JAMESTOWN, NY

**OWNER
Municipal Building, 200 E. Third St.
Jamestown, NY 14701
Address**

BY

DATE

By

RESOLVED, that the Mayor is authorized to execute Change Order #1 to the Concrete Work 2021: Bowen St.- Price St. to Falconer St. contract with R. Patti Concrete & Excavating, P. O. Box 3081, Jamestown, NY 14701 to include changes as follows:

INCREASE:

| | |
|---|-------------|
| 1,320 SF Concrete Flatwork: 4" @ \$11.75/SF | \$15,510.00 |
| 124 LF Standard 18" Concrete Curb and Gutter @ \$46.00/LF | \$ 8,060.00 |
| 6 SY Asphalt Pavement @ \$55.00 SY | \$ 330.00 |

DECREASE:

| | |
|--|--------------|
| Concrete Flatwork 6" @ \$12.50 SF | \$(6,450.00) |
| 52 SY Brick Pavement Replacement @ \$143.00/SY | \$(7,436.00) |
| 40 SY Brick Pavement Relay @ \$132.00/SY | \$(5,280.00) |
| 40 SF Detectable Warning Surface @ \$15.00/SF | \$(600.00) |

| | |
|--------------|-------------|
| Total Change | \$ 4,134.00 |
|--------------|-------------|

for a total increase of Four Thousand One Hundred Thirty-Four Dollars and No Cents (\$4,134.00) subject to the approval of Corporation Counsel as to form.

STAFF REPORT

Approved and Forwarded to City Council


Edward A. Sundquist, Mayor

DATE: December 8, 2021

TO: Edward A. Sundquist, Mayor

FROM: Mickey Sorenson

SUBJECT: Resolution to Approve a Change Order with Lake Shore Paving for Cold Mill & Overlay 5th St. Project – Washington St. to Prendergast Ave.

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT:

On projects of this magnitude including asphalt overlay and substantial concrete resurfacing, the City will put out a contract for competitive bids. Lake Shore Paving Inc was awarded the contract and has completed the project.

BACKGROUND:

The 5th Street Project runs between Washington St. and Prendergast Avenue. The project included milling and resurfacing the asphalt. Removing and replacing badly damaged sidewalk, driveway aprons, curbs, a brick pavement section. Replace out of compliance handicap ramps and pavement striping with the addition of NYS required pedestrian crossings.

FISCAL IMPACT:

The total cost of the project will increase \$42,245.85 bringing the total contract cost to \$195,545.85. Lake Shore Paving Inc has agreed to hold the contract price on the seven overage items and credit the agreed pricing on the six items deductions.

RECOMMENDATION:

Staff requests that the City Council authorize this change order, from the contractor Lake Shore Paving Inc at the contract prices.

ATTACHMENT(S):

1. Co #1 – Cold Mill & Overlay 5th Street: Washington St to Prendergast Ave.
2. Resolution

CHANGE ORDER

**OWNER
ARCHITECT
CONTRACTOR**

CITY OF JAMESTOWN, NY

OWNER'S REP

PROJECT:

City of Jamestown 5th Street Project

CHANGE ORDER NO.: One (1)

DATE: November 17, 2021

CONTRACTOR:

Lake Shore Paving
7 Osmer Street
Jamestown, NY 14701

PROJECT NO.:

CONTRACT DATE: August 11, 2021

CONTRACT FOR: City of Jamestown

The Contract is changed as follows:

Additions:

- Item #2: Tack Coat for Polymer Asphalt - 125 gallons @ \$6.17/gal = \$771.25
- Item #3: 9.5mm Top Course, 70 Series - 111.78 ton @ \$24.28/ton = \$2,714.02
- Item #4: Flatwork 4" - 2,576.00 sf @ \$13.65/sf = \$35,162.40
- Item #6: Concrete Curb and Gutter - 22 lf @ \$73.04/lf = \$1,606.88
- Item #9: 4 Pedestrian Warning Sign Assemblies - 1 ls @ \$2,350.00 = \$2,350.00
- Item #10: White Epoxy Reflectorized Pavement Stripes - 2,788.50 lf @ \$3.43 = \$9,564.56
- Item #11: White Epoxy Reflectorized Pavement Symbols - 3 ea @ \$338.50 = \$1,015.50

Deductions:

- Item #1: Production Cold Milling of Bituminous Concrete - 189 sy @ \$3.89 = \$735.21
- Item #5: Flatwork 6" - 433 sf @ \$14.76 = \$6,391.08
- Item #7: Concrete Vertical Curb - 21.50 lf @ \$60.98/lf = \$1,311.07
- Item #8: Cast Iron Detectable Warning Surface - 1 ea @ \$333.50 = \$333.50
- Item #12: Brick Replacement - 12.50 sy @ \$173.00 = \$2,162.50
- Item #14: Joint Sealant - 9 lf @ \$.60 = \$5.40

| | |
|--|---------------|
| The original Contract Sum was | \$153,300.00 |
| Net change by previously authorized Change Order | \$0 |
| The Contract Sum prior to this Change Order | \$153,300.00 |
| The Contract Sum will be increased by this Change Order in the amount of | \$42,245.85 |
| The new Contract Sum including this Change Order will be | \$195,545.85 |
| The Contract Time will be unchanged by | Zero (0) days |

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

ARCHITECT _____

Lake Shore Paving Inc
CONTRACTOR

Address _____

Address
7 Osmer Street, Jamestown

CITY OF JAMESTOWN, NY
OWNER

Municipal Building
Jamestown, NY 14701

Address _____

OK For Payment

Date: 11/29/2021 BY R.T. Rll BY _____

Dept. Head: _____

Inspector/Approval: [Signature]

Account #: _____

CONTROLLER

TITLE _____

DATE 11/23/21

TITLE _____

DATE _____

By

RESOLVED, that the Mayor is authorized to execute Change Order #1 to the Cold Mill and Overlay 5th Street Project – Washington St. to Prendergast Ave. contract with Lake Shore Paving Inc. 7 Osmer Street, Jamestown, NY 14701 to include changes as follows:

INCREASE:

| | |
|---|--------------|
| Tack Coat for Polymer Asphalt 125 gal @ \$6.17 gal | \$ 771.25 |
| 9.5mm Top Course 111.78 ton @ \$24.28/ton | \$ 2,714.02 |
| Flatwork 4 “ 2,576.00 sf @ \$13.65/sf | \$ 35,162.40 |
| Concrete Curb and Gutter 22 lf @ \$73.04/lf | \$ 1,606.88 |
| 4 Pedestrian Warning Sign Assemblies 1 ls @ \$2,350 | \$ 2,350.00 |
| White Epoxy ReflectORIZED Pavement Stripes 2,788.50 lf @ \$3.43 | \$ 9,564.56 |
| White Epoxy ReflectORIZED Pavement Stripes 3 ea @ \$338.50 | \$ 1,015.50 |

DECREASE:

| | |
|--|--------------|
| Production Cold Milling of Bituminous Concrete 189 sy @ \$3.89 | \$(735.21) |
| Flatwork 6” 433 sf @ \$14.76/sf | \$(6,391.08) |
| Concrete Vertical Curb 21.50 lf @ \$600.98/lf | \$(1,311.07) |
| Cast Iron Detectable Warning Surface 1 @ \$333.50/ea | \$(333.50) |
| Brick Replacement 12.50 sy @ \$173.00/sy | \$(2,162.50) |
| Joint Sealant 9 lf @ \$.60/lf | \$(5.40) |

| | |
|--------------|--------------|
| Total Change | \$ 42,245.85 |
|--------------|--------------|

for a total increase of Forty-Two Thousand Two Hundred Forty-Five Dollars and Eighty-Five Cents (\$42,245.85) subject to the approval of Corporation Counsel as to form.

STAFF REPORT

Approved and Forwarded to City Council



Edward A. Sundquist, Mayor

DATE: December 8, 2021
TO: Edward A. Sundquist, Mayor
FROM: Jeffrey Lehman P.E., Public Works Director
SUBJECT: 2021 Jefferson Street Reconstruction Project
8th Street to Isabella Street

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT: A contract change order in the amount of \$12,071.25 to the existing Jefferson Street Reconstruction Project contract.

BACKGROUND: The City awarded the project bid to R. Pati Concrete Excavating LLC for \$60,750.00. The work included the installation of new curbs, sidewalks, aprons, handicap assessable ramps and the repair of existing brick pavement. Additional curb and sidewalk work was completed on Isabella near the intersection with 8th Street which facilitated a change in the project limits and overall cost.

FISCAL IMPACT: Project is paid through NYSDOT CHIPS Funding.

RECOMMENDATION: Approve the Change Order.

ATTACHMENT(S):

1. Change Order No. 1
2. Resolution

CHANGE ORDER

OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

AIA DOCUMENT G701

PROJECT: Concrete Work: Street Reconstruction 2021
 Jefferson Street
CHANGE ORDER NUMBER: 1
DATE: 9-Dec-21
ARCHITECT'S PROJECT NO.:
TO CONTRACTOR: R Patti Concrete Excavating LLC
CONTRACT DATE: 9-Sep-21
CONTRACT FOR: Concrete Work

The Contract is changed as follows:


APPROVED: _____
 Construction Management

Not valid until signed by the Owner, Architect and Contractor.

| | |
|--|--------------|
| The original Contract Sum was | \$ 60,750.00 |
| Net change by previously authorized Change orders | \$ - |
| The Contract Sum prior to this Change order was | \$ 60,750.00 |
| The Contract Sum will be increased | |
| by this Change Order in the amount of | \$ 12,071.25 |
| The new Contract Sum including this Change order will be | \$ 72,821.25 |

The Contract Time will be unchanged by 0 days
 The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

| | | |
|--------------------|---|------------------|
| _____ ARCHITECT | _____ CONTRACTOR R Patti Concrete Excavating LLC | _____ OWNER |
| _____ Address | _____ Address PO Box 3081 Jamestown, NY 14702 | _____ Address |
| _____ BY | _____ BY  | _____ BY |
| _____ DATE | _____ DATE 8-Dec-21 | _____ DATE |

By

RESOLVED, that the Mayor is authorized to execute Change Order #1 to the 2021 Jefferson Street Reconstruction Project: 8th St. to Isabella St., contract with R. Patti Concrete & Excavating, P. O. Box 3081, Jamestown, NY 14701 to include changes as follows:

INCREASE:

Additional curb and sidewalk completed on Isabella., near 8th St. intersection \$12,071.25

Total Change \$12,071.25

for a total increase of Twelve Thousand Seventy- One Dollars and Twenty-Five Cents (\$12,071.25) subject to the approval of Corporation Counsel as to form.

STAFF REPORT

Approved and Forwarded to City Council



Edward A. Sundquist, Mayor

DATE: December 8, 2021
TO: Edward A. Sundquist, Mayor
FROM: Crystal Surdyk, Director of Development

SUBJECT: Office of Community Renewal CDBG-CV Program-
NYS Community Development Block Grant Program: Public Infrastructure, Public
Facilities, Planning

ACTION: **Resolution** **Ordinance/Local Law** **Informational/Report**

ISSUE STATEMENT: Submission of the City of Jamestown's CDBD-CV Plan will be submitted to HUD for approval in January, 2022 pending Council approval.

BACKGROUND: NYS Homes & Community Renewal (HCR) proposes to utilize up to \$60 Million in Community Development Block Grant (CDBG) funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act to help communities throughout the state to safely reopen and restart their local economies in the wake of COVID-19. HCR proposes funding for a series of activities to prevent the spread of the virus, respond to the impacts of the virus, safely reopen and prepare businesses and facilities for new safety protocols.

The City of Jamestown Department of Development has received inquiries and completed Project Consultation Forms as a pre-application step required to be submitted to HCR prior to receiving a formal invitation to submit applications for eligible activities to be facilitated by the sub-grantee agencies. Project Consultation Forms have been submitted, screened and approved for formal application submission by:

- The Chautauqua Center
- Chautauqua County Health Network
- Jamestown Strong Starts

FISCAL IMPACT: If awarded, the City of Jamestown will receive approximately \$922,300 in CDBG-CV funding to be allocated to the sub-grantees as described above and in the attached Project Consultation Forms.

RECOMMENDATION: Department of Development recommends approval of the submission of the CDBG-CV application to the Office of Community Renewal pending receipt and incorporation of any final public comments which will be received no later than December 27, 2021.

ATTACHMENT(S):

1. Proposed Project Consultation Forms
2. Resolution

CDBG-CV Project Consultation Form CARES

New York State Homes and Community Renewal (HCR) has announced the availability of Community Development Block Grant (CDBG) funding under the federal CARES Act to prevent, prepare for, and respond to Coronavirus. Please complete the following form to begin a 2-step process to be considered for funding. Send the completed forms to CDBG CARES@nyshcr.org and HCR staff will contact you to discuss the proposed project.

| | | |
|---|--|--|
| Date | | |
| Applicant | | |
| Applicant Type | | |
| *CDBG Entitlement | | |
| <i>*Entitlement communities are units of local government that receive an annual allocation of funds directly from HUD. If you are unsure of your entitlement status, please indicate that in the project description, and program staff will provide assistance at the time of consultation.</i> | | |
| Applicant Address | | |
| | | |
| Project Address | | |
| | | |
| Project Type | | |
| CDBG-CV Request Amount | | |
| Other Funds | | |
| Total Project Cost | | |
| Contact Name and Title | | |
| Phone | | |
| Email | | |

**Provide a summary of the proposed project.
Describe how it will prevent, prepare for, and respond to Coronavirus;
Please identify any potential barriers to completing the project as proposed;
Explain status of other financing.**

[Empty rectangular box for consultation form content]

Please email completed consultation form to:

CDBGCARES@nyshcr.org

Subject: Project Consultation – Town/Village/City Name

Control Number (HCR Use Only) _____

CDBG-CV Project Consultation Form

CDBG-CV Project Consultation Form CARES

New York State Homes and Community Renewal (HCR) has announced the availability of Community Development Block Grant (CDBG) funding under the federal CARES Act to prevent, prepare for, and respond to Coronavirus. Please complete the following form to begin a 2-step process to be considered for funding. Send the completed forms to CDBG CARES@nyshcr.org and HCR staff will contact you to discuss the proposed project.

| | | |
|---|--|--|
| Date | | |
| Applicant | | |
| Applicant Type | | |
| *CDBG Entitlement | | |
| <i>*Entitlement communities are units of local government that receive an annual allocation of funds directly from HUD. If you are unsure of your entitlement status, please indicate that in the project description, and program staff will provide assistance at the time of consultation.</i> | | |
| Applicant Address | | |
| | | |
| Project Address | | |
| | | |
| Project Type | | |
| CDBG-CV Request Amount | | |
| Other Funds | | |
| Total Project Cost | | |
| Contact Name and Title | | |
| Phone | | |
| Email | | |

**Provide a summary of the proposed project.
Describe how it will prevent, prepare for, and respond to Coronavirus;
Please identify any potential barriers to completing the project as proposed;
Explain status of other financing.**

[Empty rectangular box for consultation form content]

Please email completed consultation form to:

CDBGCARES@nyshcr.org

Subject: Project Consultation – Town/Village/City Name

Control Number (HCR Use Only) _____

CDBG-CV Project Consultation Form CARES

New York State Homes and Community Renewal (HCR) has announced the availability of Community Development Block Grant (CDBG) funding under the federal CARES Act to prevent, prepare for, and respond to Coronavirus. Please complete the following form to begin a 2-step process to be considered for funding. Send the completed forms to CDBG CARES@nyshcr.org and HCR staff will contact you to discuss the proposed project.

| | |
|---|--|
| Date | 08/30/2021 |
| Applicant | City of Jamestown |
| Applicant Type | City |
| *CDBG Entitlement | Yes |
| <i>*Entitlement communities are units of local government that receive an annual allocation of funds directly from HUD. If you are unsure of your entitlement status, please indicate that in the project description, and program staff will provide assistance at the time of consultation.</i> | |
| Applicant Address | 200 E. 3 rd Street, Jamestown, NY 14701 |
| Project Address | Community-based sites |
| Project Type | Other |
| CDBG-CV Request Amount | \$322,300 |
| Other Funds | \$791,905 |
| Total Project Cost | \$1,114,205 |
| Contact Name and Title | Crystal Surdyk |
| Phone | 716-483-7600 |
| Email | surdyk@jamestownny.gov |

Provide a summary of the proposed project. Describe how it will prevent, prepare for, and respond to Coronavirus; Please identify any potential barriers to completing the project as proposed; Explain status of other financing.

With an investment of \$322,300, the *City of Jamestown Strong Starts Project* will address the dire and immediate need to mitigate adverse childhood experiences (ACES), toxic stressors, and substance misuse that predate and have been exacerbated by the COVID-19 pandemic within Jamestown, the largest city in Chautauqua County with 25% of the county population (US Census, 2020). Left unchecked, the growing mental and behavioral health crisis affecting Jamestown’s young children and their families will impact the well-being and economy of the city, in the coming year and beyond. Through this project, an evidence-based maternal/early childhood Screening, Assessment, Referral and Treatment (SART) initiative will be combined with innovative community education and outreach strategies to strengthen protective factors and resilience of children aged birth through 5 and their families/caregivers—preventing further increases in prenatal substance exposure and early childhood trauma related to the pandemic and treating these circumstances when they do occur.

Jamestown’s youngest children suffer inordinately from excessive levels of poverty, prenatal substance exposure, and abuse/maltreatment. Chautauqua County, in which Jamestown is the primary urban area, has the 4th highest child poverty rate in the state (KIDSCOUNT Data Center, 2021), a rate of prenatal substance exposure five times the state average (NYS SPARCS Report, 2019), and a child abuse/maltreatment incidence more than double the state norm (NYSDOH). These situations have only worsened during the pandemic, with spikes in mental/behavioral health concerns among Jamestown’s young children and their parents/caregivers, increases in substance misuse, and an increase of more than 50% in the number of local pregnant women with positive drug toxicology scans at the time of delivery (Chautauqua County Health & Human Services, 2021). Left unchecked, prenatal substance exposure and ACES will continue to result in physical issues for children such as low birth weight, problems with the heart, kidneys, and other organs, and damage to parts of the brain that cause behavioral and intellectual disabilities, poor executive functioning, and attention disorders—all of which contribute to lifelong issues with physical and mental health, academic achievement, substance use, employment, and criminal engagement.

A large body of research proves that severe ACES—such as those experienced during the pandemic—are forms of “toxic stress” which impair long-term physical, mental, behavioral, and intellectual capacities. The National Scientific Council on the Developing Child indicates the importance—now more than ever due to the pandemic—of “aiding intervention programs to

better address the effects of toxic stress by incorporating training and expertise in the identification and treatment of young children with serious, stress-related, mental health problems.”

CDBG funding will help the City of Jamestown and the [Strong Starts Chautauqua](#) (SSC) initiative address the mental and behavioral health care needs of Chautauqua County children aged birth through five and their families that have intensified as a result of pandemic-related disruption in health care, child care, early education and early intervention services; increases in mental and behavioral health conditions caused by stressors such as health and financial concerns, isolation, fear, parent/caregiver burnout, and extreme interruptions of daily life; and widespread growth in substance misuse among pregnant mothers and parents/caregivers.

An investment of \$322,300 over the next 12 months will allow the City of Jamestown to partner with the existing SSC initiative to amplify its reach and impact on Jamestown’s children, families, caregivers, and those who work with them. Anticipated, measurable results include:

1. Improvement in family protective factors, including:
 - a. Parental resilience and mental health;
 - b. Social connections;
 - c. Concrete support in times of need (social determinants of health);
 - d. Knowledge of parenting and child development;
 - e. Social-emotional competence and mental/behavioral health of children.
2. Decreases in substance misuse by expectant women that have the potential to harm their unborn children;
3. Fewer children born prenatally exposed to harmful substances;
4. Increased prevention and early detection of delays and disabilities in children;
5. Improved connection of expectant families and young children to early intervention and community-based supports;
6. Expanded capacity of local providers to deliver a wider range of evidence-based maternal, child and family mental health; early intervention; clinical treatment; and therapeutic services.

SSC is an emerging, highly collaborative, cross-sector maternal/child system of care that prevents and reduces mental, intellectual, and behavioral health consequences of adverse childhood experiences (including those related to the pandemic), prenatal substance exposure, and family trauma on Chautauqua County young children, applying evidence-based education, outreach, screening, assessment, referral and treatment strategies. The goal is that all of the county’s children aged birth through five have the opportunity to reach their full potential, achieve social-emotional health, and are prepared to succeed in school and life—thereby contributing to a stronger community.

Through the *City of Jamestown Strong Starts Project*, SSC will have the resources necessary to engage with the City of Jamestown, a wide range of cross-sector partners and community members, and international child developmental health expert [Ira J. Chasnoff, MD](#) and his NTI Upstream team in specific education, outreach, prevention, training, intervention, and treatment activities focused on fortifying the mental and behavioral health of young children and their families within the city. Jamestown’s population characteristics indicate widespread potential for children to be exposed to toxic stress—and an evident need to increase positive childhood experiences that offset early adversity to promote child and family mental health and well-being. In Jamestown, 43% of children live in poverty compared to the New York State average of 18% (NYSKWIC.org). This extreme poverty rate—combined with high levels of child abuse/maltreatment (39% v. NYS rate of 17%, per NYSDOH), low levels of adult education (50% with a high school degree or less, per US Census), and an extreme teen birth rate of 20% (versus 7.5% for the county and 2% for NYS, per NYSDOH)—places Jamestown children at extraordinary risk for mental, behavioral, social-emotional, and general health challenges.

To provide a strong foundation for lifelong well-being and optimal holistic health—during and despite the pandemic—the City of Jamestown will partner with SSC in the following activities:

1. Implement proven universal screening strategies for children aged birth through 5 to identify risk factors including adverse childhood experiences; social determinant of health needs; prenatal substance exposure; and social-emotional, behavioral, and developmental challenges, delays, and disabilities;
2. Execute universal evidence-based maternal/caregiver screenings for maternal substance use during pregnancy, maternal/caregiver depression, and social determinant of health needs;
3. Engage in community and family outreach activities that normalize discussion and support of mental health and destigmatize use of mental health, behavioral health, substance use disorder treatment, and early intervention/special education resources and services;
4. Expand local capacity of health, mental/behavioral health, early care and education, social and human service, and community-based organizations to:
 - a. Create a culture of acceptance and care for young children and their families in the city;
 - b. Engage in prevention and education activities that foster mental health and well-being for community members;
 - c. Identify expectant mothers, caregivers, and children at risk of or experiencing developmental, behavioral, mental health, and/or social-emotional challenges;
 - d. Participate in a comprehensive, coordinated maternal/child SART system;
 - e. Provide interventions, therapies, counseling, and clinical treatments that foster improved mental and

behavioral health for young children and their families.

Through strategic implementation of the above activities, potential barriers to achieving project goals are being met, reduced, and resolved together by more than 60 SSC partner organizations and key stakeholders. These challenges—perceived as opportunities to create a new and lasting culture of mental health promotion in the community—include:

1. Destigmatizing and normalizing conversation about and treatment for mental and behavioral health needs as well as substance use disorder treatment;
2. Changing health care and child welfare system attitudes, protocols, and policies to promote trauma-informed care, family stability and resilience and substance use disorder treatment/recovery—particularly for highly stigmatized expectant mothers;
3. Building will among local practitioners to universally adopt maternal/child screening practices;
4. Integrating the SSC “allco” data sharing, communication, and technology platform within siloed health care, mental/behavioral health, education, human service, and community-based sectors;
5. Advocating for changes in reimbursement and compensation policies that advance a wider range of maternal/child screening, assessment, referral, and treatment;
6. Increasing local capacity to provide early life and dyadic mental and behavioral health services;
7. Overcoming service access and follow-through issues for Jamestown families such as transportation, hours of access, limited provider capacity, cultural sensitivity, economic challenges, lack of trust, and complexity of system navigation;
8. Disruption of service provision and lack of opportunity for in-person engagement with families due to pandemic-related circumstances.

Specific uses of CDBG funding for the City of Jamestown Strong Starts Project are indicated Figure 1, along with funding leveraged from the SSC Initiative. SSC funding is being provided by Chautauqua County Health & Human Services; the Chautauqua County Mental Hygiene/Tapestry Resilience SAMHSA grant; Blue Fund of Highmark Blue Cross/Blue Shield; and the WNY COVID-19 Response Fund. Additional funding requests are in process with regional and local charitable foundations, and an application will be submitted for the NYS Perinatal and Infant Community Health Collaboratives (PICHC) opportunity. Significant in-kind support is provided by SSC partner organizations and Healthy Community Alliance, Inc., a nonprofit 501(c)3 rural health network that serves anchor/fiscal entity for the SSC Initiative.

**Figure 1: 12-Month Budget
City of Jamestown Strong Starts Project**

| | CDBG- Jamestown | SSC Contribution | Total Budget | Notes |
|--|--------------------|---------------------|---------------------|--|
| Contractual | \$ 32,000 | \$ 72,512 | \$ 104,512 | |
| Healthy Community Alliance--Personnel + Fringe | | | | Project oversight as SSC anchor/fiscal entity |
| Chief Executive Officer | \$ - | \$ 15,000 | \$ 15,000 | Project staff and subcontractor management |
| SSC Resource Manager, 1 FTE | \$ - | \$ 56,650 | \$ 56,650 | Manages resource directory, family/child navigation services, partner referral and follow-up, screenings |
| Project Outreach Coordinator, .5FTE | \$ 25,000 | \$ - | \$ 25,000 | Coordinates social media, texting platform (Bright by Text) community, family, partner outreach and engagement events |
| <i>Subtotal Personnel</i> | <i>\$ 25,000</i> | <i>\$ 56,650</i> | <i>\$ 81,650</i> | |
| <i>Fringe and HR payroll fees (28%)</i> | <i>\$ 7,000</i> | <i>\$ 15,862</i> | <i>\$ 22,862</i> | <i>28% includes PEO fees, assessments and benefits</i> |
| Subcontracts | \$ 220,000 | \$ 665,293 | \$ 885,293 | |
| NTI Upstream: Screening, Assessment, Referral, Treatment (SART) Model | \$ 50,000 | \$ 87,000 | \$ 137,000 | Ira Chasnoff, MD: SART Model & 4P's Plus maternal substance use screener licensing, clinical training/coaching/technical assistance, SSC Core 1 team advisement |
| Positive Direction Model© | \$ - | \$ 20,000 | \$ 20,000 | Licensing of maternal prenatal substance use disorder treatment model for implementation by Chautauqua County Mental Health Association SSC Peer Recovery Navigators |
| Mental Health Association in Chautauqua County | \$ - | \$ 301,320 | \$ 301,320 | Implementation of Positive Direction Model, services of 4 Peer Recovery Navigators |
| Brookes Publishing Company | \$ - | \$ 20,000 | \$ 20,000 | Ages & Stages Questionnaires (developmental screeners for children up to 72 months; multi-domain ASQ-3, social-emotional ASQ:SE-2, ASQ Online system, ASQ trainings) |
| Evaluation of screening, assessments, clinical data | \$ 60,000 | \$ 45,000 | \$ 105,000 | Includes NTI Upstream evaluation, local child psychologist clinical evaluations, non-reimbursable clinical evaluation services of local child health care providers to build a case for future reimbursement policies |
| Project/system data analysis, evaluation, development of system and sustainability protocols | \$ 50,000 | \$ 35,000 | \$ 85,000 | RFP to be issued. Consultant(s) TBD. |
| System management services: IT, data, network system support | \$ 50,000 | \$ 123,603 | \$ 173,603 | Software customizations, licensing, data security, technical support and SME, training, data migrations, programming for API interfaces needed to link with electronic screening and assessment programs, health care and other partner databases, data management, network support. |
| Bright by Text family communication platform | \$ - | \$ 18,370 | \$ 18,370 | User license and support for customizable texting/communication platform that allows for targeted local messaging by geo-coded area, child age, other family characteristics as well as full analytics reports |
| Creative and marketing services | \$ 10,000 | \$ 5,000 | \$ 15,000 | Video production, graphic design for family and partner outreach and engagement materials |
| Legal Services | \$ - | \$ 10,000 | \$ 10,000 | Legal review/advisement for personal identifiable information, HIPAA/FERPA/42 CFR § 2.11 compliance, consents, data sharing agreements. |
| Travel & Conference | \$ 2,800 | \$ 3,500 | \$ 6,300 | |
| Local travel | \$ 800 | \$ 2,500 | \$ 3,300 | Resource Manager, Outreach Coordinator |
| Conferences, trainings | \$ 2,000 | \$ 1,000 | \$ 3,000 | Continuing education for Resource Manager, Outreach Coordinator, Family Leaders |
| Equipment | \$ 42,500 | \$ 32,600 | \$ 75,100 | |
| Specialized screeners, assessments, therapeutic tools/materials | \$ 40,000 | \$ 29,000 | \$ 69,000 | Sensory, mental and behavioral health, occupational, physical, and speech therapy items specific to children who have experienced early life trauma and prenatal substance exposure |
| Laptop, projector, portable Internet MiFi, iPads | \$ 2,500 | \$ 3,600 | \$ 6,100 | To support outreach and family/partner engagement efforts |
| Operating Expenses | \$ 25,000 | \$ 18,000 | \$ 43,000 | |
| Training expenses | \$ 500 | \$ 2,000 | \$ 2,500 | Training manuals, system documents (most will be downloadable), video production |
| Outreach materials, expenses | \$ 1,000 | \$ 2,000 | \$ 3,000 | For in-person outreach events in Jamestown |
| Family Leader Stipends | \$ 20,000 | \$ - | \$ 20,000 | Four family members with lived experience to contribute to design, implementation, and leadership of outreach and family engagement activities in Jamestown. Stipends of \$5,000 each over 12 months. |
| Printing/Copying | \$ 3,000 | \$ 12,000 | \$ 15,000 | Outreach and education materials--prevention, education, destigmatization |
| Other | \$ 500 | \$ 2,000 | \$ 2,500 | Miscellaneous (mailing expenses, etc.) |
| TOTAL BUDGET | \$ 322,300 | \$ 791,905 | \$ 1,114,205 | |

The experiences and effects of COVID-19 on our county's children must be addressed immediately to mitigate the impact of the pandemic for a future generation, and for the health and welfare of our community. Chautauqua County, led by the City of Jamestown, is the only community in NYS to have instituted the national, evidence-based SART Model developed by Dr. Ira Chasnoff. This provides a replicable example of how to apply proven strategies, local innovations, and multi-sector collaboration to statewide public health challenges inflamed by the pandemic.

Please email completed consultation form to:

CDBG CARES@nyshcr.org

Subject: Project Consultation – Town/Village/City Name

Control Number (HCR Use Only)

WHEREAS, NYS Homes & Community Renewal (HCR) proposes to utilize up to \$60 Million in Community Development Block Grant (CDBG) funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act to help communities throughout the state to safely reopen and restart their local economies in the wake of COVID-19. HCR proposes funding for a series of activities to prevent the spread of the virus, respond to the impacts of the virus, safely reopen and prepare businesses and facilities for new safety protocols; and

WHEREAS, No less than \$30 Million of this amount must be allocated to non-entitlement communities. Awards will be made based on factors that may include, but are not limited to, need, impact, capacity, relationship to coronavirus, and geography; and

WHEREAS, the City of Jamestown has been designated an entitlement community and is eligible to prepare and submit an Application for Community Development Block Grant (CDBG) funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act which proposed activities must meet critical thresholds that include but are not limited to Compliance with HUD's National Objectives, Explicitly prevent, prepare for and respond to Coronavirus, Can be completed within 12 months of award; and

WHEREAS, one (1) one required public hearings was held on December 27, 2021, for the purpose of obtaining citizen input regarding the proposed CDBG-CV activities; and

WHEREAS, additional comments of support and public input received during the aforesaid public hearing and/or submitted to the Department of Development until 4:00 pm on December 27, 2021 has been carefully considered by Administration officials and City Council members; now therefore be it

RESOLVED, that the Mayor is authorized and directed to submit the CDBG-CV grant application and activities contained therein, to the NYS Office of Community Renewal, and be it further

RESOLVED; that the specific CDBG-CV activities contained within therein will be comprised of:

Summary of 2021 CDBG-CV Activities:

| <u>Activity</u> | <u>Amount</u> |
|---|-------------------------|
| The Chautauqua Center Behavioral Health Facility | \$500,000 |
| Chautauqua County Health Network Public Health Campaign | \$100,000 |
| Jamestown Strong Starts Project | \$322,300 |
| TOTAL | <u>\$922,300</u> |

STAFF REPORT

Approved and Forwarded to City Council

Edward A. Sundquist, Mayor

DATE: December 7, 2021

TO: Edward A. Sundquist, Mayor

FROM: Ryan Thompson, Comptroller

SUBJECT: Resolution to amend budget for Multi-Factor Authentication

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT:

BACKGROUND: The City needs to upgrade its Cyber Security given the current national rise in ransomware attacks. Moreover, the City will be renewing its Cyber Security policy in February 2022 and the carriers will be looking for improved safeguards. Multi-Factor Authentication has been identified as an important safeguard the City needs to put in place.

FISCAL IMPACT: Total fiscal impact for FY2021, \$7,500.00, to be charged to the Information Technology Maintenance Agreement account, with a corresponding reduction to the Contingency account. This adjustment would leave the 2021 Contingency account with \$1,536.83.

RECOMMENDATION: Approve the resolution to fund the MFA installation.

ATTACHMENT(S):

1. Budget amendment resolution
2. MFA quote


RESOLVED, That the City Comptroller is authorized to make the following amendment to the 2021 General Fund Budget for Multi-Factor Authentication follows:

| | | |
|-----------|---|------------|
| INCREASE: | Appropriations | \$7,500.00 |
| | Information Services Maintenance Agreements | |
| | A.1680.428 | |

| | | |
|-----------|--------------------|------------|
| DECREASE: | Appropriations | \$7,500.00 |
| | Contingent Account | |
| | A.1990.0400 | |

STAFF REPORT

DATE: December 8, 2020
TO: Edward A. Sundquist, Mayor
FROM: Jennifer R. Williams, City Clerk/Treasurer
SUBJECT: 2022 City Council Meeting

Approved and Forwarded to City Council

Edward A. Sundquist, Mayor

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT: Meeting dates must be approved by the City Council.

BACKGROUND: Meeting dates must be approved by the City Council annually.

FISCAL IMPACT: None.

RECOMMENDATION: Approval.

ATTACHMENT(S): 1. Resolution

BY COUNCIL

RESOLVED, That the regular meetings of the City Council of the City of Jamestown shall be held in the City Council Chambers, Municipal Building at 7:30 p.m. beginning the evening of January 31, 2022 and on scheduled Monday evenings thereafter in the year 2022, at the same time and place.

January 31
February 28
March 28
April 25
May 23
June 27

July 25
August 29
September 26
October 24
November 28
December 19

City Council Meeting Dates

The following dates are set for the *City Council Meetings* to be held at 7:30 p.m. in 2022.

| | |
|-------------|--------------|
| January 31 | July 25 |
| February 28 | August 29 |
| March 28 | September 26 |
| April 25 | October 24 |
| May 23 | November 28 |
| June 27 | December 19 |

The *City Council Committee Meetings* and *Work Sessions* will precede the City Council Meetings as follows:

| | |
|---------------------------|------------------------------|
| January 10 January 24 | July 18 |
| February 7 February 14 | August 8 August 22 |
| March 7 March 21 | September 12 September 19 |
| April 4 April 11 | October 3 October 17 |
| May 2 May 16 | November 7 November 14 |
| June 6 June 13 | December 5 December 12 |

STAFF REPORT

DATE: December 8, 2021
TO: Edward A. Sundquist, Mayor
FROM: Jennifer R. Williams, City Clerk/Treasurer
SUBJECT: Bell Jar Licenses

Approved and Forwarded to City Council



Edward A. Sundquist, Mayor

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT: Four organizations need to have their bell jar licenses approved prior to renewal with the City Clerk for the upcoming year.

BACKGROUND: The City Council is required to approve all Bell Jar Licenses being issued in the city.

FISCAL IMPACT: The license fee of \$25.00 per organization will be collected.

RECOMMENDATION: Approval

ATTACHMENT(S): 1. Resolution

BY COUNCIL

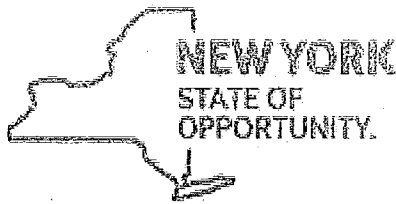
RESOLVED, That the Jamestown City Council hereby grants the following organizations a Games of Chance (Bell Jar) license for the 2022 calendar year:

Jamestown Lodge #263 BPO Elks

Chautauqua Aerie #2145, Fraternal Order of Eagles, Inc.

Jamestown Vietnam Veterans

ILS Veterans Club Inc.



Gaming Commission

Division of Charitable Gaming

GC-2 Application for Games of Chance License

CALENDAR YEAR: 2022

Check the type of license(s) you are applying for:

Bell Jar Casino Games _____ Raffles (net profits over \$30,000 in calendar year) _____

PART A: GENERAL

1. Name of Organization: Jamestown Vietnam Veterans Assoc. INC

2. Games of Chance Identification Number: 06-102-215-0869

3. Street Address of Organization:

| | | |
|--------------------------|--------------------------|-----------------|
| <u>41 Bigelow Avenue</u> | <u>Jamestown</u> | <u>14701</u> |
| <i>Street Address</i> | <i>City/Town/Village</i> | <i>Zip Code</i> |

4. Has applicant ever been denied a games of chance license? _____ Yes No If "yes", why? _____

5. Check type of organization and, if applicable, give the State and date of incorporation.

| | | |
|--|------------------------------------|-----------------------|
| Corporation _____ | State Incorporated _____ | Date _____ |
| Incorporated Association <input checked="" type="checkbox"/> | State Incorporated <u>NEW YORK</u> | Date <u>4/26/2005</u> |
| Unincorporated Association _____ | State Incorporated _____ | Date _____ |
| Individual _____ | State Incorporated _____ | Date _____ |

6. Did your corporate status change since your identification number was assigned? _____ Yes No

7. Are you doing business under a trade name? _____ Yes No If "yes", under what name? _____

PART B. LOCATION OF GAMES

8. Address where casino games, bell jar, or raffle drawing(s) are to be conducted.

| | | |
|--------------------------|--------------------------|-----------------|
| <u>41 Bigelow Avenue</u> | <u>Jamestown</u> | <u>14701</u> |
| <i>Street Address</i> | <i>City/Town/Village</i> | <i>Zip Code</i> |

9. Name and address of authorized games of chance lessor renting premises to applicant:

| | | | |
|-------------|-----------------------|--------------------------|-----------------|
| <i>Name</i> | <i>Street Address</i> | <i>City/Town/Village</i> | <i>Zip Code</i> |
|-------------|-----------------------|--------------------------|-----------------|

10. Does the applicant own the premises? Yes _____ No

11. Capacity for public assembly of premises presently owned or occupied. _____

12. Have premises been regularly used? Yes ___ No If "yes", how long? 14 YEARS
 Have games of chance ever been played on these premises? Yes ___ No
13. Are the premises or any part thereof where games of chance are to be played licensed by the State Liquor Authority?
 ___ Yes ___ No If "yes", state the type of license and number 3134213 · B0904658
14. Has such license ever been revoked or suspended? ___ Yes No If "yes", explain why.

PART C. PURPOSE OF GAMES

15. State the specific purposes for which the entire net proceeds are to be devoted and in what manner.

I swear (or affirm):

- That ALL the attached Schedules are a material part hereof and are incorporated herein as if set out in full in the application. All the answers contained in this application are a material part hereof.
- That the entire net proceeds of all games of chance shall be devoted exclusively to one or more of the "lawful purposes" as defined in the Games of Chance Licensing Law and the Rules and Regulations of the NYS Gaming Commission.
- That for each license period for which a license is sought, one or more of the active members under whose supervision the games are to be held, operated and conducted, who is familiar with the Games of Chance Licensing Law, the Rules and Regulations of the NYS Gaming Commission and local licensing ordinances or laws, will be present at all times, in charge and primarily responsible for the conduct of games.
- That the undersigned will be responsible for the holding, operation and conduct of all games of chance in accordance with terms of the license, the provisions of the Games of Chance License Law, the Rules and Regulations of the NYS Gaming Commission and with the provisions of the local licensing ordinances or laws.
- That the undersigned has read and is familiar with the provisions of the Games of Chance Licensing Law, the Rules and Regulations of the NYS Gaming Commission, and the local licensing ordinances or laws.
- That no commissions, salary, compensation, reward or recompense will be paid to any person for holding or assisting in the operating or conducting of the games, except to bookkeepers or accountants for professional service in an amount not exceeding that fixed by the NYS Gaming Commission.

Robert A Straight
 Signature of Head of Organization
CHAIRMAN
 Print Title

Robert Straight
 Print Name
11-30-2021
 Date

Robert Straight being duly sworn and says that he/she is the person above named, that
 (Print Name of Applicant)

he/she has read the foregoing statement and the answer therein noted, and that such answers are true and that he/she has personally affixed his/her signature to this affidavit.

Sworn to before me on this 15th day of December, 2021

Robert A Straight
 (Signature of Applicant)
Julie L Pickett
 (Signature of Notary Public)

NOTARY STAMP

JULIE L. PICKETT
 Notary Public, State of New York
 Qualified in Chautauqua County
 No. 01P16210368
 My Commission Expires 08-17-2025



Gaming Commission

Division of Charitable Gaming

GC-2 Application for Games of Chance License CALENDAR YEAR: 2022

Check the type of license(s) you are applying for:

Bell Jar Casino Games _____ Raffles (*net profits over \$30,000 in calendar year*) _____

PART A. GENERAL

1. Name of Organization: ILS Veterans Club, Inc.

2. Games of Chance Identification Number: 06-102-299-08632

3. Street Address of Organization:

| | |
|---|--------------------------|
| <u>364 Fluvanna Avenue, Jamestown, NY</u> | <u>14701</u> |
| <i>Street Address</i> | <i>City/Town/Village</i> |
| | <i>Zip Code</i> |

4. Has applicant ever been denied a games of chance license? _____ Yes No If "yes", why? _____

5. Check type of organization and, if applicable, give the State and date of incorporation.

| | | | |
|----------------------------|-------------------------------------|--------------------------|------------|
| Corporation | <input checked="" type="checkbox"/> | | |
| Incorporated Association | _____ | State Incorporated _____ | Date _____ |
| Unincorporated Association | _____ | | |
| Individual | _____ | State Incorporated _____ | Date _____ |

6. Did your corporate status change since your identification number was assigned? _____ Yes No

7. Are you doing business under a trade name? _____ Yes No If "yes", under what name? _____

PART B. LOCATION OF GAMES

8. Address where casino games, bell jar, or raffle drawing(s) are to be conducted.

| | | |
|----------------------------|--------------------------|-----------------|
| <u>364 Fluvanna Avenue</u> | <u>Jamestown NY</u> | <u>14701</u> |
| <i>Street Address</i> | <i>City/Town/Village</i> | <i>Zip Code</i> |

9. Name and address of authorized games of chance lessor renting premises to applicant:

| | | | |
|-------------|-----------------------|--------------------------|-----------------|
| <i>Name</i> | <i>Street Address</i> | <i>City/Town/Village</i> | <i>Zip Code</i> |
|-------------|-----------------------|--------------------------|-----------------|

10. Does the applicant own the premises? Yes _____ No

11. Capacity for public assembly of premises presently owned or occupied. 140

12. Have premises been regularly used? Yes No If "yes", how long? _____
 Have games of chance ever been played on these premises? Yes No
13. Are the premises or any part thereof where games of chance are to be played licensed by the State Liquor Authority?
 Yes No If "yes", state the type of license and number Club Liquor License #3000819
14. Has such license ever been revoked or suspended? Yes No If "yes", explain why.

PART C. PURPOSE OF GAMES

15. State the specific purposes for which the entire net proceeds are to be devoted and in what manner.

Operational costs, charitable donations, member and guest activities

I swear (or affirm):

1. That ALL the attached Schedules are a material part hereof and are incorporated herein as if set out in full in the application. All the answers contained in this application are a material part hereof.
2. That the entire net proceeds of all games of chance shall be devoted exclusively to one or more of the "lawful purposes" as defined in the Games of Chance Licensing Law and the Rules and Regulations of the NYS Gaming Commission.
3. That for each license period for which a license is sought, one or more of the active members under whose supervision the games are to held, operated and conducted, who is familiar with the Games of Chance Licensing Law, the Rules and Regulations of the NYS Gaming Commission and local licensing ordinances or laws, will be present at all times, in charge and primarily responsible for the conduct of games.
4. That the undersigned will be responsible for the holding, operation and conduct of all games of chance in accordance with terms of the license, the provisions of the Games of Chance License Law, the Rules and Regulations of the NYS Gaming Commission and with the provisions of the local licensing ordinances or laws.
5. That the undersigned has read and is familiar with the provisions of the Games of Chance Licensing Law, the Rules and Regulations of the NYS Gaming Commission, and the local licensing ordinances or laws.
6. That no commissions, salary, compensation, reward or recompense will be paid to any person for holding or assisting in the operating or conducting of the games, except to bookkeepers or accountants for professional service in an amount not exceeding that fixed by the NYS Gaming Commission.

David Joy
 Signature of Head of Organization
President
 Print Title

David Joy
 Print Name
11/24/21
 Date

David Joy being duly sworn and says that he/she is the person above named, that
 (Print Name of Applicant)

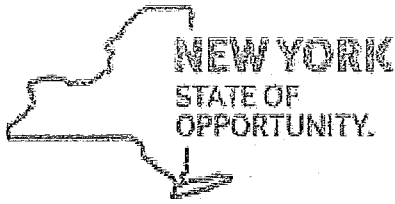
he/she has read the foregoing statement and the answer therein noted, and that such answers are true and that he/she has personally affixed his/her signature to this affidavit.

Sworn to before me on this 24 day of November, 2021

NOTARY STAMP

David Joy
 (Signature of Applicant)
Debbie C. Patti
 (Signature of Notary Public)

DEBBIE C. PATTI #01PA5021298
 Notary Public, State of New York
 Qualified in Chautauqua County
 My Commission Expires Dec. 13, 2022



Gaming Commission

Division of Charitable Gaming

GC-2 Application for Games of Chance License

CALENDAR YEAR: _____

Check the type of license(s) you are applying for:

Bell Jar [X] Casino Games _____ Raffles (net profits over \$30,000 in calendar year) _____

PART A. GENERAL

1. Name of Organization: CHAUTAUQUA #2145 F O E INC

2. Games of Chance Identification Number: 06-102-608-03104

3. Street Address of Organization:

329 E. 4TH ST JAMESTOWN NY 14701
Street Address City/Town/Village Zip Code

4. Has applicant ever been denied a games of chance license? Yes No [X] If "yes", why?

5. Check type of organization and, if applicable, give the State and date of incorporation.

Corporation [X] State Incorporated NY Date 03-28-01
Incorporated Association _____
Unincorporated Association _____
Individual _____ State Incorporated _____ Date _____

6. Did your corporate status change since your identification number was assigned? Yes [X] No

7. Are you doing business under a trade name? Yes [X] No If "yes", under what name?

PART B. LOCATION OF GAMES

8. Address where casino games, bell jar, or raffle drawing(s) are to be conducted.

329 E. 4TH ST. JAMESTOWN NY 14701
Street Address City/Town/Village Zip Code

9. Name and address of authorized games of chance lessor renting premises to applicant:

Name Street Address City/Town/Village Zip Code

10. Does the applicant own the premises? [X] Yes _____ No

11. Capacity for public assembly of premises presently owned or occupied. 132

12. Have premises been regularly used? Yes _____ No If "yes", how long? _____
Have games of chance ever been played on these premises? Yes _____ No

13. Are the premises or any part thereof where games of chance are to be played licensed by the State Liquor Authority?
 Yes _____ No If "yes", state the type of license and number 3000818 RETAIL LIQUOR

14. Has such license ever been revoked or suspended? _____ Yes _____ No If "yes", explain why.

PART C. PURPOSE OF GAMES

15. State the specific purposes for which the entire net proceeds are to be devoted and in what manner.

USED FOR DONATIONS AND UP KEEP OF PREMISES

I swear (or affirm):

1. That ALL the attached Schedules are a material part hereof and are incorporated herein as if set out in full in the application. All the answers contained in this application are a material part hereof.
2. That the entire net proceeds of all games of chance shall be devoted exclusively to one or more of the "lawful purposes" as defined in the Games of Chance Licensing Law and the Rules and Regulations of the NYS Gaming Commission.
3. That for each license period for which a license is sought, one or more of the active members under whose supervision the games are to be held, operated and conducted, who is familiar with the Games of Chance Licensing Law, the Rules and Regulations of the NYS Gaming Commission and local licensing ordinances or laws, will be present at all times, in charge and primarily responsible for the conduct of games.
4. That the undersigned will be responsible for the holding, operation and conduct of all games of chance in accordance with terms of the license, the provisions of the Games of Chance License Law, the Rules and Regulations of the NYS Gaming Commission and with the provisions of the local licensing ordinances or laws.
5. That the undersigned has read and is familiar with the provisions of the Games of Chance Licensing Law, the Rules and Regulations of the NYS Gaming Commission, and the local licensing ordinances or laws.
6. That no commissions, salary, compensation, reward or recompense will be paid to any person for holding or assisting in the operating or conducting of the games, except to bookkeepers or accountants for professional service in an amount not exceeding that fixed by the NYS Gaming Commission.

Ronald C. Schneider
Signature of Head of Organization

SECRETARY
Print Title

RONALD C. SCHNEIDER
Print Name

11-22-21
Date

RONALD C. SCHNEIDER being duly sworn and says that he/she is the person above named, that
(Print Name of Applicant)

he/she has read the foregoing statement and the answer therein noted, and that such answers are true and that he/she has personally affixed his/her signature to this affidavit.

Sworn to before me on this 23 day of November, 2021

NOTARY STAMP

Ronald C. Schneider
(Signature of Applicant)


Heather Lee Harley
(Signature of Notary Public)

Heather Lee Harley
Notary Public, State of New York
No. 01HA6366176
Qualified in Chautauque County
My Commission Expires October 23, 2025



STAFF REPORT

DATE: December 8, 2021
TO: Edward A. Sundquist, Mayor
FROM: Matthew D. Coon, Deputy Fire Chief
SUBJECT: Resolution to approve Affiliation Agreement between the City of Jamestown and Jamestown Community College

Approved and Forwarded to City Council

Edward A. Sundquist, Mayor

ACTION: Resolution Ordinance/Local Law Informational/Report

ISSUE STATEMENT: As a professional provider of Emergency Medical Services, Jamestown Fire Department is well-positioned to host students enrolled in Jamestown Community College’s Emergency Medical Technician Program. Given JFD’s robust call volume, students would be provided ample opportunity to observe and interact with patients in a real-life setting. If approved, this agreement will allow students to credit their experience as lab hours, with all patient encounters documented under supervision of an experienced member of JFD.

BACKGROUND: Each student of JCC’s EMT Program is required to document a specified number of clinical observation hours, performed under direct supervision of a certified emergency medical services provider. For many years, Jamestown Fire Department personnel have served as adjunct instructors to JCC’s EMT program, yet could not provide clinical observation opportunities for their students. If approved, this agreement will allow students to access JFD’s facilities for the purposes of clinical observation and patient encounters, while maintaining a seamless instructor / student experience.

FISCAL IMPACT: No costs expected.

RECOMMENDATION: Staff respectfully requests the Mayor and City Council grant approval to enter into an affiliation agreement between the City of Jamestown Fire Department and Jamestown Community College.

- ATTACHMENT(S):**
- 1. JCC Affiliate Agreement
 - 2. Suggested resolution

AFFILIATION AGREEMENT
BETWEEN
City of Jamestown
AND
Jamestown Community College EMT Program

This Agreement is made by and between the City of Jamestown located at 300 E 3rd St. Jamestown NY 14701 (hereinafter referred to as "City") and Jamestown Community College EMT Program, part of the SUNY system and located at 525 Falconer Street, Jamestown New York (hereinafter referred to a "JCC")

WHEREAS, JCC has undertaken an educational program in the discipline of Emergency Medical Technician; and WHEREAS, the City operates a facility under Article 28 of the Public Health Law; and WHEREAS; JCC and the City desire to affiliate for the purpose of carrying out said educational program in the discipline of Emergency Medical Technician and meeting the medical needs of the City's patients.

NOW, THEREFORE, it is agreed that:

1. JCC shall assume full responsibility for planning and executing the educational program in the discipline of Emergency Medical Technician including programming, administration, curriculum content, faculty appointments, faculty administration and the requirements for matriculation, promotion and graduation, and shall bear all costs and expenses in connection therewith. JCC further agrees to coordinate the program with the City's designee.
2. JCC shall be responsible for assigning students to the City for clinical observation. JCC shall notify the City in advance of the planned schedule of student assignments to clinical duties including the dates, number of students and instructors. The schedule shall be subject to written approval by the City.
3. JCC, at its sole cost and expense, shall provide faculty as may be required for the teaching and supervision of students assigned to the City for clinical experience. JCC will also conduct training of City employees who will function as preceptors.
4. JCC agrees to provide the students with HIPAA training and comprehensive infection control training, including blood borne pathogens, prior to assignment at the City.
5. JCC agrees that at all times students and faculty members are subject to the supervision of the City's administration and are considered part of the City's workforce only for purposes of access to and disclosure of protected health information ("PHI") as defined by 45 CFR 164,501 only. JCC shall inform students and faculty that they must comply with all rules applicable to both students and faculty while at the City, and that failure to comply shall constitute a cause for terminating such student's assignment to or such faculty member's relationship with the City. The City will provide copies of all policies and procedures to the students and faculty members.

6. JCC shall advise each student and faculty member that the City may require, and shall be provided upon its request, the following health information: (a) a physician's statement that the student or faculty member is free from any health impairment which may pose a risk of illness or injury to City patients or interfere with the performance of his/her assigned duties; (b) PPD (Mantoux) skin test for tuberculosis performed within one year, and a chest x-ray if positive; (c) Ta (Tetanus-diphtheria) booster within ten years; and (d) proof of immunity against measles (Rubella) and German measles (Rubella); such proof is documentation of adequate - immunization or serologic confirmation.

7. Students and faculty members shall respect the confidential nature of all information that they have access to in accordance with the policies and procedures of JCC and the City. JCC and the City agree to cooperate with one another's operational, regulatory, licensure and accreditation requirements including but not limited to related surveys, audits and other reviews. JCC shall advise all students and faculty of the importance of complying with all relevant state and federal confidentiality laws, to the extent applicable, including the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). The City agrees to provide students and faculty with training regarding the City's policies and procedures relative to HIPAA. JCC and the City acknowledge that students and faculty may use patients' personal health information for educational purposes at the City and as permitted by HIPAA. Information shall not be removed from the City's offices.

8 The City may terminate any student's or faculty member's assignment from the City when a student or faculty member is unacceptable to the City for reasons of health, performance, or for other reasons which, in the City's reasonable judgment and to the extent allowed by law, cause the continued presence of such student or faculty member at the City not to be in the best interest of the City. Any such action will be reported by the City to JCC orally and in writing.

9. Notwithstanding any other provision of this Agreement, the City is responsible for patient care and treatment rendered.

10. The City, as it deems necessary and proper, shall make available for student, classrooms and clinical areas, including equipment and supplies consistent with its current policies concerning availability. The City shall also provide orientation for JCC faculty and students.

11. The City shall have no responsibility for the transportation of faculty or students to and from the City Fire Department.

12. In case of a student or faculty emergency illness or injury during the clinical fieldwork experience, The City will provide emergency care to students or faculty at the student's or faculty member's own expense. In the event that care or treatment is required beyond the emergency, the student or faculty member shall be responsible for arranging such care or treatment and for all associated costs.

13. Except as set forth in paragraph, 5 of this Agreement, students and faculty members shall not be deemed employees, servants or agents of the City, but shall be considered invitees. Neither party shall pay the other any compensation or benefits pursuant to this Agreement. The parties acknowledge that the City is not providing any insurance, professional or otherwise, covering any students or faculty members.

14. JCC shall fully indemnify, defend and save the City, its officers, employees and agents harmless, without limitation, from and against any and all damages or expenses (including reasonable attorney's fees), claims, judgments, liabilities, losses, awards, and costs for JCC's failure to perform its obligations hereunder or to the extent attributable to the negligence of JCC or of its officers or employees when acting within the course and scope of this Agreement.

15. The City shall fully indemnify, defend and save JCC, its officers, employees, and agents harmless, without limitation, from and against any and all damages or expenses (including reasonable attorney's fees), claims, judgments, liabilities, losses, awards, and costs for the City's failure to perform its obligations hereunder or to the extent attributable to the negligence of the City or of its officers or employees when acting within the course and scope of this Agreement,

16. JCC shall maintain during the term of this Agreement general liability insurance; and the City is to be an additionally named insured under such liability policy or policies.

17. It is mutually agreed that neither party shall discriminate against any student, faculty member, patient or City employee based upon color, religion, sex, sexual orientation, national origin, age, veteran status and/or handicap.

18. This effective date of this Agreement shall be January 1, 2022 through December 31, 2024 and shall continue in full force and effect until terminated as set forth in this paragraph. This Agreement may be terminated by either party upon ninety (90) days written notice to the other, provided, however, that no such termination shall take effect until the students already placed in the program have completed their scheduled clinical training.

For JCC:

For City:

Name

Name

Title

Title

Signature

Date

Signature

Date


BY COUNCILPERSON:

RESOLVED, That the Mayor is authorized to approve and execute an affiliation agreement between the City of Jamestown and Jamestown Community College, 525 Falconer Street, Jamestown, NY 14701 for the purposes of establishing a joint educational program for students of the Emergency Medical Technician Program, subject to the approval of Corporation Counsel as to form.

STAFF REPORT

DATE: December 8, 2021
TO: Edward A. Sundquist, Mayor
FROM: Jennifer R. Williams, City Clerk/Treasurer
SUBJECT: 911 Towing Application and Rate Card Approval

ACTION: Resolution Ordinance/Local Law Informational/Report

Approved and Forwarded to City Council

Edward A. Sundquist, Mayor

ISSUE STATEMENT: This is a standard towing rate card applications from Johnson Family Towing to be added to the 911 towing list.

BACKGROUND: All applicants must adhere to the guidelines stated in Chapter 275 of the Jamestown City Code which includes approval by the Public Safety Committee.

FISCAL IMPACT: The operators have paid the fee of \$250 for the license.

RECOMMENDATION: We are seeking Public Safety Approval of the rate cards in order to issue their license. Each certificate of insurance has been approved by the Corporation Counsel.

ATTACHMENT(S): 1. 911 Towing Rate Card Applications

APPLICATION FOR 911 TOWING RATE CARD 2022

Applicant's Name Richard R Johnson
Applicant's Address 6287 S' Stratton Cassadaga Rd
Sinclairville NY 14282
Home Phone Number 716-499-4815
Name of Business Johnson Family Towing LLC
Business Address 45-53 Norwood Ave
Jamestown NY 14701
Business Phone Number 716-499-4815
Number of Trucks Presently in Operation 2

911 Towing Rates

Towing Regular Hours \$250.00
Midnight to 8:00 a.m. \$250.00
Flatbed \$250.00
Clean-up \$ 50.00
Storage \$ 40.00 per day
Winch Out \$ 50.00 / \$150.00 Rollover

Extra Labor _____ Per Hour _____
No Keys 0 Sundays 0 Holidays \$50.00

Any Other Charges
Please Specify _____

Date _____ Signature [Signature]

Any change in rates will have to be approved by the Public Safety Committee.
YOUR 911 TOWING RATE CARD MUST BE DISPLAYED WHERE IT CAN BE
EASILY SEEN BY YOUR CUSTOMERS AT ALL TIMES.