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Minutes

**FINANCE COMMITTEE**  
**Monday, December 13, 2021**  
**7:00 P.M.**  
**Mayor's Conference Room**  
**Municipal Building, Jamestown, New York**

MEMBERS PRESENT: Councilwoman Ecklund, Council President Dolce, Councilwoman Carrubba

MEMBERS ABSENT:

Others Present: Corporation Counsel Elliot Raimondo

Councilwoman Ecklund called the meeting to order.

**Public Comment/Persons to address the Committee:**

Doug Champ, 225 Bowen Street appeared to address the committee on ARPA funding.

**Resolutions**

1. Resolved that the Jamestown City Council hereby adopts the American Rescue Plan Act Recovery Funds Master Plan to expend of American Rescue Plan Act Recovery Funds received through the American Rescue Plan Act of 2021 for the following purposes:

Lost Revenue: Ten Million, One Hundred Seventy-Nine Thousand, One Hundred Forty-Five Dollars and No Cents (\$10,179,145.00).

Economic Development: Ten Million Dollars and No Cents (\$10,000,000.00).

Healthy Communities & Neighborhoods: Five Million Dollars and No Cents (\$5,000,000.00).

Water, Sewer & Broadband: Two Million Dollars and No Cents (\$2,000,000.00).

Transparency & Tracking: Nine Hundred Thousand Dollars and No Cents (\$900,000.00).

- The Committee agreed that further discussion was needed on the resolution and no action was taken.
2. WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and  
  
WHEREAS, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

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WHEREAS, it has become apparent that within the Comptroller's Office an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

One (1) Project Manager in the Comptroller's Office.

Funding included in the City of Jamestown American Rescue Plan Act Master Plan.

- The Committee agreed that further discussion was needed on the resolution and no action was taken.
- 3. Resolution authorizing the Jamestown Local Development Corporation to expend up to ten million dollars and no cents (\$10,000,000.00) of American Rescue Plan Act Recovery Funds for the purposes of Economic Development, of which only five million dollars and no cents (\$5,000,000.00) may be spent before the City of Jamestown receives its second tranche of funds from the American Rescue Plan Act Recovery Funds.
- The Committee agreed that further discussion was needed on the resolution and no action was taken.
- 4. WHEREAS, on January 22, 2002 the Jamestown City Council adopted resolution number 200201C03 that effective immediately and until further notice instituted a hiring freeze for the City of Jamestown, and

Whereas, on November 20, 2006 the Jamestown City Council adopted resolution number 200611B17 to extend the freeze to any change in employment from Part-Time to Full-Time status, and

WHEREAS, it has become apparent that within Mayor's Office an effort to effectively manage the city's day-to-day responsibilities in a cost-efficient manner, it is in the City of Jamestown's best interest to lift the hiring freeze for a certain position, now therefore be it

RESOLVED that effective immediately the Jamestown City Council hereby suspends the hiring freeze instituted by resolution number 200201C03 and authorized the filling of the following position due to the essential nature of the position.

- The Committee agreed that further discussion was needed on the resolution and no action was taken.
- 5. Resolution authorizing the Mayor to execute Change Order #1 to the Concrete Work 2021: Bowen St.- Price St. to Falconer St. contract with R. Patti Concrete & Excavating, P. O. Box 3081, Jamestown, NY 14701 to include changes as follows:

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INCREASE:

1,320 SF Concrete Flatwork: 4" @ \$11.75/SF	\$15,510.00
124 LF Standard 18" Concrete Curb and Gutter @ \$46.00/LF	\$ 8,060.00
6 SY Asphalt Pavement @ \$55.00 SY	\$ 330.00

DECREASE:

Concrete Flatwork 6" @ \$12.50 SF	\$(6,450.00)
52 SY Brick Pavement Replacement @ \$143.00/SY	\$(7,436.00)
40 SY Brick Pavement Relay @ \$132.00/SY	\$(5,280.00)
40 SF Detectable Warning Surface @ \$15.00/SF	\$( 600.00)

Total Change \$ 4,134.00

for a total increase of Four Thousand One Hundred Thirty-Four Dollars and No Cents (\$4,134.00) subject to the approval of Corporation Counsel as to form.

- The Committee agreed to place the resolution on the agenda for the December 27, 2021 voting session.
6. Resolution authorizing the Mayor to execute Change Order #1 to the Cold Mill and Overlay 5<sup>th</sup> Street Project – Washington St. to Prendergast Ave. contract with Lake Shore Paving Inc. 7 Osmer Street, Jamestown, NY 14701 to include changes as follows:

INCREASE:

Tack Coat for Polymer Asphalt 125 gal @ \$6.17 gal	\$ 771.25
9.5mm Top Course 111.78 ton @ \$24.28/ton	\$ 2,714.02
Flatwork 4 " 2,576.00 sf @ \$13.65/sf	\$ 35,162.40
Concrete Curb and Gutter 22 lf @ \$73.04/lf	\$ 1,606.88
4 Pedestrian Warning Sign Assemblies 1 ls @ \$2,350	\$ 2,350.00
White Epoxy Reflectorized Pavement Stripes 2,788.50 lf @ \$3.43	\$ 9,564.56
White Epoxy Reflectorized Pavement Stripes 3 ea @ \$338.50	\$ 1,015.50

DECREASE:

Production Cold Milling of Bituminous Concrete 189 sy @ \$3.89	\$( 735.21)
Flatwork 6" 433 sf @ \$14.76/sf	\$(6,391.08)
Concrete Vertical Curb 21.50 lf @ \$600.98/lf	\$(1,311.07)
Cast Iron Detectable Warning Surface 1 @ \$333.50/ea	\$( 333.50)
Brick Replacement 12.50 sy @ \$173.00/sy	\$(2,162.50)
Joint Sealant 9 lf @ \$.60/lf	\$( 5.40)

Total Change \$ 42,245.85

- The Committee agreed to place the resolution on the agenda for the December 27, 2021 voting session.

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7. RESOLVED, that the Mayor is authorized to execute Change Order #1 to the 2021 Jefferson Street Reconstruction Project: 8<sup>th</sup> St. to Isabella St., contract with R. Patti Concrete & Excavating, P. O. Box 3081, Jamestown, NY 14701 to include changes as follows:

INCREASE:

Additional curb and sidewalk completed on Isabella., near 8<sup>th</sup> St. intersection \$12,071.25

Total Change \$12,071.25

for a total increase of Twelve Thousand Seventy- One Dollars and Twenty-Five Cents (\$12,071.25) subject to the approval of Corporation Counsel as to form.

- The Committee agreed to place the resolution on the agenda for the December 27, 2021 voting session.
8. WHEREAS, NYS Homes & Community Renewal (HCR) proposes to utilize up to \$60 Million in Community Development Block Grant (CDBG) funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act to help communities throughout the state to safely reopen and restart their local economies in the wake of COVID-19. HCR proposes funding for a series of activities to prevent the spread of the virus, respond to the impacts of the virus, safely reopen and prepare businesses and facilities for new safety protocols; and

WHEREAS, No less than \$30 Million of this amount must be allocated to non-entitlement communities. Awards will be made based on factors that may include, but are not limited to, need, impact, capacity, relationship to coronavirus, and geography; and

WHEREAS, the City of Jamestown has been designated an entitlement community and is eligible to prepare and submit an Application for Community Development Block Grant (CDBG) funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act which proposed activities must meet critical thresholds that include but are not limited to Compliance with HUD's National Objectives, Explicitly prevent, prepare for and respond to Coronavirus, Can be completed within 12 months of award; and

WHEREAS, one (1) one required public hearings was held on December 27, 2021, for the purpose of obtaining citizen input regarding the proposed CDBG-CV activities; and

WHEREAS, additional comments of support and public input received during the aforesaid public hearing and/or submitted to the Department of Development until 4:00 pm on December 27, 2021 has been carefully considered by Administration officials and City Council members; now therefore be it

RESOLVED, that the Mayor is authorized and directed to submit the CDBG-CV grant application and activities contained therein, to the NYS Office of Community Renewal, and be it further

RESOLVED; that the specific CDBG-CV activities contained within therein will be comprised of:

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Summary of 2021 CDBG-CV Activities:

<u>Activity</u>	<u>Amount</u>
The Chautauqua Center Behavioral Health Facility	\$500,000
Chautauqua County Health Network Public Health Campaign	\$100,000
Jamestown Strong Starts Project	\$322,300
<b>TOTAL</b>	<b><u>\$922,300</u></b>

- The Committee agreed to place the resolution on the agenda for the December 27, 2021 voting session.
9. RESOLVED, That the City Comptroller is authorized to make the following amendment to the 2021 General Fund Budget for Multi-Factor Authentication follows:

INCREASE: Appropriations \$7,500.00  
Information Services Maintenance Agreements  
A.1680.428

DECREASE: Appropriations \$7,500.00  
Contingent Account  
A.1990.0400

- The Committee agreed to place the resolution on the agenda for the December 27, 2021 voting session.

There being no further business, the meeting was adjourned.

Jennifer R. Williams  
City Clerk/ Treasurer